



Cloquet Public Schools

Regular Meeting

Monday, August 22, 2022 at 6:00 PM
Garfield Board Room
302 14th Street
Cloquet, MN 55720
302 - 14th Street, Cloquet, MN

5:30 pm Working Session
COVID Guidelines
6:00 pm Regular Meeting

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c. 6.5 hrs/day Floater Paraprofessional at Churchill Elementary (Tracy Napper)	
d. 2.75 hrs/day Paraprofessional at Churchill (Grant Hall) Transfer to Union Position	
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2. Wednesday, August 31, 2022 - JOM/LIEC Meeting - 5:30/6 p.m. - Virtual	
3. Monday, September 12, 2022 - Curriculum Committee Meeting - 4 p.m. - Boardroom	
4. Monday, September 12, 2022 - Regular School Board Meeting	
5:30 p.m. Working Session	
6:00 p.m. Regular Meeting	
5. Tuesday, September 13, 2022 - DAC Meeting - 4 p.m. - Boardroom	
6. Wednesday, September 14, 2022 - JOM/LIEC Special Meeting - 5:30/6 p.m. - Location TBD	
7. Monday, September 19, 2022 - Technology Committee Meeting - 4 p.m. - Boardroom	
XIII. Adjournment	

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 - 1. Building and Department Reports
- VI. Claims, Hand Checks, Treasurer's Reports, Investment Reports, Wire Transfers**
 - 1. Claims, August 17, 2022
 - 2. Hand Checks, August 15, 2022
 - 3. Treasurer's Report, May 2022 & June 2022
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 - 5. Wire Transfers, July 15, 2022, July 27, 2022 & July 28, 2022
- VII. Consent Items**
 - 1. **Retirement Letters**
 - a. 6.5 hrs/day Paraprofessional (Shelley Robideaux)
 - 2. **Resignation Letters**
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 - e. 3 hr/day District Wide Floater Food Service Staff (Esse Ovadje)
 - f. Program Assistant with Kids Corner (Esse Ovadje)
 - g. Head Nordic Ski Coach (Arne Maijala)
 - 3. **Recommendations for Employment**
 - a. 1.0 FTE Science and Academic Interventionist Teacher at CAAEP (Kevin Taralseth)
 - b. 6.5 hrs/day Consistent Support Paraprofessional at Cloquet Middle School (Mark Cooper)
 - c. 6.5 hrs/day AIE Academic Tutor at Washington Elementary School (Nicole Milewski)
 - d. 3.0 hrs/day Food Service District Floater (Angela Koss) pending a successful background check
 - e. 6.5 hrs/day Consistent Support Paraprofessional at Churchill (Grant Hall)
 - 4. **Extra Service Contracts**
 - a. Achievement and Integration Coordinator (Teresa Angell)
 - b. Extra Service Contract at Cloquet Middle School (see attached)

5. *Permission to Post*

- a. 0.4 FTE Equity Coordinator District Wide with A&I funding
- b. 6.5 hrs/day Consistent Support Paraprofessional at Cloquet Middle School
- c. 6.5 hrs/day Consistent Support Paraprofessional at Churchill Elementary
- d. 3.0 hrs/day District Wide Floater Food Service Worker
- e. 3.0 hrs/day District Wide Floater Food Service Worker
- f. Head Nordic Ski Coach

6. *Staffing Adjustments*

- a. 1 Year 0.6 FTE Long Term Substitute Increase from 0.4 FTE to 1.0 FTE English Teacher at CAAEP (Lauren Empson) previously approved for 0.2 FTE Increase
- b. Increase of Hours from 3.0 hrs/day to 3.5 hrs/day for Food Service Worker at Cloquet Middle School (Amber Sherwood)
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7. *Grant Applications/Grant Awards/Donations*

- a. American Rescue Plan Grant Application

VIII. *Agenda Addendums*

IX. *New Business*

1. Consider Approving the 2022-2023 Jump Start 4 Kindergarten Contract with Carlton County Children & Family Services Collaborative
2. Consider Approving the Memorandum of Understanding with the AFSCME Secretarial Unit Regarding Vacation Accumulation Transition
3. Consider Approving the Memorandum of Understanding with Education Minnesota - Cloquet regarding Teacher Peer Observations
4. Consider Approving the 2022-2023 Carlton County Transportation Agreement for Transportation of Foster Care Students

X. *Superintendent's Report*

1. Carlton County Transportation Agreement Update
2. COVID Guidelines
3. School Board Candidate Update
4. New District Vehicles

XI. *For Your Information*

1. Cloquet School Lease Accounting Procedure

XII. *Upcoming Meetings/Events*

1. Tuesday August 30, 2022 - AFSCME Paraprofessional Negotiations - 4 p.m. - Boardroom
2. Wednesday, August 31, 2022 - JOM/LIEC Meeting - 5:30/6 p.m. - Virtual
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XIII. *Adjournment*

* If any one board member wishes to remove an item from the consent agenda for discussion, that item should be added to the board meeting agenda prior to its approval.

August 8, 2022

Board Chair Ted Lammi called the working session to order at 5:31 p.m.

Topics discussed:

Dr. Cary notified the board of revisions made to the agenda due to resignations. He reviewed the upcoming agenda including the annual approvals, trustee appointment of Candace Nelis to the MN School District Liquid Asset Fund, Zion Lutheran one year contract, updates to construction at the Miner's building for childcare, NLA contract for nursing and technical support and annual snow bid RFQ. There was a discussion about the foster care transportation agreements with St. Louis and Carlton County. Dr. Cary updated the board on settled contracts and upcoming ones to be negotiated. He gave an update on the network update and issues, adult meal rate change and non-union rate increases. He reviewed the new allocation of time for a physical education teacher shared between NLA and Cloquet School District. Ken Scarbrough brought a proposal for creating a policy regarding employee/volunteer requirements. There being nothing further to discuss, Board Chair Ted Lammi adjourned the meeting at 6:12 p.m.

August 8, 2022

The Regular Meetings of the School Board of Independent School District No. 94, in the City of Cloquet on August 8, 2022, was called to order by Board Chair T. Lammi at 6:13 p.m.

Roll Call – The following members were present on roll call:

- | | |
|--------------------|------------------|
| • David Battaglia | • Ted Lammi |
| • Gary Huard | • Nate Sandman |
| • Melissa Juntunen | • Ken Scarbrough |

Present in Person:

- | | |
|---|--|
| • Dr. Michael Cary, Superintendent | • Dylan Carlson, Building and Grounds Director |
| • Mary Marciniak, Exec. Asst. to the Superintendent | • Erin Bates, Community Education Director |
| • Bill Bauer, Technology Support Specialist | |

Building principals, teacher representatives, AIE Director, Community Education Director, Facilities & Grounds Director will be excused from attending Board meetings until further notice.

APPROVAL OF BOARD AGENDA

- RESOLVED by N. Sandman to approve the August 8, 2022, regular board agenda as presented. G. Huard seconded the motion, and the resolution was approved by unanimous yea vote of all members present via a roll call vote.

APPROVAL OF MEETING MINUTES

- RESOLVED by N. Sandman to approve the July 11, 2022, school board meeting minutes, as presented. M. Juntunen seconded the motion, and the resolution was approved by unanimous yea vote of all members present via a roll call vote.

OPEN FORUM AND RECEPTION OF DELEGATIONS, PETITIONS, AND COMMUNICATIONS

- Building and Department Reports were reviewed.

CONSIDER APPROVAL OF CLAIMS, HAND CHECKS, AND WIRES

- RESOLVED by D. Battaglia to approve Claims, July 21, 2022 and August 2, 2022; Hand Checks, July 14 & 21, 2022; Treasurer Report, April 2022 and Investment Report, April 2022, as presented. M. Juntunen seconded the motion, and the resolution was approved by unanimous yea vote of all members present via a roll call vote.

CONSENT ITEMS

- RESOLVED by T. Lammi to approve the Consent Items, as presented.

1. Resignations:

- Cortnee DeFoe, 0.5 FTE Academic Interventionist Teacher at CAAEP, effective August 8, 2022
- Christian Fraser, 0.5 FTE Science Teacher at CAAEP, effective August 8, 2022

- c. Jodi Bottila, 6.5 hrs/day CS Paraprofessional at Churchill Elementary, effective August 8, 2022
- d. Nicole Skramstad, 6.5 hrs/day AIE Tutor at Washington Elementary School, effective July 19, 2022
- e. Amanda Wilson, 24.50 hrs/week ECSE Paraprofessional effective July 27, 2022
- f. Kim Werhan, After School Enrichment Manager, effective July 13, 2022

2. Recommendations of Employment:

NAME	POSITION/LOCATION	SALARY**	START DATE
a. Jodi Lorenz	1.0 FTE DCD M/M Special Ed. Teacher at CHS	BA Step 5	8/25/22
b. Kerrissa Eggert	6.5 hrs/day DCD M/M Paraprofessional at CHS	Step 1	8/29/22
c. Ashley Barnes	6.5 hrs/day DCD SP Paraprofessional at CHS	Step 1	8/29/22
d. Heather McCall	6.75 hrs/day Setting Iv Para at NLA-Carlton	Step 1	8/22/22
e. Rachel Holsbeck	6.75 hrs/day Setting IV Para at NLA-Carlton	Step 1	8/22/22
f. Kayli Crowe	School Readiness Classroom Assistant	\$15.15	August 2022
g. Jennifer Clark	3.5 hrs/day Food Service Staff at CMS	\$16.68	8/30/22
h. Alyssa Swanson	Adult Enrichment Instructor with CE	Per Student	7/1/22
i. Joli Bilden	Youth Program Coordinator Approx. 24 hrs/wk	\$23.35	8/16/22
j. Kelly Copenhaver	15-20 hrs/week Parent Educator SR	\$29.30	8/23/22
k. Natalie Hoffman	30-35 hrs/week Classroom Assistant	\$15.15	August 2022

3. Extra Services Contracts

a. Jeff Ojanen	Dept. Head/Team Lead	\$2,138
b. Jessica Santti	Dept. Head/Team Lead	\$2,138
c. Michelle Kilroy	Dept. Head/Team Lead	\$2,138
d. Dara Topping	Dept. Head/Team Lead	\$2,138
e.	Additional Fall Musical and Coaching Staff through Student Activities Funds (See attached)	
f.	Summer Girls Basketball Coaches through Student Activities Funds (see attached)	
g. Brenda Gigliotti	Senior Class Advisor	\$2,585
h. Shelley Robideaux	Senior Class Advisor	\$2,585
i. Chandra Allen	Junior Class Advisor	\$2,261
j. Nicole Lackas	Student Council (split)	\$1,126
k. Nicole Sandman	Student Council (split)	\$1,126
l. Chandra Allen	National Honor Society	\$2,252
m. Kevin Brenner	Math Team CHS	\$1,555
n. Corinne G-Heehn	Mock Trial	\$2,059
o. Cheyenne Deters	First Robotics	\$5,500
p. Steve Polkowski	Yearbook	\$5,500
q. Kevin Huseth	Pep Band	\$4,532
r. Rhonda Card	Vocal	\$2,252
s. John Justad	Auditorium Manager	\$6,000
t. Bekki Morrison	World Best Workforces Coordinator	\$10,227.68 (\$4,994 6 th pd + 12 days)
u. Bekki Morrison	Tech Integration Specialist	\$2,803

4. Permission to Post

- a. 0.5 FTE Academic Interventionist Teacher at CAAEP
- b. 0.5 FTE Science Teacher at CAAEP
- c. 6.75 hrs/day EBD (Café) Paraprofessional at Churchill Elementary School
- d. 6.5 hrs/day CS Paraprofessional at Churchill Elementary School
- e. 24.50 hrs/week ECSE Paraprofessional
- f. 6.5 hrs/day AIE Tutor at Washington Elementary School
- g. After School Enrichment Program Manager with Community Education
- h. 3.5 hrs/day Food Service Staff at Cloquet Middle School
- i. ECSE/SR Wrap Around Classroom Assistant

5. *Staffing Adjustments*

- | | |
|-------------------|---|
| a. Lauren Empson | 0.4 to 0.6 FTE for the 22-23 SY due to LOA LTS of 0.2 FTE |
| b. Jared Anderson | 1.0 FTE – Split 0.4 FTE NLA and 0.6 FTE Cloquet (0.5 CAAEP & 0.1 CMS) |

K. Scarbrough seconded the motion, and the resolution was approved by unanimous yeas vote of all members present via a roll call vote.

AGENDA ADDENDUMS

- None were presented

NEW BUSINESS

- RESOLVED by G. Huard to approve the 2022-2024 AFSCME Secretarial Contract with a correction to the seniority list. T. Lammi seconded the motion, and the resolution was approved by unanimous yeas vote of all members present on roll call.
- RESOLVED by M. Juntunen to approve the 2022-2025 Principals' Contract, as presented. N. Sandman seconded the motion, and the resolution was approved by unanimous yeas vote of all members present on roll call.
- RESOLVED by D. Battaglia to approve the trustee appointment of Candace Nelis, Business Manager, to the MN School District Liquid Asset Fund, as presented. K. Scarbrough seconded the motion, and the resolution was approved by unanimous yeas vote of all members present on roll call.
- RESOLVED by K. Scarbrough to approve 2022-2023 lease agreement with Zion Lutheran Church, as presented. D. Battaglia seconded the motion, and the resolution was approved by unanimous yeas vote of all members present on roll call.
- RESOLVED by N. Sandman to approve proposed rate changes at Li'l Lumberjacks and Li'l Thunder, as presented. T. Lammi seconded the motion, and the resolution was approved by unanimous yeas vote of all members present on roll call.
- RESOLVED by M. Juntunen to approve the agreement with Northern Lights Academy for technology support, as presented. K. Scarbrough seconded the motion, and the resolution was approved by unanimous yeas vote of all members present on roll call.
- RESOLVED by K. Scarbrough to approve the agreement with Northern Lights Academy for nursing support, as presented. D. Battaglia seconded the motion, and the resolution was approved by unanimous yeas vote of all members present on roll call.
- RESOLVED by N. Sandman to approve the milk bid from Kemps for the 2022-2023 school year (with an option to renew for an additional 4 years), as presented. M. Juntunen seconded the motion, and the resolution was approved by unanimous yeas vote of all members present on roll call.
- RESOLVED by D. Battaglia to approve the 2022-2023 snow removal bid RFQ, as presented. G. Huard seconded the motion, and the resolution was approved by unanimous yeas vote of all members present on roll call.
- RESOLVED by T. Lammi to approve the 2022-2023 Schoology LMS subscription, as presented. K. Scarbrough seconded the motion, and the resolution was approved by unanimous yeas vote of all members present on roll call.
- RESOLVED by K. Scarbrough to approve the 2022-2023 transportation of children and youth in foster care placement agreement with St. Louis County, as presented. D. Battaglia seconded the motion, and the resolution was approved by unanimous yeas vote of all members present on roll call.
- RESOLVED by G. Huard to approve the 2022-2023 transportation of child and youth in foster care placement agreement with Carlton County with the provision of no dollar cap. K. Scarbrough seconded the motion, and the resolution was approved by unanimous yeas vote of all members present on roll call.
- RESOLVED by K. Scarbrough to approve the 2022-2027 memorandum of understanding with Fond du Lac Tribal and Community College regarding student teachers and field experience, as presented. D. Battaglia seconded the motion, and the resolution was approved by unanimous yeas vote of all members present on roll call.
- RESOLVED by K. Scarbrough to approve the 2022-2023 Just Dental Memorandum of Understanding, as presented. N. Sandman seconded the motion, and the resolution was approved by unanimous yeas vote of all members present on roll call.

- RESOLVED by G. Huard to approve the 2022-2023 Non-Union Rate Sheet (with EM-C 2% increase), as presented. K. Scarbrough seconded the motion, and the resolution was approved by unanimous yeas of all members present on roll call.

SUPERINTENDENT'S REPORT

- Dr. Cary explained to the board that online registration had begun for the new school year. Most parents will just need to review existing information and make updates. He also informed the board that the district had their annual tribal consultation with Fond du Lac and good conversation and discussions were held.

FOR YOUR INFORMATION

- Internal transfer of paraprofessional to 6.75 hrs/day at Washington (H. Meisner)
- Increase in adult meal rate based on state guidelines
- Updated 2022-2023 Depositories for Fund Resolution (correction from last meeting)
- Corrected extra service amount for department lead teachers

UPCOMING MEETINGS/EVENTS

- Monday, August 22, 2022 - Regular School Board Meeting, 5:30 p.m. Working Session/6:00 p.m. Regular Mtg.
- Tuesday, August 30, 2022 - AFSCME Paraprofessional Negotiations - 4 p.m. - Boardroom
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ADJOURNMENT

There being nothing further to discuss, Board Chair Ted Lammi adjourned the meeting at 6:25 p.m.

ATTEST:

Clerk of the School Board

Chair of the School Board

Department Reports

Churchill Elementary:

Summer school wraps up this past week. We've experienced good daily attendance so I would expect that results are successful. The Churchill flooring project is mostly complete and it will be a nice change and product for the hallway gym addition. New windows in three classrooms are scheduled for Monday, 8/22. Most of the hallways and schools areas are near cleaning completion. Churchill has three paraprofessional openings with interviews scheduled for 8/23. We are looking forward to starting soon with staff and seeing families at our preschool conference.

Submitted by David Wangen, Churchill Elementary Principal

Washington Elementary:

Preparations for the upcoming year are going great. The building is nearing the end of the summer cleaning and maintenance, office staff are back in the office, and a steady stream of teachers can be found in the building daily. The TSSS program wraps up today (8/19) and students in the community found out teacher placements over the weekend. Various leadership and planning teams are reconvening this week and next to finalize plans for the year, and overall we're thrilled to start the most "normal" school year we've had in a couple years....or at least we hope so!

Submitted by Robbi Mondati, Washington Elementary Principal

Cloquet Middle School:

The school year is officially upon us as we hear the kids in the gym getting ready for their upcoming volleyball season and teachers starting to pop in and out in advance of the school year. The custodial crew has incredibly prepared the school for another year. The office staff is buttoning up student schedules, assigning lockers, and ensuring all the paperwork for families is ready for our open house.

When the teachers return, we have some training prepared for them from the MN Humanities Center and some in-house training in restorative practices. It should be a great kick-off to the school year and help the CMS staff better serve all of our students.

Submitted by Tom Brenner, Cloquet Middle School Principal

Cloquet High School:

- Fall sports are in full swing – games are just around the corner
- Back to school letters have been sent to staff and students
- Floors are waxed and looking great
- Secretaries all are back to work
- Teachers return at the end of next week

Submitted by Steve Battaglia, Cloquet High School Principal

Cloquet Area Alternative Education Programs:

- The last 2 weeks of summer school for EDHS (Extended Day High School) has ended. 3 picnic tables were completed as part of this 3 subject area class. Cross curricular work in Math, Art and English had students working together in these areas to produce the tables, journaling, researching, reading non-fiction directions and a video on their processes.

- CAAEP Administration is busy with intake meetings and registration meetings for over 30 new students this fall. The CAAEP Open house will take place a day earlier than the other schools (August 31st rather than September 1st) to have an additional day for intake meetings and contacting parents.
- The homeschool paperwork has been distributed to last years homeschool families. If they chose to be reimbursed for a portion of allowable expenses or borrow tests, those forms need to be returned by September 15th. All other information needs to be submitted prior to October 1st for the child count.
- At this time, isd 94 is welcoming 15 new certified staff members that will meet Tuesday, August 23rd and Wednesday , August 24th for the new teacher training and mentoring program.
- CAAEP is still seeking a long term substitute for this school year in the area of English, 2 classes a day.

Submitted by Connie Hyde, CAAEP Principal

Community Education

Age to Age

We will be holding the Bean Bag tournament on November 5, after a 2 year hiatus. There are still 2 openings for participants.

Pine Tree Plaza update - Li'l Lumberjacks/Kids Corner

Rooms were painted the week of August 8. The flooring is currently being installed and the countertops will be installed shortly. We will be putting up a temporary snow fence for the outside play area due to fencing material not being delivered until the 3rd week of September. This will allow licensing to approve the outside play area on August 24 during the first inspection. We will be shutting down both programs to physically move them on September 1 and 2, with the anticipation of opening on September 6.

Submitted by Erin Bates, Community Education Director

Business Department:

This week we have been prepping for audit as the auditors will be on site the last week of August to do our yearly audit. We have also been working on getting the levy information updated to be able to bring that to you in September for preliminary approval. The start of the school year is right around the corner so trying to get new staff entered and set up for payroll is our main focus over the next couple of weeks.

Submitted by Candace Nelis, Business Manager

American Indian Education Department:

Teresa Angell, American Indian Education Director, will be attending in person

Building and Grounds

2022-2023 Snow Services RFQ is currently open and will close at 4pm on September 15th. Bids will be opened at this time.

New restroom exhaust ventilation is currently being installed at Garfield to include two new roof top exhaust fans.

Exterior structural beams are currently being repaired at painted at Churchill. An exterior door replacement and exterior brick repair is taking place also.

Submitted by Dylan Carlson, Building and Grounds Director

Technology

The technology department is BUSY BUSY BUSY! Teachers will be here before we blink and students will be here before we can take a breath. We've finished the network refresh and are making sure that any issues are ironed out. We also have mostly finished sorting student ipads while we wait for our leasing company to pick up our old

Chromebooks and deliver our new Chromebooks. Those will be here any day and quickly sorted by homeroom. We're also busy getting new smartboards installed in 21 classrooms across the district. Its exciting times to be in the technology department but we're excited to have things ready for the start of the school year!

Submitted by T.J. Smith, Technology Director

Cloquet Public Schools
Detail Payment Register By Check
Fund Summary

Fund	Description	Total
01	General	\$269,762.46
02	Food Services	\$60.00
03	Transportation	\$78,877.88
04	Community Services	\$17,029.46
05	Capital Expenditure	\$112,947.74
12	Activities	\$32,633.35
45	OPEB Irrevocable Trust	\$5,514.28
Report Total		\$516,825.17

Cloquet Public Schools

Check Register by Bank and Check

Batch	Co	Bank	Pymt No	Check No	Pay Type	Grp	Code	Rcd	Vendor	Print	Recon	Void	Currency	Pmt/Void Date	Amount
0094		2	97794	17932	Check	1	00283		ACCT INC	Yes	No	No	USD	08/23/2022	6,575.00
			97795	17933	Check	1	00350		ACTIVITY FUND-MIDDLE SCHOOL	Yes	No	No	USD	08/23/2022	142.50
			97796	17934	Check	1	00400		ACTIVITY FUND-SENIOR HIGH	Yes	No	No	USD	08/23/2022	170.00
			97813	17935	Check	1	10771		AIKEY ELECTRIC	Yes	No	No	USD	08/23/2022	1,570.38
			97810	17936	Check	1	10768		ALBERG HEIDI	Yes	No	No	USD	08/23/2022	150.00
			97863	17937	Check	1	6078		AMAZON	Yes	No	No	USD	08/23/2022	1,430.79
			97884	17938	Check	1	8863		ANGELL, TERESA	Yes	No	No	USD	08/23/2022	60.00
			97797	17939	Check	1	03250		B & B MARKET	Yes	No	No	USD	08/23/2022	148.38
			97879	17940	Check	1	8268		BATES, ERIN	Yes	No	No	USD	08/23/2022	60.00
			97798	17941	Check	1	05411		BLACK BEAR CASINO/HOTEL	Yes	No	No	USD	08/23/2022	55.00
			97853	17942	Check	1	54606		BLUUM OF MINNESOTA LLC	Yes	No	No	USD	08/23/2022	36,955.00
			97893	17943	Check	1	9548		BRENNER MARK	Yes	No	No	USD	08/23/2022	35.00
			97885	17944	Check	1	9026		BRENNER, JILL	Yes	No	No	USD	08/23/2022	33.84
			97872	17945	Check	1	7378		BSN SPORTS LLC	Yes	No	No	USD	08/23/2022	22,453.97
			97845	17946	Check	1	4072		CAMPBELL, CORINNE	Yes	No	No	USD	08/23/2022	44.00
			97814	17947	Check	1	11006		CLOQUET SANITARY	Yes	No	No	USD	08/23/2022	356.10
			97815	17948	Check	1	11051		CLOQUET TRANSIT CO	Yes	No	No	USD	08/23/2022	44,169.52
			97816	17949	Check	1	11550		COMMUNITY PRINTING	Yes	No	No	USD	08/23/2022	13,481.70
			97817	17950	Check	1	11620		COMPENSATION CONSULTANTS, LTI	Yes	No	No	USD	08/23/2022	1,184.00
			97880	17951	Check	1	8314		CPM EDUCATIONAL PROGRAM	Yes	No	No	USD	08/23/2022	13,000.00
			97802	17952	Check	1	10389		CYBSA	Yes	No	No	USD	08/23/2022	2,200.00
			97881	17953	Check	1	8415		DETERS, CHEYENNE	Yes	No	No	USD	08/23/2022	38.76
			97855	17954	Check	1	5509		DOHNANSKY, ELIZABETH	Yes	No	No	USD	08/23/2022	60.00
			97822	17955	Check	1	1717		DULUTH NEWS TRIBUNE	Yes	No	No	USD	08/23/2022	294.20
			97876	17956	Check	1	7907		EDMENTUM INC	Yes	No	No	USD	08/23/2022	2,104.00
			97800	17957	Check	1	10156		ELLENA TILE LLC	Yes	No	No	USD	08/23/2022	3,064.25
			97878	17958	Check	1	8229		ESSE, DAVID	Yes	No	No	USD	08/23/2022	550.00
			97883	17959	Check	1	8653		EVERGREEN LAWN SERVICE	Yes	No	No	USD	08/23/2022	1,951.03
			97824	17960	Check	1	2074		FOLLETT SCHOOL SOLUTIONS	Yes	No	No	USD	08/23/2022	1,437.05
			97807	17961	Check	1	10751		FRYBERGER LAW FIRM	Yes	No	No	USD	08/23/2022	362.50
			97861	17962	Check	1	59450		HAGENS GLASS & PAINT	Yes	No	No	USD	08/23/2022	1,010.00
			97882	17963	Check	1	8441		HALLGREN, EMILY	Yes	No	No	USD	08/23/2022	96.41
			97806	17964	Check	1	10711		HEALY AWARDS	Yes	No	No	USD	08/23/2022	1,217.98
			97809	17965	Check	1	10767		HEDMAN JOSEPH	Yes	No	No	USD	08/23/2022	180.00
			97857	17966	Check	1	5684		HILLYARD INC MINNEAPOLIS	Yes	No	No	USD	08/23/2022	2,120.88
			97862	17967	Check	1	5992		HORIZON COMMERCIAL POOL SUPP	Yes	No	No	USD	08/23/2022	1,237.29
			97894	17968	Check	1	9685		HOWIES HOCKEY INC	Yes	No	No	USD	08/23/2022	1,964.52
			97842	17969	Check	1	3310		HYDE, CONNIE	Yes	No	No	USD	08/23/2022	94.47
			97886	17970	Check	1	9072		INNOVATIVE OFFICE SOLUTIONS LL	Yes	No	No	USD	08/23/2022	141.75
			97799	17971	Check	1	10140		INTELTEK	Yes	No	No	USD	08/23/2022	525.00
			97850	17972	Check	1	4879		ISD #0091 BARNUM	Yes	No	No	USD	08/23/2022	1,300.18

Cloquet Public Schools

Check Register by Bank and Check

Batch	Co	Bank	Pymt No	Check No	Pay Type	Grp	Code	Rcd	Vendor	Print	Recon	Void	Currency	Pmt/Void Date	Amount
0094		2	97804	17973	Check	1	1060		ISD #0091 BARNUM PUBLIC SCHOOL	Yes	No	No	USD	08/23/2022	28,545.77
			97828	17974	Check	1	25380		ISD #0093 CARLTON	Yes	No	No	USD	08/23/2022	9,885.65
			97867	17975	Check	1	6846		ISD #0094 TIME FOR TOTS	Yes	No	No	USD	08/23/2022	11,070.00
			97827	17976	Check	1	2526		ISD #0094 - VAN	Yes	No	No	USD	08/23/2022	92.52
			97829	17977	Check	1	25420		ISD #0095 CROMWELL	Yes	No	No	USD	08/23/2022	2,889.07
			97830	17978	Check	1	25460		ISD #0099 ESKO PUBLIC SCHOOLS	Yes	No	No	USD	08/23/2022	5,789.47
			97831	17979	Check	1	25480		ISD #0100 WRENSHALL	Yes	No	No	USD	08/23/2022	2,379.08
			97821	17980	Check	1	1527		ISD #0381 LAKE SUPERIOR SCHOOL	Yes	No	No	USD	08/23/2022	21,810.93
			97835	17981	Check	1	2709		ISD #0577 WILLOW RIVER	Yes	No	No	USD	08/23/2022	1,706.92
			97832	17982	Check	1	25820		ISD #0700 HERMANTOWN	Yes	No	No	USD	08/23/2022	4,809.70
			97833	17983	Check	1	25840		ISD #0704 PROCTOR PUBLIC SCHOC	Yes	No	No	USD	08/23/2022	7,629.10
			97891	17984	Check	1	9449		ISD #6096 NORTHERN LIGHTS ACAD	Yes	No	No	USD	08/23/2022	47,069.61
			97869	17985	Check	1	6912		IXL MEMBERSHIP SERVICES	Yes	No	No	USD	08/23/2022	28,682.25
			97889	17986	Check	1	9276		JAGO, CARA	Yes	No	No	USD	08/23/2022	1,334.83
			97839	17987	Check	1	28920		KENDAHL AMUSEMENT	Yes	No	No	USD	08/23/2022	61.50
			97840	17988	Check	1	29600		L & M SUPPLY	Yes	No	No	USD	08/23/2022	668.55
			97841	17989	Check	1	30365		LCS COACHES INC	Yes	No	No	USD	08/23/2022	46,493.11
			97854	17990	Check	1	5506		MANTY, NANCY	Yes	No	No	USD	08/23/2022	21.25
			97805	17991	Check	1	10699		MARSHALL W WALWORTH PLANETARI	Yes	No	No	USD	08/23/2022	228.00
			97875	17992	Check	1	7737		MARTIN, STEVE	Yes	No	No	USD	08/23/2022	13.60
			97834	17993	Check	1	2692		MASSP	Yes	No	No	USD	08/23/2022	870.00
			97892	17994	Check	1	9531		MEDCO	Yes	No	No	USD	08/23/2022	4,299.82
			97859	17995	Check	1	5736		MEDICAREBLUE RX	Yes	No	No	USD	08/23/2022	3,174.00
			97843	17996	Check	1	34186		MENARDS	Yes	No	No	USD	08/23/2022	5,934.22
			97866	17997	Check	1	6763		MINNESOTA HUMANITIES CENTER	Yes	No	No	USD	08/23/2022	6,634.08
			97836	17998	Check	1	2716		MN DEPT OF LABOR AND INDUSTRY	Yes	No	No	USD	08/23/2022	380.00
			97868	17999	Check	1	6911		MOENCH, KATIE	Yes	No	No	USD	08/23/2022	898.91
			97818	18000	Check	1	1284		MSHSL	Yes	No	No	USD	08/23/2022	200.00
			97870	18001	Check	1	6918		MSOPAATTN LINDA BERG	Yes	No	No	USD	08/23/2022	50.00
			97846	18002	Check	1	40801		NORTHEAST SERVICE COOP	Yes	No	No	USD	08/23/2022	2,300.00
			97847	18003	Check	1	41101		NORTHLAND AUTO PARTS	Yes	No	No	USD	08/23/2022	30.80
			97803	18004	Check	1	10492		NORTHLAND CONSTRUCTORS	Yes	No	No	USD	08/23/2022	37,045.00
			97888	18005	Check	1	9236		NORTHSTAR CABLING & COMMUNIC	Yes	No	No	USD	08/23/2022	15,000.00
			97819	18006	Check	1	1289		PARK AVE FITNESS	Yes	No	No	USD	08/23/2022	14.40
			97865	18007	Check	1	6501		PARK AVENUE THERAPIES	Yes	No	No	USD	08/23/2022	6,329.50
			97823	18008	Check	1	2037		PINE KNOT, LLC	Yes	No	No	USD	08/23/2022	784.00
			97852	18009	Check	1	5286		PITNEY BOWES PURCHASE POWER	Yes	No	No	USD	08/23/2022	3,957.37
			97897	18010	Check	1	9882		PMAASSET MGMT	Yes	No	No	USD	08/23/2022	2,340.28
			97856	18011	Check	1	5635		PRAIRIE FIRE CHILDRENS THEATER	Yes	No	No	USD	08/23/2022	2,150.00
			97848	18012	Check	1	44930		PREMIERE THEATRES	Yes	No	No	USD	08/23/2022	252.00
			97837	18013	Check	1	2721		PRO PRINT	Yes	No	No	USD	08/23/2022	7,746.24

Cloquet Public Schools

Check Register by Bank and Check

Batch	Co	Bank	Pymt No	Check No	Pay Type	Grp	Code	Rcd	Vendor	Print	Recon	Void	Currency	Pmt/Void Date	Amount
0094		2	97849	18014	Check	1	4822		PROSEN, TIM	Yes	No	No	USD	08/23/2022	485.32
			97890	18015	Check	1	9288		RASMUSSEN, BRENDA	Yes	No	No	USD	08/23/2022	57.50
			97864	18016	Check	1	6333		RAY RIIHILUOMA INC	Yes	No	No	USD	08/23/2022	7,448.00
			97896	18017	Check	1	9860		RIVERSIDE INSIGHTS	Yes	No	No	USD	08/23/2022	675.00
			97808	18018	Check	1	10766		SANTTI JESSICA	Yes	No	No	USD	08/23/2022	1,095.63
			97871	18019	Check	1	7075		SCHOOL HEALTH CORPORATION	Yes	No	No	USD	08/23/2022	3,673.90
			97826	18020	Check	1	2300		SHI INTERNATIONAL CORP	Yes	No	No	USD	08/23/2022	9,940.00
			97887	18021	Check	1	9175		SMITH, TREVOR J	Yes	No	No	USD	08/23/2022	60.00
			97877	18022	Check	1	7941		STAPLES BUSINESS CREDIT	Yes	No	No	USD	08/23/2022	49.44
			97874	18023	Check	1	7615		STAR TRIBUNE	Yes	No	No	USD	08/23/2022	73.22
			97895	18024	Check	1	9828		STARK TIMOTHY	Yes	No	No	USD	08/23/2022	550.00
			97851	18025	Check	1	52404		STATE INDUSTRIAL PRODUCTS	Yes	No	No	USD	08/23/2022	1,285.88
			97812	18026	Check	1	10770		STEVENSON MACKENZIE	Yes	No	No	USD	08/23/2022	23.25
			97811	18027	Check	1	10769		SWANSON ALYSSA	Yes	No	No	USD	08/23/2022	1,300.00
			97873	18028	Check	1	7518		SYCK, RODERICK	Yes	No	No	USD	08/23/2022	940.78
			97801	18029	Check	1	10359		TKI	Yes	No	No	USD	08/23/2022	240.00
			97820	18030	Check	1	1461		VORT CORPORATION	Yes	No	No	USD	08/23/2022	1,470.00
			97825	18031	Check	1	2267		WALMART CAPITAL ONE	Yes	No	No	USD	08/23/2022	37.92
			97858	18032	Check	1	57280		WANGEN, DAVID	Yes	No	No	USD	08/23/2022	962.50
			97860	18033	Check	1	58008		WEST MUSIC	Yes	No	No	USD	08/23/2022	17.95
			97844	18034	Check	1	3795		YOUNG, AARON	Yes	No	No	USD	08/23/2022	176.00
			97838	18035	Check	1	2731		YOUNG, HEATHER	Yes	No	No	USD	08/23/2022	665.90

Bank Total: 2

\$516,825.17

Report Total:

\$516,825.17

Cloquet Public Schools
Detail Payment Register By Check
Fund Summary

Fund Description		Total
01	General	\$75,224.44
04	Community Services	\$2,501.25
05	Capital Expenditure	\$6,123.75
Report Total		\$83,849.44

Cloquet Public Schools

Check Register by Bank and Check

Batch	Co	Bank	Pymt No	Check No	Pay Type	Grp	Code	Rcd	Vendor	Print	Recon	Void	Currency	Pmt/Void Date	Amount
0094		2	97791	17920	Check	1	6134		AT&T MOBILITY	Yes	No	No	USD	08/15/2022	912.38
			97782	17921	Check	1	08337		CARLTON COUNTY HUMAN SERVICE	Yes	No	No	USD	08/15/2022	400.00
			97783	17922	Check	1	10401		CITY OF CLOQUET	Yes	No	No	USD	08/15/2022	1,915.90
			97789	17923	Check	1	4073		CONSOLIDATED COMMUNICATIONS	Yes	No	No	USD	08/15/2022	3,595.00
			97793	17924	Check	1	9578		CONSTELLATION NEWENERGY -GA	Yes	No	No	USD	08/15/2022	5,206.98
			97786	17925	Check	1	10611		GRAND RAPIDS	Yes	No	No	USD	08/15/2022	130.00
			97785	17926	Check	1	1061		ISD #0094	Yes	No	No	USD	08/15/2022	23,108.62
			97784	17927	Check	1	10428		ISD #2909	Yes	No	No	USD	08/15/2022	125.00
			97787	17928	Check	1	10765		MINERS INCORPORATED	Yes	No	No	USD	08/15/2022	8,625.00
			97790	17929	Check	1	5675		MINNESOTA ENERGY RESOURCES	Yes	No	No	USD	08/15/2022	665.59
			97788	17930	Check	1	36651		MINNESOTA POWER	Yes	No	No	USD	08/15/2022	38,534.97
			97792	17931	Check	1	8443		MREA	Yes	No	No	USD	08/15/2022	630.00

Bank Total: 2

\$83,849.44

Report Total:

\$83,849.44

**TREASURER'S REPORT
INDEPENDENT SCHOOL DISTRICT NO. 94
MAY 2022**

FUND	Balance Beginning of Month		Receipts	Disbursements	Balance End of Month		Clerks Balance End of Month
	Cash	Investments			Cash	Investments	
GENERAL	\$251,316.80	\$10,130,955.04	\$6,415,228.69	\$7,049,688.69	(\$383,143.20)	\$11,885,031.84	\$11,501,888.64
FOOD SERVICE	\$715,576.20		\$162,773.64	\$112,061.68	\$766,288.16		766288.16
TRANSPORTATION	(\$619,630.37)		\$0.00	\$114,089.41	(\$733,719.78)		(\$733,719.78)
COMMUNITY SERVICE	\$857,063.82		\$205,960.62	\$162,274.73	\$900,749.71		\$900,749.71
ACTIVITIES	\$614,018.50		\$79,711.69	\$81,584.56	\$612,145.63		\$612,145.63
TOTAL OPERATING	\$1,818,344.95	\$10,130,955.04	\$6,863,674.64	\$7,519,699.07	\$1,162,320.52	\$11,885,031.84	\$11,293,275.56
CAPITAL OUTLAY	\$59,367.22		\$0.00	\$35,103.29	\$24,263.93		\$24,263.93
DEBT REDEMPTION #94	\$1,604,768.78	\$0.00	\$1,076,791.47	\$0.00	\$2,681,560.25	\$0.00	\$2,681,560.25
OPEB DEBT SERVICES	(\$231,612.16)	\$0.00	\$111,392.27	\$0.00	(\$120,219.89)	\$0.00	(\$120,219.89)
TOTAL FUNDS AVAILABLE	\$3,250,868.79	\$10,130,955.04	\$8,051,858.38	\$7,554,802.36	\$3,747,924.81	\$11,885,031.84	\$13,878,879.85
BUILDING FUND	(\$1,820,677.29)	\$1,991,800.79	\$0.00	\$0.00	(\$1,820,677.29)	\$1,993,285.56	\$172,608.27
OPEB IRREVOCABLE TRUST	(\$1,072,821.20)	\$5,363,659.65	\$15,625.03	\$55,307.22	(\$1,112,503.39)	\$5,375,889.41	\$4,263,386.02

RECONCILEMENT OF TREASURER'S BALANCE WITH BANK

	Balance Per BANK STATEMENT	Outstanding Checks	Deposits Not Shown on Bank Statement	Other Reconciling Items	Balance Per Treasurer's
US BANK	\$1,655,460.49	\$840,716.82	\$0.00	\$0.00	\$814,743.67
ADD UNDEPOSITED CASH ON HAND					
TREASURER'S BALANCE PER BOOKS				19	\$814,743.67

**TREASURER'S REPORT
INDEPENDENT SCHOOL DISTRICT NO. 94
June 2022**

FUND	Balance Beginning of Month		Receipts	Disbursements	Balance End of Month		Clerks Balance End of Month
	Cash	Investments			Cash	Investments	
GENERAL	(\$383,143.20)	\$11,885,031.84	\$12,903,339.78	\$15,909,290.50	(\$3,389,093.92)	\$11,814,283.88	\$8,425,189.96
FOOD SERVICE	\$766,288.16		\$266,031.42	\$182,670.27	\$849,649.31		\$849,649.31
TRANSPORTATION	(\$733,719.78)		\$1,211,205.69	\$148,390.72	\$329,095.19		\$329,095.19
COMMUNITY SERVICE	\$900,749.71		\$382,398.89	\$265,176.14	\$1,017,972.46		\$1,017,972.46
ACTIVITIES	\$612,145.63		\$52,720.10	\$94,096.11	\$570,769.62		\$570,769.62
TOTAL OPERATING	\$1,162,320.52	\$11,885,031.84	\$14,815,695.88	\$16,599,623.74	(\$621,607.34)	\$11,814,283.88	\$11,263,424.50
CAPITAL OUTLAY	\$24,263.93		\$1,042,721.60	\$234,694.96	\$832,290.57		\$832,290.57
DEBT REDEMPTION #94	\$2,681,560.25	\$0.00	\$1,079,471.69	\$453,008.07	\$3,308,023.87		\$3,308,023.87
OPEB DEBT SERVICES	(\$120,219.89)	\$0.00	\$478,702.23	\$10,253.54	\$348,228.80		\$348,228.80
TOTAL FUNDS AVAILABLE	\$3,747,924.81	\$11,885,031.84	\$17,416,591.40	\$17,297,580.31	\$3,866,935.90	\$11,814,283.88	\$15,751,967.74
BUILDING FUND	(\$1,820,677.29)	\$1,993,285.56	\$0.00	\$121,416.20	(\$1,942,093.49)	\$1,958,296.27	\$16,202.78
OPEB IRREVOCABLE TRUST	(\$1,112,503.39)	\$5,375,889.41	\$105,474.03	\$111,363.73	(\$1,118,393.09)	\$5,232,834.34	\$4,114,441.25

RECONCILEMENT OF TREASURER'S BALANCE WITH BANK

	Balance Per BANK STATEMENT	Outstanding Checks	Deposits Not Shown on Bank Statement	Other Reconciling Items	Balance Per Treasurer's
US BANK	\$2,118,439.77	\$1,311,990.91	\$0.00	\$0.00	\$806,448.86
ADD UNDEPOSITED CASH ON HAND			20		

INVESTMENTS
2021-2022 - FISCAL YEAR

DATE: MAY 2022

<u>INVESTMENT</u>	<u>INTEREST RATE</u>	<u>BANK</u>	<u>MATURITY DATE</u>	<u>INTEREST TO BE EARNED</u>	<u>MONTHLY INTEREST</u>
\$ 6,201,920.22	0.40%	MSDLAF MAX		DAILY	\$ 2,878.35
\$ 665,207.43	1.69%	MN TRUST CD	3/19/2021	\$ 3,692.31	\$ -
\$ -	1.69%	MN TRUST SEC/DTC			\$ -
\$ -	0.41%	MN TRUST			\$ 282.96
\$ 5,017,904.19		TD AMERITRADE			\$ 1,880.21
<hr/>					
\$ 11,885,031.84	- TOTAL INVESTMENT VALUE				\$ 5,041.52

TOTAL MONTHLY INTEREST \$ 5,041.52

YTD TOTAL INTEREST AS OF 5/31/2021 **\$ 78,888.77**

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\$ 75,000.00 2020-21 BUDGET

2020-2021 - FISCAL YEAR

\$ 13,909,010.44 - TOTAL INVESTMENT VALUE 5/31/2021	\$	94,771.62	- TOTAL INTEREST EARNED LAST YEAR THRU THIS MONTH
	\$	111,883.06	- TOTAL INTEREST EARNED FOR FISCAL YR 2020-2021

INVESTMENTS: FUND 06 CONSTRUCTION
2021-2022 - FISCAL YEAR

DATE: MAY 2022

<u>INVESTMENT</u>	<u>INTEREST RATE</u>	<u>BANK</u>	<u>MATURITY DATE</u>	<u>INTEREST TO BE EARNED</u>	<u>MONTHLY INTEREST</u>
\$ -	0.00%	MN TRUST	CD	\$ -	\$ -
\$ -	0.00%	MN TRUST	CD	\$ -	\$ -
\$ -	0.00%	MN TRUST	TS	\$ -	\$ -
\$ -	0.00%	MN TRUST	TS	\$ -	\$ -
\$ -		MN TRUST	SDA		\$ -
\$ -	0.00%	MN TRUST	SEC/DTC		
\$ 36,012.99	0.41%	MN TRUST	Dividend Reinvest / Bank Fee	\$ 15.31	
		MN TRUST	Trade Int-Security Sale/DTC Maturity	\$ -	
\$ -		EHLERS / Ameritrade-LTFM		\$ -	
\$ 1,957,272.57		EHLERS / Ameritrade CAP FAC			1,469.46
\$ 1,993,285.56	- TOTAL CONSTRUCITON FUND INVESTMENT VALUE				
TOTAL MONTHLY INTEREST					\$ 1,484.77
YTD TOTAL INTEREST AS OF 5/31/2021					\$ 16,148.03
					=====
					\$ 25,000.00 2020-21 BUDGET

<u>2020-2021 - FISCAL YEAR</u>					
\$ 2,069,492.34 - TOTAL INVESTMENT VALUE 5/31/2021					
	\$ (2,617.56) - TOTAL INTEREST EARNED LAST YEAR THRU THIS MONTH				
	\$ (2,248.68) - TOTAL INTEREST EARNED FOR FISCAL YR 2020-2021				

**INVESTMENTS: FUND 45 OPEB
2021-2022 - FISCAL YEAR**

DATE: MAY 2022

<u>INVESTMENT</u>	<u>INTEREST RATE</u>	<u>BANK</u>	<u>MATURITY DATE</u>	<u>INTEREST TO BE EARNED</u>	<u>MONTHLY INTEREST</u>
\$ 33,921.10	1.76%	MN TRUST CD	6/30/2020	\$ 1,058.13	\$ -
\$ 249,504.45	1.46%	MN TRUST CD	6/30/2020	\$ 2,030.07	\$ -
\$ 495,176.25	2.74%	MN TRUST CD	9/28/2020	\$ 26,217.16	\$ -
\$ 240,693.75	1.86%	MN TRUST CD	10/16/2020	\$ 13,351.61	\$ -
\$ 249,445.47	3.36%	MN TRUST CD	12/7/2020	\$ 15,762.88	\$ -
\$ 503,407.97	2.83% - 3.04%	MN TRUST CD	1/28/2021	\$ 27,785.51	\$ -
\$ 752,892.19	1.98% - 2.28%	MN TRUST SEC/DTC			
\$ 52,490.00	0.41%	MN TRUST	Dividend Reinvest / Bank Fee	\$ (20.58)	
		MN TRUST	Trade Interest-Security Sale / DTC	\$ -	
\$ 2,798,358.23		ASSOCIATED BANK	Dividend / BankFee / Interest	\$ 6,913.76	
\$ -		MID AMERICA		\$ -	
<u>\$ 5,375,889.41</u>	- TOTAL INVESTMENT VALUE				
		TOTAL MONTHLY INTEREST		<u>\$ 6,893.18</u>	
		YTD TOTAL INTEREST AS OF 5/31/2021		\$ 103,204.68	
				=====	
				\$ 100,000.00	2020-21 BUDGET

<u>2020-2021 - FISCAL YEAR</u>					
\$ 5,524,847.36	- TOTAL INVESTMENT VALUE 5/31/2021			\$ 172,454.44	- TOTAL INTEREST EARNED LAST YEAR THRU THIS MONTH
				\$ 174,293.64	- TOTAL INTEREST EARNED FOR FISCAL YR 2020-2021

INVESTMENTS
2021-2022 - FISCAL YEAR

DATE: JUNE 2022

<u>INVESTMENT</u>	<u>INTEREST RATE</u>	<u>BANK</u>	<u>MATURITY DATE</u>	<u>INTEREST TO BE EARNED</u>	<u>MONTHLY INTEREST</u>
\$ 6,143,252.42	0.40%	MSDLAF MAX		DAILY	\$ 5,838.83
\$ 665,710.55	1.69%	MN TRUST	CD 3/19/2021	\$ 3,692.31	\$ 503.12
\$ -	1.69%	MN TRUST	SEC/DTC		\$ -
\$ -	0.41%	MN TRUST			\$ -
\$ 5,005,320.91		TD AMERITRADE			\$ 12,331.25
<hr/>					
<div>\$ 11,814,283.88</div>	- TOTAL INVESTMENT VALUE				\$ 18,673.20
	CHECKING ACCOUNT/MSDLAF LIQUID CLASS INTEREST & FEES				<div>\$ 360.63</div>
	TOTAL MONTHLY INTEREST				\$ 19,033.83
YTD TOTAL INTEREST AS OF6/30/2021				\$ 97,922.60	
				=====	
				\$ 75,000.00	2020-21 BUDGET

2020-2021 - FISCAL YEAR

\$ 14,156,728.14	- TOTAL INVESTMENT VALUE 6/30/2021	\$ 116,946.90	- TOTAL INTEREST EARNED LAST YEAR THRU THIS MONTH
		\$ 111,883.06	- TOTAL INTEREST EARNED FOR FISCAL YR 2020-2021

INVESTMENTS: FUND 06 CONSTRUCTION
2021-2022 - FISCAL YEAR

DATE: JUNE 2022

<u>INVESTMENT</u>	<u>INTEREST RATE</u>	<u>BANK</u>	<u>MATURITY DATE</u>	<u>INTEREST TO BE EARNED</u>	<u>MONTHLY INTEREST</u>
\$ -	0.00%	MN TRUST	CD	\$ -	\$ -
\$ -	0.00%	MN TRUST	CD	\$ -	\$ -
\$ -	0.00%	MN TRUST	TS	\$ -	\$ -
\$ -	0.00%	MN TRUST	TS	\$ -	\$ -
\$ -		MN TRUST	SDA		\$ -
\$ -	0.00%	MN TRUST	SEC/DTC		
\$ 36,040.22	0.41%	MN TRUST	Dividend Reinvest / Bank Fee	\$ 27.23	
		MN TRUST	Trade Int-Security Sale/DTC Maturity	\$ -	
		EHLERS / Ameritrade-LTFM		\$ -	
\$ 1,958,296.27		EHLERS / Ameritrade CAP FAC			(208.61)
\$ 1,994,336.49	- TOTAL CONSTRUCITON FUND INVESTMENT VALUE				
TOTAL MONTHLY INTEREST					\$ (181.38)

YTD TOTAL INTEREST AS OF 6/30/2021	\$ 15,966.65	
	=====	
	\$ 25,000.00	2020-21 BUDGET

2020-2021 - FISCAL YEAR

\$ 1,990,965.58	- TOTAL INVESTMENT VALUE 6/30/2021	\$ (1,738.95)	- TOTAL INTEREST EARNED LAST YEAR THRU THIS MONTH
		\$ (2,248.68)	- TOTAL INTEREST EARNED FOR FISCAL YR 2020-2021

**INVESTMENTS: FUND 45 OPEB
2021-2022 - FISCAL YEAR**

DATE: JUNE 2022

<u>INVESTMENT</u>	<u>INTEREST RATE</u>	<u>BANK</u>	<u>MATURITY DATE</u>	<u>INTEREST TO BE EARNED</u>	<u>MONTHLY INTEREST</u>
\$ 35,763.47	1.76%	MN TRUST CD	6/30/2020	\$ 1,058.13	\$ -
\$ 249,504.45	1.46%	MN TRUST CD	6/30/2020	\$ 2,030.07	\$ -
\$ 495,176.25	2.74%	MN TRUST CD	9/28/2020	\$ 26,217.16	\$ -
\$ 240,693.75	1.86%	MN TRUST CD	10/16/2020	\$ 13,351.61	\$ -
\$ 249,445.47	3.36%	MN TRUST CD	12/7/2020	\$ 15,762.88	\$ -
\$ 1,256,300.16	2.83% - 3.04%	MN TRUST CD	1/28/2021	\$ 27,785.51	\$ -
\$ 52,490.00	1.98% - 2.28%	MN TRUST SEC/DTC			\$ 1,842.37
\$ -	0.41%	MN TRUST	Dividend Reinvest / Bank Fee	\$ -	
		MN TRUST	Trade Interest-Security Sale / DTC	\$ -	
\$ 2,653,460.79		ASSOCIATED BANK	Dividend / BankFee / Interest		\$ (29,823.35)
\$ -		MID AMERICA			\$ -
<u>\$ 5,232,834.34</u>	- TOTAL INVESTMENT VALUE				
	TOTAL MONTHLY INTEREST				<u><u>\$ (27,980.98)</u></u>

YTD TOTAL INTEREST AS OF 6/30/2021

\$ 82,116.88

\$ 100,000.00 2020-21 BUDGET

2020-2021 - FISCAL YEAR

\$ 5,577,983.70 - TOTAL INVESTMENT VALUE 6/30/2021

**\$ 174,293.64 - TOTAL INTEREST
EARNED LAST YEAR
THRU THIS MONTH**

**\$ 174,293.64 - TOTAL INTEREST
EARNED FOR
FISCAL YR 2020-2021**

Candace Nelis

From: Rickey Lummus <lummusr@pfmam.com>
Sent: Monday, August 15, 2022 9:49 AM
To: Candace Nelis
Cc: CSG Midwest Region
Subject: RE: Exchange confirmation information

Hello Candace,

Confirmation # 3533006 from General Fund Max Class to General Fund Liquid Class.

Please let us know if we can assist further.

Thank you,

Rickey Lummus
Client Service Representative

PFM Asset Management LLC
Minnesota School District Liquid Asset Fund Plus (MSDLAF+) | www.msdlaf.org | p: 888.467.3523 x 2 | f: 888.535.0120 | lummusr@pfmam.com
213 Market Street | Harrisburg, PA 17101

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From: Candace Nelis <cnelis@isd94.org>
Sent: Monday, August 15, 2022 8:33 AM
To: Rickey Lummus <lummusr@pfmam.com>
Subject: Exchange confirmation information

ALERT: This message is from an external source. **BE CAUTIOUS** before clicking any link or attachment

Rickey,

Can you please send me the exchange confirmation information for 7/15/22 in the amount of \$1,200,000?

Thanks!

Candace Nelis
Business Manager
Cloquet Public Schools
302 14th Street
Cloquet, MN 55720
P: 218-879-6721 ext. 6213
F: 218-879-6724
cnelis@isd94.org

Candace Nelis

From: Walker Maschke <maschkew@pfmam.com>
Sent: Wednesday, July 27, 2022 7:48 AM
To: Candace Nelis
Cc: CSG Midwest Region
Subject: RE: MSDLAF - Wire Setup Form

Hi Candace,

Thank you for taking my call.

The confirmation number for the \$1 million exchange from Max to Liquid class is 3538662.

We will enter all of the wires for today.

Walker Maschke
Client Consultant

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maschkew@pfmam.com
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From: Candace Nelis <cnelis@isd94.org>
Sent: Wednesday, July 27, 2022 6:00 AM
To: Walker Maschke <maschkew@pfmam.com>
Subject: RE: MSDLAF - Wire Setup Form

ALERT: This message is from an external source. **BE CAUTIOUS** before clicking any link or attachment

Please let me know when this has been completed.
Thank you!

Candace Nelis
Business Manager
Cloquet Public Schools
302 14th Street
Cloquet, MN 55720
P: 218-879-6721 ext. 6213
F: 218-879-6724
cnelis@isd94.org

From: Walker Maschke <maschkew@pfmam.com>
Sent: Tuesday, July 26, 2022 1:27 PM
To: Candace Nelis <cnelis@isd94.org>
Cc: CSG Midwest Region <CSGMidwestRegion@pfmam.com>
Subject: RE: MSDLAF - Wire Setup Form

You don't often get email from maschkew@pfmam.com. [Learn why this is important](#)

Hi Candace,

We received the forms.

Can you please complete the below section on each form?:

(Unique name to identify the instruction)

Please add/remove the above instructions to/from the Account(s) listed below:

1.	_____	6.	_____
2.	_____	7.	_____
3.	_____	8.	_____
4.	_____	9.	_____
5.	_____	10.	_____

This should list the MSDLAF account names or numbers that the instructions should be added to.

Additionally, we have the investor name in our records as "Cloquet Public Schools, ISD#94," so please update that on the forms as well.

Thank you!
Walker

Walker Maschke
Client Consultant

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From: Walker Maschke
Sent: Tuesday, July 26, 2022 1:58 PM
To: cnelis@isd94.org
Cc: CSG Midwest Region <CSGMidwestRegion@pfmam.com>
Subject: MSDLAF - Wire Setup Form

Hi Candace,

Attached is the Wire Setup form that we discussed. The starred items in the Banking section are required.

Please return through the online network or fax.

Thank you!
Walker

Walker Maschke
Client Consultant

PFM Asset Management LLC
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- Accounts Dashboard
- Activity History
- Statements & Documents
- Organizational Settings
- CONTACT US
 - Secure Contact
 - FAQ

Transfer Submitted

CLOQUET PUBLIC SCHOOLS, ISD# 94

CN

Transfer Amount

Print Confirmation

\$850,000.00

Confirmation #	3539329
Transaction Type	Transfer Between Products
Transfer From	600041 - General Fund MSDLAF+ MAX Class
Transfer To	MSDLAF+ Liquid Class
Date Scheduled	Jul 28, 2022

Make Another Transaction

Done

MEMORANDUM

TO: Dr. Michael Cary, Superintendent

FROM: Erin Bates, Community Education Director
Caitlin McCollum, Kids Corner Coordinator

DATE: August 16th, 2022

RE: Resignation of Esse Ovadje from his position as Program Assistant from Kids Corner effective April 29th, 2022.

RATE OF PAY: \$15.97

HOURS WORKED: up to 40

START DATE: 09/29/2021

END DATE: 08/16/2022



Independent School District No. 94
Cloquet, Minnesota 55720

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302 14th Street • 218-879-0115 • FAX-879-6941
<http://www.isd94.org>

MEMORANDUM

TO: Dr. Michael Cary, Superintendent

FROM: Connie Hyde, Cloquet Area Alternative Education Program (CAAEP)

DATE: August 15, 2022

RE: Recommendation for Employment

I am recommending the employment of Kevin Taralseth to fill the .5 Life Science and .5 Interventionist Positions posted at Cloquet Area Alternative Education Programs (CAAEP).

RATE OF PAY:	BA Step 1
HOURS TO BE WORKED:	8 hours per day
START DATE:	August 23, 2022
LENGTH OF CONTRACT:	Esser funded through 2023-2024 school year (Interventionist)
BUDGETED CURRENT YEAR:	Yes
RATIONALE FOR HIRE:	Kevin Taralseth comes highly recommended. His skills and experience will be a great addition to the CAAEP team.

(Employment is contingent upon Cloquet School Board approval.)

CH:mrt

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<http://www.isd94.org>

MEMORANDUM

TO: Dr. Michael Cary, Superintendent

FROM: Tom Brenner, Middle School Principal

DATE: August 17, 2022

RE: Recommendation for Employment

I am recommending the employment of Mark Cooper to fill the 6.5 Hours/Day Sped Consistent Support Paraprofessional position.

RATE OF PAY:	Step 2 – \$17.66 *Rate will change with new contract
HOURS TO BE WORKED:	6.5 Hours/Day (Monday –Friday)
START DATE:	August 29,2022
LENGTH OF CONTRACT:	Ongoing
BUDGETED CURRENT YEAR:	Yes
POSTED:	Posted, internally and externally
RATIONALE FOR HIRE:	CMS would like to recommend Mark Cooper for one of its open paraprofessional positions. Mark has experience working with CMS faculty and students and has always done a professional job.

(Employment is contingent upon Cloquet School Board approval.)

TB:KP



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Cloquet, Minnesota 55720

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17 August 2022

To: Dr. Michael Cary, Superintendent

From: Teresa Angell, AIE Program Director TA

RE: Recommendation of Hire for AIE Academic Tutor

For your consideration and approval, I recommend Nicole Milewski to be hired for the American Indian Education Academic Tutor at Washington Elementary to fulfill the posting School Board approved August 8, 2022.

Mrs. Milewski has a positive energy and teamwork ethic that will provide a supportive classroom dynamic. She has worked at Washington as a substitute and demonstrated the ability to be organized, reliable and willingness to learn new skills to effectively provide academic needs for students.

Nicole would make an excellent addition to the Washington AIE Team. Mrs. Mondati is supportive of this hire.

I can be available at the next board meeting to answer any questions you may have.

Name:	Nicole Milewski
Position:	6.5hr/day AIE Academic Tutor
Rate:	22/23 Step 1 AIE Tutor
Funding Source:	25% 320, 25% 510, 30% 740, 20% 206
Budgeted Current Year:	Yes
Reason for Hire:	To fill staff resignation posted 8.8.22 per School Board Approval.
Starting date:	August 29, 2022

(Employment is contingent upon Cloquet School Board approval).



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<http://www.isd94.org>

MEMORANDUM

TO: Dr. Michael Cary, Superintendent

FROM: Beth Dohnansky, Food Service Director

DATE: August 18, 2022

RE: Recommendation for Employment

I am recommending the employment of Angela Koss as a Food Service Staff as District Floater pending a background check.

RATE OF PAY:	\$16.68 per hour
HOURS TO BE WORKED:	3.0 Hours/Day (Monday –Friday)
START DATE:	August 30, 2022
LENGTH OF CONTRACT:	Ongoing
BUDGETED CURRENT YEAR:	Yes
POSTED:	Posted, internally and externally
RATIONALE FOR HIRE:	Angela has knowledge of food service operation and work experience in the field. She will be a great addition to the Food Service team.

(Employment is contingent upon Cloquet School Board approval.)

BD: mm



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MEMORANDUM

To: Cloquet School Board

From: David Wangen, Churchill Principal

Date: 8/18/22

Re: Paraprofessional Recommendation

I am recommending to hire Grant Hall, 6.50 Consistent Support Paraprofessional, who will be transferring from the 2.75 hour/day playground/lunch paraprofessional at Churchill Elementary School for the 2022-2023 school year.

Employment is based on Cloquet School Board approval.

DW:mb

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<http://www.isd94.org>

MEMORANDUM

TO: Cloquet School Board Members

FROM: Dr. Michael Cary, Superintendent

DATE: August 15, 2022

RE: Recommendation of Extra-Service Contract

I am requesting an extra services contract for Teresa Angell to provide coordination services for the Achievement and Integration Grant for the 2022-2023 school year. This assignment will be paid \$11,696.06 out of the grant funds for the time period of July 1, 2022-June 20, 2023.

(Employment is contingent upon Cloquet School Board approval).

MC/mjm



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To: Dr. Michael Cary
From: Tom Brenner
Cloquet Middle School
Date: August 11, 2022
Reason: Extra Service Contracts 2022-2023 School Year

Math Counts:	Arne Maijala	\$779.00
Student Council	Jamie Jazdzewski	\$1,126.00
	Victoria Green	\$1,126.00
WEB	Jamie Jazdzewski	\$1,126.00
	Nichole Whittet	\$1,126.00
Knowledge Bowl	Rachel Mueller	\$1,029.00

These amounts came from Schedule C of the 2022-2023 Teacher Contract

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Cloquet, Minnesota 55720

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2001 Washington Avenue • 218-879-3328 • FAX-879-4175

Churchill Elementary School

515 Granite Street • 218-879-3308 • FAX-879-7034

Washington Elementary School

801 12th Street • 218-879-3369 • FAX-879-3360

Community Education

2001 Washington Avenue • 218-879-1261 • FAX-878-3013

Cloquet Area Alternative Education Programs

302 14th Street • 218-879-0115 • FAX -879-6941

www.isd94.org

18 August 2022

To: Dr. Michael Cary, Superintendent

From: Teresa Angell, AIE Program Director/A&I Coordinator TA

RE: Permission to Post

For your consideration and approval, I am requesting to post .4FTE Equity Coordinator for the Cloquet School District.

The 2022-2025 Cloquet Public Schools Achievement & Integration plan was approved and included a teacher equity goal to implement .4FTE Equity Coordinator position to provide ongoing staff development.

Budgeted Current Year: YES – 100% 313 A&I Funding

I will be available at the next board meeting to address any questions you may have.

ISD # 94 JOB DESCRIPTION

Job Title: Equity Coordinator

Date: August 18, 2022

Job Summary: Collaborate with all district schools to develop a supportive school climate. Work closely with principals and directors, proactively coordinate the district's efforts to support academic fairness and integration and ensure that every child has the resources, teachers, interventions and support they need to be successful.

Qualifications:

- Bachelor of Arts or Bachelor of Science degree in education, counseling, social work or closely related field.
- Valid Minnesota driver's license
- Current Minnesota teaching or school administrator license preferred
- Previous professional development and/or leadership experience in K-12 schools preferred

Reports to: Superintendent

Equity Coordinator Responsibilities:

- Consult and collaborate with principals and staff throughout the district to build greater individual, school and district capacity for supporting the social and academic success of all students.
- Provide site-based equity and integration leadership to all staff through Staff Development and Professional Development opportunities provided by the district.
- Participate and lead District Equity committee meetings.
- Participate and lead Professional Development sessions to improve knowledge and skills for in-district staff.
- Develop and deliver pre and post assessments on equity and bias for all district staff.
- Assist school and district administration in identifying and participating in recruitment opportunities to attract a more diverse pool of candidates for all job openings.
- Serve as a member of the district administrative team to ensure inclusion of equity concepts in leadership decisions.

This description outlines the general nature and work expected of an individual assigned to this position. Employees may be required to perform other job-related duties as requested by their supervisor. All requirements are subject to possible modification to reasonably accommodate individuals with a disability.



Independent School District No. 94
Cloquet, Minnesota 55720

Central Administration

302 14th Street • 218-879-6721 • FAX-879-6724

Cloquet Senior High School

1000 18th Street • 218-879-3393 • FAX-879-6494

Cloquet Middle School

2001 Washington Avenue • 218-879-3328 • FAX-879-4175

Churchill Elementary School

515 Granite Street • 218-879-3308 • FAX-879-7034

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302 14th Street • 218-879-0115 • FAX-879-6941

<http://www.isd94.org>

MEMORANDUM

TO: Dr. Michael Cary, Superintendent

FROM: Tom Brenner, Middle School Principal

DATE: August 11, 2022

RE: Permission to Post

I am requesting permission to post for One (1) 6.5 Hours Consistent Support Paraprofessional position at Cloquet Middle School. This position will include Noon Supervision and other duties as assigned.

TB:KP



Independent School District No. 94
Cloquet, Minnesota 55720

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<http://www.isd94.org>

MEMORANDUM

TO: Dr. Michael Cary, Superintendent

FROM: David Wangen, Churchill Elementary School Principal

DATE: August 16, 2022

RE: Permission to Post

I am requesting the permission to post for 6.5 hrs/day Instructional Consistent Support Paraprofessional due to a staff resignation.

(Employment is contingent upon Cloquet School Board approval.)



ISD 94 • Cloquet, MN 55720 • www.isd94.org

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Cloquet Senior High School	1000 18th St	218.879.3393
Cloquet Middle School	2001 Washington Ave	218.879.3328
Churchill Elementary School	515 Granite St	218.879.3308
Washington Elementary School	801 12th St.	218.879.3369
Cloquet Area Alternative Education	302 14th St	218.879.0115
Community Education	2001 Washington Ave	218.879.1261

MEMORANDUM

TO: Dr. Michael Cary
Superintendent

FROM: Elizabeth Dohnansky
Foodservice Director

DATE: August 11, 2022

RE: **Permission to Post**

I am requesting the permission to post for a 3.0 hr/day Food Service District Floater due to a staff transfer.

MEMORANDUM

TO: Dr. Michael Cary, Superintendent

FROM: Beth Dohnansky, Food Service Director

DATE: August 15, 2022

RE: Permission to Post for Food Service Staff

I am requesting permission to post the following position for Cloquet School District.

- **3.0hours / Day Food Service Staff, District Wide Floater**



Central Administration
509 Carlton Avenue • 218-879-6721 • FAX-879-6724
Cloquet Senior High School
1000 18th Street • 218-879-3393 • FAX-879-6494
Cloquet Middle School
509 Carlton Avenue • 218-879-3328 • FAX-879-4175
Churchill Elementary School
515 Granite Street • 218-879-3308 • FAX-879-7034
Washington Elementary School
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Community Education
302 14th Street • 218-879-1261 • FAX-879-6941
Cloquet Area Alternative Education Programs
302 14th Street • 218-879-0115 • FAX-879-6941
<http://www.cloquet.k12.mn.us>

MEMORANDUM

TO: Dr. Cary, ISD 94 School Board

FROM: Paul Riess, Activities Director

DATE: August 9th , 2022

RE: **Permission to Post**

I am requesting permission to post for a **Nordic Ski Coach** due to the resignation of former coach.

PR



Independent School District No. 94
Cloquet, Minnesota 55720

Central Administration
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Cloquet Senior High School
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<http://www.isd94.org>

MEMORANDUM

TO: Dr. Michael Cary, Superintendent

FROM: Connie Hyde, CAAEP Principal

DATE: August 22, 2022

RE: Staffing Adjustment

I am recommending a 0.6 FTE increase to Lauren Empson's teaching contract from 0.4 FTE to 1.0 FTE English Teacher for the 2022-2023 school year. This is due to a staff leave of absence at CAAEP for the 2022-2023 school year and it will be a 1 year - 0.6 FTE long term substitute increase. Lauren was previously approved for a 0.2 FTE increase, but instead she will be taking the full 0.6 FTE long-term substitute assignment.

(Employment is contingent upon Cloquet School Board approval.)



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Cloquet Area Alternative Education	302 14th St	218.879.0115
Community Education	2001 Washington Ave	218.879.1261

MEMORANDUM

TO: Dr. Michael Cary
Superintendent

FROM: Elizabeth Dohnansky
Foodservice Director

DATE: August 9, 2022

RE: **Staffing Adjustment**

Based on kitchen staffing needs I would like to make the following adjustment

Amber Sherwood 3.0 hr/day to 3.5 hr/day CMS
Starting date August 30, 2022



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Community Education	2001 Washington Ave	218.879.1261

MEMORANDUM

TO: Dr. Michael Cary
Superintendent

FROM: Elizabeth Dohnansky
Foodservice Director

DATE: August 11, 2022

RE: **Staffing Adjustment/Transfer**

Tom Ondracek 3.0 hr/day District Floater to 3.5 hr/day CMS starting date August 30, 2022.

Application Narrative Section

Develop your narrative below for each required component. Include a separate header for each section of required content. Refer to the instructions section, any resources and the purpose of funding. Your complete application should consist of the following:

- Completed and signed application coversheet with Assurances
- Application narrative document that address all of the following:
 - Executive Summary – 5 points
 - Statement of Need – 10 points
 - Diversity and Equity – 23 points
 - Capacity of the Applicant Organization or Entity – 5 points
 - Community and/or Parent Engagement and In-Reach – 15 points
 - Project Outcomes, Goals, Activities, and Considerations – 25 points
 - Evaluation Plan – 22 points
- Excel Budget with budget narrative – separate supplemental budget form – 5 Points

Section 1: Executive Summary

This component of the application should briefly describe an overview of the following information - you will have opportunity to flesh this information out in detail in other sections:

- What is your school district, cooperative, or charter school; where are you geographically located; and why are you applying for this funding for your Part C programming? What are your intended result(s) for infants, toddlers, and families through your use of these funds?
- How do you intend to positively impact American Indian Families, Families of Color, families made to be most marginalized, families who speak heritage languages in the use of these funds?

Narrative Answer:

Cloquet Public Schools – Independent School District #94 is located near the Fond Du Lac Indian Reservation in the Northeast corner of Minnesota. As the Early Childhood Special Education team for ISD #94, we are applying for funding to support our Part C programming through collaborative training of our staff with current early childhood special education practices and subsequent application of these practices in working to meet the diverse needs of children and families we serve. The funds requested in our application will be used to attend the “Integrating Research and Practice in Early Childhood Intervention” conference presented by the Division for Early Childhood (DEC) of the Council for Exceptional Children and the International Society for Early Intervention (ISEI). This conference will be held in September 2022 in Chicago, Illinois. By attending the “Integrating Research and Practice in Early Childhood Intervention” training, our staff will learn new skills to increase our ability to use evidence-based practices to support families and enhance the development of young children that are experiencing developmental delays. We will have the opportunity to network with other professionals from all over the world that are working to provide children with inclusive opportunities while working with families from diverse backgrounds, with an emphasis on American Indian Families and families living in poverty.

Section 2: Statement of Need

Describe the need for your proposal(s) and identify the specific community/ies who will benefit. Provide data that supports how the need was determined – data can include quantitative, qualitative, and/or anecdotal but should be demonstrative of your “why”. Include the following:

- Describe the need(s)
- Describe the identified community/ies who will benefit – why have you chosen this community/ies your focus?
- Provide data and other information that supports your determination of the need
- Provide other supporting information you feel is important for the grant committee to know in their review of your application

Narrative Answer:

Our Part C program provides coaching and support for care providers with children within their homes and at the Fond Du Lac Early Head Start Program. Our team of Early Interventionists and Speech Language Pathologists strive to provide positive, culturally sensitive support for families and education for children. Each school year, we provide support for 15-20 families with children under age 3 that identify as American Indian. Cloquet School District's free and reduced lunch rate is 39.9%, which indicates that many of the households we are supporting are experiencing financial hardship and coming from diverse backgrounds with challenging conditions. Our team wants to ensure that we can provide the best level of support possible so those impacted by adverse conditions can make positive changes within their homes and be led to valuable resources in the community. Research shows that the early childhood years of birth to age 3 are critical for brain development, emphasizing the importance of early intervention. As reported by the Minnesota Department of Education, “during this time, supportive relationships and early learning experiences provide a strong foundation for emerging social, emotional, language, cognitive and physical skills. These experiences begin at home and are supported through a range of services. Collective efforts among families, early learning programs, and communities play a vital role in supporting the learning and development of young children.”

Section 3: Diversity and Equity

Demonstrate how equity will be integrated throughout your proposal either throughout each narrative section, and/or describe how your proposal(s) will be used to bring equity to your Part C programming by describing the following in this section:

- Describe historical and current barriers that present challenges for the community/ies you have chosen as your focus of this grant's activities and deliverables, and how you hope to address them using this funding
- Consider how you might:

- *increase opportunities* to better support the community/ies of your focus
- *remove barriers* to better support the community/ies of your focus
- *ensure equitable distribution of resources* to better support the community/ies of your focus
- *ensure mechanisms are in place* to better support the community/ies of your focus

Narrative Answer: We are working with American Indian Families that have experienced historical trauma and adversity and are continuing to work towards overcoming social barriers. Many of our families have also experienced adverse childhood experiences of having a family member in jail, having a family member with mental illness, not having enough to eat, single households and living with an adult that is using drugs and/or alcohol and lack of access to basic essentials (clean clothing, adequate food, transportation, consistent housing, etc.) These children have high ACE scores (Adverse Childhood Experiences) that lead to challenging behaviors and differences in their development. This has prompted our team of providers to seek opportunities to build more skills to effectively make improvements with families. The workshops that we will be attending will help our team to focus on the critical knowledge and skills we need to support the success of young children, families that we serve, and our colleagues. According to the Department of Education, Minnesota's Equity Commitments state: "Creating equitable opportunities is dependent upon having inclusive policies and practices that represent all students, and providing each student increased access to and creating meaningful participation in high-quality learning experiences where each student realizes positive outcomes." By increasing our knowledge, our team hopes to support the communities that we work in using evidenced based practices. By attending this workshop, we also hope to get more insight on how to break down barriers between our team members and the families that we serve. This is an important skill, as we work very closely with families as services coordinators and primary service providers.

Section 4: Capacity of the Applicant Organization or Entity

Describe your agency's capacity for and commitment to administering the project successfully. Identify the following:

- Identify any primary project staff (employees) funded with the grant and their roles.
- Identify any staff not funded with the grant that may have a contributing role
- If applicable, indicate your intent to subcontract with any outside professionals using the grant funds rather than your staff:
 - Identify the services to be performed by subcontractors
 - Identify the qualifications expected of the subcontractors
 - How will you document the selection process used and follow applicable procurement practices?
 - What are your methods to ensure your approaches of selection for subcontractors are inclusive and consider the unique cultures, traditions, ceremonies, needs of the families of your focus?
- Identify any external partners that will not be paid/subcontractors that may contribute to the project to enhance the project, and identify their expected contribution.

- What are your methods to ensure your approaches of selection for external, non-paid partners are inclusive and consider the unique cultures, traditions, ceremonies, needs of the families of your focus?

Narrative Answer: Our Early Intervention Team includes five Early Intervention Teachers: Harmoni Price, Jenna Lund, Kelly McKibbon, Sarah O'Donnell, and Callista Kermend and two Speech Language Pathologists: Jody Zeleznikar and Sydney Gilbert. We will all be included in attending the training as a team in order to have a synchronous knowledge base moving forward in order to serve our families and community.

Section 5: Project Outcomes, Goals, Activities, Considerations

Choosing from one or more of the foci listed in the "Purpose and Outcome of the Grant" section at the beginning of the application, share the following (you may need to repeat this grid multiple times depending on your proposal). Make sure goals and activities meet the unique needs of the families' communities, cultures, traditions, ceremonies, languages that you have chosen to support through this grant. *Note there is no expected minimum or maximum for how many outcomes, goals, and activities you include; but please copy and paste the grid for each new item. This will be explained in the informational webinar.*

<i>Outcome being addressed (what overall are you hoping to change, create?):</i>	Address the developmental needs of children under 3 that have an at-risk ACE Score indicating an intermediate risk or higher to lessen the burden of toxic stress on brain development.
<i>Goal (what will you do to reach your overall outcome?):</i>	Each Team member will use one evidenced-based practice each month over the course of 3 months with an identified student and care provider.
<i>Activity (how are you going to get there – what specific action will you do for the goal, outcome listed above?):</i>	During a home visit or site visit, the Team Member will use one evidenced based intervention and explain the intervention to the care provider. Team members will use data sheets to document the visit and feedback from care providers at each visit.
<i>How does this activity support your goal, outcome listed above?:</i>	By using evidenced based practices and training primary providers, we are working on decreasing the effects of trauma for our youngest learners.
<i>Specific cultural or linguistic considerations:</i>	Team members will approach families and care providers from a mindset of being culturally sensitive to the child's background; including language, home routines, culturally specific holidays, social skills and customs.
<i>Person(s) Responsible for Activity:</i>	Harmoni Price, Callista Kermend, Kelly McKibbon, Sarah O'Donnell, Jenna Lund, Sydney Gilbert, Jody Zeleznikar

Narrative Answer: Following participation in the "Integrating Research and Practice in Early Childhood Intervention" training, our team will work toward implementation of learned evidence-based practices and strategies with the families that we serve, particularly for children under age 3 at-risk for developmental impacts of adverse childhood experiences. Each Team Member will identify a child on their caseload with an at-risk ACE Score and, over the course of 3 months, will choose one evidence-based intervention to share or target with that

child's care provider(s). During home visits or site visits, the Team Member will use and model the evidence-based intervention while explaining the intervention to the care provider(s). Team Members will use written data sheets to document each visit, including feedback from care providers. These data sheets will be reviewed and analyzed monthly at Child Study Team Meetings as described in the evaluation plan below. By using, modeling, and explaining learned evidence-based practices and strategies with families, while approaching children and care providers from a mindset of being culturally sensitive to each family's background, we are working on decreasing the developmental effects of trauma for our youngest learners.

Section 6: Evaluation Plan

MDE's Part C program is committed to supporting school districts, cooperatives, and charter schools in their work for each and every family in Minnesota and 11 Tribal Nations in ways that they identify they want and need these supports. The reporting format and methodology you choose to use may be in whichever format that culturally and linguistically supports the families of your focus and works for your Part C program. The reporting back to MDE should include quantitative data, qualitative data, interviews, families' stories, etc. and may be in any format of your choosing.

Explain how you plan to report back to MDE during and/or at the end of the grant cycle in a way that demonstrates how your proposal(s) will enhance the lives of infants and toddlers with dis/abilities and their families in your Part C programs. Be creative in your methodologies, what "data" means, and how you will continue the benefits from your work going forward. The reporting back must incorporate the data points you developed from the "Data Points" section. The reporting back must include details of how you will share what was done, how it went, who benefitted, and how the families and communities you set out to serve are better off from your work.

Narrative Answer: Data sheets will be reviewed monthly at our Child Study Team Meetings to collaborate and get feedback from other Team Members. We will create a Google Form with a 3-point rating system on efficacy of our strategy. The spreadsheet will document the following: the chosen intervention, whether the intervention was shared with care providers verbally and/or in writing, and if/how the intervention was revisited. Qualitative care provider feedback will be documented. The Google Form will be shared with MDE at the end of the grant cycle.

Section 7: Excel Budget with Descriptions

Complete the Excel budget. Specify the grant amount requested. Detail all **necessary and reasonable** expenditures anticipated during the project period that align with the project goals and activities, using the budget codes available.

Necessary means it is important to the success of the project. **Reasonable** means you are paying fair market price for the item or services.

The narrative must address the following:

- Provide sufficient narrative description for budget line-item entries.
- Reviewers should be able to determine:
 - How the budget aligns with the project activities and primary purpose of the funding.

- If the budget planned expenses appear necessary and reasonable for the success and purpose of the project.
- Budget estimates for employees appear to correspond with reasonable approximations of the activities to be performed.

Submission Reminder

Applications must be received by March 31, 2022, at 3:30 p.m. Central Time to be considered. Late applications will not be accepted.

Include one copy of the signed application coversheet and assurances (in PDF format), along with one copy of the application narrative (in PDF or Word format) and one copy of the completed budget (in Excel format) to mde.comprants@state.mn.us with the subject line **Part C American Rescue Plan (ARP): District Grants**, then **the name of your organization**. You should title all documents with the name of your organization, then the name of the document. Example: if ABC Company Name were to submit an application, then the names of the submitted documents should be as follows:

- **ABC Company Name Application Coversheet**
- **ABC Company Name Application Narrative**
- **ABC Company Name Budget**

We will not accept applications via fax, through the SERVS system, hand delivered or saved as Google docs.

Costs associated with preparing the application must be borne by the applicant. The burden of proof of timely submission is on the applicant.

Late applications will not be considered.

APPLICANT NAME: ISD #94 Cloquet Public Schools			
FEDERAL PROJECT GRANT OPPORTUNITY TITLE: Part C American Rescue Plan District Grant			
FEDERAL CFDA NUMBER:			
GRANT AMOUNT: \$19,413.00			

UFARS				
OBJECT	DESCRIPTION	BUDGET AMT	FTE	BUDGET LINE DESCRIPTION
CODES				
CODES	100 SERIES – SALARIES			
110	Administration/Supervision/Manage	\$ -		
120	Early Childhood/School Read/ABE Admin	\$ -		
140	Licensed Classroom Teacher	\$ -		
141	Nonlicensed Classroom Instruction	\$ -		
143	Licensed Instructional Support	\$ -		
144	Nonlicensed Instructional Support	\$ -		
145	Substitute Teacher – Licensed	\$ -		
146	Substitute Nonlicensed Classroom	\$ -		
150	Physical Therapist	\$ -		
151	Occupational Therapist	\$ -		
152	Educational Speech/Language	\$ -		
153	Audiologist	\$ -		
154	School Nurse	\$ -		
156	School Social Worker	\$ -		
157	School Psychologist	\$ -		
158	Mental Health Professional	\$ -		
159	Mental Health Behavioral Aid	\$ -		
160	Mental Health Practitioner	\$ -		
161	Certified Paraprofessional – IDEA	\$ -		
162	One-to-One Paraprofessional – IDEA	\$ -		
163	Foreign Language Interpreter	\$ -		
164	Interpreter for the Deaf	\$ -		
165	School Counselor	\$ -		
166	Child Find Facilitator	\$ -		
167	Regional Low Incidence Consultant	\$ -		
168	Security Specialist	\$ -		
169	Alcohol and Chemical Dependency Counselor	\$ -		
170	Non-Instructional Support (bookkeeper, clerks, secretaries, coordinating events etc.)	\$ -		
172	Physician – for evaluation only	\$ -	59	
173	Orientation and Mobility Specialist	\$ -		
174	Theapeutic and DAPE Specialist	\$ -		

175	Cultural Liaison	\$	-		
176	Social worker for Interagency Services	\$	-		
185	Other Salary Payments – Licensed and Certified - beyond contract	\$	-		
186	Other Salary Payments – Nonlicensed and Noncertified - beyond contract	\$	-		
199	Salary Adjustments – Full Cafeteria Plan	\$	-		
CODES	200 SERIES – BENEFITS BASED ON SALARIES	BUDGET AMT		BUDGET NARRATIVE DESCRIPTION	
210	FICA – District's Portion	\$	-		
214	PERA – District's Portion	\$	-		
218	TRA – District's Portion	\$	-		
220	Health Insurance	\$	-		
230	Life Insurance	\$	-		
235	Dental Insurance	\$	-		
240	Long-Term Disability Insurance	\$	-		
250	Deferred Compensation	\$	-		
251	Tax Advantage Employer Spons Health	\$	-		
252	Post-Employment (Actuarial)	\$	-		
270	Worker's Compensation	\$	-		
280	Unemployment Compensation	\$	-		
299	Other Employee Benefits – identify	\$	-		
CODES	300 SERIES – PURCHASED SERVICES	BUDGET AMT		BUDGET NARRATIVE DESCRIPTION	
303	Federal Contracts/portion of each up to \$25,000 (include contractor's travel)	\$	-		
304	Federal Contracts/portions of each exceeding \$25,000	\$	-		
307	Contracted Substitutes for Special Ed Programs(hired through private employ agency)	\$	-		
315	Repairs and Maintenance for computers and tech	\$	-		
320	Communication Services – Phone, Internet	\$	-		
329	Postage and Parcel and messenger services	\$	-		
330	Utility – (prorated, electric, gas)	\$	-		
340	Insurance (not employee benefit insurance)	\$	-		
350	Repairs and Maintenance – not for construction or repairs for computers or hardware	\$	-		
360	Transportation w/Private or Public – up to \$25,000	\$	6,000.00	60	Flights to Chicago for 7 people + shuttle
364	Transportation w/Private or Public – portion over \$25,000	\$	-		

365	Interdepartment Transportation (to reclassify)	\$	-		
366	Instate Travel, Conferences/Training Fees – Grant Staff or others on assignment – not contractors	\$	-		
368	Federal Out-of-State Travel (for grant staff – not contractors) Includes travel/meals/lodging/registration fees Must be necessary and justified	\$	13,413.00		Lodging (4 nights at \$300 a room x 7 = 8400). Meals per Commisioner's plan 4/days x 7 people = \$1008.00. Parking \$65/day x 4=\$260. Registration Fees \$535 for 7 people= \$3,745
369	Entry Fees/Students Participation in Academic Events	\$	-		
370	Operating Leases or Rental (not to own) for Meetings/Trainings – Use of free and accessible	\$	-		
380	Rental of computers or tech related hardware	\$	-		
389	Training and Tuition Reimbursement – Reimbursements to staff/parents and others attending approved grant trainings to improve knowledge. Might include books, materials. Documentation for expenses must be available to support reimbursements.	\$	-		
391	Payments to Schools on Cost Sharing Agreements	\$	-		
394	Payments for Ed Purposes to Other Agencies (not schools)	\$	-		
395	Shared Costs for Paired Districts -refer to UFARS (rarely used for discretionary)	\$	-		
400 SERIES – SUPPLIES/MATERIALS – Consumable and Expendable Items. Not capital expenditures or capital equipment.					
CODES		BUDGET AMT		BUDGET NARRATIVE DESCRIPTION	
401	Supplies – Non-Instructional – example: office supplies, computer supplies, small computer equipment (not capital expenses), etc.	\$	-	61	
405	Non-instructional Software licensing agreements – (under capitalization) not for computers or hardware	\$	-		
406	Instructional Software Licensing Agreements (under capitalization)	\$	-		
430	Supplies – Non-individualized Instructional – classroom	\$	-		

433	Supplies-Individualized Instructional – usually specific to individual pupil – Refer to Minn. statutes 123B.40-43	\$ -	62	
440	Fuels – Wood, diesel oil, gasoline	\$ -		
455	Non-instructional non-capitalized tech supplies used with hardware/software. CDs, flash drives, cables, monitor stands	\$ -		
456	Instructional non-capitalized tech related supplies under \$5,000 or LEA's capitalization	\$ -		
460	Textbooks/workbooks(ebooks)– for trng/education	\$ -		
465	Non-instructional Tech Devices (kindles, ipads, etc.) Last longer than 1 report period -noncapitalized	\$ -		
466	Instructional Technology Devices (kindles, ipads, etc.)(beyond a single reporting period) non-capitalized	\$ -		
470	Media Resources – General Use - Library Books, Tapes/CDs,Ejournals	\$ -		
490	Food – Necessary and reasonable expenditures for approved grant activities (training activities) Not for school lunches	\$ -		
CODES	500 SERIES Equipment – Capital Equipment has useful live beyond one year (\$5,000 value if fed) or LEA's capitalization	BUDGET AMT		BUDGET NARRATIVE DESCRIPTION
505	Non-instructional Technology Software - software at or more \$5,000 or LEA capitalization	\$ -	62	
506	Instructional Technology Software - at or more \$5,000 or LEA capitalization threshold	\$ -		
530	Other Equipment Purchased - not technology	\$ -		
555	Non-instructional Technology Related Hardware - at or more than \$5,000 or LEA capitalization threshold	\$ -		
556	Instructional technology related hardware at \$5,000 or more or LEA's capitalization threshold	\$ -		
590	Other Capital Expenditures not listed above (rarely used)	\$ -		

CODES 800 SERIES – Other Expenditures & Indirect		BUDGET AMT	BUDGET NARRATIVE DESCRIPTION
820	Dues, Memberships, Software Licenses, Memberships in Organization	\$ -	
898	Scholarships made directly to students rather than institution - must retain scholarship documentation/expenditures before reimbursement	\$ -	
899	Other Miscellaneous Expenditures – must identify specific expenditure in order to be considered for approval	\$ -	
	Total all budget lines except for 895	\$ -	
895	Indirect charges	\$ -	Identify restricted rate used
GRAND TOTAL GRANT REQUEST		\$ 19,413.00	

Cloquet ISD94/School Readiness:

Enclosed you will find the purchase of service agreements for service related to the Jump Start 4 Kindergarten data collection system. Please review the agreement. Contact Tess Christensen at 218-451-6514 or jumpstart@co.carlton.mn.us if you have any questions about the agreement. After review, please sign, date and return the agreement. A copy will be mailed back when all parties have signed.

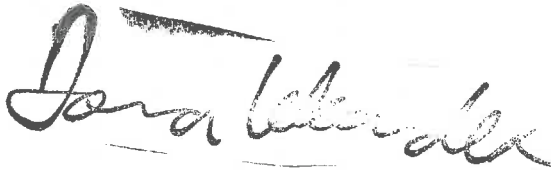
Jump Start 4 Kindergarten, in collaboration with early childhood programs, continues to serve early childhood partners and preschoolers throughout the county to make the transition to kindergarten a successful one. The assessment process used provides a clear picture for teachers and parents of the skills each child has mastered and those they have yet to master. Individualized learning plans then support areas of need while empowering parents to take an active role in their child's learning. Data continue to show improvements in school readiness with 4 out of 5 kids existing preschool partner programs ready for kindergarten. And the assessment tool used meets the Parent Aware assessment requirement and is approved for Early Childhood Screening.

Early Childhood teachers and providers have done an incredible job in maintaining services and support to families and children throughout the challenges of the pandemic. That connection and safe space for kids is critical to a healthy start. Jump Start has worked to support that essential service by expanding the resources available to partners, adding curriculum supports such as *Story Stroll Kits* and *Learning Kits* on a variety of topics and that include books, activities and resources. We also supplied 'Chill Skills Kits' and books for children to take home to support social-emotional learning and self-regulation skills.

Partners continue to receive a monthly parent newsletter, take-home activities for families, assessment materials and support, and reports on kids and classrooms. We continue to provide high quality training at no cost to partner staff to fulfill licensing and state requirements for early educators, providing a valuable venue for networking and sharing ideas and resources.

Thank you for participating in the Jump Start 4 Kindergarten program. We value your partnership and look forward to working together to support our preschoolers and support a thriving early childhood community. Together we'll continue to increase the number of children entering kindergarten ready to learn and expand resources and collaboration in our early childhood community county-wide.

Sincerely,



Donna LeKander, *Community and Family Initiatives Dept./Collaborative Director*

Who should I contact with questions about the Jump Start 4 Kindergarten contract?

Fiscal management/ reimbursement questions:

Name: _____

Position title: _____

Phone: _____

Email: _____

Program reporting questions:

Name: _____

Position title: _____

Phone: _____

Email: _____

School Districts only: Kindergarten assessment results (if applicable, when Brigance is **not** utilized):

Name: _____

Position title: _____

Phone: _____

Email: _____

Please return with contract.

Thank you



Donna LeKander

Donna.lekander@co.carlton.mn.us

218-451-6528

SERVICE AGREEMENT

Jump Start 4 Kindergarten Contract

THIS AGREEMENT, by and between the CARLTON COUNTY COMMUNITY & FAMILY INITIATIVES DEPARTMENT, 1307 Cloquet Avenue, Cloquet MN 55720 (hereinafter referred to as the “Carlton County CFI”) and **Cloquet ISD94/School Readiness** (hereinafter referred to as “Provider”) for the specified below.

WITNESSETH:

WHEREAS, Carlton County CFI administers the United Way of Carlton County Grant, LCTS Grant, and Northland Foundation Grant for the purpose of developing and implementing a data tracking system in early childhood programs throughout Carlton County to improve early childhood programming and increase the percentage of children entering kindergarten with the skills needed to be ready to learn.

WHEREAS, Carlton County Children’s Mental Health and Family Services Collaborative passed a motion on December 20, 2021 authorizing the **2022 Jump Start** budget funded by LCTS to Carlton County CFI; those funds will be combined with the United Way and the Northland Foundation, including expenditures for the **Jump Start 4 Kindergarten Coordinator**;

WHEREAS, Provider meets the training requirements for desired services authorized by Carlton County CFI; and

WHEREAS, Carlton County CFI wishes to offer such services to Provider;

NOW THEREFORE, in consideration of the mutual understandings and agreements set forth, Carlton County CFI and Provider agree as follows:

1. Services to be Purchased and Effective Dates of Service

- A. Carlton County CFI agrees to offer and Provider agrees to provide the following services as part of the Jump Start 4 Kindergarten data tracking system:

Jump Start 4 Kindergarten will:

- coordinate adequate training for staff and monitor that they are collecting accurate information;
- assist and monitor the input of data ensuring that data is entered by the timeline specified;
- generate usable reports for the staff and families;
- conduct 3 site visits in the initial year of partnership, 2 site visits per program in subsequent years;
- coordinate networking meetings;
- develop the forms and family information to be distributed;
- ensure all necessary forms are completed and signed;
- assist programs in developing learning plan for at-risk children and monitor that assessment data is used to make program decisions;
- ensure that the child's skills are shared with the family and families are included in developing learning plans for their children;
- identify any improvements that need to be made to the project;
- support staff and families in any other ways identified through the project;
- continue to seek funding for this program;

- complete all grant reports and send progress reports to the school districts;
- communicate with administration about the needs of the district;
- supply the Brigance Screening tool;
- supply an online management license for each kindergarten student and all preschool children for whom an enrollment form was completed;

B. The terms of this agreement will be from **September 1, 2022** through **October 31, 2023**.

2. Cost of Services

Cost of Services shall be as follows:

- A. \$0.00 for data management services
- B. \$5.00/preschool child for Brigance assessment materials and assessment online management system
- C. Provider will assume responsibility for any additional cost to their student information system (Infinite Campus or PowerSchool)
- D. Provider will assume responsibility for any and all training costs for their staff and staff time in accordance to their staff development procedures.
- E. Should Provider opt to use an assessment tool other than the Brigance tool supplied by the program, a flat fee of \$20 for Family Child Care sites and \$75 for Child Care Centers will be due.

3. Payment Process

Provider will be responsible for making payments to Carlton County Children and Family Initiatives Department for assessment fees.

Provider will be responsible for making payments directly to the student records company, should any payments be required.

4. Conditions of the Parties Obligations

- A. Data Collection Reports: Provider will collect and enter student data into the data collection system in the format requested. These reports will be provided to the Coordinator of Carlton County CFI by the specified schedule: kindergarten assessments due October 15, 2022, preschool assessments due by October 31, 2022. For those preschool children who score below the readiness cutoff and those who score in the “potentially gifted” range, an Individual Learning Plan (ILP) will be developed by Provider by the specified schedule: due November 15, 2022 (Children already on an Individual Education Plan (IEP) will not be required to have an ILP).
- B. Provider will collect Jump Start enrollment forms to be completed by families for each preschool child that is participating in the Jump Start program. Notice will be given to the Coordinator prior to online entry if Provider chooses to include children who are not yet 4 years old by Sept. 1, 2022. Billing is based on input into the system and is a one-time fee per child.

- C. Training: Provider will ensure that staff members who are conducting the student assessments have received the training needed to collect accurate and reliable data on student progress and the use of electronic student records. Carlton County CFI will offer an annual training for Provider's staff. Partner trainings are a requirement of the program and are mandatory with exceptions made for legitimate scheduling conflicts.
- D. Student Records: Carlton County CFI, or its duly authorized designee, shall have access to records at reasonable hours in order to exercise the right to monitor the student's record until the date of graduation for data tracking purposes and generation of reports only. Provider's conduct of the service is subject to audit at the Provider's expense and would occur only if there was reason to believe inappropriate service and/or conduct existed.
- E. Student Record Support: Carlton County CFI, or its duly authorized designee, shall have access to your student records administrator to develop an early childhood class record and reports and assistance maintain this record. Carlton County CFI will also have access to your MARSS secretary for the purpose of monitoring preschool screening information, entering children into the MARSS system and tracking student information.
- F. Provider will participate in 3 site visits in the initial year of partnership, 2 site visits per program in subsequent years and supply data on classroom statistics as needed.
- G. Outcomes: Provider and/or Carlton County CFI agree to track the grant proposal's indicators and target goals during the period of the Agreement and discuss the Provider's contributions to these outcomes.
- H. Each party agrees to cooperate fully with each other in the development and implementation of assessments and services.
- I. In the event of changes in Legislation, new guidelines by the State of Minnesota, or changes by the Federal government that materially impact this agreement or the responsibilities of a party, each party agrees to renegotiate any terms and/or conditions within this Agreement that would be affected and in need of change to reflect the new legislation or guidelines.

5. Subcontracting and Assignment

Provider shall not enter into subcontracts or assignment of any of the work contemplated under this Agreement without approval of the Carlton County Collaborative. All approved subcontracts or assignments shall be subject to the requirements of this Agreement. Provider shall continue to be responsible for the performance of the obligations of the Agreement despite any subcontract or assignment.

6. Mutual Indemnification

Each party shall be liable for its own acts to the extent provided by law and hereby agrees to indemnify, hold harmless and defend the other, its officers and employees against any and all liability, loss, costs, damages, expenses, claims or actions, including attorney's fees which the other, its officers and employees, may hereafter sustain, incur or be required to pay, arising out of or by reason of any act or omission of the party, its agents, servants, or employees, in the execution, performance, or failure to adequately perform its obligations pursuant to this Agreement.

7. Cancellation, Default and Remedy

- A. This Agreement shall continue in effect during the term of this agreement or until terminated by either party, with 30 days advance, written notice delivered to the other party at the address provided on the first page of this agreement.
- B. If a deficiency sufficient to cause cancellation of the Agreement is determined to exist by Carlton County CFI, Carlton County CFI will send a written notice to Provider. The notice shall detail the deficiency and request a written response from Provider to Carlton County CFI within ten (10) working days describing methods used to correct the deficiency. If a response is not received within the ten (10) working days, the Agreement will be canceled immediately.
- C. Waiver of any default shall not be deemed to be a waiver of any subsequent defaults. Waiver of breach of any provision of this Agreement shall not be considered to be a modification of the terms of the Agreement unless stated to be such in writing, signed by an authorized representative of the Carlton County CFI.
- D. In the event of cancellation of this contract, the Provider will return to the Carlton County CFI the balance of funds received and not expended.

8. Data Privacy

The provider agrees to comply in all respects with the Minnesota Government Data Practices Act. Minn. Stat. Chapter 13 and further agrees to comply with any requests of Carlton County CFI, which are necessitated by Carlton County CFI's obligation under said Act.

9. Single Instrument Legality

It is understood and agreed that the entire agreement of the parties is contained herein and that this Agreement supersedes all oral agreements and negotiation between the parties relating to the subject matter hereof, as well as any previous agreements presently in effect between Provider and Carlton County CFI relating to the subject matter hereof.

The provisions of this Agreement are severable. If a Court of Law holds any paragraph, section, subdivision, sentence, clause or phrase in this Agreement to be contrary to law or contrary to any rule or regulation having the force and effect of law, such ruling shall not affect the remaining portion of the Agreement. However, upon the occurrence of such event, the parties shall immediately meet to negotiate a revised Agreement, which does not violate the above-referenced ruling.

10. Compliance with Laws

Provider shall abide by all Federal, State and local laws, statutes, ordinances, rules and regulations now in effect or hereinafter adopted pertaining to this Agreement or to the facilities, programs, and staff for which Provider is responsible.

- 11. **Applicable Law.** The laws of the state of Minnesota shall govern this Agreement. Any dispute between parties will be venued in State District Court in Carlton, MN.

IN WITNESS WHEREOF, the parties have executed this Agreement.

Cloquet ISD94/School Readiness

Name: _____

Its: _____

Signature _____

Date: _____

**Carlton County Children & Family Service
Collaborative**

Name: Donna LeKander

Its: Director

Signature _____

Date: _____

Approved by Carlton County Attorney's office 7-17-21



Memorandum of Understanding

Independent School District No. 94, Cloquet (“Employer”) and AFSCME Council 65, Local 545-2 (“Union”) reached the following agreement:

WHEREAS, parties are signatories to a collective bargaining agreement (“CBA”);

WHEREAS, the parties have agreed to modify how vacation days are made available to employees in order to standardize practices within the district, and this modification will lead to a one time doubling of vacation days made available to employees on July 1, 2022.

Let it be understood that: With the new accrual process as of July 1, 2022, eligible employees shall be given every reasonable and practical choice of vacation periods possible, with approval from the employee's supervisor. Employees will be allowed to carryover a maximum number of vacation days equal to one half (1/2) the total allocation on July 1, 2022 from one school year to the next until July 1st, 2026. After July 1st, 2026: vacation usage carryover between school years will revert to the language outlined in Article XII of the CBA. This MOU only pertains to vacation eligible employees as outlined in Article XII of the CBA who were employed as of July 1, 2022.

The Employer and the Union have agreed that this MOU shall be implemented and remain in full force moving forward.

Independent School District No. 94

By: _____

School Board Representative

DATE:

American Federation Of State, County
and Municipal Employees AFL-CIO,
Council 65

By: _____

Tom Whiteside
Union Representative

DATE:

73 By: _____

Union Steward



Central Administration
509 Carlton Avenue • 218-879-6721 • FAX-879-6724
Cloquet Senior High School
1000 18th Street • 218-879-3393 • FAX-879-6494
Cloquet Middle School
509 Carlton Avenue • 218-879-3328 • FAX-879-4175
Churchill Elementary School
515 Granite Street • 218-879-3308 • FAX-879-7034
Washington Elementary School
801 12th Street • 218-879-3369 • FAX-879-3360
Community Education
302 14th Street • 218-879-1261 • FAX-879-6941
Cloquet Area Alternative Education Programs
302 14th Street • 218-879-0115 • FAX-879-6941
<http://www.cloquet.k12.mn.us>

Memorandum

TO: Collette Lenarz, EMC President
FROM: Dr. Michael Cary, Superintendent
DATE: 8/5/2022
RE: MOU – Peer Observation

Collette,

Please review the proposed MOU language below regarding peer observation for EMC members. If the language is agreeable, we would need to discuss a process for approval by EMC and the school board.

Thank you! Michael

A teaching staff member may earn a full or half personal day via peer observation to be used on either March 3, 2023 or April 3, 2023.

Procedure

Cloquet Secondary Schools

To earn a full personal day a teacher must observe another teacher in our district for six class periods. Six different teachers must be observed. To earn a half personal day a teacher must observe another teacher in our district for three class periods. Three different teachers must be observed. Building principals will determine appropriate documentation of this program.

Cloquet Elementary Schools

Observations must be 25 minutes in length to align with the elementary block/prep schedule. To earn a half day, a staff person must schedule 6 observations. To earn a full day, a staff person must schedule 12 observations.

Elementary Specialists have the option to request a substitute teacher to allow them proper release time to travel to another school to observe. If a substitute is required, the staff member will not earn time toward personal leave.

Arranging classroom observations is the responsibility of the staff person observing.

Staff wishing to do the observations are responsible for following the processes and procedures established by the building principal for documenting the observation session.

This MOU does not apply to staff working at Northern Lights Academy.

**SERVICES AGREEMENT FOR THE TRANSPORTATION
OF CHILDREN AND YOUTH
IN FOSTER CARE PLACEMENT**

This Agreement is entered into by and between Cloquet School District hereinafter referred to as the District and Carlton County Public Health and Human Services as the child welfare agency, hereinafter referred to as Carlton County.

WHEREAS, the parties desire for the District to provide certain transportation services for students in foster care placement under the terms and conditions hereinafter set forth;

WHEREAS, pursuant to the Elementary and Secondary Education Act (ESEA), as amended by the Every Student Succeeds Act (ESSA), youth placed in a foster care placement will remain enrolled in their school of origin, unless a determination is made that it is not in their best interest. Best interest factors include timeliness, consideration of the appropriateness of the current educational setting and the proximity to the school in which the child is enrolled at the time of placement.

WHEREAS, the term foster care is defined as 24-hour substitute care for children placed away from their parents or guardians and for whom the child welfare agency has placement and care responsibility. This includes, but is not limited to, placements in foster family homes, foster homes of relatives, group homes, emergency shelters, residential facilities, child care institutions and pre-adoptive homes. This definition is consistent with the Fostering Connections Act (45 CFR 1355.20).

WHEREAS, pursuant to the Elementary and Secondary Education Act (ESEA), as amended by the Every Student Succeeds Act (ESSA), the District is required to collaborate with Carlton County to develop and implement procedures for how transportation for youth in foster care will be provided, arranged, and funded. The District and Carlton County agree to share the costs of the transportation. This agreement outlines the developed agreement about shared costs of transporting youth in foster care to and from school.

NOW, THEREFORE, in consideration of the mutual terms and conditions contained herein, it is agreed by and between the parties hereto as follows:

1. TERM:

The term of this Agreement shall be in effect from July 1, 2022-June 30, 2023. This agreement may be extended and modified by mutual agreement for another year.

2. SERVICES:

Transportation Services will be provided by the district for youth placed in foster care placement who remain enrolled in the District during the term of this agreement in the following manner:

a. Students who are able to be transported to school on an existing route:
When feasible, students placed in foster care will be transported to school on an existing

bus route. Feasibility considerations will include the location, length of the bus ride, space available on the route and availability of any needed accommodations. District will cover the associated costs.

b. Students who have an IEP indicating the need for specialized transportation: If students are residing and attending school within the District, the District will assume the costs required for transporting the student to school. The District will cover the associated costs.

c. Students who are unable to be transported on an existing route: If a route does not exist or is not a feasible option for the student placed in foster care, the District will collaborate with Carlton County to determine the best possible means of transportation. The District and Carlton County will share the transportation costs identified in Section 3a.

d. Students residing in a foster care placement outside of the District boundaries but attending a District school: If students are residing in a foster care placement outside of the District boundaries, but are attending school within the district, transportation will be arranged by the District. The District will collaborate with Carlton County to determine the best possible means of transportation. The District and Carlton County will share the transportation costs identified in Section 3a.

e. Students placed in foster care within District and attending a non-District area school: The District will bear no financial responsibility for this student. Carlton County and the School District where the student attends are expected to make arrangements for transportation and the associated costs.

3. PAYMENT FOR SERVICES:

a. The District and Carlton County agree to split the costs of the transportation described in Section 2 SERVICES, including but not limited to staff time and third-party carriers as appropriate. Mileage reimbursement is to be set at the current IRS rate. All transportation costs identified in this agreement are to be split equally; the District and Carlton County agree to each assume payment for 50% of the costs.

b. Carlton County will identify a point of contact from the agency to work directly with the foster child's principal to ensure transportation arrangements are timely and authentic. All transportation requests are to be arranged by the Carlton County point of contact to be honored.

c. Transportation services will be provided by the District and its contracted transportation providers, when possible. If transportation is not possible due to driver or vehicle unavailability, Carlton County will be responsible for transportation of the student placed in foster care.

d. Carlton County will compensate the District for transportation provided outside of the district pursuant to this agreement at the usual and reasonable rate billed

to the District by the private transportation company. Copies of the itemized invoices from the private transportation company will be provided to Carlton County at the time the invoice for payment is billed to Carlton County.

e. The District will submit itemized invoices to the Carlton County contact on a quarterly basis. The invoices will detail each trip provided by the District, the total time for each trip and the associated charge. Payment shall be made within 35 days of receipt of the invoice.

f. In situations where transportation is being funded by Carlton County, the Carlton County point of contact will notify the foster child's principal when foster care placement ends.

g. The amount of payment for services will not exceed \$10,000.00

4. DISPUTE RESOLUTION:

It is the responsibility of Carlton County and the District to collaborate in determining the child's best interest for school transportation and to resolve any conflicts. Whenever possible, the parties will attempt to informally resolve any dispute involving the best means and costs of transportation of a child in foster care.

Carlton County and the District will pursue the formal dispute resolution procedures below when informal resolution is not possible, or when informal resolution would result in disruptions to the child's education.

To formally dispute a decision regarding transportation for a student in foster care the following steps should be taken:

a. The process for resolution between the two parties requires a written explanation of the conflict from the disputing party within 24 hours.

b. upon receipt of the explanation, the decision will be reviewed by the District's School Superintendent and the Director and Supervisor of the Child and Family Services Unit of Carlton County. Input will be reviewed from all parties and a decision by the Director and Supervisor will be communicated within three business days. A decision could be made to uphold the decision, reverse the decision or require the parties to participate in a decision-making team meeting.

c. Carlton County will determine the placement of the child until the dispute resolution process has concluded. During this time, the transportation costs will be divided equally between the District and Carlton County.

d. If a disagreement on school transportation remains, guidance from the Minnesota Department of Education will be requested.

5. PROVIDER NOT AN EMPLOYEE:

It is agreed by the parties that at all times and for all purposes herein, the District and its subcontractors are independent providers and not employees of Carlton County. No statement contained in this Agreement shall be construed to find that District employees shall be entitled to any of the rights, privileges, or benefits of Carlton County employees except as otherwise stated herein.

6. INDEMNIFICATION:

Each party shall be liable for its own acts and the acts of its representatives to the extent provided by law and hereby agrees to indemnify, hold harmless, and defend each other, its officers, employees and volunteers may hereinafter sustain, incur or be required to pay, arising out of or by reason of any act of or omission of the party, its agents, employees or volunteers, in the execution, performance, or failure to adequately perform its obligation pursuant to the Agreement.

7. TERMINATION OF CONTRACT:

Either party may terminate this Agreement, with or without cause, upon a thirty (30) day written notice to the other party.

8. STANDARDS:

The District and Carlton County shall comply with all applicable State statutes and regulations as well as local ordinances and rules now in effect or hereafter adopted.

9. DATA PRACTICES:

All data collected, created, received, maintained, or disseminated for any purposes by the activities of the District or Carlton County because of this Agreement is governed by the Minnesota Government Data Practices Act, Minnesota Chapter 13, as amended, the Minnesota Rules implementing such act now in force or as adopted, as well as federal regulations on data privacy.

10. AMENDMENTS:

This Agreement may be supplemented, amended, or revised only in writing by agreement of both parties.

11. APPLICABLE LAW:

The laws of the State of Minnesota shall govern this Agreement. Any dispute between the parties that is not resolved after exhausting the procedures in section 4 DISPUTE RESOLUTION of this Agreement shall be heard in the Sixth Judicial District, State of Minnesota.

IN WITNESS WHEREOF, the parties have executed this Agreement on the dates written below:

COUNTY OF CARLTON
STATE OF MINNESOTA

CARLTON COUNTY
BOARD OF COMMISSIONERS

CLOQUET PUBLIC SCHOOLS
ISD 94

BY: _____
Chairperson
Carlton County Board

BY: _____
Board Chair
CLOQUET PUBLIC SCHOOLS

Dated:

Dated:

BY: _____
Dave Lee, Director
Carlton County Public Health & Human Services

BY: _____
Michael Cary
SUPERINTENDENT OF CLOQUET

Dated:

Dated:

Cloquet Public School COVID-19 Plan 2022-2023

The following plan is put into place with guidance from the Centers for Disease Control and Prevention (CDC) Operational Guide for K-12 Schools and Early Care and Education Programs to Support Safe In-Person Learning, and requirements from the Minnesota State High School League.

Strategies for Everyday Operations

Cloquet Public Schools will balance the risk of COVID-19 with educational, social, and mental health outcomes when deciding which prevention strategies to put in place. Cloquet Public Schools use multiple layers of mitigation to reduce infectious diseases, including the virus that causes COVID-19.

Staying Up To Date on Vaccinations

Staying up to date on routine vaccinations is essential to prevent illness from many different infections. Vaccines reduce the risk of infection by working with the body's natural defenses to help develop immunity to disease.

Like all public schools in Minnesota, Cloquet Public Schools follow the [School Immunization Law in Minnesota](#). Specific to COVID-19, the Nursing Staff at Cloquet Public Schools will share COVID-19 vaccine information with students and parents/guardians upon request.

Staying Home When Sick

Staying home when sick can lower the risk of spreading infectious diseases, including the virus that causes COVID-19.

Cloquet Public Schools encourages sick staff to stay home without fear of retaliation, loss of employment or other negative impacts. Cloquet Public Schools provide excused absences for students who are sick.

Ventilation Systems

Schools can optimize ventilation and improve indoor air quality to reduce the risk of germs and contaminants spreading through the air.

Cloquet Public Schools has increased air exchanges with all ventilation systems throughout the day. We regularly change air filters with all air handling units and perform scheduled preventative maintenance tasks on these systems throughout the year.

Hand Hygiene and Respiratory Etiquette

Washing hands can prevent the spread of infectious diseases.

Cloquet Public Schools will teach and reinforce covering coughs and sneezes to help staff and students from getting and spreading infectious diseases, including COVID-19.

Cleaning and Disinfection

Cloquet Public Schools will utilize disinfectants and cleaners with a strong COVID kill claim on a daily basis to reduce the risk of germs spreading throughout the buildings.

Masking

Wearing a well-fitting mask consistently and correctly reduces the risk of spreading the virus that causes COVID-19.

Although masking is not required, any staff or student who chooses to wear a mask will be supported in their decision to do so.

Testing

Cloquet Public Schools will take advantage of the free testing option provided by the Minnesota Department of Health. Staff and students will have access to at-home covid tests as supply allows. In addition to providing free at-home covid tests, Cloquet Public Schools will share information about other options to receive free covid tests and free community testing sites.

Isolation and Quarantine

Isolation is a strategy used to help prevent the transmission of COVID-19 by keeping people who have symptoms of covid, or have tested positive for covid, apart from others while they are likely contagious with covid.

Cloquet Public Schools will not require a specific amount of time of isolation after testing positive for COVID-19, however we will require that staff and students stay home when feeling sick. General return to school guidelines will be followed when sick which are the following:

- Consider returning to school after being fever-free for at least 24 hours, without using fever-reducing medication.
- Symptoms have improved.
- Follow any other specific guidelines you receive from your physician.

Although a specific amount of time is not required to isolate after testing positive for COVID-19, if staff or students choose to isolate for 5 days, they will be supported in their decision to do so.

Quarantine is a strategy used to prevent transmission of COVID-19 by keeping people who have been exposed to someone with COVID-19 apart from others.

Quarantine will not be required at Cloquet Public Schools. Absences related to quarantine may not be excused.

Reporting cases of COVID-19

Schools in Minnesota are required to report positive cases of COVID-19 to the Minnesota Department of Health. If staff or students test positive for COVID-19, please contact the health office at your school.

Churchill - 218-878-3016 ext. 4503

Washington - 218-879-3369 ext. 5078

Middle School - 218-879-3328 ext. 2104

High School - 218-879-3393 ext. 1208

CAAEP - 218-879-0115 ext. 3300

Minnesota State High School League (MSHSL)

Requirements of individuals who have tested positive for COVID-19:

Days 0-5:

- Individuals may not participate in in-person practice or interscholastic competitions. (Including but not limited to games, meets, scrimmages etc.)

Day 6 and beyond:

- Individuals may participate in in-person practice and interscholastic competition if:
 - They are fever-free for 24 hours (without the use of fever-reducing medication) and
 - Their symptoms are improving.
- Individuals should wear a mask through Day 10.
 - Individuals may not actively participate in swimming and diving or while stunting in cheer as a mask cannot be worn safely.
 - With two sequential negative antigen tests 48 hours apart, the mask may be removed sooner than Day 10.

Additional Information and definitions:

- “Individuals” includes student participants, student managers, coaches and any others with regular proximity to a team of any MSHSL-governed activity or sport.
- Day 0 is the first day of symptoms or a positive viral test. Day 1 is the first full day after the symptoms developed or the test specimen was collected.

8/18/22

Cloquet Public Schools Lease Accounting Procedure

Purpose: To set the procedures needed to gain control and efficiencies in the lease process to ensure Cloquet Public Schools properly and accurately accounts for leases in the District's financial statements beginning with the fiscal year ending June 30, 2022, following GASB Statement No. 87.

Below are the procedures that the District has put into place regarding the handling of leases. These procedures are subject to change.

- 1. Capitalization Threshold:** Cloquet Public Schools will capitalize any leases that have a present value of \$5,000 or more at the commencement date of the lease or the implementation date of this GASB statement. This threshold will apply to leases of capital assets, including buildings, land, and equipment where District is a Lessor or a Lessee.
- 2. Discount Rate:** Unless otherwise noted in the lease agreement, the discount rate used to calculate the present value of the lease payments should be the District's incremental borrowing rate at the commencement of the lease or the implementation date of this GASB statement.
- 3. Compiling Lease Agreements:**
 - a. Department Responsibility: District departments that maintain the information on the various leases should forward all lease agreements for their department to the Business Manager.
 - b. Finance Responsibility: The Business Manager should maintain a listing of the lease agreements received from departments for use in the lease reviews.
- 4. Lease Reviews:** The Business Manager will review the lease agreements and contracts to determine if they qualify as a lease under GASB Statement No. 87.*