

**FOREST HILLS PUBLIC SCHOOLS
GRAND RAPIDS, MICHIGAN**

Board Finance Committee Meeting
Tuesday, February 4, 2025
8:30 AM
FHPS Administration Building

Agenda

- I. Public Comments
- II. Curriculum Update
- III. Discussion/Information
 - III.A. Bond Construction Update
- IV. Action
 - IV.A. Minutes for January 14, 2025
 - IV.B. Federal Title III Immigrant Funding
 - IV.C. Interactive Flat Panels
 - IV.D. Eastern Roofing Replacement
 - IV.E. Pine Ridge Roofing Replacement
 - IV.F. Food Service Roofing Replacement
 - IV.G. Playground Equipment
 - IV.H. Classroom Furniture
 - IV.I. Bus Replacement
 - IV.J. Delinquent Personal Property Taxes
 - IV.K. Operating Millage Election
- V. Information
 - V.A. Administrative Update

**FOREST HILLS PUBLIC SCHOOLS
GRAND RAPIDS, MICHIGAN**

Minutes of the Finance Committee of the Board of Education
Held on January 14, 2025

Present: Christopher Michaud, Holly DeBoer, Kristen Fausen
Staff: Ben Kirby, Julie Davis, Christine Annese, Scott Haid, Cory Anderson

The meeting began at 8:32 am.

I. Public Comments - There were no public comments.

II. Curriculum Update

Provided by Scott Haid, Assistant Superintendent for Instruction

- There will be presentations for Jr. Kindergarten and the High School Course Description Guide at the Board Curriculum Committee meeting on January 15.
- A community meeting will be held on January 22 for Jr. Kindergarten. Collins, Ada, and Knapp Forest are the anticipated sites.
- Instruction is looking at adding a report card committee. All elementary buildings will be having a literacy night.

III. Discussion/Information

Presented by Julie Davis, Assistant Superintendent of Finance and Operations

A. Monthly Financial Statements

We are 50% through the fiscal year, and 35% through the school year. Spending is trending higher due to the payment of software licenses.

B. Bond Construction Update

[Bond Construction Update Presentation for January 2024](#)

C. Operating Millage

[Operating Millage Renewal Presentation for January 2024](#)

D. EPACT Check

Tower Pinkster donated energy rebates from the Collins and Thornapple projects totaling \$55,000.

IV. Action

A. Approval of December 10, 2024 minutes.

B. Central High Renovations

It is recommended that the Board of Education approve the contracts to perform construction work at Central High at a total cost of \$26,248,882 including

contingency, fees, general conditions, and allowances. This has been reviewed by the Board Finance Committee and is recommended for Board approval.

C. Eastern Chiller Replacement

It is recommended that the Board of Education approve the award of the construction contract for mechanical work at Eastern to Rite-Way Plumbing and Heating, Inc. for an amount not to exceed \$1,310,750 including contingency funds. This has been reviewed by the Board Finance committee and is recommended for Board approval.

D. Central Middle Mechanical

It is recommended that the Board of Education approve the award of the construction contract for mechanical work at Central Middle to Rite-Way Plumbing and Heating, Inc. for an amount not to exceed \$1,603,400 including contingency funds. This has been reviewed by the Board Finance Committee and is recommended for Board approval.

E. Northern High Cafeteria Furniture

It is recommended that the Board of Education approve the purchase of cafeteria furniture for Northern High from Custer Workplace Interiors, Dew-El Corporation, Great Lakes Furniture Supply, Inc., and Interphase Interiors for an amount not to exceed \$371,615. This has been reviewed by the Board Finance Committee and is recommended for Board approval.

F. Eastern Middle Office Furniture

It is recommended that the Board of Education approve the purchase of office furniture from Interphase Interiors for an amount not to exceed \$84,200. This has been reviewed by the Board Finance Committee and is recommended for Board approval.

G. Budget Amendment

[2024-2025 Budget Amendment](#) was presented to the Board Finance Committee. It is recommended the Board of Education amend the 2024-2025 budgets as presented for the following funds: General Fund and Special Revenue Fund. This has been reviewed by the Board Finance committee and is recommended for Board approval.

V. Information

A. Administrative Update

Provided by Ben Kirby, Superintendent

- Superintendent Kirby said we will keep in mind House Bill 6058 when moving forward with negotiations.
- He will be attending the local MASA conference.
- Superintendent Kirby noted that the district will be going back to the 2020 Title IX regulations based on legal guidance received.
- On January 20, the district will be holding district wide professional development focusing on safety and security. Superintendent Kirby said this will

keep everyone on the same page for the standard response protocols and should be a good learning event for all.

The meeting adjourned at 9:33 am.

**Forest Hills Public Schools
Board Finance Committee**

February 4, 2025

RECOMMENDATION:

The Board of Education relinquish federal Title III Immigrant funds.

BACKGROUND:

The Instruction Office requests to relinquish federal Title III Immigrant funds allocated to our district. While we value the intent of this grant to support immigrant students, the scope and practical challenges associated with utilizing these funds have significantly limited the impact and effectiveness within our district context.

Our district has identified approximately 90 immigrant students across grades K-12, including high school exchange students. Most of these students are English learners who already benefit from services provided through our general-funded Language Assistance Program (LAP) and supplemental support funded through Title III English Language Development (ELD), Title I, Section 41, and Section 31a grants. These resources collectively ensure that the academic and language development needs of our immigrant students are adequately met.

The Title III Immigrant grant provides approximately \$9,000 annually, with a current balance of \$19,500 due to carryover from the previous year. Despite efforts to identify effective ways to utilize these funds, several barriers have emerged:

1. **Narrow Scope for Use:** The guidelines for allowable activities are stringent, focusing solely on supplemental services for immigrant students.
2. **Timing Constraints:** Offering meaningful supplemental programming, such as summer services, has proven challenging due to staffing limitations and family travel schedules during this time.
3. **Limited Impact of Small Grant Size:** The small size of the grant restricts the ability to develop impactful initiatives or programming.

Submitted by: Scott Haid

**Forest Hills Public Schools
Board Finance Committee**

February 4, 2025

RECOMMENDATION:

Purchase and install interactive flat panels from Digital Age Technologies (DAT) for an amount not to exceed \$379,654.

FUNDING SOURCE: 2023 Capital Projects

BACKGROUND:

- In May 2024, the district initiated cohort 1 of a pilot program to evaluate interactive flat panels (IFP) in select classrooms, accompanied by updated classroom audio systems. The pilot is to evaluate whether we want to move to IFPs or continue with the projector systems as those systems are nearing the end of their life cycle.
- We are recommending moving forward with a second cohort. The following is how the IFPs in this cohort will be distributed:
 - Elementary & middle schools receive two for classroom use (mobile carts)
 - High schools receive four for classroom use (mobile carts)
 - All receive one for media center use (mobile carts)
 - All receive at least one for a conference room (wall mounted)
- Initial training for this cohort is provided by BenQ (board manufacturer) or DAT. BenQ also has an online learning academy that teachers can access and learn at their own pace. One-on-one support will also be provided by the district's instructional technology coordinator or a representative from BenQ.
- The district is utilizing the REMC purchasing cooperative to meet the bidding requirements.

Submitted by: Susan Bordewyk

**Forest Hills Public Schools
Board Finance Committee**

February 4, 2025

RECOMMENDATION:

Board of Education award the contract for roofing work at Eastern Middle/High to Advanced Construction Group Inc. for an amount not to exceed \$574,924 including contingency funds.

FUNDING SOURCE: 2023 Capital Projects

BACKGROUND:

- This project is replacing the roof of the three wings at Eastern Middle/High as identified in our overall district roofing assessment.
- Specifications were developed, bid documents were prepared, and all bid-posting requirements were met. On January 15, 2025, we received bids from the following firms interested in performing the work. We are recommending the low bidder.

Eastern Roofing

Vendor	Base Bid with Accepted Alternates
Advanced Construction Group Inc	\$537,312
Great Lakes Systems	\$539,914
Division 7 Building Contractors Inc	\$566,790
Hoekstra Roofing Company	\$596,655
J. Stevens Construction	\$706,000
Modern Roofing Inc.	\$607,200
Action Roofing	\$634,808
Superior Services RSH Inc.	\$692,827
Unlimited Construction	\$968,185

- Attached please find the following related documents
 - GMB letter of recommendation
 - Bid detail

Submitted by: Julie Davis



January 27, 2025

Julie Davis
Assistant Superintendent for Finance and Operations
Forest Hills Public Schools
620 Forest Hill Ave SE
Grand Rapids, MI 49546

RE: 2025 Roofing Project
Eastern Middle / High School
A/E Project # 5-6360

Dear Julie Davis:

We have reviewed the bids submitted on January 15, 2025. Nine bids were received and GMB has completed a post-bid interview with the apparent low bidder, Advanced Construction Group, Inc. After reviewing Advanced Construction Group's bid, we feel confident in their ability to perform the work. Their bid is broken down as follows:

• Base Bid	\$528,432
• PLM Bond	<u>\$8,880</u>
• Advanced Const. Group – Contract	\$537,312
• 7% Project Contingency	\$37,612
• Project Total:	\$574,924

It is GMB's recommendation that Forest Hills Public Schools enter into an agreement with Advanced Construction Group, Inc. for the Forest Hills Eastern Middle / High School 2025 Roofing Project for a total contract price of **\$537,312**. If you or any of your Board Members have any questions or concerns regarding the information listed above, please feel free to contact me.

Sincerely,

GMB

A handwritten signature in black ink, appearing to read 'Jeff Engle'.

Jeff Engle
Construction Administrator, LEED AP®

FOREST HILLS PUBLIC SCHOOLS - 2025 Roofing Projects

Bid Date: January 15, 2025 @ 1:00 PM

A/E Project No.: 5-6360 Eastern Middle / High School



BIDDER	Bid Security	Addendum 1	Addendum 2	Familial Relationship	Iran Economic	Background Check	Certain Convictions	BASE BID	PLM Bond	Voluntary Alternate 1	Voluntary Alternate 2	TOTALS
									(add to base bid)			
Advanced Construction Group, Inc.	x	x	x	x	x			\$528,432	\$8,880	Yes Declined	NA	\$537,312
								Voluntary Alternate 1 : Install new white 115 Mil EPDM ADD \$154,878.				
Division 7 Building Contractors, Inc.	x	x	x	x	x			\$563,450	\$3,340	Yes Declined	NA	\$566,790
								Voluntary Alternate 1 : Install new white EPDM in lieu of Black EPDM ADD \$52,200				
Great Lakes Systems, Inc.	x	x	x	x	x	x	x	\$535,699	\$4,215	Yes Declined	NA	\$539,914
								Voluntary Alternate 1 : Install new white fleeceback EPDM ADD \$37,818				
Hoekstra Roofing Company	x	x		x	x	x	x	\$589,875	\$6,780	Yes Declined	Yes Declined	\$596,655
								Voluntary Alternate 1 : Install new white fleeceback EPDM ADD \$39,280 Voluntary Alternate 2: Combined bid deduct if all four jobs are awarded. Deduct 1.5%.				
J. Stevens Construction	x	x	x	x	x		x	\$700,000	\$6,000	NA	NA	\$706,000

FOREST HILLS PUBLIC SCHOOLS - 2025 Roofing Projects

Bid Date: January 15, 2025 @ 1:00 PM

A/E Project No.: 5-6360 Eastern Middle / High School



BIDDER	Bid Security	Addendum 1	Addendum 2	Familial Relationship	Iran Economic	Background Check	Certain Convictions	BASE BID	PLM Bond	Voluntary Alternate 1	Voluntary Alternate 2	TOTALS
									(add to base bid)			
Modern Roofing, Inc.								\$602,000	\$5,200	Yes Declined	NA	\$607,200
	x	x	x	x	x	x	x					
								Voluntary Alternate 1 : Delete wood detail 1/A7.01, deduct 20,000 from base bid				
Superior Services RSH, Inc.								\$686,700	\$6,127	Yes Declined	NA	\$692,827
	x	x	x	x	x	x	x					
								Voluntary Alternate 1 : Install new white fleeeceback EPDM ADD \$40,250				
Unlimited Construction								\$961,811	\$6,374	NA	NA	\$968,185
	x	x	x	x	x	x	x					
Action Roofing								\$629,760	\$5,048	Yes Declined	NA	\$634,808
								Voluntary Alternate 1 : Install new white fleeeceback EPDM ADD \$37,100				

**Forest Hills Public Schools
Board Finance Committee**

February 4, 2025

RECOMMENDATION:

Board of Education award the contract for roofing work at Pine Ridge to Division 7 Building Contractors Inc. for an amount not to exceed \$569,176 including contingency funds.

FUNDING SOURCE: 2023 Capital Projects

BACKGROUND:

- This project is replacing the entire roof at Pine Ridge as identified in our overall district roofing assessment.
- Specifications were developed, bid documents were prepared, and all bid-posting requirements were met. On January 15, 2025, we received bids from the following firms interested in performing the work. We are recommending the low bidder.

Pine Ridge Roofing

Vendor	Base Bid with Accepted Alternates
Division 7 Building Contractors Inc.	\$531,940
Modern Roofing Inc.	\$558,800
Great Lakes Systems	\$611,896
Superior Services RSH, Inc	\$622,386
Hoekstra Roofing Company	\$653,725
J. Stevens Construction	\$679,000
Unlimited	\$729,204

- Attached please find the following related documents
 - GMB letter of recommendation
 - Bid detail

Submitted by: Julie Davis



January 27, 2025

Julie Davis
Assistant Superintendent for Finance and Operations
Forest Hills Public Schools
620 Forest Hill Ave SE
Grand Rapids, MI 49546

RE: 2025 Roofing Project
Pine Ridge Elementary School
A/E Project # 5-6358

Dear Julie Davis:

We have reviewed the bids submitted on January 15, 2025. Seven bids were received and GMB has completed a post-bid interview with the apparent low bidder, Division 7 Building Contractors, Inc. After reviewing Division 7's bid, we feel confident in their ability to perform the work. Their bid is broken down as follows:

• Base Bid	\$529,150
• PLM Bond	<u>\$2,790</u>
• Division 7 – Contract	\$531,940
• 7% Project Contingency	\$37,236
• Project Total:	\$569,176

It is GMB's recommendation that Forest Hills Public Schools enter into an agreement with Division 7 Building Contractors, Inc. for the Pine Ridge Elementary 2025 Roofing Project for a total contract price of **\$531,940**. If you or any of your Board Members have any questions or concerns regarding the information listed above, please feel free to contact me.

Sincerely,

GMB

A handwritten signature in black ink, appearing to read "Jeff Engle".

Jeff Engle
Construction Administrator, LEED AP®

FOREST HILLS PUBLIC SCHOOLS - 2025 Roofing Projects



Bid Date: January 15, 2025 @ 1:00 PM

A/E Project No.: 5-6358 Pine Ridge Elementary

BIDDER	Bid Security	Addendum 1	Addendum 2	Familial Relationship	Iran Economic	Background Check	Certain Convictions	BASE BID	PLM Bond	Voluntary Alternate 1	Voluntary Alternate 2	TOTALS
									(add to base bid)			
Division 7 Building Contractors, Inc.	x	x	x	x	x	x	x	\$529,150	\$2,790	\$44,470 Declined	NA	\$531,940
								Voluntary Alternate 1: Install white EPDM in lieu of black EPDM ADD \$44,470.				
Great Lakes Systems, Inc.	x	x	x	x	x	x	x	\$607,246	\$4,650	NA	NA	\$611,896
Hoekstra Roofing Company	x	x	x	x	x	x	x	\$646,520	\$7,205	Yes Declined	NA	\$653,725
								Voluntary Alternate 1: Deduct 1.5% if all four bid packages are awarded to Hoekstra Roofing Company.				
J. Stevens Construction	xx	x	x	x	x			\$674,000	\$5,000	NA	NA	\$679,000
Modern Roofing, Inc.	x	x	x	x	x	x	x	\$554,000	\$4,800	Yes Declined	NA	\$558,800
								Voluntary Alternate 1: Delete wood at detail 1/A7.01: deduct (\$12,000) from base bid.				

FOREST HILLS PUBLIC SCHOOLS - 2025 Roofing Projects



Bid Date: January 15, 2025 @ 1:00 PM
A/E Project No.: 5-6358 Pine Ridge Elementary

BIDDER	Bid Security	Addendum 1	Addendum 2	Familial Relationship	Iran Economic	Background Check	Certain Convictions	BASE BID	PLM Bond	Voluntary Alternate 1	Voluntary Alternate 2	TOTALS
									(add to base bid)			
Superior Services RSH, Inc.												
	x	x	x	x	x	x	x	\$616,700	\$5,686	NA	NA	\$622,386
Unlimited												
	x	x	x	x	x	x	x	\$724,025	\$5,179	NA	NA	\$729,204

**Forest Hills Public Schools
Board Finance Committee**

February 4, 2025

RECOMMENDATION:

Board of Education award the contract for roofing work at Food Service to Modern Roofing Inc. for an amount not to exceed \$125,190 including contingency funds.

FUNDING SOURCE: 2023 Capital Projects

BACKGROUND:

- This project is replacing the entire roof at the food service facility as identified in our overall district roofing assessment.
- Specifications were developed, bid documents were prepared, and all bid-posting requirements were met. On January 15, 2025, we received bids from the following firms interested in performing the work. We are commending the low bidder.

Food Service Roofing

Vendor	Base Bid with Accepted Alternates
Modern Roofing Inc.	\$117,000
Superior Services RSH Inc	\$117,797
Great Lakes Systems	\$120,877
Advanced Construction Group Inc	\$134,790
J. Stevens Construction	\$136,196
Division 7 Building Contractors Inc	\$137,110
Hoekstra Roofing Company	\$143,715
Unlimited Construction	\$209,250

- Attached please find the following related documents
 - GMB letter of recommendation
 - Bid detail

Submitted by: Julie Davis



January 27, 2025

Julie Davis
Assistant Superintendent for Finance and Operations
Forest Hills Public Schools
620 Forest Hill Ave SE
Grand Rapids, MI 49546

RE: 2025 Roofing Project
Food Service Building
A/E Project # 5-6355

Dear Julie Davis:

We have reviewed the bids submitted on January 15, 2025. Eight bids were received and GMB has completed a post-bid interview with the apparent low bidder, Modern Roofing, Inc. After reviewing Modern Roofing's bid, we feel confident in their ability to perform the work. Their bid is broken down as follows:

• Base Bid	\$116,000
• PLM Bond	<u>\$1,000</u>
• Modern Roofing – Contract	\$117,000
• 7% Project Contingency	\$8,190
• Project Total:	\$125,190

It is GMB's recommendation that Forest Hills Public Schools enter into an agreement with Modern Roofing, Inc. for the Food Service Building 2025 Roofing Project for a total contract price of **\$117,000**. If you or any of your Board Members have any questions or concerns regarding the information listed above, please feel free to contact me.

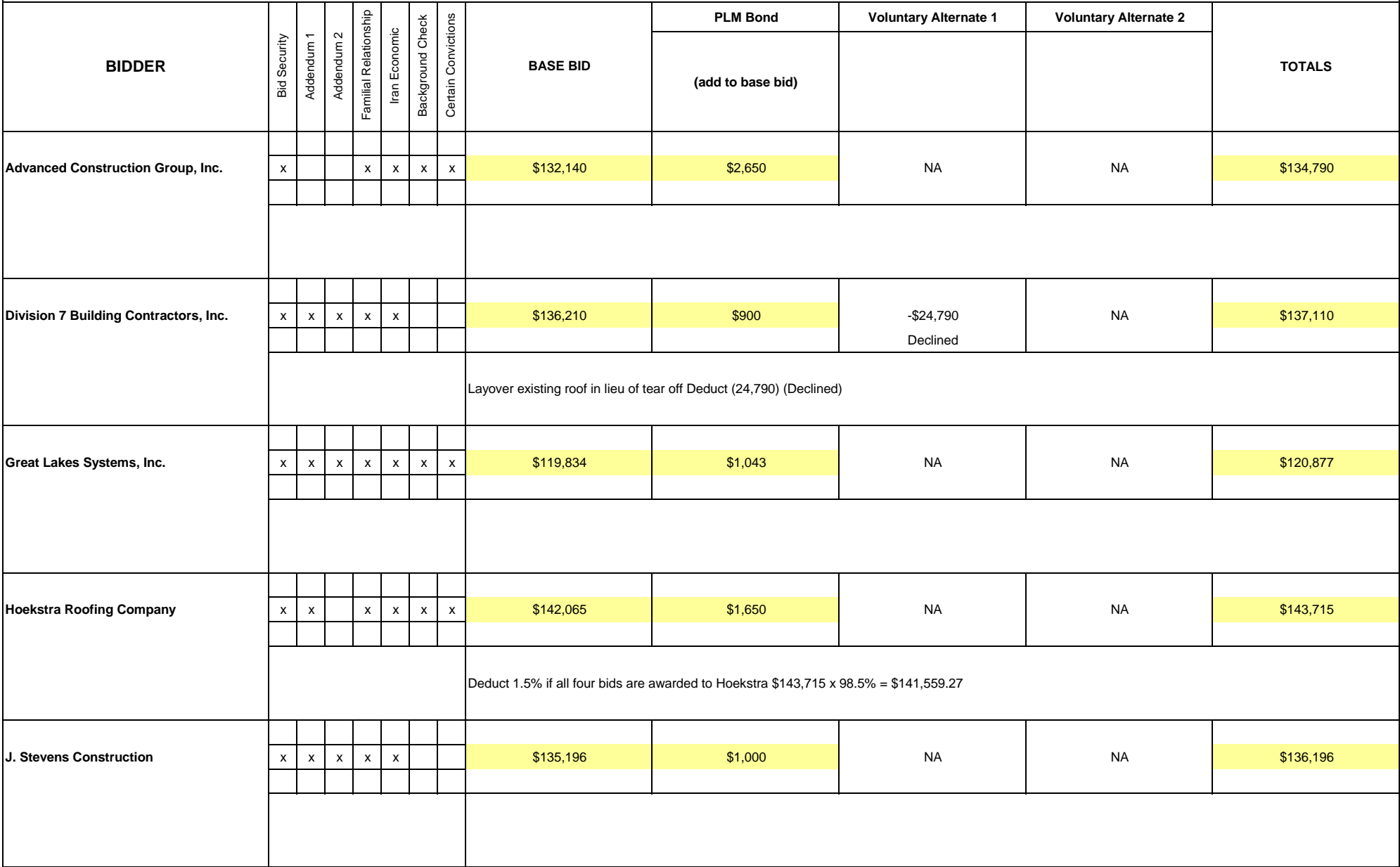
Sincerely,

GMB

A handwritten signature in black ink, appearing to read 'Jeff Engle'.

Jeff Engle
Construction Administrator, LEED AP®

Bid Date: January 15, 2025 @ 1:00 PM
A/E Project No.: 5-6355 Food Service Building



FOREST HILLS PUBLIC SCHOOLS - 2025 Roofing Projects

Bid Date: January 15, 2025 @ 1:00 PM

A/E Project No.: 5-6355 Food Service Building



BIDDER	Bid Security	Addendum 1	Addendum 2	Familial Relationship	Iran Economic	Background Check	Certain Convictions	BASE BID	PLM Bond	Voluntary Alternate 1	Voluntary Alternate 2	TOTALS
									(add to base bid)			
Modern Roofing, Inc.	x	x	x	x	x	x	x	\$116,000	\$1,000	-\$24,000	\$24,000	\$117,000
										Declined	Declined	
								Voluntary Alternate 1: Overlay existing insulation, deduct (\$24,000). Voluntary Alternate 2: Install vapor barrier, add \$24,000.				
Superior Services RSH, Inc.	x	x	x	x	x	x	x	\$116,300	\$1,497	NA	NA	\$117,797
Unlimited Construction	x	x	x	x	x	x	x	\$205,200	\$4,050	NA	NA	\$209,250

**Forest Hills Public Schools
Board Finance Committee**

February 4, 2025

RECOMMENDATION:

Approve the purchase of new playground equipment from GameTime for an amount not to exceed \$5,223,076.

FUNDING SOURCE: 2025 Capital Projects

BACKGROUND:

- The 2023 bond included funds to add more accessible playground equipment at the elementary schools.
- The district met with the GameTime representative and building principals to determine the equipment that made the most sense at each school based on the budgeted funds.
- Summer 2025 purchase and installation includes each elementary school except Goodwillie. This site requires a bit more planning due to the uniqueness of the program.
- The district is utilizing the MiDEAL purchasing cooperative to meet the bidding requirements.

Submitted by: Julie Davis

**Forest Hills Public Schools
Board Finance Committee**

February 4, 2025

RECOMMENDATION:

Approve the purchase of classroom furniture from Custer Inc., Dew-El Corporation, Great Lakes Furniture Supply, Inc., Interphase Interiors, and VS America for an amount not to exceed \$2,303,911.

FUNDING SOURCE: 2023/2025 Capital Projects

BACKGROUND:

- We continue to utilize what we learned from the 2020 district furniture selection committee as well as more recent experience and the needs of our schools to determine furniture options.
- This request is for the classrooms at Ada Vista (media center and offices), Pine Ridge (11), Central Woodlands (10), Northern Trails (10), Central Middle (art), Eastern Middle (10), Northern Hills Middle (10), Central High (13), Eastern High (12), and Northern High (14).
- The district is utilizing the following purchasing cooperatives to meet the bidding requirements: E&I, MiDeal, OMNIA, and TIPS.

VENDOR AMOUNTS:

Vendor	Amount
Custer Inc.	\$1,268,237.25
Dew-El Corporation	\$318,876.02
Great Lakes Furniture Supply Inc.	\$180,170.00
Interphase Interiors	\$135,872.59
VS America	\$400,754.96

Submitted by: Julie Davis

**Forest Hills Public Schools
Board Finance Committee**

February 10, 2025

RECOMMENDATION:

Purchase four new seventy-seven passenger school bus units at a cost of \$646,464 from Midwest Transit Equipment.

FUNDING SOURCE: 2025 Capital Projects

BACKGROUND:

- Our buses average approximately 120,000 miles at the time of retirement.
- The International bus has been an outstanding vehicle for us in the past. International has some of the latest innovations in the industry for safety, performance, and usability.
- Remaining consistent with purchasing the International standardizes the fleet and we no longer have any buses that are not International brand. It has been a superior school bus for the district and is favored from both a driver and technician/service perspective.
- Fleet standardization is a best practice allowing the district the following benefits:
 - Smaller parts inventory and diagnostic, specialty tools
 - Increased operational efficiency and safety (user familiarity)
 - Consistent and tested reliability and optimal client/vendor relationships
- The district is utilizing the Michigan Schools business Officials' School Bus Purchasing Program to meet the bidding requirements.

BID INFORMATION:

Vendor	Bus Manufacturer	Bid Amount
Holland Bus Company	Bluebird	\$635,848
Hoekstra Transportation	Thomas	\$636,984
Midwest Transit Equipment	IC	\$646,464

Submitted by: Carrie Whipple

**Forest Hills Public Schools
Board Finance Committee**

February 4, 2025

RECOMMENDATION:

Authorize the Secretary of the Board of Education to sign the Waiver and Consent forms from Cascade Charter Township, City of Grand Rapids, City of Kentwood, and Grand Rapids Charter Township to strike delinquent personal property taxes.

BACKGROUND:

- Local taxing authorities collect taxes on personal property owned by businesses.
- Personal property includes items such as equipment, furniture, computers, etc.
- If the taxes are uncollected after five years, MCL Section 211.56a allows the taxing authority to request the amounts be stricken from the tax rolls.

Taxing Authority	2024-2025	2023-2024	2022-2023	2021-2022
Ada Township	\$0.00	\$0.00	\$0.00	\$0.00
Cascade Charter Township	\$2,580.46	\$3,466.58	\$2,887.23	\$1,324.58
City of Grand Rapids	\$2,024.70	\$1,966.73	\$1,583.93	\$597.14
City of Kentwood	\$1,078.89	\$690.40	\$369.64	\$84.68
Grand Rapids Charter Township	\$22,703.68	\$22,812.77	\$0.00	\$3,175.77

Submitted by: Julie Davis

**Forest Hills Public Schools
Board Finance Committee**

February 4, 2025

RECOMMENDATION:

The Board of Education adopt the resolution setting the date of May 6, 2025 for the purpose of putting before the voters a six-year renewal of the 18-mill operating millage and setting the ballot wording and election registration notice forms.

BACKGROUND:

- The current authorized millage will expire after the 2025 tax levy. Therefore, funding is in place for the 2025-2026 school year.
- Property exempt from this tax levy includes principal residence (homestead) and qualified agricultural property.
- Property included in this tax levy industrial, commercial, some agricultural, and second homes.
- Authorization would be to renew 18.1297 mills as well as request an increase of .50 mill. The authorization for more than 18 mills accounts for any reductions due to the required Headlee rollback. A Headlee rollback occurs when property values grow greater than the rate of inflation or 5%, whichever is less.
- We cannot levy more than 18 mills.
- The operating millage will account for approximately \$24 million in operating revenue for the 2026-2027 school year. The State assumes the district collects this revenue for per-pupil funding purposes and doesn't make up the difference if it isn't collected.

Submitted by: Julie Davis

Forest Hills Public Schools, Kent County, Michigan (the "District")

A regular meeting of the board of education of the District (the "Board") was held in the _____, within the boundaries of the District, on the 10th day of February, 2025, at _____ o'clock in the ____m. (the "Meeting").

The Meeting was called to order by _____, President.

Present: Members

Absent: Members

The following preamble and resolution were offered by Member _____ and supported by Member _____:

WHEREAS:

1. This Board intends to submit a proposition at a special election to be held on Tuesday, May 6, 2025.
2. On or before 4:00 p.m. on Tuesday, February 11, 2025, the Board shall certify any ballot proposition to be submitted to the voters at such election to the election coordinator or coordinators designated to conduct elections within the District (the "Election Coordinator").

NOW, THEREFORE, BE IT RESOLVED THAT:

1. A special election of the school electors of the District be called and held on Tuesday, May 6, 2025.
2. The proposition to be voted on at the special election shall be stated on the ballots in substantially the form as set forth in Exhibit A.
3. The Election Coordinator is requested to:
 - a. Utilize _____, a newspaper published or of general circulation within the District, for publication of notices in accordance with the election law requirements.
 - b. Utilize ballot proposition summary information, as prepared by legal counsel, in the forms of the notices of last day of registration and election in substantially the form as set forth in Exhibit B attached hereto.
 - c. Provide a proof copy of the ballot to the District and its legal counsel in sufficient time to allow the ballot to be proofread prior to printing.
4. The Secretary of this Board is hereby authorized and directed to file a copy of this resolution with the Election Coordinator and with any Election Clerk or clerks designated to conduct elections within the District by 4:00 p.m., on Tuesday, February 11, 2025.

5. All resolutions and parts of resolutions insofar as they conflict with the provisions of this resolution are hereby rescinded.

Ayes: Members

Nays: Members

Resolution declared adopted.

Secretary, Board of Education

The undersigned duly qualified and acting Secretary of the Board of Education of Forest Hills Public Schools, Kent County, Michigan, hereby certifies that the foregoing constitutes a true and complete copy of a resolution adopted by the Board at the Meeting, the original of which is part of the Board's minutes. The undersigned further certifies that notice of the Meeting was given to the public pursuant to the provisions of the Open Meetings Act (Act 267, Public Acts of Michigan, 1976, as amended).

Secretary, Board of Education

JJS/baf

EXHIBIT A

FOREST HILLS PUBLIC SCHOOLS OPERATING MILLAGE PROPOSAL

This proposal will allow the school district to continue to levy the statutory rate of not to exceed 18 mills on all property, except principal residence and other property exempted by law, required for the school district to receive its full revenue per pupil foundation allowance and restores millage lost as a result of the reduction required by the Michigan Constitution of 1963.

Shall the currently authorized millage rate limitation on the amount of taxes which may be assessed against all property, except principal residence and other property exempted by law, in Forest Hills Public Schools, Kent County, Michigan, be renewed by 18.1297 mills (\$18.1297 on each \$1,000 of taxable valuation) for a period of 6 years, 2026 to 2031, inclusive, and also be increased by .5 mill (\$0.50 on each \$1,000 of taxable valuation) for a period of 6 years, 2026 to 2031, inclusive, to provide funds for operating purposes; the estimate of the revenue the school district will collect if the millage is approved and 18 mills are levied in 2026 is approximately \$24,000,000 (this is a renewal of millage that will expire with the 2025 levy and the addition of millage which will be levied only to the extent necessary to restore millage lost as a result of the reduction required by the “Headlee” amendment to the Michigan Constitution of 1963)?

EXHIBIT B

SUMMARY OF BALLOT PROPOSITION TO BE INSERTED IN THE NOTICES OF LAST DAY OF REGISTRATION AND ELECTION:

**FOREST HILLS PUBLIC SCHOOLS
OPERATING MILLAGE PROPOSAL
EXEMPTING PRINCIPAL RESIDENCE
AND OTHER PROPERTY EXEMPTED BY LAW
18.1297 MILLS FOR 6 YEARS AND
.5 MILL FOR 6 YEARS FOR
HEADLEE RESTORATION PURPOSES, IF NECESSARY**

Full text of the ballot proposition may be obtained at the administrative offices of Forest Hills Public Schools, 620 Forest Hill Avenue SE, Grand Rapids, Michigan 49546, telephone: (616) 493-8800.