

**FOREST HILLS PUBLIC SCHOOLS
GRAND RAPIDS, MICHIGAN**

Board Finance Committee Meeting
Tuesday, March 14, 2023
8:30 AM
Administration Building

Agenda

- I. Public Comments
- II. Curriculum Update
- III. Discussion
 - III.A. Monthly Financial Statements
 - III.B. Bond Construction Update
- IV. Action
 - IV.A. Minutes for February 14, 2023
 - IV.B. Leveled Literacy Kits
 - IV.C. Structured Cabling
 - IV.D. PA/Digital Clock System
 - IV.E. Microsoft EES Licensing
 - IV.F. Central Woodlands Roofing and Wall Improvement
 - IV.G. Meadow Brook Elementary Roofing
 - IV.H. Thornapple Elementary and Fine Arts Center Roofing
 - IV.I. Critical Incidence Mapping
 - IV.J. Classroom Furniture
 - IV.K. Media Center Furniture
- V. Information
 - V.A. Administrative Update

Forest Hills Public Schools
General Fund
Statement of Revenues, Expenditures and Changes in Fund Balance
For the periods ending February 28, 2023 and February 28, 2022

	Current Year Period			Prior Year Period			Comments
	Budget	Actual	Percentage	Budget	Actual	Percentage	
Revenues							
Local sources	\$ 26,487,750	\$ 23,821,857	89.9%	\$ 23,893,900	\$ 23,003,369	96.3%	
State sources	83,123,663	41,001,043	49.3%	75,330,970	39,634,156	52.6%	
Federal sources	4,781,050	953,548	19.9%	2,256,669	744,858	33.0%	
Incoming transfers and other transactions	10,375,250	7,646,688	73.7%	9,530,000	6,858,546	72.0%	
Total Revenues	\$ 124,767,713	\$ 73,423,137	58.8%	\$ 111,011,539	\$ 70,240,929	63.3%	
Expenditures							
Instruction							
Basic programs	\$ 68,056,908	\$ 33,912,431	49.8%	\$ 62,841,130	\$ 34,490,109	54.9%	
Added needs	8,258,526	4,116,505	49.8%	8,201,170	4,268,913	52.1%	
Support services							
Pupil	9,376,663	4,547,517	48.5%	8,565,303	4,879,184	57.0%	
Instructional staff	5,476,549	3,094,080	56.5%	4,466,095	2,866,594	64.2%	
General administration	724,700	469,948	64.8%	668,400	438,732	65.6%	
School administration	7,214,750	4,279,796	59.3%	6,594,830	4,124,963	62.5%	
Business services	1,921,321	1,216,655	63.3%	1,666,150	1,173,934	70.5%	
Operations and maintenance	11,388,003	7,245,264	63.6%	9,891,120	7,052,488	71.3%	
Pupil transportation	6,712,602	3,569,062	53.2%	5,270,629	2,565,004	48.7%	
Central services	4,848,985	2,872,460	59.2%	3,303,273	2,261,180	68.5%	
Other support services	3,068,600	1,900,914	61.9%	3,031,800	1,675,103	55.3%	
Community services	1,673,712	948,260	56.7%	1,650,466	813,815	49.3%	
Outgoing Transfers & Other Transactions	56,013	57,774	103.1%	11	-	0.0%	
Total Expenditures	\$ 128,777,332	\$ 68,230,665	53.0%	\$ 116,150,377	\$ 66,610,017	57.3%	
Excess/(Deficiency) of Revenues to Expenditures	(4,009,619)	5,192,472		(5,138,838)	3,630,911		
Fund Balance, Beginning of Year	18,651,723	18,651,723		21,726,028	21,726,028		
Fund Balance, End of Period	\$ 14,642,104	\$ 23,844,195		\$ 16,587,190	\$ 25,356,939		

Percent of year complete:

Fiscal 67%
School 50%

**FOREST HILLS PUBLIC SCHOOLS
GRAND RAPIDS, MICHIGAN**

Minutes of the Finance Committee of the Board of Education
Held on February 14, 2023

Present: Christopher Michaud, Kristen Fauson
Staff: Dan Behm, Julie Davis, Scott Haid, Christine Annese, Susan Case

The meeting began at 8:30 a.m.

I. Public Comments

- The supporting documents for financial figures discussed at Board Finance Committee meetings should be available to the public.

II. Curriculum Update

Provided by Scott Haid, Assistant Superintendent for Instruction

- Instruction does not have any requests for the Board Finance Committee this month.
- Assistant Superintendent Haid reviewed the State's 98b requirement for schools to review their mid-year education goals for grades K-1 and 2-8. These are obtained using a linking study to measure growth through a RIT score, which then gives an idea of where students are currently operating, and to see if they will be proficient in the spring. We have met our mid-year goal for math and reading, and compared to the national average, have exceeded benchmarks. Scores have remained generally below that of the 2019-2020 school year, with COVID affecting this performance.

III. Discussion

A. Monthly Financials for January, 2023.

Presented by Julie Davis, Assistant Superintendent of Finance and Operations

- We are 58% through the fiscal year, and 42% through the school year.
- The district is starting to collect winter taxes, and revenue and expenditures are currently trending as expected.

B. Solar Project Update

Presented by Julie Davis, Assistant Superintendent of Finance and Operations

- Back in July 2022, our legal firm and consultants presented great numbers for the 20 and 25-year term for the proposed solar project. However, after meeting several times over the past few months, the market has changed. We now have

higher interest rates, making financing more expensive. Because of these changes, we will be pausing the solar project for the time being.

C. Schools of Choice

Presented by Julie Davis, Assistant Superintendent of Finance and Operations

- The Schools of Choice program allows non-resident students to attend Forest Hills from other districts within the KISD boundaries.
- The district can participate in the State of Michigan Schools of Choice program. Forest Hills Public Schools is opting out of the State's plan and opting in to the Kent Intermediate School District's plan for Schools of Choice.
- The KISD plan uses an application process, allowing the district to plan for enrollment. Our Board Policy is capped at 10% of enrollment. Currently, we have 863 Schools of Choice students, which is 9% of enrollment.

IV. Action

- A. Approval of January 10, 2023 minutes.
- B. Central Athletic Safety Netting
It is recommended that the Board approve the purchase of athletic netting from Artesian Sports Netting LLC at a cost of \$41,174. This has been reviewed by the Board Finance Committee and is recommended for Board approval.
- C. Endpoint Detection & Response
It is recommended that the Board approve the purchase of SentinelOne Complete Protection Platform from People Driven Technology for a three-year term at a cost not to exceed \$168,724. This has been reviewed by the Board Finance Committee and is recommended for Board approval.
- D. Playground Equipment
It is recommended that the Board approve the purchase of new and replacement playground equipment from GameTime c/o Sinclair Recreation for an amount not to exceed \$122,000. This has been reviewed by the Board Finance Committee and is recommended for Board approval.
- D. Delinquent Personal Property Taxes
It is recommended that the Board authorize the Secretary of the Board of Education to sign the Waiver and Consent forms from Cascade Charter Township, City of Grand Rapids, and City of Kentwood to strike delinquent personal property taxes. This has been reviewed by the Board Finance Committee and is recommended for Board approval

E. Property Tax Refund

It is recommended that the Board authorize reimbursement of \$3,280.84 to Kent County for refunded property taxes. This has been reviewed by the Board Finance Committee and is recommended for Board approval.

V. Information

A. Administrative Update

Provided by Dan Behm, Superintendent

Superintendent Behm addressed the following topics:

- In the past, school librarians and media specialists would manage media material procedures, but as funding has eliminated those positions, that role has fallen on the district. Because of this, we are working on guidelines and procedures for Instruction to work with media material clerks to come up with options to give the choice to our parents in regards to their students' school library material choices.
- Superintendent Behm discussed the bond rating review, which will take place this week as we prepare to issue the 2018 final series of bonds. The bond rating review is similar to a credit rating, so that an investor has an impartial view of Forest Hills Public Schools credit risk.
- The Governor put forth a budget recommendation, which is insightful to show how much money the state has to work with. The state has significant dollars this budget year that they may designate, or send to districts to designate the funds. This is just the beginning of the budget process, with the state tracking their January estimates in May.
- Superintendent Behm reviewed the Strategic Plan, stating that we have received data towards our goal of Winning Aspiration. We are looking at a future of learning with more active engagement, and ways we can support our teachers to reach this goal, despite state professional standards.

The meeting adjourned at 9:49 a.m.

**Forest Hills Public Schools
Board Finance Committee**

March 14, 2023

RECOMMENDATION:

Approve the purchase of additional leveled literacy kits from Heinemann for an amount not to exceed \$140,000.

FUNDING SOURCE: Section 35a(5) Grant

BACKGROUND:

- The district received a state grant to support literacy in our elementary schools.
- Leveled literacy kits have been used in the district for a number of years to support students in grades K-3.
- This program supports students' progress toward success on district and state assessments in reading.
- Kits will be supplied to Ada, Collins, Knapp Forest, Meadow Brook, Orchard View, Pine Ridge, Thornapple, and Instruction Office.

Submitted by: Scott Haid

**Forest Hills Public Schools
Board Finance Committee**

March 14, 2023

RECOMMENDATION:

Board approve the award of structured cabling to Vector Tech Group for an amount not to exceed \$165,000, including contingency funds.

FUNDING SOURCE: 2021 Capital Projects

BACKGROUND:

- As we continue to renovate and construct buildings, we will also be upgrading our cabling infrastructure. This phase includes work at Ada Vista, Pine Ridge, and the Administration/Transition Center Building.
- The Ada Vista and Pine Ridge portions of the project are eligible for e-Rate reimbursement under category two (internal connections). If approved, we would receive a 40% discount resulting in approximately \$32,000 in savings.
- Specifications were developed, bid documents were prepared, and all bid notification requirements were followed. On January 9, 2023, we received one proposal from a contractor interested in performing this work.
- Based on review of the response, discussions, and clarifications, we are recommending the following:

Vendor	Base Bid with Accepted Alternates
Vector Tech Group	149,641.25

Drawings, specifications, bid tab, and all other documentation are on file.

Submitted by: Susan Case

**Forest Hills Public Schools
Board Finance Committee**

March 14, 2023

RECOMMENDATION:

Board approve the award of public address/digital clock system contract to Parkway Electric & Communications LLC for an amount not to exceed \$89,000, including contingency funds.

FUNDING SOURCE: 2021 Capital Projects

BACKGROUND:

- A public address and digital clock system is needed for the new administration/transition center facility.
- The Carehawk system will be installed similar to what is in place at Orchard View and Central Middle.
- Specifications were developed, bid documents were prepared, and all bid notification requirements were followed. On January 9, 2023, we received proposals from two contractors interested in performing this work.
- Based on review of the response, discussions, and clarifications, we are recommending the following:

Vendor	Base Bid with Accepted Alternates
Parkway Electric & Communications LLC	\$80,825.25
SVT Technology Services & Solutions	108,000.44

Drawings, specifications, bid tab, and all other documentation are on file.

Submitted by: Susan Case

**Forest Hills Public Schools
Board Finance Committee**

March 14, 2023

RECOMMENDATION:

Approve year one of a three-year agreement with Microsoft Corporation through CDW-G for Microsoft Enrollment for Education Solutions (EES) and the Microsoft Windows Server Datacenter suite of products at a cost of \$52,032.

FUNDING SOURCE: General Fund

BACKGROUND:

- The District has utilized the Microsoft desktop and networking licensing program since 2012. The subscription agreement calculates the number of licenses based on employee FTE counts and datacenter servers, which allows the district to implement and distribute Microsoft software on a large scale.
- The following products are included in the three-year agreement:
 - Microsoft Windows Operating Systems & Upgrades
 - Microsoft Office Suites and Applications
 - Microsoft SQL Server & Core Client Access Licenses
 - Microsoft Windows Server Datacenter Licenses
- The district utilizes Microsoft Defender Antivirus as one component of Endpoint protection
- The three-year agreement covers the period of April 1, 2023 through March 31, 2026.

Submitted by: Susan Case

**Forest Hills Public Schools
Board Finance Committee**

March 14, 2023

RECOMMENDATION:

Board approve the award of the construction contracts for roofing and wall projects at an amount not to exceed \$120,000 including contingency funds.

FUNDING SOURCE: 2021 & 2023 Capital Projects

BACKGROUND:

The district worked with GMB to update assessments for mechanical systems, paving, and roofing. Bond “Invest” construction work for summer 2023 is based on the updated assessments and is focused on roofing only. Specifications were developed, bid documents were prepared, and all bid-posting requirements were met. On March 1, 2023, we received bids from the following firms interested in performing this work.

Bid Category 1 - Roofing at Central Woodlands

Vendor	Base Bid with Accepted Alternates
Great Lakes Systems	\$47,537
J. Stevens Construction	58,200
Hoekstra Roofing Company	82,940

Wall Improvement at Central Woodlands

Vendor	Base Bid with Accepted Alternates
Hoekstra Roofing Company	\$64,200
JK Masonry	119,245

Drawings, specifications, bid tab, and all other documentation are on file.

Submitted by: Julie Davis, Steve King



March 7, 2023

Julie Davis
Assistant Superintendent for Finance and Operations
Forest Hills Public Schools
6590 Cascade Road SE
Grand Rapids, MI 49546

RE: Forest Hills Public Schools
Central Woodlands 5/6 – 2023 Wall & Roofing Improvements
Bid Category #1 – Roofing Contractor
A/E Project # 5-6066

Dear Julie Davis:

We have reviewed the bids submitted on March 1, 2023. Three bids were received and GMB has completed a post-bid interview with the apparent low bidder, Great Lakes Systems. After reviewing Great Lake System's bid, we feel confident in their ability to perform the work. Their bid is broken down as follows:

▪ Base Bid	\$47,187
▪ <u>PLM Bond</u>	<u>\$350</u>
▪ Subtotal =	\$47,537
▪ <u>7% Project Contingency</u>	<u>\$3,328</u>
Project Total:	\$50,865

It is GMB's recommendation that Forest Hills Public Schools enter into an agreement with Great Lakes Systems for the 2023 Central Woodlands 5/6 Roofing & Wall Improvement Project for a total contract price of **\$47,537**. If you or any of your Board Members have any questions or concerns regarding the information listed above, please feel free to contact me.

Sincerely,

GMB

Jeff Engle CA - LEED AP®

March 7, 2023

Julie Davis
Assistant Superintendent for Finance and Operations
Forest Hills Public Schools
6590 Cascade Road SE
Grand Rapids, MI 49546

RE: Forest Hills Public Schools
Central Woodlands 5/6 – 2023 Wall & Roofing Improvements
Bid Category #2 – Masonry Contractor
A/E Project # 5-6066

Dear Julie Davis:

We have reviewed the bids submitted on March 1, 2023. Two bids were received and GMB has completed a post-bid interview with the apparent low bidder, Hoekstra Roofing Company. After reviewing Hoekstra Roofing's bid, we feel confident in their ability to perform the work. Their bid is broken down as follows:

▪ Base Bid	\$64,000
▪ <u>PLM Bond</u>	<u>\$200</u>
▪ Subtotal =	\$64,200
▪ <u>7% Project Contingency</u>	<u>\$4,494</u>
Project Total:	\$68,694

It is GMB's recommendation that Forest Hills Public Schools enter into an agreement with Hoekstra Roofing Company for the 2023 Central Woodlands 5/6 Roofing & Wall Improvement Project for a total contract price of **\$64,200**. If you or any of your Board Members have any questions or concerns regarding the information listed above, please feel free to contact me.

Sincerely,

GMB



Jeff Engle CA - LEED AP®

Forest Hills Public Schools - 2023 Roofing Projects - Central Woodlands 5/6

Bid Date: March 1, 2023

A/E Project No.: 5-6066



BIDDER	Addendum 1	Bid Security	Familial Relationship	Iran Economic	Background Check	Certain Convictions	BASE BID	PLM Bond	Voluntary Alternate			TOTALS
								(add to base bid)	Voluntary 1	Voluntary 2	Voluntary 3	
Bid Category 1 - Roofing												
Great Lakes Systems	Yes	Yes	Yes	Yes	Yes	Yes	\$47,187	\$350	NA	NA	NA	\$47,537
Bid Category 1 - Roofing												
Hoekstra Roofing Company	Yes	Yes	Yes	Yes	Yes	Yes	\$82,260	\$680	NA	NA	NA	\$82,940
Bid Category 1 - Roofing												
J. Stevns Construction	Yes	Yes	Yes	Yes	No	No	\$57,700	\$500	NA	NA	NA	\$58,200
Bid Category 2 - Masonry												
JK Masonry	Yes	Yes	Yes	Yes	No	No	\$118,095	\$1,150	NA	NA	NA	\$119,245
Bid Category 2 - Masonry												
Hoekstra Roofing Company	Yes	Yes	Yes	Yes	Yes	Yes	\$64,000	\$200	NA	NA	NA	\$64,200

Bid Results			Bid Total	Contingency	Total Budget
BC 1	1	Great Lakes Systems	\$47,537	7%	\$50,865
BC 1	2	J. Stevns Construction			
BC 1	3	Hoekstra Roofing Co.			
BC 2	1	Hoekstra Roofing Co.	\$64,200	7%	\$68,694
BC 2	2	JK Masonry			
TOTAL COMBINED =					\$119,559

March 7, 2023

Julie Davis
Assistant Superintendent for Finance and Operations
Forest Hills Public Schools
6590 Cascade Road SE
Grand Rapids, MI 49546

RE: Forest Hills Public Schools
Meadow Brook Elementary – 2023 Roofing Improvements
A/E Project # 5-6068

Dear Julie Davis:

We have reviewed the bids submitted on March 1, 2023. Three bids were received and GMB has completed a post-bid interview with the apparent low bidder, Rasmussen Exteriors. After reviewing Rasmussen's bid, we feel confident in their ability to perform the work. Their bid is broken down as follows:

▪ Base Bid	\$0
▪ PLM Bond	\$1,536.15
▪ <u>Alternate No. 1 – Includes Base Bid Area</u>	<u>\$32,259.15</u>
▪ Subtotal =	\$33,795.30
▪ <u>7% Project Contingency</u>	<u>\$2,366</u>
Project Total:	\$36,161.30

It is GMB's recommendation that Forest Hills Public Schools enter into an agreement with Rasmussen Exteriors for the 2023 Meadow Brook Elementary Roofing Project for a total contract price of **\$33,795.30**. If you or any of your Board Members have any questions or concerns regarding the information listed above, please feel free to contact me.

Sincerely,

GMB

A handwritten signature in blue ink, appearing to read 'Jeff Engle'.

Jeff Engle CA - LEED AP®

Forest Hills Public Schools - 2023 Roofing Projects - Meadow Brook Elementary

Bid Date: March 1, 2023



A/E Project No.: 5-6068

BIDDER	Addendum 1	Addendum 2	Bid Security	Familial Relationship	Iran Economic	Background Check	Certain Convictions	BASE BID	PLM Bond	Alternate 1	Voluntary Alternate		TOTALS
									(add to base bid)	Adjacent Roof Area	Voluntary 1	Voluntary 2	
Complete Roofing & Repair LLC													
	No	NA	Yes	Yes	Yes	Yes	Yes	\$11,500.00	See Clarification	\$27,570.00	\$2,000	NA	\$41,070
											ice and water entire roof		
	\$1,380 bid security check included Non notarized affidavits												
Hoekstra Roofing Company													
	Yes	NA	Yes	Yes	Yes	Yes	Yes	\$28,542	\$255	\$19,258	NA	NA	\$48,055
Rasmussen Exteriors													
	No	NA	Yes	Yes	Yes	Yes	Yes	\$0.00	\$1,536.15	\$32,259.15	shingle clarification	Specification clarification	\$33,795.30
											GMB - Acceptable	GMB - Acceptable	
	Addendum #1 acknowledged during post bid interview - JBE Specification clarifications acceptable - JBE												
Bid Results:									Bid Total	contingency		Total budget	
1 Rasmussen Exteriors									\$33,795.30	7%		\$2,366.00	\$36,161.30
2 Complete Roofing & Repair LLC													
3 Hoekstra Roofing Company													

March 7, 2023

Julie Davis
Assistant Superintendent for Finance and Operations
Forest Hills Public Schools
6590 Cascade Road SE
Grand Rapids, MI 49546

RE: Forest Hills Public Schools
Fine Arts Center & Thornapple Elementary – 2023 Roofing Improvements
A/E Project # 5-6067 & 5-6069

Dear Julie Davis:

We have reviewed the bids submitted on March 1, 2023. Three bids were received and GMB has completed a post-bid interview with the apparent low bidder, Modern Roofing. After reviewing Modern's bid, we feel confident in their ability to perform the work. Their bid is broken down as follows:

▪ Base Bid	\$425,000
▪ PLM Bond	\$3,950
▪ Voluntary Alternate 1 – Schedule Extension	\$0
▪ <u>Voluntary Alternate 2 – Enhanced Fastening</u>	<u>\$2,368</u>
▪ Subtotal =	\$431,318
▪ <u>7% Project Contingency</u>	<u>\$30,192</u>
Project Total:	\$461,510

It is GMB's recommendation that Forest Hills Public Schools enter into an agreement with Modern Roofing for the Fine Arts Center and Thornapple Elementary 2023 Roofing Project for a total contract price of **\$431,318**. If you or any of your Board Members have any questions or concerns regarding the information listed above, please feel free to contact me.

Sincerely,

GMB

A handwritten signature in blue ink, appearing to read 'Jeff Engle'.

Jeff Engle CA - LEED AP®

Forest Hills Public Schools - 2023 Roofing Projects - Fine Arts Center & Thornapple Elementary

Bid Date: March 1, 2023



A/E Project No.: 5-6067 & 5-6069

BIDDER	BASE BID	PLM Bond	Voluntary Alternate			TOTALS
		(add to base bid)	Voluntary 1	Voluntary 2	Voluntary 3	
Great Lakes Systems	\$448,414	\$2,610	NA	NA	NA	\$451,024
	Review clarifications at post bid interview					
Hoekstra Roofing Company	\$730,700.00	\$5,700.00	\$6,200	NA	NA	\$736,400.00
			Roof hatch Guards			
J. Stevens Construction	\$444,400.00	\$3,000.00	NA	NA	NA	\$447,400
Modern Roofing, Inc.	\$425,000	\$3,950	Schedule Clarification	Enhanced Fastening	NA	\$431,318
			Fine Arts Center	\$2,368		
			Complete in Sept 2023	GMB - Reviewed		
	Review clarifications at post bid interview					

<u>Bid Results:</u>	<u>Bid Total</u>	<u>Contingency</u>	<u>Total Budget</u>
1 Modern Roofing, Inc.	\$431,318	7%	\$30,192
2 J. Stevens Construction	\$447,400		
3 Great Lakes Systems	\$451,024		

**Forest Hills Public Schools
Board Finance Committee**

March 14, 2023

RECOMMENDATION:

Engage the services of Critical Response Group to perform critical incident mapping at a cost not to exceed \$68,398.

FUNDING SOURCE: Section 97d Grant

BACKGROUND:

- The 2022-2023 State Aid Act includes funding for a variety of school safety and security areas.
- Section 97d is to support critical incident mapping.
- Critical incident mapping uses satellite imaging to create a real-life depiction of a building and surrounding area. A grid is placed over the map to help first responders communicate their location more accurately. The map is shared with local 911 operators as well.
- The Kent County Sheriff's department, along with representatives from some districts, completed a request for information process and recommended Critical Response Group.
- District staff met with the CEO of Critical Response Group to learn more about the process and are recommending approval of this vendor.
- All instructional and ancillary buildings will be mapped.
- Critical Response Group will perform an annual site visit to ensure our information has not changed.

Submitted by: Julie Davis

**Forest Hills Public Schools
Board Finance Committee**

March 14, 2023

RECOMMENDATION:

Approve the purchase of classroom furniture from VS America for an amount not to exceed \$56,000.

FUNDING SOURCE: 2021 Capital Projects

BACKGROUND:

- In February 2020, the district assembled a furniture selection committee comprised of teachers from across the district, members of our two architect firms, and administrative staff. The committee's task was to learn about the variety of options related to classroom furniture and to narrow down those options. Members of the committee attended a few meetings as well as participated in site visits to other schools in our area and to furniture showrooms.
- In December 2021, the district held an open house for those classrooms that are in the first round of furniture replacement. Samples of furniture were on hand for staff to test out. Staff received a master list of options that included additional furniture that was not available as a sample.
- The second round of furniture replacement focuses on classrooms at Ada Vista, Collins, Thornapple, and Central Middle. This request is for student chairs at Ada Vista, Collins, and Thornapple. The model of chairs has a longer lead time so we would like to order them as soon as possible to ensure arrival by the start of the 2023-2024 school year.
- A recommendation will be presented at the April meeting for additional furniture at these locations.
- The district is utilizing OMNIA purchasing cooperative to meet the bidding requirements.

Submitted by: Julie Davis

**Forest Hills Public Schools
Board Finance Committee**

March 14, 2023

RECOMMENDATION:

Approve the purchase of media center furniture from Dew-El Corporation for an amount not to exceed \$42,000.

FUNDING SOURCE: 2021 Capital Projects

BACKGROUND:

- With the reconfiguration of the media center at Collins, shelving was removed. This order will replace old shelving.
- The district is utilizing National Cooperative Purchasing Alliance purchasing cooperative to meet the bidding requirements.

Submitted by: Julie Davis