

Regular Meeting
Wednesday, April 2, 2014 7:00 PM Eastern

Auditorium
129 Church Street
Bristol, CT 06010

1. Call to Order, Pledge of Allegiance, National Anthem, Moment of Silence
2. Staff and Student Recognition
3. Approval of Minutes
4. Committee Reports
5. Superintendent Report
6. Consent Agenda
 - 6.1. Personnel
 - 6.1.a. Teacher Retirements - Effective June 30, 2014
 - 6.1.b. Teacher Resignations - Effective June 30, 2014
 - 6.1.c. A-3 Teacher Appointment
 - 6.1.d. Coaching Resignations
 - 6.1.e. Coaching Appointments
 - 6.2. Grants
 - 6.2.a. Bilingual Grant
7. Public Comment
8. Deliberated Items/District Leadership Team Reports
 - 8.1. High School Graduation Date and End of Year Closing Date
 - 8.2. Revisions to the Teacher Evaluation Plan
9. Old Business
10. New Business
11. Information
12. VOTE TO CONVENE INTO EXECUTIVE SESSION for the purpose of discussing:
13. Reconvene Into Public Session
14. Adjournment

BOARD OF EDUCATION
Bristol, Connecticut
SPECIAL BOARD OF EDUCATION MEETING
Wednesday, March 12, 2014

A special meeting of the Bristol Board of Education was held on Wednesday, March 12, 2014 at 7:00 p.m. at the Board of Education Administration Building, 129 Church Street, Bristol, Connecticut in the Auditorium.

Present: Commissioners: Lawrence Amara, Jennifer Dube, Genard Dolan, Jill Fitzgerald, Karen Hintz, Jeffrey Morgan, Thomas O'Brien, and Christopher Wilson. **Also present:** Dr. Ellen Solek, Superintendent of Schools; Dr. Susan Kalt Moreau, Deputy Superintendent of Schools; Dennis Bieu, Director of Human Resources, Kim Hapken, Director of Special Services and Gary Franzi, Supervisor of Budgeting & Accounting.

Absent: Commissioner Karen Vibert

1. Call to order

The meeting was called to order at 7:14 p.m.

2. Consideration of Full Day Kindergarten

On a motion by Commissioner Fitzgerald and seconded by Commissioner Morgan it was unanimously Voted: To approve Full Day Kindergarten in the amount of \$1,899,392.

3. Consideration of 2014-2015 Proposed Board of Education Budget

On a motion by Commissioner Dolan and seconded by Commissioner Hintz it was unanimously Voted: To approve the 2014-2015 Board of Education Budget in the amount of \$109,455,637.

4. Consideration of the Food Services Budget

On a motion by Commissioner Fitzgerald and seconded by Commissioner Dolan, it was unanimously Voted: To approve the 2014-2015 Food Services Budget in the amount of \$2,714,188.

5. Adjournment

On a motion by Commissioner O'Brien and seconded by Commissioner Hintz the meeting was adjourned at 7:22 pm.

Respectfully Submitted,
Susan Everett
Susan Everett

BOARD OF EDUCATION
Bristol, Connecticut
March 05, 2014 – Regular Meeting

The regular monthly meeting of the Bristol Board of Education was held on Wednesday, March 05, 2014 at 7:00 p.m., at the Board of Education Administration Building, 129 Church Street, Bristol, Connecticut.

PRESENT: Commissioners: Jennifer Dube, Genard Dolan, Jill Fitzgerald, Jeffrey Morgan, Karen Vibert, Thomas O'Brien, Christopher Wilson and Chairman Lawrence Amara; Ellen W. Solek, Superintendent of Schools, Dennis Bieu, Director of Human Resources and Henri Martin, City Council Liaison

ABSENT: Karen Hintz

CALL TO ORDER, PLEDGE OF ALLEGIANCE, NATIONAL ANTHEM, MOMENT OF SILENCE

Chairman Amara called the meeting to order at 7:03 p.m. and invited the audience to join him in reciting the Pledge of Allegiance. The Nation Anthem was performed by Chippens Hill Middle School Wind Ensemble. Student Performers: Flutes: Abbie Grant-Christie, McKenna Duval, Sara Stadnicki, Rebecca Bender, Priya Aggarwal, Madison Dunn, Zoe Sinclair, Paige Hinton, Savannah Watts Clarinets: Delaney Campisano, Sarah Doyle, Haley Riley, Krystal Santiago, Sophia Gomez, Monica Woolley. Director Lisa Ladone.

STAFF AND STUDENT RECOGNITION

Athletic Update - Bristol Central High School hosted the Class L State Championship Wrestling Tournament two weeks ago. Bristol Central and Bristol Eastern wrestlers proudly represented their schools, the Board of Education and the City of Bristol. Out of 27 teams competing in the Class L's, Bristol Eastern placed 3rd overall and had seven wrestlers place in the Top 6, qualifying them to compete in the State Open's. Bristol Central placed 13th overall and had three wrestlers place in the Top 6, also qualifying them for the State Open's, which were held this past weekend in New Haven.

At the State Open's, Kyle Porter from Bristol Eastern High School placed 2nd in the 285lb. weight class and Ian Gonzalez from Bristol Central High School placed 3rd in the 170lb. weight class. Both wrestlers qualified to compete in the New England Wrestling Championships this upcoming weekend in Providence, RI.

The Class L Girls Basketball Tournament tipped off yesterday with Bristol Eastern seeded number 8, defeating Windsor High School. Eastern will host Watertown Friday night at 7:00. The Class L Boys Basketball Tournament begins next week with the number 3 seeded Bristol Central hosting Classical Magnet Tuesday night at 7:00. Congratulations to all of our athletes!

Outstanding Teacher - Dr. Solek acknowledged the work of Mary Hyde a Bristol Eastern, Chemistry Teacher. Dr. Solek read a praising letter written by Carly Fortin, Principal of Bristol Eastern. Mrs. Fortin describes the "over and above" actions that Mrs. Hyde demonstrates whenever possible and her willingness to always lend a hand to the students, faculty and administration. Mrs. Fortin is honored, as any principal would be to have a teacher like Mary Hyde in her building and wanted to share that with the Board.

2014 Bristol Scholastic Art Award Winners - A reception was held prior to the board meeting, for the students' family, friends and commissioners which showcased student artwork. The Bristol Public School students won 21 awards in the 25th Annual Connecticut Regional Scholastic Art Awards this is the largest juried student art exhibition in the state. This National program was originated to honor the creative efforts of grade 7 to 12 students in public, private and parochial schools. The competition is getting tougher with all of the new art magnet schools. It is now the largest and most senior program of its type in the country. 130 schools participated, over 1,500 total art entries, 623 works were on exhibit at the University of Hartford of that there were 182 Gold Key Awards, 152 Silver Awards and 289 Honorable Mention Awards. The top

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award Gold Key winners from each national region will have their art works reviewed by a blue ribbon panel of judges at the National level in March in New York City. The artwork of Jasiel Feliberty, Viannie Rivera and Sabrina Oakes will represent Bristol. Lori Eschner, Art Department Chair and Dr. Solek presented certificates to the 2014 Bristol Scholastic Art Award Winners. Several students were present and stood by their award winning pieces that were displayed. All of the district winners are listed below:

Bristol Central High School

Morgan Bibbins - Pumpkin Ceramics & Glass - Brandon Zanauskas
 Julie Ciralli - Pumpkin Covered Container Ceramics & Glass - Brandon Zanauskas
 Margaret Manning - Amygdala Painting - Leslie Fernandez
 Amanda Wolfe - Industry Drawing - Leslie Fernandez

Bristol Eastern High School

Rebekah Hillman - Multi Color Coil Pot Ceramics & Glass - Deborah Thaler
 Sabrina Oakes - Orange Coil Vase Ceramics & Glass - Deborah Thaler
 Lauren Scerra - Untitled Drawing - Sharon Williams
 Jenifer Tabacco - Complementary Colors Painting - John Morfis

Chippens Hill Middle School

Sara Daniels - Pink Dog Printmaking - Brian Troccolo
 Brianna Ogonowski - Robot Mixed Media - Brian Troccolo
 Nick Osuch - Sneaker Design Drawing - Pete Kosciukiewicz
 Nick Osuch - Perception Is Reality Painting - Pete Kosciukiewicz
 Katelyn Paradis - Still Life Drawing - Pete Kosciukiewicz
 Molyne Tep - Santa Monica T-shirt Design - Pete Kosciukiewicz

Greene-Hills School

Jasiel Feliberty - "Flying Fish" Printmaking - Joseph Johnson
 Wisnamary Perez-Vazquez - "Belleza Tropical" [Tropical Beauty] Printmaking - Joseph Johnson
 Viannie Rivera - "The Broken Hearted" Printmaking - Joseph Johnson

Northeast Middle School

Gabrielle Martin - Self Portrait Drawing - Allison Chatelle
 Jennifer Santos Wolf - Print Printmaking - Allison Chatelle

West Bristol School

Ebony Agustin - "Shattered Fruit" Painting - Mary Kilduff
 Tyshelle Wynne Royce - "Broken Apples" Painting - Mary Kilduff

Chairman Amara called a brief recess to allow for students and their families to leave if they wished.

ELECTION OF OFFICERS

Chairman Amara called for nominations for the position of Secretary of the Board of Education from November 2013 to November 2015.

Commissioner Dolan nominated Jill Fitzgerald to the position of Secretary; Commissioner O'Brien seconded the motion.

Chairman Amara announced the nominations closed. With no other nominations, Chairman Amara declared that Jill Fitzgerald was unanimously elected Secretary of the Board of Education for the remainder (3/14 to 12/15) of the two year Officer Elected Period beginning in December 2013 to December 2015.

APPROVAL OF MINUTES

Approval of the February 12, 2014 Regular Meeting Minutes as written.

Motion: *Passed by Commissioner Vibert and a seconded by Commissioner Fitzgerald.*

COMMITTEE REPORTS

Operations

Commissioner Vibert reported that the Operation Committee met on February 27, 2014 as the Board of Education Roof Project Building Committee. The Education Specifications for the roof project were reviewed by Tim Callahan, Project Manager and the specifications were approved by the committee. Commissioner Vibert asked for a motion *to* place this item on the agenda for consideration.

Motion: *Made by Commissioner Vibert and seconded by Commissioner O'Brien.*

Commissioner Vibert read the recommended motion:

That the Bristol Board of Education approves the Education Specifications for the Board of Education, Central Administration Roof Replacement Project located at 129 Church Street.

Motion: *Passed by Commissioner Vibert and seconded by Commissioner Thomas O'Brien.*

Finance

Commissioner Fitzgerald reported that the committee met last week to view the first draft of the 2014-2015 Budget. The committee will be meeting again tomorrow night (3/6/14) for additional review and discussion.

SUPERINTENDENT REPORT

Dr. Solek shared district updates with the Board:

All Things Common Core/SBAC – The second parent and community information session will be held Tuesday, March 11, 2014 at Bristol Eastern High School auditorium beginning at 6:30 p.m.

Connecticut State Department of Education Flexibilities for Teacher Evaluation – The district's Professional Development committee will be meeting this month with district leaders to determine the flexibilities to be adopted as part of Bristol's Teacher Evaluation Plan. The draft will be submitted to the state for review. The Board will review and vote on the flexibilities at the April BOE meeting.

Parent Advisory Council – The council will be on Monday, March 17, 2014. The council will begin working on the Districtwide Success Planning document. The final plan will be submitted to the Board in September 2014.

SBAC Field Testing – SBAC field testing will begin this month. The online test is administered to students in grades 3-8 and grade 11. In addition to that, there will be CMT and CAPT administration in Science. Data from the SBAC field test will be used to improve testing items and formatting for the first full testing year – scheduled for the 2014-15 school year. It is important for everyone to know that this year's test is a field test. Data will not be reported for individual students this year.

AP Test Results – Advanced Placement Testing result have been reported to the District. In our DRG, which consists of 16 districts; Bristol Central and Bristol Eastern ranked highest with 31% of our students scoring a 3 or higher on the test. When compared to surrounding districts such as Avon, Farmington, Southington and West Hartford, Bristol Central and Bristol Eastern seniors scored at comparable levels. We are very proud to announce those results.

Finance Committee – The Finance Committee will meet tomorrow night, March 6th, to continue reviewing the draft of the district budget. Bristol's proposed Full Day Kindergarten program with a 1 year rollout will be discussed. State and national research about FDK clearly shows significant academic and social gains for

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FDK students through Grade 3. 85% of Bristol parents who were surveyed expressed the desire for Full Day Kindergarten in the Bristol Public Schools. 76% of public school districts in Connecticut already have full day Kindergarten programs including surrounding districts such as Meriden, New Britain, Plainville, Plymouth, and Southington.

CONSENT AGENDA

Commissioner Dolan made a motion to add a staff hire to the Consent Agenda.

Motion: *Made by Commissioner Dolan and seconded by Commissioner Fitzgerald.*

Commissioner Dolan made a motion:

To amend the consent agenda to include Item 7.1.d. - Appointment of Michael Higgins as Assistant Principal at Bristol Eastern High School with a start date to be determined.

Motion: *Passed by Commissioner Dolan and seconded by Commissioner Dube.*

Personnel

Teacher Retirements - Effective June 30, 2014

Dana Bonadies - BOE - Special Education
 Nathalie Flynn - BEHS - Special Education
 Lucille Furey - SSS - Special Education
 Irene Gill - GH - Grade 4
 Linda Lavilette - WB - Grade 1
 Jacqueline Nyerick - WB - Grade 1
 Barbara Schwaber - EPH - Psychologist
 Margery Swigert - City Wide - TESOL

Motion: *Passed by Commissioner O'Brien and seconded by Commissioner Vibert.*

Teacher Resignations

Regina Cravero - EDGE - Special Education - Effective February 21, 2014
 Amber White - BEHS - ASEP - Special Education - Effective June 30, 2014

Motion: *Passed by Commissioner O'Brien and seconded by Commissioner Vibert.*

A-2 Teacher Appointment

Kathleen McDaniel - BEHS - Freshman Class Co-Advisor - Effective February 5, 2014

Motion: *Passed by Commissioner O'Brien and seconded by Commissioner Vibert.*

Administrator Appointment

Michael Higgins - BEHS - Assistant Principal - Effective Date to Be Determined

Motion: *Passed by Commissioner O'Brien and seconded by Commissioner Vibert.*

Grants

Title III Grant, Immigrant & Youth Grant, Federal Improvement Project Grant (PIP)

Motion: *Passed by Commissioner O'Brien and seconded by Commissioner Vibert.*

PUBLIC COMMENT

Pauline Suszlynski - 14 Seminary Street - She addressed the board regarding Privatization.

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Robert Stone - 232 Lake Avenue – He addressed the board regarding privatization and possible environmental alternatives to saving money

Mary Rydingsward - 176 Marcia Drive – She addressed the board regarding outsourcing.

DELIBERATED ITEMS/DISTRICT LEADERSHIP TEAM REPORTS

Consideration of Student Transportation Contract

Dr. Moreau reported that school transportation contract was put out to bid, we received bids, we conducted scope reviews with two of the vendor. She would like to have a commissioner make a motion:

To award Contract 2P14-043 School Transportation Services, inclusive of regular transportation and special education in-town transportation, to First Student, Inc. for a three year term through June 30, 2017, in accordance with the rates listed within the proposal as submitted by First Student, Inc. on January 31, 2014.

Motion: Passed by Commissioner O'Brien and seconded by Commissioner Fitzgerald

Questions followed regarding private school transportation, the cost of transporting private school students, contract increases and the natural gas option.

OLD BUSINESS

Commissioner Vibert asked that Chris Cassin, Athletic Director report at an upcoming meeting about what the district does to keep our student athletes safe.

Commissioner O'Brien wanted to address the publicity around fields. He clarified that the Board of Education does not have revenue or a capital budget. If new fields are going to be installed they would have to go through the city's Five Year Capital Plan, be approved by the City and paid for by the City. Any questions regarding a new field should be directed to the Board of Finance and the City Council.

Chairman Amara added that he has received calls regarding the fields, and he is suggesting that this topic go to the Operations Committee for further discussion. He hopes that what would come out of that meeting is a recommendation to the city that they fund the needed field based on the increased usage issue.

NEW BUSINESS

There was no New Business to come before the Board.

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INFORMATION

Commissioner Wilson reported on several meetings and events he attended outside of the district: CREC is holding a minority recruitment fair at Two Rivers; he encourages our administrators to look for quality candidates that might be there, he attended a ribbon cutting ceremony for a new magnet school in South Windsor; he met with Peter Smith the Lobbyist for CREC and he talked about what he saw in this short session, and there did not appear to be a lot of funding issues going on, there is not a lot about education, there are a few bills floating around regarding concussions, chronic absenteeism. There has been some talk about Common Core, and the discussion seems to be that Common Core is not coming off the table; there has been some flexibility, but that is it. There was a conversation with the comptroller, Kevin Lembo and he had interesting statistic about how people believe Connecticut is spending so much on education; in 1991, 24% of Connecticut's budget was dedicated to education, in 2013 14% was dedicated to education; so education clearly education is not eating up the budget. Commissioner Wilson also gave an up from CCJEF and recent decisions that have come out of the Sheff vs. O'Neil court case. There was board discussion regarding Choice students in our district. Finally, he encouraged our high schools principals to get students to participate in the Capital Region Interdistrict Leadership Academy, it is a good program and students have come back having had a great experience.

Commissioner Fitzgerald wanted to mention that there have been state bonding projects that have been putting fields in; such as in West Hartford.

Councilman Martin had questions regarding the roof project and fields; Dr. Moreau and Commissioner O'Brien were able to and answer and clarify this information for him.

VOTE TO CONVENE INTO EXECUTIVE SESSION *for the purpose of discussing:* ***Report on Pending Claims & Litigation.***

Motion: Passed by Commissioner Fitzgerald and seconded by Commissioner Dolan. (8:14 p.m.)

EXECUTIVE SESSION

PRESENT: Commissioners: Jennifer Dube, Genard Dolan, Jill Fitzgerald, Jeffrey Morgan, Karen Vibert, Thomas O'Brien, Christopher Wilson and Chairman Lawrence Amara; Ellen W. Solek, Superintendent of Schools, Dennis Bieu, Director of Human Resources and Henri Martin, City Council Liaison

Executive Session was called to order ***(9:04 p.m.)***

The session convened to discuss Report on Pending Claims & Litigation.

RECONVENE INTO PUBLIC SESSION *to take any necessary votes from Executive Session:*

Motion Passed. (9:49 p.m.)

Adjournment

The being no other business to come before the Board of Education the meeting should adjourn.

Motion Passed. (9:49 p.m.)

Respectfully Submitted

Susan P. Everett

Susan P. Everett

Executive Secretary to Board of Education



STATE OF CONNECTICUT
DEPARTMENT OF EDUCATION



GRANT AWARD NOTIFICATION

1 Grant Recipient

BRISTOL PUBLIC SCHOOLS
129 CHURCH STREET PO BOX 450
BRISTOL, CT 06011-0450

4 Award Information

Grant Type: STATE
Statute: C.G.S.10-17a-h
CFDA #: None
SDE Project Code: SDE0000000000002

Grant Number: 017-000 11000-17042-2014-82079-170002

2 Grant Title

BILINGUAL EDUCATION

5 Award Period

7/1/2013 - 6/30/2014

3 Education Staff

Program Manager:

Megan Alubicki (860) 713-6786

Payment & Expenditure Inquiries:

Eugene Croce (860) 713-6470

6 Authorized Funding

Grant Amount: \$16,702

Funding Status: Final

7 Terms and Conditions of Award

This grant is contingent upon the continuing availability of funds from the grant's funding source and the continuing eligibility of the State of Connecticut and your town/agency to receive such funds.

Fiscal and other reports relating to this grant must be submitted as required by the granting agency. Written requests for budget revisions for expenditures made between July 1, 2013 and June 30, 2014 must be received at least 60 days prior to the expiration of the grant period but no later than May 1, 2014. For grants awarded for two-year periods beginning July 1, 2013, final second-year budget revision requests covering the entire two-year period must be received at least 60 days prior to the expiration of the grant period but no later than February 1, 2015. The grantee shall provide for an audit acceptable to the granting agency in accordance with the provisions of Sections 7-394a and 7-396a of the Connecticut General Statutes. The following attachment(s) are incorporated by reference: ED114.

The grant may be terminated upon 30 days written notice by either party. In the event of such action, all remaining funds shall be returned in a timely fashion to the granting agency.

This grant has been approved.

11/14/2013

Dianna Roberge-Wentzell
Chief Academic Officer
Academic Office

BUDGET FORM

Created On: 11/14/2013

ED 114

Fiscal Year: 2014
Grantee Name: BRISTOL
Grant Title: BILINGUAL EDUCATION
Project Title:
Fund: 11000 **SPID:** 17042 **Year:** 2014 **PROG:** 82079 **CF1:** 170002 **CF2:**
Grant Period: 7/1/2013 - 6/30/2014 **Authorized Amount:** \$16,702
Project Code: SDE000000000002

Funding Status: Final

Vendor ID: 00017

AUTHORIZED AMOUNT BY SOURCE:

LOCAL BALANCE:

CARRYOVER DUE:

CURRENT DUE: \$16,702

CODES	DESCRIPTIONS	BUDGET
111A	ADMINISTRATOR/SUPERVISOR SALARIES	
111B	TEACHERS	
112A	EDUCATION AIDES	
112B	CLERICAL	
119	OTHER	12,400
200	PERSONAL SERVICES-EMPLOYEE BENEFITS	
321	TUTORS	
322	IN SERVICE	2,500
323	PUPIL SERVICES	
324	FIELD TRIPS	
325	PARENT ACTIVITIES	
330	OTHER PROFESSIONAL TECHNICAL SERVICES	
580	TRAVEL	
590	OTHER PURCHASED SERVICES	
611	INSTRUCTIONAL SUPPLIES	1,802
612	ADMINISTRATIVE SUPPLIES	
641	TEXTBOOKS	
642	LIBRARY BOOKS	
690	OTHER SUPPLIES	
700	PROPERTY	
940	INDIRECT COSTS	
	TOTAL	\$16,702

Original Request Date: 8/21/2013

This budget was approved by Megan Alubicki on 10/30/2013.

**Bristol Board of Education
2013-2014 Snow Days**

<u>Date</u>	<u>Day</u>	<u>Delay/Closure/Early Dismissal</u>	<u>Last Day of School</u> June 10, 2014
12/9/2013	Monday	2 hour Delay	n/a
12/10/2013	Tuesday	Closed	June 11, 2014
12/17/2013	Tuesday	Closed	June 12, 2014
1/2/2014	Thursday	Early Dismissal	n/a
1/3/2014	Friday	Closed	June 13, 2014
1/10/2014	Friday	2 hour Delay	n/a
1/15/2014	Wednesday	2 hour Delay	n/a
1/21/2014	Thursday	Early Dismissal	n/a
1/22/2014	Wednesday	2 hour Delay	n/a
2/3/2014	Monday	Closed	June 16, 2014
2/5/14	Wednesday	Closed	June 17, 2014
2/6/14	Thursday	2 hour Delay	n/a
2/13/14	Thursday	Closed	June 18, 2014
2/14/14	Wednesday	Closed	June 19, 2014
2/19/14	Wednesday	Evening Activities Canceled	n/a
2/20/14	Thursday	2 hour Delay	n/a