Regular Meeting

Tuesday, December 16, 2025 7:00 PM
BOE Regular Meeting, Hybrid via Zoom and In-Person Join from PC, Mac, iPad, or Android: https://us06web.zoom.us/j/82366102127 Join via audio: +1 646 558 8656 +1 301 715 8592 Webinar ID: 823 6610 2127, 601 Matianuck Avenue, Windsor, CT 06095

1. **Call to Order, Pledge to the Flag, Moment of Silence**
2. **Recognitions/Acknowledgements**
   a. WHS Culinary Acknowledgment
   b. WHS Football Recognition - CIAC Class MM Football State Champions
3. **Audience to Visitors**
4. **Consent Agenda**
   a. Financial Report
   b. Enrollment Report
   c. Food Service Report
   d. Human Resources Report
5. **Approval of Minutes**
   a. November 15, 2025 Special/Retreat Meeting
   b. November 18, 2025 Regular Meeting
6. **Student Representative Report**
7. **Board of Education**
   a. President's Report
   1. School Liaison Reports
      a. Windsor High School
      b. Sage Park Middle School
      c. Clover Street School
      d. John F. Kennedy School
      e. Oliver Ellsworth School
      f. Poquonock School
8. **Acting Superintendent's Report**
   a. Residency Update
   b. Budget Assumptions 2026-2027, 2nd Reading
9. **Committee Reports**
10. **Announcements**
    a. Next BOE Regular Meeting is Wednesday, January 21, 2026. Acting Superintendent's Presentation of 2026-2027 Budget begins at 6:30 PM followed by Public Forum and Regular Meeting, L.P. Wilson Community Center, Board Room
11. **Audience to Visitors**
12. **Discussion and action on a proposed separation agreement (Executive Session and Action Anticipated)**
13. **Adjournment**

WINDSOR BOARD OF EDUCATION

Agenda Item

For Consideration by the Board of Education at the Meeting of: December 16, 2025

Prepared By: Dr. Noha Abdel-Hady **Presented By:** Kathleen Taranto

Subject: Culinary Arts Department Recognition

Background:

The Culinary Arts Department engages students in all aspects of food service. Curriculum includes Culinary Arts 1, 2, and 3, as well as Cultural Cuisine. Students meal plan, research farm-to-table dining, create recipes, and learn about food safety. Students have participated in Windsor's Chili Challenge, baked cookies for veterans, and participated in the NASA HUNCH Culinary Challenge.

Status: N/A

Recommendation: N/A

Recommended by the Superintendent: Nohahah

Agenda Item # 2.a.

Windsor High School Football Team

2025 CIAC Class MM State Champions

Christain Acosta	Eric Graves	Kavion Overstreet
Alexander Amaro	Malachi Griffin	Theodore Perkins
Donovan Anderson	Mark Henderson	Jacob Robar
Joseph Bailey	Eurel Hewitt	Anthony Robinson
Damon Brown	Dion Hightower III	Jaiel Rogers
Missoni Brown	Raiden Hollman	Jonathan Rosado
Jermaine Calloway	Dominic Jenkins	Adrian Ruiz
Tyler Colapinto	Amari Lambert	Dominic Russell
Jayden Compton	Jeremiah Levitan	James Scott
Isaiah Copeland	Charles Lewis	Kayden Shirley
Ryan Cortright	Rondale Mapp	Ainsley Tulloch
Bradyn Depina	Ne'Mar Mars	Camryn Wimberly
Bryan Depina	Robert McKinney III	Chase Wimberly
Ka'Ron Drunnamanio	Michael Milner	Jaxon Yang
Benjamin Fobbs	Javion Morgan	

Head Coach: Quinn Fleeting

Assistant Coach: Michael Brehon	Assistant Coach: Walter Crain	Assistant Coach: Teriko Roberts
Assistant Coach: Mark Brown	Assistant Coach: Giovanni Daniels	Assistant Coach: Andrew Schwapp
Assistant Coach: Paul Broxterman	Assistant Coach: Eric Martin	Assistant Coach: Ronald Woodard
Assistant Coach: Michael Broxterman	Assistant Coach: Perry McFadden	

2.b.

WINDSOR BOARD OF EDUCATION

AGENDA ITEM

For Consideration by the Board of Education at the Meeting of: December 16, 2025

PREPARED BY: Danielle Batchelder

PRESENTED BY: Danielle Batchelder, Chief of Operations

ATTACHMENTS: November 30, 2025 Financial Report

SUBJECT: Financial Report

BACKGROUND:

A report of operating expenditures is prepared monthly for the Board of Education. The report details monthly and year-to-date expenditures for each site within Windsor Public Schools.

STATUS:

The attached report is for the month of November 2025

There were no inter-site transfers during the month.

RECOMMENDATION:

No action is necessary. The report is for information only.

The Secretary of the Board of Education should include the following in the minutes of this Board of Education meeting:

Expenditures for November 30, 2025	$ 7,943,414
Expenditures & Encumbrances through November 30, 2025	$32,400,426

Reviewed by: _____ **Recommended by the Superintendent:** _____

Agenda Item # 4.a.

Windsor Public Schools
Financial Report
November 30, 2025

	2025-2026 Budget	Expenditures YTD 10/31/25	Encumbrance	Balance 6/30/2026	% Balance
Instructional Services					
Clover Street School	50,170	15,656	2,970	31,544	**63%**
John F. Kennedy School	71,950	24,542	7,608	39,800	**55%**
Oliver Ellsworth School	74,230	20,855	9,014	44,361	**60%**
Poquonock School	56,800	15,982	10,119	30,699	**54%**
Sage Park Middle School	184,935	53,525	36,386	95,024	**51%**
Windsor High School	355,145	124,126	42,845	188,174	**53%**
Windsor High School Interscholastic Sports	260,000	152,945	65,851	41,204	**16%**
Athletic Coaches	336,000	76,222	0	259,778	**77%**
WHS Career & Technical Education	59,745	15,796	12,563	31,386	**53%**
Continuing Education	70,400	12,520	3,947	53,933	**77%**
Instructional Mgt. & Curriculum Development	469,649	59,019	23,119	387,511	**83%**
Magnet School Tuition	1,860,600	12,647	0	1,847,953	**99%**
Technology	1,677,761	921,367	33,426	722,968	**43%**
Total Instructional Services	**5,527,385**	**1,505,202**	**247,848**	**3,774,335**	**68%**
Education Support Services					
Pupil Personnel Services	316,350	76,306	89,892	150,152	**47%**
Special Education	83,450	23,529	5,510	54,411	**65%**
Special Education Tuition	6,779,140	1,363,974	213,049	5,202,117	**77%**
Policy & Planning	133,386	80,624	13,740	39,022	**29%**
Employee Personnel Services	152,000	76,162	5,011	70,827	**47%**
Financial Management	270,840	63,152	114,959	92,729	**34%**
Financial Services	38,500	11,218	9,671	17,611	**46%**
Pupil Transportation & Safety	3,759,399	681,650	0	3,077,749	**82%**
Special Education Transportation	2,773,200	1,005,945	13,183	1,754,073	**63%**
Physical Plant Services	3,150,200	983,602	1,683,034	483,564	**15%**
Major Maintenance	423,000	173,566	61,634	187,800	**44%**
L.P. Wilson Center	281,500	72,690	146,590	62,220	**22%**
Benefits	14,667,775	5,324,415	247,258	9,096,102	**62%**
Certified Salaries	36,897,343	12,948,061	0	23,949,282	**65%**
Non-Certified Salaries	11,988,574	4,469,489	0	7,519,085	**63%**
Regular Ed Tutor Salaries*	682,550	233,805	0	448,745	**66%**
Special Ed Tutor Salaries	512,940	153,704	0	359,236	**70%**
Substitute Salaries	781,592	278,221	0	503,371	**64%**
FRC & SEL	56,000	17,122	6,611	32,267	**58%**
Total Education Support Services	**83,747,739**	**28,037,234**	**2,610,142**	**53,100,363**	**63%**
Total All Sites	**$89,275,124**	**$29,542,436**	**$2,857,990**	**$56,874,698**	**64%**

WINDSOR BOARD OF EDUCATION

AGENDA ITEM

For Consideration by the Board of Education at the Meeting of: December 16, 2025

PREPARED BY: Jen Clarke, Registration Coordinator

PRESENTED BY: Danielle Batchelder, Chief of Operations

ATTACHMENTS: Student Enrollment Report & Recap

SUBJECT: Student Enrollment as of December 1, 2025

BACKGROUND:

Attached are the enrollment figures as of December 1, 2025. Mrs. Batchelder will answer any questions.

STATUS:

In prior BOE enrollment reports, the enrollment report grouped all students into one category labeled "Outside Placement/Private Placement (SPED)". Beginning in September 2016, the Out Placement/Private Placement (SPED) line was separated into two categories:

1. *Out of District Placement-Special Education students*
2. *Private Placement Special Education students*

Out of District - Special Education: Those students who are placed at a Connecticut State Department of Education (CSDE) approved private special education program as recommended by a planning and placement team (PPT) as part of a student's individualized education program (IEP). Additionally, this category may include a family who moves into Windsor with a child who has a disability who has already been placed in a private special education program and/or children who are placed in Windsor foster home(s) by the Department of Children and Families (DCF) and are already enrolled in a private special education program.

Private Placement - Special Education: Those students who have been identified special education through the planning and placement team (PPT) process that have been parentally placed at a non-public school located in Windsor (i.e., St. Gabriel, Trinity Christian, Madina Academy, Praise Power & Prayer, etc.).

RECOMMENDATION:

Informational

Reviewed by: _____ **Recommended by the Superintendent:** _____

Agenda Item # 4.b.

Windsor Public Schools
Student Enrollment Report
December 1, 2025

Enrollment in Windsor Public Schools

Grades PreK - 5	1,355
Grades 6-8	732
Grades 9-12	1,106
Total District Enrollment	**3,193**

Windsor Students not in District Schools

Out of District Placements (SPED)	27
Private Schools (St.Gabriels, Trinity Christian, Medina Academy; Praise, Power&Prayer)	56
CREC Montessori Hartford	10
CREC Metropolitan Learning Center (MLC)	38
CREC Miscellaneous Magnet Schools	272
Hartford Host Magnet Schools	187
Miscellaneous Magnet Schools (LEARN, Goodwin College & Global Experience)	21
A.I. Prince Technical High School	22
Howard Cheney Technical High School	13
	646
Total Students	**3,839**

Windsor Public Schools
Student Enrollment Report
December 1, 2025

GRADE		Poquonock School	Clover Street School	Oliver Ellsworth School	John F. Kennedy School	Total
PreK		61		0		61
K		86		115		201
1		78		104		182
2		86		130		216
3			107		125	232
4			103		146	249
5			87		127	214
Subtotal K-5						1,294
Total		**311**	**297**	**349**	**398**	**1,355**

GRADE		Sage Park Middle School
6		248
7		237
8		247
Total		**732**

GRADE	Windsor High School
9	283
10	248
11	300
12	275
Total	**1,106**

District Wide Enrollment	**3,193**

ENROLLMENT REPORT 2025-2026
POQUONOCK SCHOOL

Room #	Teacher	Grade	Projected	1-Sept	1-Oct	1-Nov	1-Dec	1-Jan	1-Feb	1-Mar	1-Apr	1-May	1-Jun
		Kindergarten											
23	B. Brown				14	14	15						
2	R. Brown				14	14	14						
24	Kowalchik				14	15	14						
22	Roche				14	12	11						
3	Scott				14	14	14						
26	Scerra				14	15	15						
ABA	Ellis				5	3	3						
		Total	**72**	**0**	**89**	**87**	**86**	**0**	**0**	**0**	**0**	**0**	**0**
		Grade 1											
17	Achim				15	15	15						
11	Delsky				14	14	13						
14	Cabral				14	14	14						
16	Parker				15	15	16						
18	Tweeddale				15	15	16						
ABA	Ellis				4	4	4						
		Total	**81**	**0**	**77**	**77**	**78**	**0**	**0**	**0**	**0**	**0**	**0**
		Grade 2											
18	Alzamora				18	18	18						
12	Kowaleski				18	18	18						
1	McCann				17	18	17						
13	Stole				17	17	16						
15	Velez				17	17	17						
ABA	Ellis				0	0	0						
		Total	**109**	**0**	**87**	**88**	**86**	**0**	**0**	**0**	**0**	**0**	**0**
	Sped & Peer				55	61	61						
		Total	**96**	**0**	**55**	**61**	**61**	**0**	**0**	**0**	**0**	**0**	**0**
	Poqunonock	**Totals**	**358**	**0**	**308**	**313**	**311**	**0**	**0**	**0**	**0**	**0**	**0**

ENROLLMENT REPORT 2025-2026
OLIVER ELLSWORTH SCHOOL

Room #	Teacher	Grade	Projected	1-Sept	1-Oct	1-Nov	1-Dec	1-Jan	1-Feb	1-Mar	1-Apr	1-May	1-Jun
		Kindergarten											
19	Allen				14	14	15						
20	Klescezeski				14	14	13						
21	Moreno				14	14	14						
22	Bishop				15	15	15						
23	Heacock				14	14	14						
24	Stevens				13	13	14						
25	Chapple				14	14	14						
26	Nash				14	14	14						
29	Waller (ABA)				2	2	2						
		Total	**113**	**0**	**114**	**114**	**115**	**0**	**0**	**0**	**0**	**0**	**0**
		Grade 1											
10	Strickland				14	14	14						
11	Adamski				14	14	14						
12	Lawrence				16	16	16						
8	Billington				15	15	14						
15	LePage				16	16	15						
16	Butterick				15	15	15						
17	Gonzalez				14	14	14						
29	Waller (ABA)				2	2	2						
		Total	**100**	**0**	**106**	**106**	**104**	**0**	**0**	**0**	**0**	**0**	**0**
		Grade 2											
1	Mayo				21	21	20						
13	Barton				22	22	22						
3	McDonald				21	21	21						
5	Montesione				22	22	22						
17	Dezione				20	20	20						
7	Ozenne				21	21	21						
29	Waller (ABA)				4	4	4						
		Total	**115**	**0**	**131**	**131**	**130**	**0**	**0**	**0**	**0**	**0**	**0**
	Sped & Peers				0								
		Total	**38**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**
Oliver Ellsworth		**Totals**	**366**	**0**	**351**	**351**	**349**	**0**	**0**	**0**	**0**	**0**	**0**

ENROLLMENT REPORT 2025-2026
Clover Street School

Room #	Teacher	Grade	Projected	1-Sept	1-Oct	1-Nov	1-Dec	1-Jan	1-Feb	1-Mar	1-Apr	1-May	1-Jun
		Grade 3											
25	Burnham				19	20	20						
27	Cabral				16	15	13						
8	Driscoll				18	18	18						
26	Farrell				16	16	17						
10	Rivers				19	19	19						
11	Sanchez				19	20	20						
		Total	**90**	**0**	**107**	**108**	**107**	**0**	**0**	**0**	**0**	**0**	**0**
		Grade 4											
19	Comer				21	21	21						
17	Junious				19	19	19						
16	Murray				20	20	21						
18	Sumner				21	21	21						
24	Steele				20	20	21						
		Total	**93**	**0**	**101**	**101**	**103**	**0**	**0**	**0**	**0**	**0**	**0**
		Grade 5											
15	Grimes				22	22	22						
13	Nowsch				22	22	22						
14	Jerram				20	20	21						
21	Margadonna				21	21	22						
		Total	**95**	**0**	**85**	**85**	**87**	**0**	**0**	**0**	**0**	**0**	**0**
	Clover	**Totals**	**278**	**0**	**293**	**294**	**297**	**0**	**0**	**0**	**0**	**0**	**0**

ENROLLMENT REPORT 2025-2026
JF KENNEDY SCHOOL

Room #	Teacher	Grade	Projected	1-Sept	1-Oct	1-Nov	1-Dec	1-Jan	1-Feb	1-Mar	1-Apr	1-May	1-Jun
		Grade 3											
101	Ponzini				20	19	20						
102	Nguyen				21	21	21						
103	Lamoureux				21	21	21						
104	Mendola				20	21	21						
105	May				21	21	21						
106	Quintanilla				21	21	21						
		Total	**134**	**0**	**124**	**124**	**125**	**0**	**0**	**0**	**0**	**0**	**0**
		Grade 4											
107	Gilligan				22	21	20						
108	Coffey				21	20	21						
109	Jones				22	22	22						
110	Estelle				21	21	19						
112	Kingsley				22	22	21						
114	Freitas				22	22	22						
116	DaCosta				22	22	21						
		Total	**146**	**0**	**152**	**150**	**146**	**0**	**0**	**0**	**0**	**0**	**0**
		Grade 5											
119	Johnson				22	22	21						
120	Carpenter				21	21	20						
124	Lam				23	23	23						
125	Mitchell				19	19	19						
127	Bell				22	21	21						
128	Everett				23	23	23						
		Total	**130**	**0**	**130**	**129**	**127**	**0**	**0**	**0**	**0**	**0**	**0**
John F. Kennedy		**Totals**	**410**	**0**	**406**	**403**	**398**	**0**	**0**	**0**	**0**	**0**	**0**

ENROLLMENT REPORT 2025-2026

Sage Park Middle School

		Projected	1-Sept	1-Oct	1-Nov	1-Dec	1-Jan	1-Feb	1-Mar	1-Apr	1-May	1-Jun
Grade 6												
House 1				121	121	121						
House 2				127	127	127						
	Total	**237**	**0**	**248**	**248**	**248**	**0**	**0**	**0**	**0**	**0**	**0**
Grade 7												
House 3				117	118	119						
House 4				119	118	118						
	Total	**246**	**0**	**236**	**236**	**237**	**0**	**0**	**0**	**0**	**0**	**0**
Grade 8												
House 5				121	122	122						
House 6				124	125	125						
	Total	**256**	**0**	**245**	**247**	**247**	**0**	**0**	**0**	**0**	**0**	**0**
Sage Park	**Totals**	**739**	**0**	**729**	**731**	**732**	**0**	**0**	**0**	**0**	**0**	**0**

ENROLLMENT REPORT 2025-2026
Windsor High School

	Projected	1-Sept	1-Oct	1-Nov	1-Dec	1-Jan	1-Feb	1-Mar	1-Apr	1-May	1-Jun
Grade 9	**283**		280	282	283						
Grade 10	**288**		249	248	248						
Grade 11	**270**		306	304	300						
Grade 12	**273**		273	276	275						
Windsor High Total	**1,114**	**0**	**1,108**	**1,110**	**1,106**	**0**	**0**	**0**	**0**	**0**	**0**

WINDSOR BOARD OF EDUCATION
AGENDA ITEM

For Consideration by the Board of Education at the Meeting of: Tuesday, December 16, 2025

Prepared By: Patricia Patton **Presented By:** Danielle Batchelder

Attachments: Cafeteria Operations – November 2025

Subject: Food Service Financial Report

Background: The Windsor School Food Service participates in the National School Lunch Program at each of our school facilities. We also participate in the National School Breakfast Program at our four elementary schools, Sage Park Middle School and Windsor High School. We operated our Summer Food Service Program at John Fitch Park and Sharshon Park during summer break serving lunch. We are complying with the Healthy Food Certification again this year to send a consistent message to our students in keeping with our wellness policies.

Our annual goal is to operate with a small reserve account to offset unanticipated needs and to increase participation from students and staff in all our programs.

A monthly financial report is presented to the Board of Education. This report includes sales and financial information for the current period.

Status: Financial Report for November 2025

Recommendation: Informational Only

Reviewed by: _____ **Recommended by the Superintendent:** _____

Agenda Item # 4.C.

Windsor School Food Service
Financial Statement
November 2025

REVENUE	November 2025	7/1/25 - YTD	November 2024	7/1/24 - YTD
SALES	$70,887.75	$321,673.42	$72,347.96	$245,108.39
REIMBURSEMENTS - STATE	0.00	5,518.37	0.00	0.00
ACCOUNTS RECEIVEABLE FED.	111,368.82	444,895.38	117,132.55	431,317.37
CLOC	0.00	59,145.00	62,903.00	125,806.00
MISC. (Rebates)	150.00	5,150.00	0.00	4,753.79
9 Cents Certification	2,831.94	11,164.32	3,075.93	11,385.18
REVENUE TOTALS	**$185,238.51**	**$847,546.49**	**$255,459.44**	**$818,370.73**
EXPENSES				
WAGES	$81,533.65	$273,429.73	$73,345.64	$263,193.97
PAYROLL TAXES	6,237.33	17,721.54	5,610.94	20,134.33
BENEFITS	11,123.46	51,483.30	7,678.15	39,106.52
FOOD/MILK/ICE CREAM	199,138.18	518,369.37	115,775.46	457,664.61
PAPER	2,807.36	18,288.26	2,432.31	8,853.05
TRUCK	143.79	472.42	53.80	513.67
SUPPLIES	887.90	18,408.39	7,500.35	17,145.95
EQUIPMENT	7,089.11	195,299.08	0.00	159,121.41
SERVICES	0.00	14,096.55	6,692.60	15,856.00
EXPENSE TOTALS	**$308,960.78**	**$1,107,568.64**	**$219,089.25**	**$981,589.51**
other/income, expense				
NET INCOME	**-$123,722.27**	**-$260,022.15**		**-$163,218.78**
INVENTORY	$14,823.97			$12,354.62
OPENING BALANCE 7/1	$1,055,860.38		$1,985,269.08	
COMPUTED OPERATING POSITION		$810,662.20		$1,822,050.30

WINDSOR BOARD OF EDUCATION
AGENDA ITEM

For Consideration by the Board of Education at the Meeting of: December 16, 2025

Prepared By: Katherine Zager, Human Resources Manager

Presented By: Danielle Batchelder, Chief of Operations

Attachments: Human Resources Report

Subject: Human Resources Report for November 1, 2025 – November 30, 2025

NON-CERTIFIED NEW HIRES / REAPPOINTMENTS

Name	Position	Location
Isaiah Huff	Long-Term Substitute	Sage Park
Chloe Goodin	Long-Term Substitute	Windsor High
Sean McAlister	Paraeducator	John F. Kennedy
Sadia Khan	Building Substitute	Oliver Ellsworth
Samiya Quiroz	Part-Time Treehouse Group Leader	Oliver Ellsworth
Ramya Kothakota	Paraeducator	Oliver Ellsworth
Jennifer Clavette	Part-Time General Food Service Worker	Poquonock
Jazel Guiles	Part-Time General Food Service Worker	Poquonock
Jermaine Jenkins	Paraeducator	Poquonock
Kalia Brown	Part-Time SPARK Tutor	Sage Park
Glen Horrigan	Adult Ed. Part-Time Eng. & Social Studies	LPW

REASSIGNMENTS / TRANSFERS

Name	Position	Location
Yolanda Vega	Special Ed. Teacher	Oliver Ellsworth & Poq
Ken Smith	Full-Time Safety Monitor	Sage Park
Cori Richardson	Paraeducator	John F. Kennedy
Gabriel Elliott	Building Substitute	Oliver Ellsworth
Sierra Gilmore	Paraeducator	Poquonock

RESIGNATIONS / SEPARATIONS / RETIREMENTS

Name	Position	Location
Barbara Lester	School Social Worker	Poquonock
Jerry Woodard	Full-Time Safety Monitor	Oliver Ellsworth
Thomas Green	Behavior Technician	Oliver Ellsworth
Destiny Flowers-Bland	Building Substitute	Oliver Ellsworth
Doyle Scott	ISS Coordinator	Sage Park
Brian Nasuta	Part-Time Firefighter Instructor	Windsor High
Natasha Dieppa	Part-Time Lifeguard (After School)	Windsor High
Stephanie Lukacs	Payroll Accounting Support Assistant	LPW

Reviewed by: _____ **Recommended by the Superintendent:** _____

Agenda Item # 4.d.

Windsor Board of Education
Special/Retreat Meeting - In-Person Only

Saturday, November 15, 2025 9:00 AM
Special Meeting, L.P. Wilson Community Center, Board Room
601 Matianuck Avenue
Windsor, CT 06095

The following are the unapproved minutes of the Saturday, November 15, 2025 Special/Retreat Meeting - In-Person Only. Any additions or corrections will be made at a future meeting.

Ms. Maxine Davis:	Present
Mr. Jeremy Halek:	Present
Ms. Becky Jacobsen:	Present
Mr. Leonard Lockhart:	Present
Mr. James Madison:	Present
Mr. Paul Panos:	Present
Ms. Ayana Taylor:	Present
Mr. Nathan Wolliston:	Present
Ms. Tracey Zotter:	Present

All board members were present in the board room except Mr. Lockhart who attended virtually.

1. Call to Order, Pledge to the Flag, Moment of Silence
   The meeting was called to order at 9:19 AM with the Pledge to the Flag and a Moment of Silence. Also in attendance was Acting Superintendent Dr. Noha Abdel-Hady and Director of Pupil and Special Services Mary Cristofaro.

2. Overview of BOE goals, mission, vision, and Strategic Operating Plan 25-30
   Dr. Abdel-Hady presented an overview of the district. She spoke about the district's current status as well as future expectations. Board members had the opportunity to ask questions.

3. Overview of Business and Operations
   On behalf of Chief of Operations Danielle Batchelder, Dr. Abdel-Hady explained the business lines that are overseen by the Business Services office. Board members asked questions regarding transportation and physical plant.

4. Overview of SPED numbers, services, programs, success and challenges
   Director of Pupil and Special Services Mary Cristofaro spoke about operating expenses and services rendered to students. The board asked questions about out-placement and staffing.

5. Introduction of Administrators
   Principals representing WHS, SPMS, JFK, Clover, and Oliver Ellsworth were present and held district discussions with the board.

6. Board Orientation with Attorney Thomas Mooney, Shipman and Goodwin
   Attorney Thomas Mooney from Shipman and Goodwin shared scenarios with the board to help them determine the scope of their work as a board.

7. Discussion and possible action regarding the Board/Superintendent contract (Executive Session Anticipated) Move that the Board enter into executive session with the purpose of discussing the Board/Superintendent contract inviting Shipman and Goodwin Attorney Tom Mooney and Acting Superintendent Dr. Noha Abdel-Hady if needed. This motion, made by Mr. Nathan Wolliston and seconded by Mr. Paul Panos, Withdrawn.

   Move that the Board enter into executive session with the purpose of discussing the Board/Superintendent contract inviting Shipman and Goodwin Attorney Tom Mooney. This motion, made by Mr. Nathan Wolliston and seconded by Mr. Paul Panos, Passed.
   Yes: 9, No: 0

The board entered into executive session at 2:48 PM and returned to open session at 3:27 PM.

8. AdjournmentMove to adjourn at 3:27 PM. This motion, made by Mr. Nathan Wolliston and seconded by Mr. James Madison, Passed.
   Yes: 9, No: 0

_____

Tracey Zotter, Secretary
Windsor Board of Education

Windsor Board of Education
Regular Meeting – Hybrid
Unapproved Minutes

Tuesday, November 18, 2025 7:00 PM
601 Matianuck Avenue
Windsor, CT 06095

The following are the unapproved minutes of the Tuesday, November 18, 2025 Regular Meeting. Any additions or corrections will be made at a future meeting.

Ms. Maxine Davis:	Present
Mr. Jeremy Halek:	Absent
Ms. Becky Jacobsen:	Present
Mr. Leonard Lockhart:	Present
Mr. James Madison:	Present
Mr. Paul Panos:	Present
Ms. Ayana Taylor:	Present
Mr. Nathan Wolliston:	Present
Ms. Tracey Zotter:	Present

Attendance was taken at 7:01 PM. All board members were present in the board room with the exception of Mr. Halek who was absent.

1. Call to Order, Pledge to the Flag, Moment of Silence
   The meeting was called to order at 7:01 PM with the Pledge to the Flag and a Moment of Silence. Also in attendance was Acting Superintendent Dr. Noha Abdel-Hady, Chief of Operations Danielle Batchelder, and Director of Pupil and Special Education Services Mary Cristofaro.

2. Recognitions/Acknowledgements

a. CAPSS Student Leadership Awards for Sage Park Middle School—**Audrey Khang**, Academic Excellence; **Arielle Hutchinson** Community Service; **Kayshaneque Stewart**, Leadership. CAPSS Student Leadership Awards for Windsor High School—**Gracelyn Lacoss**, Academic Excellence; **Laila Ly**, Community Service; **Faiza Inusah**, Leadership

Dr. Abdel-Hady invited Principal Breon Parker to introduce the Windsor High School CAPSS Student Award Recipients. He introduced Laila Ly, the award recipient for Community Service, Faiza Inusah, the award recipient for Leadership, and Gracelyn Lacoss, the award recipient for Academic Excellence. Mr. Parker took the opportunity to speak about each student's achievements.

Dr. Abdel-Hady then invited Principal Liana Jorgensen to introduce the Sage Park Middle School CAPSS Student Award Recipients. She introduced Kayshaneque Stewart, the award recipient for Leadership, Arielle Hutchinson, the award recipient for Community Service, and Audrey Khang, the recipient for Academic Excellence. Ms. Jorgensen spoke highly of each student and their accomplishments.

b. State Accountability Report
   Dr. Abdel-Hady presented the State Accountability Report which reflects how the Windsor School District compares to the State, other districts, and itself. Board members asked questions throughout.

Mr. Wolliston left the meeting at 7:48 PM and returned at 7:52 PM.

3. Audience to Visitors
   Natalia Reyes-Galarza, student - She spoke in support of keeping the .4 band credit.
   Maliah Turner, student - She spoke in support of keeping the .4 band credit.
   Allison Hoagland, parent - She spoke in support of keeping the .4 band credit.
   James Haefele, parent - He spoke in support of keeping the .4 band credit.
   Teriko Roberts, parent - He spoke in support of keeping the .4 band credit.

Mr.Curtis, 91 Pine Lane - He spoke in support of keeping the .4 band credit.
Mrs. Curtis, 91 Pine Lane - She spoke in support of keeping the .4 band credit.
Shavonne Sanders, parent - She spoke in support of keeping the .4 band credit.
Kayon Palmer, 123 Eastview Drive - She spoke in support of keeping the .4 band credit.

Move to extend Audience to Visitors until 8:55 pm. This motion, made by Mr. Leonard Lockhart and seconded by Mr. Paul Panos, Passed.
Yes: 8, No: 0

At this time this agenda item was extended an additional 30 minutes, until 8:55 PM.

Deb Whittemore, parent - She spoke in support of keeping the .4 band credit.
Jayden Dailey, student - He spoke in support of keeping the .4 band credit.
Barbara Lacoss, parent - She spoke in support of keeping the .4 band credit.
Daniel Overbaugh, student - He spoke in support of keeping the .4 band credit.
Emily Pollard, student - She spoke in support of keeping the .4 band credit.

Audience to visitors was closed at 8:36 PM.

Move to place the Superintendent's Report items 8.c. and 8.d. after audience to visitors then returning to the regular order. This motion, made by Mr. Leonard Lockhart and seconded by Mr. Paul Panos, Passed.
Yes: 8, No: 0

4. Consent Agenda
   a. Financial Report

Expenditures for October 31, 2025 $8,818,191

Expenditures through October 31, 2025 $24,457,012

   b. Enrollment Report
   c. Food Service Report
   d. Human Resources Report
   e. Appointment of Representatives to Town of Windsor Insurance Commission

Move the Board of Education approve consent agenda items 4a. Financial Report, 4b. Enrollment Report, 4c. Food Service Report, 4d. Human Resources Report, and the Appointment of Representative to Town of Windsor Insurance Commission. This motion, made by Mr. Leonard Lockhart and seconded by Mr. Paul Panos, Passed.
Yes: 8, No: 0

5. Approval of Minutes
   a. October 21, 2025 Regular Meeting
   b. November 10, 2025 Special Meeting (Organizational)

Move the Board of Education approve the minutes of the October 21, 2025 Regular Meeting and the November 10, 2025 6:15 PM Organizational/Special Meeting. This motion, made by Ms. Tracey Zotter and seconded by Mr. Paul Panos, Passed.
Yes: 8, No: 0

Move to extend the meeting to 11:00 PM. This motion, made by Mr. Leonard Lockhart and seconded by Mr. Paul Panos, Passed.
Yes: 8, No: 0

6. Student Representative Report
Ms Smart stated that WFSB showcased the WHS pep rally and homecoming game where the football team won 64 to 0 against Simsbury. The music and media department staff were all recognized as well as the athletic department for organizing a successful pep rally. The next football game will be against Bloomfield. The New England Association of Schools and Colleges visited to accredit Windsor High School.

Mr. Lockhart left the meeting at 9:57 PM and returned at 10:00 PM.

Ms. Zotter left the meeting at 10:01 PM and returned at 10:03 PM.

Ms. Jacobsen thanked Ms. Smart for staying.

Mr. Panos said that we will definitely win against Bloomfield.

7. Board of Education

a. President's Report

Ms. Taylor stated that she attended a NEASC meeting on Saturday regarding the accreditation of the high school. She also attended the district service awards, the board retreat on November 15th, and will attend the CABE conference on Friday and Saturday. She congratulated Mr. Lockhart for completing his term as CABE president. She told the board about the recent passing of Mr. Lawrence Shea, who had been a WHS principal as recently as 1999. She wanted to dedicate the meeting to him. She asked that Dr. Abdel-Hady add the liaison to the high school to the band task force.

b. Committee and Liaison Assignments

Move the Finance Committee, a committee of the whole, continue its work. This motion, made by Mr. Leonard Lockhart and seconded by Mr. Paul Panos, Passed.
Yes: 8, No: 0

Move the Policy Committee, a committee of 3, continue its work, with the President as Ex Officio. This motion, made by Mr. Leonard Lockhart and seconded by Mr. Paul Panos, Passed.
Yes: 8, No: 0

Move the Curriculum Committee, a committee of 3, continue its work, with the President as Ex Officio. This motion, made by Mr. Leonard Lockhart and seconded by Mr. Paul Panos, Passed.
Yes: 8, No: 0

Move the Long Range Planning Committee, a committee of 3, continue its work, with the President as Ex Officio. This motion, made by Mr. Leonard Lockhart and seconded by Mr. Paul Panos, Passed.
Yes: 8, No: 0

Move that the Joint BOE / Town Council committee, a committee of 3 BOE members and 3 Town Council members, continues its work and participates at the calling of the mayor and/or board president. This motion, made by Mr. Leonard Lockhart and seconded by Mr. Paul Panos, Passed.
Yes: 8, No: 0

The President announced the members of the Executive Committee: Ms. Taylor, Mr. Lockhart, and Mr. Panos.

The President appointed Leonard Lockhart as Chair of the Finance Committee; membership is comprised of the whole Board; Ex Officio: Ayana Taylor

The president appointed Nathan Wolliston as Chair of the Policy Committee; membership is James Madison and Leonard Lockhart; Ex Officio: Ayana Taylor

The president appointed Becky Jacobsen as Chair of the Curriculum Committee; membership is Maxine Davis and Nathan Wolliston; Ex Officio: Ayana Taylor

The President appointed Tracey Zotter as Chair of the Long Range Planning Committee; membership is Jeremy Halek and Leonard Lockhart; Ex Officio: Ayana Taylor

The President appointed Leonard Lockhart, Tracey Zotter and James Madison as Board of Education representatives to the Joint BOE/Town Council Committee.

The Board President appoints the following School Liaisons:
Windsor High School - Becky Jacobsen and Nathan Wolliston
Sage Park Middle School - Tracey Zotter and Paul Panos
Clover Street - Leonard Lockhart
John F. Kennedy - James Madison
Oliver Ellsworth - Maxine Davis
Poquonock - Jeremy Halek

President appoints the following liaisons:
Town Council - Tracey Zotter (Nathan Wolliston as back-up)
Youth Commission - Becky Jacobsen
Capital Region Education Council (CREC) - Leonard Lockhart
President appoints Leonard Lockhart as Board of Education Parliamentarian.

8. Superintendent's Report
Dr. Abdel-Hady reported about Citizen's Academy, Windsor Nation PD event, Coffee Talks, Service Awards, and board recognitions by CABE. She also explained the reasons why the WHS band credit change was being discussed in the district. She said she was very proud of the students who attended the meeting and advocated for themselves and their peers. She also explained that there is a task force in place to discuss the credit options for band students and that the results from those meetings would be brought to the board.

Mr. Wolliston left the meeting at 9:39 PM and returned at 9:46 PM.

Move to place Student Representative Report after the first Audience to Visitors. This motion, made by Mr. Leonard Lockhart and seconded by Ms. Becky Jacobsen, Passed.
Yes: 8, No: 0

a. Budget Assumptions, 1st Reading
Move the Board of Education accept for a 1st Reading, the Budget Assumptions for FY 2026-2027. This motion, made by Mr. Leonard Lockhart and seconded by Mr. Paul Panos, Passed.
Yes: 8, No: 0

b. WHS Program of Studies 2026-2027, 2nd Reading
Move the Board of Education approve the proposed changes to the WHS 2026-2027 Program of Studies as a 2nd Reading. This motion, made by Mr. Leonard Lockhart and seconded by Mr. Paul Panos, Passed.
Yes: 8, No: 0

c. Curriculum Development, 2nd Reading
1. Geometry
2. English Seminar (English 12)
3. Human Geography, Global Studies
4. Sports & Society

Move the Board of Education approve the Curriculum Development items 8.c. 1-4. as a 2nd reading. This motion, made by Mr. Leonard Lockhart and seconded by Mr. Paul Panos, Passed.
Yes: 8, No: 0

5. Film to Literature
There was discussion of the types and number of films available in this course.

6. Voices Under Fire: Literature, Censorship, and Advocacy
There was discussion how censorship would be presented to the students.

7. African American Literature
There was discussion regarding the availability of varying view points of authors and their materials. Mr. Madison handed out a list of suggested authors to consider for the course.

8. Leaving your Legacy
There was discussion about bringing select students to the board to discuss the topics that were discussed in class.

Move the Board of Education approve the Curriculum Development items 8.c.5-8.as a 2nd reading. This motion, made by Mr. Leonard Lockhart and seconded by Mr. Paul Panos, Passed.
Mr. Paul Panos: No, Ms. Maxine Davis: Yes, Ms. Becky Jacobsen: Yes, Mr. Leonard Lockhart: Yes, Mr. James Madison: Yes, Ms. Ayana Taylor: Yes, Mr. Nathan Wolliston: Yes, Ms. Tracey Zotter: Yes
Yes: 7, No: 1

d. Policy Adoption, 2nd Reading

1. Revised P 3542.43 Meal Charging

Move the Board of Education approve the Revised Policy 3542.43 Meal Charging. This motion, made by Mr. Nathan Wolliston and seconded by Mr. Paul Panos, Passed.
Mr. Nathan Wolliston: No, Ms. Maxine Davis: Yes, Ms. Becky Jacobsen: Yes, Mr. Leonard Lockhart: Yes, Mr. James Madison: Yes, Mr. Paul Panos: Yes, Ms. Ayana Taylor: Yes, Ms. Tracey Zotter: Yes
Yes: 7, No: 1

9. Committee Reports

a.Long-Range Planning Committee

Ms. Zotter stated that the Long-Range Planning Committee is waiting for the Town Council to inform them of the date of the presentation.

10. Announcements

a. Next BOE Regular Meeting is Tuesday, December 16, 2025, Public Forum on Budget Process at 6:30 PM and the Regular Meeting at 7:00 PM, LPW, Board Room

Ms. Jacobsen said she attended the WHS play and wished that it was better attended and funded.

Mr. Wolliston said that this was his baby's first board meeting.

Ms. Zotter said that the Sage Park 6th grade Engagement Night was well attended.

Mr. Lockhart thanked Ms. Taylor for the CREC liaison assignment. He also said that his term as CABE President ends at 8 PM on Friday evening. He is looking forward to Dr. Abdel-Hady and Ms. Jorgensen's presentation for CABE that day.

Ms. Taylor will be present at CABE as well.

11. Audience to Visitors

Peter Hale, parent - He spoke in support of keeping the .4 band credit.

Move to extend the meeting to 11:15 PM. This motion, made by Mr. Leonard Lockhart and seconded by Mr. Paul Panos, Passed.
Yes: 8, No: 0

12. Discussion and possible action regarding collective bargaining agreements (Nurses, School Administrators and Superviors) (Executive Session Anticipated)

Move the board enter into executive session for the purpose of discussing collective bargaining agreements for nurses and School Administrators and Supervisors inviting Acting Superintendent Dr. Noha Abdel-Hady and Chief of Operations Danielle Batchelder, action is anticipated in open session. This motion, made by Mr. Leonard Lockhart and seconded by Mr. Paul Panos, Passed.
Yes: 8, No: 0

The board entered into executive session at 10:44 PM and returned to open session at 11:01 PM.

a. Ratification of collective bargaining agreement between the Board of Education and the CSEA-SEIU Local 2001 (Nurses) (Executive Session and Action Anticipated)

Move that the Board of Education vote to ratify the Agreement between the Windsor Board of Education and the United Public Service Employees Union (UPSEU) Local 424 -Unit 143 (Windsor Nurses) covering July 1, 2025 through June 30, 2029. This motion, made by Mr. Leonard Lockhart and seconded by Mr. Paul Panos, Passed.
Yes: 8, No: 0

b. Ratification of Windsor School Administrators' and Supervisors' Association (WSASA) Contract (Executive Session and Action Anticipated)

Move that the Board of Education vote to ratify the Agreement between the Windsor Board of Education and the Windsor School Administrators' & Supervisors' Association covering July 1, 2025 through June 30, 2028. This motion, made by Mr. Leonard Lockhart and seconded by Mr. Paul Panos, Passed.
Yes: 8, No: 0

13. Adjournment

Move to adjourn the meeting at 11:03 PM. This motion, made by Mr. Leonard Lockhart and seconded by Mr. Paul Panos, Passed.
Yes: 8, No: 0

_____

Tracey Zotter, Secretary
Windsor Board of Education

WINDSOR BOARD OF EDUCATION
AGENDA ITEM

For Consideration by the Board of Education at the Meeting of: December 16, 2025

Prepared By: Danielle Batchelder **Presented By:** Kelvan Kearse

Attachments:

Subject: Residency Update

BACKGROUND:

The Board requested additional information on the district's residency efforts.

STATUS:

N/A

RECOMMENDATION:

For informational purposes only.

Reviewed by: KB **Recommended by the Superintendent:** Zohahady

Agenda Item # 8.a.

Windsor Public Schools
601 Matianuck Ave. Windsor, CT 06095
Head of Security r Kelvan Kearse

TEL I 860-687-2000 ext. 1265 www.windsorct.org

To: Dr. Noha Abdel Hady, Superintendent of Schools
From: Kelvan Kearse, Security and Residency
Date: December 12, 2025
Subject: Residency Investigations - August 2025 - December 12, 2025

Below is a list of the completed investigations thus far during the Fall of 2025. As in previous years, this list does not include several self-initiated investigations in which the parent/guardian removed his/her student due to a phone call or visit, without a written letter from the district. The total number of investigations is thirty (30). We have removed six (6) families with nine(9) kids.

Multiple families have moved from the District and enrolled their kids in the school after a phone call or visit, even though they initially intended to keep their children in Windsor. This year, I have found more families willing to give up legal guardianship to keep their children in the Windsor Public Schools.

The number of students currently enrolled under the McKinney-Vento Act is 23, a high number, which is actually down four (4), because a mother with four (4) children recently returned to Texas. Several of the families on McKinney-Vento were discovered to be homeless during my initial residency investigation.

The number of families with children attending school on Certificates of Residency(COR) is also up this year.

Five (5) of my open investigations involve families on CORs.

Windsor High School - 149
Sage Park - 155
John F. Kennedy - 66
Clover - 43
Poquonock - 46
Oliver Ellsworth - 39

Total number of CORs - 498.

The Residency investigations are ongoing, and I expect to find more students who do not reside in Windsor as we approach the Holiday break.

Kelvan Kearse

WINDSOR BOARD OF EDUCATION

AGENDA ITEM

For Consideration by the Board of Education at the Meeting of: December 16, 2025

PREPARED BY: Danielle Batchelder

PRESENTED BY: Danielle Batchelder, Chief of Operations

ATTACHMENTS: Budget Assumptions 2026 – 2027

SUBJECT: Budget Assumptions in Preparation for Developing the FY 2026 – 2027 Budget 2nd Reading

---

BACKGROUND:

Each year a set of Budget Assumptions is adopted by the Board of Education. These assumptions include cost estimated for the next fiscal year's budget and priorities in the development of the budget. The Superintendent is presenting proposed budget assumptions for consideration by the Board.

RECOMMENDATION:

That the Board of Education accept for a 2nd Reading the Budget Assumptions for FY 2026 – 2027.

Reviewed by: NB

Recommended by the Superintendent: Johahah

Agenda Item # 8.b.

DRAFT Budget Assumptions for 2026-2027
2nd Reading

1. **Enrollment:** Each year the Windsor School District commissions the New England School Development Council (NESDEC) to conduct an enrollment projection study. NESDEC uses the cohort survival technique as well as current town-specific information into the generation of the enrollment forecasts for preparing Windsor's enrollment forecasts.

   District Wide enrollment had a steady increase between 2014 – 2019. The highest enrollment was in 2019/2020 at 3,308. The district enrollment began to decrease during the 2020/2021 and 2021/2022 school years to a low of 3,242. We were back up to the 19/20 levels in 23/24 however, we had a slow decline since. Enrollment as of 10/1/2025 was 3,195.

2. **Staffing & Programs:** Based on the likelihood that the approved budget will be lean, any requests for staffing increase will be highly scrutinized and should be made with the realization that they may not survive the budget process. Decisions around staffing and program redesign or development will be driven by their potential impact on raising student achievement while honoring the commitment to be fiscally responsible.

3. **Health Insurance:** Claims have increased significantly over the past few years. Since FY22/23, claims have increased by over 2.4 million dollars. Prior to 2021, the district had a good running streak with extremely low claims which allowed us to remain relatively flat for over 10 years. We have experienced considerable increases in the number of "High Claimants." We are anticipating needing to add funds to the insurance fund for 2026/2027.

4. **State & Federal Funding/Grants:** ECS Funding & Excess Cost Funding for Windsor is expected to remain stable for 26/27. At this point, federal funding is uncertain due to the current budget disputes for public schools nationwide. Funding reliability of the Alliance Grant has varied over the past 13 years. 25/26 is year 13 of the grant. Funding for 26/27 is highly likely to remain consistent with the 25/26 funding level.

5. **Energy:** All schools are now utilizing gas instead of oil for energy and all buildings have been upgraded to LED. Locking in a rate sooner rather than later is important. Cost-saving measures within the facility and operations area are a must.

6. **Facilities:** All capital needs are presented to the Physical Plant Manager. The need to maintain our buildings is a priority.

7. **Transportation:** Windsor and Dattco will begin contract negotiations for another 5-year contract (current contract expires on 6/30/2026). Windsor's yard became unionized by the Teamsters in the Fall of 2020 which played a major factor in negotiations for term 2 of the contract. The Teamsters are now negotiating fringe benefits into their current contracts in surrounding towns. This will play a major role in the contract prices if Dattco begins offering fringe benefits to their drivers in the Windsor yard.

8. **Diesel Fuel/Gas**: Fuel has leveled off over the past year. We anticipate a small increase to both Diesel and Regular Gas. The lock in price for Diesel in 25/26 is $2.47/gallon. The lock in price for Gas in 2025 is $2.30/gallon. The projected rate for Diesel in 26/27 is $2.50 and for Gas in 2026 is $2.37. This is an overall increase of $6,050.

WINDSOR BOARD OF EDUCATION
AGENDA ITEM

For Consideration by the Board of Education at the Meeting of: December 16, 2025

Prepared By: Danielle Batchelder **Presented By:** Ayana Taylor
Attachments:

Subject: Discussion and action on a proposed separation agreement (Executive Session and Action Anticipated)

Background:

On recommendation of Shipman and Goodwin Attorney Tom Mooney, the board will discuss a proposed separation agreement.

Status:

Several Executive Sessions have been held relating to this discussion. Action is anticipated in open session.

Recommendation:

Move that the Board of Education move into executive session for the purpose of discussing a proposed separation agreement inviting Shipman and Goodwin Attorney Tom Mooney.

Reviewed by: _____ **Recommended by the Superintendent:** _____

Agenda Item # 12.