Regular Meeting

Wednesday, February 22, 2023 7:00 PM
BOE Regular Meeting - Hybrid - In-Person and Zoom Please click the link below to join the webinar: https://us06web.zoom.us/j/83085413501 Or Telephone: US: +1 646 558 8656 or +1 301 715 8592 Webinar ID: 830 8541 3501 , 601 Matianuck Avenue, Windsor, CT 06095

1. **Call to Order, Pledge to the Flag, Moment of Silence**
2. **Recognitions/Acknowledgements**
   a. Recognition -- New BOE Student Representative--Tristan Davis
   b. Recognition—CABE Recognitions
3. **Audience to Visitors**
4. **Consent Agenda**
   a. Financial Report
   b. Enrollment Report
   c. Food Service Report
   d. Human Resources Report
5. **Approval of Minutes**
   a. January 18, 2023 Regular Meeting
   b. January 24, 2023 Public Forum with Finance Committee
   c. January 31, 2023 Public Forum with Finance Committee
   d. February 7, 2023 Public Forum with Finance Committee
6. **Student Representative Report**
7. **Board of Education**
   a. President's Report
   b. Sage Park Middle School Roof Replacement Project
   c. Discussion on HB 5003 – AN ACT CONCERNING EDUCATION FUNDING IN CONNECTICUT (Anticipated Action)
   d. Finance Committee's Recommendation regarding the 2023-2024 Financial Plan and Adoption of the 2023-2024 Financial Plan (Anticipated Action)
   e. School Liaison Reports
   1. Windsor High School
   2. Sage Park Middle School
   3. Clover Street School
   4. John F. Kennedy School
   5. Oliver Ellsworth School
   6. Poquonock School
8. **Superintendent's Report**
9. **Committee Reports**
10. **Other Matters/Announcements/Regular BOE Meetings**
    a. Next BOE Regular Meeting is Tuesday, March 21, 2023, 7:00 PM, LPW, Board Room
11. **Audience to Visitors**
12. **Adjournment**

WINDSOR BOARD OF EDUCATION

AGENDA ITEM

For Consideration by the Board of Education at the Meeting of: February 22, 2023

PREPARED BY: Danielle Batchelder

PRESENTED BY: Danielle Batchelder, Director of Business Services & Human Resources

ATTACHMENTS: January 31, 2023, Financial Report

SUBJECT: Financial Report

BACKGROUND:

A report of operating expenditures is prepared monthly for the Board of Education. The report details monthly and year-to-date expenditures for each site within Windsor Public Schools.

STATUS:

The attached report is for the month of January 2023.

There were no inter-site transfers during the month.

RECOMMENDATION:

No action is necessary. The report is for information only.

The Secretary of the Board of Education should include the following in the minutes of this Board of Education meeting:

Expenditures for January 31, 2023	$ 7,372,931
Expenditures through January 31, 2023	$43,869,470

Reviewed by: NPB **Recommended by the Superintendent:** TH/SB

Agenda Item # 4.a.

Windsor Public Schools
Financial Report
January 31, 2023

	2022-2023 Budget	Expenditures YTD 1/31/2023	Encumbrance	Balance 6/30/2023	% Balance
Instructional Services					
Clover Street School	63,170	28,249	3,421	31,500	**50%**
John F. Kennedy School	84,950	44,575	7,487	32,888	**39%**
Oliver Ellsworth School	86,730	62,196	7,770	16,764	**19%**
Poquonock School	69,300	25,938	7,319	36,043	**52%**
Sage Park Middle School	210,935	110,428	9,080	91,427	**43%**
Windsor High School	380,644	183,578	19,901	177,165	**47%**
Windsor High School Interscholastic Sports	207,000	204,771	2,036	193	**0%**
Athletic Coaches	295,000	124,666	0	170,334	**58%**
WHS Career & Technical Education	59,745	25,351	10,992	23,402	**39%**
Continuing Education	70,400	58,607	2,857	8,936	**13%**
Instructional Mgt. & Curriculum Development	220,163	152,745	22,722	44,696	**20%**
Magnet School Tuition	1,460,600	1,761,120	0	(300,520)	**-21%**
Technology	1,314,609	1,159,159	44,703	110,747	**8%**
Total Instructional Services	**4,523,246**	**3,941,383**	**138,288**	**443,575**	**10%**
Education Support Services					
Pupil Personnel Services	448,250	274,920	13,650	159,680	**36%**
Special Education	98,400	46,555	1,770	50,075	**51%**
Special Education Tuition	5,584,894	3,323,688	1,073	2,260,133	**40%**
Policy & Planning	136,386	87,767	4,277	44,342	**33%**
Employee Personnel Services	148,400	96,836	4,520	47,044	**32%**
Financial Management	268,340	136,751	68,275	63,314	**24%**
Financial Services	38,500	25,668	0	12,832	**33%**
Pupil Transportation & Safety	3,735,898	1,138,287	0	2,597,611	**70%**
Special Education Transportation	2,345,697	1,372,676	0	973,021	**41%**
Physical Plant Services	2,051,850	1,578,951	460,922	11,977	**1%**
Major Maintenance	486,000	152,940	15,562	317,498	**65%**
L.P. Wilson Center	254,800	110,663	113,996	30,141	**12%**
Benefits	11,321,867	5,716,469	165,794	5,439,604	**48%**
Certified Salaries	33,707,758	18,014,135	0	15,693,623	**47%**
Non-Certified Salaries	9,994,928	5,915,832	0	4,079,096	**41%**
Regular Ed Tutor Salaries	350,434	186,517	0	163,917	**47%**
Special Ed Tutor Salaries	289,680	312,365	0	(22,685)	**-8%**
Substitute Salaries	699,108	448,940	0	250,168	**36%**
Total Education Support Services	**71,961,190**	**38,939,960**	**849,839**	**32,171,391**	**45%**
Total All Sites	**$76,484,436**	**$42,881,343**	**$988,127**	**$32,614,966**	**43%**

WINDSOR BOARD OF EDUCATION

AGENDA ITEM

For Consideration by the Board of Education at the Meeting of: February 22, 2023

PREPARED BY: Danielle Batchelder
Director of Business Services
& Human Resources

PRESENTED BY: Danielle Batchelder

ATTACHMENTS: Student Enrollment Report & Recap

SUBJECT: Student Enrollment as of February 1, 2023

BACKGROUND:

Attached are the enrollment figures as of February 1, 2023. Mrs. Batchelder will answer any questions.

STATUS:

In prior BOE enrollment reports, the enrollment report grouped all students into one category labeled "Outside Placement/Private Placement (SPED)". Beginning in September 2016, the Out Placement/Private Placement (SPED) line was separated into two categories:

1. *Out of District Placement-Special Education students*
2. *Private Placement Special Education students*

Out of District - Special Education: Those students who are placed at a Connecticut State Department of Education (CSDE) approved private special education program as recommended by a planning and placement team (PPT) as part of a student's individualized education program (IEP). Additionally, this category may include a family who moves into Windsor with a child who has a disability who has already been placed in a private special education program and/or children who are placed in Windsor foster home(s) by the Department of Children and Families (DCF) and are already enrolled in a private special education program.

Private Placement - Special Education: Those students who have been identified special education through the planning and placement team (PPT) process that have been parentally placed at a non-public school located in Windsor (i.e., St. Gabriel, Trinity Christian, Madina Academy, Praise Power & Prayer, etc.).

RECOMMENDATION:

Informational

Reviewed by: NOB

Recommended by the Superintendent: TH/sb

Agenda Item # 4.b.

Windsor Public Schools
Student Enrollment Report
February 1, 2023

Enrollment in Windsor Public Schools

Grades PreK - 5	1,494
Grades 6-8	725
Grades 9-12	1,148
Total District Enrollment	**3,367**

Windsor Students not in District Schools

Out of District Placements (SPED)	39
Private Schools (St.Gabriels, Trinity Christian, Medina Academy; Praise, Power&Prayer)	76
CREC Montessori Hartford	4
CREC Metropolitan Learning Center (MLC)	49
CREC Miscellaneous Magnet Schools	243
Hartford Host Magnet Schools	210
Miscellaneous Magnet Schools (LEARN, Goodwin College & Global Experience)	36
A.I. Prince Technical High School	20
Howard Cheney Technical High School	13
	690
Total Students	**4,057**

Windsor Public Schools
Student Enrollment Report
February 1, 2023

GRADE		Poquonock School	Clover Street School	Oliver Ellsworth School	John F. Kennedy School	Total
PreK		101		54		155
K		95		125		220
1		104		135		239
2		83		141		224
3			84		131	215
4			106		121	227
5			93		121	214
Subtotal K-5						1,339
Total		**383**	**283**	**455**	**373**	**1,494**

GRADE		Sage Park Middle School
6		222
7		235
8		268
Total		**725**

GRADE	Windsor High School
9	308
10	281
11	287
12	272
Total	**1,148**

District Wide Enrollment	**3,367**

ENROLLMENT REPORT 2022-2023
POQUONOCK SCHOOL

Room #	Teacher	Grade	Projected	1-Sept	1-Oct	1-Nov	1-Dec	1-Jan	1-Feb	1-Mar	1-Apr	1-May	1-Jun
		Kindergarten											
23	Neals				15	14	15	16	16				
2	Brown				16	15	16	15	15				
24	Eskenazi				16	16	16	16	16				
22	Roche				16	16	16	16	16				
3	Scott				16	16	16	16	16				
26	Scerra				16	16	16	16	16				
		Total	**102**	**92**	**95**	**93**	**95**	**95**	**95**	**0**	**0**	**0**	**0**
		Grade 1											
1	Kowalski				18	17	18	18	18				
12	Holke				17	16	18	16	16				
15	McCann				18	18	18	18	18				
17	Stoll				18	17	18	17	17				
16	Harrison				18	18	18	18	18				
18	Velez				18	17	18	17	17				
		Total	**82**	**104**	**107**	**103**	**108**	**104**	**104**	**0**	**0**	**0**	**0**
		Grade 2											
14	Temple				21	21	21	21	21				
11	Delskey				20	20	20	20	20				
8	Mercier				19	20	20	20	20				
9	Parker				22	22	22	22	22				
		Total	**100**	**82**	**82**	**83**	**83**	**83**	**83**	**0**	**0**	**0**	**0**
	PK Smart Start				63	65	63	63	63				
	Sped & Peer				30	32	30	38	38				
		Total	**64**	**89**	**93**	**97**	**93**	**101**	**101**	**0**	**0**	**0**	**0**
	Poqunonock	**Totals**	**348**	**367**	**377**	**376**	**379**	**383**	**383**	**0**	**0**	**0**	**0**

ENROLLMENT REPORT 2022-2023
OLIVER ELLSWORTH SCHOOL

Room #	Teacher	Grade	Projected	1-Sept	1-Oct	1-Nov	1-Dec	1-Jan	1-Feb	1-Mar	1-Apr	1-May	1-Jun
		Kindergarten											
19	Allen				15	15	15	15	15				
20	Butterick				14	15	15	15	16				
21	Moreno				15	15	16	16	16				
22	Bishop				14	14	15	15	15				
23	Heacock				15	15	15	15	15				
24	Bartholomew				15	15	16	16	17				
25	Chapple				15	15	15	15	15				
26	Verdone				15	15	15	15	16				
		Total	**130**	**116**	**118**	**119**	**122**	**122**	**125**	**0**	**0**	**0**	**0**
		Grade 1											
10	Strickland				19	19	18	19	19				
12	Venegas				19	19	19	19	19				
13	Fleury Barton				19	19	19	19	19				
14	Och				20	20	20	20	20				
15	Adamski				19	20	20	20	20				
16	Miller				18	19	19	18	19				
17	Cook				19	20	20	19	19				
		Total	**130**	**134**	**133**	**136**	**135**	**134**	**135**	**0**	**0**	**0**	**0**
		Grade 2											
1	Mayo				20	20	20	20	20				
2	Coffey				19	19	19	19	19				
3	McDonald				21	21	21	21	21				
6	McGoldrick				21	21	20	20	20				
7	Gonzalez				20	20	20	21	21				
8	Goicochea				19	19	19	18	19				
11	Capizzi				21	21	21	21	21				
		Total	**124**	**137**	**141**	**141**	**140**	**140**	**141**	**0**	**0**	**0**	**0**
	PK Smart Start Sped & Peers				41	47	47	50	54				
		Total	**77**	**41**	**41**	**47**	**47**	**50**	**54**	**0**	**0**	**0**	**0**
Oliver Ellsworth		**Totals**	**461**	**428**	**433**	**443**	**444**	**446**	**455**	**0**	**0**	**0**	**0**

ENROLLMENT REPORT 2022-2023
JF KENNEDY SCHOOL

Room #	Teacher	Grade	Projected	1-Sept	1-Oct	1-Nov	1-Dec	1-Jan	1-Feb	1-Mar	1-Apr	1-May	1-Jun
		Grade 3											
1	Stevens				16	17	17	17	17				
2	Richards				20	20	20	20	20				
3	Lamoureux				18	17	17	18	19				
4	Filomeno				17	17	17	17	18				
5	Stout				18	18	19	18	18				
6	Schultz				17	17	17	18	19				
8	Estelle				20	20	20	20	20				
		Total	**122**	**126**	**126**	**126**	**127**	**128**	**131**	**0**	**0**	**0**	**0**
		Grade 4											
7	Nyuyen				20	20	21	21	21				
9	Jones				20	20	20	20	20				
10	Bell				21	20	19	19	19				
12	Kasavage				21	21	20	20	20				
14	Croarkin				20	20	20	20	20				
16	DaCosta				20	21	21	21	21				
		Total	**115**	**123**	**122**	**122**	**121**	**121**	**121**	**0**	**0**	**0**	**0**
		Grade 5											
19	Everett				19	21	21	21	21				
20	Carpenter				20	20	20	20	21				
24	Freitas				20	20	20	20	20				
25.	Kingsley				19	20	20	20	20				
27	Elnemr				20	20	20	20	20				
28	Tateishi				19	19	19	19	19				
		Total	**132**	**116**	**117**	**120**	**120**	**120**	**121**	**0**	**0**	**0**	**0**
John F. Kennedy		**Totals**	**369**	**365**	**365**	**368**	**368**	**369**	**373**	**0**	**0**	**0**	**0**

ENROLLMENT REPORT 2022-2023
Clover Street School

Room #	Teacher	Grade	Projected	1-Sept	1-Oct	1-Nov	1-Dec	1-Jan	1-Feb	1-Mar	1-Apr	1-May	1-Jun
		Grade 3											
25	Darrell				18	18	18	18	18				
8	Dugalic				18	17	17	17	16				
27	Rivers				16	16	17	17	17				
11	Sanchez				17	17	17	17	17				
8	Driscoll				17	17	16	16	16				
		Total	**109**	**90**	**86**	**85**	**85**	**85**	**84**	**0**	**0**	**0**	**0**
		Grade 4											
24	Comer				18	18	18	18	18				
14	Michalic				17	18	18	18	18				
26	Williams				16	17	18	18	18				
18	Keach-Longo				17	17	18	17	17				
12	Burnham				18	18	18	17	17				
16	Murray				18	18	18	18	18				
		Total	**92**	**105**	**104**	**106**	**108**	**106**	**106**	**0**	**0**	**0**	**0**
		Grade 5											
19	Junious				24	24	24	24	24				
15	Grimes				23	22	22	22	22				
13	Webster/Steele				24	24	24	24	24				
17	Nowsch				23	23	23	23	23				
		Total	**80**	**93**	**94**	**93**	**93**	**93**	**93**	**0**	**0**	**0**	**0**
	Clover	**Totals**	**281**	**288**	**284**	**284**	**286**	**284**	**283**	**0**	**0**	**0**	**0**

ENROLLMENT REPORT 2022-2023
Sage Park Middle School

		Projected	1-Sept	1-Oct	1-Nov	1-Dec	1-Jan	1-Feb	1-Mar	1-Apr	1-May	1-Jun
Grade 6												
House 1				103	104	105	108	109				
House 2				108	109	110	110	113				
	Total	**222**	**207**	**211**	**213**	**215**	**218**	**222**	**0**	**0**	**0**	**0**
Grade 7												
House 3				107	110	112	113	111				
House 4				121	122	122	123	124				
	Total	**256**	**221**	**228**	**232**	**234**	**236**	**235**	**0**	**0**	**0**	**0**
Grade 8												
House 5				129	132	133	134	135				
House 6				132	133	132	134	133				
	Total	**257**	**258**	**261**	**265**	**265**	**268**	**268**	**0**	**0**	**0**	**0**
Sage Park	**Totals**	**735**	**686**	**700**	**710**	**714**	**722**	**725**	**0**	**0**	**0**	**0**

ENROLLMENT REPORT 2022-2023
Windsor High School

	Projected	1-Sept	1-Oct	1-Nov	1-Dec	1-Jan	1-Feb	1-Mar	1-Apr	1-May	1-Jun
Grade 9	**274**		303	305	306	305	308				
Grade 10	**297**		283	284	284	280	281				
Grade 11	**280**		292	291	289	291	287				
Grade 12	**272**		270	272	273	275	272				
Windsor High Total	**1,123**	**1,138**	**1,148**	**1,152**	**1,152**	**1,151**	**1,148**	**0**	**0**	**0**	**0**

WINDSOR BOARD OF EDUCATION
AGENDA ITEM

For Consideration by the Board of Education at the Meeting of: Wednesday, February 22, 2023

Prepared By: Patricia Patton **Presented By:** Danielle Batchelder

Attachments: Cafeteria Operations – January, 2023

Subject: Food Service Financial Report

Background: The Windsor School Food Service participates in the National School Lunch Program at each of our school facilities and Saint Gabriel's School. We also participate in the National School Breakfast Program at our four elementary schools, Sage Park Middle School and Windsor High School. We operated our Summer Food Service Program at Goslee Pool Stroh Park and Wilson Library during summer break serving lunch. We are complying with the Healthy Food Certification again this year to send a consistent message to our students in keeping with our wellness policies.

Our annual goal is to operate with a small reserve account to offset unanticipated needs and to increase participation from students and staff in all our programs.

A monthly financial report is presented to the Board of Education. This report includes sales and financial information for the current period.

Status: Financial Report for January, 2023

Recommendation: Informational Only

Reviewed by: _____ **Recommended by the Superintendent:** TH/SB

Agenda Item # 4.C.

Windsor School Food Service
Financial Statement
January 2023

REVENUE	January 2023	7/1/22 - YTD	January 2022	7/1/21-YTD
SALES	$53,379.97	$171,092.67	$12,584.88	$95,620.09
REIMBURSEMENTS - STATE				87,635.02
Federial Reimbursement	126,318.71	903,326.06	252,488.42	1,523,537.15
CLOC	96,037.00	217,716.00	32,807.00	145,289.00
MISC. (Rebates & Grants)	122,506.75	253,344.52		
8 CENTS Certification	2,972.56			
REVENUE TOTALS	**$401,214.99**	**$1,545,479.25**	**$297,880.30**	**1,852,081.26**
EXPENSES				
WAGES	$55,698.35	$377,738.69	$56,531.48	$415,069.85
PAYROLL TAXES	4,498.90	29,134.98	4,324.66	31,752.84
BENEFITS	9,398.28	72,482.55	6,925.26	81,756.24
FOOD/MILK/ICE CREAM	109,448.85	587,658.05	85,019.74	646,825.56
PAPER	1,831.29	31,704.83	3,352.14	39,148.19
TRUCK	149.96	3,240.26	114.34	878.45
MISC. SUPPLIES(UNIFORMS/OFFICE	288.45	1,588.21	184.10	2,639.75
EQUIPMENT	47,950.95	92,292.59	941.65	19,933.74
SERVICES	70.00	1,431.56	221.00	848.60
EXPENSE TOTALS	**$229,335.03**	**$1,197,271.72**	**$157,614.37**	**$1,238,853.22**
NET INCOME	**$171,879.96**	**$348,207.53**	**$140,265.93**	**$613,228.04**
INVENTORY	$36,029.21			**$29,784.15**
OPENING BALANCE 7/1		**1,836,198,.52**		**$209,503.15**
COMPUTED OPERATING POSITION		**$2,184,406.05**		**$852,515.34**

WINDSOR BOARD OF EDUCATION

AGENDA ITEM

For Consideration by the Board of Education at the Meeting of: February 22, 2023

PREPARED BY: Nicole Damiata
HR Manager

PRESENTED BY: Danielle Batchelder
Director of Business/HR

ATTACHMENTS: None

SUBJECT: Human Resources Report for January 1, 2023 – January 31, 2023

NEW HIRES/REAPPOINTMENTS

First Name	Last Name	Position	Location
Renee	Alvardo	Food Service	WHS
Chrisshaya	Champagnie	Tutor/Job Coach	LPW
Michael	Chirico	SPED Teacher	OE
Elise	D'Addio	Building Sub	CLOV
Kimberly	Dietrichsen	SPED Teacher	Sage
Lisa	Gruber	SPED Teacher	CLOV
Chhaya	Kumari	Building Sub	POQ
Virginia	Leon	Lunch Monitor	CLOV
MIchael	Loftus	SPED Tutor	CLOV
Charmaine	McKogg	Paraeducator	POQ
Casey	Nash	Grade 2 Teacher	OE
Nyla	Ojeda	Paraeducator	OE

REASSIGNMENT/TRANSFER

First Name	Last Name	Position	Location	Reason
Amanda	Perreault	School Counselor	Sage	Transfer
Christen	Turcotte	Food Service	JFK	Transfer
Jasmin	Cabera	Food Service	WHS	Transfer
Rachel	Mays	Admin Professional	WHS	Transfer

RESIGNATIONS/SEPARATIONS

First Name	Last Name	Position	Location
Nicole	Armatruda	LTS Teacher	Sage
Amariliz	Candelaria	Food Service	Sage
Deana	Hardy	Paraeducator	OE
Joshua	Hardy	Paraeducator	OE
Haley	Johnston	SPED Teacher	OE
Nicole	Jones	Arts/Humanities Supervisor	WHS
Luciana	Lumpkin	Lunch Monitor	JFK
Yessenia	Morales	Paraeducator	OE
Lisa	Patriarco	LTS Teacher	POQ
Hallie	Smith	Paraeducator	WHS

Reviewed by: NDB

Recommended by the Superintendent: TH/sb

Agenda Item # 4.d.

Windsor Board of Education
Regular Meeting –Hybrid via Zoom and In-person
Unapproved Minutes

Wednesday, January 18, 2023 6:30 PM
L.P. Wilson Community Center, Board Room
601 Matianuck Avenue
Windsor, CT 06095

The following are the unapproved minutes of the Wednesday, January 18, 2023 Regular Meeting – Hybrid via Zoom and In-person. Any additions or corrections will be made at a future meeting.

Ms. Jill Canter:	Present
Mr. David Furie:	Present
Ms. Juline Golinski:	Present
Mr. Jeremy Halek:	Present
Ms. Darleen Klase:	Present
Mr. Leonard Lockhart:	Present
Mr. Paul Panos:	Present
Ms. Ayana Taylor:	Present
Mr. Nathan Wolliston:	Present

1. Call to Order, Pledge to the Flag, Moment of Silence

   The meeting was called to order at 6:35 PM with the Pledge to the Flag and a Moment of Silence. Also in attendance was Superintendent of Schools Dr. Terrell Hill, Director of Business Services and Human Resources Danielle Batchelder, Acting Assistant Superintendent for Instructional Services Dr. Noha Abdel-Hady, Director of Pupil and Special Education Services Kristina Wieckowski. and Student Representative Abigail Morin-Viall.

2. Superintendent Presents 2023-2024 Budget Proposal

   Dr. Hill presented the proposed budget for the 2023-2024 school year to the Board. In his presentation, he detailed the increases to the budget as well as the total operating costs for the 2023-2024 school year. He also stated that there will be public forums during the upcoming Finance Committee meetings for audience members to participate.

3. Public Forum on 2023-2024 Budget (Limited to maximum of 30 minutes)

   Brandon Jubrey, 34 Jubrey Drive – Mr. Jubrey stated that he was here on the behalf of the Windsor Travel Basketball Program to appeal to the Board regarding the facility rental policy in town. He stated that currently the program is being treated as a Non-Windsor program, and they are charged an hourly rental fee when using the WHS gym for home games. He asks that this program be treated as any other town program, citing the importance of the program and the positive impact it has for the players and community who live in Windsor.

   Move to enter into a recess in order to end the Zoom webinar and start it again, due to technical difficulties with the public unable to log on and participate virtually in the public forum. This motion, made by Ms. Ayana Taylor and seconded by Mr. Leonard Lockhart,
   Passed.

   Ms. Jill Canter: Yes, Mr. David Furie: Yes, Ms. Juline Golinski: Yes, Mr. Jeremy Halek: Yes, Ms. Darleen Klase: Yes, Mr. Leonard Lockhart: Yes, Mr. Paul Panos: Yes, Ms. Ayana Taylor: Yes, Mr. Nathan Wolliston: Yes

   Yes: 9, No: 0

   Entered recess: 6:57 PM
   Returned from recess: 7:08 PM

4. THE REGULAR MEETING WILL BEGIN IMMEDIATELY FOLLOWING THE PUBLIC FORUM AND A 5 MINUTE RECESS

   Entered recess: 7:10 PM
   Returned from recess: 7:16 PM

5. Recognitions/Acknowledgements

   Dr. Hill presented the BOE Student Representative, Abigail Morin-Viall, a certificate of appreciation for her outstanding performance in the Board of Education meetings. This was her last meeting as Student Representative.

   The following motion, if approved, is to be placed after Item 10.b. School Liaisons Report in the agenda and requires a two-thirds majority vote.

   Move the Board of Education add the following agenda item to tonight's meeting: Discussion of student dress code with possible vote to have the Policy Committee revise the Student Dress Code to add that pants or trousers be worn around the waist and that no underwear will be visible, nor any part of the buttocks or genitals be visible (with anticipated action). This motion, made by Mr. Leonard Lockhart and seconded by Mr. Paul Panos,
   Passed.

   Ms. Jill Canter: Yes, Mr. David Furie: Yes, Ms. Juline Golinski: Yes, Mr. Jeremy Halek: Yes, Ms. Darleen Klase: Yes, Mr. Leonard Lockhart: Yes, Mr. Paul Panos: Yes, Ms. Ayana Taylor: Yes, Mr. Nathan Wolliston: Yes

   Yes: 9, No: 0

   The following motion, if approved, is to be placed in the agenda between Item 14. Audience to Visitors and Item 15. Adjournment, and requires a two-thirds majority vote.

   Move that the Board of Education add an agenda item to tonight's meeting to go into executive session to discuss a matter involving confidential student records. This motion, made by Mr. Leonard Lockhart and seconded by Mr. Paul Panos,
   Passed.

   Ms. Jill Canter: Yes, Mr. David Furie: Yes, Ms. Juline Golinski: Yes, Mr. Jeremy Halek: Yes, Ms. Darleen Klase: Yes, Mr. Leonard Lockhart: Yes, Mr. Paul Panos: Yes, Ms. Ayana Taylor: Yes, Mr. Nathan Wolliston: Yes

   Yes: 9, No: 0

6. Audience to Visitors

   Sonia Turner, 41 Becker Circle – Ms. Turner spoke of an incident that occurred on January 5 where her daughter, who is a WHS student, was assaulted by another student who hit her on the head during class. As a result, Ms. Turner stated that her daughter suffered a concussion and her symptoms are still severe after fourteen days. She said her trust in the Windsor Public Schools system has been broken, stating that the high school did not follow the code of conduct and there was a lack of communication from the school following the incident.

7. Consent Agenda

   Move the Board of Education approve consent agenda items 7.a. Financial Report, 7.b. Enrollment Report, and 7.d. Human Resources Report. This motion, made by Mr. Leonard Lockhart and seconded by Mr. Paul Panos,
   Passed.

   Ms. Jill Canter: Yes, Mr. David Furie: Yes, Ms. Juline Golinski: Yes, Mr. Jeremy Halek: Yes, Ms. Darleen Klase: Yes, Mr. Leonard Lockhart: Yes, Mr. Paul Panos: Yes, Ms. Ayana Taylor: Yes, Mr. Nathan Wolliston: Yes

   Yes: 9, No: 0

a. Financial Report

Expenditures for December 31, 2022:	$7,642,848
Expenditures through December 31, 2022:	$36,496,539

b. Enrollment Report

c. Food Service Report

Mr. Panos had questions regarding the net income listed.

Ms. Batchelder explained that the federal government provided reimbursements to WPS for providing free food. She stated these reimbursements can only be used within the Food Service Department, and that currently items that have been ordered are on backorder. She also stated that WPS receives donations from companies for different initiatives that WPS does.

Move the Board of Education approve consent agenda item 7.c. Food Services Report. This motion, made by Mr. Leonard Lockhart and seconded by Mr. Paul Panos,
Passed.

Ms. Jill Canter: Yes, Mr. David Furie: Yes, Ms. Juline Golinski: Yes, Mr. Jeremy Halek: Yes, Ms. Darleen Klase: Yes, Mr. Leonard Lockhart: Yes, Mr. Paul Panos: Yes, Ms. Ayana Taylor: Yes, Mr. Nathan Wolliston: Yes

Yes: 9, No: 0

d. Human Resources Report

8. Approval of Minutes

a. December 20, 2022 Special Meeting
b. December 20, 2022 Regular Meeting

Move the Board of Education approve the minutes of the December 20, 2022 Special Meeting and the December 20, 2022 Regular Meeting. This motion, made by Ms. Ayana Taylor and seconded by Mr. Paul Panos,
Passed.

Ms. Jill Canter: Yes, Mr. David Furie: Yes, Ms. Juline Golinski: Yes, Mr. Jeremy Halek: Yes, Ms. Darleen Klase: Yes, Mr. Leonard Lockhart: Yes, Mr. Paul Panos: Yes, Ms. Ayana Taylor: Yes, Mr. Nathan Wolliston: Yes

Yes: 9, No: 0

9. Student Representative Report

Ms. Morin-Viall thanked the Board for the opportunity to represent her peers in the Board of Education meetings. She also stated that a dress code survey has been sent out, which is actively collecting data from students, parents, staff, and community members. She presented data that has been collected thus far and highlighted specific areas in the dress code policy that people reported on wanting to be addressed. She concluded by imploring that the Board review the findings and listen to the voices that have submitted their responses.

Discussion ensued amongst the Board.

10. Board of Education

a. President's Report

Mr. Furie discussed that the Board will be going into Finance Committee meetings during the following weeks, where the Board will be reviewing and discussing the superintendent's proposed budget for the 2023-2024 school year. He spoke of attending the Martin Luther King Jr. ceremony at Town Hall on January 16 with Mr. Panos, Ms. Taylor, and Mr. Wolliston. Mr. Furie highlighted Mr. Lockhart who was the keynote speaker at the ceremony, as well as four Sage Park Middle School students who

spoke of the power of youth in the fight for civil rights and justice. He said that Sage Park has a VEX IQ Robotics Competition coming upon January 21 and First Robotics Competition on February 4.

b. School Liaisons Reports

1. Windsor High School

Ms. Taylor mentioned that midterm exams are taking place this week. She wishes students well during the examinations. She discussed an incident that occurred on Monday during a sport's game. She followed with denouncing any violence that comes into the schools and reminded adults that they should be acting like adults when attending school games.

Mr. Wolliston echoed Ms. Taylor's statement in denouncing violence and altercations taking place at schools. He also wished students good luck during their midterms, and reminded parents to be supportive during this time. He concluded that the next School Governance Council meeting will be held on January 23.

2. Sage Park Middle School

Mr. Halek said the choir concert will be held on January 25, from 7:00 PM - 8:00 PM. There will be a parental information meeting regarding the Cape Cod trip on January 26 in the auditorium. On February 4 there will be the robotics competition, on February 7 there will be no school as part of the professional development day, and on February 8 will be the 7th grade content night. He concluded by mentioning that the woodworking class was featured on News Channel 8.

Ms. Klase reminded the public that technical education starts in middle school as part of the Program of Studies. She also wishes families well during midterms during the week and to focus on health and wellness while getting students prepared for their tests.

3. Clover Street School

Mr. Lockhart reminded parents to read the Friday updates that are sent out via email and are also posted on the school website.

4. John F. Kennedy School

Ms. Canter provided a staffing update for the school. She also said that the school is continuing to work on PLC in data analysis and conversations around instructional practice with a focus on small groups. She reminded the public of Saturday detentions, and there will be a band and strings concert on January 23 and a PTO meeting on February 6.

5. Oliver Ellsworth School

Ms. Golinski said the Watch D.O.G.S. Program has been very successful so far. She also said the OE School Governance Council will be on January 19 and that there will be a self-care night on January 26. She stated that the school, the PTO, and Windsor Police Department have joined together to support the family of a student that has come down with a very serious illness by fundraising and creating a meal train to provide meals for the student's family. Anyone that is interested in helping out can reach out to Assistant Principal, Mr. Wood.

6. Poquonock School

Mr. Panos spoke of fundraising initiatives taking place at the school. He also mentioned that MLK Day was celebrated on Friday with an assembly. The i-Ready diagnostic scores have just been finished and the results are very encouraging for the rest of the year. Mr. Panos also mentioned that Loomis Chaffee students came to participate in science activities with the students as part of the STEM program and encouraged WHS students to participate as well. On February 6 there will be a PTO meeting and Watch D.O.G.S will be taking place in February as well.

The Board then proceeded with a discussion on the dress code item presented. Members of the Board stated reasons why and why not they are in favor of sending the item to the Policy Committee.

Move that the Policy Committee take up the dress code item presented - we expect this to be done along with a recommendation on the dress code from Windsor High. This motion, made by Mr. Leonard Lockhart and seconded by Mr. Paul Panos,
Failed.

Ms. Jill Canter: Yes, Mr. David Furie: No, Ms. Juline Golinski: No, Mr. Jeremy Halek: Yes, Ms. Darleen Klase: No, Mr. Leonard Lockhart: No, Mr. Paul Panos: Yes, Ms. Ayana Taylor: No, Mr. Nathan Wolliston: No

Yes: 3, No: 6

11. Superintendent's Report

Dr. Hill detailed that Phase 3 Sage Park HVAC project was approved at the special town meeting on January 3. The vote was unanimous.

Dr. Hill said he and district communications coordinator, Gianna Gill, have debuted their first-ever podcast, *Chat & Chill With Super. Hill*. The podcast is hosted by Dr. Hill and produced by Gianna Gill. They look forward to bringing the public stories that matter the most featuring students, educators, alumni, staff, parents and more. People will hear about the stories and journeys of our amazing school communities as Dr. Hill navigates through the buildings. You can listen to these on Apple Podcasts or through the link on the website and our social media platforms.

On Saturday, January 21, 2023, Sage Park will be hosting their 3rd Vex-IQ Robotics Qualifying competition. The students in the TSA (Technology Student Association) program have been working hard to get their robots ready.

The WHS Girls Basketball Team is enjoying an exciting season so far under the supervision of Coach Brittany Huggins, a WHS Alum, Class of 2007. So many of our alumni are returning to our district for their careers.

The next Coffee Talk is on Tuesday, January 24, 2023 at 4:30 PM in the LPW Auditorium.

All schools will be closed on Monday, February 20 and Tuesday, February 21 for Presidents' Day break. District offices will be open on February 21.

Dr. Hill concluded by stating that he will be starting a student senate. Dr. Hill said that he wants to provide students a voice and that he will bring up what they discuss to the board members during the meetings. He stated there will be representation from all grades in the middle and high school, and student's will meet with Dr. Hill for approximately two hours a month at LPW.

12. Committee Reports

None.

13. Other Matters/Announcements/BOE Meetings

a. BOE Public Forum and Finance Committee Meeting is Tuesday, January 24, 2023, 6:00 PM, LPW, Board Room
b. BOE Public Forum and Finance Committee Meeting is Tuesday, January 31, 2023, 6:00 PM, LPW, Board Room
c. BOE Public Forum and Finance Committee Meeting is Tuesday, February 7, 2023 6:00 PM, LPW, Board Room
d. BOE Finance Committee Meeting is Tuesday, February 14, 2023, 6:30 PM, LPW, Board Room (If Needed)
e. Next BOE Regular Meeting is Wednesday, February 22, 2023, 7:00 PM, LPW, Board Room

14. Audience to Visitors

None.

Move that the Board of Education enter into Executive Session to discuss a matter involving confidential student records inviting Superintendent of Schools, Dr. Hill, and Safety, Security & Residency Officer, Kelvan Kearse. This motion, made by Mr. Leonard Lockhart and seconded by Mr. Paul Panos,
Passed.

Ms. Jill Canter: Yes, Mr. David Furie: Yes, Ms. Juline Golinski: Yes, Mr. Jeremy Halek: Yes, Ms. Darleen Klase: Yes, Mr. Leonard Lockhart: Yes, Mr. Paul Panos: Yes, Ms. Ayana Taylor: Yes, Mr. Nathan Wolliston: Yes

Yes: 9, No: 0

Entered executive session: 8:55 PM

Returned to open session: 9:25 PM

16. Adjournment

Move to adjourn the meeting at 9:25 PM. This motion, made by Mr. Leonard Lockhart and seconded by Ms. Jill Canter, Passed.

Ms. Jill Canter: Yes, Mr. David Furie: Yes, Ms. Juline Golinski: Yes, Mr. Jeremy Halek: Yes, Ms. Darleen Klase: Yes, Mr. Leonard Lockhart: Yes, Mr. Paul Panos: Yes, Ms. Ayana Taylor: Yes, Mr. Nathan Wolliston: Yes

Yes: 9, No: 0

The meeting adjourned at 9:25 PM.

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Ayana K. Taylor, Secretary
Windsor Board of Education

Windsor Board of Education
BOE Special Meeting/Public Forum with Finance Committee
Unapproved Minutes

Tuesday, January 24, 2023 6:00 PM
601 Matianuck Avenue
Windsor, CT 06095

The following are the unapproved minutes of the Tuesday, January 24, 2023 BOE Special Meeting/Public Forum with Finance Committee. Any additions or corrections will be made at a future meeting.

Ms. Jill Canter:	Present
Mr. David Furie:	Present
Ms. Juline Golinski:	Present
Mr. Jeremy Halek:	Absent
Ms. Darleen Klase:	Present
Mr. Leonard Lockhart:	Present
Mr. Paul Panos:	Present
Ms. Ayana Taylor:	Absent
Mr. Nathan Wolliston:	Present

All members were present in the board room.

1. Call to Order, Pledge to the Flag and Moment of Silence

   The meeting was called to order at 6:10 PM.

2. Public Forum on Superintendent of School's Proposed 2023-2024 Budget (limited to 30 minutes)

   James Madison, 8 Fitz Maurice Circle - He thanked Dr. Hill and his staff on the work they've done on the budget. He questioned what will be done with the SEL programming when the grant funds run out.

3. Adjournment

   The public forum was closed at 6:14 PM.

4. A MEETING OF THE BOE FINANCE COMMITTEE WILL IMMEDIATELY FOLLOW THE ADJOURNMENT OF THE PUBLIC FORUM

5. Finance Committee Meeting

6. Call to Order, Pledge of Allegiance, Moment of Silence

   The meeting was called to order at 6:16 PM with the Pledge to the Flag and a Moment of Silence. Also in attendance was Superintendent of Schools Dr. Terrell Hill, Director of Business Services and Human Resources Danielle Batchelder and Acting Assistant Superintendent for Instructional Services Dr. Noha Abdel-Hady.

7. Audience to Visitors

   There were no speakers for audience to visitors.

8. Discussion of the 2023-2024 Budget Proposal

Prncipal Mihalko and Principal Gruber presented Poquonock School and Oliver Ellsworth School.

Assistant Principal Wood and Principal Lee presented John F. Kennedy School and Clover Street School.

Principal Jorgensen presented Sage Park Middle School, Site 53.

Principal Parker presented Windsor High School, Site 61.

Acting Assistant Superintendent for Instructional Services Dr. Noha Abdel-Hady, Director of Information and Technology Katrina Wicks and Assistant Principal Fangiullo presented CTE (Career and Technical Education), Site 63.

Introduction pages were discussed.

9. Adjournment

Move to adjourn the meeting at 8:40PM. This motion, made by Mr. David Furie and seconded by Mr. Paul Panos, Passed.

Ms. Jill Canter: Yes, Mr. David Furie: Yes, Ms. Juline Golinski: Yes, Ms. Darleen Klase: Yes, Mr. Leonard Lockhart: Yes, Mr. Paul Panos: Yes, Mr. Nathan Wolliston: Yes

Yes: 7, No: 0

The meeting adjourned at 8:40PM.

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Ayana K. Taylor, Secretary
Windsor Board of Education

Windsor Board of Education
BOE Special Meeting/Public Forum with Finance Committee
Unapproved Minutes

Tuesday, January 31, 2023 6:00 PM
601 Matianuck Avenue
Windsor, CT 06095

The following are the unapproved minutes of the Tuesday, January 31, 2023 BOE Special Meeting/Public Forum with Finance Committee. Any additions or corrections will be made at a future meeting.

Ms. Jill Canter:	Present
Mr. David Furie:	Present
Ms. Juline Golinski:	Present
Mr. Jeremy Halek:	Present
Ms. Darleen Klase:	Present
Mr. Leonard Lockhart:	Present
Mr. Paul Panos:	Present
Ms. Ayana Taylor:	Present
Mr. Nathan Wolliston:	Absent

The board members were physically present.

Mr. Nathan Wolliston: Present

Mr. Wolliston arrived at 6:16 to the board room.

1. Call to Order, Pledge to the Flag and Moment of Silence

   The public forum was called to order at 6:05 PM.

2. Public Forum on Superintendent of School's Proposed 2023-2024 Budget (limited to 30 minutes)

   There were no speakers for the public forum.

3. Adjournment

   Move to adjourn the public forum. This motion, made by Mr. Leonard Lockhart and seconded by Mr. Paul Panos, Passed.

   Ms. Jill Canter: Yes, Mr. David Furie: Yes, Ms. Juline Golinski: Yes, Mr. Jeremy Halek: Yes, Ms. Darleen Klase: Yes, Mr. Leonard Lockhart: Yes, Mr. Paul Panos: Yes, Ms. Ayana Taylor: Yes

   Yes: 8, No: 0

   The public forum adjourned at 6:07 PM.

4. A MEETING OF THE BOE FINANCE COMMITTEE WILL IMMEDIATELY FOLLOW THE ADJOURNMENT OF THE PUBLIC FORUM

5. Finance Committee Meeting

6. Call to Order, Pledge of Allegiance, Moment of Silence

   The meeting was called to order at 6:08 PM with the Pledge to the Flag and a Moment of Silence. Also in attendance was Superintendent of Schools Dr. Terrell Hill, Director of Business Services and Human Resources Danielle Batchelder, Director of Pupil and Special Education Services Kristina Wieckowski and Acting Assistant Superintendent for Instructional Services Dr. Noha Abdel-Hady.

7. Audience to Visitors

   There were no speakers for audience to visitors.

8. Discussion of the 2023-2024 Budget Proposal

   Answers to the questions from the board at the January 24, 2023 Finance Committee Meeting were addressed.

   Site 62 was presented by Athletic Director Fulton.

   Site 71, Continuing Education, was presented by Adult Education Coordinator Mayela Aguirre.

   Site 41 was presented by Acting Assistant Superintendent for Instructional Services Dr. Noha Hady and Arts and Humanities Director Bonnie Fineman

   Site 76, Technology, was presented by Director of Information Services Katrina Wicks and Manager of Information Systems Kevin Moriarty.

   Site 73, Pupil Personnel Services, was presented by Director of Pupil and Special Education Services Kristina Wieckowski.

   Site 74, Special Education Services, was presented by Director of Pupil and Special Education Services Kristina Wieckowski.

   Site 40, District Policy and Planning, was presented by Dr. Terrell Hill.

   Site 44, Employee Personnel Services, was presented by Director of Business Services and Human Resources Danielle Batchelder.

   Sites 77 and 79, Fiscal Management and Fiscal Services, were presented by Director of Business Services and Human Resources Danielle Batchelder.

   Site 80, Transportation, was presented by Director of Business Services and Human Resources Danielle Batchelder.

   Questions from the board were addressed throughout the meeting.

   Questions to be answered at the February 7, 2023 meeting include:

   Provide a quote for additional AED devices for the Athletic Department.

   How many languages are supported by the district, including in Adult Education?

   Provide a list of para-educator positions that are vacant.

   Provide contracted services from the Superintendent's office.

   What number of copiers are supported in the service contract?

9. Adjournment

Move to adjourn the meeting at 9:03 PM. This motion, made by Mr. David Furie and seconded by Mr. Paul Panos, Passed.

Ms. Jill Canter: Yes, Mr. David Furie: Yes, Ms. Juline Golinski: Yes, Mr. Jeremy Halek: Yes, Ms. Darleen Klase: Yes, Mr. Leonard Lockhart: Yes, Mr. Paul Panos: Yes, Ms. Ayana Taylor: Yes, Mr. Nathan Wolliston: Yes
Yes: 9, No: 0

The meeting adjourned at 9:03 PM.

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Ayana K. Taylor, Secretary
Windsor Board of Education

Windsor Board of Education
BOE Special Meeting/Public Forum with Finance Committee
Unapproved Minutes

Tuesday, February 7, 2023 6:00 PM
601 Matianuck Avenue
Windsor, CT 06095

The following are the unapproved minutes of the Tuesday, February 7, 2023 BOE Special Meeting/Public Forum with Finance Committee. Any additions or corrections will be made at a future meeting.

Ms. Jill Canter:	Present
Mr. David Furie:	Present
Ms. Juline Golinski:	Present
Mr. Jeremy Halek:	Present
Ms. Darleen Klase:	Present
Mr. Leonard Lockhart:	Present
Mr. Paul Panos:	Present
Ms. Ayana Taylor:	Present
Mr. Nathan Wolliston:	Present

All board members where present in the board room.

1. Call to Order, Pledge to the Flag and Moment of Silence

   The public forum was called to order at 6:12 PM. Also in attendance was Superintendent of Schools Dr. Terrell Hill, Director of Business Services and Human Resources Danielle Batchelder, Director of Pupil and Special Education Services Kristina Wieckowski and Acting Assistant Superintendent for Instructional Services Dr. Noha Abdel-Hady. Dr. Hill attended the meeting virtually.

2. Public Forum on Superintendent of School's Proposed 2023-2024 Budget (limited to 30 minutes)

   Will Pelkey, 133 Portman St - He spoke in support of the CTE programming and suggested an effort to entice Magnet and CREC students back to Windsor Public Schools with greater CTE options.

   Doug Shipman, Windsor Historical Society - He spoke about program offerings at the Windsor Historical Society, employment opportunities, and field trip programs.

   Becky Jacobsen, 50 Lighthouse Hill Rd - She said she would like to see more funding allotted to the Special Education department. She also suggested looking into the CREC programs that draw in families who then choose to stay, once enrolled.

3. Adjournment

   Move to adjourn the public forum at 6:24 PM. This motion, made by Mr. Leonard Lockhart and seconded by Mr. Paul Panos, Passed.

   Ms. Jill Canter: Yes, Mr. David Furie: Yes, Ms. Juline Golinski: Yes, Mr. Jeremy Halek: Yes, Ms. Darleen Klase: Yes, Mr. Leonard Lockhart: Yes, Mr. Paul Panos: Yes, Ms. Ayana Taylor: Yes, Mr. Nathan Wolliston: Yes
   Yes: 9, No: 0

   The public forum adjourned at 6:24 PM.

4. A MEETING OF THE BOE FINANCE COMMITTEE WILL IMMEDIATELY FOLLOW THE ADJOURNMENT OF THE PUBLIC FORUM

5. Finance Committee Meeting

6. Call to Order, Pledge of Allegiance, Moment of Silence

   The meeting was called to order at 6:25 PM with the Pledge to the Flag and a Moment of Silence. Also in attendance was Superintendent of Schools Dr. Terrell Hill, Director of Business Services and Human Resources Danielle Batchelder, Director of Pupil and Special Education Services Kristina Wieckowski and Acting Assistant Superintendent for Instructional Services Dr. Noha Abdel-Hady. Dr. Hill attended the meeting virtually.

7. Audience to Visitors

   There were no speakers for Audience to Visitors.

8. Discussion of the 2022-2023 Budget Proposal

   Site 80, Transportation, was revisited briefly by Director of Business Services and Human Resources Danielle Batchelder.

   Site 82, Physical Plant Services, was presented by Physical Plant Manager Chuck Waterfield.

   Site 83, LP Wilson, was addressed by Director of Business Services and Human Resources Danielle Batchelder.

   Site 90, Salaries, was presented by Director of Business Services and Human Resources Danielle Batchelder.

   Site 91, Employee Benefits, was presented by Director of Business Services and Human Resources Danielle Batchelder.

   The Appendices were discussed.

   There were no additional questions to be answered at a later meeting.

   There will be no additional Finance Committee meeting on Tuesday, February 14, 2023.

   The budget was turned over to the board at 8:03 PM.

   The board members each spoke in support of, or their concerns about, the budget as presented.

   The budget will be added to the Wednesday, February 22, 2023 Regular Meeting agenda.

9. Adjournment

   Move to adjourn the Finance Committee Meeting at 8:06 PM. This motion, made by Mr. Paul Panos and seconded by Ms. Jill Canter, Passed.

   Ms. Jill Canter: Yes, Mr. David Furie: Yes, Ms. Juline Golinski: Yes, Mr. Jeremy Halek: Yes, Ms. Darleen Klase: Yes, Mr. Leonard Lockhart: Yes, Mr. Paul Panos: Yes, Ms. Ayana Taylor: Yes, Mr. Nathan Wolliston: Yes
   Yes: 9, No: 0

   The finance committee meeting adjourned at 8:06 PM

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Ayana K. Taylor, Secretary
Windsor Board of Education

WINDSOR BOARD OF EDUCATION
AGENDA ITEM

For Consideration by the Board of Education at the Meeting of: February 22, 2023

Prepared By: Danielle Batchelder
Director of Business Services
& Human Resources

Presented by: Danielle Batchelder

Attachments: Educational Specifications for SPMS Partial Roof Replacement

Subject: Sage Park Middle School Partial Roof Replacement Phase 2 – Approval of Project and Educational Specifications

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BACKGROUND:
Approximately 74,200 square feet portion of the roof at Sage Park Middle School is beyond its useful life expectancy and is becoming problematic with ongoing leaks. This area of roofing was originally installed during the 1993 building addition.

The design of the project is complete. Administration plans to apply for a reimbursement grant to partially fund the construction. The State of Connecticut grant application process defines the requirements related to applying for and receiving grant funding. There are specific requirements for the format and wording of the Town Council and Board of Education actions.

The preliminary estimate of the roof replacement cost is approximately $2,900,000 including a construction contingency. If approved, the estimated state grant reimbursement would be 48% of the cost.

STATUS:
The partial roof replacement project qualifies for partial reimbursement by the State of Connecticut. The State requires that a formal approval process be followed by the Board of Education and the Town Council. The State requires a formal approval by the Board of Education to approve the project and the Educational Specification of the project.

RECOMMENDATION: In order to comply with applicable funding regulations, the Board of Education must approve the Educational Specifications and forward a request to the Town Council for necessary legislative action. The following motion is needed in order to apply for grant reimbursement:

"Move that a project for the partial roof replacement at the Sage Park Middle School be approved by the Board of Education, as well as the Educational Specifications for such project. Further, that completion of this project and authorization for the code compliance grant be implemented."

Reviewed by: ADB

Recommended by the Superintendent: TH/SB

Agenda Item # 7.b.

HIBBARD & ROSA ARCHITECTS, L.L.C.
100 RIVERVIEW CENTER - SUITE 272 – 292 MAIN STREET
MIDDLETOWN, CT 06457

PROJECT RATIONALE

The long-range plan for Sage Park Middle School calls for the provision of a safe and appropriate learning environment. The current school roof areas designated to be replaced were installed in 1992, 1993 and 1999, all roof sections are now approaching a minimum of twenty-four years in age. These roof sections have suffered from numerous leaks in recent years. While repairs have consistently been made to the roof in recent years, the roof continues to leak. Many of these leaks have resulted in damage to the facility and school equipment, furniture and supplies.

LONG RANGE PLANS

The current long-range plan for the Sage Park Middle School calls for the current facility to be utilized in its current capacity as a school for in excess of 20 years. To comply with this aspect of the plan, and to provide a safe and healthy leaning environment, it is necessary to replace the existing Sage Park Middle School roof. The new roof system which will meet all the requirements of the State Department of Education, including the minimum ¼" per foot slope/pitch requirement.

DETAILED DESCRIPTION

The existing roof areas to be replaced will have the existing modified built-up roof system removed down to the sloped metal roof deck. A new 2 ply modified built-up roof system of approximately 74,135,200 sq. ft. will be installed on ½" fiber board adhered to 5.2 inches polyisocyanurate insulation on sloped metal roof deck. The roof surface will have a minimum ¼" per ft. slope per state building code.

Existing roof drains will be replaced, and scuppers will be added as required to meet all current applicable codes for drainage. Installation of new roof drains required due to the increase in insulation depth.

The new roof system will include the installation of extruded aluminum fascia as required to provide an edge-to-edge warranty. Further additional wood blocking and extruded insulation is required due to the increase in insulation depth.

HIBBARD & ROSA ARCHITECTS, L.L.C.
100 RIVERVIEW CENTER - SUITE 272 – 292 MAIN STREET
MIDDLETOWN, CT 06457

Four existing windows in second floor classrooms located above a one story roof area will be removed. The existing window assemblies are approximately 4-1/2" above the existing roof surface and the requirement to increase the depth of the new tapered insulation system will result in the new tapered insulation system and roof membrane located just 2-1/2" below the existing windows. Recognized code and industry standards require a minimum 8" flashing height be maintained above the finish roof surface. These requirements will require the sill of the existing window opening(s) to be raised 8". To ensure the minimum flashing height requirement is met. The increase of 8" will be achieved by installing an additional concrete block course on the existing concrete block wall. Once the sill is raised four new code complaint windows will be installed.

Other work includes the following:

1. Installation of metal edge flashings.
2. Removal and reinstallation of the existing roof and smoke hatches.
3. Installation of new ballasted edge guardrails.
4. Installation of new skylights to age/deterioration also increased insulation depth.

The new roof system will have a minimum 20-year edge to edge, non-prorated, labor and material, no dollar limit warranty to meet Connecticut Office of School Construction Grants and Review requirements.

BUILDING SYSTEMS

Security:	Not applicable
Public Address:	Not applicable
Technology:	Not applicable
Phone System:	Not applicable
Clocks:	Not applicable
Security camera:	Not applicable

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INTERIOR BUILDING ENVIRONMENT

Acoustics:	Not applicable
Lighting:	Not applicable
HVAC:	Not applicable
Plumbing:	Not applicable
Windows/Doors:	Not applicable

SITE DEVELOPMENT

Parking:	Not applicable.
Traffic flow:	Not applicable.
Bus access:	Not applicable.
Sidewalks:	Not applicable.
Landscaping:	Not applicable.
Recreational use:	Not applicable.
Playgrounds:	Not applicable.
Outdoor athletic: facilities	Not applicable.
Instructional use: of site	Not applicable
Equipment:	Not applicable.
Ecological: requirements	Not applicable.

CONSTRUCTION BONUS REQUEST

Margaret M. Generali Elementary School does not house any of the special programs eligible for a school construction bonus which can be designated for this project.

Regional Vo-Ag Center:	C.G.S. 10-65 – Not applicable
Interdistrict Magnet School	C.G.S. 10-264h – Not applicable
Interdistrict Cooperative School:	C.G.S. 10-158a – Not applicable
Regional Special Education Center:	C.G.S. 10-76e – Not applicable
School Readiness:	C.G.S. 10-285a(e) – Not applicable

HRA
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Lighthouse Schools;	C.G.S. 10-285a(f) – Not applicable
CHOICE:	C.G.S. 10-285a(g), as amended – Not applicable
Full-day Kindergarten:	C.G.S. 10-285a(h) – Not applicable
Reduced Class Size:	C.G.S. 10-285a(h) – Not applicable

FACILITY USES

The Sage Park Middle School will be designated to facilitate activities during school hours, before and after school hours, and throughout the entire calendar year.

Occasionally various Town Departments and local community organizations will utilize facilities at the Sage Park Middle School for activities when it is not being used by the students, in accordance with Board of Education Policy.

WINDSOR BOARD OF EDUCATION
AGENDA ITEM

For Consideration by the Board of Education at the Meeting of: February 22, 2023

Prepared By: Terrell M. Hill **Presented By:** Leonard Lockhart

Attachments: Letter endorsing HB 5003 – An Act Concerning Education Funding in Connecticut

Subject: Discussion on HB 5003 – An Act Concerning Education Funding in Connecticut (Anticipated Action)

BACKGROUND:

House Bill 5003 - An Act Concerning Education Funding in Connecticut streamlines the funding system by simplifying it, aligning monies to student need and supporting school districts and municipalities to better project future spending. More specifically, HB 5003 does the following:

- Accelerates the Education Cost Sharing (ECS) grant adjustments by several years fully funding the grant by FY 2025
- Expands the weighted funding to students attending public schools of choice (magnet, charter, AgriScience and Open Choice programs)
- Eliminates general education tuition billing for magnet school operators and AgriScience programs, effective FY 2025
- Maintains current schedule for towns receiving reductions in their ECS grants
    - Many of these districts will see net increases from the elimination of tuition and increased state aid for school choice programs

RECOMMENDATION:

Move the Board of Education approve the letter endorsing *HB 5003, An Act Concerning Education Funding in Connecticut*

Recommended by the Superintendent: TH/SB

Agenda Item # 7.c.

WINDSOR BOARD OF EDUCATION
AGENDA ITEM

For Consideration by the Board of Education at the Meeting of: February 22, 2023

Prepared By: Terrell M. Hill **Presented By:** Leonard Lockhart. BOE Finance Chair

Attachments: N/A

Subject: Finance Committee's Recommendation Regarding the 2023-2024 Financial Plan and Adoption of the 2023-2024 Financial Plan (Anticipated Action)

BACKGROUND:

The Board of Education held a public forum on the budget process in December 2022 and one in January 2023. The Board of Education's Finance Committee held three separate meetings in January and February 2023 to review the budget in addition to holding three public forums prior to those committee meetings.

STATUS:

N/A

RECOMMENDATION:

Move the Board of Education accept the proposed 2023-2024 budget submitted to the Board by Superintendent Dr. Terrell Hill with a 4.84% increase over the current year's budget.

Recommended by the Superintendent: TH/sb

Agenda Item # 7.d.