Regular Meeting - Hybrid via Zoom and In-person at L P Wilson Community Center Board Room, Please go to the following link: https://us06web.zoom.us/j/85984173780, When prompted for participant or meeting ID, enter 859 8417 3780, or Please call: 1-646-558-8656 or 1-301-715-8592

Tuesday, April 19, 2022 7:00 PM
Regular Meeting - Hybrid via Zoom and In-Person Please click the link below to join the webinar: https://us06web.zoom.us/j/84117497989 Or Telephone: Dial(for higher quality, dial a number based on your current location): US: +1 646 558 8656 or +1 301 715 8592 Webinar ID: 841 1749 7989, 601 Matianuck Avenue, Windsor, CT 06095

1. **Call to Order, Pledge to the Flag, Moment of Silence**
2. **Recognitions/Acknowledgements**
   a. Proclamation--Teacher Appreciation Week, May 2-6
3. **Audience to Visitors**
4. **Consent Agenda**
   a. Financial Report
   b. Enrollment Report
   c. Food Service Report
   d. Human Resources Report
5. **Approval of Minutes**
   a. March 15, 2022 Regular Meeting
   b. April 5, 2022 Special Meeting
6. **Student Representative Report**
7. **Board of Education**
   a. President's Report
   b. School Liaison Reports
      1. Windsor High School
      2. Sage Park Middle School
      3. Clover Street School
      4. John F. Kennedy School
      5. Oliver Ellsworth School
      6. Poquonock School
   c. Set Last Day of School for 2021-2022
   d. Healthy Food Certification
   e. Discussion and Possible Action to Extend the Current Hybrid Format for Board of Education Meetings
8. **Superintendent's Report**
   a. ECE 1007 Seminar in Academic Writing and Multimodal Composition Course Proposal Presentation
9. **Committee Reports**
10. **Other Matters/Announcements/Regular BOE Meetings**
    a. BOE Policy Committee, Thursday, April 28, 2022, 5:00 PM (Virtual)
    b. BOE Long Range Planning Committee, Thursday, April 28, 2022. 6:30 PM (Virtual)
    c. BOE Curriculum Committee, Thursday, May 12, 2022, 4:30 PM (Virtual)
    d. Next BOE Regular Meeting is Tuesday, May 17, 2022, 7:00 PM, LPW, Board Room (Hybrid)

11. **Executive Session on Employee Personnel Matter -- It is proposed the Board move into executive session to discuss contract non-renewals before taking possible action in the regular meeting.**
12. **Audience to Visitors**
13. **Adjournment**

Proclamation Commemorating
Windsor Teacher Appreciation Week
May 2 through May 6, 2022

Let it be known by all citizens of Windsor, that

Whereas, Windsor's teachers are responsible for shaping the minds of nearly 3,300 students in order to ensure they all have an equal chance at success through education; and

Whereas, our teachers prepare students to meet high standards of performance, be lifelong learners and contribute as world citizens; and

Whereas, Windsor's teachers go above and beyond the call of duty to fill many roles, such as mentors, role models, coaches and motivators; and

Whereas, our country's future depends on providing quality education to all students; and

Whereas, the Windsor Board of Education respectfully acknowledges each and every one of the district's teachers for their dedication to the families of the Windsor community; and

Now, therefore, be it proclaimed on this the 19th day of April 2022...

That, the Windsor Board of Education hereby declares our appreciation to our teaching staff and proclaims the week of May 2nd through May 6th as Windsor Teacher Appreciation Week.

Windsor Board of Education

Leonard O. Lockhart, Vice President
Paul J. Panos, Minority Leader
Juline F. Golinski
Nathan G. Wolliston

David J. Furie
President

Ayana K. Taylor, Secretary
Jill A. Canter
Jeremy C. Halek

Terrell M. Hill, PHD
Superintendent of Schools

2.a.

WINDSOR BOARD OF EDUCATION

AGENDA ITEM

For Consideration by the Board of Education at the Meeting of: April 19, 2022

PREPARED BY: Danielle Batchelder **PRESENTED BY:** Danielle Batchelder

ATTACHMENTS: March 31, 2022 Financial Report

SUBJECT: Financial Report

BACKGROUND:

A report of operating expenditures is prepared monthly for the Board of Education. The report details monthly and year-to-date expenditures for each site within Windsor Public Schools.

STATUS:

The attached report is for the month of March 2022

There were no inter-site transfers during the month.

RECOMMENDATION:

No action is necessary. The report is for information only.

The Secretary of the Board of Education should include the following in the minutes of this Board of Education meeting:

Expenditures for March 31, 2022	$ 7,846,785
Expenditures through March 31, 2022	$55,456,574

Reviewed by: _____ **Recommended by the Superintendent:** TH/SG

Agenda Item # 4.a.

Windsor Public Schools
Financial Report
March 31, 2022

	2021-2022 Budget	Expenditures YTD 3/21/2022	Encumbrance	Balance 6/30/2022	% Balance
Instructional Services					
Clover Street School	63,170	28,423	3,071	31,676	**50%**
John F. Kennedy School	84,950	34,822	7,217	42,911	**51%**
Oliver Ellsworth School	86,730	66,463	6,045	14,222	**16%**
Poquonock School	69,300	36,078	1,881	31,341	**45%**
Sage Park Middle School	210,935	147,835	5,725	57,375	**27%**
Windsor High School	398,069	169,655	20,770	207,644	**52%**
Windsor High School Interscholastic Sports	207,000	194,914	8,478	3,608	**2%**
Athletic Coaches	275,000	125,277	0	149,723	**54%**
WHS Career & Technical Education	59,745	25,196	19,016	15,533	**26%**
Continuing Education	70,400	62,514	4,596	3,290	**5%**
Instructional Mgt. & Curriculum Development	293,252	218,875	58	74,319	**25%**
Magnet School Tuition	1,460,600	1,567,804	0	(107,204)	**-7%**
Technology	1,140,452	1,130,850	6,980	2,622	**0%**
Total Instructional Services	**4,419,603**	**3,808,706**	**83,837**	**527,060**	**12%**
Education Support Services					
Pupil Personnel Services	454,950	295,924	13,067	145,959	**32%**
Special Education	100,950	62,190	859	37,901	**38%**
Special Education Tuition	5,318,947	4,304,673	14,678	999,596	**19%**
Policy & Planning	142,350	133,151	2,650	6,549	**5%**
Employee Personnel Services	129,000	118,566	2,365	8,069	**6%**
Financial Management	268,340	153,015	68,251	47,074	**18%**
Financial Services	38,500	25,610	5,360	7,530	**20%**
Pupil Transportation & Safety	3,536,804	1,533,332	0	2,003,472	**57%**
Special Education Transportation	2,231,659	1,601,611	91,376	538,672	**24%**
Physical Plant Services	1,968,850	1,569,270	398,044	1,536	**0%**
Major Maintenance	486,000	256,377	11,577	218,046	**45%**
L.P. Wilson Center	254,800	180,256	65,259	9,285	**4%**
Benefits	11,025,498	7,022,157	106,407	3,896,934	**35%**
Certified Salaries	32,748,861	24,872,437	0	7,876,424	**24%**
Non-Certified Salaries	9,967,120	7,732,209	0	2,234,911	**22%**
Regular Ed Tutor Salaries	336,700	156,880	0	179,820	**53%**
Special Ed Tutor Salaries	284,000	283,562	0	438	**0%**
Substitute Salaries	653,453	482,918	0	170,535	**26%**
Total Education Support Services	**69,946,782**	**50,784,138**	**779,893**	**18,382,751**	**26%**
Total All Sites	**$74,366,385**	**$54,592,844**	**$863,730**	**$18,909,811**	**25%**

Windsor Public Schools

Magnet School Enrollment & Tuitions

	----------2021-2022---------			----------2020-2021---------	
	Enrollment	Tuitions	Per Student	Enrollment	Tuitions
Hartford Magnet Schools					
Academy for Global Communication	1			1	
Achievement First	1			-	
Annie Fisher Multi Magnet School	17			14	
Betanaces STEM	7			7	
Breakthrough Academy	21			22	
Capital Prep	13			33	
Classical Magnet	8			10	
Great Path Academy at MCC	3			1	
Hartford Middle Magnet	-			-	
Montessori Magnet at Batchelder School	2			-	
Hartford PreK Magnet	3			5	
Journalism & Media Magnet	-			-	
Jumoke	3			36	
Kiddie Academy	-			-	
Kinsella	7			15	
Mary Hooker	8			14	
Noah Webster	11			21	
Pathway to Technology	10			11	
Renzulli Academy for Gifted & Talented	4			5	
Sport And Medical Sciences Academy	7			15	
Trinity College Academy	22			29	
University High School	8			11	
Subtotal	**156**			**250**	
CREC Magnet schools					
Academy of Aerospace & Engineering (AAE)	51	267,903	5,253	50	262,650
Academy of Aerospace & Engineering (AAE) Elementary	9	41,715	4,635	15	69,525
Academy of Science & Innovation (ASI) (prior name was MPTPA)	10	52,530	5,253	12	63,036
Ana Grace Academy of the Arts (formerly GHAA)- Elementary School	15	69,525	4,635	6	27,810
Arts at the Capital Theater (ACT)	-	-	6,850	-	-
Civic Leadership High School (CLHS) (formerly Public Safety Academy)	15	78,795	5,253	12	63,036
Discovery Academy	5	23,175	4,635	2	9,270
Glastonbury VOAG	1	6,823	6,823	-	-
Glastonbury / East Hartford Magnet	7	32,445	4,635	9	41,715
Great Path Academy at MCC (FY 12 and prior CREC magnet)	3	10,395	3,465	-	-
Greater Hartford Academy of the Arts (GHAA FD)	6	31,518	5,253	5	26,265
Greater Hartford Academy of the Arts- Middle School	12	63,036	5,253	7	36,771
Greater Hartford Academy of the Arts-part time (GHAA HD)	7	36,771	5,253	7	36,771
International Magnet School for Global Citizenship (IMS)	13	60,255	4,635	12	55,620
Impact Academy	1	5,253	5,253	1	5,253
Metropolitan Learning Center (MLC)	54	283,662	5,253	59	309,927
Montessori Magnet School (MMS)	5	23,175	4,635	3	13,905
Museum Academy (MA)	34	157,590	4,635	33	152,955
Reggio Magnet School of the Arts (RMS)	7	32,445	4,635	13	60,255
Two Rivers Magnet Middle School (TRMMS)	12	63,036	5,253	7	36,771
University of Hartford Magnet School (UHMS)	22	101,970	4,635	17	78,795
Subtotal	**289**	**$1,442,017**		**270**	**$1,350,330**
Other Magnet Schools					
CT River Academy (LEARN)	13	77,337	5,949	11	64,152
Global Experience Magnet Bloomfield	-	-	-	-	-
Riverside Magnet Tuition - Goodwin College Early Childhood	8	47,592	5,949	8	46,656
CT International Baccalaureate, East Hartford	2	-	-	-	-
Subtotal	**23**	**$124,929**		**19**	**$110,808**
TOTAL	**468**	**$1,566,946**		**539**	**$1,461,138**

WINDSOR BOARD OF EDUCATION

AGENDA ITEM

For Consideration by the Board of Education at the Meeting of: April 19, 2022

PREPARED BY: Danielle Batchelder
Director of Business Services
& Human Resources

PRESENTED BY: Danielle Batchelder

ATTACHMENTS: Student Enrollment Report & Recap

SUBJECT: Student Enrollment as of April 1, 2022

BACKGROUND:

Attached are the enrollment figures as of April 1, 2022. Mrs. Batchelder will answer any questions.

STATUS:

In prior BOE enrollment reports, the enrollment report grouped all students into one category labeled "Outside Placement/Private Placement (SPED)". Beginning in September 2016, the Out Placement/Private Placement (SPED) line was separated into two categories:

1. *Out of District Placement-Special Education students*
2. *Private Placement Special Education students*

Out of District - Special Education: Those students who are placed at a Connecticut State Department of Education (CSDE) approved private special education program as recommended by a planning and placement team (PPT) as part of a student's individualized education program (IEP). Additionally, this category may include a family who moves into Windsor with a child who has a disability who has already been placed in a private special education program and/or children who are placed in Windsor foster home(s) by the Department of Children and Families (DCF) and are already enrolled in a private special education program.

Private Placement - Special Education: Those students who have been identified special education through the planning and placement team (PPT) process that have been parentally placed at a non-public school located in Windsor (i.e., St. Gabriel, Trinity Christian, Madina Academy, Praise Power & Prayer, etc.).

RECOMMENDATION:

Informational

Reviewed by: NDB

Recommended by the Superintendent: THSb

Agenda Item # 4.b.

Windsor Public Schools
Student Enrollment Report
April 1, 2022

Enrollment in Windsor Public Schools

Grades PreK - 5	1,451
Grades 6-8	734
Grades 9-12	1,135
Total District Enrollment	**3,320**

Windsor Students not in District Schools

Out of District Placements (SPED)	51
Private Schools (St.Gabriels, Trinity Christian, Medina Academy; Praise, Power&Prayer)	30
CREC Montessori Hartford	5
CREC Metropolitan Learning Center (MLC)	50
CREC Miscellaneous Magnet Schools	194
Hartford Host Magnet Schools	155
Miscellaneous Magnet Schools (LEARN, Goodwin College & Global Experience)	25
A.I. Prince Technical High School	21
Howard Cheney Technical High School	11
	542
Total Students	**3,862**

Windsor Public Schools
Student Enrollment Report
April 1, 2022

GRADE		Poquonock School	Clover Street School	Oliver Ellsworth School	John F. Kennedy School	Total
PreK		63		74		137
K		101		122		223
1		81		144		225
2		93		121		214
3			109		123	232
4			92		117	209
5			79		132	211
Subtotal K-5						1,314
Total		**338**	**280**	**461**	**372**	**1,451**

GRADE		Sage Park Middle School
6		222
7		254
8		258
Total		**734**

GRADE	Windsor High School
9	276
10	302
11	280
12	277
Total	**1,135**

District Wide Enrollment	**3,320**

ENROLLMENT REPORT 2021-2022
POQUONOCK SCHOOL

Room #	Teacher	Grade	Projected	1-Sept	1-Oct	1-Nov	1-Dec	1-Jan	1-Feb	1-Mar	1-Apr	1-May	1-Jun
		Kindergarten											
	23 Friedman			17	17	16	17	17	16	16	17		
	2 Brown			16	16	16	16	17	17	17	17		
	24 Eskenazi			16	16	16	16	16	17	17	17		
	22 Roche			17	16	16	16	16	16	16	17		
	3 Scott			16	16	16	16	16	15	15	16		
	26 Scerra			16	17	17	17	17	17	17	17		
		Total	**85**	**98**	**98**	**97**	**98**	**99**	**98**	**98**	**101**	**0**	**0**
		Grade 1											
	1 Kowalski			14	13	13	13	13	14	14	14		
	12 Holke			13	13	14	14	12	12	13	13		
	15 McCann			14	13	13	13	13	13	14	14		
	17 Stoll			12	13	14	14	13	13	13	13		
	16 Harrison			14	14	13	13	14	13	13	13		
	18 Velez			14	14	14	14	14	14	14	14		
		Total	**81**	**81**	**80**	**81**	**81**	**79**	**79**	**81**	**81**	**0**	**0**
		Grade 2											
	14 Temple			15	15	16	16	16	16	16	16		
	11 Delskey			15	14	15	15	15	15	15	15		
	13 Oeksiak			16	15	15	15	15	15	15	15		
	8 Mercier			15	15	16	15	15	15	15	14		
	18 Neals			16	16	17	17	17	17	17	17		
	9 Parker			16	16	16	16	16	16	16	16		
		Total	**90**	**93**	**91**	**95**	**94**	**94**	**94**	**94**	**93**	**0**	**0**
	PK Smart Start			32	32	32	32	32	32	32	32		
	Sped & Peer			22	21	22	22	21	24	28	31		
		Total	**67**	**54**	**53**	**54**	**54**	**53**	**56**	**60**	**63**	**0**	**0**
	Poqunonock	**Totals**	**323**	**326**	**322**	**327**	**327**	**325**	**327**	**333**	**338**	**0**	**0**

ENROLLMENT REPORT 2021-2022
OLIVER ELLSWORTH SCHOOL

Room #	Teacher	Grade	Projected	1-Sept	1-Oct	1-Nov	1-Dec	1-Jan	1-Feb	1-Mar	1-Apr	1-May	1-Jun
		Kindergarten											
	19 Allen			15	15	14	14	14	14	13	12		
	20 Butterick			15	15	15	15	15	16	16	17		
	21 Moreno			15	15	15	15	14	16	16	17		
	22 Bishop			15	15	15	15	15	16	16	16		
	23 Heacock			15	15	14	15	15	15	16	16		
	24 Bartholomew			15	16	16	16	15	15	15	13		
	25 Chapple			15	15	15	15	15	15	16	16		
	26 Majors			16	16	16	16	16	16	16	15		
		Total	**125**	**121**	**122**	**120**	**121**	**119**	**123**	**124**	**122**	**0**	**0**
		Grade 1											
	10 Strickland			19	19	19	19	20	20	20	20		
	11 Capizzi			20	19	19	19	19	20	20	21		
	12 D'Errico			19	19	19	19	19	19	19	20		
	13 Fleury			20	20	20	20	20	20	20	20		
	15 Adamski			20	20	19	20	20	21	21	21		
	16 Miller			20	20	20	20	20	21	21	21		
	17 Cook			20	20	20	20	20	20	20	21		
		Total	**129**	**138**	**137**	**136**	**137**	**138**	**141**	**141**	**144**	**0**	**0**
		Grade 2											
	1 Mayo			21	21	21	21	21	20	20	20		
	2 Coffey			21	21	21	21	21	21	21	21		
	3 McDonald			22	22	21	21	20	20	20	19		
	6 Heilman			21	21	22	21	21	19	19	19		
	7 Gonzalez			20	20	21	21	21	21	21	21		
	8 Goicochea			21	21	21	21	21	21	21	21		
		Total	**133**	**126**	**126**	**127**	**126**	**125**	**122**	**122**	**121**	**0**	**0**
	PK Smart Start			30	30	30	30	30	31	31	31		
	Sped & Peers			26	24	29	33	33	39	42	43		
		Total	**77**	**56**	**54**	**59**	**63**	**63**	**70**	**73**	**74**	**0**	**0**
Oliver Ellsworth		**Totals**	**464**	**441**	**439**	**442**	**447**	**445**	**456**	**460**	**461**	**0**	**0**

ENROLLMENT REPORT 2021-2022
JF KENNEDY SCHOOL

Room #	Teacher	Grade	Projected	1-Sept	1-Oct	1-Nov	1-Dec	1-Jan	1-Feb	1-Mar	1-Apr	1-May	1-Jun
		Grade 3											
	1 Stevens			20	20	20	20	20	20	21	21		
	2 Richards			20	20	20	20	20	19	20	21		
	3 Lamoureux			21	21	20	20	21	20	20	20		
	4 Filomeno			21	21	21	21	21	21	21	21		
	6 Schultz			21	20	20	20	20	20	20	20		
	8 Estelle			20	20	19	21	20	20	20	20		
		Total	**123**	**123**	**122**	**120**	**122**	**122**	**120**	**122**	**123**	**0**	**0**
		Grade 4											
	5 Nyuyen			20	20	19	20	20	19	19	20		
	7 Brown			20	19	19	20	20	20	20	19		
	9 Jones			20	20	19	18	18	18	18	18		
	10 Silliman			19	19	20	20	20	19	19	19		
	12 Kasavage			20	20	20	20	21	21	21	21		
	18 Atkins			21	20	21	21	21	20	20	20		
		Total	**120**	**120**	**118**	**118**	**119**	**120**	**117**	**117**	**117**	**0**	**0**
		Grade 5											
	16 DaCosta			19	19	19	19	19	19	19	19		
	19 Bowman			19	19	19	18	19	19	19	19		
	20 Paley			19	18	19	19	19	19	19	19		
	24 Freitas			18	18	19	19	19	19	19	19		
	25 Elnemr			21	20	20	20	18	19	19	18		
	27 Tateishi			19	19	18	18	18	18	18	19		
	28 Carpenter			18	17	16	19	19	19	19	19		
		Total	**137**	**133**	**130**	**130**	**132**	**131**	**132**	**132**	**132**	**0**	**0**
John F. Kennedy		**Totals**	**380**	**376**	**370**	**368**	**373**	**373**	**369**	**371**	**372**	**0**	**0**

ENROLLMENT REPORT 2021-2022
Clover Street School

Room #	Teacher	Grade	Projected	1-Sept	1-Oct	1-Nov	1-Dec	1-Jan	1-Feb	1-Mar	1-Apr	1-May	1-Jun
		Grade 3											
25	Darrell			19	19	19	19	19	19	19	19		
8	Dugalic			17	17	16	16	18	18	18	18		
26	Rivers			18	18	18	18	18	18	18	18		
10	Murray			18	17	17	17	17	18	18	18		
11	Sanchez			17	16	16	17	17	17	17	18		
8	Driscoll			18	18	18	18	18	18	18	18		
		Total	**114**	**107**	**105**	**104**	**105**	**107**	**108**	**108**	**109**	**0**	**0**
		Grade 4											
24	Comer			17	17	16	18	17	18	18	18		
14	Michalic			19	19	19	19	18	18	19	19		
26	Williams			20	18	19	18	18	18	18	17		
18	Keach-Longo			18	18	17	18	18	18	18	19		
12	Burnham			17	17	18	19	18	18	18	19		
		Total	**92**	**91**	**89**	**89**	**92**	**89**	**90**	**91**	**92**	**0**	**0**
		Grade 5											
12	Junious			20	19	18	18	19	19	20	20		
13	Grimes			19	18	19	19	19	20	19	19		
15	Webster/Steele			21	21	20	20	20	20	20	20		
16	Nowsch			20	20	20	20	20	20	20	20		
		Total	**75**	**80**	**78**	**77**	**77**	**78**	**79**	**79**	**79**	**0**	**0**
	Clover	**Totals**	**281**	**278**	**272**	**270**	**274**	**274**	**277**	**278**	**280**	**0**	**0**

ENROLLMENT REPORT 2021-2022
Sage Park Middle School

		Projected	1-Sept	1-Oct	1-Nov	1-Dec	1-Jan	1-Feb	1-Mar	1-Apr	1-May	1-Jun
Grade 6												
House 1			122	116	116	115	115	114	116	114		
House 2			111	105	105	105	104	103	104	108		
	Total	**230**	**233**	**221**	**221**	**220**	**219**	**217**	**220**	**222**	**0**	**0**
Grade 7												
House 3			118	118	120	123	123	122	121	121		
House 4			134	132	133	132	132	131	132	133		
	Total	**257**	**252**	**250**	**253**	**255**	**255**	**253**	**253**	**254**	**0**	**0**
Grade 8												
House 5			132	130	129	129	129	131	132	133		
House 6			126	124	126	127	128	128	126	125		
	Total	**255**	**258**	**254**	**255**	**256**	**257**	**259**	**258**	**258**	**0**	**0**
Sage Park	**Totals**	**742**	**743**	**725**	**729**	**731**	**731**	**729**	**731**	**734**	**0**	**0**

ENROLLMENT REPORT 2021-2022
Windsor High School

	Projected	1-Sept	1-Oct	1-Nov	1-Dec	1-Jan	1-Feb	1-Mar	1-Apr	1-May	1-Jun
Grade 9	**305**	295	286	295	297	302	273	275	276		
Grade 10	**299**	303	297	296	296	292	307	303	302		
Grade 11	**279**	289	283	284	283	278	282	283	280		
Grade 12	**255**	257	253	248	255	258	275	275	277		
Windsor High Total	**1,138**	**1,144**	**1,119**	**1,123**	**1,131**	**1,130**	**1,137**	**1,136**	**1,135**	**0**	**0**

WINDSOR BOARD OF EDUCATION
AGENDA ITEM

For Consideration by the Board of Education at the Meeting of: Tuesday, April 19, 2022

Prepared By: Patricia Patton **Presented By:** Danielle Batchelder

Attachments: Cafeteria Operations – March, 2022

Subject: Food Service Financial Report

Background: The Windsor School Food Service participates in the National School Lunch Program at each of our school facilities Saint Gabriel's and CREC's Academy of Aerospace and Engineering. We also participate in the National School Breakfast Program at our four elementary schools, Sage Park Middle School, Windsor High School and CREC AAE. We operated our Summer Food Service Program of lunch and breakfast at the following locations; Windsor High School, Oliver Ellsworth School, Clover Street School and Wilson Library during summer break. We are complying with the Healthy Food Certification again this year to send a consistent message to our students in keeping with our wellness policies.

Our annual goal is to operate with a small reserve account to offset unanticipated needs and to increase participation from students and staff in all our programs.

A monthly financial report is presented to the Board of Education. This report includes sales and financial information for the current period.

Status: Financial Report for March, 2022

Recommendation: Informational Only

Reviewed by: _____ **Recommended by the Superintendent:** TH/sb

Agenda Item # 4.c.

WINDSOR SCHOOL FOOD SERVICE
FINANCIAL STATEMENT
MARCH 2022

REVENUE	March 2021	7/1/20 - YTD	March 2022	7/1/21-YTD
SALES	$5,020.90	$22,820.27	$15,539.00	$125,159.91
REIMBURSEMENTS - STATE		19,009.00	12,756.00	100,391.02
ACCOUNTS RECEIVEABLE	144,336.45	589,041.59	365,082.17	2,151,602.94
CLOC		135,237.00		145,289.00
MISC. (Rebates)	113.00	263.00		
7 Cents Certification				
REVENUE TOTALS	**$149,470.35**	**$766,370.86**	**$393,377.17**	**$2,522,442.87**
EXPENSES				
WAGES	$50,245.25	$404,932.40	$66,531.94	$548,349.96
PAYROLL TAXES	4,016.83	32,650.30	5,089.69	41,948.77
BENEFITS	11,594.21	100,792.13	11,804.94	105,571.48
FOOD/MILK/ICE CREAM	62,550.02	271,919.57	139,509.12	882,250.33
PAPER	3,037.22	15,819.75	3,650.33	46,549.31
TRUCK	55.09	920.49	0.00	1,030.69
SUPPLIES	228.35	1,378.17	2,502.16	3,055.47
EQUIPMENT	0.00	4,601.17	3,061.94	22,995.68
SERVICES	0.00	400.96	37.00	2,992.04
EXPENSE TOTALS	**$131,726.97**	**$833,414.94**	**$232,187.12**	**$1,654,743.73**
NET INCOME	**$17,743.38**	**-$67,044.08**	**$161,190.05**	**$867,699.14**
INVENTORY	**$22,078.45**			**$37,489.12**
OPENING BALANCE 7/1		**$454,758.15**		**$209,503.15**
COMPUTED OPERATING POSITION		**$387,714.07**		**$1,114,691.41**

WINDSOR BOARD OF EDUCATION

AGENDA ITEM

For Consideration by the Board of Education at the Meeting of: April 19, 2022

PREPARED BY: Nicole Damiata, HR Manager

PRESENTED BY: Danielle Batchelder, Director of Business Services & Human Resources

ATTACHMENTS: None

SUBJECT: Human Resources Report for March 1, 2022 – March 31, 2022

NEW HIRES/REAPPOINTMENTS

First Name	Last Name	Position	Location
Mariam	Abdi	Adult Education	LPW
Amanda	Bibisi	Paraeducator	OE
Amariliz	Candelaria	Food Service	OE
Cindi	Clark	Tutor	POQ
Erika	Cote	Tutor	POQ
Natasha	Dieppa	SPED Tutor	CLOV
Jahvar	Gayle	Homebound Tutor	DIST
Reese	Gerlach	Coach	CLOV
Tammi	Jackson-Bolden	Special Ed. Teacher	CLOV
Amanda	Michaud	Building Substitute	SAGE
Yvonne	Payne	Lunchroom Monitor	POQ
David	Romero	Tree House Group Leader	POQ
Melissa	Salazar	Paraeducator	CLOV
Carmen	Smith	Paraeducator	OE
Keshuana	Smith-Thorpe	Paraeducator	OE
Rebecca	Socha	LTS Teacher	WHS

REASSIGNMENT/TRANSFER

First Name	Last Name	Position	Location	Reason
Shannon	Samuels	Safety Assistant	WHS	Transfer from Para
Deneen	Dulka	Accounts Payable Coordinator	LPW	Transfer from Payroll
Julia	Haake	Payroll Specialist	LPW	Transfer from Accounting

RESIGNATIONS/SEPARATIONS

First Name	Last Name	Position	Location
Shania	Fleeting	Coach	WHS
Lucy	Goins	LTS Teacher	JFK
Theodore	Harrison	Coach	WHS
Addison	Koehler	Occupational Therapist	OE
Kristen	Ricci	English Teacher	SAGE
Shaquoia	Rogers	Paraeducator	OE

Reviewed by: _____ **Recommended by the Superintendent:** TH/SB

Agenda Item # 4.a.

Windsor Board of Education
Regular Meeting - Hybrid via Zoom and In-person
LP Wilson Community Center Board Room
Unapproved Minutes

Tuesday, March 15, 2022 7:00 PM
601 Matianuck Avenue
Windsor, CT 06095

The following are the unapproved minutes of the Tuesday, March 15, 2022 Regular Meeting - Hybrid via Zoom and In-person at LP Wilson Community Center Board Room. Any additions or corrections will be made at a future meeting.

Ms. Jill Canter:	Present
Mr. David Furie:	Present
Ms. Juline Golinski:	Present
Mr. Jeremy Halek:	Present
Mr. Leonard Lockhart:	Present
Mr. Paul Panos:	Present
Ms. Ayana Taylor:	Present
Mr. Nathan Wolliston:	Present

1. Call to Order, Pledge to the Flag, Moment of Silence
   The meeting was called to order by Mr. Furie at 7:02 PM with the Pledge to the Flag and a Moment of Silence.

   Also in attendance were Director of Business Services and Human Resources Danielle Batchelder and Assistant Superintendent for Instructional Services Dr. Santosha Oliver.

   Due to the superintendent being unable to attend the meeting this evening, Mrs. Danielle Batchelder, Director of Business Services and Human Resources, will act as Dr. Hill's designee.

   All board members were present in the Board Room.

2. Recognitions/Acknowledgements
   a. Recognition -- WHS Girls Indoor Track CIAC Class L State Champions

   Ms. Batchelder introduced Windsor High School Athletic Director Chris Fulton, who recognized the Windsor High School Girls Indoor Track CIAC Class L State Champions.

   Coach Kelvan Kearse introduced each student, who were then awarded their event medals.

3. Audience to Visitors

   Linnea Carroll, 45 Portman Street - She thanked the board for their support of the robotics programs and competitions. As a New England First committee member, she offered her appreciation for the support.

4. Vote to Accept Resignation of BOE Vice President Maryam Khan

   Move the Board of Education accept, with regret, the resignation of Vice President Maryam Khan and express appreciation for her years of service. This motion, made by Ms. Ayana Taylor and seconded by Ms. Jill Canter, Passed.

Ms. Jill Canter: Yes, Mr. David Furie: Yes, Ms. Juline Golinski: Yes, Mr. Jeremy Halek: Yes, Mr. Leonard Lockhart: Yes, Mr. Paul Panos: Yes, Ms. Ayana Taylor: Yes, Mr. Nathan Wolliston: Yes

Yes: 8, No: 0

With regret, the board accepted the resignation of BOE Vice President Maryam Khan.

5. Vote to Fill the Position of Vice President of the BOE

Move the Board of Education accept nominations for the position of Vice President. This motion, made by Ms. Ayana Taylor and seconded by Mr. Paul Panos, Passed.

Ms. Jill Canter: Yes, Mr. David Furie: Yes, Ms. Juline Golinski: Yes, Mr. Jeremy Halek: Yes, Mr. Leonard Lockhart: Yes, Mr. Paul Panos: Yes, Ms. Ayana Taylor: Yes, Mr. Nathan Wolliston: Yes

Yes: 8, No: 0

Ms. Taylor nominated Mr. Leonard Lockhart as the Vice President of the Board of Education.

Move to close nominations for the position of Vice President. This motion, made by Mr. Paul Panos and seconded by Ms. Jill Canter, Passed.

Ms. Jill Canter: Yes, Mr. David Furie: Yes, Ms. Juline Golinski: Yes, Mr. Jeremy Halek: Yes, Mr. Leonard Lockhart: Yes, Mr. Paul Panos: Yes, Ms. Ayana Taylor: Yes, Mr. Nathan Wolliston: Yes

Yes: 8, No: 0

Roll Call:
Jill Canter - Yes
David Furie - Aye
Juline Golinski - Aye
Jeremy Halek - Aye
Leonard Lockhart - Aye
Paul Panos - Yes
Ayana Taylor - Aye
Nathan Wolliston - Aye

Roll call for Leonard Lockhart as Vice President passes 8 yes, 0 no, 0 abstain

Mr. Furie announced Mr. Lockhart as the Vice President of the Windsor Board of Education.

6. Consent Agenda
   b. Enrollment Report
   c. Food Service Report
   d. Human Resources Report

Move the Board of Education approve consent agenda items 6b. Enrollment Report, 6c. Food Service Report and 6d. Human Resources Report. This motion, made by Mr. Leonard Lockhart and seconded by Mr. Paul Panos, Passed.

Ms. Jill Canter: Yes, Mr. David Furie: Yes, Ms. Juline Golinski: Yes, Mr. Jeremy Halek: Yes, Mr. Leonard Lockhart: Yes, Mr. Paul Panos: Yes, Ms. Ayana Taylor: Yes, Mr. Nathan Wolliston: Yes

Yes: 8, No: 0

a. Financial Report

Expenditures for February 28, 2022 $5,360,212
Expenditures through February 28, 2022 $47,609,789

Mr. Panos asked about the magnet school tuition line item being such a large number.

Ms. Batchelder explained that CREC was late sending the enrollment numbers to the district. At the next meeting, she will provide enrollment numbers and tuition costs.

Move the Board of Education accept consent agenda item 6a. Financial Report. This motion, made by Mr. Leonard Lockhart and seconded by Mr. Paul Panos, Passed.

Ms. Jill Canter: Yes, Mr. David Furie: Yes, Ms. Juline Golinski: Yes, Mr. Jeremy Halek: Yes, Mr. Leonard Lockhart: Yes, Mr. Paul Panos: Yes, Ms. Ayana Taylor: Yes, Mr. Nathan Wolliston: Yes

Yes: 8, No: 0

7. Approval of Minutes
   a. February 15, 2022 Regular Meeting
   b. March 3, 2022 Curriculum Committee

Move the Board of Education approve the minutes of the February 15, 2022 Regular Meeting and the March 3, 2022 Curriculum Committee Meeting. This motion, made by Ms. Ayana Taylor and seconded by Ms. Jill Canter, Passed.

Ms. Jill Canter: Yes, Mr. David Furie: Yes, Ms. Juline Golinski: Yes, Mr. Jeremy Halek: Yes, Mr. Leonard Lockhart: Yes, Mr. Paul Panos: Yes, Ms. Ayana Taylor: Yes, Mr. Nathan Wolliston: Yes

Yes: 8, No: 0

8. Student Representative Report

Mr. Bournes reported that the school environment is sustainable, but not exceptional. He voiced his appreciation to the board for their work to support the music department. He participated in the first Recording Technology Showcase recently and stated how successful it was. Mr. Wolliston attended the showcase as well. He stated that the school counselors have been working hard and the administration is working as it should.

9. Board of Education
   a. President's Report

Mr. Furie stated that the school mask mandate was lifted, as well as for buses. Masks are optional in all areas. The WHS choir presented "The Stevie Wonder Experience" on February 24. The FIRSTTech State Championship was held at Sage Park Middle School. He gave special thanks to the middle school robotics team Blazing Spirits, Ms. Jorgensen and the custodial staff. There is an upcoming Western New England University robotics competition where the WHS Team Paragon will participate. He attended the Sage Park Middle School Black History Month celebration where Mr. Wolliston was the keynote speaker. He said that the Town Council has accepted the district budget.

Mr. Lockhart said that there had been a $1,500 Windsor Journal line item that had been struck from the original budget, but due to a misunderstanding of what the funds covered, in this case the graduate advertisements, another area was found to cut the cost as no harm was meant towards the Windsor Journal or staff.

   b. School Liaison Reports
      1. Windsor High School

Ms. Taylor attended the Black History Month event at the high school. The next School Governance Council meeting will be March 21. She addressed confusion regarding the upcoming SAT test day on March 23. She stated that if high school students were not taking the SAT test, it would be a day off from school although there would be learning opportunities held that day for interested students. She congratulated the Girls Indoor Track team, Boys Swim and the Boys Basketball team. She said that bussing for the basketball games is available, so they have a larger cheering section.

Mr. Wolliston said he visited the school twice and discussed the updates to the hall pass system. He attended the Recording Technology Showcase and expressed his enjoyment seeing the support of arts programs.

2. Sage Park Middle School

Mr. Halek spoke highly of both the Boys and Girls basketball teams. March 16 is Family Chess Night. April 6 is Grade 7 Content Night. Lastly, April 11-15 is Spring Break.

3. Clover Street School

None

4. John F. Kennedy School

Ms. Canter congratulated Mr. Pierce on his strings event. The JFK PTO is in need of volunteers. The Scholastic Book Fair runs March 16-18. Family Literacy Night will be March 31 and requires registration. Email ssantana@windsorct.org to confirm. She congratulated Minna Abdelgadir who designed the winning tee-shirt for the 5th grade picnic celebration. She also congratulated Grant Cauley and Claudia Racht who were state-level winners in the CT Association of Schools Outstanding Art Student Competition.

5. Oliver Ellsworth School

Ms. Golinski announced that Brownie Troupe 10017 would be creating "Cozy Corners" in each classroom as a way to help students reset themselves. The students are celebrating Women's History Month by learning about historical figures and local women.

6. Poquonock School

None

c. Curriculum Development, 1st Reading

1. Automotive Systems I
2. Automotive Systems II
3. Personal Finance I
4. Social Studies, Grades 6-8
5. General Music, Grades 3-5

Discussion involved praise for the new classes and updates. The need for Personal Finance I was discussed.

An original motion stating "Move the Board of Education approve as a 1st Reading: Automotive Systems I, Automotive Systems II, Personal Finance I, Social studies 6-8, and General Music 3-5" was made by Ms. Taylor and seconded by Ms. Canter. Due to the change of wording to waive the 2nd reading, this motion was a "no vote."

Move the Board of Education approve as a 1st Reading and waiving the 2nd Reading: Automotive Systems I, Automotive Systems II, Personal Finance I, Social studies 6-8, and General Music 3-5. This motion, made by Mr. Leonard Lockhart and seconded by Ms. Jill Canter, Passed.

Ms. Jill Canter: Yes, Mr. David Furie: Yes, Ms. Juline Golinski: Yes, Mr. Jeremy Halek: Yes, Mr. Leonard Lockhart: Yes, Mr. Paul Panos: Yes, Ms. Ayana Taylor: Yes, Mr. Nathan Wolliston: Yes

Yes: 8, No: 0

d. Discussion on Allowing Paraprofessionals and Security Monitors to Write Disciplinary Referrals

Mr. Halek opened the discussion by stating that it had been brought to his attention that paraprofessionals and security monitors are unable to write disciplinary referrals. By being allowed to create referrals, they will be able to support teachers when behavior issues occur when the teacher is not present. He wishes to eliminate the step of requiring the teacher or administration to write the report. He would like to send this issue to the Policy Committee for review.

Ms. Batchelder responded that any staff member is able to create a report, then, with the teacher, they call the family of the student. This allows all parties to be aware of what was witnessed and how it is being addressed. Informal concerns may also be brought to the attention of the teacher or administration. In the past, paraprofessionals made phone calls to parents after writing a referral, but the paras at the time decided to remove that from their responsibilities.

Mr. Panos voiced his concerns that the amount of paperwork and phone calls may prohibit staff from accurately reporting issues, or it may cause discord in the classroom among the staff.

It was decided that more time would be given to hear more concerns on the matter from district staff and to review what the staff contract allows.

10. Superintendent's Report

Ms. Batchelder announced that March is Board of Education Members' Appreciation Month. The board is being thanked for their work with an art piece titled, *River Street Farm, 2021,* created by Sophia Wilson, Windsor High School Class of 2024.

As of February 28, masks were no longer required in school buildings and as of February 25, the CDC no longer required masks on school buses or other types of early childhood transportation. Masks are optional on both buses and in school buildings.

A special Coffee Talk was held tonight at 5:30 PM inviting community members to be part of a focus group giving input about the attributes of the new WHS principal. The night prior, a focus group was held for WHS staff to give their input.

The district continues to send out weekly COVID numbers. The numbers have remained very low.

On Tuesday, March 29 at 6:00 PM at Sage Park Middle School, the Office of Family and Community Partnership is sponsoring a forum, Legacy Over Likes. The topic addresses how social media affect the character development of today's youth. Go to www.windsorct.org to register.

11. Committee Reports

Mr. Wolliston said that the Long Range Planning Committee is working on finding a meeting date for all parties.

a. Curriculum Committee

Curriculum was addressed earlier in the meeting.

12. Other Matters/Announcements/Regular BOE Meetings

a. BOE Special Meeting, Tuesday, April 5, 2022, 6:30 PM, LPW, Board Room (Hybrid)

b. Next BOE Regular Meeting is Tuesday, April 19, 2022, 7:00 PM, LPW, Board Room (Hybrid)

Mr. Halek wished the community a happy spring.

Mr. Wolliston said his birthday is several days after the April meeting and he would love presents from the board.

Ms. Golinski thanked the board for their dedication and devotion to the district.

Ms. Taylor congratulated Mr. Wolliston on his Bridge Builder award from the Town of Windsor Human Relations Commission. She also congratulated Mr. Lockhart on his appointment as Vice President of the board.

Ms. Canter thanked the board for their dedication.

Mr. Lockhart thanked the board for allowing him to be their Vice President. He thanked everyone for their support, but most specifically Mr. Panos.

Mr. Panos thanked WHS Sophomore Sophia Wilson for the artwork she created and was given to the board.

Mr. Furie announced a personal finance presentation that will be available to students later in the month. He also said that hybrid meetings are only required by the state until the end of April. Before then, he suggested the Executive Committee discuss the procedure for the future.

13. Audience to Visitors

Becky Jacobsen, 50 Lighthouse Hill Road - She stated that her hope for the new WHS principal would be that they love the children in the community and have a love of the district itself. She wants them to be firm and focused on the future. She would love to see Mr. Parker continue his work at WHS as the principal. Regarding disciplinary referrals, she said that verbal referrals happen much of the time and that there needs to be follow-through on discipline. She was thankful for the district providing Chromebooks for student use, but sees them as a handicap now. She would like to see more paper and fewer computers.

14. Adjournment

Move to adjourn at 9:08 PM. This motion, made by Mr. Leonard Lockhart and seconded by Mr. Paul Panos, Passed.

Ms. Jill Canter: Yes, Mr. David Furie: Yes, Ms. Juline Golinski: Yes, Mr. Jeremy Halek: Yes, Mr. Leonard Lockhart: Yes, Mr. Paul Panos: Yes, Ms. Ayana Taylor: Yes, Mr. Nathan Wolliston: Yes
Yes: 8, No: 0

The meeting adjourned at 9:08 PM.

_____

Ayana K. Taylor, Secretary
Windsor Board of Education

Windsor Board of Education
Special Meeting - Hybrid Meeting via Zoom and In-Person
Unapproved Minutes

Tuesday, April 5, 2022 6:30 PM
L.P. Wilson Community Center, Board Room
601 Matianuck Avenue
Windsor, CT 06095

The following are the unapproved minutes of the Tuesday, April 5, 2022 Special Meeting - Hybrid Meeting via Zoom and In-Person. Any additions or corrections will be made at a future meeting.

Ms. Jill Canter:	Present
Mr. David Furie:	Present
Ms. Juline Golinski:	Absent
Mr. Jeremy Halek:	Present
Mr. Leonard Lockhart:	Present
Mr. Paul Panos:	Present
Ms. Ayana Taylor:	Present
Mr. Nathan Wolliston:	Present

All board members were present in the board room except Ms. Canter who was participating virtually. Mr. Wolliston arrived at 6:43 PM.

1. Call to Order, Pledge to the Flag, Moment of Silence

   The meeting was called to order by Mr. Furie at 6:32 PM with the Pledge to the Flag and a Moment of Silence.

   Also in attendance were Superintendent of Schools Dr. Terrell Hill, Director of Business Services and Human Resources Danielle Batchelder and Director of Pupil and Special Education Services Kristina Wieckowski.

2. Audience to Visitors

   Malik Champlain, 202 Old Village Circle - He spoke about how difficult the pandemic has been for students and families. He stated that the SEL program at Poquonock Elementary School is very insightful for parents and opens up conversations at home. He is in support of the SEL program in the district.

   James Madison, 8 Fitzmaurice Circle - He made several statements in support of SEL as soft skills needed by district students. He did ask that the board examine the monetary cost of the SEL program, weighing its value against the value of required school skills.

3. Presentation on Social and Emotional Learning (SEL)

   Dr. Hill introduced District Coordinator of Social Emotional Learning Dr. Michael Mallery.

   Dr. Mallery gave a presentation on the Social Emotional Learning department's goals, commitments and priorities.

   During the presentation, Dr. Mallory introduced SEL Specialists Sam Batchelder from Poquonock School and Damion Morgan and Nicole Foster from Clover Street School. They spoke about their experience with SEL in their schools and how they implement their training.

   Dr. Mallery also introduced student Kruti Dharsandiya, teacher Dr. Monica Brase and Student Support Center Coordinator Melani Guiterez. Each of them spoke in turn about their personal experiences with the SEL program and how the staff work as a team to best assist the student body.

At the end of the presentation, Dr. Mallery invited the board to ask questions.

Board members asked about teaching self-awareness, measurable objectives, teacher burnout and coordinator skill-sets.

Several board members provided anecdotal examples of their experiences with SEL.

4. Announcements

Mr. Wolliston reminded the board that his birthday is later in the month. He thanked the SEL department for their presentation.

Ms. Canter said the presentation was good and that kids need to learn SEL skills. She said she looks forward to working together.

Ms. Taylor said she hopes everyone has a great April vacation.

Mr. Halek said the presentation was great and he hopes that everyone has a great April break.

Mr. Lockhart said happy break and for everyone to please be aware of what's going on around you and be mindful while enjoying yourselves.

Mr. Panos said thank you for the informative presentation.

Mr. Furie said thank you and he is excited about the work being done.

5. Adjournment

Move to adjourn at 8:52 PM. This motion, made by Mr. Leonard Lockhart and seconded by Mr. Paul Panos, Passed.

Ms. Jill Canter: Yes, Mr. David Furie: Yes, Mr. Jeremy Halek: Yes, Mr. Leonard Lockhart: Yes, Mr. Paul Panos: Yes, Ms. Ayana Taylor: Yes, Mr. Nathan Wolliston: Yes

Yes: 7, No: 0

The meeting adjourned at 8:52 PM.

_____

Ayana K. Taylor, Secretary
Windsor Board of Education

WINDSOR BOARD OF EDUCATION

AGENDA ITEM

For Consideration by the Board of Education at the Meeting of: April 19, 2022

PREPARED BY: Terrell M. Hill, PhD **PRESENTED BY:** Terrell M. Hill, PhD

ATTACHMENTS:

SUBJECT: Last Day of School for 2021-2022

BACKGROUND:

Each year the Board of Education communicates the last day of school. Per the Board approved calendar, Tuesday, June 14, 2022 would be 181st student day and the 187th teacher day of Windsor's school year. The State Department of Education requires all Connecticut public schools to hold 180 student days. Thus, there is one day for which the board has discretion and can implement local control.

It is proposed that the last day of school for Kindergarten through Grade 11 be scheduled for Monday, June 13, 2022 (180th student day) with an early release for students. On the afternoon of June 13th, teachers would have a staff meeting with their principal to conclude the year (on the normal last day of the year, teachers would be released after checking out their classroom).

Tuesday, June 14, 2022 would be a professional development day for staff, which would be an early release after checking out their classrooms with the principal.

Graduation has been scheduled for Monday, June 6, 2022.

STATUS:

N/A

RECOMMENDATION:

Move the Board of Education approve a change to their approved 2021-2022 calendar setting Monday, June 13, 2022 as the last day of school for students in grades kindergarten to grade 11 and the last day for teachers would be Tuesday, June 14, 2022.

Recommended by the Superintendent: TH/SB

Agenda Item # 7.c.

WINDSOR BOARD OF EDUCATION
AGENDA ITEM

For Consideration by the Board of Education at the Meeting of: April 19, 2022

Prepared By: Danielle Batchelder

Presented by: Danielle Batchelder, Director of Business Services & Human Resources

Attachments: CSDE Operational Memorandum No. 05-22

Subject: Healthy Food Certification (Section 10-215f of the CT General Statutes)

BACKGROUND:

Public Act 06-63* *An Act Concerning Healthy Food and Beverages in Schools* became effective July 1, 2006. Compliance with Section 1, "Requirement for Beverages," is required. Section 3, "Optional Healthy Food Certification," is optional. The Windsor Public Schools chose to comply with Section. 3. Compliance with the Optional Healthy Food Certification enabled the District to receive an additional ten cents per student meal from the state. The BOE had to have adopted a Wellness Policy, which it has.

STATUS:

The Windsor Public Schools has successfully completed fourteen years of the Healthy Food Certification. In order to receive the supplemental meal (10 cents) reimbursement for the 2022-23 school year, the Board of Education is required to certify compliance with the Act.

RECOMMENDATION:

That the Board of Education accepts the Healthy Food Certification program (Section 10-215f of the Connecticut General Statutes). The following motions are needed:

Motion 1:

The Windsor Board of Education, pursuant to C.G.S. Section 10-215F, certifies that all food items offered for sale to students in the schools under its jurisdiction, and not exempted from the Connecticut Nutrition Standards published by the Connecticut State Department of Education, will comply with the Connecticut Nutrition Standards during the period of July 1, 2022 through June 30, 2023. This certification shall include all food offered for sale to students separately from reimbursable meals at all times and from all sources, including but not limited to, school stores, vending machines, school cafeterias, and any fundraising activities on school premises sponsored by the school or by non-school organization and groups.

Motion 2:

Food and beverage exemptions required: The Windsor Public School's board of education will allow the sale to students of food items that do not meet the Connecticut Nutrition Standards and beverages not listed in Section 10-221q of the Connecticut General Statutes provided that the following conditions are met:

1. **The sale is in connection with an event occurring after the end of the regular school day or on the weekend**
2. **The sale is at the location of the event**
3. **The food and beverage items are not sold from a vending machine or school store.**

An "event" is an occurrence that involves more than just a regularly schedule practice, meeting, or extracurricular activity. For example, soccer games, school plays, and interscholastic debates are events but soccer practices, play rehearsals, and debate team meetings are not. The "regular school day" is the period from midnight before to 30 minutes after the end of the official school day. "Location" means where the event is being held.

Reviewed by: _____ **Recommended by the Superintendent:** TH / RD

Agenda Item # 7.d.

STATE OF CONNECTICUT
DEPARTMENT OF EDUCATION

TO: Sponsors of the National School Lunch Program

FROM: John D. Frassinelli, Division Director
School Health, Nutrition, Family Services and Adult Education

DATE: February 15, 2022

SUBJECT: Operational Memorandum No. 05-22
Requirements for Submitting the Healthy Food Certification (HFC) Statement for School Year 2022-23

The Healthy Food Certification (HFC) statute (C.G.S. Section 10-215f) requires that **each** local board of education or governing authority (BOE) for public schools[1] participating in the National School Lunch Program (NSLP) **each year must certify** whether all food items sold to students (separately from reimbursable meals) **will or will not** meet the Connecticut Nutrition Standards (CNS). This memo provides the **required BOE motion language** and instructions for the HFC application process for school year (SY) 2022-23.

HFC Eligibility Requirements for BOEs opting to implement HFC

The BOE must complete a vote on the required motion language in this memo by **July 1, 2022**, or the BOE will not be eligible for HFC during SY 2022-23 (July 1, 2022, through June 30, 2023). Each BOE must choose one of the two options below to satisfy this requirement and be eligible for HFC.

- **Option 1:** Using the **exact language** included in this memo, the BOE conducts three votes: 1) whether the district will **participate** in the healthy food option; 2) whether the district will allow **food exemptions**; and 3) whether the district will allow **beverage exemptions**.
- **Option 2:** Using the **exact language** included in this memo, the BOE conducts two votes: 1) whether the district will **participate** in the healthy food option; and 2) whether the district will allow **food and beverage exemptions**.

Required healthy food option vote for all BOEs

The BOE must vote "yes" or "no" for implementing the healthy food option of C.G.S. Section 10-215f. The motion and board-approved meeting minutes ***must include the exact language below***:

> ***Motion language for healthy food option:*** Pursuant to C.G.S. Section 10-215f, the board of education or governing authority certifies that all food items offered for sale to students in the schools under its jurisdiction, and not exempted from the Connecticut Nutrition Standards published by the Connecticut State Department of Education, will comply with the Connecticut Nutrition Standards during the period of July 1, 2022, through June 30, 2023. This certification shall include all food offered for sale to students separately from reimbursable meals at all times and from all sources, including but not limited to school stores, vending machines, school

[1] Public schools include all public schools, regional educational service centers, the Connecticut Technical Education and Career System (CTECS), charter schools, interdistrict magnet schools, and endowed academies.

cafeterias, culinary programs, and any fundraising activities on school premises sponsored by the school or non-school organizations and groups.

Required vote for food exemptions for BOEs opting to implement HFC

If the BOE votes "yes" for implementing the healthy food option, the board-approved meeting minutes and motion must reflect a "yes" or "no" vote on the ***exact language below.***

> ***Motion language for food exemptions:*** The board of education or governing authority will allow the sale to students of food items that do not meet the Connecticut Nutrition Standards provided that the following conditions are met: 1) the sale is in connection with an event occurring after the end of the regular school day or on the weekend; 2) the sale is at the location of the event; and 3) the food items are not sold from a vending machine or school store. An "event" is an occurrence that involves more than just a regularly scheduled practice, meeting, or extracurricular activity. For example, soccer games, school plays, and interscholastic debates are events but soccer practices, play rehearsals, and debate team meetings are not. The "regular school day" is the period from midnight before to 30 minutes after the end of the official school day. "Location" means where the event is being held and must be the same place as the food sales.

Note: If the BOE votes "no" for the healthy food option, a vote on whether to allow food exemptions is **not** required.

Optional vote for beverage exemptions for all BOEs

The state beverage requirements (C.G.S. Section 10-221q) apply to all public schools, regardless of whether the district participates in the NSLP or certifies for the healthy food option of HFC. If the BOE does not have a beverage exemption in place, the BOE's schools can **never** sell noncompliant beverages to students. **If the BOE chooses to allow beverage exemptions,** the motion and board-approved meeting minutes ***must include the exact language*** below:

> ***Motion language for beverage exemptions:*** The board of education or governing authority will allow the sale to students of beverages not listed in Section 10-221q of the Connecticut General Statutes provided that the following conditions are met: 1) the sale is in connection with an event occurring after the end of the regular school day or on the weekend; 2) the sale is at the location of the event; and 3) the beverages are not sold from a vending machine or school store. An "event" is an occurrence that involves more than just a regularly scheduled practice, meeting or extracurricular activity. The "school day" is the period from midnight before to 30 minutes after the end of the official school day. "Location" means where the event is being held and must be the same place as the beverage sales.

Option to combine food and beverage exemptions

Instead of two separate food and beverage motions, the district may choose to combine food and beverage exemptions into one motion by using the exact language below:

> ***Motion language for combined food and beverage exemptions:*** The board of education or governing authority will allow the sale to students of food items that do not meet the Connecticut Nutrition Standards and beverages not listed in Section 10-221q of the Connecticut General Statutes provided that the following conditions are met: 1) the sale is in connection with

an event occurring after the end of the regular school day or on the weekend; 2) the sale is at the location of the event; and 3) the food and beverage items are not sold from a vending machine or school store. An "event" is an occurrence that involves more than just a regularly scheduled practice, meeting, or extracurricular activity. For example, soccer games, school plays, and interscholastic debates are events but soccer practices, play rehearsals, and debate team meetings are not. The "regular school day" is the period from midnight before to 30 minutes after the end of the official school day. "Location" means where the event is being held and must be the same place as the food and beverage sales.

HFC Application Process for SY 2022-23

All public school sponsors of the NSLP applying for HFC for SY 2022-23 must complete the three steps below to meet the HFC application deadline of **July 1, 2022.**

1. Schedule the two required votes (healthy food option and food exemptions) at a BOE meeting **before June 30, 2022**. If the district chooses to allow beverage exemptions, the CSDE recommends that the BOE conduct the vote on beverage exemptions at the **same time** as the HFC votes.

2. Maintain a copy of the board-approved meeting minutes indicating the results of the HFC votes. Do not submit these minutes until requested (see step 3).

3. **May 2022:** Complete the online HFC application module in the CSDE's Connecticut Online Application and Claiming System for Child Nutrition Programs (CNP System). Upload the board-approved meeting minutes indicating the results of the HFC votes for the healthy food option and food exemptions (and the vote for beverage exemptions, if applicable). **Note:** The CSDE will notify sponsors when the HFC application module and instructions are available. Do **not** access the CNP System prior to receiving this notification.

For additional guidance on the HFC application process, review the CSDE's presentation, Application Procedures for HFC, and visit the "Apply" section of the CSDE's HFC webpage.

Refer to Appendix A for a list of resources with the requirements that schools must follow to ensure HFC compliance. For questions or additional information, please contact Susan Fiore at 860-807-2075 or susan.fiore@ct.gov or Teri Dandeneau at 860-807-2079 or teri.dandeneau@ct.gov.

JDF:sff

Important: This is a numbered Connecticut State Department of Education (CSDE) operational memorandum that contains important program information. Please read carefully and retain for future reference. All CSDE operational memoranda are posted on the CSDE's Operational Memoranda for School Nutrition Programs webpage.

WINDSOR BOARD OF EDUCATION
AGENDA ITEM

For Consideration by the Board of Education at the Meeting of: April 19, 2022

Prepared By: Terrell Hill, PhD **Presented By:** David Furie

Attachments: N/A

Subject: Discussion and Possible Action to Extend the Current Hybrid Format for Board of Education Meetings.

Background:

A discussion and possible vote to extend the current hybrid format for board members and the public for board meetings, including special meetings and leaving committee meetings up to the chair of the committee.

Recommendation:

For discussion and possible action.

Recommended by the Superintendent: TH/sb

Agenda Item # 7.e.

WINDSOR BOARD OF EDUCATION
AGENDA ITEM

For Consideration by the Board of Education at the Meeting of: April 19, 2022

Prepared By: Santosha Oliver, Ph.D. **Presented By:** Bonnie Fineman and India Monroe

Attachments:
ECE 1007 Course Description
ECE 1007 Learning Objectives

Subject: ECE 1007 Seminar in Academic Writing and Multimodal Composition Course Proposal Presentation

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Background:

Due to changes in the UConn ECE course previously taught in conjunction with the AP Lit & Comp class, the ECE course will need to be offered as a separate stand alone class. The ECE course description and curriculum is prescribed by UCONN.

We are seeking Board approval to offer the ECE Course as a senior English class. Students who successfully complete the proposed UConn ECE course will receive four (4) UConn credits that are transferable to 87% of colleges.

Status: N/A

Recommendation: To approve the ECE 1007 Seminar in Academic Writing and Multimodal Composition Course.

Reviewed by: S. Oliver **Recommended by the Superintendent:** TH/sb

Agenda Item # 8.a.

UCONN

DEPARTMENT OF ENGLISH

First-Year Writing

Writing Across Technology Overview

English 1007

English 1010 & 1011

English 1004

English 1003

Placement Guidelines

ENGLISH 1007 COURSE DESCRIPTION

In ENGL-1007, "Seminar in Academic Writing and Multimodal Composition," students are introduced to different modes and approaches to composition and become aware of, and respond to, a variety of rhetorical situations. Our students compose through multiple forms of literacy, including rhetorical, digital, and information literacies necessary for twenty-first-century contexts. Students develop creatively intellectual inquiries through sustained engagement with texts, ideas, and problems.

The habits of mind and of composition students learn here transfer to writing in a variety of contexts and disciplines. ENGL-1007 encourages transfer through our course moves, which are specific composition moves writers make in many rhetorical situations or in many disciplines: **collecting & curating**, **engaging**, **contextualizing**, **theorizing**, and **circulating**. Our learning objectives describe the long-term habits our students will develop in ENGL-1007 and put to use in later coursework.

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ENGL-1007 **may be used to fulfill any course prerequisites satisfied by ENGL 1010 or 1011 or 2011**. ENGL-1007 is a four-credit course.

"Seminar in Academic Writing and Multimodal Composition" has an attached and accompanying composition Studio through which students register for the course. More information is available on the Studio below. Students will receive one grade for the Seminar and Studio together.

Students enroll in the ENGL-1007 Studio (1 credit), which has 32 students, and auto-enroll in an ENGL-1007 Seminar (3 credits) with 16 students. The Studio and Seminar together total 4 credits. 1007 Studios meet every other week for one hour and fifty minutes (1 hour 50 minutes). The dates Studios meet are published in the

"Notes" in StudentAdmin/PeopleSoft.

ROLE OF ENGL-1007

- Introduce students to the intellectual labor of the University.
- Support and guide students' contributions to communicating knowledge in thoughtful, meaningful, substantiated ways.
- Develop students' ethical practices.
- Introduce students to multiple modes and genres of meaning-making.
- Expand and enhance students' skills and literacies.

ENGL-1007 STUDIO



The ENGL-1007 Studio is a collaborative composing studio in which students develop a Digital Learning Portfolio. Students register for the Studio and are auto-enrolled in the Seminar. The Studio allows students and instructors to experiment with and apply the cognitive, creative, and technical skills needed for effective communication in a range of modes and through a number of traditional and emergent technologies. Students will also design a Digital Learning Portfolio to archive their work and showcase their skills from both their Seminar and Studio sections.

1007 Studios meet every other week for one hour and fifty minutes (1 hour 50 minutes). The dates Studios meet are published in the "Notes" in StudentAdmin/PeopleSoft.

Throughout the Studio course, students will engage in a hybrid learning model by completing online modules that will support the development of their Digital Learning Portfolios, as well as their digital and information literacy skills.

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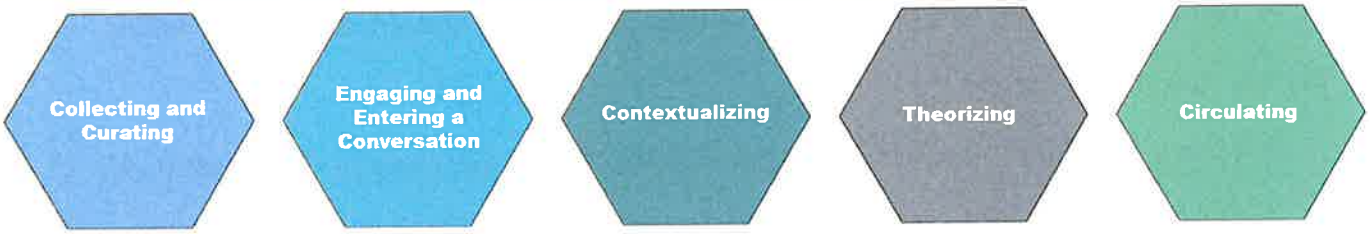
STUDIO LEARNING GOALS

- Employ habits and practices for creative use of space and tools available in the Studio.

- Demonstrate creative thinking by generating multiple concepts, designs, and drafts and communicating your design decisions.
- Collaborate to identify concepts, practices, and tools best suited to individual project challenges.
- Facilitate access for wide, varied audiences.
- Negotiate feedback productively through the processes of revision and collaboration.
- Use the affordances and limitations of composing tools or technologies to shape the project, mode, and genre.
- Shape a digital identity through your work.
- Practice ethical engagement with a variety of digital and analog assets.

For more information about Studio pedagogy and our Active Learning classroom, please visit our page on Studio learning.

ENGL-1007 COURSE MOVES



Collecting & Curating (includes collecting data; primary or experiential research; text-based research [e.g., curating an annotated bibliography]; creating a meaningful assemblage)

Engaging (includes active reading; unpacking assumptions & values; reading beyond 'information'; arguing beyond reductive pro/con; terms of engagement [e.g., civility]; participating and contributing to public discussions & debates; appealing to audience)

Contextualizing (researching the field, discipline, or question; adapting to disciplinary conventions; finding and using historical and/or critical sources; recognizing how arguments take shape and participate in culture; using data ethically and effectively; tracing provenance; this move builds on "engaging" to add "juggling more than a single point of view," as well as synthesizing and using texts for different ends in moving an argument forward; problematizing and problem-solving with myriad factors/influences/impingements).

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Theorizing (building new approaches, processes, methods; developing a new critical vocabulary; articulating new connections; contributing new knowledge; in Studio, reframe arguments in other modes; employ new ways of thinking to move work into new modes of meaning making).

Circulating (presenting, publishing, managing an identity as a thinker and scholar; creating interactivity with audience; examining the consequences of broad circulation of words and ideas; maintaining digital data and creations)

Click here to visit our resources on the course moves.

WRITING ACROSS TECHNOLOGY LEARNING GOALS

The Writing Across Technology curriculum includes five major learning objectives that students will develop throughout the course. In essence, these objectives are the things students should be able to do by the end of the course, and will affect the way students engage with composition broadly and long-term. There are many ways to achieve these outcomes, and individual FYW courses are structured differently and reach these goals in various ways. They are distinct from the course moves because these are long-term habits of thinking, whereas course moves are discrete actions students can do in particular rhetorical situations.

There are five major learning objectives:

Approach Composition as a Complex Process

- Practice composing and writing as creative acts of inquiry and discovery through written, aural, visual, video, gestural, and spatial texts
- Consider projects and problems from multiple ways of knowing
- Develop new methods for all forms (including digital) of textual analysis, synthesis, and representation
- Formulate strategies for the conceptual, investigative, practical, and reflective work of writing

Identify Yourself as a Writer

- Contribute to others' knowledge and understanding through your research and compositions
- Practice ethical scholarship and develop a strong identity as a responsible maker of meaning

Engage with a Conversation

- Discover, analyze, and engage with others' ideas in productive ways through complex texts
- Approach and use texts as ways to analyze, interpret, and reconsider ideas
- Extend your ideas to new ground in the context of others' work

Critically Examine Different Ways of Knowing

- Identify and analyze conventions of disciplines
- Interrogate genre expectations, including how knowledge is created and how evidence is used to forward work in academic disciplines
- Evaluate the functional components of format, organization, document design, and citation

Use Technology Rhetorically

- Recognize that technologies are not neutral tools for making meaning
- Assess the context and mode of technology you are using to compose
- Respond to situations with productive choices to deliver meaningful texts

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- Employ the principles of universal design to make your work accessible and legible to the widest possible audience

DEVELOPING A FIRST-YEAR WRITING COURSE

For more about our course, and for more specific discussion of designing these seminars including course concretes, please see our Instructor Resource Book .pdf .pdf .

You can also use our Course Development Tool to design your course according to the new WAT curriculum.

CONTACT FIRST-YEAR WRITING

Phone: 860-486-2859

E-mail: firstyearwriting@uconn.edu

Address: 215 Glenbrook Road, U4025
Storrs, CT 06269

OFFICE HOURS

Spring 2022
(Austin 126 and Discord)

Monday	9:00 - 2:00
Tuesday	9:30 - 2:00
Wednesday	9:00 - 4:00
Thursday	9:30- 4:00

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FOLLOW FYW ON SOCIAL MEDIA

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ENGL 1007 Course Move	Learning Objectives
Collecting and Curating	Determine principles of search, selection and organization
	Create a purposeful assemblage using collected artifacts for your audience
Engaging	Develop habits of inquiry as part of active literacy practices
	Determine a text or texts' set of ideas and questions to find a way into other texts/to formulate a response to it/to make use of a text
	Situate yourself in relation to a text or texts
	Identify (and evaluate) how authority is constructed in a text
Contextualizing	Determine the relevant context(s) for your project through research in historical, cultural, and/or philosophical fields
	Recognize how contexts shape meaning, use, and distribution of texts.
	Situate your project, issue, or event within the relevant context(s)
	Make connections between the context(s) you have researched and real-world issues
Theorizing	Intervene to contribute to, change, or provide new ways of seeing a conversation, question, topic, or issue
Circulating	Trace how and where work accrues new meanings as it circulates*
	Experiment with different platforms to determine how audiences might interact with your text on those platforms*
	Design your texts to be accessible for a wide variety of users*
	Negotiate feedback productively through the processes of revision and collaboration

* = Fulfilled in the Studio course

WINDSOR BOARD OF EDUCATION

AGENDA ITEM

For Consideration by the Board of Education at the Meeting of: April 19, 2022

PREPARED BY: Danielle Batchelder

PRESENTED BY: Terrell M. Hill, PhD
Danielle Batchelder

ATTACHMENTS: None

SUBJECT: Recommended Non-Renewal of Teachers

BACKGROUND: In accordance with Section 10-151(c) of the Connecticut General Statutes and the advice of legal counsel, the Superintendent of Schools will recommend the non-renewal of non-tenured teachers at the regular April 19, 2022 meeting of the Board of Education.

STATUS: The teaching contracts for the teachers listed below are being recommended for non-renewal.

First Name	Last Name	Position	School
Friedman	Caroline	Kindergarten Teacher (Limited Contract)	POQ
Gwendolyn	Meadows	Special Education Teacher (Limited Contract)	POQ
Suzanne	Allen	Kindergarten Teacher (Limited Contract)	OE
Shawnese	Cook	Grade 1 Teacher (1 Year Contract for LOA)	OE
Nicole	Campbell	Challenge Resource Teacher (Limited Contract)	JFK
Alicia	Carpenter	Grade 3 Teacher (Limited Contract)	JFK
Rasha	Amir	Math Teacher (1 Year Contract for LOA)	Sage
Kristine	Melo	Math Teacher (1 Year Contract for LOA)	WHS
Nicole	Champ	English Teacher (1 Year Long Term Substitute Contract)	WHS
Heather	Bohn	Psychologist (1 Year Contract for LOA)	District
Francisca	Quainoo	Psychologist	Clover

RECOMMENDATION:
"Move that the contract of employment of 'employees listed in the Superintendent's Human Resources Report – Addendum' not be renewed for the following year upon its expiration at the end of the 2021-2022 school year and that the Superintendent of Schools is directed to advise such persons in writing of this action."

Reviewed by: _____ **Recommended by the Superintendent:** THMSb

Agenda Item # 11.