Regular Meeting - Virtual Meeting

Tuesday, June 15, 2021 7:00 PM
Town Hall, Council Chambers Zoom Instructions Dialing in by Phone Only: 1. Please call: 1-646-558-8656 or 1-301-715-8592 2. When prompted for participant or meeting ID, enter: 816 7622 8278 then press # 3. You will then enter the meeting muted. During Public Comment, if you wish to speak, press *9 to raise your hand. Joining in by Computer: 1. Please go to the following link: https://us02web.zoom.us/j/81676228278 2. When prompted for participant or meeting ID, enter 816 7622 8278 3, 601 Matianuck Avenue, Windsor, CT 06095

1. **Call to Order, Pledge to the Flag and Moment of Silence**
2. **Recognitions/Acknowledgements**

a. Recognition--WHS Juried Art Show, Board of Education Purchase Prize to Diamond Wright for "Hope Circle" and to Noah Kiehne for "Floating Man"; Superintendent's Choice Purchase Prize to Tatyana Massa for "Pride"; WHS Purchase Prize to Carrie Starzyk for "BLM"

b. Recognition--BOE Student Representative, Boden Gapko

c. Announcement--Windsor Educator of the Year, Dr. Monica Brase, and Paraeducator of the Year, Mr. Mike Kastner

3. **Audience to Visitors**
4. **Consent Agenda**

a. Financial Report

b. Enrollment Report

c. Food Service Report

d. Human Resources Report

5. **Approval of Minutes**

a. May 18, 2021 Regular Meeting

b. May 18, 2021 Special Meeting

c. May 25, 2021 Special Meeting

6. **Student Representative Report**
7. **Board of Education**

a. President's Report

b. Policy Adoption

1. Revised P 6114.81 Emergencies and Disaster Preparedness, Pandemic/Epidemic Emergencies

8. **Superintendent's Report**
9. **Committee Reports**
10. **Other Matters/Announcements/Regular BOE Meetings**

a. Next BOE Regular Meeting is Tuesday, September 21, 2021, 7:00 PM, Town Hall, Council Chambers

11. **Audience to Visitors**
12. **Adjournment**

WINDSOR BOARD OF EDUCATION
AGENDA ITEM

For Consideration by the Board of Education at the Meeting of: June 15, 2021

Prepared By: Terrell M. Hill **Presented By:** Leonard Lockhart, Terrell M. Hill

Attachments: 2021 Purchase Prize Award Recipients

Subject: WHS Juried Art Show Awards

Background:

This year's judges had an especially challenging task of choosing the purchases prizes. Four works were selected for purchase. The students will receive $150.00 for their pieces.

2021 Board of Education Purchase Prizes: Diamond Wright and Noah Kiehne
This year, the Board of Education selected two Purchase Prize winners who demonstrate the breadth of our programs with Diamond Wright capturing our local landscape and Noah Kiehne rendering a still life from objects he observed at school.

Diamond Wright's tempera painting titled "Hope Circle" is a piece she created last year in her Painting 1 class exploring how color can influence the mood of an artwork and creating the illusion of visual depth. In the fall, Diamond plans to attend Georgia State to major in Business.

Noah Kiehne's observational drawing titled "Floating Man" was created last year in his Drawing 1 class. Noah pushed himself above and beyond by creating a complex arrangement that he rendered flawlessly. Noah is headed to the Rochester Institute of Technology this fall to pursue a degree in Engineering.

Superintendent's Purchase Prizes: Tatyana Massa
This year's Central Office Administration Purchase Prize goes to Tatyana Massa for her colored pencil piece titled "Pride" that she included in her AP Studio Art investigation. This is a quote from her artist statement: "*The central idea of my concentration is How Are We Shaped by our Mental Health? I experimented with using color and symbolism to portray how emotions can drastically affect one's day-to-day experiences.*" Tatyana will head to UCONN in the fall where she intends to double major in Engineering and Fine Art.

Windsor High School Purchase Prize: Carrie Starzyk
This year's Windsor High School Purchase Prize goes to Carrie Starzyk for her self-portrait photograph from Pre-AP Studio Art titled: "Black Lives Matter". From her statement: *"When the Black Lives Matter Movement started picking up during the pandemic, I knew I wanted to get involved somehow. After hearing many stories of injustice such as those of George Floyd and Breonna Taylor, I was moved to create an image that depicted the present day suffrage occurring in America. Being restricted during the shutdown, and nervous to march with so many people, I decided to turn to my art. The image before you is a staged photo I created with make-up and materials in my own home, with hopes to advocate for the movement while still social distancing."* Carrie plans to pursue a degree in Fine Arts from the University of Hartford's Hartford Art School where she has been awarded a full scholarship.

Recommendation:

Recognize Diamond Wright, Noah Kiehne, Tatyana Massa and Carrie Starzyk and their selected art pieces.

Reviewed by:_____ **Recommended by the Superintendent:** TH/SB

Agenda Item # 2a

Board of Education Purchase Prize



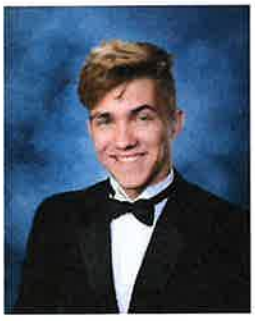
Diamond Wright

Georgia State
Business



Hope Circle
Tempera
12" x 16"

Board of Education Purchase Prize



Noah Kiehne

Rochester Institute
of Technology
Engineering
Explorations



Floating Man
Graphite Drawing
18" x 24"

Central Office Purchase Prize



Tatyana Massa

UCONN
Engineering
& Fine Art



Pride
Colored Pencils
12" x 9"

Windsor High School Purchase Prize



Carrie Starzyk

Univ. of Hartford
Hartford Art School



BLM
Digital Photograph
20" x 16"

WINDSOR BOARD OF EDUCATION
AGENDA ITEM

For Consideration by the Board of Education at the Meeting of: June 15, 2021

Prepared By: Danielle Batchelder
Director of Business Services/
Interim H.R. Administrator

Presented By: Danielle Batchelder
Director of Business Services/
Interim H.R. Administrator

Attachments: Dr. Monica Brase - Bio

Subject: Educator of the Year for 2021-2022

BACKGROUND:

Dr. Monica Brase from Windsor High School

RECOMMENDATION:

For information only.

Recommended by the Superintendent: TH/SB

Agenda Item # 2c.

FOR IMMEDIATE RELEASE

MEDIA CONTACT:
Maureen Bilotta
Communications Specialist
860.687.2000 ext. 1292
mbilotta@windsorct.org

Monica Brase Recognized as Windsor Public Schools 2021-2022 Educator of the Year



WINDSOR, CT (May 28, 2021) – Windsor Public Schools is pleased to announce Dr. Monica Brase as the 2021-2022 Educator of the Year. A committee of her peers selected her from among the school building educators of the year. The process consisted of an application, a virtual presentation, and an interview.

Brase began her teaching career over 20 years ago and moved to Windsor Public Schools over 5 years ago. She received a Bachelor of Science in Biochemistry from Oklahoma State University, and then a Masters of Public Health from Yale University. Brase has continued her education earning a Intermediate Administration and Supervision Certification as well as a Doctorate in Educational Leadership from the University of Hartford.

Brase has held a variety of teaching and administrative positions within Hartford County. She also worked a year at Beijing, China, in an academic/consulting capacity working with Gr. K-2 students in Space Science. Brase's career at Windsor High School has encompassed working with students in grades 9 through 12 in the sciences. Her professional associations include memberships with CT Association for Alternative Schools and Programs, the Japanese Americans/Japanese in America Association, the Japanese American Citizens League, the National Association for the Advancement of Colored People, and the Sierra Club. In what remains of her spare time, Dr. Brase enjoys volunteering her time and talents to Impact Academy, facilitating Social-Emotional workshops for kids in grades K-8; ThriverZone, assisting with quarterly workshops and monthly follow-up workshops; and volunteering in activities with students at a family shelter, food kitchen, church pantry, conferences and summits.

"Monica is an amazing human! Her love and dedication to her students extends well beyond the classroom. She works to support her students in any way possible. Monica makes meaningful connections with all her students and always gives them a safe space. She always goes above and beyond for all of her students. We are so proud of her for this accomplishment!", states Windsor High School teacher Kathleen Clarke.

Brase said, "It is a tremendous honor to be selected as Windsor's Teacher of the Year. Windsor is filled with great teachers who have been working very hard during this difficult time. I am proud to represent Windsor, Windsor High School and Alternative Education. However, the work I do cannot be done alone. I work with a great team in alternative education, and I also work with other amazing staff members (teachers, counselors, social workers, psychologists, safety monitors, administrators, paraprofessionals, and support staff) who have been there for both our students and myself. We have a lot of work to do around what our "new normal" will look like for next school year; we must be mindful about our students' mental, emotional, social, and physical safety so they can connect with their teachers and peers again, which will help them engage in learning."

The Windsor Public Schools' Educator of the Year Program recognizes and honors excellence in teaching. The recipient serves as a visible and vocal representative of what is best in the profession. The program celebrates excellence by recognizing educators who have inspired a love for learning in their students and who have distinguished themselves in the profession.

Dr. Brase will serve as Windsor Public Schools' representative for the State of Connecticut Teacher of the Year program. The Windsor Board of Education will announce the Educator of the Year at their June meeting.

About Windsor Public Schools:

Windsor Public Schools serves nearly 4,000 students in the community of Windsor, Connecticut, a town located in north central Connecticut between Hartford and Springfield, Massachusetts. Windsor Public Schools is comprised of six schools: Oliver Ellsworth School, Poquonock School, Clover Street School, John F. Kennedy School, Sage Park Middle School, and Windsor High School. The mission of Windsor Public Schools is to develop the genius in every child and create life-long learners. For more information about the Windsor Board of Education and any of its schools, please visit www.windsorct.org.

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WINDSOR BOARD OF EDUCATION
AGENDA ITEM

For Consideration by the Board of Education at the Meeting of: June 15, 2021

Prepared By: Danielle Batchelder
Director of Business Services/
Interim H.R. Administrator

Presented By: Danielle Batchelder
Director of Business Services/
Interim H.R. Administrator

Attachments: Michael Kastner - Bio

Subject: Paraeducator of the Year for 2021-2022

BACKGROUND:

Michael Kastner from Sage Park Middle School

RECOMMENDATION:

For information only.

Recommended by the Superintendent: TH/SO

Agenda Item # 2C.

FOR IMMEDIATE RELEASE

MEDIA CONTACT:
Maureen Bilotta
Communications Specialist
860.687.2000 ext. 1292
mbilotta@windsorct.org

Windsor Public Schools Recognizes Michael Kastner as 2021-22 Paraeducator of the Year



WINDSOR, CT (May 27, 2021) – Windsor Public Schools is pleased to recognize Michael Kastner of Sage Park Middle School as the 2021-2022 Paraeducator of the Year recipient. Kastner was selected from the school building nominees following an application process with a district selection committee. He was nominated by his colleagues at Sage Park Middle School based on his professionalism, care and dedication to supporting student achievement.

Kastner has been working at Windsor Public Schools for a combined total of 8 years. Kastner enjoys assisting students with their studies by providing study guides, and experiments to develop deeper understanding of concepts. Prior to moving to Sage Park, Kastner worked at John F Kennedy School as a building substitute. Since 2014, he has also lent his talents to the Windsor Boys Varsity Swim Team as an assistant coach.

Sage Park Middle School Special Education teacher Linda Pinard says, "Mr. Kastner is a great support to both teachers and students. "Mr. K," as he is known by the students, shares his enthusiasm for learning with all students he works with. He meets students at their level of readiness, gently and patiently leading them to a greater understanding by connecting academic, social, and life skill concepts to their own lives. Michael is an invaluable educator in the Sage Park Community to his fellow educators in designing and implementing modifications and accommodations and fun review sessions, as well as helping to manage several extracurricular activities, here and at Windsor High School."

Kastner states, "This experience has motivated me to pursue my own teaching certification in General Science. My greatest accomplishment in terms of teaching, however, goes to my advisory lesson I created for Prism. I created a lesson on identity with a focus on the issues faced by our LGBTQ+ students. It was a moment where I really put myself out there amongst my colleagues and was very nervous about it. I am proud that it was received well and that many teachers were able to have complex discussions on identity and empathy with their students. I am also incredibly thankful to work in a school that gave me an opportunity like that in the first place."

The Windsor Public Schools' Paraeducator of the Year Program recognizes and honors paraprofessional excellence. This recipient serves as a visible and vocal representative of what is best in the profession. The

program celebrates excellence by recognizing paraeducators who have inspired a love for learning in their students and who have distinguished themselves in the profession.

Kastner will now serve as Windsor Public Schools' nominee for the State of Connecticut Paraeducator of the Year. The Connecticut State Department of Education (CSDE) and the School Paraprofessional Advisory Council established the Anne Marie Murphy Paraeducator of the Year Program in 2013 to recognize one paraeducator across the state who has demonstrated exceptional skills and dedication in the performance of their job. The award is named in honor of Anne Marie Murphy, a paraeducator who was killed in the Sandy Hook shooting.

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WINDSOR BOARD OF EDUCATION

AGENDA ITEM

For Consideration by the Board of Education at the Meeting of: June 15, 2021

PREPARED BY: Danielle Batchelder **PRESENTED BY:** Danielle Batchelder

ATTACHMENTS: May 2021 Financial Report & Projected Year End Balance

SUBJECT: Financial Report

BACKGROUND:

A report of operating expenditures is prepared monthly for the Board of Education. The report details monthly and year-to-date expenditures for each site within Windsor Public Schools.

The additional expenses that are outlined on the attached spreadsheet detail purchases related to the COVID19 pandemic. The additional expenses thus far will be offset once the district receives the Elementary and Secondary School Emergency Relief Fund (ESSER Fund) of $474,402 and the Coronavirus Relief Fund (CRF) $698,842.

STATUS:

The attached report is for the month of May 2021.

There were no inter-site transfers during the month.

RECOMMENDATION:

No action is necessary. The report is for information only.

The Secretary of the Board of Education should include the following in the minutes of this Board of Education meeting:

Expenditures for May 31, 2021	$ 9,540,068
Expenditures through May 31, 2021	$66,311,315

Reviewed by: NQB **Recommended by the Superintendent:** TH/sb

Agenda Item # 4a

Windsor Public Schools
Financial Report
May 31, 2021

	2020/2021 Budget	Expenditures YTD 5/31/2021	Encumbrance	Balance 5/31/2021	Projected Year End Balance	% Balance
Instructional Services						
Clover Street School	63,170	48,936	9,835	4,399	4,399	7%
John F. Kennedy School	84,950	51,277	25,862	7,811	7,811	9%
Oliver Ellsworth School	86,730	71,943	14,080	707	707	1%
Poquonock School	69,300	50,823	8,697	9,780	9,780	14%
Sage Park Middle School	210,935	163,102	34,043	13,790	13,790	7%
Windsor High School	398,069	239,366	56,678	102,025	76,520	26%
Windsor High School Interscholastic Sports	207,000	137,987	68,230	783	783	0%
Athletic Coaches	275,000	251,217	0	23,783	21,240	9%
WHS Career & Technical Education	59,745	41,250	12,796	5,699	5,320	10%
Continuing Education	70,400	62,850	3,956	3,594	3,594	5%
Instructional Mgt. & Curriculum Development	288,772	175,599	63,432	49,741	9,613	17%
Magnet School Tuition	1,460,600	1,418,156	0	42,444	42,444	3%
*Technology	878,518	874,250	4,688	(420)	(420)	0%
Total Instructional Services	**4,153,189**	**3,586,756**	**302,297**	**264,136**	**195,581**	**6%**
Education Support Services						
Pupil Personnel Services	454,950	372,433	65,142	17,375	10,230	4%
Special Education	98,150	69,440	15,367	13,343	12,250	14%
Special Education Tuition	5,068,264	5,181,985	18,771	(132,492)	(728,670)	-3%
Policy & Planning	142,350	133,728	3,744	4,878	4,878	3%
Employee Personnel Services	129,000	128,395	427	178	178	0%
Financial Management	280,442	243,458	19,108	17,876	9,678	6%
Financial Services	38,500	37,958	0	542	542	1%
Pupil Transportation & Safety	3,075,248	2,235,823	0	839,425	383,704	27%
Special Education Transportation	2,231,659	1,997,410	0	234,249	234,249	10%
*Physical Plant Services	1,918,850	1,828,154	89,963	733	733	0%
Major Maintenance	461,000	459,822	185,260	(184,082)	(184,082)	-40%
L.P. Wilson Center	254,800	238,369	13,250	3,181	3,181	1%
Benefits	10,923,331	8,909,082	93,066	1,921,183	596,020	18%
Certified Salaries	32,886,258	30,598,488	0	2,287,770	209,692	7%
Non-Certified Salaries	9,044,854	8,106,383	0	938,471	107,925	10%
Regular Ed Tutor Salaries	336,700	217,077	0	119,623	46,359	36%
Special Ed Tutor Salaries	284,000	245,609	0	38,391	9,803	14%
Substitute Salaries	747,732	448,586	1,421	297,725	243,682	40%
*Salary & Benefits for SFSD & TreeHouse Programs	0	464,543	0	(464,543)	(517,690)	
Total Education Support Services	**68,376,088**	**61,916,743**	**505,519**	**5,953,826**	**442,662**	**9%**
Total All Sites	**$72,529,277**	**$65,503,499**	**$807,816**	**$6,217,962**	**$638,243**	**9%**

The general fund will need to absorb the salaries and benefits for the TreeHouse Program and School Food Dept. Similar to last year (19/20), due to the pandemic, these two areas are not bringing in the revenue to support the program.

COVID related expenses - see attached

Budget Update for COVID-19 Related Expenses

Below is an evolving list of additional expenses WPS have incurred due to the COVID-19 pandemic. The additional expenses thus far will be offset by grants and additional funds the district is expecting from the state. The two funding sources and allocations that were communicated to WPS thus far are:

Grant/Funding Source	WPS Allocation
Elementary & Secondary School Emergency Relief Fund (ESSER Fund)	$474,402
Coronavirus Relief Fund (CRF)	$698,842
Total Allocation due to WPS	**$1,173,244**

Additional Expenses Incurred To Date

		Expense	
Staffing			
1.0 FTE Teacher - Clover - Grade 5		$75,000	
1.0 FTE Teacher - Clover - Grade 4		$75,000	
1.0 FTE Teacher - JFK - Distance Learning		$75,000	
1.0 FTE Teacher - JFK - Grade 5		$75,000	
1.0 FTE Teacher - OE - Grade 1		$75,000	
1.0 FTE Teacher - OE - Grade 2		$75,000	
1.0 FTE Teacher - POQ - PreK		$75,000	
1.0 FTE Teacher - POQ - Grade 2		$75,000	
1.0 FTE Nurse - Floating - District Wide		$75,000	
(2.0) FTE Teachers - Sage Park Middle School		($150,000)	Retirements/Resignation not being backfilled for FY 20/21 Only
(2.0) FTE Teachers - Windsor High School		($150,000)	
	Sub Total	**$375,000**	
Furniture			
Elementary Desks		$231,609	
	Sub Total	**$231,609**	
PPE and Cleaning Supplies & Materials			
Face Shields; Masks; Gloves; Mask Lanyards		$59,599	
Classroom, Labs, Café. & Countertop Protective Dividers/Barriers		$149,333	
Floor, Window, & Door Signage		$15,285	
Hand Sanitizer; Disinfectant Wipes & Increased Cleaning Supplies		$59,759	
Equipment (Air Filters, Portable Air Scrubbers, Cleaning)		$264,010	
	Sub Total	**$547,986**	
Consulting Services			
Engineering Services		$18,600	
	Sub Total	**$18,600**	
Technology			
PD Platforms & Software		$53,935	
Hotspots, Devices, Phones		$57,601	
	Sub Total	**$111,536**	
Grand Total Expenses as of 5/31/2021		**$1,266,131**	

WINDSOR BOARD OF EDUCATION

AGENDA ITEM

For Consideration by the Board of Education at the Meeting of: June 15, 2021

PREPARED BY: Danielle Batchelder **PRESENTED BY:** Danielle Batchelder

ATTACHMENTS: Student Enrollment Report & Recap

SUBJECT: Student Enrollment as of June 15, 2021

BACKGROUND:

Attached are the enrollment figures as of June 15, 2021. Mrs. Batchelder will answer any questions.

STATUS:

In prior BOE enrollment reports, the enrollment report grouped all students into one category labeled "Outside Placement/Private Placement (SPED)". Beginning in September 2016, the Out Placement/Private Placement (SPED) line was separated into two categories:

1. *Out of District Placement-Special Education students*
2. *Private Placement Special Education students*

Out of District - Special Education: Those students who are placed at a Connecticut State Department of Education (CSDE) approved private special education program as recommended by a planning and placement team (PPT) as part of a student's individualized education program (IEP). Additionally, this category may include a family who moves into Windsor with a child who has a disability who has already been placed in a private special education program and/or children who are placed in Windsor foster home(s) by the Department of Children and Families (DCF) and are already enrolled in a private special education program.

Private Placement - Special Education: Those students who have been identified special education through the planning and placement team (PPT) process that have been parentally placed at a non-public school located in Windsor (i.e., St. Gabriel, Trinity Christian, Madina Academy, Praise Power & Prayer, etc.).

RECOMMENDATION:

Informational

Reviewed by: NOB **Recommended by the Superintendent:** TH/sb

Agenda Item # 46.

Windsor Public Schools
Student Enrollment Report
June 1, 2021

Enrollment in Windsor Public Schools

Grades PreK - 5	1,452
Grades 6-8	742
Grades 9-12	1,120
Total District Enrollment	**3,314**

Windsor Students not in District Schools

Out of District Placements (SPED)	61
Private Schools (St.Gabriels, Trinity Christian, Medina Academy; Praise, Power&Prayer)	20
CREC Montessori Hartford	5
CREC Metropolitan Learning Center (MLC)	59
CREC Miscellaneous Magnet Schools	227
Hartford Host Magnet Schools	250
Miscellaneous Magnet Schools (LEARN, Goodwin College & Global Experience)	21
A.I. Prince Technical High School	24
Howard Cheney Technical High School	10
	677
Total Students	**3,991**

Windsor Public Schools
Student Enrollment Report
June 1, 2021

GRADE		Poquonock School	Clover Street School	Oliver Ellsworth School	John F. Kennedy School	Total
PreK		64		75		139
K		81		130		211
1		90		129		219
2		111		125		236
3			95		118	213
4			73		136	209
5			106		119	225
Subtotal K-5						1,313
Total		**346**	**274**	**459**	**373**	**1,452**

GRADE		Sage Park Middle School
6		253
7		247
8		242
Total		**742**

GRADE	Windsor High School
9	295
10	276
11	266
12	283
Total	**1,120**

District Wide Enrollment	**3,314**

ENROLLMENT REPORT 2020-2021
POQUONOCK SCHOOL

Room #	Teacher	Grade	rojected	1-Sept	1-Oct	1-Nov	1-Dec	1-Jan	1-Feb	1-Mar	1-Apr	1-May	1-Jun
		Kindergarten											
2	Brown			10	14	16	15	14	15	15	15	15	15
3	Scott			10	10	11	12	12	13	14	15	15	15
Distance Learning - 22	Roche			12	16	15	15	15	16	15	21	20	20
Distance Learning - 23	Blume			15	15	15	13	12	12	11	16	16	16
24	Eskenazi			11	11	14	14	14	13	12	-	-	-
26	Scerra			10	11	11	12	12	12	14	14	15	15
		Total	**78**	**68**	**77**	**82**	**81**	**79**	**81**	**81**	**81**	**81**	**81**
		Grade 1											
1	McCann			12	11	13	13	12	13	13	15	15	15
12	Elkey			15	13	14	14	14	13	14	15	15	15
15	Velez			12	13	13	13	13	13	12	14	15	15
Distance Learning - 17	Stoll			25	23	22	24	23	24	23	19	17	17
16	Turin			12	9	14	12	12	13	13	13	14	14
18	Hernandez			14	14	12	14	14	13	14	14	14	14
		Total	**122**	**90**	**83**	**88**	**90**	**88**	**89**	**89**	**90**	**90**	**90**
		Grade 2											
8	Mercier			15	16	15	15	15	16	16	16	16	16
9	Parker			16	19	19	19	19	17	17	18	18	18
10	Olensiak			19	17	17	15	14	16	12	11	10	10
11	Delskey			17	16	17	16	16	15	17	17	17	17
Distance Learning - 13	Hoogewerff			17	18	19	19	19	18	17	17	16	16
14	Couchon			18	16	16	16	16	15	16	16	17	17
18	Neals			15	14	13	14	14	14	16	16	17	17
		Total	**92**	**117**	**116**	**116**	**114**	**113**	**111**	**111**	**111**	**111**	**111**
	PK Smart Start			21	18	18	18	18	19	20	21	21	21
	Sped & Peer			37	38	41	43	43	46	45	44	43	43
		Total	**51**	**58**	**56**	**59**	**61**	**61**	**65**	**65**	**65**	**64**	**64**
	Poqunonock	**Totals**	**343**	**333**	**332**	**345**	**346**	**341**	**346**	**346**	**347**	**346**	**346**

ENROLLMENT REPORT 2020-2021
OLIVER ELLSWORTH SCHOOL

Room #	Teacher	Grade	Projected	1-Sept	1-Oct	1-Nov	1-Dec	1-Jan	1-Feb	1-Mar	1-Apr	1-May	1-Jun
		Kindergarten											
19	Adamski			15	15	14	14	14	14	15	15	16	16
20	Butterick			15	13	15	16	16	16	16	16	17	17
21	Tedeschi			15	15	16	16	15	16	16	16	16	16
Distance Learning - 22	Bishop			19	21	20	21	20	18	19	16	15	15
23	Wazkelewicz			13	15	15	15	15	16	16	16	16	16
24	Bartholomew			13	13	13	13	14	14	13	15	16	16
Distance Learning - 25	Chapple			19	19	19	19	20	20	18	18	18	18
26	Marcella			14	15	15	15	15	15	16	16	16	16
		Total	**141**	**123**	**126**	**127**	**129**	**129**	**129**	**129**	**128**	**130**	**130**
		Grade 1											
10	Strickland			13	12	12	12	9	10	10	13	14	14
11	Capizzi			15	14	14	14	12	12	12	14	15	15
12	Furie			18	16	16	16	16	16	16	16	16	16
13	Fleury			7	9	10	13	12	12	13	15	15	15
Distance Learning - 14	Moreno			25	27	26	23	24	23	23	19	17	17
Distance Learning - 15	D'Errico			27	26	25	26	27	27	26	21	21	21
16	Miller			18	14	14	15	15	15	15	16	16	16
17	Strempfer			16	14	14	14	14	14	14	15	15	15
		Total	**126**	**139**	**132**	**131**	**133**	**129**	**129**	**129**	**129**	**129**	**129**
		Grade 2											
1	Mayo			18	19	19	19	19	19	18	18	17	17
Distance Learning - 2	Goicohea			22	21	21	22	21	21	21	21	21	21
3	Majors			16	15	15	14	15	15	15	16	17	17
6	Broyles			12	14	14	15	14	14	15	16	16	16
Distance Learning - 5	Heilman			21	20	21	23	23	22	22	21	20	20
7	Gonzalez			17	18	17	17	17	19	18	18	18	18
8	Coffey			16	13	13	13	14	15	16	15	16	16
		Total	**116**	**122**	**120**	**120**	**123**	**123**	**125**	**125**	**125**	**125**	**125**
	PK Smart Start			23	24	25	25	24	24	25	26	27	27
	Sped & Peers			43	43	45	44	43	44	48	47	48	48
		Total	**78**	**66**	**67**	**70**	**69**	**67**	**68**	**73**	**73**	**75**	**75**
Oliver Ellsworth		**Totals**	**461**	**450**	**445**	**448**	**454**	**448**	**451**	**456**	**455**	**459**	**459**

ENROLLMENT REPORT 2020-2021
JF KENNEDY SCHOOL

Room #	Teacher	Grade	Projected	1-Sept	1-Oct	1-Nov	1-Dec	1-Jan	1-Feb	1-Mar	1-Apr	1-May	1-Jun
		Grade 3											
1	L. Macaluso			15	15	14	14	14	15	15	17	17	17
Distance Learning - 2	Richards			41	44	43	21	21	21	21	20	20	20
3	Lamoureux			19	17	16	16	16	16	17	18	18	18
4	Filomeno			16	11	11	13	15	16	16	16	16	16
6	Johnston			17	16	17	17	17	17	17	17	17	17
8	Estelle			16	16	16	16	16	15	15	16	16	16
Distance Learning - 2	Austin						20	20	18	17	13	14	14
		Total	**121**	**124**	**119**	**117**	**117**	**119**	**118**	**118**	**117**	**118**	**118**
		Grade 4											
5	Eckman			16	16	17	16	17	16	17	17	17	17
Distance Learning - 7	Brown			40	42	41	24	24	22	22	20	19	19
9	Jones			13	12	12	15	16	16	16	17	18	18
10	Silliman			15	17	16	16	16	16	17	17	17	17
12	Bishop			12	11	11	13	14	14	14	16	16	16
14	Atkins			11	10	11	16	14	14	14	16	16	16
16	Nguyen			14	14	14	23	23	21	21	18	17	17
18	Caselli			13	12	12	14	14	16	16	16	16	16
		Total	**109**	**134**	**134**	**134**	**137**	**138**	**135**	**137**	**137**	**136**	**136**
		Grade 5											
19	Bowman			12	12	12	16	16	15	15	16	16	16
20	Paley			11	11	12	15	16	16	17	17	16	16
Distance Learning - 24	Freitas			45	47	44	23	23	23	23	19	18	18
25	Sciarretta			12	11	11	22	21	21	21	21	22	22
27	Ewald			25	12	13	13	13	13	14	15	16	16
28	Schultz			10	10	11	15	14	14	14	15	16	16
24	Epler				13	12	11	11	13	13	15	15	15
		Total	**135**	**115**	**116**	**115**	**115**	**114**	**115**	**117**	**118**	**119**	**119**
John F. Kennedy		**Totals**	**365**	**373**	**369**	**366**	**369**	**371**	**368**	**372**	**372**	**373**	**373**

ENROLLMENT REPORT 2020-2021
Clover Street School

Room #	Teacher	Grade	Projected	1-Sept	1-Oct	1-Nov	1-Dec	1-Jan	1-Feb	1-Mar	1-Apr	1-May	1-Jun
		Grade 3											
Distance Learning - 6	Lewis			31	31	31	29	19	18	17	16	16	16
8	Dugalic			14	14	14	14	19	19	19	19	19	19
10	Murray			13	15	15	15	15	15	15	15	15	15
11	Sanchez			13	10	10	10	15	15	15	16	16	16
25	Darrell			11	10	11	11	11	13	14	14	13	13
26	Rivers			14	14	13	13	13	15	16	15	16	16
		Total	**83**	**96**	**94**	**94**	**92**	**92**	**95**	**96**	**95**	**95**	**95**
		Grade 4											
9	Michalic			14	14	14	14	14	14	14	14	14	14
14	McLaughlin			15	14	14	14	13	13	13	13	13	13
Distance Learning - 18	Keach-Longo			25	22	22	21	22	20	21	20	20	20
24	Comer			13	13	13	13	13	13	13	13	13	13
27	Williams			10	12	11	12	12	13	12	13	13	13
		Total	**103**	**77**	**75**	**74**	**74**	**74**	**73**	**73**	**73**	**73**	**73**
		Grade 5											
12	Grimes			17	16	16	16	22	22	22	20	20	20
Distance Learning - 13	Carlson			32	36	34	33	21	19	19	12	12	12
15	Junious			13	11	13	14	14	14	14	18	18	18
16	Webster			14	14	13	13	13	15	15	18	18	18
17	Nowsch			14	12	12	12	18	20	20	20	20	20
19	Siegel			17	14	14	14	14	15	15	18	18	18
		Total	**99**	**107**	**103**	**102**	**102**	**102**	**105**	**105**	**106**	**106**	**106**
	Clover	**Totals**	**285**	**280**	**272**	**270**	**268**	**268**	**273**	**274**	**274**	**274**	**274**

ENROLLMENT REPORT 2020-2021
Sage Park Middle School

		Projected	1-Sept	1-Oct	1-Nov	1-Dec	1-Jan	1-Feb	1-Mar	1-Apr	1-May	1-Jun
Grade 6												
Team 1			88	86	87	88	89	89	90	89	88	88
Team 2			83	83	81	82	81	80	80	82	82	82
Team 3			86	83	82	82	81	81	81	82	83	83
	Total	**245**	**257**	**252**	**250**	**252**	**251**	**250**	**251**	**253**	**253**	**253**
Grade 7												
Team 4			83	81	79	79	80	80	80	81	81	81
Team 5			84	81	82	83	83	83	83	82	82	82
Team 6			85	83	82	83	84	84	84	84	84	84
	Total	**232**	**252**	**245**	**243**	**245**	**247**	**247**	**247**	**247**	**247**	**247**
Grade 8												
Team 7			85	82	80	80	78	80	80	80	80	80
Team 8			78	85	84	83	82	82	81	81	80	80
Team 9			78	79	80	81	80	83	83	83	82	82
	Total	**239**	**241**	**246**	**244**	**244**	**240**	**245**	**244**	**244**	**242**	**242**
Sage Park	**Totals**	**716**	**750**	**743**	**737**	**741**	**738**	**742**	**742**	**744**	**742**	**742**

ENROLLMENT REPORT 2020-2021
Windsor High School

	Projected	1-Sept	1-Oct	1-Nov	1-Dec	1-Jan	1-Feb	1-Mar	1-Apr	1-May	1-Jun
Grade 9	304	318	313	312	313	313	309	296	296	295	295
Grade 10	272	275	280	275	270	270	271	273	273	276	276
Grade 11	296	265	262	263	263	262	260	265	266	266	266
Grade 12	292	271	275	276	274	274	278	284	284	283	283
Windsor High Total	**1,164**	**1,129**	**1,130**	**1,126**	**1,120**	**1,119**	**1,118**	**1,118**	**1,119**	**1,120**	**1,120**

WINDSOR BOARD OF EDUCATION
AGENDA ITEM

For Consideration by the Board of Education at the Meeting of: Tuesday, June 15, 2021

Prepared By: Patricia Patton

Presented By: Danielle Batchelder

Attachments: Cafeteria Operations – May, 2021

Subject: Food Service Financial Report

Background: The Windsor School Food Service participates in the National School Lunch Program at each of our school facilities and CREC's Academy of Aerospace and Engineering. We also participate in the National School Breakfast Program at our four elementary schools, Sage Park Middle School, Windsor High School and CREC AAE. We operate the After School Snack Program for our Treehouse Program in Windsor. We operated our Summer Food Service Program of lunch and breakfast at the following locations; Windsor High School, Oliver Ellsworth School and Wilson Library during summer break. We are complying with the Healthy Food Certification again this year to send a consistent message to our students in keeping with our wellness policies.

Our annual goal is to operate with a small reserve account to offset unanticipated needs and to increase participation from students and staff in all our programs.

A monthly financial report is presented to the Board of Education. This report includes sales and financial information for the current period.

Status: Financial Report for May, 2021

Recommendation: Informational Only

Reviewed by: _____ **Recommended by the Superintendent:** TH/sb

Agenda Item # 4c.

Windsor School Food Service
Financial
May 2021

REVENUE	May 20201	7/1/20 - YTD	May 2020	7/1/19-YTD
SALES	$13,435.81	$39,766.96	$62.66	$621,776.76
REIMBURSEMENTS - STATE		55,752.00		58,020.11
ACCOUNTS RECEIVABLE	151,388.93	840,481.92	52,572.49	926,602.40
CLOC		145,416.00		143,966.00
MISC. (Rebates)		263.00		18,088.59
6 Cents Certification				19,789.70
REVENUE TOTALS	**$164,824.74**	**$1,081,679.88**	**$52,635.15**	**$1,788,243.56**
EXPENSES				
WAGES		$404,932.40		$508,464.12
PAYROLL TAXES		32,650.30		38,897.29
BENEFITS		100,792.13		68,155.37
FOOD/MILK	58,625.67	$365,722.06	11,482.78	774,076.43
PAPER	2,598.96	20,591.37	342.20	39,899.08
TRUCK		920.49		38,763.74
SUPPLIES		915.00	20.00	1,990.90
EQUIPMENT	1,329.30	6,025.83		2,508.55
SERVICES / refunds	20.00	1,185.33	473.70	4,305.92
EXPENSE TOTALS	**$62,573.93**	**$933,734.91**	**$12,318.68**	**$1,477,061.40**
NET INCOME	**$102,250.81**	**$147,944.97**	**$40,316.47**	**$311,182.16**
INVENTORY		**$16,201.10**		**$22,500.00**
OPENING BALANCE 7/1		**$454,758.15**		**$333,317.93**
COMPUTED OPERATING POSITION		**$618,904.22**		**$667,000.09**

WINDSOR BOARD OF EDUCATION
AGENDA ITEM

For Consideration by the Board of Education at the Meeting of: June 15, 2021

Prepared By: Danielle Batchelder
Director of Business Services/
Interim H.R. Administrator

Presented By: Danielle Batchelder
Director of Business Services/
Interim H.R. Administrator

Attachments: None

Subject: Human Resources Report for May 1, 2021 – May 31, 2021

RESIGNATIONS/SEPARATIONS

Gustave Afantchao	French Teacher (6/30/2021)	Windsor High
Jennifer Almeida	Paraeducator	Kennedy
Rebecca Bernardo	Band Director (6/30/2021)	Windsor High
Julian Davis	Paraeducator (6/17/2021)	Ellsworth
Deena DePaolis	Paraeducator (6/4/2021)	Poquonock
Gabriela Ewald	Grade 5 Teacher (6/30/2021)	Kennedy
Mackenzie Griffin	Library Media Specialist (6/4/2021)	Kennedy
Marla Kane	English Teacher (6/30/2021)	Sage
Mark Prelli	Math Teacher	Sage
Romiza Ramzan	Building Substitute	Poquonock
Nathan Reynolds	Grade 6 Teacher (6/30/2021)	Sage
Kasandra Sanchez	Treehouse Program Leader (6/4/2021)	Poquonock
Lillie Stuart	Literacy Intervention Specialist (6/30/2021)	Sage

RETIREMENTS

Kathleen Furie	Grade 1 Teacher (6/30/2021)	Ellsworth

TRANSFERS/REASSIGNMENTS – N/A

HIRES

Naisha Bennett	Building Substitute	Ellsworth
Kayla Ciccarelli	Building Substitute	Poquonock
Megan DaCosta	Building Substitute	Kennedy
Amanda Hagist	Lunchroom Monitor	Ellsworth
Jordan Hunter	Paraeducator (Limited)	Clover
Larissa Ostrinski	Paraeducator (Limited)	Windsor High

Reviewed by: _____ **Recommended by the Superintendent:** TH/SD

Agenda Item # 4d.

Windsor Board of Education
Regular Meeting – Virtual
Unapproved Minutes
Tuesday, May 18, 2021 7:00 PM
Town Hall, Council Chambers-Closed to the Public

The following are the unapproved minutes of the May 18, 2021 Regular Meeting - Virtual Meeting. Any additions or corrections will be made at a future meeting.

Attendance Taken at 7:03 PM:

Present Board Members:
Mr. Leonard Lockhart
Ms. Maryam Khan
Ms. Ayana Taylor
Mr. Paul Panos
Mr. Brian Bosch
Mr. Ronald Eleveld
Mr. David Furie
Ms. Charlotte Ricketts
Mr. James Ristas

1. Call to Order, Pledge to the Flag and Moment of Silence

Discussion:
The meeting was called to order by Mr. Lockhart at 6:03 PM with the Pledge to the Flag and a Moment of Silence. Also in attendance were Superintendent of Schools Dr. Terrell Hill, Assistant Superintendent for Instructional Services Dr. Santosha Oliver, Director of Business Services Danielle Batchelder, Interim Director of Pupil and Social Education Services Kristina Wieckowski and Student Representative Boden Gapko.

Also in attendance were SPMS Principal Liana Jorgensen and WHS Assistant Principal Breon Parker.

2. Recognitions/Acknowledgements
2.a. Recognition--CABE Student Leadership Awards: WHS--Raeann Reid, Isaac Rosario; SPMS--Josmairy Acosta, Aveed Shrestha

Discussion:
WHS Assistant Principal Breon Parker recognized both Raeanne Ried and Isaac Rosario for their leadership skills and conduct both within WHS as well as in the community. Raeanne was commended for her goal to set an example to her classmates and how highly she is regarded in the WHS community. Isaac has excelled in his studies and he wants to be the best person he can be, day by day.

SPMS Principal Liana Jorgensen recognized both Josmairy Acosta and Aveed Shrestha for their contributions to the school community and leadership qualities. Josmairy makes thoughtful contributions and her actions show her leadership qualities. Aveed always goes above and beyond and exceeds expectations.

Mr. Lockhart and Ms. Ricketts offered their congratulations to the CABE Student Leadership Award winners.

Dr. Hill said its always an honor to see Windsor Public School students doing their best.

3. Audience to Visitors

Discussion:
Lisa Thomas, 255 Geraldine Dr. Coventry, CT - Ms. Thomas requested that her full statement be included in the minutes. Her statement will be as a separate document and will be condensed here.

Ms. Thomas spoke regarding her work in the district as well as the town she resides in. She spoke highly of the equity work being done, especially the impact Dr. Hill has had. She commented about board members who have expressed that equity work is unnecessary and is disappointed. She says she is proud to have been part of the work to prepared Windsor students to become productive, creative and inclusive adults.

4. Consent Agenda

4.a. Financial Report

Discussion:
Expenditures for April 30, 2021 $6,628,759

Expenditures through April 30, 2021 $56,771,247

4.b. Enrollment Report
4.c. Food Service Report
4.d. Human Resources Report

Motion Passed: Move the Board of Education approve consent agenda items 4a. Financial Report, 4b. Student Enrollment Report, 4c. Food Service Report and 4d. Human Resources Report passed with a motion by Mr. David Furie and a second by Mr. Paul Panos.

9 Yeas - 0 Nays.

Mr. Leonard Lockhart Yes
Ms. Maryam Khan Yes
Ms. Ayana Taylor Yes
Mr. Paul Panos Yes
Mr. Brian Bosch Yes
Mr. Ronald Eleveld Yes
Mr. David Furie Yes
Ms. Charlotte Ricketts Yes
Mr. James Ristas Yes

4.e. Lease Agreement for Copiers

Discussion:
Mr. Eleveld questioned the wording of the lease agreement and the titles used therein.

Ms. Batchelder responded that this document wording was provided by the town. She was unsure if the wording could be changed.

Mr. Bosch asked about rent-to-own options.

Ms. Ricketts inquired about the payment schedule of the contract.

Motion Passed: Move the Board of Education approve consent agenda item 4e. Lease Agreement for Copiers passed with a motion by Mr. David Furie and a second by Mr. Paul Panos.

9 Yeas - 0 Nays.

Mr. Leonard Lockhart Yes
Ms. Maryam Khan Yes
Ms. Ayana Taylor Yes
Mr. Paul Panos Yes
Mr. Brian Bosch Yes
Mr. Ronald Eleveld Yes
Mr. David Furie Yes
Ms. Charlotte Ricketts Yes
Mr. James Ristas Yes

5. Approval of Minutes
5.b. April 22, 2021 Curriculum Committee
5.c. April 26, 2021 Policy Committee

Motion Passed: Move the Board of Education approved the minutes of the April 22, 2021 Curriculum Committee Meeting and the April 26, 2021 Policy Committee Meeting passed with a motion by Ms. Ayana Taylor and a second by Mr. David Furie.

9 Yeas - 0 Nays.

Mr. Leonard Lockhart Yes
Ms. Maryam Khan Yes
Ms. Ayana Taylor Yes
Mr. Paul Panos Yes
Mr. Brian Bosch Yes
Mr. Ronald Eleveld Yes
Mr. David Furie Yes
Ms. Charlotte Ricketts Yes
Mr. James Ristas Yes

5.a. April 20, 2021 Regular Meeting

Discussion:
Ms. Khan requested a correction of the April 20, 2021 minutes. Her statement in agenda item 8.e.2 Sage Park Middle School needs to have the correct student names listed. The amendment will be made to the corresponding minutes.

Motion Passed: Move the Board of Education approve the minutes of the April 20, 2021 Regular Meeting with amendment passed with a motion by Ms. Ayana Taylor and a second by Mr. David Furie.

9 Yeas - 0 Nays.

Mr. Leonard Lockhart Yes
Ms. Maryam Khan Yes
Ms. Ayana Taylor Yes
Mr. Paul Panos Yes
Mr. Brian Bosch Yes
Mr. Ronald Eleveld Yes
Mr. David Furie Yes
Ms. Charlotte Ricketts Yes
Mr. James Ristas Yes

6. Student Representative Report

Discussion:
Mr. Gapko highlighted upcoming events that are important to WHS Seniors. May 22 is prom, May 28 is the Senior outing, June 3 is both the Honor Cord Ceremony and Scholarship Awards and June 14 is graduation.

Mr. Lockhart wished Mr. Gapko the best as he studies for his AP exams and completes his Eagle Scout work.

7. Board of Education
7.a. President's Report

Discussion:
Mr. Lockhart began by thanking parents and staff for their engagement. He also thanked Dr. Hill and his staff for all the work they're doing. He stated that he submitted documentation to CABE for Level 1 recognition of the board for their service to the community. He said that documentation was collected to submit for Level 2 recognition but that it requires all board members to sign their acknowledgement and not all board members chose to participate in signing.

Mr. Panos said that he didn't recall the board voting to participate in this recognition program by CABE. He stated that it should have been discussed prior to the application process as he was unaware of the application.

Mr. Lockhart commented that the Level 1 requirement was the Board President and Superintendent signing the application and that he is willing to present it to the board in advance in future years. He suggested visiting CABE.org to see the recognition requirements.

Ms. Taylor said that she is proud of the award and disappointed that the Level 2 document didn't receive all the signatures needed. She also said she can't imagine being upset for getting an award.

7.b. Sage Park Math Courses' Placement

Discussion:
Sage Park Middle School Principal Liana Jorgensen presented the Sage Park Math Courses' Placement presentation. Mr. Lockhart thanked Ms. Jorgensen and her team for the presentation.

Ms. Khan, Mr. Eleveld, Mr. Ristas and Mr. Panos all asked questions regarding the return to school in the fall and how the program will be the same or different from prior years.

Ms. Ricketts asked what accelerated math classes would be available at WHS.

Mr. Ristas thanked the curriculum administrators for the loan of several texts. He read text by author John Hattie that referenced the success of accelerated learning.

Mr. Furie asked how transfer students are assessed.

Mr. Panos said he is happy to see the equity work as it relates to individual students. He then questioned why there is not a similar accelerated learning program in place for both sciences, social studies and english.

Ms. Ricketts thanked Ms. Jorgensen for her work on accelerated pathways.

7.c. School Liaison Reports

7.c.1. Windsor High School

Discussion:
Mr. Furie shared that the WHS boy's baseball team would be playing at Dunkin Donuts Park on May 26. Tickets are available for purchase from Amy Hansen for $5.00 each. He said that both he and Ms. Taylor attended the most recent School Governance Council meeting. He said the parents went above and beyond and the appreciated that Principal Osunde has taken recommendations seriously.

Ms. Taylor said that the School Governance Council is outstanding and that Principal Osunde gave students the opportunity to give a presentation regarding the dress code.

7.c.2. Sage Park Middle School

Discussion:
Mr. Ristas also spoke about the WHS boy's baseball team. He congratulated Sage Park students who got awards for writing outside of school.

Ms. Khan announced the 8th Grade Promotion Ceremony would be held on June 16. Postcards were mailed to families. On May 25 there will be a female self-defense course. Student Victor Montilla participated in a mixed media contest with Fairfield University. She congratulated Megan Hislop as TSA Advisor of the Year in CT.

7.c.3. Clover Street School

Discussion:
Mr. Eleveld said that staff participated in Teacher Appreciation Week. On May 24 there will be a pre-recorded virtual concert. June 4 will be field day.

7.c.4. John F. Kennedy School

Discussion:
Ms. Ricketts said that the students are celebrating Asian and Pacific Islander month with participation by the Culture and Climate Team. Mr. Soto has been recognized as JFK Educator of the Year and Ms. Mays as the Para-Educator of Year at JFK. The school reading challenge is almost complete. The next PTO meeting is May 20.

7.c.5. Oliver Ellsworth School

Discussion:
Mr. Bosch said the school is hosting a Fitness-a-thon fundraiser. Students have codes that can be used to pledge toward their goal. For summer reading, students will be invited to "shop" for free books in the library. On May 28 there will be an outdoor science fair.

7.c.6. Poquonock School

Discussion:
Mr. Panos announced a virtual strings concert on May 17. On May 21 the PTO and Windsor Police Department will hold a drive-in movie at the high school. He asked that families watch for a parental interest survey. The Windsor gardening community is teaching students about recycling and composting. The 2nd Grade Promotion Ceremony will be June 5, there will be a magician there.

7.d. Remote Meeting Participation

Discussion:
Mr. Lockhart said that based on the last Policy Committee Meeting there were 4 possible outcomes. The Democrats' policy, the Republicans' policy, a joint policy or none at all. He was not aware of any of these options being put to a vote this evening.

Mr. Furie stated that policy parameters would only need a majority vote.

Mr. Ristas reviewed the last Policy Committee Meeting's minutes.

Mr. Eleveld stated his exasperation for the topic as the Town Council has been holding remote meetings since 2008.

Mr. Lockhart thanked Mr. Eleveld for sharing his opinion.

Mr. Panos asked why this topic was being brought up.

Mr. Lockhart explained that he didn't want anyone to think the topic was getting forgotten. It being on the agenda requires its review.

Ms. Khan said that policy had been working on this for months with due diligence, but that since the last policy meeting, she had not heard from either Mr. Ristas or Mr. Bosch.

8. Superintendent's Report

Discussion:
Dr. Hill recognized Mr. Lockhart for his recent honoree for the Windsor Bridge Builder Award given by the Windsor Human Relations Commission.

He also congratulated Ms. Hislop on her recognition as TSA Advisor of the Year in CT.

The NASA Hunch Culinary Awards were held virtually with the WHS culinary students placing in the top ten of all participating high schools. NASA also reached out after finding out that the new billboard promoting WHS also promoted the NASA Hunch program and the tape dispenser created by WHS students. The billboard can be seen near Jennings Road on I-91.

The CDC has approved vaccinations for those 12 years old and older, and although the district will not be conducting any vaccine clinics, they will be held at multiple other locations.

The Juneteenth Summer Reading Kick-Off will be held at the Wilson Branch Library on June 19.

Family Movie Night Kick-Off will be held at the Windsor Public Library Main Branch on June 25 on the town green.

Teacher Appreciation breakfasts were held at all locations including L.P. Wilson. He offered his sincere appreciation for the total team effort during the pandemic.

9. Committee Reports
9.a. Curriculum Committee

Discussion:
Ms. Taylor had nothing to report. She opened the floor to Dr. Santosha Oliver for any comments she may have.

At 9:15 PM, Mr. Bosch left the council chamber. He returned at 9:19 PM.

Dr. Oliver announced that summer enrichment programming is available to all WPS students. There are preparations being made to offer the incoming freshman class additional support.

Mr. Panos asked if parents could choose to hold back their student if they felt it was needed.

Dr. Oliver said that they review student data and see to student needs in an attempt to prevent students from being held back.

9.b. Policy Committee

Discussion:
There was a continuation of discussion from agenda item 7d. Remote Meeting Participation.

Ms. Khan said that a review had been done of other districts' policies.

Mr. Furie said that as neither party would compromise there was no need for an additional Policy Committee Meeting.

Mr. Panos made a motion to allow remote meeting participation for all board members at any meeting, technology permitting. Mr. Panos made further comments that the work the board does is mainly thinking, analyzing and researching which does not require a board member's physical presence and that board members don't even go to the schools on a regular business and are not needed to be in town. The Democratic Caucus' requirements are too restrictive. The board members are volunteers and don't work for anyone.

Ms. Taylor stated that a comparison cannot be made between the current pandemic and someone who moves away for half of the year.

Mr. Bosch stated that there are valid reasons to argue against the restrictions.

Ms. Ricketts said she supports remote participation, but said it should go back to policy for the caucus' to work together.

Mr. Ristas said that voting wouldn't make it policy, but it would give a direction to the policy.

Mr. Eleveld said that the voters know that the board are unpaid volunteers and they choose who not to re-elect. At this time, he read the recently updated Town Council policy.

Mr. Panos said that elected individuals want to participate.

Ms. Ricketts commented that the motion was too loosely worded and that additional language is needed, including needing a secure line of communication.

Mr. Lockhart rejected Mr. Panos' statement that the board works for no one. He said that he is not in favor of any remote participation but is still willing to discuss and collaborate.

Mr. Ristas called the question while Mr. Panos called point of order.

Mr. Eleveld read a portion of Robert's Rules.

At this time the motion was called to a vote.

Motion Passed: Move the Board of Education call the question passed with a motion by Mr. James Ristas and a second by Mr. Ronald Eleveld.

8 Yeas - 1 Nays.

Mr. Leonard Lockhart Yes
Ms. Maryam Khan Yes
Ms. Ayana Taylor Yes
Mr. Paul Panos No
Mr. Brian Bosch Yes
Mr. Ronald Eleveld Yes
Mr. David Furie Yes
Ms. Charlotte Ricketts Yes
Mr. James Ristas Yes

Motion Failed: Move the Board of Education allow remote meeting participation for all board members at any meeting, technology permitting failed with a motion by Mr. Paul Panos and a second by Mr. Ronald Eleveld.

4 Yeas - 5 Nays.

Mr. Leonard Lockhart No
Ms. Maryam Khan No
Ms. Ayana Taylor No
Mr. Paul Panos Yes
Mr. Brian Bosch Yes
Mr. Ronald Eleveld Yes
Mr. David Furie No
Ms. Charlotte Ricketts No
Mr. James Ristas Yes

Further discussion on the matter, after the vote, included:

Ms. Khan saying that there was no room for compromise and she did not see any progression on the topic.

Mr. Eleveld suggested that the majority bring their recommendation to the June meeting for review as he had not seen it.

Mr. Ristas said that the proposal was shared as bullet points.

Mr. Lockhart requested that Mr. Furie and Mr. Panos attempt to bring this back to policy.

Mr. Furie said it is outrageous that the Republicans don't know what the Democrats' policy idea is.

10. Other Matters/Announcements/Regular BOE Meetings

Discussion:
Ms. Ricketts thanked the community for their turnout to vote on the budget.

Mr. Eleveld had no comments.

Ms. Khan had no comments.

Mr. Ristas had no comments.

Ms. Taylor shared that WHS student DeAndre Satterwhite created the logo being used for the Juneteenth Summer Reading 2021 program. She also gave a shout-out to the Class of 2021 as an alumni of the Class of 1999.

Mr. Bosch announced the Hazardous Waste Collection Day for Windsor is May 22 at 1222 Poquonock Avenue. He said that although there won't be a Memorial Day parade this year, there are still recognitions and observances of the day. He also wanted to congratulate his sister on being her school district's "Staff Member of the Year".

Mr. Furie thanked Bonnie Fineman and Keva Griggs for their work on the Juneteenth Summer Reading program.

Mr. Panos had no comments.

Mr. Lockhart said that recently at a local Amazon warehouse, nooses had been found. He found this particularly disheartening and said that all hate has to stop. He offered an apology on behalf of the board, to stenographer Robin Daly, for comments made at the prior regular meeting that he did not stop at the time. He said that board should not be making any comment against any employee of the school district.

10.a. Next BOE Regular Meeting is Tuesday, June 15, 2021, 7:00 PM, Town Hall, Council Chambers

11. Audience to Visitors

Discussion:
Julie Fraysier, 35 Stonehenge Dr. - Ms. Fraysier submitted her statement in the Q&A portion of the meeting. She read her comments during "Audience to Visitors." She suggested that communication directly from the school would be preferred as it would be more personal. She also felt that the number of calls was excessive. She requested that decisions regarding the school schedule be done well in advance to allow for childcare scheduling. She said that the school needs more "in-school" days when compared to other towns and CREC. She feels the equity work being done is very beneficial. The virtual math night and "I Am Me" projects were very engaging at Oliver Ellsworth and she hopes they can be continued, possibly in-person. Regarding those virtual programs, she said that the constant communication regarding the events resulted in higher attendance. She also stated that there seemed to be a disconnect in on-line learning when her family self-quarantined and that there was a lack of preparedness, on the school's part, when that happened.

12. Adjournment

Discussion:
The meeting adjourned at 10:24 PM.

Motion Passed: Move to adjourn the meeting at 10:24 PM passed with a motion by Mr. Ronald Eleveld and a second by Mr. Brian Bosch.

9 Yeas - 0 Nays.

Mr. Leonard Lockhart Yes
Ms. Maryam Khan Yes
Ms. Ayana Taylor Yes
Mr. Paul Panos Yes
Mr. Brian Bosch Yes
Mr. Ronald Eleveld Yes
Mr. David Furie Yes
Ms. Charlotte Ricketts Yes
Mr. James Ristas Yes

Ayana K. Taylor, Secretary
Windsor Board of Education

President Lockhardt and Board of Education members:

My name is Lisa Thomas. I am a teacher at Clover Street School and live at 255 Geraldine Drive in Coventry. I am a 37 year public school teacher. I taught in Hebron CT for the first part of my career, and in Windsor for the past 16 years. Two districts, two very different experiences. I will send this statement to the Board and would like it attached to the minutes.

Choosing to teach in Windsor is one of the most profound decisions I've made, both professionally and personally. I'm so grateful for the significant ways that Windsor has influenced me not just as a teacher, but as a person. The growth in our district's attention to diversity, equity and excellence in how we do our work has had a positive, profound impact on me, my colleagues, and most important on our students and their families.

I trace the growth of Windsor's equity work directly to Superintendent Hill and his team from the time he was hired to oversee the district's Human Resources office. Quickly thereafter our staff began to look like our families. Our students could see themselves not just in their teachers, but in the custodial staff, the food services staff, the administrative staff, Treehouse and Family Resource Center staff. Everywhere. Diversity of race, religion, gender identity, and cultural identity.

I have watched as our students have become more and more comfortable talking about who they are. If you've ever attended one of our Clover Street School Poetry slams, you *know* what I'm talking about! And if you haven't - well, they are available on demand at WIN-TV. Or I'm happy to lend you a few copies of the Clover Kids Literary Arts Magazine. You just honored three of our past Clover Poets: Raeann, Josmairy, and Isaac. Aren't we so very proud of where their voices have taken them as leaders? I have goosebumps after hearing Mr. Parker's and Ms Jorgenson's descriptions of their contributions to our Windsor community.

You might also want to sit in on a pupil personnel meeting where families now see themselves reflected in the members of the team and feel more at ease when discussing the needs of the children they love. And where the team members are able to guide one another toward a better understanding of those children. Or you could join one of our staff meetings when we come together after the murder of yet another Black person; or after the assault on an elderly Asian woman; or after the discovery of multiple nooses hanging in Amazon's Windsor facility. Join us and see how we are better able to *listen,* to *accept,* to *look inside ourselves*, to *call our own selves out* for the very important purpose of supporting one another and the work we do on behalf of the children in our care.

So when I hear that members of the Windsor Board of Education have expressed that equity work is unnecessary and that it makes white teachers too uncomfortable I am disappointed. And I am saddened. I am here to tell you that as a white teacher in the Windsor schools I am grateful for the opportunity to engage in equity conversations. I have not heard one colleague say otherwise. And if there are those who do, I hope they will have the courage to discuss it with other staff and administrators. As educators, our job is to move students into their zone of proximal development - a level of learning where they have not yet mastered the concepts being taught but can do so with guidance. As educators, we know that this is an uncomfortable journey for our students because they are not guaranteed correct answers and thus it is a bit scary. When white teachers engage in equity work, we are also in a zone of proximal development and, yes, it can be uncomfortable. But as educators we know that when things get uncomfortable, that is when we are learning and growing, just like our students.

As a parent and as a longtime Town Councilwoman, I am always mindful of the contrasts between the experience Windsor students have as compared to those "back home". Because of the deep and honest equity work that Windsor has engaged in over the years - and continues to engage in - Windsor's students are far more prepared than so many others to become productive, creative and inclusive adults in the 21st century. I am privileged and proud to have been part of that work. Windsor continues on the right path, doing great things along the way. Don't let anyone tell you otherwise.

Thank you for your time.

Windsor Board of Education
Special Meeting – Virtual
Unapproved Minutes

Tuesday, May 18, 2021 6:00 PM
Town Hall, Ludlow Room

The following are the unapproved minutes of the May 18, 2021 Special Meeting - Virtual Meeting. Any additions or corrections will be made at a future meeting.

Attendance Taken at 6:03 PM:

Present Board Members:
Mr. Leonard Lockhart
Ms. Maryam Khan
Ms. Ayana Taylor
Mr. Paul Panos
Mr. Brian Bosch
Mr. Ronald Eleveld
Mr. David Furie
Ms. Charlotte Ricketts
Mr. James Ristas

1. Call to Order, Pledge to the Flag and Moment of Silence

Discussion:
The meeting was called to order by Mr. Lockhart at 6:03 PM with the Pledge to the Flag and a Moment of Silence. Also in attendance were Superintendent of Schools Dr. Terrell Hill, Assistant Superintendent for Instructional Services Dr. Santosha Oliver, Director of Business Services Danielle Batchelder and Interim Director of Pupil and Social Education Services Kristina Wieckowski.

2. Audience to Visitors

Discussion:
None

3. Personnel matter regarding the selection of the Director of Pupil and Special Education Services (Executive Session and Action Anticipated in Regular Session)

Discussion:

Motion Passed: Move the Board of Education enter into Executive Session for the purpose of interviewing the candidate for the Director of Pupil and Special Education Services, inviting Superintendent Dr. Terrell Hill and Director of Business Services Danielle Batchelder to attend the executive session passed with a motion by Mr. David Furie and a second by Mr. Paul Panos.

9 Yeas - 0 Nays.

Mr. Leonard Lockhart Yes
Ms. Maryam Khan Yes
Ms. Ayana Taylor Yes
Mr. Paul Panos Yes
Mr. Brian Bosch Yes
Mr. Ronald Eleveld Yes
Mr. David Furie Yes
Ms. Charlotte Ricketts Yes
Mr. James Ristas Yes

The board entered into executive session at 6:07 PM.

The board returned to the open session at 6:52 PM.

Motion Passed: Move to postpone the personnel matter regarding the selection of the Director of Pupil and Special Education Services until Tuesday, May 25, 2021 at 6:00 PM with completely remote participation passed with a motion by Mr. David Furie and a second by Mr. Paul Panos.

9 Yeas - 0 Nays.

Mr. Leonard Lockhart Yes
Ms. Maryam Khan Yes
Ms. Ayana Taylor Yes
Mr. Paul Panos Yes
Mr. Brian Bosch Yes
Mr. Ronald Eleveld Yes
Mr. David Furie Yes
Ms. Charlotte Ricketts Yes
Mr. James Ristas Yes

4. Announcements

Discussion:
None

5. Adjournment

Discussion:

Motion Passed: Move to adjourn the meeting at 6:54 PM passed with a motion by Mr. Ronald Eleveld and a second by Mr. Paul Panos.

9 Yeas - 0 Nays.

Mr. Leonard Lockhart Yes
Ms. Maryam Khan Yes
Ms. Ayana Taylor Yes
Mr. Paul Panos Yes
Mr. Brian Bosch Yes
Mr. Ronald Eleveld Yes
Mr. David Furie Yes
Ms. Charlotte Ricketts Yes
Mr. James Ristas Yes

The meeting adjourned at 6:54 PM.

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Ayana K. Taylor, Secretary
Windsor Board of Education

Windsor Board of Education
Special Meeting – Virtual
Unapproved Minutes
Tuesday, May 25, 2021 6:00 PM
Virtual Meeting

The following are the unapproved minutes of the May 25, 2021 Special Meeting - Virtual Meeting. Any additions or corrections will be made at a future meeting.

Attendance Taken at 6:00 PM:

Present Board Members:
Mr. Leonard Lockhart
Ms. Maryam Khan
Ms. Ayana Taylor
Mr. Paul Panos
Mr. Brian Bosch
Mr. Ronald Eleveld
Mr. David Furie
Ms. Charlotte Ricketts
Mr. James Ristas

1. Call to Order, Pledge to the Flag and Moment of Silence

Discussion:
The meeting was called to order by Mr. Lockhart at 6:00 PM with the Pledge to the Flag and a Moment of Silence. Also in attendance were Superintendent of Schools Dr. Terrell Hill and Director of Business Services Danielle Batchelder.

Ms. Kristina Wieckowski, Interim Director of Pupil and Special Education Services attended the meeting after the executive session ended.

2. Audience to Visitors

Discussion:
None

3. Continue discussion on personnel matter regarding the selection of the Director of Pupil and Special Education Services (Executive Session and Action Anticipated in Regular Session)

Discussion:
The board entered into executive session at 6:05 PM.

Motion Passed: Move the Board of Education enter into Executive Session for the purpose of interviewing the candidate for the Director of Pupil and Special Education Services, inviting Superintendent Dr. Terrell Hill and Director of Business Services Danielle Batchelder to attend the executive session passed with a motion by Mr. David Furie and a second by Mr. Paul Panos.

9 Yeas - 0 Nays.

Mr. Leonard Lockhart Yes
Ms. Maryam Khan Yes
Ms. Ayana Taylor Yes
Mr. Paul Panos Yes
Mr. Brian Bosch Yes
Mr. Ronald Eleveld Yes
Mr. David Furie Yes
Ms. Charlotte Ricketts Yes
Mr. James Ristas Yes

The board returned to open session at 7:55 PM.

Motion Passed: Move the Board of Education offer the position of Director of Pupil and Special Education Service to Ms. Kristina Wieckowski passed with a motion by Mr. David Furie and a second by Mr. Paul Panos.

9 Yeas - 0 Nays.

Mr. Leonard Lockhart Yes
Ms. Maryam Khan Yes
Ms. Ayana Taylor Yes
Mr. Paul Panos Yes
Mr. Brian Bosch Yes
Mr. Ronald Eleveld Yes
Mr. David Furie Yes
Ms. Charlotte Ricketts Yes
Mr. James Ristas Yes

During the vote to offer Ms. Wieckowski the position of Director of Pupil and Special Education Services, Mr. Lockhart wanted it noted that he congratulated her and wished her the best.

Ms. Taylor wished it be noted, during the vote, that she had met Ms. Wieckowski years prior and that it was good to see her again.

Dr. Hill thanked the board for their deliberate and thoughtful handling of the process. He congratulated Ms. Wieckowski and said he was proud to have hired her as well as saying she would be dynamic in her role.

Ms. Wieckowski said she was excited to continue the work she has started and is relieved that the hiring process was over. She looks forward to continuing to do good work.

4. Announcements

Discussion:
Mr. Ristas was the only board member with a comment. He stated that the WHS boy's baseball team would be playing Southington, tomorrow night, at Dunkin Donuts Park in Hartford. There is a rain date for Thursday. Tickets are $5.00 each.

5. Adjournment

Discussion:
The meeting was adjourned at 8:01 PM.

Motion Passed: Move to adjourn the meeting at 8:01 PM passed with a motion by Mr. Ronald Eleveld and a second by Mr. Brian Bosch.

9 Yeas - 0 Nays.

Mr. Leonard Lockhart Yes
Ms. Maryam Khan Yes
Ms. Ayana Taylor Yes
Mr. Paul Panos Yes
Mr. Brian Bosch Yes
Mr. Ronald Eleveld Yes
Mr. David Furie Yes
Ms. Charlotte Ricketts Yes
Mr. James Ristas Yes

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Ayana K. Taylor, Secretary
Windsor Board of Education

For Consideration by the Board of Education at the Meeting of: June 15, 2021

Prepared By: Terrell M. Hill **Presented By:** Maryam Khan/Terrell M. Hill

Attachments: 1. P 6114.81 Emergencies and Disaster Preparedness, Pandemic/Epidemic Emergencies

Subject: Policy Adoption, 1st Reading

BACKGROUND:

The Board of Education approved P 6114.81 Emergencies and Disaster Preparedness, Pandemic/Epidemic Emergencies for the 2020-2021 school year at a Special Meeting on August 19, 2020. On May 18, 2021, the Superintendent's office received notification from the district's legal counsel, Shipman and Goodwin, recommending that Policy 6114.81 Emergencies and Disaster Preparedness, Pandemic/Epidemic Emergencies be extended throughout the 2021-2022 school year.

STATUS:

1. P 6114.81 6114.81 Emergencies and Disaster Preparedness, Pandemic/Epidemic Emergencies
The Board, through this umbrella policy, acknowledges school closures in response to a pandemic/epidemic and would designate the Superintendent of Schools or his/her designee to act as a liaison for the District to ensure the health and safety of students, staff, and community. The policy outlines the temporary authority given to the Superintendent to address the COVID-19 pandemic emergency.

RECOMMENDATION:

Move to renew P 6114.81 Emergencies and Disaster Preparedness, Pandemic/Epidemic Emergencies as a first reading, waiving the second reading, extending the policy and the temporary authority given to the Superintendent to address the COVID-19 pandemic emergency for the 2021-2022 school year.

Recommended by the Superintendent: TH/sb

Agenda Item # 7b.

Emergencies and Disaster Preparedness

Pandemic/Epidemic Emergencies

Emergency Suspension of Policy During Pandemic

The Board of Education (Board) is authorized by statute to govern the District, including the adoption, revision, and suspension of Board policies.

The Board, through this policy, acknowledges school closures in response to a pandemic/epidemic and designates the Superintendent of Schools or his/her designee to act as a liaison for the District to ensure the health and safety of students, staff, and the community.

The World Health Organization on March 11, 2020 characterized COVID-19 as a pandemic. Governor Lamont declared a state of emergency and directed implementation of appropriate plans and procedures in response to the novel coronavirus (COVID-19). This action included closure of all Connecticut public schools. President Trump declared a national state of emergency.

The Connecticut State Department of Education (CSDE) has authority to waive instructional hours and school days, to interpret graduation requirements, and to oversee the allocation of resources for nutrition, transportation, and other crucial aspects of public education and is providing written guidance to school districts on issues related to COVID -19, including but not limited to student attendance, distance/online learning, high school credit, meal distribution, and other issues.

Temporary Powers Granted to Superintendent of Schools

The Board grants to the Superintendent the following temporary powers, subject to periodic BOE review, to address the COVID-19 pandemic emergency:

1. Authority to temporarily waive such Board policies or provisions of Board policies as the Superintendent shall deem necessary to comply with guidance from appropriate health or governmental authorities or necessary for other effective response.
2. Authority to take any lawful actions necessary to ensure the continuation of public education, to provide for the health and safety of students and employees, or to respond to direction from appropriate health and government authorities. Such action may include, but are not limited to, adjustments to the curriculum and the provision of alternate educational program options; modifications to the school calendar; adjustments to the delivery of school-provided meals; limitations on access to District property; applying to any governmental body for financial or other aid as may be available; and applying to any governmental body for waiver of regulations or requirements, compliance with which is affected by the COVID-19 pandemic emergency.

Instruction

Pandemic/Epidemic Emergencies

Emergency Suspension of Policy During Pandemic (continued)

3. Authority to close any school facility without further action by this Board. Such closure shall continue during the emergency created by the COVID-19 pandemic until such time as the Superintendent, in consultation with appropriate health and government authorities, deems it in the best interests of the District and its students to open schools.
4. Authority based upon the needs of the District and the guidance from health and government agencies disseminated by CSDE, to direct staff assignments during District closures, including but not limited to essential employees who must report to work, employees who may be reassigned, and employees whose services are not needed.
5. Authority to limit access to public school grounds and District buildings during school closures.
6. Authority to waive the requirements requiring advertising for bids and competitive bid procedures for purchases which may be necessary due to the emergency. The Superintendent will document the reasons for which prompt remedial action is necessary to prevent physical injury to persons or to property of the District.

Suspension of Policies

The Board hereby suspends provisions of its policies and/or whole policies, as identified by the Superintendent or designee, if such suspension is necessary to implement the written guidance from CSDE relating to containing COVID-19 for the duration identified in the Governor's order of school closure.

Consultation with Board of Education

The Superintendent shall consult with and report to the Board as feasible, appropriate and timely regarding the emergency closure and efforts to implement written guidance from health and government agencies as disseminated by CSDE and other state agencies pertaining to this pandemic situation.

Board of Education Meetings

In the interest of public health, the Board encourages the public to attend its open public meetings via live streaming on television and/or the internet and to limit public comment to written comments. The Board reserves the right to adjust Board meeting dates, times, and locations during the District-wide emergency closure in a manner consistent with the Freedom of Information Act.

Instruction

Pandemic/Epidemic Emergencies

Emergency Suspension of Policy During Pandemic (continued)

(cf. 1212 – School Volunteers)
(cf. 1250 – Visits to Schools)
(cf. 1330 – Use of School Facilities)
(cf. 3524.2 – Use of Green Cleaning Products)
(cf. 3541 – Transportation)
(cf. 4112.3 – Employment and Student Checks)
(cf. 4118.3 – Guidelines for Acceptable Use of Computers, Networks, and the Internet (Personnel)
(cf. 5113 – Student Attendance, Truancy and Chronic Absenteeism)
(cf. 5141.3 – Health Assessments)
(cf. 5114 – Student Discipline)
(cf. 6340 – Guidelines for Acceptable Use of Computers, Networks and the Internet (Students)
(cf. 9325 – Meeting Conduct)

Legal Reference: Connecticut General Statutes
10-154a Professional communications between teacher or nurse and student.
10-207 Duties of medical advisors.
10-209 Records not to be public.
10-210 Notice of disease to be given parent or guardian.
10-221 Boards of education to prescribe rules.
19a-221 Quarantine of certain persons.
The Family Educational Rights and Privacy Act of 1974, (FERPA), 20 U.S.C. 1232g, 45 C.F.R. 99.

Policy Adopted: August 19, 2020

Windsor Public Schools
Windsor, CT