Regular Meeting - Virtual Meeting

Tuesday, April 20, 2021 7:00 PM
Town Hall, Council Chambers-Closed to the Public Zoom Instructions Dialing in by Phone Only: 1. Please call: 1-646-558-8656 or 1-301-715-8592 2. When prompted for participant or meeting ID, enter: 897 1468 0934 then press # 3. You will then enter the meeting muted. During “Audience to Visitors”, if you wish to speak, press *9 to raise your hand. Please give you name and address prior to voicing your comments. Joining in by Computer: 1. Please go to the following link: https://us02web, 601 Matianuck Avenue, Windsor, CT 06095

1. **Call to Order, Pledge to the Flag and Moment of Silence**
2. **Recognitions/Acknowledgements**

a. Proclamation--Teacher Appreciation Week, May 3-7

3. **Audience to Visitors**
4. **Tabled Item - March 9, 2021 BOE Special Meeting Minutes (From March 16, 2021 Regular Meeting)**
5. **Consent Agenda**

a. Financial Report
b. Enrollment Report
c. Food Service Report
d. Human Resources Report

6. **Approval of Minutes**

a. March 16, 2021 Regular Meeting
b. March 29, 2021 Curriculum Committee
c. April 6, 2021 Special Meeting

7. **Student Representative Report**
8. **Board of Education**

a. President's Report
b. Set Last Day of School for 2020-2021
c. Healthy Food Certification
d. Remote Meeting Participation
e. School Liaison Reports

1. Windsor High School
2. Sage Park Middle School
3. Clover Street School
4. John F. Kennedy School
5. Oliver Ellsworth School
6. Poquonock School

9. **Superintendent's Report**

a. Discussion on Implementing High School Academic Intervention Courses
b. Policy Adoption, 2nd Reading

1. Revised P/AR 5123 Promotion/Retention
2. Revised AR 5123.1 Promotion/Retention WHS Graduation Requirements
3. Revised AR 6146.1 Reporting to Parents - Marking System

10. **Committee Reports**

a. Curriculum Committee
b. Finance Committee
c. Policy Committee

11. **Other Matters/Announcements/Regular BOE Meetings**

a. BOE Curriculum Committee, Thursday, April 22, 2021, 4:30 PM, L.P. Wilson Community Center, Board Room (Virtual)
b. BOE Policy Committee, Monday, April 26, 2021, 5:00 PM, L.P. Wilson

Community Center, Board Room (Virtual)

c. Next BOE Regular Meeting is Tuesday, May 18, 2021, 7:00 PM, Town Hall, Council Chambers

12. **Executive Session on Employee Personnel Matter--It is proposed the Board move into executive session to discuss contract non-renewals before taking possible action in the regular meeting.**
13. **Audience to Visitors**
14. **Adjournment**

Proclamation Commemorating
Windsor Teacher Appreciation Week
May 3 through May 7, 2021

Let it be known by all citizens of Windsor, that

Whereas, Windsor's teachers have remained committed to their schools, their students and families throughout the COVID-19 pandemic;

Whereas, our teachers provide stability and support to all our students and their families through either in-person learning or distance learning;

Whereas, Windsor's teachers dedicate much time after hours communicating with families, preparing student lessons, evaluating student progress as well as supporting students' social and emotional needs;

Whereas, Windsor's teachers, throughout the COVID-19 pandemic, continue to mold our country's future citizens through their guidance and instruction;

Whereas, the Windsor Board of Education respectfully acknowledges each and every one of the district's teachers for their dedication to the families of the Windsor community, and

Now, therefore, be it proclaimed on this the 20th day of April 2021...

That, the Windsor Board of Education hereby declares our appreciation to our teaching staff and proclaims the week of May 3rd through May 7th as Windsor Teacher Appreciation Week.

Windsor Board of Education

David Furie, Vice President
Paul Panos, Minority Leader
Ronald Eleveld
Charlotte Ricketts

Leonard O. Lockhart
President

Ayana Taylor, Secretary
Brian Bosch
Maryam Khan
L. James Ristas

Terrell M. Hill, PhD
Superintendent of Schools

2a.

Windsor Board of Education
Special Meeting – Virtual
Unapproved Minutes

Tuesday, March 9, 2021 6:30 PM
L.P. Wilson Community Center, Board Room

The following are the unapproved minutes of the March 9, 2021 Special Meeting – Virtual Meeting. Any additions or corrections will be made at a future meeting.

Attendance Taken at 6:32 PM:

Present Board Members:
Mr. Leonard Lockhart
Mr. Brian Bosch
Mr. Ronald Eleveld
Mr. David Furie
Ms. Maryam Khan
Ms. Ayana Taylor
Mr. Paul Panos
Ms. Charlotte Ricketts
Mr. James Ristas

1. Call to Order, Pledge to the Flag and Moment of Silence

Discussion:
The meeting was called to order by Mr. Lockhart at 6:32 PM with the Pledge to the Flag and a Moment of Silence. Also in attendance were Interim Superintendent of Schools Dr. Terrell Hill, Assistant Superintendent for Instructional Services Dr. Santosha Oliver and Director of Business Services Danielle Batchelder and Interim Director of Pupil and Social Education Services Kristina Wieckowski.

Dr. Joseph Erardi was present for JE Consulting.

2. Audience to Visitors

Discussion:
Sally Grossman, 106 Niles Road - She stated her support for Dr. Hill and expressed her opinion that funds were wasted on a search when a qualified candidate was already available.

Rebecca Jacobson, 50 Lighthouse Hill Road - She spoke about the ongoing problem of racism on the board, those who feel that equity training is unnecessary and not fiscally reasonable. She rebutted a comment made at a prior meeting, saying she never said that board members should be impeached.

Timothy Mathis, 95 Timothy Terrace - He asked about the future thought process for the remaining school year and next year regarding Covid-19.

Chappella Ozurumba, 203 Miller Way - She emphasized her support for Dr. Hill for superintendent.

Pamela Woodruff, 72 Tobey Avenue -She spoke in support of Dr. Hill for the superintendent position. She questioned the allocation of funds for the search process when a viable candidate was available.

Hilary Carpenter, 45 Bradford Drive - She spoke about her support of Dr. Hill. She said that she hopes the board takes advantage of the opportunity with work with Dr. Hill.

Nuchette Black-Burke, 83 Milo Peck Lane - She thanked the board for their effort during the budget process and she also spoke in support of Dr. Hill.

3. Discussion Concerning Employment of Superintendent (Executive Session) (No action will be taken in Executive Session)

Discussion:
The board entered into executive session at 6:55 PM.

The board returned to the public session at 8:05 PM.

Motion Passed: Move to enter executive session for the purpose of discussing employment of the Superintendent. We invite the Superintendent elect, Director of Business Services Danielle Batchelder and Dr. Joseph Erardi from JE Consulting into the executive session passed with a motion by Mr. David Furie and a second by Ms. Maryam Khan.

9 Yeas - 0 Nays.

Mr. Leonard Lockhart Yes
Mr. Brian Bosch Yes
Mr. Ronald Eleveld Yes
Mr. David Furie Yes
Ms. Maryam Khan Yes
Ms. Ayana Taylor Yes
Mr. Paul Panos Yes
Ms. Charlotte Ricketts Yes
Mr. James Ristas Yes

4. Election of the Windsor Superintendent of Schools (Action Anticipated)

Motion Passed: Moved: That in accordance with Connecticut General Statues, Section 10-157, the Board of Education hereby elects Dr. Terrell Hill to serve as Superintendent of Schools for the Windsor Public Schools for the remainder of the 2020-2021 school year, under the current contract, and FURTHER MOVED: That the Board hereby offers Dr. Hill a three-year contract of employment commencing July 1, 2021 through June 30, 2024, and the Board authorizes it President to execute this contract on behalf of the Board passed with a motion by Mr. David Furie and a second by Ms. Ayana Taylor.

Discussion:
The comments below were made during the discussion of the motion.

Mr. Panos spoke regarding the experience and capabilities of Dr. Hill and that he wants Windsor to do well, but stated that he feels Dr. Hill does not look out for the best interest of the students and that he needs to look beyond education fads that have complicated and cost more to teach. He said he will not vote in favor of Dr. Hill.

Mr. Eleveld had concerns that the process was disingenuous and that the contract shows favoritism. He also commented on the lack of exclusivity in the contract regarding not being employed outside of the district. He will not support Dr. Hill when voting.

Mr. Ristas said that Mr. Panos and Mr. Eleveld had already spoken to his concerns.

Mr. Furie is very excited to offer Dr. Hill the position of Superintendent. When he listened to the wants and needs of the community, Dr. Hill meets all their needs and he doesn't think there could be a better candidate.

Ms. Khan said that accountability is his greatest quality and that he is both professional and has high expectations. She believes he will lead the district in the direction it needs to go.

Ms. Ricketts showed her appreciation to Dr. Hill and feels it is clear he has a passion for the role of superintendent. She will gladly support the nomination.

Ms. Taylor stated that Dr. Hill is a leader in education and that during the laborious process, where they interviewed many candidates, he was still her choice.

Mr. Lockhart said he was unapologetic if it is considered favoritism when there was a qualified candidate already available. He followed the rules and policies of the board although he did request that the board waive the process of

the search to save money. He said that Dr. Hill is the man for the job, but that being accused of favoritism is something that he rejects. The process has spoken and he will not allow the integrity to be questioned. The democrats voted as a block with input from every faction of the community. He also said that Dr. Hill exceeded the profile provided.

Mr. Ristas stated that there were many factors involved in the decision besides the profile provided by Dr. Erardi such as the direction that Dr. Hill will push the district very hard.

5 Yeas - 4 Nays.

Mr. Leonard Lockhart Yes
Mr. Brian Bosch No
Mr. Ronald Eleveld No
Mr. David Furie Yes
Ms. Maryam Khan Yes
Ms. Ayana Taylor Yes
Mr. Paul Panos No
Ms. Charlotte Ricketts Yes
Mr. James Ristas No

During the vote to appoint Dr. Hill, several board members made comments along with their vote.

Mr. Bosch said he wishes Dr. Hill the best, but for reasons the board is aware his vote is no.

Mr. Eleveld also wishes Dr. Hill the best, his credentials are at a high level, however his vote is no.

Mr. Lockhart quoted, "no weapon formed against you shall prosper."

Ms. Taylor said there is no amount of privilege that can stop greatness.

Mr. Lockhart then, on behalf of the board, offered congratulations to Dr. Hill. He also thanked Ms. Sally Brown for assisting in the search process and who made a great effort to insulate the process. He also recognized Dr. Erardi for his effort to engage the community in the process and his availability to the board as well as providing weekly updates.

Prior to the vote to terminate the Superintendent Search Committee, Mr. Panos commented that it would be inconsistent to support this motion, contrary to the previous vote so, therefore, he will vote no.

Motion Passed: MOVED: That the Board of Education terminates the search process for Superintendent of Schools and dismisses the Superintendent Search Committee passed with a motion by Mr. David Furie and a second by Ms. Ayana Taylor.

5 Yeas - 4 Nays.

Mr. Leonard Lockhart Yes
Mr. Brian Bosch No
Mr. Ronald Eleveld No
Mr. David Furie Yes
Ms. Maryam Khan Yes
Ms. Ayana Taylor Yes
Mr. Paul Panos No
Ms. Charlotte Ricketts Yes
Mr. James Ristas No

5. Announcements

Discussion:
Mr. Lockhart offered Dr. Hill the opportunity to speak to the board and community as the new Superintendent of Schools.

Dr. Hill began by thanking the board and Dr. Erardi for their work on the process. He also thanked his family and he stated his appreciation for the support of the staff. The poem he read, "I, Too" by Langston Hughes which he said sums up the way he was thinking and feeling.

The board members' comments follow.

Ms. Ricketts had no comment.

Mr. Eleveld had no comment.

Ms. Khan had no comment.

Mr. Ristas had no comment.

Ms. Taylor congratulated Dr. Hill.

Mr. Bosch had no comment.

Mr. Furie congratulated Dr. Hill and he thanked both Ms. Brown and Dr. Erardi for a great job.

Mr. Panos wished Dr. Hill all the best in the district.

Mr. Lockhart wished Dr. Hill all the best and he looks forward to the impact he will have on the district.

6. Adjournment

Discussion:
The meeting adjourned at 8:45 PM.

Motion Passed: Move to adjourn the meeting at 8:45 PM passed with a motion by Mr. Paul Panos and a second by Mr. Ronald Eleveld.

9 Yeas - 0 Nays.

Mr. Leonard Lockhart Yes
Mr. Brian Bosch Yes
Mr. Ronald Eleveld Yes
Mr. David Furie Yes
Ms. Maryam Khan Yes
Ms. Ayana Taylor Yes
Mr. Paul Panos Yes
Ms. Charlotte Ricketts Yes
Mr. James Ristas Yes

_____
Ayana K. Taylor, Secretary
Windsor Board of Education

WINDSOR BOARD OF EDUCATION

AGENDA ITEM

For Consideration by the Board of Education at the Meeting of: April 20, 2021

PREPARED BY: Danielle Batchelder **PRESENTED BY:** Danielle Batchelder

ATTACHMENTS: March 31, 2021 Financial Report

SUBJECT: Financial Report

BACKGROUND:

A report of operating expenditures is prepared monthly for the Board of Education. The report details monthly and year-to-date expenditures for each site within Windsor Public Schools.

The additional expenses that are outlined on the attached spreadsheet detail purchases related to the COVID19 pandemic. The additional expenses thus far will be offset once the district receives the Elementary and Secondary School Emergency Relief Fund (ESSER Fund) of $474,402 and the Coronavirus Relief Fund (CRF) $698,842.

STATUS:

The attached report is for the month of March 2021.

There were no inter-site transfers during the month.

RECOMMENDATION:

No action is necessary. The report is for information only.

The Secretary of the Board of Education should include the following in the minutes of this Board of Education meeting:

Expenditures for March 31, 2021	$ 5,144,678
Expenditures through March 31, 2021	$50,142,488

Reviewed by: _____ **Recommended by the Superintendent:** TM.H. 4/16

Agenda Item # 5a.

Budget Update for COVID-19 Related Expenses

Below is an evolving list of additional expenses WPS have incurred due to the COVID-19 pandemic. The additional expenses thus far will be offset by grants and additional funds the district is expecting from the state. The two funding sources and allocations that were communicated to WPS thus far are:

Grant/Funding Source	WPS Allocation
Elementary & Secondary School Emergency Relief Fund (ESSER Fund)	$474,402
Coronavirus Relief Fund (CRF)	$698,842
Total Allocation due to WPS	**$1,173,244**

Additional Expenses Incurred To Date

		Expense	
Staffing			
1.0 FTE Teacher - Clover - Grade 5		$75,000	
1.0 FTE Teacher - Clover - Grade 4		$75,000	
1.0 FTE Teacher - JFK - Distance Learning		$75,000	
1.0 FTE Teacher - JFK - Grade 5		$75,000	
1.0 FTE Teacher - OE - Grade 1		$75,000	
1.0 FTE Teacher - OE - Grade 2		$75,000	
1.0 FTE Teacher - POQ - PreK		$75,000	
1.0 FTE Teacher - POQ - Grade 2		$75,000	
1.0 FTE Nurse - Floating - District Wide		$75,000	
(2.0) FTE Teachers - Sage Park Middle School		($150,000)	Retirements/Resignation not being backfilled for FY 20/21 Only
(2.0) FTE Teachers - Windsor High School		($150,000)	
	Sub Total	**$375,000**	
Furniture			
Elementary Desks		$231,609	
	Sub Total	**$231,609**	
PPE and Cleaning Supplies & Materials			
Face Shields; Masks; Gloves; Mask Lanyards		$59,599	
Classroom, Labs, Café. & Countertop Protective Dividers/Barriers		$149,333	
Floor, Window, & Door Signage		$15,285	
Hand Sanitizer; Disinfectant Wipes & Increased Cleaning Supplies		$59,759	
Equipment (Air Filters, Portable Air Scrubbers, Cleaning)		$264,010	
	Sub Total	**$547,986**	
Consulting Services			
Engineering Services		$18,600	
	Sub Total	**$18,600**	
Technology			
PD Platforms & Software		$53,935	
Hotspots, Devices, Phones		$57,601	
	Sub Total	**$111,536**	
Grand Total Expenses as of 2/28/2021		**$1,266,131**	

Windsor Public Schools
Financial Report
March 31, 2021

	2020/2021 Budget	Expenditures YTD 3/31/2021	Encumbrance	Balance 3/31/2021	% Balance
Instructional Services					
Clover Street School	63,170	27,528	5,863	29,779	**47%**
John F. Kennedy School	84,950	34,168	6,383	44,399	**52%**
Oliver Ellsworth School	86,730	57,371	8,475	20,884	**24%**
Poquonock School	69,300	42,377	1,492	25,431	**37%**
Sage Park Middle School	210,935	104,175	8,153	98,607	**47%**
Windsor High School	398,069	190,366	12,345	195,358	**49%**
Windsor High School Interscholastic Sports	207,000	103,558	38,591	64,851	**31%**
Athletic Coaches	275,000	108,379	0	166,621	**61%**
WHS Career & Technical Education	59,745	26,319	5,116	28,310	**47%**
Continuing Education	70,400	52,651	9,562	8,187	**12%**
Instructional Mgt. & Curriculum Development	288,772	162,912	9,413	116,447	**40%**
Magnet School Tuition	1,460,600	1,394,915	23,241	42,444	**3%**
*Technology	878,518	862,894	5,698	9,926	**1%**
Total Instructional Services	**4,153,189**	**3,167,613**	**134,332**	**851,244**	**20%**
Education Support Services					
Pupil Personnel Services	454,950	198,600	39,683	216,667	**48%**
Special Education	98,150	39,711	2,564	55,875	**57%**
Special Education Tuition	5,068,264	3,562,055	164,188	1,342,021	**26%**
Policy & Planning	142,350	92,362	6,296	43,692	**31%**
Employee Personnel Services	129,000	117,324	320	11,356	**9%**
Financial Management	280,442	150,310	30,606	99,526	**35%**
Financial Services	38,500	20,428	0	18,072	**47%**
Pupil Transportation & Safety	3,075,248	1,335,210	237,949	1,502,089	**49%**
Special Education Transportation	2,231,659	841,116	84,455	1,306,088	**59%**
*Physical Plant Services	1,918,850	1,775,094	143,560	196	**0%**
Major Maintenance	461,000	272,803	54,438	133,759	**29%**
L.P. Wilson Center	254,800	176,332	65,002	13,466	**5%**
Benefits	10,923,331	6,528,094	128,045	4,267,192	**39%**
Certified Salaries	32,886,258	23,486,550	0	9,399,708	**29%**
Non-Certified Salaries	9,044,854	6,302,920	0	2,741,934	**30%**
Regular Ed Tutor Salaries	336,700	169,180	0	167,520	**50%**
Special Ed Tutor Salaries	284,000	174,747	0	109,253	**38%**
Substitute Salaries	747,732	299,403	4,655	443,674	**59%**
*Salary and Benefits for TreeHouse Program	0	208,543	128,000	(336,543)	
Total Education Support Services	**68,376,088**	**45,750,782**	**1,089,761**	**21,535,545**	**31%**
Total All Sites	**$72,529,277**	**$48,918,395**	**$1,224,093**	**$22,386,789**	**31%**

*As discussed at the 2/9/2021 budget meeting, the general fund will need to absorb the salaries and benefits for the TreeHouse Program. Similar to last year (19/20), due to the pandemic, the TreeHouse Program is not bringing in the revenue to support the program.

COVID related expenses - see attached

WINDSOR BOARD OF EDUCATION

AGENDA ITEM

For Consideration by the Board of Education at the Meeting of: April 20, 2021

PREPARED BY: Danielle Batchelder **PRESENTED BY:** Danielle Batchelder

ATTACHMENTS: Student Enrollment Report & Recap

SUBJECT: Student Enrollment as of April 1, 2021

BACKGROUND:

Attached are the enrollment figures as of April 1, 2021. Mrs. Batchelder will answer any questions.

STATUS:

In prior BOE enrollment reports, the enrollment report grouped all students into one category labeled "Outside Placement/Private Placement (SPED)". Beginning in September 2016, the Out Placement/Private Placement (SPED) line was separated into two categories:

1. *Out of District Placement-Special Education students*
2. *Private Placement Special Education students*

Out of District - Special Education: Those students who are placed at a Connecticut State Department of Education (CSDE) approved private special education program as recommended by a planning and placement team (PPT) as part of a student's individualized education program (IEP). Additionally, this category may include a family who moves into Windsor with a child who has a disability who has already been placed in a private special education program and/or children who are placed in Windsor foster home(s) by the Department of Children and Families (DCF) and are already enrolled in a private special education program.

Private Placement - Special Education: Those students who have been identified special education through the planning and placement team (PPT) process that have been parentally placed at a non-public school located in Windsor (i.e., St. Gabriel, Trinity Christian, Madina Academy, Praise Power & Prayer, etc.).

RECOMMENDATION:

Informational

Reviewed by: _____ **Recommended by the Superintendent:** T.M.H. /sb

Agenda Item # 5b.

Windsor Public Schools
Student Enrollment Report
April 1, 2021

Enrollment in Windsor Public Schools

Grades PreK - 5	1,448
Grades 6-8	744
Grades 9-12	1,119
Total District Enrollment	**3,311**

Windsor Students not in District Schools

Out of District Placements (SPED)	58
Private Schools (St.Gabriels, Trinity Christian, Medina Academy; Praise, Power&Prayer)	19
CREC Montessori Hartford	3
CREC Metropolitan Learning Center (MLC)	59
CREC Miscellaneous Magnet Schools	227
Hartford Host Magnet Schools	250
Miscellaneous Magnet Schools (LEARN, Goodwin College & Global Experience)	21
A.I. Prince Technical High School	24
Howard Cheney Technical High School	10
	671
Total Students	**3,982**

Windsor Public Schools
Student Enrollment Report
April 1, 2021

GRADE		Poquonock School	Clover Street School	Oliver Ellsworth School	John F. Kennedy School	Total
PreK		65		73		138
K		81		128		209
1		90		129		219
2		111		125		236
3			95		117	212
4			73		137	210
5			106		118	224
Subtotal K-5						1,310
Total		**347**	**274**	**455**	**372**	**1,448**

GRADE		Sage Park Middle School
6		253
7		247
8		244
Total		**744**

GRADE	Windsor High School
9	296
10	273
11	266
12	284
Total	**1,119**

District Wide Enrollment	**3,311**

ENROLLMENT REPORT 2020-2021
POQUONOCK SCHOOL

Room #	Teacher	Grade	rojected	1-Sept	1-Oct	1-Nov	1-Dec	1-Jan	1-Feb	1-Mar	1-Apr	1-May	1-Jun
		Kindergarten											
2	Brown			10	14	16	15	14	15	15	15		
3	Scott			10	10	11	12	12	13	14	15		
Distance Learning - 22	Roche			12	16	15	15	15	16	15	21		
Distance Learning - 23	Blume			15	15	15	13	12	12	11	16		
24	Eskenazi			11	11	14	14	14	13	12	-		
26	Scerra			10	11	11	12	12	12	14	14		
		Total	**78**	**68**	**77**	**82**	**81**	**79**	**81**	**81**	**81**	**0**	**0**
		Grade 1											
1	McCann			12	11	13	13	12	13	13	15		
12	Elkey			15	13	14	14	14	13	14	15		
15	Velez			12	13	13	13	13	13	12	14		
Distance Learning - 17	Stoll			25	23	22	24	23	24	23	19		
16	Turin			12	9	14	12	12	13	13	13		
18	Hernandez			14	14	12	14	14	13	14	14		
		Total	**122**	**90**	**83**	**88**	**90**	**88**	**89**	**89**	**90**	**0**	**0**
		Grade 2											
8	Mercier			15	16	15	15	15	16	16	16		
9	Parker			16	19	19	19	19	17	17	18		
10	Olensiak			19	17	17	15	14	16	12	11		
11	Delskey			17	16	17	16	16	15	17	17		
Distance Learning - 13	Hoogewerff			17	18	19	19	19	18	17	17		
14	Couchon			18	16	16	16	16	15	16	16		
18	Neals			15	14	13	14	14	14	16	16		
		Total	**92**	**117**	**116**	**116**	**114**	**113**	**111**	**111**	**111**	**0**	**0**
	PK Smart Start			21	18	18	18	18	19	20	21		
	Sped & Peer			37	38	41	43	43	46	45	44		
		Total	**51**	**58**	**56**	**59**	**61**	**61**	**65**	**65**	**65**	**0**	**0**
	Poqunonock	**Totals**	**343**	**333**	**332**	**345**	**346**	**341**	**346**	**346**	**347**	**0**	**0**

ENROLLMENT REPORT 2020-2021
OLIVER ELLSWORTH SCHOOL

Room #	Teacher	Grade	Projected	1-Sept	1-Oct	1-Nov	1-Dec	1-Jan	1-Feb	1-Mar	1-Apr	1-May	1-Jun
		Kindergarten											
19	Adamski			15	15	14	14	14	14	15	15		
20	Butterick			15	13	15	16	16	16	16	16		
21	Tedeschi			15	15	16	16	15	16	16	16		
Distance Learning - 22	Bishop			19	21	20	21	20	18	19	16		
23	Wazkelewicz			13	15	15	15	15	16	16	16		
24	Bartholomew			13	13	13	13	14	14	13	15		
Distance Learning - 25	Chapple			19	19	19	19	20	20	18	18		
26	Marcella			14	15	15	15	15	15	16	16		
		Total	**141**	**123**	**126**	**127**	**129**	**129**	**129**	**129**	**128**	**0**	**0**
		Grade 1											
10	Strickland			13	12	12	12	9	10	10	13		
11	Capizzi			15	14	14	14	12	12	12	14		
12	Furie			18	16	16	16	16	16	16	16		
13	Fleury			7	9	10	13	12	12	13	15		
Distance Learning - 14	Moreno			25	27	26	23	24	23	23	19		
Distance Learning - 15	D'Errico			27	26	25	26	27	27	26	21		
16	Miller			18	14	14	15	15	15	15	16		
17	Strempfer			16	14	14	14	14	14	14	15		
		Total	**126**	**139**	**132**	**131**	**133**	**129**	**129**	**129**	**129**	**0**	**0**
		Grade 2											
1	Mayo			18	19	19	19	19	19	18	18		
Distance Learning - 2	Goicohea			22	21	21	22	21	21	21	21		
3	Majors			16	15	15	14	15	15	15	16		
6	Broyles			12	14	14	15	14	14	15	16		
Distance Learning - 5	Heilman			21	20	21	23	23	22	22	21		
7	Gonzalez			17	18	17	17	17	19	18	18		
8	Coffey			16	13	13	13	14	15	16	15		
		Total	**116**	**122**	**120**	**120**	**123**	**123**	**125**	**125**	**125**	**0**	**0**
	PK Smart Start			23	24	25	25	24	24	25	26		
	Sped & Peers			43	43	45	44	43	44	48	47		
		Total	**78**	**66**	**67**	**70**	**69**	**67**	**68**	**73**	**73**	**0**	**0**
Oliver Ellsworth		**Totals**	**461**	**450**	**445**	**448**	**454**	**448**	**451**	**456**	**455**	**0**	**0**

ENROLLMENT REPORT 2020-2021
JF KENNEDY SCHOOL

Room #	Teacher	Grade	Projected	1-Sept	1-Oct	1-Nov	1-Dec	1-Jan	1-Feb	1-Mar	1-Apr	1-May	1-Jun
		Grade 3											
1	L. Macaluso			15	15	14	14	14	15	15	17		
Distance Learning - 2	Richards			41	44	43	21	21	21	21	20		
3	Lamoureux			19	17	16	16	16	16	17	18		
4	Filomeno			16	11	11	13	15	16	16	16		
6	Johnston			17	16	17	17	17	17	17	17		
8	Estelle			16	16	16	16	16	15	15	16		
Distance Learning - 2	Austin						20	20	18	17	13		
		Total	**121**	**124**	**119**	**117**	**117**	**119**	**118**	**118**	**117**	**0**	**0**
		Grade 4											
5	Eckman			16	16	17	16	17	16	17	17		
Distance Learning - 7	Brown			40	42	41	24	24	22	22	20		
9	Jones			13	12	12	15	16	16	16	17		
10	Silliman			15	17	16	16	16	16	17	17		
12	Bishop			12	11	11	13	14	14	14	16		
14	Atkins			11	10	11	16	14	14	14	16		
16	Nguyen			14	14	14	23	23	21	21	18		
18	Caselli			13	12	12	14	14	16	16	16		
		Total	**109**	**134**	**134**	**134**	**137**	**138**	**135**	**137**	**137**	**0**	**0**
		Grade 5											
19	Bowman			12	12	12	16	16	15	15	16		
20	Paley			11	11	12	15	16	16	17	17		
Distance Learning - 24	Freitas			45	47	44	23	23	23	23	19		
25	Sciarretta			12	11	11	22	21	21	21	21		
27	Ewald			25	12	13	13	13	13	14	15		
28	Schultz			10	10	11	15	14	14	14	15		
24	Epler				13	12	11	11	13	13	15		
		Total	**135**	**115**	**116**	**115**	**115**	**114**	**115**	**117**	**118**	**0**	**0**
John F. Kennedy		**Totals**	**365**	**373**	**369**	**366**	**369**	**371**	**368**	**372**	**372**	**0**	**0**

ENROLLMENT REPORT 2020-2021
Clover Street School

Room #	Teacher	Grade	Projected	1-Sept	1-Oct	1-Nov	1-Dec	1-Jan	1-Feb	1-Mar	1-Apr	1-May	1-Jun
		Grade 3											
Distance Learning - 6	Lewis			31	31	31	29	19	18	17	16		
8	Dugalic			14	14	14	14	19	19	19	19		
10	Murray			13	15	15	15	15	15	15	15		
11	Sanchez			13	10	10	10	15	15	15	16		
25	Darrell			11	10	11	11	11	13	14	14		
26	Rivers			14	14	13	13	13	15	16	15		
		Total	**83**	**96**	**94**	**94**	**92**	**92**	**95**	**96**	**95**	**0**	**0**
		Grade 4											
9	Michalic			14	14	14	14	14	14	14	14		
14	McLaughlin			15	14	14	14	13	13	13	13		
Distance Learning - 18	Keach-Longo			25	22	22	21	22	20	21	20		
24	Comer			13	13	13	13	13	13	13	13		
27	Williams			10	12	11	12	12	13	12	13		
		Total	**103**	**77**	**75**	**74**	**74**	**74**	**73**	**73**	**73**	**0**	**0**
		Grade 5											
12	Grimes			17	16	16	16	22	22	22	20		
Distance Learning - 13	Carlson			32	36	34	33	21	19	19	12		
15	Junious			13	11	13	14	14	14	14	18		
16	Webster			14	14	13	13	13	15	15	18		
17	Nowsch			14	12	12	12	18	20	20	20		
19	Siegel			17	14	14	14	14	15	15	18		
		Total	**99**	**107**	**103**	**102**	**102**	**102**	**105**	**105**	**106**	**0**	**0**
	Clover	**Totals**	**285**	**280**	**272**	**270**	**268**	**268**	**273**	**274**	**274**	**0**	**0**

ENROLLMENT REPORT 2020-2021
Sage Park Middle School

		Projected	1-Sept	1-Oct	1-Nov	1-Dec	1-Jan	1-Feb	1-Mar	1-Apr	1-May	1-Jun
Grade 6												
Team 1			88	86	87	88	89	89	90	89		
Team 2			83	83	81	82	81	80	80	82		
Team 3			86	83	82	82	81	81	81	82		
	Total	**245**	**257**	**252**	**250**	**252**	**251**	**250**	**251**	**253**	**0**	**0**
Grade 7												
Team 4			83	81	79	79	80	80	80	81		
Team 5			84	81	82	83	83	83	83	82		
Team 6			85	83	82	83	84	84	84	84		
	Total	**232**	**252**	**245**	**243**	**245**	**247**	**247**	**247**	**247**	**0**	**0**
Grade 8												
Team 7			85	82	80	80	78	80	80	80		
Team 8			78	85	84	83	82	82	81	81		
Team 9			78	79	80	81	80	83	83	83		
	Total	**239**	**241**	**246**	**244**	**244**	**240**	**245**	**244**	**244**	**0**	**0**
Sage Park	**Totals**	**716**	**750**	**743**	**737**	**741**	**738**	**742**	**742**	**744**	**0**	**0**

ENROLLMENT REPORT 2020-2021
Windsor High School

	Projected	1-Sept	1-Oct	1-Nov	1-Dec	1-Jan	1-Feb	1-Mar	1-Apr	1-May	1-Jun
Grade 9	304	318	313	312	313	313	309	296	296		
Grade 10	272	275	280	275	270	270	271	273	273		
Grade 11	296	265	262	263	263	262	260	265	266		
Grade 12	292	271	275	276	274	274	278	284	284		
Windsor High Total	**1,164**	**1,129**	**1,130**	**1,126**	**1,120**	**1,119**	**1,118**	**1,118**	**1,119**	**0**	**0**

WINDSOR BOARD OF EDUCATION
AGENDA ITEM

For Consideration by the Board of Education at the Meeting of: Tuesday, April 20, 2021

Prepared By: Patricia Patton **Presented By:** Danielle Batchelder

Attachments: Cafeteria Operations – March, 2021

Subject: Food Service Financial Report

Background: The Windsor School Food Service participates in the National School Lunch Program at each of our school facilities and CREC's Academy of Aerospace and Engineering. We also participate in the National School Breakfast Program at our four elementary schools, Sage Park Middle School, Windsor High School and CREC AAE. We operate the After School Snack Program for our Treehouse Program in Windsor. We operated our Summer Food Service Program of lunch and breakfast at the following locations; Windsor High School, Oliver Ellsworth School and Wilson Library during summer break. We are complying with the Healthy Food Certification again this year to send a consistent message to our students in keeping with our wellness policies.

Our annual goal is to operate with a small reserve account to offset unanticipated needs and to increase participation from students and staff in all our programs.

A monthly financial report is presented to the Board of Education. This report includes sales and financial information for the current period.

Status: Financial Report for March, 2021

Recommendation: Informational Only

Reviewed by: _____ **Recommended by the Superintendent:** TMH/SB

Agenda Item # 5c.

WINDSOR SCHOOL FOOD SERVICE
FINANCIAL STATEMENT
MARCH 2021

REVENUE	**March 2021**	**7/1/20 - YTD**	**March 2020**	**7/1/19-YTD**
SALES	$5,020.90	$22,820.27	$58,907.83	$621,957.80
REIMBURSEMENTS - STATE		19,009.00	4,882.00	53,138.11
ACCOUNTS RECEIVEABLE	144,336.45	589,041.59	63,453.00	785,999.63
CLOC		135,237.00		133,888.00
MISC. (Rebates)	113.00	263.00		18,088.59
7 Cents Certification			1,624.56	19,789.70
REVENUE TOTALS	**$149,470.35**	**$766,370.86**	**$128,867.39**	**$1,632,861.83**
EXPENSES				
WAGES	$50,245.25	$404,932.40		$508,464.12
PAYROLL TAXES	4,016.83	32,650.30		38,897.29
BENEFITS	11,594.21	100,792.13	8,736.68	68,155.37
FOOD/MILK/ICE CREAM	62,550.02	271,919.57	65,853.77	790,490.06
PAPER	3,037.22	15,819.75	2,778.89	38,546.91
TRUCK	55.09	920.49		39,974.77
SUPPLIES	228.35	1,378.17	236.86	1,970.90
EQUIPMENT	0.00	4,601.17	49.96	2,508.55
SERVICES	0.00	400.96		3,832.22
EXPENSE TOTALS	**$131,726.97**	**$833,414.94**	**$77,656.16**	**$1,492,840.19**
NET INCOME	**$17,743.38**	**-$67,044.08**	**$51,211.23**	**$140,021.64**
INVENTORY	**$22,078.45**			**$31,454.89**
OPENING BALANCE 7/1		**$454,758.15**		**$333,317.93**
COMPUTED OPERATING POSITION		**$387,714.07**		**$504,794.46**

WINDSOR BOARD OF EDUCATION
AGENDA ITEM

For Consideration by the Board of Education at the Meeting of: April 20, 2021

Prepared By: Danielle Batchelder
Director of Business Services/
Interim Human Resources Administrator

Presented By: Terrell M. Hill, PhD
Superintendent of Schools

Attachments: None

Subject: Human Resources Report for March 1, 2021 – March 31, 2021

RESIGNATIONS/SEPARATIONS

Angela Ehrenwerth	Elementary Special Education Supervisor (6/30/2021)	LP Wilson

RETIREMENTS

Fay Fuller-Palmer	Family & Consumer Science Teacher (6/16/2021)	Sage Park
Karen Rock	Music Teacher (6/30/2021)	Sage Park
Marguerite Smith	Literacy Coach (6/30/2021)	Kennedy
Karen Williams	Chief Psychologist **(6/30/2022)**	Kennedy

TRANSFERS/REASSIGNMENTS

Naisha Bennett	From: Lunchroom Monitor	Ellsworth
	To: Part-time Support Assistant	Poquonock
Sophie Chadwick	From: Paraeducator	Ellsworth
	To: Paraeducator	Poquonock
Erica Ortiz	From: Lunchroom Monitor	Kennedy
	To: Paraeducator (Limited)	Kennedy
Kristina Wieckowski	From: Secondary Special Education Supervisor	LP Wilson
	To: Interim Director of Special Education & PPS	LP Wilson

HIRES

Aubrie Costa	Building Substitute	Ellsworth
Kevin Covill	Building Substitute	Sage Park
Noreaga Davis	Substitute Teacher - USJ Fellowship	Clover
Jayleen Gonzalez	Lunchroom Monitor	Ellsworth
Dominique Gouch	Paraeducator	Ellsworth
Tamika Jenkins	Food Service Cashier	Windsor High
Hannah Mitchell	Substitute Teacher – USJ Fellowship	Sage Park
Eileen O'Meara	Food Service Cashier	Windsor High
Romiza Ramzan	Building Substitute	Poquonock
Sandi Smith	Reading Teacher (Long Term Substitute)	Clover
Jaevion Walcott	Treehouse Group Leader	Kennedy

Reviewed by: _____ **Recommended by the Superintendent:** TMH/SB

Agenda Item # 5d.

Windsor Board of Education
Regular Meeting – Virtual
Unapproved Minutes

Tuesday, March 16, 2021 7:00 PM
Town Hall, Council Chambers

The following are the unapproved minutes of the March 16, 2021 Regular Meeting - Virtual Meeting. Any additions or corrections will be made at a future meeting.

Attendance Taken at 7:02 PM:

Present Board Members:
Mr. Leonard Lockhart
Mr. Brian Bosch
Mr. Ronald Eleveld
Mr. David Furie
Ms. Maryam Khan
Ms. Ayana Taylor
Mr. Paul Panos
Ms. Charlotte Ricketts
Mr. James Ristas

1. Call to Order, Pledge to the Flag and Moment of Silence

Discussion:
The meeting was called to order by Mr. Lockhart at 6:32 PM with the Pledge to the Flag and a Moment of Silence. Also in attendance were Superintendent of Schools Dr. Terrell Hill, Assistant Superintendent for Instructional Services Dr. Santosha Oliver, Director of Business Services Danielle Batchelder and Interim Director of Pupil and Social Education Services Kristina Wieckowski.

2. Recognitions/Acknowledgements

Discussion:
None

3. Audience to Visitors

Discussion:
None

4. Student Representative Report

Discussion:
Mr. Gapko began by congratulating Dr. Hill on his appointment as Superintendent of Schools. He reminded freshman and junior families that PSAT and SAT tests are in March. He stated that alternatives to traditional senior activities are being planned and that ideas are welcome. He stated his appreciation for the vaccine clinic for the school staff.

5. Board of Education
5.a. President's Report

Discussion:
Mr. Lockhart said that he had received positive feedback on the vaccine clinic. The last month was busy, with the board being focused on the superintendent search and policy updates. Virtual "Day on the Hill" will be held on March 17. On behalf of CABE, Mr. Lockhart will be testifying on:

SB 1033 AN ACT CONCERNING THE INCLUSION OF COMPUTER SCIENCE AND FINANCIAL LITERACY AS PART OF THE HIGH SCHOOL GRADUATION REQUIREMENTS.

HB 6618 AN ACT CONCERNING CERTAIN FUNDING ISSUES AFFECTING BOARDS OF EDUCATION.

HB 6619 AN ACT CONCERNING THE DEVELOPMENT OF A KINDERGARTEN TO EIGHT GRADE MODEL CURRICULUM.

SB 1034 AN ACT CONCERNING MINORITY TEACHER RECRUITMENT AND RETENTION.

HB 6620 AN ACT CONCERNING THE RIGHT TO READ AND ADDRESSING OPPORTUNITY GAPS AND EQUITY IN PUBLIC SCHOOLS.

There will be a CABE webinar on April 6 and the budget will be presented to the Town Council on April 7.

5.b. 2021-2022 School Calendar Revision Proposal

Discussion:
Dr. Hill explained that the change to the calendar follows what has been done on the calendar the prior 3 years.

Motion Passed: Move the Board adjust the 2021-2022 school calendar by converting Tuesday, February 22, 2022 from a professional day to a no school day for teachers, extending the school year by one day passed with a motion by Mr. David Furie and a second by Mr. Paul Panos.

9 Yeas - 0 Nays.

Mr. Leonard Lockhart Yes
Mr. Brian Bosch Yes
Mr. Ronald Eleveld Yes
Mr. David Furie Yes
Ms. Maryam Khan Yes
Ms. Ayana Taylor Yes
Mr. Paul Panos Yes
Ms. Charlotte Ricketts Yes
Mr. James Ristas Yes

5.c. Remote Meeting Participation

Discussion:
Mr. Lockhart explained that this item will be on the agenda monthly, but an update will be given during committee reports.

5.d. School Liaison Reports
5.d.1. Windsor High School

Discussion:
Ms. Taylor said that the high school is preparing for the SATs with social distancing in place. There was a School Governance Council meeting early in the week where fundraising was discussed. "Flocking" community member's homes to raise funds for Project Graduation was an option.

Mr. Furie attended the School Governance Council meeting. There is hope for remediation and enrichment funds to become available. Fourth quarter will begin soon and with it the expectation that more students will return to in-person instruction. The NASA HUNCH program video showcasing the student-created tape dispenser is available for viewing on the WHS website.

5.d.2. Sage Park Middle School

Discussion:
Ms. Khan congratulated state finalist for Letters About Literature, Dominic Jenkins. A virtual award ceremony will be held on April 15. Sage Park Middle School will be participating in the UCONN program, Engineering Your Future, virtually, on April 1. There will also be a UCONN program, Engineering Her Future, as well. NASA will be holding a virtual job fair as well.

Mr. Ristas congratulated Dominic as well. He commended the staff for their well-produced newsletter.

5.d.3. Clover Street School

Discussion:
Mr. Eleveld said that student-led parent teacher conferences will be held soon. He suggested that parents send a change of clothes for their students as the weather changes. Clover Street School has taken photos of staff with and without masks to help students better recognize their teachers. A March Madness reading challenge is being held.

5.d.4. John F. Kennedy School

Discussion:
Ms. Ricketts stated that conferences are being held on Wednesday, Thursday and Friday this week. The next PTO meeting will be March 25, volunteers are needed. This week is Spirit Week at JFK School.

5.d.5. Oliver Ellsworth School

Discussion:
Mr. Bosch said that there is high energy at Oliver Ellsworth School. Math Night had 170 families participate. There will be a Science Fair in May. Read Across America week had dress-up days and virtual guest readers. On April 1, the PTO will hold a virtual "Jukebox Night." E-news and a weekly staff update are great resources.

5.d.6. Poquonock School

Discussion:
Mr. Panos said that the April PTO meeting would be for elections of officers. There will be a "Boosterthon" on March 29 thru April 9 to raise money for a sensory path at the school. On February 26, students celebrated the return of "Ice Cream Fridays." Conferences are this week, Wednesday through Friday. There is a library of videos of guest readers available from Read Across America week. Virtual home visits by staff begin next week.

6. Superintendent's Report

Discussion:
Dr. Hill announced that March is Board Member Appreciation Month, he thanked the board for their service. Windsor High School Senior Kayleigh Thompson painted "Washington Park Daydreams" and each board member was given a print of her work. He thanked Dr. Oliver for overseeing the vaccine program for staff. The first round of vaccines were given on March 3 and March 10. Though the vaccine is not mandatory, over 600 doses were given. The WHS History and Social Studies programs will be working with the Windsor Historical Society to record civil rights interviews with community members over the spring and summer. The Windsor Educational Fund will hold a Teacher Hero Campaign in lieu of grants. The schools will create baskets to be put up for bid for the Windsor Chamber Auction. The NASA HUNCH video is on the WPS website. The Neag School of Education at UCONN has an early college education program this spring called "If You Love It, Teach It." These course credits may transfer to a 4-year college. Finally, Dr. Hill thanked the community, staff and Board of Education for the opportunity to ensure the best education experience for Windsor. He said there have been many well-wishes and if he has not said thank you yet, he is taking the opportunity tonight.

6.a. Policy Adoption, 1st Reading
6.a.1. Revised P/AR 5123 Promotion/Retention

Discussion:
Ms. Khan gave an overview of the updates to the policy and regulations.

Mr. Ristas questioned if the use of the word "retention" was out of place given the district does not, as a practice, hold students back.

Dr. Hill responded that this practice had been in place for years.

Mr. Panos asked if another term may be substituted instead.

Dr. Oliver stated that there are many tiers of support in elementary school to prevent retaining students.

Motion Passed: Move the Board of Education approve P 5123 Promotion/Retention as a 1st reading passed with a motion by Ms. Maryam Khan and a second by Mr. David Furie.

8 Yeas - 0 Nays - 1 Abstained.

Mr. Leonard Lockhart Yes
Mr. Brian Bosch Yes
Mr. Ronald Eleveld Yes
Mr. David Furie Yes
Ms. Maryam Khan Yes
Ms. Ayana Taylor Yes
Mr. Paul Panos Abstain
Ms. Charlotte Ricketts Yes
Mr. James Ristas Yes

6.a.2. Revised AR 5123.1 Promotion/Retention WHS Graduation Requirements
6.a.3. Revised AR 6146.1 Reporting to Parents - Marking System

7. Committee Reports
7.a. Finance Committee

Discussion:
Mr. Furie had nothing to report for the Finance Committee.

7.b. Policy Committee

Discussion:
Ms. Khan stated that remote attendance policies of other districts were discussed and that further discussion would be held by each caucus.

Mr. Lockhart thanked Ms. Sally Brown for assisting in the procurement of the other districts' remote policies and he said that no further research will be needed. He is anticipating remote meetings to be held through June and that he would like a timeline created with the intention of a recommendation coming to the board in April, a 1st Reading in May and a 2nd Reading in June so no summer special meetings are needed.

Mr. Bosch made comment on the lack of necessary technology for running the meetings at LP Wilson.

Mr. Lockhart said that Dr. Hill will present the technology research to the Policy Committee Chair when it is available and that the dollar amount could exceed $50,000 for upgrades to the Board Room.

7.c. Superintendent Search Committee

Discussion:
Mr. Lockhart stated that on March 9, 2021, the Superintendent Search Committee was disbanded after the hiring of Dr. Terrell Hill as Superintendent of the Windsor School District. That night they gave Notice of Completion of Work.

Mr. Ristas spoke of a quote that Dr. Hill gave to the *Hartford Courant* which, he felt, criticized the voting by the Republicans. He requested that Dr. Hill disavow or retract the statement.

Dr. Hill responded that there were no lies or attacks in his statements to the *Hartford Courant*, regardless of how unfounded the statements by the Republicans were. He is here to take care of the students and staff of Windsor Public Schools.

Mr. Panos asked if procedure was followed or if there should have been a second for the salary.

8. Consent Agenda
8.a. Financial Report

Discussion:
Expenditures for February 28, 2021 $5,519,320

Expenditures through February 28, 2021 $44,997,810

8.b. Enrollment Report
8.c. Food Service Report

Motion Passed: Move the Board accept Consent agenda items 8.a. Financial Report, 8.b. Enrollment Report and 8.c. Food Service Report passed with a motion by Mr. David Furie and a second by Mr. Paul Panos.

9 Yeas - 0 Nays.

Mr. Leonard Lockhart Yes
Mr. Brian Bosch Yes
Mr. Ronald Eleveld Yes
Mr. David Furie Yes
Ms. Maryam Khan Yes
Ms. Ayana Taylor Yes
Mr. Paul Panos Yes
Ms. Charlotte Ricketts Yes
Mr. James Ristas Yes

8.d. Human Resources Report

Discussion:
Mr. Bosch asked questions regarding the University of Saint Joseph's Fellowship role, building substitutes and if these positions were new or replacements.

Motion Passed: Move the Board accept Consent agenda item 8.d. Human Resources Report passed with a motion by Mr. David Furie and a second by Mr. Paul Panos.

9 Yeas - 0 Nays.

Mr. Leonard Lockhart Yes
Mr. Brian Bosch Yes
Mr. Ronald Eleveld Yes
Mr. David Furie Yes
Ms. Maryam Khan Yes
Ms. Ayana Taylor Yes
Mr. Paul Panos Yes
Ms. Charlotte Ricketts Yes
Mr. James Ristas Yes

9. Approval of Minutes
9.a. February 17, 2021, Regular Meeting

Discussion:
Mr. Ristas requested that the February 17, 2021, Regular Meeting minutes eliminate the word "by" in agenda item 9.d. and replace it with the word "from."

Motion Passed: Move to approve the minutes of the February 17, 2021 7:00 PM Regular Meeting, with amendment, passed with a motion by Ms. Ayana Taylor and a second by Mr. David Furie.

9 Yeas - 0 Nays.

Mr. Leonard Lockhart Yes
Mr. Brian Bosch Yes
Mr. Ronald Eleveld Yes
Mr. David Furie Yes
Ms. Maryam Khan Yes
Ms. Ayana Taylor Yes
Mr. Paul Panos Yes

Ms. Charlotte Ricketts Yes
Mr. James Ristas Yes

9.b. March 9, 2021, Special Meeting

Discussion:
Mr. Panos stated that, during agenda item 4 at the March 9, 2021 Special Meeting, his comments were not accurately portrayed and that he would like them restated correctly.

Mr. Lockhart explained that, pending a review of the meeting's recorded video, the comments made by Mr. Panos will be recorded as stated at the original meeting. He suggested that these minutes be tabled until a review can be done.

Subsidiary Motion Passed: Move to table action on the motion to approve the minutes of the March 9, 2021 Special Meeting pending recording review passed with a motion by Mr. Ronald Eleveld and a second by Mr. David Furie.

9 Yeas - 0 Nays.

Mr. Leonard Lockhart Yes
Mr. Brian Bosch Yes
Mr. Ronald Eleveld Yes
Mr. David Furie Yes
Ms. Maryam Khan Yes
Ms. Ayana Taylor Yes
Mr. Paul Panos Yes
Ms. Charlotte Ricketts Yes
Mr. James Ristas Yes

9.c. March 11, 2021 Policy Committee Meeting

Motion Passed: Move to approve the minutes of the March 11, 2021 Policy Committee Meeting passed with a motion by Ms. Ayana Taylor and a second by Mr. Brian Bosch.

9 Yeas - 0 Nays.

Mr. Leonard Lockhart Yes
Mr. Brian Bosch Yes
Mr. Ronald Eleveld Yes
Mr. David Furie Yes
Ms. Maryam Khan Yes
Ms. Ayana Taylor Yes
Mr. Paul Panos Yes
Ms. Charlotte Ricketts Yes
Mr. James Ristas Yes

10. Other Matters/Announcements/Regular BOE Meetings

Discussion:
Ms. Ricketts thanked the district for making the vaccine program available.

Mr. Eleveld announced that the vaccine clinic ran very smoothly and gave kudos to Dr. Oliver and the Windsor Health Department.

Ms. Khan had no comments.

Mr. Ristas said that he no longer intended to make his anticipated comments regarding Dr. Hill and the appointment vote.

Ms. Taylor announced it is Women's History Month. She thanked Dr. Hill and Dr. Oliver for the efficient vaccination process. She suggested the community keep wearing masks and staying safe.

Mr. Bosch said that he may not agree with his fellow board members but he does appreciate each of them.

Mr. Furie thanked Dr. Hill and Dr. Oliver on behalf of the staff for the vaccine clinic. He also suggested advance notice to parents if a distance learning day is needed after the second round of vaccines are administered.

Mr. Panos mentioned the unfortunate statements made by Dr. Hill to the *Hartford Courant* and stated that growth is necessary.

Dr. Hill made a rebuttal to Mr. Panos' comments regarding his newspaper quote.

Mr. Lockhart interjected and requested that both suspend their comments.

Mr. Panos stated that this was a public issue but that he would say no more.

Mr. Lockhart said that this is a situation that he wishes the board were not in. He asked both parties to talk it out but not in this forum for the sake of Windsor Public Schools. He stated that it is Women's History Month and he thanked the women of the community for their contributions. For Board Appreciation Month, he stated his appreciation for his fellow board members. He explained that part of his responsibility as board president is to protect the board and district from litigation.

10.a. BOE Curriculum Committee, Monday, March 29, 2021, 4:30 PM, L.P. Wilson Community Center, Board Room
10.b. Next BOE Regular Meeting is Tuesday, April 20, 2021, 7:00 PM, Town Hall, Council Chambers

Discussion:
Mr. Lockhart announced that there would be a fully virtual Special Meeting held on April 6, 2021 at 6:30 PM.

11. Audience to Visitors

Discussion:
None

12. Adjournment

Discussion:
The meeting adjourned at 8:59 PM.

Motion Passed: Move to adjourn the meeting at 8:59 PM passed with a motion by Mr. Brian Bosch and a second by Mr. Ronald Eleveld.

9 Yeas - 0 Nays.

Mr. Leonard Lockhart Yes
Mr. Brian Bosch Yes
Mr. Ronald Eleveld Yes
Mr. David Furie Yes
Ms. Maryam Khan Yes
Ms. Ayana Taylor Yes
Mr. Paul Panos Yes
Ms. Charlotte Ricketts Yes
Mr. James Ristas Yes

_____
Ayana K. Taylor, Secretary
Windsor Board of Education

Windsor Board of Education
Curriculum Committee – Virtual
Unapproved Minutes

Monday, March 29, 2021 4:30 PM
L.P. Wilson Community Center, Board Room

The following are the unapproved minutes of the March 29, 2021 Curriculum Committee - Virtual Meeting. Any additions or corrections will be made at a future meeting.

Attendance Taken at 4:30 PM:

Present Board Members:
Mr. Leonard Lockhart
Ms. Maryam Khan
Ms. Ayana Taylor
Mr. Paul Panos

Updated Attendance:
Ms. Ayana Taylor was updated to present at: 4:33 PM

1. Call to Order, Pledge to the Flag and Moment of Silence

Discussion:
The meeting was called to order by Mr. Lockhart at 4:30 PM with the Pledge to the Flag and a Moment of Silence.

Also in attendance were Superintendent of Schools Dr. Terrell Hill, Assistant Superintendent for Instructional Services Dr. Santosha Oliver and STEM Director Dr. Noha Abdel-Hady.

2. Audience to Visitors

Discussion:
None

3. WHS Intervention Course Proposal

Discussion:
Dr. Oliver presented the WHS Academic Intervention Courses for the 2021-2022 school year.

After the presentation, Dr. Oliver fielded questions from the board. The questions posed included: terminology clarification, certification requirements of new staff, program funding, duration of program, estimated number of new staff and classes as well as class size, and process for identifying students in need.

By general consensus this topic will be brought forward to the board at the April regular meeting. Mr. Lockhart suggested that any additional questions be sent to Ms. Taylor so they may be concisely addressed at that meeting.

4. Adjournment

Discussion:
Prior to adjournment, committee Chair Ms. Taylor allowed a parent to speak who had not been present for the audience to visitors portion of the meeting.

Cyndia Sanchez, 113 Winterwood - questioned the SPMS procedure of having SPED students attend 90 minute classes in subjects that they struggle to understand.

Ms. Oliver responded that they choose to educate in the least restrictive environment possible but she will follow-up on the topic.

The meeting adjourned at 5:32 PM.

Motion Passed: Move to adjourn the meeting at 5:32 PM passed with a motion by Mr. Paul Panos and a second by Ms. Maryam Khan.

4 Yeas - 0 Nays.

Mr. Leonard Lockhart Yes
Ms. Maryam Khan Yes
Ms. Ayana Taylor Yes
Mr. Paul Panos Yes

_____
Ayana K. Taylor, Secretary
Windsor Board of Education

Windsor Board of Education
Special Meeting – Virtual
Unapproved Minutes
Tuesday, April 6, 2021 6:30 PM

The following are the unapproved minutes of the April 6, 2021 Special Meeting - Virtual Meeting. Any additions or corrections will be made at a future meeting.

Attendance Taken at 6:31 PM:

Present Board Members:
Mr. Leonard Lockhart
Ms. Maryam Khan
Ms. Ayana Taylor
Mr. Paul Panos
Mr. Brian Bosch
Mr. Ronald Eleveld
Mr. David Furie
Ms. Charlotte Ricketts
Mr. James Ristas

1. Call to Order, Pledge to the Flag and Moment of Silence

Discussion:
The meeting was called to order by Mr. Lockhart at 6:31 PM with the Pledge to the Flag and a Moment of Silence. Also in attendance were Superintendent of Schools Dr. Terrell Hill, Assistant Superintendent for Instructional Services Dr. Santosha Oliver, Director of Business Services Danielle Batchelder and Interim Director of Pupil and Social Education Services Kristina Wieckowski.

Stephen Higgins and Dr. Stephanie Lockhart were present to begin the presentation on district and school equity work. Additional speakers were present at various times and are notated under agenda item 3.

2. Audience to Visitors

Discussion:
Eric Weiner, no address given, Mr. Weiner began by welcoming Dr. Hill into his new position as superintendent. He spoke in favor of equity, diversity and inclusion within the district. He said that any board of education members who are not in agreement are sorely mistaken.

Sally Grossman, 106 Niles Road - She stated that as she has listened to the budget meetings she has been appalled at the ignorance and racism displayed by certain members of the board of education. She questions why funding for equity work is up for debate. The school system is made up of 70% students of color, but the merits of equity training are still questioned.

Nick Mercier, 32 Ford Street, New Britain - Mr. Mercier is a teacher in the district and a board of education member in New Britain. He stated that equity began well before the last year and that he, personally, has seen positive results. It is one of the most powerful trainings he has participated in and is some of the most important work that has been done. He suggested that board members reach out to him with any questions. He is proud of the work Windsor has done.

3. Presentation on District and School Equity Work

Discussion:
Stephen Higgins, Assistant Principal at Oliver Ellsworth, began the presentation by discussing the role that the district and school equity work has played in the past and present of Windsor Public Schools.

Dr. Stephanie Lockhart, Assistant Principal at Windsor High School, continued the presentation with a video of the book, *I Am Enough* by Grace Byers and read by 2nd grade girls from Oliver Ellsworth School. After the video, Dr. Lockhart presented data charts showing performance inequities within the district.

Bonnie Fineman, Arts and Humanities Director, introduced Priority 1, Academics. She introduced teachers Lindsey Majors and Mandy Renert who both spoke about representative materials used to promote equity.

Christina Morales, Office of Family and Community Partnership Coordinator, introduced Priority 2, Family Engagement. She introduced teachers Monique Scott and Laura Eskenazi who spoke about how home visits strengthen bonds between teachers and students. She also introduced parent Rosanna Wilson, who shared her personal experience with family engagement on a personal and occupational level.

Kimberly Wood, Assistant Principal at JFK School, spoke regarding Priority 3, Hiring and Retention. She introduced teacher Christina Chapple who discussed the application of equity training as a teacher and how it impacts students. She also introduced former Board of Education Student Representative and Senior at WHS, Kamryn Monroe, who spoke about her personal experience of having only 2 teachers of color in the 9 years she has been in the district and the 111 classes she has taken.

Dalia Ghanesh-May, Head Teacher at Clover Street School, opened Priority 4 discussion on Positive Youth Development. She introduced teachers Andrea Chudzik, Felicia Hamilton and Nicole Jones, who spoke in turns on supporting positive identity, hearing students' voices and how students identify inequities. The teachers introduced students Layla Browne, Jerren Langford, LeAzia Coston and Adia Hill who spoke about the empowerment they have in various clubs and groups which allow for honest expression, action planning, and amplifying their voices.

Liana Jorgensen, Principal at Sage Park Middle School, spoke about Priority 5, Professional Development. She introduced staff members Cay Freeman, Jessica Dean, Gladynell Yuiza, Dana Gagne and Garrett Connolly who spoke about book clubs, weekly staff updates, micro-aggression resolution and adult learning. There were parent testimonials from Becky Jacobson, who spoke about how equity helps all students and how bias exist even in diverse towns, and Dr. Christina Swaidan, who explained that equity goes beyond color and is also affected by access and economics.

Mr. Higgins, Dr. Lockhart, Ms. Fineman and Mr. Gruber answered questions from the board when the presentation was complete.

Mr. Ristas read a quote that was in the draft presentation given to the board ahead of time, that was not in the final presentation shown this evening and whether or not it truly reflects Windsor. The responses included that racism is everywhere, the national school system is inequitable and we need to honor lived experiences.

Mr. Eleveld verified that a written question in the Q&A section would be read and addressed. He commended the speakers and appreciates the opportunity for conversation.

Mr. Bosch thanked all presenters and spoke about their passion. He said that every student is engaged in something and they should find interests. He questioned why there doesn't seem to be an achievement gap at private schools as opposed to public. Dr. Hill spoke on the subject, explaining that private schools are selective in admittance and also have the ability to disenroll as needed to uphold their image. They can choose not to admit special needs students.

Mr. Panos stated that teachers are taught to be socially aware prior to employment and questions what the results are of this training. Mr. Higgins responded that social awareness isn't really part of the teacher's schooling and that it is something that comes from the district. This 5-year plan will encompass the whole district. Mr. Gruber stated that this is an incredibly detailed plan and that data will be available when students no longer suffer from inequality. Mr. Panos said that he hopes this genuine effort is truly a success.

Ms. Khan stated that the presentation has shown how Windsor Public Schools has embedded equity and that a monetary amount cannot be placed on the work being done.

Mr. Furie thanked everyone for the presentation and said that some things may not be fair, but they may still be equitable.

Ms. Taylor thanked the presenters and said she feels this is being done to ingrain it into the culture and climate. She requested a glossary of terms and acronyms be added to the end of the presentation.

Ms. Ricketts thanked everyone for their effort and hard work. She asked if this was going to be a yearly presentation and if details regarding American Indians, Native Alaskans and Native Hawaiians can be included. Dr. Hill explained

that if data on those groups is not present, it is because no data was available. Mr. Lockhart said that bi-annual reporting should be considered.

There was a second round of questions by several board members.

Mr. Panos asked if there was an accounting of time that the teachers dedicate to equity work as opposed to the academics they teach, and if it is causing a distraction. Mr. Higgins explained that equity is part of everything that the staff does and it is part of every process.

Ms. Taylor stated that you can't get academic achievement without equity.

Mr. Panos stated that this cannot be an endless pursuit.

At this time, Dr. Hill read the statement posted in the Q&A section of the virtual meeting.

Kayla Monroe wrote, "How will we be able to implement equitable practices across the board when the elementary schools are still segregated by the districting lines?"

Dr. Hill responded that redistricting was done after 2009 which addressed the segregation by busing students from different parts of town to other elementary schools.

4. Announcements

Discussion:
Ms. Ricketts had no comments.

Mr. Eleveld had no comments.

Ms. Khan had no comments.

Mr. Ristas thanked Dr. Hill for scheduling this meeting and suggested, at future meetings on this topic, that the board should modify the agent to allow for more discussion time.

Ms. Taylor agreed with Mr. Ristas and had no additional comments.

Mr. Bosch wished everyone the best after the second vaccine clinic.

Mr. Furie expressed his gratitude to Dr. Oliver for her work getting the staff vaccinated.

Mr. Panos had no comments.

Mr. Lockhart thanked Dr. Oliver for her work on the vaccine clinics and he also thanked everyone in the district for their hard work.

5. Adjournment

Discussion:
The meeting adjourned at 10:00 PM.

Motion Passed: Move to adjourn the meeting at 10:00 PM passed with a motion by Mr. Ronald Eleveld and a second by Mr. Brian Bosch.

9 Yeas - 0 Nays.

Mr. Leonard Lockhart Yes
Ms. Maryam Khan Yes
Ms. Ayana Taylor Yes
Mr. Paul Panos Yes
Mr. Brian Bosch Yes
Mr. Ronald Eleveld Yes

Mr. David Furie Yes
Ms. Charlotte Ricketts Yes
Mr. James Ristas Yes

_____
Ayana K. Taylor, Secretary
Windsor Board of Education

WINDSOR BOARD OF EDUCATION

AGENDA ITEM

For Consideration by the Board of Education at the Meeting of: April 20, 2021

PREPARED BY: Terrell M. Hill, PhD **PRESENTED BY:** Terrell M. Hill, PhD

ATTACHMENTS:

SUBJECT: Last Day of School for 2020-2021

BACKGROUND:

Each year the Board of Education communicates the last day of school. For the 2020-2021 school year, the CT State Board of Education changed the requirement from 180 days as the minimum for the length of the school year to 177 days. Per the Board approved calendar, Tuesday, June 15, 2021 would be 177th student day and Wednesday, June 16, 2021 will be the last teacher day (professional development) of Windsor's school year.

The last student day is always a half day, therefore Tuesday, June 15, 2021, would be a half day for students in Kindergarten through Grade 11.

Graduation has been scheduled for Monday, June 14, 2021.

STATUS:

N/A

RECOMMENDATION:

Board shares information with the public. No action required, only graduation date requires a vote which was approved at the September 15, 2020 regular meeting.

Recommended by the Superintendent: _____

Agenda Item # 8b.

WINDSOR BOARD OF EDUCATION
AGENDA ITEM

For Consideration by the Board of Education at the Meeting of: April 20, 2021

Prepared By: Danielle Batchelder **Presented by:** Danielle Batchelder

Attachments:

Subject: Healthy Food Certification (Section 10-215f of the CT General Statutes)

BACKGROUND:

Public Act 06-63* *An Act Concerning Healthy Food and Beverages in Schools* became effective July 1, 2006. Compliance with Section 1, "Requirement for Beverages," is required. Section 3, "Optional Healthy Food Certification," is optional. The Windsor Public Schools chose to comply with Section. 3. Compliance with the Optional Healthy Food Certification enabled the District to receive an additional ten cents per student meal from the state. The BOE had to have adopted a Wellness Policy, which it has.

STATUS:

The Windsor Public Schools has successfully completed fourteen years of the Healthy Food Certification. In order to receive the supplemental meal (10 cents) reimbursement for the 2021-22 school year, the Board of Education is required to certify compliance with the Act.

RECOMMENDATION:

That the Board of Education accepts the Healthy Food Certification program (Section 10-215f of the Connecticut General Statutes). The following motions are needed:

Motion 1:

The Windsor Board of Education, pursuant to C.G.S. Section 10-215F, certifies that all food items offered for sale to students in the schools under its jurisdiction, and not exempted from the Connecticut Nutrition Standards published by the Connecticut State Department of Education, will comply with the Connecticut Nutrition Standards during the period of July 1, 2021 through June 30, 2022. This certification shall include all food offered for sale to students separately from reimbursable meals at all times and from all sources, including but not limited to, school stores, vending machines, school cafeterias, and any fundraising activities on school premises sponsored by the school or by non-school organization and groups.

Motion 2:

Food and beverage exemptions required: The Windsor Public School's board of education will allow the sale to students of food items that do not meet the Connecticut Nutrition Standards and beverages not listed in Section 10-221q of the Connecticut General Statutes provided that the following conditions are met:

1. **The sale is in connection with an event occurring after the end of the regular school day or on the weekend**
2. **The sale is at the location of the event**
3. **The food and beverage items are not sold from a vending machine or school store.**

An "event" is an occurrence that involves more than just a regularly schedule practice, meeting, or extracurricular activity. For example, soccer games, school plays, and interscholastic debates are events but soccer practices, play rehearsals, and debate team meetings are not. The "regular school day" is the period from midnight before to 30 minutes after the end of the official school day. "Location" means where the event is being held.

Reviewed by: QB

Recommended by the Superintendent: TMH/SB

Agenda Item # 8c.

WINDSOR BOARD OF EDUCATION
AGENDA ITEM

For Consideration by the Board of Education at the Meeting of: April 20, 2021

Prepared By: Terrell M. Hill, PhD **Presented By:** Leonard Lockhart

Attachments:

Subject: Remote Meeting Participation

BACKGROUND:

This item was placed on the agenda at the request of the executive committee.

STATUS:

RECOMMENDATION:

Recommended by the Superintendent: TMH/sb

Agenda Item # 8d.

WINDSOR BOARD OF EDUCATION
AGENDA ITEM

For Consideration by the Board of Education at the Meeting of:

Prepared By: Dr. Santosha Oliver **Presented By:** Dr. Santosha Oliver

Attachments: Academic Interventions at WHS 4.20.21

Subject: High School Academic Intervention Courses

Background:

English and math intervention courses were presented at the curriculum committee meeting on March 29, 2021.

Status:

N/A

Recommendation:

For information only.

Reviewed by: _____ **Recommended by the Superintendent:** _____

Agenda Item # 9a.

WINDSOR PUBLIC SCHOOLS FORWARD



Our Mission: To develop the genius in every child and create life-long learners.

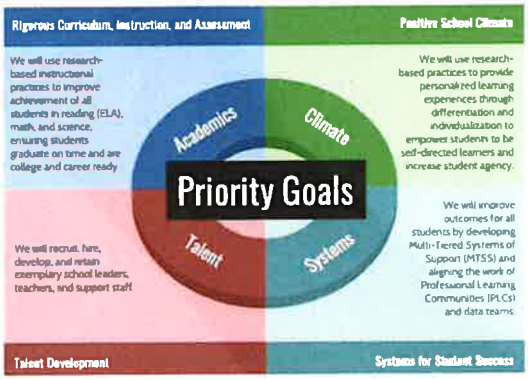
High School Academic Intervention Courses

WINDSOR PUBLIC SCHOOLS

Santosha Oliver, Ph.D.
Assistant Superintendent for Instructional Services
April 20, 2021

Strategic Operating Plan

Our Vision: Windsor Public Schools, in partnership with our families and community, provide equitable access to high quality, personalized learning experiences; collectively, we prepare our students to make intellectual and civic contributions to Windsor and the global community.



- We are committed to setting **high expectations** for all students.
- We value **collaboration**.
- We are committed to **family** and **community** partnerships.

WINDSOR PUBLIC SCHOOLS

Agenda

- Multi-Tiered System of Support (MTSS)
- Proposal for Academic Intervention Courses at WHS
- Next Steps

WINDSOR PUBLIC SCHOOLS

What is MTSS?

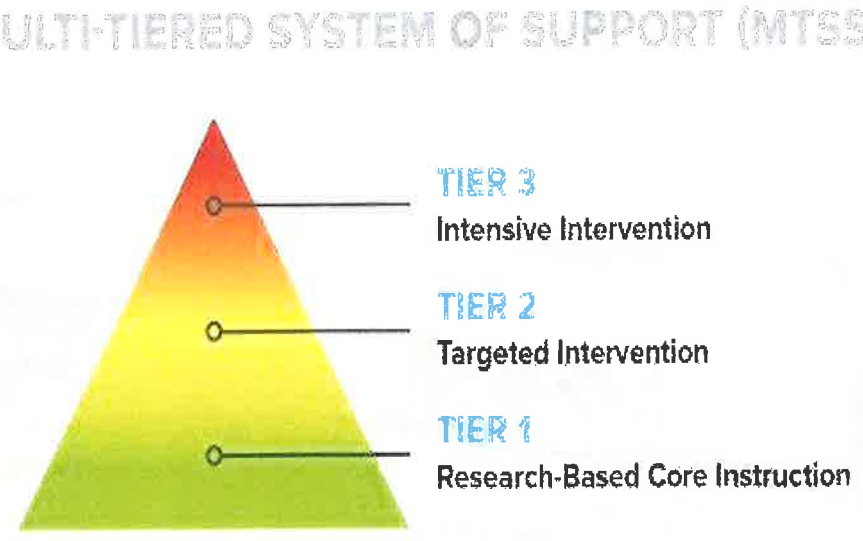


Image retrieved from: https://www.kickboardforschools.com/mtss/what-is-multi-tiered-system-of-support-mtss/

Why MTSS?

Multi-Tiered System of Support (MTSS) is a framework used to match students' academic, behavioral and social- emotional needs to high- quality instruction and intervention to maximize student outcomes.

Outcomes

- Increased proficiency in literacy and math skills
- Increased credits/proficiency on state exams
- Increased graduation rates
- Prepared for high school success (and beyond)

WINDSOR PUBLIC SCHOOLS

Academic Intervention Courses

We are developing literacy and math intervention courses for Grade 9 or Grade 10 students who need intervention beyond that which occurs in core instruction.

- Semester course (0.5 credits)
- Up to 15 students per section
- Taken in addition to the core Grade 9 or Grade 10 English or math class
- Taken in place of an elective course

WINDSOR PUBLIC SCHOOLS

Considerations for Implementing Academic Intervention Courses

- Student Selection
- Assessment
- Content, Instruction and Instructional Time
- Interventionist Selection
- Professional Development
- Communication

WINDSOR PUBLIC SCHOOLS

Questions?

Santosha Oliver, Ph.D.
Assistant Superintendent for Instructional Services
soliver@windsorct.org
(860) 687-2000 x1232

WINDSOR PUBLIC SCHOOLS

WINDSOR BOARD OF EDUCATION
AGENDA ITEM

For Consideration by the Board of Education at the Meeting of: April 20, 2021

Prepared By: Terrell M. Hill, PhD **Presented By:** Maryam Khan/Santosha Oliver

Attachments: 1. Revised P/AR 5123 Promotion/Retention
2. Revised AR 5123.1 Promotion/Retention WHS Graduation Requirements
3. Revised AR 6146.1 Reporting to Parents – Marking System

Subject: Policy Adoption, 2nd Reading

BACKGROUND:

The Board of Education Policy Committee reviewed the following policy and administrative regulations and is recommending immediate adoption of Policy 5123 Promotion/Retention. The full Board of Education received Policy 5123 Promotion/Retention and its administrative regulation along with other regulations as a 1st reading at their regular meeting on March 16, 2021. The listed administrative regulations are for notification only.

STATUS:

1. P/AR 5123 Promotion/Retention is being revised to align with current district practices.

2. AR 5123.1 Promotion/Retention WHS Graduation Requirements is being revised as some of the language in the regulation has been amended for the addition of a Modern Global Studies class which covers a state requirement for Holocaust Studies. Revisions for language consistencies has been made for Social Studies, CTE, AFJROTC and Life Skills courses.

3. AR 6146.1 Reporting to Parents – Marking System is being revised to align with current district practices.

RECOMMENDATION:

Regulations are for information only.

Move to approve the revisions made to P 5123 Promotion/Retention.

Recommended by the Superintendent: TMH/sb

Agenda Item # 9b.

P5123

Students

Promotion/Retention

The Board of Education is dedicated to the best total and continuous development of each student enrolled in its schools. Therefore, the District will establish and maintain the highest standards required for each grade and monitor student performance in a continuous and systematic manner. The administration and faculty shall establish a system of grading and reporting academic achievement to students and their parents and guardians. The system shall also determine when promotion and graduation requirements are met. The decision to promote a student to the next grade level shall be based on successful completion of the curriculum, attendance, personal and social maturity, performance on objective tests, and student demonstration of mastery of the Goals for Windsor Students (P 0200) at each level.

To graduate from the Windsor Public Schools a student must demonstrate competency in specific basic skills. Assessment of the level of competency in the specified basic skills includes the results from the ~~Connecticut Academic Performance Test (CAPT)~~ Connecticut Summative Assessment system. Administration will identify a course of study to assist a student who has not successfully completed the assessments.

Legal Reference:

P.A. 99-288

10-221 (a)

P.A. 01-166

10-223

Policy Adopted: September 18, 2007

AR5123

Students

Promotion/Retention

1. The Windsor Public Schools are committed to ensuring that every graduate is a lifelong learner, productive worker, responsible citizen and thoughtful participant in our diverse communities. It is the goal of this school system that every graduate will achieve the Goals for Windsor Students, adopted by the Board of Education as Policy 0200.

2. These expectations shall frame the teaching, learning and assessment processes of the Windsor schools. Such expectations are viewed as crucial to lifelong learning and essential to gaining student's commitment to the learning process.

3. The Administration will maintain rigorous grade-by-grade standards and a curriculum and assessment system to support such standards. A high priority must be placed on ensuring a student's ability to read on grade level. These standards are based on Windsor's goals and aligned with Connecticut's ~~statewide~~ Summative Assessment system and the Connecticut Core Standards ~~CMT's, CAPT, Common Core of Learning and Curriculum Frameworks~~. They are translated into local curriculum frameworks to guide instruction based upon high expectations for student achievement.

4. Social promotion is not acceptable.

5. Student promotion and graduation shall be based on demonstrated and/or assessed mastery of the content and skills standards. *(especially in the core subjects of English/language arts, mathematics, science and social science)* Students should earn the right to move from grade to grade through demonstration of the mastery of the knowledge and skills required of them.

A. Students are expected to progress through each grade usually within one school year. To

accomplish this, instruction should accommodate the varying interests and growth patterns of individual students and include strategies for addressing academic deficiencies when needed. Students shall progress through the grade levels by demonstrating growth in learning and meeting grade-level standards of expected student achievement. The student's readiness for work at the next grade level shall be required before he/she is promoted.

The District shall utilize multiple measures of academic performance indicators as determinants in promotion/retention decisions. Student assessment of performance shall be based upon and aligned with the adopted standards. Student evaluation shall be fair, consistent and appropriate to program goals. The assessment program shall include, but not be limited to, the use of standardized and teacher made tests, projects, portfolios, and other student demonstrations of mastery, teacher observation, and student performance on objective tests.

B. Schools shall identify students at risk, modify instruction, and offer additional support to prevent retention. Prior to deciding on retention for a student not mastering the appropriate skills, the district shall provide and may require the student to attend one or more alternatives for remedial assistance.

C. Academic achievement, attitude, effort, work habits, behavior, attendance, ~~and other significant learning related factors~~ shall be regularly ~~evaluated~~ and communicated to students and their parents/guardians.

D. Parents/guardians shall also be included in the planning of intervention strategies and the ongoing monitoring of the student's progress. Parent/guardians are to be fully involved and informed throughout the promotion/retention decision-making process. Parents will be notified as early as possible of prevention and intervention strategies, and following unsuccessful attempts to bring the student to mastery, that retention is being considered. The Principal shall be responsible for making the final promotion/retention decision.

6. The District may provide alternatives to promotion for students not successfully completing academic requirements for promotion. Such programs could include, but not be limited to, transitional programs and alternative schools/programs within the District or in cooperation with other school districts.

Legal Reference:

P-0200 – Goals for Students

P-6146.1 – Reporting to Parents

AR-6146.1 – Reporting to Parents, Marking System

P.A. 99-288 An Act Concerning Education Accountability

10-221(a) Board of Education to prescribe rules.

Regulation Approved: September 18, 2007

PROMOTION / RETENTION

Windsor High School Graduation Requirements

I. Introduction

~~Beginning with the Class of 2023~~ For classes graduating in 2024 and thereafter, a student must earn a minimum of 25 credits, ~~and must meet~~ meet the credit distribution requirements listed below and ~~must~~ complete 20 hours of verified community service to graduate from Windsor High School. Students must also meet performance standards in ~~reading/writing~~ literacy, mathematics and science.

II. Credit Distribution Requirement

10 Credits in Humanities Including:	
English	4 credits
Social Studies ~~*U.S. History and Civics required*~~ *-1 credit of U.S. History required* *-1/2 credit of Civics required* *-1 credit of Modern Global Studies required in Grade 9 or 10*	3.5 credits
Fine Arts *Music, visual arts, dance or drama*	1 credit
World Language	1 credit
Humanities Elective *Electives include English and social studies*	.5 credits
9 Credits in Science, Technology, Engineering and Mathematics Including:	
Math	3 credits
Science *-1 credit of Integrated Science required ~~for~~ in Grade 9 ~~students~~* *-1 credit of Biology required*	3 credits
Science, Technology, Engineering and Mathematics Electives *Electives include ~~science, mathematics, business education, family consumer science or technology~~ Career and Technical Education (CTE), and JROTC*	3 credits

6 Credits in College, Career and Life Skills Including:	
Physical Education and Wellness	1 credit
Health and Safety	1 credit
Personal Finance	.5 credits
Mastery Based Assessment *Mastery Based Assessment or its equivalent, as approved by the State Board of Education*	~~.5 credits~~ 1 credit
Any Elective Course	2.5 credits
Grand Total of Credits	25 credits
Citizenship	
Community Service *Students will evidence the ability to be a contributing member of the school and local community, and demonstrate knowledge and skills in career activities by satisfactory completion of 20 learning through service hours over 4 years. Prorated at 5 hours per year for students entering Windsor High School in a grade level other than 9th grade.*	20 hours

High school graduation credit will be granted to students for Algebra I, Geometry and World Language courses successfully completed in Grades six, seven or eight. Class grades in six, seven and eight do not count towards high school GPA. High school graduation credit will be granted to students for coursework completed during the school year or summer months at an institution accredited by the Board of Regents for Higher Education or Office of Higher Education or regionally accredited at a maximum of six credits. One three-credit semester course, or its equivalent, at such an institution shall equal one credit for purposes of this policy. Please see the Program of Studies for more information.

III. Promotion and Retention

The promotion and retention of students is based on earned academic credits. Promotion from grade 9 to grade 12 is determined by the following credit standards:

Grade 9 to 10	6.0 credits
Grade 10 to 11	12.0 credits
Grade 11 to 12	18.5 credits

IV. Performance Standards: Reading, Writing, Mathematics and Science

Windsor High School students must have basic skills in reading/writing, mathematics and science before graduation. To demonstrate their competency in these areas students must meet the district's performance standards.

All students, as part of the mandated State testing program, must take the Next Generation Science Standards (NGSS) Assessment and the Connecticut SAT School Day in Grade 11.

Step 1: Standardized Assessments

Students meet the district performance standard if they have met any of the following requirements in the area specified:

Reading/Writing

A. Achieve a score on the Connecticut SAT School Day in Evidence Based Reading and Writing which meets the ~~achievement standard~~ College and Career Readiness Benchmark or similar designation as determined by the State of Connecticut.

B. Achieve a minimum composite score of 20 on the ACT.

C. Achieve a grade of C- or better in courses totaling two credits of WPS English courses

Mathematics

A. Achieve a score on the Connecticut SAT School Day in Mathematics which meets the ~~achievement standard~~ College and Career Readiness Benchmark or similar designation as determined by the State of Connecticut.

B. Achieve a minimum composite score of 20 on the ACT.

C. Achieve a grade of C- or better in courses totaling two credits of WPS math courses

Science

A. Achieve a score on the Connecticut Next Generation Science Standards (NGSS) Assessment which meets the achievement standard, e.g., level 3, or similar designation as determined by the State of Connecticut.

B. Achieve a grade of C- or better in courses totaling two credits of WPS science courses

Step 2: District Performance Assessments

Reading/Writing

The District Performance Assessment in Reading/Writing will be administered quarterly during a student's senior year to those students who did not meet the achievement standard on the Connecticut SAT School Day in Evidence Based Reading and Writing. Students who score at least a 70% have met the reading and writing graduation requirement.

Mathematics

The District Performance Assessment in Mathematics will be administered quarterly during a student's senior year to those students who did not meet the achievement standard on the Connecticut SAT School Day in mathematics. Students who score at least 70% have met the mathematics graduation requirement.

Science

The District Performance Assessment in Science will be administered quarterly beginning in a student's junior year to those students who did not meet the achievement standard on the Grade 11 Connecticut Next Generation Science Standards (NGSS) Assessment. Students who score at least 70% have met the science graduation requirement.

Step 3: Options If Performance Standards Are Not Met

A. Seniors who have earned the necessary 25 credits to graduate but have not met the district performance standard on one or more of the reading/writing, mathematics, and science performance assessments must:

1. Enroll in summer school courses that, if successfully completed, would meet the standard.

OR

2. Sit for a retake of the district performance assessment during the summer, the date of administration to be determined by the school system.

B. Seniors who are short .5 to 2.0 credits for graduation must:

1. Enroll in summer school courses that, if successfully completed, would meet the standard.

OR

2. If the student does not meet all necessary credit requirements for graduation through summer school, s/he can return to WHS in September but only to make-up those courses needed to graduate. [The student may not carry a full load of courses, and will be permitted on campus only during the time s/he is in class.]

OR

3. Attend Adult Education or community college to earn the necessary credits for graduation.

C. Seniors who are short 2.5 or more credits toward graduation may return to Windsor High and carry a full load of courses.

Note: Any seniors returning for another year of school must meet the graduation standard of the students' original graduating class, which is based on the year they entered high school.

Notification: The counseling department will notify students and parents/guardians in writing at the beginning of senior year if they have not yet met the reading/writing, mathematics or science graduation requirement.

Transfers: If a student transfers into Windsor High School after completing at least three years in a high school in another district, s/he must have met the goal on the test from the sending district or state in order to be exempt from Windsor's performance standard requirement for graduation.

Special Needs: The performance standard requirement for graduation for a student with special needs may be modified if so indicated on the student's Individualized Education Program (IEP).

V. Residency Requirement:

To receive a Windsor High School diploma, students must have earned a minimum of 5.50 credits while attending Windsor High School. Of the 5.50 credits earned at Windsor High School, 2.50 credits must be earned during the senior year. Students transferring to Windsor High School and planning to graduate in June of the school year in which they transferred, must be enrolled at the school no later than February 1st of that same school year to receive a Windsor High School diploma.

Reference:

P-0200 - Goals for the School District

P-6146.1 - Reporting to Parents

AR-6146.1 - Reporting to Parents, Marking System

P-6146 - Graduation Requirements, Standards of Proficiency

Legal Reference - Connecticut General Statutes:

PA 17-42: An Act Concerning Revisions to the High School Graduation Requirements

10-5c

10-14n

10-16b

10-221a

10-223a

Regulation Approved: December 15, 2020

Terrell M. Hill, PhD

Interim Superintendent of Schools

Windsor Public Schools

Windsor, CT

P6146.1

Instruction

Reporting to Parents

1. The Board of Education believes that good communication between parent and teacher is important in the educational process.

2. With this in mind, the Board of Education believes that the reporting contacts between parent and teacher should be varied and frequent. All forms and methods of communications, such as parent/teacher conferences, mail, telephone and school visitation by parents will be utilized.

3. The progress report should reflect the educational growth of the student in relationship to the student's ability, attitudes, interests, conduct or citizenship and achievement.

Policy Adopted: April 14, 1981

AR6146.1

Instruction

Reporting to Parents – Marking System

1. Generally:

A. Written reports on student progress shall be sent to parents periodically.

B. Parents are welcome and encouraged to visit any of the Windsor Schools.

C. Should a parent desire a conference with a teacher, they should arrange in advance for a mutually convenient time for the conference.

D. A conference should usually be arranged within a maximum of 24 hours from the receipt of the request from the parent.

E. ~~Teachers should also feel free to request a conference with a parent to discuss the educational progress of their child.~~ Teachers are expected to keep educational records up to date, i.e. submit grades weekly.

2. Elementary Reporting to parents:

A. Parent conferences will be held in ~~November~~ December and March.

B. Progress reports will be issued in ~~November~~ December, March, and June.

C. Marking System

1) Each student will be graded on achievement, effort, work habits and attitudes.

2) The evaluation code is:

E = ~~Excellent Progress~~ Exceeds established expectations

~~G~~ M = ~~Good Progress~~ Meets established expectations~~-~~

~~S~~ P = ~~Satisfactory Progress~~ Progressing towards established expectations~~-~~

~~P~~ I = ~~Progress Noted, Improvement Needed~~ Improvement needed

~~I = Insufficient Progress~~

In order to provide teachers with consistent standards on which to base coding decisions, the criteria currently in place will be reviewed and adjusted where necessary ~~and similar standards for the newly introduced level G will be developed.~~ The current criteria are outlined below:

A grade of **E** indicates that the student

produces work that exceeds established expectations

~~requires minimal instructional guidance~~

consistently grasps instructional concepts

~~consistently produces high-quality work~~

consistently applies and extends learned skills

consistently demonstrates critical-and creative-thinking skills

A grade of ~~G~~ M indicates that the student

produces work that meets established expectations

consistently grasps instructional concepts

consistently demonstrates critical-and creative-thinking skills

completes class assignments and homework thoroughly and accurately

~~produces work of above average quality~~

~~is motivated and organized~~

~~does independent work in addition to the required assignment~~

A grade of ~~S~~ **P** indicates that the student

requires regular instructional guidance (move to third line)

usually grasps instructional concepts (move to fourth line)

usually produces work ~~of~~ at or near satisfactory quality (move to second line)

usually applies learned skills

shows evidence of critical-and creative-thinking skills

~~meets (minimum) standards for~~ Is progressing towards established grade level expectations (move to top of first line)

A grade of ~~P~~ I indicates that the student

requires additional instructional guidance (move to third line)

shows some progress, ~~in meeting minimum grade level standards~~ but significantly ~~still~~ below grade level expectations (move to first line)

produces work of inconsistent quality (second line)

needs frequent re-teaching and additional practice (fourth line)

acquires skill at slower pace than grade level expectations

has difficulty applying learned skill

~~A grade of I indicates that the student~~

~~requires frequent instructional guidance~~

~~needs modified instructional assignments~~

~~produces work of inconsistent quality~~

~~needs frequent re-teaching and additional practice~~

~~shows little evidence of critical-and creative-thinking skills~~

3. Secondary Reporting to parents:

A. ~~Interim Reports~~ Secondary Progress Reports

1. The ~~interim~~ secondary progress report is used between marking periods as a report to parents of their child's progress, ~~especially if the child is not working up to capacity.~~

2. ~~Each interim report will contain three copies, the original copy to be sent home, one copy to be retained by the administration and another copy to be filed in the guidance office for use in parent/teacher and/or parent/counselor conferences.~~ Progress reports are distributed at the mid-point of each quarter. This information should alert students and families to academic difficulties in sufficient time for students to follow teacher recommendations and improve academic performance before the end of the marking period.

B. Report Cards

~~1. The school year is divided into four marking periods, and report cards are sent home with the students at the end of each of the first three marking periods and are mailed home at the end of the fourth marking period.~~ The school year is divided into four marking periods, and report cards are distributed at the end of each quarter.

C. Marking System

1. Each student will be graded on achievement~~, effort and conduct~~. Grades ~~in achievement~~ will be given each marking period in each subject. The symbols + and - may be used on report cards.

2. In grading achievement, the letter system is used as follows:

A - Superior D- Poor

B - Good F - Failure

C - Average

D. Quality Points

1) A quality point system shall be used in grades 9-12 at Windsor High School. All courses are carefully checked for course content and difficulty and are placed in the following ~~four~~ levels: ~~Basic, Standard,~~ College, Honors and High Honors/AP.

2) The following table shows the number of quality points assigned to each letter grade at each level.

~~Grade~~	~~Basic~~	~~Standard~~	~~Honors~~	~~High Honors~~
~~A+~~	~~3.83~~	~~4.33~~	~~4.83~~	~~5.33~~
~~A~~	~~3.50~~	~~4.00~~	~~4.50~~	~~5.00~~
~~A-~~	~~3.17~~	~~3.67~~	~~4.17~~	~~4.67~~
~~B+~~	~~2.83~~	~~3.33~~	~~3.83~~	~~4.33~~
~~B~~	~~2.50~~	~~3.00~~	~~3.50~~	~~4.00~~
~~B-~~	~~2.17~~	~~2.67~~	~~3.17~~	~~3.67~~
~~C+~~	~~1.83~~	~~2.33~~	~~2.83~~	~~3.33~~
~~C~~	~~1.50~~	~~2.00~~	~~2.50~~	~~3.00~~
~~C-~~	~~1.17~~	~~1.67~~	~~2.17~~	~~2.67~~
~~D+~~	~~0.83~~	~~1.33~~	~~1.83~~	~~2.33~~
~~D~~	~~0.50~~	~~1.00~~	~~1.50~~	~~2.00~~
~~D-~~	~~0.17~~	~~0.67~~	~~1.17~~	~~1.67~~

~~F 0.00 0.00 0.00 0.00~~

Grade Earned	High Honors/AP	Honors	College
A+ = 97+	5.33	4.83	4.33
A = 93-96	5.00	4.50	4.00
A- = 90-92	4.67	4.17	3.67
B+ = 87-89	4.33	3.83	3.33
B = 83-86	4.00	3.50	3.00
B- = 80-82	3.67	3.17	2.67
C+ = 77-79	3.33	2.83	2.33
C = 73-76	3.00	2.50	2.00
C- = 70-72	2.67	2.17	1.67
D+ = 67-69	2.33	1.83	1.33
D = 63-66	2.00	1.50	1.00
D- = 60-62	1.67	1.17	0.67
F = 50-59	0.00	0.00	0.00

Regulation Approved: January 31, 2000

WINDSOR BOARD OF EDUCATION

AGENDA ITEM

For Consideration by the Board of Education at the Meeting of: April 20, 2021

PREPARED BY: Danielle Batchelder

PRESENTED BY: Terrell M. Hill, PhD
Danielle Batchelder

ATTACHMENTS: None

SUBJECT: Recommended Non-Renewal of Teachers

BACKGROUND: In accordance with Section 10-151(c) of the Connecticut General Statutes and the advice of legal counsel, the Superintendent of Schools will recommend the non-renewal of non-tenured teachers at the regular April 20, 2021 meeting of the Board of Education.

STATUS: The teaching contracts for the teachers listed below are being recommended for non-renewal.

First Name	Last Name	Position	School
RASHA	AMIR	MATHEMATICS TEACHER	SAGE
ELIZABTH	BARLOW	0.4 SOCIAL WORKER	WHS
MIRANDA	BROYLES	CLASSROOM TEACHER	OE
SHAWNESE	COOK	KINDERGARTEN TEACHER	OE
COLLEEN	DEACON	CLASSROOM TEACHER	JFK
MORGAN	EPLER	CLASSROOM TEACHER	JFK
GABRIELA	EWALD	CLASSROOM TEACHER	JFK
CHARLES	FAREIRA	SCIENCE TEACHER	SAGE
VANESSA	FLEURY	CLASSROOM TEACHER	OE
MACKENZIE	GRIFFIN	LIBRARY MEDIA SPECIALIST	JFK
JOSEPH	GUERRERA	SOCIAL STUDIES TEACHER	SAGE
FELICIA	HARVEY-CLARKE	SOCIAL WORKER	JFK
ALEXANDRA	HEBERT	SCIENCE TEACHER	WHS
BRANDON	HIGLEY-BLAIR	APPLIED ED\TECHNOLOGY ED TCHR	WHS
MOLLY	MCLAUGHLIN	CLASSROOM TEACHER	CLOV
HELEN	NGUYEN	CLASSROOM TEACHER	JFK
TAYLOR	OLEKSIAK	CLASSROOM TEACHER	POQ
MARK	PRELLI	MATHEMATICS TEACHER	SAGE
AMY	RENDOCK	SPECIAL ED TEACHER	JFK
DIANA	SCHULTZ	MATHEMATICS TEACHER	WHS
RAYMOND	SCIARRETTA	CLASSROOM TEACHER	JFK
JEFFREY	SIEGEL	CLASSROOM TEACHER	CLOV
LAURIE	STEVENS	CLASSROOM TEACHER	JFK
EMILY	TURIN	CLASSROOM TEACHER	POQ
ILDA	TUSHE	ELL INTERVENTIONIST	CLOV/JFK

RECOMMENDATION:
"Move that the contract of employment of 'employees listed in the Superintendent's Human Resources Report – Addendum' not be renewed for the following year upon it expiration at the end of the 2020-2021school year and that the Superintendent of Schools is directed to advise such persons in writing of this action."

Reviewed by: _____

Recommended by the Superintendent: TM 4/5b

Agenda Item # 12