Regular Meeting - Virtual Meeting

Tuesday, March 16, 2021 7:00 PM
Town Hall, Council Chambers Zoom Instructions Dialing in by Phone Only: 1. Please call: 1-646-558-8656 or 1-301-715-8592 2. When prompted for participant or meeting ID, enter: 816 7622 8278 then press # 3. You will then enter the meeting muted. During Public Comment, if you wish to speak, press *9 to raise your hand. Joining in by Computer: 1. Please go to the following link: https://us02web.zoom.us/j/81676228278 2. When prompted for participant or meeting ID, enter 816 7622 8278 3, 601 Matianuck Avenue, Windsor, CT 06095

1. **Call to Order, Pledge to the Flag and Moment of Silence**
2. **Recognitions/Acknowledgements**
3. **Audience to Visitors**
4. **Student Representative Report**
5. **Board of Education**

a. President's Report
b. 2021-2022 School Calendar Revision Proposal
c. Remote Meeting Participation
d. School Liaison Reports

1. Windsor High School
2. Sage Park Middle School
3. Clover Street School
4. John F. Kennedy School
5. Oliver Ellsworth School
6. Poquonock School

6. **Superintendent's Report**

a. Policy Adoption, 1st Reading

1. Revised P/AR 5123 Promotion/Retention
2. Revised AR 5123.1 Promotion/Retention WHS Graduation Requirements
3. Revised AR 6146.1 Reporting to Parents - Marking System

7. **Committee Reports**

a. Finance Committee
b. Policy Committee
c. Superintendent Search Committee

8. **Consent Agenda**

a. Financial Report
b. Enrollment Report
c. Food Service Report
d. Human Resources Report

9. **Approval of Minutes**

a. February 17, 2021, Regular Meeting
b. March 9, 2021, Special Meeting
c. March 11, 2021 Policy Committee Meeting

10. **Other Matters/Announcements/Regular BOE Meetings**

a. BOE Curriculum Committee, Monday, March 29, 2021, 4:30 PM, L.P. Wilson Community Center, Board Room
b. Next BOE Regular Meeting is Tuesday, April 20, 2021, 7:00 PM, Town Hall, Council Chambers

11. **Audience to Visitors**
12. **Adjournment**

WINDSOR BOARD OF EDUCATION
AGENDA ITEM

For Consideration by the Board of Education at the Meeting of: March 16, 2021

Prepared By: Terrell M. Hill, PhD **Presented By:** Terrell M. Hill, PhD

Attachments: 2021-2022 Approved School Calendar (approved 1/20/2021)

Subject: 2021-2022 School Calendar Revision Proposal (Action Anticipated)

Background:

The Superintendent will review his proposal on revisions to the 2021-2022 school calendar.

Status:

The teachers have requested that Tuesday, February 22, 2022 be converted to a no school day for teachers (students will already have no school that day) instead of a professional development day. This will follow prior practice the past three years to have no school for students and teachers on Presidents' Day Break. This change would extend the school year by one day.

The following dates will not affect the school calendar and are listed for information only. In addition, WHS Semester 1 exams were notated, January 18-21, 2022 and WHS Semester 2 exams were also added, June 2-7, 2022. WHS will hold conferences on March 10, 2022.

Recommendation:

Recommended motion:

Move the Board adjust the 2021-2022 school calendar by converting Tuesday, February 22, 2022 from a professional day to a no school day for teachers, extending the school year by one day.

Recommended by the Superintendent: _____

Agenda Item #: 5b.

(Text-only version available on Page 2 of this document)

Windsor Public Schools
2021-2022 School Calendar
Windsor, CT

AUGUST (2)				
M	T	W	T	F
2	3	4	5	6
9	10	11	12	13
16	17	18	19	20
23	24	25	26	27
30	31			

SEPTEMBER (21)				
M	T	W	T	F
		1	2	3
6	7	8	9	10
13	14	15	16	17
20	21	22	23	24
27	28	29	30	

OCTOBER (20)				
M	T	W	T	F
				1
4	5	6	7	8
11	12	13	14	15
18	19	20	21	22
25	26	27	28	29

NOVEMBER (18)				
M	T	W	T	F
1	2	3	4	5
8	9	10	11	12
15	16	17	18	19
22	23	24	25	26
29	30			

DECEMBER (17)				
M	T	W	T	F
		1	2	3
6	7	8	9	10
13	14	15	16	17
20	21	22	23	24
27	28	29	30	31

JANUARY (20)				
M	T	W	T	F
3	4	5	6	7
10	11	12	13	14
17	18	19	20	21
24	25	26	27	28
31				

August 2021

18-20 New Teacher Orientation, NO SCHOOL

24 Opening Day for Staff, NO SCHOOL

24-27 Teacher Professional Days, NO SCHOOL

30 FIRST DAY OF SCHOOL - FULL DAY

September 2021

6 Labor Day, NO SCHOOL

21 Professional Development ***(Early Dismissal)***

October 2021

11 Indigenous Peoples Day, NO SCHOOL

19 Professional Development ***(Early Dismissal)***

14 ***(Early Dismissal)*** *WHS Only (Parent Teacher Conferences)*

27-29 ***(Early Dismissal)*** *Sage Park MS Only (Parent Teacher Conferences)*

November 2021

2 Election Day, Professional Development, NO SCHOOL

24-26 Thanksgiving Break, NO SCHOOL

December 2021

1-3 ***(Early Dismissal)*** *PK-5 Only (Parent Teacher Conferences)*

23 ***(Early Dismissal)*** *& 24-31 Winter Break, NO SCHOOL*

January 2022

11 Professional Development ***(Early Dismissal)***

17 Martin Luther King, Jr. Day, NO SCHOOL

18-21 (***Early Dismissal*** *) WHS Only (Semester 1 Exams)*

February 2022

8 Professional Development (Early Dismissal)

21-22 Presidents' Day Break, NO SCHOOL

March 2022

8 Professional Development ***(Early Dismissal)***

10 (Early Dismissal) WHS Only (Parent Teacher Conferences)

16-18 ***(Early Dismissal)*** *PK-5 Only (Parent Teacher Conferences)*

23-25 ***(Early Dismissal)*** *Sage Park MS Only (Parent Teacher Conferences)*

April 2022

11-15 Spring Break (Includes Good Friday), NO SCHOOL

May 2022

3 Professional Development ***(Early Dismissal)***

30 Memorial Day, NO SCHOOL

June 2022

2-7 (***Early Dismissal*** *) WHS Only (Semester 2 Exams)*

8 LAST DAY OF SCHOOL (Early Dismissal) Pending Snow Days

20 Potential Last Day of School

FEBRUARY (17)				
M	T	W	T	F
	1	2	3	4
7	8	9	10	11
14	15	16	17	18
21	22	23	24	25
28				

MARCH (23)				
M	T	W	T	F
	1	2	3	4
7	8	9	10	11
14	15	16	17	18
21	22	23	24	25
28	29	30	31	

APRIL (16)				
M	T	W	T	F
				1
4	5	6	7	8
11	12	13	14	15
18	19	20	21	22
25	26	27	28	29

MAY (21)				
M	T	W	T	F
2	3	4	5	6
9	10	11	12	13
16	17	18	19	20
23	24	25	26	27
30	31			

JUNE (6)				
M	T	W	T	F
		1	2	3
6	7	8	9	10
13	14	15	16	17
20	21	22	23	24
27	28	29	30	

- The calendar allots for eight (8) snow days beginning June 8 with the potential last day being June 20. If more are needed, they will be taken from Spring Break commencing with the FIRST day of the vacation period (April 11).
- WHS's graduation date will be determined in September by the Board of Education.

School Delay and Closing Information www.windsorct.org, 860-687-2000 x 1180
Local radio and television stations

Student Days 181, Teacher Days 187

Board Approved: 1.20.21, Rev. 3.1.21

Windsor Public Schools 2021-2022 School Calendar Windsor, CT

August 2021
18-20 New Teacher Orientation, NO SCHOOL
24 Opening Day for Staff, NO SCHOOL
24-27 Teacher Professional Days, NO SCHOOL
30 FIRST DAY OF SCHOOL - FULL DAY

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November 2021
2 Election Day, Professional Development, NO SCHOOL
24-26 Thanksgiving Break, NO SCHOOL

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January 2022
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February 2022
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21-22 Presidents' Day Break, NO SCHOOL

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April 2022
11-15 Spring Break (Includes Good Friday), NO SCHOOL

May 2022
3 Professional Development (Early Dismissal)
30 Memorial Day, NO SCHOOL

June 2022
2-7 (Early Dismissal) WHS Only (Semester 2 Exams)
8 LAST DAY OF SCHOOL (Early Dismissal) Pending Snow Days
20 Potential Last Day of School

- The calendar allots for eight (8) snow days beginning June 8 with the potential last day being June 20. If more are needed, they will be taken from Spring Break commencing with the FIRST day of the vacation period (April 11).
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WINDSOR BOARD OF EDUCATION
AGENDA ITEM

For Consideration by the Board of Education at the Meeting of: March 16, 2021

Prepared By: Terrell M. Hill, PhD **Presented By:** Leonard Lockhart

Attachments:

Subject: Remote Meeting Participation

BACKGROUND:

This item was placed on the agenda at the request of the executive committee.

STATUS:

RECOMMENDATION:

Recommended by the Superintendent: T. Hill

Agenda Item # 5c.

WINDSOR BOARD OF EDUCATION
AGENDA ITEM

For Consideration by the Board of Education at the Meeting of: March 16, 2021

Prepared By: Terrell M. Hill, PhD **Presented By:** Maryam Khan/Santosha Oliver

Attachments: 1. Revised P/AR 5123 Promotion/Retention
2. Revised AR 5123.1 Promotion/Retention WHS Graduation Requirements
3. Revised AR 6146.1 Reporting to Parents – Marking System

Subject: Policy Adoption, 1st Reading

BACKGROUND:

The Board of Education Policy Committee reviewed the following policy/regulations at their meeting on March 11, 2021. The committee is moving the one policy forward for a 1st reading and the listed regulations for notification.

STATUS:

1. P/AR 5123 Promotion/Retention is being revised to align with current district practices.

2. AR 5123.1 Promotion/Retention WHS Graduation Requirements is being revised as some of the language in the regulation has been amended for the addition of a Modern Global Studies class which covers a state requirement for Holocaust Studies. Revisions for language consistencies has been made for Social Studies, CTE, AFJROTC and Life Skills courses.

3. AR 6146.1 Reporting to Parents – Marking System is being revised to align with current district practices.

RECOMMENDATION:

Regulations are for information only.

Move the Board of Education approve P 5123 Promotion/Retention as a 1st reading.

Recommended by the Superintendent: _____

Agenda Item # 6a.

P5123

Students

Promotion/Retention

The Board of Education is dedicated to the best total and continuous development of each student enrolled in its schools. Therefore, the District will establish and maintain the highest standards required for each grade and monitor student performance in a continuous and systematic manner. The administration and faculty shall establish a system of grading and reporting academic achievement to students and their parents and guardians. The system shall also determine when promotion and graduation requirements are met. The decision to promote a student to the next grade level shall be based on successful completion of the curriculum, attendance, personal and social maturity, performance on objective tests, and student demonstration of mastery of the Goals for Windsor Students (P 0200) at each level.

To graduate from the Windsor Public Schools a student must demonstrate competency in specific basic skills. Assessment of the level of competency in the specified basic skills includes the results from the ~~Connecticut Academic Performance Test (CAPT)~~ Connecticut Summative Assessment system. Administration will identify a course of study to assist a student who has not successfully completed the assessments.

Legal Reference:

P.A. 99-288

10-221 (a)

P.A. 01-166

10-223

Policy Adopted: September 18, 2007

AR5123

Students

Promotion/Retention

1. The Windsor Public Schools are committed to ensuring that every graduate is a lifelong learner, productive worker, responsible citizen and thoughtful participant in our diverse communities. It is the goal of this school system that every graduate will achieve the Goals for Windsor Students, adopted by the Board of Education as Policy 0200.

2. These expectations shall frame the teaching, learning and assessment processes of the Windsor schools. Such expectations are viewed as crucial to lifelong learning and essential to gaining student's commitment to the learning process.

3. The Administration will maintain rigorous grade-by-grade standards and a curriculum and assessment system to support such standards. A high priority must be placed on ensuring a student's ability to read on grade level. These standards are based on Windsor's goals and aligned with Connecticut's ~~statewide~~ Summative Assessment system and the Connecticut Core Standards ~~CMT's, CAPT, Common Core of Learning and Curriculum Frameworks~~. They are translated into local curriculum frameworks to guide instruction based upon high expectations for student achievement.

4. Social promotion is not acceptable.

5. Student promotion and graduation shall be based on demonstrated and/or assessed mastery of the content and skills standards. *(especially in the core subjects of English/language arts, mathematics, science and social science)* Students should earn the right to move from grade to grade through demonstration of the mastery of the knowledge and skills required of them.

A. Students are expected to progress through each grade usually within one school year. To

accomplish this, instruction should accommodate the varying interests and growth patterns of individual students and include strategies for addressing academic deficiencies when needed. Students shall progress through the grade levels by demonstrating growth in learning and meeting grade-level standards of expected student achievement. The student's readiness for work at the next grade level shall be required before he/she is promoted.

The District shall utilize multiple measures of academic performance indicators as determinants in promotion/retention decisions. Student assessment of performance shall be based upon and aligned with the adopted standards. Student evaluation shall be fair, consistent and appropriate to program goals. The assessment program shall include, but not be limited to, the use of standardized and teacher made tests, projects, portfolios, and other student demonstrations of mastery, teacher observation, and student performance on objective tests.

B. Schools shall identify students at risk, modify instruction, and offer additional support to prevent retention. Prior to deciding on retention for a student not mastering the appropriate skills, the district shall provide and may require the student to attend one or more alternatives for remedial assistance.

C. Academic achievement, attitude, effort, work habits, behavior, attendance, ~~and other significant learning related factors~~ shall be regularly ~~evaluated~~ and communicated to students and their parents/guardians.

D. Parents/guardians shall also be included in the planning of intervention strategies and the ongoing monitoring of the student's progress. Parent/guardians are to be fully involved and informed throughout the promotion/retention decision-making process. Parents will be notified as early as possible of prevention and intervention strategies, and following unsuccessful attempts to bring the student to mastery, that retention is being considered. The Principal shall be responsible for making the final promotion/retention decision.

6. The District may provide alternatives to promotion for students not successfully completing academic requirements for promotion. Such programs could include, but not be limited to, transitional programs and alternative schools/programs within the District or in cooperation with other school districts.

Legal Reference:

P-0200 – Goals for Students

P-6146.1 – Reporting to Parents

AR-6146.1 – Reporting to Parents, Marking System

P.A. 99-288 An Act Concerning Education Accountability

10-221(a) Board of Education to prescribe rules.

Regulation Approved: September 18, 2007

PROMOTION / RETENTION

Windsor High School Graduation Requirements

I. Introduction

~~Beginning with the Class of 2023~~ For classes graduating in 2024 and thereafter, a student must earn a minimum of 25 credits, ~~and must meet~~ meet the credit distribution requirements listed below and ~~must~~ complete 20 hours of verified community service to graduate from Windsor High School. Students must also meet performance standards in ~~reading/writing~~ literacy, mathematics and science.

II. Credit Distribution Requirement

10 Credits in Humanities Including:	
English	4 credits
Social Studies ~~*U.S. History and Civics required*~~ *-1 credit of U.S. History required* *-1/2 credit of Civics required* *-1 credit of Modern Global Studies required in Grade 9 or 10*	3.5 credits
Fine Arts *Music, visual arts, dance or drama*	1 credit
World Language	1 credit
Humanities Elective *Electives include English and social studies*	.5 credits
9 Credits in Science, Technology, Engineering and Mathematics Including:	
Math	3 credits
Science *-1 credit of Integrated Science required ~~for~~ in Grade 9 ~~students~~* *-1 credit of Biology required*	3 credits
Science, Technology, Engineering and Mathematics Electives *Electives include ~~science, mathematics, business education, family consumer science or technology~~ Career and Technical Education (CTE), and JROTC*	3 credits

6 Credits in College, Career and Life Skills Including:	
Physical Education and Wellness	1 credit
Health and Safety	1 credit
Personal Finance	.5 credits
Mastery Based Assessment *Mastery Based Assessment or its equivalent, as approved by the State Board of Education*	~~.5 credits~~ 1 credit
Any Elective Course	2.5 credits
Grand Total of Credits	25 credits
Citizenship	
Community Service *Students will evidence the ability to be a contributing member of the school and local community, and demonstrate knowledge and skills in career activities by satisfactory completion of 20 learning through service hours over 4 years. Prorated at 5 hours per year for students entering Windsor High School in a grade level other than 9th grade.*	20 hours

High school graduation credit will be granted to students for Algebra I, Geometry and World Language courses successfully completed in Grades six, seven or eight. Class grades in six, seven and eight do not count towards high school GPA. High school graduation credit will be granted to students for coursework completed during the school year or summer months at an institution accredited by the Board of Regents for Higher Education or Office of Higher Education or regionally accredited at a maximum of six credits. One three-credit semester course, or its equivalent, at such an institution shall equal one credit for purposes of this policy. Please see the Program of Studies for more information.

III. Promotion and Retention

The promotion and retention of students is based on earned academic credits. Promotion from grade 9 to grade 12 is determined by the following credit standards:

Grade 9 to 10	6.0 credits
Grade 10 to 11	12.0 credits
Grade 11 to 12	18.5 credits

IV. Performance Standards: Reading, Writing, Mathematics and Science

Windsor High School students must have basic skills in reading/writing, mathematics and science before graduation. To demonstrate their competency in these areas students must meet the district's performance standards.

All students, as part of the mandated State testing program, must take the Next Generation Science Standards (NGSS) Assessment and the Connecticut SAT School Day in Grade 11.

Step 1: Standardized Assessments

Students meet the district performance standard if they have met any of the following requirements in the area specified:

Reading/Writing

A. Achieve a score on the Connecticut SAT School Day in Evidence Based Reading and Writing which meets the ~~achievement standard~~ College and Career Readiness Benchmark or similar designation as determined by the State of Connecticut.

B. Achieve a minimum composite score of 20 on the ACT.

C. Achieve a grade of C- or better in courses totaling two credits of WPS English courses

Mathematics

A. Achieve a score on the Connecticut SAT School Day in Mathematics which meets the ~~achievement standard~~ College and Career Readiness Benchmark or similar designation as determined by the State of Connecticut.

B. Achieve a minimum composite score of 20 on the ACT.

C. Achieve a grade of C- or better in courses totaling two credits of WPS math courses

Science

A. Achieve a score on the Connecticut Next Generation Science Standards (NGSS) Assessment which meets the achievement standard, e.g., level 3, or similar designation as determined by the State of Connecticut.

B. Achieve a grade of C- or better in courses totaling two credits of WPS science courses

Step 2: District Performance Assessments

Reading/Writing

The District Performance Assessment in Reading/Writing will be administered quarterly during a student's senior year to those students who did not meet the achievement standard on the Connecticut SAT School Day in Evidence Based Reading and Writing. Students who score at least a 70% have met the reading and writing graduation requirement.

Mathematics

The District Performance Assessment in Mathematics will be administered quarterly during a student's senior year to those students who did not meet the achievement standard on the Connecticut SAT School Day in mathematics. Students who score at least 70% have met the mathematics graduation requirement.

Science

The District Performance Assessment in Science will be administered quarterly beginning in a student's junior year to those students who did not meet the achievement standard on the Grade 11 Connecticut Next Generation Science Standards (NGSS) Assessment. Students who score at least 70% have met the science graduation requirement.

Step 3: Options If Performance Standards Are Not Met

A. Seniors who have earned the necessary 25 credits to graduate but have not met the district performance standard on one or more of the reading/writing, mathematics, and science performance assessments must:

1. Enroll in summer school courses that, if successfully completed, would meet the standard.

OR

2. Sit for a retake of the district performance assessment during the summer, the date of administration to be determined by the school system.

B. Seniors who are short .5 to 2.0 credits for graduation must:

1. Enroll in summer school courses that, if successfully completed, would meet the standard.

OR

2. If the student does not meet all necessary credit requirements for graduation through summer school, s/he can return to WHS in September but only to make-up those courses needed to graduate. [The student may not carry a full load of courses, and will be permitted on campus only during the time s/he is in class.]

OR

3. Attend Adult Education or community college to earn the necessary credits for graduation.

C. Seniors who are short 2.5 or more credits toward graduation may return to Windsor High and carry a full load of courses.

Note: Any seniors returning for another year of school must meet the graduation standard of the students' original graduating class, which is based on the year they entered high school.

Notification: The counseling department will notify students and parents/guardians in writing at the beginning of senior year if they have not yet met the reading/writing, mathematics or science graduation requirement.

Transfers: If a student transfers into Windsor High School after completing at least three years in a high school in another district, s/he must have met the goal on the test from the sending district or state in order to be exempt from Windsor's performance standard requirement for graduation.

Special Needs: The performance standard requirement for graduation for a student with special needs may be modified if so indicated on the student's Individualized Education Program (IEP).

V. Residency Requirement:

To receive a Windsor High School diploma, students must have earned a minimum of 5.50 credits while attending Windsor High School. Of the 5.50 credits earned at Windsor High School, 2.50 credits must be earned during the senior year. Students transferring to Windsor High School and planning to graduate in June of the school year in which they transferred, must be enrolled at the school no later than February 1st of that same school year to receive a Windsor High School diploma.

Reference:

P-0200 - Goals for the School District

P-6146.1 - Reporting to Parents

AR-6146.1 - Reporting to Parents, Marking System

P-6146 - Graduation Requirements, Standards of Proficiency

Legal Reference - Connecticut General Statutes:

PA 17-42: An Act Concerning Revisions to the High School Graduation Requirements

10-5c

10-14n

10-16b

10-221a

10-223a

Regulation Approved: December 15, 2020

Terrell M. Hill, PhD

Interim Superintendent of Schools

Windsor Public Schools

Windsor, CT

P6146.1

Instruction

Reporting to Parents

1. The Board of Education believes that good communication between parent and teacher is important in the educational process.

2. With this in mind, the Board of Education believes that the reporting contacts between parent and teacher should be varied and frequent. All forms and methods of communications, such as parent/teacher conferences, mail, telephone and school visitation by parents will be utilized.

3. The progress report should reflect the educational growth of the student in relationship to the student's ability, attitudes, interests, conduct or citizenship and achievement.

Policy Adopted: April 14, 1981

AR6146.1

Instruction

Reporting to Parents – Marking System

1. Generally:

A. Written reports on student progress shall be sent to parents periodically.

B. Parents are welcome and encouraged to visit any of the Windsor Schools.

C. Should a parent desire a conference with a teacher, they should arrange in advance for a mutually convenient time for the conference.

D. A conference should usually be arranged within a maximum of 24 hours from the receipt of the request from the parent.

E. ~~Teachers should also feel free to request a conference with a parent to discuss the educational progress of their child.~~ Teachers are expected to keep educational records up to date, i.e. submit grades weekly.

2. Elementary Reporting to parents:

A. Parent conferences will be held in ~~November~~ December and March.

B. Progress reports will be issued in ~~November~~ December, March, and June.

C. Marking System

1) Each student will be graded on achievement, effort, work habits and attitudes.

2) The evaluation code is:

E = ~~Excellent Progress~~ Exceeds established expectations

~~G~~ M = ~~Good Progress~~ Meets established expectations~~-~~

~~S~~ P = ~~Satisfactory Progress~~ Progressing towards established expectations~~-~~

~~P~~ I = ~~Progress Noted, Improvement Needed~~ Improvement needed

~~I = Insufficient Progress~~

In order to provide teachers with consistent standards on which to base coding decisions, the criteria currently in place will be reviewed and adjusted where necessary ~~and similar standards for the newly introduced level G will be developed.~~ The current criteria are outlined below:

A grade of **E** indicates that the student

produces work that exceeds established expectations

~~requires minimal instructional guidance~~

consistently grasps instructional concepts

~~consistently produces high-quality work~~

consistently applies and extends learned skills

consistently demonstrates critical-and creative-thinking skills

A grade of ~~G~~ M indicates that the student

produces work that meets established expectations

consistently grasps instructional concepts

consistently demonstrates critical-and creative-thinking skills

completes class assignments and homework thoroughly and accurately

~~produces work of above average quality~~

~~is motivated and organized~~

~~does independent work in addition to the required assignment~~

A grade of ~~S~~ **P** indicates that the student

requires regular instructional guidance (move to third line)

usually grasps instructional concepts (move to fourth line)

usually produces work ~~of~~ at or near satisfactory quality (move to second line)

usually applies learned skills

shows evidence of critical-and creative-thinking skills

~~meets (minimum) standards for~~ Is progressing towards established grade level expectations (move to top of first line)

A grade of ~~P~~ I indicates that the student

requires additional instructional guidance (move to third line)

shows some progress, ~~in meeting minimum grade level standards~~ but significantly ~~still~~ below grade level expectations (move to first line)

produces work of inconsistent quality (second line)

needs frequent re-teaching and additional practice (fourth line)

acquires skill at slower pace than grade level expectations

has difficulty applying learned skill

~~A grade of I indicates that the student~~

~~requires frequent instructional guidance~~

~~needs modified instructional assignments~~

~~produces work of inconsistent quality~~

~~needs frequent re-teaching and additional practice~~

~~shows little evidence of critical-and creative-thinking skills~~

3. Secondary Reporting to parents:

A. ~~Interim Reports~~ Secondary Progress Reports

1. The ~~interim~~ secondary progress report is used between marking periods as a report to parents of their child's progress, ~~especially if the child is not working up to capacity.~~

2. ~~Each interim report will contain three copies, the original copy to be sent home, one copy to be retained by the administration and another copy to be filed in the guidance office for use in parent/teacher and/or parent/counselor conferences.~~ Progress reports are distributed at the mid-point of each quarter. This information should alert students and families to academic difficulties in sufficient time for students to follow teacher recommendations and improve academic performance before the end of the marking period.

B. Report Cards

~~1. The school year is divided into four marking periods, and report cards are sent home with the students at the end of each of the first three marking periods and are mailed home at the end of the fourth marking period.~~ The school year is divided into four marking periods, and report cards are distributed at the end of each quarter.

C. Marking System

1. Each student will be graded on achievement~~, effort and conduct~~. Grades ~~in achievement~~ will be given each marking period in each subject. The symbols + and - may be used on report cards.

2. In grading achievement, the letter system is used as follows:

A - Superior D- Poor

B - Good F - Failure

C - Average

D. Quality Points

1) A quality point system shall be used in grades 9-12 at Windsor High School. All courses are carefully checked for course content and difficulty and are placed in the following ~~four~~ levels: ~~Basic, Standard,~~ College, Honors and High Honors/AP.

2) The following table shows the number of quality points assigned to each letter grade at each level.

~~Grade~~	~~Basic~~	~~Standard~~	~~Honors~~	~~High Honors~~
~~A+~~	~~3.83~~	~~4.33~~	~~4.83~~	~~5.33~~
~~A~~	~~3.50~~	~~4.00~~	~~4.50~~	~~5.00~~
~~A-~~	~~3.17~~	~~3.67~~	~~4.17~~	~~4.67~~
~~B+~~	~~2.83~~	~~3.33~~	~~3.83~~	~~4.33~~
~~B~~	~~2.50~~	~~3.00~~	~~3.50~~	~~4.00~~
~~B-~~	~~2.17~~	~~2.67~~	~~3.17~~	~~3.67~~
~~C+~~	~~1.83~~	~~2.33~~	~~2.83~~	~~3.33~~
~~C~~	~~1.50~~	~~2.00~~	~~2.50~~	~~3.00~~
~~C-~~	~~1.17~~	~~1.67~~	~~2.17~~	~~2.67~~
~~D+~~	~~0.83~~	~~1.33~~	~~1.83~~	~~2.33~~
~~D~~	~~0.50~~	~~1.00~~	~~1.50~~	~~2.00~~
~~D-~~	~~0.17~~	~~0.67~~	~~1.17~~	~~1.67~~

~~F 0.00 0.00 0.00 0.00~~

Grade Earned	High Honors/AP	Honors	College
A+ = 97+	5.33	4.83	4.33
A = 93-96	5.00	4.50	4.00
A- = 90-92	4.67	4.17	3.67
B+ = 87-89	4.33	3.83	3.33
B = 83-86	4.00	3.50	3.00
B- = 80-82	3.67	3.17	2.67
C+ = 77-79	3.33	2.83	2.33
C = 73-76	3.00	2.50	2.00
C- = 70-72	2.67	2.17	1.67
D+ = 67-69	2.33	1.83	1.33
D = 63-66	2.00	1.50	1.00
D- = 60-62	1.67	1.17	0.67
F = 50-59	0.00	0.00	0.00

Regulation Approved: January 31, 2000

WINDSOR BOARD OF EDUCATION

AGENDA ITEM

For Consideration by the Board of Education at the Meeting of: March 16, 2021

PREPARED BY: Danielle Batchelder **PRESENTED BY:** Danielle Batchelder

ATTACHMENTS: February 28, 2021 Financial Report

SUBJECT: Financial Report

BACKGROUND:

A report of operating expenditures is prepared monthly for the Board of Education. The report details monthly and year-to-date expenditures for each site within Windsor Public Schools.

The additional expenses that are outlined on the attached spreadsheet detail purchases related to the COVID19 pandemic. The additional expenses thus far will be offset once the district receives the Elementary and Secondary School Emergency Relief Fund (ESSER Fund) of $474,402 and the Coronavirus Relief Fund (CRF) $698,842.

STATUS:

The attached report is for the month of February 2021.

There were no inter-site transfers during the month.

RECOMMENDATION:

No action is necessary. The report is for information only.

The Secretary of the Board of Education should include the following in the minutes of this Board of Education meeting:

Expenditures for February 28, 2021	$ 5,519,320
Expenditures through February 28, 2021	$44,997,810

Reviewed by: _____ **Recommended by the Superintendent:** _____

Agenda Item # 8a.

Windsor Public Schools
Financial Report
February 28, 2021

	2020/2021 Budget	Expenditures YTD 2/28/2021	Encumbrance	Balance 2/28/2021	% Balance
Instructional Services					
Clover Street School	63,170	26,895	3,623	32,652	**52%**
John F. Kennedy School	84,950	32,867	3,628	48,455	**57%**
Oliver Ellsworth School	86,730	57,371	8,475	20,884	**24%**
Poquonock School	69,300	41,958	1,946	25,396	**37%**
Sage Park Middle School	210,935	101,513	9,314	100,108	**47%**
Windsor High School	398,069	165,016	17,559	215,494	**54%**
Windsor High School Interscholastic Sports	207,000	96,281	37,482	73,237	**35%**
Athletic Coaches	275,000	108,379	0	166,621	**61%**
WHS Career & Technical Education	59,745	26,319	3,452	29,974	**50%**
Continuing Education	70,400	49,862	12,261	8,277	**12%**
Instructional Mgt. & Curriculum Development	288,772	162,912	6,923	118,937	**41%**
Magnet School Tuition	1,460,600	1,394,915	0	65,685	**4%**
*Technology	878,518	862,894	5,698	9,926	**1%**
Total Instructional Services	**4,153,189**	**3,127,182**	**110,361**	**915,646**	**22%**
Education Support Services					
Pupil Personnel Services	454,950	160,760	36,573	257,617	**57%**
Special Education	98,150	35,104	2,622	60,424	**62%**
Special Education Tuition	5,068,264	2,726,236	393,947	1,948,081	**38%**
Policy & Planning	142,350	91,673	1,230	49,447	**35%**
Employee Personnel Services	129,000	103,526	809	24,665	**19%**
Financial Management	280,442	148,707	10,152	121,583	**43%**
Financial Services	38,500	20,390	0	18,110	**47%**
Pupil Transportation & Safety	3,075,248	1,335,210	0	1,740,038	**57%**
Special Education Transportation	2,231,659	841,116	0	1,390,543	**62%**
*Physical Plant Services	1,918,850	1,425,797	492,986	67	**0%**
Major Maintenance	461,000	272,803	54,438	133,759	**29%**
L.P. Wilson Center	254,800	176,332	65,002	13,466	**5%**
Benefits	10,923,331	5,818,204	161,858	4,943,269	**45%**
Certified Salaries	32,886,258	20,625,172	0	12,261,086	**37%**
Non-Certified Salaries	9,044,854	5,566,603	0	3,478,251	**38%**
Regular Ed Tutor Salaries	336,700	144,832	0	191,868	**57%**
Special Ed Tutor Salaries	284,000	148,346	0	135,654	**48%**
Substitute Salaries	747,732	249,479	968	497,285	**67%**
*Salary and Benefits for TreeHouse Program	0	208,543	128,000	(336,543)	
Total Education Support Services	**68,376,088**	**40,275,806**	**1,484,461**	**26,615,821**	**39%**
Total All Sites	**$72,529,277**	**$43,402,988**	**$1,594,822**	**$27,531,467**	**38%**

*As discussed at the 2/9/2021 budget meeting, the general fund will need to absorb the salaries and benefits for the TreeHouse Program. Similar to last year (19/20), due to the pandemic, the TreeHouse Program is not bringing in the revenue to support the program.

COVID related expenses - see attached

Budget Update for COVID-19 Related Expenses

Below is an evolving list of additional expenses WPS have incurred due to the COVID-19 pandemic. The additional expenses thus far will be offset by grants and additional funds the district is expecting from the state. The two funding sources and allocations that were communicated to WPS thus far are:

Grant/Funding Source	WPS Allocation
Elementary & Secondary School Emergency Relief Fund (ESSER Fund)	$474,402
Coronavirus Relief Fund (CRF)	$698,842
Total Allocation due to WPS	**$1,173,244**

Additional Expenses Incurred To Date

		Expense	
Staffing			
1.0 FTE Teacher - Clover - Grade 5		$75,000	
1.0 FTE Teacher - Clover - Grade 4		$75,000	
1.0 FTE Teacher - JFK - Distance Learning		$75,000	
1.0 FTE Teacher - JFK - Grade 5		$75,000	
1.0 FTE Teacher - OE - Grade 1		$75,000	
1.0 FTE Teacher - OE - Grade 2		$75,000	
1.0 FTE Teacher - POQ - PreK		$75,000	
1.0 FTE Teacher - POQ - Grade 2		$75,000	
1.0 FTE Nurse - Floating - District Wide		$75,000	
(2.0) FTE Teachers - Sage Park Middle School		($150,000)	Retirements/Resignation not being backfilled for FY 20/21 Only
(2.0) FTE Teachers - Windsor High School		($150,000)	
	Sub Total	**$375,000**	
Furniture			
Elementary Desks		$231,609	
	Sub Total	**$231,609**	
PPE and Cleaning Supplies & Materials			
Face Shields; Masks; Gloves; Mask Lanyards		$59,599	
Classroom, Labs, Café. & Countertop Protective Dividers/Barriers		$149,333	
Floor, Window, & Door Signage		$15,285	
Hand Sanitizer; Disinfectant Wipes & Increased Cleaning Supplies		$59,759	
Equipment (Air Filters, Portable Air Scrubbers, Cleaning)		$264,010	
	Sub Total	**$547,986**	
Consulting Services			
Engineering Services		$18,600	
	Sub Total	**$18,600**	
Technology			
PD Platforms & Software		$53,935	
Hotspots, Devices, Phones		$57,601	
	Sub Total	**$111,536**	
Grand Total Expenses as of 2/28/2021		**$1,266,131**	

WINDSOR BOARD OF EDUCATION

AGENDA ITEM

For Consideration by the Board of Education at the Meeting of: March 16, 2021

PREPARED BY: Danielle Batchelder **PRESENTED BY:** Danielle Batchelder

ATTACHMENTS: Student Enrollment Report & Recap

SUBJECT: Student Enrollment as of March 1, 2021

BACKGROUND:

Attached are the enrollment figures as of March 1, 2021. Mrs. Batchelder will answer any questions.

STATUS:

In prior BOE enrollment reports, the enrollment report grouped all students into one category labeled "Outside Placement/Private Placement (SPED)". Beginning in September 2016, the Out Placement/Private Placement (SPED) line was separated into two categories:

1. *Out of District Placement-Special Education students*
2. *Private Placement Special Education students*

Out of District - Special Education: Those students who are placed at a Connecticut State Department of Education (CSDE) approved private special education program as recommended by a planning and placement team (PPT) as part of a student's individualized education program (IEP). Additionally, this category may include a family who moves into Windsor with a child who has a disability who has already been placed in a private special education program and/or children who are placed in Windsor foster home(s) by the Department of Children and Families (DCF) and are already enrolled in a private special education program.

Private Placement - Special Education: Those students who have been identified special education through the planning and placement team (PPT) process that have been parentally placed at a non-public school located in Windsor (i.e., St. Gabriel, Trinity Christian, Madina Academy, Praise Power & Prayer, etc.).

RECOMMENDATION:

Informational

Reviewed by: _____ **Recommended by the Superintendent:** _____

Agenda Item # 8b.

Windsor Public Schools
Student Enrollment Report
March 1, 2021

Enrollment in Windsor Public Schools

Grades PreK - 5	1,448
Grades 6-8	742
Grades 9-12	1,118
Total District Enrollment	**3,308**

Windsor Students not in District Schools

Out of District Placements (SPED)	54
Private Schools (St.Gabriels, Trinity Christian, Medina Academy; Praise, Power&Prayer)	17
CREC Montessori Hartford	3
CREC Metropolitan Learning Center (MLC)	59
CREC Miscellaneous Magnet Schools	227
Hartford Host Magnet Schools	250
Miscellaneous Magnet Schools (LEARN, Goodwin College & Global Experience)	21
A.I. Prince Technical High School	24
Howard Cheney Technical High School	10
	665
Total Students	**3,973**

Windsor Public Schools
Student Enrollment Report
March 1, 2021

GRADE		Poquonock School	Clover Street School	Oliver Ellsworth School	John F. Kennedy School	Total
PreK		65		73		138
K		81		129		210
1		89		129		218
2		111		125		236
3			96		118	214
4			73		137	210
5			105		117	222
Subtotal K-5						1,310
Total		**346**	**274**	**456**	**372**	**1,448**

GRADE		Sage Park Middle School
6		251
7		247
8		244
Total		**742**

GRADE	Windsor High School
9	296
10	273
11	265
12	284
Total	**1,118**

District Wide Enrollment	**3,308**

ENROLLMENT REPORT 2020-2021
POQUONOCK SCHOOL

Room #	Teacher	Grade	rojected	1-Sept	1-Oct	1-Nov	1-Dec	1-Jan	1-Feb	1-Mar	1-Apr	1-May	1-Jun
		Kindergarten											
2	Brown			10	14	16	15	14	15	15			
3	Scott			10	10	11	12	12	13	14			
Distance Learning - 22	Roche			12	16	15	15	15	16	15			
Distance Learning - 23	Blume			15	15	15	13	12	12	11			
24	Eskenazi			11	11	14	14	14	13	12			
26	Scerra			10	11	11	12	12	12	14			
		Total	**78**	**68**	**77**	**82**	**81**	**79**	**81**	**81**	**0**	**0**	**0**
		Grade 1											
1	McCann			12	11	13	13	12	13	13			
12	Elkey			15	13	14	14	14	13	14			
15	Velez			12	13	13	13	13	13	12			
Distance Learning - 17	Stoll			25	23	22	24	23	24	23			
16	Turin			12	9	14	12	12	13	13			
18	Hernandez			14	14	12	14	14	13	14			
		Total	**122**	**90**	**83**	**88**	**90**	**88**	**89**	**89**	**0**	**0**	**0**
		Grade 2											
8	Mercier			15	16	15	15	15	16	16			
9	Parker			16	19	19	19	19	17	17			
10	Olensiak			19	17	17	15	14	16	12			
11	Delskey			17	16	17	16	16	15	17			
Distance Learning - 13	Hoogewerff			17	18	19	19	19	18	17			
14	Couchon			18	16	16	16	16	15	16			
18	Neals			15	14	13	14	14	14	16			
		Total	**92**	**117**	**116**	**116**	**114**	**113**	**111**	**111**	**0**	**0**	**0**
	PK Smart Start			21	18	18	18	18	19	20			
	Sped & Peer			37	38	41	43	43	46	45			
		Total	**51**	**58**	**56**	**59**	**61**	**61**	**65**	**65**	**0**	**0**	**0**
	Poqunonock	**Totals**	**343**	**333**	**332**	**345**	**346**	**341**	**346**	**346**	**0**	**0**	**0**

ENROLLMENT REPORT 2020-2021
OLIVER ELLSWORTH SCHOOL

Room #	Teacher	Grade	Projected	1-Sept	1-Oct	1-Nov	1-Dec	1-Jan	1-Feb	1-Mar	1-Apr	1-May	1-Jun
		Kindergarten											
19	Adamski			15	15	14	14	14	14	15			
20	Butterick			15	13	15	16	16	16	16			
21	Tedeschi			15	15	16	16	15	16	16			
Distance Learning - 22	Bishop			19	21	20	21	20	18	19			
23	Wazkelewicz			13	15	15	15	15	16	16			
24	Bartholomew			13	13	13	13	14	14	13			
Distance Learning - 25	Chapple			19	19	19	19	20	20	18			
26	Marcella			14	15	15	15	15	15	16			
		Total	**141**	**123**	**126**	**127**	**129**	**129**	**129**	**129**	**0**	**0**	**0**
		Grade 1											
10	Strickland			13	12	12	12	9	10	10			
11	Capizzi			15	14	14	14	12	12	12			
12	Furie			18	16	16	16	16	16	16			
13	Fleury			7	9	10	13	12	12	13			
Distance Learning - 14	Moreno			25	27	26	23	24	23	23			
Distance Learning - 15	D'Errico			27	26	25	26	27	27	26			
16	Miller			18	14	14	15	15	15	15			
17	Strempfer			16	14	14	14	14	14	14			
		Total	**126**	**139**	**132**	**131**	**133**	**129**	**129**	**129**	**0**	**0**	**0**
		Grade 2											
1	Mayo			18	19	19	19	19	19	18			
Distance Learning - 2	Goicohea			22	21	21	22	21	21	21			
3	Majors			16	15	15	14	15	15	15			
6	Broyles			12	14	14	15	14	14	15			
Distance Learning - 5	Heilman			21	20	21	23	23	22	22			
7	Gonzalez			17	18	17	17	17	19	18			
8	Coffey			16	13	13	13	14	15	16			
		Total	**116**	**122**	**120**	**120**	**123**	**123**	**125**	**125**	**0**	**0**	**0**
	PK Smart Start			23	24	25	25	24	24	25			
	Sped & Peers			43	43	45	44	43	44	48			
		Total	**78**	**66**	**67**	**70**	**69**	**67**	**68**	**73**	**0**	**0**	**0**
Oliver Ellsworth		**Totals**	**461**	**450**	**445**	**448**	**454**	**448**	**451**	**456**	**0**	**0**	**0**

ENROLLMENT REPORT 2020-2021
JF KENNEDY SCHOOL

Room #	Teacher	Grade	Projected	1-Sept	1-Oct	1-Nov	1-Dec	1-Jan	1-Feb	1-Mar	1-Apr	1-May	1-Jun
		Grade 3											
1	L. Macaluso			15	15	14	14	14	15	15			
Distance Learning - 2	Richards			41	44	43	21	21	21	21			
3	Lamoureux			19	17	16	16	16	16	17			
4	Filomeno			16	11	11	13	15	16	16			
6	Johnston			17	16	17	17	17	17	17			
8	Estelle			16	16	16	16	16	15	15			
Distance Learning - 2	Austin						20	20	18	17			
		Total	**121**	**124**	**119**	**117**	**117**	**119**	**118**	**118**	**0**	**0**	**0**
		Grade 4											
5	Eckman			16	16	17	16	17	16	17			
Distance Learning - 7	Brown			40	42	41	24	24	22	22			
9	Jones			13	12	12	15	16	16	16			
10	Silliman			15	17	16	16	16	16	17			
12	Bishop			12	11	11	13	14	14	14			
14	Atkins			11	10	11	16	14	14	14			
16	Nguyen			14	14	14	23	23	21	21			
18	Caselli			13	12	12	14	14	16	16			
		Total	**109**	**134**	**134**	**134**	**137**	**138**	**135**	**137**	**0**	**0**	**0**
		Grade 5											
19	Bowman			12	12	12	16	16	15	15			
20	Paley			11	11	12	15	16	16	17			
Distance Learning - 24	Freitas			45	47	44	23	23	23	23			
25	Sciarretta			12	11	11	22	21	21	21			
27	Ewald			25	12	13	13	13	13	14			
28	Schultz			10	10	11	15	14	14	14			
24	Epler				13	12	11	11	13	13			
		Total	**135**	**115**	**116**	**115**	**115**	**114**	**115**	**117**	**0**	**0**	**0**
John F. Kennedy		**Totals**	**365**	**373**	**369**	**366**	**369**	**371**	**368**	**372**	**0**	**0**	**0**

ENROLLMENT REPORT 2020-2021
Clover Street School

Room #	Teacher	Grade	Projected	1-Sept	1-Oct	1-Nov	1-Dec	1-Jan	1-Feb	1-Mar	1-Apr	1-May	1-Jun
		Grade 3											
Distance Learning - 6	Lewis			31	31	31	29	19	18	17			
8	Dugalic			14	14	14	14	19	19	19			
10	Murray			13	15	15	15	15	15	15			
11	Sanchez			13	10	10	10	15	15	15			
25	Darrell			11	10	11	11	11	13	14			
26	Rivers			14	14	13	13	13	15	16			
		Total	**83**	**96**	**94**	**94**	**92**	**92**	**95**	**96**	**0**	**0**	**0**
		Grade 4											
9	Michalic			14	14	14	14	14	14	14			
14	McLaughlin			15	14	14	14	13	13	13			
Distance Learning - 18	Keach-Longo			25	22	22	21	22	20	21			
24	Comer			13	13	13	13	13	13	13			
27	Williams			10	12	11	12	12	13	12			
		Total	**103**	**77**	**75**	**74**	**74**	**74**	**73**	**73**	**0**	**0**	**0**
		Grade 5											
12	Grimes			17	16	16	16	22	22	22			
Distance Learning - 13	Carlson			32	36	34	33	21	19	19			
15	Junious			13	11	13	14	14	14	14			
16	Webster			14	14	13	13	13	15	15			
17	Nowsch			14	12	12	12	18	20	20			
19	Siegel			17	14	14	14	14	15	15			
		Total	**99**	**107**	**103**	**102**	**102**	**102**	**105**	**105**	**0**	**0**	**0**
	Clover	**Totals**	**285**	**280**	**272**	**270**	**268**	**268**	**273**	**274**	**0**	**0**	**0**

ENROLLMENT REPORT 2020-2021

Sage Park Middle School

		Projected	1-Sept	1-Oct	1-Nov	1-Dec	1-Jan	1-Feb	1-Mar	1-Apr	1-May	1-Jun
Grade 6												
Team 1			88	86	87	88	89	89	90			
Team 2			83	83	81	82	81	80	80			
Team 3			86	83	82	82	81	81	81			
	Total	**245**	**257**	**252**	**250**	**252**	**251**	**250**	**251**	**0**	**0**	**0**
Grade 7												
Team 4			83	81	79	79	80	80	80			
Team 5			84	81	82	83	83	83	83			
Team 6			85	83	82	83	84	84	84			
	Total	**232**	**252**	**245**	**243**	**245**	**247**	**247**	**247**	**0**	**0**	**0**
Grade 8												
Team 7			85	82	80	80	78	80	80			
Team 8			78	85	84	83	82	82	81			
Team 9			78	79	80	81	80	83	83			
	Total	**239**	**241**	**246**	**244**	**244**	**240**	**245**	**244**	**0**	**0**	**0**
Sage Park	**Totals**	**716**	**750**	**743**	**737**	**741**	**738**	**742**	**742**	**0**	**0**	**0**

ENROLLMENT REPORT 2020-2021
Windsor High School

	Projected	1-Sept	1-Oct	1-Nov	1-Dec	1-Jan	1-Feb	1-Mar	1-Apr	1-May	1-Jun
Grade 9	304	318	313	312	313	313	309	296			
Grade 10	272	275	280	275	270	270	271	273			
Grade 11	296	265	262	263	263	262	260	265			
Grade 12	292	271	275	276	274	274	278	284			
Windsor High Total	**1,164**	**1,129**	**1,130**	**1,126**	**1,120**	**1,119**	**1,118**	**1,118**	**0**	**0**	**0**

WINDSOR BOARD OF EDUCATION
AGENDA ITEM

For Consideration by the Board of Education at the Meeting of: Tuesday, March 16, 2021

Prepared By: Patricia Patton **Presented By:** Danielle Batchelder

Attachments: Cafeteria Operations – February 2021

Subject: Food Service Financial Report

Background: The Windsor School Food Service participates in the National School Lunch Program at each of our school facilities and CREC's Academy of Aerospace and Engineering. We also participate in the National School Breakfast Program at our four elementary schools, Sage Park Middle School, Windsor High School and CREC AAE. We operate the After School Snack Program for our Treehouse Program in Windsor. We operated our Summer Food Service Program of lunch and breakfast at the following locations; Windsor High School, Oliver Ellsworth School and Wilson Library during summer break. We are complying with the Healthy Food Certification again this year to send a consistent message to our students in keeping with our wellness policies.

Our annual goal is to operate with a small reserve account to offset unanticipated needs and to increase participation from students and staff in all our programs.

A monthly financial report is presented to the Board of Education. This report includes sales and financial information for the current period.

Status: Financial Report for February 2021

Recommendation: Informational Only

Reviewed by: _____ **Recommended by the Superintendent:** _____

Agenda Item # 8c.

Windsor School Food Service Financial Statement
February 2021

REVENUE	February 2021	7/1/20 - YTD	February 2020	7/1/19 - YTD
SALES	$1,969.56	$17,799.37	$88,215.84	$563,049.97
REIMBURSEMENTS - STATE	19,009.00	19,009.00		41,373.00
ACCOUNTS RECEIVABLE	70,539.27	444,705.14	116,100.83	729,429.74
CLOC		135,237.00		133,888.00
MISC. (Rebates)	5,310.60	19,756.95		18,088.59
7 CENTS Certification			2,993.90	18,165.14
REVENUE TOTALS	**$96,828.43**	**$636,507.46**	**$207,310.57**	**$1,503,994.44**
EXPENSES				
WAGES	$49,929.58	$374,293.90	$75,842.53	$508,464.12
PAYROLL TAXES	3,819.61	28,633.47	5,801.95	38,897.29
BENEFITS	11,594.21	89,197.92	8,736.68	59,418.69
FOOD/MILK	32,559.02	209,352.05	102,743.78	725,267.35
PAPER	1,339.81	12,782.53	5,871.18	35,768.02
TRUCK	81.33	865.40	82.37	39,974.77
SUPPLIES	89.09	1,149.82	347.60	1,734.04
EQUIPMENT	0.00	4,601.18	59.63	2,458.59
SERVICES	0.00	400.96	16.01	3,832.22
EXPENSE TOTALS	**$99,412.65**	**$721,277.23**	**$199,501.73**	**$1,415,815.09**
NET INCOME	**($2,584.22)**	**($84,769.77)**	**$7,808.84**	**$88,179.35**
INVENTORY		**$10,076.92**		**$33,789.28**
OPENING BALANCE 7/1		**$454,758.15**		**$333,317.93**
COMPUTED OPERATING POSITION		**$380,065.30**		**$455,286.56**

WINDSOR BOARD OF EDUCATION
AGENDA ITEM

For Consideration by the Board of Education at the Meeting of: March 16, 2021

Prepared By: Danielle Batchelder
Director of Business Services/
Interim Human Resources Administrator

Presented By: Terrell M. Hill, PhD
Superintendent of Schools

Attachments: None

Subject: Human Resources Report for February 1, 2021 – February 28, 2021

RESIGNATIONS/SEPARATIONS

Jordan Chagnon	Food Service/Cashier	Windsor High
Teresa Hebebrand	Food Service/General Worker	Windsor High
Angela Jenkins	Food Service/Cashier	Ellsworth
Jessica Snyder	Part-time Clerical Support	Poquonock
Crystal Vicenti	Lunch Monitor	Ellsworth

RETIREMENTS – N/A

TRANSFERS/REASSIGNMENTS

Brian Casasnovas	From: Speech & Language Pathologist	Kennedy
	To: Speech & Language Pathologist	Poquonock

HIRES

Alexandra Breen	USJ Fellowship	Ellsworth
Adrianna Campbell	Building Substitute	Windsor High
Leazia Coston	Treehouse Group Leader	Kennedy
Mallory Devin	Paraeducator	Poquonock
Mai Fahmy	Food Service/Cashier	Poquonock
Ashlee Fife	USJ Fellowship	Poquonock
Antwan Harris	Strengthening/Conditioning Coach	Windsor High
Cassandra Heidecker	USJ Fellowship	Windsor High
Laura Iacino	Lunch Monitor	Kennedy
Amya Johnson	Treehouse Group Leader	Clover/Kennedy
Georgina Lartey Antwi	USJ Fellowship	Kennedy
Alec Lombella	Building Substitute	Windsor High
Sergio Santa	Paraeducator	Sage Park
Brooklyn Walker	Treehouse Group Leader	Kennedy
Stephanie Willoughby	Building Substitute	Kennedy

Reviewed by: _____ **Recommended by the Superintendent:** _____

Agenda Item # 8d.

Windsor Board of Education
Regular Meeting - Virtual
Unapproved Minutes
Wednesday, February 17, 2021 7:00 PM
Town Hall, Council Chambers

The following are the unapproved minutes of the February 17, 2021 Regular Meeting - Virtual Meeting. Any additions or corrections will be made at a future meeting.

Attendance Taken at 7:01 PM:

Present Board Members:
Mr. Leonard Lockhart
Ms. Maryam Khan
Mr. David Furie
Mr. James Ristas
Mr. Brian Bosch
Mr. Ronald Eleveld
Mr. Paul Panos
Ms. Charlotte Ricketts
Ms. Ayana Taylor

1. Call to Order, Pledge to the Flag and Moment of Silence

Discussion:
The meeting was called to order by Mr. Lockhart at 7:01 PM with the Pledge to the Flag and a Moment of Silence. Also in attendance were Interim Superintendent of Schools Dr. Terrell Hill, Assistant Superintendent for Instructional Services Dr. Santosha Oliver and Director of Business Services Danielle Batchelder.

Mr. Uyi Osunde, principal of WHS, was also in attendance.

Dr. Joseph Erardi was present for JE Consulting.

2. Recognitions/Acknowledgements
2.a. Recognition--New BOE Student Representative--Boden Gapko

Discussion:
Mr. Uyi Osunde introduced the WHS Student Representative for the spring semester, Mr. Boden Gapko.

Mr. Gapko has been on the honor roll since his freshman year and has taken AP classes since sophomore year. He earned the prestigious Eagle Scout award, owns his own business and works part-time. He is very active in the community.

3. Audience to Visitors

Discussion:
Adam Gutcheon, 19 Mechanic Street - He began by thanking the board for participating in the budget process. He spoke about items that are a priority for him, including: CTE, major projects and a universal path to pre-k. He questioned spending reductions and if education quality could be improved at the same time.

4. Student Representative Report

Discussion:
Mr. Gapko's report began with thanking the board for the opportunity to participate as student representative. He described the new credit recovery program which allows lost credit hours to be recovered in different ways due to

Covid-19 restrictions. He said that Black History Month has been amazing at WHS. Events include a Tik-Tok challenge, a door decorating contest and a movie night viewing of "The Photograph". He ended by saying that communication is necessary to keep students and families safe.

5. Board of Education
5.a. President's Report

Discussion:
Mr. Lockhart addressed the issues with the ventilation system at the L.P. Wilson building. He stated that, in his opinion, teachers should have vaccine priority above group 1B. He suggested to graduating seniors that they contact Mr. Bianchi regarding volunteer hours. He explained that the next policy meeting would be postponed allowing for more work to be done by the superintendent search committee.

5.b. School Liaison Reports
5.b.1. Windsor High School

Discussion:
Ms. Taylor was excited for the door decorating challenge for Black History Month. She said that Mr. Osunde's Twitter account was a great resource for the events. She reminded junior students to look into Josten's selection of class rings.

Mr. Furie welcomed the new student representative. He also said that he had watched an online broadcast of the girl's basketball game versus Bloomfield and suggested that the public tune in to home games. He also said that the School Governance Council is taking, and making, suggestions for student engagement.

5.b.2. Sage Park Middle School

Discussion:
Ms. Khan spoke about the virtual grade 5 transition program, grade 8 course selection, a professional development on microaggressions and Coffee with the Principal the last week of February.

Mr. Ristas said that the school newsletter is extensive and informative. He said that there was 94% participation in the IReady assessment. Both reading and math results will be shared with families soon.

5.b.3. Clover Street School

Discussion:
Mr. Eleveld had nothing to report for Clover Street School.

5.b.4. John F. Kennedy School

Discussion:
Ms. Ricketts reported that Black History Month includes a writing and art contest. She suggested that any students who wished to participate could reach out to Ms. Smith or Ms. Griffin. There was also a visit by former JFK principal, Ms. Irby, for a book event.

5.b.5. Oliver Ellsworth School

Discussion:
Mr. Bosch has been in contact with Principal Gruber. Due to the schools being closed to the public, Mr. Bosch feels a disconnect, but urges families who may feel the same to get involved with PTO and School Governance Council. He also said there is the opportunity for class readers to volunteer by filling out an online form. There has been a reading competition between classes. Mrs. Furie's grade 1 class was the winner for two weeks.

5.b.6. Poquonock School

Discussion:
Mr. Panos reminded the public that PTO meets virtually on the first Monday of each month. Villari's Karate held a virtual presentation, the school is holding a pen drive, Read Across America will be held next month and an Earth Day

event will be held with the assistance of Northwest Park and Nature Center where the students will learn about composting. Black History Month events have been held including the students learning cultural dances and guessing famous black figures based on writings about them.

5.c. Finance Committee's Recommendation regarding the 2021-2022 Financial Plan and Adoption of the 2021-2022 Financial Plan (Anticipated Action)

Discussion:
Mr. Furie read the background of the proposed budget to the audience.

There were statements of support as well as discussion led by Mr. Panos about the removal of funds associated to RE-CENTER professional development. It was explained by Dr. Hill that the cost previously had been $42,000 but that the cost is expected to be covered by grant funds for the upcoming year. Also, he explained that the board does not direct the professional development selections, but leaves those decisions to the superintendent.

Mr. Pano requested an amendment to the original proposal that would remove the $42,000 from the budget even though it is not going to be paid from the budget. There were varied opinions regarding the validity, success and need for equity work.

Motion to Amend Failed: To amend the motion from: "Move that the Board of Education accept the proposed 2021-2022 budget submitted to the Board by Interim Superintendent Dr. Terrell Hill with a 2.50% increase of $74,366,385 over the current year's budget" to: "Move that the Board of Education accept the proposed 2021-2022 budget submitted to the Board by Interim Superintendent Dr. Terrell Hill with a deduction of $42,000 for a 2.44% increase of $74,324,385 over the current year's budget" failed with a motion by Mr. Paul Panos and a second by Mr. Ronald Eleveld.

2 Yeas - 7 Nays.

Mr. Leonard Lockhart No
Ms. Maryam Khan No
Mr. David Furie No
Mr. James Ristas No
Mr. Brian Bosch No
Mr. Ronald Eleveld Yes
Mr. Paul Panos Yes
Ms. Charlotte Ricketts No
Ms. Ayana Taylor No

During the amended vote several board members had specific comments for the record.

Mr. Lockhart stated that, "We do not have the purview to instruct the superintendent in the area of professional development."

Mr. Panos stated that this amendment will, "Reduce the amount for RE-CENTER, a form of racial equity training, in the amount of $42,000."

Mr. Ristas said, "I indicated support of the budget, as proposed, last week so I'm voting consistent with that."

Ms. Taylor stated, "Equity work is priceless."

Motion Passed: Move that the Board of Education accept the proposed 2021-2022 budget submitted to the Board by Interim Superintendent Dr. Terrell Hill with a 2.50% increase of $74,366,385 over the current year's budget passed with a motion by Mr. David Furie and a second by Mr. Ronald Eleveld.

7 Yeas - 2 Nays.

Mr. Leonard Lockhart Yes
Ms. Maryam Khan Yes
Mr. David Furie Yes

Mr. James Ristas Yes
Mr. Brian Bosch Yes
Mr. Ronald Eleveld No
Mr. Paul Panos No
Ms. Charlotte Ricketts Yes
Ms. Ayana Taylor Yes

During the vote of the original motion, Mr. Lockhart stated for the record, "I am in support of the budget but not the leanness of it. However, I am very supportive of the work of the staff in WPS."

5.d. Update on Superintendent Search

Discussion:
At this time, Mr. Lockhart requested that Dr. Hill excuse himself from the meeting.

Mr. Lockhart informed the community that Dr. Hill was an official candidate for the superintendent's position, and therefore, it would be counter to the process for him to be present for Dr. Erardi's report on the process. Dr. Erardi thanked the board for their work on the budget process. He also thanked Mrs. Sally Brown, Mr. Lockhart and WPS administration for the time they've spent working with him. He reported on the various virtual meetings held to share feedback and voice opinions. He shared the qualities that were developed for what the best candidate would offer to the position. Some of these traits included: ability to command an audience, equity minded, understanding of the community, a moral compass and an understanding of the pre-k through 12 process. He gave an overview of the number of candidates and how the interview process will be held in the next few weeks.

The board directed questions to Dr. Erardi for clarification.

6. Interim Superintendent's Report

Discussion:
Dr. Hill began by thanking the board for voting on the budget, he appreciates the comments that were made. He said that he entered the budget process with the attitude of looking out for the schools. He stated that although the Covid-19 numbers are trending down, the current school schedule will be kept until the end of the school year. He said this will give the students some stability. The fifth "Straight Talk" Zoom meeting was held today, at which he disclosed the details of his Covid-19 diagnosis and explained the complications of he and his staff running the district while ill and in isolation. He also said that he has officially become a candidate for the superintendent's position. At this time, he asked Dr. Oliver to give an overview of the vaccine roll-out program.

Dr. Oliver said that community members aged 65 and up are now eligible to make vaccine appointments. She also said that the teacher's union is pushing Governor Lamont to make them a priority.

Dr. Hill also spoke about the winter sports season. CIAC is allowing two adults to be present per athlete after their review of the sports facilities. Grab and Go lunches will no longer be provided at Clover and Oliver Ellsworth schools, they will only be offered at WHS. He also announced that WHS alumni Deborah N. Archer is the first black president of the American Civil Liberties Union.

7. Committee Reports
7.a. Finance Committee

Discussion:
Mr. Furie thanked the board for their participation in the budget process. He also thanked Dr. Hill and his staff. The next step is to present the material to the Town Council in April.

7.b. Superintendent Search

Discussion:
Mr. Lockhart said that he anticipates each of the next meetings for the superintendent search will be three to four hours each beginning next week.

8. Consent Agenda
8.a. Financial Report

Expenditures for January 31, 2021 $6,121,647

Expenditures through January 31, 2021 $39,478,490

8.b. Enrollment Report

Motion Passed: Move the Board of Education approve consent agenda items 8a. Financial Report and 8b. Student Enrollment Report passed with a motion by Mr. David Furie and a second by Mr. Paul Panos.

9 Yeas - 0 Nays.

Mr. Leonard Lockhart Yes
Ms. Maryam Khan Yes
Mr. David Furie Yes
Mr. James Ristas Yes
Mr. Brian Bosch Yes
Mr. Ronald Eleveld Yes
Mr. Paul Panos Yes
Ms. Charlotte Ricketts Yes
Ms. Ayana Taylor Yes

8.c. Food Service Report

Discussion:
Mr. Eleveld questioned if the receivables dollar amount were state or federal funds. He also asked if there was a current loss of 82,000 in their account.

Ms. Batchelder explained that both state and federal funds are used in the receivables line and that at the end of March or April she will know better if there is an actual loss.

Motion Passed: Move the Board of Education approve consent agenda item 8c. Food Service Report passed with a motion by Mr. David Furie and a second by Mr. Paul Panos.

9 Yeas - 0 Nays.

Mr. Leonard Lockhart Yes
Ms. Maryam Khan Yes
Mr. David Furie Yes
Mr. James Ristas Yes
Mr. Brian Bosch Yes
Mr. Ronald Eleveld Yes
Mr. Paul Panos Yes
Ms. Charlotte Ricketts Yes
Ms. Ayana Taylor Yes

8.d. Human Resources Report

Discussion:
Mr. Eleveld asked questions about the number of building substitutes.

Ms. Batchelder responded that they have been difficult positions to fill, but they are hiring the interns who have been trained in the buildings.

Motion Passed: Move the Board of Education approve consent agenda item 8d. Human Resources Report passed with a motion by Mr. David Furie and a second by Mr. Paul Panos.

9 Yeas - 0 Nays.

Mr. Leonard Lockhart Yes
Ms. Maryam Khan Yes
Mr. David Furie Yes
Mr. James Ristas Yes
Mr. Brian Bosch Yes
Mr. Ronald Eleveld Yes
Mr. Paul Panos Yes
Ms. Charlotte Ricketts Yes
Ms. Ayana Taylor Yes

9. Approval of Minutes
9.a. January 20, 2021 Regular Meeting
9.b. February 2, 2021 Public Forum with Finance Committee
9.c. February 4, 2021 Public Forum with Finance Committee

Motion Passed: Move to approve the minutes of the January 20, 2021 6:30 PM Regular Meeting, the February 2, 2021 6:00 PM Public Forum with Finance Committee Meeting and the February 4, 2021 6:00 PM Public Forum with Finance Committee Meeting passed with a motion by Ms. Ayana Taylor and a second by Mr. Paul Panos.

9 Yeas - 0 Nays.

Mr. Leonard Lockhart Yes
Ms. Maryam Khan Yes
Mr. David Furie Yes
Mr. James Ristas Yes
Mr. Brian Bosch Yes
Mr. Ronald Eleveld Yes
Mr. Paul Panos Yes
Ms. Charlotte Ricketts Yes
Ms. Ayana Taylor Yes

9.d. February 9, 2021 Public Forum with Finance Committee

Discussion:
Mr. Ristas stated that he did not intend to amend the minutes but to draw attention to the statements made during the "audience-to-visitors" section of the meeting. He proceeded to read a quote from community member Sally Grossman from that meeting. He wanted it known that his impression of her statement was that she was requesting that board members be removed by positions of power and that it suggests impeachment. He stated, "How far should cancel culture go at the local level?"

Motion Passed: Move to approve the minutes of the February 9, 2021 6:00 PM Public Forum with Finance Committee Meeting passed with a motion by Ms. Ayana Taylor and a second by Mr. Paul Panos.

9 Yeas - 0 Nays.

Mr. Leonard Lockhart Yes
Ms. Maryam Khan Yes
Mr. David Furie Yes
Mr. James Ristas Yes
Mr. Brian Bosch Yes
Mr. Ronald Eleveld Yes
Mr. Paul Panos Yes
Ms. Charlotte Ricketts Yes
Ms. Ayana Taylor Yes

10. Other Matters/Announcements/Regular BOE Meetings

Discussion:
Ms. Ricketts reminded the community that if they were eligible for their vaccines to make appointments, contact Town Hall for assistance. The Wilson branch of the public library will be holding PJ story times for Black History Month.

Mr. Eleveld explained that vaccines are available, to those who qualify, at Saint Francis Hospital, Hartford Hospital and the convention center.

Ms. Khan said that March madness is starting, where there are no extra days off until Spring break. She suggested taking breaks and reaching out for help when needed.

Mr. Ristas had no comments.

Ms. Taylor congratulated Ms. Archer on her position with the ACLU and stated that Black History Month is 356 days a year.

Mr. Bosch stated that vaccines may also be available at some Walgreens, CVS and Walmart.

Mr. Furie told the community that there is a Covid-19 mobile testing unit at the Windsor Shopping Plaza on Wednesday and requires one ID only. He suggested calling the health department for vaccine sites.

Mr. Panos had no comments.

Mr. Lockhart said that as a first responder he did receive his first vaccination. He had not, and has never, tested positive and is disappointed in the rumors that have been spread about himself and others. He said the community needs to help each other and that Windsor is strong for a reason.

10.a. BOE Policy Committee Meeting, Thursday, February 25, 2021, 4:30 PM, L.P. Wilson Community Center, Board Room

Discussion:
Mr. Lockhart explained that this meeting has been postponed to allow for more time to be dedicated to the superintendent search.

10.b. BOE Special Meeting, Tuesday, March 9, 2021, 6:30 PM, L.P. Wilson Community Center, Board Room
10.c. Next BOE Regular Meeting is Tuesday, March 16, 2021, 7:00 PM, Town Hall, Council Chambers

11. Audience to Visitors

Discussion:
Rebecca Jacobsen, 50 Lighthouse Hill Road - As she was unable to stay for the entire meeting, she left her comment in the chat section of the meeting. She stated that the budget is sound and reflects the current needs of its students. She said they've been impacted financially by Covid-19, but she thinks the budget is appropriately lean.

Adam Gutcheon, 19 Mechanic Street - He said that he is happy with the good faith vote, but he is unhappy about the $42,000 professional development discussion. He also said that it was a cop-out to say that it is someone else's job to make budget cuts and not the board's job. He reiterated his opinion that major projects, CTE and universal pre-k are the most important items.

12. Adjournment

Discussion:
The meeting adjourned at 10:18 PM.

Motion Passed: Move to adjourn the meeting at 10:18 PM passed with a motion by Mr. Ronald Eleveld and a second by Mr. Brian Bosch.

9 Yeas - 0 Nays.

Mr. Leonard Lockhart Yes
Ms. Maryam Khan Yes
Mr. David Furie Yes
Mr. James Ristas Yes
Mr. Brian Bosch Yes
Mr. Ronald Eleveld Yes
Mr. Paul Panos Yes
Ms. Charlotte Ricketts Yes
Ms. Ayana Taylor Yes

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Ayana K. Taylor, Secretary
Windsor Board of Education

Windsor Board of Education
Special Meeting – Virtual
Unapproved Minutes

Tuesday, March 9, 2021 6:30 PM
L.P. Wilson Community Center, Board Room

The following are the unapproved minutes of the March 9, 2021 Special Meeting – Virtual Meeting. Any additions or corrections will be made at a future meeting.

Attendance Taken at 6:32 PM:

Present Board Members:
Mr. Leonard Lockhart
Mr. Brian Bosch
Mr. Ronald Eleveld
Mr. David Furie
Ms. Maryam Khan
Ms. Ayana Taylor
Mr. Paul Panos
Ms. Charlotte Ricketts
Mr. James Ristas

1. Call to Order, Pledge to the Flag and Moment of Silence

Discussion:
The meeting was called to order by Mr. Lockhart at 6:32 PM with the Pledge to the Flag and a Moment of Silence. Also in attendance were Interim Superintendent of Schools Dr. Terrell Hill, Assistant Superintendent for Instructional Services Dr. Santosha Oliver and Director of Business Services Danielle Batchelder and Interim Director of Pupil and Social Education Services Kristina Wieckowski.

Dr. Joseph Erardi was present for JE Consulting.

2. Audience to Visitors

Discussion:
Sally Grossman, 106 Niles Road - She stated her support for Dr. Hill and expressed her opinion that funds were wasted on a search when a qualified candidate was already available.

Rebecca Jacobson, 50 Lighthouse Hill Road - She spoke about the ongoing problem of racism on the board, those who feel that equity training is unnecessary and not fiscally reasonable. She rebutted a comment made at a prior meeting, saying she never said that board members should be impeached.

Timothy Mathis, 95 Timothy Terrace - He asked about the future thought process for the remaining school year and next year regarding Covid-19.

Chappella Ozurumba, 203 Miller Way - She emphasized her support for Dr. Hill for superintendent.

Pamela Woodruff, 72 Tobey Avenue -She spoke in support of Dr. Hill for the superintendent position. She questioned the allocation of funds for the search process when a viable candidate was available.

Hilary Carpenter, 45 Bradford Drive - She spoke about her support of Dr. Hill. She said that she hopes the board takes advantage of the opportunity with work with Dr. Hill.

Nuchette Black-Burke, 83 Milo Peck Lane - She thanked the board for their effort during the budget process and she also spoke in support of Dr. Hill.

3. Discussion Concerning Employment of Superintendent (Executive Session) (No action will be taken in Executive Session)

Discussion:
The board entered into executive session at 6:55 PM.

The board returned to the public session at 8:05 PM.

Motion Passed: Move to enter executive session for the purpose of discussing employment of the Superintendent. We invite the Superintendent elect, Director of Business Services Danielle Batchelder and Dr. Joseph Erardi from JE Consulting into the executive session passed with a motion by Mr. David Furie and a second by Ms. Maryam Khan.

9 Yeas - 0 Nays.

Mr. Leonard Lockhart Yes
Mr. Brian Bosch Yes
Mr. Ronald Eleveld Yes
Mr. David Furie Yes
Ms. Maryam Khan Yes
Ms. Ayana Taylor Yes
Mr. Paul Panos Yes
Ms. Charlotte Ricketts Yes
Mr. James Ristas Yes

4. Election of the Windsor Superintendent of Schools (Action Anticipated)

Motion Passed: Moved: That in accordance with Connecticut General Statues, Section 10-157, the Board of Education hereby elects Dr. Terrell Hill to serve as Superintendent of Schools for the Windsor Public Schools for the remainder of the 2020-2021 school year, under the current contract, and FURTHER MOVED: That the Board hereby offers Dr. Hill a three-year contract of employment commencing July 1, 2021 through June 30, 2024, and the Board authorizes it President to execute this contract on behalf of the Board passed with a motion by Mr. David Furie and a second by Ms. Ayana Taylor.

Discussion:
The comments below were made during the discussion of the motion.

Mr. Panos spoke regarding the experience and capabilities of Dr. Hill and that he wants Windsor to do well, but stated that he feels Dr. Hill does not look out for the best interest of the students and that he needs to look beyond education fads that have complicated and cost more to teach. He said he will not vote in favor of Dr. Hill.

Mr. Eleveld had concerns that the process was disingenuous and that the contract shows favoritism. He also commented on the lack of exclusivity in the contract regarding not being employed outside of the district. He will not support Dr. Hill when voting.

Mr. Ristas said that Mr. Panos and Mr. Eleveld had already spoken to his concerns.

Mr. Furie is very excited to offer Dr. Hill the position of Superintendent. When he listened to the wants and needs of the community, Dr. Hill meets all their needs and he doesn't think there could be a better candidate.

Ms. Khan said that accountability is his greatest quality and that he is both professional and has high expectations. She believes he will lead the district in the direction it needs to go.

Ms. Ricketts showed her appreciation to Dr. Hill and feels it is clear he has a passion for the role of superintendent. She will gladly support the nomination.

Ms. Taylor stated that Dr. Hill is a leader in education and that during the laborious process, where they interviewed many candidates, he was still her choice.

Mr. Lockhart said he was unapologetic if it is considered favoritism when there was a qualified candidate already available. He followed the rules and policies of the board although he did request that the board waive the process of

the search to save money. He said that Dr. Hill is the man for the job, but that being accused of favoritism is something that he rejects. The process has spoken and he will not allow the integrity to be questioned. The democrats voted as a block with input from every faction of the community. He also said that Dr. Hill exceeded the profile provided.

Mr. Ristas stated that there were many factors involved in the decision besides the profile provided by Dr. Erardi such as the direction that Dr. Hill will push the district very hard.

5 Yeas - 4 Nays.

Mr. Leonard Lockhart Yes
Mr. Brian Bosch No
Mr. Ronald Eleveld No
Mr. David Furie Yes
Ms. Maryam Khan Yes
Ms. Ayana Taylor Yes
Mr. Paul Panos No
Ms. Charlotte Ricketts Yes
Mr. James Ristas No

During the vote to appoint Dr. Hill, several board members made comments along with their vote.

Mr. Bosch said he wishes Dr. Hill the best, but for reasons the board is aware his vote is no.

Mr. Eleveld also wishes Dr. Hill the best, his credentials are at a high level, however his vote is no.

Mr. Lockhart quoted, "no weapon formed against you shall prosper."

Ms. Taylor said there is no amount of privilege that can stop greatness.

Mr. Lockhart then, on behalf of the board, offered congratulations to Dr. Hill. He also thanked Ms. Sally Brown for assisting in the search process and who made a great effort to insulate the process. He also recognized Dr. Erardi for his effort to engage the community in the process and his availability to the board as well as providing weekly updates.

Prior to the vote to terminate the Superintendent Search Committee, Mr. Panos commented that it would be inconsistent to support this motion, contrary to the previous vote so, therefore, he will vote no.

Motion Passed: MOVED: That the Board of Education terminates the search process for Superintendent of Schools and dismisses the Superintendent Search Committee passed with a motion by Mr. David Furie and a second by Ms. Ayana Taylor.

5 Yeas - 4 Nays.

Mr. Leonard Lockhart Yes
Mr. Brian Bosch No
Mr. Ronald Eleveld No
Mr. David Furie Yes
Ms. Maryam Khan Yes
Ms. Ayana Taylor Yes
Mr. Paul Panos No
Ms. Charlotte Ricketts Yes
Mr. James Ristas No

5. Announcements

Discussion:
Mr. Lockhart offered Dr. Hill the opportunity to speak to the board and community as the new Superintendent of Schools.

Dr. Hill began by thanking the board and Dr. Erardi for their work on the process. He also thanked his family and he stated his appreciation for the support of the staff. The poem he read, "I, Too" by Langston Hughes which he said sums up the way he was thinking and feeling.

The board members' comments follow.

Ms. Ricketts had no comment.

Mr. Eleveld had no comment.

Ms. Khan had no comment.

Mr. Ristas had no comment.

Ms. Taylor congratulated Dr. Hill.

Mr. Bosch had no comment.

Mr. Furie congratulated Dr. Hill and he thanked both Ms. Brown and Dr. Erardi for a great job.

Mr. Panos wished Dr. Hill all the best in the district.

Mr. Lockhart wished Dr. Hill all the best and he looks forward to the impact he will have on the district.

6. Adjournment

Discussion:
The meeting adjourned at 8:45 PM.

Motion Passed: Move to adjourn the meeting at 8:45 PM passed with a motion by Mr. Paul Panos and a second by Mr. Ronald Eleveld.

9 Yeas - 0 Nays.

Mr. Leonard Lockhart Yes
Mr. Brian Bosch Yes
Mr. Ronald Eleveld Yes
Mr. David Furie Yes
Ms. Maryam Khan Yes
Ms. Ayana Taylor Yes
Mr. Paul Panos Yes
Ms. Charlotte Ricketts Yes
Mr. James Ristas Yes

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Ayana K. Taylor, Secretary
Windsor Board of Education

Windsor Board of Education
Policy Committee – Virtual
Unapproved Minutes

Thursday, March 11, 2021 5:00 PM
L.P. Wilson Community Center, Board Room

The following are the unapproved minutes of the March 11, 2021 Policy Committee - Virtual Meeting. Any additions or corrections will be made at a future meeting.

Attendance Taken at 5:00 PM:

Present Board Members:
Mr. Leonard Lockhart
Mr. David Furie
Ms. Maryam Khan
Mr. James Ristas

1. Call to Order, Pledge to the Flag and Moment of Silence

Discussion:
The meeting was called to order at 5:00 PM by Chair Maryam Khan with the Pledge to the Flag and Moment of Silence.

Superintendent of Schools Dr. Terrell Hill and Assistant Superintendent for Instructional Services Dr. Santosha Oliver were also in attendance.

2. Audience to Visitors

Discussion:
There were no comments.

3. Revised P/AR 5123 Promotion/Retention

Discussion:
Dr. Oliver gave an overview of the revisions to the policy and regulation.

4. Revised AR 5123.1 Promotion/Retention WHS Graduation Requirements

Discussion:
Dr. Oliver presented the revisions to the WHS graduation requirements.

Discussion involved the addition of a Modern Global Studies class which covers a state requirement for Holocaust Studies. Language consistencies have been made for Social Studies, CTE, AFJROTC and Life Skills. The board will also be approached regarding a mastery-based program to be adopted for 2024.

5. Revised AR 6146.1 Reporting to Parents - Marking System

Discussion:
Dr. Oliver explained the marking system and the process it followed in the past and how the revision would affect students and teachers.

Discussion involved the possibility of changing the terminology at the elementary level, as "needs improvement" may not be strong enough language to correctly inform families of a significant need for improvement.

There was additional discussion about the now included weekly grade book updates. By requiring teachers to submit grades within a week of assignment completion, it would give students more of a real-time status update and all them to see their current progress in Powerschool.

6. Discussion on Remote Meeting Participation

Discussion:
Ms. Khan presented the gathered information, from various school districts in Connecticut, about remote meeting participation policies.

It was pointed out that some districts had no policies while others had some version for over 20 years. It was decided that there would be no need for additional districts' documentation on the matter and that at the April Policy Committee meeting, bullet points would be drawn up to reflect a basic policy. Mr. Lockhart will update the Executive Committee as to the progress on this matter, as well as updating the community at the next regular meeting on Tuesday, March 16.

7. Update on Board Room Upgrades

Discussion:
Dr. Hill stated that he has reached out to Superintendent Alan Bookman of Glastonbury to request a "scope of work" related to their own technology upgrades for board meetings. Quotes are being gathered at this time with the assistance of WIN-TV and Assistant Buildings and Facilities Manager Gary Dowgewicz.

8. Adjournment

Discussion:
The meeting adjourned at 6:30 PM.

Motion Passed: Move the meeting adjourn at 6:30 PM passed with a motion by Mr. James Ristas and a second by Mr. David Furie.

4 Yeas - 0 Nays.

Mr. Leonard Lockhart Yes
Mr. David Furie Yes
Ms. Maryam Khan Yes
Mr. James Ristas Yes

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Ayana K. Taylor, Secretary
Windsor Board of Education