Regular Meeting - Virtual Meeting AMENDED AGENDA

Tuesday, December 15, 2020 7:00 PM
Town Hall, Council Chambers Dialing in by Phone Only: 1. Please call: 1-646-558-8656 or 1-301-715-8592 2. When prompted for participant or meeting ID, enter: 870 6358 7257 then press # 3. You will then enter the meeting muted. During Public Comment, if you wish to speak, press *9 to raise your hand. Joining in by Computer: 1. Please go to the following link: https://us02web.zoom.us/j/87063587257 2. When prompted for participant or meeting ID, enter 870 6358 7257 3. Only if your co, 601 Matianuck Avenue, Windsor, CT 06095

1. **Call to Order, Pledge to the Flag and Moment of Silence**
2. **Recognitions/Acknowledgements**
3. **Audience to Visitors**
4. **Student Representative Report**
5. **Board of Education**

a. President's Report
b. Remote Meeting Participation
c. School Liaison Reports

1. Windsor High School
2. Sage Park Middle School
3. Clover Street School
4. John F. Kennedy School
5. Oliver Ellsworth School
6. Poquonock School

6. **Superintendent's Report**

a. WHS Program of Studies 2021-2022, 2nd Reading
b. Budget Assumptions 2021-2022, 1st Reading
c. School Calendar 2021-2022, 1st Reading
d. Policy Adoption, 1st Reading
e. Curriculum Development, 1st Reading

7. **Committee Reports**

a. Policy Committee
b. Superintendent Search Committee
c. Curriculum Committee

8. **Consent Agenda**

a. Financial Report
b. Enrollment Report
c. Food Service Report
d. Human Resources Report

9. **Approval of Minutes**

a. November 17, 2020 Regular Meeting
b. December 1, 2020 Policy Committee
c. December 1, 2020 Special Meeting
d. December 3, 2020 Curriculum Committee

10. **Other Matters/Announcements/Regular BOE Meetings**

a. BOE Special Meeting, Wednesday, January 13, 2021, 6:30 PM, Town Hall, Council Chambers
b. Next BOE Regular Meeting is Wednesday, January 20, 2021, 6:30 PM (Public Forum), 7:00 PM (Regular Meeting), Town Hall, Council Chambers

11. **Audience to Visitors**
12. **Adjournment**

WINDSOR BOARD OF EDUCATION
AGENDA ITEM

For Consideration by the Board of Education at the Meeting of: December 15, 2020

Prepared By: Terrell M. Hill, PhD **Presented By:** Leonard Lockhart

Attachments:

Subject: Remote Meeting Participation

BACKGROUND:

This item was placed on the agenda at the request of the executive committee.

STATUS:

RECOMMENDATION:

Recommended by the Superintendent:

Agenda Item # 5b.

WINDSOR BOARD OF EDUCATION
AGENDA ITEM

For Consideration by the Board of Education at the Meeting of: December 15, 2020

Prepared By: Dr. Chaka Felder-McEntire

Presented By: Dr. Chaka Felder-McEntire
Dr. Uyi Osunde
Dr. Santosha Oliver

Attachments: Program of Studies Changes 2021-2022

Subject: Program of Studies 2021-2022

Background:

The updates to the Windsor High School School Program of Studies were presented at the BOE meeting on November 17, 2020 for a 1st reading. The board recommended review of the AP course prerequisites to ensure consistency and alignment with College Board requirements. The revisions resulting from the AP course audit are highlighted in yellow in the attached document.

Status:

The following AP course prerequisite descriptions and/or course names were changed based on the recommendation to revise AP course prerequisites to ensure consistency and alignment with College Board requirements at the November 17, 2020 board meeting.

English Language and Composition, AP	Biology, AP	United States History, AP
English Literature and Composition, AP	Environmental Science, AP	U.S. Government and Politics, AP
AB Calculus, AP	Physics C, AP	Economics, AP
BC Calculus AP	Physics: Mechanical	Psychology, AP
Statistics AP	Physics: Electricity and Magnetism	French, AP
Music Theory, AP	World History, AP	Spanish, AP

Recommendation:

Move the Board of Education approve the proposed changes to the WHS 2021 - 2022 Program of Studies as a 2nd reading.

Reviewed by S. Olwin **Recommended by the Superintendent:**

Agenda Item #: 6a.

Windsor High School
Program of Studies Changes
2021-2022

SUGGESTED EDITS FROM 11.17.20 BOE MEETING
AP COURSE PREREQUISITES

➤**ENGLISH**

- **Change Course Prerequisite Description**
  - **English Language and Composition, AP**
    Remove "Recommended: English 10-H with a B- or higher or recommendation of department" as this does not align with the requirements of CollegeBoard.
  - **English Literature and Composition, AP**
    Remove "Recommended: English 11-H with a B- or higher or recommendation of department" as this does not align with the requirements of CollegeBoard.

➤**MATH**

- **Change Course Prerequisite Description**
  - **AB Calculus, AP**
    Remove the following "It is recommended that students receive a C average or higher in Pre Calculus Honors" as this does not align with the requirements of CollegeBoard.
  - **BC Calculus, AP**
    Remove the following "It is recommended that students receive a C average or higher in Pre Calculus High Honors" as this does not align with the requirements of CollegeBoard.
  - **Statistics, AP**
    Remove the following "It is recommended that students receive a B average or higher in Algebra 2 Honors or High Honors" as this does not align with the requirements of CollegeBoard.

➤**MUSIC**

- **Change Course Prerequisite Description**
  - **Music Theory, AP**
    Remove "Permission of instructor" as this does not align with the requirements of CollegeBoard.

➤**SCIENCE**

- **Change Course Prerequisite Description**
  - **Biology, AP**

Remove "Prerequisite: B- or better in Integrated Science 1 HH or recommendation of department" as this does not align with the requirements of CollegeBoard.

- **Environmental Science, AP**
  Remove "Prerequisite: B- or better in one full-year Physical Science course, such as Integrated Science 1, Integrated Science 2, or Chemistry and Biology or recommendation of department" as this does not align with the requirements of CollegeBoard.

- **Course Removal**
  - **Physics C, AP**
    Remove as Physics C is no longer being offered as an AP Course through CollegeBoard. CollegeBoard now offers AP Physics 1, AP Physics 2, Physics C: Mechanics and Physics C Electricity and Magnetism

- **Change Course Name**
  - Physics: Mechanical to Physics C -Mechanical
  - Physics: Electricity and Magnetism to Physics C - Electricity and Magnetism

➤HISTORY

- **Change Course Prerequisite Description**
  - **World History, AP**
    Remove "Recommended: B- or better in High Honors Early Global Studies" as this does not align with the requirements of CollegeBoard. Replace with: "There are no prerequisites for AP World History: Modern. Students should be able to read a college-level textbook and write grammatically correct, complete sentences."

  - **United States History, AP**
    Remove "Recommended: B- or better in AP World History or Honors Modern Global Studies" as this does not align with the requirements of CollegeBoard. Replace with: "There are no prerequisites for AP United States History. Students should be able to read a college-level textbook and write grammatically correct, complete sentences."

  - **U.S. Government and Politics, AP**
    Remove "Recommended: B- or better in AP or Honors U. S. History" as this does not align with the requirements of CollegeBoard. Replace with: "There are no prerequisites for AP Government and Politics. Students should be able to read a college-level textbook and write grammatically correct, complete sentences."
    Add: Grade 12 (currently there is no grade level listed for the course).

  - **Economics, AP**
    Remove "Recommended: B- or better in Algebra II" as this does not align with the requirements of CollegeBoard.

- **Psychology, AP**
  Remove "Recommended: B- or better in AP or Honors or Honors Biology. S. History" as this does not align with the requirements of CollegeBoard. Replace with: "There are no prerequisites for AP Psychology. Students should be able to read a college-level textbook and write grammatically correct, complete sentences."

➤WORLD LANGUAGE

- **Change Course Prerequisite Description**
  - **French, AP**
    Remove "Prerequisite: French 4H with a grade of B- or higher and recommendation of department" as this does not align with the requirements of CollegeBoard.

  - **Spanish, AP**
    Remove "Prerequisite: Spanish 4H with a grade of B- or higher and recommendation of department" as this does not align with the requirements of CollegeBoard.

ADDITIONS

➤ART

The History of Art **0.5 credit, Honors**
Open to Grades 10 -12. No Prerequisite.
This piloted academic course is designed to teach students how to analyze and evaluate art, and see how it reflects the time and place in which they were made. About 40 important and fascinating works of art, from Nok Sculpture in Africa to Frank Lloyd Wright's Fallingwater house from the 1930's, to the contemporary street art of Banksy and Shepard Fairey will be studied. It is hoped that students will be able to go on field trips to museums in the area. Students will write critical essays comparing and contrasting the art studied, with a culminating multimedia project. Interested students do not have to be good at art or to even know much about art to take this course, it's about learning about some beautiful and thoughtful works through time. This course is eligible for either art or history credit.

➤SOCIAL STUDIES AND HISTORY

African American and Latinx History **1 credit, Honors**
Open to Grades 9 -12. No Prerequisite.
This is a piloted, year-long elective offered as mandated by the state. This course explores the history of African Americans and Latinx people in the United States, starting with the early years

of European colonialism. This course cannot be split into two parts, students must take the entire year.

➤SPECIAL EDUCATION

Functional Academic Support **0 credit**

This course is designed for students in 9-12 grades who require specialized instruction. The focus of this course is to help students improve functional independent life skills. Students in this class work on transition activities, learning about their IEPs, daily living skills, life skills not worked on in other classes, and social skills. Students receive extra time and/or adult assistance for work in other courses. Individual and small group instruction is provided.

CHANGES

➤CAREER & TECHNICAL EDUCATION

- **Change Program Description: The Career & Technical Education Department**
  The Career and Technical Education (CTE) department is a consortium of the Business, Family & Consumer Sciences and Technology Education departments. CTE students cultivate skills that improve the lives of individuals, families, and communities. All CTE students participate in career connected activities designed to promote critical thinking, problem solving, creativity, and interpersonal skills. Our courses prepare students to meet high school graduation requirements, district learning expectations, as well as post secondary plans for career, college, and/or military.

  Courses in Career and Technical Education are linked to eleven separate career clusters: Architecture, Arts-Technology-Communication, Education & Training, Finance, Health Sciences, Hospitality & Tourism, Manufacturing, Marketing, Sales & Service, STEAM, and Transportation.

- **Change Program Description: Business Education**
  Business Education courses in this department are closely linked to the Business and Finance Pathways and provide useful background for numerous occupations in all other pathways.

  Business Education coursework provides students with exposure to business strategy, effective communication techniques, financial reasoning, and economic concepts. Each course curriculum is designed to embed core academic coursework, interpersonal skills, and technological knowledge into real world application which prepares students for future career and/or college opportunities. All students will demonstrate knowledge through teamwork, self reflection, and career embedded experiences.

  The Business and Finance Pathway exposes students to the knowledge and skills that will contribute to them becoming productive and financially aware employees with strong consumer skills.

- **Change Course Offerings By Grade Level: Business Education**
  (eligible for dual credit through one of our concurrent enrollment programs)*

  Grade 9
  - Accounting 1
  - Marketing 1
  - Principles of Business Management
  - Personal Finance 1
  - Personal Finance 2*
  - Microsoft Applications 1 and 2
  - Marketing 1

  Grade 10
  - Accounting 2*
  - Law for Business and Personal Use
  - Entrepreneurship
  - Marketing 2
  - And all courses listed above

  Grades 11 & 12
  - All courses listed above

- **Change Program Description: Family and Consumer Sciences**
  Courses in this department are linked to the following Pathways: Government, Education and Human Services/Health.

  Family and Consumer Sciences coursework provides students with exposure to skills, knowledge and strategies for successfully managing resources throughout the lifespan. Each course curriculum is designed to embed academic content, career skills, cultural awareness, teamwork, and real world connections. Students have the opportunity to demonstrate knowledge through collaborative activities, self reflection, and hands on experiences.

  The Family and Consumer Sciences pathway exposes students to the knowledge and skills that will contribute to them becoming resourceful, self-confident, and collaborative employees and family members.

- **Change Course Offerings By Grade Level: Family and Consumer Sciences**
  (eligible for dual credit through one of our concurrent enrollment programs)*

  Grade 9
  - Baking & Pastry Arts
  - Cultural Cuisine
  - Culinary Arts 1 & 2
  - Family Sociology
  - Fashion & Clothing 1 & 2
  - Fashion Merchandising
  - Introduction to Health Care Services
  - Child Development 1 & 2

Grade 10

- Fashion & Clothing 3
- Early Childhood Education
- And all courses listed above

Grade 11

- Culinary Arts 3
- Individual Development & Family Studies*
- And all courses listed above

Grade 12

- All courses listed above

- **Change Program Description: Technology Education**
  Technology Education courses in Technology Education are linked to the following Pathways: Technologies, Manufacturing, Communications and Repair, Construction Technologies and Design, and Arts and Media.

  Technology Education coursework provides students with exposure to digital literacy, engineering design principles, and manufacturing concepts. Each course curriculum is designed to embed STEAM coursework, analysis, critical thinking, and innovation into solving real world challenges which prepares students for future career and/or college opportunities. All students will demonstrate knowledge through engineering, collaboration, and the safe use of tools, materials, and equipment.

  The Technology Education pathway exposes students to the knowledge and skills that will contribute to them becoming innovative and technologically savvy citizens of a global society.

- **Change Course Offerings By Grade Level: Technology Education**
  (* eligible for dual credit through one of our concurrent enrollment programs)

  Grade 9

  - Construction Concepts
  - Introduction to Wood Technology
  - Introduction to Precision Manufacturing
  - Introduction to Drafting and Design
  - Television Production and Digital Media
  - Engineering Drawing*
  - Housing and Interior Design
  - Introduction to Graphics
  - Introduction to Digital Photography
  - Robotics 1 & 2
  - Introduction to Transportation Technology
  - Power Technology
  - Foundations of Technology
  - S.T.E.A.M. Guitar: A sampling of Technology Education and the Arts

- Introduction to Programming through Creative Computing

Grade 10

- Applied Wood Technology
- Applied Graphics
- Advanced Digital Photography
- Applied Precision Manufacturing*
- Automotive Systems
- Computer Aided Drafting and Design (CADD)*
- Applied Graphics
- Advanced Television Production and Digital Media*
- Computer Assisted Drawing/Computer Assisted Machining*(CADD/CAM)
- And all courses listed above

Grade 11

- Advanced Automotive Systems
- Advanced Drafting and Design
- Advanced Graphics
- Advanced Wood Technology
- Advanced Precision Manufacturing*
- Yearbook
- And all courses listed above

Grade 12

- All courses listed above

- **Change Course Names**
  - Individual Development and Family Studies (1686) to Individual Development and Family Sciences
  - Microsoft Applications I (1517) to Microsoft Applications 1
  - Microsoft Applications II (1544) to Microsoft Applications 2
  - Personal Finance II (1560) to Personal Finance 2
  - Fashion & Clothing I to Fashion & Clothing 1
  - Fashion & Clothing II to Fashion & Clothing 2
  - Fashion & Clothing III to Fashion & Clothing 3
  - Precision Manufacturing 1 (1574) to Applied Precision Manufacturing
  - Precision Manufacturing 2 (1649) to Advanced Manufacturing
  - Computer Aided Drafting and Design (1571) to Computer Aided Drafting and Design (CADD)

- **Change Course Prerequisite Description: Marketing 2**
  Change the line to read: Prerequisite: Marketing 1. Open to grades 10-12

- **Change Course Descriptions**

  - **Child Development 1 (1681)**
    0.5 credit. Open to grades 9-12. Students will explore basic principles of child development. The focus will be on the understanding of development during the prenatal stage through age six. Students will identify practices that maximize

growth and development during these early years across all of the primary domains: physical, social-emotional, and cognitive.

- **Child Development 2 (1665)**
  0.5 credit. Open to grades 9-12. Prerequisite: Child Development 1. This course explores theoretical perspectives that shape the early childhood practices of today. Students will develop a strong understanding of developmentally appropriate practices as they relate to providing a safe positive learning environment, supporting essential physical, social, creative, cognitive, and literacy skills in young children (birth through age six). The course will also examine methods and strategies to meet the needs of children including those with identified special needs.

- **Baking and Pastry Arts (1689)**
  0.5 credit. Open to grades 9-12. The course focuses on the basics of baking including proper sanitation, precise measurement, following baking formulas, and the role of ingredients. Students will build baking experience and develop technique by participating in food labs designed to explore baking methods and processes relating to cookies, quick breads, yeast dough and cakes.

- **Power Technology (1615)**
  College 0.5 credit. Open to grades 9-10. Power Technology is a "hands-on" approach to learning. Students are introduced to the theory, technical manuals, tools, and proper laboratory techniques of power and design. After a review of safety protocols, students will develop a project in which they will apply design concepts, collect and utilize data to guide design improvement.

- **Intro to Transportation Technology (1629)**
  College 0.5 credit. Open to grades 9-10. The history and development of power and various forms of transportation are introduced and developed. After a review of the past and current forms of power, students will explore the five major forms of transportation; land, water, air, rail, and pipeline for their basic theories, economic and societal impact. Students will develop and use mathematical solutions and research methods, work in small groups and demonstrate their knowledge in short writings.

- **Course Removal - Aviation and Flight (1569)**

- **Change Index of Courses:**
  - 1517 Microsoft Applications I - C to Microsoft Applications 1
  - 1544 Microsoft Applications II - H to Microsoft Applications 2
  - 1686 Individual Development & Family Studies-HH/UConn to Individual Development and Family Sciences
  - 1569 Aviation & Flight - C- remove this course to reflect that it will not be offered 2021-2022
  - 1571 Computer Aided Drafting & Design - H to Computer Aided Drafting & Design Goodwin College Credit
  - 1574 Precision Manufacturing 1H- Goodwin College Credit to Applied Precision Manufacturing

- 1649 Precision Manufacturing 11H- Goodwin College Credit to Advanced Manufacturing
- 1615 Power Technology C - not offered 2020-2021 to will be offered in 2021-2022
- 1629 Introduction to Transportation C - not offered 2020-2021 to will be offered in 2021-2022

➤**PHYSICAL EDUCATION/HEALTH**

- **Change Course Descriptions:**
  - **PE 9 (1909)** - Students will spend one quarter in Physical Education and one quarter in Health activities. They will also be introduced to various team building activities and the principles of physical fitness. A variety of sports and activities will be used to emphasize these major areas, including: Tennis, Soccer, Flag Football, Badminton, Volleyball, Basketball, Softball, Team Handball, Ultimate Frisbee and Personal Physical Fitness.
  - **Weight Training 1 (1919)** - Prerequisite Modification: Must have earned 1 credit in PE by passing PE9 and PE10. Open to Grades 11 and 12 only. Students who have previously failed Weight Training 1 may not repeat the course.

  - **Weight Training 2(1920)** - Prerequisite Modification: Must have earned 1 credit in PE by passing PE9, PE10 and Weight Training 1. Open to grade 12 only. Students who have previously failed Weight Training 1 or 2 may not repeat the course.

  - **Physical Education Student Leadership (no course number)** - ***modify sentence:*** Students' assisting with PE 10I or B course **must** be Lifeguard certified. ***Add this sentence:*** Students assisting in Creative Movement must have passed Creative Movement and be approved by the Teacher.

➤**SCIENCE**

- **Change Course Descriptions:**
  - **Integrated Science (1313, 1314, 1316)** - is an introductory course for Physics, Earth, and Space Sciences. Students will engage in activities designed to provide them with the knowledge and skills to evaluate information and make decisions in their lives and communities. This course is fully aligned with the Next Generation Science Standards to provide students with an understanding of scientific inquiry, modeling, and data analysis.

  - **Biology C and H (1321, 1323)** - This course is designed to introduce students to the concepts of the living world. The course begins with the structures of cells and works through homeostasis, DNA, genetics, evolution and the interdependency of organisms as stated in the Next Generation Science Standards. Students will be expected to participate in laboratory work that requires the application of scientific inquiry, literacy and numeracy and independent as well as individual group projects.

  - **AP Chemistry (1347, 1348)** - AP Chemistry is a full year, algebra based course designed for students wishing to earn credit from the Advanced Placement

Board. It is designed to be the equivalent of the general chemistry course usually taken during the first college year. The concepts and lab work involve investigations with special emphasis on the aspects of atomic theory and structure, chemical bonding, gas laws, reactions in aqueous solutions, stoichiometry, equilibrium, kinetics and thermodynamics. Students are required to take the Advanced Placement Examination in Chemistry at no cost.

- **AP Environmental Science (1315)** - Designed to engage students with the scientific principles, concepts, and methodologies required to understand the interrelationships within the natural world. The course requires that students identify and analyze natural and human-made environmental problems, evaluate the relative risks associated with these problems, and examine alternative solutions for resolving or preventing them. Environmental science is interdisciplinary, embracing topics from geology, biology, environmental studies, environmental science, chemistry, and geography. Students are required to take the Advanced Placement Examination in Environmental Science at no cost.

- **Medical Emergencies (1375)** - This course is designed to help students react to and treat real-life problems and to be confident with performing life saving skills. It is a skills based course that requires all students to work hands-on with one another. Students must be willing to role play and respect the classroom space and equipment. Upon successful completion of this course and all mandated assessments via the American Heart Association (AHA), students will earn the following certifications endorsed by the AHA: BLS Healthcare Provider (good for 2 years) and First Aid Certification (good for 2 years).

- **AP Physics Electricity and Magnetism (1385)** - Open to grades 11 and 12. Prerequisite: Should have taken AP Physics Mechanical or taking it concurrently. C- or better in Algebra 1 and Geometry. (Qualifies for University of Connecticut Early College Experience.)

➤**SOCIAL STUDIES AND HISTORY**

- **Change Program Description:** Remove Seminar Courses Section. Early Global Studies and Modern Global Studies are no longer seminar courses. Early Global Studies has three levels: College, Honors and High Honors. Modern Global Studies has two levels: College and Honors. And an additional AP World History course which can replace the Modern Global Studies core course. There is no supporting seminar course or instructor.

- **Change Program Description:** Grade 11 electives to add History and Hollywood (1181).

- **Change Course Description: History and Hollywood (1181)** eliminate the phrase: "as well as a culminating project of a story board and proposal for a film or documentary." nearly at the end of the description.

➤**ENGLISH**

- **Change Course Description: Literacy Center (1788)**

The goal of the Literacy Center is to improve students' reading and writing skills. The program is designed to provide intensive instruction in decoding, comprehension, vocabulary, and fluency skills that can transfer into general education classes. In addition, students will practice using high interest texts and materials from other courses of study when working with reading teachers. Individual and small group instruction is provided. This course may be repeated for credit, as needed.

➤**WORLD LANGUAGE**

- **Change Course Description:** Spanish Conversation and Culture (1472). Will now include that the course does not meet the WHS graduation requirements but does meet elective requirements for graduation.

➤**SPECIAL EDUCATION**

- **Change Course Descriptions**
  - **Study Skills (1794)**
    This course offers students an opportunity to develop and apply study skills needed for successful performance in their courses. Students will receive direct instruction in organizational methods, learning strategies and self-awareness techniques. Specific instruction around each student's IEP goals and objectives, including post-secondary transition, will be emphasized. Students will also learn to utilize assistive technology. The primary goal of the course is to promote independent learning and to increase each student's sense of responsibility for his/her learning and achievements. In addition to direct instruction, students will receive academic support for their other classes. Students may complete this course more than once.

  - **Resource Study (1774/1773)**
    The goal of Resource Study is to provide support to students in achieving their Individual Education Program goals and objectives while also providing instructional support in academic areas. This instruction is designed to develop skills needed for success within the general education curriculum. Participants will receive individual and small group supports to promote their academic and career goals. Transition assessments and activities are provided to assist students in developing their post-secondary transition plans. Resource Study may be repeated at the discretion of the Planning and Placement Team and is graded on a pass/fail basis.

  - **Social Studies Foundations (1760)**
    This course is designed for students in ninth, tenth, eleventh, and twelfth grades who require alternate instruction in basic Social Studies concepts. In this course students will explore topics such as our community; the past, present and future of our community; culture; geography, etc. This course will involve a variety of learning strategies, including reading, writing, discussions, individual and group assignments, hands-on assignments, and research projects. Individual and small group instruction is provided. This course may be repeated for credit.

  - **Science Foundations (1762)**

This course is designed for students in ninth, tenth, eleventh, and twelfth grades who require alternate instruction in basic science concepts and include students who are preparing to take the CTAS. In this course, students explore a variety of topics related to Life Science (Biology), Earth and Space Science, and Physical Science. We will cover two units in each topic throughout the year. The units are part of a comprehensive theme to help students learn how to connect their knowledge across topics. Students will have the opportunity to explore Science through hands-on activities, videos, note-taking, research, and experiments. Individual and small group instruction is provided. This course may be repeated for credit.

- **Educational Work Experience 1 (1779)**
  This course is designed for ninth, tenth, eleventh and twelfth grade students who require intensive instruction. This course helps students develop career awareness and vocational skills. Students are encouraged to evaluate their own interests and aptitudes as they relate to the nature and demands of many careers. Job application completion and independent living skills are also emphasized. Individual and small group instruction is provided. Instruction may be directed by IEP goals and objectives This course may be repeated for credit.

- **Consumer Math (1753)**
  This course is designed for ninth, tenth, eleventh, and twelfth graders who require individualized mathematics instruction. The course is offered at 4 levels: Discrete Trial Instruction, Functional Life Skills, 9/10, and 11/12. The course emphasizes the application of basic math skills and concepts to daily living and real-world situations. Course concepts include specialized instruction on IEP goals and objectives, place value, rounding, fractions, decimals, money management, budgeting, and measurement. Individual and small group instruction is provided. This course may be repeated for credit.

- **Pre-Algebra (1754)**
  This course is designed for ninth and tenth graders who require instruction in pre-Algebra skills prior to enrolling in Algebra 1. Topics include the following: review of place value, fractions, decimals; algebraic expressions and integers; word problems; solving equations; graphing; ratios, proportions and percents; and probability. Individualized and small group instruction is provided. This course may be repeated for credit.

- **Adaptive Physical Education**
  The course consists of instruction in various fitness programs, lifetime sport activities and a weight room program. The purpose of the class is to develop gross motor skills and cultivate lifetime/recreational activities that will nurture students' overall health and wellness. This course is offered to students by PPT recommendation or by school counselor recommendation for peer participants. This course may be repeated for credit.

- **English Foundations (1746)**
  This course is designed for ninth, tenth, eleventh and twelfth grade students who require intensive instruction and modified content. This course focuses on the

comprehension of text and written expression, including functional literacy and preparation for required standardized tests. Reading comprehension strategies and graphic organizers are utilized. Individual and small group instruction is provided. Instruction may be directed by IEP goals and objectives This course may be repeated for credit.

- **Transitional English (1060/1061)**
  This course is designed to develop students' English language skills. Students will participate in a variety of listening, speaking, reading, writing, and vocabulary and grammar activities to gain a better understanding of the English language and develop accuracy and fluency in oral and written communication.

  Students will also do research and give oral presentations on various topics and use appropriate learning strategies to construct and apply academic knowledge. In the process, students will strengthen all aspects of their English language skills and deepen their understanding of American culture through thematic units and by participating in small group and whole class discussions.

- **Course Removal:**
  - Educational Work Experience 1 (1780), was a separate job component. It is now embedded in 1779 and not a separate credit.
  - Educational Work Experience 2 (1781/1782). Course is no longer being offered.

WINDSOR BOARD OF EDUCATION

AGENDA ITEM

For Consideration by the Board of Education at the Meeting of: December 15, 2020

PREPARED BY: Danielle Batchelder **PRESENTED BY:** Danielle Batchelder

ATTACHMENTS: Budget Assumptions 2021 – 2022

SUBJECT: Budget Assumptions in Preparation for Developing the FY 2021 – 2022 Budget 1st Reading

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BACKGROUND:

Each year a set of Budget Assumptions is adopted by the Board of Education. These assumptions include cost estimated for the next fiscal year's budget and priorities in the development of the budget. The Superintendent is presenting proposed budget assumptions for consideration by the Board.

RECOMMENDATION:

That the Board of Education accept for a 1st Reading the Budget Assumptions for FY 2021 – 2022.

Reviewed by: _____ **Recommended by the Superintendent:** _____

Agenda Item # 6b.

Budget Assumptions for 2021-2022 - DRAFT

1. **Enrollment:** Each year the Windsor School District commissions the New England School Development Council (NESDEC) to conduct an enrollment projection study. NESDEC uses the cohort survival technique as well as current town-specific information into the generation of the enrollment forecasts for preparing Windsor's enrollment forecasts.

   District Wide enrollment has had a steady increase over the past few years. In 17/18, enrollment increased from 3,186 to 3,250. Enrollment increased again for 18/19 to 3,269 and then again for 19/20 to 3,308 students. ***This is an increase of 122 students over the past three years.*** October 1, 2020 enrollment was slightly lower at 3,291. The belief is that this slight decreased is COVID19 related and more families choosing to home school. The projected enrollment for 21/22 shows a continued increase as proven by the last few years and predicted by the DRA Study.

2. **Staffing & Programs:** Based on the likelihood that the approved budget will be lean, any requests for staffing increase will be highly scrutinized and should be made with the realization that they may not survive the budget process. Decisions around staffing and program redesign or development will be driven by their potential impact on raising student achievement while honoring the commitment to be fiscally responsible.

3. **Health Insurance:** If we continue to have low claim trends as we have been experiencing the past few years, the cost for health care is projected to remain flat.

4. **State & Federal Funding/Grants:** ECS Funding & Excess Cost Funding for Windsor is expected to remain stable for 21/22. Historical data is encouraging for WPS entitlement grants. Over the past 3 years, Title grants have increased an average of 10.41% each year and IDEA grants have increased an average of 2.73% each year.

5. **ECS Alliance Grant:** Funding reliability of the Alliance Grant (most recently referred to as ECS Alliance Grant) has varied over the past 8 years. 20/21 is year 8 of the grant. Funding for 21/22 is highly likely to remain consistent with the 20/21 funding level.

6. **Energy:** All schools are now utilizing gas instead of oil for energy. This is a yearly savings for the district. Locking in a rate sooner rather than later is important. Cost-saving measures within the facility and operations area are a must.

7. **Facilities:** All capital needs are presented to the Physical Plant Manager. The need to maintain our buildings is a priority. All buildings are now upgraded to LED.

8. **Transportation:** Windsor's 5 year contract expires June 2021. We are currently in negotiations with Dattco. Windsor's yard became unionized by the Teamsters this past fall. The increase will be significant for year 1. Projected increase is between $500,000 - $600,000.

9. **Diesel Fuel/Gas:** Diesel fuel has been on a slight decrease over the past two years. We anticipate a moderate increase moving forward. The lock in price in 19/20 was $2.18/gallon and in 20/21 it is $1.84/gallon. Regular Gas fuel has been on a slight increase over the past two years. We anticipate a moderate increase moving forward. The lock in price in 2019 was $1.65/gallon and in 2020 it is $1.99/gallon. The projected rate for 2021 is $2.25/gallon.

WINDSOR BOARD OF EDUCATION
AGENDA ITEM

For Consideration by the Board of Education at the Meeting of: December 15, 2020

Prepared By: Terrell M. Hill, PhD **Presented By:** Terrell M. Hill, PhD

Attachments: Draft 2021-2022 School Calendar

Subject: Proposed 2021-2022 School Calendar, 1st Reading

Background:

Each year the calendar for the next school year is brought to the Board of Education for approval. Input is sought from PTO Presidents, the Windsor Education Association (WEA) and administrators. Principals, Cabinet members and the Superintendent review the input and make appropriate changes.

Status:

The calendar for 2021-2022 is being recommended. The teacher work year would begin on August 24th with opening day. The student school year would begin on August 30th. The last day of school would be tentatively scheduled for June 7th and would include 8 potential snow days. The potential of extending 8 days is minimized as we will be using Distance Learning Days instead of snow days. There would be no February vacation. There would be an April vacation, which would be the same week as CREC region Schools.

The calendar includes 187 teacher work days and 181 instructional days. The calendar also includes 6 student early release days for the purpose of conduction teacher professional activities. The calendar also includes the traditional vacations and holidays.

Recommendation:

That the Board of Education accept the proposed 2021-2022 school calendar for a 1st Reading.

Reviewed by: _____ **Recommended by the Superintendent:** _____

Agenda Item # 6c

(Text-only version available on Page 2 of this document)

Windsor Public Schools

2021-2022 School Calendar

Windsor, CT

AUGUST (2)

M	T	W	T	F
2	3	4	5	6
9	10	11	12	13
16	17	18	19	20
23	24	25	26	27
30	31			

SEPTEMBER (21)

M	T	W	T	F
		1	2	3
6	7	8	9	10
13	14	15	16	17
20	21	22	23	24
27	28	29	30	

OCTOBER (20)

M	T	W	T	F
				1
4	5	6	7	8
11	12	13	14	15
18	19	20	21	22
25	26	27	28	29

NOVEMBER (18)

M	T	W	T	F
1	2	3	4	5
8	9	10	11	12
15	16	17	18	19
22	23	24	25	26
29	30			

DECEMBER (17)

M	T	W	T	F
		1	2	3
6	7	8	9	10
13	14	15	16	17
20	21	22	23	24
27	28	29	30	31

JANUARY (20)

M	T	W	T	F
3	4	5	6	7
10	11	12	13	14
17	18	19	20	21
24	25	26	27	28
31				

August 2021

18-20 New Teacher Orientation, NO SCHOOL

24 Opening Day for Staff, NO SCHOOL

24-27 Teacher Professional Days, NO SCHOOL

30 FIRST DAY OF SCHOOL - FULL DAY

September 2021

6 Labor Day, NO SCHOOL

21 Professional Development ***(Early Dismissal)***

October 2021

11 Indigenous Peoples Day, NO SCHOOL

19 Professional Development ***(Early Dismissal)***

21 ***(Early Dismissal)*** *WHS Only (Parent Teacher Conferences)*

November 2021

2 Election Day, Professional Development, NO SCHOOL

24-26 Thanksgiving Break, NO SCHOOL

December 2021

1-3 ***(Early Dismissal)*** *PK-5 Only (Parent Teacher Conferences)*

8-10 ***(Early Dismissal)*** *Sage Park MS Only (Parent Teacher Conferences)*

23 ***(Early Dismissal)*** *& 24-31 Winter Break, NO SCHOOL*

January 2022

11 Professional Development ***(Early Dismissal)***

17 Martin Luther King, Jr. Day, NO SCHOOL

February 2022

8 Professional Development ***(Early Dismissal)***

21 Presidents' Day & 22 Professional Development, NO SCHOOL

March 2022

8 Professional Development ***(Early Dismissal)***

16-18 ***(Early Dismissal)*** *PK-5 Only (Parent Teacher Conferences)*

23 ***(Early Dismissal)*** *Sage Park MS Only (Parent Teacher Conferences)*

April 2022

11-15 Spring Break (Includes Good Friday), NO SCHOOL

May 2022

3 Professional Development ***(Early Dismissal)***

30 Memorial Day, NO SCHOOL

June 2022

7 LAST DAY OF SCHOOL (Early Dismissal) Pending Snow Days

17 Potential Last Day of School

FEBRUARY (18)

M	T	W	T	F
	1	2	3	4
7	8	9	10	11
14	15	16	17	18
21	22	23	24	25
28				

MARCH (23)

M	T	W	T	F
	1	2	3	4
7	8	9	10	11
14	15	16	17	18
21	22	23	24	25
28	29	30	31	

APRIL (16)

M	T	W	T	F
				1
4	5	6	7	8
11	12	13	14	15
18	19	20	21	22
25	26	27	28	29

MAY (21)

M	T	W	T	F
2	3	4	5	6
9	10	11	12	13
16	17	18	19	20
23	24	25	26	27
30	31			

JUNE (5)

M	T	W	T	F
		1	2	3
6	7	8	9	10
13	14	15	16	17
20	21	22	23	24
27	28	29	30	

- The calendar allots for eight (8) snow days beginning June 7 with the potential last day being June 17. If more are needed, they will be taken from Spring Break commencing with the FIRST day of the vacation period (April 11).
- WHS's graduation date will be determined in September by the Board of Education.

School Delay and Closing Information
www.windsorct.org, 860-687-2000 x 1180
Local radio and television stations

Student Days 181, Teacher Days 187

Board Approved:

Windsor Public Schools 2021-2022 School Calendar Windsor, CT

August 2021
18-20 New Teacher Orientation, NO SCHOOL
24 Opening Day for Staff, NO SCHOOL
24-27 Teacher Professional Days, NO SCHOOL
30 FIRST DAY OF SCHOOL - FULL DAY

September 2021
6 Labor Day, NO SCHOOL
21 Professional Development (Early Dismissal)

October 2021
11 Indigenous Peoples Day, NO SCHOOL
19 Professional Development (Early Dismissal)
21 (Early Dismissal) WHS Only (Parent Teacher Conferences)

November 2021
2 Election Day, Professional Development, NO SCHOOL
24-26 Thanksgiving Break, NO SCHOOL

December 2021
1-3 (Early Dismissal) PK-5 Only (Parent Teacher Conferences)
8-10 (Early Dismissal) Sage Park MS Only (Parent Teacher Conferences)
23 (Early Dismissal) & 24-31 Winter Break, NO SCHOOL

January 2022
11 Professional Development (Early Dismissal)
17 Martin Luther King, Jr. Day, NO SCHOOL

February 2022
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30 Memorial Day, NO SCHOOL

June 2022
7 LAST DAY OF SCHOOL (Early Dismissal) Pending Snow Days
17 Potential Last Day of School

- The calendar allots for eight (8) snow days beginning June 7 with the potential last day being June 17. If more are needed, they will be taken from Spring Break commencing with the FIRST day of the vacation period (April 11).
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www.windsorct.org, 860-687-2000 x 1180
Local radio and television stations

Student Days 181, Teacher Days 187
Board Approved:

WINDSOR BOARD OF EDUCATION
AGENDA ITEM

For Consideration by the Board of Education at the Meeting of: December 15, 2020

Prepared By: Terrell M. Hill, PhD **Presented By:** Maryam Khan/Terrell M. Hill, PhD

Attachments: 1. Revised AR 5123.1 WHS Graduation Requirements

Subject: Policy Adoption, 1st Reading

BACKGROUND:

The Board of Education Policy Committee reviewed the following regulation at their meeting on December 1, 2020. The committee recommended some revisions to the regulation and those are highlighted in yellow on the final draft of the document. The committee is bringing the regulation to the full board for notification.

STATUS:

AR 5123.1 WHS Graduation Requirements is being revised as some of the language in the regulation has been amended to provide better clarity of the graduation requirements for the Class of 2023.

- The credit distribution requirement was updated to include U.S. History and Biology.
- The Program of Studies is now referenced under the credit distribution requirement to provide greater clarity on specific graduation requirements.
  Legal Reference - Connecticut General Statutes was updated to include *Public Act 17-42, An Act Concerning Revisions to the High School Graduation Requirements, Conn. Gen. Stat. § 10-221a, Conn. Gen. Stat. § 10-5c*

RECOMMENDATION:

Regulation is for notification only.

Recommended by the Superintendent: [signature]

Agenda Item # 6d.

PROMOTION / RETENTION

Windsor High School Graduation Requirements

I. Introduction

Beginning with the class of 2023, ~~To graduate from Windsor High School, a student must earn a minimum of 25 credits and must meet the credit distribution requirement listed below and must complete 20 hours of verified community service~~ a student is eligible to graduate from Windsor High School if they earn a minimum of 25 credits, according to the required credit distribution below; Windsor High School graduates must also complete 20 hours of verified community service. **Students must also meet performance standards in reading/writing, mathematics and science.**

II. Credit Distribution Requirement

NEW TABLE LAYOUT – ITEMS IN COLLUMN 3 MOVE TO COLLUM 1, UNDER COURSE

10 ~~9~~ Credits in Humanities Including:		
English	4 credits	~~English 1 (Required)~~ ~~English 2 (Required)~~ ~~English 3 (Required)~~ ~~English 4 (Required)~~
Social Studies	3.5 credits	~~Early Global Studies (Required)~~ ~~Modern Global Studies (Required)~~ ~~U.S. History (Required)~~ Civics (Required)
Fine Arts	1 credit	~~Any course from~~ Music, visual arts, dance or drama.
World Language	1 credit	
Humanities Elective	.5 credits	Electives include English and social studies
9 Credits in Science, Technology, Engineering and Mathematics Including:		
Math	3 credits	~~Algebra 1 (Required)~~ ~~Geometry (Suggested)~~ ~~Algebra 2 (Suggested)~~
Science	3 credits	Integrated Science (required for Grade 9 students)

		~~Biology (Required)~~ ~~Chemistry (Suggested)~~
Science, Technology, Engineering and Mathematics Electives	3 credits	~~Any~~ Electives ~~from~~ include science, mathematics, business education, family consumer science or technology ~~Technology, Engineering and Mathematics~~
~~2 Credits in Health and Wellness Including:~~		
~~Physical Education~~	~~1 credit~~	
~~Health and Safety~~	~~1 credit~~	
~~5 Credits in Career and College Readiness Including~~: 6 Credits in College, Career and Life Skills Including:		
~~Career and Technical Education~~	~~1.5 credits~~	~~Any course from Business, Family and Consumer Sciences, or Technology Education~~
Physical Education and Wellness	1 credit	
Health and Safety	1 credit	
Personal Finance	.5 credits	
~~SAT Preparation~~	~~.5 credits~~	
~~World Language~~	~~1 credit~~	
~~Capstone Project~~ Mastery Based Assessment	1 credit	~~Graduation~~ Mastery Based Assessment or its equivalent, as approved by the State Board of Education
Any Elective Course	~~.5 credits~~ 2.5 credits	~~Any additional course taken or listed as an elective credit in any content area~~
Grand Total of Credits	***25 credits***	
Citizenship		
Community Service	20 hours	Students will evidence the ability to be a contributing member of the school and local community, and demonstrate knowledge and skills in career activities by satisfactory completion of 20 learning through service hours over 4 years. Prorated at 5 hours per year for students entering Windsor High School in a grade level other than 9th

		grade.

High school graduation credit will be granted to students for Algebra I and World Language courses successfully completed in Grades six, seven or eight. Class grades in six, seven and eight do not count towards high school GPA.

High school graduation credit will be granted to students for coursework completed during the school year or summer months at an institution accredited by the Board of Regents for Higher Education or Office of Higher Education or regionally accredited at a maximum of 6 credits. One three-credit semester course, or its equivalent, at such an institution shall equal one credit for purposes of this policy.

III. Promotion and Retention

The promotion and retention of students is based on earned academic credits. Promotion from grade 9 to grade 12 is determined by the following credit standards:

Grade 9 to 10	6.0 credits
Grade 10 to 11	12.0 credits
Grade 11 to 12	18.5 credits

IV. Performance Standards: Reading, Writing, Mathematics and Science

Windsor High School students must have basic skills in reading/writing, mathematics and science before graduation. To demonstrate their competency in these areas students must meet the district's performance standards.

All students, as part of the mandated State testing program, must take the Next Generation Science Standards (NGSS) Assessment and the Connecticut SAT School Day in Grade 11.

Step 1: Standardized Assessments

Students meet the district performance standard if they have met any of the following requirements in the area specified:

Reading/Writing

A. Achieve a score on the Connecticut SAT School Day in Evidence Based Reading and Writing which meets the achievement standard or similar designation as determined by the State of Connecticut.

B. Achieve a minimum composite score of 20 on the ACT.

Mathematics

A. Achieve a score on the Connecticut SAT School Day in Mathematics which meets the achievement standard or similar designation as determined by the State of Connecticut.

B. Achieve a minimum composite score of 20 on the ACT.

Science

A. Meets the achievement standard on the Connecticut Next Generation Science Standards (NGSS) Assessment, i.e., level 3 or higher.

Step 2: District Performance Assessments

Reading/Writing

The District Performance Assessment in Reading/Writing will be administered quarterly during a student's senior year to those students who did not meet the achievement standard on the Connecticut SAT School Day in Evidence Based Reading and Writing. Students who score at least a 70% have met the reading and writing graduation requirement.

Mathematics

The District Performance Assessment in Mathematics will be administered quarterly during a student's senior year to those students who did not meet the achievement standard on the Connecticut SAT School Day in mathematics. Students who score at least 70% have met the mathematics graduation requirement.

Science

The District Performance Assessment in Science will be administered quarterly beginning in a student's junior year to those students who did not meet the achievement standard on the Grade 11 Connecticut Next Generation Science Standards (NGSS) Assessment. Students who score at least 70% have met the science graduation requirement.

Step 3: Options If Performance Standards Are Not Met

A. Seniors who have earned the necessary 25 credits to graduate but have not met the district performance standard on one or more of the reading/writing, mathematics, and science performance assessments must:

1. Enroll in summer school courses that, if successfully completed, would meet the standard.

OR

2. Sit for a retake of the district performance assessment during the summer, the date of administration to be determined by the school system.

B. Seniors who are short .5 to 2.0 credits for graduation must:

1. Enroll in summer school courses that, if successfully completed, would meet the standard.

OR

2. If the student does not meet all necessary credit requirements for graduation through summer school, s/he can return to WHS in September but only to make-up those courses needed to graduate. [The student may not carry a full load of courses, and will be permitted on campus only during the time s/he is in class.]

OR

3. Attend Adult Education or community college to earn the necessary credits for graduation.

C. Seniors who are short 2.5 or more credits toward graduation may return to Windsor High and carry a full load of courses.

Note: Any seniors returning for another year of school must meet the graduation standard of the students' original graduating class, which is based on the year they entered high school.

Notification: The counseling department will notify students and parents/guardians in writing at the beginning of senior year if they have not yet met the reading/writing, mathematics or science graduation requirement.

Transfers: If a student transfers into Windsor High School after completing at least three years in a high school in another district, s/he must have met the goal on the test from the sending district or state in order to be exempt from Windsor's performance standard requirement for graduation.

Special Needs: The performance standard requirement for graduation for a student with special needs may be modified if so indicated on the student's Individualized Education Program (IEP).

V. Residency Requirement:

To receive a Windsor High School diploma, students must have earned a minimum of 5.50 credits while attending Windsor High School. Of the 5.50 credits earned at Windsor High School, 2.50 credits must be earned during the senior year. Students transferring to Windsor High School and planning to graduate in June of the school year in which they transferred, must be enrolled at the school no later than February 1st of that same school year to receive a Windsor High School diploma.

Reference:

P-0200 - Goals for Students

P-6146.1 - Reporting to Parents

AR-6146.1 - Reporting to Parents, Marking System

P-6146 - Graduation Requirements, Standards of Proficiency

Legal Reference - Connecticut General Statutes:

PA 99-288 An Act of Concerning Education Accountability

10-221 (a) Board of Education to prescribe rules

PA 01-166: An Act Concerning High School Graduation and the Connecticut Academic Performance Test

Regulation Approved: February 19, 2020

Craig A. Cooke, Ph.D.
Superintendent of Schools

Windsor Public Schools
Windsor, CT

PROMOTION / RETENTION

Windsor High School Graduation Requirements

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Beginning with the Class of 2023, a student must earn a minimum of 25 credits and must meet the credit distribution requirement listed below and must complete 20 hours of verified community service to graduate from Windsor High School. Students must also meet performance standards in reading/writing, mathematics and science.

II. Credit Distribution Requirement

10 Credits in Humanities Including:	
English	4 credits
Social Studies *U.S. History and Civics required*	3.5 credits
Fine Arts *Music, visual arts, dance or drama*	1 credit
World Language	1 credit
Humanities Elective *Electives include English and social studies*	.5 credits
9 Credits in Science, Technology, Engineering and Mathematics Including:	
Math	3 credits
Science *Integrated Science required for Grade 9 students* *Biology required*	3 credits
Science, Technology, Engineering and Mathematics Electives *Electives include science, mathematics, business education, family consumer science or technology*	3 credits
6 Credits in College, Career and Life Skills Including:	
Physical Education and Wellness	1 credit
Health and Safety	1 credit

Personal Finance	.5 credits
Mastery Based Assessment *Mastery Based Assessment or its equivalent, as approved by the State Board of Education*	1 credit
Any Elective Course	2.5 credits
Grand Total of Credits	***25 credits***
Citizenship	
Community Service *Students will evidence the ability to be a contributing member of the school and local community, and demonstrate knowledge and skills in career activities by satisfactory completion of 20 learning through service hours over 4 years. Prorated at 5 hours per year for students entering Windsor High School in a grade level other than 9th grade.*	20 hours

High school graduation credit will be granted to students for Algebra I and World Language courses successfully completed in Grades six, seven or eight. Class grades in six, seven and eight do not count towards high school GPA. High school graduation credit will be granted to students for coursework completed during the school year or summer months at an institution accredited by the Board of Regents for Higher Education or Office of Higher Education or regionally accredited at a maximum of six credits. One three-credit semester course, or its equivalent, at such an institution shall equal one credit for purposes of this policy. Please see the Program of Studies for more information.

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A. Achieve a score on the Connecticut Next Generation Science Standards (NGSS) Assessment which meets the achievement standard, e.g., level 3, or similar designation as determined by the State of Connecticut.

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Science

The District Performance Assessment in Science will be administered quarterly beginning in a student's junior year to those students who did not meet the achievement standard on the Grade 11 Connecticut Next Generation Science Standards (NGSS) Assessment. Students who score at least 70% have met the science graduation requirement.

Step 3: <u>Options If Performance Standards Are Not Met</u>

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OR

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OR

2. If the student does not meet all necessary credit requirements for graduation through summer school, s/he can return to WHS in September but only to make-up those courses needed to graduate. [The student may not carry a full load of courses, and will be permitted on campus only during the time s/he is in class.]

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Public Act 17-42, An Act Concerning Revisions to the High School Graduation Requirements

Conn. Gen. Stat. § 10-221a, Conn. Gen. Stat. § 10-5c

Regulation Approved: February 19, 2020

Craig A. Cooke, Ph.D.
Superintendent of Schools

Windsor Public Schools
Windsor, CT

WINDSOR BOARD OF EDUCATION
AGENDA ITEM

For Consideration by the Board of Education at the Meeting of: December 15, 2020

Prepared By: Dr. Santosha Oliver **Presented By:** Ayana Taylor

Attachments: BOE Preschool Curriculum Presentation 2020
(from December 3, 2020 Curriculum Committee)

Subject: Curriculum Development, 1st Reading

Background:

The preschool curriculum was presented at the BOE Curriculum Meeting on December 3, 2020. The Curriculum Committee is bringing this curriculum to the full board for a 1st Reading.

Recommendation:

Move the Board approve the preschool curriculum as a 1st Reading.

Reviewed by: S. Oliver **Recommended by the Superintendent:**

Agenda Item # 6e.

2/28/15

Preschool Curriculum Revision
BOE Curriculum Committee

WINDSOR PUBLIC SCHOOLS

Presented by:
Aimee Boehm, Assistant Principal, Poquonock School
Keva Griggs, ELA Coach, Poquonock School
Christie Pascavis, Preschool Teacher, Oliver Ellsworth School

Rationale for Curriculum Revision

- Greater alignment to CT Early Learning and Development Standards, particularly for 3 year olds
- Recognition of Fine and Gross Motor, Self-Help, and Social Skills as embedded pieces of the curriculum
- Feedback at Look Aheads re: sequence of units
- Greater emphasis placed on early literacy skills
- Greater emphasis placed on play as an important piece of learning
- Coherence to district curriculum process and structure

WINDSOR PUBLIC SCHOOLS

Writing Team

Over 290 writing hours this summer.

Writing team

1. Aimee Boehm, Assistant Principal, Poquonock
2. Carrie Canoni, STEM Coach, Poquonock
3. Ann Clark, STEM Coach, Oliver Ellsworth
4. Keva Griggs, Humanities Coach, Poquonock
5. Leah Fraser, Preschool Teacher, Oliver Ellsworth
6. Melissa Kowalchik, Preschool Teacher, Poquonock
7. Christie Pascavis, Preschool Teacher, Oliver Ellsworth
8. Courtney Woodard, Preschool Teacher, Poquonock

WINDSOR PUBLIC SCHOOLS

Writing Process

1. 2019-2020 - Identification of needs - Preschool Teachers, Lead Preschool Teacher, Dr. David Cormier
2. Curriculum Writing Instruction - Dr. Noha Abdel-Hady, STEM Director and Bonnie Fineman, Director of Arts & Humanities
3. Curriculum Mapping
   a. Identification of priority standards
   b. Alignment of units between domains of Science/Social Studies, Math, and Language/Literacy
   c. C4L Curriculum Units
4. Curriculum Writing
   a. Identification of mentor texts
   b. Common Learning Experiences based on C4L lessons and CT ELDS: A Guide to Domains and Strands
   c. Assessments developed using the CT Documentation and Observation for Teaching System (CT DOTS)

WINDSOR PUBLIC SCHOOLS

Teachers' PD and Support

1. Back to school roll out introduction and PD
2. Piloting new units of study: September - December
3. Planning sessions led by PLC Leaders
4. Coaching support

WINDSOR PUBLIC SCHOOLS

Review Sample Units

Domain Maps

Science/Social Studies
Math
Language/Literacy
Social Emotional
CT ELDS Alignment Statement

Unit Samples

Science/Social Studies: Unit 7
Language and Literacy: Unit 7
Math: Unit 7
Social/Emotional: Unit 4

WINDSOR PUBLIC SCHOOLS

Questions?

Aimee Boehm
Assistant Principal, Poquonock
email: aboehm@windsorct.org

WINDSOR PUBLIC SCHOOLS

WINDSOR BOARD OF EDUCATION

AGENDA ITEM

For Consideration by the Board of Education at the Meeting of: December 15, 2020

PREPARED BY: Danielle Batchelder **PRESENTED BY:** Danielle Batchelder

ATTACHMENTS: November 30, 2020 Financial Report

SUBJECT: Financial Report

BACKGROUND:

A report of operating expenditures is prepared monthly for the Board of Education. The report details monthly and year-to-date expenditures for each site within Windsor Public Schools.

The additional expenses that are outlined on the attached spreadsheet detail purchases related to the COVID19 pandemic. The additional expenses thus far will be offset once the district receives the Elementary and Secondary School Emergency Relief Fund (ESSER Fund) of $474,402 and the Coronavirus Relief Fund (CRF) $698,842.

STATUS:

The attached report is for the month of November 2020

There were no inter-site transfers during the month.

RECOMMENDATION:

No action is necessary. The report is for information only.

The Secretary of the Board of Education should include the following in the minutes of this Board of Education meeting:

Expenditures for November 30, 2020	$ 6,961,086
Expenditures through November 30, 2020	$27,008,236

Reviewed by: JCB **Recommended by the Superintendent:** [signature]

Agenda Item # 8a.

Windsor Public Schools
Financial Report
November 30, 2020

	2020/2021 Budget	Expenditures YTD 11/30/2020	Encumbrance	Balance 11/30/2020	% Balance
Instructional Services					
Clover Street School	63,170	19,259	6,896	37,015	59%
John F. Kennedy School	84,950	21,000	4,426	59,524	70%
Oliver Ellsworth School	86,730	44,792	20,109	21,829	25%
Poquonock School	69,300	34,129	5,228	29,943	43%
Sage Park Middle School	210,935	73,896	17,550	119,489	57%
Windsor High School	398,069	102,322	6,427	289,320	73%
Windsor High School Interscholastic Sports	207,000	40,336	55,389	111,275	54%
Athletic Coaches	275,000	0	0	275,000	100%
WHS Career & Technical Education	59,745	8,462	6,772	44,511	75%
Continuing Education	70,400	25,960	16,988	27,452	39%
Instructional Mgt. & Curriculum Development	288,772	112,524	42,236	134,012	46%
Magnet School Tuition	1,460,600	1,242,096	5,832	212,672	15%
*Technology	878,518	653,580	154,203	70,735	8%
Total Instructional Services	**4,153,189**	**2,378,356**	**342,056**	**1,432,777**	**34%**
Education Support Services					
Pupil Personnel Services	454,950	95,933	33,892	325,125	71%
Special Education	98,150	20,706	2,160	75,284	77%
Special Education Tuition	5,068,264	1,191,286	0	3,876,978	76%
Policy & Planning	142,350	69,350	2,121	70,879	50%
Employee Personnel Services	129,000	62,482	23,342	43,176	33%
Financial Management	280,442	36,350	10,685	233,407	83%
Financial Services	38,500	10,663	2,787	25,050	65%
Pupil Transportation & Safety	3,075,248	244,684	0	2,830,564	92%
Special Education Transportation	2,231,659	306,065	0	1,925,594	86%
*Physical Plant Services	1,918,850	814,351	1,100,942	3,557	0%
Major Maintenance	461,000	185,277	19,970	255,753	55%
L.P. Wilson Center	254,800	69,583	161,466	23,751	9%
Benefits	10,923,331	2,969,796	277,421	7,676,114	70%
Certified Salaries	32,886,258	12,261,872	0	20,624,386	63%
Non-Certified Salaries	9,044,854	3,392,622	0	5,652,232	62%
Regular Ed Tutor Salaries	336,700	76,909	0	259,791	77%
Special Ed Tutor Salaries	284,000	80,635	0	203,365	72%
Substitute Salaries	747,732	113,365	1,717	632,650	85%
*COVID-19	0	385,516	263,876	(649,392)	
Total Education Support Services	**68,376,088**	**22,387,445**	**1,900,379**	**44,088,264**	**64%**
Total All Sites	**$72,529,277**	**$24,765,801**	**$2,242,435**	**$45,521,041**	**63%**

*COVID related expenses - see attached

Budget Update for COVID-19 Related Expenses

Below is an evolving list of additional expenses WPS have incurred due to the COVID-19 pandemic. The additional expenses thus far will be offset by grants and additional funds the district is expecting from the state. The two funding sources and allocations that were communicated to WPS thus far are:

Grant/Funding Source	WPS Allocation
Elementary & Secondary School Emergency Relief Fund (ESSER Fund)	$474,402
Coronavirus Relief Fund (CRF)	$698,842
Total Allocation due to WPS	**$1,173,244**

Additional Expenses Incurred To Date

		Expense	
Staffing			
1.0 FTE Teacher - Clover - Grade 5		$75,000	
1.0 FTE Teacher - JFK - Distance Learning		$75,000	
1.0 FTE Teacher - OE - Special Education		$75,000	
1.0 FTE Teacher - OE - Grade 1		$75,000	
1.0 FTE Teacher - OE - Grade 2		$75,000	
1.0 FTE Teacher - POQ - PreK		$75,000	
1.0 FTE Teacher - POQ - Grade 2		$75,000	
1.0 FTE Teacher - Elementary Special Education		$75,000	
1.0 FTE Nurse - Floating - District Wide		$75,000	
(2.0) FTE Teachers - Sage Park Middle School		($150,000)	Retirements/Resignation not being backfilled for FY 20/21 Only
(2.0) FTE Teachers - Windsor High School		($150,000)	
	Sub Total	**$375,000**	
Furniture			
Elementary Desks		$231,609	
	Sub Total	**$231,609**	
PPE and Cleaning Supplies & Materials			
Face Shields; Masks; Gloves; Mask Lanyards		$57,600	
Classroom, Labs, Café. & Countertop Protective Dividers/Barriers		$93,825	
Floor, Window, & Door Signage		$15,285	
Hand Sanitizer; Disinfectant Wipes & Increased Cleaning Supplies		$45,864	
Equipment (Air Filters, Portable Air Scrubbers, Cleaning)		$264,010	
	Sub Total	**$476,584**	
Consulting Services			
Engineering Services		$18,600	
	Sub Total	**$18,600**	
Technology			
PD Platforms & Software		$53,935	
Hotspots, Devices, Phones		$51,914	
	Sub Total	**$105,849**	
Grand Total Expenses as of 10/13/2020		**$1,189,041**	

WINDSOR BOARD OF EDUCATION

AGENDA ITEM

For Consideration by the Board of Education at the Meeting of: December 15, 2020

PREPARED BY: Danielle Batchelder **PRESENTED BY:** Danielle Batchelder

ATTACHMENTS: Student Enrollment Report & Recap

SUBJECT: Student Enrollment as of December 1, 2020

BACKGROUND:

Attached are the enrollment figures as of December 1, 2020. Mrs. Batchelder will answer any questions.

STATUS:

In prior BOE enrollment reports, the enrollment report grouped all students into one category labeled "Outside Placement/Private Placement (SPED)". Beginning in September 2016, the Out Placement/Private Placement (SPED) line was separated into two categories:

1. *Out of District Placement-Special Education students*
2. *Private Placement Special Education students*

Out of District - Special Education: Those students who are placed at a Connecticut State Department of Education (CSDE) approved private special education program as recommended by a planning and placement team (PPT) as part of a student's individualized education program (IEP). Additionally, this category may include a family who moves into Windsor with a child who has a disability who has already been placed in a private special education program and/or children who are placed in Windsor foster home(s) by the Department of Children and Families (DCF) and are already enrolled in a private special education program.

Private Placement - Special Education: Those students who have been identified special education through the planning and placement team (PPT) process that have been parentally placed at a non-public school located in Windsor (i.e., St. Gabriel, Trinity Christian, Madina Academy, Praise Power & Prayer, etc.).

RECOMMENDATION:

Informational

Reviewed by: NOB **Recommended by the Superintendent:**

Agenda Item # 8b.

Windsor Public Schools
Student Enrollment Report
December 1, 2020

Enrollment in Windsor Public Schools

Grades PreK - 5	1,437
Grades 6-8	741
Grades 9-12	1,120
Total District Enrollment	**3,298**

Windsor Students not in District Schools

Out of District Placements (SPED)	54
Private Schools (St.Gabriels, Trinity Christian, Medina Academy; Praise, Power&Prayer)	17
CREC Montessori Hartford	6
CREC Metropolitan Learning Center (MLC)	67
CREC Miscellaneous Magnet Schools	285
Hartford Host Magnet Schools	175
Miscellaneous Magnet Schools	24
A.I. Prince Technical High School	23
Howard Cheney Technical High School	10
	661
Total Students	**3,959**

Windsor Public Schools
Student Enrollment Report
December 1, 2020

GRADE	Poquonock School	Clover Street School	Oliver Ellsworth School	John F. Kennedy School	Total
PreK	61		69		130
K	81		129		210
1	90		133		223
2	114		123		237
3		92		117	209
4		74		137	211
5		102		115	217
Subtotal K-5					1,307
Total	**346**	**268**	**454**	**369**	**1,437**

GRADE	Sage Park Middle School
6	252
7	245
8	244
Total	**741**

GRADE	Windsor High School
9	313
10	270
11	263
12	274
Total	**1,120**

District Wide Enrollment	**3,298**

ENROLLMENT REPORT 2020-2021
POQUONOCK SCHOOL

Room #	Teacher	Grade	Projected	1-Sept	1-Oct	1-Nov	1-Dec	1-Jan	1-Feb	1-Mar	1-Apr	1-May	1-Jun
		Kindergarten											
	2 Brown			10	14	16	15						
	3 Scott			10	10	11	12						
Distance Learning -	22 Roche			12	16	15	15						
Distance Learning -	23 Blume			15	15	15	13						
	24 Eskenazi			11	11	14	14						
	26 Scerra			10	11	11	12						
		Total	**78**	**68**	**77**	**82**	**81**	**0**	**0**	**0**	**0**	**0**	**0**
		Grade 1											
	1 McCann			12	11	13	13						
	12 Elkey			15	13	14	14						
	15 Velez			12	13	13	13						
Distance Learning -	17 Stoll			25	23	22	24						
	16 Turin			12	9	14	12						
	18 Hernandez			14	14	12	14						
		Total	**122**	**90**	**83**	**88**	**90**	**0**	**0**	**0**	**0**	**0**	**0**
		Grade 2											
	8 Mercier			15	16	15	15						
	9 Parker			16	19	19	19						
	10 Olensiak			19	17	17	15						
	11 Delskey			17	16	17	16						
Distance Learning -	13 Hoogewerff			17	18	19	19						
	14 Couchon			18	16	16	16						
	18 Neals			15	14	13	14						
		Total	**92**	**117**	**116**	**116**	**114**	**0**	**0**	**0**	**0**	**0**	**0**
		PK Smart Start		21	18	18	18						
		Sped & Peer		37	38	41	43						
		Total	**51**	**58**	**56**	**59**	**61**	**0**	**0**	**0**	**0**	**0**	**0**
	Poqunonock	**Totals**	**343**	**333**	**332**	**345**	**346**	**0**	**0**	**0**	**0**	**0**	**0**

ENROLLMENT REPORT 2020-2021
OLIVER ELLSWORTH SCHOOL

Room #	Teacher	Grade	Projected	1-Sept	1-Oct	1-Nov	1-Dec	1-Jan	1-Feb	1-Mar	1-Apr	1-May	1-Jun
		Kindergarten											
	19 Adamski			15	15	14	14						
	20 Butterick			15	13	15	16						
	21 Tedeschi			15	15	16	16						
Distance Learning -	22 Bishop			19	21	20	21						
	23 Wazkelewicz			13	15	15	15						
	24 Bartholomew			13	13	13	13						
Distance Learning -	25 Chapple			19	19	19	19						
	26 Marcella			14	15	15	15						
		Total	141	123	126	127	129	0	0	0	0	0	0
		Grade 1											
	10 Strickland			13	12	12	12						
	11 Capizzi			15	14	14	14						
	12 Furie			18	16	16	16						
	13 Fleury			7	9	10	13						
Distance Learning -	14 Moreno			25	27	26	23						
Distance Learning -	15 D'Errico			27	26	25	26						
	16 Miller			18	14	14	15						
	17 Strempfer			16	14	14	14						
		Total	126	139	132	131	133	0	0	0	0	0	0
		Grade 2											
	1 Mayo			18	19	19	19						
Distance Learning -	2 Goicohea			22	21	21	22						
	3 Majors			16	15	15	14						
	6 Broyles			12	14	14	15						
Distance Learning -	5 Heilman			21	20	21	23						
	7 Gonzalez			17	18	17	17						
	8 Coffey			16	13	13	13						
		Total	116	122	120	120	123	0	0	0	0	0	0
	PK Smart Start			23	24	25	25						
	Sped & Peers			43	43	45	44						
		Total	78	66	67	70	69	0	0	0	0	0	0
Oliver Ellsworth		Totals	461	450	445	448	454	0	0	0	0	0	0

ENROLLMENT REPORT 2020-2021
JF KENNEDY SCHOOL

Room #	Teacher	Grade	Projected	1-Sept	1-Oct	1-Nov	1-Dec	1-Jan	1-Feb	1-Mar	1-Apr	1-May	1-Jun
		Grade 3											
1	L. Macaluso			15	15	14	14						
Distance Learning - 2	Richards			41	44	43	21						
3	Lamoureux			19	17	16	16						
4	Filomeno			16	11	11	13						
6	Johnston			17	16	17	17						
8	Estelle			16	16	16	16						
Distance Learning - 2	Austin						20						
		Total	**121**	**124**	**119**	**117**	**117**	**0**	**0**	**0**	**0**	**0**	**0**
		Grade 4											
5	Eckman			16	16	17	16						
Distance Learning - 7	Brown			40	42	41	24						
9	Jones			13	12	12	15						
10	Silliman			15	17	16	16						
12	Bishop			12	11	11	13						
14	Atkins			11	10	11	16						
16	Nguyen			14	14	14	23						
18	Caselli			13	12	12	14						
		Total	**109**	**134**	**134**	**134**	**137**	**0**	**0**	**0**	**0**	**0**	**0**
		Grade 5											
19	Bowman			12	12	12	16						
20	Paley			11	11	12	15						
Distance Learning - 24	Freitas			45	47	44	23						
25	Sciarretta			12	11	11	22						
27	Ewald			25	12	13	13						
28	Schultz			10	10	11	15						
24	Epler				13	12	11						
		Total	**135**	**115**	**116**	**115**	**115**	**0**	**0**	**0**	**0**	**0**	**0**
John F. Kennedy		**Totals**	**365**	**373**	**369**	**366**	**369**	**0**	**0**	**0**	**0**	**0**	**0**

ENROLLMENT REPORT 2020-2021
Clover Street School

Room #	Teacher	Grade	Projected	1-Sept	1-Oct	1-Nov	1-Dec	1-Jan	1-Feb	1-Mar	1-Apr	1-May	1-Jun
		Grade 3											
Distance Learning -	6 Lewis			31	31	31	29						
	8 Dugalic			14	14	14	14						
	10 Murray			13	15	15	15						
	11 Sanchez			13	10	10	10						
	25 Darrell			11	10	11	11						
	26 Rivers			14	14	13	13						
		Total	**83**	**96**	**94**	**94**	**92**	**0**	**0**	**0**	**0**	**0**	**0**
		Grade 4											
	9 Michalic			14	14	14	14						
	14 McLaughlin			15	14	14	14						
Distance Learning -	18 Keach-Longo			25	22	22	21						
	24 Comer			13	13	13	13						
	27 Williams			10	12	11	12						
		Total	**103**	**77**	**75**	**74**	**74**	**0**	**0**	**0**	**0**	**0**	**0**
		Grade 5											
	12 Grimes			17	16	16	16						
Distance Learning -	13 Carlson			32	36	34	33						
	15 Junious			13	11	13	14						
	16 Webster			14	14	13	13						
	17 Nowsch			14	12	12	12						
	19 Siegel			17	14	14	14						
		Total	**99**	**107**	**103**	**102**	**102**	**0**	**0**	**0**	**0**	**0**	**0**
	Clover	**Totals**	**285**	**280**	**272**	**270**	**268**	**0**	**0**	**0**	**0**	**0**	**0**

ENROLLMENT REPORT 2020-2021
Sage Park Middle School

		Projected	1-Sept	1-Oct	1-Nov	1-Dec	1-Jan	1-Feb	1-Mar	1-Apr	1-May	1-Jun
Grade 6												
Team 1			88	86	87	88						
Team 2			83	83	81	82						
Team 3			86	83	82	82						
	Total	**245**	**257**	**252**	**250**	**252**	**0**	**0**	**0**	**0**	**0**	**0**
Grade 7												
Team 4			83	81	79	79						
Team 5			84	81	82	83						
Team 6			85	83	82	83						
	Total	**232**	**252**	**245**	**243**	**245**	**0**	**0**	**0**	**0**	**0**	**0**
Grade 8												
Team 7			85	82	80	80						
Team 8			78	85	84	83						
Team 9			78	79	80	81						
	Total	**239**	**241**	**246**	**244**	**244**	**0**	**0**	**0**	**0**	**0**	**0**
Sage Park	**Totals**	**716**	**750**	**743**	**737**	**741**	**0**	**0**	**0**	**0**	**0**	**0**

ENROLLMENT REPORT 2020-2021
Windsor High School

	Projected	1-Sept	1-Oct	1-Nov	1-Dec	1-Jan	1-Feb	1-Mar	1-Apr	1-May	1-Jun
Grade 9	304	318	313	312	313						
Grade 10	272	275	280	275	270						
Grade 11	296	265	262	263	263						
Grade 12	292	271	275	276	274						
Windsor High Total	**1,164**	**1,129**	**1,130**	**1,126**	**1,120**	**0**	**0**	**0**	**0**	**0**	**0**

WINDSOR BOARD OF EDUCATION
AGENDA ITEM

For Consideration by the Board of Education at the Meeting of: Tuesday, December 15, 2020

Prepared By: Patricia Patton **Presented By:** Danielle Batchelder

Attachments: Cafeteria Operations – November 2020

Subject: Food Service Financial Report

Background: The Windsor School Food Service participates in the National School Lunch Program at each of our school facilities and CREC's Academy of Aerospace and Engineering. We also participate in the National School Breakfast Program at our four elementary schools, Sage Park Middle School, Windsor High School and CREC AAE. We operate the After School Snack Program for our Treehouse Program in Windsor. We operated our Summer Food Service Program of lunch and breakfast at the following locations; Windsor High School, Oliver Ellsworth School and Wilson Library during summer break. We are complying with the Healthy Food Certification again this year to send a consistent message to our students in keeping with our wellness policies.

Our annual goal is to operate with a small reserve account to offset unanticipated needs and to increase participation from students and staff in all our programs.

A monthly financial report is presented to the Board of Education. This report includes sales and financial information for the current period.

Status: Financial Report for November 2020

Recommendation: Informational Only

Reviewed by: _____ **Recommended by the Superintendent:** _____

Agenda Item # 3c.

Windsor School Food Service
Financial Statement
November 2020

REVENUE	November 2020	7/1/20 - YTD	November 2019	7/1/19 - YTD
SALES	$2,622.79	$12,397.08	$93,915.11	$293,495.26
REIMBURSEMENTS - STATE	0.00	0.00	3,272.15	35,695.74
ACCOUNTS RECEIVEABLE	57,325.63	278,403.06	106,621.37	419,040.39
CLOC	0.00	104,700.00	47,921.00	95,842.00
INTEREST/FEES	925.44	1,055.44	0.00	0.00
MISC. (Rebates)	0.00	20.00	0.00	18,088.59
6 Cents Certification	0.00	0.00	2,865.52	9,745.05
REVENUE TOTALS	**$60,873.86**	**$396,575.58**	**$254,595.15**	**$871,907.03**
EXPENSES				
WAGES	$58,256.16	$196,007.70	$72,316.42	$269,477.64
PAYROLL TAXES	4,456.59	14,994.58	5,532.21	20,614.83
BENEFITS	11,594.21	54,415.29	7,574.50	33,208.65
FOOD/MILK/ICE CREAM	26,487.35	125,632.72	101,876.26	410,606.27
PAPER	450.40	8,620.22	5,909.17	20,771.27
TRUCK	82.07	1,135.67	2,071.03	35,279.95
SUPPLIES	140.87	505.72	170.00	15,837.40
EQUIPMENT	3,607.59	4,458.90	0.00	20,623.83
SERVICES	158.80	400.96	0.00	3,917.48
EXPENSE TOTALS	**$105,234.04**	**$406,171.76**	**$195,449.59**	**$830,337.32**
NET INCOME	**-$44,360.18**	**-$9,596.18**	**$59,145.56**	**$41,569.71**
INVENTORY		**$23,950.80**		**$33,631.40**
OPENING BALANCE 7/1		**$347,470.46**		**$333,317.93**
COMPUTED OPERATING POSITION		**$361,825.08**		**$408,519.04**

WINDSOR BOARD OF EDUCATION
AGENDA ITEM

For Consideration by the Board of Education at the Meeting of: December 15, 2020

Prepared By: Terrell M. Hill, PhD
Interim Superintendent of Schools

Presented By: Terrell M. Hill, PhD

Attachments: None

Subject: Human Resources Report for November 1, 2020 – November 30, 2020

RESIGNATIONS/SEPARATIONS

Emmalee Bloomfield	Math Teacher	Windsor High
Patricia Bulat	Basic Education Teacher (morning position)	Adult Education
Danielle Clark	Paraeducator	Kennedy
Margaret Hislop	Speech & Language Clinician (12/15/2020)	Kennedy
Laura Macaluso	Grade 3 Humanities Teacher (12/2/2020)	Kennedy
Lisa McCarthy	Paraeducator (12/4/2020)	Ellsworth
Jennytsa Riley	District Greeter/Safety Assistant	LP Wilson

RETIREMENTS

Cynthia Nolan	Spanish Teacher (6/30/2021)	Sage Park
Judith Radke	Science Teacher (1/22/2021)	Sage Park
Paulette Wedderburn	Paraeducator	Sage Park

TRANSFERS/REASSIGNMENTS

Terry Thomas	From: Safety Assistant	Special Education
	To: District Greeter/Safety Assistant	District-wide/LP Wilson

HIRES

Lois Brown-Everett	Paraeducator	Ellsworth
Julian Davis	Paraeducator	Ellsworth
Natasha Forbes	Paraeducator	Kennedy
Mackenzie Griffin	Library Media Specialist (Limited)	Kennedy
Hien Tran	Paraeducator (Limited)	Poquonock

Reviewed by: _____ **Recommended by the Superintendent:** _____

Agenda Item # 3.d.

Windsor Board of Education
Regular Meeting - Virtual Meeting
Unapproved Minutes

Tuesday, November 17, 2020 7:00 PM
Town Hall, Council Chambers

The following are the unapproved minutes of the November 17, 2020 Regular Meeting - Virtual Meeting. Any additions or corrections will be made at a future meeting.

Attendance Taken at 7:00 PM:

Present Board Members:
Mr. Leonard Lockhart
Ms. Maryam Khan
Mr. David Furie
Mr. James Ristas
Mr. Brian Bosch
Mr. Ronald Eleveld
Mr. Paul Panos
Ms. Charlotte Ricketts
Ms. Ayana Taylor

1. Call to Order, Pledge to the Flag and Moment of Silence

Discussion:
The meeting was called to order by Mr. Lockhart at 7:00 PM with the Pledge to the Flag and a Moment of Silence. Also in attendance were Interim Superintendent of Schools Dr. Terrell Hill, Assistant Superintendent for Instructional Services Dr. Santosha Oliver and Director of Business Services Danielle Batchelder.

WHS Assistant Principal Breon Parker, SPMS Principal Liana Jorgensen, Supervisor of Counseling Dr. Chaka Felder-McEntire and Student Representative, Ms. Kamryn Monroe, were in attendance as well.

2. Recognitions/Acknowledgements
2.a. CAPSS Student Leadership Awards for Sage Park Middle School--Samuel Garcia, Academic Excellence; Malia Alabre, Community Service; William Morin, Leadership

Discussion:
Dr. Hill introduced SPMS Principal Liana Jorgensen who in turn introduced the Sage Park recipients.

Malia Alabre was the CAPSS Student Leadership Award winner for Community Service. Malia is dedicated to her community inside and out of the classroom. She participates in Windsor Police Cadets and is the youngest student on the Disciplinary Review Board Committee. Last year, she was voted in as her Cross Country team's captain. She also helps at a soup kitchen in Hartford, cooking and serving food to those in need. She is knowledgeable about the Windsor community and beyond.

William Morin was the CAPSS Student Leadership Award winner for Leadership. William demonstrates leadership qualities at school and in the community. He plays soccer, Little League, basketball and track all while also being in Windsor Police Cadets and consistently being on honor role. He actively participates in class and is always willing to help others.

Samuel Garcia was the CAPSS Student Leadership Award winner for Academic Excellence. He strives to be a hardworking student and to always be kind to his peers. He has received high honors on every report card and above average scores on every SBAC test he has taken. He participates in many after school clubs including TSA, robotics, builders club, virtual orchestra and soccer.

2.b. CAPSS Student Leadership Awards for Windsor High School--Rachel Cleveland, Academic Excellence; William Churchill, Community Service, Kamryn Monroe, Leadership

Discussion:
Dr. Hill introduced WHS Assistant Principal Breon Parker, who then introduced the WHS award recipients.

Rachel Cleveland was the CAPSS Student Leadership Award winner for Academic Excellence. Rachel constitutes what is "The Portrait of a Windsor Graduate". She has carried a predominantly AP and High Honors course load at WHS. She plays soccer, basketball, volleyball and track. She is a future Physics major specializing in Astrophysics and Astronomy.

William Churchill was the CAPSS Student Leadership Award winner for Community Service. Clark, as he is known at school, exemplifies the values of a WHS student: respectful, responsible, and proud. He is in the Air Force JROTC program, captain of his varsity baseball team and a Life Scout on the verge of his Eagle Scout rank. He has amassed 44 hours of community service through the AFJROTC and over 100 hours via his Eagle Scout project. He would like to be an officer in the Air Force one day and is currently planning on studying Criminal Justice.

Kamryn Monroe was the CAPSS Student Leadership Award winner for Leadership. Kamryn embodies "The Warrior Way" by undertaking all she does with purpose and integrity. She has founded "Kam's Read the Room" a non-profit initiative to assist youth and illiteracy. She also founded "Kam's Kollection", a hair care and accessory business. She takes high honors and AP classes, works part-time, is a Big Sister mentor, a member of the Student Leadership Council and has served more than 100 hours of community service. She is also the current Student Representative for the Windsor Board of Education. She plans on studying Marketing in college.

3. Student Representative Report

Discussion:
Ms. Monroe commented that Quarter 1 is complete and college applications are being submitted. She announced that the "End Racism Now" mural has been completed at the main library branch. On November 11, a virtual assembly was held to honor Veterans Day.

4. Board of Education
4.a. President's Report

Discussion:
Mr. Lockhart began by welcoming Dr. Terrell Hill into the position of Interim Superintendent of Schools and thanking him for the work he's doing. The October survey was overwhelmingly supportive of the hybrid learning model at 3 to 1. Social and emotional learning is lacking even in hybrid but the district is proceeding in an ethical and cautious manner. Mr. Lockhart encouraged the community to be safe as possible and considerate of those around us as Windsor is currently in red status for COVID-19. He said that the board is empathetic to households where this puts on extra economic pressure. He encouraged the community to share concerns with the Superintendent’s office. Data is available on the district website, and although it is impossible to please everyone, decisions are not being made lightly. He thanked every employee on staff.

4.b. School Liaison Reports
4.b.1. Windsor High School

Discussion:
Ms. Taylor congratulated the CAPSS Honorees, especially Ms. Monroe who is the Student Representative on the board. WHS held a School Governance Council meeting on November 16.

Mr. Furie said that the School Governance Council is making suggestions for the next budget year. Sports teams have been affected by COVID-19 but all teams have been very respectful and aware of social distancing and masks. There have been Google Meet issues and internet connection issues. Multiple devices can affect the speed of the internet in homes. An opportunity for family input regarding student engagement will be sent home.

4.b.2. Sage Park Middle School

Discussion:
Ms. Khan said that SPMS participated in a prerecorded Veterans Day assembly. A virtual PTO meeting will be held to introduce the new officers. Links for virtual events can be found on the school newsletter online. Lawn signs will be delivered for student of the month.

Mr. Ristas stated that reports cards will be available soon. A new program has begun called "Family Partners" for families new to the school. Iready grades will be made available soon while math grades have already gone out. All grades participated in a program regarding bullying. He said that the newsletters are informative.

4.b.3. Clover Street School

Discussion:
Mr. Eleveld stated that Clover is working on Google Meet security after several "bombs". The school is offering hands-on science with Virtual Interactive Science Stations. Class size is becoming a concern with virtual class sizes nearing 30. Clover will be piloting programs from other schools with details to come. He praised the staff for working hard and being innovative.

4.b.4. John F. Kennedy School

Discussion:
Ms. Ricketts said that JFK is holding scheduled virtual home visits and that on November 24 there will be a virtual "Friends"giving. More info for both can be provided by Ms. Gianna Gill. November is Epilepsy Awareness Month. There have been virtual guest speakers and days that the students can wear purple for awareness.

4.b.5. Oliver Ellsworth School

Discussion:
Mr. Bosch explained he had been unable to meet with Mr. Gruber.

4.b.6. Poquonock School

Discussion:
Mr. Panos stated that the students learned the history of Veterans Day on November 11 and they created cards for local veterans. On November 23 and 24, the school will share family stories and recipes for Thanksgiving. November and December are Native American Heritage Months where the students learn about native life, recipes and stories. Attendance is up from September but there is no substitute for being in class. There was a visit from the Commissioner of Education's office to create a COVID-19 safety video. Parents have stepped up but they are encouraged not to engage too much during classes. The school is doing quite well considering.

5. Superintendent's Report

Discussion:
Dr. Hill clarified the process by which decisions are made regarding Windsor Public Schools and COVID-19. He explained that data that has been gathered is made available to the public on the WPS website under "COVID-19 Info". All CIAC winter sports have been postponed till January 19. Kim Wood is working 3 days a week in the HR department while also acting as the distance learning admin and assistant principal at JFK. There is a finalized job description for the Director of Pupil and Special Education Services position vacated by Mr. Carvalho. Distance learning class sizes are increasing at JFK and Clover Street schools and strategies are being reviewed to alleviate this. A safety video for COVID-19 was filmed by the Commissioner of Education's office at the Poquonock School playground. Windsor Education Foundation gave a grant of $6,500 for school supplies this year to assist teachers. Veterans Day programs were held virtually this year and are available for viewing on the WPS website. WTNH.com aired a segment of "What's Right with Schools" featuring the WHS Leadership Program, headed by WHS Community Resource Coordinator Kendrick Moore. Dr. Hill stated that there are currently 14 teachers out on COVID-related medical absences and that it has been difficult to find temporary or long term substitutes. He urged the public to not let their guard down, stay safe and take precautions.

5.a. WHS Program of Studies 2021-2022

Discussion:
Dr. Chaka Felder-McEntire presented the additions, changes and updates for the 2021-2022 Program of Studies. She answered questions from the board that involved prerequisites, the meaning of dual credit and the possibility of loading Advanced Placement classes with under achieving students.

6. Committee Reports
6.a. Superintendent Search Committee

Discussion:
Mr. Lockhart explained that the Superintendent Search Committee is comprised of the board as a whole with himself as the Chair. He said that they are in the midst of the process which currently involves reviewing search firms.
7. Consent Agenda

Motion Passed: Move the Board accept Consent agenda items 7.a. Financial Report, 7.b. Enrollment Report, 7.c. Food Service Report and 7.d. Human Resources Report passed with a motion by Mr. David Furie and a second by Mr. Paul Panos.

9 Yeas - 0 Nays.

Mr. Leonard Lockhart Yes
Ms. Maryam Khan Yes
Mr. David Furie Yes
Mr. James Ristas Yes
Mr. Brian Bosch Yes
Mr. Ronald Eleveld Yes
Mr. Paul Panos Yes
Ms. Charlotte Ricketts Yes
Ms. Ayana Taylor Yes

7.a. Financial Report

Expenditures for October 31, 2020	$6,241,793
Expenditures through October 31, 2020	$20,047,150

7.b. Enrollment Report
7.c. Food Service Report
7.d. Human Resources Report

8. Approval of Minutes

8.a. October 20, 2020 Regular Meeting

Discussion:
Mr. Ristas requested that the October 20 Regular Meeting minutes be amended to include his amendments during that meeting for both the September 15 Regular Meeting and the October 7 Special Meeting.

Mr. Lockhart explained that the quotes that Mr. Ristas provided by email to the board, the afternoon of this meeting, were not what was said at the October 20 meeting and that the amendments were made properly by the stenographer in the amended meetings minutes. Mr. Lockhart asked the board stenographer Ms. Robin Daly to speak on the matter.

Ms. Daly stated the process by which the amendments are made to the actual minutes not during the meeting where the minutes are approved. She also stated that the video from each meeting, September 15, October 7, and October 20 were reviewed. The September minutes had already been amended to include the statement that Mr. Ristas provided on October 20. The October 7 minutes were already amended also to reflect Mr. Ristas' general statement during the vote process that was recorded.

Mr. Ristas asked for an explanation of the oversight process of minute taking.

Mr. Lockhart proceeded with the vote but told Mr. Ristas that he was invited to review past minutes and meeting videos to see how the process was done and could contest it later if he felt it was needed.

Motion Passed: Move to approve the minutes of the October 20, 2020 7:00 PM Regular Meeting passed with a motion by Ms. Ayana Taylor and a second by Mr. David Furie.

5 Yeas - 4 Nays.

Mr. Leonard Lockhart Yes
Ms. Maryam Khan Yes
Mr. David Furie Yes
Mr. James Ristas No
Mr. Brian Bosch No
Mr. Ronald Eleveld No
Mr. Paul Panos No
Ms. Charlotte Ricketts Yes
Ms. Ayana Taylor Yes

9. Other Matters/Announcements/Regular BOE Meetings
9.a. BOE Policy Committee Meeting (Virtual), Tuesday, December 1, 2020, 6:00 PM, Board Room
9.b. BOE Special Meeting (Virtual), Tuesday, December 1, 2020, 6:30 PM, Board Room
9.c. Next BOE Regular Meeting is Tuesday, December 15, 2020, 6:30 PM (Public Forum), 7:00 PM (Regular Meeting), Town Hall, Council Chambers

Discussion:
Ms. Ricketts wants the community to stay safe and healthy during the holiday. She said that the grant-funded "End Racism Now" mural painted by local teens located at the main library branch is complete. She stated that there would be free COVID-19 tests available locally on November 18.

Mr. Eleveld wished the community a happy and safe Thanksgiving. He informed the audience that Zoom would be waiving limitations on virtual gatherings on the holiday.

Ms. Khan wished for a safe and happy holiday. She said that several schools are also running virtual book fairs.

Mr. Ristas stated that the board received the Town Financial Plan and asked Ms. Batchelder about the 25% of retainer fees that the town covers. He asked that details be made available.

Ms. Taylor wanted the community to have a happy and safe holiday. She stated that family comes first.

Mr. Bosch had no comments.

Mr. Furie spoke regarding the WHS baseball field dedication for Mr. Chasen. He said that the prior weekend the two robotics teams hosted their annual "Turkeys and 20s" drive. He wished everyone a safe and happy holiday.

Mr. Panos wished the community a Happy Thanksgiving. He stated that we protect the vulnerable during illness but allow everyone else to go about their business. He hoped that a precedent has not been set that distance learning will be used whenever there is a virus. He said that we cannot wear masks forever.

Mr. Lockhart spoke regarding the Barry Chasen ballfield dedication and said that people should be celebrated while they are still here. He said that, this being the beginning of the holiday season, people may need support and to reach out to each other.

10. Discussion on Transportation Contract (Executive Session - no action)

Discussion:

Motion Passed: Move to enter into executive session for the purpose of discussing a public supply contract. We invite Interim Superintendent Dr. Hill and Director of Business Services Danielle Batchelder into the executive session passed with a motion by Mr. David Furie and a second by Mr. Paul Panos.

9 Yeas - 0 Nays.

Mr. Leonard Lockhart Yes
Ms. Maryam Khan Yes
Mr. David Furie Yes
Mr. James Ristas Yes
Mr. Brian Bosch Yes
Mr. Ronald Eleveld Yes
Mr. Paul Panos Yes
Ms. Charlotte Ricketts Yes
Ms. Ayana Taylor Yes

The board entered into executive session at 9:07 PM.

The Regular meeting resumed at 10:20 PM.

11. Adjournment

Discussion:
The meeting adjourned at 10:21 PM.

Motion Passed: Move to adjourn the meeting at 10:21 PM passed with a motion by Mr. Paul Panos and a second by Mr. Ronald Eleveld.

9 Yeas - 0 Nays.

Mr. Leonard Lockhart Yes
Ms. Maryam Khan Yes
Mr. David Furie Yes
Mr. James Ristas Yes
Mr. Brian Bosch Yes
Mr. Ronald Eleveld Yes
Mr. Paul Panos Yes
Ms. Charlotte Ricketts Yes
Ms. Ayana Taylor Yes

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Ayana K. Taylor, Secretary
Windsor Board of Education

Windsor Board of Education
Policy Committee-Virtual Meeting
Unapproved Minutes

Tuesday, December 1, 2020 6:00 PM
L.P. Wilson Community Center, Board Room

The following are the unapproved minutes of the December 01, 2020 Policy Committee-Virtual Meeting. Any additions or corrections will be made at a future meeting.

Attendance Taken at 6:00 PM:

Present Board Members:
Mr. Leonard Lockhart
Ms. Maryam Khan
Mr. David Furie
Mr. James Ristas

1. Call to Order, Pledge to the Flag and Moment of Silence

Discussion:
The meeting was called to order at 6:00 PM by Chair Maryam Khan with the Pledge to the Flag and Moment of Silence. Interim Superintendent Dr. Terrell Hill and Assistant Superintendent for Instructional Services Dr. Santosha Oliver were also in attendance.

2. Review of AR 5123.1 Promotion/Retention WHS Graduation Requirements

Discussion:
The committee discussed AR 5123.1 WHS Graduation Requirements which was presented by Assistant Superintendent Dr. Santosha Oliver who explained the updates and edits to the regulation. Questions and discussion ensued.

3. Adjournment

Discussion:
The meeting adjourned at 6:25 PM.

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Ayana K. Taylor, Secretary
Windsor Board of Education

Windsor Board of Education
Special Meeting - Virtual Meeting
Unapproved Minutes

Tuesday, December 1, 2020 6:30 PM
L.P. Wilson Community Center, Board Room

The following are the unapproved minutes of the December 1, 2020 Special Meeting - Virtual Meeting. Any additions or corrections will be made at a future meeting.

Attendance Taken at 6:30 PM:

Present Board Members:
Mr. Leonard Lockhart
Ms. Maryam Khan
Mr. David Furie
Mr. James Ristas
Mr. Brian Bosch
Mr. Ronald Eleveld
Mr. Paul Panos
Ms. Charlotte Ricketts
Ms. Ayana Taylor

Updated Attendance:
Mr. Brian Bosch was updated to present at: 6:35 PM
Ms. Ayana Taylor was updated to present at: 6:33 PM

1. Call to Order, Pledge to the Flag and Moment of Silence

Discussion:
The meeting was called to order by Mr. Lockhart at 6:30 PM with the Pledge to the Flag and a Moment of Silence. Also in attendance were Interim Superintendent of Schools Dr. Terrell Hill, Assistant Superintendent for Instructional Services Dr. Santosha Oliver and Director of Business Services Danielle Batchelder.

2. Budget Assumptions FY 22

Discussion:
Ms. Batchelder provided an overview of Budget Assumptions for FY 2022.

Mr. Eleveld asked questions regarding the fuel contracts, potential utility savings and health insurance costs.

During this portion of the meeting there was a brief recess from 6:51 PM until 7:00 PM in order to resolve internet issues. Once reconvened, there were no further questions related to the Budget Assumptions.

3. Announcements

Discussion:
There were no announcements made at this meeting.

4. Discussion on Transportation Contract (Executive Session - no action)

Discussion:
Entered into Executive Session at 7:18 PM.

Motion Passed: Move to enter into executive session for the purpose of discussing a public supply contract. We invite Interim Superintendent Dr. Hill and Director of Business Services Danielle Batchelder into the executive session passed with a motion by Mr. David Furie and a second by Mr. Paul Panos.

9 Yeas - 0 Nays.

Mr. Leonard Lockhart Yes
Ms. Maryam Khan Yes
Mr. David Furie Yes
Mr. James Ristas Yes
Mr. Brian Bosch Yes
Mr. Ronald Eleveld Yes
Mr. Paul Panos Yes
Ms. Charlotte Ricketts Yes
Ms. Ayana Taylor Yes

Returned to the Special Meeting at 8:04 PM. No action was taken at this time.

5. Adjournment

Discussion:
The meeting adjourned at 8:05 PM.

Motion Passed: Motion to adjourn at 8:05 PM passed with a motion by Mr. Ronald Eleveld and a second by Mr. Paul Panos.

9 Yeas - 0 Nays.

Mr. Leonard Lockhart Yes
Ms. Maryam Khan Yes
Mr. David Furie Yes
Mr. James Ristas Yes
Mr. Brian Bosch Yes
Mr. Ronald Eleveld Yes
Mr. Paul Panos Yes
Ms. Charlotte Ricketts Yes
Ms. Ayana Taylor Yes

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Ayana K. Taylor, Secretary
Windsor Board of Education

Windsor Board of Education
Curriculum Committee - Virtual Meeting
Unapproved Minutes

Thursday, December 3, 2020 4:30 PM
L.P. Wilson Community Center, Board Room

The following are the unapproved minutes of the December 03, 2020 Curriculum Committee - Virtual Meeting. Any additions or corrections will be made at a future meeting.

Attendance Taken at 4:30 PM:

Present Board Members:
Mr. Leonard Lockhart
Ms. Maryam Khan
Ms. Ayana Taylor
Mr. Paul Panos

1. Call to Order, Pledge to the Flag and Moment of Silence

Discussion:
The meeting was called to order by President Leonard Lockhart. Interim Superintendent Dr. Terrell Hill, Assistant Superintendent for Instructional Services Dr. Santosha Oliver, Arts and Humanities Director Bonnie Fineman, Principal Jay Mihalko, Assistant Principal Amy Boehm, Reading Coach Keva Griggs and Teacher Christie Pascavis were also in attendance.

2. Preschool Curriculum

Discussion:
Dr. Oliver provided an introduction and Aimee Boehm along with the preschool team presented rationale for the revisions and curriculum development process.

3. Adjournment

Discussion:
The meeting was adjourned at 5:34 PM.

Motion Passed: Move to adjourn the meeting passed with a motion by Mr. Paul Panos and a second by Ms. Maryam Khan.

4 Yeas - 0 Nays.

Mr. Leonard Lockhart Yes
Ms. Maryam Khan Yes
Ms. Ayana Taylor Yes
Mr. Paul Panos Yes

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Ayana K. Taylor, Secretary
Windsor Board of Education