Special Meeting

Tuesday, October 1, 2019 6:30 PM
LP Wilson Community Center, Board Room, 601 Matianuck Avenue, Windsor, CT 06095

1. **Call to Order, Pledge to the Flag and Moment of Silence**
2. **Audience to Visitors**
3. **Approval of Contract Document for Partial Roof Replacement at Clover Street School**
4. **Advanced Placement Update**
5. **Profile of a Graduate (POG) Update**
6. **Announcements**
7. **Adjournment**

WINDSOR BOARD OF EDUCATION
AGENDA ITEM

For Consideration by the Board of Education at the Meeting of: October 1, 2019

Prepared By: Danielle Batchelder **Presented by:** Danielle Batchelder

Attachments: Contract Documents for Partial Roof Replacement at Clover Street School

Subject: Clover Street School Partial Roof Replacement – Approval of Contract Documents & State Project Number 164-0100 RR

BACKGROUND:
A 7,000 square foot portion of the roof at Clover Street Elementary School (area of roof that is above the Nurse's Office, Main School Office, and corridor along the cafeteria) is in need of being replaced. This roof area has become problematic with ongoing leaks.

This section of the school roof was installed in 1995 and is no longer under the manufacturer's warranty. A third party professional inspection found that water has saturated much of the roof insulation in a portion of the roof area. Moisture is making its way into the administrative office area of the building. Unfortunately, there are limited repair options, except for the full replacement of approximately 7,000 square feet of roofing.

This project will involve the removal of the layers of roofing material, and the installation of a new roof for this section. The new roof will have additional insulation installed to reduce energy usage, as well as to increase the slope on the roof. This will improve storm water drainage on and from the roof, and will comply with State of Connecticut requirements for minimum slopes on school facilities.

STATUS:
The partial roof replacement project qualifies for partial reimbursement by the State of Connecticut. The State requires that a formal approval process be followed by the Board of Education and the Town Council. The State requires a formal approval by the Board of Education to approve the Contract Documents for the Partial Roof Replacement for Clover Street School, prepared by Hibbard & Rosa Architects, L.L.C. dated September 17, 2019. State Project Number 164-0100 RR.

RECOMMENDATION: In order to comply with applicable funding regulations, the Board of Education must approve the Contract Documents for the Partial Roof Replacement for Clover Street School, prepared by Hibbard & Rosa Architects, L.L.C. dated September 17, 2019. State Project Number 164-0100 RR. The following motion is needed in order to apply for grant reimbursement:

"Move that the Board of Education approve the Contract Documents for the Partial Roof Replacement for Clover Street School, prepared by Hibbard & Rosa Architects, L.L.C. dated September 17, 2019. State Project Number 164-0100 RR."

Reviewed by: NDB **Recommended by the Superintendent:**

Agenda Item # 3.