

## **Special Meeting**

Tuesday, April 23, 2019 6:30 PM

LP Wilson Community Center, Board Room, 601 Matianuck Avenue, Windsor, CT  
06095

1. **Call to Order, Pledge to the Flag and Moment of Silence**
2. **Audience to Visitors**
3. **Clover Street School Partial Roof Replacement**
4. **Special Education Presentation**
5. **Announcements**
6. **Executive Session - Discussion concerning information containing  
confidential student record**
7. **Adjournment**

**WINDSOR BOARD OF EDUCATION  
AGENDA ITEM**

**For Consideration by the Board of Education at the Meeting of:** April 23, 2019

**Prepared By:** Danielle Batchelder

**Presented by:** Danielle Batchelder

**Attachments:** Educational Specifications for Clover Street School Partial Roof Replacement

**Subject:** Clover Street School Partial Roof Replacement – Approval of Project and Educational Specifications

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**BACKGROUND:**

A 7,000 square foot portion of the roof at Clover Street Elementary School (area of roof that is above the Nurse's Office, Main School Office, and corridor along the cafeteria) is in need of being replaced. This roof area has become problematic with ongoing leaks.

This section of the school roof was installed in 1995 and is no longer under the manufacturer's warranty. A third party professional inspection found that water has saturated much of the roof insulation in a portion of the roof area. Moisture is making its way into the administrative office area of the building. Unfortunately, there are limited repair options, except for the full replacement of approximately 7,000 square feet of roofing.

This project will involve the removal of the layers of roofing material, and the installation of a new roof for this section. The new roof will have additional insulation installed to reduce energy usage, as well as to increase the slope on the roof. This will improve storm water drainage on and from the roof, and will comply with State of Connecticut requirements for minimum slopes on school facilities.

**STATUS:**

The partial roof replacement project qualifies for partial reimbursement by the State of Connecticut. The State requires that a formal approval process be followed by the Board of Education and the Town Council. The State requires a formal approval by the Board of Education to approve the project and the Educational Specification of the project.

**RECOMMENDATION:** In order to comply with applicable funding regulations, the Board of Education must approve the Educational Specifications and forward a request to the Town Council for necessary legislative action. The following motion is needed in order to apply for grant reimbursement:

**“Move that a project for the partial roof replacement at the Clover Street Elementary School be approved by the Board of Education, as well as the Educational Specifications for such project. Further, that completion of this project and authorization for the code compliance grant be implemented.”**

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Reviewed by: DB

Recommended by the Superintendent: 

Agenda Item # 3.

**WINDSOR BOARD OF EDUCATION  
AGENDA ITEM**

**For Consideration by the Board of Education at the Meeting of:** April 23, 2019

**Prepared By:** Craig A. Cooke, Ph.D.

**Presented By:** Craig A. Cooke, Ph.D.

**Attachments:**

**Subject:** Executive Session – Discussion concerning information containing confidential student record

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**Background:**

This item is related to information containing confidential student record.

**Status:**

N/A

**Recommendation:**

No action will be taken on this agenda item – for discussion only.

Move the Board of Education enter into executive session for the purpose of discussing information containing confidential student record. They will invite Superintendent Dr. Craig Cooke to be part of the discussion.

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**Recommended by the Superintendent:** CAC

**Agenda Item #** 5.