Regular Meeting

Wednesday, February 22, 2017 7:00 PM
Town Hall, Council Chambers Please click the link below to join the webinar: https://us02web.zoom.us/j/85191945173 Or Telephone: +1 646 558 8656 or +1 301 715 8592 Webinar ID: 851 9194 5173 , 275 Broad Street, Windsor, CT 06095

1. **Call to Order, Pledge to the Flag and Moment of Silence**
2. **Recognitions/Acknowledgements**
   a. Recognition--Windsor Education Foundation Grants
   b. Recognition--Recipient of the 2016-2017 Arthur Director Annual Leadership Award to Sage Park Middle School
   c. Recognition--New BOE Student Representative--Jordan Harris
3. **Audience to Visitors**
4. **Student Representative Report**
5. **Board of Education**
   a. President's Report
   b. School Liaison Reports
      1. Windsor High School
      2. Sage Park Middle School
      3. Clover Street School
      4. John F. Kennedy School
      5. Oliver Ellsworth School
      6. Poquonock School
   c. Finance Committee's Recommendation Regarding the 2017-2018 Financial Plan and Adoption of the 2017-2018 Financial Plan (Anticipated Action)
6. **Superintendent's Report**
   a. Alliance Grant Reduction
7. **Committee Reports**
   a. Curriculum Committee
   b. Finance Committee
   c. Long Range Planning
   d. Policy Committee
   e. Technology Committee
8. **Consent Agenda**
   a. Financial Report
   b. Enrollment Report
   c. Food Service Report
   d. Human Resources Report
9. **Approval of Minutes**
   a. January 18, 2017 Regular Meeting
   b. January 24, 2017 Special Meeting/Public Forum with Finance Committee
   c. January 28, 2017 Special Meeting/Public Forum with Finance Committee
   d. February 2, 2017 Curriculum Committee
   e. February 2, 2017 Long Range Planning Committee
   f. February 7, 2017 Special Meeting/Public Forum with Finance Committee
10. **Other Matters/Announcements/Regular BOE Meetings**
    a. BOE Policy Committee, Monday, March 5, 2017, 6:00 PM, LPW, Room 17
    b. Next BOE Regular Meeting is Tuesday, March 21, 2017, 7:00 PM, Town Hall, Council Chambers
11. **Audience to Visitors**
12. **Adjournment**

WINDSOR BOARD OF EDUCATION

AGENDA ITEM

For Consideration by the Board of Education at the Meeting of: February 22, 2017

Prepared By: Craig A. Cooke **Presented By:** Craig A. Cooke

Attachments: WEF Mini-Grant Awards 2017

Subject: Windsor Education Foundation

BACKGROUND:

The Windsor Education Foundation (WEF) was established in April 2007. Its mission is to encourage community support for excellence in public education and to provide funding for innovative projects and programs in the Windsor Public Schools. All Windsor Public Schools certified staff are eligible to apply for the grants.

The Grant Review Committee looks for a variety of proposals from all grade levels and schools that:

- Are consistent with the Windsor Board of Education district and school goals
- Impact students with varying learning abilities
- Fall outside the regular operating budget
- Will ultimately impact/benefit a large number of individuals; in other words, the impact of the grant is not a one-time benefit to a single group of students, but may benefit additional students in the long term.
- Encourage professional collaboration.
- Promote school and community communication.

In the past ten years the WEF has raised over $131,000 which goes towards grants to Windsor teachers. This year the WEF has approved 13 grants totaling $15,909 which includes a $1,000 science grant from The Christine Gasparino Foundation. All approved applications went toward furthering student learning and involving the schools in the community.

RECOMMENDATION:

That the BOE receive as information and for recognition.

Recommended by the Superintendent: 

Agenda Item # 2a.

Windsor Education Foundation

Mini-Grant Awards

2017

Applicant	School(s)	Grant proposal	Overview/Comments	Amount Approved
Terri Faucher	Clover	Research, Writing and Rewards	Author works with students on biographies - students will create a bound book	$800
Stacey Michalic	Clover	Math Bags	Math Bags will create activities and manipulatives that students can use during Math Workshop and also check out to continue working on at home with their families.	$1,325
Stacey Paley	JFK	Velocity Vortex	General supplies to support Team 130 - Blazing Spirits Robotics team.	$1,468
Oletha Walker	JFK	Global Doctors: DNA	Students will participate in a Level Up Village course that explores the human genome. Students will be paired with students from another country.	$1,500
Megan Hislop	Sage Park	Technology Education Student Association TSA Club	Creation of a TSA club at Sage Park. Part of a national organization of "students who are engaged in science, technology, engineering and mathematics. Meet weekly.	$1,500
Jennifer Wilson	Sage Park	Sage Park Leaders: A Young Men and Women Leadership Group	A program for young men and women to help them learn how to utilize their leadership skills	$1,500
Monica Brase	WHS	LGBTQ Awareness	Program to support WHS Gay/Straight Alliance as they develop materials and presentations to give to the WHS community about issues/understanding the LGBTQ community	$1,000
Monica Brase	WHS	Giving a Helping Hand	Program to support students as they develop community service projects	$600
Nicole Jones	WHS	WHS Peer Mediation	Development of peer mediation skills in upperclassmen to help resolve conflicts between students at WHS	$1,250
Peter Moore	WHS	RoboticsTeam Request for a Digital Position Readout	Purchase a Digitial Position Readout to assist in the fine machining necessary to compete at high levels in the Robotics competition	$799
Dustin Ricci	WHS	Electrathon Expansion	Expand the Electrathon by adding a second vehicle with a composite body.	$1,500
Chris Todd	WHS	WPS Connecticut Kid Governor Program	12th grade students serve as campaign consultants to each 5th grade class in the district as candidates campaign for CT Kid Governor.	$1,250
Stephen Rodonis	District	The Breakout EDU Experience	The use of ultra-engaging learning games to teach students problem solving integrated with the core subjects	$1,417
			Total Awarded	**$15,909**

WINDSOR BOARD OF EDUCATION
AGENDA ITEM

For Consideration by the Board of Education at the Meeting of: February 22, 2017

Prepared By: Craig A. Cooke **Presented By:** Leonard Lockhart

Attachments:

Subject: Finance Committee's Recommendation Regarding the 2017-2018 Financial Plan and Adoption of the 2017-2018 Financial Plan (Anticipated Action)

BACKGROUND:

The Board of Education held one public forum on the budget process in December 2016 and one public forum on the proposed budget in January 2017. The Board of Education's Finance Committee held four separate meetings to review the budget in addition to holding three public forums.

STATUS:

N/A

RECOMMENDATION:

Move the Board of Education accept the proposed 2017-2018 budget submitted to the Board by Dr. Cooke with a 1.45% increase over the current year's budget.

Recommended by the Superintendent:

Agenda Item # 5c.

WINDSOR BOARD OF EDUCATION

AGENDA ITEM

For Consideration by the Board of Education at the Meeting of: February 22, 2017

Prepared By: Craig A. Cooke

Presented By: Craig A. Cooke
Danielle Batchelder

Attachments: FY 17 "MORE" Funding Reduction Summary

Subject: Alliance Grant Reduction

BACKGROUND:

Windsor was notified in late December regarding a reduction of $181,260 to the Alliance grant for the 2016/17 year. This one year reduction impacts the 2016/17 school year only. The timing of this reduction leaves the administration with limited options within the Alliance grant as contracts with employees and consultants for the current school year have been signed.

The administration is presenting reductions on the attached sheet that would have the least impact to students for the current school year. These reductions would not impact the 2017/18 budget. The reduction would, however, lower any year-end balance by $181,260.

Dr. Cooke and Ms. Batchelder are prepared to discuss these recommendations.

RECOMMENDATION:

For informational purposes only.

Recommended by the Superintendent: _____

Agenda Item # 6a.

FY17 "MORE" FUNDING REDUCTION SUMMARY

Original Year 5 Alliance Grant Allocation	$763,989
"MORE" Reduction:	($181,260)
Reduced Year 5 Alliance Grant Allocation	**$582,729**

The reduction of benefits listed below are based on the district having open positions during this school year which allows the general fund to absorb the benefit expense of these positions.	
1.0 FTE ROTC Teacher Benefits	$12,500
2.0 FTE Remedial Reading Teachers' Benefits	$25,000
1.0 FTE Social Worker Benefits	$12,500
1.0 FTE Family Resource Coordinator Benefits	$12,500
1.0 Social Worker - The district has eliminated a 0.3 FTE social worker position due to a mid-year resignation. This position will be split 0.7/0.3 and the general fund will absorb the remaining 0.3 FTE and not backfill the resignation.	$21,000
0.4 FTE Communications and Website Specialist - This position will work a total of 0.6 FTE this school year based on a maternity leave. The general fund already pays for 0.6 FTE of this position.	$20,962
Positions that became open during the 16/17 fiscal year that were not backfilled (1.0 FTE Adult Ed / Curriculum Office Secretary; 1.0 FTE Paraprofessional). This surplus will be used to offset the remaining payments for Dr. Rachel Gabriel - Readers Workshop and EASTCONN Consulting.	$76,798
Total Reduction Amount	**$181,260**

Alliance Grant - Year 4

Year 4 Alliance Grant Allocation = $928,381

ACCOUNT DESCRIPTION	BUDGET
ELL TEACHER	77,000
2.0 FTE PARAPROFESSIONALS FOR EARL CHI	40,000
AIR FORCE ROTC PROGRAM SALARY	74,048
2.0 FTE GRADE K-2 READING TEACHER	115,963
BENEFITS (2 TEACH 2 PARA 1ELL)	87,000
SCHOOL & COMMUNITY COORDINATOR	66,789
ALTERNATIVE ED FACILITATOR	89,215
FRC LEADER CLOVER	41,980
0.4 FTE PUBLIC RELATIONS POSITION	20,985
TECHTONIC SUMMIT STIPEND	50,000
SMS STIPEND FOR SUMMIT TEACHER	10,000
WHS AFTER SCHOOL TUTOR HRLY	10,000
TEACHER STIPENDS YM TRAINING	8,400
STIPENDS YMH WORK	1,750
YOUTH MENTAL HEALTH OFFICER	7,000
YM TRAINING MANUALS	2,300
STUDY CIRCLES	25,000
READERS WORKSHOP WHS GABRIEL	50,000
WASTA CONSULT. LEAD. ACAD.	15,000
CONSULTING EASTCONN RAVIT/TEAM	52,000
NUA	30,000
CONSULTANT PBIS SUPT DIST&SPK	35,951
SUPPLIES - LEADERSHIP ACADEMY	10,000
OUTREACH SUPPLIES AT WHS	8,000
	$928,381

Alliance Grant - Year 5

Year 5 Alliance Grant Allocation = $763,989

ACCOUNT DESCRIPTION	BUDGET
AIR FORCE ROTC PROGRAM SALARY	64,000
MATH REMEDIAL TEACHER	50,000
2.0 GRADE K-2 READING TEACHER	166,437
PARAPROFESSIONALS FOR EARLY CHILDHOOD PRG	40,000
SCHOOL & COMMUNITY COORDINATOR	67,807
SOCIAL WORKER SPARK PROGRAM	90,330
FRC LEADER CLOVER	40,000
PUBLIC RELATIONS POSITION	20,962
SMS STIPEND AFTER SCHOOL ENRICHMENT	15,000
WHS STIPEND AFTER SCHOOL ENRICHMENT	15,000
WHS Math SAT PLAN	7,800
EMPLOYEE BENEFITS	62,500
READERS WORKSHOP WHS GABRIEL	41,153
STUDY CIRCLES	15,000
WASTA CONSULT. LEAD. ACAD.	15,000
CONSULTING EASTCONN RAVIT/TEAM	50,000
OUTREACH SUPPLIES AT WHS	3,000
	763,989

WINDSOR BOARD OF EDUCATION

AGENDA ITEM

For Consideration by the Board of Education at the Meeting of: February 22, 2017

PREPARED BY: Danielle Batchelder **PRESENTED BY:** Danielle Batchelder

ATTACHMENTS: January 31, 2017 Financial Report

SUBJECT: Financial Report

BACKGROUND:

A report of operating expenditures is prepared monthly for the Board of Education. The report details monthly and year-to-date expenditures for each site within Windsor Public Schools.

STATUS:

The attached report is for the month of January 2017.

There were no inter-site transfers during the month.

RECOMMENDATION:

No action is necessary. The report is for information only.

The Secretary of the Board of Education should include the following in the minutes of this Board of Education meeting:

Expenditures for January 2017	$ 9,085,468
Expenditures through January 31, 2017	$34,475,949

Reviewed by: NJB **Recommended by the Superintendent:**

Agenda Item # 8a.

Windsor Public Schools
Financial Report
January 31, 2017

	2016/2017 Budget	Expenditures YTD 1/31/2017	Encumbrance	Balance 1/31/2017	% Balance
Instructional Services					
Clover Street School	60,773	20,576	3,950	36,247	**60%**
John F. Kennedy School	79,823	27,934	5,643	46,246	**58%**
Oliver Ellsworth School	83,180	53,604	14,741	14,835	**18%**
Poquonock School	54,316	27,137	2,613	24,566	**45%**
Sage Park Middle School	214,220	131,028	31,219	51,973	**24%**
Windsor High School	389,056	184,438	49,504	155,114	**40%**
Windsor High School Interscholastic Sports	202,000	96,986	36,429	68,585	**34%**
Athletic Coaches	235,000	89,369	0	145,631	**62%**
WHS Career & Technical Education	59,745	41,587	5,759	12,399	**21%**
Continuing Education	70,400	58,390	229	11,781	**17%**
Instructional Services Management	195,312	83,830	11,378	100,104	**51%**
Curriculum Management & Development	120,385	27,782	2,579	90,024	**75%**
Magnet School Tuition	1,500,600	1,496,175	0	4,425	**0%**
Textbook Adoption	53,000	26,580	2,633	23,787	**45%**
Technology	687,432	529,249	33,913	124,270	**18%**
Total Instructional Services	**4,005,242**	**2,894,665**	**200,590**	**909,987**	**23%**
Education Support Services					
Pupil Personnel Services	368,191	165,693	42,938	159,560	**43%**
Special Education	94,350	22,474	6,853	65,023	**69%**
Special Education Tuition	4,729,106	2,249,918	156,760	2,322,428	**49%**
Policy & Planning	142,350	66,196	3,072	73,082	**51%**
Employee Personnel Services	84,000	65,508	132	18,360	**22%**
Financial Management	280,442	109,811	2,229	168,402	**60%**
Financial Services	38,500	42,840	7,251	(11,591)	**-30%**
Pupil Transportation & Safety	2,552,099	776,068	452,934	1,323,097	**52%**
Special Education Transportation	1,660,000	497,580	255,980	906,440	**55%**
Physical Plant Services	2,035,850	1,095,255	720,340	220,255	**11%**
Major Maintenance	386,000	290,273	229	95,498	**25%**
L.P. Wilson Center	254,800	76,112	96,560	82,128	**32%**
Benefits	11,188,075	5,764,925	159,003	5,264,147	**47%**
Certified Salaries	30,216,815	15,332,344	0	14,884,471	**49%**
Non-Certified Salaries	8,252,895	4,362,939	0	3,889,956	**47%**
Regular Ed Tutor Salaries	222,699	105,790	0	116,909	**52%**
Special Ed Tutor Salaries	320,000	180,635	0	139,365	**44%**
Substitute Salaries	639,916	376,923	216,186	46,807	**7%**
Total Education Support Services	**63,466,088**	**31,581,284**	**2,120,467**	**29,764,337**	**47%**
Total All Sites	**$67,471,330**	**$34,475,949**	**$2,321,057**	**$30,674,324**	**45%**

WINDSOR BOARD OF EDUCATION

AGENDA ITEM

For Consideration by the Board of Education at the Meeting of: February 22, 2017

PREPARED BY: Danielle Batchelder **PRESENTED BY:** Danielle Batchelder

ATTACHMENTS: Student Enrollment Report & Recap

SUBJECT: Student Enrollment as of February 1, 2017

BACKGROUND:

Attached are the official enrollment figures as of February 1, 2017. Mrs. Batchelder will answer any questions.

STATUS:

In prior BOE enrollment reports, the enrollment report group all students into one category labeled "Outside Placement/Private Placement (SPED)". Beginning at the September 2016 BOE meeting, the Out Placement/Private Placement (SPED) line will be separated into two categories:

- One category will be labeled - *Out of District Placement-Special Education students*
- The second category will be labeled - *Private Placement Special Education students*

Out of District - Special Education: Those students who are placed at a Connecticut State Department of Education (CSDE) approved private special education program as recommended by a planning and placement team (PPT) as part of a student's individualized education program (IEP). Additionally, this category may include a family who moves into Windsor with a child who has a disability who has already been placed in a private special education program and/or children who are placed in Windsor foster home(s) by the Department of Children and Families (DCF) and are already enrolled in a private special education program.

Private Placement - Special Education: Those students who have been identified special education through the planning and placement team (PPT) process that have been parentally placed at a non-public school located in Windsor (i.e., St. Gabriel, Trinity Christian, Madina Academy, Praise Power & Prayer, etc.).

RECOMMENDATION:

Informational

Reviewed by: NOB **Recommended by the Superintendent:**

Agenda Item # 8b.

Windsor Public Schools
Student Enrollment Report Recap
February 1, 2017

Enrollment in Windsor Public Schools	
Grades PreK-5	1,336
Grades 6-8	707
Grades 9-12	1,183
Total District Enrollment	**3,226**

Windsor Students not in district schools	
Out of District Placement(SPED)	45
Private School's Placements (examples: St Gabriels,Trinity Christian and Madina Academy)	21
Montessori Hartford CREC	12
Metropolitan Learning Center CREC	120
CREC Misc MAGNET SCHOOLS	216
Hartford Host Magnets	223
Misc Magnet Schools	18
Prince Tech	6
Cheney Tech	7
	668

Total Windsor	**3,894**

Windsor Public Schools
Student Enrollment Report
February 1, 2017

Grade		Poquonock	Clover St	O Ellsworth	JF Kennedy	Totals
Pre K		46		50		96
K		75		105		180
1		90		103		193
2		98		113		211
3			85		118	203
4			101		141	242
5			96		115	211
Subtotal K-5						1240
Total		**309**	**282**	**371**	**374**	**1,336**

Grade	Sage Park MS
6	247
7	229
8	231
Total	**707**

Grade	Windsor High
9	335
10	267
11	314
12	267
Total	**1,183**

Total District Enrollment	**3,226**

POQUONOCK SCHOOL

ENROLLMENT REPORT
2016-2017

Room #	Teacher	Grade	Projected		8-Sep	1-Oct	1-Nov	1-Dec	1-Jan	1-Feb	1-Mar	1-Apr	1-May	1-Jun
		Kindergarten												
3	M Scott					13	13	13	13	13				
19	R Elke					12	12	12	12	12				
21	C McCann					13	13	13	13	13				
22	L Roche					12	12	12	12	12				
23	J Mitchell					12	12	12	12	12				
24	L Corrao					12	12	13	13	13				
		Total	**83**		**76**	**74**	**74**	**75**	**75**	**75**				
		Grade 1												
14	S Couchon					18	18	18	18	18				
15	E Velez					17	18	18	19	19				
16	N Nabil					17	17	17	18	17				
18	M Neals					18	18	18	18	18				
17	K Stoll					18	18	18	18	18				
		Total	**83**		**86**	**88**	**89**	**89**	**91**	**90**				
		Grade 2												
8	R Brown					21	20	20	20	22				
9	S Trummel					20	20	19	19	19				
11	J Delsky					21	21	20	20	20				
12	K Filmer					17	18	18	18	18				
13	E Hoogewerff					19	20	19	19	19				
		Total	**98**		**101**	**98**	**99**	**96**	**96**	**98**				
	PK Smart Start		30		31	30	30	30	30	30				
	Sped & Peer		14		12	16	17	16	16	16				
		Total	**44**		**43**	**46**	**47**	**46**	**46**	**46**	**0**	**0**	**0**	**0**
	Poquonock	**Totals**	**308**		**306**	**306**	**309**	**306**	**308**	**309**	**0**	**0**	**0**	**0**

CLOVER STREET SCHOOL
ENROLLMENT REPORT
2016-2017

Room#	Teacher		Projected		8-Sep	1-Oct	1-Nov	1-Dec	1-Jan	1-Feb	1-Mar	1-Apr	1-May	1-Jun
		Grade 3												
8	A Sanchez					19	20	20	21	20				
9	S Michalic					20	20	20	21	22				
10	J Murray					18	19	20	20	22				
11	J Darrell					20	20	21	21	21				
		Total	**79**		**79**	**77**	**79**	**81**	**83**	**85**				
		Grade 4												
14	J Su					20	19	19	19	20				
15	L Schoenwolff					21	21	21	21	21				
17	C Nowsch					20	20	20	20	20				
18	D Williams					20	19	18	18	20				
19	C Messenger					21	21	20	20	20				
		Total	**105**		**103**	**102**	**100**	**98**	**98**	**101**				
		Grade 5												
20	N Arroyo					19	19	19	19	20				
22	E Chartier					20	19	19	19	18				
24	S Lewis					18	18	18	19	19				
26	C Lindsley					19	19	19	19	19				
27	R Grimes					19	18	19	19	20				
		Total	**92**		**92**	**95**	**93**	**94**	**95**	**96**				
	Clover	**TOTAL**	**276**		**274**	**274**	**272**	**273**	**276**	**282**	**0**	**0**	**0**	**0**

OLIVER ELLSWORTH SCHOOL **ENROLLMENT REPORT**

2016-2017

Room#	Teacher	Grade	Projected		1-Sep	1-Oct	1-Nov	1-Dec	1-Jan	1-Feb	1-Mar	1-Apr	1-May	1-Jun
19	G Drake	**Kindergarten**				14	14	14	13	13				
20	L Butterick					13	13	13	13	13				
21	J Addie					13	13	13	13	13				
22	A Bishop					14	14	14	13	13				
23	L Adamski					14	13	13	13	13				
24	A Bartholomew					13	13	13	13	13				
25	C Chapple					13	13	14	14	14				
26	S Marcella					13	14	14	13	13				
		Total	**106**		**106**	**107**	**107**	**108**	**105**	**105**				
11	S Capizzi	**Grade 1**				14	14	15	15	15				
12	T Tedeschi					14	15	15	15	16				
13	E Larson					14	15	16	16	16				
14	K Furie					15	15	15	15	14				
15	T Strickland					15	15	15	15	13				
16	L Miller					15	15	14	14	14				
17	K Strempfer					15	14	14	15	15				
		Total	**106**		**103**	**102**	**103**	**104**	**105**	**103**				
		Grade 2												
1	B Mayo					17	17	17	17	17				
2	J Goicochea					16	16	17	17	17				
3	K Carlin					16	16	16	16	15				
5	J Greene					16	16	16	16	16				
6	E Hilt					16	16	16	16	16				
7	L Majors					15	16	16	17	17				
8	D Jaworski					15	16	16	16	15				
		Total	**116**		**113**	**111**	**113**	**114**	**115**	**113**				
	PK Smart Start		15			16	16	15	14	14				
	PK Sped & Peers		27			27	28	32	34	36				
		Total			**43**	**43**	**44**	**47**	**48**	**50**	**0**	**0**	**0**	**0**
	Ellsworth	**Total**	**370**		**365**	**363**	**367**	**373**	**373**	**371**	**0**	**0**	**0**	**0**

JF KENNEDY SCHOOL

ENROLLMENT REPORT
SCHOOL YEAR 2016-17

Room#	Teacher	Grade	Projected		8-Sep	1-Oct	1-Nov	1-Dec	1-Jan	1-Feb	1-Mar	1-Apr	1-May	1-Jun
		Grade 3												
1	L Macaluso					16	17	18	18	18				
2	K Richards					18	18	18	17	17				
3	A Moyal					18	18	18	17	17				
4	D Ghanesh-May					18	17	17	17	17				
5	K Mazur					16	16	16	15	14				
6	M Johnston					18	18	18	18	18				
8	V Vaicunas					16	16	17	17	17				
		Total	**128**		**124**	**120**	**120**	**122**	**119**	**118**				
		Grade 4												
9	M Macaluso					21	21	20	19	19				
10	S Silliman					17	17	18	20	20				
12	L Bishop					19	19	20	20	21				
14	S Brown					22	21	20	20	21				
15	N Donzella					19	18	19	19	19				
16	D Taylor					18	20	20	20	20				
18	A Caselli					20	20	21	20	21				
		Total	**138**		**138**	**136**	**136**	**138**	**138**	**141**				
		Grade 5												
19	S Fye					16	17	17	17	17				
20	S Smith					16	16	16	17	16				
24	J Nolte					18	17	17	16	15				
25	S Paley					18	18	18	18	17				
26	K Bowman					16	16	16	16	16				
27	J Somero					18	18	18	18	18				
28	G Davies					17	17	16	16	16				
		Total	**122**		**121**	**119**	**119**	**118**	**118**	**115**				
	Kennedy	**Total**	**388**		**383**	**375**	**375**	**378**	**375**	**374**	**0**	**0**	**0**	**0**

SAGE PARK MIDDLE SCHOOL

ENROLLMENT REPORT
SCHOOL YEAR 2016-2017

		Projected		8-Sep	1-Oct	1-Nov	1-Dec	1-Jan	1-Feb	1-Mar	1-Apr	1-May	1-Jun	# of Teachers	Average C. Size
Grade 6															
Team 1					86	87	87	83	82					4	20.5
Team 2					82	81	81	82	83					5	16.6
Team 3					77	79	79	78	78					5	15.6
	Total	**210**		**244**	**245**	**247**	**247**	**243**	**243**						
Grade 7															
Team 4					72	72	72	72	73					4	18.25
Team 5					71	72	72	72	71					4	17.75
Team 6					76	77	79	82	83					5	16.6
	Total	**217**		**222**	**219**	**221**	**223**	**226**	**227**						
Grade 8															
Team 7					71	73	73	70	71					4	17.75
Team 8					78	77	77	79	81					5	16.2
Team 9					74	75	75	76	77					5	15.4
	Total	**223**		**222**	**223**	**225**	**225**	**225**	**229**						
SPARK					**1**	**1**	**1**	**8**	**8**						
Sage Park	**Total**	**650**		**688**	**688**	**694**	**696**	**702**	**707**	**0**	**0**	**0**	**0**		

WINDSOR HIGH SCHOOL
Enrollment for
School Year 2016-2017

	Projected		1-Sep	1-Oct	1-Nov	1-Dec	1-Jan	1-Feb	1-Mar	1-Apr	1-May	1-Jun
Grade 9	**300**		339	340	340	339	338	335				
Grade 10	**281**		274	268	269	264	264	267				
Grade 11	**307**		315	315	314	317	316	314				
Grade 12	**272**		257	257	256	266	267	267				
Windsor High Total	**1160**		**1185**	**1180**	**1179**	**1186**	**1185**	**1183**	**0**	**0**	**0**	**0**

WINDSOR BOARD OF EDUCATION
AGENDA ITEM

For Consideration by the Board of Education at the Meeting of: February 22, 2017

Prepared By: Dana Plant **Presented By:** Danielle Batchelder

Attachments: Food Service Financial Report

Subject: Cafeteria Operations – January 2017

Background: The Windsor School Food Service participates in the National School Lunch Program at each of our school facilities and at St. Gabriel's, CREC's Metropolitan Learning Center, CREC's Academy of Aerospace and Engineering and CREC's Museum Academy. We also participate in the National School Breakfast Program at our four elementary schools, Sage Park Middle School, Windsor High School and the three CREC schools. We operate the After School Snack Program for our Treehouse Program in Windsor as well as Museum Academy after care program. We operated our fifth year of the summer feeding program serving breakfast and lunch at CREC Metropolitan Learning Center. We operated a Summer Food Service Program of lunch and snack at Deerfield Apartment Complex, Goslee Pool, adding Wilson Library and the Performing Arts Academy in Windsor during summer break. We are complying with the Healthy Food Certification again this year to send a consistent message to our students in keeping with our wellness policies.

Our annual goal is to operate with a small reserve account to offset unanticipated needs and to increase participation from students and staff in all our programs.

A monthly financial report is presented to the Board of Education. This report includes sales and financial information for the current period.

Status: Financial Report for January 2017

Recommendation: Informational only.

Reviewed by: _____ **Recommended by the Superintendent:** _____

Agenda Item # 8c.

Windsor School Food Service
Program Participation
January 2017

WHS	Jan 2016	Jan 2017
DAYS	15 exam week	14 exam week
SALES	$25,104.72	$27,840.02
AVERAGE	$1,673.65	$1,856.00

Reimbursable Meals	Average LUNCH per day	
ELEMENTARY	870	845
MLC	419	407
Museum Academy	256	263
Academy of Aerospace & Engineerin	382	389
SPMS	408	398
WHS	577	573

Reimbursable Meals	Average BREAKFAST per day	
ELEMENTARY	332	330
MLC	127	141
Museum Academy	180	181
Academy of Aerospace & Engineerin	145	98
SPMS	63	88
WHS	164	179

Reimbursable Meals	Average SNACK per day	
Treehouse Program	86	96
Museum Academy	52	36

Windsor School Food Service
Financial Statement
January 2017

REVENUE	January 2016	7/1/15 - YTD	January 2017	7/1/16-YTD
SALES	$111,513.40	$628,026.74	$108,562.52	$632,689.90
REIMBURSEMENTS - STATE		44,189.00	14,271.00	62,374.00
ACCOUNTS RECEIVEABLE	118,217.31	629,233.97	117,414.63	667,471.50
CLOC		105,610.00	56,652.37	142,624.05
INTEREST/Ret Ck Fees	50.00	50.00		
MISC. (Rebates)	149.00	2,969.31		162.37
6 CENTS Certification	3,069.54	15,965.28	2,947.62	16,003.26
REVENUE TOTALS	**$232,999.25**	**$1,426,044.30**	**$299,848.14**	**$1,521,325.08**
EXPENSES				
WAGES	$65,741.30	$424,604.66	$68,155.53	$430,405.56
PAYROLL TAXES	5,029.21	31,692.91	5,213.90	30,343.47
BENEFITS	5,811.46	41,825.30	7,650.50	60,405.87
FOOD/MILK/ICE CREAM	141,808.07	754,720.77	148,805.72	787,395.17
PAPER	6,207.14	37,485.05	6,965.12	41,540.12
TRUCK		447.45	421.31	3,838.72
SUPPLIES	94.68	1,692.71	10.00	6,857.19
EQUIPMENT	2,100.00	5,647.65	130.00	12,372.42
SERVICES	282.57	3,341.67	330.66	4,042.03
EXPENSE TOTALS	**$227,074.43**	**$1,301,458.17**	**$237,682.74**	**$1,377,200.55**
NET INCOME	**$5,924.82**	**$124,586.13**	**$62,165.40**	**$144,124.53**
INVENTORY		**$26,730.00**		**$39,546.22**
OPENING BALANCE 7/1		**$3,531.34**		**$166,304.74**
COMPUTED OPERATING POSITION		**$154,847.47**		**$349,975.49**

WINDSOR BOARD OF EDUCATION
AGENDA ITEM

For Consideration by the Board of Education at the Meeting of: February 22, 2017

Prepared By: Terrell M. Hill, Assistant Superintendent for Human Resources **Presented By:** Terrell M. Hill

Attachments: None

Subject: Human Resources Report for January 1, 2017 – January 31, 2017

RESIGNATIONS/SEPARATIONS

Jessica Addie	Kindergarten Teacher	Ellsworth
Natalie Dunham	Social Worker (.3 FTE)	Sage Park
Melinda Miskin	Special Education Paraprofessional	Windsor High
Yvonne Sailor	Special Education Paraprofessional	Sage Park
Charles Smith	Special Education Paraprofessional	Clover

RETIREMENTS

Kiki Tustin	Reception/Attendance Support Assistant	Windsor High

TRANSFERS/REASSIGNMENTS

Ingrid Fishman	From: School Psychologist	Clover
	To: School Psychologist	District
Jahmal Shell	From: Library Paraprofessional	Windsor High
	To: Reception/Attendance Support Assistant	Windsor High

HIRES

Rebecca Arsenault	Special Education Teacher	Windsor High
Christine Forand	Special Education Teacher	Sage Park
Laura Hayes	School Psychologist	Clover
Kimberly Larsen	Kindergarten Teacher	Ellsworth
Amanda Maskell	Long Term Substitute Grade 6 Language Arts Teacher	Sage Park
Jamina Redding	Special Education PreK Paraprofessional	Ellsworth

Reviewed by: _____ **Recommended by the Superintendent:** _____

Agenda Item # 8d.

Windsor Board of Education
Regular Meeting
Unapproved Minutes
Wednesday, January 18, 2017 6:30 PM
Town Hall, Council Chambers

The following are the unapproved minutes of the January 18, 2017 Regular Meeting. Any additions or corrections will be made at a future meeting.

Attendance Taken at 6:34 PM:

Present Board Members:
Ms. Yvette Ali
Ms. Michaela Fissel
Mr. Leonard Lockhart
Mr. Paul Panos
Ms. Melissa Rizzo Holmes
Ms. Cristina Santos

Updated Attendance:
Mr. Richard O'Reilly was updated to present at: 6:38 PM
Mr. Brian Bosch was updated to present at: 6:38 PM
Ms. Nuchette Black-Burke was updated to present at: 7:14 PM

1. Call to Order, Pledge to the Flag and Moment of Silence
Discussion:
The meeting was called to order at 6:34 p.m. by Ms. Santos with the Pledge of Allegiance and a Moment of Silence. Also in attendance: Superintendent of Schools Dr. Craig A. Cooke, Director of Pupil and Special Education Services Steven Carvalho and Assistant Superintendent for Human Resources Terrell Hill.

2. Superintendent Presents 2017-2018 Budget Proposal
Discussion:
Dr. Cooke presented the Superintendent's Proposed Budget for 2017-2018, which represents an increase of $976,503 or 1.45% over 2016-2017. The proposed budget is $68,447,833.

3. Public Forum on 2017-2018 Budget (Limited to maximum of 30 minutes)
Discussion:
J. Cassarino, 48 Arrowbrook Road, posed questions regarding the Education Cost Sharing Grant, Special Education cost of tuition, Alliance Grant spending and funding of CBTA teaching position.

Nancy Field, 27 Pilgrim Drive spoke as a member of Poquonock, a teacher, and a member of the Windsor Education Association. She expressed support for the addition of the elementary Health/PE Teacher at PreK-12.

Bradshaw Smith, 23 Ludlow Road, stated the budget should be released prior to this public hearing so that people can look at it and formulate questions.

The Public Forum closed at 7:13 p.m.

4. THE REGULAR MEETING WILL CONTINUE IMMEDIATELY FOLLOWING THE PUBLIC FORUM AND A 5 MINUTE RECESS
Discussion:
The meeting recessed at 7:13 p.m.
The meeting reconvened at 7:22 p.m.

5. Recognitions/Acknowledgements
5.a. Recognition--Cassie Okeke, BOE Student Representative
Discussion:
Ms. Santos recognized and thanked Cassie Okeke for her service as Student Representative to the Board for the first semester, and wished her well in her future endeavors.

6. Audience to Visitors
Discussion:
None.

7. Student Representative Report
Discussion:
None.

8. Board of Education
8.a. Legislative Update with Patrice McCarthy, Deputy Director and General Counsel, CT Association of Boards of Education
Discussion:
Patrice McCarthy, Deputy Director and General Counsel for the Connecticut Association of Boards of Education (CABE) provided an update on legislative issues, including state mandates and the state budget. She encouraged Board members to testify at the Capitol or email their testimony on issues as hearing arise.

8.b. President's Report
Discussion:
Ms. Santos announced that Sage Park Middle School received the 2016-2017 Arthur Director Annual Leadership Award at the 2017 CT Middle Level Student Leadership Conference on Wednesday, January 11, 2017. Sage Park was recognized by The Connecticut Association of School and Connecticut Lighting Centers for superior application of the concepts learned at the Annual Student Leadership Conference. She also thanked all administrators and teachers for collaborating to present a fiscally responsible and tight budget to the Board and the public.

8.c. School Liaison Reports
8.c.1. Windsor High School
Discussion:
Mr. Bosch reported that this is finals week for the first semester, and the yearbook has to be ordered by the 27th of this month.

Ms. Black Burke recognized the Windsor students who participated in the Martin Luther King celebration at Town Hall on Monday, along with Mr. Osunde who was the key note speaker. She reported that the Project Graduation celebration for the Class of 2017 will return to Windsor High School, and encouraged parents and student to volunteer their time.

8.c.2. Sage Park Middle School
Discussion:
Ms. Fissel also congratulated Sage Park on receiving Arthur Director Annual Leadership Award. She reported that Sage Park had held their Geography Bee and Isaac Lopez was the winner. She encouraged families to go on line to view all the happenings at Sage Park.

8.c.3. Clover Street School
Discussion:
Mr. Lockhart reported that Sage Park students spoke to parents and 5th grade students about their experience in middle school and the transition from elementary school; PTO meeting is tomorrow night and Mr. Cavaliere will be at that meeting to answer questions about the middle school; the winter concert is coming up at the end of the month.

8.c.4. John F. Kennedy School
Discussion:
Ms. Ali reported that on January 6th 4th grade students attended the Kiwanis Leadership Conference at Asnuntuck; parent SEE program is starting shortly, the next PTO meeting is February 6.

8.c.5. Oliver Ellsworth School
Discussion:
Mr. O'Reilly reported the electronic newsletter is available on the website, parent/teacher conferences had pretty high participation rate; Monday, January 23 is the next PTO meeting.

8.c.6. Poquonock School
Discussion:
Ms. Rizzo Holmes reported January 23 is the strings concert, February 3rd Poquonock is hosting a Football Fun and Chili cookoff.

9. Superintendent's Report
Discussion:
Dr. Cooke congratulated Sage Park on their award; he thanked Kendrick Moore, the girls basketball team and Student Leadership Council for their efforts on behalf of a young girl in Meriden who lost her mother in a tragic accident; congratulations to Barry Chasen who was inducted into the National Baseball Coaches Hall of Fame. He reported on the 2nd Annual Daddy (Caregiver)/Daughter Dance at the Windsor Marriott, and the student alumni panel hosted by Windsor High School.

9.a. Curriculum Development (2nd Reading)
9.a.1. K-2 Science Unit
Discussion:
Katie Post and Noha Abdel Hady reviewed the proposed curriculum and answered questions from members of the Board.

Motion Passed: Motion that the Board approves Grade K-2 Science curriculum as a 2nd reading as presented passed with a motion by Ms. Yvette Ali and a second by Mr. Leonard Lockhart.

9 Yeas - 0 Nays.

Ms. Yvette Ali Yes
Ms. Nuchette Black-Burke Yes
Mr. Brian Bosch Yes
Ms. Michaela Fissel Yes
Mr. Leonard Lockhart Yes
Mr. Richard O'Reilly Yes
Mr. Paul Panos Yes
Ms. Melissa Rizzo Holmes Yes
Ms. Cristina Santos Yes

9.b. Policy Adoption (2nd Reading)
9.b.1. New P 2260 Policy Regarding Retention of Electronic Records and Information
9.b.2. New P 3524.2 Policy Regarding Green Cleaning Programs
9.b.4. Revised P 4118.5 Social Media
9.b.5. Revised P 4600 Reports of Suspected Abuse or Neglect of Adults with an Intellectual Disability or Autism Spectrum Disorder
9.b.6. Revised P 5141.231 Psychotropic Drug Use
9.b.7. Revised P 6143 Student Wellness

Motion Passed: Motion that the Board approve policies P 2260 Policy Regarding Retention of Electronic Records and Information, P 3524.2 Policy Regarding Green Cleaning Programs, P 4118.5 Social Media, P 4600 Reports of Suspected Abuse or Neglect of Adults with an Intellectual Disability or Autism Spectrum Disorder, P 5141.231 Psychotropic Drug Use, and P 6143 Student Wellness passed with a motion by Ms. Yvette Ali and a second by Mr. Leonard Lockhart.

9 Yeas - 0 Nays.

Ms. Yvette Ali Yes
Ms. Nuchette Black-Burke Yes
Mr. Brian Bosch Yes
Ms. Michaela Fissel Yes
Mr. Leonard Lockhart Yes
Mr. Richard O'Reilly Yes
Mr. Paul Panos Yes
Ms. Melissa Rizzo Holmes Yes
Ms. Cristina Santos Yes

9.b.3. New P 4111.3 Plan for Staff of Color Recruitment

Motion Passed: Motion that the Board approve policy P 4111.3 Plan for Staff of Color Recruitment passed with a motion by Ms. Yvette Ali and a second by Mr. Leonard Lockhart.

7 Yeas - 2 Nays.

Ms. Yvette Ali Yes
Ms. Nuchette Black-Burke Yes
Mr. Brian Bosch No
Ms. Michaela Fissel Yes
Mr. Leonard Lockhart Yes
Mr. Richard O'Reilly Yes
Mr. Paul Panos No
Ms. Melissa Rizzo Holmes Yes
Ms. Cristina Santos Yes

9.c. School Calendar 2017-2018 (2nd Reading)

Motion Passed: Motion that the Board of Education accept the proposed 2017-2018 school calendar for a 2nd Reading passed with a motion by Mr. Leonard Lockhart and a second by Ms. Yvette Ali.

9 Yeas - 0 Nays.

Ms. Yvette Ali Yes
Ms. Nuchette Black-Burke Yes
Mr. Brian Bosch Yes
Ms. Michaela Fissel Yes
Mr. Leonard Lockhart Yes
Mr. Richard O'Reilly Yes
Mr. Paul Panos Yes
Ms. Melissa Rizzo Holmes Yes
Ms. Cristina Santos Yes

10. Committee Reports
10.a. Curriculum Committee
Discussion:
Ms. Santos reported the next meeting is February 2 at 4:30.

10.b. Finance Committee
Discussion:
Mr. Lockhart reported the Finance Committee as a whole and encouraged people to provide their input on the budget at any Public Hearing or during public comment at Finance Committee meetings.

10.c. Long Range Planning
Discussion:
Mr. O'Reilly reported the last Long Range Planning meeting was held on December 15 and was reported on at the December Board meeting; the next meeting is February 2 at 6:30 p.m.

10.d. Policy Committee
Discussion:
Ms. Ali reported the Committee's work was presented tonight; the next meeting is not yet scheduled.

10.e. Technology Committee
Discussion:
No report.

11. Consent Agenda
11.b. Enrollment Report
11.c. Food Service Report
11.d. Human Resources Report

Motion Passed: Motion that the Board accept Consent Agenda items 11.b Enrollment Report, 11.c Food Service Report and 11.d Food Service Report as presented passed with a motion by Mr. Leonard Lockhart and a second by Ms. Melissa Rizzo Holmes.

9 Yeas - 0 Nays.

Ms. Yvette Ali Yes
Ms. Nuchette Black-Burke Yes
Mr. Brian Bosch Yes
Ms. Michaela Fissel Yes
Mr. Leonard Lockhart Yes
Mr. Richard O'Reilly Yes
Mr. Paul Panos Yes
Ms. Melissa Rizzo Holmes Yes
Ms. Cristina Santos Yes

11.a. Financial Report
Discussion:
Expenditures for December 2016: $5,820,832
Expenditures through December 31, 2016: $25,390,481

Motion Passed: Motion that the Board accept Consent Agenda item 11.a Financial Report as presented passed with a motion by Mr. Leonard Lockhart and a second by Ms. Melissa Rizzo Holmes.

8 Yeas - 0 Nays.

Ms. Yvette Ali Yes
Ms. Nuchette Black-Burke Absent
Mr. Brian Bosch Yes
Ms. Michaela Fissel Yes
Mr. Leonard Lockhart Yes
Mr. Richard O'Reilly Yes
Mr. Paul Panos Yes
Ms. Melissa Rizzo Holmes Yes
Ms. Cristina Santos Yes

12. Approval of Minutes
12.a. December 20, 2016 Special Meeting
12.b. December 20, 2016 Regular Meeting

Motion Passed: Motion to approve the minutes of the December 20, 2016 Special Meeting and December 20, 2016 Regular Meeting as presented passed with a motion by Mr. Richard O'Reilly and a second by Mr. Leonard Lockhart.

9 Yeas - 0 Nays.

Ms. Yvette Ali Yes
Ms. Nuchette Black-Burke Yes
Mr. Brian Bosch Yes
Ms. Michaela Fissel Yes
Mr. Leonard Lockhart Yes
Mr. Richard O'Reilly Yes
Mr. Paul Panos Yes
Ms. Melissa Rizzo Holmes Yes
Ms. Cristina Santos Yes

13. Other Matters/Announcements/Regular BOE Meetings
13.a. BOE Public Forum with Finance Committee Immediately Following, Tuesday, January 24, 2017, 6:00 PM, LPW, Board Room
13.b. BOE Public Forum with Finance Committee Immediately Following, Saturday, January 28, 2017, 10:00 AM, LPW, Board Room
13.c. BOE Curriculum Committee, Thursday, February 2, 2017, 4:30 PM, LPW, Room 17
13.d. BOE Long Range Planning Committee, Thursday, February 2, 2017, 6:30 PM, LPW, Room 17
13.e. BOE Public Forum with Finance Committee Immediately Following, Tuesday, February 7, 2017, 6:00 PM, LPW, Board Room
13.f. BOE Finance Committee, Wednesday, February 15, 2017, 6:30 PM, LPW, Room 17, if needed
13.g. Next BOE Regular Meeting is Wednesday, February 22, 2017, 7:00 PM, Town Hall, Council Chambers

14. Audience to Visitors

Discussion:
Nancy Field, 27 Pilgrim Drive stated she is very pleased as a teacher that the Board has passed the plan for staff of color recruitment.

15. Adjournment

Motion Passed: The meeting adjourned at 9:36 p.m. passed with a motion by Mr. Leonard Lockhart and a second by Ms. Melissa Rizzo Holmes.

9 Yeas - 0 Nays.

Ms. Yvette Ali Yes
Ms. Nuchette Black-Burke Yes
Mr. Brian Bosch Yes
Ms. Michaela Fissel Yes
Mr. Leonard Lockhart Yes
Mr. Richard O'Reilly Yes
Mr. Paul Panos Yes
Ms. Melissa Rizzo Holmes Yes
Ms. Cristina Santos Yes

_____
Richard T. O'Reilly, Secretary
Windsor Board of Education

Windsor Board of Education
Special Meeting/Public Forum with Finance Committee Immediately Following
Unapproved Minutes

Tuesday, January 24, 2017 6:00 PM
L.P. Wilson Community Center, Board Room

The following are the unapproved minutes of the January 24, 2017 Special Meeting/Public Forum with Finance Committee Immediately Following. Any additions or corrections will be made at a future meeting.

Attendance Taken at 6:00 PM:

Present Board Members:
Ms. Yvette Ali
Ms. Nuchette Black-Burke
Mr. Brian Bosch
Ms. Michaela Fissel
Mr. Leonard Lockhart
Mr. Paul Panos
Ms. Melissa Rizzo Holmes
Ms. Cristina Santos

Absent Board Members:
Mr. Richard O'Reilly

Updated Attendance:
Ms. Melissa Rizzo Holmes was updated to present at: 6:15 PM

1. Call to Order

Discussion:
The Public Forum was called to order by Ms. Santos at 6:00 PM. Also in attendance was Superintendent of Schools Dr. Craig A. Cooke, Assistant Superintendent for Human Resources Terrell Hill, Director of Business Services Danielle Batchelder and Director of Pupil and Special Education Services Steven Carvalho.

2. Public Forum on Superintendent of Schools' Proposed 2017-2018 Budget (limited to 30 minutes)

Discussion:
John Cassarino, 48 Arrowbrook Road brought a list of questions and comments he had for the Board of Education which were given to Dr. Cooke who would distribute the document to the board members.

3. Adjournment

Motion Passed: Move to adjourn the Public Forum at 6:04 PM passed with a motion by Mr. Leonard Lockhart and a second by Ms. Nuchette Black-Burke.

7 Yeas - 0 Nays.

Ms. Yvette Ali Yes
Ms. Nuchette Black-Burke Yes
Mr. Brian Bosch Yes
Ms. Michaela Fissel Yes
Mr. Leonard Lockhart Yes

Mr. Richard O'Reilly Absent
Mr. Paul Panos Yes
Ms. Melissa Rizzo Holmes Absent
Ms. Cristina Santos Yes

4. A MEETING OF THE BOE FINANCE COMMITTEE WILL IMMEDIATELY FOLLOW THE ADJOURNMENT OF THE PUBLIC FORUM

5. Finance Committee Meeting

6. Call to Order, Pledge of Allegiance, Moment of Silence

Discussion:
The Finance Committee meeting was called to order by Mr. Lockhart at 6:04 PM with the Pledge of Allegiance and a Moment of Silence. Also in attendance was Superintendent of Schools Dr. Craig A. Cooke, Assistant Superintendent for Human Resources Terrell Hill, Director of Business Services Danielle Batchelder and Director of Pupil and Special Education Services Steven Carvalho.

7. Audience to Visitors

Discussion:
None

8. Discussion of the 2017-2018 Budget Proposal

Discussion:
Dr. Cooke discussed the process of reviewing the budget book. The committee began by focusing on the beginning pages of the document. Questions and discussion ensued.

The meeting recessed at 7:05 PM. The meeting reconvened at 7:15 PM.

The following site budget proposals were reviewed and discussed:
Windsor Elementary Schools (Clover Street School, John F. Kennedy School, Oliver Ellsworth School and Poquonock School)
Site 53, Sage Park Middle School
Site 61, Windsor High School

9. Adjournment

Motion Passed: Move to adjourn the meeting at 8:23 PM passed with a motion by Ms. Cristina Santos and a second by Mr. Brian Bosch.

8 Yeas - 0 Nays.

Ms. Yvette Ali Yes
Ms. Nuchette Black-Burke Yes
Mr. Brian Bosch Yes
Ms. Michaela Fissel Yes
Mr. Leonard Lockhart Yes
Mr. Richard O'Reilly Absent
Mr. Paul Panos Yes
Ms. Melissa Rizzo Holmes Yes
Ms. Cristina Santos Yes

_____
Richard T. O'Reilly, Secretary
Windsor Board of Education

Windsor Board of Education
Special Meeting/Public Forum with Finance Committee Immediately Following
Unapproved Minutes

Saturday, January 28, 2017 10:00 AM
L.P. Wilson Community Center, Board Room

The following are the unapproved minutes of the January 28, 2017 Special Meeting/Public Forum with Finance Committee Immediately Following. Any additions or corrections will be made at a future meeting.

Attendance Taken at 10:00 AM:

Present Board Members:
Ms. Yvette Ali
Ms. Nuchette Black-Burke
Mr. Brian Bosch
Ms. Michaela Fissel
Mr. Leonard Lockhart
Mr. Richard O'Reilly
Mr. Paul Panos
Ms. Melissa Rizzo Holmes

Absent Board Members:
Ms. Cristina Santos

Updated Attendance:
Ms. Melissa Rizzo Holmes was updated to present at: 10:03 AM
Ms. Michaela Fissel was updated to present at: 10:03 AM
Ms. Michaela Fissel was updated to absent at: 12:02 PM

1. Call to Order

Discussion:
In Ms. Santos absence, Mr. Lockhart called the meeting to order at 10:00 AM. Also in attendance was Superintendent Dr. Craig A. Cooke, Assistant Superintendent for Human Resources Terrell Hill, Assistant Superintendent for Instructional Services Santosha Oliver, Director of Business Services Danielle Batchelder, Director of Pupil and Special Education Services Steven Carvalho.

2. Public Forum on Superintendent of Schools' Proposed 2017-2018 Budget (limited to 30 minutes)

Discussion:
John Cassarino, 48 Arrowbrook Road, asked to have Dr. Cooke distribute a list of questions and comments he had on the proposed budget.

3. Adjournment

Motion Passed: Move to adjourn the meeting at 10:02 AM passed with a motion by Mr. Richard O'Reilly and a second by Ms. Nuchette Black-Burke.

6 Yeas - 0 Nays.

Ms. Yvette Ali Yes
Ms. Nuchette Black-Burke Yes
Mr. Brian Bosch Yes

Ms. Michaela Fissel Absent
Mr. Leonard Lockhart Yes
Mr. Richard O'Reilly Yes
Mr. Paul Panos Yes
Ms. Melissa Rizzo Holmes Absent
Ms. Cristina Santos Absent

4. A MEETING OF THE BOE FINANCE COMMITTEE WILL IMMEDIATELY FOLLOW THE ADJOURNMENT OF THE PUBLIC FORUM

5. Finance Committee Meeting

6. Call to Order, Pledge of Allegiance, Moment of Silence

Discussion:
Mr. Lockhart called the meeting to order at 10:04 AM with the Pledge of Allegiance and Moment of Silence. He announce that Mrs. Santos would not be present at the meeting as she had to tend to private matters. Also in attendance was Superintendent of Schools Dr. Craig A. Cooke, Assistant Superintendent for Human Resources Terrell Hill, Assistant Superintendent for Instructional Services Santosha Oliver, Director of Business Services Danielle Batchelder and Director of Pupil and Special Education Services Steven Carvalho.

7. Audience to Visitors

Discussion:
None

8. Discussion of the 2017-2018 Budget Proposal

Discussion:
Danielle Batchelder distributed questions and answers from a community member from the last forum. The committee reviewed this document and then reviewed the draft working document of the 20 questions board members asked at the 1/24/17 committee meeting. Mr. Matt Dadona, Director of Information, Technology and CATE will attend the next Finance Committee meeting to answer questions about technology.

The following site budget proposals were reviewed and discussed:

Site 62, Windsor Public Schools Interscholastic Athletics
Site 63 Windsor High School Career and Technical Education
Site 71, Continuing Education

The meeting recessed at 11:23 AM and reconvened at 11:35 AM.

Sites 41, 42, and 43 Instructional Services; Curriculum Management and Textbook Adoption were reviewed.
Site 76, Technology was reviewed and the committee will revisit this site at the Finance Committee meeting on 2/7/17 when Mr. Dadona will be in attendance. Any questions concerning this site may be emailed to Dr. Cooke in preparation for the 2/7/17 meeting.

The next meeting will start on Site 76, Technology, Page 19.

9. Adjournment

Motion Passed: Move to adjourn the meeting at 12:10 PM passed with a motion by Ms. Yvette Ali and a second by Ms. Nuchette Black-Burke.

7 Yeas - 0 Nays.

Ms. Yvette Ali Yes
Ms. Nuchette Black-Burke Yes
Mr. Brian Bosch Yes
Ms. Michaela Fissel Absent
Mr. Leonard Lockhart Yes
Mr. Richard O'Reilly Yes
Mr. Paul Panos Yes
Ms. Melissa Rizzo Holmes Yes
Ms. Cristina Santos Absent

_____
Richard T. O'Reilly, Secretary
Windsor Board of Education

Windsor Board of Education
Curriculum Committee
Unapproved Minutes

Thursday, February 2, 2017 4:30 PM
L.P. Wilson Community Center, Room 17

The following are the unapproved minutes of the February 2, 2017 Curriculum Committee. Any additions or corrections will be made at a future meeting.

Attendance Taken at 4:30 PM:

Present Board Members:
Mr. Leonard Lockhart
Ms. Cristina Santos

Absent Board Members:
Ms. Nuchette Black-Burke
Ms. Michaela Fissel

1. Call to Order, Pledge to the Flag and Moment of Silence

Discussion:
The meeting was called to order by Nuchette Black-Burke at 4:30 PM with the Pledge to the Flag and Moment of Silence. Also in attendance was Superintendent Dr. Craig A. Cooke and Assistant Superintendent for Instructional Services Santosha Oliver.

2. Audience to Visitors

Discussion:
None

3. NGSS Implementation at WHS

Discussion:
The committee received a presentation on NGSS implementation at Windsor High School. It was suggested that course alignment be shared with the full Board.

4. Grades 3-5 ELA Unit Overview

Discussion:
The committee received a presentation on the Grades 3-5 ELA units focusing on Grade 5. The committee discussed Words Their Way for 17/18.

5. Grade 9 ELA Unit Overview

Discussion:
The committee received a presentation on Grade 9 Curriculum Map changes.

6. Adjournment

Discussion:
The meeting was adjourned at 6:00 PM.

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Richard T. O'Reilly, Secretary
Windsor Board of Education

Windsor Board of Education
Long Range Planning Committee
Unapproved Minutes

Thursday, February 2, 2017 6:30 PM
L.P. Wilson Community Center, Room 17

The following are the unapproved minutes of the February 2, 2017 Long Range Planning Committee. Any additions or corrections will be made at a future meeting.

Attendance Taken at 6:30 PM:

Present Board Members:
Ms. Nuchette Black-Burke
Mr. Richard O'Reilly
Ms. Melissa Rizzo Holmes
Ms. Cristina Santos

Updated Attendance:
Ms. Melissa Rizzo Holmes was updated to present at: 7:10 PM

1. Call to Order, Pledge to the Flag and Moment of Silence

Discussion:
The meeting was called to order at 6:30 PM by Richard O'Reilly with the Pledge to the Flag and Moment of Silence. Also in attendance was Superintendent Dr. Craig A. Cooke.

2. Audience to Visitors

Discussion:
None

3. Goal Monitoring

Discussion:
The committee discussed BOE goal measurements and reviewed other districts' plans as provided by Richard O'Reilly. The April Special Meeting will include discussion on goal indicators.

4. Adjournment

Discussion:
The meeting was adjourned at 7:30 PM.

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Richard T. O'Reilly, Secretary
Windsor Board of Education

Windsor Board of Education
Special Meeting/Public Forum with Finance Committee Immediately Following
Unapproved Minutes

Tuesday, February 7, 2017 6:00 PM
L.P. Wilson Community Center, Board Room

The following are the unapproved minutes of the February 7, 2017 Special Meeting/Public Forum with Finance Committee Immediately Following. Any additions or corrections will be made at a future meeting.

Attendance Taken at 6:08 PM:

Present Board Members:
Ms. Yvette Ali
Ms. Nuchette Black-Burke
Mr. Brian Bosch
Ms. Michaela Fissel
Mr. Leonard Lockhart
Mr. Richard O'Reilly
Mr. Paul Panos

Absent Board Members:
Ms. Melissa Rizzo Holmes
Ms. Cristina Santos

Updated Attendance:
Mr. Richard O'Reilly was updated to present at: 6:32 PM

1. Call to Order
Discussion:
The Public Forum was called to order by Mr. Lockhart at 6:08 p.m. Mr. Lockhart announced Ms. Santos would not be in attendance due to a recent loss in her family.

Also in attendance was Superintendent Dr. Craig A. Cooke, Assistant Superintendent for Human Resources Terrell Hill, Assistant Superintendent for Instructional Services Santosha Oliver, Director of Business Services Danielle Batchelder, Director of Pupil, Special Education Services Steven Carvalho, and Director of Information Technology & CATE Matthew Dadona.

2. Public Forum on Superintendent of Schools' Proposed 2017-2018 Budget (limited to 30 minutes)
Discussion:
No public comment.

3. Adjournment

Motion Passed: The Public Forum adjourned at 6:09 p.m. passed with a motion by Ms. Nuchette Black-Burke and a second by Ms. Yvette Ali.

6 Yeas - 0 Nays.

Ms. Yvette Ali Yes
Ms. Nuchette Black-Burke Yes
Mr. Brian Bosch Yes
Ms. Michaela Fissel Yes
Mr. Leonard Lockhart Yes

Mr. Richard O'Reilly Absent
Mr. Paul Panos Yes
Ms. Melissa Rizzo Holmes Absent
Ms. Cristina Santos Absent

4. A MEETING OF THE BOE FINANCE COMMITTEE WILL IMMEDIATELY FOLLOW THE ADJOURNMENT OF THE PUBLIC FORUM

5. Finance Committee Meeting

6. Call to Order, Pledge of Allegiance, Moment of Silence
Discussion:
The meeting was called to order by Mr. Lockhart at 6:10 p.m. with the Pledge of Allegiance and a Moment of Silence.

Also in attendance was Superintendent Dr. Craig A. Cooke, Assistant Superintendent for Human Resources Terrell Hill, Assistant Superintendent for Instructional Services Santosha Oliver, Director of Business Services Danielle Batchelder, Director of Pupil, Special Education Services Steven Carvalho, and Director of Information Technology & CATE Matthew Dadona.

7. Audience to Visitors
Discussion:
None.

8. Discussion of the 2017-2018 Budget Proposal
Discussion:
Danielle Batchelder distributed a draft working document of the 13 questions board members asked at the 1/28/17 committee meeting. Dr. Cooke reviewed the answers to questions 1-8; Matt Dadona reviewed the answers to questions 9-13 as related to technology. Questions from Board members and discussion ensued.

The following site budgets were reviewed:
Site 76 Technology
Site 73 Pupil Services
Site 74 Special Education
Site 40 District Policy, Planning Management
Site 44 Employee Personnel Service
Site 77 Financial Management
Site 79 Fiscal Services
Site 80 Transportation
Site 82 Physical Plant Services
Site 81 Major Maintenance
Site 83 L.P. Wilson Community Center
Site 90 Salaries
Site 91 Employee Benefits

Appendices A-L were also reviewed.

The next meeting will be held on February 15, 2017 at 6:30 p.m. at L.P. Wilson. There will be no Public Forum; there will be Audience to Visitors.

9. Adjournment

Motion Passed: The meeting adjourned at 8:18 p.m. passed with a motion by Mr. Paul Panos and a second by Ms. Nuchette Black-Burke.

7 Yeas - 0 Nays.

Ms. Yvette Ali Yes
Ms. Nuchette Black-Burke Yes
Mr. Brian Bosch Yes
Ms. Michaela Fissel Yes
Mr. Leonard Lockhart Yes
Mr. Richard O'Reilly Yes
Mr. Paul Panos Yes
Ms. Melissa Rizzo Holmes Absent
Ms. Cristina Santos Absent

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Richard T. O'Reilly, Secretary
Windsor Board of Education