Regular Meeting

Wednesday, January 18, 2017 6:30 PM
Town Hall, Council Chambers Please click the link below to join the webinar: https://us02web.zoom.us/j/85191945173 Or Telephone: +1 646 558 8656 or +1 301 715 8592 Webinar ID: 851 9194 5173 , 275 Broad Street, Windsor, CT 06095

1. **Call to Order, Pledge to the Flag and Moment of Silence**
2. **Superintendent Presents 2017-2018 Budget Proposal**
3. **Public Forum on 2017-2018 Budget (Limited to maximum of 30 minutes)**
4. **THE REGULAR MEETING WILL CONTINUE IMMEDIATELY FOLLOWING THE PUBLIC FORUM AND A 5 MINUTE RECESS**
5. **Recognitions/Acknowledgements**

a. Recognition--Cassie Okeke, BOE Student Representative

6. **Audience to Visitors**
7. **Student Representative Report**
8. **Board of Education**

a. Legislative Update with Patrice McCarthy, Deputy Director and General Counsel, CT Association of Boards of Education
b. President's Report
c. School Liaison Reports

1. Windsor High School
2. Sage Park Middle School
3. Clover Street School
4. John F. Kennedy School
5. Oliver Ellsworth School
6. Poquonock School

9. **Superintendent's Report**

a. Curriculum Development (2nd Reading)

1. K-2 Science Unit

b. Policy Adoption (2nd Reading)

1. New P 2260 Policy Regarding Retention of Electronic Records and Information
2. New P 3524.2 Policy Regarding Green Cleaning Programs
3. New P 4111.3 Plan for Staff of Color Recruitment
4. Revised P 4118.5 Social Media
5. Revised P 4600 Reports of Suspected Abuse or Neglect of Adults with an Intellectual Disability or Autism Spectrum Disorder
6. Revised P 5141.231 Psychotropic Drug Use
7. Revised P 6143 Student Wellness

c. School Calendar 2017-2018 (2nd Reading)

10. **Committee Reports**

a. Curriculum Committee
b. Finance Committee
c. Long Range Planning
d. Policy Committee
e. Technology Committee

11. **Consent Agenda**

a. Financial Report
b. Enrollment Report
c. Food Service Report
d. Human Resources Report

12. **Approval of Minutes**

a. December 20, 2016 Special Meeting
b. December 20, 2016 Regular Meeting
13. **Other Matters/Announcements/Regular BOE Meetings**
a. BOE Public Forum with Finance Committee Immediately Following, Tuesday, January 24, 2017, 6:00 PM, LPW, Board Room
b. BOE Public Forum with Finance Committee Immediately Following, Saturday, January 28, 2017, 10:00 AM, LPW, Board Room
c. BOE Curriculum Committee, Thursday, February 2, 2017, 4:30 PM, LPW, Room 17
d. BOE Long Range Planning Committee, Thursday, February 2, 2017, 6:30 PM, LPW, Room 17
e. BOE Public Forum with Finance Committee Immediately Following, Tuesday, February 7, 2017, 6:00 PM, LPW, Board Room
f. BOE Finance Committee, Wednesday, February 15, 2017, 6:30 PM, LPW, Room 17, if needed
g. Next BOE Regular Meeting is Wednesday, February 22, 2017, 7:00 PM, Town Hall, Council Chambers
14. **Audience to Visitors**
15. **Adjournment**

WINDSOR BOARD OF EDUCATION
AGENDA ITEM

For Consideration by the Board of Education at the Meeting of: January 18, 2017

Prepared By: Craig A. Cooke, Ph.D. **Presented By:** Cristina Santos

Attachments:

Subject: Public Forum on Budget

Background:

The Board of Education will provide an opportunity for the general public to provide comments on the Superintendent of Schools' 2017-2018 Recommended Education Budget.

Status:

This Public Forum will be held immediately following the presentation of the Superintendent of Schools' recommendation.

Recommendation:

1. The purpose of the Public Forum is to provide the community the opportunity to provide comments to the Board prior to the adoption of the 2017-2018 budget.
2. Each speaker is allowed 3 minutes. The Public Forum on Wednesday, January 18, 2017 is limited to a total of 30 minutes.
3. Future opportunities for speakers to address this topic will be provided at Public Forums on Tuesday, January 24, 2017 at 6:00 PM, Saturday, January 28, 2017 at 10:00 AM, and Tuesday, February 7, 2017 at 6:00 PM as well as during the "Audience to Visitors" portion of each Finance Committee Meeting on January 24, 2017 following the Public Forum, January 28, 2017 following the Public Forum, February 7, 2017 following the Public Forum and on Tuesday, February 15, 2017 at 6:30 PM. All of these Public Forums will be held in the L.P. Wilson Board Room. The Tuesday, February 15, 2017 meeting at 6:30 PM will be held, if needed, in Room 17 at LPW.

Reviewed by:_____ **Recommended by the Superintendent:**

Agenda Item # 3.

WINDSOR BOARD OF EDUCATION
AGENDA ITEM

For Consideration by the Board of Education at the Meeting of: January 18, 2017

Prepared By: Craig A. Cooke, Ph.D. **Presented By:** Cristina Santos/Patrice McCarthy

Attachments:

Subject: Legislative Update

Background:

The Board of Education and Superintendent sponsored a Regional District-Based Breakfast on Thursday, December 8, 2016. Most of Windsor's legislators were in attendance along Board of Education members and Superintendents of other towns that share the same legislators.

In order to continue this important work, Patrice McCarthy, Deputy Director and General Counsel for the Connecticut Association of Boards of Education (CABE) was asked to present an update on legislative issues this evening. Board members will have an opportunity to ask Ms. McCarthy questions and/or provide input.

Status:

Recommendation:

Presentation and discussion for information only.

Reviewed by:_____ **Recommended by the Superintendent:** _____

Agenda Item # 8a.

WINDSOR BOARD OF EDUCATION
AGENDA ITEM

For Consideration by the Board of Education at the Meeting of: January 18, 2017

Prepared By: Santosha Oliver

Presented By: N. Black-Burke
S. Oliver

Attachments:

Subject: Curriculum Development 2nd Reading Grade K-2 Science

---

Background:

In Kindergarten, Grade 1 and Grade 2 instructional time focuses on building a foundational understanding of science, paying special attention to The Next Generation Science Standards and The Science and Engineering Practices.

Status:

Grade K-2 Science was presented at the BOE Regular Meeting on December 20, 2016 as a 1st reading.

Recommendation:
The Board approves Grade K-2 Science curriculum as a 2nd reading as presented.

Reviewed by: _____ **Recommended by the Superintendent:** CAC

Agenda Item # 9a.

WINDSOR BOARD OF EDUCATION
AGENDA ITEM

For Consideration by the Board of Education at the Meeting of: January 18, 2017

Prepared By: Craig A. Cooke **Presented By:** Yvette Ali/Craig A. Cooke

Attachments:
1. New P 2260 Policy Regarding Retention of Electronic Records and Information
2. New P 3524.2 Policy Regarding Green Cleaning Programs
3. New P 4111.3 Plan for Staff of Color Recruitment
4. Revised P 4118.5 Social Media
5. Revised P 4600 Reports of Suspected Abuse or Neglect of Adults with an Intellectual Disability or Autism Spectrum Disorder
6. Revised P 5141.231 Psychotropic Drug Use
7. Revised P 6143 Student Wellness

Subject: Policy Adoptions, 2nd Reading

BACKGROUND:

The Board of Education Policy Committee reviewed the following policies and is recommending immediate adoption. The full Board of Education received these policies at their December 20, 2016 meeting as a 1st reading.

STATUS:

1. New P 2260 Policy Regarding Retention of Electronic Records and Information applies to all various public agencies including boards of education. The Office of the Public Records Administrator, CT State Library, issued a new policy and guidelines for digital imagining and the retention of documents.
2. P 3524.2 Policy Regarding Green Cleaning Programs is a new policy which implements the proper uses of environmentally preferable cleaning products in school buildings and facilities.
3. P 4111.3 Plan for Staff of Color Recruitment is a new policy which includes PA-16-41, An Act Concerning the Recommendations of the Minority Teacher Recruitment Task Force and includes requirements for the state universities to develop programming for 11th and 12th grade students.
4. P 4118.5 Social Media has been revised to reflect changes in the law required by PA 15-6, An Act Concerning Employee Online Privacy.
5. P 4600 Reports of Suspected Abuse or Neglect of Adults with an Intellectual Disability or Autism Spectrum Disorder has been revised to reflect the transition of the Division of Autism Spectrum Disorders from the Department of Developmental Services (DDS) to the Department of Social Services (DSS) as included in PA-16-3, An Act Concerning Revenue and Other Items to Implement the Budget for the Biennium Ending June 30, 2017.
6. P 5141.231 Psychotropic Drug Use was revised in accordance with Conn. Gen. Stat. § 10-212b.
7. P 6143 Student Wellness was revised to include changes required by the proposed federal rules regarding the Healthy, Hunger-Free Kids Act of 2010.

RECOMMENDATION:

Move to approve the policies P 2260 Policy Regarding Retention of Electronic Records and Information, P 3524.2 Policy Regarding Green Cleaning Programs, P 4111.3 Plan for Staff of Color Recruitment, P 4118.5 Social Media, P 4600 Reports of Suspected Abuse or Neglect of Adults with an Intellectual Disability or Autism Spectrum Disorder, P 5141.231 Psychotropic Drug Use, and P 6143 Student Wellness.

Recommended by the Superintendent: _____

Agenda Item # 9b.

POLICY REGARDING RETENTION OF ELECTRONIC RECORDS AND INFORMATION

I. POLICY

The Board of Education (the "Board") complies with all state and federal regulations regarding the retention, storage and destruction of electronic information and records. The Superintendent or his/her designee shall be responsible for developing and implementing administrative regulations concerning the retention, storage, and destruction of electronic information and the dissemination of such administrative regulations to all employees.

II. USE OF E-MAIL AND ELECTRONIC COMMUNICATIONS

The Board of Education provides computers, a computer network, including Internet access and an e-mail system, as well as any electronic devices that access the network such as wireless and/or portable electronic hand-held equipment that can be used for word processing, wireless Internet access, image capture and recording, sound recording, information transmitting and/or receiving, storing, etc. (including but not limited to, personal laptops, Smartphones, network access devices, Kindles, Nooks, cellular telephones, radios, CD players, I-Pads or other tablet computers, walkie-talkies, Blackberries, personal data assistants, I-Phones, Androids and other electronic signaling devices), (referred to collectively as "the computer systems"), in order to enhance both the educational opportunities for our students and the business operations of the district.

Electronic messages sent by school officials and employees as part of their work and/or by using the district's computer systems and/or network are not private communications and are potentially subject to disclosure. Employees must understand that the Board has reserved the right to conduct monitoring of these computer systems and may do so *despite* the assignment to individual employees of passwords for system security. Any password systems implemented by the District are designed solely to provide system security from unauthorized users, not to provide privacy to the individual system user.

The system's security aspects, message delete function and personal passwords may be bypassed for monitoring purposes. Therefore, *employees must be aware that they should not have any expectation of personal privacy in the use of these computer systems.* This provision applies to any and all uses of the District's computer systems, including any incidental personal use permitted in accordance with the Board's policy and regulations regarding computer use by employees.

Any retained messages may be retrieved as part of routine monitoring by the Board, an employee investigation or a formal discovery process as part of litigation. Employees should bear in mind that e-mail messages may be retained at different locations within the computer network and that these messages are subject to retrieval. Consequently, employees should use discretion when using computers or other electronic technology to send, record or retain electronic communications and information.

III. RETENTION OF ELECTRONICALLY STORED INFORMATION

Electronic communications on District computers or electronic communication systems shall be retained only as long as necessary. The same record retention policy that applies to paper records applies to electronically stored information, including e-mail communications. Therefore, like paper records, the content and function of an electronic record, including e-mail communications, determines the retention period for that document. The District will comply with all of the minimum standards set forth in the Municipal Records Retention Schedules, as issued by the Office of the Public Records Administrator for the State of Connecticut.

In addition to the retention guidelines established by the Board and used by school district officials and employees, all school officials and employees have a duty to preserve all records and electronic information, including records and electronic information that might otherwise be deleted or destroyed, that relate to any matter that is currently in litigation or may be anticipated to involve future litigation.

Legal References:

Conn. Gen. Stat. §§ 1-200(5); 1-211; 1-213(b)(3)
Conn. Gen. Stat. § 7-109
Conn. Gen. Stat. § 11-8 et seq.
General Letters 98-1, 96-2, 2001-1 and 2009-2 of the Public Records Administrator
Record Retention Schedules Towns, Municipalities and Boards of Education

ADOPTED:_____

POLICY REGARDING GREEN CLEANING PROGRAMS

It is the policy of the Windsor Board of Education to implement a green cleaning program in which the Board procures and properly uses environmentally preferable cleaning products in school buildings and facilities.

The Windsor Board of Education shall provide the staff of each school and, upon request, the parents and guardians of each child enrolled in each school with a written statement of the school district's green cleaning program. Such notice shall include (1) the types and names of environmentally preferable cleaning products being applied in schools, (2) the location of the application of such cleaning products in the school buildings and facilities, (3) the schedule of when such cleaning products are applied in the school buildings and facilities, (4) the statement, "No parent, guardian, teacher or staff member may bring into the school facility any consumer product which is intended to clean, deodorize, sanitize or disinfect." and (5) the name of the school administrator, or a designee, who may be contacted for further information. Such notice shall be provided to the parents or guardians of any child who transfers to a school during the school year and to staff hired during the school year.

The Windsor Board of Education shall make such notice, as well as the report submitted to the Department of Education pursuant to subsection (a) of section 10-220 of the Connecticut General Statutes (i.e. required report on condition of facilities, action taken to implement the Board's long-term school building program, indoor air quality and green cleaning program), available on its web site and the web site of each school under such board's jurisdiction. If no such web site exists, the board shall make such notice otherwise publicly available.

Legal References:

Connecticut General Statutes:

§ 10-220(a)
§ 10-231g

ADOPTED:_____
REVISED:_____

PLAN FOR STAFF OF COLOR RECRUITMENT

In accordance with Sections 10-4a(3) and Section 10-220(a) of the Connecticut General Statutes, the Board of Education has developed the following written plan for minority staff recruitment:

1. All recruiting sources will be informed in writing of the Board's non-discrimination policy.

2. The Board will develop contacts with local training and educational institutions, including those with high enrollment of students of color, to publicize job openings within the school district and to solicit referrals of qualified candidates of color.

3. The Board will develop contacts with local community organizations who work with people of color to publicize job openings within the school district and to solicit referrals of qualified candidates.

4. The Board will maintain, or expand, as appropriate, its postings advertising to include print, online and social media that is focused towards people of color.

5. The Board will participate in job fairs, including those that are sponsored by community organizations or otherwise targeted toward people of color.

6. The Board, or its designee, will maintain records documenting all actions taken pursuant to this plan, including correspondence with recruitment agencies and other referral sources, job fair brochures and advertising copy.

7. The Board will review on an annual basis the effectiveness of this plan in increasing educators of color and attracting qualified candidates for employment.

Legal References:

Connecticut General Statutes §10-4a (3)
Connecticut General Statutes §10-220(a)
Public Act 16-41, An Act Concerning the Recommendations of the Minority Teacher Recruitment Task Force.

ADOPTED:_____

SOCIAL MEDIA

The Board of Education recognizes the importance and utility of social media and networks for its employees. The laws regarding social media continue to evolve and change. Nothing in this policy is intended to limit an employee's right to use social media **or personal online accounts** under applicable law, as it may evolve. The Board acknowledges, for example, that its employees have the right under the First Amendment, in certain circumstances, to speak out on matters of public concern. The Board will resolve any conflict between this policy and applicable law in favor of the law.

Ordinarily, the use of social media by employees, including employees' **use of** personal ~~use of social media~~ **online accounts**, will not be a legal or policy issue. While a policy cannot address every instance of inappropriate social media use, employees must refrain from social media use that:

1) interferes, disrupts or undermines the effective operation of the school district;
2) is used to engage in harassing, defamatory, obscene, abusive, discriminatory or threatening or similarly inappropriate communications;
3) creates a hostile work environment;
4) breaches confidentiality obligations of school district employees; or
5) violates the law, board policies and/or other school rules and regulations.

The Board of Education, through its Superintendent, will adopt and maintain administrative regulations to implement this policy.

Legal References:

U.S. Constitution, Amend. I

Conn. Constitution, Article I, Sections 3, 4, 14

Conn. Gen. Stat. § 31-40x
Conn. Gen. Stat. § 31-48d
Conn. Gen. Stat. § 31-51q
Conn. Gen. Stat. §§ 53a-182; 53a-183; 53a-250
Electronic Communication Privacy Act, 28 U.S.C. §§ 2510 through 2520

ADOPTED: 9/21/10
REVISED: 1/14/14

Windsor Public Schools
Windsor, CT 06095

REPORTS OF SUSPECTED ABUSE OR NEGLECT OF ADULTS WITH AN INTELLECTUAL DISABILITY OR AUTISM SPECTRUM DISORDER

Section 46a-11b of the Connecticut General Statutes requires that certain school personnel report any suspected abuse or neglect of persons between eighteen (18) and sixty (60) years of age who: 1) have an intellectual disability or 2) receive funding or services from the Department of ~~Developmental~~Social Services' ("~~DDS~~DSS") Division of Autism Spectrum Disorder Services. In furtherance of this statute and its purpose, it is the policy of the Board of Education to require ALL EMPLOYEES of the Board of Education to comply with the following procedures in the event that, in the ordinary course of their employment or profession, they have reasonable cause to suspect that a person with an intellectual disability or an individual receiving funding or services from ~~DDS~~DSS' Division of Autism Spectrum ~~Disorders~~Disorder Services between eighteen (18) and sixty (60) years of age has been abused or neglected.

1. Scope of Policy

   This policy applies not only to employees who are required by law to report suspected abuse and/or neglect of adults with intellectual disabilities, but also to ALL EMPLOYEES of the Board of Education.

2. Definitions

   For the purposes of this policy:

   "Abuse" means the willful infliction of physical pain or injury or the willful deprivation by a caretaker of services which are necessary to the person's health or safety.

   "Neglect" means a situation where a person with an intellectual disability either is living alone and is not able to provide for himself or herself the services which are necessary to maintain his or her physical and mental health, or is not receiving such necessary services from the caretaker.

   "Statutory Mandated Reporter" means an individual required by Conn. Gen. Stat. Section 46a-11b to report suspected abuse and/or neglect of adults with intellectual disabilities. In the public school context, the term "statutory mandated reporter" includes teachers, school administrators, school guidance counselors, paraprofessionals, registered or licensed practical nurses, psychologists, social workers, licensed or certified substance abuse counselors, mental health professionals, physical therapists, occupational therapists, dental hygienists, speech pathologists, and licensed professional counselors.

3. Reporting Procedures for Statutory Mandated Reporters

If a statutory mandated reporter has reasonable cause to suspect that any person with an intellectual disability, or any individual who receives funding or services from ~~DDS~~DSS' Division of Autism Spectrum Disorder Services, between eighteen (18) and sixty (60) years of age has been abused or neglected, the mandated reporter shall, as soon as practicable, but not later than seventy-two (72) hours after having reasonable cause to suspect abuse or neglect, make an oral report to the Director of the Office of Protection and Advocacy for Persons with Disabilities. The statutory mandated reporter shall also immediately notify the Superintendent.

Such initial oral report shall be followed by a written report to the Director of the Office of Protection and Advocacy for Persons with Disabilities not later than five calendar days after the initial oral report was made, and a copy of any written report shall be given to the Superintendent.

4. Reporting Procedures for Non-Statutory Mandated Reporters

The following procedures apply only to employees who are not statutory mandated reporters, as set forth above.

a) If an employee who is not a statutory mandated reporter has reasonable cause to suspect that any person with an intellectual disability, or any individual who receives funding or services from the ~~Department of Developmental Services~~DSS' Division of Autism Spectrum Disorder Services, between eighteen (18) and sixty (60) years of age has been abused or neglected, the following steps shall be taken.

(1) The employee shall as soon as practicable, but not later than seventy-two (72) hours after having reasonable cause to suspect abuse or neglect, make an oral report by telephone or in person to the Superintendent of Schools or his/her designee, to be followed by an immediate written report to the Superintendent or his/her designee.

(2) If the Superintendent or his/her designee determines that there is reasonable cause to suspect or believe that any person with an intellectual disability, or any individual who receives funding or services from the ~~Department of Developmental Services~~DSS' Division of Autism Spectrum Disorder Services, between eighteen (18) and sixty (60) years has been abused or neglected, the Superintendent or designee shall cause reports to be made in accordance with the procedures set forth for statutory mandated reporters, set forth above.

b) Nothing in this policy shall be construed to preclude an employee from reporting suspected abuse and/or neglect of adults with intellectual disabilities, or any individual who receives funding or services from the ~~Department of Developmental Services~~DSS' Division of Autism Spectrum Disorder Services, directly to the Office of Protection and Advocacy for Persons with Disabilities.

5. Contents of Report

Any oral or written report made pursuant to this policy shall contain the following information, if known:

a) the name and address of the allegedly abused or neglected person;

b) a statement from the reporter indicating a belief that the person is intellectually disabled or receives funding or services from the ~~Department of Developmental Services~~DSS' Division of Autism Spectrum Disorder Services, together with information indicating that the person is unable to protect himself or herself from abuse or neglect;

c) information concerning the nature and extent of the abuse or neglect; and,

d) any additional information that the reporter believes would be helpful in investigating the report or in protecting the person with an intellectual disability or who receives funding or services from the ~~Department of Developmental Services~~DSS' Division of Autism Spectrum Disorder Services.

6. Investigation of the Report

If the suspected abuser is a school employee, the Superintendent shall thoroughly investigate the report, and shall, to the extent feasible, endeavor to coordinate any such investigation with the investigation conducted by the Office of Protection and Advocacy for Persons with Disabilities.

The Superintendent's investigation shall include an opportunity for the suspected abuser to be heard with respect to the allegations contained within the report. During the course of an investigation of suspected abuse by a school employee, the Superintendent may suspend the employee with pay or may place the employee on administrative leave with pay, pending the outcome of the investigation.

If the investigation by the Superintendent and/or the Office of Protection and Advocacy produces evidence that a person with an intellectual disability, or any individual who receives funding or services from the ~~Department of Developmental Services~~DSS' Division of Autism Spectrum Disorder Services,

has been abused by a school employee, the Superintendent and/or the Board, as appropriate, may take disciplinary action, up to and including termination of employment.

7. Delegation of Authority by Superintendent

The Superintendent may appoint a designee for the purposes of receiving and making reports, notifying and receiving notification, or investigating reports pursuant to this policy.

8. Disciplinary Action for Failure to Follow Policy

Any employee who fails to comply with the requirements of this policy shall be subject to discipline, up to and including termination of employment.

9. Non-discrimination Policy

The Board of Education shall not discharge or in any manner discriminate or retaliate against any employee who, in good faith, makes a report pursuant to this policy, or testifies or is about to testify in any proceeding involving abuse or neglect.

Legal References:

Connecticut General Statutes:

Section 46a-11a
Section 46a-11b et seq.

Public Act ~~14-165, "An Act Concerning Mandatory Reporting Of Abuse And Neglect Of Individuals With Autism Spectrum Disorder, The Definition Of Abuse, And The Department Of Developmental Services Abuse And Neglect Registry"~~16-3, "An Act Concerning Revenue and Other Items to Implement the Budget for the Biennium Ending June 30, 2017"

Policy Adopted: ~~March 17, 2015~~

Windsor Public Schools
Windsor, CT

~~PSYCHOTROPIC DRUG USE~~ PROHIBITION ON RECOMMENDATIONS FOR PSYCHOTROPIC DRUGS

In accordance with Conn. Gen. Stat. § 10-212b, the Board of Education prohibits school personnel from recommending the use of psychotropic drugs for any child. Moreover, personnel may not require that a child obtain a prescription for a controlled substance (as defined in the Controlled Substances Act, 21 U.S.C. § 801 et seq.) in order for the child to: 1) attend school; 2) receive an initial evaluation or reevaluation to determine a child's eligibility for special education; or 3) receive special education and related services. Notwithstanding the foregoing, school health or mental health personnel may recommend that a child be evaluated by an appropriate medical practitioner and school personnel may consult with such practitioner with the consent of the parents or guardian of such child, in accordance with the procedures outlined below.

~~In conformity with state statute, the Board of Education prohibits all school personnel from recommending the use of psychotropic drugs for any student enrolled within the school system. Members of the school medical staff, including school nurses and the district's medical advisor, may recommend that a student be evaluated by an appropriate medical practitioner. Further, upon the consent of the student's parents or guardian, school personnel may consult with the medical practitioner regarding such use. Nothing in this policy shall be construed to prohibit discussion of medical evaluation by Planning and Placement teams or 504 meetings, or of appropriate staff providing data, at the request of the student's guardian, to the child's medical practitioners.~~

~~The Board recognizes the right of a parent or other person having control of a child to refuse to administer or consent to the administration of any psychotropic drug to the child. Therefore, this referral shall not be the sole basis for district staff to file a report of neglect or abuse with the Department of Children and Families.~~

~~The Superintendent of Schools or his/her designee shall promulgate this policy to district staff and parents/guardians of students annually and upon the registration of new students.~~

~~(cf.5141.4 Reporting of Child Abuse and Neglect)~~

~~Legal Reference: Connecticut General Statutes~~

~~P.A. 01-124: An Act Concerning Recommendations for and Refusals of The use of Psychotropic Drugs by Children and Utilization Review Determinations Related to Mental and Nervous Conditions.~~

I. Definitions

For purposes of this policy, the following definitions apply:

A. Psychotropic drugs means prescription medications for behavioral or social-emotional concerns, such as attentional deficits, impulsivity, anxiety, depression and thought disorders, and includes, but is not limited to, stimulant medication and antidepressants.

B. Recommend means to directly or indirectly suggest that a child should use psychotropic drugs.

C. School health or mental health personnel means:

1. school nurses or nurse practitioners appointed pursuant to Conn. Gen. Stat. § 10-212;

2. school medical advisors appointed pursuant to Conn. Gen. Stat. § 10-205;

3. school psychologists;

4. school social workers;

5. school counselors;

6. school administrators;

7. other school personnel (such as a teacher designated as a child's Case Manager) who have been identified by a Planning and Placement Team, Section 504 team, Student Assistance Team or similar group of district professionals as the person responsible for communication with a parent or guardian about a child's need for medical evaluation;

8. a school professional staff member designated by the Superintendent to communicate with a child's parent or guardian about a child's need for medical evaluation.

II. Procedures

A. A school health or mental health personnel, as defined above, may communicate with other school personnel about a child who may require a recommendation for a medical evaluation, provided that 1) there is a legitimate educational interest in sharing such information; and 2) such communication shall remain confidential, to the extent required by law.

B. A school health or mental health personnel, as defined above, may communicate a recommendation to a parent or guardian that a child be evaluated by a medical practitioner provided that 1) based on such person's professional experience, objective factors indicate that a medical evaluation may be necessary to address concerns relating to the child's education and overall mental health; and 2) any communication includes the basis for the recommendation.

C. If a parent or guardian determines that it is necessary to share medical information, including results of any medical evaluation, with school personnel, he or she may do so at any time. School personnel who receive such information directly from a parent must maintain the confidentiality of such information, to the extent required by law.

D. Any school personnel with a legitimate educational interest in obtaining information from a child's medical practitioner outside the school who is not a school employee must obtain prior, written consent from the child's parent or guardian to communicate with such outside medical practitioners. Any school health or mental health personnel, as defined above, may request written consent from the parent or guardian. To be valid, the written consent must: 1) be signed by the child's parent or guardian; 2) be dated; 3) provide the child's name; 4) provide the name of the medical practitioner and relevant contact information, to the extent known; and 5) indicate the scope of the consent.

Nothing in this policy shall be construed to prevent school personnel from consulting with a medical practitioner who has information concerning a child, as long as the school district has obtained consent from the parent(s) or guardian(s) of the child, in accordance with Section II.D., above. Nothing in this policy shall prevent a Planning and Placement Team from recommending a medical evaluation as part of an initial evaluation or reevaluation, as needed to determine a child's (i) eligibility for special education and related services, or (ii) educational needs for an individualized education program.

Legal References:

Conn. Gen. Stat. 10-76d
Conn. Gen. Stat. § 10-212b

34 C.F.R. § 300.174. Prohibition on mandatory medication

Policy adopted: ~~April 24, 2007~~

STUDENT WELLNESS

The Windsor Public School District is determined to create a healthy environment for our students and staff. With the collaboration of health, physical education, support services and food service staff, we believe that we can educate our community to make healthy and positive choices regarding physical activity and nutrition.

The Windsor Public School District Board of Education recognizes the importance of promoting good student nutrition and a healthy school environment. To this end, the Board authorizes the administration to develop an integrated nutrition program that provides students with the skills and support to adopt healthy eating behaviors.

Additionally, the district shall take the appropriate measures to:

- Implement a comprehensive nutrition / health curriculum,
- Promote healthful student eating habits through the provision of a well-balanced and nutritionally sound school breakfast and lunch program,
- Promote the consumption of appropriate portions of healthy foods and beverages at designated times in classrooms, and
- Encourage increased physical activity for students during and after the school day where appropriate.

Windsor Public Schools will ensure that the nutritional value of the food served during the school day significantly improves upon USDA and State Dietary Guidelines by providing nutritious, fresh, tasty, locally grown food that reflects Windsor Public Schools cultural diversity. The Board of Education encourages staff to utilize food from local farmers based upon availability and acceptability.

Legal References:

Connecticut General Statutes:

§ 10-215f Certification that food meets nutrition standards.
§ 10-221o Lunch periods. Recess.
§ 10-221p Boards to make available for purchase nutritious and low-fat foods.
§ 10-221q Sale of beverages.

Public Act 16-37, *An Act Concerning Connecticut's Farm to School Program*
Public Act 16-132, *An Act Establishing a Red Ribbon Pass Program*

Federal Law

~~Child Nutrition and WIC Reauthorization Act of 2004,~~ Pub. L. 108-265,§ 204 **codified at 42 U.S.C. § 1751**
~~Child Nutrition Act §10(a)-(b), codified at 42 U.S.C. §1799~~

Richard B. Russell National School Lunch Act § 9(f)(1) and § 17(a), codified at 42 U.S.C. § 1758(f)(1) and 42 U.S.C. § 1766, as amended by Pub. L. 111-296, § 204, *Healthy, Hunger-Free Kids Act of 2010.*

20 U.S.C. § 7118, as amended by Pub. L. 114-95, *Every Student Succeeds Act*

Policy Adopted: June 20, 2006

Windsor Public Schools
Windsor, CT

WINDSOR BOARD OF EDUCATION
AGENDA ITEM

For Consideration by the Board of Education at the Meeting of: January 18, 2017

Prepared By: Terrell M. Hill **Presented By:** Terrell M. Hill
Assistant Superintendent for Human Resources

Attachments: Draft 2017-2018 School Calendar

Subject: Proposed 2017-2018 School Calendar, 2nd Reading

Background:

Each year the calendar for the next school year is brought to the Board of Education for approval. Input is sought from PTO Presidents, the Windsor Education Association (WEA) and administrators. Principals, Cabinet members and the Superintendent review the input and make appropriate changes.

Status:

The calendar for 2017-2018 is being recommended. The teacher work year would begin on August 24th with opening day. The student school year would begin on August 29th. The last day of school would be tentatively scheduled for June 11th and would include 9 potential snow days. There would be no February vacation. There would be an April vacation, which would be the same week as CREC region schools.

The calendar includes 187 teacher work days and 182 instructional days. The calendar also includes 7 student early release days for the purpose of conducting teacher professional activities The calendar also includes the traditional vacations and holidays.

December 22, 2017 has been changed to an early release day at the commencement of the winter break.

Recommendation:

That the Board of Education accept the proposed 2017-2018 school calendar for a 2nd Reading.

Reviewed by: Terrell M. Hill **Recommended by the Superintendent:** CAE

Agenda Item # 9c.

WINDSOR PUBLIC SCHOOLS

School Calendar • 2017-2018

M	T	W	R	F
AUGUST 2017				(3)
21	22	23	OD	PD
WD	29	30	31	
SEPTEMBER 2017				(20)
				1
4	5	6	7	8
11	12	13	14	15
18	19	20	21	22
25	26	27	28	29
OCTOBER 2017				(21)
2	3	4	5	6
9	10	11	12	13
16	17	18	19 W	20
23	24	25	26	27
30	31			
NOVEMBER 2017				(18)
		1	2	3
6	PD	8	9	10
13	14	15	16	17
20	21	22	23	24
27	28	29	30	
DECEMBER 2017				(16)
				1
4	5	6 S	7	8
11	12	13 *	14 *	15 *
18	19	20	21	22
25	26	27	28	29
JANUARY 2018				(21)
1	2	3	4	5
8	9	10	11	12
15	16 X	17 X	18 X	19 X
22	23	24	25	26
29	30	31		

Important Dates

Aug. 29	School Opens for Students	Jan. 15	Martin Luther King, Jr Day
Sept. 4	Labor Day	Feb. 16-19	Presidents' Day Break
Oct. 9	Columbus Day	Feb. 20	Professional Day
Nov. 7	Election Day/Professional Day	Mar. 30	Good Friday
Nov. 22-24	Thanksgiving Break	Apr. 9-13	Spring Break
Nov. 22	Offices open 1/2 day AM	May 28	Memorial Day
Dec. 25-Jan. 1	Winter Break	June 11	Tentative Last Day of School
Dec. 29	Offices open 1/2 day AM		

Key

OD	Opening Day for staff	*	PK-5 Parent Conferences Early Dismissal for Gr. PreK-5
PD	Professional Day	S	Sage Park Parent Conferences Early Dismissal for Gr. 6-8
WD	Staff Work day	W	Windsor High Parent Conferences Early Dismissal for Gr. 9-12
◇	No school for students, but work day for teachers. Offices open.	X	High School Exams Early Dismissal for Gr. 9-12
○	First or last day of school		
■	All schools and offices closed		
⬠	Early Dismissal - All Students		
▲	No school for students or teachers, but offices open.		

School Hours

	Hours	Early Dismissal	2 Hour Delay
High School	7:35a-2:20p	7:35a-12:25p	9:35a-2:20p
Middle School	8:05a-2:50p	8:05a-12:55p	10:05a-2:50p
Elementary & full day PreK	8:40a-3:25p	8:40a-1:30p	10:40a-3:25p
PreK AM Session	8:40a-11:35a	8:40a-10:50a	No AM PreK
PreK PM Session	12:30p-3:25p	11:25a-1:30p	12:30p-3:25p

School Delay and Closing

On the web: www.windsorct.org
Phone: 860-687-2000 x180
Local radio and television stations

Important Information

1. School may be delayed due to inclement weather for two hours. Morning schedules would be adjusted accordingly and release time remains the same. AM PreK is cancelled on delayed openings.

2. Calendar allots for nine (9) snow days beginning June 12. If more are needed they will be deducted from the Spring Break commencing Monday, April 9, 2018.

3. High School Graduation date to be determined in April by the Board of Education.

DRAFT 1/5/2017 10:00 am

M	T	W	R	F
FEBRUARY 2018				(17)
			1	2
5	6	7	8	9
12	13	14	15	16
19	PD	21	22	23
26	27	28		
MARCH 2018				(21)
			1	2
5	6	7	8	9
12	13	14 S	15 W	16
19	20	21 *	22 *	23 *
26	27	28	29	30
APRIL 2018				(16)
2	3	4	5	6
9	10	11	12	13
16	17	18	19	20
23	24	25	26	27
30				
MAY 2018				(22)
	1	2	3	4
7	8	9	10	11
14	15	16	17	18
21	22	23	24	25
28	29	30	31	
JUNE 2018				(7)
				1
4	5 X	6 X	7 X	8 X
11 X	12	13	14	15
18	19	20	21	22 P
25	26	27	28	29

June 11 Tentative Last Day of School: Early Dismissal

P Potential Last Day of School due to cancellations.

WINDSOR BOARD OF EDUCATION

AGENDA ITEM

For Consideration by the Board of Education at the Meeting of: January 18, 2017

PREPARED BY: Danielle Batchelder **PRESENTED BY:** Danielle Batchelder

ATTACHMENTS: December 31, 2016 Financial Report

SUBJECT: Financial Report

BACKGROUND:

A report of operating expenditures is prepared monthly for the Board of Education. The report details monthly and year-to-date expenditures for each site within Windsor Public Schools.

STATUS:

The attached report is for the month of December 2016.

There were no inter-site transfers during the month.

RECOMMENDATION:

No action is necessary. The report is for information only.

The Secretary of the Board of Education should include the following in the minutes of this Board of Education meeting:

Expenditures for December 2016	$ 5,820,832
Expenditures through December 31, 2016	$25,390,481

Reviewed by: NOB **Recommended by the Superintendent:** ONE

Agenda Item # 11a.

Windsor Public Schools
Financial Report
December 31, 2016

	2016/2017 Budget	Expenditures YTD 12/31/2016	Encumbrance	Balance 12/31/2016	% Balance
Instructional Services					
Clover Street School	60,773	17,527	5,310	37,936	**62%**
John F. Kennedy School	79,823	22,383	4,767	52,673	**66%**
Oliver Ellsworth School	83,180	43,927	9,060	30,193	**36%**
Poquonock School	54,316	22,209	4,823	27,284	**50%**
Sage Park Middle School	214,220	108,926	26,840	78,454	**37%**
Windsor High School	389,056	144,701	66,327	178,028	**46%**
Windsor High School Interscholastic Sports	202,000	79,773	14,104	108,123	**54%**
Athletic Coaches	235,000	89,369	0	145,631	**62%**
WHS Career & Technical Education	59,745	31,074	9,838	18,833	**32%**
Continuing Education	70,400	53,620	5,688	11,092	**16%**
Instructional Services Management	195,312	68,816	21,271	105,225	**54%**
Curriculum Management & Development	120,385	25,897	5,172	89,316	**74%**
Magnet School Tuition	1,500,600	44,575	1,340,445	115,580	**8%**
Textbook Adoption	53,000	1,347	0	51,653	**97%**
Technology	687,432	470,576	59,038	157,818	**23%**
Total Instructional Services	**4,005,242**	**1,224,720**	**1,572,683**	**1,207,839**	**30%**
Education Support Services					
Pupil Personnel Services	368,191	112,064	73,601	182,526	**50%**
Special Education	94,350	18,109	5,574	70,667	**75%**
Special Education Tuition	4,729,106	1,138,727	485,191	3,105,188	**66%**
Policy & Planning	142,350	62,866	2,237	77,247	**54%**
Employee Personnel Services	84,000	55,046	265	28,689	**34%**
Financial Management	280,442	55,483	1,152	223,807	**80%**
Financial Services	38,500	42,820	7,085	(11,405)	**-30%**
Pupil Transportation & Safety	2,552,099	422,214	337,106	1,792,779	**70%**
Special Education Transportation	1,660,000	370,670	221,470	1,067,860	**64%**
Physical Plant Services	2,035,850	775,542	1,007,834	252,474	**12%**
Major Maintenance	386,000	262,489	16,494	107,017	**28%**
L.P. Wilson Center	254,800	65,320	96,560	92,920	**36%**
Benefits	11,188,075	4,851,584	220,166	6,116,325	**55%**
Certified Salaries	30,216,815	11,740,498	0	18,476,317	**61%**
Non-Certified Salaries	8,252,895	3,723,951	0	4,528,944	**55%**
Regular Ed Tutor Salaries	222,699	77,171	0	145,528	**65%**
Special Ed Tutor Salaries	320,000	137,287	0	182,713	**57%**
Substitute Salaries	639,916	253,920	345,466	40,530	**6%**
Total Education Support Services	**63,466,088**	**24,165,761**	**2,820,201**	**36,480,126**	**57%**
Total All Sites	**$67,471,330**	**$25,390,481**	**$4,392,884**	**$37,687,965**	**56%**

WINDSOR BOARD OF EDUCATION

AGENDA ITEM

For Consideration by the Board of Education at the Meeting of: January 18, 2017

PREPARED BY: Danielle Batchelder **PRESENTED BY:** Danielle Batchelder

ATTACHMENTS: Student Enrollment Report & Recap

SUBJECT: Student Enrollment as of January 1, 2017

BACKGROUND:

Attached are the official enrollment figures as of January 1, 2017. Mrs. Batchelder will answer any questions.

STATUS:

In prior BOE enrollment reports, the enrollment report group all students into one category labeled "Outside Placement/Private Placement (SPED)". Beginning at the September 2016 BOE meeting, the Out Placement/Private Placement (SPED) line will be separated into two categories:

- One category will be labeled - *Out of District Placement-Special Education students*
- The second category will be labeled - *Private Placement Special Education students*

Out of District - Special Education: Those students who are placed at a Connecticut State Department of Education (CSDE) approved private special education program as recommended by a planning and placement team (PPT) as part of a student's individualized education program (IEP). Additionally, this category may include a family who moves into Windsor with a child who has a disability who has already been placed in a private special education program and/or children who are placed in Windsor foster home(s) by the Department of Children and Families (DCF) and are already enrolled in a private special education program.

Private Placement - Special Education: Those students who have been identified special education through the planning and placement team (PPT) process that have been parentally placed at a non-public school located in Windsor (i.e., St. Gabriel, Trinity Christian, Madina Academy, Praise Power & Prayer, etc.).

RECOMMENDATION:

Informational

Reviewed by: NOB **Recommended by the Superintendent:** CAC

Agenda Item # 11b.

Windsor Public Schools
Student Enrollment Report Recap
January 1, 2017

Enrollment in Windsor Public Schools	
Grades PreK-5	1,332
Grades 6-8	702
Grades 9-12	1,185
Total District Enrollment	**3,219**

Windsor Students not in district schools	
Out of District Placement(SPED)	46
Private School's Placements (examples: St Gabriels,Trinity Christian and Madina Academy)	16
Montessori Hartford CREC	12
Metropolitan Learning Center CREC	120
CREC Misc MAGNET SCHOOLS	214
Hartford Host Magnets	221
Misc Magnet Schools	18
Prince Tech	6
Cheney Tech	7
	660

Total Windsor	**3,879**

Windsor Public Schools
Student Enrollment Report
January 1, 2017

Grade		Poquonock	Clover St	O Ellsworth	JF Kennedy	Totals
Pre K		46		48		94
K		75		105		180
1		91		105		196
2		96		115		211
3			83		119	202
4			98		138	236
5			95		118	213
Subtotal K-5						1238
Total		**308**	**276**	**373**	**375**	**1,332**

Grade	Sage Park MS
6	247
7	228
8	227
Total	**702**

Grade	Windsor High
9	338
10	264
11	316
12	267
Total	**1,185**

Total District Enrollment	**3,219**

WINDSOR HIGH SCHOOL
Enrollment for
School Year 2016-2017

	Projected		1-Sep	1-Oct	1-Nov	1-Dec	1-Jan	1-Feb	1-Mar	1-Apr	1-May	1-Jun
Grade 9	**300**		339	340	340	339	338					
Grade 10	**281**		274	268	269	264	264					
Grade 11	**307**		315	315	314	317	316					
Grade 12	**272**		257	257	256	266	267					
Windsor High Total	**1160**		**1185**	**1180**	**1179**	**1186**	**1185**	**0**	**0**	**0**	**0**	**0**

SAGE PARK MIDDLE SCHOOL

ENROLLMENT REPORT
SCHOOL YEAR 2016-2017

		Projected		8-Sep	1-Oct	1-Nov	1-Dec	1-Jan	1-Feb	1-Mar	1-Apr	1-May	1-Jun	# of Teachers	Average C. Size
Grade 6															
Team 1					86	87	87	83						4	20.75
Team 2					82	81	81	82						5	16.4
Team 3					77	79	79	78						5	15.6
	Total	**210**		**244**	**245**	**247**	**247**	**243**							
Grade 7															
Team 4					72	72	72	72						4	18
Team 5					71	72	72	72						4	18
Team 6					76	77	79	82						5	16.4
	Total	**217**		**222**	**219**	**221**	**223**	**226**							
Grade 8															
Team 7					71	73	73	70						4	17.5
Team 8					78	77	77	79						5	15.8
Team 9					74	75	75	76						5	15.2
	Total	**223**		**222**	**223**	**225**	**225**	**225**							
SPARK					**1**	**1**	**1**	**8**							
Sage Park	**Total**	**650**		**688**	**688**	**694**	**696**	**702**	**0**	**0**	**0**	**0**	**0**		

CLOVER STREET SCHOOL
ENROLLMENT REPORT
2016-2017

Room#	Teacher		Projected		8-Sep	1-Oct	1-Nov	1-Dec	1-Jan	1-Feb	1-Mar	1-Apr	1-May	1-Jun
		Grade 3												
8	A Sanchez					19	20	20	21					
9	S Michalic					20	20	20	21					
10	J Murray					18	19	20	20					
11	J Darrell					20	20	21	21					
		Total	79		79	77	79	81	83					
		Grade 4												
14	J Su					20	19	19	19					
15	L Schoenwolff					21	21	21	21					
17	C Nowsch					20	20	20	20					
18	D Williams					20	19	18	18					
19	C Messenger					21	21	20	20					
		Total	105		103	102	100	98	98					
		Grade 5												
20	N Arroyo					19	19	19	19					
22	E Chartier					20	19	19	19					
24	S Lewis					18	18	18	19					
26	C Lindsley					19	19	19	19					
27	R Grimes					19	18	19	19					
		Total	92		92	95	93	94	95					
	Clover	TOTAL	276		274	274	272	273	276	0	0	0	0	0

JF KENNEDY SCHOOL

ENROLLMENT REPORT
SCHOOL YEAR 2016-17

Room#	Teacher	Grade	Projected		8-Sep	1-Oct	1-Nov	1-Dec	1-Jan	1-Feb	1-Mar	1-Apr	1-May	1-Jun
		Grade 3												
1	L Macaluso					16	17	18	18					
2	K Richards					18	18	18	17					
3	A Moyal					18	18	18	17					
4	D Ghanesh-May					18	17	17	17					
5	K Mazur					16	16	16	15					
6	M Johnston					18	18	18	18					
8	V Vaicunas					16	16	17	17					
		Total	**128**		**124**	**120**	**120**	**122**	**119**					
		Grade 4												
9	M Macaluso					21	21	20	19					
10	S Silliman					17	17	18	20					
12	L Bishop					19	19	20	20					
14	S Brown					22	21	20	20					
15	N Donzella					19	18	19	19					
16	D Taylor					18	20	20	20					
18	A Caselli					20	20	21	20					
		Total	**138**		**138**	**136**	**136**	**138**	**138**					
		Grade 5												
19	S Fye					16	17	17	17					
20	S Smith					16	16	16	17					
24	J Nolte					18	17	17	16					
25	S Paley					18	18	18	18					
26	K Bowman					16	16	16	16					
27	J Somero					18	18	18	18					
28	G Davies					17	17	16	16					
		Total	**122**		**121**	**119**	**119**	**118**	**118**					
	Kennedy	**Total**	**388**		**383**	**375**	**375**	**378**	**375**	**0**	**0**	**0**	**0**	**0**

OLIVER ELLSWORTH SCHOOL **ENROLLMENT REPORT**

2016-2017

Room#	Teacher	Grade	Projected		1-Sep	1-Oct	1-Nov	1-Dec	1-Jan	1-Feb	1-Mar	1-Apr	1-May	1-Jun
19	G Drake	**Kindergarten**				14	14	14	13					
20	L Butterick					13	13	13	13					
21	J Addie					13	13	13	13					
22	A Bishop					14	14	14	13					
23	L Adamski					14	13	13	13					
24	A Bartholomew					13	13	13	13					
25	C Chapple					13	13	14	14					
26	S Marcella					13	14	14	13					
		Total	**106**		**106**	**107**	**107**	**108**	**105**					
11	S Capizzi	**Grade 1**				14	14	15	15					
12	T Tedeschi					14	15	15	15					
13	E Larson					14	15	16	16					
14	K Furie					15	15	15	15					
15	T Strickland					15	15	15	15					
16	L Miller					15	15	14	14					
17	K Strempfer					15	14	14	15					
		Total	**106**		**103**	**102**	**103**	**104**	**105**					
		Grade 2												
1	B Mayo					17	17	17	17					
2	J Goicochea					16	16	17	17					
3	K Carlin					16	16	16	16					
5	J Greene					16	16	16	16					
6	E Hilt					16	16	16	16					
7	L Majors					15	16	16	17					
8	D Jaworski					15	16	16	16					
		Total	**116**		**113**	**111**	**113**	**114**	**115**					
	PK Smart Start		15			16	16	15	14					
	PK Sped & Peers		27			27	28	32	34					
		Total			**43**	**43**	**44**	**47**	**48**	**0**	**0**	**0**	**0**	**0**
	Ellsworth	**Total**	**370**		**365**	**363**	**367**	**373**	**373**	**0**	**0**	**0**	**0**	**0**

POQUONOCK SCHOOL

ENROLLMENT REPORT
2016-2017

Room #	Teacher	Grade	Projected		8-Sep	1-Oct	1-Nov	1-Dec	1-Jan	1-Feb	1-Mar	1-Apr	1-May	1-Jun
		Kindergarten												
3	M Scott					13	13	13	13					
19	R Elke					12	12	12	12					
21	C McCann					13	13	13	13					
22	L Roche					12	12	12	12					
23	J Mitchell					12	12	12	12					
24	L Corrao					12	12	13	13					
		Total	**83**		**76**	**74**	**74**	**75**	**75**					
		Grade 1												
14	S Couchon					18	18	18	18					
15	E Velez					17	18	18	19					
16	N Nabil					17	17	17	18					
18	M Neals					18	18	18	18					
17	K Stoll					18	18	18	18					
		Total	**83**		**86**	**88**	**89**	**89**	**91**					
		Grade 2												
8	R Brown					21	20	20	20					
9	S Trummel					20	20	19	19					
11	J Delsky					21	21	20	20					
12	K Filmer					17	18	18	18					
13	E Hoogewerff					19	20	19	19					
		Total	**98**		**101**	**98**	**99**	**96**	**96**					
	PK Smart Start		30		31	30	30	30	30					
	Sped & Peer		14		12	16	17	16	16					
		Total	**44**		**43**	**46**	**47**	**46**	**46**	**0**	**0**	**0**	**0**	**0**
	Poquonock	**Totals**	**308**		**306**	**306**	**309**	**306**	**308**	**0**	**0**	**0**	**0**	**0**

WINDSOR BOARD OF EDUCATION
AGENDA ITEM

For Consideration by the Board of Education at the Meeting of: January 18, 2017

Prepared By: Dana Plant **Presented By:** Danielle Batchelder

Attachments: Food Service Financial Report

Subject: Cafeteria Operations – December 2016

Background: The Windsor School Food Service participates in the National School Lunch Program at each of our school facilities and at St. Gabriel's, CREC's Metropolitan Learning Center, CREC's Academy of Aerospace and Engineering and CREC's Museum Academy. We also participate in the National School Breakfast Program at our four elementary schools, Sage Park Middle School, Windsor High School and the three CREC schools. We operate the After School Snack Program for our Treehouse Program in Windsor as well as Museum Academy after care program. We operated our fifth year of the summer feeding program serving breakfast and lunch at CREC Metropolitan Learning Center. We operated a Summer Food Service Program of lunch and snack at Deerfield Apartment Complex, Goslee Pool, adding Wilson Library and the Performing Arts Academy in Windsor during summer break. We are complying with the Healthy Food Certification again this year to send a consistent message to our students in keeping with our wellness policies.

Our annual goal is to operate with a small reserve account to offset unanticipated needs and to increase participation from students and staff in all our programs.

A monthly financial report is presented to the Board of Education. This report includes sales and financial information for the current period.

Status: Financial Report for December 2016

Recommendation: Informational only.

Reviewed by: _____ **Recommended by the Superintendent:** CAE

Agenda Item # 11c.

Windsor School Food Service
Financial Statement
December 2016

REVENUE	December 2015	7/1/15 - YTD	December 2016	7/1/16 - YTD
SALES	$102,416.20	$516,513.34	$99,635.35	$524,127.38
REIMBURSEMENTS - STATE		44,189.00	18,558.00	48,103.00
ACCOUNTS RECEIVEABLE	111,401.55	511,016.66	105,265.80	550,056.87
CLOC		105,610.00	34,173.68	85,971.68
INTEREST/Returned Check Fee				
MISC. (Rebates)	1,012.00	2,820.31		162.37
6 CENTS Certification	2,909.40	12,895.74	2,707.08	13,055.64
REVENUE TOTALS	**$217,739.15**	**$1,193,045.05**	**$260,339.91**	**$1,221,476.94**
EXPENSES				
WAGES	$78,377.12	$358,863.36	$75,947.78	$362,250.03
PAYROLL TAXES	5,749.12	26,663.70	5,810.01	25,129.57
BENEFITS	5,811.46	36,013.84	7,650.50	52,755.37
FOOD/MILK	116,139.18	612,912.70	111,392.37	638,589.45
PAPER	6,985.47	31,277.91	8,293.98	34,575.00
TRUCK		447.45	1,704.00	3,417.41
SUPPLIES	69.12	1,598.03	197.51	6,847.19
EQUIPMENT	152.92	3,547.65		12,242.42
SERVICES	381.33	3,059.10	404.18	3,711.37
EXPENSE TOTALS	**$213,665.72**	**$1,074,383.74**	**$211,400.33**	**$1,139,517.81**
NET INCOME	**$4,073.43**	**$118,661.31**	**$48,939.58**	**$81,959.13**
INVENTORY		**$28,000.00**		**$28,342.64**
OPENING BALANCE 7/1		**$3,531.34**		**$166,304.74**
COMPUTED OPERATING POSITION		**$150,192.65**		**$276,606.51**

Windsor School Food Service
Program Participation
December 2016

SALES

		Dec 2015	Dec 2016
WHS			
	# OF DAYS	17	17
	SALES	$25,490.94	$28,047.87
	AVERAGE	$1,499.47	$1,649.87

Reimbursable Meals	Average LUNCH per day	
ELEMENTARY	877	830
MLC	422	408
Museum Academy	262	264
Academy of Aerospace & Engineering	391	387
SPMS	416	400
WHS	531	587

Reimbursable Meals	Average BREAKFAST per day	
ELEMENTARY	351	322
MLC	132	150
Museum Academy	183	170
Academy of Aerospace & Engineering	149	107
SPMS	67	89
WHS	169	184

Reimbursable Meals	Average SNACK per day	
Treehouse Program	91	100
Museum Academy	55	41

WINDSOR BOARD OF EDUCATION
AGENDA ITEM

For Consideration by the Board of Education at the Meeting of: January 18, 2017

Prepared By: Terrell M. Hill, Assistant Superintendent for Human Resources
Presented By: Terrell M. Hill
Attachments: None
Subject: Human Resources Report for December 1, 2016 – December 31, 2016

RESIGNATIONS/SEPARATIONS

Jordan Blade	Special Education Paraprofessional	Windsor High
Alexandra Chmura	Special Education Teacher	Sage Park
Debra Conboy	Special Education Tutor	Sage Park
Jill Perreault	Special Education Tutor	Sage Park
Daisy Storts	PreK Special Education Paraprofessional	Ellsworth

RETIREMENTS

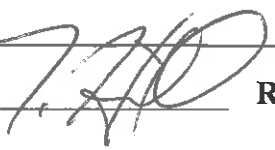
Michael Carrubba	Chief School Psychologist	L.P. Wilson
Carol Szulc	Vice Principal	Windsor High

TRANSFERS/REASSIGNMENTS

Phaedra Durost	From: Science Dept. Chair/Science Teacher	Windsor High
	To: Interim Vice Principal	Windsor High
Lynn Reynolds	From: Part-time Food Service General Worker	Clover
	To: Full-time Food Service Elementary Cook	Clover
Sindhu Thomas	From: Science Teacher	Windsor High
	To: Interim Science Dept. Chair/Science Teacher	Windsor High

HIRES

Kimberly Richard	Long Term Substitute Grade 8 Language Arts Teacher	Sage Park
Jessica Taiwo	Part-time Food Service General Worker	Metropolitan Learning Ctr

Reviewed by:  **Recommended by the Superintendent:** CAC

Agenda Item # 11d.

Windsor Board of Education
Special Meeting - Public Forum
Unapproved Minutes

Tuesday, December 20, 2016 6:30 PM
Town Hall, Council Chambers

The following are the unapproved minutes of the December 20, 2016 Special Meeting - Public Forum. Any additions or corrections will be made at a future meeting.

Attendance Taken at 6:30 PM:

Present Board Members:
Ms. Yvette Ali
Ms. Nuchette Black-Burke
Mr. Brian Bosch
Ms. Michaela Fissel
Mr. Leonard Lockhart
Mr. Richard O'Reilly
Ms. Melissa Rizzo Holmes
Ms. Cristina Santos

Absent Board Members:
Mr. Paul Panos

1. Call to Order

Discussion:
The meeting was called to order by Ms. Santos at 6:30 p.m. Also in attendance: Superintendent Dr. Craig A. Cooke, Assistant Superintendent for Instructional Services Santosha Oliver, Assistant Superintendent for Human Resources Terrell Hill, Director of Business Services Danielle Batchelder and Director of Pupil and Special Education Services Steve Carvalho.

2. Public Forum (concentration on the 2017-2018 Budget) (limited to 7:00 PM)--The Board welcomes public participation and asks that speakers please limit their comments to 5 minutes.

Discussion:
None.

3. Adjournment

Motion Passed: The meeting adjourned at 6:33 p.m. with a motion by Mr. Leonard Lockhart and a second by Ms. Melissa Rizzo Holmes.

8 Yeas - 0 Nays.

Ms. Yvette Ali Yes
Ms. Nuchette Black-Burke Yes
Mr. Brian Bosch Yes
Ms. Michaela Fissel Yes
Mr. Leonard Lockhart Yes
Mr. Richard O'Reilly Yes

Mr. Paul Panos Absent
Ms. Melissa Rizzo Holmes Yes
Ms. Cristina Santos Yes

_____
Richard T. O'Reilly, Secretary
Windsor Board of Education

Windsor Board of Education
Regular Meeting
Unapproved Minutes
Tuesday, December 20, 2016 7:00 PM
Town Hall, Council Chambers

The following are the unapproved minutes of the December 20, 2016 Regular Meeting. Any additions or corrections will be made at a future meeting.

Attendance Taken at 7:00 PM:

Present Board Members:
Ms. Yvette Ali
Ms. Nuchette Black-Burke
Mr. Brian Bosch
Ms. Michaela Fissel
Mr. Leonard Lockhart
Mr. Richard O'Reilly
Ms. Melissa Rizzo Holmes
Ms. Cristina Santos

Absent Board Members:
Mr. Paul Panos

1. Call to Order, Pledge to the Flag and Moment of Silence
Discussion:
The meeting was called to order at 7:00 p.m. by Ms. Santos with the Pledge of Allegiance and a Moment of Silence. Also in attendance: Superintendent of Schools Dr. Craig A. Cooke, Director of Pupil and Special Education Services Steven Carvalho, Assistant Superintendent for Human Resources Terrell Hill, Director of Business Services Danielle Batchelder, Assistant Superintendent for Instructional Services Santosha Oliver, and Student Representative Cassie Okeke.

2. Recognitions/Acknowledgements
Discussion:
Ms. Santos offered her congratulations to the WHS football team and coaches on their season.

3. Audience to Visitors
Discussion:
None.

4. Student Representative Report
Discussion:
Ms. Okeke reported students were halfway through the second quarter and had received progress reports, and reported on the wide variety of events, sports, activities, charitable efforts and senior activities taking place in December at Windsor High School.

5. Board of Education
5.a. President's Report
Discussion:
Ms. Santos reported on the Legislative Breakfast hosted by the Board of Education on December 8, and extended thanks to all legislators and Board of Education members who attended.

5.b. School Liaison Reports
5.b.1. Windsor High School
Discussion:
Mr. Bosch wished Carol Szulc well and congratulated her on her retirement, and welcomed Interim Vice Principal Phaedra Durost, and wished all happy and restful holidays.
Ms. Black Burke reported 100+ volunteers are needed for Project Graduation and encouraged viewers to volunteer.

5.b.2. Sage Park Middle School
Discussion:
Ms. Fissel reported on upcoming concerts, orientation for grade 5 students, and encouraged any parents who have incoming middle school students to check the school calendar for opportunities to meet 6th graders and administrators.

5.b.3. Clover Street School
Discussion:
Mr. Lockhart reported on the Student of the Month recognition, upcoming concerts, School Governance Council meeting on January 12, and Sage Park Middle School visiting Clover Street regarding transitioning; parents are invited to attend.

5.b.4. John F. Kennedy School
Discussion:
Ms. Ali reported on the upcoming grade 5 Science Museum field trip, holiday sing along, the Giving Tree. She also reminded that daily reading cannot take a break and encouraged families to make time to read together; she extended holiday wishes to all families from the JFK staff.

5.b.5. Oliver Ellsworth School
Discussion:
Mr. O'Reilly reported on the Friday singalong; Tree House is closed the day after Christmas and the day after New Years. The mural will be reported on during the Superintendent's Report.

5.b.6. Poquonock School
Discussion:
Ms. Rizzo Holmes reported on the upcoming holiday assembly, string parent night, arts and crafts night, and the Mitten Tree.

6. Superintendent's Report
Discussion:
Dr. Cooke thanked staff for their incredible generosity during the holiday season, and reported on SEE training for parents, the 2nd Annual Daddy/Daughter Dance, the various concerts at the schools, and the WHS graduation rate for last year is up .4% to 92.9%.

6.a. Recommendation on Oliver Ellsworth Mural
Discussion:
Dr. Cooke reported that the Oliver Ellsworth Mural Committee has developed four recommendations:
1. Recreate original mural, taken from a digital image, onto canvas to size 36" x 51" with black frame. This is the largest size possible without losing the integrity of the image. The committee suggested this canvas mural be located on the original wall for the remainder of this school year. Ms. Wood, Vice Principal of OE, was looking into other locations for the mural after the current school year.
2. A rededication event of the original mural on canvas to be held preferably as an evening event. This will allow current OE students/families and prior OE students who were part of the original mural an opportunity to join in the event. Additionally, other OE/community members could be invited.
3. The committee discussed the possibility of a second mural, depicting Windsor's diversity and culmination of a WPS education, which was brought forward by students on the committee. The mural would encompass the 'next phase' of their lives/path, depicting possible careers and future plans. Students on the committee were to create a Google doc/survey to elicit ideas/thoughts from their colleagues.
4. The second mural would be located at the Board of Education offices at the L.P. Wilson Community Center and would be designed and created by current WHS art students allowing all Windsor community members the opportunity to enjoy the mural.

Dr. Cooke reported that he was impressed with the work of the committee and his direction would be to accept their recommendations and put them in place. The cost to recreate the mural on canvas is low; the second mural would be done by art teachers and students at the high school who have volunteered.

Questions and discussion ensued.

6.b. Update on Office of Family and Community Partnership
Discussion:
Mr. Sills gave an overview of the of the Windsor Family and Community Partnership Plan, and reported that the Hartford Foundation for Public Giving has funded Windsor for year two of a 5-7 year grant in the amount of $393,100. He presented a summary of the goals, work completed to date, and next steps for 2017.

Questions and discussion ensued.

6.c. Teacher and Administrator Evaluation Update
Discussion:
Mr. Hill reviewed the purpose and rationale of the Teacher Evaluation Plan, the core design principals, teacher goal setting, and observations by evaluation cycle.

Questions and discussion ensued.

6.d. School Calendar 2017-2018 (1st Reading)
Discussion:
Mr. Hill presented the proposed 2017-2018 school calendar for the 1st reading. The teacher work year would begin on August 24th, and the student school year would begin on August 29th. The last day of school would be tentatively scheduled for June 11th and would include 9 potential snow days. There would be no February vacation. There would be an April vacation, which would be the same week as CREC region schools. The calendar includes 187 teacher work days and 18 instructional days; it also includes 7 student early release days, and traditional vacations and holidays.

Questions and discussion ensued.

Motion Passed: Motion that the Board of Education accept the proposed 2017-2018 school calendar for a 1st reading passed with a motion by Mr. Leonard Lockhart and a second by Ms. Melissa Rizzo Holmes.

8 Yeas - 0 Nays.

Ms. Yvette Ali Yes
Ms. Nuchette Black-Burke Yes
Mr. Brian Bosch Yes
Ms. Michaela Fissel Yes
Mr. Leonard Lockhart Yes
Mr. Richard O'Reilly Yes
Mr. Paul Panos Absent
Ms. Melissa Rizzo Holmes Yes
Ms. Cristina Santos Yes

6.e. Budget Assumptions FY 18 (2nd Reading)
Discussion:
Ms. Batchelder presented the budget assumptions for fiscal year 2017-2018, which are the same as in the prior reading.

Motion Passed: Motion that the Board of Education accept for a 2nd reading the Budget Assumptions for fiscal year 2017-2018 passed with a motion by Mr. Leonard Lockhart and a second by Ms. Melissa Rizzo Holmes.

8 Yeas - 0 Nays.

Ms. Yvette Ali Yes
Ms. Nuchette Black-Burke Yes
Mr. Brian Bosch Yes
Ms. Michaela Fissel Yes
Mr. Leonard Lockhart Yes
Mr. Richard O'Reilly Yes
Mr. Paul Panos Absent
Ms. Melissa Rizzo Holmes Yes
Ms. Cristina Santos Yes

6.f. Curriculum Development (1st Reading)
6.f.1. K-2 Science Unit
Discussion:
Ms. Black Burke and Dr. Oliver presented the Grade K-2 Science curriculum as presented to the BOE Curriculum Committee on December 1, 2016; questions ensued.

Motion Passed: Motion that the Board approves Grade K-2 Science curriculum as a 1st reading as presented passed with a motion by Ms. Nuchette Black-Burke and a second by Mr. Leonard Lockhart.

8 Yeas - 0 Nays.

Ms. Yvette Ali Yes
Ms. Nuchette Black-Burke Yes
Mr. Brian Bosch Yes
Ms. Michaela Fissel Yes
Mr. Leonard Lockhart Yes
Mr. Richard O'Reilly Yes
Mr. Paul Panos Absent
Ms. Melissa Rizzo Holmes Yes
Ms. Cristina Santos Yes

6.g. Policy Adoption (1st Reading)
6.g.1. New P 2260 Policy Regarding Retention of Electronic Records and Information
6.g.2. New P 3524.2 Policy Regarding Green Cleaning Programs
6.g.3. New P 4111.3 Plan for Staff of Color Recruitment
6.g.4. Revised P 4118.5 Social Media
6.g.5. Revised P 4600 Reports of Suspected Abuse or Neglect of Adults with an Intellectual Disability or Autism Spectrum Disorder
6.g.6. Revised P 5141.231 Psychotropic Drug Use
6.g.7. Revised P 6143 Student Wellness

Discussion:
Ms. Rizzo Holmes questioned the reference to C.G.S. 10-220(a) in P 4111.3 Plan for Staff of Color Recruitment; Dr. Cooke will follow up. Ms. Rizzo Holmes questioned the title in P 6143, stating the policy seems to be mostly about nutrition and food consumption, that the title and first paragraph should be reviewed prior to the second reading.

Questions and discussion ensued.

Motion Passed: Motion that the Board approve the policies P 2260 Policy Regarding Retention of Electric Records and Information, P 3524.2 Policy regarding Green Cleaning Programs, P 4111.3 Plan for Staff of Color Recruitment, P 4118.5 Social Media, P 4600 Reports of Suspected Abuse or Neglect of Adults with an Intellectual Disability or Autism Spectrum Disorder, P 5141.231 Psychotropic Drug Use and P 6143 Student Wellness as a 1st reading passed with a motion by Ms. Yvette Ali and a second by Mr. Leonard Lockhart.

8 Yeas - 0 Nays.

Ms. Yvette Ali Yes
Ms. Nuchette Black-Burke Yes
Mr. Brian Bosch Yes
Ms. Michaela Fissel Yes
Mr. Leonard Lockhart Yes
Mr. Richard O'Reilly Yes
Mr. Paul Panos Absent
Ms. Melissa Rizzo Holmes Yes
Ms. Cristina Santos Yes

6.h. Adoption of Revision of BOE Goals and Statement of Educational Philosophy
Discussion:

Motion Passed: Motion that the Board adopt the revisions made to the Board Goals and Statement of Educational Philosophy passed with a motion by Mr. Leonard Lockhart and a second by Ms. Melissa Rizzo Holmes.

8 Yeas - 0 Nays.

Ms. Yvette Ali Yes
Ms. Nuchette Black-Burke Yes
Mr. Brian Bosch Yes
Ms. Michaela Fissel Yes
Mr. Leonard Lockhart Yes
Mr. Richard O'Reilly Yes
Mr. Paul Panos Absent
Ms. Melissa Rizzo Holmes Yes
Ms. Cristina Santos Yes

7. Committee Reports
7.a. Curriculum Committee
Discussion:
Ms. Black Burke thanked Dr. Oliver and her team for working on the curriculum; they are intentionally trying to make sure our students have stair steps as they progress through grades, so that it's all connected and fits together.

7.b. Long Range Planning Committee
Discussion:
Mr. O'Reilly reported the committee met on December 15 and discussed two main categories: capital improvements and air conditioning at Sage Park Middle School; alternatives are under analysis. They are also looking for the Town Council to reinvigorate the Town Council/Board of Education committee to talk about issues collaboratively. The committee is looking to come up with some new ways to assess goals and put metrics together, to make recommendations to the entire Board.

7.c. Finance Committee
Discussion:
Mr. Lockhart reminded the public that the 2017-2018 Board of Education budget tab is in the upper left corner of the website and has the assumptions, calendar and a tab for questions, comments, concerns and to send the Superintendent's office about the budget process. The Board is looking for everyone to be engaged from the front end, as much input as possible is needed.

7.d. Policy Committee
Discussion:
Ms. Ali reported the Policy Committee met on December 5, and reviewed the policies presented at this meeting.

7.e. Technology Committee
Discussion:
Ms. Black Burke reported the committee met on December 1, and Mr. Dadona gave an update on the technology pieces currently in use in the district and what things may look like moving forward.

8. Consent Agenda
8.b. Enrollment Report
8.c. Food Service Report
8.d. Human Resources Report

Motion Passed: Motion to accept Consent Agenda Items 8.b Enrollment Report, 8.c Food Service Report and 8.d Human Resources Report as presented passed with a motion by Mr. Leonard Lockhart and a second by Ms. Nuchette Black-Burke.

8 Yeas - 0 Nays.

Ms. Yvette Ali Yes
Ms. Nuchette Black-Burke Yes
Mr. Brian Bosch Yes
Ms. Michaela Fissel Yes
Mr. Leonard Lockhart Yes
Mr. Richard O'Reilly Yes
Mr. Paul Panos Absent
Ms. Melissa Rizzo Holmes Yes
Ms. Cristina Santos Yes

8.a. Financial Report
Discussion:
Expenditures for November 2016: $3,992,814
Expenditures through November 30, 2016: $19,569,649

Motion Passed: Motion to accept Consent Agenda Item 8.a Financial Report as presented passed with a motion by Mr. Leonard Lockhart and a second by Ms. Melissa Rizzo Holmes.

8 Yeas - 0 Nays.

Ms. Yvette Ali Yes
Ms. Nuchette Black-Burke Yes
Mr. Brian Bosch Yes
Ms. Michaela Fissel Yes
Mr. Leonard Lockhart Yes
Mr. Richard O'Reilly Yes
Mr. Paul Panos Absent
Ms. Melissa Rizzo Holmes Yes
Ms. Cristina Santos Yes

9. Approval of Minutes
9.a. November 15, 2016 Regular Meeting
9.b. December 1, 2016 Curriculum Committee
9.c. December 1, 2016 Technology Committee
9.d. December 5, 2016 Policy Committee
9.f. December 12, 2016 Long Range Planning Committee

Motion Passed: Motion to accept the minutes of the November 15, 2016 Regular Meeting, December 1, 2016 Curriculum Committee meeting, December 1, 2016 Technology Committee Meeting, December 5, 2016 Policy Committee meeting and December 12, 2016 Long Range Planning Committee meeting as presented passed with a motion by Mr. Richard O'Reilly and a second by Mr. Leonard Lockhart.

8 Yeas - 0 Nays.

Ms. Yvette Ali Yes
Ms. Nuchette Black-Burke Yes
Mr. Brian Bosch Yes
Ms. Michaela Fissel Yes
Mr. Leonard Lockhart Yes
Mr. Richard O'Reilly Yes
Mr. Paul Panos Absent
Ms. Melissa Rizzo Holmes Yes
Ms. Cristina Santos Yes

9.e. December 6, 2016 Special Meeting

Motion Passed: Motion to accept the minutes of the December 6, 2016 Special Meeting with the following corrections: Goal number 2 should read: All students will demonstrate the ability to think critically and to solve complex problems utilizing analytical ability, creativity, research skills, logical reasoning, innovation, integrative understanding and resilience and in Statement of Educational Philosophy number 2, removal of the second "students'" passed with a motion by Mr. Richard O'Reilly and a second by Ms. Yvette Ali.

8 Yeas - 0 Nays.

Ms. Yvette Ali Yes
Ms. Nuchette Black-Burke Yes
Mr. Brian Bosch Yes
Ms. Michaela Fissel Yes
Mr. Leonard Lockhart Yes
Mr. Richard O'Reilly Yes
Mr. Paul Panos Absent
Ms. Melissa Rizzo Holmes Yes
Ms. Cristina Santos Yes

10. Other Matters/Announcements/Regular BOE Meetings
10.a. Next BOE Regular Meeting is Wednesday, January 18, 2017, with Superintendent's Presentation of 2017-2018 Budget beginning at 6:30 PM followed by Public Forum and Regular Meeting, Town Hall, Council Chambers

11. Discussion and possible action regarding collective bargaining agreements (Custodians, Maintenance, Food Service Employees, Nurses) (Executive Session Anticipated)
11.a. Ratification of collective bargaining agreement between the Board of Education and the United Public Service Employees Union (Custodians, Maintenance and Food Service Employees, Local 424, Unit 103)(Executive Session Anticipated)
11.b. Ratification of collective bargaining agreement between the Board of Education and the CSEA-SEIU Local 2001 (Nurses)(Executive Session Anticipated)

Motion Passed: Motion that the Board of Education move into executive session for the purpose of discussing the collective bargaining agreement between the Board of Education and the United Public Service Employees Union (Custodians, Maintenance and Food Service Employees, Local 424, Unit 103) and the collective bargaining agreement between the Board of Education and the CSEA-SEIU Local 2001 (Nurses)." We are inviting Dr. Cooke, Terrell Hill, and Danielle Batchelder to be part of the discussion passed with a motion by Mr. Leonard Lockhart and a second by Ms. Melissa Rizzo Holmes.

8 Yeas - 0 Nays.

Ms. Yvette Ali Yes
Ms. Nuchette Black-Burke Yes
Mr. Brian Bosch Yes
Ms. Michaela Fissel Yes
Mr. Leonard Lockhart Yes
Mr. Richard O'Reilly Yes
Mr. Paul Panos Absent
Ms. Melissa Rizzo Holmes Yes
Ms. Cristina Santos Yes

The Board entered Executive Session at 9:30 p.m.
The Board returned from Executive Session at 10:02 p.m.

Motion Passed: Motion that Board of Education vote to ratify the Agreement between the Windsor Board of Education and the United Public Service Employees Union (Custodians, Maintenance and Food Service Employees, Local 424, Unit 103) covering July 1, 2016 through June 30, 2019 passed with a motion by Mr. Leonard Lockhart and a second by Ms. Melissa Rizzo Holmes.

8 Yeas - 0 Nays.

Ms. Yvette Ali Yes
Ms. Nuchette Black-Burke Yes
Mr. Brian Bosch Yes
Ms. Michaela Fissel Yes
Mr. Leonard Lockhart Yes
Mr. Richard O'Reilly Yes
Mr. Paul Panos Absent
Ms. Melissa Rizzo Holmes Yes
Ms. Cristina Santos Yes

Motion Passed: Motion that the Board of Education vote to ratify the Agreement between the Windsor Board of Education and CSEA-SEIU Local 2001 (Nurses) covering July 1, 2016 through June 30, 2019 passed with a motion by Mr. Leonard Lockhart and a second by Ms. Melissa Rizzo Holmes.

8 Yeas - 0 Nays.

Ms. Yvette Ali Yes
Ms. Nuchette Black-Burke Yes
Mr. Brian Bosch Yes
Ms. Michaela Fissel Yes
Mr. Leonard Lockhart Yes
Mr. Richard O'Reilly Yes
Mr. Paul Panos Absent
Ms. Melissa Rizzo Holmes Yes
Ms. Cristina Santos Yes

12. Audience to Visitors
Discussion:
None.

13. Adjournment

Motion Passed: The meeting adjourned at 10:04 p.m. passed with a motion by Mr. Leonard Lockhart and a second by Ms. Melissa Rizzo Holmes.

8 Yeas - 0 Nays.

Ms. Yvette Ali Yes
Ms. Nuchette Black-Burke Yes
Mr. Brian Bosch Yes
Ms. Michaela Fissel Yes
Mr. Leonard Lockhart Yes
Mr. Richard O'Reilly Yes
Mr. Paul Panos Absent
Ms. Melissa Rizzo Holmes Yes
Ms. Cristina Santos Yes

_____
Richard T. O'Reilly, Secretary
Windsor Board of Education