Regular Meeting

Tuesday, April 19, 2016 7:00 PM
Town Hall, Council Chambers Please click the link below to join the webinar: https://us02web.zoom.us/j/85191945173 Or Telephone: +1 646 558 8656 or +1 301 715 8592 Webinar ID: 851 9194 5173 , 275 Broad Street, Windsor, CT 06095

1. **Call to Order, Pledge to the Flag and Moment of Silence**
2. **Recognitions/Acknowledgements**
   a. Proclamation--Teacher Appreciation Week May 2-6
   b. WHS AFJROTC Cadet Program Briefing
3. **Audience to Visitors**
4. **Student Representative Report**
5. **Board of Education**
   a. President's Report
   b. Set Last Day of School for 2015-2016
   c. School Liaison Reports
      1. Windsor High School
      2. Sage Park Middle School
      3. Clover Street School
      4. John F. Kennedy School
      5. Oliver Ellsworth School
      6. Poquonock School
6. **Superintendent's Report**
   a. Residency Update
   b. Techtonic Summit
   c. Food Services Price Increase (Action Anticipated)
7. **Committee Reports**
   a. Curriculum Committee
   b. Finance Committee
   c. Long Range Planning
   d. Policy Committee
   e. Technology Committee
8. **Consent Agenda**
   a. Financial Report
   b. Enrollment Report
   c. Food Service Report
   d. Human Resources Report
9. **Approval of Minutes**
   a. March 14, 2016 Long Range Planning Committee
   b. March 15, 2016 Regular Meeting
   c. April 5, 2016 Special Meeting (6:00 PM)
   d. April 5, 2016 Special Meeting (7:00 PM)
10. **Other Matters/Announcements/Regular BOE Meetings**
    a. BOE Special Meeting, Tuesday, May 3, 2016, 6:30 PM, LPW, Board Room
    b. BOE Curriculum Committee, Thursday, May 5, 2016, 4:30 PM, LPW, Room 17
    c. BOE Technology Committee, Thursday, May 5, 2016, 6:30 PM, LPW, Room 17
    d. BOE Long Range Planning Committee, Monday, May 9, 2016, 6:00 PM, Oliver Ellsworth School
    e. Next BOE Regular Meeting is Tuesday, May 17, 2016, 7:00 PM, Town Hall, Council Chambers
11. **Executive Session on Employee Personnel Matter--It is proposed the Board move into executive session to discuss contract non-renewals before**

taking possible action in the regular meeting.

12. **Audience to Visitors**
13. **Adjournment**

PROCLAMATION
COMMEMORATING

Windsor Teacher Appreciation Week
May 2 through May 6, 2016

Let it be known by all citizens of Windsor, that...

Whereas, Windsor teachers are a dynamic force in student learning and family communication; and

Whereas, our teachers have demonstrated, through their sense of purpose and dedication to their profession, that they are a source of inspiration to our students; and

Whereas, our teachers encourage students to achieve their goals while recognizing that every student has unique strengths and needs; and

Whereas, our teachers, through their service as mentors, coaches and club sponsors, model good citizenship and encourage students to contribute to the well-being of their communities; and

Whereas, Windsor teachers provide a vital link between family and community partnerships and student achievement; and

Whereas, our teachers should be accorded high public esteem, reflecting the value our Windsor community places on public education;

Now, therefore, be it proclaimed on this the 19th day of April 2016...

That, the Windsor Board of Education, in recognition of the outstanding service and contributions offered by the teachers of Windsor, proclaim the week of May 2nd through May 6th as Windsor Teacher Appreciation Week.

Windsor Board of Education

Leonard Lockhart, Vice President
Richard O'Reilly, Secretary
Paul Panos, Minority Leader
Yvette Ali

Nuchette Black-Burke
Brian Bosch
Michaela Fissel
Melissa Rizzo Holmes

Ana Cristina Santos
President

Craig A. Cooke, Ph.D.
Superintendent of Schools

WINDSOR BOARD OF EDUCATION
AGENDA ITEM

For Consideration by the Board of Education at the Meeting of: April 19, 2016

Prepared By: Russell Sills **Presented By:** Russell Sills, John Spear, Michael Cross

Attachments:

Subject: WHS AFJROTC Cadet Program Briefing

Background:

AFJROTC Students, Maj. Spears and Sgt. Cross will present information on the first year of the program at WHS including goals and achievements.

Status:

N/A

Recommendation:

For information only.

Reviewed by:_____ **Recommended by the Superintendent:**

Agenda Item # 2b

WINDSOR BOARD OF EDUCATION

AGENDA ITEM

For Consideration by the Board of Education at the Meeting of: April 19, 2016

PREPARED BY: Craig A. Cooke **PRESENTED BY:** Cristina Santos

ATTACHMENTS:

SUBJECT: Last Day of School for 2015-2016

BACKGROUND:

Each year the Board of Education communicates the last day of school. Per the Board approved calendar, June 15th would be 182nd day student day and 187th teacher day of Windsor's school year. The State of Connecticut requires each district to hold 180 student days. The last student day is always a half day, therefore Wednesday, June 15, 2016 would be a half day for students.

STATUS:

N/A

RECOMMENDATION:

Board shares information with public. No action required, only graduation date requires a vote.

Recommended by the Superintendent: _____

Agenda Item # 5b.

WINDSOR BOARD OF EDUCATION
AGENDA ITEM

For Consideration by the Board of Education at the Meeting of: April 19, 2016

Prepared By: Craig Cooke **Presented By:** Kelvan Kearse, Danielle Batchelder

Attachments:

Subject: Residency Update

BACKGROUND:

Members of the Board requested an update on the district's residency efforts.

STATUS:

N/A

RECOMMENDATION:

For informational purposes only.

Recommended by the Superintendent: _____

Agenda Item # 6a

Windsor Public Schools

Residency Investigation Report

Breakdown by school

September 14, 2015 - April 15, 2016

School	Student Cases Referred	Student Cases Closed		Student Cases Open
		Withdrawal	Residency Confirmed	
WHS	98	19	75	4
SPMS	43	10	28	5
Total Secondary	**141**	**29**	**103**	**9**
CLO	3	0	3	0
POQ	5	1	3	1
JFK	8	4	3	1
OE	11	5	4	2
Total Elementary	**27**	**10**	**13**	**4**
Total District	**168**	**39**	**116**	**13**

WINDSOR BOARD OF EDUCATION
AGENDA ITEM

For Consideration by the Board of Education at the Meeting of: April 19, 2016

Prepared By: Douglas Couture **Presented By:** Douglas Couture

Attachments:

Subject: Techtonic Summit

Background:

PowerPoint presentation on Techtonic Summit, a PD model for staff at Windsor Public Schools during the past two years.

Status:

Recommendation:

For informational purposes only.

Reviewed by: DC **Recommended by the Superintendent:**

Agenda Item # 6b.

2/28/15

WINDSOR BOARD OF EDUCATION
AGENDA ITEM

For Consideration by the Board of Education at the Meeting of: April 19, 2016

Prepared By: Dana Plant, Food Services Coordinator
Danielle Batchelder **Presented By:** Danielle Batchelder & Dana Plant

Attachments: Lunch Price Recap
Operational Memo Re: Weighted Average Price Increase

Subject: Food Services Price Increase

BACKGROUND:

The CT State Department of Education, Bureau of Health/Nutrition requires that "paid" lunch prices meet a Weighted Average Price Requirement. The purpose of this requirement is to insure that the "paid" lunch prices are not being subsidized by the free and reduced reimbursements received by school food service. The USDA current lunch reimbursement rates per meal are: Free lunch $3.07, Reduced lunch $2.67 (student pays $.40) and Paid lunch $.29.

STATUS:

The school year 2016 - 2017 Weighted Average Price Requirement for paid lunch set by the CT State Department of Education is $2.78 per meal. The current weighted average of paid lunches served by Windsor School Food Service is $ 2.69. In order to meet the minimum set by the CT SDE, we are required to raise the price of paid lunches by $.15 per meal.

RECOMMENDATION:

That the Board of Education move to increase the price of school lunches at all levels by $.15 beginning with the 2016-2017 school year. The school lunch prices will be: Elementary - $2.50, Middle School - $2.75, and High School - $3.00.

Reviewed by: _____ **Recommended by the Superintendent:** _____

Agenda Item # 6c.

BOE Agenda Attachment

Recap School Food Service Paid Lunch Prices

							2016/2017
2015-2016 Prices	Bloomfield	South Windsor	East Windsor	CREC	East Hartford	Windsor	WINDSOR
Elementary School	$2.75	$2.75	$2.75	$3.00	$2.40	$2.35	$2.50
Middle School	$3.00	$2.85	$2.75	$3.00	$2.80	$2.60	$2.75
High School	$3.00	$3.00	$2.75	$3.00	$2.95	$2.85	$3.00

USDA
United States Department of Agriculture

Food and Nutrition Service

Park Office Center

3101 Park Center Drive
Alexandria
VA 22302

DATE: November 13, 2015

MEMO CODE: SP 09-2016

SUBJECT: Paid Lunch Equity: School Year 2016-2017 Calculations and Tool

TO: Regional Directors
Special Nutrition Programs
All Regions

State Directors
Child Nutrition Programs
All States

Regulations at 7 CFR 210.14(e) require school food authorities (SFAs) participating in the National School Lunch Program to ensure sufficient funds are provided to the nonprofit school food service account for meals served to students not eligible for free or reduced price meals. There are two ways to meet this requirement: either through the prices charged for "paid" meals or through other non-Federal sources provided to the nonprofit school food service account. For SFAs in strong financial standing, FNS Memorandum SP 19-2015, *Paid Lunch Equity: Guidance for School Years 2015-16 and 2016-2017*, provides additional guidance for requesting an exemption to the Paid Lunch Equity requirement.

This memorandum provides guidance on the calculations SFAs must make in order to ensure they are in compliance with these requirements for School Year (SY) 2016-17. In addition, attached is the SY 2016-17 Paid Lunch Equity (PLE) Tool to assist SFAs as they make these required calculations.

SY 2016-17 Paid Lunch Equity Calculations

For SY 2016-17, SFAs which, on a weighted average, charged less than **$2.78** for paid lunches in SY 2015-16 are required to adjust their weighted average lunch price or add non-Federal funds to the non-profit school food service account. The amount per meal increase will be calculated using 2 percent rate increase plus the Consumer Price Index (2.97 percent), totaling **4.97** percent.

SFAs are reminded that they must use their unrounded adjusted average paid lunch price requirement from SY 2015-16 when calculating the weighted average lunch price increase for SY 2016-17. For example, if the unrounded SY 2015-16 requirement was $2.08 but the SFA opted to round down to $2.05, the calculation of the SY 2016-17 requirement is based on the $2.08 unrounded SY 2015-16 requirement.

USDA is an Equal Opportunity Provider, Employer and Lender

If an SFA raised its weighted average paid lunch price above the required amount in SY 2015-16, that excess paid lunch price increase may be subtracted from the total SY 2016-17 paid lunch price increase requirement. SFAs must keep sufficient records to document and carry forward the weighted average price calculations. Additionally, if an SFA did not raise its weighted average adjusted paid lunch price sufficiently to meet the required amount in SY 2015-16, the shortfall must be added to the total SY 2016-17 average weighted paid lunch price adjustment requirement.

Use of Non-Federal Sources Calculation

SFAs that choose to contribute non-Federal sources to the nonprofit school food service account in lieu of raising paid lunch prices must calculate the appropriate amount to contribute. To determine the amount of required revenue in lieu of a paid lunch price increase, the SFA determines the total number of paid reimbursable lunches claimed for the previous school year and multiplies by the difference between the SY 2015-16 weighted average paid lunch price requirement and the SY 2015-16 weighted average paid lunch price.

Sources of Non-Federal Funds

For SY 2013-14, SY 2014-15 and SY 2015-16, FNS expanded the definition of a non-Federal source to include all paid meals to help SFAs meet the PLE requirement and to acknowledge the continuing support by States and locals to improve access to and participation in the breakfast program. FNS has received positive response to this flexibility.

Therefore, for SY 2016-17, SFAs may continue to count as a non-Federal source:

1. **Per-meal non-Federal reimbursement for *any paid* meal (breakfast, lunch, etc.)**
2. **Any funds provided by organizations for *any paid* meal**
3. **Any proportion attributable to *paid meals* from direct payments made from school district funds to support lunch service**

Credit for Excess Non-federal Funds

If an SFA's SY 2015-16 estimate of the required contribution exceeded the actual level, that excess contribution may be subtracted from the total SY 2016-17 contribution requirement. Further, if the SY 2015-16 estimate was less than required, additional funds from non-Federal sources must be added. The non-Federal Calculator tab in the PLE Tool for determining the estimated amount of non-Federal source contributions will allow for

forward making these calculations using the same rationale as used for paid lunch prices (i.e., credit any extra funds contributed and account for any shortfalls when determining the amount of non-Federal funds requirement for the next school year).

SY 2016-17 PLE Tool

The first tab of the SY 2016-17 PLE Tool includes detailed instructions on how to use the tool and what information is needed to complete the appropriate calculations. It is recommended that each user print and read the instructions before attempting to complete the calculations.

To assist SFAs making these required PLE calculations, the attached SY 2016-17 PLE Tool makes the following calculations:

- Weighted average paid lunch price for SY 2015-16
- Required average weighted paid lunch price increase for SY 2016-17
- Required non-Federal source contribution required for SY 2016-17

The PLE Tool takes into account adjustments to paid lunch prices made by the SFA in SY 2015-16 to calculate any credit or shortfall the SFA may have accrued for SY 2016-17. For SFAs that opted to contribute non-Federal funds, the PLE Tool also calculates credits and shortfalls for the SY 2016-17 required non-Federal contribution.

Additionally, the SY 2016-17 PLE Tool includes a feature that makes calculations for SFAs that wish to split the SY 2016-17 requirement by both raising prices and contributing non-Federal funds. This option may be attractive to SFAs that do not want to raise the weighted average paid lunch price the entire amount that is required.

To use the attached SY 2016-17 PLE Tool, SFAs need the following information:

ALL SFAs need the following data to calculate the Weighted Average Price for SY 2016-17:

- SY 2015-16 Unrounded Price Requirement OR SY 2010-11 Weighted Average Price
- All paid lunch prices for October 2015
- Number of paid lunches served associated with each paid lunch price in October 2015

SFAs that have opted to contribute non-Federal sources also need:

- The total number of paid lunches served in SY 2014-2015
- The total dollar amount of SY 2011-12, SY 2012-13, SY 2013-14, SY 2014-15 and SY 2015-16 non-Federal contribution

SFAs that wish to split the SY 2016-17 requirement by both raising paid lunch prices and contributing non-Federal sources will need all of the above information. Additionally, the PLE Tool includes a report that SFAs can use to track the information they will need to make their SY 2017-18 calculations. SFAs can print the report and keep it in their records.

SY 2016-17 PLE Tool – Edits and Clarifications

Based on feedback received from State agencies and FNS staff regarding previous versions of the PLE Tool, a number of edits and clarifications were incorporated into the SY 2016-17 PLE Tool. While not all inclusive, some of the key edits and clarifications are highlighted below.

Tab 1: SY 2016-17 PLE Tool Instructions

- The instructions were clarified to include the addition of several tips for the individual completing the PLE Tool.
- An area to record the SFA name was added to every tab.

Tab 2: SY 2016-17 Unrounded Requirement Finder

- An error in the formula for determining the Unrounded Price Requirement from the SY 2010-11 Weighted Average Lunch price was identified and corrected to ensure the carry forward calculation from SY 2010-11 is accurate.
- Additional instructions were added when an SFA is at or above equity. When the Unrounded Price Requirement entered for SY 15-16 is at or above equity, the tool now indicates this price is at or above equity and directs the user to proceed to the Report tab.

Tab 4: SY 2016-17 Non-Federal Calculator

- An error in the formula in the Non Federal Source Contribution Calculator for SY 2016-17 was identified and corrected to accurately reflect the target average weighted paid lunch price, $2.78, for SY 2016-17.

Tab 6: SY 2016-17 Report

- A text box to record the source on non-Federal funds contributed was added.
- An option that reads' "Exemption Granted" was added to the drop down for the method chosen for SY 2016-17 to meet requirements.
- Additional direction was added when an SFA is at or above equity. When an SFA is at or above equity, they are now directed to "Keep and use the SY 2016-2017 Average Weighted Paid Lunch Price recorded below for next year's (SY 2017-2018) PLE Tool" and when "at or above equity" is selected from the drop down for method used to meet the PLE requirement for SY 2016-17, they should record the SY 2016-17 average weighted paid lunch price.

State agencies are reminded to distribute this memo to program operators immediately. SFAs should contact their State agencies for additional information. State agencies may direct any questions concerning this guidance to the appropriate FNS Regional Office.

Original Signed

Sarah Smith-Holmes
Program Monitoring and Operational Support
Child Nutrition Programs

Attachment

WINDSOR BOARD OF EDUCATION

AGENDA ITEM

For Consideration by the Board of Education at the Meeting of: April 19, 2016

PREPARED BY: Danielle Batchelder **PRESENTED BY:** Danielle Batchelder

ATTACHMENTS: March 31, 2016 Financial Report

SUBJECT: Financial Report

BACKGROUND:

A report of operating expenditures is prepared monthly for the Board of Education. The report details monthly and year-to-date expenditures for each site within Windsor Public Schools.

STATUS:

The attached report is for the month of March 2016.

There were no inter-site transfers during the month.

RECOMMENDATION:

No action is necessary. The report is for information only.

The Secretary of the Board of Education should include the following in the minutes of this Board of Education meeting:

Expenditures for March 2016	$ 5,095,472
Expenditures through March 31, 2016	$45,465,450

Reviewed by: _____ **Recommended by the Superintendent:** _____

Agenda Item # 8a.

Windsor Public Schools
Financial Report
March 31, 2016

	2015/2016 Budget	Expenditures YTD 3/31/16	Encumberance	Balance 3/31/16	% Balance
Instructional Services					
Clover Street School	57,657	36,413	3,437	17,807	31%
John F. Kennedy School	75,555	53,050	1,875	20,630	27%
Oliver Ellsworth School	81,356	61,514	12,005	7,837	10%
Poquonock School	53,060	32,519	981	19,560	37%
Sage Park Middle School	218,868	190,657	12,926	15,285	7%
Windsor High School	380,283	243,190	39,843	97,250	26%
Windsor High School Interscholastic Sports	184,425	108,911	29,852	45,662	25%
Athletic Coaches	235,000	99,095	0	135,905	58%
WHS Career & Technical Education	59,745	40,752	6,969	12,024	20%
Continuing Education	71,185	40,103	2,349	28,733	40%
Instructional Services Management	234,008	180,807	19,499	33,702	14%
Curriculum Management & Development	120,385	96,750	800	22,835	19%
Magnet School Tuition	1,500,600	1,580,420	0	(79,820)	-5%
Textbook Adoption	50,000	32,859	7,810	9,331	19%
Technology	663,767	580,913	37,688	45,166	7%
Total Instructional Services	**3,985,894**	**3,377,953**	**176,034**	**431,907**	**11%**
Education Support Services					
Pupil Personnel Services	343,293	211,400	60,643	71,250	21%
Special Education	82,850	45,592	4,739	32,519	39%
Special Education Tuition	4,729,106	2,256,459	125,579	2,347,068	50%
Policy & Planning	140,850	129,436	1,089	10,325	7%
Employee Personnel Services	84,000	56,431	270	27,299	32%
Financial Management	281,870	105,502	175,737	631	0%
Financial Services	37,000	51,828	168	(14,996)	-41%
Pupil Transportation & Safety	4,049,099	2,581,362	388,738	1,078,999	27%
Physical Plant Services	2,042,344	1,252,924	456,767	332,653	16%
Major Maintenance	361,000	341,546	2,958	16,496	5%
L.P. Wilson Center	254,800	196,520	34,118	24,162	9%
Benefits	10,983,740	7,353,365	106,167	3,524,208	32%
Certified Salaries	29,838,780	19,805,352	0	10,033,428	34%
Non-Certified Salaries	7,589,227	6,680,200	0	909,027	12%
Regular Ed Tutor Salaries	222,699	141,603	0	81,096	36%
Special Ed Tutor Salaries	320,000	251,880	0	68,120	21%
Substitute Salaries	679,390	626,097	37,979	15,314	2%
Total Education Support Services	**62,040,048**	**42,087,497**	**1,394,952**	**18,557,599**	
Total All Sites	**$66,025,942**	**$45,465,450**	**$1,570,986**	**$18,989,506**	**29%**

WINDSOR BOARD OF EDUCATION
AGENDA ITEM

For Consideration by the Board of Education at the Meeting of: April 19, 2016

Prepared By: Jeanne Woodstock **Presented By:** Danielle Batchelder

Attachments: Student Enrollment Report & Recap

Subject: Student Enrollment as of April 1, 2016

Background:

Attached are the official enrollment figures as of April 1, 2016. Mrs. Batchelder will answer any questions.

Status:

Recommendation:

Informational

Reviewed by: _____ **Recommended by the Superintendent:** _____

Agenda Item # 8b.

2/28/15

Windsor Public Schools
Student Enrollment Report Recap
April 1, 2016

Enrollment in Windsor Public Schools	
Grades PreK-5	1,399
Grades 6-8	678
Grades 9-12	1,118
Total District Enrollment	**3,195**

Windsor Students not in district schools	
Outside Placement/Private Placement(SPED)	60
Montessori Hartford CREC	16
Metropolitan Learning Center CREC	142
CREC Misc MAGNET SCHOOLS	211
Hartford Host Magnets	221
Misc Magnet Schools	21
Prince Tech	10
Cheney Tech	11
	692
Total Windsor	**3,887**

Windsor Public Schools
Student Enrollment Report
April 1, 2016

Grade		Poquonock	Clover St	O Ellsworth	JF Kennedy	Totals
Pre K		36		64		100
K		82		101		183
1		101		116		217
2		78		125		203
3			110		137	247
4			94		120	214
5			90		145	235
Subtotal K-5						1299
Total		**297**	**294**	**406**	**402**	**1,399**

Grade	Sage Park MS
6	212
7	214
8	252
Total	**678**

Grade	Windsor High
9	268
10	299
11	282
12	269
Total	**1,118**

Total District Enrollment	**3,195**

POQUONOCK SCHOOL

ENROLLMENT REPORT
2015-2016

Room #	Teacher	Grade	Projected		5-Sep	1-Oct	1-Nov	1-Dec	4-Jan	1-Feb	1-Mar	1-Apr	1-May	1-Jun
		Kindergarten												
1	C McCann					14	14	14	14	13	13	13		
2	W Dever					14	14	14	13	13	13	13		
3	M Scott					14	14	14	14	14	14	14		
22	L Roche					15	15	15	14	14	14	14		
23	M Mitchell					14	14	14	14	14	14	14		
24	L Corrao					12	12	12	13	13	14	14		
		Total	**84**		**88**	**83**	**83**	**83**	**82**	**81**	**82**	**82**	**0**	**0**
		Grade 1												
15	E Velez					18	20	20	20	21	21	21		
16	L Bishop					19	19	20	19	19	21	20		
17	K Stoll					19	21	21	22	22	22	22		
18	M Neals					19	17	17	17	17	18	18		
19	New Teacher					20	20	20	20	21	21	20		
		Total	**87**		**94**	**95**	**97**	**98**	**98**	**100**	**103**	**101**	**0**	**0**
		Grade 2												
8	R Brown					20	19	20	20	20	20	20		
9	S Trummel					20	21	21	21	21	21	21		
11	J Delsky					20	20	19	19	19	19	19		
13	L Huntington					19	18	19	19	19	19	18		
		Total	**82**		**77**	**79**	**78**	**79**	**79**	**79**	**79**	**78**	**0**	**0**
	PK Smart Start		**15**		14	15	14	15	15	16	16	16		
	Sped & Peer		14		14	15	16	16	17	18	20	20		
		Total			**28**	**30**	**30**	**31**	**32**	**34**	**36**	**36**		
	Poquonock	**Totals**	**282**		**287**	**287**	**288**	**291**	**291**	**294**	**300**	**297**	**0**	**0**

CLOVER STREET SCHOOL
ENROLLMENT REPORT
2015-2016

Room#	Teacher		Projected		1-Sep	1-Oct	1-Nov	1-Dec	4-Jan	1-Feb	1-Mar	1-Apr	1-May	1-Jun
		Grade 3												
8	J Su					20	20	20	20	21	22	22		
9	S Michalic					21	19	19	21	21	22	21		
11	J Darrell					21	23	23	23	23	23	23		
12	J Murray					20	20	21	22	21	22	22		
14	A Sanchez					22	22	22	21	22	22	22		
		Total	**89**		**104**	**104**	**104**	**105**	**107**	**108**	**111**	**110**	**0**	**0**
		Grade 4												
13	L Arseneault					19	19	19	19	19	19	19		
15	S Podgurski					19	19	19	19	19	19	19		
16	L Schoenwolff					19	19	19	19	17	18	18		
17	C Nowsch					18	17	18	18	19	19	19		
18	D Williams					18	18	17	17	18	19	19		
		Total	**78**		**95**	**93**	**92**	**92**	**92**	**92**	**94**	**94**	**0**	**0**
		Grade 5												
20	E Chartier					18	19	19	19	19	19	19		
22	K LePage					18	18	18	18	18	18	19		
24	S Lewis					18	18	18	17	18	18	18		
26	C Lindsley					19	17	17	18	17	16	16		
27	R Grimes					18	18	18	18	18	18	18		
		Total	**80**		**90**	**91**	**90**	**90**	**90**	**90**	**89**	**90**	**0**	**0**
	Clover	**TOTAL**	**247**		**289**	**288**	**286**	**287**	**289**	**290**	**294**	**294**	**0**	**0**

OLIVER ELLSWORTH SCHOOL

ENROLLMENT REPORT
2015-2016

Room#	Teacher	Grade	Projected		1-Sep	1-Oct	1-Nov	1-Dec	4-Jan	1-Feb	1-Mar	1-Apr	1-May	1-Jun
19	G Drake	**Kindergarten**				12	11	12	12	12	12	12		
20	L Butterick					14	14	14	14	14	14	14		
21	J Addie					14	14	14	14	14	14	14		
22	A Zawistowski					13	14	14	14	14	14	12		
23	L Adamski					12	13	13	13	13	13	13		
24	A Bartholomew					13	13	12	12	12	12	12		
25	J Poole					13	13	13	13	12	12	12		
26	S Marcello					13	13	14	13	13	12	12		
		Total	**117**		**104**	**104**	**105**	**106**	**105**	**104**	**103**	**101**	**0**	**0**
11	S Rucker	**Grade 1**				16	16	16	16	16	17	17		
12	K Freeman					16	16	17	17	17	17	17		
13	B Mayo					18	18	17	17	17	17	17		
14	K Furie					18	16	16	16	16	16	16		
15	T Strickland					15	15	16	16	15	16	16		
16	L Rumrill					16	17	17	17	17	17	17		
17	K Strempfer					17	16	17	16	16	16	16		
		Total	**120**		**124**	**116**	**114**	**116**	**115**	**114**	**116**	**116**	**0**	**0**
		Grade 2												
1	J Olander					19	20	20	21	21	21	22		
2	J Goicochea					18	19	19	20	20	20	20		
3	K Sandsmark					19	18	16	16	16	16	14		
5	L Volz					19	20	20	20	20	20	20		
6	S Martinson					17	16	16	14	14	14	14		
7	L Neil					18	17	18	18	16	16	16		
8	D Jaworski					19	19	19	19	19	19	19		
		Total	**131**		**131**	**129**	**129**	**128**	**128**	**126**	**126**	**125**	**0**	**0**
	PK Smart Start		15		11	15	15	15	14	14	15	15		
	PK Sped & Peers		36		36	39	39	43	46	47	48	49		
		Total			**47**	**54**	**54**	**58**	**60**	**61**	**63**	**64**	**0**	**0**
	Ellsworth	**Total**	**419**		**406**	**403**	**402**	**408**	**408**	**405**	**408**	**406**	**0**	**0**

JF KENNEDY SCHOOL

ENROLLMENT REPORT
SCHOOL YEAR 2015-2016

Room#	Teacher	Grade	Projected		1-Sep	1-Oct	1-Nov	1-Dec	4-Jan	1-Feb	1-Mar	1-Apr	1-May	1-Jun
		Grade 3												
1	L Macaluso					20	20	20	20	20	20	20		
2	K Richards					19	19	20	20	20	20	20		
3	A Moyal					19	18	19	19	18	19	19		
4	D Ghanesh-May					19	19	19	19	19	19	19		
5	K Mazur					20	20	20	20	20	20	20		
6	M Johnston					20	20	20	20	20	19	19		
8	V Vaicunas					20	20	20	20	20	20	20		
		Total	**134**		**136**	**137**	**136**	**138**	**138**	**137**	**137**	**137**	**0**	**0**
		Grade 4												
9	M Macaluso					16	16	17	17	16	16	16		
10	S Silliman					17	17	17	17	17	17	17		
12	B Emerson					19	19	19	19	19	18	18		
14	S Brown					18	18	18	18	18	18	18		
15	N Donzella					17	17	16	16	16	16	16		
16	D Taylor					18	18	17	17	17	18	18		
18	A Caselli					19	18	18	18	18	18	17		
		Total	**130**		**124**	**124**	**123**	**122**	**122**	**121**	**121**	**120**	**0**	**0**
		Grade 5												
19	S Fye					21	21	21	21	21	21	21		
20	S Smith					21	20	20	20	20	20	21		
24	J Nolte					21	21	21	20	20	20	20		
25	S Paley					21	21	21	21	21	20	20		
26	K Bowman					20	21	21	21	21	21	21		
27	S Brown					20	21	22	23	22	22	22		
28	G Davies					21	20	19	20	20	20	20		
		Total	**139**		**144**	**145**	**145**	**145**	**146**	**145**	**144**	**145**	**0**	**0**
	Kennedy	**Total**	**403**		**404**	**406**	**404**	**405**	**406**	**403**	**402**	**402**	**0**	**0**

SAGE PARK MIDDLE SCHOOL

ENROLLMENT REPORT
SCHOOL YEAR 2015-16

		Projected		1-Sep	1-Oct	1-Nov	1-Dec	4-Jan	1-Feb	1-Mar	1-Apr	1-May	1-Jun	# of Teachers	Average C. Size
Grade 6															
Team 1					79	78	78	79	78	78	78			5	15.6
Team 2					66	67	66	66	67	67	67			5	13.4
Team 3					63	63	65	65	65	65	65			4	16.25
	Total	**197**		**210**	**208**	**208**	**209**	**210**	**210**	**210**	**210**	**0**	**0**		
Grade 7															
Team 4					73	72	72	74	74	72	73			5	14.6
Team 5					72	73	72	70	72	73	71			4	17.75
Team 6					65	65	67	66	66	66	68			5	13.6
	Total	**206**		**213**	**210**	**210**	**211**	**210**	**212**	**211**	**212**	**0**	**0**		
Grade 8															
Team 7					84	84	85	84	86	86	86			4	21.5
Team 8					86	86	85	86	87	86	87			5	17.4
Team 9					78	78	79	82	80	79	79			5	15.8
	Total	**247**		**248**	**248**	**248**	**249**	**252**	**253**	**251**	**252**	**0**	**0**		
SPARK					**7**	**4**	**4**	**4**	**5**	**5**	**4**				
Sage Park	**Total**	**650**		**671**	**673**	**670**	**673**	**676**	**680**	**677**	**678**	**0**	**0**		

WINDSOR HIGH SCHOOL
Enrollment for
School Year 2015-2016

	Projected		1-Sep	1-Oct	1-Nov	1-Dec	4-Jan	1-Feb	1-Mar	1-Apr	1-May	1-Jun
Grade 9	**249**		292	293	294	289	291	287	266	268		
Grade 10	**291**		308	306	309	311	312	307	299	299		
Grade 11	**250**		273	275	270	268	266	273	284	282		
Grade 12	**260**		261	256	257	256	256	257	267	269		
Windsor High Total	**1050**		**1134**	**1130**	**1130**	**1124**	**1125**	**1124**	**1116**	**1118**	**0**	**0**

WINDSOR BOARD OF EDUCATION
AGENDA ITEM

For Consideration by the Board of Education at the Meeting of: April 19, 2016

Prepared By: Dana Plant **Presented By:** Danielle Batchelder

Attachments: Food Service Financial Report

Subject: Cafeteria Operations – March 2016

Background: The Windsor School Food Service participates in the National School Lunch Program at each of our school facilities and at St. Gabriel's, CREC's Metropolitan Learning Center and Museum Academy. New to us this year is CREC Academy of Aerospace and Engineering. We also participate in the National School Breakfast Program at our four elementary schools, Sage Park Middle School, Windsor High School and the three CREC schools. We operate the After School Snack Program for our Treehouse Program in Windsor as well as Museum Academy after care program. We operated our fourth year of the Summer feeding program serving breakfast to our summer school students this year at Oliver Ellsworth and CREC Metropolitan Learning Center serving breakfast and snack. We operated a Summer Food Service Program of lunch and snack at Deerfield Apartment Complex and Goslee Pool during summer break. We are complying with the Healthy Food Certification again this year to send a consistent message to our students in keeping with our wellness policies.

Our annual goal is to operate with a small reserve account to offset unanticipated needs and to increase participation from students and staff in all our programs.

A monthly financial report is presented to the Board of Education. This report includes sales and financial information for the current period.

Status: Financial Report for March 2016

Recommendation: Informational only.

Reviewed by: _____ **Recommended by the Superintendent:** _____

Agenda Item # 8c.

WINDSOR SCHOOL FOOD SERVICE
PROGRAM PARTICIPATION
MARCH 2016

WHS	Mar 2015	Mar 2016
DAYS	22	22
SALES	$33,643.07	$29,333.51
AVERAGE	$1,529.23	$1,333.34

Reimbursable Meals	Average LUNCH per day	
ELEMENTARY	882	857
MLC	384	408
Museum Academy	245	256
Academy of Aerospace & Engineering		372
SPMS	409	382
WHS	554	483

Reimbursable Meals	Average BREAKFAST per day	
ELEMENTARY	347	320
MLC	167	123
Museum Academy	146	170
Academy of Aerospace & Engineering		150
SPMS	68	66
WHS	150	160

Reimbursable Meals	Average SNACK per day	
Treehouse Program	66	87
Museum Academy	86	56

WINDSOR SCHOOL FOOD SERVICE
FINANCIAL STATEMENT
MARCH 2016

REVENUE	March 2015	7/1/14 - YTD	March 2016	7/1/15-YTD
SALES	$115,614.24	$792,287.18	$122,359.91	$851,219.00
REIMBURSEMENTS - STATE		77,070.00		82,570.00
ACCOUNTS RECEIVEABLE	112,726.80	704,550.08	137,498.16	870,406.45
CLOC	24,181.00	129,729.00	19,473.00	125,083.00
INTEREST (returned check fees)	2.77	168.90		50.00
MISC. (Rebates)	453.54	6,517.15		2,969.31
6 Cents Certification	3,220.74	19,895.34	3,569.16	22,229.10
REVENUE TOTALS	**$256,199.09**	**$1,730,217.65**	**$282,900.23**	**$1,954,526.86**
EXPENSES				
WAGES	$63,121.97	$542,898.76	$73,778.46	$575,975.59
PAYROLL TAXES	4,624.51	40,067.00	5,644.05	43,272.78
BENEFITS	6,621.30	62,738.02	8,822.45	60,058.96
FOOD/MILK	167,214.11	914,125.44	147,395.64	1,026,446.82
PAPER	5,686.15	37,803.79	8,955.02	51,392.70
TRUCK	2,128.94	10,554.77		447.45
SUPPLIES	295.23	1,251.60	315.43	2,258.09
EQUIPMENT		17,045.12	586.95	6,422.60
SERVICES	236.81	3,427.02	254.74	4,402.72
EXPENSE TOTALS	**$249,929.02**	**$1,629,911.52**	**$245,752.74**	**$1,770,677.71**
NET INCOME	**$6,270.07**	**$100,306.13**	**$37,147.49**	**$183,849.15**
INVENTORY		**$20,000.00**		**$34,504.95**
OPENING BALANCE 7/1		**$12,730.37**		**$3,531.34**
COMPUTED OPERATING POSITION		**$133,036.50**		**$221,885.44**

WINDSOR BOARD OF EDUCATION
AGENDA ITEM

For Consideration by the Board of Education at the Meeting of: April 19, 2016

Prepared By: Terrell M. Hill, Assistant Superintendent for Human Resources
Presented By: Terrell M. Hill
Attachments: None
Subject: Human Resources Report for March 1, 2016 – March 31, 2016

RESIGNATIONS/SEPARATIONS

Chanel Daniels	Part-time Food Service General Worker	Museum Academy
Cordae Moffat	Safety Assistant	Ellsworth
Joyce Moulter	Math Long Term Substitute Teacher	Windsor High
Steven Scott	Safety Assistant	Sage Park
Margaret Seery	Part-time Food Service Cook/Salad Worker	Museum Academy
Myron Senczikowska	Safety Assistant	L.P. Wilson

RETIREMENTS

TRANSFERS/REASSIGNMENTS

Sherry DeAngelis	From: Part-time Food Service Cook/Salad Worker	Windsor High
	To: Full-time Food Service Cook/Salad Worker	Windsor High
Emily Hilt	From: Building Substitute	Ellsworth
	To: Kindergarten Long Term Substitute Teacher	Ellsworth
Kenneth Smith	From: Safety Assistant	Windsor High
	To: Safety Assistant	L.P. Wilson
Deana Stechschulte	From: Special Education Paraprofessional	Poquonock
	To: Special Education Paraprofessional	Ellsworth

HIRES

Minnie Hamilton	Lunchroom Monitor	Ellsworth
Adrienne Jones	Lunchroom Monitor	Kennedy
Daisy Storts	Part-time Special Education Paraprofessional	Sage Park

NON-RENEWALS

The teachers who are being recommended for non-renewal are in the process of being notified; therefore the final list is not available at this time. The list will be distributed to Board members at the Board of Education meeting on April 19, 2016 and will become part of this report.

Reviewed by: _____ **Recommended by the Superintendent:** _____

Agenda Item # 8d

Windsor Board of Education
Long Range Planning Committee
Unapproved Minutes

Monday, March 14, 2016 6:00 PM
L.P. Wilson Community Center, Room 17

The following are the unapproved minutes of the March 14, 2016 Long Range Planning Committee. Any additions or corrections will be made at a future meeting.

Attendance Taken at 6:10 PM:

Present Board Members:
Mr. Richard O'Reilly
Ms. Melissa Rizzo Holmes

Absent Board Members:
Ms. Nuchette Black-Burke
Ms. Cristina Santos

1. Call to Order, Pledge to the Flag and Moment of Silence

Discussion:
The meeting was called to order at 6:10 PM by Richard O'Reilly. Superintendent Dr. Craig Cooke was also in attendance.

2. Audience to Visitors

Discussion:
None

3. Demographic Projections

Discussion:
The committee discussed historical enrollment data. It was decided to have the next meeting at Oliver Ellsworth School and Dr. Cooke will bring a sample demography study. Committee would like to view the space at each building.

4. Meeting Agendas 2016-2017

Discussion:
Mr. O'Reilly discussed items for meeting agendas in 2016-2017.

5. Adjournment

Discussion:
The meeting was adjourned at 6:30 PM.

_____
Richard T. O'Reilly, Secretary
Windsor Board of Education

Windsor Board of Education
Regular Meeting
Unapproved Minutes
March 15, 2016 7:00 PM
Town Hall, Council Chambers

The following are the unapproved minutes of the March 15, 2016 Regular Meeting. Any additions or corrections will be made at a future meeting.

Attendance Taken at 7:00 PM:

Present Board Members:
Ms. Yvette Ali
Ms. Nuchette Black-Burke
Ms. Michaela Fissel
Mr. Leonard Lockhart
Mr. Richard O'Reilly
Mr. Paul Panos
Ms. Melissa Rizzo Holmes
Ms. Cristina Santos

Absent Board Members:
Mr. Brian Bosch

1. Call to Order, Pledge to the Flag and Moment of Silence

Discussion:
The meeting was called to order at 7:00 PM by Ms. Santos with the Pledge of Allegiance and a Moment of Silence. Also in attendance were Superintendent of Schools Dr. Craig Cooke, Interim Assistant for Instructional Services Doug Couture, Director of Pupil and Special Education Services Steven Carvalho, Assistant Superintendent for Human Resources Terrell Hill, and Director of Business Services Danielle Batchelder.

2. Recognitions/Acknowledgements
2.a. Recognition--Danielle Gozzo, 1st Place in the Home Builders and Remodelers Association of Central Connecticut 2016 Student Home Design Contest

Discussion:
The Board recognized Danielle Gozzo, WHS junior, for taking 1st place in the Student Home Design Contest sponsored by the Home Builders and Remodelers Association of Central Connecticut. Mr. Dustin Ricci, her teacher at Windsor High, discussed the project. Danielle explained her design and how she constructed her model home.

2.b. Recognition--WHS Girls' Track, CIAC State Open Champions,
CIAC Class L Champions

Discussion:
Mr. Sills introduced Coaches Ron Wilson and Kelvan Kearse and the WHS Girls' Track Team, CIAC State Open Champions and CIAC Class L Champions. Coach Wilson introduced the team and medals were distributed.

3. Audience to Visitors

Discussion:
Nancy Field, 27 Pilgrim Drive, asked the Board to support the budget and the preschool program.

4. Student Representative Report

Discussion:
None

5. Unfinished Business (from 2/17/16)
5.a. Approval of Minutes

5.a.1. January 12, 2016 Special Meeting
5.a.2. January 20, 2016 Regular Meeting
5.a.3. January 20, 2016 Special Meeting
5.a.4. January 26, 2016 Public Forum with Finance Committee
5.a.5. January 26, 2016 Special Meeting
5.a.6. January 30, 2016 Public Forum with Finance Committee
5.a.7. February 1, 2016 Policy Committee
5.a.8. February 2, 2016 Public Forum with Finance Committee
5.a.9. February 4, 2016 Curriculum Committee

Motion Passed: Move that the minutes in Item 5a, January 12, 2016 Special Meeting, January 20, 2016 Regular Meeting, January 20, 2016 Special Meeting, January 26, 2016 Public Forum with Finance Committee, January 26, 2016 Special Meeting, January 30, 2016 Public Forum with Finance Committee, February 1, 2016 Policy Committee, February 2, 2016 Public Forum with Finance Committee and February 4, 2016 Curriculum Committee be accepted as presented passed with a motion by Mr. Richard O'Reilly and a second by Mr. Leonard Lockhart.

8 Yeas - 0 Nays.

Ms. Yvette Ali	Yes
Ms. Nuchette Black-Burke	Yes
Mr. Brian Bosch	Absent
Ms. Michaela Fissel	Yes
Mr. Leonard Lockhart	Yes
Mr. Richard O'Reilly	Yes
Mr. Paul Panos	Yes
Ms. Melissa Rizzo Holmes	Yes
Ms. Cristina Santos	Yes

6. Board of Education
6.a. President's Report

Discussion:
Ms. Santos highlighted events since the last meeting. Sage Park Middle School held at Talent Show on February 25th which was a most impressive display of ability. That same evening, students were fundraising for St. Jude's Research Hospital. The Shad Derby was kicked off with the Gala on March 4th and the sixteen queen candidates are all WHS seniors. This year's queen's committee is comprised of six members off the Windsor Public Schools' staff who will assist the candidates as they go through the different events. President Santos introduced the members of the Sage Park Boys' Basketball Team and their coaches. The team had an undefeated season and won the CT River Athletic League Championship.

6.b. School Liaison Reports
6.b.1. Windsor High School

Discussion:
Ms. Black-Burke reported on the March 2 SAT administration and the HASA Culinary meatball challenge of which WHS is a finalist and the only school in Connecticut who participated in the challenge.

6.b.2. Sage Park Middle School

Discussion:
Ms. Fissel reported on the Sage Park Talent Show and the BlackManCan Institute will be held at WHS. There is a link on the website to register for the event. April 8 is the DC trip luggage drop off date. The Student School Climate Survey is available and students should be encouraged to complete the survey. The Windsor Youth Services Bureau is hosting the CASAC Youth Leadership Development Conference on March 19th.

6.b.3. Clover Street School

Discussion:
Mr. Lockhart thanked all the PTOs and parents who turned out for the Joint Elementary PTO Meeting on March 7th.

6.b.4. John F. Kennedy School

Discussion:
Ms. Ali reported on A Global Investment Group is being run by teacher Oletha Walker, the "Level of Village" collaboration is using CAD and the 3D printer to design a solar project, professional day activities, Read Across America, Brain Breaks for students and staff. JFK is also looking for volunteer grandparents as they have 3 and would like 21. Please contact the school if interested.

6.b.5. Oliver Ellsworth School

Discussion:
Mr. O'Reilly discussed the March 22 District Elementary Strings Concert at Sage Park. Conferences will be held on March 31 and April 1 and childcare will be provided. The next PTO meeting is on April 7.

6.b.6. Poquonock School

Discussion:
Ms. Rizzo-Holmes announced the March 22 Strings Concert and the next PTO meeting is on 6:00 PM on April 21.

7. Superintendent's Report

Discussion:
March is Board of Education Month. Dr. Cooke thanked the Board members for their many hours of dedication to serving on the Board.

Dr. Cooke reported on the following items:

The WHS Boys' Basketball Team in semi-finals tonight.

WHS was the only entry in Connecticut in the meatball challenge. He thanked Nuchette and Brian for being judges and thanked the community members who also judged the event.

Dr. Cooke announced the CAS Music and CAS Art Awards to Evan Roche, Jordan Roche Tristan Davis, and Kimora Wynter at the CT Elementary Schools Art Festival.

Sage Park students Melina Mercade and Ibaleze Garcia placed in the top three in the state for their art work competing in Future Problem Solving/Art component.

Amazon came to Poquonock School on March 2 for Read Across America. A Dr. Seuss book was given to each student. A video clip of the event is on the website.

A Joint Elementary PTO Meeting was held on March 7.

SATs were held on March 2. The testing was well run and WHS did a phenomenal job--there were no issues. 94% of the junior class took the test that day. The remaining 17 students will take the test on April 27.

The 10th Annual Senior Citizen Breakfast will be held on Friday, May 6th at the WHS library. Call the Superintendent's office for reservations.

Received news today that Sage Park participated in the Model UN again this year. Among 16 schools, Sage Park won the most awards in that competition.

Dr. Cooke said he also received news today that there has been a significant dip in diesel fuel prices which could save the district $100,000.

7.a. General Improvements to Alliance Districts' School Buildings Grant

Discussion:
Ms. Batchelder explained the purpose of the second submission of the grant and answered questions from members of the Board. Dr. Cooke explained the summary of requested projects and costs.

Motion Passed: Move the Board of Education approve the submission of the General Improvements to Alliance Districts' School Buildings Grant to the State of Connecticut passed with a motion by Mr. Leonard Lockhart and a second by Ms. Nuchette Black-Burke.

8 Yeas - 0 Nays.

Ms. Yvette Ali	Yes
Ms. Nuchette Black-Burke	Yes
Mr. Brian Bosch	Absent
Ms. Michaela Fissel	Yes
Mr. Leonard Lockhart	Yes
Mr. Richard O'Reilly	Yes
Mr. Paul Panos	Yes
Ms. Melissa Rizzo Holmes	Yes
Ms. Cristina Santos	Yes

7.b. District Mid-Year Report

Discussion:
Doug Couture and Curriculum Directors, Bonnie Fireman and Tom Baird, gave a presentation on the district mid-year report. The State of the Schools report was provided to the Board. Building principals were available to answer questions. Discussion ensued.

7.c. Policy Adoption (2nd Reading)

7.c.1. Review Revised P 0200 Goals for School District
7.c.2. Review Revised P 1120 Board of Education Meetings
7.c.3. Review Revised P 6112 School Day

Motion Passed: Move to approve Policies 0200 Goals for School District, 1120 Board of Education Meetings, and 6114 School Day passed with a motion by Ms. Yvette Ali and a second by Mr. Leonard Lockhart.

7 Yeas - 0 Nays - 1 None's.

Ms. Yvette Ali	Yes
Ms. Nuchette Black-Burke	No vote
Mr. Brian Bosch	Absent
Ms. Michaela Fissel	Yes
Mr. Leonard Lockhart	Yes
Mr. Richard O'Reilly	Yes
Mr. Paul Panos	Yes
Ms. Melissa Rizzo Holmes	Yes

Ms. Cristina Santos	Yes

7.d. Curriculum Development (2nd Reading)

7.d.1. French 2
7.d.2. French 3

Motion Passed: Move the Board approve French 2 and French 3 curricula as a 2nd reading as presented passed with a motion by Ms. Nuchette Black-Burke and a second by Mr. Leonard Lockhart.

8 Yeas - 0 Nays.

Ms. Yvette Ali	Yes
Ms. Nuchette Black-Burke	Yes
Mr. Brian Bosch	Absent
Ms. Michaela Fissel	Yes
Mr. Leonard Lockhart	Yes
Mr. Richard O'Reilly	Yes
Mr. Paul Panos	Yes
Ms. Melissa Rizzo Holmes	Yes
Ms. Cristina Santos	Yes

8. Committee Reports
8.a. Curriculum Committee

Discussion:
Ms. Black-Burke reported at the March 3 meeting they had a lengthy discussion around curriculum development and the curriculum matrix. Committee wants to continuously look at curriculum.

8.b. Finance Committee

Discussion:
None

8.c. Long Range Planning

Discussion:
Mr. O'Reilly reported the committee had a productive meeting last night. Historical enrollment was discussed and they reviewed NESDEC recommendations. To view data for past ten years, see www.nesdec.org. Committee also brainstormed on demographic projections, buildings and birth rates. Next meeting to be held at Oliver Ellsworth to see how things are laid out. Agendas items for the next 5-6 meetings were discussed.

8.d. Policy Committee

Discussion:
None

8.e. Technology Committee

Discussion:
None

9. Consent Agenda

9.a. Financial Report

Discussion:
Expenditures for February 2016: $6,790,844
Expenditures for February 29, 2016: $40,369,978
Amount remaining through end of current fiscal year: $24,442,183

Motion Passed: Move to accept item 9a. Financial Report passed with a motion by Mr. Leonard Lockhart and a second by Mr. Paul Panos.

8 Yeas - 0 Nays.

Ms. Yvette Ali	Yes
Ms. Nuchette Black-Burke	Yes
Mr. Brian Bosch	Absent
Ms. Michaela Fissel	Yes
Mr. Leonard Lockhart	Yes
Mr. Richard O'Reilly	Yes
Mr. Paul Panos	Yes
Ms. Melissa Rizzo Holmes	Yes
Ms. Cristina Santos	Yes

9.b. Enrollment Report

Discussion:
Mr. Lockhart stated that the number of students Windsor Public Schools is responsible for is 3,892. Within our public school buildings is 3,197, not in our buildings is 695.

Motion Passed: Move to accept item 9b. Enrollment Report passed with a motion by Mr. Leonard Lockhart and a second by Ms. Melissa Rizzo Holmes.

8 Yeas - 0 Nays.

Ms. Yvette Ali	Yes
Ms. Nuchette Black-Burke	Yes
Mr. Brian Bosch	Absent
Ms. Michaela Fissel	Yes
Mr. Leonard Lockhart	Yes
Mr. Richard O'Reilly	Yes
Mr. Paul Panos	Yes
Ms. Melissa Rizzo Holmes	Yes
Ms. Cristina Santos	Yes

9.c. Food Service Report
9.d. Human Resources Report

Motion Passed: Move to accept item 9c. Food Service Report and 9d. Human Resources Report of the Consent Agenda passed with a motion by Mr. Leonard Lockhart and a second by Ms. Yvette Ali.

8 Yeas - 0 Nays.

Ms. Yvette Ali	Yes
Ms. Nuchette Black-Burke	Yes
Mr. Brian Bosch	Absent
Ms. Michaela Fissel	Yes

Mr. Leonard Lockhart	Yes
Mr. Richard O'Reilly	Yes
Mr. Paul Panos	Yes
Ms. Melissa Rizzo Holmes	Yes
Ms. Cristina Santos	Yes

10. Approval of Minutes

10.a. February 17, 2016 Regular Meeting
10.b. March 3, 2016 Curriculum Committee

Motion Passed: Move to accept the minutes of February 17, 2016 Regular Meeting and March 3, 2016 Curriculum Committee passed with a motion by Mr. Richard O'Reilly and a second by Mr. Leonard Lockhart.

8 Yeas - 0 Nays.

Ms. Yvette Ali	Yes
Ms. Nuchette Black-Burke	Yes
Mr. Brian Bosch	Absent
Ms. Michaela Fissel	Yes
Mr. Leonard Lockhart	Yes
Mr. Richard O'Reilly	Yes
Mr. Paul Panos	Yes
Ms. Melissa Rizzo Holmes	Yes
Ms. Cristina Santos	Yes

11. Other Matters/Announcements/Regular BOE Meetings

Discussion:
Ms. Fissel announced CASAC will be hosting a community forum on opiates and heroin epidemic next Friday at CASAC, 200 Day Hill Road, beginning at 9:30 AM.

Ms. Rizzo Holmes announced that Michaela Fissel was recently awarded a Young Professional Award from the CT Certification Board for her work around mental health and substance abuse especially in emerging adults.

11.a. BOE Policy Committee, Monday, April 4, 2016, 6:00 PM, LPW, Room 17
11.b. BOE Special Meeting, Tuesday, April 5, 2016, 6:30 PM, LPW, Board Room
11.c. Next BOE Regular Meeting is Tuesday, April 19, 2016, 7:00 PM, Town Hall, Council Chambers

12. Audience to Visitors

Discussion:
None

13. Adjournment

Motion Passed: Move to adjourn the meeting at 9:56 PM passed with a motion by Mr. Leonard Lockhart and a second by Mr. Paul Panos.

8 Yeas - 0 Nays.

Ms. Yvette Ali	Yes
Ms. Nuchette Black-Burke	Yes
Mr. Brian Bosch	Absent
Ms. Michaela Fissel	Yes
Mr. Leonard Lockhart	Yes

Mr. Richard O'Reilly	Yes
Mr. Paul Panos	Yes
Ms. Melissa Rizzo Holmes	Yes
Ms. Cristina Santos	Yes

_____

Richard T. O'Reilly, Secretary
Windsor Board of Education

Windsor Board of Education
Special Meeting
Unapproved Minutes
Tuesday, April 5, 2016 6:00 PM
L.P. Wilson Community Center, Room 17

The following are the unapproved minutes of the April 5, 2016 Special Meeting. Any additions or corrections will be made at a future meeting.

Attendance Taken at 6:00 PM:

Present Board Members:
Ms. Yvette Ali
Mr. Brian Bosch
Ms. Michaela Fissel
Mr. Leonard Lockhart
Mr. Richard O'Reilly
Mr. Paul Panos
Ms. Melissa Rizzo Holmes
Ms. Cristina Santos

Absent Board Members:
Ms. Nuchette Black-Burke

1. Call to Order, Pledge to the Flag and Moment of Silence

Discussion:
The meeting was called to order at 6:01 p.m. by Ms. Santos with the Pledge of Allegiance and a Moment of Silence. Also in attendance: Superintendent of Schools Craig Cooke, Assistant Superintendent for Human Resources Terrell Hill.

2. Audience to Visitors

Discussion:
None

3. Interview Candidate--Windsor High School Principal--Dr. Cooke will present a candidate for this position. Prior to possible motion in the public portion of the meeting, it is proposed that the Board of Education go into Executive Session to interview the candidate.

Motion Passed: Motion to move into executive session for the purpose of interviewing the candidate for the Windsor High School Principal and invite Dr. Cooke and Mr. Hill passed with a motion by Mr. Leonard Lockhart and a second by Ms. Melissa Rizzo Holmes.

8 Yeas - 0 Nays.

Ms. Yvette Ali Yes
Ms. Nuchette Black-Burke Absent
Mr. Brian Bosch Yes
Ms. Michaela Fissel Yes
Mr. Leonard Lockhart Yes
Mr. Richard O'Reilly Yes

Mr. Paul Panos Yes
Ms. Melissa Rizzo Holmes Yes
Ms. Cristina Santos Yes

Discussion:
The meeting returned from executive session at 7:41 p.m.

Motion Passed: Motion to offer Mr. Uyi Osunde the position of Windsor High School Principal passed with a motion by Mr. Leonard Lockhart and a second by Mr. Brian Bosch.

7 Yeas - 0 Nays - 1 Abstained.

Ms. Yvette Ali Yes
Ms. Nuchette Black-Burke Absent
Mr. Brian Bosch Yes
Ms. Michaela Fissel Yes
Mr. Leonard Lockhart Yes
Mr. Richard O'Reilly Yes
Mr. Paul Panos Abstain
Ms. Melissa Rizzo Holmes Yes
Ms. Cristina Santos Yes

4. Adjournment

Discussion:
Ms. Santos noted for the record that Ms. Black-Burke is out of state on business and as a result was unable to attend the meeting.

Motion Passed: Motion to adjourn at 7:43 p.m. passed with a motion by Mr. Leonard Lockhart and a second by Mr. Paul Panos.

8 Yeas - 0 Nays.

Ms. Yvette Ali Yes
Ms. Nuchette Black-Burke Absent
Mr. Brian Bosch Yes
Ms. Michaela Fissel Yes
Mr. Leonard Lockhart Yes
Mr. Richard O'Reilly Yes
Mr. Paul Panos Yes
Ms. Melissa Rizzo Holmes Yes
Ms. Cristina Santos Yes

_____
Richard T. O'Reilly, Secretary
Windsor Board of Education

Windsor Board of Education
Special Meeting
Unapproved Minutes
Tuesday, April 5, 2016 7:00 PM
L.P. Wilson Community Center, Board Room

The following are the unapproved minutes of the April 5, 2016 Special Meeting. Any additions or corrections will be made at a future meeting.

Attendance Taken at 7:51 PM:

Present Board Members:
Ms. Yvette Ali
Mr. Brian Bosch
Ms. Michaela Fissel
Mr. Leonard Lockhart
Mr. Richard O'Reilly
Mr. Paul Panos
Ms. Melissa Rizzo Holmes
Ms. Cristina Santos

Absent Board Members:
Ms. Nuchette Black-Burke

1. Call to Order, Pledge to the Flag and Moment of Silence
The meeting was called to order at 7:52 p.m. by Ms. Santos with the Pledge of Allegiance and a Moment of Silence. Also in attendance: Superintendent of Schools Craig Cooke.

2. Audience to Visitors

Discussion:
None.

3. Set Graduation Date for Class of 2016 (Action Anticipated)

Discussion:
Dr. Cooke requested that the Board approve Tuesday, June 14, 2016 as the date for graduation, which is in compliance with Connecticut State law, which allows the graduation date to be set on April 1st. Graduation cannot be held before the 180th day of the school year. June 14th is the 181st day of Windsor's school year. He reported that the tentative last day of school for kindergarten through grade 11 will be Wednesday, June 15, 2016.

Motion Passed: Motion that the Board of Education approve June 14, 2016 as the graduation date for the Class of 2016 passed with a motion by Mr. Leonard Lockhart and a second by Ms. Yvette Ali.

8 Yeas - 0 Nays.

Ms. Yvette Ali Yes
Ms. Nuchette Black-Burke Absent
Mr. Brian Bosch Yes
Ms. Michaela Fissel Yes
Mr. Leonard Lockhart Yes
Mr. Richard O'Reilly Yes
Mr. Paul Panos Yes

Ms. Melissa Rizzo Holmes Yes
Ms. Cristina Santos Yes

4. Presentation on WPS Athletics

Discussion:
Director of Athletics Steve Risser, Windsor High School Principal Russell Sills, STEM Director Tom Baird and Assistant Superintendent for Human Resources Terrell Hill gave a presentation on athletics in Windsor Public Schools, including the areas of safety, academics and eligibility, quantity of exercise time/recess, and the hiring process for coaches and Title IX. Questions from Board members ensued.

5. Adjournment

Motion Passed: The meeting adjourned at 9:33 p.m. passed with a motion by Mr. Leonard Lockhart and a second by Mr. Paul Panos.

8 Yeas - 0 Nays.

Ms. Yvette Ali Yes
Ms. Nuchette Black-Burke Absent
Mr. Brian Bosch Yes
Ms. Michaela Fissel Yes
Mr. Leonard Lockhart Yes
Mr. Richard O'Reilly Yes
Mr. Paul Panos Yes
Ms. Melissa Rizzo Holmes Yes
Ms. Cristina Santos Yes

_____
Richard T. O'Reilly, Secretary
Windsor Board of Education

WINDSOR BOARD OF EDUCATION
AGENDA ITEM

For Consideration by the Board of Education at the Meeting of: April 19, 2016

Prepared By: Craig A. Cooke, Ph.D.
Terrell M. Hill

Presented By: Craig A. Cooke, Ph.D.

Attachments: None

Subject: Recommended Non-Renewal of Teachers

BACKGROUND: In accordance with Section 10-151(c) of the Connecticut General Statutes and the advice of legal counsel, the Superintendent of Schools will recommend the non-renewal of non-tenured teachers at the regular April 19, 2016 meeting of the Board of Education.

STATUS: The teaching contracts for the teachers listed below are being recommended for non-renewal:

Somero, Jessica	-	Grade 5 Teacher, Kennedy
Wilkinson, Sarah	-	Grade 3 Teacher, Kennedy
Debold, Victoria	-	Special Education Teacher, Ellsworth
Simmons, Karen	-	Grade 2 Teacher, Ellsworth
Jacques, Tarah	-	Speech & Language Pathologist, Poquonock
Kowalchik, Melissa*	-	Special Education Pre-K Teacher, Poquonock
Tyson, LeighAnn	-	Special Education Teacher, L.P. Wilson SPARK
Adzimawo, Komi	-	French Teacher, Sage Park
Conway, Randall	-	School Psychologist, Sage Park
Francois, Dionne*	-	Grade 6 Math, Sage Park
Acevedo, Evan	-	Math Teacher, Windsor High
Brase, Monica	-	Alternative Education Science Teacher, Windsor High
Kuzmeskus, Erin*	-	Science Teacher, Windsor High
Maine, Tyler	-	Math Teacher, Windsor High
Mirontchik, Olga	-	Math Teacher, Windsor High

*Long-term Substitute Teacher

RECOMMENDATION:

Motion to move into executive session: "Move to go into executive session to discuss the performance and employment of the employees listed on the agenda addendum before possible taking action in the Regular meeting. We invite Dr. Cooke and Mr. Hill into executive session."

Motion to take action in Regular meeting: "Move that the contract of employment of 'employees listed in the Superintendent's Human Resources Report – Addendum' not be renewed for the following year upon its expiration at the end of the 2015-2016 school year and that the Superintendent of Schools is directed to advise such persons in writing of this action."

Reviewed by: _____ Recommended by Superintendent _____

Agenda Item # 11.