Regular Meeting

Tuesday, November 17, 2015 7:00 PM
Town Hall, Council Chambers Please click the link below to join the webinar: https://us02web.zoom.us/j/85191945173 Or Telephone: +1 646 558 8656 or +1 301 715 8592 Webinar ID: 851 9194 5173 , 275 Broad Street, Windsor, CT 06095

1. **Call to Order, Pledge to the Flag and Moment of Silence**
2. **Recognitions/Acknowledgements**

a. Oletha Walker, 2015 Teacher Grant Award from Tobacco Valley Teachers Federal Credit Union
b. CAPPS Student Leadership Awards for Sage Park Middle School--Madison Tyburski, Academic Excellence; Tishay Johnson, Jr., Leadership; Angelnique Wells, Community Service
c. CAPSS Student Leadership Awards for Windsor High School--Elena Peters, Academic Excellence; Madison Lee, Leadership; Dan Hernandez, Community Service

3. **Audience to Visitors**
4. **Student Representative Report**
5. **Board of Education**

a. President's Report
b. School Liaison Reports

1. Windsor High School
2. Sage Park Middle School
3. Clover Street School
4. John F. Kennedy School
5. Oliver Ellsworth School
6. Poquonock School

6. **Superintendent's Report**

a. Presentation on Scholastic Aptitude Test (SAT)
b. WHS Program of Studies 2016-2017--Proposed Changes
c. Curriculum Development (1st Reading)

1. WHS Music Stage Craft
2. Drawing 2
3. Drawing 3 (ECE)
4. 3D Foundations (Art course)

7. **Committee Reports**

a. Curriculum Committee

8. **Consent Agenda**

a. Financial Report
b. Enrollment Report
c. Food Service Report
d. Human Resources Report

9. **Approval of Minutes**

a. October 1, 2015 Technology Committee
b. October 20, 2015 Regular Meeting
c. November 2, 2015 Executive Committee
d. November 5, 2015 Curriculum Committee
e. November 9, 2015 Special Meeting

10. **Other Matters/Announcements/Regular BOE Meetings**

a. BOE Policy Committee, Monday, November 30, 2015, 6:00 PM, LPW, Room 17
b. BOE Long Range Planning Committee, Tuesday, December 1, 2015, 5:00 PM, LPW, Room 17

c. BOE Special Meeting, Tuesday, December 1, 2015, 6:00 PM, LPW, Board Room.

d. BOE Finance Committee, Monday, December 7, 2015, 6:30 PM followed by Public Forum, 7:30 PM, LPW, Board Room

e. BOE Curriculum Committee, Thursday, December 10, 2015, 4:30 PM, LPW, Room 17

f. BOE Technology Committee, Thursday, December 10, 2015, 6:30 PM, LPW, Board Room

g. Next BOE Regular Meeting is Tuesday, December 15, 2015, 7:00 PM, Town Hall, Council Chambers

11. **Audience to Visitors**

12. **Adjournment**

WINDSOR BOARD OF EDUCATION
AGENDA ITEM

For Consideration by the Board of Education at the Meeting of: November 17, 2015

Prepared By: Russell Sills **Presented By:** Russell Sills, Chris Rau

Attachments:

Subject: Presentation on Scholastic Aptitude Test (SAT)

Background:

The State Department of Education has adopted the Scholastic Aptitude Test (SAT) as the required test for all juniors in Connecticut. This will be the first administration of the revised SAT and the first administration of the SAT to ALL juniors at WHS. The test administration date is March 2, 2016.

Status:

Windsor High is working to make the transition to the new exam. We will present an overview of the new exams, provide historical data about the performance of WHS students on the PSAT and SAT, and describe interventions we are implementing to support our students.

Recommendation:

Presentation for information only. No Board Action Required.

Reviewed by: _____ **Recommended by the Superintendent:** _____

Agenda Item # 6a.

WINDSOR BOARD OF EDUCATION
AGENDA ITEM

For Consideration by the Board of Education at the Meeting of: November 17, 2015

Prepared By: Lori Foote-Mitchell **Presented By:** Russell Sills/Lori Foote-Mitchell

Attachments: Draft Program of Studies Updates 2016-2017

Subject: WHS Program of Studies 2016-2017

Background:

The Windsor High School Program of Studies for 2016-2017 was presented at the BOE Curriculum Committee meeting on November 5, 2015. The draft Program of Studies includes the new/revised course(s) presented this evening to the Board of Education. If the course(s) has/have not been approved, it/they will be eliminated from the Program of Studies, including:

- Addition of AP Computer Science Principles
- Addition of Mechanical AP Physics
- Addition of Electricity and Magnetism AP Physics
- Removal of Honors Statistics
- Removal of AP Physics
- Removal of Biotechnology
- Removal of Ecology
- Removal of Current Issues
- Change to Painting
- Change to Watercolor Techniques
- Change to Three-Dimensional Foundations
- Change to Two-Dimensional Foundation
- Change to Jewelry Design 1
- Change to Jewelry Design 2
- Change to Sculpture 2
- Change to Drawing 3
- Changes to Ceramics 1
- Changes to Painting 2
- Change to Drawing 1
- Change to Painting 1
- Change to Sculpture 1
- Change to Marketing 1 CWE
- Change to Accounting 2 CWE
- Change to E-Commerce
- Change to Intro to Transportation
- Change to Foundations of Technology
- Changes to Intro to Drafting
- Change to Individual Development & Family Studies
- Change to Introduction to Health Care Services
- Change to Yearbook
- Change to Read 180
- Change to Advanced Math Decision Making
- Change to AP Computer Science
- Change to Microbiology and Disease

- Change to Forensics
- Change to Astronomy
- Change to Chemistry
- Change to Meteorology
- Change to Medical Emergencies
- Change to Marine Biology
- Change to Physics
- Change to Grade 9 & 10 Science offerings
- Change to U.S. Government and Politics, AP
- Change to French 2

Recommendation:

That the Board of Education approve the proposed changes to the WHS Program of Studies for a 1st Reading, waiving the 2nd Reading.

Reviewed by:_____ **Recommended by the Superintendent:**_____

Agenda Item # 6b.

Windsor High School
Program of Studies Changes
2016-2017

ADDITIONS

➢MATH

- *Computer Science Principles, AP* - Prerequisite: Algebra I or concurrent. 1 credit. AP Computer Science Principles (CSP) is a course designed to give students foundational computing skills, an understanding of the real-world impact of computing applications, and programming literacy. The course will introduce students to the creative aspects of programming, abstractions, algorithms, large data sets, the internet, cybersecurity concerns, and computing impacts. This course is aimed at those students with an interest in this subject, but no or limited prior knowledge and who might not otherwise consider studying the subject. Students who complete the course and examination successfully may receive credit for a one-semester introductory college computer science course for non-computer science majors. Students are required to take the AP exam at no cost. This course does not fulfill the graduation requirement for math.

➢SCIENCE

- *Mechanical AP Physics* - 1.0 Credit. Open to grades 11 and 12. Prerequisite: C- or better in Algebra 1 and Geometry. Qualifies for University of Connecticut Early College Experience.
  AP Physics 1 is a full year, algebra-based, introductory college-level physics course designed for students wishing to earn credit from the Advanced Placement Board. Mechanical AP Physics explores topics such as Newtonian mechanics (including rotational motion); work, energy, and power; mechanical waves and sound; and introductory, simple circuits. Students are required to take the AP Exam in Physics at no cost.
- *Electricity and Magnetism AP Physics* - 1.0 Credit. Open to grades 11 and 12. Prerequisite: C- or better in Algebra 1 and Geometry. Qualifies for University of Connecticut Early College Experience.
  AP Physics 1 is a full year, algebra-based, introductory college-level physics course designed for students wishing to earn credit from the Advanced Placement Board. Electricity and Magnetism AP Physics explores topics such as fluid statics and dynamics; thermodynamics with kinetic energy; PV diagrams and probability; electrostatics; electrical circuits with capacitors; magnetic fields; electromagnetism; physical and geometric optics; and quantum, atomic and nuclear physics. Students are required to take the AP Exam in Physics at no cost.

DELETIONS

➢MATH

- *Statistics, Honors*

Windsor High School
Program of Studies Changes
2016-2017

➢**SCIENCE**

- *AP Physics*
- *Biotechnology*
- *Ecology*

➢**SOCIAL STUDIES AND HISTORY**

- *Current Issues*

CHANGES

➢**ART**

- **Course Name Changes** -
  - Painting becomes *Painting 1*
  - Watercolor Techniques becomes *Painting 2*
  - Three-Dimensional Foundations becomes *Sculpture 1*
  - Sculpture becomes *Sculpture 2*
  - Two-Dimensional Foundation becomes *Art Foundations*
- **Course Description and Prerequisite Change** - *Jewelry Design 1* -
  Prerequisite: Art Foundations. Level: College.
  This proficient level course picks up where Art Foundations leaves off. This is an introductory design and fabrication course in the functional art/craft of jewelry making. Metals are the dominant media: cutting, soldering, forging and forming are the basic processes. This course uses materials and tools that require mature and responsible handling. The small scale of jewelry work requires dexterity, self-discipline and attention to details. Each unit consists of Research, Design Development, Construction and Reflection. This course is highly recommended for students interested in developing a jewelry portfolio for AP Studio Art or pursuing a career in Metals, Design, Fashion or Marketing.
- **Course Description Change** - *Jewelry Design 2* - This Accomplished Level course picks up where Jewelry Design 1 leaves off. Students will learn more advanced traditional jewelry techniques including metal etching and stone setting. They will also explore more contemporary techniques including metal clay, use of non-traditional materials and 3D printing. Students will have the chance to work with precious metals as they bring their own jewelry forms to life. This course will focus on advancing technical skill and developing each student's artistic voice as they create a professional collection of their own jewelry pieces. With a deeper focus on concept, this course serves as a bridge between Jewelry I and Pre-AP Art where students create individual portfolios of work. Each unit consists of Research, Design Development, Construction and Reflection. This course is highly recommended for students interested in developing a jewelry

portfolio for AP Studio Art or pursuing a career in Metals, Design, Fashion or Marketing.

- **Course Description and Prerequisite Change** - *Sculpture 2* - Prerequisite: Sculpture 1 or Ceramics 1. This Accomplished Level course picks up where Sculpture 1 leaves off. Students will examine their own relationship to three-dimensional space and how we identify with materials. This course will take the basic understanding of 3D Design principles and techniques students learned in the pre-requisite and challenge them to apply these on a more conceptual level as they are asked to now convey messages and stories with their work. With a deeper focus on concept, this course serves as a bridge between Sculpture 1 and Pre-AP Art where students create individual portfolios of work. Each unit consists of Research, Design Development, Construction and Reflection. This course is highly recommended for students interested in developing a portfolio for AP Studio Art or pursuing a career in Architecture, Design, or Engineering.
- **Course Description Change** - *Drawing 3* - Change from 0.5 credit to 1.0 credit. Additional sentence in course description: "Successful completion of this course may qualify for University of Connecticut Early College Experience (ECE) credit."
- **Course Description Change** - *Ceramics 2* - Not offered 2016/2017
- **Course Description Change** - *Painting 2* - Not offered 2016/2017
- **Prerequisite Changes** -
    - *Ceramics 1* - Prerequisite: Art Foundations. Level: College
    - *Drawing 1* - Prerequisite: Art Foundations
    - *Painting 1* - Prerequisite: Drawing 1 .
    - *Sculpture 1* - Prerequisite: Art Foundations
    - *Painting 2* - Prerequisite: Painting 1

➢**CAREER & TECH ED**

- **Course Description Change** - *Marketing 1 CWE* - Not offered in 2016-2017.
- **Course Description Change** - *Accounting 2 CWE* - Not offered in 2016-2017.
- **Prerequisite Change** - *E-Commerce* - Prerequisite: Any business course.
- **Course Description Change** - *Intro to Transportation* - Offered in alternate years.
- **Course Description Change** - *Foundations of Technology* - Not offered in 2016-2017.
- **Course Name & Description Changes** - From *Intro to Drafting* to *Intro to Drafting & Design* - Change language in course from "CAD" to "CADD" (Computer Aided Drafting & Design)
- **Course Level Changes** -
    - *Individual Development & Family Studies* - Level change from honors to high honors.
    - *Introduction to Health Care Services* - level change from college to honors. (Qualifies for College Career Pathway college credit.)

Windsor High School
Program of Studies Changes
2016-2017

- **Course Description Change** -
  Yearbook - Prerequisite: one of the following - Art (2D or 3D Foundations), Business (Computer Applications I or II, Marketing I or II, Entrepreneurship), English (Creative Writing, Journalism), Technology (Intro to Graphic Communications, Intro to Photography, Applied Graphic Communications, TV Productions).
  This course would be designed to provide students with experience publishing an authentic school publication. Students develop the book's organization, layout, and content using web based professional graphic design software. Units of study would include teamwork, responsibility, brainstorming, content, coverage, concept, reporting, writing, headlines, captions, editing, photography, typography, design, finances, yearbook campaigns, advertising, and distribution.

➢**CAREER & TECH ED/MATH**

- **Course Name and Description Change** - (Was Computer Science) *Intro to Programming through Creative Computing* - 1.0 credit. Prerequisite: Algebra 1 or concurrent.
  This course is an introduction to computer science and programming. In this year long course, students will learn the basic concepts of writing code by working with a variety of programs to create interactive games and simulations and control robotic devices. This course will introduce students to many of the concepts found in the AP Computer Science curriculum and advanced Technology Education courses. This course does not fulfill the graduation requirement in mathematics or technology education.

➢**ENGLISH**

- **Course Name and Description Change** - From "Read 180" to "*Literacy Center*" - Prerequisite: Department Recommendation. .25 credit per quarter.
  The purpose of the Literacy Center is to improve students' reading skills. The program is centered around intensive one-on-one teacher support combined with individualized instruction using the computers and Reading Plus software. In addition to reading high interest texts available in the classroom, students will also be able to use materials from other courses of student such as science, English, or social studies textbooks when working with the reading teachers.

Windsor High School
Program of Studies Changes
2016-2017

➢MATH

- **Prerequisite Change -**
  - *Advanced Math Decision Making* - Can take concurrently with Algebra 2.
- **Course Description Update** - *AP Computer Science* - addition of the sentence: "This course does not fulfill the graduation requirement in Math.

➢SCIENCE

- **Prerequisite Change** -
  - *Microbiology and Disease* - Prerequisite: Biology
  - *Forensics* - Prerequisite: Chemistry
  - *Astronomy* - Prerequisite: Algebra I
  - *Chemistry* - Prerequisite: C- or better in Algebra I or Algebra 2.
- **Course Description Change** - *Meteorology* - Students will examine the elements and causes of different types of weather as well as the forecasting of weather. Technological advances in meteorology will be discussed as well as the impact those advances have on the accuracy of weather prediction and the preservation of human life and property. Topics include structure of the atmosphere, severe weather, weather forecasting, and the impact of weather on humans as well as how humans impact weather and climate.
- **Course Name and Description Change** - *Medical Emergencies* (was Medical Emergencies 1) - This course is designed to help students react to and treat real-life problems and to be confident performing lifesaving skills. It is a skills-based course that requires all students to work hands-on with one another. Students must be willing to role-play and respect the classroom space and equipment. Upon successful completion of this course, and successful completion of all mandated assessments via the American Heart Association, students will leave this course with the following certification endorsed by the American Heart Association: BLS Healthcare Provider - good for 2 years.
- **Course Description Change** - *Marine Biology* - This course provides students with an understanding of the interrelationships between common marine organisms and mechanisms of adaptation and survival. Various aspects of marine life including comparative anatomy, physiology, biochemistry, ecology, taxonomy, and human impacts on marine organisms will be explored.
- **Course Description Change** - *Physics* (college and honors now combined into one) - Prerequisite: Geometry - This course is an overview of the major topics in physics including mechanics, light, sound and electricity. Extensive use of demonstrations, projects and student laboratory activities to reinforce student learning.
- **Grade Level Offerings Changes** -
  - Grade 9 & 10 will now be offered: *Astronomy, Meteorology, Zoology, Marine Biology*

Windsor High School
Program of Studies Changes
2016-2017

➢SOCIAL STUDIES AND HISTORY

- **Course Description Change** - *U.S. Government and Politics, AP* - addition of the following sentence: "This course qualifies for University of Connecticut Early College Experience (ECE) credit. This course also satisfies the 12th grade Civics course requirement."

➢WORLD LANGUAGE

- **Course Description Change** - *French 2* - This course continues to refine the four basic skills of listening comprehension, speaking, reading and writing in the French language. Students thoroughly review the passe compose, imparfait and future tenses and learn the conditional and subjunctive tenses. Students continue to learn the culture of the Francophone world through readings, video, audio-visuals and internet sites.

WINDSOR BOARD OF EDUCATION
AGENDA ITEM

For Consideration by the Board of Education at the Meeting of: November 17, 2015

Prepared By: Douglas Couture **Presented By:** Douglas Couture

Attachments:

Subject: WHS Music Stage Craft, Drawing 2, Drawing 3 (ECE), 3D Foundations

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Background:

WHS Stage Music Stage Craft is for students interested in learning how to do set design/construction; lighting and sound support for events that take place on stage, such as drama productions, concerts and awards ceremonies.

Drawing 2 serves as a bridge between Drawing 1 and Pre-AP Art with a deeper focus on technique. This course presents more advanced drawing practices including complex mechanical forms and foreshortening using a variety of drawing media such as graphite, charcoal and/or marker.

Drawing 3 (ECE) is a year-long course that challenges students to expand their critical and creative thinking skills through opportunities to work with linear perspective, complex organic forms, interior spaces, reflective objects and personal still lifes. This course provides a college level experience I Drawing where students can earn college credit as part of the UConn ECE program.

3D Foundations follows 2D Foundations by introducing students to the elements and principles of design through the study and manipulation of three-dimensional media that requires dexterity, self-discipline and attention to details.

Status:

WHS Music Stage Craft, Drawing 2, Drawing 3 (ECE), and 3D Foundations were presented to the BOE Curriculum Committee on November 5, 2015

Recommendation:
The Board approves WHS Music Stage Craft, Drawing 2, Drawing 3 (ECE), and 3D Foundations curricula as a 1st reading as presented.

Reviewed by: _____ **Recommended by the Superintendent:** _____

Agenda Item # 6c.

WINDSOR BOARD OF EDUCATION

AGENDA ITEM

For Consideration by the Board of Education at the Meeting of: November 17, 2015

PREPARED BY: Danielle Batchelder **PRESENTED BY:** Danielle Batchelder

ATTACHMENTS: October 31, 2015 Financial Report

SUBJECT: Financial Report

BACKGROUND:

A report of operating expenditures is prepared monthly for the Board of Education. The report details monthly and year-to-date expenditures for each site within Windsor Public Schools.

STATUS:

The attached report is for the month of October 2015.

There were no inter-site transfers during the month.

RECOMMENDATION:

No action is necessary. The report is for information only.

The Secretary of the Board of Education should include the following in the minutes of this Board of Education meeting:

Expenditures for October 2015	$ 6,824,260
Expenditures through October 31, 2015	$14,705,958

Reviewed by: _____ **Recommended by the Superintendent:** _____

Agenda Item # 8a.

Windsor Public Schools
Financial Report
October 31, 2015

	2015/2016 Budget	Expenditures YTD 10/31/15	Encumbrance	Balance 10/31/15	% Balance
Instructional Services					
Clover Street School	57,657	20,072	4,620	32,965	**57%**
John F. Kennedy School	75,555	21,936	5,861	47,758	**63%**
Oliver Ellsworth School	81,356	39,502	12,703	29,151	**36%**
Poquonock School	53,060	20,440	5,460	27,160	**51%**
Sage Park Middle School	218,868	81,419	37,356	100,093	**46%**
Windsor High School	380,283	114,202	72,956	193,125	**51%**
Windsor High School Interscholastic Sports	184,425	56,669	12,942	114,814	**62%**
Athletic Coaches	235,000	0	0	235,000	**100%**
WHS Career & Technical Education	59,745	18,793	11,058	29,894	**50%**
Continuing Education	71,185	6,207	4,178	60,800	**85%**
Instructional Services Management	234,008	21,532	25,868	186,608	**80%**
Curriculum Management & Development	120,385	80,752	9,831	29,802	**25%**
Curriculum Mgt. & Dev. Magnet School Tuition	1,500,600	0	0	1,500,600	**100%**
Textbook Adoption	50,000	25,952	0	24,048	**48%**
Technology	663,767	341,360	273,933	48,474	**7%**
Total Instructional Services	**3,985,894**	**848,836**	**476,766**	**2,660,292**	**67%**
Education Support Services					
Pupil Personnel Services	343,293	52,516	77,388	213,389	**62%**
Special Education	82,850	17,579	5,400	59,871	**72%**
Special Education Tuition	4,729,106	362,733	290,879	4,075,494	**86%**
Policy & Planning	140,850	70,120	6,396	64,334	**46%**
Employee Personnel Services	84,000	26,983	6,886	50,131	**60%**
Financial Management	281,870	68,469	13,669	199,732	**71%**
Financial Services	37,000	17,249	1,192	18,559	**50%**
Pupil Transportation & Safety	4,049,099	334,667	314,560	3,399,872	**84%**
Physical Plant Services	2,042,344	522,445	1,083,537	436,362	**21%**
Major Maintenance	361,000	211,655	36,718	112,627	**31%**
L.P. Wilson Center	254,800	27,764	132,560	94,476	**37%**
Benefits	10,983,740	3,213,826	260,398	7,509,516	**68%**
Certified Salaries	29,838,780	6,705,766	0	23,133,014	**78%**
Non-Certified Salaries	7,589,227	2,012,927	0	5,576,300	**73%**
Regular Ed Tutor Salaries	222,699	31,956	0	190,743	**86%**
Special Ed Tutor Salaries	320,000	68,082	0	251,918	**79%**
Substitute Salaries	679,390	112,385	52,849	514,156	**76%**
Total Education Support Services	**62,040,048**	**13,857,122**	**2,282,432**	**45,900,494**	
Total All Sites	**$66,025,942**	**$14,705,958**	**$2,759,198**	**$48,560,786**	**74%**

WINDSOR BOARD OF EDUCATION
AGENDA ITEM

For Consideration by the Board of Education at the Meeting of: November 17, 2015

Prepared By: Jeanne Woodstock **Presented By:** Danielle Batchelder

Attachments: Student Enrollment Report & Recap

Subject: Student Enrollment as of November 1, 2015

Background:

Attached are the official enrollment figures as of November 1, 2015. Mrs. Batchelder will answer any questions.

Status:

Recommendation:

Informational

Reviewed by: NOB **Recommended by the Superintendent:**

Agenda Item # 8b.

Windsor Public Schools
Student Enrollment Report
November 1, 2015

Grade		Poquonock	Clover St	O Ellsworth	JF Kennedy	Totals
Pre K		30		54		84
K		83		105		188
1		97		114		211
2		78		129		207
3			104		136	240
4			92		123	215
5			90		145	235
Subtotal K-5						1296
Total		**288**	**286**	**402**	**404**	**1,380**

Grade	Sage Park MS
6	209
7	212
8	249
Total	**670**

Grade	Windsor High
9	294
10	309
11	270
12	257
Total	**1,130**

Total District Enrollment	**3,180**

Windsor Public Schools
Student Enrollment Report Recap
November 1, 2015

Enrollment in Windsor Public Schools	
Grades PreK-5	1,380
Grades 6-8	670
Grades 9-12	1,130
Total District Enrollment	**3,180**

Windsor Students not in district schools	
Outside Placement/Private Placement(SPED)	50
Montessori Hartford CREC	15
Metropolitan Learning Center CREC	148
CREC Misc MAGNET SCHOOLS	220
Hartford Host Magnets	202
Misc Magnet Schools	21
Prince Tech	9
Cheney Tech	11
	676
Total Windsor	**3,856**

POQUONOCK SCHOOL

ENROLLMENT REPORT
2015-2016

Room #	Teacher	Grade	Projected		5-Sep	1-Oct	1-Nov	1-Dec	5-Jan	1-Feb	1-Mar	1-Apr	1-May	1-Jun
		Kindergarten												
1	C McCann					14	14							
2	W Dever					14	14							
3	M Scott					14	14							
22	L Roche					15	15							
23	M Mitchell					14	14							
24	L Corrao					12	12							
		Total	**84**		**88**	**83**	**83**	**0**	**0**	**0**	**0**	**0**	**0**	**0**
		Grade 1												
15	E Velez					18	20							
16	L Bishop					19	19							
17	K Stoll					19	21							
18	M Neals					19	17							
19	New Teacher					20	20							
		Total	**87**		**94**	**95**	**97**	**0**	**0**	**0**	**0**	**0**	**0**	**0**
		Grade 2												
8	R Brown					20	19							
9	S Trummel					20	21							
11	J Delsky					20	20							
13	L Huntington					19	18							
		Total	**82**		**77**	**79**	**78**	**0**	**0**	**0**	**0**	**0**	**0**	**0**
	PK Smart Start		**15**		14	**15**	**14**							
	Sped & Peer		14		14	15	16							
		Total			**28**	**30**	30							
	Poquonock	**Totals**	**282**		**287**	**287**	**288**	**0**	**0**	**0**	**0**	**0**	**0**	**0**

CLOVER STREET SCHOOL
ENROLLMENT REPORT
2015-2016

Room#	Teacher		Projected		1-Sep	1-Oct	1-Nov	1-Dec	5-Jan	1-Feb	1-Mar	1-Apr	1-May	1-Jun
		Grade 3												
8	J Su					20	20							
9	S Michalic					21	19							
11	J Darrell					21	23							
12	J Murray					20	20							
14	A Sanchez					22	22							
		Total	**89**		**104**	**104**	**104**	**0**	**0**	**0**	**0**	**0**	**0**	**0**
		Grade 4												
13	L Arseneault					19	19							
15	S Podgurski					19	19							
16	L Schoenwolff					19	19							
17	C Nowsch					18	17							
18	D Williams					18	18							
		Total	**78**		**95**	**93**	**92**	**0**	**0**	**0**	**0**	**0**	**0**	**0**
		Grade 5												
20	E Chartier					18	19							
22	K LePage					18	18							
24	S Lewis					18	18							
26	C Lindsley					19	17							
27	R Grimes					18	18							
		Total	**80**		**90**	**91**	**90**	**0**	**0**	**0**	**0**	**0**	**0**	**0**
	Clover	**TOTAL**	**247**		**289**	**288**	**286**	**0**	**0**	**0**	**0**	**0**	**0**	**0**

OLIVER ELLSWORTH SCHOOL

ENROLLMENT REPORT
2015-2016

Room#	Teacher	Grade	Projected		1-Sep	1-Oct	1-Nov	1-Dec	5-Jan	1-Feb	1-Mar	1-Apr	1-May	1-Jun
19	G Drake	**Kindergarten**				12	11							
20	L Butterick					14	14							
21	J Addie					14	14							
22	A Zawistowski					13	14							
23	L Adamski					12	13							
24	A Bartholomew					13	13							
25	J Poole					13	13							
26	S Marcello					13	13							
		Total	**117**		**104**	**104**	**105**	**0**	**0**	**0**	**0**	**0**	0	**0**
11	S Rucker	**Grade 1**				16	16							
12	K Freeman					16	16							
13	B Mayo					18	18							
14	K Furie					18	16							
15	T Strickland					15	15							
16	L Rumrill					16	17							
17	K Strempfer					17	16							
		Total	**120**		**124**	**116**	**114**	**0**	**0**	**0**	**0**	**0**	**0**	**0**
		Grade 2												
1	J Olander					19	20							
2	J Goicochea					18	19							
3	K Sandsmark					19	18							
5	L Volz					19	20							
6	S Martinson					17	16							
7	L Neil					18	17							
8	D Jaworski					19	19							
		Total	**131**		**131**	**129**	**129**	**0**	**0**	**0**	**0**	**0**	**0**	**0**
	PK Smart Start		15		11	15	15							
	PK Sped & Peers		36		36	39	39							
		Total			**47**	**54**	**54**	**0**	**0**	**0**	**0**	**0**	**0**	**0**
	Ellsworth	**Total**	**419**		**406**	**403**	**402**	**0**	**0**	**0**	**0**	**0**	**0**	**0**

JF KENNEDY SCHOOL

ENROLLMENT REPORT
SCHOOL YEAR 2015-2016

Room#	Teacher	Grade	Projected		1-Sep	1-Oct	1-Nov	1-Dec	5-Jan	1-Feb	1-Mar	1-Apr	1-May	1-Jun
		Grade 3												
1	L Macaluso					20	20							
2	K Richards					19	19							
3	A Moyal					19	18							
4	D Ghanesh-May					19	19							
5	K Mazur					20	20							
6	M Johnston					20	20							
8	V Vaicunas					20	20							
		Total	**134**		**136**	**137**	**136**	**0**	**0**	**0**	**0**	**0**	**0**	**0**
		Grade 4												
9	M Macaluso					16	16							
10	S Silliman					17	17							
12	B Emerson					19	19							
14	S Brown					18	18							
15	N Donzella					17	17							
16	D Taylor					18	18							
18	A Caselli					19	18							
		Total	**130**		**124**	**124**	**123**	**0**	**0**	**0**	**0**	**0**	**0**	**0**
		Grade 5												
19	S Fye					21	21							
20	S Smith					21	20							
24	J Nolte					21	21							
25	S Paley					21	21							
26	K Bowman					20	21							
27	S Brown					20	21							
28	G Davies					21	20							
		Total	**139**		**144**	**145**	**145**	**0**	**0**	**0**	**0**	**0**	**0**	**0**
	Kennedy	**Total**	**403**		**404**	**406**	**404**	**0**	**0**	**0**	**0**	**0**	**0**	**0**

SAGE PARK MIDDLE SCHOOL

ENROLLMENT REPORT
SCHOOL YEAR 2015-16

		Projected		1-Sep	1-Oct	1-Nov	1-Dec	5-Jan	1-Feb	1-Mar	1-Apr	1-May	1-Jun	# of Teachers	Average C. Size
Grade 6															
Team 1					79	78								5	15.6
Team 2					66	67								5	13.4
Team 3					63	63								4	15.75
	Total	**197**		**210**	**208**	**208**	**0**	**0**	**0**	**0**	**0**	**0**	**0**		
Grade 7															
Team 4					73	72								5	14.4
Team 5					72	73								4	18.25
Team 6					65	65								5	13
	Total	**206**		**213**	**210**	**210**	**0**	**0**	**0**	**0**	**0**	**0**	**0**		
Grade 8															
Team 7					84	84								4	21
Team 8					86	86								5	17.2
Team 9					78	78								5	15.6
	Total	**247**		**248**	**248**	**248**	**0**	**0**	**0**	**0**	**0**	**0**	**0**		
SPARK					7	4									
Sage Park	**Total**	**650**		**671**	**673**	**670**	**0**	**0**	**0**	**0**	**0**	**0**	**0**		

WINDSOR HIGH SCHOOL
Enrollment for
School Year 2015-2016

	Projected		1-Sep	1-Oct	1-Nov	1-Dec	4-Jan	1-Feb	1-Mar	1-Apr	1-May	1-Jun
Grade 9	**249**		292	293	294							
Grade 10	**291**		308	306	309							
Grade 11	**250**		273	275	270							
Grade 12	**260**		261	256	257							
Windsor High Total	**1050**		**1134**	**1130**	**1130**	**0**	**0**	**0**	**0**	**0**	**0**	**0**

WINDSOR BOARD OF EDUCATION
AGENDA ITEM

For Consideration by the Board of Education at the Meeting of: November 17, 2015

Prepared By: Dana Plant **Presented By:** Danielle Batchelder

Attachments: Food Service Financial Report

Subject: Cafeteria Operations – October 2015

Background: The Windsor School Food Service participates in the National School Lunch Program at each of our school facilities and at St. Gabriel's, CREC's Metropolitan Learning Center and Museum Academy. New to us this year is CREC Academy of Aerospace and Engineering. We also participate in the National School Breakfast Program at our four elementary schools, Sage Park Middle School, Windsor High School and the three CREC schools. We operate the After School Snack Program for our Treehouse Program in Windsor as well as Museum Academy after care program. We operated our fourth year of the Summer feeding program serving breakfast to our summer school students this year at Oliver Ellsworth and CREC Metropolitan Learning Center serving breakfast and snack. We operated a Summer Food Service Program of lunch and snack at Deerfield Apartment Complex and Goslee Pool during summer break. We are complying with the Healthy Food Certification again this year to send a consistent message to our students in keeping with our wellness policies.

Our annual goal is to operate with a small reserve account to offset unanticipated needs and to increase participation from students and staff in all our programs.

A monthly financial report is presented to the Board of Education. This report includes sales and financial information for the current period.

Status: Financial Report for October 2015

Recommendation: Informational only.

Reviewed by: _____ **Recommended by the Superintendent:** _____

Agenda Item # 8c.

Windsor School Food Service
Financial Statement
October 2015

REVENUE	October 2014	7/1/14 - YTD	October 2015	7/1/15 - YTD
SALES	$127,657.14	$309,625.14	$126,245.99	$ 301,466.01
REIMBURSEMENTS - STATE	18,117.00	18,117.00		17,189.00
ACCOUNTS RECEIVEABLE FED	115,044.63	266,438.87	143,167.20	292,940.26
CLOC		50,711.00		52,805.00
INTEREST/RETURNED CK FEE	27.62	60.60		
MISC. (Rebates)	4,195.00	4,720.00		1,808.31
6 Cents Certification	3,385.08	10,524.00	3,615.18	7,191.84
REVENUE TOTALS	**$268,426.47**	**$660,196.61**	**$273,028.37**	**$ 673,400.42**

EXPENSES				
	3 Pay Dates		3 Pay Dates	
WAGES	$121,626.21	$198,021.12	$129,822.34	$ 196,073.29
PAYROLL TAXES	9,158.62	14,836.53	9,773.67	14,665.90
EMPLOYEE BENEFITS	6,079.36	27,206.24	5,811.46	24,390.92
FOOD/MILK	136,074.66	351,418.20	156,741.59	372,733.72
PAPER	6,822.26	15,667.85	6,321.37	19,661.96
TRUCK	957.78	4,269.58		447.45
SUPPLIES	94.91	551.15		1,279.68
EQUIPMENT		15,547.38		3,394.73
SERVICES	665.82	1,338.27	580.06	1,327.40
EXPENSE TOTALS	**$281,479.62**	**$628,856.32**	**$309,050.49**	**$633,975.05**
NET INCOME	**($13,053.15)**	**$31,340.29**	**($36,022.12)**	**$39,425.37**
INVENTORY	**$18,000.00**			**$18,000.00**
OPENING BALANCE 7/1		**$12,730.37**		**$3,531.34**
COMPUTED OPERATING POSITION		**$70,155.74**		**$60,956.71**

Windsor School Food Service
Program Participation
October 2015

SALES

		Oct 2014	Oct 2015
WHS			
	# OF DAYS	22	21
	SALES	$33,933.24	$30,760.95
	AVERAGE	$1,542.42	$1,464.81

Reimbursable Meals	**Average LUNCH per day**	
ELEMENTARY	905	877
MLC	469	425
Museum Academy	240	266
Academy of Aerospace & Engineering		397
SPMS	444	414
WHS	549	548

Reimbursable Meals	**Average BREAKFAST per day**	
ELEMENTARY	385	376
MLC	130	140
Museum Academy	153	195
Academy of Aerospace & Engineering		147
SPMS	78	63
WHS	150	118

Reimbursable Meals	**Average SNACK per day**	
Treehouse Program	93	92
Museum Academy	58	57

WINDSOR BOARD OF EDUCATION
AGENDA ITEM

For Consideration by the Board of Education at the Meeting of: November 17, 2015

Prepared By: Terrell M. Hill, Assistant Superintendent for Human Resources **Presented By:** Terrell M. Hill

Attachments: None

Subject: Human Resources Report for October 1, 2015 – October 31, 2015

RESIGNATIONS/SEPARATIONS

Sarah Brown	Grade 5 Teacher	Kennedy
Tyrone Bynum	Treehouse Group Leader	Ellsworth/Clover
Mary Holmes	Part-Time Food Service Cashier	MLC
Kelly Hosein	Youth Mental Health First Aid Instructor	District
Michelle Morin	Part-Time Food Service Cashier	Clover
Todd Taylor	Food Service General Worker	Museum Academy
Timothy Zaprzalka	Building Substitute	Sage Park

RETIREMENTS

Clara McGovern	Secondary Humanities Coach	Sage Park
Katherine Wakefield	Special Education Paraprofessional	Poquonock

TRANSFERS/REASSIGNMENTS

Christine Donatone	From: Speech & Language Pathologist	Poquonock
	To: Speech & Language Pathologist	Sage/Windsor High
Juan Ruiz Felix	From: Evening Custodian II	Kennedy
	To: Evening Custodian II	Windsor High
Maritza Gonzalez	From: Part-Time Food Service Cashier	Windsor High
	To: Full-Time Food Service Secondary Salad Worker	MLC
Dennis Grant	From: Evening Custodian II	Windsor High
	To: Evening Custodian II	Kennedy
Humera Jamil	From: Part-Time Food Service General Worker	Windsor High
	To: Full-Time Food Service Secondary Salad Worker	CREC AAE
Tyann Robinson	From: Full-Time Food Service Secondary Cook	Sage Park
	To: Full-Time Interim Food Service Manager	Sage Park
Jessica Somero	From: Building Substitute	Kennedy
	To: Grade 5 Teacher	Kennedy
Karen Williams	From: School Psychologist	Sage Park
	To: School Psychologist	Kennedy

HIRES

Anarelis Alvarado	Part-Time Food Service Cashier	Sage Park
Kaylin Belskie	Part-Time Food Service Cashier	Clover
Chanel Daniels	Part-Time Food Service Cashier	Museum Academy
Sherry DeAngelis	Part-Time Food Service General Worker	Windsor High
Carly DeVito	Building Substitute	Sage Park
Cynthia Overstreet	Part-Time Food Service General Worker	Sage Park
Yuningtias Satiti	Part-Time Food Service Floater	Windsor High
Major John Spear	AFJROTC Senior Aerospace Science Instructor	Windsor High
LeighAnn Tyson	Special Education Teacher	SPARK LPW

Reviewed by: _____ **Recommended by the Superintendent:** _____

Agenda Item # 8d.

Windsor Board of Education
Technology Committee
Unapproved Minutes

Thursday, October 1, 2015 6:30 PM
L.P. Wilson Community Center, Board Room

The following are the unapproved minutes of the October 1, 2015 Technology Committee. Any additions or corrections will be made at a future meeting.

Attendance Taken at 6:30 PM:

Present Board Members:
Mr. Richard O'Reilly

Absent Board Members:
Ms. Michaela Fissel
Ms. Cristina Santos
Mr. Kenneth Williams

1. Call to Order, Pledge to the Flag and Moment of Silence

Discussion:
The meeting was called to order at 6:30 PM by Richard O'Reilly. Doug Couture, Chief Information and Technology Officer was also in attendance.

2. Audience to Visitors

Discussion:
None.

3. High School 1:1 Roll Out

Discussion:
Doug Couture discussed that 1200 Chromebooks were prepared for students and 1200 quality bags were purchased. Rules and procedures for the Chromebooks were established.

4. District Website

Discussion:
Doug Couture indicated that the district website is almost complete. Some teacher content still needs to be moved over from the previous site.

5. State of CT Technology Grant

Discussion: Doug Couture indicated that it appears that funding will not occur before 2016. The district applied for 279 Chromebooks which cost $68,913.

6. Network Upgrade

Discussion:
Doug Couture indicated that the CIP was approved by the Town Council for $125,000 ($25,000 contingency) to help cover the district's obligation to E-Rate. We are in the process of scheduling the installation of the switches and additional access points. The network has held up so far with the exception of a power issue which was recently repaired.

7. Adjournment

Discussion:
The meeting was adjourned at 7:10 PM.

_____
Melissa Rizzo Holmes, Secretary
Windsor Board of Education

Windsor Board of Education
Regular Meeting
Unapproved Minutes
Tuesday, October 20, 2015 7:00 PM
Town Hall, Council Chambers

The following are the unapproved minutes of the October 20, 2015 Regular Meeting. Any additions or corrections will be made at a future meeting.

Attendance Taken at 7:00 PM:

Present Board Members:
Mr. Ronald Eleveld
Ms. Michaela Fissel
Ms. Darleen Klase
Mr. Leonard Lockhart
Mr. Richard O'Reilly
Mr. Paul Panos
Ms. Melissa Rizzo Holmes
Ms. Cristina Santos
Mr. Kenneth Williams

Updated Attendance:
Mr. Paul Panos was updated to present at: 7:01 PM

1. Call to Order, Pledge to the Flag and Moment of Silence

Discussion:
The meeting was called to order by Ms. Santos at 7:00 p.m. with the Pledge of Allegiance and a Moment of Silence. Also in attendance: Superintendent of Schools Craig A. Cooke, Student Board of Education Representative Kyle Ali, Director of Pupil and Special Education Services Steven Carvalho, Assistant Superintendent for Human Resources Terrell Hill, and Director of Business Services Danielle Batchelder.

2. Recognitions/Acknowledgements
2.a. Recognition--Elena Peters, Semifinalist in the 2016 National Merit Scholarship Program
Discussion:
Mr. Sills presented Elena Peters, who has been named 2016 National Merit Scholarship Program semi-finalist. Ms. Peters thanked the Board for having her, and thanked the teachers and the district for giving her the opportunities and challenges she has experienced through school that have helped make her successful.

3. Audience to Visitors
Discussion:
George Slate, 74 Ethan Drive, addressed budget procedure, structure of the Finance Committee, budgets that should be developed in process, budget advisory committee, and budget audits.

Debbie Sampson, 604 Stone Road, wants to make the Board and public aware that the Friends of Windsor Animal Care & Control are having a big fundraiser at Bart's on October 28 from 5:30-8:00 p.m. for children and their pets. Their primary sponsors are Toys r Us and Pet Supplies Plus. She also thanked Dr. Cooke and Sally Brown, and thanked the District for hiring Mr. Kearse, making the buildings and students safe.

4. Student Representative Report
Discussion:
Mr. Ali reported on recent and upcoming events at Windsor High School including PSAT testing day, parent/teacher conferences, the College Fair, Blood Drive, Spirit Week and Homecoming Events. He invited Board members to attend the Homecoming Football Game against E. O. Smith on Friday, October 23 at 7:00 p.m.

5. Board of Education
5.a. President's Report
Discussion:
Ms. Santos thanked the Exchange Club for holding the October Fest fundraiser for student scholarships. She also recognized that this meeting is the last for Board members Ms. Klase and Mr. Williams, and thanked them for their service on the Board. Mr. Williams reviewed the many accomplishments the Board had seen in the schools during his tenure on the Board, and thanked the community for allowing him to be a part of it.

5.b. School Liaison Reports
5.b.1. Windsor High School
Discussion:
Ms. Klase reported on the upcoming School Governance Council meeting, parent/teacher conferences and the placement of Chromebooks. Mr. O'Reilly reported on PSATs and SATs.

5.b.2. Sage Park Middle School
Discussion:
Ms. Rizzo Holmes reported on the Junior National Honor Society Induction on October 21, and Fall Sports Awards on November 4.

5.b.3. Clover Street School
Discussion:
Mr. Lockhart reported that since the last Board meeting, Clover Street held their Fiesta, Open House, Clover Play Groups and Family Run. The next PTO meeting is October 22 at Poquonock.

5.b.4. John F. Kennedy School
Discussion:
Ms. Fissel reported on the upcoming Science Night on November 13; November 2 is the next PTO Partners in Education meeting; every child was able to take the STAR assessment which only took 20 minutes. They just had beatification project where they partnered with Home Depot and A Woman's Touch Landscaping, planting over 300 bulbs and cleaning up around the flagpole.

5.b.5. Oliver Ellsworth School
Discussion:
No report.

5.b.6. Poquonock School
Discussion:
Mr. Panos reported the next PTO meeting is October 22 at 6:00 p.m. at Poquonock School.

6. Superintendent's Report
Discussion:
Dr. Cooke thanked the members of the Board for their service. He reported on a variety of events and accomplishments throughout the district. He recognized and congratulated Windsor High School and the Counseling Department for winning a CABE Communications Award for their Course Selection guide, offering over 120 courses. Dr. Cooke announced three Windsor High School coaches will be recognized at the 100 Men of Color ceremony: Kelvan Kearse, Ken Smith and Gerald Joseph will be recognized for their contributions. He announced confirmation was received today that the SAT will be the measure for our juniors this year.

6.a. WHS Overnight Field Trip Request to Paris, France--April break 2017 (1st Reading)
Discussion:
Mr. Afantchao and Ms. Hunter reviewed the proposed field trip for April 2017 to France and answered questions from Board members.

Motion Passed: Motion that the Windsor Board of Education approve the proposed trip to France reserving the right to cancel if it feels that the safety of the students is at risk passed with a motion by Mr. Paul Panos and a second by Mr. Leonard Lockhart.
Mr. Ronald Eleveld Yes
Ms. Michaela Fissel Yes
Ms. Darleen Klase Yes
Mr. Leonard Lockhart Yes
Mr. Richard O'Reilly Yes
Mr. Paul Panos Yes
Ms. Melissa Rizzo Holmes Yes
Ms. Cristina Santos Yes
Mr. Kenneth Williams Yes

6.b. Athletic Eligibility Report
Discussion:
Mr. Risser, Athletic Director and Academic Eligibility Coordinator, reported on academic eligibility results for the 2014-2015 school year, including an update on the after school Student Enrichment Center study hall/tutoring program. Mr. Risser answered questions from members of the Board.

Mr. Williams recommended that the Superintendent and perhaps the next Board review the policy and consider the standard being applied to all members of all activities not just athletic teams and club leaders. Mr. Eleveld suggested looking at QPA rather than GPA.

Mr. Risser also invited Board members to attend the annual Athletic Hall of Fame Induction Ceremony on November 13 at Maneeley's in South Windsor; tickets are available in the main office of Windsor High School.

6.c. Discussion on District Residency Efforts
Discussion:
Mr. Kearse and Ms. Batchelder reported on the status of residency investigations for the period 9/14/15-10/14/15. Mr. Kearse reported on the process of residency investigations from start to finish. Questions from members of the Board were addressed.

6.d. 2016/2017 Budget Development (Possible Action)
Discussion:
Dr. Cooke reported members were provided with responses to the nine items brought up at the September meeting, along with the current status of the budget calendar for 2016-2017. Ms. Batchelder explained the process used for development of the 2014-2015 school budget. Discussion and questions from members of the Board ensued. There will be a public forum on the budget prior to the November Board meeting beginning at 6:00 PM. A public forum has already been scheduled for December.

Motion Withdrawn: Motion that the Board, in conjunction with the administration, engage in modified zero-based budgeting in the development 2016-2017 budget was withdrawn by Ms. Melissa Rizzo Holmes.

Motion Passed: Motion that the meeting be extended to 11:00 p.m. passed with a motion by Mr. Leonard Lockhart and a second by Ms. Melissa Rizzo Holmes.
Mr. Ronald Eleveld No
Ms. Michaela Fissel Yes
Ms. Darleen Klase No
Mr. Leonard Lockhart Yes
Mr. Richard O'Reilly No
Mr. Paul Panos Yes
Ms. Melissa Rizzo Holmes Yes
Ms. Cristina Santos Yes
Mr. Kenneth Williams Yes

Motion Failed: Motion that the Board, in conjunction with the administration, engage in modified zero-based budgeting in the development 2016-2017 budget failed with a motion by Ms. Melissa Rizzo Holmes and a second by Mr. Paul Panos.
Mr. Ronald Eleveld Yes
Ms. Michaela Fissel Yes
Ms. Darleen Klase No
Mr. Leonard Lockhart No
Mr. Richard O'Reilly No
Mr. Paul Panos Yes
Ms. Melissa Rizzo Holmes Yes
Ms. Cristina Santos No
Mr. Kenneth Williams No

7. Committee Reports
7.a. Technology Committee
Discussion:
Mr. O'Reilly reported that the Technology Committee meeting did not have a quorum. He reported on Chromebooks at the high school, the District website, and the purchase of a laser printer and a 3D printer with grant funds. They had a school psychologist analyze screen time usage by students, combined in and out of school time, and that report will be on a future Technology Committee agenda.

7.b. Long Range Planning Committee
Discussion:
Mr. Lockhart reported that the Committee had reviewed a list of fourteen possible areas of future focus: 1. Family partnership efforts, 2. Long range enrollment projections, 3. Marketing efforts, 4. World language in elementary schools, 5. Pre-Kindergarten, 6. Alternative Education programs, 7. Extended day/extended year, 8. School security, 9. Achievement gap, specifically as impacts students of color/minorities, 10. Schools within schools, 11. Lack of science training in the elementary level, 12. Mental Health/substance abuse education/initiative district wide, 13. Facilities/enrollment/comfort and related issues, and 14. Alliance District status, the impact on the town's ability to sell homes and attract new residents, and how to move out of status. The Committee recommendation is to focus on #2, Long range enrollment projections and #13, Facilities/enrollment/comfort and related issues and any issues that may arise in relation to those two items.

8. Consent Agenda
8.a. Financial Report
Discussion:
Expenditures for September 2015: $4,834,799: Expenditures through September 30, 2015: $10,401,183

8.d. Food Service Report
8.e. Human Resources Report

Motion Passed: Motion to accept items 8.a, Financial Report, 8.d, Food Services Report and 8.e, Human Resources Report passed with a motion by Mr. Paul Panos and a second by Mr. Richard O'Reilly.
Mr. Ronald Eleveld Yes
Ms. Michaela Fissel Yes
Ms. Darleen Klase Yes
Mr. Leonard Lockhart Yes
Mr. Richard O'Reilly Yes
Mr. Paul Panos Yes
Ms. Melissa Rizzo Holmes Yes
Ms. Cristina Santos Yes
Mr. Kenneth Williams Yes

Motion Passed: Motion to extend the meeting to 11:15 p.m. passed with a motion by Mr. Leonard Lockhart and a second by Mr. Richard O'Reilly.
Mr. Ronald Eleveld No
Ms. Michaela Fissel Yes
Ms. Darleen Klase No
Mr. Leonard Lockhart Yes
Mr. Richard O'Reilly No
Mr. Paul Panos Yes
Ms. Melissa Rizzo Holmes Yes
Ms. Cristina Santos Yes
Mr. Kenneth Williams Yes

8.b. Fiscal Year '15 Year End Balance
8.c. Enrollment Report
Motion Passed: Motion to accept items 8.b, Fiscal Year '15 Year End Balance and 8.c, Enrollment Report passed with a motion by Mr. Kenneth Williams and a second by Mr. Paul Panos.
Mr. Ronald Eleveld Yes
Ms. Michaela Fissel Yes
Ms. Darleen Klase Yes
Mr. Leonard Lockhart Yes
Mr. Richard O'Reilly Yes
Mr. Paul Panos Yes
Ms. Melissa Rizzo Holmes Yes
Ms. Cristina Santos Yes
Mr. Kenneth Williams Yes

9. Approval of Minutes
9.a. September 15, 2015 Regular Meeting
9.b. October 1, 2015 Technology Committee
9.c. October 5, 2015 Executive Committee
9.d. October 5, 2015 Special Meeting
9.e. October 6, 2015 Long Range Planning Committee

Discussion:
The October 1, 2015 Technology Committee meeting did not have a quorum, minutes are meeting notes only.

Motion Passed: Motion to accept the minutes of the September 15, 2015 Regular Meeting, October 5, 2015 Executive Committee Meeting, October 5, 2015 Special Meeting and October 6, 2015 Long Range Planning Committee Meeting passed with a motion by Ms. Melissa Rizzo Holmes and a second by Mr. Leonard Lockhart.
Mr. Ronald Eleveld Yes
Ms. Michaela Fissel Yes
Ms. Darleen Klase Yes
Mr. Leonard Lockhart Yes
Mr. Richard O'Reilly Yes

Mr. Paul Panos Yes
Ms. Melissa Rizzo Holmes Yes
Ms. Cristina Santos Yes
Mr. Kenneth Williams Yes

10. Other Matters/Announcements/Regular BOE Meetings
10.a. WPS Service Awards, Wednesday, October 28, 2015, 6:00 PM, Birch Meadow Banquet Facility
10.b. BOE Curriculum Committee, Thursday, November 5, 2015, 4:30 PM, LPW, Room 17.
10.c. Administration of Oath of Office for BOE Members, Monday, November 9, 2015, 6:00 PM, Town Hall Council Chambers
10.d. BOE Special Meeting (Organizational Meeting), Monday, November 9, 2015, 6:30 PM, Town Hall, Ludlow Room
10.e. Next BOE Regular Meeting is Tuesday, November 17, 2015, 7:00 PM, Town Hall, Council Chambers

11. Audience to Visitors
Discussion:
George Slate, 74 Ethan Drive, addressed the budget process and audit.

12. Adjournment
Motion Passed: The meeting adjourned at 11:11 p.m. with a motion by Mr. Paul Panos and a second by Mr. Leonard Lockhart.
Mr. Ronald Eleveld Yes
Ms. Michaela Fissel Yes
Ms. Darleen Klase Yes
Mr. Leonard Lockhart Yes
Mr. Richard O'Reilly Yes
Mr. Paul Panos Yes
Ms. Melissa Rizzo Holmes Yes
Ms. Cristina Santos Yes
Mr. Kenneth Williams Yes

_____
Melissa Rizzo Holmes, Secretary
Windsor Board of Education

Windsor Board of Education
Executive Committee
Unapproved Minutes

Monday, November 2, 2015 5:00 PM
L.P. Wilson Community Center, Supt. Conf. Room

The following are the unapproved minutes of the November 2, 2015 Executive Committee. Any additions or corrections will be made at a future meeting.

Attendance Taken at 5:00 PM:

Present Board Members:
Ms. Darleen Klase
Mr. Paul Panos
Ms. Cristina Santos

1. Call to Order

Discussion:
The meeting was called to order at 5:03 PM by Cristina Santos. Superintendent Dr. Craig Cooke was also in attendance.

2. Set the agenda for the Regular Board Meeting on Tuesday, November 17, 2015

Discussion:
The committee set the agenda for November 17, 2015.

3. Executive Committee Member Comments

4. Adjournment

Discussion:
The meeting was adjourned at 6:05 PM.

_____
Melissa Rizzo Holmes, Secretary
Windsor Board of Education

Windsor Board of Education
Curriculum Committee
Unapproved Minutes

Thursday, November 5, 2015 4:30 PM
L.P. Wilson Community Center, Room 17

The following are the unapproved minutes of the November 5, 2015 Curriculum Committee. Any additions or corrections will be made at a future meeting.

Attendance Taken at 4:30 PM:

Present Board Members:
Ms. Michaela Fissel
Ms. Melissa Rizzo Holmes
Ms. Cristina Santos

Absent Board Members:
Ms. Darleen Klase

Updated Attendance:
Ms. Cristina Santos was updated to present at: 4:45 PM

1. Call to Order, Pledge to the Flag and Moment of Silence

Discussion:
The meeting was called to order at 4:41 PM by Superintendent Dr. Craig Cooke. Also in attendance: Doug Couture, Interim Asst. Superintendent for Instructional Services and Superintendent Dr. Craig Cooke.

2. Audience to Visitors

Discussion:
None

3. WHS Music Stage Craft

Discussion:
This item will be brought to the full Board of Education for a first reading.

4. K-12 Computer Science/Coding Presentation

Discussion:
The committee received a presentation on K-12 computer science/coding.

5. Drawing 2

Discussion:
This item will be brought to the full Board of Education for a first reading.

6. Drawing 3 (ECE)

Discussion:

This item will be brought to the full Board of Education for a first reading.

7. 3D Foundations (Art course)

Discussion:
This item will be brought to the full Board of Education for a first reading.

8. WHS Program of Studies

Discussion:
The WHS Program of Studies will for a first reading at the November 17, 2015 Regular Meeting.

9. Discussion of Graduation Requirements

Discussion:
The committee discussed graduation requirements.

10. Adjournment

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Melissa Rizzo Holmes, Secretary
Windsor Board of Education

Windsor Board of Education
Special Meeting
Unapproved Minutes
Monday, November 9, 2015 6:15 PM
Town Hall, Council Chambers

The following are the unapproved minutes of the November 9, 2015 Special Meeting. Any additions or corrections will be made at a future meeting.

Attendance Taken at 6:00 PM:

Present Board Members:
Yvette Ali
Nuchette Black-Burke
Ms. Michaela Fissel
Mr. Leonard Lockhart
Mr. Richard O'Reilly
Mr. Paul Panos
Ms. Melissa Rizzo Holmes
Ms. Cristina Santos

Absent Board Members:
Brian Bosch

1. Call to Order, Pledge to the Flag and Moment of Silence
Discussion:
The meeting was called to order by Superintendent of Schools Craig Cooke at 6:05 p.m.

Motion Passed: Motion that the Board of Education suspend the rules to immediately move to items 3.a., 3.b., 3.c., and 3.d then return to the regular agenda passed with a motion by Mr. Paul Panos and a second by Mr. Leonard Lockhart.

Yvette Ali	Yes
Nuchette Black-Burke	Yes
Brian Bosch	Absent
Ms. Michaela Fissel	Yes
Mr. Leonard Lockhart	Yes
Mr. Richard O'Reilly	Yes
Mr. Paul Panos	Yes
Ms. Melissa Rizzo Holmes	Yes
Ms. Cristina Santos	Yes

3. Election of Officers
3.a. Action - Election of President

Discussion:
Mr. Panos nominates Leonard Lockhart for President of the Windsor Board of Education; second by Ms. Rizzo Holmes.

Mr. Lockhart nominates Cristina Santos for President of the Windsor Board of Education; second by Ms. Ali.

Motion that nominations be closed by Mr. Lockhart; seconded by Ms. Rizzo Holmes.

Discussion ensued.
Roll Call:
Yvette Ali - Cristina Santos
Nuchette Black-Burke - Cristina Santos
Michaela Fissel - Leonard Lockhart
Leonard Lockhart - Cristina Santos
Richard O'Reilly - Cristina Santos
Paul Panos - Leonard Lockhart
Melissa Rizzo Holmes - Leonard Lockhart
Cristina Santos - Cristina Santos
Cristina Santos: 5 votes. Leonard Lockhart: 4 votes.

Cristina Santos is elected President of the Windsor Board of Education.

3.b. Action - Election of Vice President
Motion Passed: Motion that the Board of Education accept nominations for the position of Vice-President passed with a motion by Mr. Leonard Lockhart and a second by Mr. Paul Panos.

Yvette Ali	Yes
Nuchette Black-Burke	Yes
Brian Bosch	Absent
Ms. Michaela Fissel	Yes
Mr. Leonard Lockhart	Yes
Mr. Richard O'Reilly	Yes
Mr. Paul Panos	Yes
Ms. Melissa Rizzo Holmes	Yes
Ms. Cristina Santos	Yes

Motion Passed: Nomination of Leonard Lockhart as Vice President of the Windsor Board of Education passed with a motion by Mr. Richard O'Reilly and a second by Nuchette Black-Burke.

Yvette Ali	Yes
Nuchette Black-Burke	Yes
Brian Bosch	Absent
Ms. Michaela Fissel	Yes
Mr. Leonard Lockhart	Yes
Mr. Richard O'Reilly	Yes
Mr. Paul Panos	Yes
Ms. Melissa Rizzo Holmes	Yes
Ms. Cristina Santos	Yes

3.c. Action - Election of Secretary

Motion Passed: Motion that the Board of Education accept nominations for the position of Secretary passed with a motion by Mr. Leonard Lockhart and a second by Mr. Paul Panos.

Yvette Ali	Yes
Nuchette Black-Burke	Yes
Brian Bosch	Absent
Ms. Michaela Fissel	Yes
Mr. Leonard Lockhart	Yes
Mr. Richard O'Reilly	Yes
Mr. Paul Panos	Yes
Ms. Melissa Rizzo Holmes	Yes
Ms. Cristina Santos	Yes

Motion Passed: Nomination for Richard O'Reilly as Secretary of the Windsor Board of Education passed with a motion by Mr. Leonard Lockhart and a second by Nuchette Black-Burke.

Yvette Ali	Yes
Nuchette Black-Burke	Yes
Brian Bosch	Absent
Ms. Michaela Fissel	Yes
Mr. Leonard Lockhart	Yes
Mr. Richard O'Reilly	Yes
Mr. Paul Panos	Yes
Ms. Melissa Rizzo Holmes	Yes
Ms. Cristina Santos	Yes

3.d. Announcement of Minority Leader

Discussion:

President Santos announced Mr. Paul Panos is appointed Minority Leader.

2. Audience to Visitors

Discussion:

Nancy Field, 27 Pilgrim Drive and WEA Vice President congratulated new Board members, and stated that the voters have spoken clearly; the Association also believes it's time to work together to work on the education of our children and make it the best education system it can be.

4. Committee and Liaison Assignments

Motion Passed: Motion that the Finance Committee be a committee of a whole, all Board members for a committee of 9 passed with a motion by Mr. Leonard Lockhart and a second by Mr. Paul Panos.

Yvette Ali	Yes
Nuchette Black-Burke	Yes
Brian Bosch	Absent
Ms. Michaela Fissel	Yes
Mr. Leonard Lockhart	Yes
Mr. Richard O'Reilly	Yes
Mr. Paul Panos	Yes
Ms. Melissa Rizzo Holmes	Yes
Ms. Cristina Santos	Yes

Motion Passed: Motion that the Long Range Planning Committee continue its work passed with a motion by Mr. Leonard Lockhart and a second by Mr. Paul Panos.

Yvette Ali	Yes
Nuchette Black-Burke	Yes
Brian Bosch	Absent
Ms. Michaela Fissel	Yes
Mr. Leonard Lockhart	Yes
Mr. Richard O'Reilly	Yes
Mr. Paul Panos	Yes
Ms. Melissa Rizzo Holmes	Yes
Ms. Cristina Santos	Yes

Motion Passed: Motion that the Policy Committee continue its work passed with a motion by Mr. Leonard Lockhart and a second by Mr. Paul Panos.

Yvette Ali	Yes
Nuchette Black-Burke	Yes
Brian Bosch	Absent
Ms. Michaela Fissel	Yes
Mr. Leonard Lockhart	Yes
Mr. Richard O'Reilly	Yes

Mr. Paul Panos Yes
Ms. Melissa Rizzo Holmes Yes
Ms. Cristina Santos Yes

Motion Passed: Motion that the Curriculum Committee continue its work passed with a motion by Mr. Leonard Lockhart and a second by Mr. Paul Panos.
Yvette Ali Yes
Nuchette Black-Burke Yes
Brian Bosch Absent
Ms. Michaela Fissel Yes
Mr. Leonard Lockhart Yes
Mr. Richard O'Reilly Yes
Mr. Paul Panos Yes
Ms. Melissa Rizzo Holmes Yes
Ms. Cristina Santos Yes

Motion Passed: Motion that the Technology Committee continue its work passed with a motion by Mr. Leonard Lockhart and a second by Mr. Paul Panos.
Yvette Ali Yes
Nuchette Black-Burke Yes
Brian Bosch Absent
Ms. Michaela Fissel Yes
Mr. Leonard Lockhart Yes
Mr. Richard O'Reilly Yes
Mr. Paul Panos Yes
Ms. Melissa Rizzo Holmes Yes
Ms. Cristina Santos Yes

Motion Passed: Motion that the Joint BOE/Town Council Committee continue its work passed with a motion by Mr. Richard O'Reilly and a second by Mr. Leonard Lockhart.
Yvette Ali Yes
Nuchette Black-Burke Yes
Brian Bosch Absent
Ms. Michaela Fissel Yes
Mr. Leonard Lockhart Yes
Mr. Richard O'Reilly Yes
Mr. Paul Panos No
Ms. Melissa Rizzo Holmes Yes
Ms. Cristina Santos Yes

Discussion:
Ms. Santos announced the members of the Executive Committee: Cristina Santos, Paul Panos, Leonard Lockhart.

Ms. Santos appointed Leonard Lockhart as Chair of the Finance Committee; membership is comprised of the whole Board; Ex Officio: Cristina Santos.

Ms. Santos appointed Richard O'Reilly as Chair of the Long Range Planning Committee; membership is Nuchette Black-Burke and Melissa Rizzo Holmes; Ex Officio: Cristina Santos.

Ms. Santos appointed Yvette Ali as Chair of the Policy Committee; membership is Leonard Lockhart and Meliss Rizzo Holmes; Ex Officio: Cristina Santos.

Ms. Santos appointed Nuchette Black-Burke as Chair of the Curriculum Committee; membership is Brian Bosch and Leonard Lockhart; Ex Officio: Cristina Santos.

Ms. Santos appointed Nuchette Black-Burke as Chair of the Technology Committee; membership is Michaela Fissell and Yvette Ali; Ex Officio: Cristina Santos.

Ms. Santos appointed Richard O'Reilly, Paul Panos and Cristina Santos as Board of Education representatives to the Joint BOE/Town Council Committee.

Ms. Santos appointed the following School Liaisons:
Windsor High School - Brian Bosch and Nuchette Black-Burke
Sage Park Middle School - Paul Panos and Michaela Fissel
Clover Street - Leonard Lockhart
John F. Kennedy - Yvette Ali
Oliver Ellsworth - Richard O'Reilly
Poquonock - Melissa Rizzo Holmes

Ms. Santos appointed the following liaisons:
Town Council - Richard O'Reilly
Youth Commission - Cristina Santos
Capital Region Education Council (CREC) - Nuchette Black-Burke

Ms. Santos appointed Leonard Lockhart as Board of Education Parliamentarian.

5. Other Matters/Announcements/Regular BOE Meetings
5.a. BOE Public Forum on the Budget Process, Tuesday, November 17, 2015, 6:00 PM, Town Hall, Council Chambers
5.b. BOE Regular Meeting, Tuesday, November 17, 2015, 7:00 PM, Town Hall, Council Chambers
5.c. BOE Policy Committee, Monday, November 30, 2015, 6:00 PM, LPW, Room 17
5.d. BOE Long Range Planning Committee, Tuesday, December 1, 2015, 5:00 PM, LPW, Room 17
5.e. BOE Special Meeting, Tuesday, December 1, 2015, 6:00 PM, LPW, Board Room.
5.f. BOE Finance Committee, Monday, December 7, 2015, 6:30 PM followed by Public Forum, 7:30 PM, LPW, Board Room
Discussion:
Ms. Santos reported on the upcoming public forums and Board of Education meetings.

6. Adjournment
Motion Passed: The meeting adjourned at 6:51 p.m. passed with a motion by Mr. Leonard Lockhart and a second by Mr. Richard O'Reilly.

Yvette Ali	Yes
Nuchette Black-Burke	Yes
Brian Bosch	Absent
Ms. Michaela Fissel	Yes
Mr. Leonard Lockhart	Yes
Mr. Richard O'Reilly	Yes
Mr. Paul Panos	Yes
Ms. Melissa Rizzo Holmes	Yes
Ms. Cristina Santos	Yes

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Richard O'Reilly, Secretary
Windsor Board of Education