Regular Meeting

Tuesday, September 15, 2015 7:00 PM
Town Hall, Council Chambers Please click the link below to join the webinar: https://us02web.zoom.us/j/85191945173 Or Telephone: +1 646 558 8656 or +1 301 715 8592 Webinar ID: 851 9194 5173 , 275 Broad Street, Windsor, CT 06095

1. **Call to Order, Pledge to the Flag and Moment of Silence**
2. **Recognitions/Acknowledgements**
   a. Introduction of New BOE Student Representative--Kyle Ali
   b. Introduction of Windsor Teacher of the Year, Michelle Carras
   c. Introduction of CAS Exemplary High School Teacher of the Year, Sara Anderson-Potts
   d. Donation of backpacks and school supplies from Windsor Chamber of Commerce
   e. Introduction of New Communications and Website Specialist, Jenna Herrick
   f. Recognition--Mary Anne Butler, Assistant Superintendent for Instructional Services
3. **Audience to Visitors**
4. **Student Representative Report**
5. **Board of Education**
   a. President's Report
   b. School Liaison Reports
      1. Windsor High School
      2. Sage Park Middle School
      3. Clover Street School
      4. John F. Kennedy School
      5. Oliver Ellsworth School
      6. Poquonock School
   c. Discussion of Budget Adoption Process (Possible Action)
6. **Superintendent's Report**
   a. School Opening Comments
   b. AP Report
   c. Staffing Update for Opening of 2015-2016 School Year
   d. Fiscal Year 2015 Year End Financial Report
   e. Smart Start Grant Approval (Possible Action)
   f. SBAC Results
7. **Committee Reports**
8. **Consent Agenda**
   a. Enrollment Report
   b. Human Resources Report
   c. Approval of BOE Regular Meetings for 2016
9. **Approval of Minutes**
   a. June 11, 2015 Curriculum Committee
   b. June 11, 2015 Technology Committee
   c. June 17, 2015 Regular Meeting
   d. June 23, 2015 Special Meeting
   e. June 24, 2015 Special Meeting
   f. June 24, 2015 Policy Committee
   g. August 11, 2015 Special Meeting
   h. August 31, 2015 Executive Committee
10. **Other Matters/Announcements/Regular BOE Meetings**

a. BOE Curriculum Committee, Thursday, October 1, 2015, 4:30 PM, LPW, Room 17
b. BOE Technology Committee, Thursday, October 1, 2015, 6:30 PM, LPW, Board Room
c. BOE Special Meeting, Monday, October 5, 2015, 6:30 PM, LPW, Board Room
d. BOE Long Range Planning Committee, Tuesday, October 6, 2015, 5:00 PM, LPW, Room 17
e. Next BOE Regular Meeting is Tuesday, October 20, 2015, 7:00 PM, Town Hall, Council Chambers
f. WPS Service Awards, Wednesday, October 28, 2015, 6:00 PM, Birch Meadow Banquet Facility

11. **Audience to Visitors**
12. **Adjournment**

2015-2016 Windsor Teacher of the Year



Michelle Carras is the Windsor Public Schools Teacher of the Year for 2015-2016. A committee of her peers selected her from 41 nominated teachers. She has been a teacher in Windsor Public Schools since 2013 and is currently a Special Education teacher at Windsor High School. She previously taught at the CREC Hartford Juvenile Detention Center and in schools both in and around Albany, NY.

Michelle is a graduate of Marist College where she received her Bachelor of Arts Degree in Special Education/Psychology and a Masters Degree in Educational Psychology. Michelle lives with her family in East Hartford.

The Windsor Public Schools' Teacher of the Year Program recognizes and honors teacher excellence. It does not attempt to select the "best" teacher; rather, to identify, from among Windsor's many outstanding teachers, one teacher to serve as a visible and vocal representative of what is best in the profession. The program celebrates excellence in teaching by recognizing teachers who have inspired a love for learning in their students and who have distinguished themselves in the profession.

Windsor's Teacher of the Year selection process begins in March when teachers are asked to submit written nominations of colleagues. Nominations were received. Those teachers who were nominated then decided whether or not to continue in the process and be interviewed by a panel of colleagues. Following the interview process, a classroom visit takes place on the finalist. Michelle is now working on her State of Connecticut Teacher of the Year application packet.

The Windsor Board of Education announces the teacher of the year at its June meeting. The teacher of the year is invited to the September Board meeting and is formally recognized.

Teacher of the Year Selection Committee, 2015
Elaine Chartier – Grade 5 teacher, Clover
Kathleen Furie – Grade 1 teacher, Oliver Ellsworth, 2014-2015 Windsor Teacher of the Year
Vanessa Golec – Grade 6 teacher, Sage Park
Mike Greenwood - Co-Facilitator & District TEAM Facilitator, teacher
Gregg Hannan - Physical Education teacher, WHS
Terrell Hill - ex-officio, Assistant Superintendent for Human Resources
Meghan O'Brien – Head Teacher, Clover
Mallory Thompson – Special Education teacher, WHS
Lenny Vann, Social Worker, WHS; WEA Representative
Katrina P. Wicks - Co-Facilitator & former Windsor Teacher of the Year, teacher



Sara Anderson-Potts Named CAS High School
Exemplary Educator for 2015-2016

The Connecticut Association of Schools has announced that Windsor High School teacher, Sara Anderson-Potts, has been selected as the CAS High School Exemplary Educator of the Year for 2015-2016.

Sara will be formally recognized at a Board of Education meeting in the fall and also at a CAS celebration in November.

The letter announcing the award is attached.

WINDSOR BOARD OF EDUCATION
AGENDA ITEM

For Consideration by the Board of Education at the Meeting of: September 15, 2015

Prepared By: Craig A. Cooke **Presented By:** Cristina Santos

Attachments: Budget Calendar in Preparation for FY 2017 Budget

Subject: Discussion of Budget Adoption Process (Possible Action)

Background:

This item was placed on the agenda at the request of Mrs. Melissa Rizzo-Holmes with the support of Mrs. Michaela Fissell, Mr. Paul Panos and Mr. Ronald Eleveld.

Status:

Recommendation:

Reviewed by:_____ **Recommended by the Superintendent:**_____

Agenda Item # 5c.

BUDGET CALENDAR 2015-2016
(For creation of 2016-2017 budget)

November 2015	
Tues., Nov. 24	Site budgets due to Director of Business Services
December 2015	
Mon., Dec. 7, 6:30 p.m.	BOE Finance Committee—Budget Assumptions Meeting at LPW, Room 17
Monday, Dec. 7, 7:30 p.m.	Public Forum on Budget Process at LPW, Board Room
Weeks/Dec. 8-23	Budget Review by Superintendent/Cabinet/Building Leadership
Tues., Dec. 15, 7:00 p.m.	Capital Improvement Plan to BOE for adoption (at BOE regular meeting)
January 2016	
Weeks/Jan. 4-15	Budget Finalization by Superintendent/Cabinet/Building Leadership
Fri., Jan. 15	Tentative date for budget to be sent to Board of Education
Wed., Jan. 20, 6:30 p.m.	Superintendent's Presentation of Budget to BOE and Public Forum (followed by BOE regular meeting at Town Hall, Council Chambers)
Tues., Jan. 26, 6:00 p.m.	Public Forum on Proposed Budget; BOE Finance Committee review at LPW, Board Room
February 2016	
Tues., Feb. 2, 6:00 p.m.	Public Forum on Proposed Budget; BOE Finance Committee review at LPW, Board Room
Tues., Feb. 9, 6:30 p.m.	BOE Finance Committee review, Room 17
Wed., Feb. 17, 7:00 p.m.	BOE adoption of budget (part of Regular Meeting)
March 2016	
March	2016-2017 Budget to Town Council

Revised 8.18.15

WINDSOR BOARD OF EDUCATION
AGENDA ITEM

For Consideration by the Board of Education at the Meeting of: September 15, 2015

Prepared By: Chris Rau **Presented By:** Chris Rau and Russell Sills

Attachments:

Subject: AP Scores 2015

Background:

This is the regular yearly update on AP scores and student enrollment. Scores were last presented in the Spring of 2014. The presentation this year will include scores from both the 2014 and 2015 testing years along with some historical perspective.

Status:

The AP program has seen continual growth in number of students and overall exams while maintaining a high level of success in our overall pass rate.

Recommendation:

The AP program continues to grow and meet with success at WHS. We continue to look for ways to finance training for teachers and to support students outside of the regular school day.

Reviewed by: _____ **Recommended by the Superintendent:** _____

Agenda Item # 6b.

WINDSOR BOARD OF EDUCATION
AGENDA ITEM

For Consideration by the Board of Education at the Meeting of: September 15, 2015

Prepared By: Terrell Hill
Asst. Supt. for Human Resources

Presented By: Terrell Hill

Attachments: Human Resources Staffing Update for Opening of the 2015-2016 School Year

Subject: Update on Staffing at Start on the 2015-2016 School Year

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Background:

For the September Board of Education meeting information is always provided on all of the personnel actions that have taken place since the June Board of Education meeting.

A. Recruitment Fairs

Human Resources actively recruited new teachers at recruitment fairs. Windsor Public Schools administrators and teachers have actively recruited at the following teacher/administrator job fairs: University of Connecticut, Westfield State University, CREC Minority Teacher Recruitment Fair, and ARC (Alternative Route to Certification Program). Administrators and teachers accompanied the Assistant Superintendent for Human Resources to fairs.

B. Advertisements

We advertised our teacher openings in the *Hartford Courant, Northeast Minority News,* CT REAP (website with CT educational jobs), CEA (CT Educ. Assoc.), CASCIAC (CT Assoc. of Schools and CT Interscholastic Athletic Conference), CAPSS (CT Assoc. of Public School Superintendents) and the Windsor Public Schools Website. In our efforts to reach a much larger and, more diverse population we have contracted with *CareerBuilder.com* which allows us to advertise a position on over 1600 websites nationwide, as well as 36 Diversity websites. We have also have contracted with *HBCUcareers.com,* a company that focuses on recruiting efforts aimed at HBCU's (Historically Black Colleges and Universities). This organization makes full use of the popularity of social media by posting jobs to Facebook and Twitter. Social media has become an integral part of our everyday lives and if we want to attract the best and the brightest we must advertise where they are looking.

Hiring Process

Candidates participate in multiple rounds of interviews which typically include representation from teachers, curriculum supervisors, building administrators and central office administrators. We also require a writing sample for all positions and an authentic assessment (such as teaching a lesson) whenever possible. The authentic assessment portion is another tool for the district to differentiate candidates. All interview processes for teachers end with an interview with the Assistant Superintendent for Human Resources. Interview processes for administrators below the rank of cabinet or building principal end with an interview with the Superintendent.

Another important piece of the process is the reference check. Administrators complete a district reference check form by personally contacting at least three (3) of the candidates' references. A detailed conversation ensues focusing on areas that are important to Windsor in its new hires.

New Teacher Orientation

All new teachers, including those hired during last school year, took part in a comprehensive two day new teacher orientation held on August 24th and 25th. The orientation focused heavily on instructional strategies that the teachers new to Windsor could put into use immediately. The orientation included a lunch put on by the Windsor Chamber of Commerce and completion of Module 5 of the State of Connecticut's TEAM program. TEAM stands for Teacher Education and Mentoring Program and is a five module program for new teachers. Completion of Module 5 prior to the start of the school year puts Windsor's teachers ahead of schedule for this program. Additionally, the new teachers were familiarized with the SEED (CT System for Educator Evaluation and Development) document, covering teacher evaluation regulations and procedures.

C. Statistics

As of September 8, 2015 there are 74 new employees in the district. This number includes teachers, Central Office staff, paras, AFROTC, food services, and a nurse. Of the "newly hired" 9 employees actually began contracted employment during the 2014-2015 school year. Teacher openings were due to teachers taking positions in other districts, retirements, childrearing, or moving out of state.

For all newly hired certified employees (46 total), the division between male and female is approximately 20% male, and 80% female. Of the newly hired certified staff approximately 17% of them are people of color.

Of the newly hired teachers:

- 61 % have taught previously in another school district
- 39 % are teachers new to the profession

Recommendation: The BOE receive this report for informational purposes only.

Reviewed by: _____ **Recommended by the Superintendent:** _____

Agenda Item # 6c.

WINDSOR BOARD OF EDUCATION

AGENDA ITEM

For Consideration by the Board of Education at the Meeting of: September 15, 2015

PREPARED BY: Danielle Batchelder **PRESENTED BY:** Danielle Batchelder

ATTACHMENTS: Financial Statement for Fiscal Year that Ended June 30, 2015

SUBJECT: Fiscal Year '15 Year End Financial Report

BACKGROUND:

Each year at this time, the budget from the previous school year is officially closed and a report made to the Board on the end year status.

The Board of Education's budget for Fiscal Year 2015, which ended June 30th, was $65,220,673. Our unexpended balance is $718.00. (NOTE: results have not been audited.)

For the Fiscal Year End June 30, 2015, there were under expenditures in certified and non-certified salary and benefits. Offsetting this under expenditure was over expenditures in areas such as substitute salaries, special education tutor salaries, pupil transportation, Special Education tuition, magnet school tuition and technology. The savings in salary and benefits are attributable to favorable hiring and savings in employee health insurance. The savings in employee health insurance is a result of the move to self-insurance and a low claims year. Transportation cost increases were a result of added bus runs to accommodate additional Special Education transportation students throughout the school year.

STATUS:

A letter will be sent to the Town of Windsor notifying them of the amount that will be returned.

RECOMMENDATION:

That the Board approves the return of $718.00 to the Town. (Final amount subject to completion of the audit.)

Reviewed by: NB **Recommended by the Superintendent:**

Agenda Item # 6d.

Windsor Public Schools
Financial Report
June 30, 2015

	2014/2015 Budget	Expenditures YTD 6/30/15	Balance 6/30/15*	% Balance
Instructional Services				
Clover Street School	60,960	44,662	16,298	**27%**
John F. Kennedy School	91,215	52,226	38,989	**43%**
Oliver Ellsworth School	93,356	81,610	11,746	**13%**
Poquonock School	53,111	41,945	11,166	**21%**
Sage Park Middle School	224,644	213,154	11,490	**5%**
Windsor High School	469,512	427,417	42,095	**9%**
Windsor High School Interscholastic Sports	158,425	160,443	(2,018)	**-1%**
Athletic Coaches	266,731	220,335	46,396	**17%**
WHS Career & Technical Education	123,607	112,041	11,566	**9%**
Continuing Education	63,550	31,574	31,976	**50%**
Instructional Services Management	143,405	64,699	78,706	**55%**
Curriculum Management & Development	69,640	77,101	(7,461)	**-11%**
Curriculum Mgt. & Dev. Magnet School Tuition	1,450,600	1,549,005	(98,405)	**-7%**
Textbook Adoption	87,500	49,296	38,204	**44%**
Technology	254,569	249,016	5,553	**2%**
Technology - New Equipment	241,886	277,901	(36,015)	**-15%**
Total Instructional Services	**3,852,711**	**3,652,425**	**200,286**	**5%**
Education Support Services				
Pupil Personnel Services	240,814	201,960	38,854	**16%**
Special Education	94,100	40,394	53,706	**57%**
Special Education Tuition	4,430,373	4,501,337	(70,964)	**-2%**
Policy & Planning	147,350	125,601	21,749	**15%**
Employee Personnel Services	99,100	65,305	33,795	**34%**
Financial Management	161,200	171,472	(10,272)	**-6%**
Financial Services	37,000	50,977	(13,977)	**-38%**
Pupil Transportation & Safety	3,999,900	4,448,802	(448,902)	**-11%**
Physical Plant Services	2,162,601	1,865,918	296,683	**14%**
Major Maintenance	286,000	291,558	(5,558)	**-2%**
L.P. Wilson Center	254,800	166,526	88,274	**35%**
Benefits	11,099,700	10,757,705	341,995	**3%**
Certified Salaries	29,861,189	29,652,630	208,559	**1%**
Non-Certified Salaries	7,369,626	7,320,911	48,715	**1%**
Regular Ed Tutor Salaries	430,699	402,743	27,956	**6%**
Special Ed Tutor Salaries	195,600	401,892	(206,292)	**-105%**
Substitute Salaries	497,910	1,101,799	(603,889)	**-121%**
Total Education Support Services	**61,367,962**	**61,567,530**	**(199,568)**	
Total All Sites	**$65,220,673**	**$65,219,955**	**$718**	**$0**

***The 2014-2015 audit will be concluded by November 2015. Total year end balance is subject to change.**

WINDSOR BOARD OF EDUCATION

AGENDA ITEM

For Consideration by the Board of Education at the Meeting of: September 15, 2015

PREPARED BY: Craig A. Cooke **PRESENTED BY:** Craig A. Cooke

ATTACHMENTS:

SUBJECT: Smart Start Grant Update (Possible Action)

BACKGROUND:

The Board of Education approved the proposal for two additional preschool classrooms in the district for the 2015-2016 school year to be funded through the Smart Start grant.

STATUS:

On July 15, 2015, the Superintendent contacted the Smart Start Project Manager at the CT Office of Early Childhood requesting a grant revision be made providing $150,000 in funding for two classrooms for the 2015-2016 school year. The Superintendent also requested that the awarded $300,000 in capital improvements be held available to the district.

RECOMMENDATION:

Move the Board of Education accept the Smart Start grant in the amount of $150,000 to fund two classrooms.

Recommended by the Superintendent: _____

Agenda Item # 6e.

WINDSOR BOARD OF EDUCATION
AGENDA ITEM

For Consideration by the Board of Education at the Meeting of: September 15, 2015

Prepared By: Mary Anne Butler **Presented By:** Mary Anne Butler

Attachments:

Subject: SBAC Update

Background:

Update on Smarter Balanced Assessment results from the 2015 testing period.

Status:

N/A

Recommendation:

For informational purposes only.

Reviewed by: MAB **Recommended by the Superintendent:**

Agenda Item # 6f.

WINDSOR BOARD OF EDUCATION
AGENDA ITEM

For Consideration by the Board of Education at the Meeting of: September 15, 2015

Prepared By: Jeanne Woodstock **Presented By:** Danielle Batchelder

Attachments: Student Enrollment Report & Recap

Subject: Student Enrollment as of September 1, 2015

Background:

Attached are the official enrollment figures as of September 1, 2015. Mrs. Batchelder will answer any questions.

Status:

Recommendation:

Informational

Reviewed by: NDB **Recommended by the Superintendent:**

Agenda Item # 8a.

Windsor Public Schools
Student Enrollment Report Recap
September 1, 2015

Enrollment in Windsor Public Schools	
Grades PreK-5	1,386
Grades 6-8	671
Grades 9-12	1,134
Total District Enrollment	**3,191**

Windsor Students not in district schools	
Outside Placement/Private Placement(SPED)	44
Montessori Hartford CREC	15
Metropolitan Learning Center CREC	150
CREC Misc MAGNET SCHOOLS	216
Hartford Host Magnets	195
Misc Magnet Schools	19
Prince Tech	7
Cheney Tech	11
	657
Total Windsor	**3,848**

Windsor Public Schools
Student Enrollment Report
September 1, 2015

Grade		Poquonock	Clover St	O Ellsworth	JF Kennedy	Totals
Pre K		28		47		75
K		88		104		192
1		94		124		218
2		77		131		208
3			104		136	240
4			95		124	219
5			90		144	234
Subtotal K-5						1311
Total	**0**	**287**	**289**	**406**	**404**	**1,386**

Grade	Sage Park MS
6	210
7	213
8	248
Total	**671**

Grade	Windsor High
9	292
10	308
11	273
12	261
Total	**1,134**

Total District Enrollment	**3,191**

WINDSOR BOARD OF EDUCATION

AGENDA ITEM SUMMARY

For Consideration by the Board of Education at the Meeting of: September 15, 2015

PREPARED BY: Terrell Hill **PRESENTED BY:** Terrell Hill

Assistant Superintendent for Human Resources

SUBJECT: Human Resources Report – June 1, 2015 – August 31, 2015

See Attached Report

Reviewed by: _____ Recommended by the Superintendent: _____

Agenda Item # 8b.

WINDSOR PUBLIC SCHOOLS
HUMAN RESOURCES
Windsor, CT

To: Members of the Board of Education
From: Terrell Hill, Assistant Superintendent for Human Resources
RE: Personnel Staffing Update for Opening 2015-2016 School Year
Date: September 15, 2015

CERTIFIED NEW HIRES

NAME	SCHOOL	POSITION	SALARY
Abed, Laura	Kennedy	Library Media Specialist	6th year7
Adamski, Lisa	Ellsworth	Kindergarten	MA4
Adzimaow, Komi	Sage Park	French	MA3
Althen, Deborah	Poquonock	Special Education	MA3
Beavan, Kaitlin	Ellsworth	Special Education	MA5
Brown, Sarah	Kennedy	Grade 5	MA5
Chapple, Christina	Ellsworth	Kindergarten	BA4
Costa, Melissa	Windsor High	Spanish	BA3
Couchon, Shannon	Poquonock	Grade 1	MA4
Cross, Michael	Windsor High	AFJROTC Aerospace Science	BA7
Davies, Gina	Kennedy	Grade 5	MA3
Dickinson, Scott	Windsor High	Alternative Education Science	BA4
Donnelly, Kathleen	Kennedy	Speech & Language Pathologist	6th year3
Ferreira, Marcia	Ellsworth	Literacy Coach	6th year9
Fiano, Darcy	Poquonock	Literacy Coach	DOC14
Harrison, Jennifer	Poquonock	Special Education	MA3
Kuzmeskus, Erin	Windsor High	Science	MA4
Larson, Elizabeth	Ellsworth	Grade 1	MA4
McGlynn, Jonathan	Windsor High	Social Studies	MA3
Medonis, Anne-Marie	Windsor High	Special Education	MA4
Mennona, Mary Jo	Ellsworth	Special Education	6th year11
Mirontchik, Olga	Windsor High	Math	BA3
Mitchell, Jennifer	Poquonock	Kindergarten	BA7
Neals, Bridjette #	Poquonock	Grade 1	BA3
Oblon, Joseph	Windsor High	Science	MA3
Post, Kathryn	Sage Park	STEM Instructional Coach	6th year11
Raphael, Tanecia	Windsor High	Special Education	6th year10
Raymond-VanHouten, Diondrea	Poquonock	School Nurse	BA1
Ricci, Kristen	Sage Park	Language Arts, Grade 7 (.6 FTE)	MA7
Ricker, David	Windsor High	Math (.6 FTE)	MA9
Schankman, Alyssa	Ellsworth	Grade 2	MA3
Stuart, Lillie	Windsor High	Reading	6th year10
Su, Jennifer	Clover	Grade 3	MA3
Syrett, Keith	Windsor High	Science	MA3
Taylor, Danielle	Kennedy	Grade 4	MA3
Tedeschi, Tressa	Ellsworth	Grade 1	MA3
Thomas, Sarah	Ellsworth	Special Education	MA9
Vogel, Erin	Sage Park	Math, Grade 8	BA7

CERTIFIED STAFF APPOINTMENTS WITH PRIOR WINDSOR EXPERIENCE

NAME	SCHOOL	POSITION	SALARY
Asplund, Sarah	Sage Park	Art	MA3
Guinazu, Celeste	Poquonock	Special Education	MA3
Hartling, Teresa	Sage Park	Library Media Specialist	MA9
Haynes, Melvin	Clover	Special Education	BA5
Huestis, Christine	Sage Park	Special Education	MA11
Levine, Margaret	Windsor High	Social Worker	6th year9
Wallace, Kristina	Windsor High	School Counselor	6th year4
Wojick, Kara	Sage Park	Language Arts, Grade 7	MA3
Yocius, Mark	Sage Park	Science, Grade 7	BA4

CERTIFIED LEAVES

NAME	ASSIGNMENT	REASON FOR LEAVE
Krammen, Sarah	Math, Windsor High	Personal
Michalak, Kristen	French, Sage Park	Childrearing
Ruede, Hanna	Alternative Education Science, Windsor High	Childrearing

CERTIFIED RETIREMENTS (FROM JUNE)

NAME	ASSIGNMENT/SCHOOL	YEARS IN WINDSOR
Herner, Jane	Grade 3, Kennedy	27

CERTIFIED RESIGNATIONS (FROM JUNE)

NAME	SCHOOL	ASSIGNMENT	REASON	YRS IN WIND.
Atkins, Lindsey	Poquonock	Special Education	Move out of state	9
Bonnett, Danelle	Windsor High	Special Education	Teach in another district	14
Cunningham, Lia	Windsor High	Science	No reason given	2
Diesner-Johnson, Kaitlin	Windsor High	Science	Teach in another district	1
Dietz, Elizabeth	Windsor High	School Nurse	Return to private sector employ	2
Fischer, Kristy	Sage Park	Language Arts (.6 FTE)	Childrearing	6
Lepak, Peter	Sage Park	Science	Teach in another district	10
Lynch, Erin	Ellsworth	Music Strings (.6 FTE)	Childrearing	9
Olsen, Dawn	Sage Park	Math Specialist	Teach in another district	13
Paauwe, Rebecca	Ellsworth	Special Education	No reason given	1
Peters, Janelle	Poquonock	Psychologist	Childrearing	14
Plaza, Sandra	Windsor High	Spanish	Teach in another district	3
Poole, Juanita	Ellsworth	Kindergarten	Teach university level	1
Roebelen, Julie	Kennedy	Challenge Resource	Another profession	14
Ryan, Leigh Ann	Kennedy	Library Media Specialist	Teach in another district	2

CERTIFIED TRANSFERS/REASSIGNMENTS

NAME	FROM	TO	FTE
Barillaro, Christine	Special Education, Kennedy	Special Education, Clover	1.0
Blume, Kristin	Head Teacher, Poquonock	Reading, Poquonock	1.0
Bramucci, Ann	School Nurse, Poquonock	School Nurse, Windsor High	1.0
Bramucci, Caitlin	Special Education, Clover/Poquonock	Special Education, Clover	1.0
Chiang, Jaf	Math & Challenge Resource Windsor High and Sage Park (1.0 FTE)	Challenge Resource, Sage Park	.5
DiMona, Tracey	Physical Education, Sage Park	Physical Education, Ellsworth	1.0
Field, Nancy	Library, Poquonock and Ellsworth	Library, Poquonock	1.0
Freeman, Kelly	Grade 1, Ellsworth	Science Grade 6, Sage Park	1.0
Grimes, Robert	Grade 5, Kennedy	Grade 5, Clover	1.0
Hickey, Jessica	Literacy Coach, Poquonock	Math Mastery, Sage Park	1.0
Irby, Tangular	Social Studies Curr. Supervisor	Vice Principal, Poquonock	1.0
Klein, Miriam	Literacy Intervention, Kennedy/Clover	Literacy Intervention, all elementary	1.0
Leroux, Julie	Math, Windsor High	Alternative Ed Math, Windsor High	1.0
Macaluso, Michael	Grade 1, Poquonock	Grade 4, Kennedy	1.0
Markwell, Lynne	Literacy Intervention, Poq/Ellsworth	Reading, Ellsworth	1.0
Martinson, Stacy	Grade 2, Ellsworth	Reading, Ellsworth	1.0
McGovern, Clara	Reading Specialist, Sage Park	Secondary Humanities Coach, Sage	1.0
Mercier, Nicholas	Music, Kennedy/Poquonock	Music, Kennedy/Poquonock/LPW	1.0
Mullin, Diane	PreK Special Ed., Ellsworth	PreK Special Ed., Poquonock	1.0
O'Rourke, Bridget	Grade 1, Ellsworth	Grade 2, Ellsworth	1.0
Podgurski, Susan	Grade 3, Clover	Grade 4, Clover	1.0
Richards, Kathryn	Grade 2, Poquonock	Grade 3, Kennedy	1.0
Schneider, Jonathan	Dean of Students & Art, Sage Park	Dean of Students, Sage Park	1.0
Shelly, Jonathan	Music, Ellsworth/LPW	Music, Ellsworth	1.0
Simone, Joan	Special Education, Ellsworth	Special Education, Poquonock	1.0
Smith, Sara	Grade 4, Kennedy	Grade 5, Kennedy	1.0
Sutton, Kathleen	Grade 4, Clover	Language Arts Grade 6, Sage Park	1.0
Telman, Ann	Special Education, Windsor High	Special Education PEAK, Windsor High	1.0
Walker, Oletha	Grade 5, Kennedy	Challenge Resource, Kennedy	1.0
			1.0

II. NON-CERTIFIED STAFF

NON-CERTIFIED NEW HIRES

NAME	ASSIGNMENT	SCHOOL
Henderson, Ellen	Food Service Manager	Sage Park
Herrick, Jenna	Communications and Website Specialist	L.P. Wilson
Holmes, Mary	Food Service Cashier	Acad. Of Aerospace/Engineering
Kearse, Kelvan	Safety/Security/Residency Officer	L.P. Wilson
Logan, Patricia	Food Service Cashier	Acad. Of Aerospace/Engineering
Maxellon, Nicole	Food Service Manager	Metropolitan Learning Center
Romero-Perez, Tamika	Food Service Cashier	Acad. Of Aerospace/Engineering
Stosonis, Charlene	Food Service General Worker	Acad. Of Aerospace/Engineering
Taylor, Todd	Food Service Float	Windsor High
Thompson-Mogan, Novelette	Food Service Cashier	Windsor High
Wiggins, Annete	Food Service Cashier	Acad. Of Aerospace/Engineering
Winslow, Nancy	Family Resource Center Coordinator/Bookkeepe	L.P. Wilson

NON-CERTIFIED APPOINTMENTS WITH PRIOR WINDSOR EXPERIENCE

NAME	ASSIGNMENT	SCHOOL
Bilotta, Jessica	Family Center Leader	Clover Street
Hennessey, Jennifer	Occupational Therapist	Oliver Ellsworth
Hosein, Kelly	Youth Mental Health and First Aid Instructor	L.P. Wilson

NON-CERTIFIEDTRANSFERS/REASSIGNMENTS

NAME	FROM	TO
Ahern, Leslie	FRC Coordinator/Bookkeeper, L.P. Wilson	Accountant, L.P. Wilson
Alexander, Marcia	Special Education Para, Kennedy	Special Education Para, Ellsworth
Bianchi, Stephen	Special Education Paraprofessional, Windsor High	Community Service Coordinator, WHS
Brown, Jowelle	Special Education Para, Poquonock	Special Education Para, Sage Park
Cintron, Jorge	Special Education Para, Kennedy	Special Education Para, Sage Park
Davidson, Jeveva	Special Education Para, Ellsworth	Special Education Para, Poquonock
Green, Cedric	Special Education Para, Sage Park	Special Education Para, Windsor High
Isbell, Shelby	ABA Para, Ellsworth	ABA Para, Windsor High
Nichols, Shanthal	ABA Para, Ellsworth	ABA Para, Clover
Quimby, Emily	ABA Para, Ellsworth	ABA Para, Poquonock
Ramos, Rosa	Special Education Para, Poquonock	Special Education Para, Clover
Reilly, Sukanya	Special Education Para, Poquonock	Special Education Para, Clover
Rossi, Alicia	Special Education Para, Ellsworth	Speech/Language Pathology Assistant, Ellsworth/Sage Park
Sau, Maria	ABA Para, Ellsworth	ABA Para, Poquonock
Simone, Merrill	ABA Para, Ellsworth	ABA Para, Poquonock
Stechschulte, Deana	Special Education Para, Ellsworth	Special Education Para, Poquonock
Stewart, Carolyn	Special Education Para, Kennedy	Special Education, Windsor High
Todd, Cindy	Food Service Elementary Cook, Poquonock	Food Service Manager, Academy Aerospace and Engineering
Wakefield, Katherine	ABA Para, Ellsworth	ABE Para, Poquonock

NON-CERTIFIED RESIGNATIONS/RETIREMENTS/LEAVES
(FROM JUNE)

NAME	ASSIGNMENT	SCHOOL
Capron, Bruce	Food Service Secondary Salad	Windsor High
Colwell, Karen	Food Service Cashier	Windsor High
Delaney, Jane	Special Education Paraprofessional	Sage Park
Durafourt, Jessica	Food Service General Worker	Ellsworth
Duthrie, Lindsey	Special Education Paraprofessional	Clover
Impelluso, Joel	Special Education Paraprofessional	Ellsworth
Kopinto, Kathleen	Food Service Elementary Cook	Metropolitan Learning Center
Korhonen, Marge	Adult Education ABE/GED Instructor	L.P. Wilson
Lang, Janice	Systems Analyst	L.P. Wilson
Mills, Virgie	Special Education Paraprofessional	Ellsworth
Morse, Cynthia	Business Office Specialist	L.P. Wilson
Seery, Gloria	Food Service Cashier	Metropolitan Learning Center
Senczikowska, Myron	Residency Officer	LPW
Stolz, Samantha	Special Education Paraprofessional	Sage Park
Tringali, Rachel	Special Education Paraprofessional	Sage Park
Trout, Karen	Food Service General Worker	Windsor High
Venturini, Kristin	Lunchroom Monitor	Ellsworth
Welch, Jennifer	Special Education Paraprofessional	Ellsworth
Williams, Elaine	Special Education Paraprofessional	Kennedy
Williams, Lee	Custodian	Sage Park

WINDSOR BOARD OF EDUCATION

AGENDA ITEM

For Consideration by the Board of Education at the Meeting of: September 15, 2015

PREPARED BY: Craig A. Cooke, Ph.D. **PRESENTED BY:** Craig A. Cooke, Ph.D.

ATTACHMENTS:

SUBJECT: Board of Education Regular Meetings for 2016 Calendar Year

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BACKGROUND:

In accordance with the Freedom of Information Act, the Board of Education must establish a schedule for its regular meetings for the 2016 calendar year and submit it to the Town Clerk.

The meetings are held on the third Tuesday of the month, with the exception of July and August, unless there is a holiday or special event at Town Hall in Council Chambers. In that case, an alternative available date has been chosen. The last approved Regular Meetings in the current year are:

Tuesday, October 20
Tuesday, November 17
Tuesday, December 15

STATUS:

The following dates have been held by the Town Manager's office for the 2016 calendar year:

Wednesday, January 20, 2016 (approved at September 16, 2014 Regular Meeting)

	Reason for Change
Wednesday, February 17, 2016	**No school on 16th**
Tuesday, March 15, 2016	
Tuesday, April 19, 2016	
Tuesday, May 17, 2016	
Tuesday, June 21, 2016	
Tuesday, September 20, 2016	
Tuesday, October 18, 2016	
Tuesday, November 15, 2016	
Tuesday, December 20, 2016	

First meeting of 2017 – Wednesday, January 18, 2017 Martin Luther King Holiday on 16th

RECOMMENDATION:

Move the Board of Education approve the regular meeting schedule for the 2016 calendar year.

Recommended by the Superintendent: _____

Agenda Item # 8c.

Windsor Board of Education
Curriculum Committee
Unapproved Minutes

Thursday, June 11, 2015 4:30 PM
L.P. Wilson Community Center, Room 17

The following are the unapproved minutes of the June 11, 2015 Curriculum Committee. Any additions or corrections will be made at a future meeting.

Attendance Taken at 4:30 PM:

Present Board Members:
Ms. Michaela Fissel
Ms. Darleen Klase
Ms. Melissa Rizzo Holmes

Absent Board Members:
Ms. Cristina Santos

Updated Attendance:
Ms. Michaela Fissel was updated to present at: 4:38 PM

1. Call to Order, Pledge to the Flag and Moment of Silence

Discussion:
The meeting was called to order at 4:30 PM by Mrs. Darleen Klase. Also in attendance was Superintendent Craig Cooke, Assistant Superintendent for Instructional Services Mary Anne Butler, Curriculum Supervisors Tangular Irby, Deb Maccarone, Tom Baird and Christine Tedisky. Teachers Dustin Ricci, Marjorie Renno, Jennifer Anderson, Jenna Collins and Terry McSweeney were in attendance.

2. Audience to Visitors

Discussion:
None

3. Grade 8 Health

Discussion:
Christine Tedisky presented Grade 8 Health curriculum which complies with state mandates to include content specific to drugs, alcohol, nicotine and HIV/Aids within three units: Relationships, Responsible Reproduction, and Substance Abuse.

4. The S.T.E.A.M. Guitar Project: A Sampling of Technology and the Arts

Discussion:
The S.T.E.A.M. Guitar Project curriculum was presented by Dustin Ricci as an interdisciplinary survey course introducing students to the graphics, CAD, wood and machine labs through the project based learning of designing and building a guitar.

5. Jewelry I

Discussion:
Marge Renno presented the Jewelry Design 1 curriculum which consists of 5 units of study: Introduction to Jewelry Design, Pierced Positive and Negative Space Designs, Relief Forms in Metal Clay, Forming and Forging in Sheet

Metal and The Element of Line and the Potential of Wire. 2D Foundations is a prerequisite for enrollment in Jewelry Design 1.

6. Sculpture

Discussion:
The Sculpture curriculum was delivered by Marge Renno and the course consists of 4 units: Collaborative sculptural forms, Symbolism and Stereotypes, Transforming Material identify through Expression, Dealing with Issues of Scale and Proportion.

7. Psychology

Discussion:
Jennifer Anderson presented the Psychology curriculum with 6 units: Introduction and Research Methods, Biopsychology, Development, Learning, Personality, and Disorders and Therapy.

8. Grade 7 Social Studies

Discussion:
Jenna Collins and Terry McSweeney presented the Grade 7 Social Studies curriculum: Ancient Civilizations which includes 7 units: Pre-History, Fertile Crescent Mesopotamia, Egypt, Sub-Saharan Africa, Ancient India, Ancient Greece, and Ancient Rome.

9. Textbook Proposal: Grade 7 Social Studies

Discussion:
Jenna Collins and Terry McSweeney shared their review process for the selection of a new Grade 7 Social Studies textbook. The team selected, World History Ancient Civilizations Through the Renaissance, published by Holt McDougal. The textbook is aligned to the Common Core State Standards and supports the newly developed grade 7 Social Studies curriculum.
9.a. (Choice A): "World History: Ancient Civilizations through the Renaissance," Burnstein, S. & Shek, R., Holt McDougal (2012)
9.b. (Choice B): "Discovering Our Past: A History of the World," McGraw-Hill (2014)
9.c. (Choice C): "My World History: Early Ages," Pearson (2014)

10. Multivariable Calculus

Discussion:
Tom Baird presented the Multivariable Calculus curriculum which consists of 5 units: Vectors and Geometry of Space, Vector Functions, Partial Derivatives, Multiple Integrals, and Vector Calculus.

11. Adjournment

Discussion:
All curriculums and the textbook recommended for adoption upon the first reading with the second reading waived. The meeting was adjourned at 5:32 PM.

Motion Passed: Move to adjourn the meeting passed with a motion by Ms. Melissa Rizzo Holmes and a second by Ms. Michaela Fissel.
Ms. Michaela Fissel Yes
Ms. Darleen Klase Yes
Ms. Melissa Rizzo Holmes Yes
Ms. Cristina Santos Absent

_____
Melissa Rizzo Holmes, Secretary
Windsor Board of Education

Windsor Board of Education
Technology Committee
Unapproved Minutes

Thursday, June 11, 2015 6:30 PM
L.P. Wilson Community Center, Board Room

The following are the unapproved minutes of the June 11, 2015 Technology Committee. Any additions or corrections will be made at a future meeting.

Attendance Taken at 6:30 PM:

Present Board Members:
Ms. Michaela Fissel
Mr. Richard O'Reilly
Mr. Kenneth Williams

Absent Board Members:
Ms. Cristina Santos

1. Call to Order, Pledge to the Flag and Moment of Silence

Discussion:
The meeting was called to order by Richard O'Reilly at 6:30 PM. Also in attendance was Superintendent Craig Cooke and Chief Information and Technology Officer Doug Couture.

2. Audience to Visitors

Discussion:
None

3. Status of Technology Grant

Discussion:
Doug Couture informed the committee that the state has posted a new RFP for the State Technology Grant that is due July 17th.

4. Technology Updates

Discussion:
The committee discussed Chromebook insurance options for Windsor High School students. The committee also discussed the issuance of the Chromebooks to WHS students.

5. Digital Citizenry

5.a. Central repository of digital citizenry information

Discussion:
Doug Couture informed the committee that Katrina Wicks is working on embedding digital citizenry the K-12 library/media curriculum.

5.b. Screen time concerns

Discussion:
Doug Couture informed the committee that Dr. Michael Carrubba will be investigating research on the effects of screen time on students this summer.

6. PEGPETIA Educational Technology Grant Update

Discussion:
Doug Couture informed the committee that WPS has received the check of $76,388 from the State of Connecticut for the PEGPETIA grant.

7. Online Help System

Discussion:
Doug Couture presented various online bullying reporting forms.

8. Adjournment

Discussion:
The meeting was adjourned at 7:56 PM.

Motion Passed: Move to adjourn the meeting passed with a motion by Mr. Kenneth Williams and a second by Ms. Michaela Fissel.
Ms. Michaela Fissel Yes
Mr. Richard O'Reilly Yes
Ms. Cristina Santos Absent
Mr. Kenneth Williams Yes

_____
Melissa Rizzo Holmes, Secretary
Windsor Board of Education

Windsor Board of Education
Regular Meeting
Unapproved Minutes

Tuesday, June 17, 2015 7:00 PM
Town Hall, Council Chambers

The following are the unapproved minutes of the June 17, 2015 Regular Meeting. Any additions or corrections will be made at a future meeting.

Attendance Taken at 7:00 PM:

Present Board Members:
Mr. Ronald Eleveld
Ms. Michaela Fissel
Ms. Darleen Klase
Mr. Leonard Lockhart
Mr. Richard O'Reilly
Mr. Paul Panos
Ms. Melissa Rizzo Holmes
Ms. Cristina Santos
Mr. Kenneth Williams

1. Call to Order, Pledge to the Flag and Moment of Silence

Discussion:
The meeting was called to order by Cristina Santos with the Pledge of Allegiance and Moment of Silence.

Also in attendance: Superintendent of Schools Dr. Craig A. Cooke, Director of Pupil & Special Education Services Steven Carvalho, Assistant Superintendent for Human Resources Terrell Hill, Director of Business Services Danielle Batchelder and Assistant Superintendent for Instructional Services Mary Anne Butler.

2. Recognitions/Acknowledgements
2.a. Acknowledgement--Donation of $500 to the "Community-Based Transition Academy" Program from All Crate, Inc.

Discussion:
Dr. Cooke thanked All Crate for their continued support and donation to the CBTA Program.

2.b. Recognition--WHS Juried Art Show, Board of Education Purchase Prize to Xarea Lockhart for "Summer Birds" and Superintendent's Choice Purchase Prize to Simone Martin for "Working Habits"

Discussion:
Ms. Xarea Lockhart shared her Summer Birds art piece and the explained the theme and message behind the creation. Simeone Martin explained her art piece Working Habits, which was inspired by the theory and importance of health and wellness.

2.c. Recognition--WHS Boys Indoor Track Class L State Champions
2.d. Recognition--WHS Boys Outdoor Track and Field Class L State Champions (5 years running)
2.e. Recognition--WHS Girls Outdoor Track and Field Class MM State Champions (6 years running)

Discussion:
Dr. Cooke introduced Athletic Director, Steve Risser, and he congratulated the students, parents and coaches on their continued accomplishments.

2.f. Announcement--Windsor Teacher of the Year 2015-2016--Michelle Carras
2.g. Announcement--CAS High School Exemplary Educator Award 2015-2016--Sara Anderson-Potts

Discussion:
Mr. Hill, Assistant Superintendent for Human Resources, recognized both Ms. Carras and Ms. Anderson-Potts for their dedication to education and the families of Windsor.

3. Audience to Visitors

Discussion:
Mr. George Slate, 74 Ethan Drive, shared his concerns and is requesting a clear explanation of the finances being reported.

Ms. Coralee Jones, 1171 Matianuck Avenue, stated her concerns and potential burden to taxpayers if Roger Wolcott reopened.

Ms. Linda Alexander, 155 Fieldstone Drive, suggested hiring an auditor to assist with the detail accounting of all the finances being reported for the public's understanding.

Mr. Alvin Bingham, 64 Faneuil Street, is concerned with residency verification process.

Mr. Charles Wilson Jr., 26 Wilson Avenue, shared his concern with the use of Smart-board technology in the elementary schools and the financial costs associated with their maintenance.

Ms. Debbie Sampson thanked the parents, students and staff of Poquonock and Clover Elementary Schools for their support of the Animal Control Society.

4. Board of Education

4.a. President's Report

Discussion:
Ms. Santos acknowledged the graduating Class of 2015 and thanked community businesses, associations and personal donators in awarding 114 scholarships totaling $98,000.

4.b. School Liaison Reports
4.b.1. Windsor High School

Discussion:
Mr. O'Reilly discussed the initiation of the SAT Prep Classes and a request for additional participation for Study Circles. Ms. Klase reported Windsor High's first field day was successful.

4.b.2. Sage Park Middle School

Discussion:
Ms. Rizzo Holmes reported on the recognition of Cay Freeman, keynote speaker at an awards banquet and two students who received awards as scholar leaders.

4.b.3. Clover Street School

Discussion:
Mr. Lockhart reported 45 volunteers were honored at the volunteer's breakfast. The students presented the volunteers with cards and gifts.

4.b.4. John F. Kennedy School

Discussion:
Ms. Fissel reported on the volunteer's breakfast and field day. The PTO is requesting more parent involvement in the 2015-2016 school year.

4.b.5. Oliver Ellsworth School

Discussion:
Mr. Eleveld reported on the success of the staff breakfast and field day. The Grade 2 students visited JFK (65 incoming students for the 2015-2016 school year).

4.b.6. Poquonock School

Discussion:
Mr. Panos reported that June 4th was the Grade 1 & 2 Choral Concert. There was a visit from the Hartford Symphony. The volunteer reception was held on June 10 where staff and students thanked the volunteers. The High School Jazz Ensemble provided light music during the year-end school assembly.

5. Superintendent's Report

Discussion:
Dr. Cooke congratulated the 2015 graduates and recognized the spring sports accomplishments. Principal Michelle Jones, of Clover Elementary was honored by the Early Childhood Council. The Chris Baker football camp will be held on July 11. The budget referendum will be held on June 23rd and the district convocation will be on August 27th. Further discussion of the financial report distributed by Dr. Cooke will be held during the Consent Agenda portion of the meeting.

5.a. Curriculum Development, 1st Reading

5.a.1. Music Fundamentals
5.a.2. Economics
5.a.3. Grade 7 Health
5.a.4. Grade 8 Health
5.a.5. The S.T.E.A.M. Guitar Project: A Sampling of Technology and the Arts
5.a.6. Jewelry I
5.a.7. Sculpture
5.a.8. Psychology
5.a.9. Grade 7 Social Studies
5.a.10. Multivariable Calculus

Motion Passed: Move the Board of Education accept the 1st reading of Music Fundamentals, Economics, Grade 7 Health, Grade 8 Health, The STEAM Guitar Project, Jewelry I, Sculpture, Psychology, Grade 7 Social Studies and Multivariable Calculus and waive the 2nd reading passed with a motion by Ms. Darleen Klase and a second by Mr. Leonard Lockhart.
Mr. Ronald Eleveld Yes
Ms. Michaela Fissel Yes
Ms. Darleen Klase Yes
Mr. Leonard Lockhart Yes

Mr. Richard O'Reilly Yes
Mr. Paul Panos Yes
Ms. Melissa Rizzo Holmes Yes
Ms. Cristina Santos Yes
Mr. Kenneth Williams Yes

5.b. Textbook Adoption--Grade 7 Social Studies

Motion Passed: Move the Board of Education approve the textbook of World History, Ancient Civilization through the Renaissance as a 1st reading and waive the 2nd reading passed with a motion by Ms. Darleen Klase and a second by Mr. Leonard Lockhart.
Mr. Ronald Eleveld Yes
Ms. Michaela Fissel Yes
Ms. Darleen Klase Yes
Mr. Leonard Lockhart Yes
Mr. Richard O'Reilly Yes
Mr. Paul Panos Yes
Ms. Melissa Rizzo Holmes Yes
Ms. Cristina Santos Yes
Mr. Kenneth Williams Yes

5.c. Curriculum Development, 2nd Reading
5.c.1. Early Childhood Education--Grades 10-12
5.c.2. Introduction to Health Care Services--Grades 9-12
5.c.3. Fashion Clothing III--Grades 10-12

Motion Passed: Move to approve Early Childhood Education, Grades 10-12, Introduction to Health Care Services, Grades 9-12 and Fashion Clothing III, Grades 10-12 as presented as a 2nd reading passed with a motion by Ms. Darleen Klase and a second by Mr. Leonard Lockhart.
Mr. Ronald Eleveld Yes
Ms. Michaela Fissel Yes
Ms. Darleen Klase Yes
Mr. Leonard Lockhart Yes
Mr. Richard O'Reilly Yes
Mr. Paul Panos Yes
Ms. Melissa Rizzo Holmes Yes
Ms. Cristina Santos Yes
Mr. Kenneth Williams Yes

5.d. Early Childhood Education, Roger Wolcott Building and Smart Start Grant Update (Possible Action)

Discussion:
Dr. Cooke stated that due to the time constraints, Roger Wolcott will not be prepared for opening this fall.

Motion to Amend Failed: To amend the motion from: "Move the Board of Education rescind their request to have the Town of Windsor make the Roger Wolcott building available for educational purposes for July 1, 2015, that the town provide ECS funds related to the increased preschool enrollment and the $75,000 for payment of utilities in relation to the operation of Roger Wolcott" to: "Move the Board of Education rescind their request to have the Town of Windsor make the Roger Wolcott building available for educational purposes for fiscal year 2016 and also rescind the request for the $75,000 for payment of utilities in relation to the operation of Roger Wolcott" failed with a motion by Mr. Ronald Eleveld and a second by Mr. Paul Panos.
Mr. Ronald Eleveld No
Ms. Michaela Fissel Yes
Ms. Darleen Klase Yes

Mr. Leonard Lockhart Yes
Mr. Richard O'Reilly Yes
Mr. Paul Panos No
Ms. Melissa Rizzo Holmes Yes
Ms. Cristina Santos Yes
Mr. Kenneth Williams Yes

Motion Passed: Move the Board of Education rescind their request to have the Town of Windsor make the Roger Wolcott building available for educational purposes for July 1, 2015, that the town provide ECS funds related to the increased preschool enrollment and the $75,000 for payment of utilities in relation to the operation of Roger Wolcott passed with a motion by Mr. Paul Panos and a second by Ms. Melissa Rizzo Holmes.
Mr. Ronald Eleveld No
Ms. Michaela Fissel Yes
Ms. Darleen Klase Yes
Mr. Leonard Lockhart No
Mr. Richard O'Reilly Yes
Mr. Paul Panos Yes
Ms. Melissa Rizzo Holmes Yes
Ms. Cristina Santos Yes
Mr. Kenneth Williams No

Motion to Amend Failed: To amend the motion from: "Move the Board of Education approve the proposal for two additional preschool classrooms in the district for the 2015-16 school year to be funded through the SmartStart grand and the Alliance grant" to: "Move the Board of Education approve the proposal for two additional preschool classrooms in the district for the 2015-16 school year to be funded through the SmartStart grant and the Alliance grant and request for any ECS funds that are related to increased school enrollment transfer from the Town of Windsor to the Board of Education" failed with a motion by Mr. Ronald Eleveld and a second by Mr. Kenneth Williams.
Mr. Ronald Eleveld No
Ms. Michaela Fissel Yes
Ms. Darleen Klase Yes
Mr. Leonard Lockhart Yes
Mr. Richard O'Reilly Yes
Mr. Paul Panos Yes
Ms. Melissa Rizzo Holmes Yes
Ms. Cristina Santos Yes
Mr. Kenneth Williams No

Motion to Amend Passed: To amend the motion from: "Move the Board of Education approve the proposal for two additional preschool classrooms in the district for the 2015-16 school year to be funded through the SmartStart grant and the Alliance grant" to: "Move the Board of Education approve the proposal for two additional preschool classrooms in the district for the 2015-16 school year to be funded through the SmartStart grant and the Alliance grant pending the grant modification" passed with a motion by Ms. Darleen Klase and a second by Mr. Leonard Lockhart.
Mr. Ronald Eleveld No
Ms. Michaela Fissel Yes
Ms. Darleen Klase Yes
Mr. Leonard Lockhart Yes
Mr. Richard O'Reilly Yes
Mr. Paul Panos No
Ms. Melissa Rizzo Holmes No
Ms. Cristina Santos Yes
Mr. Kenneth Williams No

Motion Passed: Move the Board of Education approve the proposal for two additional preschool classrooms in the district for the 2015-16 school year to be funded through the SmartStart grant and the Alliance grant pending the grant modification passed with a motion by Ms. Darleen Klase and a second by Mr. Leonard Lockhart.
Mr. Ronald Eleveld No
Ms. Michaela Fissel Yes
Ms. Darleen Klase Yes
Mr. Leonard Lockhart Yes
Mr. Richard O'Reilly Yes
Mr. Paul Panos No
Ms. Melissa Rizzo Holmes No
Ms. Cristina Santos Yes
Mr. Kenneth Williams Yes

Motion Passed: Move the Board of Education accept the SmartStart grant passed with a motion by Ms. Darleen Klase and a second by Mr. Kenneth Williams.
Mr. Ronald Eleveld No
Ms. Michaela Fissel Yes
Ms. Darleen Klase Yes
Mr. Leonard Lockhart Yes
Mr. Richard O'Reilly Yes
Mr. Paul Panos No
Ms. Melissa Rizzo Holmes No
Ms. Cristina Santos Yes
Mr. Kenneth Williams Yes

Motion Passed: Move the Board of Education file a grant modification with the State of Connecticut on the SmartStart grant indicating the opening of two (2) preschool classrooms instead of the four (4) applied for and indicating it will not be accessing the capital improvement funds passed with a motion by Ms. Darleen Klase and a second by Mr. Leonard Lockhart.
Mr. Ronald Eleveld No
Ms. Michaela Fissel Yes
Ms. Darleen Klase Yes
Mr. Leonard Lockhart Yes
Mr. Richard O'Reilly Yes
Mr. Paul Panos No
Ms. Melissa Rizzo Holmes No
Ms. Cristina Santos Yes
Mr. Kenneth Williams No

Motion Passed: Move the Board of Education file a grant modification with the State of Connecticut on the SmartStart grant indicating the opening of two (2) preschool classrooms instead of the four (4) applied for and indicating it will not be accessing the capital improvement funds at this time passed with a motion by Ms. Darleen Klase and a second by Mr. Leonard Lockhart.
Mr. Ronald Eleveld No
Ms. Michaela Fissel No
Ms. Darleen Klase Yes
Mr. Leonard Lockhart Yes
Mr. Richard O'Reilly Yes
Mr. Paul Panos No
Ms. Melissa Rizzo Holmes No
Ms. Cristina Santos Yes
Mr. Kenneth Williams Yes

5.e. Kelly Services Update

Discussion:
Danielle Batchelder and Terrell Hill gave an update on Kelly Services and shared a survey completed by district teachers in a PowerPoint presentation.

Motion Passed: Move to extend the meeting until 11:00 PM passed with a motion by Mr. Leonard Lockhart and a second by Ms. Cristina Santos.
Mr. Ronald Eleveld No
Ms. Michaela Fissel Yes
Ms. Darleen Klase No
Mr. Leonard Lockhart Yes
Mr. Richard O'Reilly No
Mr. Paul Panos Yes
Ms. Melissa Rizzo Holmes Yes
Ms. Cristina Santos Yes
Mr. Kenneth Williams Yes

5.f. Residency Report

Discussion:
Danielle Batchelder provided a report of residency statistics and will continue to develop a more accurate reporting and investigation process for the 2015-2016 school year.

Motion Passed: Move to extend the meeting to 11:15 PM passed with a motion by Mr. Leonard Lockhart and a second by Mr. Paul Panos.
Mr. Ronald Eleveld No
Ms. Michaela Fissel Yes
Ms. Darleen Klase No
Mr. Leonard Lockhart Yes
Mr. Richard O'Reilly No
Mr. Paul Panos Yes
Ms. Melissa Rizzo Holmes Yes
Ms. Cristina Santos Yes
Mr. Kenneth Williams Yes

6. Committee Reports
6.a. Long Range Planning Committee
6.b. Technology Committee

Motion Passed: Move to table discussion until the next meeting on June 24, 2015 passed with a motion by Mr. Paul Panos.
Mr. Ronald Eleveld Yes
Ms. Michaela Fissel Yes
Ms. Darleen Klase Yes
Mr. Leonard Lockhart Yes
Mr. Richard O'Reilly Yes
Mr. Paul Panos Yes
Ms. Melissa Rizzo Holmes Yes
Ms. Cristina Santos Yes
Mr. Kenneth Williams Yes

7. Consent Agenda
7.a. Financial Report

Discussion:
Dr. Cooked thanked Danielle Batchelder for her continued efforts in making the financial reports as transparent to the Board of Education and public as possible.

Motion Passed: Move to accept Consent Agenda item a. passed with a motion by Mr. Paul Panos and a second by Mr. Leonard Lockhart.
Mr. Ronald Eleveld Yes
Ms. Michaela Fissel Yes
Ms. Darleen Klase Yes
Mr. Leonard Lockhart Yes
Mr. Richard O'Reilly Yes
Mr. Paul Panos Yes
Ms. Melissa Rizzo Holmes Yes
Ms. Cristina Santos Yes
Mr. Kenneth Williams Yes

7.b. Budget Transfers
7.c. Enrollment Report
7.d. Food Service Report
7.e. Human Resources Report
7.f. Town of Windsor Pension Plan Amendment

Motion Passed: Move to accept Consent Agenda items b-f passed with a motion by Mr. Paul Panos and a second by Mr. Kenneth Williams.
Mr. Ronald Eleveld Yes
Ms. Michaela Fissel Yes
Ms. Darleen Klase Yes
Mr. Leonard Lockhart Yes
Mr. Richard O'Reilly Yes
Mr. Paul Panos Yes
Ms. Melissa Rizzo Holmes Yes
Ms. Cristina Santos Yes
Mr. Kenneth Williams Yes

8. Approval of Minutes
8.a. May 19, 2015 Special Meeting
8.b. May 19, 2015 Regular Meeting
8.c. May 28, 2015 Curriculum Committee
8.d. June 1, 2015 Executive Committee
8.e. June 2, 2015 Long Range Planning Committee
8.f. June 6, 2015 Special Meeting

Motion Passed: Move to table discussion until the next meeting on June 24, 2015 passed with a motion by Mr. Paul Panos and a second by Mr. Leonard Lockhart.
Mr. Ronald Eleveld Yes
Ms. Michaela Fissel Yes
Ms. Darleen Klase Yes
Mr. Leonard Lockhart Yes
Mr. Richard O'Reilly Yes

Mr. Paul Panos Yes
Ms. Melissa Rizzo Holmes Yes
Ms. Cristina Santos Yes
Mr. Kenneth Williams Yes

9. Other Matters/Announcements/Regular BOE Meetings
9.a. BOE Special Meeting, Tuesday, June 23, 2015, 6:30 PM, L.P. Wilson Community Center, Room 17
9.b. BOE Special Meeting, Wednesday, June 24, 2015, 6:00 PM, L.P. Wilson Community Center, Board Room
9.c. Next BOE Regular Meeting is Tuesday, September 15, 2015, 7:00 PM, Town Hall, Council Chambers

Discussion:
Ms. Santos thanked the local businesses, parents and staff of Windsor High for their participation and donations in celebration of the 2015 Project Graduation Night.

10. Audience to Visitors

Discussion:
Mr. George Slate, 74 Ethan Drive, shared concerns of grant funding and rewards.

11. Adjournment

Motion Passed: Move to adjourn the meeting at 11:45 PM passed with a motion by Ms. Cristina Santos and a second by Mr. Leonard Lockhart.
Mr. Ronald Eleveld Yes
Ms. Michaela Fissel Yes
Ms. Darleen Klase Yes
Mr. Leonard Lockhart Yes
Mr. Richard O'Reilly Yes
Mr. Paul Panos Yes
Ms. Melissa Rizzo Holmes Yes
Ms. Cristina Santos Yes
Mr. Kenneth Williams Yes

_____
Melissa Rizzo Holmes, Secretary
Windsor Board of Education

Windsor Board of Education
Special Meeting
Unapproved Minutes

Tuesday, June 23, 2015 6:30 PM
L.P. Wilson Community Center, Room 17

The following are the unapproved minutes of the June 23, 2015 Special Meeting. Any additions or corrections will be made at a future meeting.

Attendance Taken at 6:30 PM:

Present Board Members:
Mr. Ronald Eleveld
Ms. Michaela Fissel
Ms. Darleen Klase
Mr. Leonard Lockhart
Mr. Richard O'Reilly
Mr. Paul Panos
Ms. Melissa Rizzo Holmes
Ms. Cristina Santos
Mr. Kenneth Williams

1. Call to Order, Pledge of Allegiance, Moment of Silence

Discussion:
The meeting was called to order at 6:30 PM by President Santos. Also in attendance was Superintendent Craig Cooke.

2. Audience to Visitors

Discussion:
None

3. BOE Evaluation of the Superintendent (Executive Session and Possible Action Anticipated)

Motion Passed: Move to enter into executive session for the purpose of evaluating the Superintendent inviting the Superintendent to participate passed with a motion by Ms. Darleen Klase and a second by Mr. Leonard Lockhart.
Mr. Ronald Eleveld Yes
Ms. Michaela Fissel Yes
Ms. Darleen Klase Yes
Mr. Leonard Lockhart Yes
Mr. Richard O'Reilly Yes
Mr. Paul Panos Yes
Ms. Melissa Rizzo Holmes Yes
Ms. Cristina Santos Yes
Mr. Kenneth Williams Yes

4. Discussion of Superintendent's Contract and Compensation (Executive Session and Possible Action Anticipated)

Motion Passed: Move that the President of the BOE be authorized to work with the BOE attorney to extend the contract of the Superintendent by one calendar year staying within the 3 year limitation passed with a motion by Ms. Darleen Klase and a second by Mr. Leonard Lockhart.
Mr. Ronald Eleveld Abstain
Ms. Michaela Fissel Yes
Ms. Darleen Klase Yes
Mr. Leonard Lockhart Yes
Mr. Richard O'Reilly Yes
Mr. Paul Panos No
Ms. Melissa Rizzo Holmes Yes
Ms. Cristina Santos Yes
Mr. Kenneth Williams Yes

Motion Passed: Move to authorize the BOE President to increase the salary of the Superintendent by 2% effective July 1, 2015 passed with a motion by Ms. Darleen Klase and a second by Mr. Richard O'Reilly.
Mr. Ronald Eleveld No
Ms. Michaela Fissel No
Ms. Darleen Klase Yes
Mr. Leonard Lockhart Yes
Mr. Richard O'Reilly Yes
Mr. Paul Panos No
Ms. Melissa Rizzo Holmes No
Ms. Cristina Santos Yes
Mr. Kenneth Williams Yes

Motion Passed: Move to authorize the BOE President to increase the travel allowance by $100 per month passed with a motion by Ms. Darleen Klase and a second by Mr. Leonard Lockhart.
Mr. Ronald Eleveld Yes
Ms. Michaela Fissel Yes
Ms. Darleen Klase Yes
Mr. Leonard Lockhart Yes
Mr. Richard O'Reilly Yes
Mr. Paul Panos Abstain
Ms. Melissa Rizzo Holmes No
Ms. Cristina Santos Yes
Mr. Kenneth Williams Yes

5. Announcements

Discussion:
Paul Panos stated he wants budget reductions. Ron Eleveld agreed. Dr. Cooke needs direction on the $750,000 regarding the July 1, 2015 budget.

6. Adjournment

Discussion:
The meeting was adjourned at 10:00 PM.

Motion Passed: Move to adjourn the meeting passed with a motion by Mr. Paul Panos and a second by Mr. Ronald Eleveld.
Mr. Ronald Eleveld Yes
Ms. Michaela Fissel Yes
Ms. Darleen Klase Yes
Mr. Leonard Lockhart Yes
Mr. Richard O'Reilly Yes
Mr. Paul Panos Yes
Ms. Melissa Rizzo Holmes Yes
Ms. Cristina Santos Yes
Mr. Kenneth Williams Yes

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Melissa Rizzo Holmes, Secretary
Windsor Board of Education

Windsor Board of Education
Special Meeting
Unapproved Minutes
Wednesday, June 24, 2015 6:00 PM
L.P. Wilson Community Center, Board Room

The following are the unapproved minutes of the June 24, 2015 Special Meeting. Any additions or corrections will be made at a future meeting.

Attendance Taken at 6:05 PM:

Present Board Members:
Ms. Michaela Fissel
Mr. Leonard Lockhart
Mr. Richard O'Reilly
Mr. Paul Panos
Ms. Melissa Rizzo Holmes
Ms. Cristina Santos

Absent Board Members:
Mr. Ronald Eleveld
Ms. Darleen Klase
Mr. Kenneth Williams

1. Call to Order, Pledge of Allegiance, Moment of Silence
Discussion:
The meeting was called to order by Ms. Santos at 6:05 p.m. with the Pledge of Allegiance and a Moment of Silence.

Also in attendance: Superintendent of Schools Dr. Craig A. Cooke, Director of Pupil & Special Education Services Steven Carvalho, Director of Business Services Danielle Batchelder and Assistant Superintendent for Instructional Services Mary Anne Butler.

2. Audience to Visitors
Discussion:
None.

3. Committee Reports
3.a. Long Range Planning Committee
Discussion:
Mr. Lockhart reported on items discussed and reviewed at the June 2, 2015 meeting including the bullying policy, school security and residency, updates on school safety, and parent communications.

3.b. Technology Committee
Discussion:
Mr. O'Reilly reported on the June 11, 2015 meeting and reviewed the status of the state technology grant, 1 to 1 devices at Windsor High School, possible help desk, and the Public, Educational and Governmental Programming and Educational Technology Investment Account (PEGPETIA) Grant received in the amount of $78,000.

4. Approval of Minutes
4.a. May 19, 2015 Special Meeting
4.b. May 19, 2015 Regular Meeting
4.c. May 28, 2015 Curriculum Committee

4.d. June 1, 2015 Executive Committee
4.e. June 2, 2015 Long Range Planning Committee
4.f. June 6, 2015 Special Meeting

Motion Passed: Motion to accept the minutes of the May 19, 2015 Special Meeting, May 19, 2015 Regular Meeting, May 28, 2015 Curriculum Committee Meeting, June 1, 2015 Executive Committee Meeting, June 2, 2015 Long Range Planning Committee Meeting, and the June 6, 2015 Special Meeting passed with a motion by Ms. Melissa Rizzo Holmes and a second by Mr. Leonard Lockhart.
Mr. Ronald Eleveld Absent
Ms. Michaela Fissel Yes
Ms. Darleen Klase Absent
Mr. Leonard Lockhart Yes
Mr. Richard O'Reilly Yes
Mr. Paul Panos Yes
Ms. Melissa Rizzo Holmes Yes
Ms. Cristina Santos Yes
Mr. Kenneth Williams Absent

5. Budget FY 2015-2016--The Board of Education will discuss the reduction of $750,000 and take possible action.
Discussion:
Dr. Cooke reviewed the recommendations for reductions to meeting the $750,000 reduction figure. Discussion ensued.
The meeting recessed at 6:40 p.m.
The meeting reconvened at 6:45 p.m. Discussion ensued.

Ms. Fissel proposed a friendly amendment to the motion that the Board approve the budget at the amount with the reduction of $750,000 and omit the proposed plan of reductions. Mr. Lockhart did not accept the proposed amendment.

Motion Passed: Motion that the Board of Education accept the recommendation from the Superintendent to approve the 2015-2016 budget in the amount of $66,475,942 with the listed reductions as presented at this meeting passed with a motion by Mr. Leonard Lockhart and a second by Mr. Richard O'Reilly.
Mr. Ronald Eleveld Absent
Ms. Michaela Fissel Yes
Ms. Darleen Klase Absent
Mr. Leonard Lockhart Yes
Mr. Richard O'Reilly Yes
Mr. Paul Panos Yes
Ms. Melissa Rizzo Holmes Yes
Ms. Cristina Santos Yes
Mr. Kenneth Williams Absent

6. Announcements
Discussion:
Ms. Fissel reported the Farmer's Market opens on Thursday, the Concerts on the Green will be starting again. Ms. Santos reported that Windsor Public Schools will be offering free lunch and snacks in collaboration with the Windsor Hunger Action Team, the Windsor Food & Fuel Bank and Foodshare at Deerfield Apartments and Goslee Pool. All children under age 18 are eligible and no ID or registration is required; no tax dollars are part of this program.

7. Adjournment
Motion Passed: The meeting adjourned at 7:30 p.m. with a motion by Mr. Leonard Lockhart and a second by Ms. Melissa Rizzo Holmes.
Mr. Ronald Eleveld Absent
Ms. Michaela Fissel Yes
Ms. Darleen Klase Absent
Mr. Leonard Lockhart Yes
Mr. Richard O'Reilly Yes
Mr. Paul Panos Yes

Ms. Melissa Rizzo Holmes Yes
Ms. Cristina Santos Yes
Mr. Kenneth Williams Absent

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Melissa Rizzo Holmes, Secretary
Windsor Board of Education

Windsor Board of Education
Policy Committee
Unapproved Minutes

Wednesday, June 24, 2015 5:00 PM
L.P. Wilson Community Center, Room 17

The following are the unapproved minutes of the June 24, 2015 Policy Committee. Any additions or corrections will be made at a future meeting.

Attendance Taken at 5:00 PM:

Present Board Members:
Mr. Paul Panos
Ms. Melissa Rizzo Holmes
Ms. Cristina Santos

Absent Board Members:
Mr. Richard O'Reilly

1. Call to Order, Pledge of Allegiance, Moment of Silence

Discussion:
The meeting was called to order at 5:00 PM by Paul Panos. Superintendent Craig Cooke was also in attendance.

2. Continue Discussion on Revised P/AR 5123 Promotion and Retention

Discussion:
Committee will continue to discuss P/AR 5123 Promotion and Retention.

3. Discuss AR 5123.1 Promotion/Retention WHS Graduation

Discussion:
Committee will continue their discussion on AR 5123.1 Promotion/Retention WHS Graduation.

4. Continue Discussion on Revised P 0200 Goals for School District

Discussion:
Committee will continue discussion on revised P 0200 Goals for School District.

5. Adjournment

Discussion:
The meeting was adjourned at 6:00 PM.

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Melissa Rizzo Holmes, Secretary
Windsor Board of Education

Windsor Board of Education
Special Meeting
Unapproved Minutes
Tuesday, August 11, 2015 7:00 PM
L.P. Wilson Community Center, Board Room

The following are the unapproved minutes of the August 11, 2015 Special Meeting. Any additions or corrections will be made at a future meeting.

Attendance Taken at 7:00 PM:

Present Board Members:
Mr. Leonard Lockhart
Mr. Richard O'Reilly
Mr. Paul Panos
Ms. Melissa Rizzo Holmes
Ms. Cristina Santos
Mr. Kenneth Williams

Absent Board Members:
Mr. Ronald Eleveld
Ms. Michaela Fissel
Ms. Darleen Klase

1. Call to Order, Pledge of Allegiance, Moment of Silence
Discussion:
The meeting was called to order by Ms. Santos at 7:00 p.m.

Also in attendance: Superintendent of Schools Dr. Craig A. Cooke, Director of Pupil & Special Education Services Steven Carvalho, Assistant Superintendent for Human Resources Terrell Hill, Assistant Superintendent for Instructional Services Mary Anne Butler and Chief Information and Technology Officer Douglas Couture.

2. Audience to Visitors
Discussion:
Jill Jenkins, 867 Delilah Drive reported that she had attended the Connecticut Commission on Human Rights and Opportunities School to Prison Pipeline Forum earlier in the day. There is a lot of legislation coming down regarding suspension of children, and wanted to make it clear that the CHRO will come and train the staff for free.

3. Budget FY 2015-2016--The Board of Education will discuss the reduction of $450,000 and take possible action.
Discussion:
Dr. Cooke presented recommendations for the $450,000 budget reduction.
He reviewed the proposed Additional Reductions as of 8/11/15 with the Board:

1.0 FTE Grades K-2 Reading Teacher ($75,000)- to be funded through Alliance Grant
1.0 FTE WHS Math Teacher ($75,000) - Current position, reduction through attrition
0.6 FTE Elementary Strings Position ($45,000) - current position, reduction through attrition
1.0 FTE WHS School & Community Coordinator ($75,000) - Returned to Alliance Grant
Transportation - ($50,000)
Magnet School Tuition ($50,000) - Reduction of Students
Summer School Preparation ($25,000)
Technology ($25,000)
Retirement Savings ($30,000)

He reported there was a total of $1.2 million reduced, to a 1.23% increase for this budget year.
Dr. Cooke also reviewed the Alliance Grant Reconfiguration figures with the Board.

Motion to Amend Failed: To amend the motion from: "Motion that the Board reduce the budget by $450,000 according to the reductions shown by Dr. Cooke" to: "Motion that the Board reduce the budget by $450,000 with changes to the reductions to add six Kindergarten paras and to remove an elementary VP at Poquonock, one of the two new Kindergarten teachers, and a part time reduction in a Sage Park Vice Principal" failed with a motion by Mr. Paul Panos and a second by Ms. Melissa Rizzo Holmes.

Mr. Ronald Eleveld	Absent
Ms. Michaela Fissel	Absent
Ms. Darleen Klase	Absent
Mr. Leonard Lockhart	No
Mr. Richard O'Reilly	No
Mr. Paul Panos	Yes
Ms. Melissa Rizzo Holmes	Yes
Ms. Cristina Santos	No
Mr. Kenneth Williams	No

Motion Passed: Motion that the Board reduce the budget by $450,000 according to the reductions shown by Dr. Cooke passed with a motion by Mr. Paul Panos and a second by Mr. Leonard Lockhart.

Mr. Ronald Eleveld	Absent
Ms. Michaela Fissel	Absent
Ms. Darleen Klase	Absent
Mr. Leonard Lockhart	Yes
Mr. Richard O'Reilly	Yes
Mr. Paul Panos	Yes
Ms. Melissa Rizzo Holmes	Yes
Ms. Cristina Santos	Yes
Mr. Kenneth Williams	No

4. Announcements
Discussion:
None.

5. Adjournment

Motion Passed: Move to adjourn the meeting at 7:47 p.m. passed with a motion by Mr. Paul Panos and a second by Mr. Kenneth Williams.

Mr. Ronald Eleveld	Absent
Ms. Michaela Fissel	Absent
Ms. Darleen Klase	Absent
Mr. Leonard Lockhart	Yes
Mr. Richard O'Reilly	Yes
Mr. Paul Panos	Yes
Ms. Melissa Rizzo Holmes	Yes
Ms. Cristina Santos	Yes
Mr. Kenneth Williams	Yes

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Melissa Rizzo Holmes, Secretary
Windsor Board of Education

Windsor Board of Education
Executive Committee
Unapproved Minutes

Monday, August 31, 2015 4:30 PM
L.P. Wilson Community Center, Superintendent's Conference Room

The following are the unapproved minutes of the August 31, 2015 Executive Committee. Any additions or corrections will be made at a future meeting.

Attendance Taken at 4:30 PM:

Present Board Members:
Mr. Paul Panos
Ms. Cristina Santos

Absent Board Members:
Ms. Darleen Klase

1. Call to Order

Discussion:
The meeting was called to order at 4:30 PM. Superintendent Dr. Craig Cooke was also in attendance.

2. Set the agenda for the Regular Board Meeting on Tuesday, September 15, 2015

Discussion:
The agenda was set for the September 15, 2015 regular meeting.

3. Executive Committee Member Comments

4. Adjournment

Discussion:
The meeting was adjourned at 5:30 PM.

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Melissa Rizzo Holmes, Secretary
Windsor Board of Education