Special Meeting

Wednesday, June 24, 2015 6:00 PM
LP Wilson Community Center, Board Room, 601 Matianuck Avenue, Windsor, CT 06095

1. **Call to Order, Pledge of Allegiance, Moment of Silence**
2. **Audience to Visitors**
3. **Committee Reports**
   a. Long Range Planning Committee
   b. Technology Committee
4. **Approval of Minutes**
   a. May 19, 2015 Special Meeting
   b. May 19, 2015 Regular Meeting
   c. May 28, 2015 Curriculum Committee
   d. June 1, 2015 Executive Committee
   e. June 2, 2015 Long Range Planning Committee
   f. June 6, 2015 Special Meeting
5. **Budget FY 2015-2016--The Board of Education will discuss the reduction of $750,000 and take possible action.**
6. **Announcements**
7. **Adjournment**

Windsor Board of Education
Special Meeting
Unapproved Minutes
Tuesday, May 19, 2015 5:00 PM
Town Hall, Ludlow Room

The following are the unapproved minutes of the May 19, 2015 Special Meeting. Any additions or corrections will be made at a future meeting.

Attendance Taken at 5:03 PM:

Present Board Members:
Mr. Ronald Eleveld
Ms. Michaela Fissel
Ms. Darleen Klase
Mr. Leonard Lockhart
Mr. Richard O'Reilly
Mr. Paul Panos
Ms. Melissa Rizzo Holmes
Ms. Cristina Santos
Mr. Kenneth Williams

1. Call to Order, Pledge to the Flag and Moment of Silence
Discussion:
The meeting was called to order by Ms. Santos at 5:03 p.m. Also in attendance: Superintendent of Schools Craig Cooke and Attorney Thomas B. Mooney.

2. Audience to Visitors
Discussion:
Michaela Fissel, 25 Phelps Street, stated she was speaking as a community member and addressed the subject social media posting.

Rosi Miskavitch, 23 Coach Circle, addressed the subject of the social media posting and encouraged the Board to end it.

Leonard Lockhart, 57 Columbia Road, addressed the subject of the social media posting.

3. Discussion of privileged attorney/client communication (possible Executive Session)

Motion Passed: Motion to waive attorney-client privilege passed with a motion by Mr. Leonard Lockhart and a second by Mr. Paul Panos.
Mr. Ronald Eleveld Yes
Ms. Michaela Fissel Yes
Ms. Darleen Klase Yes
Mr. Leonard Lockhart Yes
Mr. Richard O'Reilly Yes
Mr. Paul Panos Yes
Ms. Melissa Rizzo Holmes Yes
Ms. Cristina Santos Yes
Mr. Kenneth Williams Yes

Discussion:
Attorney Mooney reviewed his written legal opinion requested by Mr. Lockhart, Ms. Klase and Ms. Santos, responding to a number of questions. Questions from Board Members and discussion ensued. Board members posted questions to Attorney Mooney regarding a Board member requesting information from a district employee rather than through the Superintendent; discussion ensued. Ms. Klase recommended the Board include "civility" as part of their upcoming self-evaluation.

4. Announcements
Discussion:
None.

5. Adjournment

Motion Passed: The meeting adjourned at 6:34 p.m. passed with a motion by Mr. Leonard Lockhart and a second by Mr. Kenneth Williams.
Mr. Ronald Eleveld Yes
Ms. Michaela Fissel Yes
Ms. Darleen Klase Yes
Mr. Leonard Lockhart Yes
Mr. Richard O'Reilly Yes
Mr. Paul Panos Yes
Ms. Melissa Rizzo Holmes Yes
Ms. Cristina Santos Yes
Mr. Kenneth Williams Yes

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Melissa Rizzo Holmes, Secretary
Windsor Board of Education

Windsor Board of Education
Regular Meeting
Unapproved Minutes
Tuesday, May 19, 2015 7:00 PM
Town Hall, Council Chambers

The following are the unapproved minutes of the May 19, 2015 Regular Meeting. Any additions or corrections will be made at a future meeting.

Attendance Taken at 7:00 PM:

Present Board Members:
Mr. Ronald Eleveld
Ms. Michaela Fissel
Ms. Darleen Klase
Mr. Leonard Lockhart
Mr. Richard O'Reilly
Mr. Paul Panos
Ms. Melissa Rizzo Holmes
Ms. Cristina Santos
Mr. Kenneth Williams

1. Call to Order, Pledge to the Flag and Moment of Silence

Discussion:
The meeting was called to order by Ms. Santos at 7:00 p.m. with the Pledge of Allegiance and a Moment of Silence.

Also in attendance: Superintendent of Schools Dr. Craig A. Cooke, Director of Pupil & Special Education Services Steven Carvalho, Assistant Superintendent for Human Resources Terrell Hill, Director of Business Services Danielle Batchelder and Student Representative Victoria Huertas.

2. Recognitions/Acknowledgements

2.a. CABE Student Leadership Awards: WHS--Victoria Huertas, Brandon Monroe; SPMS--Gwyneth Bartolome, Jose Nieves
Discussion:
The Board recognized the CABE Student Leadership Award recipients from Windsor High School and Sage Park Middle School. Windsor High School Principal Russell Sills introduced Brandon Monroe and Victoria Huertas, and Sage Park Middle School Principal Paul Cavaliere introduced Gwyneth Bartolome and Jose Nieves.

2.b. Victoria Huertas, BOE Student Representative
Discussion:
The Board recognized Victoria Huertas for her service as Windsor High School Student Representative to the Board of Education for the spring semester.

3. Audience to Visitors
Discussion:
Bradshaw Smith, 23 Ludlow Street, stated that once comments are open to the floor they are restrained only by the U.S. Constitution.

Leonard Vann, Co-President of the WEA stated the teachers are upset a Board member using social media to attack a member of the community and slam teachers; the WEA requested a public apology by the Board member to the staff at Windsor High School and address possible consequences.

Rosi Miskavitch, 20 Coach Circle, stated people make mistakes, err in judgment, and encouraged the Board to accept that a mistake was made and the person learned from it.

4. Student Representative Report
Discussion:
Victoria Huertas reported on activities at Windsor High School including Broken Promises, the recreation of a fatal accident staged on May 14 for 11th and 12th grade students, the 50th Shad Derby, the spring sports season. She also reported on upcoming events on Wednesday, May 27th: The Fashion Show presented by the Fashion & Clothing students at 6:15 followed by the Student Art Show at 7:00 p.m. Ms. Huertas thanked Mr. Sills for giving her the opportunity to serve on the Board and thanked the Board members for the honor and opportunity.

5. Board of Education

5.a. Discussion of the legal opinion provided to the BOE by counsel (possible Executive Session)
Discussion:
A motion by Mr. Panos to discuss the legal opinion provided to the BOE by counsel was not seconded.

Motion Passed: Motion that the Members of the Windsor BOE agree that free speech is a right of all individuals. As such, members of the BOE also have the right to request civility amongst members and for the Windsor Community. We do not condone singling out Windsor community members and specifically using BOE member's children to make a point. We also do not accept implications that WHS and its teachers do not teach respect for others passed with a motion by Ms. Darleen Klase and a second by Mr. Kenneth Williams.
Mr. Ronald Eleveld Abstain
Ms. Michaela Fissel Yes
Ms. Darleen Klase Yes
Mr. Leonard Lockhart Abstain
Mr. Richard O'Reilly Yes
Mr. Paul Panos Yes
Ms. Melissa Rizzo Holmes Yes
Ms. Cristina Santos Yes
Mr. Kenneth Williams Yes

5.b. Discussion of the actions of a BOE member and requests to and treatment of district staff (possible Executive Session)
Discussion:
Ms. Fissel made a statement for the record that as the Board of Education member who made the Facebook post she takes full responsibility for the statements that she makes, and apologized to any staff member who took her Facebook post as a negative reflection on teachers and apologized for the statements she made. She feels strongly that teachers are limited in their ability to maybe teach to the whole child and develop the whole person and hopes that the statements she made in that Facebook post do not cause disruption to the teaching that takes place in Windsor High School and it's her sincerest apology.

It was clarified that this statement refers to Agenda Item 5.a.

Motion Passed: Motion that the Board instruct the Superintendent to pursue a remedy to the situation and to report back to the BOE passed with a motion by Ms. Darleen Klase and a second by Mr. Leonard Lockhart.
Mr. Ronald Eleveld Abstain
Ms. Michaela Fissel Yes
Ms. Darleen Klase Yes
Mr. Leonard Lockhart Yes
Mr. Richard O'Reilly Yes
Mr. Paul Panos Yes

Ms. Melissa Rizzo Holmes Yes
Ms. Cristina Santos Yes
Mr. Kenneth Williams Yes

Mr. Williams requested that in pursuit of resolution that the Superintendent also present a finding of fact with respect to what allegedly occurred.

5.c. President's Report
Discussion:
Ms. Santos offered congratulations to the entire Windsor community on a wonderful Shad Derby event, and extended thanks to the many civic organizations, schools and businesses that support and participated in the event.

5.d. School Liaison Reports
5.d.1. Windsor High School
Discussion:
Mr. O'Reilly reported on the activities of the School Governance Council, and that they are seeking potential facilitators for Study Circles to be trained.

Ms. Klase added that Study Circles is being funded out of the Alliance Grant and it's a good example of collaboration between the district, the community and the students.

5.d.2. Sage Park Middle School
Discussion:
Mr. Williams reported he attended the Teacher Appreciation Breakfast at Sage Park Middle School. He extended thanks to the teachers for their dedication to their jobs of producing the best students they can at the middle school level, and thanked the students for being wonderful.

Ms. Rizzo Holmes reported that she had the opportunity to attend the Shad Derby Ball and it was a true testament to the caliber of our students and was a great experience.

5.d.3. Clover Street School
Discussion:
Mr. Lockhart reported he was unable to attend the last School Governance Council meeting, but he did deliver on his promise and brought Rescue 2 down for the students.

5.d.4. John F. Kennedy School
Discussion:
Ms. Fissel reported on activities at JFK including the recent announcement that one of the students at JFK won the essay contest to rename the new canine at the Windsor Police Department, the Volunteer Breakfast on May 22, an upcoming speaker from the Christopher Reeves Foundation on May 27, and the two field days on May 29 and June 5. The next PTO meeting is June 8, and moving forward there will be collaboration between OE and JFK to align calendars to make it easier for parents to volunteer.

5.d.5. Oliver Ellsworth School
Discussion:
Mr. Eleveld reported that students attended an assembly for the Green Echo Warriors about energy, and one sponsored by the PTO where the author of The Black Lagoon series spoke about storytelling. He also reported that the staff appreciated the Teacher Appreciation Breakfast, that students, staff and families marched in the Shad Derby Parade, and parking patterns are improved thanks to George Greco, Danielle Batchelder and Bob Jarvis.

5.d.6. Poquonock School
Discussion:
Mr. Panos reported that last Wednesday they had craft and story time for March and April Superstars; on Wednesday and Thursday they have incoming Kindergarten screenings from 4-7 p.m. Parents should call 860-687-2080 to schedule a time. On May 15 they had visiting author Mike Taylor, a well-known storyteller and author of The Teacher

From The Black Lagoon. June 4 is the first annual choral concert for 1st and 2nd grade students; June 10 the Hartford Symphony ensemble is performing at the school, and June 16 is their field day.

6. Superintendent's Report
Discussion:
Dr. Cooke commented on a variety of activities in the District including Broken Promises and the student poetry contest at Clover. He reported that the Town Council reduced the BOE budget by $650,000 and he will be making recommendations to the Board. He reminded the Board and public that they had already reduced $635,000 from the original request through cost savings and that this reduction will hit programs; they have also reduced $400,000 in retirement savings.

Motion Passed: Motion by Ms. Klase that item 6.b. be moved before 6.a. on the BOE agenda passed with a motion by Ms. Darleen Klase and a second by Mr. Leonard Lockhart.
Mr. Ronald Eleveld Yes
Ms. Michaela Fissel Yes
Ms. Darleen Klase Yes
Mr. Leonard Lockhart Yes
Mr. Richard O'Reilly Yes
Mr. Paul Panos Yes
Ms. Melissa Rizzo Holmes Yes
Ms. Cristina Santos Yes
Mr. Kenneth Williams Yes

6.b. Elementary Departmentalization
Discussion:
Michelle Jones and Mary Kay Ravenola, along with a team of teachers, presented a report on Departmentalizing in Grades 3-5 for 2015-2016. Questions and discussion ensued.

6.a. Teachers of Color Recruitment
Discussion:
Dr. Cooke reported he wanted to give the Board an update on recruitment and retention of teachers of color, and introduced Assistant Superintendent of Human Resources Terrell Hill. Mr. Hill reported on his recruiting trip to traditionally black colleges and universities, and reported on future efforts to bring Windsor graduates back as teachers in the community. Questions and discussion ensued.

6.c. Policy Adoptions, 2nd Reading
6.c.1. Revised P 5131.911 Bullying Prevention and Intervention Policy

Motion Passed: Motion to accept policy 5131.911 Bullying Prevention and Intervention Policy for a 2nd reading passed with a motion by Mr. Paul Panos and a second by Mr. Leonard Lockhart.
Mr. Ronald Eleveld Yes
Ms. Michaela Fissel Yes
Ms. Darleen Klase Yes
Mr. Leonard Lockhart Yes
Mr. Richard O'Reilly Yes
Mr. Paul Panos Yes
Ms. Melissa Rizzo Holmes Yes
Ms. Cristina Santos Yes
Mr. Kenneth Williams Yes

6.d. Curriculum Development, 1st Reading
6.d.1. Early Childhood Education--Grades 10-12
6.d.2. Introduction to Health Care Services--Grades 9-12
6.d.3. Fashion Clothing III--Grades 10-12

Motion Passed: Motion that the Board of Education accept the curriculum for Early Childhood Education for Grades 10-12, Introduction to Health Care Services for Grades 9-12 and Fashion Clothing III for Grades 10-12 as presented passed with a motion by Ms. Darleen Klase and a second by Ms. Melissa Rizzo Holmes.
Mr. Ronald Eleveld Yes
Ms. Michaela Fissel Yes
Ms. Darleen Klase Yes
Mr. Leonard Lockhart Yes
Mr. Richard O'Reilly Yes
Mr. Paul Panos Yes
Ms. Melissa Rizzo Holmes Yes
Ms. Cristina Santos Yes
Mr. Kenneth Williams Yes

6.e. Residency Report
Discussion:
Mr. Williams had requested information on the demographics of the families subject to investigations. Ms. Klase stated she would like to table the discussion to have a full report as the information is germane to the discussion.

Motion Passed: Motion to table this report until all information requested by Mr. Williams is supplied passed with a motion by Mr. Kenneth Williams and a second by Mr. Leonard Lockhart.
Mr. Ronald Eleveld Absent
Ms. Michaela Fissel Yes
Ms. Darleen Klase Yes
Mr. Leonard Lockhart Yes
Mr. Richard O'Reilly Yes
Mr. Paul Panos No
Ms. Melissa Rizzo Holmes Yes
Ms. Cristina Santos Yes
Mr. Kenneth Williams Yes

6.f. Textbook Adoption--French I "Bien Dit"

Motion Passed: Motion that the Board of Education approve the text "Bien Dit" as presented, waiving the 2nd reading passed with a motion by Ms. Darleen Klase and a second by Ms. Melissa Rizzo Holmes.
Mr. Ronald Eleveld Yes
Ms. Michaela Fissel Yes
Ms. Darleen Klase Yes
Mr. Leonard Lockhart Yes
Mr. Richard O'Reilly Yes
Mr. Paul Panos Yes
Ms. Melissa Rizzo Holmes Yes
Ms. Cristina Santos Yes
Mr. Kenneth Williams Yes

7. Committee Reports
7.a. Technology Committee

Discussion:
Mr. O'Reilly reported on the technology grant and that all applicants need to resubmit their applications, Chromebooks and Samsung devices, digital citizenry within the Windsor Public Schools. He reported that Google has replaced 1100 of the white Chromebooks. He also reported that the district received an educational technology grant for $78,000 that is targeted to hardware and software to allow live webcasting, and that the website will be updated.

Mr. Eleveld asked whether the budget reduction recommendations would be brought to the Finance Committee or the whole Board at a future date; Dr. Cooke stated it will go to the full Board.

8. Consent Agenda
8.a. Financial Report
8.b. Enrollment Report
8.c. Food Service Report
8.d. Human Resources Report
8.e. Approval of Healthy Food Certification Program

Motion Passed: Motion to accept items 8.a and 8.e passed with a motion by Mr. Paul Panos and a second by Mr. Kenneth Williams.
Mr. Ronald Eleveld Yes
Ms. Michaela Fissel Yes
Ms. Darleen Klase Yes
Mr. Leonard Lockhart Yes
Mr. Richard O'Reilly Yes
Mr. Paul Panos Yes
Ms. Melissa Rizzo Holmes Yes
Ms. Cristina Santos Yes
Mr. Kenneth Williams Yes

Motion Passed: Motion to accept items 8.b, 8.c and 8.d passed with a motion by Mr. Paul Panos and a second by Mr. Leonard Lockhart.
Mr. Ronald Eleveld Yes
Ms. Michaela Fissel Yes
Ms. Darleen Klase Absent
Mr. Leonard Lockhart Yes
Mr. Richard O'Reilly Yes
Mr. Paul Panos Yes
Ms. Melissa Rizzo Holmes Yes
Ms. Cristina Santos Yes
Mr. Kenneth Williams Yes

9. Approval of Minutes
9.a. April 28, 2015 Regular Meeting
9.b. April 30, 2015 Curriculum Committee
9.c. April 30, 2015 Technology Committee
9.d. May 4, 2015 Executive Committee
9.e. May 5, 2015 Special Meeting

Motion Passed: Motion that the Board approves items 9.a. April 28, 2015 Regular Meeting, 9.b. April 30, 2015 Curriculum Committee meeting, 9.c. April 30 Technology Committee Meeting and 9.e. May 5, 2015 Special Meeting passed with a motion by Ms. Melissa Rizzo Holmes and a second by Mr. Leonard Lockhart.
Mr. Ronald Eleveld Yes
Ms. Michaela Fissel Yes
Ms. Darleen Klase Yes
Mr. Leonard Lockhart Yes
Mr. Richard O'Reilly Yes
Mr. Paul Panos Yes
Ms. Melissa Rizzo Holmes Yes
Ms. Cristina Santos Yes
Mr. Kenneth Williams Yes

Motion to Amend Passed: To amend the motion from: "Motion to accept item 9.d May 4, 2015 Executive Committee minutes as presented" to: "Motion to accept item 9.d May 4, 2015 Executive Committee minutes as amended to add

"Discussion around Board members request for legal counsel"" passed with a motion by Ms. Melissa Rizzo Holmes and a second by Mr. Leonard Lockhart.
Mr. Ronald Eleveld Yes
Ms. Michaela Fissel Yes
Ms. Darleen Klase Yes
Mr. Leonard Lockhart Yes
Mr. Richard O'Reilly Abstain
Mr. Paul Panos Yes
Ms. Melissa Rizzo Holmes Yes
Ms. Cristina Santos Yes
Mr. Kenneth Williams Yes

Motion Passed: Motion to accept item 9.d May 4, 2015 Executive Committee minutes as amended to add "Discussion around Board members request for legal counsel" passed with a motion by Ms. Melissa Rizzo Holmes and a second by Mr. Leonard Lockhart.
Mr. Ronald Eleveld Yes
Ms. Michaela Fissel Yes
Ms. Darleen Klase Yes
Mr. Leonard Lockhart Yes
Mr. Richard O'Reilly Yes
Mr. Paul Panos Yes
Ms. Melissa Rizzo Holmes Yes
Ms. Cristina Santos Yes
Mr. Kenneth Williams Yes

10. Other Matters/Announcements/Regular BOE Meetings
10.a. BOE Policy Committee, Tuesday, May 26, 2015 at 6:00 PM, L.P. Wilson Community Center, Room 17
10.b. BOE Curriculum Committee, Thursday, May 28, 2015 at 4:30 PM, L.P. Wilson Community Center, Room 17
10.c. BOE Long Range Planning Committee, Tuesday, June 2, 2015 at 5:00 PM, L.P. Wilson Community Center, Room 17
10.d. Next BOE Regular Meeting is Wednesday, June 17, 2015, 7:00 PM, Town Hall, Council Chambers

11. Audience to Visitors

12. Adjournment

Motion Passed: The meeting adjourned at 10:26 p.m. passed with a motion by Mr. Leonard Lockhart and a second by Mr. Paul Panos.
Mr. Ronald Eleveld Yes
Ms. Michaela Fissel Yes
Ms. Darleen Klase Yes
Mr. Leonard Lockhart Yes
Mr. Richard O'Reilly Yes
Mr. Paul Panos Yes
Ms. Melissa Rizzo Holmes Yes
Ms. Cristina Santos Yes
Mr. Kenneth Williams Yes

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Melissa Rizzo Holmes, Secretary
Windsor Board of Education

Windsor Board of Education
Curriculum Committee
Unapproved Minutes

Thursday, May 28, 2015 4:30 PM
L.P. Wilson Community Center, Room 17

The following are the unapproved minutes of the May 28, 2015 Curriculum Committee. Any additions or corrections will be made at a future meeting.

Attendance Taken at 4:30 PM:

Present Board Members:
Ms. Darleen Klase
Ms. Melissa Rizzo Holmes
Ms. Cristina Santos

Absent Board Members:
Ms. Michaela Fissel

Updated Attendance:
Ms. Melissa Rizzo Holmes was updated to present at: 4:34 PM

1. Call to Order, Pledge to the Flag and Moment of Silence

Discussion:
The meeting was called to order at 4:30 PM by Darleen Klase with the Pledge to the Flag and Moment of Silence. Also in attendance was Assistant Superintendent for Instructional Services Mary Anne Butler, Curriculum Supervisors Christine Tedisky and Tom Baird and teachers, Steve Ortiz, Nancy Crilly-Kirk and Joseph Bienasz.

2. Audience to Visitors

Discussion:
None

3. Music Fundamentals

Discussion:
The Music Fundamentals curriculum was presented by Steve Ortiz. This basic course fulfills the graduation requirement in music but also serves as a springboard for further study in music. Three major curriculum themes are included in the content of the course: music history, music theory and foundational instrumental using drums, guitar, and piano.

This item will be brought to the full Board of Education and will propose waiving second reading and adopt as a first reading.

4. Economics

Discussion:
Joseph Bienasz and Nancy Crilly Kirk presented the Economics curriculum. The semester long elective course prepares students to be financially literate after graduation from high school. The curriculum is aligned with standards from the Center for Economic Education, Connecticut Social Studies Frameworks, and CCSS ELA standards.

This item will be brought to the full Board of Education and will propose waiving second reading and adopt as a first reading.

5. Grade 7 Health

Discussion:
Christine Tedisky presented the Grade 7 Health curriculum. The themes and format of the curriculum is consistent with other middle school health curricula and includes instruction on drugs, alcohol, HIV/ Aids and tobacco/nicotine per Connecticut law.

This item will be brought to the full Board of Education and will propose waiving second reading and adopt as a first reading.

6. NGSS Update and Survey

Discussion:
Christine Tedisky presented the CSDE's Next Generation of Science Standards overview and slideshow. BOE committee members completed the survey at the end of the presentation.

7. Adjournment

Motion Passed: Move to adjourn the meeting at 6:06 PM passed with a motion by Ms. Melissa Rizzo Holmes and a second by Ms. Cristina Santos.
Ms. Michaela Fissel Absent
Ms. Darleen Klase Yes
Ms. Melissa Rizzo Holmes Yes
Ms. Cristina Santos Yes

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Melissa Rizzo Holmes, Secretary
Windsor Board of Education

Windsor Board of Education
Executive Committee
Unapproved Minutes

Monday, June 1, 2015 4:30 PM
L.P. Wilson Community Center, Supt. Conference Room

The following are the unapproved minutes of the June 1, 2015 Executive Committee. Any additions or corrections will be made at a future meeting.

Attendance Taken at 4:30 PM:

Present Board Members:
Ms. Darleen Klase
Mr. Paul Panos
Ms. Cristina Santos

Updated Attendance:
Mr. Paul Panos was updated to present at: 4:35 PM

1. Call to Order

Discussion:
The meeting was called to order by President Santos at 4:30 PM. Superintendent Dr. Craig Cooke was also in attendance.

2. Set the agenda for the Regular Board Meeting on Wednesday, June 17, 2015

Discussion:
The committee set the agenda for the June 17, 2015 meeting.

3. Executive Committee Member Comments

Discussion:
None

4. Adjournment

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Melissa Rizzo Holmes, Secretary
Windsor Board of Education

Windsor Board of Education
Long Range Planning Committee
Unapproved Minutes

June 2, 2015 5:00 PM
L.P. Wilson Community Center, Room 17

The following are the unapproved minutes of the June 2, 2015 Long Range Planning Committee. Any additions or corrections will be made at a future meeting.

Attendance Taken at 5:00 PM:

Present Board Members:
Mr. Leonard Lockhart
Ms. Melissa Rizzo Holmes
Ms. Cristina Santos

Absent Board Members:
Ms. Darleen Klase

1. Call to Order, Pledge to the Flag and Moment of Silence

Discussion:
The meeting was called to order at 5:00 PM by Leonard Lockhart with the Pledge to the Flag and Moment of Silence. Superintendent Craig Cooke was also in attendance.

2. Audience to Visitors

Discussion:
None

3. Bullying Policy

Discussion:
Dr. Cooke reviewed the revisions made to the bullying policy and the procedures have been reviewed with administrators.

4. School Security

Discussion:
Dr. Cooke reported the following installations are being completed to assist with additional security measures at the schools: enhanced camera system, anti-shatter film on the front entrances, window glazing on the lower levels of buildings, and the RAPTOR Visitor Management System.

5. Marketing/Communications

Discussion:
Dr. Cooke reported on the use of technology via Twitter, the Windsor Journal, school newsletters and email blasts. These methods have increased communications with existing and incoming families and town businesses.

6. Adjournment

Motion Passed: Move to adjourn the meeting at 6:00 PM passed with a motion by Ms. Melissa Rizzo Holmes and a second by Ms. Cristina Santos.
Ms. Darleen Klase Absent
Mr. Leonard Lockhart Yes
Ms. Melissa Rizzo Holmes Yes
Ms. Cristina Santos Yes

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Melissa Rizzo Holmes, Secretary
Windsor Board of Education

Windsor Board of Education
Special Meeting
Unapproved Minutes

Saturday, June 6, 2015 8:30 AM
L.P. Wilson Community Center, Room 17

The following are the unapproved minutes of the June 6, 2015 Special Meeting. Any additions or corrections will be made at a future meeting.

Attendance Taken at 8:31 AM:

Present Board Members:
Ms. Michaela Fissel
Ms. Darleen Klase
Mr. Richard O'Reilly
Mr. Paul Panos
Ms. Melissa Rizzo Holmes
Ms. Cristina Santos
Mr. Kenneth Williams

Absent Board Members:
Mr. Ronald Eleveld
Mr. Leonard Lockhart

1. Call to Order, Pledge to the Flag, Moment of Silence

Discussion:
The meeting was called to order at 8:31 AM by President Santos. Also in attendance was Superintendent Craig A. Cooke and Nick Caruso from CABE.

2. Audience to Visitors

Discussion:
None

3. Board of Education will engage in self-evaluation (Executive Session and Possible Action Anticipated)

Discussion:
The Board members engaged in discussion of its self-evaluation. Consensus by BOE members present was to cancel part 2 of self-evaluation meeting on Tuesday, June 9.

4. Announcements

Discussion:
None.

5. Adjournment

Motion Passed: Move to adjourn the meeting at 12:16 PM passed with a motion by Ms. Melissa Rizzo Holmes and a second by Mr. Kenneth Williams.
Mr. Ronald Eleveld Absent
Ms. Michaela Fissel Yes
Ms. Darleen Klase Yes
Mr. Leonard Lockhart Absent
Mr. Richard O'Reilly Yes
Mr. Paul Panos Yes
Ms. Melissa Rizzo Holmes Yes
Ms. Cristina Santos Yes
Mr. Kenneth Williams Yes

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Melissa Rizzo Holmes, Secretary
Windsor Board of Education

Outline of 2015/2016 Budget Process and Reductions

BOE 2014/2015 Budget	$65,220,673		
BOE Approved Budget 2-24-15	**$67,860,942**		**4.05%**
Diesel Fuel	($205,000)		
Health Insurance	($330,000)	Reductions	
Technology	($100,000)		
Town Council Approved Budget 4/7/15	**$67,225,942**		**3.07%**
Town Council Reduction after Referendum 1	($650,000)		
Town Council Reduction after Referendum 2	($100,000)		
Total Reduction to BOE Budget	**($750,000)**		
Town and BOE Approved Budget	**$66,475,942**		**1.92%**

Itemized List of Reductions Totaling $750,000

12 Kindergarten Paras	($480,000)	Current Positions
Sage Park PE Teacher	($75,000)	Current Position - reduction through attrition
Literacy Interventionist	($75,000)	Current Position - reduction through attrition
Remedial Math Teacher Grades 3-5	($75,000)	New position added for 15/16 Budget
1.0 FTE Grades K-2 Reading Teachers	($75,000)	New position added for 15/16 Budget
Additional Funds for Security/Residency	$30,000	
Total	**($750,000)**	

Alliance Grant Alterations

Early Childhood Funds	($335,000)	Originally allocated for PreK at Wolcott
1.0 FTE Grades K-2 Reading Teachers	$75,000	New position added for 15/16 Budget
2.0 FTE Remedial Math Teacher Grades 3-5	$150,000	New position added for 15/16 Budget
2.0 Preschool Paraprofessionals	$80,000	
UCONN Literacy Support	$30,000	
Total	**$0**	