Regular Meeting

Tuesday, September 16, 2014 7:00 PM
Town Hall, Council Chambers Please click the link below to join the webinar: https://us02web.zoom.us/j/85191945173 Or Telephone: +1 646 558 8656 or +1 301 715 8592 Webinar ID: 851 9194 5173 , 275 Broad Street, Windsor, CT 06095

1. **Call to Order, Pledge to the Flag and Moment of Silence**
2. **Recognitions/Acknowledgements**
   a. Introduction of New BOE Student Representative--Brandon Monroe
   b. Introduction of New Administrators
   c. Introduction of Windsor Teacher of the Year
   d. Donation of 94 backpacks from Windsor Chamber of Commerce
   e. Donation of school supplies to WHS from 3M Supplies for Schools Program in Enfield
   f. Recognition of grant by Voya Financial (formerly ING), and contributions from Hartford Wire Works, Clover Street Treehouse, and the Clover Street PTO for new kickball field
3. **Audience to Visitors**
4. **Student Representative Report**
5. **Board of Education**
   a. President's Report
   b. Legal Opinion of Board's Attorney, T. Mooney
   c. Re-instatement of Mr. Eleveld to Committees
   d. Censure of Board President
   e. School Liaison Reports
   1. Windsor High School
   2. Sage Park Middle School
   3. Clover Street School
   4. John F. Kennedy School
   5. Oliver Ellsworth School
   6. Poquonock School
6. **Superintendent's Report**
   a. School Opening Comments
   b. Staffing Update for Opening of 2014-2015 School Year
   c. Family Engagement Work
   d. Concussion Safety Efforts
   e. Summer Food Service Program
   f. Multicultural Firm, Committee, Process and Selection
   g. Fiscal Year 2014 Year End Financial Report
   h. Response to Mr. Eleveld's Inquiry Regarding Excess Cost Allocation and Year End Funds
7. **Committee Reports**
   a. Curriculum Committee
   b. Policy Committee
   c. Technology Committee
8. **Consent Agenda**
   a. Enrollment Report
   b. Human Resources Report
   c. Approval of BOE Regular Meetings for 2015
9. **Approval of Minutes**
   a. June 17, 2014 Regular Meeting
   b. June 23, 2014 Special Meeting

c. July 31, 2014 Executive Committee
d. August 12, 2014 Special Meeting
e. August 19, 2014 Special Meeting
f. September 2, 2014 Executive Committee
g. September 3, 2014 Special Meeting

10. **Other Matters/Announcements/Regular BOE Meetings**

a. BOE Curriculum Committee, Thursday, September 25, 2014, 4:30 PM, L.P. Wilson Community Center, Room 17
b. BOE Technology Committee, Thursday, September 25, 2014, 6:30 PM, L.P. Wilson Community Center, Board Room
c. BOE Policy Committee, Monday, September 29, 2014, 6:00 PM, L.P. Wilson Community Center, Room 17
d. Joint BOE/Town Council Committee Meeting, Wednesday, October 1, 2014, 6:30 PM, Town Hall, Ludlow Room
e. BOE Public Forum, Tuesday, October 14, 2014, 6:00 PM, L.P. Wilson Community Center, Board Room with BOE Special Meeting following on Student Data
f. Next BOE Regular Meeting is Tuesday, October 21, 2014, 7:00 PM, Town Hall, Council Chambers

11. **Audience to Visitors**
12. **Adjournment**

2014-2015 Windsor Teacher of the Year



Kathleen Sorbo Furie is the Windsor Public Schools Teacher of the Year for 2014-2015. A committee of her peers selected her from 34 nominated teachers. She has been a teacher at Windsor Public Schools since 1996 and is currently a first grade teacher at Oliver Ellsworth School. She previously taught second grade at Oliver Ellsworth School, first grade at Clover Street School, and Title I reading at Oliver Ellsworth School.

She is a graduate of Central Connecticut State University where she received her Bachelor Degree in Education and a Master Degree in Reading, and was elected to Kappa Delta Pi Honor Society in Education. Kathleen lives in Windsor and is married to David Furie and has two daughters, Amanda and Sarah, both college graduates. Also, her father was Paul J. Sorbo, Jr. was Windsor Superintendent of Schools from 1969-1988.

The Windsor Public Schools' Teacher of the Year Program recognizes and honors teacher excellence. It does not attempt to select the "best" teacher; rather, to identify, from among Windsor's many outstanding teachers, one teacher to serve as a visible and vocal representative of what is best in the profession. The program celebrates excellence in teaching by recognizing teachers who have inspired a love for learning in their students and who have distinguished themselves in the profession.

Windsor's Teacher of the Year selection process begins in March when teachers are asked to submit written nominations of colleagues. Nominations were received. Those teachers who were nominated then decided whether or not to continue in the process and be interviewed by a panel of colleagues. Following the interview process, a classroom visit takes place on the finalist. Kathleen is now working on her State of Connecticut Teacher of the Year application packet.

The Windsor Board of Education announces the teacher of the year at its June meeting. The teacher of the year is invited to the September Board meeting and is formally recognized.

The committee consists of:

Dana Allen, Social Worker, WHS and L.P. Wilson
Lisa Bress, Head teacher, Poquonock
Jill Darrell ,Grade 3 teacher, Clover Street
Nichole Donzella, Grade 4 teacher, JFK
Mike Greenwood, Co-Facilitator & District TEAM Facilitator, Retired teacher
Gregg Hannan, Physical Education teacher, WHS
Joe Mancino, former Windsor Teacher of the Year, Science teacher, WHS
Jennifer Tigre, Grade 8 Language Arts teacher, Sage Park
Chris Todd, Windsor Teacher of the Year, 2013-2014, Social Studies teacher, WHS
Katrina P. Wicks, Co-Facilitator & former Windsor Teacher of the Year, teacher
Mark Winzler, ex-officio, Interim Assistant Superintendent for Human Resources

WINDSOR BOARD OF EDUCATION
AGENDA ITEM

For Consideration by the Board of Education at the Meeting of: September 16, 2014

Prepared By: Craig Cooke **Presented By:** Tom Mooney
Attachments:

Subject: Legal Opinion of Board's Attorney, T. Mooney

Background:

This item was placed on the agenda at the request of Mrs. Cristina Santos with the support of Mr. Leonard Lockhart and Darleen Klase.

Status:

N/A

Recommendation:

Reviewed by:_____ **Recommended by the Superintendent:**_____

Agenda Item # 5b

WINDSOR BOARD OF EDUCATION
AGENDA ITEM

For Consideration by the Board of Education at the Meeting of: September 16, 2014

Prepared By: Craig Cooke **Presented By:** Paul Panos

Attachments:

Subject: Re-instatement of Mr. Eleveld to Committees

Background:

This item was placed on the agenda at the request of Mr. Paul Panos with the support of Mr. Ronald Eleveld, Mrs. Melissa Rizzo Holmes and Ms. Michaela Fissel.

Status:

N/A

Recommendation:

Reviewed by:_____ **Recommended by the Superintendent:**_____

Agenda Item # 5c

WINDSOR BOARD OF EDUCATION
AGENDA ITEM

For Consideration by the Board of Education at the Meeting of: September 16, 2014

Prepared By: Craig Cooke **Presented By:** Paul Panos

Attachments:

Subject: Censure of Board President

Background:

This item was placed on the agenda at the request of Mr. Paul Panos with the support of Mr. Ronald Eleveld, Mrs. Melissa Rizzo Holmes and Ms. Michaela Fissel.

Status:

N/A

Recommendation:

Reviewed by:_____ **Recommended by the Superintendent:**_____

Agenda Item # 5d.

WINDSOR BOARD OF EDUCATION

Agenda Item Summary

For Consideration by the Board of Education at the Meeting of September 16, 2014

Prepared by: Terrell Hill, Assistant Superintendent for Human Resources **Presenter:** Terrell Hill

Attachments: Human Resources Staffing Update for Opening of the 2014-2015 School Year

SUBJECT: Update on Staffing at Start of the 2014-2015 School Year

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BACKGROUND: For the September Board of Education meeting, information is always provided on all of the personnel actions that have taken place since the June Board of Education meeting. Staff members who previously worked for Windsor Public Schools are denoted with a star. Staff members who are Windsor High School alums are denoted with an asterisk. We see both as a positive sign for Windsor Public Schools.

Recruitment Fairs

As has been the district's practice, Human Resources actively recruited new teachers and administrators at recruitment fairs. To that end, Windsor Public Schools administrators and teachers have actively recruited at the following teacher/administrator job fairs: University of Connecticut, Central CT State University, and CREC Minority Teacher Recruitment Fair. Administrators and teachers accompany the Assistant Superintendent for Human Resources to fairs.

Advertisements

We have historically advertised our teacher/administrator openings in the *Hartford Courant, Northeast Minority News,* CT REAP (State of CT website open to anyone in the U.S.), Connecticut Education Association, and the Windsor Public Schools Website. In our efforts to reach a much larger and, more diverse population we have contracted with *CareerBuilder.com* which allows us to advertise a position on over 1600 websites nationwide, as well as 36 Diversity websites. We have also contracted with *HBCUcareers.com,* a company that focuses on recruiting efforts aimed at HBCU's (Historically Black Colleges and Universities). This organization makes full use of the popularity of social media by posting jobs to Facebook and Twitter. Social media has become an integral part of our everyday lives and if we want to attract the best and the brightest we must advertise where they are looking.

Hiring Process

The hiring process for Windsor is extremely comprehensive. Candidates participate in multiple rounds of interviews which typically include representation from teachers, curriculum supervisors, building administrators and central office administrators. We also require a writing sample for all positions and an authentic assessment (such as teaching a lesson) whenever possible. The authentic assessment portion is another tool for the district to differentiate candidates. All interview processes for teachers end with an interview with the Assistant Superintendent for Human Resources. Interview processes for administrators below the rank of cabinet or building principal end with an interview with the Superintendent.

Another important piece of the process is the reference check. Administrators complete a district reference check form by personally contacting at least three (3) of the candidates' references. A detailed conversation ensues focusing on areas that are important to Windsor in its new hires.

New Teacher Orientation

All new teachers, including those hired during last school year, took part in a comprehensive two day new teacher orientation held on August 18th and 19th. The orientation focused heavily on instructional strategies that the teachers new to Windsor could put into use immediately. The orientation included a lunch put on by the Windsor Chamber of Commerce and completion of Module 5 of the State of Connecticut's TEAM program. TEAM stands for Teacher Education and Mentoring Program and is a five module program for new teachers. Completion of Module 5 prior to the start of the school year puts Windsor's teachers ahead of schedule for this program. Additionally, the new teachers were familiarized with the SEED (CT System for Educator Evaluation and Development) document, covering teacher evaluation regulations and procedures.

Statistics

As of September 8, 2014 there are 99 new employees in the district. This number includes teachers, administrators, Cabinet members, technology support staff, paras, and a nurse. Of the "newly hired", 38 employees actually began contracted employment during the 2013-2014 school year. Teacher openings were due to teachers taking positions in other districts and retirements.

For all newly hired certified employees, the division between male and female is approximately 10% male and 90% female. Of the newly hired teachers and administrators approximately 15% of them are people of color.

Of the newly hired teachers:

- 79% have taught previously in another school district
- 21% are teachers new to the profession

RECOMMENDATION: N/A

Reviewed by: _____ Recommended by Superintendent _____

Agenda Item # 6b.

WINDSOR BOARD OF EDUCATION
AGENDA ITEM

For Consideration by the Board of Education at the Meeting of: September 16, 2014

Prepared By: Mary Anne Butler

Presented By: Mary Anne Butler
Doug Couture

Attachments:

Subject: Family Engagement Work

Background:

PowerPoint presentation to address our areas of growth to improve family engagement in the district based on work with Karen Mapp and her associate Ron Mirr. Karen Mapp is a professor at Harvard and Ron Mirr is the president of The Center for Active Family Engagement.

Status:

Recommendation:

For informational purposes only.

Reviewed by:_____

Recommended by the Superintendent:_____

Agenda Item # 6c.

WINDSOR BOARD OF EDUCATION
AGENDA ITEM

For Consideration by the Board of Education at the Meeting of: September 16, 2014

Prepared By: Steve Risser **Presented By:** Steve Risser

Attachments: Student & Parent- Concussion Education Plan and Consent Form

Subject: Update of Concussion Baseline Impact Testing for WHS Student Athletes and Concussion Education of Student Athletes and Parents/Guardians

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Background:

Board of Education mandated concussion baseline testing of WHS student-athletes began last March (2014) during the CIAC interscholastic spring season. The testing will continue throughout the 2014-2015 fall, winter, and spring interscholastic seasons.

Student-athletes at each grade level are initially being given the Concussion Baseline Impact Testing. Freshmen student-athletes taking the baseline test will be tested again entering their junior school season if they continue to participate in interscholastic athletics. 301 unique WHS student athletes have been administered the concussion baseline impact testing through September 8, 2014.

Concussion education for student athletes and their parents and guardians is mandated by the state of Connecticut to be completed by July 1, 2015. A 25-minute presentation on concussion education was given to student-athletes and parents at the Fall Sports Meeting on Thursday night, September 4 in the WHS Auditorium. A copy of the Student @ Parent Concussion Education Plan and Consent Form was presented to all student-athletes for their review and signature of receipt. The plan moving forward is to give the concussion education presentation as part of the Winter and Spring Sports Nights as well.

Update:

Concussion baseline impact testing for Sage Park Middle School student-athletes will be instituted later this academic year. Concussion Baseline Impact Testing software has been deemed appropriate for middle school age students as well. To include the middle school student athletes in the impact testing the annual cost of the software program for the District is $1,200 for the next level package of a total of 800 baseline tests and 150 post-concussion injury impact tests.

Recommendation:

For information only.

Reviewed by:_____ **Recommended by the Superintendent:** _____

Agenda Item # 6d.

Student & Parent - Concussion Education Plan & Consent Form
2014-15

NOTE: This document was developed to provide coaches with an annual review of current and relevant information regarding concussions and head injuries. A new form is required to be read, signed, dated and kept on file by their associated school district annually to comply with Public Act No. 14—66 AN ACT CONCERNING STUDENT ATHLETES AND CONCUSSIONS.

A concussion is the immediate and transient alteration of neurological function in the brain caused by mechanical acceleration and deceleration forces.

Part I – SIGNS AND SYMPTOMS OF A CONCUSSION

- A concussion should be suspected if any one or more of the following signs or symptoms are present, OR if the coach/evaluator is unsure.

1. Signs of a concussion may include (what the athlete looks like):

- Confusion/disorientation/irritability
- Trouble resting/getting comfortable
- Lack of concentration
- Slow response/drowsiness
- Incoherent/ slurred speech
- Slow/clumsy movements
- Loss of consciousness
- Amnesia/memory problems
- Act silly/combative/aggressive
- Repeatedly ask same questions
- Dazed appearance
- Restless/irritable
- Constant attempts to return to play
- Constant motion
- Disproportionate/inappropriate reactions
- Balance problems

2. Symptoms of a concussion may include (what the athlete reports):

- Headache or dizziness
- Nausea or vomiting
- Blurred or double vision
- Oversensitivity to sound/light/touch
- Ringing in ears
- Feeling foggy or groggy

Note: Public Act No. 14-66 requires that a coach MUST immediately remove a student- athlete from participating in any intramural or interscholastic athletic activity who (A) is observed to exhibit signs, symptoms or behaviors consistent with a concussion following a suspected blow to the head or body, or (B) is diagnosed with a concussion, regardless of when such concussion or head injury may have occurred. **Upon removal of the athlete a qualified school employee must notify the parent or legal guardian within 24 hours that the student athletes has exhibited the signs and symptoms of a concussion.**

Part II – RETURN TO PARTICIPATION (RTP)

Currently, it is impossible to accurately predict how long concussions will last. There must be full recovery before someone is allowed to return to participation. Connecticut Law now requires that no athlete may resume participation until they have received written medical clearance from a licensed health care professional (Physician, Physician Assistant, Advanced Practice Registered Nurse, Athletic Trainer) trained in the evaluation and management of concussions.

Concussion management requirements:

1. No athlete SHALL return to participation (RTP) on the same day of concussion.
2. Any loss of consciousness, vomiting or seizures the athlete MUST be immediately transported to the hospital.
3. Close observation of an athlete MUST continue following a concussion. This should be monitored for an appropriate amount of time following the injury to ensure that there is no escalation of symptoms.
4. Any athlete with signs or symptoms related to a concussion MUST be evaluated from a licensed health care professional (Physician, Physicians Assistant, Advanced Practice Registered Nurse, Athletic Trainer) trained in the evaluation and management of concussions.
5. The athlete MUST obtain an initial written clearance from one of the licensed health care professionals mentioned above directing them into a well defined RTP stepped protocol similar to one outlined below. If at any time signs or symptoms should return during the RTP progression the athlete should cease activity*.
6. After the RTP protocol has been successfully administered (no longer exhibits any signs or symptoms or behaviors consistent with concussions) , final written medical clearance is required by one of the licensed health care professionals mentioned above for them to fully return to unrestricted participation in practices and competitions.

Medical Clearance RTP protocol (Recommended one full day between steps)[2]

Rehabilitation stage	Functional exercise at each stage of rehabilitation	Objective of each stage
1. No activity	Complete physical and cognitive rest until asymptomatic. School may need to be modified.	Recovery
2. Light aerobic activity	Walking, swimming or stationary cycling keeping intensity ,<70% of maximal exertion; no resistance training	Increase Heart Rate
3. Sport Specific Exercise	Skating drills in ice hockey, running drills in soccer; no head impact activities	Add Movement
4. Non-contact Training drills	Progression to more complex training drills, ie. passing drills in football and ice hockey; may start progressive resistance training	Exercise, coordination and cognitive load
5. Full Contact Practice	Following final medical clearance, participate in normal training activities	Restore confidence and assess functional skills by coaching staff

If at any time signs or symptoms should worsen during the RTP progression the athlete should stop activity that day. If the athlete's symptoms are gone the next day, s/he may resume the RTP progression at the last step completed in which no symptoms were present. If symptoms return and don't resolve, the athlete should be referred back to their medical provider

Part III - HEAD INJURIES

– Injuries to the head includes:

- Concussions: (See above information). There are several head injuries associated with concussions which can be severe in nature including:
  a) Second impact Syndrome - Athletes who sustain a concussion, and return to play prior to being recovered from the concussion, are also at risk for Second Impact Syndrome (SIS), a rare but life-altering condition that can result in rapid brain swelling, permanent brain damage or death; and
  b) Post Concussion Syndrome - A group of physical, cognitive, and emotional problems that can persist for weeks, months, or indefinitely after a concussion.
- Scalp Injury: Most head injuries only damage the scalp (a cut, scrape, bruise or swelling)... Big lumps (bruises) can occur with minor injuries because there is a large blood supply to the scalp. For the same reason, small cuts on the head may bleed a lot. Bruises on the forehead sometimes cause black eyes 1 to 3 days later because the blood spreads downward by gravity;
- Skull Fracture: Only 1% to 2% of children with head injuries will get a skull fracture. Usually there are no other symptoms except for a headache at the site where the head was hit. Most skull fractures occur without any injury to the brain and they heal easily;
- Brain Injuries are rare but are recognized by the presence of the following symptoms: (1)difficult to awaken, or keep awake or (2) confused thinking and talking, or (3) slurred speech, or (4) weakness of arms or legs or (5) unsteady walking"(American Academy of Pediatrics – Healthychildren, 2010) .

I have read and understand this document the "Student/Parent - Concussion Education Plan & Consent Form" and understand the severities associated with concussions and the need for immediate treatment of such injuries.

Student name: _____ **Date** _____ **Signature** _____
(Print Name)

Parent name: _____ **Date** _____ **Signature**_____
(Print Name)

References:

1. NFHS. Concussions. 2008 NFHS Sports Medicine Handbook (Third Edition). 2008: 77-82. http://www.nfhs.org.
2. McCrory, Paul MBBS, PhD; Meeuwisse, Willem MD, PhD; Johnston, Karen MD, PhD; Dvorak, Jiri MD; Aubry, Mark MD; Molloy, Mick MB; Cantu, Robert MA, MD. Consensus Statement on Concussion in Sport 3rd International Conference on Concussion in Sport Held in Zurich, November 2008. Clinical Journal of Sport Medicine: May 2009 - Volume 19 - Issue 3 - pp 185-200 http://journals.lww.com/cjsportsmed/Fulltext/2009/05000/Consensus_Statement_on_Concussion_in_Sport_3rd.1.aspx.
3. Centers for Disease Control and Prevention. *Heads Up: Concussion in High School Sports*. http://www.cdc.gov/NCIPC/tbi/Coaches_Tool_Kit.htm.
4. U.S. Department of Health and Human Services Centers For Disease Control and Prevention. *A Fact Sheet for Coaches*.(2009). Retrieved on June 16, 2010. http://www.cdc.gov/concussion/pdf/coaches_Engl.pdf
5. American Academy of Pediatrics - Healthychildren. *Symptom check: Head Injury*. Retrieved on June 16, 2010. http://www.healthychildren.org/english/tips-tools/symptom-checker/pages/Head-Injury.aspx

Resources:

- Centers for Disease Control and Prevention. *Injury Prevention & Control: Traumatic Brain Injury*. Retrieved on June 16, 2010. http://www.cdc.gov/TraumaticBrainInjury/index.html
- Centers for Disease Control and Prevention. *Heads Up: Concussion in High School Sports Guide for Coaches*. Retrieved on June 16, 2010.

WINDSOR BOARD OF EDUCATION
AGENDA ITEM

For Consideration by the Board of Education at the Meeting of: September 16, 2014

Prepared By: Dana Plant, Danielle Batchelder **Presented By:** Danielle Batchelder

Attachments: Summer Meals and Snacks Served; Summer 2013 & 2014 Comparison

Subject: Summer Food Service Program at Deerfield Apartments & Goslee Pool

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Background:

The Windsor School Food Service served summer lunch and snack as part of the USDA Summer Food Service Program. This was the second year of this program for the Deerfield Apartments. Goslee Pool was added this summer which replaced Chateau Woods Apartments due to low participation. The program served 2,842 meals to kids from June 23rd through August 22nd.

In addition to the USDA Summer Food Service Program, a one-time fund of $10,000 was awarded to Windsor Public Schools from Food Share to hire an activity coordinator to involve children in arts and crafts, games, physical activity, etc. at Deerfield Apts. and Goslee Pool. The fund also allowed for reimbursement of adult meals. The program served 452 meals ($2,034) to parents over the summer.

Status:

USDA will reimburse the Windsor Food Service Program $14,600.89 for the 2,842 meals served to the children at Deerfield Apts. and Goslee Pool.

Recommendation:

For information only.

Reviewed by:_____ **Recommended by the Superintendent:**_____

Agenda Item # 6e.

2014 SFSP Totals
Deerfield/Goslee

Date	Deerfield/Goslee Kids	Deerfield/Goslee Adults	Day Total	
6/23/2014	39	0	39	
6/24/2014	69	11	80	
6/25/2014	62	11	73	
6/26/2014	70	13	83	
6/27/2014	68	15	83	
6/30/2014	82	11	93	
7/1/2014	33	7	40	
7/2/2014	63	10	73	
7/3/2014	89	10	99	
7/7/2014	91	9	100	
7/8/2014	30	8	38	
7/9/2014	87	7	94	
7/10/2014	76	5	81	
7/11/2014	81	17	98	
7/14/2014	63	11	74	
7/15/2014	53	13	66	
7/16/2014	23	9	32	Pool closed
7/17/2014	82	18	100	
7/18/2014	70	11	81	
7/21/2014	110	14	124	
7/22/2014	61	11	72	
7/23/2014	67	10	77	
7/24/2014	61	13	74	
7/25/2014	59	9	68	
7/28/2014	76	14	90	
7/29/2014	67	15	82	
7/30/2014	76	12	88	
7/31/2014	61	10	61	
8/1/2014	81	15	81	
8/4/2014	56	12	56	
8/5/2014	67	10	67	
8/6/2014	75	10	79	
8/7/2014	49	9	49	
8/8/2014	57	8	54	
8/11/2014	50	7	56	
8/12/2014	92	10	92	
8/13/2014	4	0	4	
8/14/2014	67	9	72	
8/15/2014	43	13	43	
8/18/2014	43	12	43	
8/19/2014	81	4	81	
8/20/2014	66	13	66	
8/21/2014	65	8	65	
8/22/2014	77	8	77	
	2842	452	3148	

2013 2014 SFSP Comparison

	2013	2014		
Deerfield	740 Children	757 Children		
	149 Adults	182 Adults		
	590 Snacks	752 Snacks		
Chateau	156 Children			
	38 Adults			
	179 Snacks			
Goslee		2040 Children		
		262 Adults		
		2070 Snacks		
Total Children Served	896	2797	312%	increase
Total Adults Served	187	444	135%	increase
Total Snacks Served	769	2822	272%	increase

WINDSOR BOARD OF EDUCATION
AGENDA ITEM

For Consideration by the Board of Education at the Meeting of: September 16, 2014

Prepared By: Craig Cooke **Presented By:** Craig Cooke

Attachments:

Subject: Multicultural Firm, Committee, Process and Selection

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Background:

An ad-hoc committee was brought together for the purpose of selecting a firm that had responded to an RFQ (Request for Qualifications) the district released for professional development. The Multicultural PD Firm Selection Committee is represented by administrators, teachers, board of education members and parents. Members of this committee include Darleen Klase, Cristina Santos, Lenny Vann, Russell Sills, Michelle Jones, Craig Cooke, Mary Anne Butler, Terrell Hill, Steve Carvalho, Mona Fitzgerald, Dalia Ghanesh-May, Ann McAdams, and Sharon Plummer.

Status:

The committee met on August 12th to review the submitted RFQs, complete scoring rubrics based on the RFQ and formulated questions in preparation for the presentations.

On September 4th, the committee heard presentations by two of the multicultural professional development firms and completed a second rubric based upon the individual presentations.

It was determined that both firms, DCFP Study Circles Program and National Urban Alliance for Effective Education (NUA), had much to offer the Windsor Public Schools. Windsor Public Schools is in discussions to develop a plan for Study Circles to continue at Windsor High School and at other locations to be determined. Furthermore, NUA will begin work in the district through discussions and an implementation plan will be developed. All funding is through the Alliance Grant.

Recommendation:

The Board receive the report as informational only.

Reviewed by:_____ **Recommended by the Superintendent:** _____

Agenda Item # 6f.

WINDSOR BOARD OF EDUCATION
AGENDA ITEM

For Consideration by the Board of Education at the Meeting of: September 16, 2014

Prepared By: Danielle Batchelder **Presented By:** Danielle Batchelder

Attachments:

Subject: Fiscal Year '14 Year End Financial Report

Background:

The Board of Education's budget for Fiscal Year 2014, which ended on June 30, 2014 was $63,365,815.99. Therefore there is a $29,084.01 surplus that will go back to the Town's general fund's fund balance (NOTE: results have not been audited). This surplus takes into consideration funding the Cafeteria Fund in the amount of $70,000.

Status:

$29,084.01 will be returned to the Town's general fund's fund balance

Recommendation:

Move the Board approve the return of $29,084.01 to the Town. (Final amount subject to completion of the audit).

Reviewed by:_____ **Recommended by the Superintendent:**

Agenda Item # 6g.

Windsor Public Schools
Financial Report
June 30, 2014 - (Unaudited)

Instructional Services	**2013-2014 Budget**	**YTD Expenditures**	**Balance @ 6/30/2014**
Clover	$59,860	$45,940	$13,920
Poquonock	$53,093	$42,465	$10,628
Kennedy	$87,075	$64,415	$22,660
Oliver Ellsworth	$88,806	$78,594	$10,212
Sage Park	$224,644	$262,205	($37,561)
Windsor High	$491,665	$518,402	($26,737)
WHS Interscholastic Sports	$158,425	$179,636	($21,211)
WHS Career & Technical Ed	$62,000	$50,611	$11,389
Continuing Education	$70,821	$46,815	$24,006
Instructional Services	$164,005	$134,975	$29,030
Curriculum & Development	$69,640	$32,831	$36,809
Magnet School Tuition	$1,214,200	$1,379,670	($165,470)
Textbook Adoption	$87,500	$42,836	$44,664
Technology	$400,055	$459,859	($59,804)
Total Instructional Services	**$3,231,789**	**$3,339,253**	**($107,464)**
Educational Support Services			
Pupil Personnel Services	$242,064	$310,366	($68,302)
Special Education	$95,850	$119,795	($23,945)
Special Education Tuition	$4,132,000	$4,648,888	($516,888)
Policy & Planning	$147,350	$92,175	$55,175
Financial Management	$161,200	$125,829	$35,371
Fiscal Services	$37,000	$21,222	$15,778
Human Resources	$105,100	$92,202	$12,898
Pupil Transportation & Safety	$3,887,895	$4,282,965	($395,070)
Major Maintenance	$336,000	$223,208	$112,792
Physical Plant Services	$2,366,630	$2,301,235	$65,395
LP Wilson	$123,600	$123,600	$0
Employee Benefits	$10,474,700	$9,102,700	$1,372,000
Salaries	$37,989,083	$38,517,739	($528,656)
Total Educational Services	**$60,098,472**	**$59,961,924**	**$136,548**
Total District Budget	**$63,330,261**	**$63,301,177**	**$29,084**

WINDSOR BOARD OF EDUCATION
AGENDA ITEM

For Consideration by the Board of Education at the Meeting of: September 16, 2014

Prepared By: Craig Cooke **Presented By:** Craig Cooke

Attachments: 7 Year History of ECS Allocation from State; Mr. Eleveld's BOE Budget Analysis; Mr. Eleveld's Town of Windsor Selected Budget Pages 2004-2015

Subject: Response to Mr. Eleveld's Inquiry Regarding Excess Cost and Allocation and Year End Funds

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Background:

On August 13, 2014, Mr. Eleveld provided the Superintendent with the attached documents.

Status:

Danielle Batchelder and Craig Cooke met with Mr. Eleveld on September 8, 2014. The document the administration created was reviewed showing the 7 year history of BOE funds returned. The administration's document was reviewed with the Board on September 3, 2014 and reflected the unaudited amount of funds returned whereas Mr. Eleveld's documents reflect the audited funds. Several reasons for the difference were discussed. Mr. Eleveld communicated his acceptance of the difference through an email to the Board on September 9, 2014.

Recommendation:

Board received as informational only.

Reviewed by:_____ **Recommended by the Superintendent:** Craig Cooke

Agenda Item # 6h.

7 Year History of ECS Allocation from the State

Year	ECS Allocation	Student Based Supplement*	ARRA Stabilization Grant**	Total	% Change	Year	Excess Cost Allocation (Special Ed)
13-14	$11,503,492	$0	$0	**$11,503,492**	-1.49%	13-14	$1,525,679
12-13	$11,517,423	$160,224	$0	**$11,677,647**	0.20%	12-13	$1,439,613
11-12	$11,493,981	$160,224	$0	**$11,654,205**	-0.18%	11-12	$1,151,637
10-11	$9,867,433	$160,224	$1,647,447	**$11,675,104**	5.56%	10-11	$1,298,463
09-10	$9,838,028	$160,224	$1,061,941	**$11,060,193**	-3.67%	09-10	$1,612,128
08-09	$11,482,040	$0	$0	**$11,482,040**	3.58%	08-09	$1,496,847
07-08	$11,085,534	$0	$0	**$11,085,534**		07-08	$1,020,519

* State did not give school districts the amount of ECS money owed to them based on the formula but attempted to help offset it by giving an additional dollar amount based on the number of students we recorded for Excess Cost

** The ARRA Grants were monies from the federal government to the states. CT reduced the districts ECS money that the State paid to the districts and used the federal money (ARRA) to keep it as close to 0% increase as possible for FY 09/10 and 10/11

7 Year History of BOE funds returned to the Town

From BOE minutes

Sept	2007	$	363,000
Sept	2008	$	7,856
Sept	2009	$	180,722
Sept	2010	$	520,733
Oct	2011	$	427,375
Oct	2012	$	151,947
Oct	2013	$	23,506
Total		$	1,675,139

SOURCE: http://www.townofwindsorct.com/finance/budget/ See attached pages.

FY '04-'13 Board of Education Budget (Expenditures)		
Budget	**Actual**	**Delta**
$569,720,152	**$565,117,110**	**$4,603,042**
Amount 'Budgeted'	**Amount 'Spent'**	**Surplus / (Deficit)**

FY '04-'13 State Revenue Totals ("Income" or Receipts)		
Budget	**Actual**	**Delta***
$116,018,045	**$117,890,215**	**$1,872,170**
Amount 'Budgeted'	**Amount 'Spent'**	**Surplus / (Deficit)**

*NOT Adjusted for 2013 Alliance Grant District $300,000

FY '09-'13 Board of Education Budget (Expenditures)		
Budget	**Actual**	**Delta**
$305,267,720	**$302,071,778**	**$3,195,942**
Amount 'Budgeted'	**Amount 'Spent'**	**Surplus / (Deficit)**

FY '09-'13 State Revenue Totals ("Income" or Receipts)		
Budget	**Actual**	**Delta***
$65,278,293	**$65,045,695**	**-$232,598**
Amount 'Budgeted'	**Amount 'Spent'**	**Surplus / (Deficit)**

*ADJUSTED for 2013 Alliance Grant District $300,000

3 Years	$184,996,810	$184,325,584	$671,226	$39,458,523	$39,795,149	$336,626
4 Years	$245,721,460	$242,780,834	$2,940,626	$52,674,766	$51,783,397	($891,369)
6 Years	$362,142,560	$358,823,664	$3,318,896	$76,729,827	$78,051,745	$1,321,918
7 Years	$416,966,905	$413,212,261	$3,754,644	$87,097,915	$88,255,536	$1,157,621
8 Years	$469,323,352	$465,482,650	$3,840,702	$97,377,565	$98,409,213	$1,031,648
9 Years	$520,815,552	$516,460,067	$4,355,485	$106,700,425	$108,469,700	$1,769,275
	Amount 'Budgeted'	**Amount 'Spent'**	**Surplus / (Deficit)**	**Amount 'Budgeted'**	**Amount 'Spent'**	**Surplus / (Deficit)**

2013 ##
2014 ##

$0	$0	$0	
$0	$0	$0	

Reconciliation FY '04-'13	
Education Budget Surplus	$4,603,042
State Revenue "Income"	$1,872,170
Net Education Surplus	$ 6,475,212

NOTES:

The Board of Education budget INCLUDES the State Revenue numbers. The State Revenue numbers are an estimate of future receipts.

The Town Council approves the amount the BoE gets, NOT adjusted for State Revenue. This means if the State comes up short the Town is still responsible for the Budgeted amount regardless of what the State provides.

Reconciliation FY '09-'13	
Education Budget Surplus	$3,195,942
State Revenue "Income"	-$232,598
Net Education Surplus	$ 2,963,344

State Revenue "Income"	**#REF!**	Adj. for AG
Net Education Surplus	**#REF!**	

Reconciliation	**3 Years**	
Education Budget Surplus	**$671,226**	
State Revenue "Income"	**$36,626**	Adj. for AG
Net Education Surplus	**$ 707,852**	

Reconciliation	**4 Years**	
Education Budget Surplus	**$2,940,626**	
State Revenue "Income"	**-$1,191,369**	Adj. for AG
Net Education Surplus	**$ 1,749,257**	

Reconciliation	**6 Years**	
Education Budget Surplus	**$3,318,896**	
State Revenue "Income"	**$1,021,918**	Adj. for AG
Net Education Surplus	**$ 4,340,814**	

Reconciliation	**7 Years**	
Education Budget Surplus	**$3,754,644**	
State Revenue "Income"	**$857,621**	Adj. for AG
Net Education Surplus	**$ 4,612,265**	

Reconciliation	**8 Years**	
Education Budget Surplus	**$3,840,702**	
State Revenue "Income"	**$731,648**	Adj. for AG
Net Education Surplus	**$ 4,572,350**	

Reconciliation	**9 Years**	
Education Budget Surplus	**$4,355,485**	
State Revenue "Income"	**$1,469,275**	Adj. for AG
Net Education Surplus	**$ 5,824,760**	

Sp. Ed. - Excess Costs
$1,300,000
$1,400,000

Transporation
$257,150
$290,190

Adult Education
$51,050
$51,940

lind and Handicapped	Education Cost Sharing
	$11,547,660
	$11,547,660

SOURCE: http://www.townofwindsorct.com/finance/budget/

	Board of Education Budget (Expenditures)		
2003 -04	$48,904,600		
		$48,657,043	
			$247,557
2004 -05	$51,492,200		
		$50,977,417	
			$514,783
2005 -06	$52,356,447		
		$52,270,389	
			$86,058
2006 -07	$54,824,345		
		$54,388,597	
			$435,748
2007 -08	$56,874,840		
		$56,751,886	
			$122,954
2008 -09	$59,546,260		
		$59,290,944	
			$255,316
2009	$60,724,650		
		$58,455,250	
			$2,269,400
2010	$60,724,650		
		$60,297,972	
			$426,678

	Amount 'Budgeted'	Amount 'Spent'	Surplus / (Deficit)
2011	$61,829,030	$61,677,083	$151,947
2012	$62,443,130	$62,350,529	$92,601
	$569,720,152	**$565,117,110**	**$4,603,042**

	State Revenue Totals ("Income" or Receipts)		
2003 -04	$9,317,620		
		$9,420,515	
			$102,895
2004 -05	$9,322,860		
		$10,060,487	
			$737,627
2005 -06	$10,279,650		
		$10,153,677	
			($125,973)
2006 -07	$10,368,088		
		$10,203,791	
			($164,297)
2007 -08	$11,451,534		
		$12,706,050	
			$1,254,516
2008 -09	$12,603,527		
		$13,562,298	
			$958,771
2009	$13,216,243		
		$11,988,248	
			($1,227,995)
2010	$13,330,263		
		$13,282,832	
			($47,431)
2011	$13,186,750		
		$13,087,825	
			($98,925)
2012	$12,941,510		
		$13,424,492	
			$482,982
	2013 FY Includes Alliance District ~$300,000		
	$116,018,045	**$117,890,215**	**$1,872,170**
	Amount 'Budgeted'	**Amount 'Spent'**	**Surplus / (Deficit)**

Sp. Ed. - Excess Costs ("Income" or Receipts)			Transporation ("Income" or Receipts)		
$590,000			$317,000		
	$514,048			$348,848	
		($75,952)			$31,848
$506,000			$312,960		
	$681,556			$344,016	
		$175,556			$31,056
$622,430			$329,410		
	$536,622			$355,336	
		($85,808)			$25,926
$701,258			$364,690		
	$526,274			$350,135	
		($174,984)			($14,555)
$701,258			$459,241		
	$1,020,519			$476,621	
		$319,261			$17,380
$520,000			$449,294		
	$1,496,847			$487,727	
		$976,847			$38,433
$1,100,000			$473,353		
	$1,772,352			$300,065	
		$672,352			($173,288)
$1,350,000			$346,620		
	$1,458,687			$234,379	
		$108,687			($112,241)
$1,350,000			$217,239		
	$1,311,861			$233,951	
		($38,139)			$16,712
$1,100,000			$246,270		
	$1,599,837			$258,239	
		$499,837			$11,969
$8,540,946	**$10,918,603**	**$2,377,657**	**$3,516,077**	**$3,389,317**	**($126,760)**
Amount 'Budgeted'	**Amount 'Spent'**	**Surplus / (Deficit)**	**Amount 'Budgeted'**	**Amount 'Spent'**	**Surplus / (Deficit)**
	10 Year Avg.	$237,766		10 Year Avg.	($12,676)

Adult Education ("Income" or Receipts)			Blind and Handicapped ("Income" or Receipts)			Education Cost Sharing ("Income" or Receipts)		
$46,320			$45,000			$8,319,300		
	$62,448			$7,837			$8,487,334	
		$16,128			($37,163)			$168,034
$57,800			$30,000			$8,416,100		
	$61,217			$63,140			$8,910,558	
		$3,417			$33,140			$494,458
$65,080			$30,000			$9,232,730		
	$82,672			$0			$9,179,047	
		$17,592			($30,000)			($53,683)
$56,510			$30,000			$9,215,630		
	$49,444			$52,086			$9,225,852	
		($7,066)			$22,086			$10,222
$59,623			$30,000			$10,201,412		
	$60,581			$62,795			$11,085,534	
		$958			$32,795			$884,122
$56,570			$30,000			$11,547,663		
	$63,637			$32,047			$11,482,040	
		$7,067			$2,047			($65,623)
$60,227			$35,000			$11,547,663		
	$58,616			$19,187			$9,838,028	
		($1,611)			($15,813)			($1,709,635)
$50,980			$35,000			$11,547,663		
	$47,088			$27,798			$11,514,880	
		($3,892)			($7,202)			($32,783)
$46,848			$25,000			$11,547,663		
	$48,032						$11,493,981	
		$1,184			($25,000)			($53,682)
$47,580			$0			$11,547,660		
	$48,993			$0			$11,517,423	
		$1,413			$0			($30,237)
$547,538	**$582,728**	**$35,190**	**$290,000**	**$264,890**	**($25,110)**	**$103,123,484**	**$102,734,677**	**($388,807)**
Amount 'Budgeted'	**Amount 'Spent'**	**Surplus / (Deficit)**	**Amount 'Budgeted'**	**Amount 'Spent'**	**Surplus / (Deficit)**	**Amount 'Budgeted'**	**Amount 'Spent'**	**Surplus / (Deficit)**
	10 Year Avg.	$3,519		10 Year Avg.	($2,511)		10 Year Avg.	($38,881)

Sp. Ed. - Excess Costs ("Income" or Receipts)

TOW Budget Book			
Budget	**Actual**	**Delta**	
$1,350,000	$1,458,687	$108,687	FY'11
Boe Budget Book	$1,458,667		
FY'11	$20		
TOW Budget Book			
Budget	**Actual**	**Delta**	
$1,350,000	$1,311,861	($38,139)	FY'12
Boe Budget Book	$1,311,861		
FY'12	$0		
TOW Budget Book			
Budget	Actual	**Delta**	
$1,100,000	$1,599,837	$499,837	
Boe Budget Book	$1,599,837		
FY'13	$0		

Transporation ("Income" or Receipts)

TOW Budget Book		
Budget	**Actual**	**Delta**
$346,620	$234,379	-$112,241
Boe Budget Book	$234,379	
FY'11	$0	
TOW Budget Book		
Budget	**Actual**	**Delta**
$217,239	$233,951	$16,712
Boe Budget Book	$233,951	
FY'12	$0	
TOW Budget Book		
Budget	**Actual**	**Delta**
$246,270	$258,239	$11,969
Boe Budget Book	$258,239	
FY'13	$0	

Adult Education ("Income" or Receipts)

TOW Budget Book		
Budget	**Actual**	**Delta**
$50,980	$47,088	-$3,892
Boe Budget Book	$47,088	
FY'11	$0	
TOW Budget Book		
Budget	**Actual**	**Delta**
$46,848	$48,032	$1,184
Boe Budget Book	$48,032	
FY'12	$0	
TOW Budget Book		
Budget	**Actual**	**Delta**
$47,580	$48,993	$1,413
Boe Budget Book	$48,993	
FY'13	$0	

Blind and Handicapped ("Income" or Receipts)

TOW Budget Book		
Budget	**Actual**	**Delta**
$35,000	$27,798	-$7,202
Boe Budget Book	$0	
FY'11	$27,798	
TOW Budget Book		
Budget	**Actual**	**Delta**
$25,000	$0	($25,000)
Boe Budget Book		
FY'12	$0	
TOW Budget Book		
Budget	**Actual**	**Delta**
$0	$0	$0
Boe Budget Book		
FY'13	$0	

Education Cost Sharing ("Income" or Receipts)

TOW Budget Book

Budget	Actual	Delta
$11,547,663	$11,514,880	-$32,783

Boe Budget Book	$11,547,663
FY'11	-$32,783

TOW Budget Book

Budget	Actual	Delta
$11,547,663	$11,493,981	($53,682)

Boe Budget Book	$11,547,663
FY'12	-$53,682

TOW Budget Book

Budget	Actual	Delta
$11,547,660	$11,517,423	-$30,237

Boe Budget Book	$11,547,663
FY'13	-$30,240

ANNUAL BUDGET
GENERAL FUND
REVENUES BY SOURCE

A/C No.	Revenue Source	FY 2002 Actual	FY 2003 Budget	FY 2003 Estimated	FY 2004 Proposed	FY 2004 Approved
100	GENERAL PROPERTY TAX					
.002	Current Levy	$52,459,028	$56,902,930	$56,902,930	$61,062,260	
.004	Interim Motor Vehicle Tax	675,021	640,000	615,000	640,000	
.006	Prior Year Levies	562,003	375,000	450,000	375,000	
.008	Interest	368,520	280,000	280,000	280,000	
.009	Liens & Penalties	7,865	10,000	10,000	10,000	
	Total	$54,072,437	$58,207,930	$58,257,930	$62,367,260	
120	LICENSES AND PERMITS					
.013	Vendor's Licenses	$230	$350	$350	350	
.014	Amusement Licenses	58	200	200	200	
.015	Animal Licenses	14,806	18,000	18,000	18,000	
.016	Marriage Licenses	1,298	1,400	1,400	1,400	
.017	Hunting & Fishing Licenses	1,532	2,000	2,000	2,000	
.020	Street Cut Permits	7,550	5,000	5,000	5,000	
.021	Building Permits	839,189	650,000	500,000	550,000	
.030	Lodging House Licenses	350	300	300	300	
.031	Well Permits	50	100	100	100	
.032	Food Permits	18,622	12,000	15,000	15,000	
.034	Septic System Permits	1,503	1,300	1,300	1,300	
.035	Fire Marshal Permits	40	100	100	100	
.037	Pistol Permits	1,540	1,000	1,000	1,000	
	Total	$886,768	$691,750	$544,750	$594,750	
140	FINES AND PENALTIES					
.042	Court Fines	$35	$150	$150	150	
.044	Parking Fines	9,675	10,000	10,000	10,000	
	Total	$9,710	$10,150	$10,150	$10,150	
150	REVENUES FROM USE OF ASSETS					
.050	Interest: Unrestricted	$836,358	$950,000	$575,000	$520,000	
.053	Cell Tower Leases	58,433	80,400	80,400	112,000	
.054	Rental of Town Property	481,987	474,500	500,600	478,330	
	Total	$1,376,778	$1,504,900	$1,156,000	$1,110,330	
170	STATE SCHOOL AID					
.060	Special Ed. - Excess Costs	$556,153	$575,000	$590,000	$590,000	
.062	Transportation	393,846	375,850	317,000	317,000	
.064	Adult Education	29,967	44,460	46,320	46,320	
.068	Blind and Handicapped	34,176	50,000	47,500	45,000	
.069	Education Cost Sharing	7,645,185	7,841,350	8,081,210	8,319,300	
	Total	$8,659,327	$8,886,660	$9,082,030	$9,317,620	
190	STATE GRANTS IN LIEU OF TAXES					
.070	Machinery Exemption	$1,214,368	$1,645,000	$1,200,500	$1,113,450	
.072	Tax Exemption for the Elderly	9,200	9,200	9,200	9,650	
.073	HEART (Elderly)	196,940	206,000	195,700	195,700	
.074	Property Tax-Boats	15,623	15,620	15,620	15,620	
.075	State-owned Property/Casino	264,919	356,550	305,130	269,960	
.076	Totally Disabled Exemption	1,934	1,650	1,650	0	
.077	Veterans Tax Exemption	91,615	88,000	83,600	0	
	Total	$1,794,599	$2,322,020	$1,811,400	$1,604,380	

BOARD OF EDUCATION

As required by the Town Charter, the President of the Board of Education submits a separate budget document. See the Board of Education's Recommended Financial Plan for FY 2004.

	FY 2002	FY 2003		FY 2004	
	Actual	Budget	Estimated	Proposed	Approved
Operating	$42,830,483	$46,218,530	$46,218,530	$48,904,600	

ANNUAL BUDGET
GENERAL FUND
REVENUES BY TYPE

CAT./ACCT NO.		FY 2003 Actual	FY 2004 Budget	FY 2004 Estimated	FY 2005 Proposed	FY 2005 Approved
910	GENERAL PROPERTY TAX					
51002	Current Levy	57,044,354	60,826,560	60,826,560	65,349,547	
51004	Interim Motor Vehicle Tax	660,286	640,000	650,000	660,000	
51006	Prior Year Levies	591,678	375,000	700,000	380,000	
51008	Interest	383,832	280,000	450,000	287,000	
51009	Liens & Penalties	4,169	10,000	10,000	10,250	
		58,684,319	62,131,560	62,636,560	66,686,797	-
915	LICENSES AND PERMITS					
51200	Vendor's Licenses	294	350	350	360	
51201	Amusement Licenses	25	200	200	210	
51202	Animal Licenses	17,995	18,000	18,000	18,020	
51203	Marriage Licenses	1,254	1,400	1,400	1,410	
51204	Hunting & Fishing Licenses	870	2,000	2,000	2,010	
51205	Street Cut Permits	5,225	5,000	5,000	5,010	
51206	Building Permits	533,614	550,000	621,980	615,000	
51212	Lodging House Licenses	450	300	300	310	
51213	Well Permits	100	100	100	110	
51214	Food Permits	17,421	15,000	15,000	15,020	
51216	Septic System Permits	1,375	1,300	1,300	1,310	
51217	Fire Marshal Permits	41	100	100	110	
51219	Pistol Permits	1,396	1,000	1,000	1,010	
		580,058	594,750	666,730	659,890	-
920	FINES AND PENALTIES					
51401	Court Fines	70	150	150	150	
51402	Parking Fines	14,061	10,000	10,000	10,000	
		14,131	10,150	10,150	10,150	-
925	REVENUES FROM USE OF ASSETS					
51501	Interest: Unrestricted	588,225	520,000	440,000	520,000	
51504	Cell Tower Leases	112,718	112,000	112,000	124,275	
51505	Rental of Town Property	496,872	478,330	487,740	486,430	
		1,197,815	1,110,330	1,039,740	1,130,705	
930	STATE SCHOOL AID	Category	03 FY Actual |	FY Current Est. |	FY Next Adopted	
51701	Special Ed. - Excess Costs	490,454	590,000	541,100	506,000	
51703	Transportation	337,794	317,000	312,959	312,960	
51705	Adult Education	48,379	46,320	59,921	57,800	
51709	Blind and Handicapped	27,054	45,000	40,000	30,000	
51710	Education Cost Sharing	8,081,218	8,319,300	8,416,123	8,416,100	
		8,984,899	9,317,620	9,370,103	9,322,860	-
935	STATE GRANTS IN LIEU OF TAXES					
51900	Machinery Exemption	1,260,998	1,113,450	1,121,893	1,113,450	
51902	Tax Exemption for the Elderly	-	9,650	9,650	9,650	
51903	HEART (Elderly)	199,044	195,700	195,871	195,700	
51904	Property Tax-Boats	15,623	15,620	15,623	15,620	
51905	State-owned Property/Casino	304,642	269,960	277,231	261,220	
51906	Totally Disabled Exemption	837	-		-	
51907	Veterans Tax Exemption	92,869	-		-	
		1,874,014	1,604,380	1,620,268	1,595,640	-
940	OTHER STATE GRANTS					
52100	Bond Interest Subsidy	275,167	219,040	219,040	205,754	
52101	School Building Grant	454,036	448,260	454,035	454,035	
52104	Public Library Grant	2,385	3,250	3,250	3,230	
52107	Other State Grants	38,342	33,950	33,950	31,000	
		769,929	704,500	710,275	694,019	-

BOARD OF EDUCATION

As required by the Town Charter, the President of the Board of Education submits a separate budget document. See the Board of Education's Recommended Financial Plan for FY 2005.

	FY 2003	FY 2004		FY 2005	
	Actual	Budget	Estimated	Proposed	Approved
Operating	$45,955,769	$48,904,600	$48,904,600	$51,492,200	$

ANNUAL BUDGET
GENERAL FUND
REVENUES BY TYPE

CAT./ACCT NO.			FY 2004 Actual	FY 2005 Budget	FY 2005 Estimated	FY 2006 Proposed	FY 2006 Adopted
910	GENERAL PROPERTY TAX						
	51002	Current Levy	60,555,363	63,858,699	63,858,699	65,780,295	64,878,551
	51004	Interim Motor Vehicle Tax	712,380	660,000	640,000	660,000	660,000
	51006	Prior Year Levies	685,782	380,000	440,000	380,000	380,000
	51008	Interest	514,000	287,000	287,000	287,000	287,000
	51009	Liens & Penalties	16,823	10,250	10,250	10,252	10,252
			62,484,348	65,195,949	65,235,949	67,117,547	66,215,803
915	LICENSES AND PERMITS						
	51200	Vendor's Licenses	335	360	360	360	360
	51201	Amusement Licenses	-	210	210	210	210
	51202	Animal Licenses	31,363	18,020	18,020	18,020	18,020
	51203	Marriage Licenses	1,604	1,410	1,410	1,410	1,410
	51204	Hunting & Fishing Licenses	778	2,010	1,500	1,500	1,500
	51205	Street Cut Permits	4,675	5,010	5,010	5,010	5,010
	51206	Building Permits	824,537	615,000	650,000	615,000	615,000
	51212	Lodging House Licenses	400	310	310	310	310
	51213	Well Permits	100	110	110	110	110
	51214	Food Permits	18,928	15,020	15,020	19,500	19,500
	51216	Septic System Permits	1,925	1,310	2,200	3,500	3,500
	51217	Fire Marshal Permits	48	110	145	110	110
	51219	Pistol Permits	1,785	1,010	1,300	1,010	1,010
			886,478	659,890	695,595	666,050	666,050
920	FINES AND PENALTIES						
	51401	Court Fines	60	150	150	150	150
	51402	Parking Fines	13,090	10,000	10,000	10,000	10,000
			13,150	10,150	10,150	10,150	10,150
925	REVENUES FROM USE OF ASSETS						
	51501	Interest: Unrestricted	417,408	520,000	650,000	800,000	800,000
	51504	Cell Tower Leases	149,857	124,275	124,000	130,490	130,490
	51505	Rental of Town Property	482,540	486,430	486,430	387,430	486,430
			1,049,805	1,130,705	1,260,430	1,317,920	1,416,920
930	STATE SCHOOL AID	Category	04 FY Actual |	FY Current Est. |		06 Next Adopted	
	51701	Special Ed. - Excess Costs	514,048	506,000	622,428	622,430	622,430
	51703	Transportation	348,848	312,960	338,311	329,410	329,410
	51705	Adult Education	62,448	57,800	57,109	65,080	65,080
	51709	Blind and Handicapped	7,837	30,000	30,000	30,000	30,000
	51710	Education Cost Sharing	8,487,334	8,416,100	8,910,012	9,032,730	9,232,730
			9,420,515	9,322,860	9,957,860	10,079,650	10,279,650
935	STATE GRANTS IN LIEU OF TAXES						
	51900	Machinery Exemption	1,121,893	1,113,450	820,948	820,940	820,940
	51902	Tax Exemption for the Elderly	5,524	9,650	3,642	3,640	3,640
	51903	HEART (Elderly)	190,347	195,700	189,943	189,940	189,940
	51904	Property Tax Boats	15,623	15,620	15,623	15,620	15,620
	51905	State owned Property/Casino	275,711	261,220	261,720	259,140	259,140
	51907	Veterans Tax Exemption	34,248	-	28,830	28,830	28,830
			1,643,346	1,595,640	1,320,706	1,318,110	1,318,110
940	OTHER STATE GRANTS						
	52100	Bond Interest Subsidy	268,170	205,754	161,726	135,610	135,610
	52101	School Building Grant	568,712	454,035	490,977	490,980	490,980
	52104	Public Library Grant	3,035	3,230	3,230	3,230	3,230
	52107	Other State Grants	38,133	31,000	31,000	31,000	31,000
			878,050	694,019	686,933	660,820	660,820

BOARD OF EDUCATION

As required by the Town Charter, the President of the Board of Education submits a separate budget document. See the Board of Education's Recommended Financial Plan for FY 2006.

	FY 2004 Actual	FY 2005 Budget	FY 2005 Estimated	FY 2006 Proposed	FY 2006 Adopted
Operating	48,657,043	50,839,400	51,024,400	52,356,447	52,356,447

*Board of Education FY05 estimated expenditures reflect $370,000 in excess special education costs due to State mandated services. This estimate is forecasted to be offset by savings in other areas of the school's budget due to cost containment efforts by the school administration of $185,000. The Town Council will be required to make a supplemental appropriation prior to the end of the fiscal year to meet the mandated costs.

ANNUAL BUDGET
GENERAL FUND
REVENUES BY TYPE

CAT./ACCT NO.		FY 2005 Actual	FY 2006 Budget	FY 2006 Estimated	FY 2007 Proposed	FY 2007 Adopted
910	GENERAL PROPERTY TAX					
51002	Current Levy	63,691,073	64,878,551	64,698,900	69,526,000	66,578,702
51004	Interim Motor Vehicle Tax	583,567	660,000	650,000	630,000	630,000
51006	Prior Year Levies	617,185	380,000	655,000	480,000	480,000
51008	Interest	428,320	287,000	467,500	300,000	300,000
51009	Liens & Penalties	3,385	10,252	3,600	3,500	3,500
		65,323,530	66,215,803	66,475,000	70,939,500	67,992,202
915	LICENSES AND PERMITS					
51200	Vendor's Licenses	200	360	340	200	200
51201	Amusement Licenses	-	210	-	-	-
51202	Animal Licenses	17,010	18,020	17,000	18,020	18,020
51203	Marriage Licenses	1,650	1,410	1,420	1,420	1,420
51204	Hunting & Fishing Licenses	691	1,500	16,500	1,500	1,500
51205	Street Cut Permits	6,960	5,010	6,100	5,010	5,010
51206	Building Permits	876,145	615,000	936,950	1,113,000	1,113,000
51212	Lodging House Licenses	400	310	400	300	300
51213	Well Permits	150	110	100	110	110
51214	Food Permits	19,709	19,500	17,000	19,500	19,500
51216	Septic System Permits	2,700	3,500	3,500	3,500	3,500
51217	Fire Marshal Permits	-	110	10	50	50
51219	Pistol Permits	1,955	1,010	1,300	1,010	1,010
		927,570	666,050	1,000,620	1,163,620	1,163,620
920	FINES AND PENALTIES					
51401	Court Fines	520	150	205	150	150
51402	Parking Fines	15,698	10,000	16,495	10,000	10,000
		16,218	10,150	16,700	10,150	10,150
925	REVENUES FROM USE OF ASSETS					
51501	Interest: Unrestricted	841,629	800,000	1,400,000	1,500,000	1,500,000
51504	Cell Tower Leases	169,100	130,490	151,200	139,080	139,080
51505	Rental of Town Property	456,130	486,430	486,430	386,430	386,430
		1,466,859	1,416,920	2,037,630	2,025,510	2,025,510
930	STATE SCHOOL AID					
51701	Special Ed. - Excess Costs	681,556	622,430	566,800	560,000	701,258
51703	Transportation	344,016	329,410	364,690	364,690	364,690
51705	Adult Education	61,217	65,080	56,510	56,510	56,510
51709	Blind and Handicapped	63,140	30,000	30,000	30,000	30,000
51710	Education Cost Sharing	8,910,558	9,232,730	9,175,620	9,215,630	9,215,630
		10,060,487	10,279,650	10,193,620	10,226,830	10,368,088
935	STATE GRANTS IN LIEU OF TAXES					
51900	Machinery Exemption	820,940	820,940	820,940	1,000,000	1,000,000
51902	Tax Exemption for the Elderly	3,643	3,640	3,850	3,850	3,850
51903	HEART (Elderly)	189,943	189,940	189,940	189,940	189,940
51904	Property Tax Boats	15,623	15,620	15,620	15,620	15,620
51905	State owned Property/Casino	259,767	259,140	260,510	292,050	295,108
51906	Totally Disabled Exemption	1,052		-	-	-
51907	Veterans Tax Exemption	28,830	28,830	25,000	25,000	25,000
51908	Property Tax Relief	-	-	-	-	202,402
		1,319,806	1,318,110	1,315,860	1,526,460	1,731,920
940	OTHER STATE GRANTS					
52100	Bond Interest Subsidy	161,726	135,610	135,610	111,370	111,370
52101	School Building Grant	499,917	490,980	490,980	510,880	510,880

Category | 05 FY Actual | FY Current Est. | 07 Next Adopted

BOARD OF EDUCATION

As required by the Town Charter, the President of the Board of Education submits a separate budget document. See the Board of Education's Recommended Financial Plan for FY 2007.

	FY 2005	FY 2006		FY 2007	
	Actual	Budget	Estimated	Proposed	Approved
Operating	50,977,417	52,356,447	52,356,447	55,724,430	54,824,345

Council Action

The Town Council decreased funding to the Board of Education by a total of $900,085 following the May 16 and June 20, 2006 referendums.

ANNUAL BUDGET
GENERAL FUND
REVENUES BY TYPE

CAT./ACCT NO.		FY 2006 Actual	FY 2007 Budget	FY 2007 Estimated	FY 2008 Proposed	FY 2008 Adopted
910	GENERAL PROPERTY TAX					
51002	Current Levy	64,705,806	66,578,702	66,578,702	70,706,677	69,437,242
51004	Interim Motor Vehicle Tax	663,292	630,000	630,000	630,000	630,000
51006	Prior Year Levies	679,390	480,000	480,000	500,000	500,000
51008	Interest	479,249	300,000	325,000	350,000	350,000
51009	Liens & Penalties	4,169	3,500	3,500	3,500	3,500
		66,531,906	67,992,202	68,017,202	72,190,177	70,920,742
915	LICENSES AND PERMITS					
51200	Vendor's Licenses	376	200	410	200	200
51202	Animal Licenses	23,035	18,020	18,020	18,020	18,020
51203	Marriage/Civil UnionLicenses	2,591	1,420	1,420	1,420	1,420
51204	Hunting & Fishing Licenses	682	1,500	1,500	1,500	1,500
51205	Street Cut Permits	6,075	5,010	5,010	5,010	5,010
51206	Building Permits	918,434	1,113,000	2,100,000	750,000	750,000
51212	Lodging House Licenses	400	300	300	400	400
51213	Well Permits	50	110	110	110	110
51214	Food Permits	18,568	19,500	19,500	19,500	19,500
51216	Septic System Permits	2,425	3,500	3,500	3,000	3,000
51217	Fire Marshal Permits	8	50	50	50	50
51219	Pistol Permits	1,295	1,010	1,180	1,010	1,010
		973,939	1,163,620	2,151,000	800,220	800,220
920	FINES AND PENALTIES					
51401	Court Fines	205	150	3,775	150	150
51402	Parking Fines	18,140	10,000	10,000	13,000	13,000
51403	Other Fines	3,396	-	100	-	-
		21,741	10,150	13,875	13,150	13,150
925	REVENUES FROM USE OF ASSETS					
51501	Interest: Unrestricted	1,853,283	1,500,000	1,800,000	1,650,000	1,800,000
51504	Cell Tower Leases	166,536	139,080	139,080	145,304	145,304
51505	Rental of Town Property	456,130	386,430	386,430	288,085	288,085
		2,475,949	2,025,510	2,325,510	2,083,389	2,233,389
930	STATE SCHOOL AID	Category	06 FY Actual	FY Current Est.	FY Next Adopted	
51701	Special Ed. - Excess Costs	536,622	701,258	701,258	701,258	701,258
51703	Transportation	355,336	364,690	364,690	459,241	459,241
51705	Adult Education	82,672	56,510	56,510	59,623	59,623
51709	Blind and Handicapped	0	30,000	30,000	30,000	30,000
51710	Education Cost Sharing	9,179,047	9,215,630	9,215,630	9,676,412	10,201,412
		10,153,677	10,368,088	10,368,088	10,926,534	11,451,534
935	STATE GRANTS IN LIEU OF TAXES					
51900	Machinery Exemption	[illegible]	[illegible]	[illegible]	[illegible]	[illegible]
51902	Tax Exemption for the Elderly	3,855	3,850	5,850	3,850	3,850
51903	HEART (Elderly)	186,476	189,940	189,940	189,940	189,940
51904	Property Tax Boats	15,623	15,620	15,620	15,620	15,620
51905	State owned Property/Casino	257,516	295,108	295,108	274,104	274,104
51906	Totally Disabled Exemption	1,778	-	2,025	-	-
51907	Veterans Tax Exemption	26,161	25,000	25,000	25,000	25,000
51908	Property Tax Relief	-	202,402	202,402	-	-
		1,343,165	1,731,920	1,980,199	1,791,282	1,791,282
940	OTHER STATE GRANTS					
52100	Bond Interest Subsidy	135,606	111,370	111,370	86,412	86,412
52101	School Building Grant	490,977	510,880	510,880	513,509	513,509
52104	Public Library Grant	2,340	3,230	3,230	3,000	3,000
52107	Other State Grants	43,793	31,000	41,595	41,000	41,000
		672,716	656,480	667,075	643,921	643,921

BOARD OF EDUCATION

As required by the Town Charter, the President of the Board of Education submits a separate budget document. See the Board of Education's Recommended Financial Plan for FY 2008.

	FY 2006 Actual	FY 2007 Budget	FY 2007 Estimated	FY 2008 Proposed	FY 2008 Approved
Operating	52,270,389	54,824,345	54,824,345	56,874,840	56,874,840

ANNUAL BUDGET
GENERAL FUND
REVENUES BY TYPE

CAT./ACCT NO.		FY 2007 Actual	FY 2008 Budget	FY 2008 Estimated	FY 2009 Proposed	FY 2009 Adopted
910	GENERAL PROPERTY TAX					
51002	Current Levy	66,504,048	69,437,242	69,437,240	76,958,228	74,908,228
51004	Interim Motor Vehicle Tax	646,397	630,000	630,000	630,000	630,000
51006	Prior Year Levies	610,146	500,000	560,000	540,000	540,000
51008	Interest	493,321	350,000	390,000	374,000	374,000
51009	Liens & Penalties	4,702	3,500	4,100	3,800	3,800
		68,258,615	70,920,742	71,021,340	78,506,028	76,456,028
915	LICENSES AND PERMITS					
51200	Vendor's Licenses	705	200	200	200	200
51202	Animal Licenses	26,218	18,020	18,020	18,020	18,020
51203	Marriage/Civil Union Licenses	1,463	1,420	1,420	1,420	1,420
51204	Hunting & Fishing Licenses	651	1,500	1,500	1,500	1,500
51205	Street Cut Permits	10,180	5,010	5,010	5,010	5,010
51206	Building Permits	2,464,305	750,000	1,070,000	670,000	670,000
51212	Lodging House Licenses	400	400	400	400	400
51213	Well Permits	75	110	250	110	110
51214	Food Permits	20,398	19,500	19,500	19,500	19,500
51216	Septic System Permits	2,150	3,000	3,000	3,000	3,000
51217	Fire Marshal Permits	-	50	50	50	50
51219	Pistol Permits	2,090	1,010	1,350	1,250	1,250
51221	Newsrack Permit/Location Fee	-	-	25	-	-
		2,528,635	800,220	1,120,725	720,460	720,460
920	FINES AND PENALTIES					
51401	Court Fines	7,820	150	13,900	7,000	7,000
51402	Parking Fines	21,186	13,000	19,000	15,000	15,000
51403	Other Fines	100	-	-	-	-
		29,106	13,150	32,900	22,000	22,000
925	REVENUES FROM USE OF ASSETS					
51501	Interest: Unrestricted	2,378,159	1,800,000	1,800,000	1,425,000	1,425,000
51504	Cell Tower Leases	152,528	145,304	107,344	112,712	112,712
51505	Rental of Town Property	356,130	288,085	288,085	143,800	143,800
		2,886,817	2,233,389	2,195,429	1,681,512	1,681,512
930	STATE SCHOOL AID	Category	-2 FY Actual	FY Current Est.		FY Next Adopted
51701	Special Ed. - Excess Costs	526,274	701,258	1,040,089	520,000	520,000
51703	Transportation	350,135	459,241	459,241	449,294	449,294
51705	Adult Education	49,444	59,623	59,623	56,570	56,570
51709	Blind and Handicapped	52,086	30,000	30,000	30,000	30,000
51710	Education Cost Sharing	9,225,852	10,201,412	11,061,185	11,547,663	11,547,663
		10,203,791	11,451,534	12,650,138	12,603,527	12,603,527
935	STATE GRANTS IN LIEU OF TAXES					
[illegible]	Machinery Exemption	[illegible]	[illegible]	[illegible]	[illegible]	[illegible]
51902	Tax Exemption for the Elderly	2,384	3,850	3,850	3,850	3,850
51903	HEART (Elderly)	185,845	189,940	190,792	189,940	189,940
51904	Property Tax Boats	15,623	15,620	15,623	15,620	15,620
51905	State owned Property/Casino	293,311	274,104	293,442	292,696	292,696
51906	Totally Disabled Exemption	2,025	-	2,113	-	-
51907	Veterans Tax Exemption	24,951	25,000	25,594	25,000	25,000
51908	Property Tax Relief	202,402	-	-	-	-
		1,970,794	1,791,282	1,814,182	1,908,146	1,908,146
940	OTHER STATE GRANTS					
52100	Bond Interest Subsidy	111,366	86,412	86,412	63,466	63,466
52101	School Building Grant	510,876	513,509	513,509	339,733	339,733
52104	Public Library Grant	2,239	3,000	2,589	2,600	2,600
52107	Other State Grants	41,595	41,000	41,000	41,000	41,000
		666,075	643,921	643,510	446,799	446,799

BOARD OF EDUCATION

As required by the Town Charter, the President of the Board of Education submits a separate budget document. For more detailed information, see the Board of Education's recommended Financial Plan for FY 09.

	FY 2007 Actual	FY 2008 Budget	FY 2008 Estimated	FY 2009 Proposed	FY 2009 Adopted
Operating	54,388,597	56,874,840	56,874,840	60,046,260	59,546,260

Council Action

During budget deliberations following the May 13, 2008 referendum, the Town Council decreased funding to the Board of Education by $500,000.

ANNUAL BUDGET
GENERAL FUND
REVENUES BY TYPE

CAT./ACCT NO.		FY 2008 Actual	FY 2009 Budget	FY 2009 Estimated	FY 2010 Proposed	FY 2010 Adopted
910	GENERAL PROPERTY TAX					
51002	Current Levy	69,418,864	74,908,228	75,092,740	74,897,534	74,132,534
51004	Interim Motor Vehicle Tax	652,630	630,000	570,000	480,000	480,000
51006	Prior Year Levies	742,315	540,000	650,000	580,000	580,000
51008	Interest	538,797	374,000	450,000	400,000	400,000
51009	Liens & Penalties	5,844	3,800	4,100	4,100	4,100
		71,358,450	76,456,028	76,766,840	76,361,634	75,596,634
915	LICENSES AND PERMITS					
51200	Vendor's Licenses	478	200	400	400	400
51202	Animal Licenses	28,230	18,020	28,000	28,000	28,000
51203	Marriage/Civil Union Licenses	1,400	1,420	1,800	1,800	1,800
51204	Hunting & Fishing Licenses	849	1,500	800	800	800
51205	Street Cut Permits	5,475	5,010	5,010	5,010	5,010
51206	Building Permits	1,200,250	670,000	668,315	450,000	450,000
51212	Lodging House Licenses	400	400	400	400	400
51213	Well Permits	250	110	100	100	100
51214	Food Permits	23,588	19,500	22,000	25,000	25,000
51216	Septic System Permits	2,650	3,000	2,800	2,500	2,500
51217	Fire Marshal Permits	-	50	50	50	50
51219	Pistol Permits	2,430	1,250	2,400	2,400	2,400
51221	Newsrack Permit/Location Fee	25	-	25	-	-
		1,266,025	720,460	732,100	516,460	516,460
920	FINES AND PENALTIES					
51401	Court Fines	20,409	7,000	20,000	20,000	20,000
51402	Parking Fines	24,899	15,000	25,000	25,000	25,000
51403	Other Fines	-	-	-	-	-
		45,308	22,000	45,000	45,000	45,000
925	REVENUES FROM USE OF ASSETS					
51501	Interest: Unrestricted	1,872,157	1,425,000	900,000	550,000	550,000
51504	Cell Tower Leases	165,371	112,712	113,800	144,962	144,962
51505	Rental of Town Property	257,785	143,800	143,800	141,745	141,745
		2,295,313	1,681,512	1,157,600	836,707	836,707
930	STATE SCHOOL AID	Category	-2 FY Actual	FY Current Est.	FY Next Adopted	
51701	Special Ed. - Excess Costs	1,020,519	520,000	1,617,517	1,100,000	1,100,000
51703	Transportation	476,621	449,294	488,737	473,353	473,353
51705	Adult Education	60,581	56,570	61,718	60,227	60,227
51709	Blind and Handicapped	62,795	30,000	35,000	35,000	35,000
51710	Education Cost Sharing	11,085,534	11,547,663	11,482,285	11,547,663	11,547,663
		12,706,050	12,603,527	13,685,257	13,216,243	13,216,243
935	STATE GRANTS IN LIEU OF TAXES					
51900	Machinery Exemption	1,253,072	1,381,040	1,419,985	1,500,000	1,500,000
51902	Tax Exemption for the Elderly	2,000	3,850	2,000	-	-
51903	HEART (Elderly)	188,795	189,940	192,269	192,000	192,000
51904	Property Tax Boats	15,622	15,620	15,623	15,620	15,620
51905	State owned Property/Casino	296,018	292,696	292,696	215,470	215,470
51906	Totally Disabled Exemption	2,112	-	2,113	2,000	2,000
51907	Veterans Tax Exemption	25,594	25,000	28,478	25,000	25,000
51908	Property Tax Relief	-	-	-	-	-
		1,783,213	1,908,146	1,953,164	1,950,090	1,950,090

BOARD OF EDUCATION

As required by the Town Charter, the President of the Board of Education submits a separate budget document. For more detailed information, see the Board of Education's recommended Financial Plan for FY 10.

	FY 2008	FY 2009		FY 2010	
	Actual	Budget	Estimated	Proposed	Adopted
Operating	56,751,886	59,546,260	59,546,260	61,014,650	60,724,650

Council Action

During budget deliberation the Town Council decreased funding to the Board of Education by $290,000.

ANNUAL BUDGET
GENERAL FUND
REVENUES BY TYPE

CAT./ACCT NO.			FY 2009 Actual	FY 2010 Budget	FY 2010 Estimate	FY 2011 Proposed	FY 2011 Adopted
910	GENERAL PROPERTY TAX						
	51002	Current Levy	74,828,293	74,132,534	73,452,000	76,056,654	76,106,654
	51004	Interim Motor Vehicle Tax	603,844	480,000	480,000	413,000	413,000
	51006	Prior Year Levies	664,937	580,000	610,000	600,000	600,000
	51008	Interest	461,048	400,000	480,000	420,000	420,000
	51009	Liens & Penalties	4,054	4,100	4,100	4,100	4,100
			76,562,176	75,596,634	75,026,100	77,493,754	77,543,754
915	LICENSES AND PERMITS						
	51200	Vendor's Licenses	896	400	400	400	400
	51202	Animal Licenses	29,336	28,000	28,000	28,000	28,000
	51203	Marriage/Civil Union Licenses	1,585	1,800	2,000	2,000	2,000
	51204	Hunting & Fishing Licenses	721	800	300	300	300
	51205	Street Cut Permits	10,334	5,010	10,000	8,000	8,000
	51206	Building Permits	687,827	450,000	750,000	480,000	480,000
	51212	Lodging House Licenses	350	400	100	100	100
	51213	Well Permits	-	100	100	100	100
	51214	Food Permits	25,775	25,000	25,000	25,000	25,000
	51216	Septic System Permits	4,150	2,500	4,000	4,000	4,000
	51217	Fire Marshal Permits	-	50	-	-	-
	51219	Pistol Permits	3,920	2,400	2,700	2,800	2,800
	51221	Newsrack Permit/Location Fee	-	-	-	-	-
			764,894	516,460	822,600	550,700	550,700
920	FINES AND PENALTIES						
	51401	Court Fines	28,749	20,000	25,000	25,000	25,000
	51402	Parking Fines	17,292	25,000	17,000	17,000	17,000
	51403	Other Fines	-	-	-	-	-
			46,041	45,000	42,000	42,000	42,000
925	REVENUES FROM USE OF ASSETS						
	51501	Interest: Unrestricted	801,980	550,000	225,000	255,000	255,000
	51504	Cell Tower Leases	213,776	144,962	180,780	210,540	210,540
	51505	Rental of Town Property	141,276	141,745	141,745	115,340	115,340
			1,157,032	836,707	547,525	580,880	580,880
930	STATE SCHOOL AID	Category	FY09 Actual	FY Current Est.		FY Next Adopted	
	51701	Special Ed. - Excess Costs	1,496,847	1,100,000	1,350,000	1,350,000	1,350,000
	51703	Transportation	487,727	473,353	458,272	346,620	346,620
	51705	Adult Education	63,637	60,227	58,250	50,980	50,980
	51709	Blind and Handicapped	32,047	35,000	35,000	35,000	35,000
	51710	Education Cost Sharing	11,482,040	11,547,663	9,900,216 *	11,547,663	11,547,663
			13,562,298	13,216,243	11,801,738	13,330,263	13,330,263
935	STATE GRANTS IN LIEU OF TAXES						
	51900	Machinery Exemption	1,419,986	1,500,000	1,545,657	1,290,800	1,290,800
	51902	Tax Exemption for the Elderly	2,000	-	-	-	-
	51903	HEART (Elderly)	192,269	192,000	204,176	200,000	200,000
	51904	Property Tax Boats	15,623	15,620	15,620	-	-
	51905	State owned Property/Casino	367,367	215,470	169,890	179,660	179,660
	51906	Totally Disabled Exemption	713	2,000	2,440	2,400	2,400
	51907	Veterans Tax Exemption	28,478	25,000	25,789	25,000	25,000
	51908	Property Tax Relief	-	-	-	-	-
			2,026,436	1,950,090	1,963,572	1,697,860	1,697,860

* See page B-5 of the proposed budget document for further explanation.

BOARD OF EDUCATION

As required by the Town Charter, the President of the Board of Education submits a separate budget document. For more detailed information, see the Board of Education's recommended Financial Plan for FY 11.

	FY 2009	FY 2010		FY 2011	
	Actual	Budget	Estimated	Proposed	Adopted
Operating	59,290,944	60,724,650	59,077,200	60,724,650	60,724,650

Budget Commentary

The FY 10 estimate for the Board of Education is expected to come in $1,647,450 less than budget with a corresponding decrease in the revenue category, "State School Aid" - Education Cost Sharing (ECS) line. This change was a result of the American Recovery and Reinvestment Act of 2009. The revenues and expenditures related to the $1,647,450 will pass through a special revenue fund as opposed to the General Fund for FY 10.

ANNUAL BUDGET
GENERAL FUND
REVENUES BY TYPE

Category / Account No.		FY 2010 Actual	FY 2011 Budget	FY 2011 Estimate	FY 2012 Proposed	FY 2012 Adopted
910	GENERAL PROPERTY TAX					
51002	Current Levy	73,466,758	76,106,654	75,980,000	79,290,430	77,755,930
51004	Interim Motor Vehicle Tax	469,734	413,000	467,000	425,000	425,000
51006	Prior Year Levies	695,585	600,000	800,000	610,000	610,000
51008	Interest	546,178	420,000	500,000	420,000	420,000
51009	Liens & Penalties	4,146	4,100	4,100	4,100	4,100
		75,182,401	77,543,754	77,751,100	80,749,530	79,215,030
915	LICENSES AND PERMITS					
51200	Vendor's Licenses	435	400	400	400	400
51202	Animal Licenses	27,826	28,000	20,000	20,000	20,000
51203	Marriage/Civil Union Licenses	1,705	2,000	1,600	1,700	1,700
51204	Hunting & Fishing Licenses	493	300	250	200	200
51205	Engineering Permits	20,978	8,000	30,000	29,000	29,000
51206	Building Permits	950,163	480,000	565,000	480,000	505,000
51212	Lodging House Licenses	-	100	450	450	450
51213	Well Permits	-	100	100	100	100
51214	Food Permits	26,716	25,000	28,250	28,000	28,000
51216	Septic System Permits	4,965	4,000	4,000	3,500	3,500
51217	Fire Marshal Permits	-	-	-	-	-
51219	Pistol Permits	4,235	2,800	2,800	3,080	3,080
51221	Newsrack Permit/Location Fee	-	-	-	-	-
		1,037,516	550,700	652,850	566,430	591,430
920	FINES AND PENALTIES					
51401	Court Fines	32,790	25,000	25,000	25,000	25,000
51402	Parking Fines	14,654	17,000	13,000	10,000	10,000
51403	Other Fines	-	-	-	-	-
		47,444	42,000	38,000	35,000	35,000
925	REVENUES FROM USE OF ASSETS					
51501	Interest: Unrestricted	215,245	255,000	255,000	255,000	255,000
51504	Cell Tower Leases	181,641	210,540	237,000	245,300	245,300
51505	Rental of Town Property	142,741	115,340	115,340	117,650	117,650
		539,627	580,880	607,340	617,950	617,950
930	STATE SCHOOL AID	Category	F10 Actual |	FY Current Est. |	FY Next Adopted	
51701	Special Ed. - Excess Costs	1,772,352	1,350,000	1,588,026	1,350,000	1,350,000
51703	Transportation	300,065	346,620	236,914	217,239	217,239
51705	Adult Education	58,616	50,980	46,511	46,848	46,848
51709	Blind and Handicapped	19,187	35,000	25,000	25,000	25,000
51710	Education Cost Sharing	9,838,028	11,547,663	11,514,663	11,547,663	11,547,663
		11,988,248	13,330,263	13,411,114	13,186,750	13,186,750
935	STATE GRANTS IN LIEU OF TAXES					
51900	Machinery Exemption	1,545,657	1,290,800	1,040,000	-	1,043,000
51903	HEART (Elderly)	204,176	200,000	201,000	201,000	201,000
51904	Property Tax Boats	8,005	-	12,600	-	-
51905	PILOT: State owned Property	64,677	75,350	75,777	59,385	59,385
51906	Totally Disabled Exemption	2,440	2,400	2,600	2,400	2,400
51907	Veterans Tax Exemption	25,789	25,000	24,400	25,000	25,000
51909	Pequot-Mohegan Grant	104,213	104,310	106,244	105,107	105,107
		1,954,957	1,697,860	1,462,621	392,892	1,435,892

BOARD OF EDUCATION

As required by the Town Charter, the President of the Board of Education submits a separate budget document. For more detailed information, see the Board of Education's recommended Financial Plan for FY 12.

	FY 2010	FY 2011		FY 2012	
	Actual	Budget	Estimated	Proposed	Adopted
Operating	58,455,250	60,724,650	60,724,650	62,129,030	61,829,030

Council Action

During budget deliberations, the Town Council decreased funding to the Board of Education by $300,000.

ANNUAL BUDGET
GENERAL FUND
REVENUES BY TYPE

Category / Account No.		FY 2011 Actual	FY 2012 Budget	FY 2012 Estimate	FY 2013 Proposed	FY 2013 Adopted
910	GENERAL PROPERTY TAX					
51002	Current Levy	76,259,225	77,755,930	77,634,380	79,941,110	79,941,110
51004	Interim Motor Vehicle Tax	491,799	425,000	560,000	450,000	450,000
51006	Prior Year Levies	1,058,439	610,000	860,000	610,000	610,000
51008	Interest	626,215	420,000	482,000	420,000	420,000
51009	Liens & Penalties	4,660	4,100	4,100	4,100	4,100
		78,440,338	79,215,030	79,540,480	81,425,210	81,425,210
915	LICENSES AND PERMITS					
51200	Vendor's Licenses	388	400	400	350	350
51202	Animal Licenses	28,850	20,000	19,000	20,000	20,000
51203	Marriage/Civil Union Licenses	1,419	1,700	1,500	1,500	1,500
51204	Hunting & Fishing Licenses	348	200	150	150	150
51205	Engineering Permits	25,736	29,000	17,500	27,000	27,000
51206	Building Permits	614,570	505,000	350,000	395,000	395,000
51212	Lodging House Licenses	500	450	450	450	450
51213	Well Permits	100	100	100	100	100
51214	Food Permits	26,957	28,000	29,200	29,500	29,500
51216	Septic System Permits	2,850	3,500	1,500	3,000	3,000
51219	Pistol Permits	6,860	3,080	5,460	5,950	5,950
51221	Newsrack Permit/Location Fee	-	-	330	-	-
		708,578	591,430	425,590	483,000	483,000
920	FINES AND PENALTIES					
51401	Court Fines	27,369	25,000	25,000	25,000	25,000
51402	Parking Fines	16,010	10,000	12,000	12,000	12,000
		43,379	35,000	37,000	37,000	37,000
925	REVENUES FROM USE OF ASSETS					
51501	Interest: Unrestricted	235,270	255,000	130,000	130,000	130,000
51504	Cell Tower Leases	242,320	245,300	240,000	245,000	245,000
51505	Rental of Town Property	115,340	117,650	117,650	118,830	118,830
		592,930	617,950	487,650	493,830	493,830
930	STATE SCHOOL AID	Category	F11 Actual |	FY Current Est. |	FY Next Adopted	
51701	Special Ed. - Excess Costs	1,458,687	1,350,000	1,268,090	1,100,000	1,100,000
51703	Transportation	234,379	217,239	234,700	246,270	246,270
51705	Adult Education	47,088	46,848	49,080	47,580	47,580
51709	Blind and Handicapped	27,798	25,000	-	-	-
51710	Education Cost Sharing	11,514,880	11,547,663	11,492,520	11,547,660	11,547,660
		13,282,832	13,186,750	13,044,390	12,941,510	12,941,510
935	STATE GRANTS IN LIEU OF TAXES					
51900	State Revenue Sharing (Mach. Exemption)	1,043,076	1,043,000	1,043,000	1,043,000	1,043,000
51903	HEART (Elderly)	200,982	201,000	194,820	194,000	194,000
51904	Property Tax Boats	12,643	-	-	-	-
51905	PILOT: State owned Property	75,777	59,385	45,760	45,660	45,660
51906	Totally Disabled Exemption	2,645	2,400	2,430	2,430	2,430
51907	Veterans Tax Exemption	24,427	25,000	20,080	20,080	20,080
51909	Pequot-Mohegan Grant	106,244	105,107	123,120	126,070	126,070
		1,465,794	1,435,892	1,429,210	1,431,240	1,431,240

BOARD OF EDUCATION

As required by the Town Charter, the President of the Board of Education submits a separate budget document. For more detailed information, see the Board of Education's recommended Financial Plan for FY 13.

	FY 2011 Actual	FY 2012 Budget	FY 2012 Estimate	FY 2013 Proposed	FY 2013 Adopted
Operating	60,297,972	61,829,030	61,729,030	62,443,130	62,443,130

ANNUAL BUDGET
GENERAL FUND
REVENUES BY TYPE

Category / Account No.		FY 2012 Actual	FY 2013 Budget	FY 2013 Estimate	FY 2014 Proposed	FY 2014 Adopted
910	GENERAL PROPERTY TAX					
51002	Current Levy	77,653,932	79,941,110	79,941,110	83,513,700	81,017,530
51004	Interim Motor Vehicle Tax	571,621	450,000	530,000	460,000	460,000
51006	Prior Year Levies	1,014,080	610,000	700,000	625,000	625,000
51008	Interest	562,463	420,000	475,000	430,000	430,000
51009	Liens & Penalties	4,238	4,100	4,100	4,100	4,100
		79,806,333	81,425,210	81,650,210	85,032,800	82,536,630
915	LICENSES AND PERMITS					
51200	Vendor's Licenses	655	350	350	350	350
51202	Animal Licenses	29,391	20,000	25,000	25,000	25,000
51203	Marriage/Civil Union Licenses	1,386	1,500	1,200	1,200	1,200
51204	Hunting & Fishing Licenses	354	150	250	300	300
51205	Engineering Permits	39,939	27,000	24,500	24,500	24,500
51206	Building Permits	397,537	395,000	1,100,000	411,650	411,650
51212	Lodging House Licenses	450	450	450	450	450
51213	Well Permits	-	100	100	100	100
51214	Food Permits	26,684	29,500	26,500	27,000	27,000
51216	Septic System Permits	2,555	3,000	2,500	3,000	3,000
51219	Pistol Permits	9,570	5,950	9,660	6,000	6,000
51221	Newsrack Permit/Location Fee	50	-	-	-	-
		508,570	483,000	1,190,510	499,550	499,550
920	FINES AND PENALTIES					
51401	Court Fines	28,633	25,000	25,000	25,000	25,000
51402	Parking Fines	20,481	12,000	15,000	13,000	13,000
		49,114	37,000	40,000	38,000	38,000
925	REVENUES FROM USE OF ASSETS					
51501	Interest: Unrestricted	152,997	130,000	120,000	120,000	120,000
51504	Cell Tower Leases	241,746	245,000	250,000	255,000	255,000
51505	Rental of Town Property	117,650	118,830	118,830	118,830	118,830
		512,393	493,830	488,830	493,830	493,830
	Category	F12 Actual |	FY Current Est. |		FY Next Adopted	
930	STATE SCHOOL AID					
51701	Special Ed. - Excess Costs	1,311,861	1,100,000	1,400,000	1,300,000	1,300,000
51703	Transportation	233,951	246,270	256,300	55,370	257,150
51705	Adult Education	48,032	47,580	45,000	51,050	51,050
51710	Education Cost Sharing	11,493,981	11,547,660	11,547,660	11,600,510	11,547,660
		13,087,825	12,941,510	13,248,960	13,006,930	13,155,860
935	STATE GRANTS IN LIEU OF TAXES					
51900	State Revenue Sharing (Mach. Exemption)	1,332,592	1,043,000	1,043,000	-	1,242,400
51903	HEART (Elderly)	194,822	194,000	193,500	193,000	193,000
51905	PILOT: State owned Property	45,760	45,660	59,860	6,900	59,840
51906	Totally Disabled Exemption	2,432	2,430	2,660	2,700	2,700
51907	Veterans Tax Exemption	20,083	20,080	22,070	22,400	22,400
51909	Pequot-Mohegan Grant	123,812	126,070	123,810	-	110,070
52710	Hold Harmless Grant	-	-	-	831,340	-
		1,719,501	1,431,240	1,444,900	1,056,340	1,630,410

BOARD OF EDUCATION

As required by the Town Charter, the President of the Board of Education submits a separate budget document. For more detailed information, see the Board of Education's recommended Financial Plan for FY 14.

	FY 2012 Actual	FY 2013 Budget	FY 2013 Estimate	FY 2014 Proposed	FY 2014 Adopted
Operating	61,677,083	62,443,130	62,443,130	63,994,900	63,394,900

Council Action

During budget deliberations, pre and post referendums, the Town Council decreased funding to the Board of Education by $600,000.

ANNUAL BUDGET
GENERAL FUND
REVENUES BY TYPE

Category / Account No.		FY 2013 Actual	FY 2014 Budget	FY 2014 Estimate	FY 2015 Proposed	FY 2015 Adopted
910	GENERAL PROPERTY TAX					
51002	Current Levy	79,736,816	81,017,530	81,020,000	85,006,350	85,006,350
51004	Interim Motor Vehicle Tax	536,823	460,000	603,000	470,000	470,000
51006	Prior Year Levies	1,131,803	625,000	630,000	625,000	625,000
51008	Interest	746,356	430,000	430,000	430,000	430,000
51009	Liens & Penalties	7,217	4,100	4,100	4,100	4,100
		82,159,015	82,536,630	82,687,100	86,535,450	86,535,450
915	LICENSES AND PERMITS					
51200	Vendor's Licenses	650	350	500	350	350
51202	Animal Licenses	28,138	25,000	25,000	25,000	25,000
51203	Marriage/Civil Union Licenses	1,122	1,200	1,100	1,110	1,110
51204	Hunting & Fishing Licenses	331	300	200	200	200
51205	Engineering Permits	22,427	24,500	36,300	27,000	27,000
51206	Building Permits	1,200,939	411,650	1,100,000	540,000	540,000
51212	Lodging House Licenses	450	450	450	450	450
51213	Well Permits	100	100	100	100	100
51214	Food Permits	28,680	27,000	26,000	28,000	28,000
51216	Septic System Permits	2,900	3,000	2,500	3,000	3,000
51219	Pistol Permits	12,450	6,000	7,000	6,000	6,000
51221	Newsrack Permit/Location Fee	37	-	-	-	-
		1,298,224	499,550	1,199,150	631,210	631,210
920	FINES AND PENALTIES					
51401	Court Fines	28,802	25,000	27,000	25,000	25,000
51402	Parking Fines	19,565	13,000	14,000	14,000	14,000
		48,367	38,000	41,000	39,000	39,000
925	REVENUES FROM USE OF ASSETS					
51501	Interest: Unrestricted	126,873	120,000	115,000	115,000	115,000
51504	Cell Tower Leases	256,459	255,000	265,000	270,000	270,000
51505	Rental of Town Property	118,830	118,830	118,830	118,830	118,830
		502,162	493,830	498,830	503,830	503,830
	Category	F13 Actual	FY Current Est.		FY Next Adopted	
930	STATE SCHOOL AID					
51701	Special Ed. - Excess Costs	1,599,837	1,300,000	1,807,000	1,400,000	1,400,000
51703	Transportation	258,239	257,150	290,990	290,190	290,190
51705	Adult Education	48,993	51,050	52,580	51,940	51,940
51709	Blind and Handicapped	-	-	-	-	-
51710	Education Cost Sharing	11,517,423	11,547,660	11,547,660	11,547,660	11,547,660
		13,424,492	13,155,860	13,698,230	13,289,790	13,289,790
935	STATE GRANTS IN LIEU OF TAXES					
52710	Municipal Revenue Sharing	1,248,377	1,242,400	1,242,400	1,242,400	1,242,400
51903	HEART (Elderly)	193,527	193,000	197,140	193,000	193,000
51905	PILOT: State owned Property	59,771	59,840	28,240	52,830	52,830
51906	Totally Disabled Exemption	2,662	2,700	2,650	2,700	2,700
51907	Veterans Tax Exemption	22,070	22,400	19,870	20,000	20,000
51909	Pequot-Mohegan Grant	117,498	110,070	109,860	105,430	105,430
		1,643,905	1,630,410	1,600,160	1,616,360	1,616,360

BOARD OF EDUCATION

As required by the Town Charter, the President of the Board of Education submits a separate budget document. For more detailed information, see the Board of Education's recommended Financial Plan for FY 15.

	FY 2013	FY 2014		FY 2015	
	Actual	Budget	Estimate	Proposed	Adopted
Operating	62,350,529	63,394,900	63,394,900	65,220,700	65,220,700

WINDSOR BOARD OF EDUCATION

AGENDA ITEM

For Consideration by the Board of Education at the Meeting of: September 16, 2014

Prepared by: Jeanne Woodstock **Presented by:** Danielle Batchelder

Attachments: Student Enrollment Summary

A preliminary report on student enrollment as of September 5, 2014 is attached. Official enrollment figures are based on the October 1 enrollment, but we wanted to provide the Board with a status report.

Recommended by the Superintendent: _____

Agenda Item # 8a.

Windsor Public Schools
Student Enrollment Report Recap
September 5, 2014

Enrollment in Windsor Public Schools	
Grades PreK-5	1,353
Grades 6-8	673
Grades 9-12	1,126
Total District Enrollment	**3,152**

Windsor Students not in district schools	
Outside Placement/Private Placement(SPED)	46
Montessori Hartford CREC	21
Metropolitan Learning Center CREC	162
CREC Misc MAGNET SCHOOLS	190
Hartford Host Magnets	190
Misc Magnet Schools	17
Prince Tech	20
Cheney Tech	16
	662
Total Windsor	**3,814**

Windsor Public Schools
Student Enrollment Report
September 5, 2014

Grade		Poquonock	Clover St	O Ellsworth	JF Kennedy	Totals
Pre K				45		45
K		87		119		206
1		72		137		209
2		92		135		227
3			83		130	213
4			85		138	223
5			80		150	230
Subtotal K-5						1308
Total	**0**	**251**	**248**	**436**	**418**	**1,353**

Grade	Sage Park MS
6	203
7	238
8	232
Total	**673**

Grade	Windsor High
9	313
10	258
11	267
12	288
Total	**1,126**

Total District Enrollment	**3,152**

POQUONOCK SCHOOL

ENROLLMENT REPORT
2014-2015

Room #	Teacher	Grade	Projected		5-Sep	1-Oct	1-Nov	1-Dec	1-Jan	1-Feb	1-Mar	1-Apr	1-May	1-Jun
		Kindergarten												
1	C McCann				17									
2	W Dever				17									
3	M Scott				17									
22	L Roche				17									
24	L Corrao				19									
		Total	**69**		**87**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**
		Grade 1												
15	E Velez				18									
16	L Bishop				19									
17	K Stoll				18									
18	M Macaluso				17									
		Total	**79**		**72**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**
		Grade 2												
8	R Brown				18									
9	S Trummel				19									
11	J Delsky				18									
12	K Richards				19									
13	L Huntington				18									
		Total	**94**		**92**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**
	Poquonock	**Totals**	**242**		**251**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**

CLOVER STREET SCHOOL
ENROLLMENT REPORT
2014-2015

Room#	Teacher		Projected		5-Sep	1-Oct	1-Nov	1-Dec	1-Jan	1-Feb	1-Mar	1-Apr	1-May	1-Jun
		Grade 3												
8	A Sanchez				17									
9	S Michalic				18									
11	J Darrell				16									
12	J Murray				15									
14	S Podgurski				17									
		Total	**88**		**83**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**
		Grade 4												
13	L Arseneault				16									
15	K Sutton				18									
16	L Schoenwolff				18									
17	C Nowsch				17									
18	D Williams				16									
		Total	**78**		**85**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**
		Grade 5												
20	P Reale				16									
22	K LePage				17									
24	S Lewis				14									
26	C Lindsley				16									
27	E Chartier				17									
		Total	**80**		**80**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**
	Clover	**TOTAL**	**246**		**248**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**

OLIVER ELLSWORTH SCHOOL

ENROLLMENT REPORT

2014-2015

Room#	Teacher	Grade	Projected		5-Sep	1-Oct	1-Nov	1-Dec	1-Jan	1-Feb	1-Mar	1-Apr	1-May	1-Jun
19	G Drake	**Kindergarten**			16									
20	L Butterick				18									
21	J Addie				16									
22	A Zawistowski				16									
24	A Bartholomew				19									
25	J Poole				17									
26	S Marcello				17									
		Total	**128**		**119**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	0	**0**
11	S Rucker	**Grade 1**			19									
12	K Freeman				20									
13	B Mayo				19									
14	K Furie				19									
15	T Strickland				21									
16	L Rumrill				20									
17	K Strempfer				19									
		Total	**143**		**137**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**
		Grade 2												
1	J Olander				20									
2	J Goicochea				19									
3	K Sandsmark				19									
4	L Volz				20									
6	S Martinson				18									
7	L Neil				19									
8	D Jaworski				20									
		Total	**145**		**135**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**
5 & 10	Pre K Sped													
	& Peer				45									
		Total	**46**		**45**									
	Ellsworth	**Total**	**462**		**436**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**

JF KENNEDY SCHOOL

ENROLLMENT REPORT
SCHOOL YEAR 2014-15

Room#	Teacher	Grade	Projected		5-Sep	1-Oct	1-Nov	1-Dec	1-Jan	1-Feb	1-Mar	1-Apr	1-May	1-Jun
		Grade 3												
1	K Mazur				18									
2	J Herner				18									
3	A Moyal				17									
4	D Ghanesh-May				19									
5	L Macaluso				19									
6	M Johnston				19									
8	V Vaicunas				20									
		Total	**139**		**130**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**
		Grade 4												
7	S Silliman				19									
9	R Tomkowit				21									
10	S Smith				19									
12	B Emerson				18									
14	S Brown				20									
15	N Donzella				21									
18	A Caselli				20									
		Total	**135**		**138**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**
		Grade 5												
19	S Fye				22									
20	S Paley				21									
24	J Nolte				21									
25	D Mosher				20									
26	K Bowman				23									
27	R Grimes				22									
28	O Walker				21									
		Total	**149**		**150**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**
	Kennedy	**Total**	**423**		**418**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**

SAGE PARK MIDDLE SCHOOL

ENROLLMENT REPORT
SCHOOL YEAR 2014-15

		Projected	5-Sep	1-Oct	1-Nov	1-Dec	1-Jan	1-Feb	1-Mar	1-Apr	1-May	1-Jun	# of Teachers	Average C. Size
Grade 6														
Team 1			69										5	13.8
Team 2			70										5	14
Team 3			64										4	16
	Total	**201**	**203**											
Grade 7														
Team 4			77										5	15.4
Team 5			79										4	19.75
Team 6			79										5	15.8
	Total	**237**	**235**											
Grade 8														
Team 7			75										4	18.75
Team 8			74										5	14.8
Team 9			77										5	15.4
	Total	**241**	**226**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**		
SPARK			9											
Sage Park	**Total**	**679**	**673**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**		

WINDSOR HIGH SCHOOL
Enrollment for
School Year 2014-2015

	Projected		5-Sep	1-Oct	1-Nov	1-Dec	1-Jan	1-Feb	1-Mar	1-Apr	1-May	1-Jun
Grade 9	**277**		313									
Grade 10	**267**		258									
Grade 11	**251**		267									
Grade 12	**289**		288									
Windsor High Total	**1084**		**1126**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**

WINDSOR BOARD OF EDUCATION

AGENDA ITEM SUMMARY

For Consideration by the Board of Education at the Meeting of: September 16, 2014

PREPARED BY: Terrell Hill **PRESENTED BY:** Terrell Hill

Assistant Superintendent for Human Resources

SUBJECT: Human Resources Report – June 1, 2014 – August 29, 2014

See Attached Report

Reviewed by: _____ Recommended by the Superintendent: _____

Agenda Item # 8b.

WINDSOR PUBLIC SCHOOLS
HUMAN RESOURCES
Windsor, CT

To: Members of the Board of Education
From: Terrell Hill, Assistant Superintendent for Human Resources
RE: Personnel Staffing Update for Opening 2014-2015 School Year
Date: September 16, 2014

CERTIFIED NEW HIRES

NAME	SCHOOL	POSITION	SALARY
Batchelder, Danielle	District	Director of Business Services	
Begley, Sheldon	Windsor High	Biology	MA6
Brown, Shannon	Kennedy	Grade 4	BA4
Burke, Carolyn	L.P. Wilson	SPARK Special Education	6th year14
Casasanta, Lindsay	Clover	Speech and Language Pathologist	6th year2
Chmura, Alexandra	Sage Park	Special Education	BA2
Cobb, Amy	Windsor High	Science	MA2
Corrao, Laura	Poquonock	Kindergarten	BA2
DeBerry, Anita	Kennedy	Social Worker	6th year13
Dever, Wendy	Poquonock	Kindergarten	MA10
Ehrenwerth, Angela *	District	Elementary Special Education Spvsr	Admin5
Fusco, Kyle	Sage Park	Language Arts, Grade 7	MA2
Gates, Marina	Sage Park	Special Education	6th year6
Goodin, Jeffrey	Windsor High	TV Production	MA12
Griggs, Keva *	Clover	Literacy Coach	6th year13
Hill, Terrell *	District	Asst. Superintendent for H.R.	
Hudson, Darcie	Sage Park	Mathematics, Grade 7	MA8
Jasnow, Lisa	Ellsworth	Speech and Language Pathology	6th year4
Kubena, Emily	Windsor High	Alternative Education Mathematics	BA2
Lipman, MaryBeth	Sage Park	Language Arts, Grade 7	MA3
Meyerson, Amanda	Windsor High	Special Education	MA2
Mitchell, Chelsea	Ellsworth	PreK Special Education	MA2
Moulton, Brittany	Sage Park	Special Education	MA2
Nolan, Patricia	Sage Park	Special Education	BA2
Norton, Margaret	Windsor High	Science	DOC8
Obomalayat, Lynn *	L.P. Wilson	SPARK Dean of Students	6th year14
Paauwe, Rebecca	Ellsworth	Special Education	BA5
Pandey, Pallavi	Windsor High	Science	MA3
Poole, Juanita	Ellsworth	Kindergarten	MA6
Rucker, Stephanie	Ellsworth	Grade 1	MA2
Shelly, Jonathan	Ellsworth	Music	BA3
Smith, Sara	Kennedy	Grade 4	MA2
Spear, Kevin	Windsor High	Social Studies	MA3
Tebecio, Amy	Clover	Special Education	MA6
Vazquez, Emily *#	Sage Park	Mathematics, Grade 7	BA5
Volz, Lindsey	Ellsworth	Grade 2	MA2
Wales-Szyluk, Rebecca	Kennedy	Art	MA3
Zabala, Betty	Sage Park	SPARK Special Education	MA6

** = Windsor Public Schools Rehire*
 # = Windsor High School Alumni

CERTIFIED STAFF APPOINTMENTS WITH PRIOR WINDSOR EXPERIENCE

NAME	ASSIGNMENT	SCHOOL
Arseneault, Leah	Grade 4	Clover
Barry, Barbara	Alternative Education Facilitator	L.P. Wilson
Cote, Wendy	Secondary Special Education Supervisor	District
DeBay, Brett-Ashley	Math Intervention, Grade 8	Sage Park
DeVito, Lynne	Special Education	Kennedy
Forrest, Susan	Language Arts, Grade 2	Sage Park
Goicochea, Jasmin	Grade 2	Ellsworth
Hoerle, Virginia	Vice Principal	Kennedy
Lazlo, Lauren	Mathematics, Grade 8	Sage Park
Macaluso, Laura	Grade 4	Kennedy
Nolte, Jennifer #	Grade 5	Kennedy
Olander, Jenna #	Grade 2	Ellsworth
Peterson, Tracie #	Principal	Poquonock
Pierce, Paul	Music/Strings	.8 JFK/.2WHS
Roche, Lorrie #	Kindergarten	Poquonock
Schmidt, Bethany	Special Education	Sage Park
Strempfer, Katherine	Grade 1	Ellsworth
Tuneski, Laura	Reading Intervention	Sage Park
Wallace, Kristina	School Counselor	Windsor High
Wenner, Laura #	Language Arts, Grade 8	Sage Park
Woodcock, Karma	SPARK Special Education	L.P. Wilson

CERTIFIED LEAVES

NAME	ASSIGNMENT	REASON FOR LEAVE
Brigandi, Carla	Seminar, WHS (.8)	Personal
Fischer, Kristy	Language Arts Grade 8, Sage Park	Childrearing
Gentile, Erin	School Counselor, Windsor High	Childrearing
Wilkosz, Victoria	Language Arts Grade 8, Sage Park	Childrearing

CERTIFIED RETIREMENTS (FROM JUNE)

NAME	ASSIGNMENT/SCHOOL	YEARS IN WINDSOR
Castro, Elaine	Language Arts, Sage Park	Fourteen
Eyre, Valerie	Social Studies, Sage Park	Thirty-six
Mihalek, Mary	School Nurse, Windsor High	Twenty-two
Newcombe, Susan	Reading Consultant	Nine

 # = Windsor High School Alumni

CERTIFIED RESIGNATIONS (FROM JUNE)

NAME	SCHOOL	ASSIGNMENT	REASON	YRS IN WIND.
Bellizzi, Danielle	Kennedy	Vice Principal	Administration in another district	1
Bodden, Gricel	Sage Park	Special Education	Personal	12
Gonzalez, Marisa	L.P. Wilson	SPARK Special Education	Teach in another district	3
Gregory, Irma	Windsor High	Science	Teach in another district	9
Hopkins, Amy	Poquonock	Kindergarten	Teach in another district	5
Kozlak, Lisa	Sage Park	Special Education	Teach in another district	1
LaQuerre, Amy	Clover	Special Education	Teach in another district	8
Lenihan, Michelle	Clover	Speech and Language Path.	Personal	2
Moeller, Cynthia	Windsor High	English	Teach in another district	11
Mullady, Marci	Sage Park	Special Education	No reason given	7
Murzak, Michele	Kennedy	Grade 4	Teach in another district	8
Onofrey, Richard	Windsor High	Science	Teach in another district	5
Wattel, Stephanie	Sage Park	Music	Teach in another district	5
Wilson, Ronald	Windsor High	Business	Teach in another district	6

CERTIFIED TRANSFERS/REASSIGNMENTS

NAME	FROM	TO	FTE
Anderson-Potts, Sara	WHS Special Education	WHS Special Education Teacher Leader	1.0
Blume, Kristin	POQ Grade 1	POQ Head Teacher	1.0
Brown, Rochelle	OE Grade 2	POQ Grade 2	1.0
Capone, Diane	Sage Math Grade 7	Sage Math Mastery	1.0
Dietz, Elizabeth	OE School Nurse (.6)	WHS School Nurse (1.0)	1.0
Donatone, Christine	OE Speech/Language Path	OE/POQ Speech/Language Path	1.0
Ghanesh-May, Dalia	OE Grade 2	JFK Grade 2	1.0
Golec, Vanessa	OE Grade 2	Sage Language Arts Grade 6	1.0
Grimes, Robert	Sage Math Intervention Grade 8	JFK Grade 5	1.0
Herman, Melissa	JFK Grade 5	Sage Language Arts Grade 6	1.0
Hickey, Jessica	JFK Instructional Coach	POQ Literacy Coach	1.0
Klein, Miriam	Sage Reading Consultant	CLO/JFK Literacy Intervention Specialist	1.0
Macaluso, Laura	JFK Grade 4	JFK Grade 3	1.0
Markwell, Lynne	POQ Reading Consultant	OE/POQ Literacy Intervention Specialist	1.0
McNeil, Naomi	WHS Science	Sage ELL Interventionist	1.0
Mullin, Diane	OE ABA Special Education	OE PreK Special Education	1.0
Paley, Stacey	OE Grade 1	JFK Grade 5	1.0
Pazdar, Cheryl	Sage Read 180	Sage Reading Intervention	1.0
Romero, Cynthia	JFK Grade 4	CLO/OE/JFK/POQ, Elementary ELL	1.0
Schneider, Jonathan	Sage VP .6 and Art .4	Sage Dean of Students .8 and Art .2	1.0
Schultz, David	Sage Spanish	WHS Spanish	1.0
Silliman, Suzanne	JFK Grade 3	JFK Grade 4	1.0
Spoldi, Eric	JFK/WHS Music/Strings	Sage Music/Instrumental	1.0
Stoll, Kathleen	OE Grade 1	POQ Grade 1	1.0
Wales-Szyluk, Rebecca	JFK .8 FTE Art	JFK 1.0 FTE Art	1.0
Wallace, Christa	Sage Language Arts Grade 6	Sage Social Studies Grade 6	1.0
Wieckowski, Kristina	Sage Special Education Grade 6	LPW Special Education Teacher for out of District Placement	1.0

II. NON-CERTIFIED STAFF

NON-CERTIFIED NEW HIRES

NAME	ASSIGNMENT	SCHOOL
Bolden, Kelsey	ABA Special Education Paraprofessional	Kennedy
Bourque, Ashley	ABA Special Education Paraprofessional	Kennedy
Brown, Sarah	Regular Education Tutor	Sage Park
Caffyn, Tammy	Food Service Driver	District/L.P. Wilson
Chamberlaine, Michael	Custodian II	Sage Park
Crutchfield, Marcia	Special Education Paraprofessional	Ellsworth
DeCasperis, Cynthia	ABA Special Education Paraprofessional	Kennedy
Denby, Bruce	Safety Monitor Substitute	District
Edwards, Anthony	Regular Education Paraprofessional	WHS
Gonzalez, Maritza	Food Service Cook	Ellsworth
Gordon, Joan	Lunchroom Monitor	Kennedy
Hubbard, Syidia	ABA Special Education Paraprofessional	Kennedy
Lattal, Jennifer	ABA Special Education Paraprofessional	Kennedy
Meadows, Calvin	Special Education Paraprofessional	Sage Park
Noel, Donna	Dean of Students clerical assistant	Sage Park
Rosario, Michele	Special Education Tutor	Poquonock
Russell-Francois, Shanique	Special Education Paraprofessional	Sage Park
Seery, Margaret	Food Service Cook	Museum Academy
Shea, Brittany	ABA Special Education Paraprofessional	Kennedy
Spaulding, Ruth	Special Education Tutor	Sage Park
Stechschulte, Deana	Special Education Paraprofessional	Ellsworth
Stewart, Matthew	Food Service Cashier	Metropolitan Learning Center

NON-CERTIFIED APPOINTMENTS WITH PRIOR WINDSOR EXPERIENCE

NAME	ASSIGNMENT	SCHOOL
Brown, Karen	Special Education Paraprofessional	Sage Park
Cintron, Jorge	Special Education Paraprofessional	Kennedy
Cramer, Robin	Special Education Paraprofessional	Ellsworth
Fonfara, Kirsten	Special Education Paraprofessional	Ellsworth
Jackson, Kirk	Custodian II	Sage Park
Mathias, Karen	Regular Education Tutor	L.P. Wilson
Nowiszewski, Kathryn	Special Education Paraprofessional	Sage Park
Regan, Barbara	Special Education Tutor	Windsor High
Rice, Michele	Special Education Tutor	Windsor High
Scott, Dawn	Special Education Paraprofessional	Windsor High
Smith, Ivori	Special Education Paraprofessional	Windsor High
Tringali, Helga	ABA Special Education Paraprofessional	Kennedy
Tustin, Sevasti	Special Education Paraprofessional	Sage Park
Wilson, Mary	District Pupil and Special Education Services Support Assistant	District/L.P. Wilson

NON-CERTIFIEDTRANSFERS/REASSIGNMENTS

NAME	FROM	TO
Bigelow, Amoke	District Pupil and Special Ed. Svcs Support Assist.	JFK Elementary Support Assistant
Cintron, Raquel	JFK Elementary Administrative Support Assistant	CLO Elementary Principal Admin. Assist.
Ramos, Rosa	OE Special Education Paraprofessional	POQ Special Education Paraprofessional
Reilly, Sukanya	OE Special Education Paraprofessional	POQ Special Education Paraprofessional
Stackhouse, Patricia	OE Special Education Paraprofessional	Sage Special Education Paraprofessional
Stewart, LaTonya	District Food Service Driver	Museum Academy Food Service Cashier

RESIGNATIONS/RETIREMENTS/LEAVES (FROM JUNE)

NAME	ASSIGNMENT	SCHOOL
Bourque, Ashley	ABA Special Education Paraprofessional	Kennedy
Capodicasa, Carol	Food Service Cook	Ellsworth
Chamberlaine, Michael	Custodian II	Sage Park
Drangenis, Danielle	Regular Education Paraprofessional	Ellsworth
Foy, Kirima	Lunchroom Monitor	Kennedy
Grace, Cynthia	Elementary Principal Administrative Asst.	Clover
Herron, Kimberly	ABA Special Education Paraprofessional	Ellsworth
Jepsen, Erin	Special Education Paraprofessional	Windsor High
Joseph, Vaneva	Lunchroom Monitor	Kennedy
Lopez, Jaricsa	Food Service Cashier	Kennedy
Mott, Luverne	Regular Education Paraprofessional	Windsor High
Smart, Jameelah	Lunchroom Monitor	Kennedy

WINDSOR BOARD OF EDUCATION

AGENDA ITEM

For Consideration by the Board of Education at the Meeting of: September 16, 2014

PREPARED BY: Craig A. Cooke, Ph.D. **PRESENTED BY:** Craig A. Cooke, Ph.D.

ATTACHMENTS:

SUBJECT: Board of Education Regular Meetings for 2015 Calendar Year

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BACKGROUND:

In accordance with the Freedom of Information Act, the Board of Education must establish a schedule for its regular meetings for the 2015 calendar year and submit it to the Town Clerk.

The meetings are held on the third Tuesday of the month, with the exception of July and August, unless there is a holiday or special event at Town Hall in Council Chambers. In that case, an alternative available date has been chosen. The last approved Regular Meetings in the current year are:

Tuesday, October 21
Tuesday, November 18
Tuesday, December 16

STATUS:

The following dates have been held by the Town Manager's office for the 2015 calendar year:

Thursday, January 22, 2015 (approved at September 17, 2013 Regular Meeting)

	Reason for Change
Tuesday, February 24, 2015	**School Vacation on 17th**
Tuesday, March 17, 2015	
Tuesday, April 28, 2015	**School Vacation on 21st**
Tuesday, May 19, 2015	
Tuesday, June 16, 2015	
Tuesday, September 15, 2015	
Tuesday, October 20, 2015	
Tuesday, November 17, 2015	
Tuesday, December 15, 2015	

First meeting of 2016 – Wednesday, January 20, 2016 Martin Luther King Holiday on 18th

RECOMMENDATION:

Move the Board of Education approve the regular meeting schedule for the 2015 calendar year.

Recommended by the Superintendent _____

Agenda Item # 8c.

Windsor Board of Education
Regular Meeting
Unapproved Minutes

Tuesday, June 17, 2014 7:00 PM
Town Hall, Council Chambers

The following are the unapproved minutes of the June 17, 2014 Regular Meeting. Any additions or corrections will be made at a future meeting.

Attendance Taken at 6:58 PM:

Present Board Members:
Mr. Ronald Eleveld
Ms. Michaela Fissel
Ms. Darleen Klase
Mr. Leonard Lockhart
Mr. Richard O'Reilly
Mr. Paul Panos
Ms. Melissa Rizzo Holmes
Ms. Cristina Santos
Mr. Kenneth Williams

Updated Attendance:
Ms. Michaela Fissel was updated to present at: 7:22 PM

1. Call to Order, Pledge to the Flag and Moment of Silence

Discussion:
The meeting was called to order at 7:00 p.m. with the Pledge of Allegiance and a Moment of Silence. Also in attendance were Superintendent of Schools Craig Cooke, Assistant Superintendent for Instructional Services Mary Anne Butler, Director of Pupil & Special Educational Services Steve Carvalho, Director of Business Services Frank Williams, and Interim Assistant Superintendent for Human Resources Mark Winzler.

2. Recognitions/Acknowledgements
2.a. Recognition--Donation of $500 to the "Community-Based Transition Academy" Program from All Crate Inc.

Discussion:
Craig Cooke recognized a donation to the Community-Based Transition Academy program from All Crate, Inc. The Rotary Club donated ear buds for students at Clover and J.F. Kennedy for use over the summer.
2.b. Recognition--WHS Juried Art Show, Board of Education Purchase Prize to Kuresse Bolds for "Allergies" and Superintendent's Purchase Prize to Julio Medina for "Four Track Runners"

Discussion:
Craig Cooke recognized two students from the Windsor High School Juried Art Show. The Board of Education Purchase Prize was awarded to Kuresse Bolds for "Allergies" and the Superintendent's Purchase Prize to Julio Medina for "Four Track Runners." The students spoke about their art and how today's issues are reflected in their work.
2.c. Recognition--WHS Girls' Outdoor Track and Field Team, 2014 CIAC Class MM Champions

Discussion:
Craig Cooke, Principal of Windsor High School Russell Sills and Athletic Director Steve Risser introduced the Windsor High School Girls' Outdoor Track and Field Team, the 2014 CIAC Class MM Champions. Steve Risser thanked the Board and administration for their support in permitting the athletic endeavors to continue in the district. He then presented the team and coaches with the trophy and individual medals.

2.d. Recognition--WHS Boys' Outdoor Track and Field Team, 2014 CIAC Class L Champions

Discussion:
Steve Risser introduced the Windsor High Schools Boys' Outdoor Track and Field Team, the 2014 CIAC Class L Champions, acknowledged individual achievements, and presented the team medals. Principal of Sage Park Paul Cavaliere was presented the trophy for the Sage Park Middle School Girls' Track and Field Team 2014 Connecticut River Valley League Championship.

2.e. Recognition--Kaitlyn Ali, BOE Student Representative

Discussion:
Craig Cooke recognized Board of Education Student Representative, Kaitlyn Ali. Cristina Santos presented a certificate to Kaitlyn for her outstanding service to the Board.

2.f. Announcement--Windsor Teacher of the Year

Discussion:
Craig Cooke and Mark Winzler recognized the Windsor Teacher of the Year for 2014-2015, Kathleen Furie. Mark Winzler spoke about past finalists in the district, which is a testament to Windsor teachers, and the process for selecting the teacher of the year. Kathleen Furie, one of 34 applicants, is a grade 1 teacher at Oliver Ellsworth.

2.g. Recognition--Cay Freeman, Connecticut Association of Schools Exemplary Middle School Teacher of the Year for 2014-2015

Discussion:
Craig Cooke and Paul Cavaliere presented the Connecticut Association of Schools Exemplary Middle School Teacher of the Year for 2014-2015 to Cay Freeman, Sage Park Math Mastery teacher. Paul Cavaliere spoke about Cay's teaching career at Sage Park, her accomplishments and teaching methods implemented to meet each student's needs. Cay Freeman spoke about her passion for teaching, making learning meaningful to students, and sharing her knowledge with colleagues.

2.h. Recognition--Retirement of Director of Business Services Frank Williams

Discussion:
Craig Cooke recognized Frank Williams for his years of service to the Windsor school district and thanked him for his hard work and dedication to Windsor Public Schools. Frank thanked the Board and administrators acknowledging the cooperation between the town's and the Board of Education's staff working toward the same purpose.

Cristina Santos recognized Mark Winzler for his service to the district as Interim Assistant Superintendent of Human Resources and then requested a five-minute recess.

3. Audience to Visitors

Discussion:
Laura Falk, 39 Ethan Drive. Spoke about school uniforms, stressing individuality and creativity.

Janice Falk, 39 Ethan Drive. Spoke about school uniforms, current dress code enforcement, the correlation to student performance, and the financial impact to families.

4. Student Representative Report

Discussion:
Kaitlyn Ali reported on events at WHS and the track team awards and Nationals participation. The track is currently under construction. The art show was held last month with a great display and variety of artwork. The robotics team placed 3rd this past weekend. The first Color Run was held and raised over $300. The Boys' Baseball Team made it to

2nd round in states, and the Honor Cord Ceremony was a success. Scholarship Awards Night saw more than $95,000 awarded to Windsor High students. Graduation for the Class of 2014 is tomorrow at 6:30 pm at The Bushnell.

Kaitlyn thanked the Board and appreciates their work for the district, the opportunity this experience has afforded and is proud to have been a part of the Board.

4.a. NASA HUNCH Video

Discussion:
Kaitlyn presented a video created shown at the Goddard Space Center in May, illustrating the effects of space on human blood and the immune system.

5. Board of Education

5.a. President's Report

Discussion:
Cristina Santos spoke about state statutes, which provides the Board establish the Program of Studies with specific requirements. The Board is charged to appoint a curriculum committee to recommend, develop, review and approve all curriculums for the district. The Board has the authority to approve curriculum, and the general statute 10-16b, lists curriculum to teach, including health and safety. The District Curriculum Committee has worked hard to update curriculum, incorporate Common Core State Standards, increase the rigor of all courses, and include the health curriculum for next year.
June 5 was Senior Scholarship Night and that evening nearly $95,000 in local scholarship money was awarded to seniors pursuing their education beyond high school. Over 112 scholarships were awarded by school organizations, sports clubs and civic associations. Ms. Santos thanked all community partners for their help to educate our students. A list of scholarships and the recipients will be posted on the district website.

5.b. District Improvement Committee Update (possible action)

Discussion:
Leonard Lockhart explained the establishment of the committee and it's charge, and acknowledged the committee members. The recommendation was made that committee should be dissolved as currently establish, but the full Board should hold public forums twice a year prior to Board workshops. The first meeting to be a listening format concentrating on early childhood education, and the second forum should be held after the 1st semester with a focus on long-range planning.

Cristina Santos summarized the discussion and reestablished the four main focus areas as early childhood education, special education including alternative education, family engagement and community involvement to be brought forward to the full Board for consideration. No charge for a long range committee has been established as of yet.

Motion Passed: Motion to dissolve the District Improvement Committee as currently established passed with a motion by Mr. Leonard Lockhart and a second by Mr. Paul Panos.
Mr. Ronald Eleveld Abstain
Ms. Michaela Fissel Yes
Ms. Darleen Klase Yes
Mr. Leonard Lockhart Yes
Mr. Richard O'Reilly Yes
Mr. Paul Panos Yes
Ms. Melissa Rizzo Holmes Yes
Ms. Cristina Santos Yes
Mr. Kenneth Williams No

Motion Passed: Motion to move Item 6, Superintendent's Report, prior to Item 5.c. passed with a motion by Mr. Paul Panos and a second by Mr. Leonard Lockhart.
Mr. Ronald Eleveld Yes

Ms. Michaela Fissel Yes
Ms. Darleen Klase Yes
Mr. Leonard Lockhart Yes
Mr. Richard O'Reilly Yes
Mr. Paul Panos Yes
Ms. Melissa Rizzo Holmes Yes
Ms. Cristina Santos Yes
Mr. Kenneth Williams Yes

5.c. School Liaison Reports
5.c.1. Windsor High School

Discussion:
Richard O'Reilly spoke about study circles, and the Spring Sports Awards event. Darleen Klase had submitted a report with submissions from the Governance Council, which included findings from students providing good feedback.
5.c.2. Sage Park Middle School

Discussion:
Melissa Rizzo Holmes had no report.
5.c.3. Clover Street School

Discussion:
Leonard Lockhart had no report.
5.c.4. John F. Kennedy School

Discussion:
Michalea Fissel reported everyone is excited about wrapping up the end of the school year. The PTO is in the process of replacing some board members.
5.c.5. Oliver Ellsworth School

Discussion:
Ron Eleveld had no report.
5.c.6. Poquonock School

Discussion:
Paul Panos reported 2nd graders skyped with Clover Street School students to ask questions about what the school is like. Poquonock hosted a volunteer reception and parade. A PTO meeting was held at Poquonock and field day was yesterday.
5.d. Policy Adoption (1st Reading)
5.d.1. Revise BL-9325.2 Order of Business

Discussion:
Paul Panos spoke about the new language of definition to a retreat indicating it's a special meeting with no audience to visitors.
5.d.2. Revise P-3110 Formation of the Annual Operating Budget

Discussion:
The Formation of Annual Operating Budget is a public act stating after presentation of budget to town council, the Board should discuss how to consolidate non-educational changes and if rejected, written explanation must be provided.
5.d.3. Revise P-6142 Prescribed Courses of Study and New P-6142.1 Curricular Exemptions

Discussion:
The Prescribed Courses of Study is the current courses of study for health and safety, and a parent may opt out of HIV/AIDS or family life. The new policy curricular exemptions include dissection in biology, family life education, and HIV/AIDS. A form must be filled out by a parent/guardian.

Motion Passed: Motion to approve the revised and new policies as submitted as a 1st reading and waive 2nd reading passed with a motion by Mr. Paul Panos and a second by Mr. Richard O'Reilly.
Mr. Ronald Eleveld Yes
Ms. Michaela Fissel Yes
Ms. Darleen Klase Yes
Mr. Leonard Lockhart Yes
Mr. Richard O'Reilly Yes
Mr. Paul Panos Yes
Ms. Melissa Rizzo Holmes Yes
Ms. Cristina Santos Yes
Mr. Kenneth Williams Yes

5.e. Curriculum Development (1st Reading)

Motion Passed: Motion to approve the curricula as presented as a 1st reading and waive 2nd reading passed with a motion by Ms. Darleen Klase and a second by Ms. Melissa Rizzo Holmes.
Mr. Ronald Eleveld Yes
Ms. Michaela Fissel Yes
Ms. Darleen Klase Yes
Mr. Leonard Lockhart Yes
Mr. Richard O'Reilly Yes
Mr. Paul Panos Yes
Ms. Melissa Rizzo Holmes Yes
Ms. Cristina Santos Yes
Mr. Kenneth Williams Yes

5.e.1. Introduction to Electronic Commerce
5.e.2. Aviation and Flight
5.e.3. English 12: The Journey and Beyond
5.e.4. Family Sociology
5.e.5. Innovation and Invention - Design and Communication (Grade 7)
5.e.6. Introduction to Manufacturing
5.f. Textbook Adoption--Early Global Studies (9th Grade) and Modern Global Studies (10th Grade) College and Honors Level (1st Reading)

Motion Passed: Motion to approve textbook adoption of Early Global Studies (9th grade) and Modern Global Studies (10th grade) College and Honors Level as a 1st reading and waive 2nd reading passed with a motion by Ms. Darleen Klase and a second by Ms. Melissa Rizzo Holmes.
Mr. Ronald Eleveld Yes
Ms. Michaela Fissel Yes
Ms. Darleen Klase Yes
Mr. Leonard Lockhart Yes
Mr. Richard O'Reilly Yes
Mr. Paul Panos Yes
Ms. Melissa Rizzo Holmes Yes
Ms. Cristina Santos Yes
Mr. Kenneth Williams Yes

6. Superintendent's Report

Discussion:
Craig Cooke reported receiving official recognition from NEASC that Windsor High School has received full accreditation with a minor recommendation for meeting spaces. The full report can be viewed on the website. 2013-2014 Teacher of the Year Chris Todd has been asked to be a Teacher in Residence at the Connecticut State Department

of Education in the Talent Office. Mr. Todd remains a .4 employee and the district will be reimbursed for his salary and benefits.

6.a. WHS Overnight Field Trip Request to Quebec and Montreal April 19 22 (or 23), 2015 (1st Reading)

Discussion:
Russell Sills and Windsor High School French Teacher Dawn Hunter spoke about the planned trip to Quebec and Montreal and the benefits about the immersion of students in an environment surrounded by the French culture and language. Two planned itineraries were presented, a 4 or 5 day trip, including cost to the student. A final decision will be determined by the number of participants.

Motion Passed: Motion to approve Windsor High School Overnight field trip request to Quebec and Montreal April 19-22(23), 2015. The Board reserves the right to cancel if it feels the safety of the students is at risk passed with a motion by Mr. Paul Panos and a second by Mr. Leonard Lockhart.
Mr. Ronald Eleveld Yes
Ms. Michaela Fissel Yes
Ms. Darleen Klase Yes
Mr. Leonard Lockhart Yes
Mr. Richard O'Reilly Yes
Mr. Paul Panos Yes
Ms. Melissa Rizzo Holmes Yes
Ms. Cristina Santos Yes
Mr. Kenneth Williams Yes

6.b. Presentation--District Data Team Update

Discussion:
Mary Anne Butler and Mike Wasta, former superintendent in Bristol and currently a consultant in the district, and Tangular Irby, Social Studies Curriculum Supervisor gave a PowerPoint presentation about the District Data Team. The structure of the District Data Team, the participants, and the charge of working on the 9 Board goals was discussed. The DDT has drafted a comprehensive set of 40 indicators to determine student progress.

Tangular Irby discussed Board goals; Indicator 2, Oral Communication; Indicator 3, Collaboration; and Indicator 8, Technology. This data has been shared with principals and teachers requesting feedback.

Cristina Santos stated any requests for clarification or refinement of indicators be passed on to the Board and requested access to the rubrics teachers use for assessment with these indicators.

6.c. Superintendent's Entry Plan

Discussion:
Craig Cooke gave a PowerPoint presentation to discuss his Entry Plan as Superintendent for Windsor Public Schools effective April 8, 2014. Craig Cooke discussed accomplishments including passing of the budget and hiring administrators for key positions. Priority areas of concern include curriculum development and implementation; Positive Behavioral Intervention Supports and Family Involvement, Parent Engagement and Communications Plan, which includes an administrative retreat planned for June 25. Professional Development for Board members involves two Board retreats planned for June 23 and July 8. Technology highlights includes implementation of 1400 Chromebook devices, computer-based assessments, and ongoing technology PD in the district, including a Techtonic Summit during the summer.
Major work for the summer includes a smooth transition for new administrators, a pre-k needs assessment, a RFQ for a firm for PD, the Board's self-assessment, development of the superintendent's evaluation plan and meeting with each principal. Also discussed were the
Kindergarten results for last 4 years, 2nd grade reading, 3rd grade math, 8th grade CMT results, and graduation rates. The Windsor Public Schools logo has been changed to be easier to read and has colors from Sage Park and Windsor High School.

Motion Passed: Motion to move Item 6.e. WHS Study Circles before Item 6.d. Dress Code Survey Results passed with a motion by Mr. Paul Panos and a second by Mr. Leonard Lockhart.
Mr. Ronald Eleveld Yes
Ms. Michaela Fissel Yes
Ms. Darleen Klase Yes
Mr. Leonard Lockhart Yes
Mr. Richard O'Reilly Yes
Mr. Paul Panos Yes
Ms. Melissa Rizzo Holmes Yes
Ms. Cristina Santos Yes
Mr. Kenneth Williams Yes

Motion Passed: Motion to extend the meeting to 11:00 p.m. passed with a motion by Ms. Darleen Klase and a second by Ms. Melissa Rizzo Holmes.
Mr. Ronald Eleveld Yes
Ms. Michaela Fissel Yes
Ms. Darleen Klase Yes
Mr. Leonard Lockhart Yes
Mr. Richard O'Reilly Yes
Mr. Paul Panos Yes
Ms. Melissa Rizzo Holmes Yes
Ms. Cristina Santos Yes
Mr. Kenneth Williams Yes

6.d. Dress Code Survey Results

Discussion:
Craig Cooke discussed the results of the Dress Code Survey results shared with the Board. The District Improvement Committee had received 7 considerations for a change in dress code or implementation of uniforms, initiating implementation of the survey. There is not significant support to change the dress code or implement a school uniform at this time; however, there is overwhelming support to look at current policy. A recommendation was made to form a committee to address this issue and report to full Board in the fall for consideration.

Motion Passed: Motion to extend meeting to 11:30 p.m. passed with a motion by Mr. Paul Panos and a second by Mr. Leonard Lockhart.
Mr. Ronald Eleveld Yes
Ms. Michaela Fissel No
Ms. Darleen Klase Yes
Mr. Leonard Lockhart Yes
Mr. Richard O'Reilly No
Mr. Paul Panos Yes
Ms. Melissa Rizzo Holmes Yes
Ms. Cristina Santos Yes
Mr. Kenneth Williams Yes

6.e. WHS Study Circles

Discussion:
Russell Sills introduced the Windsor High School Governance Council, which is required by state statute, as an elected membership composed of staff, students, parents, and community members. The committee is charged to advise on

issues concerning the budget, power of administrators at the high school and student achievement. A shared outcome of the pilot program has great potential for Windsor High School and for the community. Members are student representative Astrid Lewis, parent Diane Smith, Co-facilitator and parent Annette Sanderson, and parent Carrie Canoni members. A PowerPoint presentation explained the function of the group, its format and charge to assist administration with specific regard to racial and ethnic barriers to student achievement.

6.f. Reconfiguring Awarding of Credits at WHS

Discussion:
Russell Sills and Windsor High School Director of School Counseling Lori Foote-Mitchell, explained reconfiguring credits at the high school and when they are awarded. The reconfiguration involves dividing year-long courses for credit-awarding purposes into semesters, and allows for the population of transient students to be placed in appropriate classes at the appropriate time.

6.g. Increase in School Lunch Prices beginning 2014-2015 (possible action)

Discussion:
Frank Williams discussed the National School Lunch Program, as part of their regulations, developed the paid lunch equity requirement, makes sure prices for full-paid meals are not subsidized by reimbursement for free and reduced meals. Paid lunches for the year, the weighted average is currently is $2.58, regulation requirement states average paid meal needs to be $2.65 per meal. In order to meet the weighted average price requirement, the price for full paid meals need to be raise price for $.10 per meal. There is no change to the free and reduced lunch prices.

Motion Passed: Motion to increase the cost of school lunches by $.10 at all levels beginning for the 2014-2015 school year. Lunch prices will be; elementary - $2.35, middle - $2.60; high school - $2.85 passed with a motion by Mr. Paul Panos and a second by Ms. Darleen Klase.
Mr. Ronald Eleveld Yes
Ms. Michaela Fissel Yes
Ms. Darleen Klase Yes
Mr. Leonard Lockhart Yes
Mr. Richard O'Reilly Yes
Mr. Paul Panos Yes
Ms. Melissa Rizzo Holmes Yes
Ms. Cristina Santos Yes
Mr. Kenneth Williams Abstain

7. Committee Reports
7.a. Curriculum Committee

Discussion:
Darleen Klase had no report.
7.b. Policy Committee

Discussion:
Paul Panos had no report.
7.c. Technology Committee

Discussion:
Richard O'Reilly spoke about the June 5 meeting, which reviewed the technology grant, a Bring Your Own Device policy at the high school which is under review and needs more clarification, and a discussion regarding the 5th grade survey. A meeting will be scheduled early September and recommendations will be presented to the full Board.

Motion Passed: Motion to extend meeting to 11:45 p.m. passed with a motion by Ms. Darleen Klase and a second by Mr. Paul Panos.

Mr. Ronald Eleveld No
Ms. Michaela Fissel No
Ms. Darleen Klase Yes
Mr. Leonard Lockhart Yes
Mr. Richard O'Reilly Yes
Mr. Paul Panos Yes
Ms. Melissa Rizzo Holmes Yes
Ms. Cristina Santos Yes
Mr. Kenneth Williams Yes

8. Consent Agenda

Motion Passed: Motion to approve Items 8.c, 8.d., 8.e, and 8.f of the Consent Agenda passed with a motion by Mr. Paul Panos and a second by Mr. Richard O'Reilly.
Mr. Ronald Eleveld Yes
Ms. Michaela Fissel Yes
Ms. Darleen Klase Yes
Mr. Leonard Lockhart Yes
Mr. Richard O'Reilly Yes
Mr. Paul Panos Yes
Ms. Melissa Rizzo Holmes Yes
Ms. Cristina Santos Yes
Mr. Kenneth Williams Yes

8.a. Financial Report

Discussion:
Frank Williams explained the technology overspending of $15,000 was originally short-budgeted and funds from other areas will be moved to cover expenses. The special education tuition, which is 20% over budget, was to meet the needs of our students, including out-placed students, and associated costs.
Over spending in the area of pupil transportation was due to increasing need for special education to accommodate needs. An over-encumbrance in this area will bring the final line amount down a bit which the balance to be covered by salary and benefits line.

8.b. Budget Transfers

Motion Passed: Motion to accept Consent Agenda Item 8.a and 8.b. passed with a motion by Mr. Paul Panos and a second by Mr. Leonard Lockhart.
Mr. Ronald Eleveld Yes
Ms. Michaela Fissel Yes
Ms. Darleen Klase Yes
Mr. Leonard Lockhart Yes
Mr. Richard O'Reilly Yes
Mr. Paul Panos Yes
Ms. Melissa Rizzo Holmes Yes
Ms. Cristina Santos Yes
Mr. Kenneth Williams Yes

8.c. Amendment to the Town of Windsor Retirement Plan
8.d. Enrollment Report
8.e. Food Service Report
8.f. Human Resources Report

9. Approval of Minutes

Motion Passed: Motion for Approval of Minutes, Items 9.a through 9.g., and Item 9.i passed with a motion by Ms. Melissa Rizzo Holmes and a second by Mr. Richard O'Reilly.
Mr. Ronald Eleveld Yes
Ms. Michaela Fissel Yes
Ms. Darleen Klase Yes
Mr. Leonard Lockhart Yes
Mr. Richard O'Reilly Yes
Mr. Paul Panos Yes
Ms. Melissa Rizzo Holmes Yes
Ms. Cristina Santos Yes
Mr. Kenneth Williams Yes

Motion Passed: Motion for Approval of Minutes Item 9.h. passed with a motion by Ms. Melissa Rizzo Holmes and a second by Mr. Richard O'Reilly.
Mr. Ronald Eleveld Yes
Ms. Michaela Fissel Yes
Ms. Darleen Klase Yes
Mr. Leonard Lockhart Yes
Mr. Richard O'Reilly Yes
Mr. Paul Panos Yes
Ms. Melissa Rizzo Holmes Yes
Ms. Cristina Santos Yes
Mr. Kenneth Williams Yes

9.a. April 22, 2014 Regular Meeting
9.b. May 12, 2014 District Improvement Committee
9.c. May 19, 2014 Policy Committee
9.d. May 19, 2014 Special Meeting
9.e. May 20, 2014 Special Meeting
9.f. May 20, 2014 Regular Meeting
9.g. June 2, 2014 Executive Committee
9.h. June 5, 2014 Curriculum Committee

Discussion:
Melissa Rizzo Holmes stated Motion to Adjourn, page 3, needs to be amended to reflect Michaela Fissel's "yes" vote.
9.i. June 5, 2014 Technology Committee

10. Other Matters/Announcements/Regular BOE Meetings
10.a. BOE Retreat, Monday, June 23, 2014, 5:30 PM, L.P. Wilson Community Center, Room 17
10.b. BOE Retreat, Tuesday, July 8, 2014, 5:30 PM, L.P. Wilson Community Center, Room 17
10.c. Next BOE Regular Meeting is Tuesday, September 16, 2014, 7:00 PM, Town Hall, Council Chambers

11. Audience to Visitors

Discussion:
None.

12. Adjournment

Motion Passed: Motion to adjourn meeting at 11:40 p.m. passed with a motion by Mr. Leonard Lockhart and a second by Mr. Paul Panos.
Mr. Ronald Eleveld Yes
Ms. Michaela Fissel Yes
Ms. Darleen Klase Yes
Mr. Leonard Lockhart Yes

Mr. Richard O'Reilly Yes
Mr. Paul Panos Yes
Ms. Melissa Rizzo Holmes Yes
Ms. Cristina Santos Yes
Mr. Kenneth Williams Yes

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Melissa Rizzo Holmes, Secretary
Windsor Board of Education

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Windsor Board of Education
Special Meeting--Board Retreat Part 1
Unapproved Minutes

June 23, 2014 5:30 PM
L.P. Wilson Community Center, Room 17

The following are the unapproved minutes of the June 23, 2014 Special Meeting--Board Retreat Part 1. Any additions or corrections will be made at a future meeting.

Attendance Taken at 5:30 PM:

Present Board Members:
Mr. Ronald Eleveld
Ms. Michaela Fissel
Ms. Darleen Klase
Mr. Leonard Lockhart
Mr. Richard O'Reilly
Mr. Paul Panos
Ms. Melissa Rizzo Holmes
Ms. Cristina Santos
Mr. Kenneth Williams

1. Call to Order, Pledge to the Flag and Moment of Silence

Discussion:
The meeting was called to order at 5:30 PM by President Santos. Also in attendance was Superintendent of Schools Craig Cooke.

2. Discussion of Board Members' Roles and Responsibilities

Discussion:
Attorney Tom Mooney from Shipman and Goodwin reviewed the roles and responsibilities of board members.

3. Discussion of Performance of Individual Board Members (possible Executive Session)

Discussion:
The board discussed the performance of individual board members.

4. Review and Distribution of BOE Self-Evaluation

Discussion:
The board discussed the self-evaluation template. It was decided that board members would complete the self-evaluation and send it to Mark Winzler by the close of day on Monday, June 30th.

5. Adjournment

Discussion:
The meeting was adjourned at 9:25 PM.

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Melissa Rizzo Holmes, Secretary
Windsor Board of Education

Windsor Board of Education
Executive Committee
Unapproved Minutes

July 31, 2014 4:30 PM
L.P. Wilson Community Center, Superintendent's Conference Room

The following are the unapproved minutes of the July 31, 2014 Executive Committee. Any additions or corrections will be made at a future meeting.

Attendance Taken at 4:30 PM:

Present Board Members:
Ms. Darleen Klase
Mr. Paul Panos
Ms. Cristina Santos

1. Call to Order

Discussion:
The meeting was called to order by President Santos at 4:30 PM. Superintendent of Schools Dr. Craig Cooke was also in attendance.

2. Review the Superintendent Evaluation Form

Discussion:
The committee reviewed the Superintendent Evaluation form.

3. Review Suggestions for BOE Workshops

Discussion:
The committee discussed possible board workshop topics for 2014-2015.

4. Review of BOE Meeting Calendar

Discussion:
The committee reviewed the board meeting calendar for 2014-2015.

5. Discussion of BOE Retreat, Part 2

Discussion:
The committee discussed the BOE Retreat, Part 2 scheduled for August 19th.

6. Miscellaneous

7. Adjournment

Discussion:
The meeting was adjourned at 5:30 PM.

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Melissa Rizzo Holmes, Secretary
Windsor Board of Education

Windsor Board of Education
Special Meeting
Unapproved Minutes

Tuesday, August 12, 2014 5:30 PM
L.P. Wilson Community Center, Room 17

The following are the unapproved minutes of the August 12, 2014 Special Meeting. Any additions or corrections will be made at a future meeting.

Attendance Taken at 5:30 PM:

Present Board Members:
Mr. Ronald Eleveld
Ms. Michaela Fissel
Mr. Leonard Lockhart
Mr. Richard O'Reilly
Mr. Paul Panos
Ms. Melissa Rizzo Holmes
Ms. Cristina Santos
Mr. Kenneth Williams

Absent Board Members:
Ms. Darleen Klase

1. Call to Order, Pledge to the Flag and Moment of Silence

Discussion:
The meeting was called to order at 5:33 PM by President Santos. Superintendent Craig Cooke and Assistant Superintendent for Human Resources Terrell Hill were also in attendance.

2. Audience to Visitors

Discussion:
None

3. Personnel matter regarding the selection of the Poquonock School Principal. Executive Session and Action Anticipated

Discussion:
Superintendent Craig Cooke and Assistant Superintendent for Human Resources Terrell Hill were invited into the executive session.

Motion Passed: Move to go into executive session at 5:38 PM for the purpose of interviewing the candidate for the Poquonock School Principal passed with a motion by Mr. Paul Panos and a second by Mr. Ronald Eleveld.
Mr. Ronald Eleveld Yes
Ms. Michaela Fissel Yes
Ms. Darleen Klase Absent
Mr. Leonard Lockhart Yes
Mr. Richard O'Reilly Yes
Mr. Paul Panos Yes
Ms. Melissa Rizzo Holmes Yes
Ms. Cristina Santos Yes

Mr. Kenneth Williams Yes

The Board of Education returned to open session at 6:30 PM.

Motion Passed: Move to offer Tracie Peterson the position of Poquonock School Principal passed with a motion by Mr. Paul Panos and a second by Mr. Leonard Lockhart.
Mr. Ronald Eleveld Yes
Ms. Michaela Fissel Yes
Ms. Darleen Klase Absent
Mr. Leonard Lockhart Yes
Mr. Richard O'Reilly Yes
Mr. Paul Panos Yes
Ms. Melissa Rizzo Holmes Yes
Ms. Cristina Santos Yes
Mr. Kenneth Williams Yes

4. Announcements

Discussion:
None

5. Adjournment

Motion Passed: Move to adjourn the meeting at 6:35 PM passed with a motion by Mr. Paul Panos and a second by Mr. Leonard Lockhart.
Mr. Ronald Eleveld Yes
Ms. Michaela Fissel Yes
Ms. Darleen Klase Absent
Mr. Leonard Lockhart Yes
Mr. Richard O'Reilly Yes
Mr. Paul Panos Yes
Ms. Melissa Rizzo Holmes Yes
Ms. Cristina Santos Yes
Mr. Kenneth Williams Yes

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Melissa Rizzo Holmes, Secretary
Windsor Board of Education

Windsor Board of Education
Special Meeting--Board Retreat Part 2
Unapproved Minutes

Tuesday, August 19, 2014 5:30 PM
L.P. Wilson Community Center, Board Room

The following are the unapproved minutes of the August 19, 2014 Special Meeting--Board Retreat Part 2. Any additions or corrections will be made at a future meeting.

Attendance Taken at 5:30 PM:

Present Board Members:
Mr. Ronald Eleveld
Ms. Michaela Fissel
Ms. Darleen Klase
Mr. Leonard Lockhart
Mr. Richard O'Reilly
Mr. Paul Panos
Ms. Melissa Rizzo Holmes
Ms. Cristina Santos

Absent Board Members:
Mr. Kenneth Williams

1. Call to Order, Pledge to the Flag and Moment of Silence

Discussion:
President Santos called the meeting to order at 5:30 PM. Also in attendance was Superintendent Craig Cooke.

2. Discussion of Superintendent Evaluation Form

Discussion:
The board discussed the Superintendent Evaluation Form.

3. Debrief and Review of Board Self-Evaluation Form

Discussion:
A discussion and review of the Board Self-Evaluation Form was led by Nick Caruso from the Connecticut Association of Boards of Education.

4. Discussion and Adoption of Board of Education/Superintendent Goals

Discussion:
The board discussed the adoption of the Board of Education and Superintendent goals.

5. Announcements

6. Adjournment

Discussion:
The meeting was adjourned at 9:42 PM.

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Melissa Rizzo Holmes, Secretary
Windsor Board of Education

Windsor Board of Education
Executive Committee

Tuesday, September 2, 2014 4:30 PM
L.P. Wilson Community Center, Superintendent's Conference Room

The following are the unapproved minutes of the September 2, 2014 Executive Committee. Any additions or corrections will be made at a future meeting.

Attendance Taken at 4:30 PM:

Present Board Members:
Ms. Darleen Klase
Mr. Paul Panos
Ms. Cristina Santos

1. Call to Order

Discussion:
President Santos called the meeting to order at 4:32 PM. Superintendent Craig Cooke was also in attendance.

2. Set the agenda for the Regular Board Meeting on Tuesday, September 16, 2014

Discussion:
The committee discussed the agenda for the Tuesday, September 16, 2014 regular meeting.

3. Miscellaneous

4. Adjournment

Discussion:
The meeting was adjourned at 6:03 PM.

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Melissa Rizzo Holmes, Secretary
Windsor Board of Education

Windsor Board of Education
Special Meeting
Unapproved Minutes

Wednesday, September 3, 2014 6:00 PM
L.P. Wilson Community Center, Room 17

The following are the unapproved minutes of the September 3, 2014 Special Meeting. Any additions or corrections will be made at a future meeting.

Attendance Taken at 6:00 PM:

Present Board Members:
Mr. Ronald Eleveld
Ms. Michaela Fissel
Ms. Darleen Klase
Mr. Leonard Lockhart
Mr. Richard O'Reilly
Mr. Paul Panos
Ms. Melissa Rizzo Holmes
Ms. Cristina Santos
Mr. Kenneth Williams

Updated Attendance:
Ms. Michaela Fissel was updated to present at: 6:16 PM

1. Call to Order, Pledge to the Flag and Moment of Silence
Discussion:
The meeting was called to order at 6:04 p.m. by Ms. Santos with the Pledge of Allegiance and a Moment of Silence.

2. Audience to Visitors
Discussion:
Tim Curtis, 20 Kendrick Lane, stated he was in attendance to address a discussion regarding an issue that is part of the Executive Session and that if the Board ever needed to have him explain what he knows about a situation either publicly at a later date or executive session at a later date, he is willing to come before the Board.

3. Executive Session to Discuss Performance of Board President Related to Committee Appointments

Motion Failed: Motion to go into Executive Session to Discuss Performance of Board President Related to Committee Appointments and to invite Dr. Craig Cooke to attend failed with a motion by Ms. Darleen Klase and a second by Mr. Leonard Lockhart.
Mr. Ronald Eleveld No
Ms. Michaela Fissel No
Ms. Darleen Klase Yes
Mr. Leonard Lockhart Yes
Mr. Richard O'Reilly Yes
Mr. Paul Panos No
Ms. Melissa Rizzo Holmes No
Ms. Cristina Santos Yes
Mr. Kenneth Williams Yes

Discussion:
Discussion was held regarding the Board President's performance and action related to Committee appointments.

The meeting recessed at 7:43 p.m.
The meeting reconvened at 7:53 p.m.

Motion Failed: Motion to go into Executive Session for the purpose of discussing the performance of the Board President related to committee appointments and to invite Mr. Tim Curtis to join them in the Executive Session failed with a motion by Mr. Leonard Lockhart and a second by Ms. Darleen Klase.
Mr. Ronald Eleveld No
Ms. Michaela Fissel No
Ms. Darleen Klase Yes
Mr. Leonard Lockhart Yes
Mr. Richard O'Reilly Yes
Mr. Paul Panos No
Ms. Melissa Rizzo Holmes No
Ms. Cristina Santos Yes
Mr. Kenneth Williams Yes

Mr. Curtis was invited by the President to address the Board regarding information related to the Superintendent search. Mr. Curtis addressed the Board, and answered questions posed by Board members related to his statement.

4. Discussion and Possible Action on Committee Appointments
Discussion:
Ms. Santos appointed Ms. Fissel to fill a vacancy on the Technology Committee, added Mr. Eleveld to the Finance Committee and stated the Chair of the Finance Committee is Ms. Santos.

5. Discussion and Possible Action on Long-Range Planning Committee

Motion Passed: Motion that the Board of Education form a Long Range Planning Committee charged with working with district administration to engage in strategic planning for district operations and finance passed with a motion by Mr. Paul Panos and a second by Ms. Darleen Klase.
Mr. Ronald Eleveld Yes
Ms. Michaela Fissel Yes
Ms. Darleen Klase Yes
Mr. Leonard Lockhart Yes
Mr. Richard O'Reilly Yes
Mr. Paul Panos Yes
Ms. Melissa Rizzo Holmes Yes
Ms. Cristina Santos Yes
Mr. Kenneth Williams Yes

Discussion:
Ms. Santos appointed Leonard Lockhart Chair of the Committee, and Ms. Rizzo-Holmes and Ms. Klase as members.

6. Update on FY 2014 Year End

Discussion:
Dr. Cooke gave brief report on FY 2014 year end. According to the unaudited year end update from the town, the Board returned $29,084.01 to the General Fund. Director of Business Services, Ms. Batchelder, will update the Board more fully at the September meeting.

7. Discussion on Running Effective Board Meetings Facilitated by Nick Caruso from CABE

Motion Passed: Motion that Item 7, Discussion on Running Effective Board Meetings Facilitated by Nick Caruso from CABE be tabled to a later date and be the sole topic of conversation passed with a motion by Mr. Leonard Lockhart and a second by Mr. Richard O'Reilly.
Mr. Ronald Eleveld Yes
Ms. Michaela Fissel Yes
Ms. Darleen Klase Yes
Mr. Leonard Lockhart Yes
Mr. Richard O'Reilly Yes
Mr. Paul Panos Yes
Ms. Melissa Rizzo Holmes Yes
Ms. Cristina Santos Yes
Mr. Kenneth Williams Yes

8. Announcements

9. Adjournment

Motion Passed: Motion to adjourn at 9:12 p.m. passed with a motion by Ms. Melissa Rizzo Holmes and a second by Mr. Richard O'Reilly.
Mr. Ronald Eleveld Yes
Ms. Michaela Fissel Yes
Ms. Darleen Klase Yes
Mr. Leonard Lockhart Yes
Mr. Richard O'Reilly Yes
Mr. Paul Panos Yes
Ms. Melissa Rizzo Holmes Yes
Ms. Cristina Santos Yes
Mr. Kenneth Williams Yes

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Melissa Rizzo Holmes, Secretary
Windsor Board of Education