Policy Committee

Monday, September 29, 2014 6:00 PM
Policy Committee, L.P. Wilson Community Center, Room 17, 601 Matianuck Avenue, Windsor, CT 06095

1. **Call to Order, Pledge of Allegiance, Moment of Silence**
2. **Audience to Visitors**
3. **Review P/AR-5123 Promotion and Retention**
4. **Revise BL-9121 Official Duties - President**
5. **Review BL-9132 Standing Committee**
6. **Review BL-9133 Special Committees**
7. **Review BL-9140 Board Representatives**
8. **Review BL-9221 Resignation/Removal from Office/Censure**
9. **Adjournment**

Series 6000
Instruction

PROMOTION AND RETENTION

Student promotion shall be determined by academic performance and social and emotional maturity. The Administration and faculty shall apply these criteria when determining whether to promote or retain a student. Retention is an extraordinary measure that should be the result of the combined professional judgment of the school principal, teachers, guidance counselor and/or other support personnel.

The Superintendent or his/her designee shall be responsible for developing procedures, in furtherance of this policy, that are designed to foster student achievement and reduce the incidence of social promotion. Such procedures shall:

1) include objective criteria for the promotion and graduation of students,

2) provide for the measuring of the progress of students against such criteria and the reporting of such information to parents and students,

3) include alternatives to promotion such as transition programs, and

4) provide for supplemental services.

Such procedures may require students who have substantial academic deficiencies that jeopardize their eligibility for promotion or graduation to attend after school programs, summer school or other programs that are designed to assist students in remedying such deficiencies.

Legal Reference:

Connecticut General Statutes §10-221(b)
Connecticut General Statutes § 10-223a

ADOPTED:_____
REVISED:_____

5/2/02
1/28/05
238950 v.05 S1

5123

Students

Promotion/Retention

The Board of Education is dedicated to the best total and continuous development of each student enrolled in its schools. Therefore, the District will establish and maintain the highest standards required for each grade and monitor student performance in a continuous and systematic manner. The administration and faculty shall establish a system of grading and reporting academic achievement to students and their parents and guardians. The system shall also determine when promotion and graduation requirements are met. The decision to promote a student to the next grade level shall be based on successful completion of the curriculum, attendance, personal and social maturity, performance on objective tests, and student demonstration of mastery of the Goals for Windsor Students (P 0200) at each level.

To graduate from the Windsor Public Schools a student must demonstrate competency in specific basic skills. Assessment of the level of competency in the specified basic skills includes the results from the Connecticut Academic Performance Test (CAPT). Administration will identify a course of study to assist a student who has not successfully completed the assessments.

Legal Reference:

P.A. 99-288
10-221 (a)
P.A. 01-166
10-223

Policy Adopted: September 18, 2007

5123

Students

Promotion/Retention

1. The Windsor Public Schools are committed to ensuring that every graduate is a lifelong learner, productive worker, responsible citizen and thoughtful participant in our diverse communities. It is the goal of this school system that every graduate will achieve the Goals for Windsor Students, adopted by the Board of Education as Policy 0200.

2. These expectations shall frame the teaching, learning and assessment processes of the Windsor schools. Such expectations are viewed as crucial to lifelong learning and essential to gaining student's commitment to the learning process.

3. The Administration will maintain rigorous grade-by-grade standards and a curriculum and assessment system to support such standards. A high priority must be placed on ensuring a student's ability to read on grade level. These standards are based on Windsor's goals and aligned with Connecticut's statewide assessment system, CMT's, CAPT, Common Core of

Learning and Curriculum Frameworks. They are translated into local curriculum frameworks to guide instruction based upon high expectations for student achievement.

4. Social promotion is not acceptable.

5. Student promotion and graduation shall be based on demonstrated and/or assessed mastery of the content and skills standards. *(especially in the core subjects of English/language arts, mathematics, science and social science)* Students should earn the right to move from grade to grade through demonstration of the mastery of the knowledge and skills required of them.

A. Students are expected to progress through each grade usually within one school year. To accomplish this, instruction should accommodate the varying interests and growth patterns of individual students and include strategies for addressing academic deficiencies when needed. Students shall progress through the grade levels by demonstrating growth in learning and meeting grade-level standards of expected student achievement. The student's readiness for work at the next grade level shall be required before he/she is promoted.

The District shall utilize multiple measures of academic performance indicators as determinants in promotion/**retention** decisions. Student assessment of performance shall be based upon and aligned with the adopted standards. Student evaluation shall be fair, consistent and appropriate to program goals. The assessment program shall include, but not be limited to, the use of standardized and teacher made tests, projects, portfolios, and other student demonstrations of mastery, teacher observation, and student performance on objective tests.

B. Schools shall identify students at risk, modify instruction, and offer additional support to prevent **retention**. Prior to deciding on **retention** for a student not mastering the appropriate skills, the district shall provide and may require the student to attend one or more alternatives for remedial assistance.

C. Academic achievement, attitude, effort, work habits, behavior, attendance, and other significant learning related factors shall be regularly evaluated and communicated to students and their parents/guardians.

D. Parents/guardians shall also be included in the planning of intervention strategies and the ongoing monitoring of the student's progress. Parent/guardians are to be fully involved and informed throughout the promotion/**retention** decision-making process. Parents will be notified as early as possible of prevention and intervention strategies, and following unsuccessful attempts to bring the student to mastery, that **retention** is being considered. The Principal shall be responsible for making the final promotion/**retention** decision.

6. The District may provide alternatives to promotion for students not successfully completing academic requirements for promotion. Such programs could include, but not be limited to, transitional programs and alternative schools/programs within the District or in cooperation with other school districts.

Legal Reference:

P-0200 – Goals for Students
P-6146.1 – Reporting to Parents
AR-6146.1 – Reporting to Parents, Marking System

P.A. 99-288 An Act Concerning Education Accountability
10-221(a) Board of Education to prescribe rules.

Regulation Approved: September 18, 2007

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SHIPMAN & GOODWIN LLP
COUNSELORS AT LAW

Rational for Proposal:

OFFICIAL DUTIES - PRESIDENT

The model policy pertaining to the duties of the Board Chair has been revised to reflect that the Board Chair has the authority to consult with legal counsel, without the need for an authorizing Board vote.

Section: **Bylaws of the Board**

Subject: **OFFICIAL DUTIES – PRESIDENT** **BL-9121**

BOARD OF EDUCATION BYLAW
WINDSOR PUBLIC SCHOOLS
WINDSOR, CT

The President shall:

1. Preside at all meetings of the Board and perform all duties imposed by Connecticut General Statute 10-218 and those prescribed by the Board's bylaws, policies, rules and regulations;

2. Chair the Executive Committee;

3. Appoint all standing and special committees, unless elected by the Board;

4. Serve as ex officio member on all committees;

5. Perform such other duties as may be delegated to him/her by the Board;

6. Keep the Vice-President duly informed on all pertinent matters in case of absence of the President;

7. Act as a resource to the Superintendent on decisions which may require further input between Board meetings;

8. Call special meetings as deemed necessary or when upon receipt of a written request by three (3) of the members of the Board; and

9. Act as the public spokesperson for the Board of Education at all times except as this responsibility is specifically delegated to others.

10. In addition, the President may appoint a parliamentarian to advise him or her on items of procedures.

11. Act as the Board's representative for the purposes of consultation with Board's legal counsel as needed to conduct Board business. The President may authorize other Board members to consult with Board counsel when appropriate.

(cf. 9120 – Officers)
(cf. 9130 – Committees)

Legal Reference: Connecticut General Statutes
10-218 Officers. Meetings

Bylaw Adopted: February 15, 2005

9132

Bylaws of the Board

Standing Committee

The membership of each standing committee shall be appointed by the President of the Board of Education at the meeting the Board creates the committee. The President shall be an ex-officio member of each standing committee.

Each standing committee shall remain organized for the balance of that Board's term of office. The duties of the committee shall be outlined at the time of appointment, and the committee shall regularly report to the Board of Education, through its Chairperson.

(cf. 9130 - Committees)

Legal Reference: Connecticut General Statutes

1-200 through 1-241 of the Freedom of Information Act

1-200 Definitions

1-225 Meetings of government agencies to be public

Bylaw Adopted: January 19, 2005

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9133

Bylaws of the Board

Special Committees

The President of the Board of Education shall appoint special committees as may be deemed necessary or advisable by the Board of Education, and the President shall be an ex-officio member of each committee.

The duties of the committee shall be outlined at the time of appointment, and the committee shall be considered dissolved when its final report has been made to the Board of Education.

All committees of the Board of Education shall follow the provisions of the Freedom of Information Act as required by statute.

Legal Reference: Connecticut General Statutes
1-200 through 1-241 of the Freedom of Information Act
1-200 Definitions
1-226 Meetings of government agencies to be public

Bylaw Adopted: January 19, 2005

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9140

Bylaws of the Board

Board Representatives

The President of the Board of Education shall annually, or otherwise as needed, appoint one or more of its members to represent it on other boards, committees, commissions or groups when required by law or it is in the best interest of the school district to do so.

(cf. 1500 Relations between Area, State, Regional and National Associations and the Schools)
(cf. 9340 Membership in Associations)

Bylaw Adopted: January 19, 2005

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9221

Bylaws of the Board

Resignation/Removal from Office/Censor

Resignation

If for reasons of health, change in domicile, acceptance of a paid position with the School District, or any other compelling reason, a member decides to resign his or her position with the Board of Education, the Board requests notification as early as possible. This will permit the Board to plan accordingly.

A member resigning from the Board of Education should present or have presented for them a letter of resignation to the Board of Education at any meeting and said resignation may be accepted at any meeting.

In the event a member changes domicile and is no longer a bona fide resident of the Town of Windsor or accepts a paid position with the School District, that member will immediately be deemed to have resigned regardless of whether the member submits a letter of resignation.

Removal from Office

Any Board officer may be removed from office by a two-thirds vote of the membership of the whole Board.

Censure

Any member may be subject to censure or reprimand by the Board of Education for a violation of the Bylaws of the Board of Education or for other good cause upon a motion at a regular meeting of the Board of Education and by a two-thirds vote of the membership of the whole Board.

(cf. 9120 - Officers and Auxiliary Personnel)
(cf. 9221 - Filling Vacancies)

Bylaw Adoption: January 19, 2005

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