Pflugerville ISD: Public Notice

Special Meeting

July 22, 20256:00 PM
Administration Building Board Room
1401 W. Pecan Street
Pflugerville, Texas 78660

The subjects to be discussed or considered or upon which any formal action may be taken are listed below. Items do not have to be taken in the same order as shown on this meeting notice. Unless removed from the consent agenda, items identified within the consent agenda will be acted on at one time.

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1. Opening
   1.A. Public Comment Related to Items Listed on the Agenda
2. Consideration and Possible Action Related to a Level III Parent Complaint (551.074 and 551.0821)
3. Closing

If, during the course of the meeting, discussion of any items on the agenda should be held in a closed meeting, the board will conduct a closed meeting in accordance with the Texas Open Meetings Act, Government Code, Chapter 551, Subchapters D and E or Texas Government Code section 418.183(f). Before any closed meeting is convened, the presiding officer will publicly identify the section or sections of the Act authorizing the closed meeting. All final votes, actions, or decisions will be taken in open meeting. [*See* BEC(LEGAL)]

The notice for this meeting was posted in compliance with the Texas Open Meeting Act on: _____.

_____
For the Board of Trustees

Board of Trustees
Agenda Item Information Form

SUBJECT **MEETING DATE: 07/22/2025**

Consideration and Possible Action Related to a Level III Parent Complaint (551.074 and 551.0821)

AGENDA PLACEMENT:

AI – Action Item

BACKGROUND INFORMATION

Ms. Katisha Dukes has filed a Level III Grievance on behalf of her PHS student, expressing disagreement with the Level II decision issued by Hearing Officer Lisa Patterson. The grievance concerns the request for the removal of a staff member from their position, which was not granted at Level II.

Following district policy, the Human Resources department conducted an investigation into the incident that involved the student and the staff member. The findings were reviewed by the hearing officer, who determined that the requested resolution was not warranted.

At the Level III grievance hearing, both the Student Affairs Department and Ms. Dukes will present their respective positions regarding the grievance and requested remedy. The district will continue to follow established grievance procedures to ensure a fair and thorough review process.

The Grievance packet is attached and video link are provided below.

Video One

Video Two

Video Three

FISCAL IMPACT STATEMENT

Cost: N/A

Recurring or One-Time: n/a
Funding Source (General/Grant/Other-Specify): **n/a**
Fiscal Year: n/a
Amendment Required: none
Bond Funds (Program Year): n/a

RECOMMENDATION

We request that the Board of Trustees uphold the decision of the Level II Hearing Officer (Ms. Patterson) as presented.

Submitted By: Amanda Castro, EdD
Title: Director of Student Affairs
Cabinet Members' Approval: Brandy Baker