Notice of Regular Meeting
Board of Trustees
June 17, 2025

A Regular Meeting of the Board of Trustees will be held on June 17, 2025, beginning at 6:30 PM, in the Administration Building, 400 East Loop 340, Waco, TX 76705.

The subjects to be discussed or considered or upon which any formal action may be taken are listed below. Items do not have to be taken in the same order as shown on this meeting notice. For more information about public comment, see Policy BED. Unless removed from the consent agenda, items identified within the consent agenda will be acted on at one time.

I. Board Goals --
II. Roll Call, Establishment of Quorum, and Call to Order -- Board President
III. Opening Ceremony -- Board President
IV. Consider Listing of Agenda Items -- Board President
V. Recognition Items -- Board President and Dr. Sharon M. Shields
    A. Mr. Randy Devorsky, 35 years of Service on the La Vega ISD Board of Trustees -- Dr. Sharon M. Shields
    B. Mr. Myron Ridge 2024-2025 Board President -- Dr. Sharon M. Shields
VI. Public Participation -- Board President
VII. Special Reports -- Board President
    A. Superintendent's Report -- Dr. Sharon M. Shields
        1. Student Enrollment Update -- Dr. Sharon M. Shields
        2. Calendar of Events -- Dr. Sharon M. Shields
        3. Construction Update -- Dr. Sharon M. Shields and Mr. Todd Gooden
VIII. Consider Consent Agenda Items -- Board President
    A. Minutes for Meetings Held -- Ms. Betty Bentura
    B. Consider the Food Service Management Company Renewal (FSMC) -- Ms. Jamie Shaver
    C. Monthly Tax Collection Recap and Report -- Ms. Jamie Shaver
    D. Budget Amendments -- Ms. Jamie Shaver
IX. Action and Discussion Items -- Board President
    A. Consider Monthly Budget Analysis Report -- Ms. Jamie Shaver
    B. Consider the Addition of a Bilingual Aide for La Vega Primary School Phil Bancale Campus -- Dr. Sharon M. Shields and Mr. Todd Gooden
    C. Consider Teacher and Professional Employee Contract Recommendations -- Dr. Sharon M. Shields and Mr. Todd Gooden
X. Closed Meeting -- Board President
XI. Adjournment -- Board President

If, during the course of the meeting, discussion of any item on the agenda should be held in a closed meeting, the board will conduct a closed meeting in accordance with the Texas Open Meetings Act, Texas Government Code, Chapter 551, Subchapters D and E or Texas Government Code section 418.183(f). Before any closed meeting is convened, the presiding officer will publicly identify the section or sections

of the Act authorizing the closed meeting. All final votes, actions, or decisions will be taken in open meeting. [See TASB Policy BEC(LEGAL)]

_____

For the Board of Trustees

La Vega Independent School District

House Bill 3 Board Goals 2024-2029

The percentage of 3rd grade students scoring meets grade level standard or above on the STAAR math assessment will increase from 25% in June of 2024 to 58% by June 2029.

The percentage of 3rd grade students scoring meets grade level standard or above on the STAAR RLA assessment will increase from 38% in June of 2024 to 55% by June 2029.

The percentage of students that meet the criteria for CCMR will increase from 68% in August 2024 to 90% by August 2029.

ROLL CALL, ESTABLISHMENT OF QUORUM, AND CALL TO ORDER

The meeting was called to order at _____ m.

Board of Trustees Members Present: _____

_____

Board of Trustees Members Absent: _____

_____

School Personnel Present: _____

_____

_____

_____

Others Present: _____

_____

_____

BOARD PRESIDENT:

THE OPENING CEREMONY CONSISTING OF THE PLEDGE OF ALLEGIANCE

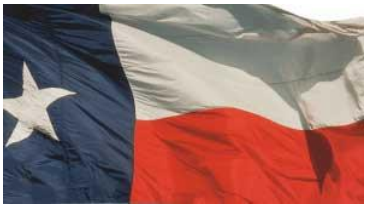
TO THE AMERICAN FLAG AND TO THE TEXAS FLAG WILL BE PROVIDED BY:

_____

(NAME, TITLE, POSITION, LVISD CAMPUS/DEPT.)



PLEDGE TO UNITED STATES FLAG. I pledge allegiance to the Flag of the United States of America, and to the Republic for which it stands, one nation under God, indivisible, with liberty and justice for all.



PLEDGE TO TEXAS FLAG: "Honor the Texas flag; I pledge allegiance to thee, Texas, one state under God, one and indivisible."

APPROVE LISTING OF AGENDA ITEMS

Presented for:
Board action ☒ Report/Review Only ☐

Supporting documents:
None ☒ Attached ☐ Provided Later ☐

Contact Person:
Dr. Sharon M. Shields and Board President

Background Information:
Board Members are asked to review the listing of agenda items.

Fiscal Implication:
N/A

Administrative Recommendation:
N/A

Motion:

Second:

For:

Against

Abstain:

RECOGNITION ITEMS

Presented for:
Board action ☐ Report/Review Only ☒ Consent Agenda Item ☐

Supporting documents:
None ☒ Attached ☐ Provided Later ☐

Contact Person:
Board President

Background Information:
This portion of the board meeting is reserved to recognize students, staff, and Board Members for exemplary accomplishments beyond the District Level.

Fiscal Implication:
N/A

Administrative Recommendation:
N/A

PUBLIC PARTICIPATION

Presented for:
Board action ☐ Report/Review Only ☒

Supporting documents:
None ☒ Attached ☐ Provided Later ☐

Contact Person(s):
Board President and Dr. Sharon M. Shields

Background Information:
LVISD POLICY BED (LOCAL) -- Public Participation: At regular meetings the Board shall allot 30 minutes to hear persons who desire to make comments to the Board. Persons who wish to participate in this portion of the meeting shall sign up with the presiding officer or designee before the meeting begins and shall indicate the topic about which they wish to speak.

Limit on Participation: Audience participation is limited to the portion of the meeting designated for that purpose. At all other times during a Board meeting, the audience shall not enter into discussion or debate on matters being considered by the Board, unless recognized by the presiding officer. No presentation shall exceed five (5) minutes. Delegations of more than five persons shall appoint one person to present their views before the Board.

Board's Response—Specific factual information or recitation of existing policy may be furnished in response to inquiries, but the Board shall not deliberate or decide regarding any subject that is not included on the agenda posted with notice of the meeting.

Complaints and Concerns—Complaints and concerns for which other resolution channels are provided shall be directed through those channels. The presiding officer or designee shall determine whether a person who wishes to address the Board has attempted to solve a matter administratively. If not, the person shall be directed to the appropriate policy to seek resolution before bringing the matter to the Board at a subsequent meeting.

Fiscal Implication:
N/A

Administrative Recommendation:
N/A

SPECIAL REPORTS

Presented for:
Board action ☐ Report/Review Only ☒

Supporting documents:
None ☐ Attached ☒ Provided Later ☐

Contact Person:
N/A

Background Information:
This portion of the meeting is to provide special reports to the Board of Trustees.

Fiscal Implication:
N/A

Administrative Recommendation:
This report is being provided for informational purposes.

Superintendent's Report

1. **Student Enrollment Report**
2. **Calendar Events**
3. **Construction Update**

Presented for:
Board action ☐ Report/Review Only ☒

Supporting documents:
None ☒ Attached ☐ Provided Later ☐

Contact Person:
Dr. Sharon M. Shields

Background Information:
This portion of the board meeting is reserved to update the Board of Trustees on calendar and miscellaneous items.

Fiscal Implication:
N/A

Administrative Recommendation:
N/A

CONSENT AGENDA ITEMS

Presented for:
Board action ☒ Report/Review Only ☒

Supporting documents:
None ☐ Attached ☒ Provided Later ☐

Contact Person:
N/A

Background Information:
The consent agenda shall include items of a routine and/or recurring nature grouped together under one action item. For each item listed as part of a consent agenda, the Board shall be furnished with background material. All such items shall be acted upon by one vote without separate discussion, unless a Board member requests that an item be withdrawn for individual consideration. The remaining items shall be adopted under a single motion and vote.

Fiscal Implication:
N/A

Administrative Recommendation:
N/A

Motion:

Second:

For:

Against

Abstain:

Approve Minutes for Meeting(s) Held

Presented for:
Board action ☒ Report/Review Only ☐

Supporting documents:
None ☐ Attached ☒ Provided Later ☐

Contact Person:
Dr. Sharon M. Shields or Betty Bentura

Background Information:
The Board shall prepare and retain minutes or make a tape recording of each of its open meetings. The minutes shall state the subject matter of each deliberation and shall indicate each vote, order, decision, or other action taken by the Board. The minutes or tapes are public records and shall be made available for public inspection and copying on request to the Superintendent or designee.

Fiscal Implication:
None.

Administrative Recommendation:
Board review and approval.

Motion: _____

Second: _____

For: _____

Against: _____

Abstain: _____

La Vega Independent School District
400 East Loop 340, Waco, Texas 76705
254-299-6700 ♦ 254-799-8642 FAX

Office of the Superintendent

La Vega I.S.D. Board of Trustees
Minutes of the Regular Meeting
May 20, 2025

BOARD MEMBERS PRESENT – Henry C. Jennings, Raymond Koon, Rev. Larry Carpenter, Brenda Rocha, Mildred Watkins, and Myron Ridge,

BOARD MEMBERS ABSENT – Randy Devorsky

SCHOOL PERSONNEL PRESENT – Dr. Sharon M. Shields, Todd Gooden, Dr. Charla Rudd, Jamie Shaver, Chief Kerry Blakemore, and Betty Bentura

OTHERS PRESENT – None

CALLED TO ORDER – Board President Myron Ridge established a quorum and brought the board meeting to order at 6:30 p.m.

OPENING CEREMONY – The Pledges of Allegiance to the United States Flag and the Texas Flag were led by Mr. Todd Gooden, Assistant Superintendent for Personnel and Administration.

APPROVED LISTING OF AGENDA ITEMS – Motioned by Mr. Koon and seconded by Mr. Jennings, the Board unanimously approved the listing of agenda items.

CERTIFICATE OF ELECTION, STATEMENT OF ELECTED OFFICER, AND OATH OF OFFICE – Henry Jennings,and Raymond Koon were re-elected to their positions on the La Vega ISD Board of Trustees on May 5, 2025. They were issued a Certificate of Election and completed and submitted the Statement of Elected Officer. The Oath of Office was then administered by Betty Bentura, Notary Public.

ELECTION OF BOARD OFFICERS – Mr. Ridge turned the meeting over to Ms. Jamie Shaver, Assistant Superintendent for Finance. Ms. Shaver conducted the election of the office of Board President.

The Board President was elected as follows:

President: Mr. Koon nominated Mr. Myron Ridge for President. Mr. Jennings made a motion that nominations cease and Mr. Koon be elected by acclimation. Mrs. Watkins seconded the motion. The Board of Trustees unanimously approved Mr. Myron Ridge as President, and the meeting was turned over to him at this time.

Board Officers were elected as follows:

Vice President: Mr. Ridge made a motion to nominate Mr. Raymond Koon for Vice President and Mr. Ridge seconded the motion. The Board Members unanimously approved Mr. Raymond Koon as Vice President of the Board of Trustees.

Secretary: Mr. Koon made a motion to nominate Rev. Larry Carpenter for Secretary and Mr. Koon seconded the motion. The Board Members unanimously approved Rev. Larry Carpenter as Secretary of the Board of Trustees.

Assistant Secretary: Rev. Carpenter made a motion to nominate Mrs. Brenda Rocha as Assistant Secretary and Mr. Jennings seconded the motion. The Board of Trustees unanimously elected Mrs. Brenda Rocha as Assistant Secretary of the Board of Trustees.

Recording Secretary and Alternate Recording Secretary: Ms. Watkins made a motion to designate Betty Bentura as Recording Secretary and Deborah Ray as the Alternate Recording Secretary. Mr. Koon seconded the motion. The Board Members unanimously approved Betty Bentura as Recording Secretary and Deborah Ray as Alternate Recording Secretary.

RECOGNITION ITEMS – None

PUBLIC PARTICIPATION – None

SPECIAL REPORTS – Board Members received the following special report(s).

Superintendent's Information to the Board – Dr. Sharon M. Shields, Superintendent, updated the Board Members on upcoming calendar items and other miscellaneous information. Mr. Gooden gave an update on the construction as well. Along with the Ribbon Cutting Invitation to the Fields House at the Willie Williams Stadium June 24th.

Teacher Incentive Allotment Report for 2024-25- House bill 3 , LVISD designated 50 Teachers in the 2025-26 School Year.

APPROVED CONSENT AGENDA ITEMS - Motioned by Mr. Carpenter and seconded by Mrs. Watkins, the Board unanimously approved the following consent agenda items:

- the minutes for the April 15, 2025 regular board meeting
- the monthly tax collection recap and report
- the budget amendments as presented
- the quarterly investment report as presented

ACTION AND DISCUSSION ITEMS - The following items were considered, discussed, and/or approved by the Board of Trustees.

Approved the Monthly Budget Analysis Report – On a motion by Mr. Koon and seconded by Mr. Jennings the Board Members unanimously approved the monthly budget analysis report as presented.

Approved Teacher and Professional Employee Contract Recommendations – On a motion by Mr. Koon and seconded by Rev. Larry Carpenter, the Board Members unanimously approved the teacher and professional employee contract recommendations for Chalmer Adams, Christine Barber, Karis Cooper, Kennedy Gilliam, Whitnie Hughes, Hortensia Leon, Miannah Little, Monica Palmer, Reaghan Ridge, Adamaris Serrano, Erica Silva, Tiffany Surley, Sara Williams, James Villa and Jennifer Zahler.

CLOSED MEETING – none

ADJOURNMENT - On a motion by Mr. Koon and seconded by Mr. Jennings, the Board of Trustees unanimously agreed to adjourn the meeting at 7:07 p.m. on May 20, 2025.

_____
Date of Board Approval

_____
President, La Vega I.S.D. Board of Trustees

_____
Secretary, La Vega I.S.D. Board of Trustees

Consider the Food Service Management Company Renewal (FSMC)

Presented for:
Board action ☒ Report/Review Only ☐

Supporting documents:
None ☐ Attached ☒ Provided Later ☐

Contact Person:
Jamie Shaver

Background Information:
The Texas Department of Agriculture (TDA) has received and reviewed the Food Service Management Company (FSMC) contract renewal documents for the 2025-2026 school year.

Fiscal Implication:
N/A

Administrative Recommendation:
It is recommended that the Board approve the Food Service Management Company (FSMC) contract renewal for the 2025-2026 school year.

Motion:

Second:

For:

Against:

Abstain:

TEXAS DEPARTMENT OF AGRICULTURE
COMMISSIONER SID MILLER

CONTRACT RENEWAL NO. *3*

School Nutrition Programs
Food Service Management Company Contract
School Year 2025-2026

This amendment ("Amendment") by and between the parties shown below shall be effective as of the date this Amendment is fully executed.

FOOD SERVICE MANAGEMENT COMPANY CONTRACT	
School Food Authority (SFA):	La Vega ISD
Food Service Management Company (FSMC):	Aramark Education Services, LLC
Contract No.:	22-CND-1
Original Contract Effective Date:	July 1, 2022
Renewal Contract Term:	July 1, 2025 through June 30, 2026
Amendment No.:	3.

Whereas, the Food Service Management Company Contract defined above ("Contract") has an initial contract term commencing July 1, 2022, and ending June 30, 2023;

Whereas, SFA and FSMC wish to renew the Contract for an additional one-year term; and

Whereas, FSMC warrants it has complied with all requirements of the Contract during the Current Contract Term;

Now, therefore, in consideration of the foregoing, the undersigned parties agree as follows:

1. Renewal of Contract. The Contract is hereby renewed for a period of one year commencing July 1, 2025, and ending June 30, 2026, unless terminated in accordance with the terms of the Contract.

2. Price Adjustments. Meal rates for the renewed contract year may be adjusted (increased or decreased) in an amount not to exceed the annual percent change of the United States Department of Labor, Bureau of Labor Statistics Consumer Price Index for All Urban Consumers, Food Away from Home series. SFA and FSMC have mutually agreed to the prices or fees for the renewed contract year as set forth in the Fixed Price Meal Rates attached to this Amendment (Attachment 1) and fully incorporated herein.

3. The projected budget for the renewed contract year is shown in the Food Service Budget sheet attached to this Amendment (Attachment 2) and fully incorporated herein.

4. Meal Equivalents Rate or Meal Equivalency Factor. The meal equivalents rate or meal equivalency factor is determined based on the previous year federal free rate of reimbursement + State match

reimbursement rate + the value of USDA Foods.

5. Additional Non-material Scope and Contract Modifications. Modifications effective in the renewed contract year which do not create a material change are described in the Additional Contract Modifications form attached to this Amendment (Attachment 3) and fully incorporated herein.

6. Revised Program Requirements. FSMC agrees to meet all School Nutrition Program requirements including requirements that become effective during the renewed contract year.

7. Entire Agreement. Except as set forth in this Amendment, the provisions and conditions of the Contract and all amendments thereto are unaffected and shall continue in full force and effect. This Amendment and the Contract (including any previous written amendments thereto), collectively, are the complete agreement of the parties and supersede any prior agreements or representations, whether oral or written, with respect thereto. If there is conflict between this Amendment and the Contract or any earlier amendment, the terms of this Amendment shall prevail.

8. Signature Warranties. Each person signing below represents and warrants that he or she is authorized to execute and bind their respective party to this Amendment.

IN WITNESS WHEREOF, the parties hereto have caused this Amendment to be signed by their duly authorized representative.

SCHOOL FOOD AUTHORITY

LA VEGA ISD
Name of SFA

6/17/2025
Signature of Authorized Representative — Date

Jamie Shaver
Printed/Typed Name of Authorized Representative

Assistant Superintendent of Finance
Title

FOOD SERVICE MANAGEMENT COMPANY

Aramark Education Services, LLC
Name of FSMC

6/17/2025
Signature of Authorized Representative — Date

Derek Jones
Printed/Typed Name of Authorized Representative

Vice President of Operations
Title

TEXAS DEPARTMENT OF AGRICULTURE
COMMISSIONER SID MILLER

05/16/25

VIA EMAIL TO: sharon.shields@lavegaisd.org, Jamie.shaver@lavegaisd.org

Sharon M Shields, PhD
La Vega ISD

RE: Food Service Management Company (FSMC) Renewal Approval for 2025-2026.

Name of Approved Vendor: Aramark Educational Services, LLC

Dear Sharon M Shields, PhD,

The Texas Department of Agriculture (TDA) has received and reviewed the FSMC contract renewal documents for the 2025-2026 school year. The contract renewal, as submitted, is approved for execution. Approval does not mean clearance from compliance requirements within the submitted documents. Those will continue to be reviewed and assessed in future administrative and procurement reviews.

Changes to the contract are not permitted unless written approval from TDA is obtained before the contract is executed. Contracts that are altered or amended in any way may result in unallowed costs that require reimbursement from non-federal funds or a rebid of the contract.

Submit a copy of the complete contract, signed by all parties to FSMC@TexasAgriculture.gov no later than June 20, 2025.

Contracts and supporting documentation including all procurement documents must be retained and are subject to review by the U.S. Department of Agriculture and other federal and state agencies. It is the Contracting Entities responsibility to ensure the Food Service operation is in compliance with regulations.

If you have any questions, please contact FSMC@texasagriculture.gov.

Sincerely,

Stephanie Robinson

Stephanie Robinson, MBA
Administrator, Business Management
Food and Nutrition Division
Texas Department of Agriculture
cc: ESC
FSMC mailbox

Monthly Tax Collection Recap and Report

Presented for:
Board action ☒ Report/Review Only ☐

Supporting documents:
None ☐ Attached ☒ Provided Later ☐

Contact Person:
Ms. Jamie Shaver

Background Information:
The District contracts with the McLennan County Tax Office for the collection of the current and delinquent taxes and penalty and interest on those taxes. As part of this service, the Tax Office supplies the District with a monthly cumulative summary of taxes and penalty and interest collected. Attached the Board will find the monthly tax collection recap and report prepared by the Business Office. This report has been reconciled with the summary report received from the tax office.

Fiscal Implication:
N/A

Administrative Recommendation:
It is recommended that the Board approve the Monthly Tax Collection Recap and Report as submitted.

Motion: _____

Second: _____

For: _____

Against: _____

Abstain: _____

La Vega ISD
Tax Collection Report

Current Year M&O Taxes	For Month of	Year to Date
	May-25	May-25
Original Current Roll		$ 18,550,355
Adjustments	$ (27,064)	$ 627,369
Total Adjusted Roll		$ 19,177,724
Current M&O Taxes Collected	$ 1,068,197	$ 11,241,808
Current P & I Collected	$ -	$ -
Current Taxes Collected Adjustments		$ -
Total Current Taxes Collected	$ 1,068,197	$ 11,241,808
% of Current Taxes Collected		58.6191%
Current Year I&S Taxes	**For Month of**	**Year to Date**
Current I&S Taxes Collected	$ 693,597	$ 7,418,047
Current P & I Collected	$ -	$ -
Current Taxes Collected Adjustments	$ -	$ -
Total Current Taxes Collected	$ 693,597	$ 7,418,047
% of Current Taxes Collected		38.6805%
Total Collections Current	**$ 1,761,794**	**$ 18,659,856**
		97.30%
Delinquent M&O Taxes	**This Month**	**Year to Date**
Delinquent Taxes Outstanding		$ 756,731
Adjustments	$ (7,055)	$ (92,223)
Total Adjusted Delinquent Roll		$ 664,508
Delinquent M&O Taxes Collected	$ (3,539)	$62,985
Delinquent P & I Collected	$ 12,088	$66,339
Attorney Fees Collected		$0
Delinquent Taxes Collected Adjustment		
Total Delinquent Balance Collected	$ 8,549	$129,324
% of of Delinquents Collected		19.4616%
Delinquent I&S Taxes	**This Month**	**Year to Date**
Delinquent I&S Taxes Collected	$ (1,276)	$ 36,851
Delinquent P & I Collected	$ 16,030	$ 45,913
Attorney Fees Collected	$ -	$ -
Delinquent Taxes Collected Adjustment	$ -	$ -
Total Delinquent Balance Collected	$ 14,754	$ 82,763
% of of Delinquents Collected		12.4548%
Total Collections Delinquent	**$ 23,303**	**$ 212,087**
Grand Total Collections	**$ 1,785,097**	**$ 18,871,943**
Paid YTD		**$ 18,759,691**
Balance Remaining		**$ 1,082,541**
		5.46%

Consider Budget Amendments

Presented for:
Board action ☒ Report/Review Only ☐

Supporting documents:
None Attached X Provided Later

Contact Person:
Ms. Jamie Shaver

Background Information:
Section 2.10.6 of the Financial Accountability System Resource Guide, version 14.0, dated January 2010, states that budget amendments are mandated by the state for budgeted funds reallocated from one function level, and state and/or federal project to another. These budget changes are usually the result of unexpected levels of expenditures in certain categories and must be amended in the budget for legal compliance.

All budget amendments are required to be adopted by the last day of the fiscal year. All necessary budget amendments must be formally adopted by the school board and recorded in the board minutes.

Fiscal Implication:
Budget amendments are moving from one function to another.

Administrative Recommendation:
Approve the budget amendments as presented.

Motion: _____

Second: _____

For: _____

Against: _____

Abstain: _____

Amend Nbr	JV Nbr	Fnd-Fnc-Obj.So-Org-Prog	Description	Increase	Decrease	Reason
140253	250673	199-11-6399.00-823-523000	SPED GENERAL SUPPLIES	.00	3,230.00	B140253 BUDGET CHANGE
140253	250673	199-13-6239.00-823-523000	TEACHER SPED ESC SVCS	3,230.00	.00	B140253 BUDGET CHANGE
			Amendment 140253 Totals	**3,230.00**	**3,230.00**	
140264	250674	199-11-6499.99-002-538000	CCMR FOOD EXPENSES	.00	650.00	B140264 over expended
140264	250674	199-36-6412.00-002-599000	TRAVEL & SUBSISTENCE-	650.00	.00	B140264 over expended
			Amendment 140264 Totals	**650.00**	**650.00**	
140268	250675	199-11-6499.00-002-511000	GRADUATION OPERATING	.00	1,500.00	B140268 over expended
140268	250675	199-23-6269.00-002-599000	CONTRACT SERVICES	.00	500.00	B140268 over expended
140268	250675	199-23-6399.00-002-599700	GENERAL SUPPLIES	.00	1,500.00	B140268 over expended
140268	250675	199-23-6411.00-002-599000	TRAVEL-EMPLOYEE ONLY	.00	1,000.00	B140268 over expended
140268	250675	199-23-6499.00-002-599000	MISCELLANEOUS OPERATING	.00	1,100.00	B140268 over expended
140268	250675	199-31-6399.00-002-599700	GENERAL SUPPLIES	.00	400.00	B140268 over expended
140268	250675	199-95-6223.00-002-599000	RESIDENTIAL SET ASIDE	6,000.00	.00	B140268 over expended
			Amendment 140268 Totals	**6,000.00**	**6,000.00**	
140283	250676	199-11-6399.00-002-522700	CTE GENERAL SUPPLIES	4,200.00	.00	B140283 BCR - CTE SUMMER
140283	250676	199-13-6411.00-002-522000	CTE EMPLOYEE TRAVEL	.00	4,200.00	B140283 BCR - CTE SUMMER
			Amendment 140283 Totals	**4,200.00**	**4,200.00**	
140284	250677	199-11-6399.00-002-522700	CTE GENERAL SUPPLIES	900.00	.00	B140284 BCR - CTE SUMMER
140284	250677	199-21-6399.00-002-522000	CTE GENERAL SUPPLIES	.00	900.00	B140284 BCR - CTE SUMMER
			Amendment 140284 Totals	**900.00**	**900.00**	
140285	250678	199-11-6399.00-002-522700	CTE GENERAL SUPPLIES	1,000.00	.00	B140285 BCR - CTE SUMMER
140285	250678	199-21-6411.00-002-522000	CTE EMPLOYEE TRAVEL	.00	1,000.00	B140285 BCR - CTE SUMMER
			Amendment 140285 Totals	**1,000.00**	**1,000.00**	
140286	250679	199-11-6399.00-002-522700	CTE GENERAL SUPPLIES	500.00	.00	B140286 BCR - CTE SUMMER
140286	250679	199-36-6412.00-002-522000	CTE TRAVEL STUDENTS	.00	500.00	B140286 BCR - CTE SUMMER
			Amendment 140286 Totals	**500.00**	**500.00**	
			Grand Totals	**16,480.00**	**16,480.00**	

JV Nbr	Fnd-Fnc-Obj.So-Org-Prog	Description	Debits	Credits
250676	199-11-6399.00-002-522700	B140283 BCR - CTE SUMMER 2025	.00	-4,200.00
250677	199-11-6399.00-002-522700	B140284 BCR - CTE SUMMER 2025	.00	-900.00
250678	199-11-6399.00-002-522700	B140285 BCR - CTE SUMMER 2025	.00	-1,000.00
250679	199-11-6399.00-002-522700	B140286 BCR - CTE SUMMER 2025	.00	-500.00
250673	199-11-6399.00-823-523000	B140253 BUDGET CHANGE	3,230.00	.00
250675	199-11-6499.00-002-511000	B140268 over expended account	1,500.00	.00
250674	199-11-6499.99-002-538000	B140264 over expended account	650.00	.00
250673	199-13-6239.00-823-523000	B140253 BUDGET CHANGE	.00	-3,230.00
250676	199-13-6411.00-002-522000	B140283 BCR - CTE SUMMER 2025	4,200.00	.00
250677	199-21-6399.00-002-522000	B140284 BCR - CTE SUMMER 2025	900.00	.00
250678	199-21-6411.00-002-522000	B140285 BCR - CTE SUMMER 2025	1,000.00	.00
250675	199-23-6269.00-002-599000	B140268 over expended account	500.00	.00
250675	199-23-6399.00-002-599700	B140268 over expended account	1,500.00	.00
250675	199-23-6411.00-002-599000	B140268 over expended account	1,000.00	.00
250675	199-23-6499.00-002-599000	B140268 over expended account	1,100.00	.00
250675	199-31-6399.00-002-599700	B140268 over expended account	400.00	.00
250679	199-36-6412.00-002-522000	B140286 BCR - CTE SUMMER 2025	500.00	.00
250674	199-36-6412.00-002-599000	B140264 over expended account	.00	-650.00
250675	199-95-6223.00-002-599000	B140268 over expended account	.00	-6,000.00
		Fund 199/5 Totals	**16,480.00**	**-16,480.00**
		Grand Totals	**16,480.00**	**-16,480.00**

End of Report

ACTION / DISCUSSION ITEMS

Presented for:
Board action ☒ Report/Review Only ☐

Supporting documents:
None ☐ Attached ☒ Provided Later ☐

Contact Person:
N/A

Background Information:
The following items are included for board discussion and possible action.

Fiscal Implication:
N/A

Administrative Recommendation:
N/A

Monthly Budget Analysis Report

Presented for:
Board action ☒ Report/Review Only ☐

Supporting documents:
None ☐ Attached ☒ Provided Later ☐

Contact Person:
Ms. Jamie Shaver

Background Information:
The District compiles and reports revenue and expenditure data for all funds on a monthly basis. The attached monthly budget analysis reports compare year-to-date revenue and expenditures to the same period from last fiscal year. Monthly budget analysis reports are presented for the General Operating Fund; Child Nutrition Fund; and, Debt Service Fund. The August reports are unaudited and preliminary. There are entries that will need to made that will adjust these numbers, ie. receivables, payables.

Fiscal Implication:
N/A

Administrative Recommendation:
It is recommended that the Board approve the Monthly Budget Analysis Reports as submitted.

Motion: _____

Second: _____

For: _____

Against: _____

Abstain: _____

La Vega Independent School District

Statement of *Unaudited* Revenues and Expenditures - Budget vs. Actual

For the Period Ended 5/31/2025

5

GENERAL FUND - 199

DATA CONTROL CODES	REVENUES	(1) 2024-2025 ORIGINAL BUD	(2) 2024-2025 AMEND BUD	(3) MONTHLY CURRENT 5/31/2025	(3) MONTHLY PRIOR YR 5/30/2024	(4) YEAR-TO-DATE CURRENT 5/31/2025	(4) YEAR-TO-DATE PRIOR YR 5/30/2024	(5) DIFFERENCE AMEND BUD TO YTD CURR	(6) CY YTD AS % OF BUDGET	(7) PY YTD AS % OF BUDGET	(8) % OF YEAR ELAPSED AS OF 5/31/2025
5700	LOCAL	11,749,191	12,346,497	128,726	133,014	12,905,842	9,708,758	(559,346)	104.53%	83.59%	75.00%
5800	STATE	19,988,196	23,127,018	1,249,815	1,006,080	15,291,157	10,434,994	7,835,861	66.12%	51.97%	75.00%
5900	FEDERAL	250,000	350,000	5,087	-	77,932	-	272,068	22.27%	#DIV/0!	75.00%
7900	OTHER		-	-	-	891,170	990,000	(891,170)	#DIV/0!	100.00%	75.00%
5020	TOTAL REVENUES	$ 31,987,387	$ 35,823,515	$ 1,383,627	$ 1,139,095	$ 29,166,101	$ 21,133,752	$ 6,657,413	81.42%	76.33%	75.00%
	EXPENDITURES										
0011	Instruction	17,517,303	19,088,043	2,159,758	1,455,626	15,545,391	11,760,912	3,542,652	81.44%	78.45%	75.00%
0012	Instr Resources/Media Services	305,194	306,633	28,199	29,048	199,896	246,083	106,737	65.19%	81.34%	75.00%
0013	Curriculum & Staff Development	512,993	471,990	32,384	25,426	221,948	194,122	250,042	47.02%	48.31%	75.00%
0021	Instructional Leadership	824,850	898,759	84,501	42,886	832,140	357,313	66,618	92.59%	61.74%	75.00%
0023	School Leadership	2,524,065	2,651,360	267,209	179,626	2,343,037	1,542,961	308,323	88.37%	70.31%	75.00%
0031	Guidance, Counseling & Evaluation	839,423	941,570	76,668	95,772	615,703	675,186	325,867	65.39%	75.47%	75.00%
0032	Attendance & Social Services	98,960	243,128	10,062	-	209,872	58,477	33,256	86.32%	55.43%	75.00%
0033	Health Services	307,157	331,682	24,180	25,433	227,869	219,742	103,813	68.70%	81.08%	75.00%
0034	Student Transportation	2,098,978	2,401,010	260,890	192,904	1,792,614	1,145,902	608,396	74.66%	64.92%	75.00%
0035	Food Services	30,975	32,524	-	-	-	20,567	32,524	0.00%	78.50%	75.00%
0036	Extracurricular Activities	1,808,523	1,944,385	119,465	94,290	1,424,046	958,991	520,339	73.24%	55.92%	75.00%
0041	General Administration	1,659,454	1,781,449	126,496	100,014	1,367,428	971,959	414,021	76.76%	65.52%	75.00%
0051	Plant Maintenance & Operations	3,768,921	4,222,794	289,127	216,992	3,128,847	2,325,956	1,093,947	74.09%	42.89%	75.00%
0052	Security & Monitoring Services	568,002	905,759	76,071	35,024	813,227	208,632	92,532	89.78%	56.57%	75.00%
0053	Data Processing Services	1,248,883	1,242,638	140,306	40,902	1,055,547	608,720	187,091	84.94%	46.42%	75.00%
0061	Community Services	5,084	1,084	-	-	-	3,155	1,084	0.00%	508.93%	75.00%
0071	Debt Service	281,000	281,000	-	42,383	147,585	288,937	133,415	52.52%	171.48%	75.00%
0081	Facility Acquisition & Construction	-	645,382	-	118,300	686,427	-	(41,046)	106.36%	0.00%	75.00%
0095	Payment to JJAEP	27,500	27,500	3,168	3,100	34,848	11,300	(7,348)	126.72%	43.46%	75.00%
0099	Other Intergovernmental Charges	229,000	192,000	44,478	31,547	133,434	107,378	58,566	69.50%	76.70%	75.00%
6030	TOTAL EXPENDITURES	$ 34,656,265	$ 38,610,690	$ 3,742,961	$ 2,729,274	$ 30,779,859	$ 21,706,294	$7,830,830	79.72%	65.36%	75.00%
1100	Excess (Deficiency) of Revenues Over (Under) Expenditures	$ (2,668,878)	$ (2,787,175)	$ (2,359,334)	$ (1,590,179)	$ (1,613,758)	$ (572,542)				
	OTHER FINANCING SOURCES (USES)	(9)	(9)			(9)					
7910	Transfers In										
8910	Transfers Out (10)	$ -	$ -	$ -		$ 59,571	$ -				
	TOTAL OTHER FINANCING SOURCES (USES)										
1200	Net Change in Fund Balance (11)	$ (2,668,878)	$ (2,787,175)		(11)	$ (1,613,758)					
100	Fund Balance - Sept. 1 (12)		$ 16,081,870		(12)	$ 16,081,870					
3000	Fund Balance - Aug 31 (projected and unaditied) (13)		$ 13,294,695		(14)	$ 14,468,112					

(1) 2024-2025 Approved Budget - The original budget approved by the Board for the 2024-2025 Fiscal Year

(2) 2024-2025 Amended Budget - The original budget approved by the Board plus or minus any Budget Change Requests posted to the budget as of the date of the repor

(3) Monthly Current Year vs. Prior Year Revenues and Expenditures - Cash received(revenues)/disbursed(expenditures) for the current month compared with the same period last year

(4) Year To Date Current Year vs. Prior Year Revenues and Expenditures - Cash received(revenues)/disbursed(expenditures) for the current year compared with the same period last yea

(5) Difference Between Amended Budget and Current Year To Date - Figures in Column 2 less figures in Column 4 (Current Column) equals balance left to receive(revenues)/disburse(expenditures) for the remainder of the Fiscal Yea

(6) Current Year To Date as A Percent of The 2024-2025 Amended Budget - The percent of Current Year To Date revenues/expenditures to the 2024-2025 Amended Budget

(7) Prior Year To Date as A Percent of The 2024-2025 Budget - Ther percent of Prior Year To Date revenues/expenditures from the 2024-2025 Budget

(8) Percent of Fiscal Year Elapsed as of The Date of The Report - The percent of the Fiscal Year which has elapsed for the as of date of the repor

(9) Excess of Revenues Over Expenditures - The excess (deficiency) of Revenues over (under) expenditures for the Original Budget, Amended Budget and Current Year To Date column

(10) Transfers In/Out - The amount of any transfers made to the Approved Budget, Amended Budget or Current Year To Date Columns

(11) Net Change In Fund Balance - The excess or deficiency of revenues over expenditures which would add to or take away from the beginning fund balanc

(12) Fund Balance - September 1 - The District's audited General Fund Balance as of September 1 of the current fiscal year

(13) Fund Balance - August 31 - The projected and unaditied General Fund Balance the District would have if revenue and expenditures are equal to the 2024-2025 Approved Budget or Amended Budget

(14) Fund Balance - August 31 - The projected and unaudited General Fund Balance the District would have if the fiscal year ended on the last day of the month of the report.

La Vega Independent School District

Statement of *Unaudited* Revenues and Expenditures - Budget vs. Actual

For the Period Ended 5/31/2025

5

CHILD NUTRITION FUND - 240

DATA CONTROL CODES	REVENUES	(1) 2024-2025 APP BUD	(2) 2024-2025 AMEND BUD	(3) MONTHLY CURRENT 5/31/2025	(3) MONTHLY PRIOR YR 5/30/2024	(4) YEAR-TO-DATE CURRENT 5/31/2025	(4) YEAR-TO-DATE PRIOR YR 5/30/2024	(5) DIFFERENCE AMEND BUD TO YTD CURR	(6) CY YTD AS % OF BUDGET	(7) PY YTD AS % OF BUDGET	(8) % OF YEAR ELAPSED AS OF 5/31/2025
5700	LOCAL	101,032	101,032	8,071	15,235	86,185	119,970	14,847	85.30%	92.14%	75.00%
5800	STATE	10,232	10,232	5,555	4,089	31,436	47,035	(21,204)	307.23%	83.17%	75.00%
5900	FEDERAL	2,408,591	2,408,591	301,933	394,397	2,202,184	1,753,224	206,407	91.43%	80.39%	75.00%
7900	OTHER			-	-	-	-				75.00%
5020	TOTAL REVENUES	$ 2,519,855	$ 2,519,855	$ 315,558	$ 413,721	$ 2,319,805	$ 1,920,229	$ 200,050	92.06%	84.40%	75.00%
	EXPENDITURES										
0011	Instruction			-	-	-	-	-	#DIV/0!		75.00%
0012	Instr Resources/Media Services			-	-	-	-	-	#DIV/0!		75.00%
0013	Curriculum & Staff Development			-	-	-	-	-	#DIV/0!		75.00%
0021	Instructional Leadership			-	-	-	-	-	#DIV/0!		75.00%
0023	School Leadership			-	-	-	-	-	#DIV/0!		75.00%
0031	Guidance, Counseling & Evaluation			-	-	-	-	-	#DIV/0!		75.00%
0032	Attendance & Social Services			-	-	-	-	-	#DIV/0!		75.00%
0033	Health Services			-	-	-	-	-	#DIV/0!		75.00%
0034	Student Transportation			-	-	-	-	-	#DIV/0!		75.00%
0035	Food Services	2,629,463	2,475,855	91,574	199,544	1,507,309	1,698,740	968,546	60.88%	69.47%	75.00%
0036	Extracurricular Activities			-	-	-	-	-	#DIV/0!		75.00%
0041	General Administration			-	-	-	-	-	#DIV/0!		75.00%
0051	Plant Maintenance & Operations	24,000	44,000	941	1,410	10,643	11,501	33,357	24.19%	51.12%	75.00%
0052	Security & Monitoring Services			-	-	-	-	-	#DIV/0!		75.00%
0053	Data Processing Services			-	-	-	-	-	#DIV/0!		75.00%
0061	Community Services			-	-	-	-	-	#DIV/0!		75.00%
0071	Debt Service			-	-	-	-	-	#DIV/0!		75.00%
0081	Facility Acquisition & Construction			-	-	-	-	-	#DIV/0!		75.00%
0095	Payment to JJAEP			-	-	-	-	-	#DIV/0!		75.00%
0099	Other Intergovernmental Charges			-	-	-	-	-	#DIV/0!		75.00%
6030	TOTAL EXPENDITURES	$ 2,653,463	$ 2,519,855	$ 92,515	$ 200,954	$ 1,517,951	$ 1,710,241	$ 1,001,904	60.24%	74.60%	75.00%
1100	Excess (Deficiency) of Revenues Over (Under) Expenditures	$ (133,608) (9)	$ - (9)	$ 223,043	$ 212,767	$ 801,853 (9)	$ 209,989				
	OTHER FINANCING SOURCES (USES)										
7910	Transfers In			$ 59,571		$ 59,571					
8910	Transfers Out (10)			$ -	$ -	$ -	$ -				
	TOTAL OTHER FINANCING SOURCES (USES)										
1200	Net Change in Fund Balance (11)	$ (133,608)	$ -		(11)	$ 801,853					
100	*EST.* Fund Balance - Sept. 1 (12)		$ 1,443,224		(12)	$ 1,443,224					
3000	Fund Balance - Aug 31 (projected and unaditied) (13)		$ 1,443,224		(14)	$ 2,245,077					

La Vega Independent School District
Statement of *Unaudited* Revenues and Expenditures - Budget vs. Actual

For the Period Ended 5/31/2025

5

DEBT SERVICE FUND - 511

DATA CONTROL CODES	REVENUES	(1) 2024-2025 APP BUD	(2) 2024-2025 AMEND BUD	(3) MONTHLY CURRENT 5/31/2025	(3) MONTHLY PRIOR YR 5/30/2024	(4) YEAR-TO-DATE CURRENT 5/31/2025	(4) YEAR-TO-DATE PRIOR YR 5/30/2024	(5) DIFFERENCE AMEND BUD TO YTD CURR	(6) CY YTD AS % OF BUDGET	(7) PY YTD AS % OF BUDGET	(8) % OF YEAR ELAPSED AS OF 5/31/2025
5700	LOCAL	7,384,322	7,384,322	55,379	2,013	7,668,695	1,935,077	(284,373)	103.85%	100.44%	75.00%
5800	STATE	-	-	-	-	250,142	891,592	(250,142)	#DIV/0!	126.15%	75.00%
5900	FEDERAL	-	-	-	-	-	-	-	#DIV/0!	0.00%	75.00%
7900	OTHER		-	-	-	-	-	-	#DIV/0!	#DIV/0!	75.00%
5020	TOTAL REVENUES	$ 7,384,322	$ 7,384,322	$ 55,379	$ 2,013	$ 7,918,837	$ 2,826,669	$ (534,515)	107.24%	96.05%	75.00%
	EXPENDITURES										
0011	Instruction		-	-	-	-	-	-	#DIV/0!	#DIV/0!	75.00%
0012	Instr Resources/Media Services		-	-	-	-	-	-	#DIV/0!	#DIV/0!	75.00%
0013	Curriculum & Staff Development		-	-	-	-	-	-	#DIV/0!	#DIV/0!	75.00%
0021	Instructional Leadership		-	-	-	-	-	-	#DIV/0!	#DIV/0!	75.00%
0023	School Leadership		-	-	-	-	-	-	#DIV/0!	#DIV/0!	75.00%
0031	Guidance, Counseling & Evaluation		-	-	-	-	-	-	#DIV/0!	#DIV/0!	75.00%
0032	Attendance & Social Services		-	-	-	-	-	-	#DIV/0!	#DIV/0!	75.00%
0033	Health Services		-	-	-	-	-	-	#DIV/0!	#DIV/0!	75.00%
0034	Student Transportation		-	-	-	-	-	-	#DIV/0!	#DIV/0!	75.00%
0035	Food Services		-	-	-	-	-	-	#DIV/0!	#DIV/0!	75.00%
0036	Extracurricular Activities		-	-	-	-	-	-	#DIV/0!	#DIV/0!	75.00%
0041	General Administration		-	-	-	-	-	-	#DIV/0!	#DIV/0!	75.00%
0051	Plant Maintenance & Operations		-	-	-	-	-	-	#DIV/0!	#DIV/0!	75.00%
0052	Security & Monitoring Services		-	-	-	-	-	-	#DIV/0!	#DIV/0!	75.00%
0053	Data Processing Services		-	-	-	-	-	-	#DIV/0!	#DIV/0!	75.00%
0061	Community Services		-	-	-	-	-	-	#DIV/0!	#DIV/0!	75.00%
0071	Debt Service	7,514,111	7,514,111	1,183	-	4,772,581	1,668,088	2,741,530	63.51%	64.79%	75.00%
0081	Facility Acquisition & Construction		-	-	-	-	-	-	#DIV/0!	#DIV/0!	75.00%
0095	Payment to JJAEP		-	-	-	-	-	-	#DIV/0!	#DIV/0!	75.00%
0099	Other Intergovernmental Charges		-	-	-	-	-	-	#DIV/0!	#DIV/0!	75.00%
6030	TOTAL EXPENDITURES	$ 7,514,111	$ 7,514,111	$ 1,183	$ -	$ 4,772,581	$ 1,668,088	$2,741,530.23	63.51%	61.60%	75.00%
1100	Excess (Deficiency) of Revenues Over (Under) Expenditures	$ (129,789)	$ (129,789)	$ 54,196	$ 2,013	$ 3,146,257	$ 1,158,581				
	OTHER FINANCING SOURCES (USES)	(9)	(9)			(9)					
7910	Transfers In		$ -	$ -	$ -	$ -	$ -				
8910	Transfers Out (10)		$ -	$ -	$ -	$ -	$ -				
	TOTAL OTHER FINANCING SOURCES (USES)										
1200	Net Change in Fund Balance (11)	$ (129,789)	$ (129,789)		(11)	$ 3,146,257					
100	Fund Balance - Sept. 1 (12)	$ 7,566,290	$ 7,566,290		(12)	$ 7,566,290					
100	Less: Committed Fund Balance - Sept. 1	$ -	$ -			$ -					
3000	Fund Balance - Aug 31 (projected and unaudited) (13)	$ 7,436,501	$ 7,436,501		(14)	$ 10,712,547					
3000	Less: Committed Fund Balance-Aug 31										
	Available Fund Balance (projected and unaudited) (14)	$ 7,436,501	$ 7,436,501			$ 10,712,547					

Consider the Addition of a Bilingual Aide for Primary

Presented for:
Board action ☒ Report/Review Only ☐

Supporting documents:
None ☒ Attached ☐ Provided Later ☐

Contact Person:
Dr. Sharon Shields for Mr. Todd Gooden

Background Information:

Due to the continued growth of our Dual Language Program, Ms. Franks converted one of her traditional teaching positions to a bilingual teacher for the 25-26 school year. That teacher requires the assistance of a bilingual aide.

Fiscal Implication:
Salary and benefits-dependent upon experience.

Administrative Recommendation:
The District recommends that the Board approve the addition of a bilingual aide for the Primary campus

Motion: _____

Second: _____

For: _____

Against: _____

Abstain: _____

Consider Teacher and Professional Employee Contract Recommendations

Presented for:
Board action ☒ Report/Review Only ☐

Supporting documents:
None ☐ Attached ☒ Provided Later ☐

Contact Person:
Mr. Todd Gooden

Background Information:
The Board of Trustees of any independent school district may employ by contract a superintendent, a principal or principals, teachers, or other executive officers for a term not to exceed the maximum specified in this section. In those independent school districts with a scholastic population of fewer than 5,000, the term of such contracts shall not exceed three years. The personnel department, campus principals, and management teams interview and check references on each applicant who makes application to become a member of the staff of the La Vega Independent School District.

Fiscal Implication:
Personnel salaries are a budgeted item.

Administrative Recommendation:
Board approval of the contract recommendations as presented.

Motion: _____

Second: _____

For: _____

Against: _____

Abstain: _____

LV Personnel Recommendations for employees

The following employees are recommended for employment for the 2025- 2026 school years.

Name	Assignment
Irma Barajas Bueno	English Teacher/LVHS Replacing: Xavier Robinson (trsf)
Kevin DeLaVergne	Director of Music/Head Band/LVHS Replacing: Nathaniel Tubbs
Isabella Downey	Theater Arts Teacher/LVHS Replacing: Jonathan McHaney
Cecylia Gonzales	1st Grade Teacher/LVE Replacing: Brittani Stevens
Valerie Harris	2nd Grade Teacher/LVE Replacing: Alyssa Gorby
Kristina May	5th Grade Science Teacher/LVIS Replacing: Juliana Mebane
Corey McAdams	Principal/LVHS Replacing: James Villa (trsf)
Jeffery Mink	Science Teacher/LVHS Replacing: John Pedrotti

I hereby authorize the administration to utilize my signature stamp to issue contracts to personnel and approve resignations as recommended herein.

_____

President, La Vega ISD Board of Trustees
June 17, 2025

CLOSED MEETING

Presented for:
Board action ☐ Report/Review Only ☒

Supporting documents:
None ☒ Attached ☐ Provided Later ☒

Contact Person:
Board President

Background Information:
The Board may enter into a closed meeting after the following requirements have been met:

1. A quorum of the Board has first been convened in open meeting for which notice has been given.
2. The presiding officer has publicly announced in open meeting that a closed meeting will be held.
3. The presiding officer has identified the section or sections of the Open Meetings Act or other applicable statutes that authorize the holding of such closed meeting.

Fiscal Implication:
N/A

Administrative Recommendation:
N/A

A closed meeting was declared:

_____ Beginning Time

_____ Date

_____ Sections of the Texas Government Code

_____ Ending Time

ADJOURNMENT

Motion: _____

Second: _____

For: _____

Against: _____

Abstain: _____

Date and Time: _____