Notice of Regular Meeting
Board of Trustees
April 16, 2024

A Regular Meeting of the Board of Trustees will be held on April 16, 2024, beginning at 6:30 PM, in the Administration Building, 400 East Loop 340, Waco, TX 76705.

The subjects to be discussed or considered or upon which any formal action may be taken are listed below. Items do not have to be taken in the same order as shown on this meeting notice. For more information about public comment, see Policy BED. Unless removed from the consent agenda, items identified within the consent agenda will be acted on at one time.

I. Roll Call, Establishment of Quorum, and Call to Order -- Board President
II. Opening Ceremony -- Board President
III. Consider Listing of Agenda Items -- Board President
IV. Recognition Items -- Dr. Sharon M. Shields
V. Public Participation -- Board President
VI. Special Reports -- Board President
    A. Superintendent's Report -- Dr. Sharon M. Shields
        1. Student Enrollment Update -- Dr. Sharon M. Shields
        2. Calendar of Events -- Dr. Sharon M. Shields
        3. Miscellaneous Items -- Dr. Sharon M. Shields
VII. Consider Consent Agenda Items -- Board President
    A. Minutes for Meetings Held -- Ms. Betty Bentura
    B. Monthly Tax Collection Recap and Report -- Mr. James Garrett
    C. Budget Amendments -- Mr. James Garrett
    D. Personnel Items -- Mr. Todd Gooden
        1. Job Description(s) or Revisions to Job Description(s), and Paygrade Chart or Revisions to Paygrade Chart -- Mr. Todd Gooden
VIII. Action and Discussion Items -- Board President
    A. Consider Monthly Budget Analysis Report -- Mr. James Garrett
    B. Instructional Materials Allotment TEKS Certification for 2024-2025 -- Dr. Peggy Johnson
    C. Report on Continuing Education for Board Members -- Board President
    D. Addition of Special Education positions -- Mr. Todd Gooden
    E. Consider Teacher and Professional Employee Contract Recommendations -- Mr. Todd Gooden
IX. Closed Meeting -- Board President
X. Adjournment -- Board President

If, during the course of the meeting, discussion of any item on the agenda should be held in a closed meeting, the board will conduct a closed meeting in accordance with the Texas Open Meetings Act, Texas Government Code, Chapter 551, Subchapters D and E or Texas Government Code section 418.183(f). Before any closed meeting is convened, the presiding officer will publicly identify the section or sections

of the Act authorizing the closed meeting. All final votes, actions, or decisions will be taken in open meeting. [See TASB Policy BEC(LEGAL)]

_____

For the Board of Trustees

ROLL CALL, ESTABLISHMENT OF QUORUM, AND CALL TO ORDER

The meeting was called to order at _____ m.

Board of Trustees Members Present: _____

_____

Board of Trustees Members Absent: _____

_____

School Personnel Present: _____

_____

_____

_____

Others Present: _____

_____

_____

BOARD PRESIDENT:

THE OPENING CEREMONY CONSISTING OF THE PLEDGE OF ALLEGIANCE

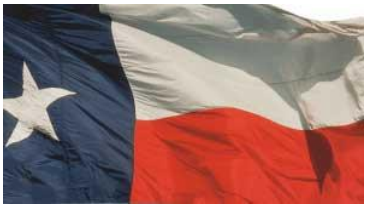
TO THE AMERICAN FLAG AND TO THE TEXAS FLAG WILL BE PROVIDED BY:

_____

(NAME, TITLE, POSITION, LVISD CAMPUS/DEPT.)



PLEDGE TO UNITED STATES FLAG. I pledge allegiance to the Flag of the United States of America, and to the Republic for which it stands, one nation under God, indivisible, with liberty and justice for all.



PLEDGE TO TEXAS FLAG: "Honor the Texas flag; I pledge allegiance to thee, Texas, one state under God, one and indivisible."

APPROVE LISTING OF AGENDA ITEMS

Presented for:
Board action ☒ Report/Review Only ☐

Supporting documents:
None ☒ Attached ☐ Provided Later ☐

Contact Person:
Dr. Sharon M. Shields and Board President

Background Information:
Board Members are asked to review the listing of agenda items.

Fiscal Implication:
N/A

Administrative Recommendation:
N/A

Motion:

Second:

For:

Against

Abstain:

RECOGNITION ITEMS

Presented for:
Board action ☐ Report/Review Only ☒ Consent Agenda Item ☐

Supporting documents:
None ☒ Attached ☐ Provided Later ☐

Contact Person:
Board President

Background Information:
This portion of the board meeting is reserved to recognize students, staff, and Board Members for exemplary accomplishments beyond the District Level.

Fiscal Implication:
N/A

Administrative Recommendation:
N/A

PUBLIC PARTICIPATION

Presented for:
Board action ☐ Report/Review Only ☒

Supporting documents:
None ☒ Attached ☐ Provided Later ☐

Contact Person(s):
Board President and Dr. Sharon M. Shields

Background Information:
LVISD POLICY BED (LOCAL) -- Public Participation: At regular meetings the Board shall allot 30 minutes to hear persons who desire to make comments to the Board. Persons who wish to participate in this portion of the meeting shall sign up with the presiding officer or designee before the meeting begins and shall indicate the topic about which they wish to speak.

Limit on Participation: Audience participation is limited to the portion of the meeting designated for that purpose. At all other times during a Board meeting, the audience shall not enter into discussion or debate on matters being considered by the Board, unless recognized by the presiding officer. No presentation shall exceed five (5) minutes. Delegations of more than five persons shall appoint one person to present their views before the Board.

Board's Response—Specific factual information or recitation of existing policy may be furnished in response to inquiries, but the Board shall not deliberate or decide regarding any subject that is not included on the agenda posted with notice of the meeting.

Complaints and Concerns—Complaints and concerns for which other resolution channels are provided shall be directed through those channels. The presiding officer or designee shall determine whether a person who wishes to address the Board has attempted to solve a matter administratively. If not, the person shall be directed to the appropriate policy to seek resolution before bringing the matter to the Board at a subsequent meeting.

Fiscal Implication:
N/A

Administrative Recommendation:
N/A

SPECIAL REPORTS

Presented for:
Board action ☐ Report/Review Only ☒

Supporting documents:
None ☐ Attached ☒ Provided Later ☐

Contact Person:
N/A

Background Information:
This portion of the meeting is to provide special reports to the Board of Trustees.

Fiscal Implication:
N/A

Administrative Recommendation:
This report is being provided for informational purposes.

Superintendent's Report

1. **Student Enrollment Report**
2. **Calendar Events**
3. **Other Miscellaneous Items**

Presented for:
Board action ☐ Report/Review Only ☒

Supporting documents:
None ☒ Attached ☐ Provided Later ☐

Contact Person:
Dr. Sharon M. Shields

Background Information:
This portion of the board meeting is reserved to update the Board of Trustees on calendar and miscellaneous items.

Fiscal Implication:
N/A

Administrative Recommendation:
N/A

CONSENT AGENDA ITEMS

Presented for:
Board action ☒ Report/Review Only ☒

Supporting documents:
None ☐ Attached ☒ Provided Later ☐

Contact Person:
N/A

Background Information:
The consent agenda shall include items of a routine and/or recurring nature grouped together under one action item. For each item listed as part of a consent agenda, the Board shall be furnished with background material. All such items shall be acted upon by one vote without separate discussion, unless a Board member requests that an item be withdrawn for individual consideration. The remaining items shall be adopted under a single motion and vote.

Fiscal Implication:
N/A

Administrative Recommendation:
N/A

Motion:

Second:

For:

Against

Abstain:

Approve Minutes for Meeting(s) Held

Presented for:
Board action ☒ Report/Review Only ☐

Supporting documents:
None ☐ Attached ☒ Provided Later ☐

Contact Person:
Dr. Sharon M. Shields or Ms. **Betty Bentura**

Background Information:
The Board shall prepare and retain minutes or make a tape recording of each of its open meetings. The minutes shall state the subject matter of each deliberation and shall indicate each vote, order, decision, or other action taken by the Board. The minutes or tapes are public records and shall be made available for public inspection and copying on request to the Superintendent or designee.

Fiscal Implication:
None.

Administrative Recommendation:
Board review and approval.

Motion: _____

Second: _____

For: _____

Against: _____

Abstain: _____

La Vega Independent School District
400 East Loop 340, Waco, Texas 76705
254-299-6700 254-799-8642 FAX

Office of the Superintendent

La Vega I.S.D. Board of Trustees
Minutes of the Regular Meeting
March 19, 2024

BOARD MEMBERS PRESENT – Mildred Watkins, Henry C. Jennings, Myron Ridge, and Brenda Rocha

BOARD MEMBERS ABSENT – Raymond Koon, Rev. Larry Carpenter, Randy Devorsky,

SCHOOL PERSONNEL PRESENT – Dr. Sharon M. Shields, Todd Gooden, James D. Garrett, Sandra Gibson, Chief Kerry Blakemore, and Betty Bentura

OTHERS PRESENT – none

CALLED TO ORDER—Board President Henry C. Jennings established a quorum and called the board meeting to order at 6:30 p.m.

OPENING CEREMONY – Mr. Gooden led the Pledges of Allegiance to the United States Flag and the Texas Flag.

APPROVED LISTING OF AGENDA ITEMS—On motion by Mrs. Watkins and second by Mrs. Rocha, the Board unanimously approved the listing of agenda items.

RECOGNITION ITEMS – None

PUBLIC PARTICIPATION – None

SPECIAL REPORTS – Board Members received the following special report(s).

Superintendent's Information to the Board - Dr. Sharon M. Shields, Superintendent, updated the Board Members on the following:

- Enrollment Report
- Upcoming calendar items
- Other Miscellaneous Items
- Reading Academy Update
- Teacher Incentive Allotment Update

APPROVED CONSENT AGENDA ITEMS - Motioned by Mrs. Rocha and seconded by Mrs. Watkins, the Board unanimously approved the following consent agenda items:

- The certification of unopposed candidates for the two At-Large district positions for the May 4, 2024, Board of Trustees election
- The order of cancellation for two At-Large district positions for the May 4, 2024, Board of Trustees election
- the minutes for the February 20, 2024 regular board meeting
- the monthly tax collection report for February 2024
- the budget amendments as presented
- Job Description or Revisions to Job Descriptions and Paygrade Chart or Revisions to Paygrade Chart

ACTION AND DISCUSSION ITEMS—The Board of Trustees considered, discussed, and/or approved the following items.

Approved the Monthly Budget Analysis Report – On a motion by Mrs. Watkins and seconded by Mrs. Rocha, the Board Members unanimously approved the monthly budget analysis report.

Consider 2024 - 2025 School Calendar – On a motion by Mrs. Watkins and seconded by Mrs. Rocha, the Board Members unanimously approved the 2024-2025 School Calendar.

Approved Contract Renewals for Certified Teachers, Counselors, Educational Diagnosticians, School Nurses, and Non-Certified Administrators – Mrs. Rocha and seconded by Mr. Ridge made a motion to approve contract renewals for certified teachers, counselors, educational diagnosticians, school nurses, and non-certified administrators as presented. Mr. Devorsky seconded the motion, and it passed unanimously.

CLOSED MEETING - None

ADJOURNMENT - On a motion by Mrs. Watkins and seconded by Mr. Ridge, the Board of Trustees unanimously agreed to adjourn the meeting at 6:54 p.m. on March 19, 2024.

_____
Date of Board Approval

_____
President, La Vega I.S.D. Board of Trustees

_____
Secretary, La Vega I.S.D. Board of Trustees

La Vega Independent School District
400 East Loop 340, Waco, Texas 76705
254-299-6700 ♦ 254-799-8642 FAX

Office of the Superintendent

La Vega I.S.D. Board of Trustees
Minutes of the Special Called Meeting
April 02, 2024

BOARD MEMBERS PRESENT – Henry C. Jennings, Rev. Larry Carpenter, Myron Ridge, and Brenda Rocha

BOARD MEMBERS ABSENT – Randy Devorsky, Mildred Watkins,and Raymond Koon

SCHOOL PERSONNEL PRESENT – Dr. Sharon M. Shields, Todd Gooden, James Garrett and Betty Bentura

OTHERS PRESENT –none

CALLED TO ORDER – Board President Mr. Henry C. Jennings established a quorum and brought the board meeting to order at 12:00 p.m.

OPENING CEREMONY – The Pledges of Allegiance to the United States Flag and the Texas Flag were led by Mr. Todd Gooden, Deputy Superintendent for Personnel and Administration.

APPROVED THE LISTING OF AGENDA ITEMS – Motioned by Mrs. Rocha and seconded by Rev. Carpenter, the Board Members unanimously approved the listing of agenda items.

PUBLIC PARTICIPATION – None

ACTION AND DISCUSSION ITEMS - The following items were considered, discussed, and/or approved by the Board of Trustees.

Approved Amending the order to Provide for the La Vega Independent School District to operate the 2024 bond election – On a motion by Rev. Carpenter and seconded by Mrs. Rocha, the Board Members unanimously approved the easement agreement as presented.

CLOSED MEETING – None

ADJOURNMENT - On a motion by Mr. Ridge and seconded by Mrs. Rocha, the Board of Trustees unanimously agreed to adjourn the meeting at 12:07 p.m. on April 02, 2024.

_____
Date of Board Approval

_____
President, La Vega I.S.D. Board of Trustees

_____
Secretary, La Vega I.S.D. Board of Trustees

Monthly Tax Collection Recap and Report

Presented for:
Board action ☒ Report/Review Only ☐

Supporting documents:
None ☐ Attached X Provided Later

Contact Person:
Mr. James Garrett

Background Information:
The District contracts with the McLennan County Tax Office for the collection of the current and delinquent taxes and penalty and interest on those taxes. As part of this service, the Tax Office supplies the District with a monthly cumulative summary of taxes and penalty and interest collected. Attached the Board will find the monthly tax collection recap and report prepared by the Business Office. This report has been reconciled with the summary report received from the tax office.

Fiscal Implication:
N/A

Administrative Recommendation:
It is recommended that the Board approve the Monthly Tax Collection Recap and Report as submitted.

Motion: _____

Second: _____

For: _____

Against: _____

Abstain: _____

La Vega ISD
Tax Collection Report

Current Year M&O Taxes	For Month of March 2024	Year to Date March 2024
Original Current Roll		$ 14,130,328
Adjustments	$ (8,298)	$ (349,967)
Total Adjusted Roll		$ 13,780,361
Current M&O Taxes Collected	$ 78,269	$ 9,924,975
Current P & I Collected	$ 5,970	$ 17,154
Current Taxes Collected Adjustments		$ -
Total Current Taxes Collected	$ 84,239	$ 9,942,129
% of Current Taxes Collected		72.1471%
Current Year I&S Taxes	**For Month of**	**Year to Date**
Current I&S Taxes Collected	$ 25,838	$ 3,276,103
Current P & I Collected	$ 2,168	$ 5,399
Current Taxes Collected Adjustments	$ -	$ -
Total Current Taxes Collected	$ 28,006	$ 3,281,502
% of Current Taxes Collected		23.8129%
Total Collections Current	**$ 112,245**	**$ 13,223,631**
		95.96%
Delinquent M&O Taxes	**This Month**	**Year to Date**
Delinquent Taxes Outstanding		$ 732,203.00
Adjustments	$ (1,450)	($82,270)
Total Adjusted Delinquent Roll		$ 649,933.00
Delinquent M&O Taxes Collected	$ 8,369	$41,587
Delinquent P & I Collected	$ 5,741	$30,238
Attorney Fees Collected		$0
Delinquent Taxes Collected Adjustment		
Total Delinquent Balance Collected	$ 14,110	$71,825
% of of Delinquents Collected		11.0511%
Delinquent I&S Taxes	**This Month**	**Year to Date**
Delinquent I&S Taxes Collected	$ 2,113	$ 10,110
Delinquent P & I Collected	$ 687	$ 6,557
Attorney Fees Collected	$ -	$ -
Delinquent Taxes Collected Adjustment	$ -	$ -
Total Delinquent Balance Collected	$ 2,800	$ 16,667
% of of Delinquents Collected		2.5644%
Total Collections Delinquent	**$ 16,910**	**$ 88,492**
Grand Total Collections	**$ 129,155**	**$ 13,312,123**
Paid YTD		**$ 13,252,775**
Balance Remaining		**$ 1,177,519**
		8.16%

Consider Budget Amendments

Presented for:
Board action ☒ Report/Review Only ☐

Supporting documents:
None Attached X Provided Later

Contact Person:
Mr. James D. Garrett

Background Information:
Section 2.10.6 of the Financial Accountability System Resource Guide, version 14.0, dated January 2010, states that budget amendments are mandated by the state for budgeted funds reallocated from one function level, and state and/or federal project to another. These budget changes are usually the result of unexpected levels of expenditures in certain categories and must be amended in the budget for legal compliance.

All budget amendments are required to be adopted by the last day of the fiscal year. All necessary budget amendments must be formally adopted by the school board and recorded in the board minutes.

Fiscal Implication:
Budget amendments are moving from one function to another.

Administrative Recommendation:
Approve the budget amendments as presented.

Motion: _____

Second: _____

For: _____

Against: _____

Abstain: _____

Fund 199 / 4 GENERAL FUND

Amendment Nbr	Date	Amendment Reason / Fnc-Obj.So-Org-Prog	Original	Approved	Increase	Decrease	Amended
130099	03-19-2024	B130099 BUDGET CHANGE					
		11-6399.00-105-411000	-45,000.00	-57,360.58	4,000.00	.00	-61,360.58
		61-6499.99-105-430000	-4,000.00	-4,000.00	.00	4,000.00	.00
		Amendment 130099 Total			**4,000.00**	**4,000.00**	
130102	03-25-2024	B130102 BUDGET CHANGE					
		11-6399.00-105-411000	-45,000.00	-57,360.58	4,000.00	.00	-61,360.58
		61-6499.99-105-430000	-4,000.00	-4,000.00	.00	4,000.00	.00
		Amendment 130102 Total			**4,000.00**	**4,000.00**	
130109	04-03-2024	B130109 BUDGET CHANGE					
		11-6112.00-106-411000	-18,000.00	-18,000.00	9,000.00	.00	-27,000.00
		11-6121.00-106-411000	-8,000.00	-8,000.00	3,000.00	.00	-11,000.00
		11-6122.00-106-411000	-14,000.00	-14,000.00	2,000.00	.00	-16,000.00
		13-6399.00-106-499000	-500.00	-500.00	3,500.00	.00	-4,000.00
		13-6499.99-106-499000	-5,000.00	-5,000.00	4,700.00	.00	-9,700.00
		23-6299.00-106-499000	-1,000.00	-2,425.00	1,500.00	.00	-3,925.00
		23-6399.00-106-499000	-8,000.00	-8,000.00	4,000.00	.00	-12,000.00
		23-6399.00-106-499700	-4,500.00	-4,500.00	2,300.00	.00	-6,800.00
		32-6219.00-106-430000	-30,000.00	-30,000.00	.00	30,000.00	.00
		Amendment 130109 Total			**30,000.00**	**30,000.00**	
130130	04-05-2024	B130130 BUDGET CHANGE					
		11-6399.00-105-411000	-45,000.00	-57,360.58	.00	1,000.00	-56,360.58
		23-6399.00-105-499000	-2,000.00	-1,316.91	1,000.00	.00	-2,316.91
		Amendment 130130 Total			**1,000.00**	**1,000.00**	
		Fund 199 / 4 Totals					
		3XXX	**.00**	**.00**	**.00**	**.00**	**.00**
		5XXX	**.00**	**.00**	**.00**	**.00**	**.00**
		6XXX	**-140,000.00**	**-153,102.49**	**39,000.00**	**39,000.00**	**-153,102.49**
		7XXX	**.00**	**.00**	**.00**	**.00**	**.00**
		8XXX	**.00**	**.00**	**.00**	**.00**	**.00**
		Grand Totals					
		3XXX	**.00**	**.00**	**.00**	**.00**	**.00**
		5XXX	**.00**	**.00**	**.00**	**.00**	**.00**
		6XXX	**-140,000.00**	**-153,102.49**	**39,000.00**	**39,000.00**	**-153,102.49**
		7XXX	**.00**	**.00**	**.00**	**.00**	**.00**
		8XXX	**.00**	**.00**	**.00**	**.00**	**.00**

End of Report

Job Description(s) or Revisions to Job Description(s), and Paygrade Chart or Revisions to Paygrade Chart

Presented for:
Board action ☒ Report/Review Only ☐

Supporting documents:
None ☐ Attached ☒ Provided Later ☐

The job descriptions for the Executive Director Communications and the LV Pirates Education Foundation is an update to Ms. Vrana's current job description, adding full district communication responsibilities in addition to her Foundation duties.

The job description for the Administrative Assistant to the Superintendent is an updated job description giving Ms. Bentura the responsibilities to assist Ms. Vrana with District communication.

The job description for the Special Assignment Licensed Vocation Nurse is a new job description for an employee who will the responsibility to attend to one very special needs student.

The Pay scale reflects the new titles and new nurse position. (S-504, S-701, and P-507).

Contact Persons:
Mr. Todd Gooden, Ms. Angela Ward, Mr. James Garrett

Background Information:
Board Members approve revisions to the LVISD Job Description Manual and revisions to the paygrade charts.

Fiscal Implication:
The SpEd positions will be funded through federal special education funds and, based on current enrollment trends, will be sustainable throughout the years. The other positions are budget neutral.

Administrative Recommendation:
Board approval of the job descriptions or revisions to job descriptions, and revisions to the Paygrade Chart as presented.

Motion: _____

Second: _____

For: _____

Against: _____

Abstain: _____

Executive Director
Communications & Education Foundation

Reports To: Superintendent

Dept. / Campus: As Assigned

Pay Grade: P-507

Board Approval: April 2024

PRIMARY PURPOSE / FUNCTION:
The Executive Director of Communications enhances and maintains the District's image through positive promotion of student, teacher, and District achievement and is responsible for engaging community members and business partners to support La Vega ISD through volunteerism and donations of funds, goods and services. This position also serves as the Executive Director of the La Vega Pirates Education Foundation (LVPEF) and is responsible for day-to-day operations of the LVPEF. This encompasses grant writing, and the planning, development, administration, supervision, and implementation of a comprehensive internal and external development program, directed by the LVPEF Board of Directors. The Executive Director will also work with La Vega ISD leadership to promote District Initiatives that serve and support the District.

QUALIFICATIONS:

Education/Certification:
Bachelor's Degree in education, marketing, public administration, public relations or related field, or commensurate professional experience.

Special Knowledge/Skills
Three years of related work experience in a non-profit or education organization setting.

Extensive knowledge of:
- Non-profit organization policies, procedures, and regulations
- Donor Database Management
- La Vega ISD Initiatives
- Local/state/federal grant programs, to include populating data in applications and assimilating data to build strategic plans or support grants
- Office practices, procedures, and equipment
- Strong oral and written communication skills
- In depth knowledge of Microsoft office, Excel, PowerPoint, and Publisher
- Excellent telephone techniques and etiquette
- Interpersonal skills using tact, courtesy, and patience
- In depth knowledge of a variety of social media tools

Ability to:

- Interpret and explain Foundation and LVISD District policies, procedures and regulations
- Work with all levels of internal management and staff, as well as outside clients and vendors
- To apply computer skills and the use of Microsoft Office
- Develop and maintain databases
- Draft contracts and follow all purchasing procedures
- Manage processes, department budget, and accurate records; and identify/resolve discrepancies and activity problems.
- Exercise discretion regarding matters of sensitive or confidential nature.
- Exercise judgment in setting priorities, resolve office operational problems and the application of policies, procedures, and methods.
- Initiate and compose correspondence and written materials independently.
- Assimilate and understand technical information and terminology related to the department.
- Work independently and as a team member.
- Excellent organizational skills and ability to multi-task.
- Work under pressure with accuracy; maintain a positive outlook in interactions with staff and the public in person or over the telephone.
- Work in a multi-cultural, multi-ethnic environment with sensitivity and respect for diversity.

MAJOR RESPONSIBILITIES AND DUTIES:

Board/Director Relations

1. Promotes collaborative efforts between the LVPEF and the La Vega ISD.
2. Coordinates all meetings and functions of the LVPEF Board of Directors.
3. Assist the LVPEF President in planning the LVPEF's annual Strategic Planning Retreat and monitor the progress of short and long-term goals.
4. Creates and disseminates the Annual Report to the Foundation Board of Directors, LVISD Board of Trustees, and community (via website).
5. Publishes and updates policies and procedures for the LVPEF, in coordination with Board of Directors.
6. Recommends and administers policies as set by the Board of Directors.

Financial Management

1. Guides development program to cultivate, motivate, and solicit individual, foundation, and corporate donors which includes the development and maintenance of a computerized system or donor information and report on trends.
2. Plans, directs, and supervises fund development programs in the areas annual and employee giving campaigns, foundation, local, and governmental, corporate giving, memorials and honorariums.
3. Works with the Board of Directors in the development of the LVPEF's five-year plan.
4. Assists in the development of a program of long-range development and solicitation of selected funding prospects.

5. Coordinate and write grant and endowment requests for funds from the corporate and private sector to support programs that align with the LVPEF strategic plan and/or the mission of the Foundation.
6. Assist committees to administer, evaluate, and report on financial expenditures for all LVPEF grants and grant activities.
7. Assist in preparing the annual budget.
8. Supervises, directs, and/or performs clerical details necessary to the operation of the LVPEF and the grants as funds are received.
9. Works with accountant in preparation of required financial statements.
10. Assists external auditors in preparation of annual audit.
11. Quarterly Foundation updates to the Superintendent and Leadership Team.
12. Assist in the preparation of the District's budget allocation to support the Foundation.

Communication/Public Relations

1. Develops and implements a plan for increased participation form all areas of the community to enhance public awareness of the District and LVPEF and maintain beneficial relationships between the District, LVPEF, and the community
2. Initiates and coordinates events that positively promote the District and LVPEF
3. Facilitates LVPEF Board Meetings and foundation documents, meetings, and financials
4. Directs the coordination and implementation of District-wide events such as LVPEF fundraisers and community outreach events
5. Assists campuses and administrators with special events to include providing contacts for donation requests, recruiting speakers, and providing door prizes or incentives as available
6. Oversee the implementation and maintenance of the communication platforms designed to encourage two-way communication between employees and community
7. Assist with the writing, designing, and coordinating production of internal and external publications, including annual report, newsletters, brochures, fliers, and other printed materials, advertisements, and presentation materials
8. Oversee the creation of graphics and messages and overall management of the District's content for display on all digital signage, including the Bellmead American Bank sign.
9. Solicit positive media coverage by writing news releases, public service announcements, and fact sheets to publicize LVPEF and the District's accomplishments with the public
10. Advise District with newsworthy material, as well as, information beneficial to District stakeholders
11. Assist in the development of presentations (plus collateral materials) and speak on behalf of LVPEF and the District at professional development seminars and public meetings
12. Attend school board meetings
13. Assist with bond election campaigns
14. Serves as designated spokesperson for LVPEF and the District with the media.
15. Coordinates and manages LVPEF and La Vega ISD presence on social media

Professional Development

1. Acquires appropriate certifications in non-profit organizations through formal training, professional development workshops and/or conferences.
2. Maintains current knowledge of developments and practices in fund raising, planned-giving, and tax laws related to charitable giving (to include annual giving, annuities, grants, memorials, and tributes).

Development/Planning

1. Recommends and institutes programs and projects on predetermined timetables.
2. Investigates and determines the adaptability of successful fundraising programs of other voluntary non-profit organizations.
3. Serves as administrative representative in the development of sub-groups/committees.
4. Performs other responsibilities as assigned by the Foundation's Board of Directors.

Corporate and Community Relations

1. Develop, monitor, and maintain effective relationships with area businesses and community organizations on behalf of La Vega ISD and the LVISDEF.

Student and Teacher Recognition

1. Guides and cultivates the LVPEF Scholarship program
2. Guides and cultivates the Star Educator Awards.

WORKING CONDITIONS:

Mental Demands:
Ability to communicate effectively (verbally and written)
Ability to instruct and model desirable skills and attitude
Ability to remain productive and maintain control under stress
Ability to collaborate with others in a non-coercive manner

The foregoing statements describe the general purpose and responsibilities to this job and are not an exhaustive list of all responsibilities, duties, and skills that may be required.

Employee _____ Date _____

Supervisor _____ Date _____

ADMINISTRATIVE ASSISTANT FOR SUPERINTENDENT

Reports To: Superintendent

Dept / Campus: Administration

Pay Grade: S-701

Board Approval: April 2024

PRIMARY PURPOSE / FUNCTION:

Work under minimum supervision to ensure the efficient operation of the superintendent's office and provide clerical services to the superintendent and board of trustees. Handle confidential information and frequent contact with all levels of district employees, outside agencies, and the general public.

Assist the Executive Director of Communications & La Vega Pirates Education Foundation (EDC) with the following duties:

A. Leadership and direction for all LVISD communications and public information services
B. Promote positive public relations between the school district and community
C. Distribute pertinent information about the district and its activities to employees

QUALIFICATIONS:

Education/Certification:
High School diploma or GED and advanced clerical training courses

Special Knowledge/Skills:
Proficient skills in typing, word processing, and file maintenance
Knowledge of school district organization, operations, and administrative policies
Excellent organizational, communication, and interpersonal skills
Ability to use computer to design and produce district publications
Ability to work with social media tools and website content tools
Ability work within established deadlines, self-start, and multi-task
Graphic design for social media
Calm and patient demeanor

Experience:
Three years or more of advanced secretarial experience emphasizing public relations
Prefer prior experience in executive department of public school district

MAJOR RESPONSIBILITIES AND DUTIES:

1. Organize and manage routine work activities of the superintendent's office.
2. Serve as Recording Secretary to the Board of Trustees and attend all school board meetings.
3. Prepare and post official board agenda, records, and file minutes of meeting.
4. Prepare materials and notifications for board members.
5. Prepare agendas and record minutes of executive staff and/or board meetings as required.
6. Type all correspondence, memos, and reports for superintendent's office.
7. Assist in compiling information and preparing reports as needed.
8. Schedule appointments and maintain district calendar of events.
9. Greet visitors and respond to routine inquiries from staff and public. Refer appropriate inquiries or problems to superintendent.
10. Assist in making travel arrangements for the superintendent and board members.
11. Review mail and make necessary distribution.
12. Maintain confidentiality of information for the superintendent and board members.
13. Keep informed of and comply with state and district policies and regulations concerning primary job functions.
14. Facilitate District communication (internal and external).
15. Assist the EDC as information liaison between the school system, media outlets, and community.
16. Assist the EDC as district spokesperson and coordinate media coverage.
17. Assist the EDC in preparing press releases and publish articles and photos in local media and other publications.
18. Assist the EDC in helping school personnel publicize and promote performances, exhibitions, displays, or special programs sponsored by the schools.
19. Assist the EDC in design, preparation, and editing of district publications including newsletters, recruitment brochures, advertisements, and programs for special events.
20. Assist the EDC in making time-sensitive changes to the website and social media in support of district needs.

Adm. Asst. Supt. cont.

21. Assist the EDC in taking photographs for district publications, presentations, social media, advertisements, and displays.

22. Assist in the organization of district special events (i.e. convocation, retirement receptions, employee award ceremonies, state champ celebrations, groundbreaking ceremonies, and open houses for new construction).

23. Assist in the creation of graphics and messages and management of the District's content for display on all digital signage, including the Bellmead American Bank sign.

24. Work with the Superintendent and Deputy Superintendent to facilitate and coordinate information required by public information requests.

25. Assist the EDC with the Teacher of the Year program.

26. Other duties as assigned.

EQUIPMENT USED:

Uses computer (Microsoft Word), printer, copier, digital camera, desktop publishing software, photo editing software, graphic design software, and presentation software.

WORKING CONDITIONS:

Mental Demands:
Maintain emotional control under stress. Meet deadlines and complete tasks at one time. Occasional prolonged and irregular hours.

Physical Demands:
Repetitive hand motions including frequent keyboarding and use of mouse.
Ability to lift and carry 50lb.

The foregoing statements describe the general purpose and responsibilities to this job and are not an exhaustive list of all responsibilities, duties and skills that may be required.

_____ _____

Employee Date

_____ _____

Supervisor Date

SPECIAL ASSIGNMENT LICENSED VOCATIONAL NURSE

Reports To: Principal

Dept / Campus: Assigned Campus

Pay Grade: S-504

Board Approval: April 2024

Primary Purpose:

Provide direct services to meet the needs of the students served in special education under the direct clinical supervision of the school health coordinator or school nurse (RN). Help meet the physical and instructional needs of individual students with disabilities inside and outside of the classroom. To assist with the implementation of classroom programs, Individual Education Plans (IEP), including self-help, behavior management, and instruction programs. To work under the general supervision of the principal and the immediate direction of a certified teacher.

Qualifications:

Education/Certification:

High School diploma or GED
Valid Texas license (LVN) issued by the Board of Vocational Nurse Examiners
Current cardio pulmonary resuscitation (CPR) and automated external defibrillator (AED) certificates
Associate's degree, two years of study at an institution of higher learning, or have met formal academic assessment as required by the Every Student Succeeds Act (ESSA) preferred
Valid Texas educational aide certificate preferred

Special Knowledge/Skills:

Knowledge of basic first aid
Ability to write routine reports and correspondence
Strong organizational, communication, and interpersonal skills
Ability to work with children with disabilities
Ability to follow verbal and written instructions

Experience:

One year experience in health-related position; experience working with children with disabilities preferred

Special Assignment Licensed Vocational Nurse cont.

Major Responsibilities and Duties:

Nursing Services

1. Provide direct care using school health protocols and individualized health plans (IHPs) established by the RN supervisor or medical advisor.

2. Administer medication to students according to board policy and district procedures.

3. Collaborate with campus principal, school counselor, teachers, parents, food service, and other staff regarding the health needs of student served in special education as directed by the supervising RN.

4. Communicate with parents regarding individual students as directed by the school nurse (RN).

5. Participate in Admission, Review, and Dismissal Committee (ARD) meeting of students with identifiable health needs if the RN is unable and collaborate with appropriate staff and RN regarding implementation of health-related Individual Education Plan (IEP) items.

6. Distribute information to faculty or staff on health related topics as needed and as directed by the RN.

7. Provide guidance to unlicensed assistive personnel or other school staff on health related tasks as directed by the RN.

Instructional Support

8. Help teacher prepare instructional materials and classroom displays.

9. Help maintain a neat and orderly classroom.

10. Help with inventory, care, and maintenance of equipment.

Special Assignment Licensed Vocational Nurse cont.

11. Help teacher keep administrative records and prepare required reports.

12. Provide orientation and assistance to substitute teachers.

13. Participate in staff development training programs, faculty meetings, and special events as assigned.

14. Assume responsibility for learning and adapting to each student's special medical, physical, communicative, and emotional needs.

Student Management

15. Assist students with physical disabilities according to their needs including transferring to and from wheelchairs; lifting; positioning; or assisting students with personal care such as feeding (G button, tube, spoon, hand over hand, etc.), bathroom needs (transfer on and off commode, assist with accidents, diaper change, etc.), and personal hygiene (oral care, feminine hygiene, etc.).

16. Help manage behavior of students. This includes intervening in crisis situations and restraining dangerous students as needed.

17. Recognize differences in each student's special medical, physical, communicative, and emotional needs and adapt methods and interaction accordingly.

18. Work with individual students or small groups to develop motor skills and conduct instructional exercises assigned by teacher.

19. Help supervise students throughout the school day, inside and outside the classroom. This includes lunchroom, bus, and playground duty.

20. Keep teacher informed of special needs or problems of individual students.

21. Assist in monitoring behavior management plans.

Other

22. Maintain confidentiality.

23. Uphold and enforce school rules, administrative regulations, and federal, state, and local board

policy.

24. Comply with policies established by federal and state laws, Texas Department of Health rule, State Board of Education rule, and board policy in health services area. Comply with all district and campus routines and regulations.

25. Perform all other duties assigned.

Supervisory Responsibilities:

None

Mental Demands/Physical Demands/Environmental Factors:

Tools/Equipment Used: Standard medical clinic equipment including automated external defibrillator (AED); special needs adaptive equipment; standard office equipment including computer and peripherals; standard instructional equipment

Posture: Frequent standing, sitting, kneeling/squatting, bending/stooping, pushing pulling, and twisting

Motion: Frequent walking, grasping/squeezing, wrist flexion/extension

Lifting: Frequent light lifting and carrying (under 15 pounds); may require regular heavy lifting (45 pounds or more) and position of students with physical disabilities; controlling behavior through physical restraint, assisting non-ambulatory students, and lifting and moving adaptive and other classroom equipment

Environment: Exposure to biological hazards, bacteria, and communicable diseases; Work inside and outside (exposure to sun, heat, cold, and inclement weather); exposure to noise;

Mental Demands: Work with frequent interruptions; maintain emotional control under stress

This document describes the general purpose and responsibilities assigned to this job and is not an exhaustive list of all responsibilities and duties that may be assigned or skills that may be required.

_____ _____

Employee Date

_____ _____

Supervisor Date

La Vega Independent School District
2023-2024 Adopted Pay Grades

		Min	Midpoint	Max
PAYGRADE: P-0	**P-0**		**2023-2024**	
(Salaries are represented by annual rates.)				
		$ 29,388	$ 35,459	$ 41,529
TX ACE Family Engagement Specialist (Inactive)	P-002			
Instructional Assistant/Athletics	P-003			
PAYGRADE: P-1	**P-1**	$ 47,025	$ 54,743	$ 62,111
(Salaries are represented by annual rates.)				
Case Worker/Social Worker	P-101			
Speech Pathologist (non-ASHA certified)	P-104			
Student Services Liaison/SEL Liaison	P-108			
Student Services Liaison	P-109			
Speech Therapy Assistant ($1,500 stipend)	P-110			
Migrant/LEP Specialist (Moved to P-207)	P-112			
Athletic Trainer	P-113			
Educational Diagnostician (plus $10,000 stipend)	P-118			
Parent Liaison	P-120			
CATE Campus Coordinator – (Moved to P-211)	P-122			
Naval Science Instructor (+$6,000 stipend)	P-123			
Senior Naval Science Instructor (+$6,000 stipend)	P-124			
College, Career, & Military Advisor (Moved to P-213)	P-126			
District PEIMS/St Svcs Coord (Move to P-316)	P-128			
Behavior Interventionist	P-128			
PK Family Engagement Specialist	P-129			
Dual Credit Liaison	P-130			
PAYGRADE: P-2	**P-2**	$ 52,084	$ 62,795	$ 73,722
(Salaries are represented by annual rates.)				
Head Athletic Trainer	P-200			
Education Foundation Ex. Director	P-201			
Credit Recovery Specialist	P-203			
Student Services Specialist	P-204			
Instructional Facilitator (Inactive)	P-205			
Speech Pathologist (ASHA certified)	P-206			
Literacy Specialist	P-207			
Licensed Specialist/School Psychology (LSSP)	P-208			
TX ACE Site Coordinator	P-209			
Emergent Bilingual Coordinator	P-210			
CATE Campus Coordinator	P-211			
Afterschool Program Coordinator	P-212			
College, Career, & Military Advisor	P-213			

La Vega Independent School District
2023-2024 Adopted Pay Grades

		Min	Midpoint	Max
PAYGRADE: P-3	**P-3**	$ 58,603	$ 70,868	$ 83,132
(Salaries are represented by annual rates.)				
Cohort Asst. Principal (7-12)	P-300			
Asst. Principal –Instruction (PK-6)	P-301			
Asst. Principal – Instruction (7-12)	P-302			
Asst. Principal – Student Services	P-303			
Director of Athletics	P-304			
Director of Music/Head Band Director	P-305			
Director of Technology	P-306			
Literacy Coordinator (Moved to P-207)	P-307			
Director of Special Education (Moved to P-5)	P-308			
Instructional Technology Specialist	P-309			
TX ACE Project Director	P-310			
Asst. Director - Special Ed	P-311			
Asst. Athletic Director/Head Football Coach	P-312			
Asst. Principal for ECHS	P-313			
Associate Principal for Instruction - LVHS	P-314			
Director of Strategic Staffing	P-315			
District Attendance & Behavior Coordinator	P-316			
District PEIMS/Student Services Coordinator	P-317			
Education Foundation Ex Director (Moved to P-5)	P-318			
PAYGRADE: P-4	**P-4**	$ 70,154	$ 85,018	$ 99,881
(Salaries are represented by annual rates.)				
Principal (Grades PK-6)	P-403			
Principal (Grades 7-8)	P-404			
Director of Early College High School	P-405			
Dean of Advanced Studies	P-406			
Principal of Curriculum/Instruction	P-407			
PAYGRADE: P-5	**P-5**	$ 77,413	$ 93,911	$ 110,407
(Salaries are represented by annual rates.)				
Principal (Grades 9-12)	P-501			
Ex. Director of Bilingual Education & Sp. Programs	P-504			
Director of Secondary Education (Inactive)	P-505			
Ex. Director of Sp Ed, Assessment, & Student Support	P-506			
Ex. Director of Communication & Education Foundation	P-507			
PAYGRADE: P-6	**P-6**	$ 85,475	$ 103,845	$ 122,214
(Salaries are represented by annual rates.)				
Deputy Supt. for Personnel & Administration	P-602			
Asst. Superintendent for Finance	P-603			
Asst. Supt. for Curr., Instruction, & Assessment	P-604			
Chief Academic Officer for Acceleration	P-605			
PAYGRADE: P-8	**P-8**	$ 99,113	$ 120,542	$ 141,970
(Salaries are represented by annual rates.)				
Superintendent	P-801			

BOT Approved 04/16/24

La Vega Independent School District
2023-2024 Adopted Pay Grades

		Min	Midpoint	Max
PAYGRADE: S-0	**S-0**	$ 8.91	$ 10.58	$ 12.25
(Wages are represented by hourly rates.)				
Temporary Clerical Aide	S-001			
PAYGRADE: S-1	**S-1**	$ 13.12	$ 15.49	$ 17.85
(Wages are represented by hourly rates.)				
Receptionist/Clerical Aide	S-101			
Instructional Aide (Regular/Resource Room)	S-103			
Technology Assistant	S-106			
Receptionist	S-107			
Business Services Clerk (PT)	S-108			
PAYGRADE: S-2	**S-2**	$ 14.17	$ 17.06	$ 19.48
(Wages are represented by hourly rates.)				
Health Aide	S-202			
Special Assignment Aide (Computer Lab)	S-203			
Special Assignment Aide (ISS/DAEP)	S-205			
Special Education Aide	S-206			
Special Assignment Aide	S-207			
Pirate Math Fellows	S-208			
Clerical Aide (Library)	S-209			
Bilingual Instructional Aide	S-210			
Asst. Principal Clerk	S-211			
PAYGRADE: S-3	**S-3**	$ 14.96	$ 17.86	$ 20.75
(Wages are represented by hourly rates.)				
Receptionist/Support Services Clerk (Move to S4)	S-301			
Behavior Support Aide	S-302			
TX ACE Support Services Clerk	S-303			
School Safety Aide	S-304			
Special Education Aide - Life Skills	S-305			
PAYGRADE: S-4	**S-4**	$ 15.95	$ 19.11	$ 22.27
(Wages are represented by hourly rates.)				
Administrative Secretary	S-401			
Student Services/PEIMS Clerk	S-402			
Administrative Secretary (Food Service)	S-403			
Administrative Secretary (Police Dept./Athletic Dept.)	S-404			
Accounting/Personnel Clerk	S-405			
Admin. Secretary (Special Education)	S-406			
Administrative Secretary – Technology Help Desk	S-407			
Administrative Secretary – Maintenance	S-408			
Admin. Secretary - Success Academy	S-409			
Admin. Secretary-ECHS/CTE	S-410			
Receptionist/Support Services Clerk	S-411			

BOT Approved 04/16/24

La Vega Independent School District
2023-2024 Adopted Pay Grades

		Min	Midpoint	Max
PAYGRADE: S-5	**S-5**	$ 17.88	$ 21.43	$ 24.99
(Wages are represented by hourly rates.)				
District Trauncy Officer	S-501			
Licensed Vocational Nurse (LVN)	S-502			
Special Ed Teacher Associate	S-503			
Special Assignment LVN	S-504			
PAYGRADE: S-6	**S-6**	$ 19.64	$ 23.57	$ 27.52
(Wages are represented by hourly rates.)				
Accounts Payable/Purchasing Clerk	S-601			
District PEIMS/Student Services Clerk (Inactive)	S-602			
Employee Benefits/Payroll Clerk	S-604			
PAYGRADE: S-7	**S-7**	$ 22.26	$ 26.71	$ 31.18
(Wages are represented by hourly rates.)				
Admin. Asst. to the Supt/Public Info. Officer	S-701			
Admin. Asst. for Personnel & Admin. Services	S-702			
Admin. Asst. for Business Services	S-703			
Technology – Systems Engineer	S-704			
Admin. Asst. for Instructional Services	S-705			
PAYGRADE: S-8	**S-8**	$ 25.95	$ 31.32	$ 36.73
(Wages are based on 8 hour days.)				
Technology Systems Administrator	S-801			
Asst. Director of Technology/Systems Administrator				

BOT Approved 04/16/24

La Vega Independent School District
2023-2024 Adopted Pay Grades

		Min	Midpoint	Max
PAYGRADE: A-1	**A-1**	$ 11.13	$ 12.84	$ 14.55
(Wages are represented by hourly rates.)				
Cafeteria Worker	A-101			
Security/Patrol Clerk	A-103			
Cafeteria Monitor	A-104			
Temporary Auxiliary	A-105			
PAYGRADE: A-2	**A-2**	$ 11.58	$ 13.55	$ 15.49
(Wages are represented by hourly rates.)				
Cook I (Inactive)	A-201			
Custodian	A-202			
Relief Custodian	A-203			
Cook	A-204			
PAYGRADE: A-3	**A-3**	$ 12.45	$ 14.81	$ 17.19
(Wages are represented by hourly rates.)				
Inactive				
PAYGRADE: A-4	**A-4**	$ 13.58	$ 16.06	$ 18.59
(Wages are represented by hourly rates.)				
General Maintenance I	A-401			
Assistant Cafeteria Manager	A-402			
Child Nutrition Supervisor	A-403			
General Maintenance I - Groundskeeper	A-404			
PAYGRADE: A-5		$ 14.87	$ 17.77	$ 20.66
(Wages are represented by hourly rates.)	**A-5**			
General Maintenance - Appliance Tech	A-500			
Cafeteria Manager	A-501			
Head Custodian	A-502			
General Maintenance II	A-503			
Child Nutrition Services Specialist	A-505			
Key Technician	A-506			
PAYGRADE: A-6	**A-6**	$ 16.27	$ 19.41	$ 22.57
(Wages are represented by hourly rates.)				
Lead man - General Maintenance (Inactive)	A-601			
General Maintenance II - Lead Groundskeeper	A-603			
PAYGRADE: A-7	**A-7**	$ 19.27	$ 23.09	$ 26.91
(Wages are represented by hourly rates.)				
Maintenance/HVAC & Refrigeration Technician (Inactive)	A-702			

BOT Approved 04/16/24

La Vega Independent School District
2023-2024 Adopted Pay Grades

		Min	Midpoint	Max
PAYGRADE: A-8	**A-8**	$ 20.20	$ 24.40	$ 28.60
(Wages are represented by hourly rates.)				
Assistant Maintenance Director/Lead Technician	A-801			
Custodial Supervisor	A-802			
Lead HVAC Technician	A-803			
Facility Automation Controls Technician	A-804			
PAYGRADE: A-9				
(Wages are represented by hourly rates.)	**A-9**	$ 25.81	$ 31.08	$ 36.34
Director of Maintenance	A-901			
Chief of Police	A-902			
Police Officer	A-903			
Director of Custodial Services	A-904			
Police Sergeant	A-905			

BOT Approved 04/16/24

ACTION / DISCUSSION ITEMS

Presented for:
Board action ☒ Report/Review Only ☐

Supporting documents:
None ☐ Attached ☒ Provided Later ☐

Contact Person:
N/A

Background Information:
The following items are included for board discussion and possible action.

Fiscal Implication:
N/A

Administrative Recommendation:
N/A

Monthly Budget Analysis Report

Presented for:
Board action ☒ Report/Review Only ☐

Supporting documents:
None ☐ Attached X Provided Later

Contact Person:
Mr. James Garrett

Background Information:
The District compiles and reports revenue and expenditure data for all funds on a monthly basis. The attached monthly budget analysis reports compare year-to-date revenue and expenditures to the same period from last fiscal year.

Fiscal Implication:
N/A

Administrative Recommendation:
It is recommended that the Board approve the Monthly Budget Analysis Report as submitted.

Motion: _____

Second: _____

For: _____

Against: _____

Abstain: _____

La Vega Independent School District
Statement of Revenues and Expenditures - Budget vs. Actual

For the Period Ended 03/31/2024
3

GENERAL FUND - 199

DATA CONTROL CODES	REVENUES	(1) 2023-2024 ORIGINAL BUD	(2) 2023-2024 AMEND BUD	(3) MONTHLY CURRENT 03/31/2024	(3) MONTHLY PRIOR YR 3/31/2023	(4) YEAR-TO-DATE CURRENT 03/31/2024	(4) YEAR-TO-DATE PRIOR YR 3/30/2023	(5) DIFFERENCE AMEND BUD TO YTD CURR	(6) CY YTD AS % OF BUDGET	(7) PY YTD AS % OF BUDGET	(8) % OF YEAR ELAPSED AS OF 03/31/2024
5700	LOCAL	11,350,540	11,373,621	1,072,002	873,321	11,923,025	11,387,185	(549,404)	104.83%	98.04%	58.33%
5800	STATE	21,537,070	21,537,070	342,884	349,838	11,507,025	11,124,744	10,030,045	53.43%	55.40%	58.33%
5900	FEDERAL	444,000	444,000	3,636	122,694	75,577	169,897	368,423	17.02%	#DIV/0!	58.33%
7900	OTHER		-	-	-	-	-	-	#DIV/0!	0.00%	58.33%
5020	TOTAL REVENUES	$ 33,331,610	$ 33,354,691	$ 1,418,522	$ 1,345,853	$ 23,505,627	$ 22,681,826	$ 9,849,064	70.47%	81.92%	58.33%
	EXPENDITURES										
0011	Instruction	18,453,638	18,480,858	1,432,393	1,071,440	10,615,875	7,842,492	7,864,983	57.44%	52.32%	58.33%
0012	Instr Resources/Media Services	291,426	290,389	21,713	17,878	148,524	133,245	141,865	51.15%	44.04%	58.33%
0013	Curriculum & Staff Development	491,756	483,606	45,273	20,546	217,118	177,739	266,488	44.90%	44.23%	58.33%
0021	Instructional Leadership	826,576	826,576	70,078	74,302	491,185	491,148	335,391	59.42%	84.87%	58.33%
0023	School Leadership	2,521,124	2,526,441	229,420	219,648	1,710,590	1,564,871	815,851	67.71%	71.31%	58.33%
0031	Guidance, Counseling & Evaluation	854,522	861,572	59,910	56,858	462,477	400,970	399,095	53.68%	44.82%	58.33%
0032	Attendance & Social Services	238,160	238,160	1,248	578	127,370	157,031	110,790	53.48%	148.84%	58.33%
0033	Health Services	314,367	314,367	22,704	22,237	167,618	160,273	146,749	53.32%	59.14%	58.33%
0034	Student Transportation	2,181,401	2,201,401	217,060	183,915	1,228,681	1,012,949	972,720	55.81%	57.39%	58.33%
0035	Food Services	30,975	30,975	-	-	40,904	5,615	(9,929)	132.05%	21.43%	58.33%
0036	Extracurricular Activities	1,827,249	1,833,949	148,589	121,425	1,000,760	950,799	833,189	54.57%	55.44%	58.33%
0041	General Administration	1,688,971	1,694,371	131,569	131,871	995,231	926,666	699,140	58.74%	62.46%	58.33%
0051	Plant Maintenance & Operations	3,857,477	3,834,977	345,058	524,362	2,106,081	2,779,793	1,728,896	54.92%	51.25%	58.33%
0052	Security & Monitoring Services	831,689	847,770	73,520	63,176	547,040	509,687	300,730	64.53%	138.20%	58.33%
0053	Data Processing Services	1,244,244	1,248,244	118,286	48,663	896,283	753,757	351,961	71.80%	57.48%	58.33%
0061	Community Services	5,084	5,084	-	-	2,068	2,072	3,016	40.68%	334.19%	58.33%
0071	Debt Service	281,000	281,000	81,023	77,949	95,845	173,753	185,155	34.11%	103.12%	58.33%
0081	Facility Acquisition & Construction	-	-	123,805	-	123,805	99,562	(123,805)	#DIV/0!	9.57%	58.33%
0095	Payment to JJAEP	29,000	29,000	3,880	1,118	13,523	29,171	15,477	46.63%	112.20%	58.33%
0099	Other Intergovernmental Charges	229,000	192,000	-	-	64,299	58,804	127,701	33.49%	42.00%	58.33%
6030	TOTAL EXPENDITURES	$ 36,197,659	$ 36,220,740	$ 3,125,529	$ 2,635,966	$ 21,055,277	$ 18,230,397	$15,165,463	58.13%	54.90%	58.33%
1100	Excess (Deficiency) of Revenues Over (Under) Expenditures	$ (2,866,049) (9)	$ (2,866,049) (9)	$ (1,707,007)	$ (1,290,113)	$ 2,450,350 (9)	$ 4,451,429				
	OTHER FINANCING SOURCES (USES)										
7910	Transfers In			$ -		$ -					
8910	Transfers Out (10)	$ -	$ -	$ -		$ (16,586)	$ -				
	TOTAL OTHER FINANCING SOURCES (USES)										
1200	Net Change in Fund Balance (11)	$ (2,866,049)	$ (2,866,049)		(11)	$ 2,450,350					
100	Fund Balance - Sept. 1 (12)		$ 16,646,328		(12)	$ 16,646,328					
3000	Fund Balance - Aug 31 (projected and unaditied) (13)		$ 13,780,279		(14)	$ 19,096,678					

(1) 2023-2024 Approved Budget - The original budget approved by the Board for the 2023-2024 Fiscal Year

(2) 2023-2024 Amended Budget - The original budget approved by the Board plus or minus any Budget Change Requests posted to the budget as of the date of the report

(3) Monthly Current Year vs. Prior Year Revenues and Expenditures - **C**ash received(revenues)/disbursed(expenditures) for the current month compared with the same period last year

(4) Year To Date Current Year vs. Prior Year Revenues and Expenditures - Cash received(revenues)/disbursed(expenditures) for the current year compared with the same period last year

(5) Difference Between Amended Budget and Current Year To Date - Figures in Column 2 less figures in Column 4 (Current Column) equals balance left to receive(revenues)/disburse(expenditures) for the remainder of the Fiscal Year

(6) Current Year To Date as A Percent of The 2023-2024 Amended Budget - The percent of Current Year To Date revenues/expenditures to the 2023-2024 Amended Budget

(7) Prior Year To Date as A Percent of The 2023-2024 Budget - Ther percent of Prior Year To Date revenues/expenditures from the 2023-2024 Budget

(8) Percent of Fiscal Year Elapsed as of The Date of The Report - The percent of the Fiscal Year which has elapsed for the as of date of the report

(9) Excess of Revenues Over Expenditures - The excess (deficiency) of Revenues over (under) expenditures for the Original Budget, Amended Budget and Current Year To Date columns

(10) Transfers In/Out - The amount of any transfers made to the Approved Budget, Amended Budget or Current Year To Date Columns

(11) Net Change In Fund Balance - The excess or deficiency of revenues over expenditures which would add to or take away from the beginning fund balance

(12) Fund Balance - September 1 - The District's audited General Fund Balance as of September 1 of the current fiscal year.

(13) Fund Balance - August 31 - The projected and unaditied General Fund Balance the District would have if revenue and expenditures are equal to the 2023-2024 Approved Budget or Amended Budget

(14) Fund Balance - August 31 - The projected and unaudited General Fund Balance the District would have if the fiscal year ended on the last day of the month of the report.

La Vega Independent School District
Statement of Revenues and Expenditures - Budget vs. Actual

For the Period Ended 03/31/2024
3

CHILD NUTRITION FUND - 240

DATA CONTROL CODES	REVENUES	(1) 2023-2024 APP BUD	(2) 2023-2024 AMEND BUD	(3) MONTHLY CURRENT 03/31/2024	(3) MONTHLY PRIOR YR 3/31/2023	(4) YEAR-TO-DATE CURRENT 03/31/2024	(4) YEAR-TO-DATE PRIOR YR 3/31/2023	(5) DIFFERENCE AMEND BUD TO YTD CURR	(6) CY YTD AS % OF BUDGET	(7) PY YTD AS % OF BUDGET	(8) % OF YEAR ELAPSED AS OF 03/31/2024
5700	LOCAL	113,492	113,492	9,556	11,050	89,453	90,357	24,039	78.82%	69.40%	58.33%
5800	STATE	10,232	10,232	15,535	5,425	61,915	41,434	(51,683)	605.11%	73.26%	58.33%
5900	FEDERAL	2,694,115	2,694,115	267,031	258,139	1,855,751	1,503,308	838,364	68.88%	68.93%	58.33%
7900	OTHER			-	-	-	-				58.33%
5020	TOTAL REVENUES	$ 2,817,839	$ 2,817,839	$ 292,122	$ 274,614	$ 2,007,119	$ 1,635,099	$ 810,720	71.23%	71.87%	58.33%
	EXPENDITURES										
0011	Instruction			-	-	-	-	-	#DIV/0!		58.33%
0012	Instr Resources/Media Services			-	-	-	-	-	#DIV/0!		58.33%
0013	Curriculum & Staff Development			-	-	-	-	-	#DIV/0!		58.33%
0021	Instructional Leadership			-	-	-	-	-	#DIV/0!		58.33%
0023	School Leadership			-	-	-	-	-	#DIV/0!		58.33%
0031	Guidance, Counseling & Evaluation			-	-	-	-	-	#DIV/0!		58.33%
0032	Attendance & Social Services			-	-	-	-	-	#DIV/0!		58.33%
0033	Health Services			-	-	-	-	-	#DIV/0!		58.33%
0034	Student Transportation			-	-	-	-	-	#DIV/0!		58.33%
0035	Food Services	2,791,339	2,791,339	188,818	160,267	1,428,287	1,232,714	1,363,052	51.17%	50.41%	58.33%
0036	Extracurricular Activities			-	-	-	-	-	#DIV/0!		58.33%
0041	General Administration			-	-	-	-	-	#DIV/0!		58.33%
0051	Plant Maintenance & Operations	26,500	26,500	822	718	8,735	14,615	17,765	32.96%	64.96%	58.33%
0052	Security & Monitoring Services			-	-	-	-	-	#DIV/0!		58.33%
0053	Data Processing Services			-	-	-	-	-	#DIV/0!		58.33%
0061	Community Services			-	-	-	-	-	#DIV/0!		58.33%
0071	Debt Service			-	-	-	-	-	#DIV/0!		58.33%
0081	Facility Acquisition & Construction			-	-	-	-	-	#DIV/0!		58.33%
0095	Payment to JJAEP			-	-	-	-	-	#DIV/0!		58.33%
0099	Other Intergovernmental Charges			-	-	-	-	-	#DIV/0!		58.33%
6030	TOTAL EXPENDITURES	$ 2,817,839	$ 2,817,839	$ 189,640	$ 160,985	$ 1,437,022	$ 1,247,329	$ 1,380,817	51.00%	54.41%	58.33%
1100	Excess (Deficiency) of Revenues Over (Under) Expenditures	$ -	$ -	$ 102,482	$ 113,629	$ 570,097	$ 387,770				
	OTHER FINANCING SOURCES (USES)	(9)	(9)			(9)					
7910	Transfers In										
8910	Transfers Out (10)			$ -	$ -	$ -	$ -				
	TOTAL OTHER FINANCING SOURCES (USES)										
1200	Net Change in Fund Balance (11)	$ -	$ -		(11)	$ 570,097					
100	Fund Balance - Sept. 1 (12)		$ 1,181,997		(12)	$ 1,181,997					
3000	Fund Balance - Aug 31 (projected and unaditied) (13)		$ 1,181,997		(14)	$ 1,752,094					

La Vega Independent School District
Statement of Revenues and Expenditures - Budget vs. Actual

For the Period Ended 03/31/2024

3

DEBT SERVICE FUND - 511

DATA CONTROL CODES	REVENUES	(1) 2023-2024 APP BUD	(2) 2023-2024 AMEND BUD	(3) MONTHLY CURRENT 03/31/2024	(3) MONTHLY PRIOR YR 3/31/2023	(4) YEAR-TO-DATE CURRENT 03/31/2024	(4) YEAR-TO-DATE PRIOR YR 3/31/2023	(5) DIFFERENCE AMEND BUD TO YTD CURR	(6) CY YTD AS % OF BUDGET	(7) PY YTD AS % OF BUDGET	(8) % OF YEAR ELAPSED AS OF 03/31/2024
5700	LOCAL	3,444,194	3,444,194	15,140	60,776	3,349,445	2,882,733	94,749	97.25%	149.63%	58.33%
5800	STATE	-	-	-	-	233,213	62,600	(233,213)	#DIV/0!	8.86%	58.33%
5900	FEDERAL	-	-	-	-	-	-	-	#DIV/0!	0.00%	58.33%
7900	OTHER		-	-	-	-	-	-	#DIV/0!	#DIV/0!	58.33%
5020	TOTAL REVENUES	$ 3,444,194	$ 3,444,194	$ 15,140	$ 60,776	$ 3,582,658	$ 2,945,333	$ (138,464)	104.02%	100.09%	58.33%
	EXPENDITURES										
0011	Instruction		-	-	-	-	-	-	#DIV/0!	#DIV/0!	58.33%
0012	Instr Resources/Media Services		-	-	-	-	-	-	#DIV/0!	#DIV/0!	58.33%
0013	Curriculum & Staff Development		-	-	-	-	-	-	#DIV/0!	#DIV/0!	58.33%
0021	Instructional Leadership		-	-	-	-	-	-	#DIV/0!	#DIV/0!	58.33%
0023	School Leadership		-	-	-	-	-	-	#DIV/0!	#DIV/0!	58.33%
0031	Guidance, Counseling & Evaluation		-	-	-	-	-	-	#DIV/0!	#DIV/0!	58.33%
0032	Attendance & Social Services		-	-	-	-	-	-	#DIV/0!	#DIV/0!	58.33%
0033	Health Services		-	-	-	-	-	-	#DIV/0!	#DIV/0!	58.33%
0034	Student Transportation		-	-	-	-	-	-	#DIV/0!	#DIV/0!	58.33%
0035	Food Services		-	-	-	-	-	-	#DIV/0!	#DIV/0!	58.33%
0036	Extracurricular Activities		-	-	-	-	-	-	#DIV/0!	#DIV/0!	58.33%
0041	General Administration		-	-	-	-	-	-	#DIV/0!	#DIV/0!	58.33%
0051	Plant Maintenance & Operations		-	-	-	-	-	-	#DIV/0!	#DIV/0!	58.33%
0052	Security & Monitoring Services		-	-	-	-	-	-	#DIV/0!	#DIV/0!	58.33%
0053	Data Processing Services		-	-	-	-	-	-	#DIV/0!	#DIV/0!	58.33%
0061	Community Services		-	-	-	-	-	-	#DIV/0!	#DIV/0!	58.33%
0071	Debt Service	2,286,452	2,286,452	-	-	1,759,317	1,621,018	527,135	76.95%	0.629591	58.33%
0081	Facility Acquisition & Construction		-	-	-	-	-	-	#DIV/0!	#DIV/0!	58.33%
0095	Payment to JJAEP		-	-	-	-	-	-	#DIV/0!	#DIV/0!	58.33%
0099	Other Intergovernmental Charges		-	-	-	-	-	-	#DIV/0!	#DIV/0!	58.33%
6030	TOTAL EXPENDITURES	$ 2,286,452	$ 2,286,452	$ -	$ -	$ 1,759,317	$ 1,621,018	$527,135.00	76.95%	59.86%	58.33%
1100	Excess (Deficiency) of Revenues Over (Under) Expenditures	$ 1,157,742	$ 1,157,742	$ 15,140	$ 60,776	$ 1,823,341	$ 1,324,315				
	OTHER FINANCING SOURCES (USES)	(9)	(9)			(9)					
7910	Transfers In		$ -	$ -	$ -	$ -	$ -				
8910	Transfers Out (10)		$ -	$ -	$ -	$ -	$ -				
	TOTAL OTHER FINANCING SOURCES (USES)										
1200	Net Change in Fund Balance (11)	$ 1,157,742	$ 1,157,742		(11)	$ 1,823,341					
100	Fund Balance - Sept. 1 (12)	$ 5,516,066	$ 5,516,066		(12)	$ 5,516,066					
100	Less: Committed Fund Balance - Sept. 1	$ (3,773,224)	$ (3,773,224)			$ (3,773,224)					
3000	Fund Balance - Aug 31 (projected and unaudited) (13)	$ 2,900,584	$ 2,900,584		(14)	$ 3,566,183					
3000	Less: Committed Fund Balance-Aug 31										
	Available Fund Balance (projected and unaudited) (14)	$ 2,900,584	$ 2,900,584			$ 3,566,183					

Instructional Materials Allotment TEKS Certification for 2024-2025

Presented for:
Board action ☒ Report/Review Only ☐

Supporting documents:
None ☐ Attached ☒ Provided Later ☐

Contact Person:
Dr. Peggy Johnson

Background Information:
School districts and charter schools are required to certify annually to the State Board of Education and the commissioner that, for each subject in the required curriculum other than physical education, students have access to instructional materials that cover all the Texas Essential Knowledge and Skills (TEKS). Districts and charters must submit certifications to receive access to ordering 2024−25 instructional materials through EMAT. Districts are required to list all materials used for Math, ELAR, Science, and Social Studies to cover 100% of the State standards. The materials listed below are used in Tier 1 instruction to cover 100% of standards in school year 2023-24.

Fiscal Implication:
The State allocates Instructional Materials Allotment funds to purchase these materials. Of our current allocation of $567,096, $236,591 is remaining. Additionally, one FTE is funded from this allotment. Without Board approval, the District is unable to access these funds

Administrative Recommendation:
Administration recommends that the Board and Superintendent approve the attached list of instructional materials and include required signatures.

Motion: _____

Second: _____

For: _____

Against: _____

Abstain: _____



Certification of Provision of Instructional Materials Survey 2024–25

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Survey Pre-Work

2024–25 Certification of Provision of Instructional Materials

In accordance with Texas Education Code 31.1011, local educational agencies (LEAs) are required to certify annually to the State Board of Education (SBOE) and the commissioner that students have access to instructional materials covering all Texas Essential Knowledge and Skills (TEKS) for all required subjects, except physical education.

Additionally, LEAs are required to certify that they protect against access to obscene or harmful content in compliance with the requirements for certification under (i) the Children's Internet Protection Act (Pub. L. No. 106-554); (ii) Section 28.0022; (iii) Section 43.22, Penal Code; and (iv) any other law or regulation that protects students from obscene or harmful content. The TEKS Certification 2024–25 Survey includes a section to allow LEAs to certify they meet this requirement.

Like last year's process, the agency will utilize the following tools:

Certification 2024–25 Form:

Printable, hard copy of the survey to be completed offline and presented to the board of trustees or governing body for ratification and signatures.

Certification 2024–25 Survey:

Web-based application where LEAs will submit their responses collected on the TEKS Certification 2024–25 Form, and where LEAs will upload the signature page of the Form.

This year's Certification Process requires:

- The completion of the Certification 2024–25 Form;
- Ratification by the LEA's board of trustees or governing body in an open, public-noticed meeting; and
- Submission of the Certification 2024–25 Survey and upload of the ratified Certification 2024–25 Form.

TEA recommends that LEAs complete these steps by **May 1, 2024**. The Certification 2024–25 Form can be accessed at the following link on the Instructional Materials webpage.

The state online instructional materials ordering system, EMAT, will close for annual maintenance on March 29, 2024, and is scheduled to reopen on May 15, 2024. **Completion of the Certification Process is required to regain access to allotment funds when EMAT reopens in May of 2024.**

Certification 2024–25 Survey submissions received after May 15, 2024, will typically be processed within five business days, then access to EMAT provided.

Instructions to Complete the Certification Process for 2024–25

1. **Review the Certification 2024–25 Form**: Print the fillable TEKS Certification 2024–25 Form found on the Instructional Materials website.
2. **Gather information:** The form may require consultation with content area leads or other LEA staff.
3. **Complete Certification 2024–25 Form**: Complete the TEKS Certification 2024–25 Form by hand or digitally.

4. **Obtain needed signatures**: Ratify the **Certification 2024–25 Form** by the LEA's board of trustees or governing body in an upcoming, open board meeting.
5. **Submit Certification 2024–25 Survey**: Complete the online Certification 2024–25 Survey by answering the questions. Inside the survey you will upload the signed Allotment and Certification 2024–25 Form from Step 4. The survey will be open for submissions beginning Monday, March 18, 2024, and will be located on the Instructional Materials website.

Additional Supports

- TEA will be hosting a webinar to review the Certification 2024–25 Process on *Monday, March 18th, at 2:00 p.m. CDT*. Registration is required.
- TEA will host office hours on *Monday, March 25, at 11:00 a.m. CDT and Thursday, March 28, at 11:00 a.m. CDT*. Registration is required.
- To facilitate completion of this year's submission, LEAs may request a copy of their previous year's submission by submitting a Help Desk Ticket.
- For questions about the Certification 2024–25 Form, Survey, or Process, please submit a Help Desk Ticket.

Review Terminology

Additional Supports

- **Scope and Sequence**: A document that provides a brief outline of the standards and a recommended teaching order for a particular course/grade-level over the course of a school year.
- **Full-subject materials** (often referred to as Tier 1 or core materials): instructional material designed to, if implemented as designed, provide a student with mastery of the essential knowledge and skills for a certain subject and grade level without the need for supplementation.
- **Supplemental materials** (may be used in Tier 1, Tier 2, or Tier 3 settings): instructional material designed to assist in the instruction of one or more of the essential knowledge and skills

About the Qualtrics Survey

Within the Qualtrics survey you will be given a list of commonly known publishers and products. Should your LEA use a LEA-developed product, or the product is not listed, you will be asked to write in the name of the publisher and product.

Certification 2024–25 Survey

Background Information

QUESTION 1.0: Name of person completing this form

Dr. Peggy Johnson

QUESTION 1.1: Your email address

peggy.johnson@lavegaisd.org

QUESTION 1.2:

Select the role that best describes your position at your district or charter: [Single Select]

- ☒Instructional Materials Coordinator
- ☐Curriculum Director
- ☐Principal
- ☐Administrative Assistant
- ☐Superintendent
- ☐Other

LEA Information

QUESTION 2.0: Region #

12

QUESTION 2.1: LEA Name and Number

La Vega ISD

QUESTION 2.2: Superintendent's Name

Dr. Sharon M. Shields

QUESTION 2.3: Superintendent's email address

sharon.shields@lavegaisd.org

QUESTION 2.4: School board president's or governing body's name

Mr. Henry Jennings

QUESTION 2.5: School board president's or governing body's email address

henry.jennings@lavegaisd.org

QUESTION 2.6: Date of the school board meeting at which the Certification Form was be presented and approved?

April 16, 2024

Reading Language Arts Certification

Scope and Sequence - All Grade Levels RLA

QUESTION 3.0:

How is reading language arts content implemented in your LEA

Please indicate your LEA's approach to managing the implementation of reading language arts content in each of the following grade bands. [Single select for each grade band]

		The full-subject resources and scope and sequence are generally consistent across all classrooms	The full-subject resources being utilized are generally consistent across all classrooms, but there is variation in the scope and sequence between classrooms/campuses	The scope and sequence is generally consistent across all classrooms, but there is variation in which full-subject resources are being utilized between classrooms/campuses	Do not manage full-subject resources and scope and sequence at the LEA level	N/A
QUESTION 3.1:	**Grades K–2**	☐	☒	☐	☐	☐
QUESTION 3.2:	**Grades 3–5**	☐	☒	☐	☐	☐
QUESTION 3.3:	**Grades 6–8**	☐	☒	☐	☐	☐
QUESTION 3.4:	**Grades 9–12**	☐	☒	☐	☐	☐

English Reading Language Arts K–5 TEKS Coverage Certification

QUESTION 4.0:

For school year 2024–25, will your LEA provide materials to cover 100% of the **English RLA TEKS grades K–5?** (This includes teacher- or LEA-developed materials. You may select "yes" even if not all classrooms use the same materials). [Single Select]

☒Yes

☐No

English Reading Language Arts K–5 Instructional Materials

QUESTION 5.0:

Share the **full-subject and/or supplemental** publisher(s)/ product(s) that teachers in your district will use regularly (once a week or more, on average) for **English RLA grades K–5** instruction to ensure coverage of 100% of the TEKS.

Full-subject instructional materials (often referred to as Tier 1 or core materials): Instructional materials designed to, if implemented as designed, provide a student with mastery of the essential knowledge and skills for a certain subject and grade level without the need for supplementation.

Supplemental Materials (may be used in Tier 1, Tier 2, or Tier 3 settings): instructional materials designed to assist in the instruction of one or more essential knowledge and skill.

English RLA grades K–2 full-subject and/or supplemental publisher(s)/ product(s) used:

HMH/Reading Horizons

Savvas
Reading Horizons
Reading by Design

English RLA grades 3–5 full-subject and/or supplemental publisher(s)/ product(s) used:

Savvas
Reading Horizons
Reading by Design
HMH
Think Up (Mentoring Minds)
I-Ready
Summit K12
Reading By Design

Spanish Reading Language Arts K–5 TEKS Coverage Certification

QUESTION 6.0:

For school year 2024–25, will your LEA provide materials to cover 100% of the **Spanish RLA TEKS grades K–5**? (This includes teacher- or LEA-developed materials. You may select "yes" even if not all classrooms use the same materials) [Single select]

☒Yes
☐No

Spanish Reading Language Arts K–5 Instructional Materials

QUESTION 7.0:

Share the **full subject and/or supplemental** publisher(s)/ product(s) that teachers in your district will use regularly (once a week or more, on average) for **Spanish RLA grades K–5** instruction to ensure coverage of 100% of the TEKS. [Single select for each grade band]

Full-subject instructional materials (often referred to as Tier 1 or core materials): Instructional materials designed to, if implemented as designed, provide a student with mastery of the essential knowledge and skills for a certain subject and grade level without the need for supplementation.

Supplemental Materials (may be used in Tier 1, Tier 2, or Tier 3 settings): Instructional materials designed to assist in the instruction of one or more essential knowledge and skill.

Spanish RLA grades K–2 full-subject and/or supplemental publisher(s)/ product(s) used:

HMH Lectura & Phonics

Spanish RLA grades 3–5 full-subject and/or supplemental publisher(s)/ product(s) used:

HMH Lectura & Phonics

English Reading Language Arts 6–8 TEKS Coverage Certification

QUESTION 8.0:

For school year 2024–25, will your LEA provide materials to cover 100% of the **English RLA TEKS grades 6–8**? (This includes teacher- or LEA-developed materials. You may select "yes" even if not all classrooms use the same materials) [Single select]

☒Yes
☐No

English Reading Language Arts 6–8 Instructional Materials

QUESTION 9.0:

Share the **full subject and/or supplemental** publisher(s)/ product(s) that teachers in your LEA will use regularly (once a week or more, on average) for **English RLA grades 6–8** instruction to ensure coverage of 100% of the TEKS.

Full-subject instructional materials (often referred to as Tier 1 or core materials): Instructional materials designed to, if implemented as designed, provide a student with mastery of the essential knowledge and skills for a certain subject and grade level without the need for supplementation.

Supplemental Materials (may be used in Tier 1, Tier 2, or Tier 3 settings): instructional materials designed to assist in the instruction of one or more essential knowledge and skill.

English RLA grades 6–8 full-subject and/or supplemental publisher(s)/ product(s) used:

HMH
Mentoring Minds)
I-Ready
Summit K12
Reading By Design
HMH Into Lit
Istation
IXL
Writeable
TEKS Resource

English Reading Language Arts 9–12 TEKS Coverage Certification

QUESTION 10.0:

For school year 2024–25, will your LEA provide materials to cover 100% of the **English RLA TEKS grades 9–12**? (This includes teacher- or LEA-developed materials. You may select "yes" even if not all classrooms use the same materials.

☒Yes
☐No

English Reading Language Arts 9–12 Instructional Materials

QUESTION 11.0:

Are the **full-subject and/or supplemental** publisher(s)/ product(s)that teachers in your LEA will use regularly (once a week or more, on average) for **English RLA grades 9–12** instruction to ensure coverage of 100% of the TEKS.

Full-subject instructional materials (often referred to as Tier 1 or core materials): Instructional materials designed to, if implemented as designed, provide a student with mastery of the essential knowledge and skills for a certain subject and grade level without the need for supplementation.

Supplemental Materials (may be used in Tier 1, Tier 2, or Tier 3 settings): instructional materials designed to assist in the instruction of one or more essential knowledge and skill.

English RLA grades 9–12 full-subject and/or supplemental publisher(s)/ product(s) used:

TEKS Resource -Scope & Sequence, TEKS Clarification & Y
Lead4Ward - English I- IV Snapshot
NMSI - Laying the Foundation English I, English II, English III, English IV
Mastery Prep - TSIA2 Mastery & ACT Mastery
BFW Publishers - Foundations of Language and Literature and Advanced Language and Literature TEs (AP/Honors English)
No Red Ink -- 9-12th Grade Grammar Resources
Common Lit -- 9-12th Grade Resources
McGraw Hill -- Actively Learn
The New York Times -- The Learning Network
Read Theory
Canva -- Education Library
Multiple Publishers -- Class Novel Sets

Mathematics Certification

Scope and Sequence - All Grade Levels Mathematics

QUESTION 12.0:

How is mathematics content implemented in your LEA?
Please indicate your LEA's approach to managing the implementation of mathematics content in each of the following grade band. [Single select for each grade band]

		The full-subject resources and scope and sequence are generally consistent across all classrooms	The full-subject resources being utilized are generally consistent across all classrooms, but there is variation in the scope and sequence between classrooms/campuses	The scope and sequence is generally consistent across all classrooms, but there is variation in which full-subject resources are being utilized between classrooms/campuses	Do not manage full-subject resources and scope and sequence at the LEA level	N/A
QUESTION 3.1:	**Grades K–2**	☐	☒	☐	☐	☐
QUESTION 3.2:	**Grades 3–5**	☐	☒	☐	☐	☐
QUESTION 3.3:	**Grades 6–8**	☐	☒	☐	☐	☐
QUESTION 3.4:	**Grades 9–12**	☐	☒	☐	☐	☐

Mathematics K–5 TEKS Coverage Certification

QUESTION 13.0:

For school year 2024–25, will your LEA provide materials to cover 100% of the **mathematics TEKS grades K–5**? (This includes teacher- or LEA-developed materials. You may select "yes" even if not all classrooms use the same materials). [Single Select]

☒Yes
☐No

Mathematics K–5 Instructional Materials

QUESTION 14.0:

Share the **full-subject and/or supplemental** publisher(s)/ product(s) that teachers in your LEA will use regularly (once a week or more, on average) for **mathematics grades K–5** instruction to ensure coverage of 100% of the TEKS.

Full-subject instructional materials (often referred to as Tier 1 or core materials): Instructional materials designed to, if implemented as designed, provide a student with mastery of the essential knowledge and skills for a certain subject and grade level without the need for supplementation.

Supplemental Materials (may be used in Tier 1, Tier 2, or Tier 3 settings): instructional materials designed to assist in the instruction of one or more essential knowledge and skill.

Mathematics grades K–5 full-subject and/or supplemental publisher(s)/ product(s) used:

Eureka

Eureka
Zearn
Think Up (Mentoring Minds)
I-Ready
Reflex

Mathematics 6–8 TEKS Coverage Certification

QUESTION 15.0

For school year 2024–25, will your LEA provide materials to cover 100% of the **mathematics TEKS grades 6–8**? (This includes teacher- or LEA-developed materials. You may select "yes" even if not all classrooms use the same materials). [Single Select]

☒Yes
☐No

Mathematics 6–8 Instructional Materials

QUESTION 16.0:

Share the **full-subject and/or supplemental** publisher(s)/ product(s) that teachers in your LEA or charter will regularly use (once a week or more, on average) for **mathematics grades 6–8** instruction to ensure coverage of 100% of the TEKS.

Full-subject instructional materials (often referred to as Tier 1 or core materials): Instructional materials designed to, if implemented as designed, provide a student with mastery of the essential knowledge and skills for a certain subject and grade level without the need for supplementation.

Supplemental Materials (may be used in Tier 1, Tier 2, or Tier 3 settings): instructional materials designed to assist in the instruction of one or more essential knowledge and skill.

Mathematics grades 6–8 full-subject and/or supplemental publisher(s)/ product(s) used:

Carnegie
Zearn
Think Up (Mentoring Minds)
I-Ready
Maneuvering the Middle
Reflex
TEKS Resource
Maneuvering the Middle
Gateway Resources
IXL
Istation

Mathematics 9–12 TEKS Coverage Certification

QUESTION 17.0:

For School Year 2024–25, will your LEA provide materials to cover 100% of the **mathematics TEKS grades 9–12**? (This includes teacher- or LEA-developed materials. You may select "yes" even if not all classrooms use the same materials). [Single Select]

☒Yes
☐No

Mathematics 9–12 Instructional Materials

QUESTION 18.0:

Share the **full-subject and/or supplemental** publisher(s)/ product(s) that teachers in your LEA or charter will regularly use (once a week or more, on average) for **mathematics grades 9–12** instruction to ensure coverage of 100% of the TEKS.

Full-subject instructional materials (often referred to as Tier 1 or core materials): Instructional materials designed to, if implemented as designed, provide a student with mastery of the essential knowledge and skills for a certain subject and grade level without the need for supplementation.

Supplemental Materials (may be used in Tier 1, Tier 2, or Tier 3 settings): instructional materials designed to assist in the instruction of one or more essential knowledge and skill.

Mathematics grades 9–12 full-subject and/or supplemental publisher(s)/ product(s) used:

Glencoe-McGraw Hill - Algebra 1
Glencoe-McGraw Hill - Algebra 2
Glencoe-McGraw Hill – Geometry
Mastery Prep – STAAR Algebra 1

Social Studies Certification

Scope and Sequence - All Grade Levels Social Studies

QUESTION 19.0:

How is social studies content implemented in your LEA?
Please indicate your LEA's approach to managing the implementation of social studies content in each of the following grade band. [Single select for each grade band]

		The full-subject resources and scope and sequence are generally consistent across all classrooms	The full-subject resources being utilized are generally consistent across all classrooms, but there is variation in the scope and sequence between classrooms/campuses	The scope and sequence is generally consistent across all classrooms, but there is variation in which full-subject resources are being utilized between classrooms/campuses	Do not manage full-subject resources and scope and sequence at the LEA level	N/A
QUESTION 3.1:	**Grades K–2**	☐	☒	☐	☐	☐
QUESTION 3.2:	**Grades 3–5**	☐	☒	☐	☐	☐
QUESTION 3.3:	**Grades 6–8**	☐	☒	☐	☐	☐
QUESTION 3.4:	**Grades 9–12**	☐	☒	☐	☐	☐

Social Studies K–5 TEKS Coverage Certification

QUESTION 20.0:

For school year 2024–25, will your LEA provide materials to cover 100% of the **social studies TEKS grades K–5**? (This includes teacher- or LEA-developed materials. You may select "yes" even if not all classrooms use the same materials)

☒Yes
☐No

Social Studies K–5 Instructional Materials

QUESTION 21.0:

Share the **full-subject and/or supplemental** publisher(s)/ product(s) that teachers in your LEA or charter will regularly use (once a week or more, on average) for **social studies grades K–5** instruction to ensure coverage of 100% of the TEKS.

Full-subject instructional materials (often referred to as Tier 1 or core materials): Instructional materials designed to, if implemented as designed, provide a student with mastery of the essential knowledge and skills for a certain subject and grade level without the need for supplementation.

Supplemental Materials (may be used in Tier 1, Tier 2, or Tier 3 settings): instructional materials designed to assist in the instruction of one or more essential knowledge and skill.

Social Studies grades K–5 full-subject and/or supplemental publisher(s)/ product(s) used:

Savvas

Social Studies 6–8 TEKS Coverage Certification

QUESTION 22.0:

For school year 2024–25, will your LEA provide materials to cover 100% of the **social studies TEKS grades 6–8**? (This includes teacher- or LEA-developed materials. You may select "yes" even if not all classrooms use the same materials)

☒Yes
☐No

Social Studies 6–8 Instructional Materials

QUESTION 23.0:

Select **full-subject and/or supplemental** publisher(s)/ product(s) that teachers in your LEA or charter will regularly use (once a week or more, on average) for **social studies grades 6–8** instruction to ensure coverage of 100% of the TEKS.

Full-subject instructional materials (often referred to as Tier 1 or core materials): Instructional materials designed to, if implemented as designed, provide a student with mastery of the essential knowledge and skills for a certain subject and grade level without the need for supplementation.

Supplemental Materials (may be used in Tier 1, Tier 2, or Tier 3 settings): instructional materials designed to assist in the instruction of one or more essential knowledge and skill.

Social Studies grades 6–8 full-subject and/or supplemental publisher(s)/ product(s) used:

Savvas

HMH-Texas History
HMH-US History
IXL

Social Studies 9–12 TEKS Coverage Certification

QUESTION 24.0:

For school year 2024–25, will your LEA provide materials to cover 100% of the **social studies TEKS grades 9–12**? (This includes teacher- or LEA-developed materials. You may select “yes” even if not all classrooms use the same materials)

☒Yes
☐No

Social Studies 9–12 Instructional Materials

QUESTION 25.0:

Share the **full-subject and/or supplemental** publisher(s)/ product(s) that teachers in your LEA or charter will regularly use (once a week or more, on average) for **social studies grades 9–12** instruction to ensure coverage of 100% of the TEKS.

Full-subject instructional materials (often referred to as Tier 1 or core materials): Instructional materials designed to, if implemented as designed, provide a student with mastery of the essential knowledge and skills for a certain subject and grade level without the need for supplementation.

Supplemental Materials (may be used in Tier 1, Tier 2, or Tier 3 settings): instructional materials designed to assist in the instruction of one or more essential knowledge and skill.

Social Studies grades 9–12 full-subject and/or supplemental publisher(s)/ product(s) used:

McGraw-Hill textbooks as needed
A fully online free textbook is occasionally utilized. For example, U.S. History *https://www.ushistory.org/us/index.asp* U.S. Government and World History are also available at the main webpage.
For guidance on planning and designing lessons, what to teach, when, and for how long, teachers are instructed to utilized the TEKS Resource System. https://www.teksresourcesystem.net/
Most instructional materials used in the classroom on a daily basis are teacher created and shared by each teacher for that particular subject

Science Certification

Scope and Sequence - All Grade Levels Science

QUESTION 26.0:

How is science content implemented in your LEA?
Please indicate your LEA's approach to managing the implementation of science content in each of the following grade bands. [Single select for each grade band]

		The full-subject resources and scope and sequence are generally consistent across all classrooms	The full-subject resources being utilized are generally consistent across all classrooms, but there is variation in the scope and sequence between classrooms/campuses	The scope and sequence is generally consistent across all classrooms, but there is variation in which full-subject resources are being utilized between classrooms/campuses	Do not manage full-subject resources and scope and sequence at the LEA level	N/A
QUESTION 3.1:	**Grades K–2**	☐	☒	☐	☐	☐
QUESTION 3.2:	**Grades 3–5**	☐	☒	☐	☐	☐
QUESTION 3.3:	**Grades 6–8**	☐	☒	☐	☐	☐
QUESTION 3.4:	**Grades 9–12**	☐	☒	☐	☐	☐

Science K–5 TEKS Coverage Certification

QUESTION 27.0:

For school year 2024–25, will your LEA provide materials to cover 100% of the **science TEKS grades K–5**? (This includes teacher- or LEA-developed materials. You may select "yes" even if not all classrooms use the same materials)

☒Yes
☐No

Science K–5 Instructional Materials

QUESTION 28.0:

Share the **full-subject and/or supplemental** publisher(s)/ product(s) that teachers in your LEA or charter will regularly use (once a week or more, on average) for **science grades K–5** instruction to ensure coverage of 100% of the TEKS.

Full-subject instructional materials (often referred to as Tier 1 or core materials): Instructional materials designed to, if implemented as designed, provide a student with mastery of the essential knowledge and skills for a certain subject and grade level without the need for supplementation.

Supplemental Materials (may be used in Tier 1, Tier 2, or Tier 3 settings): instructional materials designed to assist in the instruction of one or more essential knowledge and skill.

Science grades K–5 full-subject and/or supplemental publisher(s)/ product(s) used:

Scientific Minds
Savvas

Science 6–8 TEKS Coverage Certification

QUESTION 29.0:

For school year 2024–25, will your LEA provide materials to cover 100% of the **science TEKS grades 6–8**? (This includes teacher- or LEA-developed materials. You may select "yes" even if not all classrooms use the same materials)

☒Yes
☐No

Science 6–8 Instructional Materials

QUESTION 30.0:

Share the **full-subject and/or supplemental** publisher(s)/ product(s) that teachers in your LEA or charter will regularly use (once a week or more, on average) for **science grades 6–8** instruction to ensure coverage of 100% of the TEKS.

Full-subject instructional materials (often referred to as Tier 1 or core materials): Instructional materials designed to, if implemented as designed, provide a student with mastery of the essential knowledge and skills for a certain subject and grade level without the need for supplementation.

Supplemental Materials (may be used in Tier 1, Tier 2, or Tier 3 settings): instructional materials designed to assist in the instruction of one or more essential knowledge and skill.

Science grades 6–8 full-subject and/or supplemental publisher(s)/ product(s) used:

Scientific Minds
Savvas
HMH-Science Fusion
IXL
TEKS Resource

Science 9–12 TEKS Coverage Certification

QUESTION 31.0:

For school year 2024–25, will your LEA provide materials to cover 100% of the **science TEKS grades 9–12**? (This includes teacher- or LEA-developed materials. You may select "yes" even if not all classrooms use the same materials)

☒Yes
☐No

Science 9–12 Instructional Materials

QUESTION 32.0:

Share the **full-subject and/or supplemental** publisher(s)/ product(s) that teachers in your district or charter will regularly use (once a week or more, on average) for **science grades 9–12** instruction to ensure coverage of 100% of the TEKS.

Full-subject instructional materials (often referred to as Tier 1 or core materials): Instructional materials designed to, if implemented as designed, provide a student with mastery of the essential knowledge and skills for a certain subject and grade level without the need for supplementation.

Supplemental Materials (may be used in Tier 1, Tier 2, or Tier 3 settings): instructional materials designed to assist in the instruction of one or more essential knowledge and skill.

Science grades 9–12 full-subject and/or supplemental publisher(s)/ product(s) used:

SAVVAS Learning Company
Biology:
Experience Biology Textbook with online supplementals
Texas Test Prep Workbook
Chemistry:
Experience Chemistry Textbook with online supplementals
Physics:
Experience Physics Textbook with online supplementals
Experience Physics National Skills Workbook

Children’s Internet Protection Act

The Children's Internet Protection Act

The Children’s internet protection Act (CIPA) was enacted by Congress in 2000 to address concerns about children's access to obscene or harmful content over the Internet. (You may find more information on the FCC website.)

In accordance with Texas Administrative Code 19 TAC §66.105, school districts or charter schools are required to certify that they protect against access to obscene or harmful content in compliance with the requirements for certification under the Children's Internet Protection Act, 47 USC §254(h)(5)(B) and (C, Section 28.0022, Section 43.22, Penal Code, and any other law or regulation that protects students from obscene or harmful content.

QUESTION 34.0: Does your district or charter school protect against access to obscene or harmful content in compliance with the requirements for certification under the Children's Internet Protection Act, 47 USC §254(h)(5)(B) and (C)., Section 28.0022, Penal Code, and any other law or regulation that protects students from obscene or harmful content?

☒Yes
☐No

Additional Informational Questions (Optional)*

Commented [FD1]: @Puente, Frank the question #s for this section appear to be off/out of order.

QUESTION 35.0:

Has your LEA used, or do you plan to use, the Texas Resource Review (TRR) to inform local decisions related to instructional materials adoption?

☒Yes
☐No

QUESTION 35.1:

If "Yes" is selected: In which subject area(s) have you used the TRR to obtain information about the quality of products? *

☐English Reading Language Arts

☐Spanish Reading Language Arts

☐Prekindergarten

☒English Phonics

☒Spanish Phonics

☒Science

QUESTION 36.0:

How likely is it you would recommend TRR to other educators? 0 (Not at all likely) to 10 (Extremely Likely)*

1. ☐
2. ☐
3. ☐
4. ☐
5. ☐
6. ☐
7. ☐
8. ☒
9. ☐
10. ☐

QUESTION 37.0:

Assessment Platform: Select the assessment platform (if any) your LEA leverages for unit/module, diagnostic, or interim, and for which type of assessments.

Product	Interim	Diagnostic	Unit/Module Formatives
Eduphoria	☐	☐	☐
DMCA	☒	☒	☒
Texas Formative Assessment Resource	☐	☒	☐
STAAR Interim	☒	☐	☐
Other: *Teacher Made*	☐	☒	☒
Other: *Insert here*	☐	☐	☐
Other: *Insert here*	☐	☐	☐

QUESTION 38.0:

Is your LEA planning on using the SBOE-Approved Instructional Materials Allotment?

SBOE-Approved Instructional Materials Allotment - An annual entitlement of $40 per enrolled student credited to a district's Instructional Materials and Technology Account to procure instructional materials placed on the approved list maintained by the SBOE under TEC §31.022. See TEC, §48.307

☒Yes, we are.

☐No, we do not have a need for it.

☐Unsure, we need more information.

QUESTION 39.0:

Is your LEA planning on using the Open Education Resource Funding Allotment?

Open Education Resource Printing Allotment - An annual entitlement of up to $20 per enrolled student credited to a district's Instructional Materials and Technology Account for expenses incurred in the printing and shipping of SBOE-approved open education resources. See TEC, §48.308

☒Yes, we are.

☐No, we do not have a need for it.

☐Unsure, we need more information.

Certification 2024-25 Survey Ratification [Printed and uploaded PDF]

In accordance with Texas Education Code §31.1011, school districts and open-enrollment charter schools are required to certify annually to the State Board of Education and the commissioner that, for each subject in the required curriculum other than physical education, students have access to instructional materials that cover all the Texas Essential Knowledge and Skills (TEKS) for the coming school year. Additionally, in accordance with Texas Administrative Code 19 TAC §66.105, school districts or charter schools are required to certify that they protect against access to obscene or harmful content in compliance with the requirements for certification under the Children's Internet Protection Act, 47 USC §254(h)(5)(B) and (C).

These certifications must be ratified by local school boards of trustees or governing bodies in public, noticed meetings. Districts and open-enrollment charter schools will be unable to order instructional materials through EMAT until the certifications have been received by the Texas Education Agency (TEA).

Other Certified Subject Areas

QUESTION 40.0:

Please select each subject in the required curriculum below for which your district provides each student with instructional materials that cover all elements of the essential knowledge and skills: [multiple select]

- ☒**Career & Technical Education**
- ☒**Fine Arts**
- ☒**Health**
- ☒**Technology Applications**
- ☒**English Language Proficiency Standards**
- ☒**Languages other than English**

District County Number (6-digit ID):

161906

District Name:

La Vega ISD

Date of Ratification by Local School Board of Trustees or Governing Body:

April 16, 2024

Signature of the Board President and Secretary or Governing Board Officer

_____ _____

Board President Date

_____

Board Secretary

After ratification, please scan ALL PAGES of this form and submit to TEA through the electronic Certification of Provision of Instructional Materials Survey

Report on Board Member Continuing Education and Training

Presented for:
Board action ☐ Report/Review Only ☒

Supporting documents:
None ☒ Attached ☐ Provided Later ☐

Contact Person:
Board President

Background Information:
The minutes of the last regular meeting of the board of trustees held before a school board election must reflect whether each trustee has met or is delinquent in meeting the training required to be completed as of the date of the meeting. Completion of the required annual training is an obligation and expectation of any Board Member under SBOE rule.

TASB's recommendation: The law regarding the December reporting requirement states only that the minutes reflect whether each trustee has met or is delinquent in receiving the training required by that date. It does not mention a formal announcement.

Fiscal Implication:
N/A

Administrative Recommendation: The administration recommends that the Board President read into the minutes:

Board member(s) who have completed and exceeded the required continuing education and training: Henry C. Jennings, Brenda Rocha, Myron Ridge, and Mildred Watkins.

Board Member(s) who are deficient or delinquent in the required continuing education: Rev. Larry Carpenter, Randy Devorsky, and Raymond Koon

Addition of Special Education positions

Presented for:
Board action ☒ Report/Review Only ☐

Supporting documents:
None ☒ Attached ☐ Provided Later ☐

Contact Person:
Angela Ward, Executive Director of Special Education, Assessment and Student Support
Todd Gooden, Dep. Supt.

Background Information:

Elementary
Recent changes in Dyslexia laws and students enrollment have significantly increased the number of students that are served through special education. This number will continue to climb through the 2024-25 school year as students migrate from section 504 to special education. In August, the campus anticipated to serve 80 students. As of April, the campus has increased to 125 students with the possibility of 36 more students in the 2024-25 school year. The campus has the ability to repurpose a current FTE for special education; however, they will still require an additional paraprofessional to assist in inclusion and dyslexia services.

Intermediate
Recent changes in Dyslexia laws and students enrollment have significantly increased the number of students that are served through special education. This number will continue to climb through the 2024-25 school year as students migrate from section 504 to special education. In August, the campus anticipated to serve 87 students. As of April, the campus has increased to 99 students with the possibility of 79 more students in the 2024-25 school year. The campus needs an additional teacher and a paraprofessional to work with special education pull-out and dyslexia services.

High School
Recent changes in Dyslexia laws and students enrollment have significantly increased the number of students that are served through special education. This number will continue to climb through the 2024-25 school year as students migrate from section 504 to special education. In August, the campus anticipated to serve 87 students. As of April, the campus has increased to 100 students with the possibility of 43 more students in the 2024-25 school year. The campus needs an additional teacher to work with special education pull-out and dyslexia services.

Special Assignment LVN
The intermediate campus currently has a student that has extensive and continuous medical needs to must be monitored and implemented by a LVN. Meeting the medical needs of students is required by the campus; however, the districts allows parents to send their private duty nurse (PDN) to serve the needs. For the past several years, the parent has elected to send a PDN to school to oversee the medical needs. However, the parent has been unable to consistently provide the PDN which has left the school to cover these services. By hiring a LVN to serve the medical needs, we can ensure that the student's needs are consistently met while not disrupting the needs of the entire campus. Additionally, the position will serve a dual role of LVN and instructional aide. That means when the student is not in need of medical assistance, they will be utilized to assist with classroom instruction.

Fiscal Implication:
The positions will be funded through federal special education funds and, based on current enrollment trends, will be sustainable moving forward.

Administrative Recommendation:
Approve as recommended

Motion:

Second:

For:

Against:

Abstain:

Consider Teacher and Professional Employee Contract Recommendations

Presented for:
Board action ☒ Report/Review Only ☐

Supporting documents:
None ☐ Attached ☒ Provided Later ☐

Contact Person:
Mr. Todd Gooden

Background Information:
The Board of Trustees of any independent school district may employ by contract a superintendent, a principal or principals, teachers, or other executive officers for a term not to exceed the maximum specified in this section. In those independent school districts with a scholastic population of fewer than 5,000, the term of such contracts shall not exceed three years. The personnel department, campus principals, and management teams interview and check references on each applicant who makes application to become a member of the staff of the La Vega Independent School District.

Fiscal Implication:
Personnel salaries are a budgeted item.

Administrative Recommendation:
Board approval of the contract recommendations as presented.

Motion: _____

Second: _____

For: _____

Against: _____

Abstain: _____

LV Personnel Recommendations for employees

The following employees are recommended for employment for the 2023- 2024 school years.

Name	Assignment
Eric Bynum	Dual Credit History Teacher/ECHS Replacing: Jovvanta Mason
Kimberly Mondragon	Kindergarten Teacher/LVPS Replacing: Kathy Plummer
Pamela Moreno	1st Grade Teacher/LVE Contract Renewal

I hereby authorize the administration to utilize my signature stamp to issue contracts to personnel and approve resignations as recommended herein.

_____

President, La Vega ISD Board of Trustees
April 16, 2024

CLOSED MEETING

Presented for:
Board action ☐ Report/Review Only ☒

Supporting documents:
None ☒ Attached ☐ Provided Later ☒

Contact Person:
Board President

Background Information:
The Board may enter into a closed meeting after the following requirements have been met:

1. A quorum of the Board has first been convened in open meeting for which notice has been given.
2. The presiding officer has publicly announced in open meeting that a closed meeting will be held.
3. The presiding officer has identified the section or sections of the Open Meetings Act or other applicable statutes that authorize the holding of such closed meeting.

Fiscal Implication:
N/A

Administrative Recommendation:
N/A

A closed meeting was declared:

_____ Beginning Time

_____ Date

_____ Sections of the Texas Government Code

_____ Ending Time

ADJOURNMENT

Motion: _____

Second: _____

For: _____

Against: _____

Abstain: _____

Date and Time: _____