Notice of Regular Meeting
Board of Trustees
June 20, 2023

A Regular Meeting of the Board of Trustees will be held on June 20, 2023, beginning at 7:00 PM, in the Administration Building, 400 East Loop 340, Waco, TX 76705.

The subjects to be discussed or considered or upon which any formal action may be taken are listed below. Items do not have to be taken in the same order as shown on this meeting notice. For more information about public comment, see Policy BED. Unless removed from the consent agenda, items identified within the consent agenda will be acted on at one time.

I. Roll Call, Establishment of Quorum, and Call to Order -- Board President
II. Opening Ceremony -- Board President
III. Consider Listing of Agenda Items -- Board President
IV. Recognition Items -- Board President and Dr. Sharon M. Shields
    A. Sal Acosta, LVHS Counselor - HOTCA Award -- Board President and Dr. Sharon M. Shields
    B. LVHS GEAR UP Students - Qualified for Washington DC Tour -- Board President and Dr. Sharon M. Shields
V. Public Participation -- Board President
VI. Special Reports -- Board President
    A. Superintendent's Report -- Dr. Sharon M. Shields
        1. Student Enrollment Update -- Dr. Sharon M. Shields
        2. Calendar of Events -- Dr. Sharon M. Shields
        3. Other Miscellaneous Items -- Dr. Sharon M. Shields
    B. Review of the La Vega ISD Gifted and Talented Program -- Ms. Sandra Gibson
VII. Consider Consent Agenda Items -- Board President
    A. Minutes for Meetings Held -- Ms. Lori Mynarcik
    B. Budget Amendments -- Mr. James Garrett
    C. Consider Selection of Audit Firm for Fiscal Year 2022-2023 Financial Audit -- Mr. James Garrett
    D. Quarterly Investment Report -- Mr. James Garrett
    E. Personnel Items -- Mr. Todd Gooden
    F. Texas Association of School Boards (TASB) Local Policy Manual Update 121 -- Mr. Todd Gooden
        1. CFB(LOCAL) Accounting: Inventories -- Mr. Todd Gooden
        2. CKE(LOCAL) Safety Program/Risk Management: Security Personnel --
        3. CLB(LOCAL) Buildings, Grounds, and Equipment Management: Maintenance -- Mr. Todd Gooden
        4. CRF(LOCAL) Insurance and Annuities Management: Unemployment Insurance -- Mr. Todd Gooden
        5. CVA(LOCAL) Facilities Construction: Competitive Bidding -- Mr. Todd Gooden
        6. CVB(LOCAL) Facilities Construction: Competitive Sealed Proposals -- Mr. Todd Gooden
        7. DEA(LOCAL) Compensation and Benefits: Compensation Plan -- Mr. Todd Gooden
        8. FD(LOCAL) Admissions -- Mr. Todd Gooden
        9. FFI(LOCAL) Student Welfare: Freedom from Bullying -- Mr. Todd Gooden

VIII. Action and Discussion Items -- Board President

A. Consider Monthly Budget Analysis Report -- Mr. James Garrett

B. Consider Teacher and Professional Employee Contract Recommendations -- Mr. Todd Gooden

IX. Closed Meeting -- Board President

X. Adjournment -- Board President

If, during the course of the meeting, discussion of any item on the agenda should be held in a closed meeting, the board will conduct a closed meeting in accordance with the Texas Open Meetings Act, Texas Government Code, Chapter 551, Subchapters D and E or Texas Government Code section 418.183(f). Before any closed meeting is convened, the presiding officer will publicly identify the section or sections of the Act authorizing the closed meeting. All final votes, actions, or decisions will be taken in open meeting. [See TASB Policy BEC(LEGAL)]

_____

For the Board of Trustees

ROLL CALL, ESTABLISHMENT OF QUORUM, AND CALL TO ORDER

The meeting was called to order at _____ m.

Board of Trustees Members Present: _____

_____

Board of Trustees Members Absent: _____

_____

School Personnel Present: _____

_____

_____

_____

Others Present: _____

_____

_____

BOARD PRESIDENT:

THE OPENING CEREMONY CONSISTING OF THE PLEDGE OF ALLEGIANCE

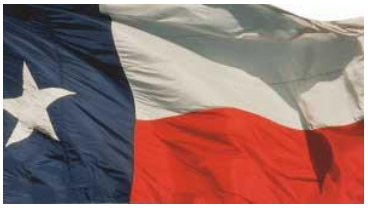
TO THE AMERICAN FLAG AND TO THE TEXAS FLAG WILL BE PROVIDED BY:

_____

(NAME, TITLE, POSITION, LVISD CAMPUS/DEPT.)



PLEDGE TO UNITED STATES FLAG. I pledge allegiance to the Flag of the United States of America, and to the Republic for which it stands, one nation under God, indivisible, with liberty and justice for all.



PLEDGE TO TEXAS FLAG: "Honor the Texas flag; I pledge allegiance to thee, Texas, one state under God, one and indivisible."

APPROVE LISTING OF AGENDA ITEMS

Presented for:
Board action ☒ Report/Review Only ☐

Supporting documents:
None ☒ Attached ☐ Provided Later ☐

Contact Person:
Dr. Sharon M. Shields and Board President

Background Information:
Board Members are asked to review the listing of agenda items.

Fiscal Implication:
N/A

Administrative Recommendation:
N/A

Motion:

Second:

For:

Against

Abstain:

RECOGNITION ITEMS

A. Sal Acosta, LVHS Counselor - HOTCA Award

B. LVHS GEAR UP Students - Qualified for Washington DC Tour

Presented for:
Board action ☐ Report/Review Only ☒ Consent Agenda Item ☐

Supporting documents:
None ☒ Attached ☐ Provided Later ☐

Contact Person:
Board President

Background Information:
This portion of the board meeting is reserved to recognize students, staff, and Board Members for exemplary accomplishments beyond the District Level.

Fiscal Implication:
N/A

Administrative Recommendation:
N/A

PUBLIC PARTICIPATION

Presented for:
Board action ☐ Report/Review Only ☒

Supporting documents:
None ☒ Attached ☐ Provided Later ☐

Contact Person(s):
Board President and Dr. Sharon M. Shields

Background Information:
LVISD POLICY BED (LOCAL) -- Public Participation: At regular meetings the Board shall allot 30 minutes to hear persons who desire to make comments to the Board. Persons who wish to participate in this portion of the meeting shall sign up with the presiding officer or designee before the meeting begins and shall indicate the topic about which they wish to speak.

Limit on Participation: Audience participation is limited to the portion of the meeting designated for that purpose. At all other times during a Board meeting, the audience shall not enter into discussion or debate on matters being considered by the Board, unless recognized by the presiding officer. No presentation shall exceed five (5) minutes. Delegations of more than five persons shall appoint one person to present their views before the Board.

Board's Response—Specific factual information or recitation of existing policy may be furnished in response to inquiries, but the Board shall not deliberate or decide regarding any subject that is not included on the agenda posted with notice of the meeting.

Complaints and Concerns—Complaints and concerns for which other resolution channels are provided shall be directed through those channels. The presiding officer or designee shall determine whether a person who wishes to address the Board has attempted to solve a matter administratively. If not, the person shall be directed to the appropriate policy to seek resolution before bringing the matter to the Board at a subsequent meeting.

Fiscal Implication:
N/A

Administrative Recommendation:
N/A

SPECIAL REPORTS

Presented for:
Board action ☐ Report/Review Only ☒

Supporting documents:
None ☐ Attached ☒ Provided Later ☐

Contact Person:
N/A

Background Information:
This portion of the meeting is to provide special reports to the Board of Trustees.

Fiscal Implication:
N/A

Administrative Recommendation:
This report is being provided for informational purposes.

Superintendent's Report

1. **Student Enrollment Report**
2. **Calendar Events**
3. **Other Miscellaneous Items**

Presented for:
Board action ☐ Report/Review Only ☒

Supporting documents:
None ☒ Attached ☐ Provided Later ☐

Contact Person:
Dr. Sharon M. Shields

Background Information:
This portion of the board meeting is reserved to update the Board of Trustees on calendar and miscellaneous items.

Fiscal Implication:
N/A

Administrative Recommendation:
N/A

Review of the La Vega ISD Gifted and Talented Program

Presented for:
Board action ☐ Report/Review Only ☒

Supporting documents:
None ☐ Attached ☒ Provided Later ☐

Contact Person:
Sandra Gibson

Background Information:
The 87th Texas Legislature passed House Bill (HB) 1525 in 2021, which amended state law to create weighted funding for students being served in a G/T program. Beginning with the 2021-2022 school year, for each student a local educational agency (LEA) serves in their program for gifted and talented students, up to five percent of the LEA's students in average daily attendance, the LEA shall receive an allotment equal to the basic allotment multiplied by 0.07. These funds are in addition to the funds LEAs receive for their G/T programs under the basic allotment.

Funds provided by the new G/T allotment under Texas Education Code (TEC), §48.109, must be used "in providing programs for gifted and talented students under [TEC] Subchapter D, Chapter 29." La Vega will expand the programs through the creation of curriculum and independent study units for the 2023-24 school year.

Fiscal Implication:
$106,999

Administrative Recommendation:
Program Review

LVISD Gifted and Talented Program Review

A gifted student is defined as a student who exhibits high performance capability in an intellectual, creative, or artistic area; possesses an unusual capacity for leadership; or excels in a specific academic field.

LVISD Timeline of Gifted and Talented Program Progression

2022-2023	**New identification process implemented**
2022-2023	**Updated Gifted and Talented Handbook**
2023-2024	**Incorporation of Project GT- A management program for Gifted and Talented Program purchased with a Pirate Education Foundation Grant**
2023-2024	**Identification of two personnel per campus tasked with Gifted and Talented programming. One member will oversee testing and documentation; another member will oversee GT instructional practices**
2023-2024	**Additional training to become GT certified through Respondus and Consultant**
2023-2024	**Additional focus on strengthening secondary identification and testing processes**
2023-2024	**Course offerings that are aligned to GT student needs**

Statistics and demographics

According to the Texas State Plan for the Education of Gifted/Talented Students (2.25), "The population of the gifted/talented services program is closely reflective of the population of the total district and/or campus."

Population representation in a district or school gifted program enrollment should be proportional to district or school enrollment. A discrepancy exists when your representation index (RI) is under the Equity Allowance Goal. This discrepancy indicates an under-representation that is beyond a statistical chance.

The Equity Allowance Goal is the minimum amount any subpopulation should represent in your gifted program. Wright, Ford, and Young (2017) designate a twenty percent (20%) threshold. This means that the representation index (RI) should be at least 80% or 0.8 to be considered equitable. RI is a ratio of the gifted population to the general population.

LVISD 2022-2023 Demographic Information

	GT Population	District Population	Equity
Female	38%	50%	✔
Male	62%	50%	✔
African American	24%	26%	✔
Asian	1%	1%	✔
Hispanic/Latino	58%	58%	✔
Two or More	3%	4%	✔
White	14%	11%	✔

District Gifted and Talented Numbers Progression Over Time

Academic Year	18-19	19-20 (COVID)	20-21 (partial return)	21-22	22-23
# of Students	92	112	110	127	139
% Growth		+21%	-1%	+15%	+10%

Distribution of Gifted and Talented Students Across the District

Campus	% of GT Population
Phil Bancale Primary	9%
La Vega Elementary	32%
H.P. Miles Intermediate	29%
George Dixon Jr. High	11%
La Vega High School	19%

Special Program Participation in Gifted and Talented Programming

Programming	GT %	District %
Economically Disadvantaged	58%	93%
Special Education	5%	9%
504	4%	11%
Emergent Bilingual	21%	25%

CONSENT AGENDA ITEMS

Presented for:
Board action ☒ Report/Review Only ☒

Supporting documents:
None ☐ Attached ☒ Provided Later ☐

Contact Person:
N/A

Background Information:
The consent agenda shall include items of a routine and/or recurring nature grouped together under one action item. For each item listed as part of a consent agenda, the Board shall be furnished with background material. All such items shall be acted upon by one vote without separate discussion, unless a Board member requests that an item be withdrawn for individual consideration. The remaining items shall be adopted under a single motion and vote.

Fiscal Implication:
N/A

Administrative Recommendation:
N/A

Motion:

Second:

For:

Against

Abstain:

Approve Minutes for Meeting(s) Held

Presented for:
Board action ☒ Report/Review Only ☐

Supporting documents:
None ☐ Attached ☒ Provided Later ☐

Contact Person:
Dr. Sharon M. Shields or Ms. Lori Mynarcik

Background Information:
The Board shall prepare and retain minutes or make a tape recording of each of its open meetings. The minutes shall state the subject matter of each deliberation and shall indicate each vote, order, decision, or other action taken by the Board. The minutes or tapes are public records and shall be made available for public inspection and copying on request to the Superintendent or designee.

Fiscal Implication:
None.

Administrative Recommendation:
Board review and approval.

Motion: _____

Second: _____

For: _____

Against: _____

Abstain: _____

La Vega Independent School District
400 East Loop 340, Waco, Texas 76705
254-299-6700 254-799-8642 FAX

Office of the Superintendent

La Vega I.S.D. Board of Trustees
Minutes of the Regular Meeting
May 16, 2023

BOARD MEMBERS PRESENT – Mildred Watkins, Henry C. Jennings, Myron Ridge, Raymond Koon, and Randy Devorsky

BOARD MEMBERS ABSENT – Rev. Larry Carpenter and Brenda Rocha

SCHOOL PERSONNEL PRESENT – Dr. Sharon M. Shields, Dr. Charla Rudd, Todd Gooden, James D. Garrett, Sandra Gibson, Chief Kerry Blakemore, and Lori Mynarcik

OTHERS PRESENT – LVHS students and parents

CALLED TO ORDER – Board President Mildred Watkins established a quorum and brought the board meeting to order at 7:00 p.m.

OPENING CEREMONY – LVHS Student Ruben Alarcon led the Pledges of Allegiance to the United States Flag and the Texas Flag.

APPROVED LISTING OF AGENDA ITEMS – Motioned by Mr. Jennings and seconded by Mr. Koon, the Board unanimously approved the listing of agenda items.

RECOGNITION ITEMS – The Board Members recognized the following individuals and groups for exemplary accomplishments beyond the District level:

- LVHS SkillsUSA
- LVHS TSA (Technology Student Association)
- LVHS UIL Academic
- LVHS ECHS Student Justin Pryor - Published in "The Stone Circle", MCC's Journal of Literary and Visual Arts - First Place in the Visual Arts Section
- LVHS BBQ Team
- Raymond Koon - 10 Years of Service on the Board of Trustees
- Mildred Watkins – Service as 2022-2023 Board President

PUBLIC PARTICIPATION – Ms. Yolanda Gamble addressed the Board of Trustees regarding special education and deaf education services in the district.

CERTIFICATE OF ELECTION, STATEMENT OF ELECTED OFFICER, AND OATH OF OFFICE – Ms. Mildred Watkins and Mrs. Brenda Rocha were re-elected to their positions on the La Vega ISD Board of Trustees on May 6, 2023. They were issued a Certificate of Election and completed and submitted the Statement of Elected Officer. The Oath of Office was then administered to Ms. Watkins by Lori Mynarcik, Notary Public. Mrs. Rocha took the Oath of Office at a later date since she was not present at the board meeting.

ELECTION OF BOARD OFFICERS – Ms. Watkins turned the meeting over to Mr. James Garrett, Assistant Superintendent for Finance. Mr. Garrett conducted the election of the office of Board President.

The Board President was elected as follows:

President: Mr. Ridge nominated Mr. Henry C. Jennings for President. Mr. Koon seconded the motion. The Board of Trustees unanimously approved Mr. Henry C. Jennings as President, and the meeting was turned over to him at this time.

Board Officers were elected as follows:

Vice President: Ms. Watkins made a motion to nominate Mr. Myron Ridge for Vice President and Mr. Koon seconded the motion. The Board Members unanimously approved Mr. Myron Ridge as Vice President of the Board of Trustees.

Secretary: Ms. Watkins made a motion to nominate Mr. Raymond Koon for Secretary. Mr. Jennings made a motion that nominations cease and Mr. Koon be elected by acclimation. Mr. Devorsky seconded the motion. The Board of Trustees unanimously approved Mr. Raymond Koon as Secretary of the Board of Trustees.

Assistant Secretary: Ms. Watkins made a motion to nominate Rev. Larry Carpenter as Assistant Secretary and Mr. Koon seconded the motion. The Board of Trustees unanimously elected Rev. Larry Carpenter as Assistant Secretary of the Board of Trustees.

Recording Secretary and Alternate Recording Secretary: Mr. Jennings made a motion to designate the Administrative Assistant in the Superintendent's Office and Public Information Officer as Recording Secretary and Deborah Ray as the Alternate Recording Secretary. Mr. Koon seconded the motion, and it was unanimously approved by the Board of Trustees.

SPECIAL REPORTS – Board Members received the following special report(s).

Superintendent's Information to the Board - Dr. Sharon M. Shields, Superintendent, updated the Board Members on upcoming calendar items and other miscellaneous information.

La Vega Teacher Incentive Allotment – Board Members received information about the La Vega Teacher Incentive Allotment.

Summary of District Improvement Plan - A summary of the District Improvement Plan was provided.

APPROVED CONSENT AGENDA ITEMS - Motioned by Mr. Devorsky and seconded by Mr. Ridge, the Board unanimously approved the following consent agenda items:

- the minutes for the April 18, 2023 regular board meeting
- the monthly tax collection report for April, 2023
- the budget amendments as presented
- the child nutrition contract renewal with Aramark Education Services LLC for food management services
- the School Health Advisory Council (SHAC) Annual Report for 2022-2023
- the La Vega ISD Wellness Policy
- the 2023-2024 District Improvement Plan (DIP) and Campus Improvement Plans (CIPs)

ACTION AND DISCUSSION ITEMS - The following items were considered, discussed, and/or approved by the Board of Trustees.

Approved the Monthly Budget Analysis Report – On a motion by Ms. Watkins and seconded by Mr. Koon, the Board Members unanimously approved the monthly budget analysis report as presented.

Approved the Teacher and Professional Employee Contract Recommendations – Motioned by Mr. Koon and seconded by Mr. Ridge, the Board Members approved (Koon, Ridge, Devorsky and Jennings for the motion; Watkins against) the contract recommendations for Randy Durham, Kayla Ewing, Lonna Gault, Sonia Lopez, Justo Mendoza, Franco Navas, Rebekkah Navas, Ashley Rajkowski, Edwin Rodriguez, Anna Sewell, Ryan Sparks, Rachel Stolle, Sandy Wilganowski, and Dalton Zander.

Approved the Revision to the Superintendent's Contract as Discussed in Closed Session – Ms. Watkins made a motion to approve the revision to the Superintendent's contract as discussed in closed meeting. Mr. Jennings seconded the motion and it unanimously passed.

CLOSED MEETING – A closed session of the Board of Trustees was declared at 8:06 p.m. on May 16, 2023 as authorized by the Texas Open Meetings Act, Texas Government Code Section 551.074 to discuss a revision to the Superintendent's contract. The closed meeting ended at 8:10 p.m. on May 16, 2023.

ADJOURNMENT - On a motion by Mr. Ridge and seconded by Mr. Koon, the Board of Trustees unanimously agreed to adjourn the meeting at 8:10 p.m. on May 16, 2023.

_____
Date of Board Approval

_____
President, La Vega I.S.D. Board of Trustees

_____
Secretary, La Vega I.S.D. Board of Trustees

Consider Budget Amendments

Presented for:
Board action ☒ Report/Review Only ☐

Supporting documents:
None Attached X Provided Later

Contact Person:
Mr. James D. Garrett

Background Information:
Section 2.10.6 of the Financial Accountability System Resource Guide, version 14.0, dated January 2010, states that budget amendments are mandated by the state for budgeted funds reallocated from one function level, and state and/or federal project to another. These budget changes are usually the result of unexpected levels of expenditures in certain categories and must be amended in the budget for legal compliance.

All budget amendments are required to be adopted by the last day of the fiscal year. All necessary budget amendments must be formally adopted by the school board and recorded in the board minutes.

Fiscal Implication:
Budget amendments are moving from one function to another.

Administrative Recommendation:
Approve the budget amendments as presented.

Motion: _____

Second: _____

For: _____

Against: _____

Abstain: _____

Fund 199 / 3 GENERAL FUND

Amendment Nbr	Date	Amendment Reason Fnc-Obj.So-Org-Prog	Original	Approved	Increase	Decrease	Amended
121878	05-16-2023	B121878 BUDGET CHANGE					
		11-6399.00-042-337000	.00	-2,500.00	.00	2,000.00	-500.00
		11-6399.00-103-337000	.00	-4,500.00	.00	3,450.00	-1,050.00
		13-6239.00-002-337000	.00	-1,900.00	1,362.50	.00	-3,262.50
		13-6239.00-042-337000	.00	-1,900.00	1,362.50	.00	-3,262.50
		13-6239.00-103-337000	.00	-600.00	1,362.50	.00	-1,962.50
		13-6239.00-105-337000	.00	-1,900.00	1,362.50	.00	-3,262.50
				Amendment 121878 Total	**5,450.00**	**5,450.00**	
121882	05-19-2023	B121882 Cover ADA Billing					
		13-6219.00-042-330000	.00	-2,500.00	.00	2,500.00	.00
		23-6499.99-042-399000	.00	-14,505.00	.00	4,000.00	-10,505.00
		95-6223.00-042-399000	.00	-3,000.00	6,500.00	.00	-9,500.00
				Amendment 121882 Total	**6,500.00**	**6,500.00**	
121903	06-07-2023	B121903 BUDGET CHANGE					
		12-6239.00-002-399000	.00	-1,500.00	.00	1,250.00	-250.00
		23-6239.00-002-399000	.00	-2,000.00	1,250.00	.00	-3,250.00
				Amendment 121903 Total	**1,250.00**	**1,250.00**	
121910	06-14-2023	B121910 BUDGET CHANGE					
		11-6119.00-002-311000	.00	-1,748,532.72	.00	50,000.00	-1,698,532.72
		11-6119.00-042-311000	.00	-1,331,923.84	.00	50,000.00	-1,281,923.84
		11-6119.00-103-311000	.00	-1,655,848.48	.00	25,000.00	-1,630,848.48
		11-6119.00-105-311000	.00	-2,042,098.24	.00	25,000.00	-2,017,098.24
		36-6639.00-999-322000	.00	.00	75,000.00	.00	-75,000.00
		36-6639.00-999-391000	.00	.00	75,000.00	.00	-75,000.00
				Amendment 121910 Total	**150,000.00**	**150,000.00**	
	Fund 199 / 3 Totals						
	3XXX		**.00**	**.00**	**.00**	**.00**	**.00**
	5XXX		**.00**	**.00**	**.00**	**.00**	**.00**
	6XXX		**.00**	**-6,815,208.28**	**163,200.00**	**163,200.00**	**-6,815,208.28**
	7XXX		**.00**	**.00**	**.00**	**.00**	**.00**
	8XXX		**.00**	**.00**	**.00**	**.00**	**.00**
	Grand Totals						
	3XXX		**.00**	**.00**	**.00**	**.00**	**.00**
	5XXX		**.00**	**.00**	**.00**	**.00**	**.00**
	6XXX		**.00**	**-6,815,208.28**	**163,200.00**	**163,200.00**	**-6,815,208.28**
	7XXX		**.00**	**.00**	**.00**	**.00**	**.00**
	8XXX		**.00**	**.00**	**.00**	**.00**	**.00**

End of Report

Quarterly Investment Report

Presented for:
Board action ☒ Report/Review Only ☐ Consent Agenda Item ☐

Supporting documents:
None ☐ Attached ☒ Provided Later ☐

Contact Person:
Mr. James D. Garrett

Background Information:
The Business Office prepares an investment report on a quarterly basis for the Board's review and approval. Attached is the report for the current quarter's investments.

Fiscal Implication:
None

Administrative Recommendation:
It is recommended that the Board approve the Quarterly Investment Report.

Motion:

Second:

For:

Against:

Abstain:

LA VEGA INDEPENDENT SCHOOL DISTRICT
INVESTMENT REPORT
MARCH 31, 2023

The District's cash and temporary investment balances and transactions for the quarter ended March 31, 2023 reflect the investment objectives and guidelines expressed in the District's Investment Policy.

The following is a summary of the district's cash and temporary investment position by fund group on March 31, 2023. These funds are liquid and available immediately, subject to outstanding obligations.

	American Bank	Texas Range	Texas Class	Total
General Fund	$ (171,218)	$14,001,596	$ 5,891,555	$ 19,721,933
Interest & Sinking	38,819	-0-	2,099,395	2,138,214
Food Service	1,613,490	44,772	-0-	1,658,262
Total	$ 1,481,091	$14,046,368	$ 7,990,950	$ 23,518,409

Cash

The District's funds are required to be deposited and invested under the terms of a depository contract pursuant to the School Depository Act and under the guidelines of the Public Funds Investment Act. American Bank of Waco deposits for safekeeping and trust with the District's agent, bank-approved pledged securities in an amount sufficient to protect District funds on a day-to-day basis during the period of the contract.

On March 31, 2023, the balance of the district's bank deposits were $1,576,748 and $36,522 for the Maintenance and Operations and Interest and Sinking funds, respectively. These balances were covered by FDIC insurance and by collateral held by the District's agent in the District's name. The District's cash balances were properly collateralized or insured at all times during the quarter.

Temporary Investment Earnings

Cash balances are held by American Bank, Texas Range and Texas Class. The following is a summary of each pooled fund group's interest earnings for the first ten-months of the fiscal year, as well as the budgetary comparison:

	As of 03/31/2023	Annual Budget	Over/(Under)
General Fund	$ 215,028	$ 52,500	$ 162,528
Interest & Sinking	38,244	-0-	38,244
Food Service	986	-0-	986
	$ 254,258	$ 52,500	$ 201,758

Interest Earnings & Rates

The table represents the interest earned by each investment category. The District's total earnings from investments were **$254,258** for the fiscal YTD through March 31, 2023.

	American Bank	Texas Range Daily	Texas Daily Select	Texas Class
Average Monthly Yield	0.20%	4.84%	4.95%	4.5211%

We're experiencing strong rates in this current financial environment.

We, the approved Investment Officers of La Vega ISD, hereby certify that the following Investment Report represents the investment position of the district as of March 31, 2023 in compliance with the Board approved Investment Policy, the Public Funds Investment Act (Texas Government Code 2256), and, Generally Accepted Accounting Principles (GAAP).

Sharon M. Shields

Dr. Sharon M. Shields, Superintendent of Schools

James D. Garrett

James D. Garrett, Asst. Superintendent for Finance

American Bank
MEMBER FDIC
P.O. Box 154068
Waco, Texas 76715-4068

RETURN SERVICE REQUESTED

LAVEGA ISD INTEREST & SINKING
400 E LOOP 340
WACO TX 76705-3420

Statement Ending 03/31/2023

Account Number: XXXXX6063

Managing Your Accounts

Bank Name	American Bank, N.A,
Bank Number	254-412-2000
Mailing Address	P.O. Box 154068 Waco, TX 76715-4068
Website	www.ambankwaco.com

Summary of Accounts

Account Type	Account Number	Ending Balance
PUBLIC FUNDS SCHOOLS	XXXXX6063	$36,522.47

PUBLIC FUNDS SCHOOLS-XXXXX6063

Account Summary

Date	Description	Amount
03/01/2023	**Beginning Balance**	**$51,974.32**
	22 Credit(s) This Period	$84,548.15
	1 Debit(s) This Period	$100,000.00
03/31/2023	**Ending Balance**	**$36,522.47**

Account Activity

Post Date	Description	Debits	Credits	Balance
03/01/2023	**Beginning Balance**			**$51,974.32**
03/01/2023	MCLENNAN COUNTY DISBURSMNT ACH86435 395005		$8,288.80	$60,263.12
03/02/2023	MCLENNAN COUNTY DISBURSMNT ACH86494 395098		$38,251.66	$98,514.78
03/03/2023	MCLENNAN COUNTY DISBURSMNT ACH86559 395189		$2,457.64	$100,972.42
03/06/2023	MCLENNAN COUNTY DISBURSMNT ACH86622 395267		$619.13	$101,591.55
03/07/2023	MCLENNAN COUNTY DISBURSMNT ACH86680 395365		$7,028.74	$108,620.29
03/08/2023	MCLENNAN COUNTY DISBURSMNT ACH86739 395445		$2,724.98	$111,345.27
03/09/2023	MCLENNAN COUNTY DISBURSMNT ACH86801 395508		$2,088.50	$113,433.77
03/09/2023	Texas CLASS LGIP TX-XX-XXXX-0002	$100,000.00		$13,433.77
03/10/2023	MCLENNAN COUNTY DISBURSMNT ACH86861 395588		$1,265.12	$14,698.89
03/13/2023	MCLENNAN COUNTY DISBURSMNT ACH86918 395790		$2,422.69	$17,121.58
03/14/2023	MCLENNAN COUNTY DISBURSMNT ACH86976 396008		$1,721.02	$18,842.60
03/15/2023	MCLENNAN COUNTY DISBURSMNT ACH87032 396094		$3,876.87	$22,719.47
03/20/2023	MCLENNAN COUNTY DISBURSMNT ACH87165 396420		$1,207.18	$23,926.65
03/22/2023	MCLENNAN COUNTY DISBURSMNT ACH87213 396524		$820.25	$24,746.90
03/22/2023	MCLENNAN COUNTY DISBURSMNT ACH87260 396619		$911.46	$25,658.36
03/23/2023	MCLENNAN COUNTY DISBURSMNT ACH87310 396696		$232.82	$25,891.18
03/24/2023	MCLENNAN COUNTY DISBURSMNT ACH87358 396764		$449.92	$26,341.10
03/27/2023	MCLENNAN COUNTY DISBURSMNT ACH87408 396863		$743.17	$27,084.27
03/28/2023	MCLENNAN COUNTY DISBURSMNT ACH87455 396908		$1,037.60	$28,121.87

EQUAL HOUSING LENDER Member FDIC

American Bank
MEMBER FDIC
P.O. Box 154068
Waco, Texas 76715-4068

RETURN SERVICE REQUESTED

LA VEGA ISD GENERAL
OPERATING FUND
400 E LOOP 340
WACO TX 76705-3420

Statement Ending 03/31/2023

LA VEGA ISD GENERAL

Account Number: XXXXX6097

Managing Your Accounts

Bank Name	American Bank, N.A,
Bank Number	254-412-2000
Mailing Address	P.O. Box 154068 Waco, TX 76715-4068
Website	www.ambankwaco.com

Summary of Accounts

Account Type	Account Number	Ending Balance
PUBLIC FUNDS SCHOOLS	XXXXX6097	$1,576,747.97

PUBLIC FUNDS SCHOOLS-XXXXX6097

Account Summary

Date	Description	Amount
03/01/2023	**Beginning Balance**	**$1,033,026.35**
	147 Credit(s) This Period	$5,067,570.50
	378 Debit(s) This Period	$4,523,848.88
03/31/2023	**Ending Balance**	**$1,576,747.97**

Account Activity

Post Date	Description	Debits	Credits	Balance
03/01/2023	**Beginning Balance**			**$1,033,026.35**
03/01/2023	DEPOSIT		$25.75	$1,033,052.10
03/01/2023	DEPOSIT		$189.00	$1,033,241.10
03/01/2023	DEPOSIT # 42		$216.25	$1,033,457.35
03/01/2023	DEPOSIT		$288.20	$1,033,745.55
03/01/2023	DEPOSIT # 9106		$1,290.00	$1,035,035.55
03/01/2023	DEPOSIT # 9106		$1,744.51	$1,036,780.06
03/01/2023	MOBILE/RDC DEPOSIT		$35,821.12	$1,072,601.18
03/01/2023	STRIPE TRANSFER ST-J9P0E2V9G7I4		$9.41	$1,072,610.59
03/01/2023	MCLENNAN COUNTY DISBURSMNT ACH86434 395004		$32,223.20	$1,104,833.79
03/01/2023	TX EDUCATION AGY INV-PAYMTS 17460003407000		$696,864.47	$1,801,698.26
03/01/2023	STATE COMPTRLR TEXNET 07545787/30301	$4.75		$1,801,693.51
03/01/2023	STATE COMPTRLR TEXNET 07545162/30228	$549.00		$1,801,144.51
03/01/2023	IRS USATAXPYMT 270346092662757	$5,947.50		$1,795,197.01
03/01/2023	CHECK # 82606	$168.00		$1,795,029.01
03/01/2023	CHECK # 82743	$150.00		$1,794,879.01
03/01/2023	CHECK # 82748	$270.00		$1,794,609.01
03/01/2023	CHECK # 82806	$161.99		$1,794,447.02
03/01/2023	CHECK # 82807	$187.78		$1,794,259.24
03/01/2023	CHECK # 82812	$380.00		$1,793,879.24

EQUAL HOUSING LENDER Member FDIC

Texas CLASS®

Summary Statement

March 31, 2023

Investor ID: TX-01-0316

0000230-0001529 PDFT 517316

La Vega ISD
400 E Loop 340
Waco, TX 76705

Texas CLASS

Texas CLASS

Average Monthly Yield: 4.8597%

		Beginning Balance	Contributions	Withdrawals	Income Earned	Income Earned YTD	Average Daily Balance	Month End Balance
TX-01-0316-0001	CAPITAL PROJECTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TX-01-0316-0002	INTEREST & SINKING	2,017,471.82	100,000.00	0.00	8,650.73	25,741.36	2,099,395.47	2,126,122.55
TX-01-0316-0003	GENERAL FUND	6,006,869.93	1,000,000.00	3,000,000.00	24,520.62	65,335.97	5,891,554.49	4,031,390.55
TOTAL		**8,024,341.75**	**1,100,000.00**	**3,000,000.00**	**33,171.35**	**91,077.33**	**7,990,949.96**	**6,157,513.10**

TEXAS RANGE

Consolidated Summary Statement

Account Statement
For the Month Ending **March 31, 2023**

La Vega Independent School District

Portfolio Summary

Portfolio Holdings	Cash Dividends and Income	Closing Market Value	Current Yield
TexasDAILY	177.95	44,772.32	4.84 %
Texas TERM	0.00	14,000,000.00	* N/A
TexasDAILY Select	6.53	1,595.62	4.95 %
Total	**$184.48**	**$14,046,367.94**	

Investment Allocation

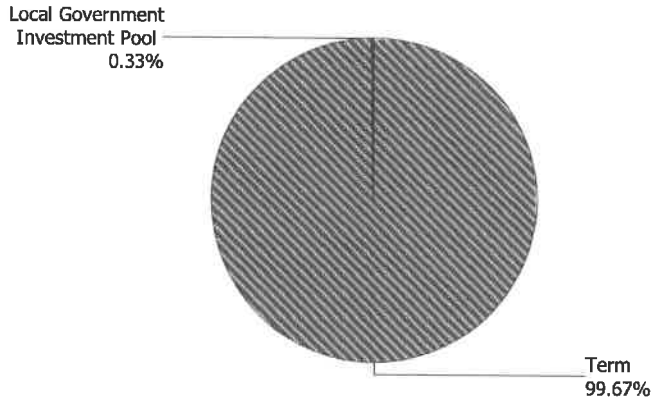
Investment Type	Closing Market Value	Percent
Term Investment	14,000,000.00	99.67
Local Government Investment Pool	46,367.94	0.33
Total	**$14,046,367.94**	**100.00%**

Maturity Distribution (Fixed Income Holdings)

Portfolio Holdings	Closing Market Value	Percent
Under 30 days	46,367.94	0.33
31 to 60 days	0.00	0.00
61 to 90 days	0.00	0.00
91 to 180 days	0.00	0.00
181 days to 1 year	14,000,000.00	99.67
1 to 2 years	0.00	0.00
2 to 3 years	0.00	0.00
3 to 4 years	0.00	0.00
4 to 5 years	0.00	0.00
Over 5 years	0.00	0.00
Total	**$14,046,367.94**	**100.00%**

Weighted Average Days to Maturity **249**

Sector Allocation



Personnel Items

Presented for:
Board action ☒ Report/Review Only ☐

Supporting documents:
None ☒ Attached ☐ Provided Later ☐

Note: There were no personnel items pending board approval at the time board agendas were finalized.

Contact Person:
Mr. Todd Gooden

Background Information:
The following personnel items are submitted for board approval.

Fiscal Implication:
N/A

Administrative Recommendation:
N/A

Policy Manual Update 121

Presented for:
Board action ☒ Report/Review Only ☐

Supporting documents:
None ☐ Attached ☒ Provided Later ☐

Contact Person:
Mr. Todd Gooden

Background Information:
Information about Policy Manual Update 121 is attached.

Fiscal Implication:
N/A

Administrative Recommendation:
The administration recommends approval of Policy Manual Update 121.

Motion: _____

Second: _____

For: _____

Against: _____

Abstain: _____

Explanatory Notes

TASB Localized Policy Manual Update 121

La Vega ISD

AC(LEGAL) GEOGRAPHIC BOUNDARIES

This legal policy has been revised to include additional Education Code provisions related to ways in which a district's geographic boundaries may change, such as by detachment, annexation, consolidation, and abolition.

AF(LEGAL) INNOVATION DISTRICTS

Amended Administrative Code rules, effective October 25, 2022, revised the list of Education Code sections and administrative rules from which a district of innovation may not be exempted. Changes include a requirement to provide TEA a link to the local innovation plan posted on the district's website. Previously, the rule required the district to provide TEA with a copy of the local innovation plan.

AIE(LEGAL) ACCOUNTABILITY: INVESTIGATIONS

Changes reflect revised Administrative Code provisions regarding compliance investigations by TEA, effective October 26, 2022. Other changes are to better reflect legal sources.

BBBA(LEGAL) ELECTIONS: CONDUCTING ELECTIONS

Provisions regarding confidentiality of the email address and personal phone number of an election judge or clerk have been moved from GBA(LEGAL) to this code addressing elections.

BQ(LEGAL) PLANNING AND DECISION-MAKING PROCESS

An existing requirement to include the district's bullying prevention policy and procedures in the district improvement plan has been added to this policy.

C(LEGAL) BUSINESS AND SUPPORT SERVICES

The C section table of contents has been revised to add the new code CKED, Security Personnel: Other Security Arrangements. We have also added for future expansion new codes addressing facility standards at CSA (Safety and Security) and CSB (Gas and Pipelines).

CBB(LEGAL) STATE AND FEDERAL REVENUE SOURCES: FEDERAL

Revisions are to better reflect legal sources.

CCA(LEGAL) LOCAL REVENUE SOURCES: BOND ISSUES

Citations have been updated to reflect the repeal and replacement of an Administrative Code provision regarding the bond guarantee program, effective March 1, 2023. References to Administrative Code provisions regarding the instructional facilities allotment and existing debt allotment have been clarified.

CCGA(LEGAL) AD VALOREM TAXES: EXEMPTIONS AND PAYMENTS

This policy has been revised to reflect the increased homestead exemption of $40,000 approved by voters on May 7, 2022.

CCGB(LEGAL) AD VALOREM TAXES: ECONOMIC DEVELOPMENT

We have added a note regarding the expiration of the Texas Economic Development Act on December 31, 2022, and the continued application of the law to limitations on appraised value in existence at that time.

La Vega ISD

CFB(LOCAL) ACCOUNTING: INVENTORIES

Revisions regarding the capitalization threshold are based on amended guidance from *GASB Implementation Guide 2021-1*, Question 5.1, regarding the capitalization of assets with individual acquisition costs below the threshold if the assets in the aggregate are significant. The amended guidance applies to reporting periods beginning after June 15, 2023.

CH(LEGAL) PURCHASING AND ACQUISITION

We have replaced the citation to a repealed Administrative Code rule regarding purchases of automated information systems with a citation to a new rule effective December 19, 2022.

CKE(LOCAL) SAFETY PROGRAM/RISK MANAGEMENT: SECURITY PERSONNEL

Based on information recently received from the district, the enclosed policy on security personnel includes a new provision to reflect that the district's police department has a body-worn camera program. No other significant revisions have been made to the policy. Please review the policy for accuracy and contact your policy consultant if adjustments are needed.

The *Legal Issues in Update 121* memo describes common legal concerns and best practices specific to this policy's topic.

CL(LEGAL) BUILDINGS, GROUNDS, AND EQUIPMENT MANAGEMENT

We have replaced the citation to repealed Administrative Code provisions regarding public pool sanitation and safety with a citation to new provisions effective January 1, 2023.

CLA(LEGAL) BUILDINGS, GROUNDS, AND EQUIPMENT MANAGEMENT: SECURITY

New Administrative Code rules, effective February 2, 2023, have been added to address required warning signs regarding human trafficking.

CLB(LEGAL) BUILDINGS, GROUNDS, AND EQUIPMENT MANAGEMENT: MAINTENANCE

Changes reflect revisions to Administrative Code rules regarding integrated pest management, effective January 16, 2023.

CLB(LOCAL) BUILDINGS, GROUNDS, AND EQUIPMENT MANAGEMENT: MAINTENANCE

Administrative Code rules regarding integrated pest management (IPM) were amended to include district-owned residential property among the district facilities subject to the IPM requirements. Although the changes to the rules add "residential property" to the buildings and grounds subject to IPM requirements, it is our understanding from the Texas Department of Agriculture that this inclusion is intended to apply only to district-owned residential property that is primarily used as student housing. As requested by TDA, revisions include such residential property among the district facilities subject to the district's IPM program.

CMD(LEGAL) EQUIPMENT AND SUPPLIES MANAGEMENT: INSTRUCTIONAL MATERIALS CARE AND ACCOUNTING

An Administrative Code provision, effective June 7, 2022, has been added regarding purchasing technological equipment with the instructional materials and technology allotment.

La Vega ISD

CNC(LEGAL) TRANSPORTATION MANAGEMENT: TRANSPORTATION SAFETY

Provisions have been added regarding the use of school bus warning signals.

CO(LEGAL) FOOD AND NUTRITION MANAGEMENT

New Administrative Code provisions were adopted regarding appeals related to federal food and nutrition programs administered by the Texas Department of Agriculture. A reference to these provisions, effective November 27, 2022, has been added.

CQ(LEGAL) TECHNOLOGY RESOURCES

A reference to Administrative Code provisions regarding management of electronic transactions and signed records has been clarified.

CQA(LEGAL) TECHNOLOGY RESOURCES: DISTRICT, CAMPUS, AND CLASSROOM WEBSITES

The link to the Texas Department of State Health Services Guidelines for the Care of Students with Food Allergies has been updated.

CRF(LOCAL) INSURANCE AND ANNUITIES MANAGEMENT: UNEMPLOYMENT INSURANCE

There are no significant revisions to the text on reasonable assurance; however, the policy template has been updated to accommodate the new adoption date function in Policy Online®. This policy is being issued at no charge to the district.

CSA(LEGAL) FACILITY STANDARDS: SAFETY AND SECURITY

The Commissioner of Education proposed new School Safety Requirements in the Commissioner's Rules Concerning School Facilities in November 2022. The public comment period closed December 12, 2022, but the rules are not yet finalized. The proposed rules require local policy provisions. Policy Service will include legal provisions in this new policy code and provide local policy provisions for consideration following publication of the final rules.

CVA(LOCAL) FACILITIES CONSTRUCTION: COMPETITIVE BIDDING

Policy BJA(LOCAL) authorizes the superintendent to delegate responsibilities to other employees of the district as permitted by law; thus, it is not necessary to include a reference to the superintendent's designee at Specifications. In addition, the policy template has been updated to accommodate the new adoption date function in Policy Online®. This policy is being issued at no charge to the district.

CVB(LOCAL) FACILITIES CONSTRUCTION: COMPETITIVE SEALED PROPOSALS

As noted above, policy BJA(LOCAL) authorizes the superintendent to delegate responsibilities to other employees of the district as permitted by law; thus, it is not necessary to include a reference to the superintendent's designee at Specifications. In addition, the policy template has been updated to accommodate the new adoption date function in Policy Online®. This policy is being issued at no charge to the district.

DBAA(LEGAL) EMPLOYMENT REQUIREMENTS AND RESTRICTIONS: PRE-EMPLOYMENT REVIEWS

Changes have been made to better reflect legal sources and to delete obsolete provisions.

La Vega ISD

DEA(LOCAL) COMPENSATION AND BENEFITS: COMPENSATION PLAN

To eliminate the possibility of confusion about the frequency of pay, we recommend replacing *bimonthly* with the more specific and widely used *semi-monthly.* Other revisions are recommended for policy style and to clarify the circumstances under which certain employees will receive premium pay during an emergency closing for a disaster.

If the district no longer wants to provide premium pay for nonexempt employees who are required to work during an emergency closing for a disaster, please contact your policy consultant for appropriate revisions to this policy.

The *Legal Issues in Update 121* memo describes common legal concerns and best practices specific to this policy's topic.

DEAB(LEGAL) COMPENSATION PLAN: WAGE AND HOUR LAWS

Changes have been made to better reflect legal sources.

E(LEGAL) INSTRUCTION

The E section table of contents has been updated to add the new code EHBCA, which includes provisions addressing accelerated instruction previously located at EHBC. The subtitle for policy EHBC has been changed to Compensatory Services and Intensive Programs.

EF(LEGAL) INSTRUCTIONAL RESOURCES

Legal definitions of "harmful materials" and "obscene" have been added for ease of access.

EHAD(LEGAL) BASIC INSTRUCTIONAL PROGRAM: ELECTIVE INSTRUCTION

A reference to Administrative Code provisions has been added regarding driver education safety program requirements.

EHBAB(LEGAL) SPECIAL EDUCATION: ARD COMMITTEE AND INDIVIDUALIZED EDUCATION PROGRAM

Changes reflect revised Administrative Code provisions regarding students who are homeless or in substitute care, effective January 1, 2023.

EHBAF(LEGAL) SPECIAL EDUCATION: VIDEO/AUDIO MONITORING

Revisions reflect amended Administrative Code provisions, effective January 22, 2023, pertaining to filing certain documents electronically.

EHBC(LEGAL) SPECIAL PROGRAMS: COMPENSATORY SERVICES AND INTENSIVE PROGRAMS

Update 121 includes a reorganization of the information regarding compensatory, intensive, and accelerated instructional services. Provisions addressing accelerated instruction have been moved to the new code EHBCA. The remaining provisions at this code, now subtitled Compensatory Services and Intensive Programs, have been reordered and adjusted for clarity.

EHBCA(LEGAL) COMPENSATORY SERVICES AND INTENSIVE PROGRAMS: ACCELERATED INSTRUCTION

This new policy addressing accelerated instruction comprises provisions moved from EHBC(LEGAL). For clarity, we have reordered and adjusted the material.

La Vega ISD

EHBH(LEGAL) SPECIAL PROGRAMS: OTHER SPECIAL POPULATIONS

An amended Administrative Code provision, effective January 18, 2023, has been added pertaining to regional day school programs for the deaf.

EHBI(LEGAL) SPECIAL PROGRAMS: ADULT AND COMMUNITY EDUCATION

Changes reflect revisions to Administrative Code provisions, effective November 24, 2022, regarding essential program components of adult education programs.

EHBJ(LEGAL) SPECIAL PROGRAMS: INNOVATIVE AND MAGNET PROGRAMS

Changes include a new Administrative Code provision, effective February 26, 2023, regarding requests for approval of an innovative course by the State Board of Education.

EI(LEGAL) ACADEMIC ACHIEVEMENT

This legal policy has been revised to replace a repealed Administrative Code rule with a new rule, effective January 1, 2023, related to awarding credit to students who are homeless or in substitute care for coursework completed prior to the student enrolling in or transferring to the district. Other changes are to better reflect legal sources.

EKB(LEGAL) TESTING PROGRAMS: STATE ASSESSMENT

Duplicative text regarding students who fail to perform satisfactorily on a state assessment instrument has been deleted and replaced with a note pointing to EHBC and EHBCA.

FD(LEGAL) ADMISSIONS

The policy has been updated to delete an Administrative Code rule repealed by the State Board of Education, effective March 9, 2023.

FD(LOCAL) ADMISSIONS

Recommended revisions to this policy at Transition Assistance reflect the repeal and replacement of an Administrative Code provision regarding awarding credit to a student who is homeless or in substitute care. Under the new rule, a district must adopt a policy to ensure credit has been awarded appropriately prior to enrollment. Other changes provide greater flexibility for the district with regard to requiring proof of residency by removing specific requirements and referring to administrative regulations.

The *Legal Issues in Update 121* memo describes common legal concerns and best practices specific to this policy's topic.

FDA(LEGAL) ADMISSIONS: INTERDISTRICT TRANSFERS

This policy has been reorganized for clarity. Other changes are to better match statutory wording. Notes have been added to more clearly indicate the application of certain provisions.

FDC(LEGAL) ADMISSIONS: HOMELESS STUDENTS

A note has been added to clarify that information regarding support services for students experiencing homelessness, including provisions regarding district liaisons and transition services, is located at FFC.

Explanatory Notes

TASB Localized Policy Manual Update 121

La Vega ISD

FEA(LEGAL) ATTENDANCE: COMPULSORY ATTENDANCE

This legal policy has been updated to remove provisions of Administrative Code rules repealed by the State Board of Education, effective March 9, 2023. A note has been added referring to the *Student Attendance Accounting Handbook* for additional guidance.

FEB(LEGAL) ATTENDANCE: ATTENDANCE ACCOUNTING

This legal policy has been updated to remove provisions of Administrative Code rules repealed by the State Board of Education, effective March 9, 2023. We have also added a note referring to the *Student Attendance Accounting Handbook* for additional guidance, as well as existing statutory provisions for completeness and clarification.

FFAF(LEGAL) WELLNESS AND HEALTH SERVICES: CARE PLANS

Links to the Texas Department of State Health Services' guidance for the care of students with diabetes and of students with food allergies have been updated.

FFC(LEGAL) STUDENT WELFARE: STUDENT SUPPORT SERVICES

Revisions throughout this policy reflect amended Administrative Code provisions, effective January 1, 2023, regarding transition assistance for students experiencing homelessness or in substitute care.

FFI(LEGAL) STUDENT WELFARE: FREEDOM FROM BULLYING

A note has been added with a link to the Minimum Standards for Bullying Prevention finalized by TEA on January 31, 2023.

FFI(LOCAL) STUDENT WELFARE: FREEDOM FROM BULLYING

The Minimum Standards for Bullying Prevention, completed by TEA on January 31, 2023, include a requirement for policy provisions on reporting bullying incidents. Existing policy language addresses reporting by students and staff. The enclosed revisions are recommended to address the new minimum standards.

FL(LEGAL) STUDENT RECORDS

Provisions at Access, Disclosure, and Amendment, beginning on page 4, have been revised and reorganized for clarity and to better reflect legal sources. The definition of eligible student has been added. Additional reporting requirements under the National School Lunch Act or the Child Nutrition Act have also been added. A note has been added at the beginning of the policy to clarify that information regarding juvenile law enforcement records is located in GBA.

G(LEGAL) COMMUNITY AND GOVERNMENTAL RELATIONS

The G section table of contents has been revised to reflect the correct subtitle for GBA, Access to Public Information.

GB(LEGAL) PUBLIC INFORMATION PROGRAM

Update 121 includes a reorganization of the public information policies in the GB series. As part of the reorganization, we have deleted provisions that are duplicated at other policy codes and adjusted provisions for clarity and to better match statutory wording.

La Vega ISD

GBA(LEGAL) PUBLIC INFORMATION PROGRAM: ACCESS TO PUBLIC INFORMATION

As part of the reorganization of the public information policies, we have made the following changes:

- Deleted provisions that are duplicated at other policy codes and added cross-references, if necessary, to improve usability.
- Moved provisions regarding confidentiality based on statutes outside the Public Information Act (Government Code Chapter 552) to the policy code addressing the specific topic.
- Reordered and adjusted provisions for clarity and to better match statutory wording.

GBAA(LEGAL) ACCESS TO PUBLIC INFORMATION: REQUESTS FOR INFORMATION

As part of the reorganization of the GB series, we have made the following changes:

- Deleted provisions that are duplicated at other policy codes and added cross-references, if necessary.
- Reordered and adjusted provisions for clarity and to better match statutory wording.

GRA(LEGAL) RELATIONS WITH GOVERNMENTAL ENTITIES: STATE AND LOCAL GOVERNMENTAL AUTHORITIES

This policy has been revised to include an Education Code provision prohibiting citation of a student alleged to have committed a school offense. Family Code definitions have also been added to support existing content regarding students taken into custody.

(LOCAL) Policy Comparisons

These documents are generated by an automated process that compares the updated policy to the current policy as found in TASB records.

In this packet, you will find:

- Policies being recommended for revision (annotated)
- New policies (not annotated)
- Policies recommended for deletion (annotated in PDF; not shown in Word)

Annotations are shown as follows:

- Deletions are in a red strike-through font: ~~deleted text~~.
- Additions are in a blue, bold font: **new text**.
- Blocks of text that were moved without changes are shown in green, with double underline and double strike-through formatting to distinguish the text's new placement from its original location: ~~moved text~~ becomes moved text.
- Revision bars appear in the right margin to show sections with changes.

Note: While the annotation software competently identifies simple changes, large or complicated changes—as in an extensive rewrite—may be more difficult to follow. In addition, TASB's recent changes to the policy templates to facilitate accessibility sometimes make formatting changes appear tracked, even though the text remains the same.

For further assistance in understanding policy changes, please refer to the explanatory notes in your Localized Policy Manual update packet or contact your policy consultant.

Contact:

School Districts and Education Service Centers	**Community Colleges**
policy.service@tasb.org	colleges@tasb.org
800.580.7529	800.580.1488

Capitalization Threshold

The capitalization threshold for purposes of classifying individual capital assets shall be ~~$5,000~~$5,000.

The Superintendent shall determine the capitalization threshold for a group of assets, the individual cost of which does not exceed the capitalization threshold above but for which the cost in the aggregate is significant.

District Police Department

To ensure sufficient security and protection of students, staff, and property, the Board authorizes the formation of a District police department and shall employ and commission police officers.

Supervisory Authority

The chief of police shall be accountable to and shall report to the Superintendent. In accordance with law, the Superintendent shall not delegate this supervisory responsibility.

Jurisdiction

The jurisdiction of police officers shall include all territory within District boundaries, as well as all real and personal property outside the boundaries of the District that is owned, leased, or rented by the District, or is otherwise under the District's control.

Police Authority

Police officers employed by the District shall have all the powers, privileges, and immunities of police officers on or off duty within the jurisdiction of the District. Subject to limitations in law, District police officers shall have the authority to:

1. Protect the safety and welfare of any person in the jurisdiction of the District and protect the property of the District.
2. Enforce all laws, including municipal ordinances, county ordinances, and state laws, and investigate violations of law as needed. In doing so, District police officers may serve search warrants in connection with District-related investigations in compliance with the Texas Code of Criminal Procedure.
3. Arrest suspects consistent with state and federal statutory and constitutional standards governing arrests, including arrests without warrant, for offenses that occur in the officer's presence or under the other rules set out in the Texas Code of Criminal Procedure.
4. Coordinate and cooperate with commissioned officers of all other law enforcement agencies in the enforcement of this policy as necessary.
5. Enforce District policies, rules, and regulations on District property, in school zones, at bus stops, or at District functions.
6. Investigate violations of District policy, rules, and regulations as requested by the Superintendent and participate in hearings concerning alleged violations.
7. Carry weapons as directed by the chief of police and approved by the Superintendent.
8. Carry out all other duties as directed by the chief of police or Superintendent.

	District police officers shall not be assigned routine classroom discipline or administrative tasks.
Temporary Assignment	District police officers shall enforce all laws, including municipal ordinances, county ordinances, and state laws within another law enforcement agency's jurisdiction while temporarily assigned to the other agency.
Limitations on Nonschool Employment	No officer commissioned under this policy shall provide law enforcement or security services for an outside employer without prior written approval from the chief of police and Superintendent.
Relationship with Outside Agencies	The District's police department and the law enforcement agencies with which it has overlapping jurisdiction shall enter into a memorandum of understanding that outlines reasonable communication and coordination efforts among the department and the agencies. The chief of police and the Superintendent shall review the memorandum of understanding at least once every year. The memorandum of understanding shall be approved by the Board.
Video Monitoring	If available, video equipment shall be used on a District police car for safety purposes whenever the flashing lights on the car are in use.
Access to Recordings	Recordings shall be considered law enforcement records, shall remain in the custody of the chief of police, and shall be maintained as required by the department regulations manual and law. A parent or student who wishes to view a video recording in response to disciplinary action taken against the student may request such access under the procedures set out by law. [See FL(LEGAL)]
Body-Worn Cameras	District officers shall use body-worn cameras only when performing official law enforcement duties and in accordance with the provisions of the District police department's body-worn camera program. Officers shall receive training on the program, including proper use and operation of cameras. Any District employee who has access to data from body-worn cameras shall receive training on storage, retention, and release of recordings.
Training	All District officers shall receive at least the minimum amount of education and training required by law.
Department Regulations Manual	To carry out the provisions in this policy, the police department shall compile and maintain a manual that describes and sets forth operational procedures, rules, and regulations pertaining to the administration of police services. The chief of police and the Superintendent shall review the manual annually and make any appropriate revisions.

Racial Profiling	The chief of police shall develop and implement regulations to ensure compliance with state law regarding racial profiling. Police officers employed by the District shall not initiate any law enforcement action based on an individual's race, ethnicity, or national origin.
Use of Force	The use of force, including deadly force, shall be authorized only when reasonable and necessary, as outlined in the department regulations manual.
High-Speed Pursuit	Officers shall not engage in high-speed chases in a motor vehicle when the immediate danger to the public or the officer created by the pursuit exceeds the immediate or potential danger presented by the offenders remaining at large. Guidelines for high-speed pursuits shall be addressed in the department regulations manual.
Complaints	Complaints against a District police officer shall be in writing on a form provided by the District and shall be signed by the person making the complaint. In accordance with law, the District shall provide to the police officer a copy of the complaint. ~~[See Complaints Against Peace Officers at CKEA(LEGAL)]~~ Appeals regarding this complaint process shall be filed in accordance with DGBA, FNG, or GF, as appropriate. [See CKEA(LEGAL)]
School Marshals	Pursuant to its authority under state law, the Board may appoint an employee of the District to serve as a school marshal if the employee is certified as eligible by the Texas Commission on Law Enforcement (TCOLE). [See CKEB(LEGAL)]

Integrated Pest Management Program

The District is committed to following integrated pest management (IPM) guidelines as required by Chapter 1951 of the Occupations Code and Title 4, Chapter 7 of the Administrative Code in all pest control activities that take place on District property.

Definition

IPM is a pest management strategy that relies on accurate identification and scientific knowledge of target pests, reliable monitoring methods to assess pest presence, preventative measures to limit pest problems, and thresholds to determine when corrective control measures are needed. Under IPM, whenever economical and practical, multiple control tactics shall be used to achieve the best control of pests. These tactics shall ~~possibly~~ include, but are not limited to, the judicious use of pesticides.

Standards

The District's IPM program shall govern the District's use of pesticides, herbicides, and other chemical agents for the purpose of controlling pests, rodents, insects, and weeds in and around District facilities, including residential property primarily used as student housing.

IPM Coordinator

The Superintendent shall designate the IPM coordinator(s), who shall be registered with the Texas Department of Agriculture. The IPM coordinator(s) shall receive training in accordance with law and shall provide training to District employees, as necessary.

Application Time Frame

The IPM coordinator(s), in addition to the responsibilities set out in CLB(LEGAL), shall coordinate with appropriate District administrators or other designated and trained employees regarding pesticide or herbicide applications in accordance with law. The IPM coordinator(s) shall determine when an emergency situation exists and an exception to the 48-hour notice requirement may be made.

No Unauthorized Application

If the IPM coordinator is a licensed applicator, the IPM coordinator may apply pesticides in accordance with law. No other employee or other person or entity shall be permitted to apply a pesticide or herbicide at a District facility, including residential property primarily used as student housing, without the prior approval of the IPM coordinator and other than in the manner prescribed by law and the District's IPM program.

Reasonable Assurance

The District shall issue letters of reasonable assurance, as appropriate, to employees in positions requiring less than 12 months of service whose services are anticipated to be needed at the beginning of the following school year. [See DCD and DCE]

Specifications

The Superintendent ~~or designee~~ shall ensure that detailed specifications are prepared for any construction project for which competitive bids are sought.

Bid Process

All bids shall be submitted in sealed envelopes, plainly marked with the name of the bid and the time of the bid opening. Bids shall be opened at the time specified. All interested parties shall be invited to attend the bid opening. Any bid may be withdrawn prior to the scheduled time for opening. Bids received after the specified time shall not be considered.

Safety Record

If the District considers the safety record of bidders in determining to whom to award a contract, the safety record shall be defined as a bidder's OSHA (Occupational Safety and Health Administration) inspection logs for the last three years, a loss analysis from the bidder's insurance carrier, and a loss history covering all lines of insurance coverage carried by the bidder.

Specifications

The Superintendent ~~or designee~~ shall prepare a request for proposals for any construction project for which competitive sealed proposals are sought.

Process

All proposals shall be submitted in sealed envelopes, plainly marked with the name of the proposal and the time of the deadline for submission. Proposals shall be opened at the time specified. All offerors shall be invited to attend the proposal opening. Changes in the content of a proposal, and in prices, may be negotiated after proposals are opened.

Withdrawal and Late Proposals

Any proposal may be withdrawn prior to the scheduled time for opening. Proposals received after the specified time shall not be considered.

Proposal Acceptance

The District may reject any and all proposals.

Safety Record

If the safety record of offerors is considered in selecting a proposal, the record shall be defined as an offeror's OSHA (Occupational Safety and Health Administration) inspection logs for the last three years, a loss analysis from the offeror's insurance carrier, and a loss history covering all lines of insurance coverage carried by the offeror.

The Superintendent shall recommend an annual compensation plan for all District employees. The compensation plan may include wage and salary structures, stipends, benefits, and incentives. [See also DEAA] The recommended plan shall support District goals for hiring and retaining highly qualified employees. The Board shall review and approve the compensation plan to be used by the District. The Board shall also determine the total compensation package for the Superintendent. [See BJ series]

Pay Administration

The Superintendent shall implement the compensation plan and establish procedures for plan administration consistent with the budget. The ~~Superintendent or designee shall classify~~classification of each job title within the compensation plan shall be based on the qualifications, duties, and market value of the position.

Annualized Salary

The District shall pay all salaried employees over 12 months in equal monthly or ~~bimonthly~~semi-monthly installments, regardless of the number of months employed during the school year. Salaried employees hired during the school year shall be paid in accordance with administrative regulations.

Pay Increases

The Superintendent shall recommend to the Board an amount for employee pay increases as part of the annual budget. ~~The Superintendent or designee shall determine~~Any pay adjustments for individual employees~~,~~ shall be determined within the approved budget following established procedures.

~~Mid-Year~~Midyear Pay Increases

Contract Employees

A contract employee's pay may be increased after performance on the contract has begun only if authorized by the compensation plan of the District or there is a change in the employee's job assignment or duties during the term of the contract that warrants additional compensation. Any such changes in pay that do not conform with the compensation plan shall require Board approval. [See DEA(LEGAL) for provisions on pay increases and public hearing requirements~~]~~.]

Noncontract Employees

The Superintendent may grant a pay increase to a noncontract employee after duties have begun because of a change in the employee's job assignment or to address pay equity. The Superintendent shall report any such pay increases to the Board at the next regular meeting.

Pay During Closing

If the Board chooses to pay employees during an emergency closure for which the workdays are not scheduled to be made up at a later date, then that authorization shall be by resolution or other Board action and shall reflect the purpose served by the expenditure. [See EB for the authority to close schools~~]~~.]

Premium Pay During Disasters

~~After authorization by resolution or other Board action and in accordance with such authorization, nonexempt~~Nonexempt employees who are required to work ~~during~~ to mitigate the reason for an emergency closing ~~for a disaster, as declared by a federal, state, or local official or the Board, may~~shall be paid at the rate of one and one-half times their regular rate of pay for all hours worked up to 40 hours per week. All other nonexempt employees who are required to work during an emergency closing shall be paid their regular rate of pay.

Overtime for time worked over 40 hours in a week shall be calculated and paid according to law. [See DEAB] The Superintendent shall approve payments and ensure that accurate time records are kept of actual hours worked during emergency closings.

Persons Age 21 and Over

The District shall admit persons who are at least age 21 and under age 26 for the purpose of completing the requirements for a high school diploma.

Registration Forms

The student's parent, legal guardian, or other person having lawful control shall annually complete registration forms. A student who has reached age 18 shall be permitted to complete these forms.

Proof of Residency

~~At the time of initial registration and on an annual basis thereafter~~In accordance with administrative regulations, the parent, guardian, or other person having lawful control of the student under order of a court shall present proof of residency ~~in accordance with administrative regulations developed by the Superintendent.~~. The District may investigate stated residency as necessary.

Minor Living Apart

Person Standing in Parental Relation

A minor student residing in the District but whose parent, guardian, or other person having lawful control under a court order does not reside in the District shall present a power of attorney or an authorization agreement as provided in Chapter 34 of the Family Code assigning responsibility for the student in all school-related matters to an adult resident of the District.

Misconduct

A minor student living apart who has engaged in misconduct that results in any of the consequences found in Education Code 25.001(d) shall not be permitted to attend a District school.

Exceptions

Based on an individual student's circumstance, the Superintendent shall have authority to grant exceptions to the requirement for a power of attorney or authorization agreement and to the exclusion for misconduct.

Extracurricular Activities

The Superintendent shall determine whether a minor student living apart is present in the District for the primary purpose of participating in extracurricular activities.

Nonresident Student in Grandparent's After-School Care

The parent and grandparent of a nonresident student requesting admission under Education Code 25.001(b)(9) shall provide to the Superintendent the required information on the grandparent's residency and complete a form provided by the District describing the extent of after-school care to be provided by the grandparent.

The Superintendent shall have authority to approve or deny such admissions requests in accordance with criteria approved by the Board.

"Accredited" Defined

For the purposes of this policy, "accredited" shall be defined as accreditation by TEA, an equivalent agency from another state, or an accrediting association recognized by the commissioner of education.

Grade-Level Placement

Accredited Schools

The parent, guardian, or other person having lawful control of a student enrolling in a District school from an accredited public, private, or parochial school shall provide evidence of the prior schooling outside the District. The student shall be placed initially at the grade level reached elsewhere, pending observation by the classroom teacher, guidance personnel, and the principal. On the basis of these observations and results of tests that may be administered by appropriate District personnel, the principal shall determine the final grade placement.

Nonaccredited Schools

A student enrolling in a District school from a nonaccredited public, private, or parochial school, including a homeschool, shall be placed initially at the discretion of the principal, pending observation by classroom teachers, guidance personnel, and the principal. Criteria for placement may include:

1. Scores on achievement tests, which may be administered by appropriate District personnel.
2. Recommendation of the sending school.
3. Prior academic record.
4. Chronological age and social and emotional development of the student.
5. Other criteria deemed appropriate by the principal.

Transfer of Credit

Accredited Texas Public Schools

Credit toward state graduation requirements earned in an accredited public school district in Texas shall be transferable and recognized by the District.

Other Accredited or Nonaccredited Schools

Before recognizing credit in a course earned in an accredited nonpublic school, an accredited school outside of Texas, or a nonaccredited school, appropriate personnel shall evaluate a student's records and transcript. The District may require the student to demonstrate mastery of the content or use alternative methods to verify course content for the award of credit.

Transition Assistance

In accordance with law, when a student who is identified as homeless or in substitute care enrolls in the District, the District shall assess the student's available records and other relevant information to ~~determine transfer of~~ensure credit, including proportionate credit, is awarded appropriately for all subjects and courses taken prior to enrollment.

[See EI]

Withdrawal

A parent or guardian wishing to withdraw a minor student shall present a signed statement that includes the reason for the withdrawal. A student who is 18 or older may submit a withdrawal statement without a parent's or guardian's signature.

[For District withdrawal of students no longer in attendance, see FEA(LOCAL).]

Note: This policy addresses bullying of District students. For purposes of this policy, the term bullying includes cyber-bullying.

For provisions regarding discrimination and harassment involving District students, see FFH. Note that FFI shall be used in conjunction with FFH for certain prohibited conduct. For reporting requirements related to child abuse and neglect, see FFG.

Bullying Prohibited

The District prohibits bullying, including cyberbullying, as defined by state law. Retaliation against anyone involved in the complaint process is a violation of District policy and is prohibited.

Examples

Bullying of a student could occur by physical contact or through electronic means and may include hazing, threats, taunting, teasing, confinement, assault, demands for money, destruction of property, theft of valued possessions, name calling, rumor spreading, or ostracism.

Minimum Standards

In accordance with law, the Superintendent shall develop administrative procedures to ensure that minimum standards for bullying prevention are implemented.

Retaliation

The District prohibits retaliation by a student or District employee against any person who in good faith makes a report of bullying, serves as a witness, or participates in an investigation.

Examples

Examples of retaliation may include threats, rumor spreading, ostracism, assault, destruction of property, unjustified punishments, or unwarranted grade reductions. Unlawful retaliation does not include petty slights or annoyances.

False Claim

A student who intentionally makes a false claim, offers false statements, or refuses to cooperate with a District investigation regarding bullying shall be subject to appropriate disciplinary action.

Timely Reporting

Reports of bullying shall be made as soon as possible after the alleged act or knowledge of the alleged act. A failure to immediately report may impair the District's ability to investigate and address the prohibited conduct.

Reporting Procedures

Student Report

To obtain assistance and intervention, any student who believes that he or she has experienced bullying or believes that another student has experienced bullying should immediately report the alleged acts to a teacher, school counselor, principal, or other District employee. The Superintendent shall develop procedures allowing a student to anonymously report an alleged incident of bullying.

Employee Report	Any District employee who suspects or receives notice that a student or group of students has or may have experienced bullying shall immediately notify the principal or designee.
Report Format	A report may be made orally or in writing. The principal or designee shall reduce any oral reports to written form.
Periodic Monitoring	The Superintendent shall periodically monitor the reported counts of bullying incidents, and that declines in the count may represent not only improvements in the campus culture because bullying declines but also declines in the campus culture because of a decline in openness to report incidents.
Notice of Report	When an allegation of bullying is reported, the principal or designee shall notify a parent of the alleged victim on or before the third business day after the incident is reported. The principal or designee shall also notify a parent of the student alleged to have engaged in the conduct within a reasonable amount of time after the incident is reported.
Prohibited Conduct	The principal or designee shall determine whether the allegations in the report, if proven, would constitute prohibited conduct as defined by policy FFH, including dating violence and harassment or discrimination on the basis of race, color, religion, sex, gender, national origin, or disability. If so, the District shall proceed under policy FFH. If the allegations could constitute both prohibited conduct and bullying, the investigation under FFH shall include a determination on each type of conduct.
Investigation of Report	The principal or designee shall conduct an appropriate investigation based on the allegations in the report. The principal or designee shall promptly take interim action calculated to prevent bullying during the course of an investigation, if appropriate.
Concluding the Investigation	Absent extenuating circumstances, the investigation should be completed within ten District business days from the date of the initial report alleging bullying; however, the principal or designee shall take additional time if necessary to complete a thorough investigation. The principal or designee shall prepare a final, written report of the investigation. The report shall include a determination of whether bullying occurred, and if so, whether the victim used reasonable self-defense. A copy of the report shall be sent to the Superintendent or designee.
Notice to Parents	If an incident of bullying is confirmed, the principal or designee shall promptly notify the parents of the victim and of the student who engaged in bullying.

District Action	If the results of an investigation indicate that bullying occurred, the District shall promptly respond by taking appropriate disciplinary action in accordance with the District's Student Code of Conduct and may take corrective action reasonably calculated to address the conduct. The District may notify law enforcement in certain circumstances.
Bullying	
Discipline	A student who is a victim of bullying and who used reasonable self-defense in response to the bullying shall not be subject to disciplinary action. The discipline of a student with a disability is subject to applicable state and federal law in addition to the Student Code of Conduct.
Corrective Action	Examples of corrective action may include a training program for the individuals involved in the complaint, a comprehensive education program for the school community, follow-up inquiries to determine whether any new incidents or any instances of retaliation have occurred, involving parents and students in efforts to identify problems and improve the school climate, increasing staff monitoring of areas where bullying has occurred, and reaffirming the District's policy against bullying.
Transfers	The principal or designee shall refer to FDB for transfer provisions.
Counseling	The principal or designee shall notify the victim, the student who engaged in bullying, and any students who witnessed the bullying of available counseling options.
Improper Conduct	If the investigation reveals improper conduct that did not rise to the level of prohibited conduct or bullying, the District may take action in accordance with the Student Code of Conduct or any other appropriate corrective action.
Confidentiality	To the greatest extent possible, the District shall respect the privacy of the complainant, persons against whom a report is filed, and witnesses. Limited disclosures may be necessary in order to conduct a thorough investigation.
Appeal	A student who is dissatisfied with the outcome of the investigation may appeal through FNG(LOCAL), beginning at the appropriate level.
Records Retention	Retention of records shall be in accordance with CPC(LOCAL).
Access to Policy and Procedures	This policy and any accompanying procedures shall be distributed annually in the employee and student handbooks. Copies of the policy and procedures shall be posted on the District's website, to the extent practicable, and shall be readily available at each campus and the District's administrative offices.

Instruction Sheet

TASB Localized Policy Manual Update 121

La Vega ISD

Code	Type	Action To Be Taken	Note
AC	(LEGAL)	Replace policy	Revised policy
AF	(LEGAL)	Replace policy	Revised policy
AIE	(LEGAL)	Replace policy	Revised policy
BBBA	(LEGAL)	Replace policy	Revised policy
BQ	(LEGAL)	Replace policy	Revised policy
C	(LEGAL)	Replace table of contents	Revised table of contents
CBB	(LEGAL)	Replace policy	Revised policy
CCA	(LEGAL)	Replace policy	Revised policy
CCGA	(LEGAL)	Replace policy	Revised policy
CCGB	(LEGAL)	Replace policy	Revised policy
CFB	(LOCAL)	Replace policy	Revised policy
CH	(LEGAL)	Replace policy	Revised policy
CKE	(LOCAL)	Replace policy	Revised policy
CL	(LEGAL)	Replace policy	Revised policy
CLA	(LEGAL)	Replace policy	Revised policy
CLB	(LEGAL)	Replace policy	Revised policy
CLB	(LOCAL)	Replace policy	Revised policy
CMD	(LEGAL)	Replace policy	Revised policy
CNC	(LEGAL)	Replace policy	Revised policy
CO	(LEGAL)	Replace policy	Revised policy
CQ	(LEGAL)	Replace policy	Revised policy
CQA	(LEGAL)	Replace policy	Revised policy
CRF	(LOCAL)	Replace policy	Revised policy
CSA	(LEGAL)	No policy enclosed	See explanatory note
CVA	(LOCAL)	Replace policy	Revised policy
CVB	(LOCAL)	Replace policy	Revised policy
DBAA	(LEGAL)	Replace policy	Revised policy
DEA	(LOCAL)	Replace policy	Revised policy
DEAB	(LEGAL)	Replace policy	Revised policy
E	(LEGAL)	Replace table of contents	Revised table of contents
EF	(LEGAL)	Replace policy	Revised policy
EHAD	(LEGAL)	Replace policy	Revised policy
EHBAB	(LEGAL)	Replace policy	Revised policy
EHBAF	(LEGAL)	Replace policy	Revised policy

Instruction Sheet

TASB Localized Policy Manual Update 121

La Vega ISD

Code	Type	Action To Be Taken	Note
EHBC	(LEGAL)	Replace policy	Revised policy
EHBCA	(LEGAL)	ADD policy	See explanatory note
EHBH	(LEGAL)	Replace policy	Revised policy
EHBI	(LEGAL)	Replace policy	Revised policy
EHBJ	(LEGAL)	Replace policy	Revised policy
EI	(LEGAL)	Replace policy	Revised policy
EKB	(LEGAL)	Replace policy	Revised policy
FD	(LEGAL)	Replace policy	Revised policy
FD	(LOCAL)	Replace policy	Revised policy
FDA	(LEGAL)	Replace policy	Revised policy
FDC	(LEGAL)	Replace policy	Revised policy
FEA	(LEGAL)	Replace policy	Revised policy
FEB	(LEGAL)	Replace policy	Revised policy
FFAF	(LEGAL)	Replace policy	Revised policy
FFC	(LEGAL)	Replace policy	Revised policy
FFI	(LEGAL)	Replace policy	Revised policy
FFI	(LOCAL)	Replace policy	Revised policy
FL	(LEGAL)	Replace policy	Revised policy
G	(LEGAL)	Replace table of contents	Revised table of contents
GB	(LEGAL)	Replace policy	Revised policy
GBA	(LEGAL)	Replace policy	Revised policy
GBAA	(LEGAL)	Replace policy	Revised policy
GRA	(LEGAL)	Replace policy	Revised policy

ACTION / DISCUSSION ITEMS

Presented for:
Board action ☒ Report/Review Only ☐

Supporting documents:
None ☐ Attached ☒ Provided Later ☐

Contact Person:
N/A

Background Information:
The following items are included for board discussion and possible action.

Fiscal Implication:
N/A

Administrative Recommendation:
N/A

Monthly Budget Analysis Report

Presented for:
Board action ☒ Report/Review Only ☐

Supporting documents:
None ☐ Attached ☒ Provided Later ☐

Contact Person:
Mr. James Garrett

Background Information:
The District compiles and reports revenue and expenditure data for all funds on a monthly basis. The attached monthly budget analysis reports compare year-to-date revenue and expenditures to the same period from last fiscal year. Monthly budget analysis reports are presented for the General Operating Fund; Child Nutrition Fund; and, Debt Service Fund. The August reports are unaudited and preliminary. There are entries that will need to made that will adjust these numbers, ie. receivables, payables.

Fiscal Implication:
N/A

Administrative Recommendation:
It is recommended that the Board approve the Monthly Budget Analysis Reports as submitted.

Motion: _____

Second: _____

For: _____

Against: _____

Abstain: _____

La Vega Independent School District
Statement of Unaudited Revenues and Expenditures - Budget vs. Actual

For the Period Ended 05/31/2023

GENERAL FUND - 199

DATA CONTROL CODES	REVENUES	(1) 2022-2023 ORIGINAL BUD	(2) 2022-2023 AMEND BUD	(3) MONTHLY CURRENT 05/31/2023	(3) MONTHLY PRIOR YR 5/31/2022	(4) YEAR-TO-DATE CURRENT 05/31/2023	(4) YEAR-TO-DATE PRIOR YR 5/31/2022	(5) DIFFERENCE AMEND BUD TO YTD CURR	(6) CY YTD AS % OF BUDGET	(7) PY YTD AS % OF BUDGET	(8) % OF YEAR ELAPSED AS OF 05/31/2023
5700	LOCAL	11,749,191	11,932,577	35,134	153,724	11,481,631	9,708,758	450,946	96.22%	83.59%	75.00%
5800	STATE	19,988,196	19,988,196	1,184,922	1,590,449	13,911,159	10,434,994	6,077,037	69.60%	51.97%	75.00%
5900	FEDERAL	250,000	250,000	8,294	30,846	197,587	-	52,413	79.03%	#DIV/0!	75.00%
7900	OTHER		-	-	-	-	990,000	-	#DIV/0!	100.00%	75.00%
5020	TOTAL REVENUES	$ 31,987,387	$ 32,170,773	$ 1,228,350	$ 1,775,019	$ 25,590,377	$ 21,133,752	$ 6,580,396	79.55%	76.33%	75.00%
	EXPENDITURES										
0011	Instruction	17,517,303	17,677,113	1,679,895	921,222	10,632,436	11,760,912	7,044,677	60.15%	78.45%	75.00%
0012	Instr Resources/Media Services	305,194	298,449	27,516	20,695	178,707	246,083	119,742	59.88%	81.34%	75.00%
0013	Curriculum & Staff Development	512,993	502,538	52,200	31,718	252,468	194,122	250,070	50.24%	48.31%	75.00%
0021	Instructional Leadership	824,850	820,850	60,167	23,665	618,532	357,313	202,318	75.35%	61.74%	75.00%
0023	School Leadership	2,524,065	2,534,577	240,432	192,210	2,027,003	1,542,961	507,574	79.97%	70.31%	75.00%
0031	Guidance, Counseling & Evaluation	839,423	830,298	56,225	62,914	513,219	675,186	317,079	61.81%	75.47%	75.00%
0032	Attendance & Social Services	98,960	129,413	1,912	-	159,561	58,477	(30,148)	123.30%	55.43%	75.00%
0033	Health Services	307,157	306,382	22,804	21,842	205,643	219,742	100,739	67.12%	81.08%	75.00%
0034	Student Transportation	2,098,978	2,098,978	186,493	164,792	1,365,593	1,145,902	733,385	65.06%	64.92%	75.00%
0035	Food Services	30,975	30,975	-	-	5,615	20,567	25,360	18.13%	78.50%	75.00%
0036	Extracurricular Activities	1,808,523	1,782,759	145,080	141,374	1,266,761	958,991	515,998	71.06%	55.92%	75.00%
0041	General Administration	1,659,454	1,708,454	149,722	108,807	1,152,681	971,959	555,773	67.47%	65.52%	75.00%
0051	Plant Maintenance & Operations	3,768,921	3,768,921	245,740	230,867	3,271,976	2,325,956	496,945	86.81%	42.89%	75.00%
0052	Security & Monitoring Services	568,002	568,002	71,470	60,258	650,026	208,632	(82,024)	114.44%	56.57%	75.00%
0053	Data Processing Services	1,248,883	1,248,883	312,221	86,770	1,162,574	608,720	86,309	93.09%	46.42%	75.00%
0061	Community Services	5,084	3,559	-	-	2,072	3,155	1,487	58.22%	508.93%	75.00%
0071	Debt Service	281,000	281,000	83,883	-	257,636	288,937	23,364	91.69%	171.48%	75.00%
0081	Facility Acquisition & Construction	-	99,562	-	-	99,562	-	-	100.00%	0.00%	75.00%
0095	Payment to JJAEP	27,500	49,500	1,554	2,257	31,669	11,300	17,831	63.98%	43.46%	75.00%
0099	Other Intergovernmental Charges	229,000	199,000	29,402	-	115,125	107,378	83,875	57.85%	76.70%	75.00%
6030	TOTAL EXPENDITURES	$ 34,656,265	$ 34,939,213	$ 3,366,716	$ 2,069,391	$ 23,968,859	$ 21,706,294	$10,970,354	68.60%	65.36%	75.00%
1100	Excess (Deficiency) of Revenues Over (Under) Expenditures	$ (2,668,878)	$ (2,768,440)	$ (2,138,366)	$ (294,372)	$ 1,621,518	$ (572,542)				
	OTHER FINANCING SOURCES (USES)	(9)	(9)			(9)					
7910	Transfers In										
8910	Transfers Out (10)	$ -	$ -	$ -			$ -				
	TOTAL OTHER FINANCING SOURCES (USES)										
1200	Net Change in Fund Balance (11)	$ (2,668,878)	$ (2,768,440)		(11)	$ 1,621,518					
100	Fund Balance - Sept. 1 (12)		$ 14,458,423		(12)	$ 14,458,423					
3000	Fund Balance - Aug 31 (projected and unaditied) (13)		$ 11,689,983		(14)	$ 16,079,941					

(1) 2022-2013 Approved Budget - The original budget approved by the Board for the 2022-2023 Fiscal Year

(2) 2022-2023 Amended Budget - The original budget approved by the Board plus or minus any Budget Change Requests posted to the budget as of the date of the report

(3) Monthly Current Year vs. Prior Year Revenues and Expenditures - Cash received(revenues)/disbursed(expenditures) for the current month compared with the same period last year

(4) Year To Date Current Year vs. Prior Year Revenues and Expenditures - Cash received(revenues)/disbursed(expenditures) for the current year compared with the same period last year

(5) Difference Between Amended Budget and Current Year To Date - Figures in Column 2 less figures in Column 4 (Current Column) equals balance left to receive(revenues)/disburse(expenditures) for the remainder of the Fiscal Year

(6) Current Year To Date as A Percent of The 2022-2023 Amended Budget - The percent of Current Year To Date revenues/expenditures to the 2022-2023 Amended Budget

(7) Prior Year To Date as A Percent of The 2022-2023 Budget - Ther percent of Prior Year To Date revenues/expenditures from the 2022-2023 Budget

(8) Percent of Fiscal Year Elapsed as of The Date of The Report - The percent of the Fiscal Year which has elapsed for the as of date of the report

(9) Excess of Revenues Over Expenditures - The excess (deficiency) of Revenues over (under) expenditures for the Original Budget, Amended Budget and Current Year To Date columns

(10) Transfers In/Out - The amount of any transfers made to the Approved Budget, Amended Budget or Current Year To Date Columns

(11) Net Change In Fund Balance - The excess or deficiency of revenues over expenditures which would add to or take away from the beginning fund balance

(12) Fund Balance - September 1 - The District's audited General Fund Balance as of September 1 of the current fiscal year.

(13) Fund Balance - August 31 - The projected and unaditied General Fund Balance the District would have if revenue and expenditures are equal to the 2022-2023 Approved Budget or Amended Budget

(14) Fund Balance - August 31 - The projected and unaudited General Fund Balance the District would have if the fiscal year ended on the last day of the month of the report.

La Vega Independent School District
Statement of Unaudited Revenues and Expenditures - Budget vs. Actual

For the Period Ended 05/31/2023

CHILD NUTRITION FUND - 240

DATA CONTROL CODES	REVENUES	(1) 2022-2023 APP BUD	(2) 2022-2023 AMEND BUD	(3) MONTHLY CURRENT 05/31/2023	(3) MONTHLY PRIOR YR 5/31/2022	(4) YEAR-TO-DATE CURRENT 05/31/2023	(4) YEAR-TO-DATE PRIOR YR 5/31/2022	(5) DIFFERENCE AMEND BUD TO YTD CURR	(6) CY YTD AS % OF BUDGET	(7) PY YTD AS % OF BUDGET	(8) % OF YEAR ELAPSED AS OF 05/31/2023
5700	LOCAL	84,616	84,616	10,725	15,971	111,289	119,970	(26,673)	131.52%	92.14%	75.00%
5800	STATE	12,500	12,500	5,145	4,720	61,285	47,035	(48,785)	490.28%	83.17%	75.00%
5900	FEDERAL	2,556,347	2,556,347	255,674	240,952	1,985,517	1,753,224	570,830	77.67%	80.39%	75.00%
7900	OTHER			-	-	-	-				75.00%
5020	TOTAL REVENUES	$ 2,653,463	$ 2,653,463	$ 271,544	$ 261,643	$ 2,158,091	$ 1,920,229	$ 495,372	81.33%	84.40%	75.00%
	EXPENDITURES										
0011	Instruction			-	-	-	-	-	#DIV/0!		75.00%
0012	Instr Resources/Media Services			-	-	-	-	-	#DIV/0!		75.00%
0013	Curriculum & Staff Development			-	-	-	-	-	#DIV/0!		75.00%
0021	Instructional Leadership			-	-	-	-	-	#DIV/0!		75.00%
0023	School Leadership			-	-	-	-	-	#DIV/0!		75.00%
0031	Guidance, Counseling & Evaluation			-	-	-	-	-	#DIV/0!		75.00%
0032	Attendance & Social Services			-	-	-	-	-	#DIV/0!		75.00%
0033	Health Services			-	-	-	-	-	#DIV/0!		75.00%
0034	Student Transportation			-	-	-	-	-	#DIV/0!		75.00%
0035	Food Services	2,629,463	3,077,033	182,706	205,703	1,668,919	1,698,740	1,408,114	54.24%	69.47%	75.00%
0036	Extracurricular Activities			-	-	-	-	-	#DIV/0!		75.00%
0041	General Administration			-	-	-	-	-	#DIV/0!		75.00%
0051	Plant Maintenance & Operations	24,000	27,000	1,183	4,187	19,356	11,501	7,644	71.69%	51.12%	75.00%
0052	Security & Monitoring Services			-	-	-	-	-	#DIV/0!		75.00%
0053	Data Processing Services			-	-	-	-	-	#DIV/0!		75.00%
0061	Community Services			-	-	-	-	-	#DIV/0!		75.00%
0071	Debt Service			-	-	-	-	-	#DIV/0!		75.00%
0081	Facility Acquisition & Construction			-	-	-	-	-	#DIV/0!		75.00%
0095	Payment to JJAEP			-	-	-	-	-	#DIV/0!		75.00%
0099	Other Intergovernmental Charges			-	-	-	-	-	#DIV/0!		75.00%
6030	TOTAL EXPENDITURES	$ 2,653,463	$ 3,104,033	$ 183,889	$ 209,890	$ 1,688,275	$ 1,710,241	$ 1,415,758	54.39%	74.60%	75.00%
1100	Excess (Deficiency) of Revenues Over (Under) Expenditures	$ -	$ (450,570)	$ 87,655	$ 51,753	$ 469,816	$ 209,989				
	OTHER FINANCING SOURCES (USES)	(9)	(9)			(9)					
7910	Transfers In										
8910	Transfers Out (10)			$ -	$ -	$ -	$ -				
	TOTAL OTHER FINANCING SOURCES (USES)										
1200	Net Change in Fund Balance (11)	$ -	$ (450,570)		(11)	$ 469,816					
100	*EST.* Fund Balance - Sept. 1 (12)		$ 1,218,004		(12)	$ 1,218,004					
3000	Fund Balance - Aug 31 (projected and unaditied) (13)		$ 767,434		(14)	$ 1,687,820					

La Vega Independent School District
Statement of Unaudited Revenues and Expenditures - Budget vs. Actual

For the Period Ended 05/31/2023

DEBT SERVICE FUND - 511

DATA CONTROL CODES	REVENUES	(1) 2022-2023 APP BUD	(2) 2022-2023 AMEND BUD	(3) MONTHLY CURRENT 05/31/2023	(3) MONTHLY PRIOR YR 5/31/2022	(4) YEAR-TO-DATE CURRENT 05/31/2023	(4) YEAR-TO-DATE PRIOR YR 5/31/2022	(5) DIFFERENCE AMEND BUD TO YTD CURR	(6) CY YTD AS % OF BUDGET	(7) PY YTD AS % OF BUDGET	(8) % OF YEAR ELAPSED AS OF 05/31/2023
5700	LOCAL	2,599,303	2,599,303	9,461	25,899	2,915,798	1,935,077	(316,495)	112.18%	100.44%	75.00%
5800	STATE	-	-	-	-	62,600	891,592	(62,600)	#DIV/0!	126.15%	75.00%
5900	FEDERAL	-	-	-	-	-	-	-	#DIV/0!	0.00%	75.00%
7900	OTHER		-	-	-	-	-	-	#DIV/0!	#DIV/0!	75.00%
5020	TOTAL REVENUES	$ 2,599,303	$ 2,599,303	$ 9,461	$ 25,899	$ 2,978,398	$ 2,826,669	$ (379,095)	114.58%	96.05%	75.00%
	EXPENDITURES										
0011	Instruction		-	-	-	-	-	-	#DIV/0!	#DIV/0!	75.00%
0012	Instr Resources/Media Services		-	-	-	-	-	-	#DIV/0!	#DIV/0!	75.00%
0013	Curriculum & Staff Development		-	-	-	-	-	-	#DIV/0!	#DIV/0!	75.00%
0021	Instructional Leadership		-	-	-	-	-	-	#DIV/0!	#DIV/0!	75.00%
0023	School Leadership		-	-	-	-	-	-	#DIV/0!	#DIV/0!	75.00%
0031	Guidance, Counseling & Evaluation		-	-	-	-	-	-	#DIV/0!	#DIV/0!	75.00%
0032	Attendance & Social Services		-	-	-	-	-	-	#DIV/0!	#DIV/0!	75.00%
0033	Health Services		-	-	-	-	-	-	#DIV/0!	#DIV/0!	75.00%
0034	Student Transportation		-	-	-	-	-	-	#DIV/0!	#DIV/0!	75.00%
0035	Food Services		-	-	-	-	-	-	#DIV/0!	#DIV/0!	75.00%
0036	Extracurricular Activities		-	-	-	-	-	-	#DIV/0!	#DIV/0!	75.00%
0041	General Administration		-	-	-	-	-	-	#DIV/0!	#DIV/0!	75.00%
0051	Plant Maintenance & Operations		-	-	-	-	-	-	#DIV/0!	#DIV/0!	75.00%
0052	Security & Monitoring Services		-	-	-	-	-	-	#DIV/0!	#DIV/0!	75.00%
0053	Data Processing Services		-	-	-	-	-	-	#DIV/0!	#DIV/0!	75.00%
0061	Community Services		-	-	-	-	-	-	#DIV/0!	#DIV/0!	75.00%
0071	Debt Service	2,284,689	2,284,689	1,183	1,613	1,622,201	1,668,088	662,488	71.00%	0.6478726	75.00%
0081	Facility Acquisition & Construction		-	-	-	-	-	-	#DIV/0!	#DIV/0!	75.00%
0095	Payment to JJAEP		-	-	-	-	-	-	#DIV/0!	#DIV/0!	75.00%
0099	Other Intergovernmental Charges		-	-	-	-	-	-	#DIV/0!	#DIV/0!	75.00%
6030	TOTAL EXPENDITURES	$ 2,284,689	$ 2,284,689	$ 1,183	$ 1,613	$ 1,622,201	$ 1,668,088	$662,488.00	71.00%	61.60%	75.00%
1100	Excess (Deficiency) of Revenues Over (Under) Expenditures	$ 314,614	$ 314,614	$ 8,278	$ 24,287	$ 1,356,197	$ 1,158,581				
	OTHER FINANCING SOURCES (USES)	(9)	(9)			(9)					
7910	Transfers In		$ -	$ -	$ -	$ -	$ -				
8910	Transfers Out (10)		$ -	$ -	$ -	$ -	$ -				
	TOTAL OTHER FINANCING SOURCES (USES)										
1200	Net Change in Fund Balance (11)	$ 314,614	$ 314,614		(11)	$ 1,356,197					
100	Fund Balance - Sept. 1 (12)	$ 4,520,586	$ 4,520,586		(12)	$ 4,520,586					
100	Less: Committed Fund Balance - Sept. 1	$ (3,367,124)	$ (3,367,124)			$ (3,367,124)					
3000	Fund Balance - Aug 31 (projected and unaudited) (13)	$ 1,468,076	$ 1,468,076		(14)	$ 2,509,659					
3000	Less: Committed Fund Balance-Aug 31										
	Available Fund Balance (projected and unaudited) (14)	$ 1,468,076	$ 1,468,076			$ 2,509,659					

Consider Teacher and Professional Employee Contract Recommendations

Presented for:
Board action ☒ Report/Review Only ☐

Supporting documents:
None ☐ Attached ☒ Provided Later ☐

Contact Person:
Mr. Todd Gooden

Background Information:
The Board of Trustees of any independent school district may employ by contract a superintendent, a principal or principals, teachers, or other executive officers for a term not to exceed the maximum specified in this section. In those independent school districts with a scholastic population of fewer than 5,000, the term of such contracts shall not exceed three years. The personnel department, campus principals, and management teams interview and check references on each applicant who makes application to become a member of the staff of the La Vega Independent School District.

Fiscal Implication:
Personnel salaries are a budgeted item.

Administrative Recommendation:
Board approval of the contract recommendations as presented.

Motion: _____

Second: _____

For: _____

Against: _____

Abstain: _____

LV Personnel Recommendations for employees

The following employees are recommended for employment for the 2023- 2024 school years.

Name	Assignment
Lauren Ardoin	Speech Therapy Asst./Sp Ed Replacing: Christina Robles
Kayla Garner	Speech Therapy Asst./Special Ed Replacing: Hailey Chapman
Kristan Johnson	Asst. Principal for Student Services/LVPS Replacing: Chris Kubacak
Victoria Kuykendall	Health Teacher/Coach/LVJH Contract Renewal
Amber Lewis	Counselor/LVJH Replacing: Mary Keezee
Kaylie Searight	ARD Facilitator/Special Ed New Position
Ashley Syphrett	Art Teacher/LVJH Contract Renewal
Iliana Torres Quintero	3rd Grade Teacher/LVE Replacing: Sunny Culp (trsf)

I hereby authorize the administration to utilize my signature stamp to issue contracts to personnel and approve resignations as recommended herein.

_____

President, La Vega ISD Board of Trustees
June 20, 2023

CLOSED MEETING

Presented for:
Board action ☐ Report/Review Only ☒

Supporting documents:
None ☒ Attached ☐ Provided Later ☒

Contact Person:
Board President

Background Information:
The Board may enter into a closed meeting after the following requirements have been met:

1. A quorum of the Board has first been convened in open meeting for which notice has been given.
2. The presiding officer has publicly announced in open meeting that a closed meeting will be held.
3. The presiding officer has identified the section or sections of the Open Meetings Act or other applicable statutes that authorize the holding of such closed meeting.

Fiscal Implication:
N/A

Administrative Recommendation:
N/A

A closed meeting was declared:

_____ Beginning Time

_____ Date

_____ Sections of the Texas Government Code

_____ Ending Time

ADJOURNMENT

Motion: _____

Second: _____

For: _____

Against: _____

Abstain: _____

Date and Time: _____