Notice of Regular Meeting
Board of Trustees
April 18, 2023

A Regular Meeting of the Board of Trustees will be held on April 18, 2023, beginning at 7:00 PM, in the Administration Building, 400 East Loop 340, Waco, TX 76705.

The subjects to be discussed or considered or upon which any formal action may be taken are listed below. Items do not have to be taken in the same order as shown on this meeting notice. For more information about public comment, see Policy BED. Unless removed from the consent agenda, items identified within the consent agenda will be acted on at one time.

I. Roll Call, Establishment of Quorum, and Call to Order -- Board President
II. Opening Ceremony -- Board President
III. Consider Listing of Agenda Items -- Board President
IV. Recognition Items -- Board President and Dr. Sharon M. Shields
    A. LVHS Boys Soccer -- Board President and Dr. Sharon M. Shields
    B. LVHS Girls Soccer -- Board President and Dr. Sharon M. Shields
    C. LVHS Powerlifting -- Board President and Dr. Sharon M. Shields
V. Public Participation -- Board President
VI. Special Reports -- Board President
    A. Superintendent's Report -- Dr. Sharon M. Shields
        1. Student Enrollment Update -- Dr. Sharon M. Shields
        2. Calendar of Events -- Dr. Sharon M. Shields
    B. Annual Review of Optional Flexible School Day Program (OFSDP) - La Vega High School Success Academy -- Ms. Sandra Gibson
VII. Consider Consent Agenda Items -- Board President
    A. Minutes for Meetings Held -- Ms. Lori Mynarcik
    B. Monthly Tax Collection Recap and Report -- Mr. James Garrett
    C. Budget Amendments -- Mr. James Garrett
    D. Consider Purchase of a New Walk-In Cooler/Freezer at La Vega Junior High School George Dixon Campus -- Mr. James Garrett
    E. Personnel Items -- Mr. Todd Gooden
        1. Consider the Addition of a Special Education Position -- Mr. Todd Gooden and Mr. James Garrett
        2. Job Descriptions and Paygrade Charts -- Mr. Todd Gooden
    F. Revisions to Policy FFAC(LOCAL) Wellness and Health Services: Medical Treatment -- Mr. Todd Gooden
    G. Instructional Materials TEKS Certification Allotment for 2023-2024 -- Dr. Peggy Johnson
VIII. Action and Discussion Items -- Board President
    A. Consider School Calendar for 2023-2024 -- Dr. Sharon M. Shields
    B. Consider Monthly Budget Analysis Report -- Mr. James Garrett
    C. Consider Teacher and Professional Employee Contract Recommendations -- Mr. Todd Gooden
    D. Report on Continuing Education for Board Members -- Board President
IX. Closed Meeting -- Board President

X. Adjournment -- Board President

If, during the course of the meeting, discussion of any item on the agenda should be held in a closed meeting, the board will conduct a closed meeting in accordance with the Texas Open Meetings Act, Texas Government Code, Chapter 551, Subchapters D and E or Texas Government Code section 418.183(f). Before any closed meeting is convened, the presiding officer will publicly identify the section or sections of the Act authorizing the closed meeting. All final votes, actions, or decisions will be taken in open meeting. [See TASB Policy BEC(LEGAL)]

_____

For the Board of Trustees

ROLL CALL, ESTABLISHMENT OF QUORUM, AND CALL TO ORDER

The meeting was called to order at _____ m.

Board of Trustees Members Present: _____

_____

Board of Trustees Members Absent: _____

_____

School Personnel Present: _____

_____

_____

_____

Others Present: _____

_____

_____

BOARD PRESIDENT:

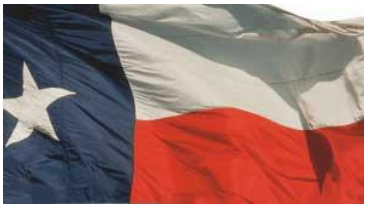
THE OPENING CEREMONY CONSISTING OF THE PLEDGE OF ALLEGIANCE

TO THE AMERICAN FLAG AND TO THE TEXAS FLAG WILL BE PROVIDED BY:

_____

(NAME, TITLE, POSITION, LVISD CAMPUS/DEPT.)

PLEDGE TO UNITED STATES FLAG. I pledge allegiance to the Flag of the United States of America, and to the Republic for which it stands, one nation under God, indivisible, with liberty and justice for all.



PLEDGE TO TEXAS FLAG: "Honor the Texas flag; I pledge allegiance to thee, Texas, one state under God, one and indivisible."

APPROVE LISTING OF AGENDA ITEMS

Presented for:
Board action ☒ Report/Review Only ☐

Supporting documents:
None ☒ Attached ☐ Provided Later ☐

Contact Person:
Dr. Sharon M. Shields and Board President

Background Information:
Board Members are asked to review the listing of agenda items.

Fiscal Implication:
N/A

Administrative Recommendation:
N/A

Motion: _____

Second: _____

For: _____

Against _____

Abstain: _____

RECOGNITION ITEMS

A. **LVHS Boys Soccer and Individual Honors**
B. **LVHS Girls Soccer and Individual Honors**
C. **LVHS Boys and Girls Powerlifting Team Members**

Presented for:
Board action ☒ Report/Review Only ☐ Consent Agenda Item ☐

Supporting documents:
None ☒ Attached ☐ Provided Later ☐

Contact Person:
Board President

Background Information:
This portion of the board meeting is reserved to recognize students, staff, and Board Members for exemplary accomplishments beyond the District Level.

Fiscal Implication:
N/A

Administrative Recommendation:
N/A

PUBLIC PARTICIPATION

Presented for:
Board action ☐ Report/Review Only ☒

Supporting documents:
None ☒ Attached ☐ Provided Later ☐

Contact Person(s):
Board President and Dr. Sharon M. Shields

Background Information:
LVISD POLICY BED (LOCAL) -- Public Participation: At regular meetings the Board shall allot 30 minutes to hear persons who desire to make comments to the Board. Persons who wish to participate in this portion of the meeting shall sign up with the presiding officer or designee before the meeting begins and shall indicate the topic about which they wish to speak.

Limit on Participation: Audience participation is limited to the portion of the meeting designated for that purpose. At all other times during a Board meeting, the audience shall not enter into discussion or debate on matters being considered by the Board, unless recognized by the presiding officer. No presentation shall exceed five (5) minutes. Delegations of more than five persons shall appoint one person to present their views before the Board.

Board's Response—Specific factual information or recitation of existing policy may be furnished in response to inquiries, but the Board shall not deliberate or decide regarding any subject that is not included on the agenda posted with notice of the meeting.

Complaints and Concerns—Complaints and concerns for which other resolution channels are provided shall be directed through those channels. The presiding officer or designee shall determine whether a person who wishes to address the Board has attempted to solve a matter administratively. If not, the person shall be directed to the appropriate policy to seek resolution before bringing the matter to the Board at a subsequent meeting.

Fiscal Implication:
N/A

Administrative Recommendation:
N/A

SPECIAL REPORTS

Presented for:
Board action ☐ Report/Review Only ☒

Supporting documents:
None ☐ Attached ☒ Provided Later ☐

Contact Person:
N/A

Background Information:
This portion of the meeting is to provide special reports to the Board of Trustees.

Fiscal Implication:
N/A

Administrative Recommendation:
This report is being provided for informational purposes.

Superintendent's Report

1. **Student Enrollment Report**
2. **Calendar Events**
3. **Other Miscellaneous Items**

Presented for:
Board action ☐ Report/Review Only ☒

Supporting documents:
None ☒ Attached ☐ Provided Later ☐

Contact Person:
Dr. Sharon M. Shields

Background Information:
This portion of the board meeting is reserved to update the Board of Trustees on calendar and miscellaneous items.

Fiscal Implication:
N/A

Administrative Recommendation:
N/A

Annual Review of Optional Flexible School Day Program (OFSDP) – La Vega High School Success Academy

Presented for:
Board action ☐ Report/Review Only ☒

Supporting documents:
None ☐ Attached ☒ Provided Later ☐

Contact Person:
Ms. Sandra Gibson

Background Information:
The OFSDP is a program, authorized under the Texas Education Code (TEC), §29.0822 and 19 Texas Administrative Code (TAC), §129.1027 that your school district (district) or open-enrollment charter school (charter school) may offer to provide flexible hours and days of attendance for students in any grade who meet one of the following criteria:

- the student is at risk of dropping out of school, as defined by the TEC, §29.081.
- the student, as a result of attendance requirements under the TEC, §25.092, will be denied credit for one or more classes in which the student has been enrolled.
- the student is attending a campus with an approved early college high school program designation.
- the student is attending a campus implementing an approved innovative campus plan; or
- the student is attending a community-based dropout recovery education program, as defined by TEC, §29.081 (e-1) or (e-2).

The goal of the program is to improve graduation rates for students who are in danger of dropping out of school, have dropped out, or who are behind in core subject courses.

Annually the Board of Trustees must review the progress of the program and determine if continuation of the program is warranted.

Fiscal Implication:
N/A

Administrative Recommendation:
Accept annual report and grant permission to move forward with applying for OFSDP for the 2023-2024 school year.

SUCCESS ACADEMY

ANNUAL REPORT

PREPARED BY: SANDRA GIBSON

APRIL 2023

Success Academy Overview

2022-2023

Demographics	**23 Active Students** **8 Female/17 Male**
Graduates	**188 Graduates** **24 Graduates from this academic year** **9 Dropouts recovered** **5 Female/6 Male Fall Grads** **4 Female/9 Male Spring Grads**
Credits Earned	**250 one-half credits earned= 125** **Earned between 8/15/22-4/4/23**
Ethnicity	**45.8 % Hispanic** **29.3% African American** **22.9 % Caucasian** **2.0% Two or more races**
STAAR/EOC	**87.5% students who have met standard on English I**

STAAR/EOC	**79.2 % students who have met standard on English II** **87.5 % students who have met standard on Biology** **85.4% students who have met standard on Algebra** **75% students who have met standard on US History**
Attendance	**70% Average Daily Attendance** **Support from the Truancy team with weekly check ins.**
For the Future	**Our Students have continued to be strong in the aftermath of the COVID pandemic.** **Renewed goal to have each student enrolled in college or trade school or gainfully employed upon graduation.** **Continue to push to have students to earn at least one industry certification.** **Continue emphasis on teaching real life skills while supporting our academic programs.**

CONSENT AGENDA ITEMS

Presented for:
Board action ☒ Report/Review Only ☒

Supporting documents:
None ☐ Attached ☒ Provided Later ☐

Contact Person:
N/A

Background Information:
The consent agenda shall include items of a routine and/or recurring nature grouped together under one action item. For each item listed as part of a consent agenda, the Board shall be furnished with background material. All such items shall be acted upon by one vote without separate discussion, unless a Board member requests that an item be withdrawn for individual consideration. The remaining items shall be adopted under a single motion and vote.

Fiscal Implication:
N/A

Administrative Recommendation:
N/A

Motion: _____

Second: _____

For: _____

Against _____

Abstain: _____

Approve Minutes for Meeting(s) Held

Presented for:
Board action ☒ Report/Review Only ☐

Supporting documents:
None ☐ Attached ☒ Provided Later ☐

Contact Person:
Dr. Sharon M. Shields or Ms. Lori Mynarcik

Background Information:
The Board shall prepare and retain minutes or make a tape recording of each of its open meetings. The minutes shall state the subject matter of each deliberation and shall indicate each vote, order, decision, or other action taken by the Board. The minutes or tapes are public records and shall be made available for public inspection and copying on request to the Superintendent or designee.

Fiscal Implication:
None.

Administrative Recommendation:
Board review and approval.

Motion: _____

Second: _____

For: _____

Against: _____

Abstain: _____

La Vega Independent School District
400 East Loop 340, Waco, Texas 76705
254-299-6700 254-799-8642 FAX

Office of the Superintendent

La Vega I.S.D. Board of Trustees
Minutes of the Regular Meeting
March 21, 2023

BOARD MEMBERS PRESENT – Mildred Watkins, Henry C. Jennings, Myron Ridge, Raymond Koon, Rev. Larry Carpenter, Randy Devorsky, and Brenda Rocha

BOARD MEMBERS ABSENT – None

SCHOOL PERSONNEL PRESENT – Dr. Sharon M. Shields, Dr. Charla Rudd, Todd Gooden, James D. Garrett, Sandra Gibson, Chief Kerry Blakemore, Don Hyde, Nathaniel Tubbs, and Lori Mynarcik

OTHERS PRESENT – LVHS Students

CALLED TO ORDER – Board President Mildred Watkins established a quorum and brought the board meeting to order at 7:00 p.m.

OPENING CEREMONY – LVHS Student Krissa Robert led the Pledges of Allegiance to the United States Flag and the Texas Flag.

APPROVED LISTING OF AGENDA ITEMS – Motioned by Mr. Koon and seconded by Mr. Ridge, the Board unanimously approved the listing of agenda items.

RECOGNITION ITEMS – The Board Members recognized the following individuals and groups for exemplary accomplishments beyond the District level:

- the La Vega High School Varsity Football Team for advancing to the playoffs
- La Vega High School Varsity Football Team members who received individual honors
- La Vega High School Band Members who advanced to regional, area, and state competitions

PUBLIC PARTICIPATION – None

SPECIAL REPORTS – Board Members received the following special report(s).

Superintendent's Information to the Board - Dr. Sharon M. Shields, Superintendent, updated the Board Members on upcoming calendar items and other miscellaneous information.

Overview of the Proposed 2023 A-F Accountability System – Board Members received an overview of the proposed 2023 A-F Accountability System that is being proposed by the State of Texas.

APPROVED CONSENT AGENDA ITEMS - Motioned by Mr. Devorsky and seconded by Mr. Jennings, the Board unanimously approved the following consent agenda items:

- The certification of unopposed candidates for the two single-member district positions for the May 6, 2023 Board of Trustees election
- The order of cancellation for two single-member district positions for the May 6, 2023 Board of Trustees election
- the minutes for the February 21, 2023 regular board meeting
- the monthly tax collection report for January, 2023
- the budget amendments as presented

ACTION AND DISCUSSION ITEMS - The following items were considered, discussed, and/or approved by the Board of Trustees.

Approved the Monthly Budget Analysis Report – On a motion by Mr. Koon and seconded by Rev. Carpenter, the Board Members unanimously approved the monthly budget analysis report as presented.

Teacher and Professional Employee Contract Recommendations – Motioned by Mr. Koon and seconded by Mr. Devorsky, the Board Members unanimously approved the contract recommendation for Steven Hoffmann.

Approved Administrator Contract Recommendations – Motioned by Mrs. Rocha and seconded by Mr. Ridge, the Board of Trustees unanimously approved the administrator contract recommendations as presented.

Approved Contract Renewals for Certified Teachers, Counselors, Educational Diagnosticians, School Nurses, and Non-Certified Administrators – Mr. Jennings made a motion to approved contract renewals for certified teachers, counselors, educational diagnosticians, school nurses, and non-certified administrators as presented. Mr. Devorsky seconded the motion, and it passed unanimously.

CLOSED MEETING – None

ADJOURNMENT - On a motion by Mrs. Rocha and seconded by Mr. Koon, the Board of Trustees unanimously agreed to adjourn the meeting at 7:59 p.m. on March 21, 2023.

_____
Date of Board Approval

_____
President, La Vega I.S.D. Board of Trustees

_____
Secretary, La Vega I.S.D. Board of Trustees

Monthly Tax Collection Recap and Report

Presented for:
Board action ☒ Report/Review Only ☐

Supporting documents:
None ☐ Attached X Provided Later

Contact Person:
Mr. James Garrett

Background Information:
The District contracts with the McLennan County Tax Office for the collection of the current and delinquent taxes and penalty and interest on those taxes. As part of this service, the Tax Office supplies the District with a monthly cumulative summary of taxes and penalty and interest collected. Attached the Board will find the monthly tax collection recap and report prepared by the Business Office. This report has been reconciled with the summary report received from the tax office.

Fiscal Implication:
N/A

Administrative Recommendation:
It is recommended that the Board approve the Monthly Tax Collection Recap and Report as submitted.

Motion: _____

Second: _____

For: _____

Against: _____

Abstain: _____

La Vega ISD
Tax Collection Report

Current Year M&O Taxes		For Month of March 2023		Year to Date March 2023
Original Current Roll			$	14,493,380.00
Adjustments		($18,212.00)		($55,753.00)
Total Adjusted Roll			$	14,437,627.00
Current M&O Taxes Collected	$	278,267.00	$	10,787,619.00
Current P & I Collected	$	21,562.00	$	43,466.00
Current Taxes Collected Adjustments			$	-
Total Current Taxes Collected	$	299,829.00	$	10,831,085.00
% of Current Taxes Collected				75.0198%
Current Year I&S Taxes		**For Month of**		**Year to Date**
Current I&S Taxes Collected	$	72,378.00	$	2,805,890.00
Current P & I Collected	$	5,613.00	$	10,806.00
Current Taxes Collected Adjustments	$	-	$	-
Total Current Taxes Collected	$	77,991.00	$	2,816,696.00
% of Current Taxes Collected				19.5094%
Total Collections Current	**$**	**377,820.00**	**$**	**13,647,781.00**
				94.53%
Delinquent M&O Taxes		**This Month**		**Year to Date**
Delinquent Taxes Outstanding			$	739,764.00
Adjustments		($6,797.00)		($56,696.00)
Total Adjusted Delinquent Roll			$	683,068.00
Delinquent M&O Taxes Collected	$	4,057.00	$	78,616.00
Delinquent P & I Collected	$	3,490.00	$	44,366.00
Attorney Fees Collected			$	-
Delinquent Taxes Collected Adjustment				
Total Delinquent Balance Collected	$	7,547.00	$	122,982.00
% of of Delinquents Collected				18.0044%
Delinquent I&S Taxes		**This Month**		**Year to Date**
Delinquent I&S Taxes Collected	$	822.00	$	18,356.00
Delinquent P & I Collected	$	734.00	$	9,435.00
Attorney Fees Collected	$	-	$	-
Delinquent Taxes Collected Adjustment	$	-	$	-
Total Delinquent Balance Collected	$	1,556.00	$	27,791.00
% of of Delinquents Collected				4.0686%
Total Collections Delinquent	**$**	**9,103.00**	**$**	**150,773.00**
Grand Total Collections	**$**	**386,923.00**	**$**	**13,798,554.00**
Paid YTD			**$**	**13,690,481.00**
Balance Remaining			**$**	**1,430,214.00**
				9.46%

Consider Budget Amendments

Presented for:
Board action ☒ Report/Review Only ☐

Supporting documents:
None Attached X Provided Later

Contact Person:
Mr. James D. Garrett

Background Information:
Section 2.10.6 of the Financial Accountability System Resource Guide, version 14.0, dated January 2010, states that budget amendments are mandated by the state for budgeted funds reallocated from one function level, and state and/or federal project to another. These budget changes are usually the result of unexpected levels of expenditures in certain categories and must be amended in the budget for legal compliance.

All budget amendments are required to be adopted by the last day of the fiscal year. All necessary budget amendments must be formally adopted by the school board and recorded in the board minutes.

Fiscal Implication:
Budget amendments are moving from one function to another.

Administrative Recommendation:
Approve the budget amendments as presented.

Motion: _____

Second: _____

For: _____

Against: _____

Abstain: _____

La Vega ISD | Budget Amendments | April 18, 2023

Below are the budget amendments for consideration for this month's board action. These amendments are to recognize interest earnings and playoff game gate receipts, and allow for the budgeting of the classroom furniture refresh we implemented a few years back.

199-00-5742.00-000-300000	(150,000.00)
199-11-6399.41-999-399733	125,000.00
199-41-6399.41-999-399733	25,000.00
199-00-5752.00-000-3-00000	(1,627.57)
199-36-6412.00-873-3-91096	1,627.57
199-23-6411.00-105-3-99000	4,012.47
199-31-6411.00-105-3-99000	(4,012.47)
199-12-6329.00-105-3-99000	(1,247.82)
199-12-6399.00-105-3-99000	(251.80)
199-12-6399.00-105-3-99000	(500.00)
199-12-6499.00-105-3-99000	(329.70)
199-12-6499.99-105-3-99000	(415.70)
199-13-6411.00-105-3-99000	5,045.13
199-33-6112.00-105-3-99000	(774.38)
199-61-6499.99-105-3-99000	(1,525.73)

Consideration of New Walk-In Cooler/Freezer at La Vega Junior High – George Dixon Campus

Presented For:

Board action ☒ Report/Review Only ☐

Supporting documents:

None ☐ Attached ☒ Provided Later ☐

Contact Person:

Mr. James D. Garrett

Background Information:

The Walk-In Cooler/Freezer unit at La Vega Junior High – George Dixon Campus is at the end of its life. This is the original unit from when the school was built. It has become a safety hazard as it is consistently frosting over and making it more and more difficult to maneuver within the unit. We issued an RFP for replacement of that unit. We had one respondent that offered two solutions.

Fiscal Implication:

This expenditures falls in line with our surplus fund balance spending plan that was approved by the Texas Department of Agriculture (TDA) last summer. The option we're proposing is the Kolpak Walk-In Cooler/Freezer at a $99,570. We currently use Kolpak's equipment so this streamlines our ability to make any needed repairs and maintenance. Additionally, the Kolpak has a shorter lead time making it less likely to interfere with the start of school.

Administrative Recommendation:

Approve the purchase of the Kolpak Walk-In Cooler/Freezer at a purchase price of $99,750.

Motion: _____

Second: _____

For: _____

Against: _____

Abstain: _____

_____

_____

_____

_____

_____

La Vega Independent School District
Evaluation Criteria and Possible Points Assigned

Walk-In Cooler/Freezer - RFP # 23-CNS-03

Purchase Price	60
Quality of the Vendor's Goods or Services	10
Reputation of the Vendor's Goods or Services	10
Extent to Which Goods or Services meet LVISD's Needs	10
Completion of all forms and proposal response	10
	100

Waco Hotel Vendor 1
$ 99,570.00

Total Price	$	99,570.00
Points		**60.00**

La Vega Independent School District
Request for Proposals
for
Food Service Equipment
La Vega Junior High School
George Dixon Campus
4401 Orchard Lane, Waco, TX, 76705

RECEIVED
MAR 29 2023
By A.M 9:30 A.M.

Bid Deadline: **10:00 A.M. on March 29, 2023**

MAILING ADDRESS:
LVISD Administration
400 East Loop 340
Waco, TX 76705

PHYSICAL ADDRESS:
LVISD Central Warehouse
3101 Latimer Street
Waco, TX 76705

TABLE OF CONTENTS

RECEIVED
MAR 29 2023
By A.M. 9:30 A.M.

I. General Instructions to Bidders

II. Bid Response Requirements

- A. Acceptance of Bid Terms
- B. House Bill 89 Verification
- C. Senate Bill 252 Certification
- D. Felony Conviction Notice
- E. H.B. 1295
- F. Conflict of Interest
- G. Federal Funds Certification Forms
- H. Specific Conditions
- I. Proposal Response

III. Exhibit A and B

I. GENERAL INSTRUCTIONS TO PROPOSERS

1. **PROPOSAL SUBMISSION:** Proposals must be submitted on the proposal forms provided, or on photocopies of the proposal forms provided. Proposal forms and information submitted shall be completed in ink, typewritten or otherwise in a permanent marking. Proposal forms to be submitted by Proposer are in Section III, and include:
   a. Acceptance of Proposal Terms;
   b. House Bill 89 Verification;
   c. Senate Bill 252 Certification;
   d. Felony Conviction Notice;
   e. Conflict of Interest
   f. Federal Funds Certification Forms
   g. Proposal Response; and,
   h. Any other forms required by these proposal specifications.

RECEIVED
MAR 29 2023
By A.M 9:30am

2. **PROPOSAL OFFER:** LVISD requests that unless otherwise stated by the Proposer, this offer be good for acceptance for sixty (60) days from the date of the opening date.

3. **TELEFAXED:** No faxed proposal or faxed modification of proposal will be considered.

4. **PROPOSAL DEADLINE:** Proposal responses must be received no later than the proposal opening date and time specified in the cover page.

5. **LATE PROPOSALS:** Time of response to this proposal is considered to be critical. Proposals received after the proposal opening date and time will not be considered. It is the sole responsibility of the contractor to respond on time.

6. **DELIVERY OF PROPOSAL:** Each proposal must be delivered to LVISD at the address given in the cover page on or before the proposal deadline. Each proposal shall be enclosed in a sealed envelope bearing a title in the following format:

   Food Service Equipment La Vega ISD Proposal # 23-CNS-03
   Name of Proposer
   Proposal Deadline: 10:00 A.M., March 29, 2023
   ATTENTION: James D. Garrett

7. **PROPOSAL OPENING:** Proposals will be opened publicly. Proposers are invited to be present at the proposal opening at La Vega Independent School District Administration Office, 400 East Loop 340, Waco, TX, 76705.

8. **EXAMINATION OF CONTRACT DOCUMENTS AND WORK SITES:** Proposer is responsible for examining the work site(s) prior to submitting the proposal as to all existing conditions and limitations under which the service is to be performed. No allowance shall be made to any Proposer because of lack of examination or knowledge. The submission of a proposal shall be construed as conclusive evidence that the Proposer has made such examination of work sites and complete contract documents.

9. **ADDENDA:** Answers to all substantive questions, inquiries, and requests for additional information will be issued in the form of **Addenda and will be posted online at www.lavegaisd.org**, Departments, Business Office. Copies of each addendum will be issued to those Proposers obtaining proposal documents. Also, Proposers may be advised by addenda of changes in contract requirements. LVISD will not be responsible for the authenticity or correctness of oral interpretations of the contract documents or for information obtained in any other manner than through the written addenda. Each addendum shall be considered a part of the contract documents. **Prospective Proposers must acknowledge receipt of addenda from an authorized contact person and attach to the proposal response.**

10. **TAXATION:** LVISD is exempt from state sales tax and use tax, and the Proposer should not include such taxes in the proposal prices or in subsequent invoicing.

11. **RESERVATIONS AND ANNULMENTS:** LVISD reserves the right to accept or reject any/or all proposals and to waive any and/or all technicalities in the interest of LVISD. The District has the right to decide equivalency.
12. **PROPOSAL AWARD:** LVISD will award the proposal as a lump total for all items, but each item must have a cost for federal funds project.

RECEIVED
MAR 29 2023
By A.M. 9:30 AM

13. **EVALUATION CRITERIA:** LVISD will consider all, though only those with points will be scored.
    a. The purchase prices.
    b. The reputation of the vendor and of the vendor's goods and services.
    c. The quality of the vendor's goods or services.
    d. The extent to which the goods or services meet LVISD's needs.
    e. The vendor's past relationship with LVISD.
    f. The impact on the ability of the district to comply with laws relating to historically underutilized businesses
    g. The total long-term cost to the district to acquire the goods or services
    h. For a contract that is not for goods and services related to telecommunications and information services, building construction and maintenance, or instructional materials, if the vendor or the vendor's ultimate parent company or majority owner has its principal place of business in this state or employs at least 500 persons in this state
    i. Any other relevant factor specifically listed in the request for proposals or proposals

14. **WITHDRAWAL OF PROPOSALS:**
    a. Prior to the Proposal Deadline, Proposer may withdraw a proposal in its entirety. Withdrawal may be in person or may be requested in writing by an appropriate authority. A withdrawal request may be made by tele-fax. A proposal may be resubmitted prior to the proposal deadline.
    b. After the Proposal Deadline:
        1.) Proposer may request that a proposal be withdrawn in whole or in part due to typographical errors or due to unintentional errors in interpretation of proposal specifications. LVISD may consider such requests and may grant such requests as considered necessary in the best interests of LVISD.
        2.) Proposer may withdraw a proposal without the consent of LVISD. However, LVISD reserves the right to seek legal damages. LVISD also reserves the right to remove Proposer from consideration for future proposals.

15. **SAMPLES, CATALOGS, and CATALOG CUTS:** Procedures and requirements for samples, catalogs or catalog cuts required by the LVISD, if any, will be covered under Specific Conditions. Unsolicited samples, catalogs, or catalog cuts may be provided at no cost to LVISD.

16. **"Or Equal Interpretation":** Use of a particular manufacturer's name and model number means any product of equal or greater quality. LVISD reserves the right to determine equivalency. Bidder/Proposer may be required to demonstrate products.

17. **DEVIATION FROM SPECIFICATIONS:** All deviations from the specifications must be *clearly* noted in detail by Proposer, in writing, at the time of submittal of the formal proposal. Failure to clearly identify deviations from specifications at the time of proposal submittal will hold Proposer strictly accountable to LVISD to the specifications as written. Any deviations from the specifications as written not previously submitted, as required by the above, will be grounds for rejection of the material, item or service when delivered. Minimum shipment requirements must be stated on the Proposal Terms.

18. **FAILURE TO COMPLY:** LVISD may reject shipment on any services or items not delivered according to specifications, brands, price, or other proposal terms. If products are not delivered according to proposal terms, LVISD reserves the right to cancel the entire contract. LVISD also reserves the right to charge the Vendor the difference between the prices paid for replacement items purchased and the awarded proposal price.

19. **FIREARMS, TOBACCO AND ALCOHOL:** Possession of firearms, alcohol and/or drugs, even in vehicles is strictly prohibited on school district property. Smoking of cigarettes, cigars, pipes, or use of other tobacco products and any alcoholic beverage are prohibited by State Law on all school district property.

20. **OTHER CONTRACTUAL OBLIGATIONS:** For contracts awarded in excess of $10,000.00 by the school district, the successful Proposer and their contractors, or sub-grantees, must be in compliance with executive order 11246 "Equal Employment Opportunity" as amended by executive order 11375, and as supplemented in Department of Labor Regulations (41 C.F.R. Part 60)-Executive Order 11246, as amended, prohibiting job discrimination because of race, color, religion, sex, or national origin and requiring affirmative action to ensure equality of opportunity in all aspects of employment.

21. BOND AND INSURANCE SUBMITTALS:

a. If awarded the contract, the successful contractor shall be required to furnish the appropriate certificates of insurance, and promptly enter into and execute the Payment and Performance Bonds prior to starting the project. The certificates of insurance shall name La Vega Independent School District as additional insured on all insurances except Workers' Compensation. Following is the required minimum with single limit:

1.)	General Public Liability	$1,000,000
2.)	Umbrella's on top with at least	$1,000,000
3.)	Automobile combined including hired and non-owned vehicles	$ 500,000
4.)	Statutory Workers Compensation including employees' liability	$ 500,000

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b. Bonds: Prior to commencement of work hereunder, contractors will, if the Contract Price exceeds $25,000.00, provide an Acceptable Surety Company Payment Bond and if the contract price exceeds $100,000.00 provide an Acceptable Surety Company Performance Bond, each in principal amount equal to one hundred percent (100%) of the contract price. The contractor will faithfully perform all its undertakings in this contract and will fully pay all persons furnishing labor and material in the prosecution of the work provided for in this contract. If any surety upon any bond becomes insolvent or otherwise ceases to do business in this State, the contractor shall promptly furnish equivalent security to protect the interests of LVISD and of persons furnishing labor and materials in the prosecution of the work.

c. The successful bidder shall have their insurance companies list La Vega Independent School District as additional insured on all policies except Workers' Compensation. Certificates shall be sent to the La Vega I.S.D. Assistant Superintendent for Finance at each change or renewal during the term of this contract.

22. INSURANCE:

a. The contractor shall maintain insurance of the kinds and in the amounts specified below and furnish La Vega I.S.D. with Certificates of Insurance as evidence thereof in the prescribed form. If any work provided for or to be performed under any Specifications is sub-let (as otherwise permitted by the terms of such Specifications), the contractor shall require the subcontractor to maintain and furnish him with satisfactory evidence of Workers' Compensation, Employer's Liability and such other forms and amounts of insurance which the contractor deems reasonably adequate.

b. The contractor will provide and maintain all risk builder's coverage insurance to protect the interest of both the contractor and LVISD for materials brought into the job or stored on the premises. Such insurance shall be for one hundred percent (100%) of the insurable value of the work to be performed including all items of labor and materials incorporated therein, materials stored at the job-site to be used in completing the work, and such other supplies and equipment incidental to the work as are not owned or rented by the contractor, the costs of which are included in the direct cost of the work.

c. This insurance shall not cover any tools, derricks, machinery, ladders, engines, workmen's quarters, boilers, pumps, wagons, scaffolds, forms, compressors, shanties, or other items owned or rented by the contractor, the cost of which is not included in the direct cost of the work. LVISD shall be named as additional insured as their interest may appear.

d. The contractor, at his expense, must also maintain insurance which shall:
   i. include coverage for the liability assumed by the contractor;
   ii. include completed operation coverage which is to be kept in force by the contractor for a period of not less than one year after completion of the work provided for or performed under these specifications;
   iii. not be subject to any of the special property damage liability exclusions commonly referred to as the XCU exclusions pertaining to blasting or explosion, collapse or structural damage and underground property;
   iv. not be subject to any exclusion of property used by the insured or property in the case, custody or control for the insured or property as to which the insured for any purpose is exercising physical control; and
   v. the Certificates of Insurance furnished by the contractor shall show by specific reference that each of the foregoing items have been provided for.

e. The Certificates of Insurance furnished by the contractor as evidence of the insurance maintained by him shall include a clause obligating the Insurer to give LVISD thirty (30) days prior written notice of cancellation or any material change in the insurance.

f. The successful contractor must provide LVISD with certificates of insurance liability naming La Vega Independent School District as additional insured.

g. The contractor agrees to indemnify, defend and save harmless La Vega Independent School District and the Consultant, their consultants, agents and employees from and against all loss or expense (including costs and attorney

fees) by reason of liability imposed by law upon La Vega I.S.D. , Consultant, sub-consultants, agents and employees for damages because of bodily injury, including death at any time resulting therefore, sustained by any person or persons or on account of damage to property, including loss of use thereof, arising out of or in consequence of the performance of this work, whether such injuries to person or damage to property is due or claimed to be due to the negligence of the contractor, his sub-contractors, La Vega I.S.D., the Consultant, their consultants, agents and employees, except only such injury or damage as shall have been occasioned by the sole negligence of La Vega I.S.D., Consultant, and/or other Agents.

23. RECALLS:

Vendor shall take immediate action to correct any situation when product/equipment integrity is violated. In the event of a mandatory or voluntary recall, Vendor shall remove or authorize disposal of all recalled product/equipment from La Vega Independent School District immediately and shall replace the product/equipment with new product/equipment at no cost to the District as soon as possible. Integrity is up to the discretion of the purchaser. A product/equipment recall may be enacted at any time within one [1] year of receipt/installation.

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III. PROPOSAL FORMS

A. ACCEPTANCE OF PROPOSAL TERMS

A proposal, to be valid, must be manually signed in ink by an authorized person in the space provided. By such signature, Proposer agrees to strictly a proposal by the terms, conditions, and specifications embodied in this proposal.
If you do not submit a proposal but want to stay on our vendor list, please sign and return this Acceptance of Proposal Terms and include the reason for non-submittal.

I (we) am proposing in accordance with the general conditions and specifications.

By signing this proposal, the Proposer affirms that he/she has not given, offered to give, nor intends to give at any time hereafter any economic opportunity, future employment, gift, loan, gratuity, special discount, trip, favor or service to a public servant in connection with the proposal submitted.

The undersigned affirms that he/she is duly authorized to execute this contract, that this company, corporation, firm, partnership or individual has not prepared the proposal in collusion with any other Proposer, and that the contents of this proposal as to prices, terms or conditions of said proposal have not been communicated by the undersigned nor by any employee or agent to any other person engaged in this type of business prior to the official opening of this proposal.

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Company (Firm Name): Waco Restaurant (Hotel) Supply

Contact Person: Kimberly Nichols

Telephone #: 254-772-8600

Fax: 254-772-1158

Website: www.wacorestaurantsupply.com

E-Mail: Kimberly@wacorestaurantsupply.com

Date: 3/28/23

Signature: Kim

Printed Name: Kimberly Nichols

Title: Purchasing Manager

Reason for Non-Submittal

B. House Bill 89 VERIFICATION

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I, Kimberly Nichols, the undersigned representative of Waco Restaurant (Hotel) Supply
(Company or Business name)_ (hereafter referred to as company)

Being an adult over the age of eighteen (18) years of age, verify that the company named-above, under the provisions of Subtitle F, Title 10, Government Code Chapter 2270:

1. **Does not boycott Israel currently; and**
2. **Will not boycott Israel during the term of the contract the above-named Company, business or individual with La Vega Independent School District.**

Pursuant to Section 2270.001, Texas Government Code:

1. *"Boycott Israel" means refusing to deal with, terminating business activities with, or otherwise taking any action that is intended to penalize, inflict economic harm on, or limit commercial relations specifically with Israel, or with a person or entity doing business in Israel or in an Israeli-controlled territory, but does not include an action made for ordinary business purposes; and*
2. *"Company" means a for-profit sole proprietorship, organization, association, corporation, partnership, joint venture, limited partnership, limited liability partnership, or any limited liability company, including a wholly owned subsidiary, majority-owned subsidiary, parent company or affiliate of those entities or business associations that exist to make a profit.*

3/28/23
DATE

SIGNATURE OF COMPANY REPRESENTATIVE

C. SB 252
CHAPTER 2252 CERTIFICATION

I, Kimberly Nichols, the undersigned representative of Waco Restaurant (Hotel) Supply [Company or Business Name] being an adult over the age of eighteen [18] years of age, pursuant to Texas Government Code, Chapter 2252, Section 2252.152 and Section 2252.153 certify that the company named above is not listed on the website of the Comptroller of the State of Texas concerning the listing of companies that are identified under Section 806.051, Section 807.051 or Section 2253.253. I further certify that should the above-named company enter into a contract that is on said listing of companies on the website of the Comptroller of the State of Texas which do business with Iran, Sudan or any Foreign Terrorist Organization, I will immediately notify the La Vega Independent School District's Purchasing Department.

Waco Restaurant (Hotel) Supply
Company Name

Kimberly Nichols Signature of Company representative

3/28/23
Date

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D. FELONY CONVICTION NOTICE

Statutory citation covering notification of criminal history of contractor is found in the Texas Education Code section 44.034.

FELONY CONVICTION NOTIFICATION

State of Texas Legislative Senate Bill No. 1, Section 44.034, Notification of Criminal History, Subsection (a), states "a person or business entity that enters into a contract with a school district must give advance notice to LVISD if the person or an owner or operator of the business entity has been convicted of a felony. The notice must include a general description of the conduct resulting in the conviction of a felony".

Subsection (b) states "a school district may terminate a contract with a person or business entity if LVISD determines that the person or business entity failed to give notice as required by Subsection (a) or misrepresented the conduct resulting in the conviction. LVISD must compensate the person or business entity for services performed before the termination of the contract".

THIS NOTICE IS NOT REQUIRED OF A PUBLICLY HELD CORPORATION

I, the undersigned agent for the firm named below, certify that the information concerning notification of felony convictions has been reviewed by me and the following information furnished is true to the best of my knowledge.

Check One:

- ☑ My firm is a publicly held corporation; therefore, this reporting requirement is not applicable.
- ☐ My firm is not owned nor operated by anyone who has been convicted of a felony.
- ☐ My firm is owned or operated by the following individual(s) who has/have been convicted of a felony.

Name of Felon(s):

_____

Details of Conviction(s):

_____

Waco Restaurant (Hotel) Supply
Company (Firm Name)

Signature of Company Official

3/28/23
Title

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E. H.B. 1295

For contracts entered into on or after January 1, 2016, Texas Government Code Chapter §2252.908 (H.B. 1295) provides that a Texas governmental entity or state agency may not enter into a contract that either (1) requires an action or vote by the governing body of the entity or agency or (2) has a value of at least $1 million, unless the business entity submits a disclosure of interested parties to the governmental entity or state agency. The Texas Ethics Commission (Commission) has adopted a certificate of interested parties form (Form 1295) and adopted rules requiring the business entity to file Form 1295 electronically with the Commission. Information from the Commission regarding the requirements, including rules and filing information are available on the Commission's website at the following links:

https://www.ethics.state.tx.us/tec/1295-Info.htm
https://www.ethics.state.tx.us/whatsnew/FAQ_Form1295.html
https://www.ethics.state.tx.us/whatsnew/elf_info_form1295.htm

The Proposer will have 30 days from the date of the award to complete the required information in accordance to the Texas Ethics Commission.

All contracts with the District will be pending upon receiving the above paperwork.

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CONFLICT OF INTEREST QUESTIONNAIRE

For vendor doing business with local governmental entity

A complete copy of Chapter 176 of the Local Government Code may be found at http://www.statutes.legis.state.tx.us/Docs/LG/htm/LG.176.htm. For easy reference, below are some of the sections cited on this form.

Local Government Code § 176.001(1-a): "Business relationship" means a connection between two or more parties based on commercial activity of one of the parties. The term does not include a connection based on:

(A) a transaction that is subject to rate or fee regulation by a federal, state, or local governmental entity or an agency of a federal, state, or local governmental entity;

(B) a transaction conducted at a price and subject to terms available to the public; or

(C) a purchase or lease of goods or services from a person that is chartered by a state or federal agency and that is subject to regular examination by, and reporting to, that agency.

Local Government Code § 176.003(a)(2)(A) and (B):

(a) A local government officer shall file a conflicts disclosure statement with respect to a vendor if:

***

(2) the vendor:

(A) has an employment or other business relationship with the local government officer or a family member of the officer that results in the officer or family member receiving taxable income, other than investment income, that exceeds $2,500 during the 12-month period preceding the date that the officer becomes aware that

(i) a contract between the local governmental entity and vendor has been executed; or

(ii) the local governmental entity is considering entering into a contract with the vendor;

(B) has given to the local government officer or a family member of the officer one or more gifts that have an aggregate value of more than $100 in the 12-month period preceding the date the officer becomes aware that:

(i) a contract between the local governmental entity and vendor has been executed; or

(ii) the local governmental entity is considering entering into a contract with the vendor.

Local Government Code § 176.006(a) and (a-1)

(a) A vendor shall file a completed conflict of interest questionnaire if the vendor has a business relationship with a local governmental entity and:

(1) has an employment or other business relationship with a local government officer of that local governmental entity, or a family member of the officer, described by Section 176.003(a)(2)(A);

(2) has given a local government officer of that local governmental entity, or a family member of the officer, one or more gifts with the aggregate value specified by Section 176.003(a)(2)(B), excluding any gift described by Section 176.003(a-1); or

(3) has a family relationship with a local government officer of that local governmental entity. (a-1) The completed conflict of interest questionnaire must be filed with the appropriate records administrator not later than the seventh business day after the later of:

(1) the date that the vendor:

(A) begins discussions or negotiations to enter into a contract with the local governmental entity; or

(B) submits to the local governmental entity an application, response to a request for proposals or bids, correspondence, or another writing related to a potential contract with the local governmental entity; or

(2) the date the vendor becomes aware:

(A) of an employment or other business relationship with a local government officer, or a family member of the officer, described by Subsection (a);

(B) that the vendor has given one or more gifts described by Subsection (a); or of a family relationship with a local government officer.

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CONFLICT OF INTEREST QUESTIONNAIRE
For vendor doing business with local governmental entity

FORM CIQ

This questionnaire reflects changes made to the law by H.B. 23, 84th Leg., Regular Session.

This questionnaire is being filed in accordance with Chapter 176, Local Government Code, by a vendor who has a business relationship as defined by Section 176.001(1-a) with a local governmental entity and the vendor meets requirements under Section 176.006(a).

By law this questionnaire must be filed with the records administrator of the local governmental entity not later than the 7th business day after the date the vendor becomes aware of facts that require the statement to be filed. *See* Section 176.006(a-1), Local Government Code.

A vendor commits an offense if the vendor knowingly violates Section 176.006, Local Government Code. An offense under this section is a misdemeanor.

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1 **Name of vendor who has a business relationship with local governmental entity.**

Waco Restaurant (Hotel) Supply

2 ☐ **Check this box if you are filing an update to a previously filed questionnaire.** (The law requires that you file an updated completed questionnaire with the appropriate filing authority not later than the 7th business day after the date on which you became aware that the originally filed questionnaire was incomplete or inaccurate.)

3 **Name of local government officer about whom the information is being disclosed.**

_____
Name of Officer

4 **Describe each employment or other business relationship with the local government officer, or a family member of the officer, as described by Section 176.003(a)(2)(A). Also describe any family relationship with the local government officer. Complete subparts A and B for each employment or business relationship described. Attach additional pages to this Form CIQ as necessary.**

A. Is the local government officer or a family member of the officer receiving or likely to receive taxable income, other than investment income, from the vendor?

☐ Yes ☐ No

B. Is the vendor receiving or likely to receive taxable income, other than investment income, from or at the direction of the local government officer or a family member of the officer AND the taxable income is not received from the local governmental entity?

☐ Yes ☐ No

5 **Describe each employment or business relationship that the vendor named in Section 1 maintains with a corporation or other business entity with respect to which the local government officer serves as an officer or director, or holds an ownership interest of one percent or more.**

6 ☐ Check this box if the vendor has given the local government officer or a family member of the officer one or more gifts as described in Section 176.003(a)(2)(B), excluding gifts described in Section 176.003(a-1).

7

Signature of vendor doing business with the governmental entity

3/28/23
Date

LA VEGA INDEPENDENT SCHOOL DISTRICT PROPOSER/VENDOR CERTIFICATIONS FORMS

REQUIRED CONTRACT PROVISIONS FOR NON-FEDERAL ENTITY CONTRACTS UNDER FEDERAL AWARDS-APPENDIX II TO 2 CFR PART 200

The following provisions are required and apply when federal funds are expanded by the district for any contract resulting from this procurement process.

(A) Contracts for more than the simplified acquisition threshold currently set at $150,000, which is the inflation adjusted amount determined by the Civilian Agency Acquisition Council and the Defense Acquisition Regulations Council (Councils) as authorized by 41 U.S.C. 1908, must address administrative, contractual, or legal remedies in instances where contractors violate or breach contract terms, and provide for such sanctions and penalties as appropriate.

Pursuant to Federal Rule (A) above, when federal funds are expended by the District, District reserves all rights and privileges under the applicable laws and regulations with respect to this procurement in the event of breach of contract by either party.

Does vendor agree? YES KM Initials of Authorized Representative of vendor

(B) Termination for cause and convenience by the grantee or subgrantee including the manner by which it will be effected and the basis for settlement. (All contracts in excess of $10,000)

Pursuant to Federal Rule (B) above, when federal funds are expended by the District, District reserves the right to immediately terminate any agreement in excess of $10,000 resulting from this procurement process in the event of a breach or default of the agreement by Vendor, in the event vendor fails to: (1) meet schedules, deadlines, and/or delivery dates within the time specified in the procurement solicitation, contract, and/or purchase order; (2) make any payments owed; or (3) otherwise perform in accordance with the contract and/or the procurement solicitation. The District also reserves the right to terminate the contract immediately, with written notice to vendor, for convenience, if District believes, in its sole discretion that it is in the best interest of the District to do so. The vendor will be compensated for work performed and accepted and goods accepted by the District as of the termination date if the contract is terminated for convenience of District. Any award under this procurement process is not exclusive and the District reserves the right to purchase goods and services from other vendors when it is in the best interest of the District.

Does vendor agree to abide by the above? YES KM Initials of Authorized Representative of vendor

(C) Equal Employment Opportunity. Except as otherwise provided under 41 CFR Part 60, all contracts that meet the definition of "federally assisted construction contract" in 41 CFR Part 60-1.3 must include the equal opportunity clause provided under 41 CFR 60-1.4(b), in accordance with Executive Order 11246, "Equal Employment Opportunity" (30 FR 12319,12935,3 CFR Part, 1964-1965 Comp., p.339), as amended by Executive Order 11375, "Amending Executive Order 11246 Relating to Equal Employment Opportunity," and implementing regulations at 41 CFR Part 60, "Office of Federal Contract Compliance Programs, Equal Employment Opportunity, Department of Labor."

Pursuant to Federal funds are expended by the District on any federally assisted construction contract, the equal opportunity clause is incorporated by reference herein.

Does vendor agree to abide by the above? YES KM Initials of Authorized Representative of vendor

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(D). Davis-Bacon Act, as amended (40 U.S.C. 3141-3148). When required by Federal program legislation, all prime construction contracts in excess of $2,000 awarded by non-Federal entities must include a provision for compliance with the Davis-Bacon Act (40 U.S.C. 3141-3144, and 3146-3148) as supplemented by Department of Labor regulations (29 CFR Part 5, "Labor Standards Provisions Applicable to Contracts Covering Federally Financed and Assisted Construction"). In accordance with the statute, contractors must be required to pay wages to laborers and mechanics at a rate not less than the prevailing wages specified in a wage determination made by the Secretary of Labor. In addition, contractors must be required to pay wages not less than once a week. The non-Federal entity must place a copy of the current prevailing wage determination issued by the Department of Labor in each solicitation. The decision to award a contract or subcontract must be conditioned upon the acceptance of the wage determination. The non-Federal entity must report all suspected or reported violations to the Federal awarding agency. The contracts must also include a provision for compliance with the Copeland "Anti-Kickback" Act (40 U.S.C. 3145, as supplemented by Department of Labor regulations (29 CFR Part 3, "Contractors and Subcontractors on Public Building or Public Work Financed in Whole or in Part by Loans or Grants from the United States"). The Act provides that each contractor or subrecipient must be prohibited from inducing, by any means, any person employed in the construction, completion, or repair of public work, to give up any part of the compensation to which he or she is otherwise entitled. The non-Federal entity must report all suspected or reported violations to the Federal awarding agency.

Pursuant to Federal Rule (D) above, when federal funds are expanded by the District, during the term of an award for all contracts and subgrants for construction or repair, the vendor will be in compliance with all applicable Davis-Bacon Act provisions.

Does vendor agree? YES Kal Initial of Authorized Representative of vendor

(E) Contract Work Hours and Safety Standards Act (40 U.S.C. 3701-3708). Where applicable, all contracts awarded by the non-Federal entity in excess of $100,000 that involve the employment of mechanics or laborers must include a provision for compliance with 40 U.S.C. 3702 and 3704, as supplemented by Department of Labor regulations (29 CFR Part 5). Under 40 U.S.C. 3702 of the Act, each contractor must be required to compute the wages of every mechanic and laborer on the basis of s standard work week of 40 hours. Work in excess of the standard work week is permissible provided that the worker is compensated at a rate of not less than one and a half times the basic rate of pay for all hours worked in excess of 40 hours in the work week. The requirements of 40 U.S.C. 3704 are applicable to construction work and provide that no laborer or mechanic must be required to work in surroundings or under working conditions which are unsanitary, hazardous or dangerous. These requirements do not apply to the purchases of supplies or materials or articles ordinarily available on the open market, or contracts for transportation or transmission of intelligence.

Pursuant to Federal Rule (E) above, when federal funds are expanded by the District, the vendor certifies that during the term of an award for all contracts by the District resulting from this procurement process, the vendor will be in compliance with all applicable provisions of the Contract Work Hours and Safety Standards Act.

Does vendor agree? YES Kal Initials of Authorized Representative of vendor

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(F). Rights to Inventions Made Under a Contract or Agreement. If the Federal award meets the definition of "funding agreement" under 37 CFR §401.2 (a) and the recipient or subrecipient wishes to enter into a contract with a small business firm or nonprofit organization regarding the substitution of parties, assignment or performance of experimental, developmental, or research work under that "funding agreement." The recipient or subrecipient must comply with the requirements of 37 CFR Part 401, "Rights to Inventions Made by Nonprofit Organizations and Small Business Firms Under Government Grants, Contracts and Cooperative Agreements," and any implementing regulations issued by the awarding agency

Pursuant to Federal Rule (F) above, when federal funds are expended by the District, the vendor certifies that during the term of an award for all contracts by District resulting from this procurement process, the vendor agrees to comply with all applicable requirements as referenced in Federal Rule (F) above.

Does vendor agree? YES _____ Initials of Authorized Representative of vendor

(G). Clean Air Act (42 U.S.C. 7401-7671q) and the Federal Water Pollution Control Act (33 U.S.C. 1251-1387), as amended-Contracts and subgrants of amounts in excess of $150,000 must contain a provision that requires the non-Federal award to agree to comply with all applicable standards, orders or regulations issued pursuant to the Clean Air Act (42 U.S.C. 7401-7671q) and the Federal water Pollution Control Act as amended (33 U.S.C. 1251-1387). Violations must be reported to the Federal awarding agency and the Regional Office of the Environmental Protection Agency (EPA).

Pursuant to Federal Rule (G) above, when federal funds are expended by the District the vendor certifies that during the term of an award for all contracts by the District resulting from this procurement process, the vendor agrees to comply with all applicable requirements as referenced in Federal Rule (G) above.

Does vendor agree? YES _____ Initials of Authorized Representative of vendor

(H). Debarment and Suspension (Executive Orders 12549 and 12689) – A contract award (see 2 CFR 180.220) must not be made to parties listed on the government wide exclusions in the System for Award Management (SAM), in accordance with the OMB guidelines at 2 CFR 180 that Implement Executive Orders 12549 (3 CFR Part 1986 Comp., p.189) and 12689 (3 CFR Part 1989 Comp., p. 235), "Debarment and Suspension." SAM Exclusions contains the names of parties debarred, suspended, or otherwise excluded by agencies, as well as parties declared ineligible under statutory or regulatory authority other than Executive Order 12549.

Pursuant to Federal Rule (H) above, when federal funds are expended by the District, the vendor certifies that during the term of an award for all contracts by the District resulting from this procurement process, the vendor certifies that neither it nor its principals is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation by any federal department or agency.

Does vendor agree? YES _____ Initials of Authorized Representative of vendor

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(I). Byrd Anti-Lobbying Amendment (31 U.S.C. 1352)-Contractors that apply or bid for an award exceeding $100,000 must file the required certification. Each tier certifies to the tier above that it will not and has not used Federal appropriated funds to pay any person or organization for influencing or attempting to influence an officer or employee of any agency, a member of Congress, officer or employee of Congress, or an employee of a member of Congress in connection with obtaining any Federal contract, grant or any other award covered by 31 U.S.C 1352. Each tier must also disclose any lobbying with non-Federal funds that takes place in connection with obtaining any Federal award. Such disclosures are forwarded from tier to tier up to the non-Federal award.

Pursuant to Federal Rule (I) above, when federal funds are expended by the District, the vendor certifies that during the term and after the awarded term of an award for all contracts by the District resulting from this procurement process, the vendor certifies that it is in compliance with all applicable provisions of the Byrd Anti-Lobbying Amendment (31 U.S.C. 1352). The undersigned further certifies that:

(1) No Federal appropriated funds have been paid or will be paid for on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of a Federal contract, the making of a Federal grant, the making of a Federal loan, the entering into a cooperative agreement, and the extension, continuation, renewal, amendment, or modification of a Federal contract, grant, loan, or cooperative agreement.

(2) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal grant or Cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying", in accordance with its instructions.

(3). The undersigned shall require that the language of this certification be included in the award documents for all covered sub-awards exceeding $100,000 in Federal funds at all appropriate tiers and that all subrecipients shall certify and disclose accordingly.

Does vendor agree? YES KM Initials of Authorized Representative of vendor

(J). A non-Federal entity that is a state agency or agency of a political subdivision of a state and its contractors must comply with section 6002 of the Solid Waste Disposal Act, as amended by the Resource Conservation and Recovery Act. The requirements of Section 6002 include procuring only items designated in guidelines of the Environmental Protection Agency (EPA) at 40 CFR Part 247 that contain the highest percentage of recovered materials practicable, consistent with maintaining a satisfactory level of competition, where the purchase price of the item exceeds $10,000 or the value of the quantity acquired during the preceding fiscal year exceeded $10,000; procuring solid waste management services in a manner that maximizes energy and resource recovery; and establishing an affirmative procurement program for procurement of recovered materials identified in the EPA guidelines. (78 FR 78608, Dec. 26, 203, as amended at 79 FR 75885, Dec. 19, 2014)

Pursuant to Federal Rule (J) above, when federal funds are expended by the District the certifies that during the term of an award for all contracts by the District resulting from this procurement process, the vendor agrees to comply with all applicable requirements as referenced in Federal Rule (J) above.

Does vendor agree? YES KM Initials of Authorized Representative of vendor

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RECORD RETENTION REQUIREMENTS FOR CONTRACTS PAID FOR WITH FEDERAL FUNDS2 CFR §200.333

When federal funds are expended by the District for any contract resulting from this procurement process, the vendor certifies that it will comply with the record retention requirements detailed in 2 CFR §200.333. The vendor further certifies that vendor will retain all records as required by 2 CFR §200.333 for a period of three years after grantees or subgrantees submit final expenditure reports or quarterly or annual financial reports, as applicable, and all other pending matters are closed.

Does vendor agree? YES _____ Initials of Authorized Representative of vendor

CERTIFICATION OF COMPLIANCE WITH EPA REGULATIONS APPLICABLE TO GRANTS, SUBGRANTS, COOPERATIVE AGREEMENTS, AND CONTRACTS IN EXCESS OF $100,000 OF FEDERAL FUNDS

When federal funds are expended by the District for any contract resulting from this procurement process in excess of $100,000, the vendor certifies that the vendor is in compliance with all applicable standards, orders, regulations, and/or requirements issued pursuant to the Clean Air Act of 1970, as amended (42 U.S.C. 1857(h)), Section 508 of the Clean Water Act, as amended (33 U.S.C. 1368), Executive Order 117389 and Environmental Protection Agency Regulation, 40 CFR Part 15.

Does vendor agree? YES _____ Initials of Authorized Representative of vendor

CERTIFICATION OF COMPLIANCE WITH THE ENERGY POLICY AND CONSERVATION ACT

When federal funds are expended by the District for any contract resulting from this procurement process, the vendor certifies that the vendor will be in compliance with mandatory standards and policies relating to energy efficiency which are contained in the state energy conservation plan issued in compliance with the Energy Policy and Conservation Act (Pub. L. 94 163, 89 Stat. 871).

Does vendor agree? YES _____ Initials of Authorized Representative of vendor

CERTIFICATION OF COMPLIANCE WITH BUY AMERICA PROVISIONS

Vendor certifies that vendor is in compliance with all applicable provisions of the Buy America Act. Purchases made in accordance with the Buy America Act must still follow the applicable procurement rules calling for free and open competition.

Does vendor agree? YES _____ Initials of Authorized Representative of vendor

CERTIFICATION OF NON-COLLUSION STATEMENT

Vendor certifies under penalty of perjury that its response to this procurement solicitation is in all respects bona fide, fair, and made without collusion or fraud with any person, joint venture, partnership, corporation or other business or legal entity.

Does vendor agree? YES _____ Initials of Authorized Representative of vendor

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STATE REQUIREMENTS FOR FEDERAL CONTRACTS

All contracts under federal, state and local requirements. State requirements for all contracts under federal awards include the following:

- A letter of intent with a third party may be signed prior to the issuance of a Notice of Grant Award (NOGA).
- The contract is only effective upon receipt by the District of the NOGA from the awarding agency.
- The contract period of availability as stated on the NOGA from the federal/state awarding agency (period of availability).
- All services will be completed during the effective dates of the contract.
- All services will be invoiced monthly after services are received (rather than paid lump sum at the beginning of the period of availability before services are rendered) and paid upon verification of receipt of services.
- The regulations for procurements in 2 CFR §§200.318-323 are followed in issuing the contract.
- All professional services provided under the contract will follow the provisions of 2 CFR 200.459 Professional service costs.
- The contract identifies the funding sources that will be charged for the services provided, including the specific amount and/or percentage of the total contract amount to be charged to each funding source.
- The contract identifies and lists only reasonable, necessary, and allocable services to be provided during the period of availability of the funding sources listed in the contract.
- The administrative costs charged to the grant in the contract must comply with any limitations for administrative costs for funding sources (if applicable).

The contract specifies that the invoice provided by the contractor will include the list of services provided, dates of services, and location(s) where services were provided during the billing period.

Vendor agrees to comply with all federal, state and local laws, rules, regulations and ordinances, as applicable. It is further acknowledged that the vendor certifies compliance with all provisions, laws, acts, regulations, etc. as specifically noted above.

Vendor's Name/Company Name: Waco Restaurant (Hotel) Supply
Address, City, State and Zipcode: 308 Lake Air Dr. Waco, TX 76710
Phone Number: 254-772-8600 Fax Number: 254-772-1158
Printed Name and Title of Authorized Representative: Kimberly Nichols Purchasing Manager
Email Address: kimberly@wacorestaurant-supply.com
Signature of Authorized Representative: [signature]
Date: 3/28/23

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H. SPECFIC CONDITIONS

1. **SCOPE:**
   This project includes delivery and installation of Food Service Equipment at La Vega Junior High School George Dixon Campus, 4401 Orchard Lane, Waco, TX, 76705.

2. **QUALITY CONTROL:**
   a. All materials will be securely fastened in place in a neat and workmanlike manner. All workmen shall be thoroughly experienced in the particular class of work upon which employed. All work shall be done in accordance with these specifications and shall meet the approval in the field of LVISD's representative. Contractor's representative and/or job supervisor shall have a complete copy of specifications on the job site at all times.
   b. Contractor shall plan and conduct the operations of the work so that each section started on one day is thoroughly protected before the close of work for that day.
   c. Unless otherwise indicated, the materials to be used in this specification are those specified and denote the type, quality, performance, etc. required. All proposals shall be based upon the use of the specified material.

3. **EXAMINATION OF PREMISES:**
   Before submitting proposals for this work, each contractor shall be held responsible to have examined the premises and satisfied himself as to the existing conditions under which he will be obliged to work. **This will also include contractor verifying all field measurements.**

4. **USE OF PREMISES:**
   a. The contractor shall:
      1.) Coordinate work in such a manner as to not interfere with the normal operation of the building.
      2.) Assume full responsibility for protection and safekeeping of products stored on premises.
      3.) Agree to hold LVISD harmless in any and all liability of every nature and description that may be suffered through bodily injuries, including death of any persons by reason of negligence of the contractor, agents, employees, or subcontractors.

5. **ON-SITE SUPERVISION:**
   The contractor is responsible for the management and control of the work. He shall give his personal superintendence of the work or have a competent resident manager or superintendent satisfactory to the LVISD's representative on the job site at all times while work is in progress, with full authority to act for the contractor as his agent.

6. **BEGINNING TIME OF PROJECT:**
   Contractor(s) receiving award of proposal will begin work after receiving written authorization from LVISD to complete the project with the projected installation date of June 10, 2023.

7. **BOARD APPROVAL OF PROJECT:**
   Project will be scheduled for Board approval on April 18, 2023.

8. **ON-SITE WALK THROUGH:**
   Vendors are required to attend an on-site walk through on March 15, 2023 and/or March 16, 2023, 8:30am – 10:00am at La Vega Junior High School George Dixon Campus, 4401 Orchard Lane, Waco, TX, 76705.

9. **ADJUST AND CLEAN:**
   a. Upon completion of installation and tests, remove all protective coverings and clean and service all equipment.
   b. Make and check final adjustments required for proper operation of the equipment.
   c. Clean up all debris by the work of this section, keeping the premises clean and neat at all times.

10. **QUALIFIED FABRICATORS:**
    All fabricated items described in the Proposal Response, other than by the catalog numbers shall be manufactured by an N.S.F. approved Foodservice Equipment Fabricator who has the plant, personnel and engineering facilities to properly design, detail and produce high quality foodservice equipment. All fabrication shall have N.S.F. labels and be by one (1) manufacturer and be of uniform design and finish.

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11. AWARD OF PROJECT:

Project will be awarded to one (1) vendor as a lump sum total of the proposal.

12. EVALUATION CRITERIA AND POINTS ASSIGNED TO THIS PROJECT:

Purchase Price	60
Quality of the vendor's goods or services	10
Reputation of the vendor and the vendor's goods or services	10
Extent to which goods or services meet LVISD's needs	10
Completion of all forms and proposal response	10
	100

13. CONTACT: For questions regarding this document or a walkthrough of the campus, please contact:

James D. Garrett
La Vega I.S.D. Assistant Superintendent for Finance
254-299-6700

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I. PROPOSAL RESPONSE

ITEM #	DESCRIPTION PER SPECIFICATIONS	QTY.	COST	TOTAL
1	Removal of existing equipment walk in cooler & walk in freezer. Disposal of excess materials and equipment that the school district does not want to retain	1	2,850	2,850
2	Replace existing walkin cooler in existing walkin freezer space,	1	94,995	94,995
	208V 3 phase remote on roof, condenser 3 pole 15 amp breaker, cooler evaporator 115v single phase, R-22 has own disconnects			
3	Replace existing walk in freezer in existing walk in cooler space,	1	price included in walk-in cooler price	
	208v 3 phase remote on roof, condenser 3 pole 30 amp, freezer evaporator 208v single phase, R404A refrigerant, has own disconnects			
4	Utilize, refabricate existing top of walk in void space covering to ceiling.	1	1,725	1,725

TOTAL LUMP SUM $ $99,570.00 (Kolpak walk-in Cooler/freezer)

6 week lead time per factory

Please enter a unit cost and extension total for each item.

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KOLPAK®
A Welbilt Brand

A Division of Manitowoc FSG Operations, LLC

Quotation #: A232093 Rev. 1
Date: 3/22/2023
Project: LaVega ISD

Item	Qty	Item Description
1	1	**cooler / freezer**

Compartments:

Freezer

Interior Dimensions: 7'-2 1/2" x 9'-11 1/2" x 7'-10 1/4"

Walls: 4" Class 1 - Foamed in place Urethane

Exterior: Galvalume - Embossed White 26Ga.

Interior: Galvalume - Embossed White 26Ga.

Ceiling: 4" Class 1 - Foamed in place Urethane

Type: Standard

Attachment: Lock Down

Exterior: Galvalume - Embossed 26 Ga

Interior: Galvalume - Embossed White 26Ga.

Floor Application: 4" Class 1 - Foamed in place Urethane

Type: Standard 1000# ERA

Finish: Aluminum - Diamond Tread .100

Compartment Accessories:

Qty	UoM	Description
1	ea	Vent - Pressure Relief, Heated Kason 1832 - ALLOWED IN WALLS OR SCIENTIFIC DOORS (Ensure not behind a Masonry Wall)
1	ea	Angle Box Modification (Tops)
2	ea	Angle Box Modification (Floors)
1	ea	Light - LED 48IN 120/230V 50/60HZ

Refrigeration:

Qty	UoM	Description
1	ea	KPC199LOP-3E PC199LOP-3E, 208-230/60/3, 2 HP, R404A, Low Temp Standard Pre-Charged Air Cooled Hermetic Condensing Unit (Limited Availability), Amps: 11.6, Ambient Temperature: 110 Includes Fan Cycle Controls, Amps: 11.6, Ambient Temperature: 110
1	ea	KEL26-077-2EC-PR-4 EL26-077-2EC-PR-4, 208-230/60/1, R404A, Low Temp, Electric Defrost, Standard Unit Cooler, Amps: 9.8

One year parts and labor included

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Refrigeration Accessories:

Qty	UoM	Description

Doors/Openings:

Door: 34" x 78" Right Swing Out
Recessed 4" with 0" Leveling Sand and 0" Tile & Grout.

Frame: **Exterior:** Galvalume - Embossed White 26Ga. Kickplate, Alum .063 Diamond Tread 48" High
Interior: Galvalume - Embossed White 26Ga.

Plug: **Exterior:** Galvalume - Embossed White 26Ga. Kickplate, Alum .063 Diamond Tread 48" High
Interior: Galvalume - Embossed White 26Ga. Kickplate, Alum .063 Diamond Tread 48" High

Door/Opening Accessories:

Qty	UoM	Description
1	ea	Handle - Kason 28 with Locking Assembly (STD)
1	ea	Door Closer - Kason 1094 (STD)
1	ea	Thermometer - 2 inch Dial w/6' Lead (STD)
1	ea	Viewport - 14X14 Freezer, Heated Frame and Glass 4in Thick 120V 50/60HZ
1	ea	Switch - Pilot Light Included 120V UL (STD)
1	ea	Foot Treadle
2.83	lf	Threshold, Stainless Steel 14 ga
1	ea	Heater Wire, 5 Watt / FT
2	ea	Hinge - Kason 1346 Brushed Chrome Adjustable / Spring Assisted (STD)
1	ea	Light Fixture - Kason 1803 LED w/Bulb, Globe & Nightlight 120V (STD)
1	ea	Delete Heated Air Vent (from this Door Section)

Cooler

Interior Dimensions: 8'-1" x 15'-7 1/2" x 7'-10 1/4"

Walls: 4" Class 1 - Foamed in place Urethane
Exterior: Galvalume - Embossed White 26Ga.
Interior: Galvalume - Embossed White 26Ga.

Ceiling: 4" Class 1 - Foamed in place Urethane
Type: Standard
Attachment: Lock Down
Exterior: Galvalume - Embossed 26 Ga
Interior: Galvalume - Embossed White 26Ga.

Floor Application: 4" Class 1 - Foamed in place Urethane
Type: Standard 1000# ERA
Finish: Aluminum - Diamond Tread .100

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Compartment Accessories:

Qty	UoM	Description

60	sf	Closure Panel Galvalume Embossed White 26 ga 30'x48"
120	sf	Wainscot Aluminum Diamond Tread .063 30' x 48" for exposed sides
1	ea	Light - LED 48IN 120/230V 50/60HZ

Refrigeration:

Qty	UoM	Description
1	ea	KPC99MOP-3E PC99MOP-3E, 208/230/60/3, 1 HP, R404A, Medium Temp Standard Pre-Charged Air-Cooled Hermetic Condensing Unit, Amps: 6.5, Ambient Temperature: 110 Includes Fan Cycle Controls, Amps: 6.5, Ambient Temperature: 110
1	ea	KAM26-094-1EC-PR-4 AM26-094-1EC-PR-4, 115/60/1, R404A, Medium Temp, Air Defrost, Standard Unit Cooler, Amps: 1.6

One year parts and labor included

Refrigeration Accessories:

Qty	UoM	Description

Doors/Openings:

Door: 34" x 78" Right Swing Out
Recessed 4" with 0" Leveling Sand and 0" Tile & Grout.

Frame: **Exterior:** Galvalume - Embossed White 26Ga. Kickplate, Alum .063 Diamond Tread 48" High
Interior: Galvalume - Embossed White 26Ga.

Plug: **Exterior:** Galvalume - Embossed White 26Ga. Kickplate, Alum .063 Diamond Tread 48" High
Interior: Galvalume - Embossed White 26Ga. Kickplate, Alum .063 Diamond Tread 48" High

Door/Opening Accessories:

Qty	UoM	Description
1	ea	Handle - Kason 28 with Locking Assembly (STD)
1	ea	Door Closer - Kason 1094 (STD)
1	ea	Thermometer - 2 inch Dial w/6' Lead (STD)
1	ea	Viewport - 14X14 Cooler, Heated Frame 4in Thick 120V 50/60HZ
1	ea	Switch - Pilot Light Included 120V UL (STD)
1	ea	Foot Treadle
2.83	lf	Threshold, Stainless Steel 14 ga
2	ea	Hinge - Kason 1346 Brushed Chrome Adjustable / Spring Assisted (STD)

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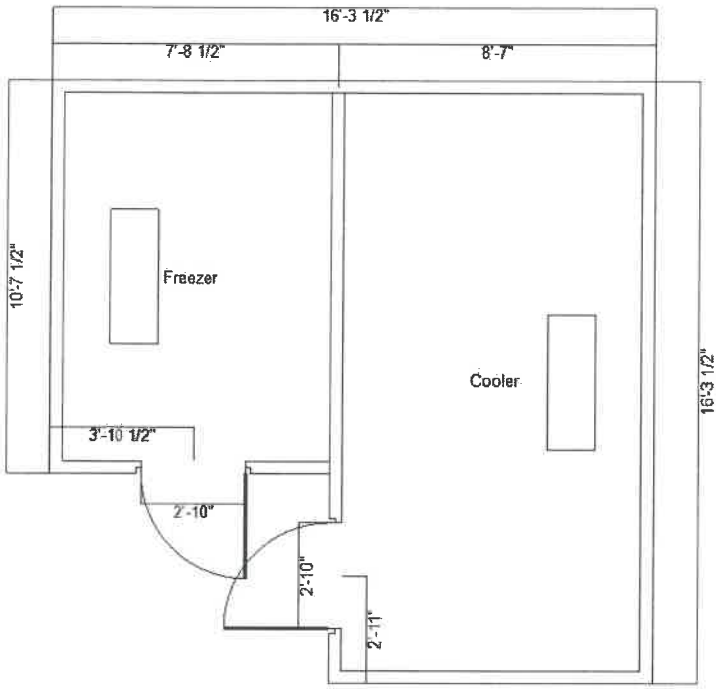
KOLPAK
A Welbilt Brand

A Division of Manitowoc FSG Operations, LLC

Quotation #: A232093 Rev. 1
Date: 3/22/2023
Project: LaVega ISD

1	ea	Light Fixture - Kason 1803 LED w/Bulb, Globe & Nightlight 120V (STD)
1	ea	Heater Wire, 1 Watt / FT



Please complete and sign to schedule this order!

Accepted by (print): _____ Date: _____

Desired Installation Date: _____

Purchase Order #: _____ Signature: _____

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I. PROPOSAL RESPONSE

ITEM #	DESCRIPTION PER SPECIFICATIONS	QTY.	COST	TOTAL
1	Removal of existing equipment walk in cooler & walk in freezer. Disposal of excess materials and equipment that the school district does not want to retain	1	2,850	2,850
2	Replace existing walkin cooler in existing walkin freezer space,	1	88,300	88,300
	208V 3 phase remote on roof, condenser 3 pole 15 amp breaker, cooler evaporator 115v single phase, R-22 has own disconnects			
3	Replace existing walk in freezer in existing walk in cooler space,	1	price included in walk-in cooler price	
	208v 3 phase remote on roof, condenser 3 pole 30 amp, freezer evaporator 208v single phase, R404A refrigerant, has own disconnects			
4	Utilize, refabricate existing top of walk in void space covering to ceiling.	1	1,725	1,725

TOTAL LUMP SUM $ 92,875.00 (Thermalrite walk-in cooler/freezer)

Please enter a unit cost and extension total for each item.

minimum 8 week lead time per factory

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Chrane Foodservice Solutions (TR)

Quotation

Quote #: E054984
Quote Date: 03/21/2023
Revision: 03/21/2023(#0)

Please sign below to accept this as an order and request an on-site date:

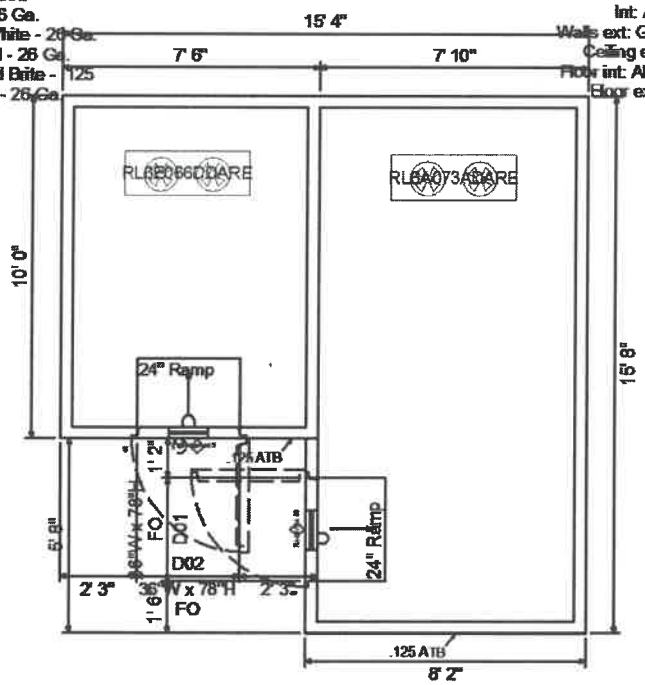
Accepted By: _____ Date: _____

PO#: _____ Desired On-site Date: _____

Box description: Indoor Cooler/Freezer Combo - Rev 0 (Budget Quote)

-10°F Holding freezer E054984-01
4" walls, 4" ceiling, 4 1/8" NSF Cart Floor
94" high, foam rail, lock walls to ceiling
Lock walls to floor
Decking: single .625" plywood
Int: Acrylume/Embossed - 26 Ga.
Walls ext: Galvanized/Embossed White - 26 Ga.
Ceiling ext: Acrylume/Embossed - 26 Ga.
Floor int: Aluminum Diamond Tread Brite - .125
Floor ext: Acrylume/Embossed - 26 Ga.

35°F Holding cooler E054984-01
4" walls, 4" ceiling, 4 1/8" NSF Cart Floor
94" high, foam rail, lock walls to ceiling
Lock walls to floor
Decking: single .625" plywood
Int: Acrylume/Embossed - 26 Ga.
Walls ext: Galvanized/Embossed White - 26 Ga.
Ceiling ext: Acrylume/Embossed - 26 Ga.
Floor int: Aluminum Diamond Tread Brite - .125
Floor ext: Acrylume/Embossed - 26 Ga.



☐ Approved as submitted

☐ NOT APPROVED – Revise and resubmit for approval

Before signing this document, verify that the content you are signing is correct.

X

Accepted By: Date:

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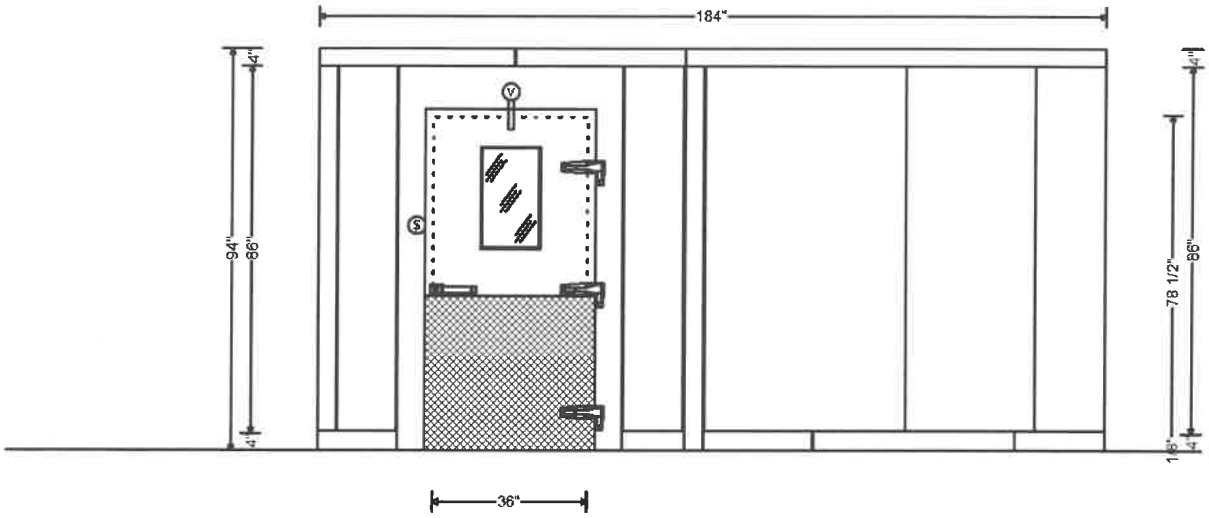
Chrane Foodservice Solutions (TR)

Quotation

Quote #: E054984
Quote Date: 03/21/2023
Revision: 03/21/2023(#0)

Box description: Indoor Cooler/Freezer Combo - Rev 0 (Budget Quote) -- Front elevation



☐ Approved as submitted
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Before signing this document, verify that the content you are signing is correct.

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Accepted By: Date:

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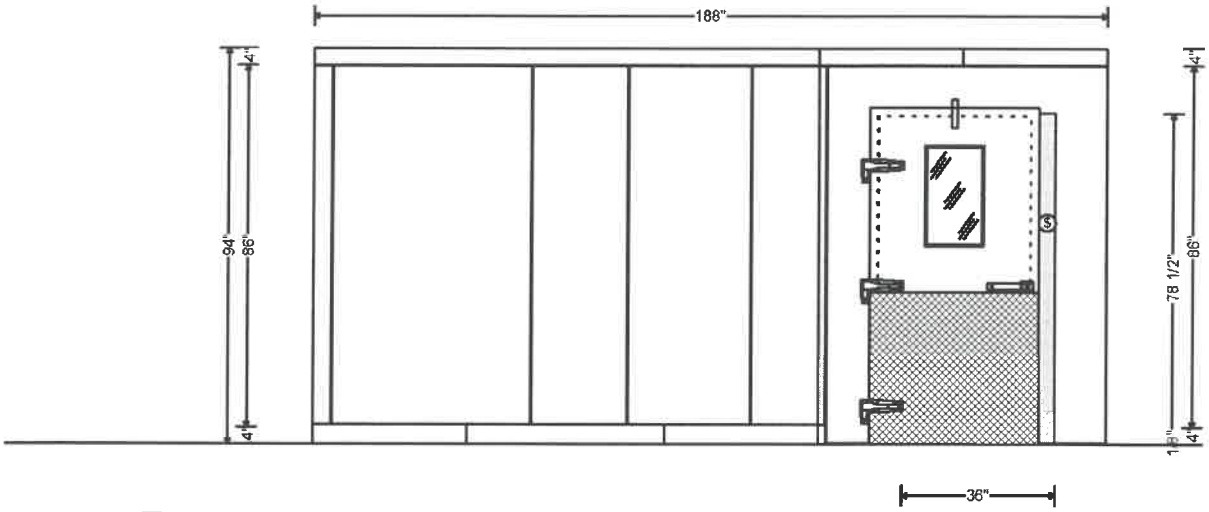
Chrane Foodservice Solutions (TR)

Quotation

Quote #: E054984
Quote Date: 03/21/2023
Revision: 03/21/2023(#0)

Box description: Indoor Cooler/Freezer Combo - Rev 0 (Budget Quote) -- Left elevation



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Before signing this document, verify that the content you are signing is correct.

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Accepted By: Date:

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By A.M. 9:30 a.m.

Chrane Foodservice Solutions (TR)

Quotation

THERMALRITE by EVERIDGE

Quote #: E054984
Quote Date: 03/21/2023
Revision: 03/21/2023(#0)

Box description: Indoor Cooler/Freezer Combo - Rev 0 (Budget Quote)

Dimensions:

External (O.D.): 15' 4" x 15' 8" x 7' 10" - w x d x h
Compartment 1 - Holding freezer:
Internal (I.D.): 6' 10" x 9' 4" x 7' 1 7/8" - w x d x h
Volume: 456 ft³ / E054984-01
Compartment 2 - Holding cooler:
Internal (I.D.): 7' 6" x 15' 0" x 7' 1 7/8" - w x d x h
Volume: 805 ft³ / E054984-01

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Finishes

Walls: Acrylume/Embossed - 26 Ga. - interior
Galvanized/Embossed White - 26 Ga. - exterior
Floors: Aluminum Diamond Tread Brite - .125 - interior
Acrylume/Embossed - 26 Ga. - exterior
Ceilings: Acrylume/Embossed - 26 Ga. - interior & exterior

Panel Thickness

Walls: 4" UL Listed Class 1 Foam
Floors: 4.125" UL Listed Class 1 Foam cart floor, designed to support 1000 lb/ft² - 175 lb cart load and 3,735 lb/ft² uniform load (single layer of 5/8" underlayment in floor)
Ceilings: 4" UL Listed Class 1 Foam

Qty	Description	Qty	Description
	Door D01		
1	Finished opening 36" x 78" hinged flush cooler door	1	Threshold, Internal Ramp Unheated
1	Gasket- Magnetic	1	Kick plate: 36" .125 ATB - interior and exterior of door and jamb
1	Latch- Kason 27C - Chrome (Deadbolt Handle)	1	Door Closer - Kason 1094 Sureclose™ Hydraulic (Concealed Mounting)
3	Kason 1248 Hinge	1	1967-2 Digital Thermometer W/ Switch
1	Light- 1806 Led (120V) Fixture (Mtd To Jamb) And Optic Globe (Shipped Loose)	1	Treadle Foot D-82 Mirror Polished (Flush)
1	Ramp/24" Deep, Interior	1	VIEWPORT HEATED 14" X 24"
	Door D02		
1	Finished opening 36" x 78" hinged flush freezer door	1	Heated Jamb (4 Sided) W/ Threshold
1	Threshold, Internal Ramp Heated	1	Vent - 115V Narrow Jamb Heated Pressure Relief Port (Kason 1825)
1	Gasket- Magnetic	1	Kick plate: 36" .125 ATB - interior and exterior of door and jamb
1	Latch- Kason 27C - Chrome (Deadbolt Handle)	1	Door Closer - Kason 1094 Sureclose™ Hydraulic (Concealed Mounting)
3	Kason 1248 Hinge	1	1967-2 Digital Thermometer W/ Switch
1	Light- 1806 Led (120V) Fixture (Mtd To Jamb) And Optic Globe (Shipped Loose)	1	Treadle Foot D-82 Mirror Polished (Flush)
1	Ramp/24" Deep, Interior	1	VIEWPORT HEATED 14" X 24"
	Accessories		
5	Caulk - Silicone Grey (Tubes)	22	Caulk - Butyl (Tubes)
38	Lock Wall Panels to Ceiling Panels (Factory Ceiling Caps - Standard)	33	Lock Wall Panels to Floor Panels
4	Caulk - Silicone White (Tubes)	2	Ceiling Hanger Bracket (no rods) - Foam Rail
1	Clear Vu Bi-Parting .08 PVC Medium Temp swing door for 36" x 78" door: SS3678 - FOB factory	1	Clear Vu Bi-Parting .08 PVC Low Temp swing door for 36" x 78" door: SS3678-LT - FOB factory
12	Wainscoting Exterior: .125 ATB (4X8) - 36 ins high	3	LIGHT LED 45W 48" EVERIDGE

2 Vapor Proof Light Globe (shipped loose)

Miscellaneous

2 L-Shaped In Vertical Trim (Match panel finish) AND (Verify dimensions)

23 Removable Ceiling Closure Trim set (Match panel finish) AND (Verify dimensions)

Box Notes
ATTENTION

NOTE: Confirm dimensions, finishes, door hinge/size/location, floor details and all accessories are acceptable

NOTE: Confirm refrigeration system specs and refrigerant type are acceptable, if provided

NOTE: All notes above are accepted when approval is signed

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Refrigeration

Condensing Unit for Holding cooler

- Manufacturer: HTPG - RUSSELL DOE
- Description: NEXT-GEN MINI-CON CONDENSING UNIT: EXTENDED MEDIUM TEMPERATURE: SCROLL COMPRESSOR: 208-230/3/60: FLOODED: NO DEFROST PROVISIONS: ADJUSTABLE LOW PRESSURE CONTROL
- Model: RFO130E4SEAALNT
- Horsepower: 1hp
- Extras:
- Electrical: 208-230/3/60, RLA 7.2, MOPD 15, MCA 15
- Conditions: BTUH: 8712 Room Temp: 35°F Ambient: 105°F
- Warranty: Compressor-motor warranty extended to 5-years, parts only, no labor

1 x Evaporator (Unit cooler)

- Manufacturer: HTPG - RUSSELL DOE
- Description: Air defrost LOW-PROFILE WITH DUAL SPEED EC MOTOR : coil
- Model: RL6A073ADARE
- Extras: None
- Electrical: 115/1/60, Fan amps 1.6, Defrost amps N/A

Condensing Unit for Holding freezer

- Manufacturer: HTPG - RUSSELL DOE
- Description: NEXT-GEN MINI-CON CONDENSING UNIT: LOW TEMPERATURE: SCROLL COMPRESSOR: 208-230/3/60: FLOODED: NO DEFROST PROVISIONS
- Model: RFO250L4SEANT
- Horsepower: 2.5hp
- Extras:
- Electrical: 208-230/3/60, RLA 8.7, MOPD 20, MCA 15
- Conditions: BTUH: 7182 Room Temp: -10°F Ambient: 105°F
- Warranty: Compressor-motor warranty extended to 5-years, parts only, no labor

1 x Evaporator (Unit cooler)

- Manufacturer: HTPG - RUSSELL DOE
- Description: Electric defrost LOW-PROFILE WITH DUAL SPEED EC MOTOR : coil
- Model: RL6E066DDARE
- Extras: None
- Electrical: 208-230/1/60, Fan amps 1, Defrost amps 9.8

Disclosure:

- All quotations and orders shall be subject to thermalrite, division of Everidge, Inc. standard terms and conditions notwithstanding any additional or contrary terms and conditions of Buyer. Such additional or contrary terms shall not bind Everidge unless accepted in writing even though such terms do not materially alter the terms hereof. No oral statements, warranties, stipulations, representations or terms shall have binding effect or be any part of the contract whatsoever. All orders must be in writing and will be binding when our

Quotation

Quote #: E054984
Quote Date: 03/21/2023
Revision: 03/21/2023(#0)

THERMALRITE by EVERIDGE

order acknowledgement is mailed, faxed or emailed. If customer does not have a copy of these terms and conditions, please contact the customer service department.

- Price quotations are valid for 30 days from quote date shown on printout.
- Terms: subject to credit approval.
- Quoted price DOES NOT include any applicable sales tax. Ask your customer service representative for a list of states in which sales tax is collected. If item is resale, a copy of your resale exemption certificate must be on file with thermalrite prior to shipping, otherwise sales tax may be charged.
- All shipments to IA are subject to use tax per the Iowa code. Resale certificates do not apply.
- Lead Times vary depending on the production schedule. Please consult you customer service representative for an actual lead-time.
- Structural or seismic calculations and materials are not included unless shown on quote or requested.

Refrigeration placement shown on plan view not for installation purposes - any installation to be done by refrigeration contractor or per the architectural plans.

We hope this quotation meets with your approval and if we can be of further assistance please do not hesitate to contact your customer service representative. Thank you for the opportunity to submit this quotation.

Please include the quotation reference number with all enquires pertaining to this document.

Sincerely,
Customer Service Department

RECEIVED
MAR 29 2023
By A.M. 9:30 am.

TELEPHONE: (254) 772-8600
FAX: (254) 772-1158

308 LAKE AIR DR.
WACO, TEXAS 76714
P.O. BOX 7933

Waco Hotel & Restaurant Supply Co.

FOOD SERVICE EQUIPMENT & SUPPLIES
DESIGN, FABRICATION, INSTALLATION, & SERVICE

March 28, 2023

La Vega ISD-George Dixon Campus-Walk in cooler and freezer replacement project

Removal and installation labor specifications:

Demo of existing box. Condensers to come off of the roof once new ones are set. (1 Crane Trip)
Pump down and seal condensers and evaporators.
Build roof pad. Pad to include space for new electrical disconnects to mount.
New disconnects and conduit on roof. Seal Pitch pans.
New box install. Seal freezer with butyl.
Electrical for lights, and system power.
Drains piped out to floor sink. Freezer drain line to be heated and insulated.
New Line Sets
New Matching ceiling enclosure
Install DT kick plate on front of box
Install Phase Monitors
Installation charges include electrical and providing and installing insulation backing for ceiling enclosure.

Exclusions: Floor repair/leveling under the box.
Wall repair/abatement behind the box

Thank you,

Kimberly Nichols
Waco Restaurant Supply (Waco Hotel Supply)

RECEIVED
MAR 29 2023
By A.M. 9:30am

Personnel Items

Presented for:
Board action ☒ Report/Review Only ☐

Supporting documents:
None ☐ Attached ☒ Provided Later ☐

Contact Person:
Mr. Todd Gooden

Background Information:
The following personnel items are submitted for board approval.

Fiscal Implication:
N/A

Administrative Recommendation:
N/A

Consider the Addition of New FTE – Special Education ARD Facilitator

Presented For:
Board action ☒ Report/Review Only ☐

Supporting documents:
None ☒ Attached ☐ Provided Later ☐

Contact Person:
Mr. James D. Garrett

Background Information:
Within our special education department, the number of students being served is growing at a rapid pace. Attached are the numbers related to the caseloads each of our current personnel handle.

Fiscal Implication:
The expected annual expenditure for his new position is approximately $80,000, including salary, benefits and related taxes. We have sufficient federal funding through the IDEA-B Special Education grant to cover this expenditure.

Administrative Recommendation:
Approve the new position for Special Education ARD facilitator.

Motion: _____

Second: _____

For: _____

Against: _____

Abstain: _____

_____

_____

_____

_____

_____

Current Workload Details:

School Year	ARD Facilitator #1	ARD Facilitator #2	Speech ARDS*	Total
2019 - 2020	185	160	159	504
2020 - 2021	158	136	73	367
2021 - 2022	241	310		551
2022 - 2023	206	211		417
Projected	*331*	*320*		651

Fall PEIMS Submission Data	Pop Served	# DNQ	↑ or ↓ Pop Served
2017 - 2018	232	7	
2018 - 2019	252	14	8.62%
2019 - 2020	266	8	5.56%
2020 - 2021	249	4	-6.39%
2021 - 2022	276	9	10.84%
2022 - 2023	295	21	6.88%
Current (since Oct 2022)	326	24	10.51%

Note:

The District implemented the ARD Faciliator model in the 2019-2020 school year; no case load data prior to then.

* Speech ARDS only were done away with after 2020-2021 and consolidated into the workload of the two FT ARD facilitators.

Job Descriptions and Paygrade Charts

Presented for:
Board action ☒ Report/Review Only ☐

Supporting documents:
None ☐ Attached ☒ Provided Later ☐

Contact Person:
Mr. Todd Gooden

Background Information:
The Board of Trustees approve revisions to the LVISD Job Description Manual and revisions to the Paygrade Charts.

Fiscal Implication:
N/A

Administrative Recommendation:
Board approval of the job descriptions or revisions to job descriptions, and revisions to the Paygrade Chart as presented.

Motion: _____

Second: _____

For: _____

Against: _____

Abstain: _____

ADMINISTRATIVE ASSISTANT
PUBLIC INFORMATION OFFICER

Reports To: Superintendent

Dept / Campus: Administration

Pay Grade: S-701

Board Approval: April 2023

PRIMARY PURPOSE / FUNCTION:

Work under minimum supervision to ensure the efficient operation of the superintendent's office and provide clerical services to the superintendent and board of trustees. Handle confidential information and frequent contact with all levels of district employees, outside agencies, and the general public. Provide leadership and direction for all LVISD communications and public information services. Promote positive public relations between the school district and community. Distribute pertinent information about the district and its activities to employees.

QUALIFICATIONS:

Education/Certification:
High School diploma or GED and advanced clerical training courses

Special Knowledge/Skills:
Proficient skills in typing, word processing, and file maintenance
Knowledge of school district organization, operations, and administrative policies
Excellent organizational, communication, and interpersonal skills
Ability to use computer to design and produce district publications
Ability to work with social media tools and website content tools
Ability work within established deadlines, self-start, and multi-task
Graphic design for social media
Calm and patient demeanor

Experience:
Three years or more of advanced secretarial experience emphasizing public relations
Prefer prior experience in executive department of public school district

MAJOR RESPONSIBILITIES AND DUTIES:

1. Organize and manage routine work activities of the superintendent's office.

2. Serve as Recording Secretary to the Board of Trustees and attend all school board meetings.

3. Prepare and post official board agenda, records, and file minutes of meeting.

4. Prepare materials and notifications for board members.

5. Prepare agendas and record minutes of executive staff and/or board meetings as required.

6. Type all correspondence, memos, and reports for superintendent's office.

7. Assist in compiling information and preparing reports as needed.

8. Schedule appointments and maintain district calendar of events.

9. Greet visitors and respond to routine inquiries from staff and public. Refer appropriate inquiries or problems to superintendent.

10. Assist in making travel arrangements for the superintendent and board members.

11. Review mail and make necessary distribution.

12. Maintain confidentiality of information for the superintendent and board members.

13. Keep informed of and comply with state and district policies and regulations concerning primary job functions.

14. Facilitate District communication (internal and external).

15. Serve as the information liaison between the school system, media outlets, and community.

16. Serve as district spokesperson and coordinate media coverage.

17. Prepare press releases and publish articles and photos in local media and other publications.

18. Help school personnel publicize and promote performances, exhibitions, displays, or special programs sponsored by the schools.

19. Design, prepare, and edit district publications including newsletters, recruitment brochures, advertisements, and programs for special events.

20. Be prepared to make time-sensitive changes to the website and social media in support of district needs.

21. Take photographs for district publications, presentations, social media, advertisements, and displays.

22. Assist in the organization of district special events (i.e. convocation, retirement receptions, employee award ceremonies, state champ celebrations, groundbreaking ceremonies, open houses for new construction).

23. Create graphics and messages and manage the District's content for display on the Bellmead American Bank sign.

24. Facilitate and coordinate information required by public information requests.

25. Coordinate the Teacher of the Year program.

26. Other duties as assigned.

EQUIPMENT USED:

Uses computer (Microsoft Word), printer, copier, digital camera, desktop publishing software, photo editing software, graphic design software, and presentation software.

WORKING CONDITIONS:

Mental Demands:
Maintain emotional control under stress. Meet deadlines and complete tasks at one time. Occasional prolonged and irregular hours.

Physical Demands:
Repetitive hand motions including frequent keyboarding and use of mouse.
Ability to lift and carry 50lb.

The foregoing statements describe the general purpose and responsibilities to this job and are not an exhaustive list of all responsibilities, duties and skills that may be required.

Employee	Date
Supervisor	Date

LA VEGA ISD
DISTRICT PEIMS/STUDENT SERVICES COORDINATOR

Reports To: Assistant Superintendent for Finance

Dept. / Campus: Administration

Pay Grade: P-317

Board Approval: April 2023

PRIMARY PURPOSE / FUNCTION:

Coordinate the accurate collection, analysis and reporting of District level Public Education Information Management System (PEIMS) data and Texas Student Data System (TSDS) data. Provide data oversight and training for the District's Student Information system for local, state and federal data reporting.

QUALIFICATIONS:

Education/Certification/Experience:
Bachelor's or Associate's degree in business management preferred
Minimum 3 years District level PEIMS Coordinator experience required
Skyward Qmlativ student management software experience preferred
Experience developing procedures and providing training to large and small groups

Special Knowledge/Skills:
Extensive knowledge of PEIMS/TSDS Data Standards
Extensive knowledge of the TEA Student Attendance Accounting Handbook
Extensive knowledge of TEC Chapter 37
Ability to maintain accurate and auditable records
Ability to meet established deadlines
Proficient knowledge of data entry, data analysis, personnel, and pupil accounting methods

MAJOR RESPONSIBILITIES AND DUTIES:

1. Facilitate implementation and monitoring of strict and accurate student accounting procedures district-wide.

2. Comply with policies established by federal and state law, State Board of Education rule, and local board policy.

3. Supervise, coordinate, and train designated attendance and student services personnel at the campus in PEIMS and attendance accounting procedures to ensure data quality and compliance with local and state guidelines.

4. Responsible for all PEIMS/TSDS submissions, PID (Personal Identification Database), Trex records management, TSDS ID assignment, and enrollment reporting to the state.

5. Work closely with Administrators/Directors/Coordinators of special programs to ensure that they consistently and thoroughly review data, are involved in the PEIMS data gathering and approval process, and use data to improve instructions.

6. Compile and supervise the entry of student and personnel PEIMS-related data within the timeframes provided by the state.

7. Provides training and support to District and campus staff responsible for processing PEIMS/TSDS data in a timely manner, including developing and disseminating procedures, responsibilities, and timelines.

8. Serve as liaison between Education Service Center, Region XII, and LVISD regarding attendance reporting and PEIMS/TSDS data collection.

9. Coordinate, assist and train personnel for annual District-wide student registration, ensuring adherence to TEA enrollment requirements.

10. Prepare and communicate ongoing enrollment, end of year student turnover, and in-district student transfer reports for the administration. Prepare weekly enrollment reports for campuses and administration.

11. Generate ad-hoc student reports for administrators and campus support staff.

12. Process in-district and out of district student transfers, ensure maintenance of records for special program student compliance and provide reports to the administration in a timely manner.

13. Maintain strict confidentiality of student and personnel data. Ensure all PEIMS/Student Services clerks maintain strict confidentiality and storage of student data.

14. Ensure accurate adherence to state requirements for data entry and reporting of PEIMS Leaver and course completion data. Work cooperatively with District and campus level staff, including counselors, to ensure leaver and transcript data quality and accuracy.

15. Maintain all state required Policies & Procedures manuals, including leaver and attendance handbooks.

16. Manage the implementation of new and updated features in the District Student Information System, including state required and district-level changes.

17. Participate in staff development training programs, faculty meetings, and training from the educational service center as needed and required and disseminate to other staff in a timely manner.

18. Provide input to campus administrators regarding the job evaluation of campus Student Services/ PEIMS staff.

19. Perform other duties as assigned.

WORKING CONDITIONS:

Equipment Used:
Standard office equipment including personal computer and peripherals
Mental Demands:
Work with frequent interruptions
Ability to communicate effectively (verbal and written), interpret policy, procedures, and data
May require occasional irregular and and/or prolonged hours
Maintain emotional control under stress

Physical Demands:
Prolonged sitting; repetitive hand motions, frequent keyboarding and use of mouse
Occasional light lifting and carrying

This document describes the general purpose and responsibilities to this job and is not an exhaustive list of all responsibilities and duties that may be assigned or skills that may be required.

_____ _____
Employee Date

_____ _____
Supervisor Date

Revisions To Policy FFAC(LOCAL) Wellness And Health Services: Medical Treatment

Presented for:
Board action ☒ Report/Review Only ☐ Consent Agenda Item ☐

Supporting documents:
None ☐ Attached ☒ Provided Later ☐

Contact Person:
Mr. Todd Gooden

Background Information:
According to the Centers for Disease Control and Prevention, the number of fentanyl-related death in Texas has almost doubled in one year. Fentanyl poisoning is the leading cause of death for people ages 18-45 in the U.S. In response to this crisis, Our position is to address this issue by having staff learn how to administer the lifesaving medication, known as NARCAN. in addition, we are training staff to respond when students have an anaphylaxis event. La Vega ISD nurses and Police Department will partner in this effort to ensure we are prepared to effectively respond in either event.

Fiscal Implication:
None

Administrative Recommendation:
Administration recommends approval of this policy change.

Motion: _____

Second: _____

For: _____

Against: _____

Abstain: _____

PROPOSED REVISIONS

No employee shall give any student prescription medication, nonprescription medication, herbal substances, anabolic steroids, or dietary supplements of any type, except as authorized by this or other District policy.

Medication Provided by Parent

The Superintendent shall designate the employees who are authorized to administer medication that has been provided by a student's parent. An authorized employee is permitted to administer the following medication in accordance with administrative regulations:

1. Prescription medication in accordance with legal requirements.
2. Nonprescription medication, upon a parent's written request, when properly labeled and in the original container.
3. Herbal substances or dietary supplements provided by the parent and only if required by the individualized education program or Section 504 plan for a student with disabilities.

Medication Provided by District

Except as provided by this policy, the District shall not purchase medication to administer to a student.

Athletic Program

The District shall purchase nonprescription medication that may be used to prevent or treat illness or injury in the District's athletic program. Only a licensed athletic trainer or a physician licensed to practice medicine in the state of Texas may administer this medication and may do so only if:

1. The District has prior written consent for medication to be administered [see Medical Treatment, below]; and
2. The administration of a medication by an athletic trainer is in accordance with a standing order or procedures approved by a physician licensed to practice medicine in the state of Texas.

Epinephrine

The District authorizes school personnel who have agreed in writing and been adequately trained to administer an unassigned epinephrine auto-injector in accordance with law and this policy. Administration of epinephrine shall only be permitted when an authorized and trained individual reasonably believes a person is experiencing anaphylaxis.

On Campus

Authorized and trained individuals may administer an unassigned epinephrine auto-injector at any time to a person experiencing anaphylaxis on a school campus.

The District shall ensure that at each campus a sufficient number of authorized individuals are trained to administer epinephrine so that at least one trained individual is present on campus during all hours the campus is open. In accordance with state rules, the campus shall be considered open for this purpose during regular on-campus school hours and whenever school personnel are physically on site for school-sponsored activities.

Maintenance, Availability, and Training

The Superintendent shall develop administrative regulations designating a coordinator to manage policy implementation and addressing annual training of authorized individuals in accordance with law; procedures for auto-injector use; and acquisition or purchase, maintenance, expiration, disposal, and availability of unassigned epinephrine auto-injectors at each campus.

Notice to Parents

In accordance with law, the District shall provide notice to parents regarding the epinephrine program, including notice of any change to or discontinuation of this program.

Opioid Antagonist Medication

The District shall purchase and store opioid antagonist medication, such as Naloxone, to assist a person who may be experiencing an opioid-related drug overdose. Only a registered nurse or other designated and trained District employee shall be authorized to administer this medication and may do so only in accordance with a standing order or procedures approved by a physician licensed to practice medicine in the state of Texas.

The Superintendent shall develop administrative procedures addressing acquisition, maintenance, expiration, disposal, and availability of opioid antagonist medication in the District, as well as employee training and emergency notification requirements.

Psychotropics

Except as permitted by law, an employee shall not:

1. Recommend to a student or a parent that the student use a psychotropic drug;
2. Suggest a particular diagnosis; or
3. Exclude the student from a class or a school-related activity because of the parent's refusal to consent to psychiatric evaluation or examination or treatment of the student.

Medical Treatment

A student's parent, legal guardian, or other person having lawful control shall annually complete and sign a form that provides emergency information and addresses authorization regarding medical treatment. A student who has reached age 18 shall be permitted to complete this form.

The District shall seek appropriate emergency care for a student as required or deemed necessary.

Instructional Materials Allotment TEKS Certification for 2023-2024

Presented for:
Board action ☒ Report/Review Only ☐

Supporting documents:
None ☐ Attached ☒ Provided Later ☐

Contact Person:
Dr. Peggy Johnson

Background Information:
School districts and charter schools are required to certify annually to the State Board of Education and the commissioner that, for each subject in the required curriculum other than physical education, students have access to instructional materials that cover all the Texas Essential Knowledge and Skills (TEKS). Districts and charters must submit certifications to receive access to ordering 2023−24 instructional materials through EMAT. Districts are required to list all materials used for Math, ELAR, Science, and Social Studies to cover 100% of the State standards. The materials listed below are used in Tier 1 instruction to cover 100% of standards in school year 2023-24.

Fiscal Implication:
The State allocates Instructional Materials Allotment funds to purchase these materials. Of our current allocation of $829,318, $37,151 is remaining. Additionally, one FTE is funded from this allotment. Without Board approval, the District is unable to access these funds

Administrative Recommendation:
Administration recommends that the Board and Superintendent approve the attached list of instructional materials and include required signatures.

Motion: _____

Second: _____

For: _____

Against: _____

Abstain: _____

_____

_____

_____

_____

_____

_____

_____

TEKS Certification 2023-24 Form

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Survey Pre-Work:

TEKS Certification 2023–24 Form

In accordance with Texas Education Code §31.004, local education agencies (LEAs) are required to certify annually to the State Board of Education (SBOE) and the commissioner that students have access to instructional materials covering all Texas Essential Knowledge and Skills (TEKS) for all required subjects, except physical education.

Additionally, in accordance with Texas Administrative Code 19 TAC §66.105, LEAs are required to certify that they protect against access to obscene or harmful content in compliance with the requirements for certification under the Children's Internet Protection Act, 47 USC §254(h)(5)(B) and (C). The TEKS Certification 2023–24 Survey includes a section to allow LEAs to certify they meet this requirement.

In response to feedback from last year's process, the agency refined the TEKS Certification Process and will utilize the following tools:

TEKS Certification 2023-24 Form:

Printable, hard copy of the survey to be completed offline and presented to the board of trustees or governing body for ratification and signatures.

TEKS Certification 2023-24 Survey:

Web-based application where LEAs will submit their responses, collected on the TEKS Certification 2023-24 Form, and where LEAs will upload the signature page of the Form.

This year's TEKS Certification Process requires:

- The completion of the TEKS Certification 2023-24 Form,
- Ratification by the LEA's board of trustees or governing body in an open, public-noticed meeting; and
- Submission of the TEKS Certification 2023-24 Survey and upload of the signature page of the ratified TEKS Certification 2023-24 Form.

TEA recommends that LEAs complete these steps by **May 1, 2023**. The TEKS Certification 2023-24 Survey can be accessed beginning on March 20, 2023, on the Instructional Materials webpage.

The state online instructional materials ordering system, EMAT, will close for annual maintenance on March 31, 2023, and is scheduled to reopen on May 15, 2023. **Completion of the TEKS Certification Process is required to regain access to allotment funds when EMAT reopens in May of 2023.**

TEKS Certification 2023–24 Survey submissions received after May 15, 2023, will typically be processed within five business days, then access to EMAT provided.

Instructions to Complete the TEKS Certification Process for 2023-24

1. **Review the TEKS Certification 2023-24 Form**.
2. **Gather information:** The form may require consultation with content area leads or other LEA staff.
3. **Complete TEKS Certification 2023-24 Form**: Complete the TEKS Certification 2023–24 Form by hand or digitally.
4. **Obtain needed signatures**: Ratify the **TEKS Certification 2023-24 Form** by the LEA's board of trustees or governing body in an upcoming, open board meeting.
5. **Submit TEKS Certification 2023-24 Survey**: Complete the online TEKS Certification 2023–24 Survey by answering the questions. Inside the survey you will upload the signature page of the signed Allotment and TEKS

Certification 2023–24 Form from Step 4. The survey will be open for submissions beginning Monday, March 20, 2023, and will be located on the Instructional Materials website.

Additional Supports

- The TEA will be hosting a webinar to review the TEKS Certification 2023–24 Process on *Monday, March 20, at 2:00 p.m. CDT*. You can find the registration link here.
- The TEA will host office hours on *Tuesday, March 28, at 11:00 a.m. CDT*. Registration link for office hours can be found here.
- For questions about the TEKS Certification 2023–24 form, survey, or process, please submit a Help Desk ticket.

Review Terminology

Additional Supports

- **Scope and Sequence**: A document that provides a brief outline of the standards and a recommended teaching order for a particular course/grade-level over the course of a school year.
- **Full-subject materials** (often referred to as Tier 1 or core materials): Full sets of materials designed to provide the teacher with everything needed to cover 100% of the Texas Essential Knowledge and Skills (TEKS) in a grade level/band, including scope and sequence, daily lesson plans, and student materials.
- **Supplemental materials** (may be used in Tier 1, Tier 2, or Tier 3 settings): Materials not designed to cover 100% of the TEKS but designed to complement, enrich, and/or extend supports in a particular subject and/or grade band.

About the Qualtrics Survey

Within the Qualtrics survey, you will be given a list of commonly known publishers and products. Should your district use a district-developed product, or the product is not listed, you will be asked to write in the name of the publisher and product.

TEKS Certification 2023–24 Form

Background Information

QUESTION 1.0: Name of person completing this form

Dr. Peggy Johnson

QUESTION 1.1: Your email address

Peggy.johnson@lavegasid.org

QUESTION 1.2: Select the role that best describes your position at your district or charter: [Single Select]

- ☐ Instructional Material Coordinator
- ☒ Curriculum Director
- ☐ Principal
- ☐ Administrative Assistant
- ☐ Superintendent
- ☐ Other

LEA Information

QUESTION 2.0: Region #

12

QUESTION 2.1: District or Charter Name and County District Number

La Vega ISD 161906

QUESTION 2.2: Superintendent's Name

Dr. Sharon M. Shields

QUESTION 2.3: Superintendent's email address

sharon.shields@lavegasid.org

QUESTION 2.4: School board president's or governing body's name

Ms. Mildred Watkins

QUESTION 2.5: School board president's or governing body's email address

mildred.watkins@lavegasid.org

QUESTION 2.6: Date of the school board meeting at which the TEKS Certification Form was presented and approved

April 18, 2023

Reading Language Arts TEKS Certification

Scope and Sequence - All Grade Levels RLA

QUESTION 3.0: Do you manage the scope and sequence of your reading language arts content at a LEA (district or charter) level? Please indicate your LEA's approach to managing the scope and sequence of the reading language arts content in each of the following grade bands. [Single select for each grade band]

		Do not manage scope and sequence at a LEA level	Use product-specific scope and sequence	Use LEA-developed scope and sequence	Use Texas Resource System (TRS) scope and sequence	N/A
QUESTION 3.1:	**Kindergarten – 2nd Grade**	☐	☐	☐	☒	☐
QUESTION 3.2:	**3rd –5th Grade**	☐	☐	☐	☒	☐
QUESTION 3.3:	**6th –8th Grade**	☐	☐	☐	☒	☐
QUESTION 3.4:	**9th - 12th Grade**	☐	☐	☐	☒	☐

English Reading Language Arts K-5 TEKS Coverage Certification

QUESTION 4.0: For school year 23–24 will your LEA make materials available for use that cover 100% of the **K–5 English RLA TEKS**? (This includes teacher- or LEA-developed materials. You may select "yes" even if not all classrooms use the same materials.) [Single Select]

☒Yes
☐No

English Reading Language Arts K-5 Instructional Materials

QUESTION 5.0:

Share the **full-subject** publisher/ product that teachers in your LEA will use regularly (once a week or more, on average) for **K-5 English RLA** instruction to ensure coverage of 100% of the TEKS.

Full-subject instructional materials: Full sets of materials designed to provide the teacher with everything needed to cover 100% of the Texas Essential Knowledge and Skills (TEKS) in a grade level/band, including scope and sequence, daily lesson plans, and student materials.

Grades K–2 English RLA full- subject publisher/ product used:

HMH Texas Houghton Mifflin Harcourt Texas miVisi6n Lectura *Into Reading*

Savvas – Texas myView Literacy

Learning A-Z

Grades 3–5 English RLA full- subject publisher/ product used:

HMH Texas Houghton Mifflin Harcourt *Into Reading*

Savvas – Texas myView Literacy

QUESTION 5.1: Share the **supplemental** publisher/product that teachers in your LEA will regularly use (once a week or more, on average) for **K-5 English RLA** instruction to ensure coverage of 100% of the TEKS (do not include products used to build classroom libraries).

Supplemental Materials: Materials not designed to cover 100% of the TEKS but designed to complement, enrich, and/or extend supports in a particular subject and/or grade band.

Grades K–2 English RLA supplemental publisher/ product used:

Learning A-Z

HMH Texas Houghton Mifflin Harcourt *Into Reading*

Savvas – Texas myView Literacy

Renaissance Learning

Grades 3–5 English RLA supplemental publisher/ product used:

Voyager Sopris

HMH Texas Houghton Mifflin Harcourt *Into Reading*

Savvas – Texas myView Literacy

Brain Pop

Renaissance Learning

Spanish Reading Language Arts K-5 TEKS Coverage Certification

QUESTION 6.0: For school year 23–24 will your LEA make materials available for use that cover 100% of the **K-5 Spanish RLA TEKS**? (This includes teacher- or LEA-developed materials. You may select "yes" even if not all classrooms use the same materials.) [Single select]

☒Yes
☐No

Spanish Reading Language Arts K-5 Instructional Materials

QUESTION 7.0: Share the **full-subject** publisher/ product that teachers in your LEA will use regularly (once a week or more, on average) for **K-5 Spanish RLA** instruction to ensure coverage of 100% of the TEKS. [Single select for each grade band]

Full-subject instructional materials: Full sets of materials designed to provide the teacher with everything needed to cover 100% of the Texas Essential Knowledge and Skills (TEKS) in a grade level/band, including scope and sequence, daily lesson plans, and student materials.

Grades K–2 Spanish RLA full- subject publisher/ product used:

HMH-Texas Houghton Mifflin Harcourt jArriba la lectura!
Savvas Texas miVisi6n Lectura

Grades 3–5 Spanish RLA full- subject publisher/ product used:

HMH-Texas Houghton Mifflin Harcourt jArriba la lectura!
Savvas Texas miVisi6n Lectura

QUESTION 7.1: Share the **supplemental** publisher/product that teachers in your LEA will regularly use (once a week or more, on average) for **K-5 Spanish RLA** instruction to ensure coverage of 100% of the TEKS (do not include products used to build classroom libraries).

Supplemental Materials: Materials not designed to cover 100% of the TEKS but designed to complement, enrich, and/or extend supports in a particular subject and/or grade band.

Grades K–2 Spanish RLA supplemental publisher/ product used:

HMH-Texas Houghton Mifflin Harcourt jArriba la lectura!
Savvas Texas miVisi6n Lectura

Grades 3–5 Spanish RLA supplemental publisher/ product used:

HMH-Texas Houghton Mifflin Harcourt jArriba la lectura!
Savvas Texas miVisi6n Lectura

English Reading Language Arts 6-8 TEKS Coverage Certification

QUESTION 8.0: For school year 2023–24 will your LEA make materials available for use that cover 100% of the **English 6-8 RLA TEKS**? (This includes teacher- or LEA-developed materials. You may select "yes" even if not all classrooms use the same materials) [Single select]

☒Yes
☐No

English Reading Language Arts 6-8 Instructional Materials

QUESTION 9.0: Share the **full-subject** publisher/ product that teachers in your LEA will use regularly (once a week or more, on average) for **English 6-8 RLA** instruction to ensure coverage of 100% of the TEKS.

Full-subject instructional materials: Full sets of materials designed to provide the teacher with everything needed to cover 100% of the Texas Essential Knowledge and Skills (TEKS) in a grade level/band, including scope and sequence, daily lesson plans, and student materials.

Grades 6-8 English RLA full- subject publisher/ product used:

HMH - Texas Houghton Mifflin Harcourt Into Literature
HMH - Texas Write Source
IXL
Teacher Created Materials

QUESTION 9.1: Share the **supplemental** publisher/product that teachers in your LEA will regularly use (once a week or more, on average) for **English 6-8 RLA** instruction to ensure coverage of 100% of the TEKS (do not include products used to build classroom libraries).

Supplemental Materials: Materials not designed to cover 100% of the TEKS but designed to complement, enrich, and/or extend supports in a particular subject and/or grade band.

Grades 6-8 English RLA supplemental publisher/ product used:

iStation

Teacher Created Materials

English Reading Language Arts 9-12 TEKS Coverage Certification

QUESTION 10.0 For school year 2023-24 will your LEA make materials available for use that cover 100% of the **English 9-12 RLA TEKS**? (This includes teacher- or LEA-developed materials. You may select "yes" even if not all classrooms use the same materials.)

☒Yes
☐No

English Reading Language Arts 9-12 Instructional Materials

QUESTION 11.0 Share the full-**subject** publisher/ product that teachers in your LEA will use regularly (once a week or more, on average) for **English 9-12 RLA** instruction to ensure coverage of 100% of the TEKS.

Full-subject instructional materials: Full sets of materials designed to provide the teacher with everything needed to cover 100% of the Texas Essential Knowledge and Skills (TEKS) in a grade level/band, including scope and sequence, daily lesson plans, and student materials.

Grades 9 - 12 English RLA full- subject publisher/ product used:

HMH - Texas Houghton Mifflin Harcourt Into Literature

QUESTION 11.1 Share the **supplemental** publisher/product that teachers in your LEA will regularly use (once a week or more, on average) for **English 9-12 RLA** instruction to ensure coverage of 100% of the TEKS (do not include products used to build classroom libraries).

Supplemental Materials: Materials not designed to cover 100% of the TEKS but designed to complement, enrich, and/or extend supports in a particular subject and/or grade band.

Grades 9-12 English RLA supplemental publisher/ product used:

Teacher Created Materials

HMH - Texas Houghton Mifflin Harcourt Into Literature
No Red Ink

Newsela

Mathematics TEKS Certification

QUESTION 12.0: Do you manage the scope and sequence of your mathematics content at a LEA (district or charter) level? Please indicate your LEA's approach to managing the scope and sequence of the mathematics content in each of the following grade bands. [Single Select for each grade band]

		Do not manage scope and sequence at a LEA level	Use product-specific scope and sequence	Use LEA-developed scope and sequence	Use Texas Resource System (TRS) scope and sequence	N/A
Question 12.1:	**Kindergarten – 2nd Grade**	☐	☐	☐	☒	☐
Question 12.2:	**3rd –5th Grade**	☐	☐	☐	☒	☐
Question 12.3:	**6th –8th Grade**	☐	☐	☐	☒	☐
Question 12.4:	**9th - 12th Grade**	☐	☐	☐	☒	☐

Mathematics K-5 TEKS Coverage Certification

QUESTION 13.0: For school year 2023-24 will your LEA make materials available for use that cover 100% of the **K–5 Mathematics TEKS**? (This includes teacher- or LEA-developed materials. You may select "yes" even if not all classrooms use the same materials.) [Single Select]

☒Yes
☐No

Mathematics K-5 Instructional Materials

QUESTION 14.0: Share the **full-subject** publisher/ product that teachers in your LEA will use regularly (once a week or more, on average) for **K–5 Mathematics** instruction to ensure coverage of 100% of the TEKS.

Full-subject instructional materials: Full sets of materials designed to provide the teacher with everything needed to cover 100% of the Texas Essential Knowledge and Skills (TEKS) in a grade level/band, including scope and sequence, daily lesson plans, and student materials.

Grades K–5 Mathematics full- subject publisher/ product used:

Savvas - envisionMath

QUESTION 14.1: Share the **supplemental** publisher/product that teachers in your LEA will regularly use (once a week or more, on average) for **K-5 Mathematics** instruction to ensure coverage of 100% of the TEKS (do not include products used to build classroom libraries).

Supplemental Materials: Materials not designed to cover 100% of the TEKS but designed to complement, enrich, and/or extend supports in a particular subject and/or grade band.

Grades K–5 Mathematics supplemental publisher/ product used:

Mentoring Minds

Drops in a Bucket

Zearn

Brain Pop

ThinkUp

Mathematics 6-8 TEKS Coverage Certification

QUESTION 15.0 For school year 2023-24 will your district make materials available for use that cover 100% of the **6-8 Mathematics TEKS**? (This includes teacher- or LEA-developed materials. You may select "yes" even if not all classrooms use the same materials). [Single Select]

☒Yes
☐No

Mathematics 6-8 Instructional Materials

QUESTION 16.0: Share the **full-subject** publisher/product that teachers in your LEA or charter will regularly use (once a week or more, on average) for **6-8 Mathematics** instruction to ensure coverage of 100% of the TEKS.

Full-subject instructional materials: Full sets of materials designed to provide the teacher with everything needed to cover 100% of the Texas Essential Knowledge and Skills (TEKS) in a grade level/band, including scope and sequence, daily lesson plans, and student materials.

Grades 6-8 Mathematics full- subject publisher/ product used:

Savvas – Digits

Teacher Created Materials using TEKS Resource

QUESTION 16.1: Share the **supplemental** publisher/product that teachers in your LEA or charter will regularly use (once a week or more, on average) for **6-8 Mathematics** instruction to ensure coverage of 100% of the TEKS (do not include products used to build classroom libraries).

Supplemental Materials: Materials not designed to cover 100% of the TEKS but designed to complement, enrich, and/or extend supports in a particular subject and/or grade band.

Grades 6–8 Mathematics supplemental publisher/ product used:

Mentoring Minds

Teacher Created Materials using TEKS Resource

iStation

Zearn

IXL

Freckle Math

Mathematics 9-12 TEKS Coverage Certification

QUESTION 17.0: For School Year 2023-24 will your LEA make materials available for use that cover 100% of the **9-12 Mathematics TEKS**? (This includes teacher- or LEA-developed materials. You may select "yes" even if not all classrooms use the same materials.) [Single Select]

☒Yes
☐No

Mathematics 9-12 Instructional Materials

QUESTION 18.0: Share the **full-subject** publisher/product that teachers in your LEA or charter will regularly use (once a week or more, on average) for **9-12 Mathematics** instruction to ensure coverage of 100% of the TEKS.

Full-subject instructional materials: Full sets of materials designed to provide the teacher with everything needed to cover 100% of the Texas Essential Knowledge and Skills (TEKS) in a grade level/band, including scope and sequence, daily lesson plans, and student materials.

Grades 9-12 Mathematics full- subject publisher/ product used:

Big Ideas -Big Ideas Learning Math

McGraw- Hill Texas Algebra 1/Algebra 2/Geometry/Precalculus

QUESTION 18.1: Share the **supplemental** publisher/product that teachers in your LEA or charter will regularly use (once a week or more, on average) for **9-12 Mathematics** instruction to ensure coverage of 100% of the TEKS (do not include products used to build classroom libraries).

Supplemental Materials: Materials not designed to cover 100% of the TEKS but designed to complement, enrich, and/or extend supports in a particular subject and/or grade band.

Grades 9-12 Mathematics supplemental publisher/ product used:

Teacher Created Materials using TEKS Resource

Social Studies TEKS Certification

QUESTION 19.0: Do you manage the scope and sequence of your social studies content at a LEA (district or charter) level? Please indicate your LEA's approach to managing the scope and sequence of the social studies content in each of the following grade bands. [Single Select for each grade band]

		Do not manage scope and sequence at a LEA level	Use product-specific scope and sequence	Use LEA-developed scope and sequence	Use Texas Resource System (TRS) scope and sequence	N/A
Question 19.1:	**Kindergarten – 2nd Grade**	☐	☐	☐	☒	☐
Question 19.2:	**3rd –5th Grade**	☐	☐	☐	☒	☐
Question 19.3:	**6th –8th Grade**	☐	☐	☐	☒	☐
Question 19.4:	**9th - 12th Grade**	☐	☐	☐	☒	☐

Social Studies K-5 TEKS Coverage Certification

QUESTION 20.0: For school year 2023-24 will your LEA make materials available that cover 100% of the Grades K–5 Social Studies TEKS? (This includes teacher- or LEA-developed materials. You may select "yes" even if not all classrooms use the same materials.)

☒Yes
☐No

Social Studies K-5 Instructional Materials

QUESTION 21.0: Share the **full-subject** publisher/product that teachers in your LEA will regularly use (once a week or more, on average) for **K-5 Social Studies** instruction to ensure coverage of 100% of the TEKS.

Full-subject instructional materials: Full sets of materials designed to provide the teacher with everything needed to cover 100% of the Texas Essential Knowledge and Skills (TEKS) in a grade level/band, including scope and sequence, daily lesson plans, and student materials.

Grades K-5 Social Studies full- subject publisher/ product used:

Savvas Texas MyWorld Social Studies/ Texas MyWorld Social Studies en espanol (Spanish)

HMH-World Studies/Texas History/US History

McGraw-Hill -World Cultures and Geography/Texas History/US History

QUESTION 21.1: Share the **supplemental** publisher/product that teachers in your LEA will regularly use (once a week or more, on average) for **K-5 Social Studies** instruction to ensure coverage of 100% of the TEKS (do not include products used to build classroom libraries).

Supplemental Materials: Materials not designed to cover 100% of the TEKS but designed to complement, enrich, and/or extend supports in a particular subject and/or grade band.

Grades K-5 Social Studies supplemental publisher/ product used:

NA

Social Studies 6-8 TEKS Coverage Certification

QUESTION 22.0: For school year 2023-24 will your LEA make materials available that cover 100% of the **6-8 Social Studies TEKS**? (This includes teacher- or LEA-developed materials. You may select "yes" even if not all classrooms use the same materials.)

☒Yes
☐No

Social Studies 6-8 Instructional Materials

QUESTION 23.0: Select **full-subject** publisher/product that teachers in your LEA will regularly use (once a week or more, on average) for **6-8 Social Studies** instruction to ensure coverage of 100% of the TEKS.

Full-subject instructional materials: Full sets of materials designed to provide the teacher with everything needed to cover 100% of the Texas Essential Knowledge and Skills (TEKS) in a grade level/band, including scope and sequence, daily lesson plans, and student materials.

Grades 6-8 Social Studies full- subject publisher/ product used:

McGraw-Hill -World Cultures and Geography/Texas History/US History

QUESTION 23.1: Share the **supplemental** publisher/product that teachers in your LEA will regularly use (once a week or more, on average) for **6-8 Social Studies** instruction to ensure coverage of 100% of the TEKS (do not include products used to build classroom libraries).

Supplemental Materials: Materials not designed to cover 100% of the TEKS but designed to complement, enrich, and/or extend supports in a particular subject and/or grade band.

Grades 6-8 Social Studies supplemental publisher/ product used:

NA

Social Studies 9-12 TEKS Coverage Certification

QUESTION 24.0: For school year 2023-24 will your LEA make materials available that cover 100% of the **9-12 Social Studies TEKS**? (This includes teacher- or LEA-developed materials. You may select "yes" even if not all classrooms use the same materials.)

☒Yes
☐No

Social Studies 9-12 Instructional Materials

QUESTION 25.0: Share the **full-subject** publisher/product that teachers in your LEA will regularly use (once a week or more, on average) for **9-12 Social Studies** instruction to ensure coverage of 100% of the TEKS.

Full-subject instructional materials: Full sets of materials designed to provide the teacher with everything needed to cover 100% of the Texas Essential Knowledge and Skills (TEKS) in a grade level/band, including scope and sequence, daily lesson plans, and student materials.

Grades 9 - 12 Social Studies full- subject publisher/ product used:

McGraw-Hill -World Cultures and Geography/Texas History/US History McGraw-Hill -United States Government/US History/World Geography/World History

QUESTION 25.1: Share the **supplemental** publisher/product that teachers in your LEA will regularly use (once a week or more, on average) for **9-12 Social Studies** instruction to ensure coverage of 100% of the TEKS (do not include products used to build classroom libraries).

Supplemental Materials: Materials not designed to cover 100% of the TEKS but designed to complement, enrich, and/or extend supports in a particular subject and/or grade band

.

Grades 9 - 12 Social Studies supplemental publisher/ product used:

Teacher Developed Materials using TEKSResource System

Kahoot

Newsela

Science TEKS Certification

QUESTION 26.0: Do you manage the scope and sequence of your science content at a LEA (district or charter) level? Please indicate your LEA's approach to managing the scope and sequence of the science content in each of the following grade bands. [Single select for each grade band]

		Do not manage scope and sequence at a LEA level	Use product-specific scope and sequence	Use LEA-developed scope and sequence	Use Texas Resource System (TRS) scope and sequence	N/A
Question 26.1:	**Kindergarten – 2nd Grade**	☐	☐	☐	☒	☐
Question 26.2:	**3rd –5th Grade**	☐	☐	☐	☒	☐
Question 26.3:	**6th –8th Grade**	☐	☐	☐	☒	☐
Question 26.4:	**9th – 12th Grade**	☐	☐	☐	☒	☐

Science K-5 TEKS Coverage Certification

QUESTION 27.0: For school year 2023-24 will your LEA make materials available that cover 100% of the **K–5 Science TEKS**? (This includes teacher- or LEA-developed materials. You may select "yes" even if not all classrooms use the same materials.)

☒Yes
☐No

Science K-5 Instructional Materials

QUESTION 28.0: Share the **full-subject** publisher/product that teachers in your LEA will regularly use (once a week or more, on average) for **K-5 Science** instruction to ensure coverage of 100% of the TEKS.

Full-subject instructional materials: Full sets of materials designed to provide the teacher with everything needed to cover 100% of the Texas Essential Knowledge and Skills (TEKS) in a grade level/band, including scope and sequence, daily lesson plans, and student materials.

Grades K-5 Social Science full- subject publisher/ product used:

Savvas -Texas Interactive Science/ Texas Interactive Science en espanol

STEMscopes -STEMscopes 2.0

QUESTION 28.1: Share the **supplemental** publisher/product that teachers in your LEA will regularly use (once a week or more, on average) for **K-5 Science** instruction to ensure coverage of 100% of the TEKS (do not include products used to build classroom libraries).

Supplemental Materials: Materials not designed to cover 100% of the TEKS but designed to complement, enrich, and/or extend supports in a particular subject and/or grade band.

Grades K-5 Science supplemental publisher/ product used:

NA

Science 6-8 TEKS Coverage Certification

QUESTION 29.0: For school year 2023-24 will your LEA make materials available that cover 100% of the **6-8 Science TEKS**? (This includes teacher- or LEA-developed materials. You may select "yes" even if not all classrooms use the same materials.)

☒Yes
☐No

Science 6-8 Instructional Materials

QUESTION 30.0: Share the **full-subject** publisher/product that teachers in your LEA will regularly use (once a week or more, on average) for **6-8 Science** instruction to ensure coverage of 100% of the TEKS.

Full-subject instructional materials: Full sets of materials designed to provide the teacher with everything needed to cover 100% of the Texas Essential Knowledge and Skills (TEKS) in a grade level/band, including scope and sequence, daily lesson plans, and student materials.

Grades 6 - 8 Science full- subject publisher/ product used:

Achieve3000 – eScience3000

Edumatics – Edusmart Science Texas

QUESTION 30.1: Share the **supplemental** publisher/product that teachers in your district or charter will regularly use (once a week or more, on average) for **6-8 Science** instruction to ensure coverage of 100% of the TEKS (do not include products used to build classroom libraries).

Supplemental Materials: Materials not designed to cover 100% of the TEKS but designed to complement, enrich, and/or extend supports in a particular subject and/or grade band.

Grades 6 - 8 Science supplemental publisher/ product used:

Achieve3000 – eScience3000

Edumatics – Edusmart Science Texas

Science 9-12 TEKS Coverage Certification

QUESTION 31.0: For school year 2023-24 will your LEA make materials available that cover 100% of the **9-12 Science TEKS**? (This includes teacher- or district-developed materials. You may select "yes" even if not all classrooms use the same materials.)

☒Yes
☐No

Science 9-12 Instructional Materials

QUESTION 32.0: Share the **full-subject** publisher/product that teachers in your LEA will regularly use (once a week or more, on average) for **9-12 Science** instruction to ensure coverage of 100% of the TEKS.

Full-subject instructional materials: Full sets of materials designed to provide the teacher with everything needed to cover 100% of the Texas Essential Knowledge and Skills (TEKS) in a grade level/band, including scope and sequence, daily lesson plans, and student materials.

Grades 9 – 12 Science full- subject publisher/ product used:

Adaptive Curriculum - AC Science Biology/Chemistry/IPC/Physics
Scientific Minds, LLC - Biology/Chemistry Science Starters
STEMscopes - STEMscopes 2.0, Biology/Chemistry/Physics

QUESTION 32.1: Share the **supplemental** publisher/product that teachers in your district or charter will regularly use (once a week or more, on average) for **9-12 Science** instruction to ensure coverage of 100% of the TEKS (do not include products used to build classroom libraries).

Supplemental Materials: Materials not designed to cover 100% of the TEKS but designed to complement, enrich, and/or extend supports in a particular subject and/or grade band.

Grades 9 - 12 Science supplemental publisher/ product used:

TEKS Resource

Phonics Informational Questions

QUESTION 33.0 Share the full-**subject** publisher/ product that teachers in your district will use regularly (once a week or more, on average) for Grades **K-3 Phonics RLA** instruction to ensure coverage of 100% of the TEKS.

Full-subject instructional materials: Full sets of materials designed to provide the teacher with everything needed to cover 100% of the Texas Essential Knowledge and Skills (TEKS) in a grade level/band, including scope and sequence, daily lesson plans, and student materials.

Grades K-3 Phonics RLA full- subject publisher/ product used:

HMH Texas Houghton Mifflin Harcourt Texas miVisi6n Lectura *Into Reading*

Savvas – Texas myView Literacy

Children's Internet Protection

The Children's Internet Protection Act
The Children's internet protection Act (CIPA) was enacted by Congress in 2000 to address concerns about children's access to obscene or harmful content over the Internet. (You may find more information on the FCC website.)

In accordance with Texas Administrative Code 19 TAC §66.105, school districts or charter schools are required to certify that they protect against access to obscene or harmful content in compliance with the requirements for certification under the Children's Internet Protection Act, 47 USC §254(h)(5)(B) and (C).

QUESTION 34.0: Does your district or charter school protect against access to obscene or harmful content in compliance with the requirements for certification under the Children's Internet Protection Act, 47 USC §254(h)(5)(B) and (C).?

☒Yes
☐No

Additional Informational Questions (Optional)*

QUESTION 35.0 Has your district or charter ever used the Texas Resource Review (TRR) to make decisions about which instructional materials to use?*

☐Yes
☒No

QUESTION 35.1 **If "Yes" is selected:** In which subject area(s) have you used the TRR to obtain information about the quality of products?

☐English Reading Language Arts

☐Spanish Reading Language Arts

☐Prekindergarten

☐Math

QUESTION 36.0 **How likely is it you would recommend TRR to other educators? 0 (Not at all likely) to 10 (Extremely Likely)***

1. ☐
2. ☐
3. ☐
4. ☐
5. ☐
6. ☐
7. ☒
8. ☐
9. ☐
10. ☐

QUESTION 37.0

Assessment Platform: Select the assessment platform (if any) your district leverages for unit/module, diagnostic, or interim, and for which type of assessments.

Product	Interim	Diagnostic	Unit/Module Formatives
Eduphoria	☐	☐	☐
DMCA	☒	☒	☒
Texas Formative Assessment Resource	☒	☒	☒
STAAR Interim	☒	☐	☐
Other: *Insert here*	☐	☐	☐
Other: *Insert here*	☐	☐	☐
Other: *Insert here*	☐	☐	☐

TEKS Certification and Allotment Survey Ratification [Printed and uploaded PDF]

In accordance with Texas Education Code §31.04, school districts and open-enrollment charter schools are required to certify annually to the State Board of Education and the commissioner that, for each subject in the required curriculum other than physical education, students have access to instructional materials that cover all the Texas Essential Knowledge and Skills (TEKS) for the coming school year. Additionally, in accordance with Texas Administrative Code 19 TAC §66.105, school districts or charter schools are required to certify that they protect against access to obscene or harmful content in compliance with the requirements for certification under the Children's Internet Protection Act, 47 USC §254(h)(5)(B) and (C).

These certifications must be ratified by local school boards of trustees or governing bodies in public, noticed meetings. Districts and open-enrollment charter schools will be unable to order instructional materials through EMAT until the certifications have been received by the Texas Education Agency (TEA).

Other Certified Subject Areas:

Please select each subject in the required curriculum below for which your LEA provides each student with instructional materials that cover all elements of the essential knowledge and skills: [multiple select]

- ☒**Career & Technical Education**
- ☒**Fine Arts**
- ☒**Health**
- ☒**Technology Applications**
- ☒**English Language Proficiency Standards**
- ☒**Languages other than English**

District County Number (6-digit ID):

161906

District or Charter Name:

La Vega ISD

Date of Ratification by Local School Board of Trustees or Governing Body:

April 18, 2023

Signature of the Board President and Secretary or Governing Board Officer

_____ _____

Board President Date

_____

Board Secretary

After ratification, LEAs will submit this form to the TEA through an electronic TEKS Certification 2023-24 Survey.

ACTION / DISCUSSION ITEMS

Presented for:
Board action ☒ Report/Review Only ☐

Supporting documents:
None ☐ Attached ☒ Provided Later ☐

Contact Person:
N/A

Background Information:
The following items are included for board discussion and possible action.

Fiscal Implication:
N/A

Administrative Recommendation:
N/A

Consider 2023-2024 School Calendar

Presented for:
Board action ☒ Report/Review Only ☐

Supporting documents:
None ☐ Attached ☒ Provided Later ☐

Contact Person:
Dr. Sharon M. Shields

Background Information:
The school calendar is being submitted for the Board's approval. It has been developed with assistance from the members of the Superintendent's Advisory Council. Input was received from all campuses and departments.

Fiscal Implication:
N/A

Administrative Recommendation:
The administration recommends that the Board of Trustees approve the proposed calendar.

Motion: _____

Second: _____

For: _____

Against: _____

Abstain: _____

_____

_____

_____

_____

_____

_____

_____

_____

La Vega Independent School District

2023-2024 Academic Calendar

JULY

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

AUGUST

S	M	T	W	T	F	S		
		1	2	3	4	5		
6	[7]	[8]	[9]	[10]	[11]	12	11	19
13	[14]	[15]	[16]	{17	18	19		
20	21	22	23	24	25	26		
27	28	29	30	31				

SEPTEMBER

S	M	T	W	T	F	S		
					1	2		
3	4	5	P	7	8	9	19	20
10	11	12	13	14	15}	16		
17	[18]	{19	R	21	22	23		
24	25	26	27	28	29	30		

OCTOBER

S	M	T	W	T	F	S		
1	2	3	4	5	6	7		
8	9	10	11	12	13	14	17	17
15	16	17	P	19	20	21		
22	23	24	25	26	27	28		
29	30	31						

NOVEMBER

S	M	T	W	T	F	S		
			1	2	3}	4		
5	{6	7	R	9	10	11	16	17
12	[13]	14	15	16	17	18		
19	20	21	22	23	24	25		
26	27	28	29	30				

DECEMBER

S	M	T	W	T	F	S		
					1	2		
3	4	P	6	7	8	9	16	16
10	11	12	13	14	15	16		
17	18	19	20	21	E}	23		
24	25	26	27	28	29	30		
31								

JANUARY

S	M	T	W	T	F	S		
	1	2	3	4	5	6		
7	[8]	[9]	{R	11	12	13	15	17
14	15	16	17	18	19	20		
21	22	23	24	25	26	27		
28	29	30	P					

FEBRUARY

S	M	T	W	T	F	S		
				1	2	3		
4	5	6	7	8	[9]	10	17	18
11	12	13	14}	15	16	17		
18	19	{20	21	22	23	24		
25	26	27	28	29				

MARCH

S	M	T	W	T	F	S		
					1	2		
3	4	5	6	7	8	9	14	15
10	11	12	13	14	15	16		
17	18	19	P	21	[22]	23		
24	25	26	27	28	29	30		
31								

APRIL

S	M	T	W	T	F	S		
	1	2	3	4	5}	6		
7	{8	9	R	11	12	13	21	21
14	15	16	17	18	19	20		
21	22	23	24	25	26	27		
28	29	30						

MAY

S	M	T	W	T	F	S		
			P	2	3	4		
5	6	7	8	9	10	11	17	18
12	13	14	15	16	17	18		
19	20	21	22	E}	[24]	25		
26	27	28	R	30	31			

JUNE

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

Jul. 4 -- Independence Day Holiday
Aug. 7-- District Convocation
Aug. 7-16 -- Staff Development / Teacher Workdays
Aug. 17 -- Beginning of First Reporting Period
Sep. 4 -- Labor Day Holiday
Sep. 15 -- End of First Reporting Period
Sep. 18 -- Student Holiday / Staff Development / Teacher Workday
Sep. 19 -- Beginning of Second Reporting Period
Oct. 9-13 -- Fall Break
Nov. 3 -- End of Second Reporting Period
Nov. -- Beginning of Third Reporting Period
Nov. 13 -- Student Holiday / Staff Development / Teacher Workday
Nov. 20-24 -- Thanksgiving Holidays
Dec. 5-15 -- STAAR EOC Testing (HS Only)
Dec. 22 -- Early Release
Dec. 22 -- End of Third Reporting Period
Dec. 25-29 -- Christmas Break
Jan. 1-5 -- Christmas Break
Jan. 8-9 -- Student Holiday / Staff Development / Teacher Workday
Jan. 10 -- Beginning of Fourth Reporting Period
Jan. 15 -- MLK Holiday
Feb. 9 -- Student Holiday / Staff Development / Teacher Workday
Feb. 14 -- End of Fourth Reporting Period
Feb. 15, 16, 19 -- Winter Mini-Break
Feb. 20 -- Beginning of Fifth Reporting Period
Mar. 4-8 -- Spring Break
Mar. 22 -- Student Holiday / Staff Development / Teacher Workday
Mar. 29 - Apr. 1 -- Good Friday and Easter Holidays
Apr. 5 -- End of Fifth Reporting Period
Apr. 8 -- Beginning of Sixth Reporting Period
Apr. 9-30 -- STAAR (ELAR/Sci/SS/Math)
May 10 -- LVHS Graduation
May 23 -- Early Release
May 23 -- End of Sixth Reporting Period
May 24 -- Teacher Workday
May 27 -- Memorial Day Holiday
May 28-29 - Bad Weather Make-Up Days
Jun. 18-19 -- STAAR EOC (HS Only)
Jun. 19 -- Juneteenth Holiday

TEACHING DAYS

Reporting Periods	Days	Semester	Days		
1st	21				
2nd	29				
3rd	29	1st	79		
4th	24				
5th	26				
6th	34	2nd	84	79	89
Total Days	163		163		

Student Days	Teacher Days
163	178

LEGEND

	New Teacher Orientation
[ ]	Staff Development/Teacher Workdays
{ }	Reporting Period
P	Progress Reports
R	Report Card Dates
◯	State Assessment Testing*
E	Early Release Days
	Holidays
W	Weather Days

84 89

* Refer to TEA state testing calendar for additional dates

Monthly Budget Analysis Report

Presented for:
Board action ☒ Report/Review Only ☐

Supporting documents:
None ☐ Attached X Provided Later

Contact Person:
Mr. James Garrett

Background Information:
The District compiles and reports revenue and expenditure data for all funds on a monthly basis. The attached monthly budget analysis reports compare year-to-date revenue and expenditures to the same period from last fiscal year.

Fiscal Implication:
N/A

Administrative Recommendation:
It is recommended that the Board approve the Monthly Budget Analysis Report as submitted.

Motion: _____

Second: _____

For: _____

Against: _____

Abstain: _____

La Vega Independent School District
Statement of Unaudited Revenues and Expenditures - Budget vs. Actual

For the Period Ended 03/31/2023

GENERAL FUND - 199

DATA CONTROL CODES	REVENUES	(1) 2022-2023 ORIGINAL BUD	(2) 2022-2023 AMEND BUD	(3) MONTHLY CURRENT 03/31/2023	(3) MONTHLY PRIOR YR 3/31/2022	(4) YEAR-TO-DATE CURRENT 03/31/2023	(4) YEAR-TO-DATE PRIOR YR 3/31/2022	(5) DIFFERENCE AMEND BUD TO YTD CURR	(6) CY YTD AS % OF BUDGET	(7) PY YTD AS % OF BUDGET	(8) % OF YEAR ELAPSED AS OF 03/31/2023
5700	LOCAL	11,749,191	11,779,191	873,321	171,695	11,387,185	10,779,885	392,006	96.67%	92.81%	58.33%
5800	STATE	19,988,196	19,988,196	349,838	193,030	11,124,744	10,506,232	8,863,452	55.66%	52.32%	58.33%
5900	FEDERAL	250,000	250,000	122,694	17,673	169,897	409,550	80,103	67.96%	#DIV/0!	58.33%
7900	OTHER		-	-	-	-	-	-	#DIV/0!	0.00%	58.33%
5020 TOTAL REVENUES		$ 31,987,387	$ 32,017,387	$ 1,345,853	$ 382,398	$ 22,681,826	$ 21,695,667	$ 9,335,561	70.84%	78.36%	58.33%
	EXPENDITURES										
0011	Instruction	17,517,303	17,521,303	1,093,841	817,394	7,864,893	7,801,595	9,656,410	44.89%	52.04%	58.33%
0012	Instr Resources/Media Services	305,194	305,194	17,878	18,267	133,245	129,164	171,949	43.66%	42.69%	58.33%
0013	Curriculum & Staff Development	512,993	512,993	20,546	27,430	177,739	209,594	335,254	34.65%	52.16%	58.33%
0021	Instructional Leadership	824,850	822,850	74,302	62,857	491,148	421,493	331,702	59.69%	72.83%	58.33%
0023	School Leadership	2,524,065	2,528,065	219,648	188,621	1,564,871	1,374,446	963,194	61.90%	62.63%	58.33%
0031	Guidance, Counseling & Evaluation	839,423	839,423	56,858	63,618	400,970	442,978	438,453	47.77%	49.51%	58.33%
0032	Attendance & Social Services	98,960	98,960	578	-	157,031	1,313	(58,071)	158.68%	1.24%	58.33%
0033	Health Services	307,157	307,157	22,237	22,847	160,273	168,058	146,884	52.18%	62.01%	58.33%
0034	Student Transportation	2,098,978	2,098,978	183,915	330,420	1,012,949	998,239	1,086,029	48.26%	56.56%	58.33%
0035	Food Services	30,975	30,975	-	-	5,615	-	25,360	18.13%	0.00%	58.33%
0036	Extracurricular Activities	1,808,523	1,808,523	121,425	170,635	950,799	934,373	857,724	52.57%	54.49%	58.33%
0041	General Administration	1,659,454	1,683,454	130,538	120,655	925,333	903,284	758,121	54.97%	60.89%	58.33%
0051	Plant Maintenance & Operations	3,768,921	3,768,921	524,362	573,798	2,779,793	1,979,402	989,128	73.76%	36.50%	58.33%
0052	Security & Monitoring Services	568,002	568,002	63,176	38,531	509,687	282,695	58,315	89.73%	76.65%	58.33%
0053	Data Processing Services	1,248,883	1,248,883	48,663	47,404	753,757	742,977	495,126	60.35%	56.65%	58.33%
0061	Community Services	5,084	5,084	-	-	2,072	-	3,012	40.76%	0.00%	58.33%
0071	Debt Service	281,000	281,000	77,949	79,036	173,753	176,160	107,247	61.83%	104.55%	58.33%
0081	Facility Acquisition & Construction	-	-	-	-	99,562	-	(99,562)	#DIV/0!	0.00%	58.33%
0095	Payment to JJAEP	27,500	27,500	1,118	900	29,171	2,230	(1,671)	106.08%	8.58%	58.33%
0099	Other Intergovernmental Charges	229,000	229,000	-	-	58,804	58,913	170,196	25.68%	42.08%	58.33%
6030 TOTAL EXPENDITURES		$ 34,656,265	$ 34,686,265	$ 2,657,034	$ 2,562,413	$ 18,251,465	$ 16,626,914	$16,434,800	52.62%	50.07%	58.33%
1100	Excess (Deficiency) of Revenues Over (Under) Expenditures	$ (2,668,878)	$ (2,668,878)	$ (1,311,181)	$ (2,180,015)	$ 4,430,361	$ 5,068,753				
	OTHER FINANCING SOURCES (USES)	(9)	(9)			(9)					
7910	Transfers In										
8910	Transfers Out (10)	$ -	$ -	$ -			$ -				
TOTAL OTHER FINANCING SOURCES (USES)											
1200	Net Change in Fund Balance (11)	$ (2,668,878)	$ (2,668,878)		(11)	$ 4,430,361					
100	Fund Balance - Sept. 1 (12)		$ 14,458,423		(12)	$ 14,458,423					
3000	Fund Balance - Aug 31 (projected and unaditied) (13)		$ 11,789,545		(14)	$ 18,888,784					

(1) 2022-2013 Approved Budget - The original budget approved by the Board for the 2022-2023 Fiscal Year

(2) 2022-2023 Amend 03/31/2023
3

(3) Monthly Current Year vs. Prior Year Revenues and Expenditures - Cash received(revenues)/disbursed(expenditures) for the current month compared with the same period last year

(4) Year To Date Current Year vs. Prior Year Revenues and Expenditures - Cash received(revenues)/disbursed(expenditures) for the current year compared with the same period last year

(5) Difference Between Amended Budget and Current Year To Date - Figures in Column 2 less figures in Column 4 (Current Column) equals balance left to receive(revenues)/disburse(expenditures) for the remainder of the Fiscal Year

(6) Current Year To Date as A Percent of The 2022-2023 Amended Budget - The percent of Current Year To Date revenues/expenditures to the 2022-2023 Amended Budget

(7) Prior Year To Date as A Percent of The 2022-2023 Budget - Ther percent of Prior Year To Date revenues/expenditures from the 2022-2023 Budget

(8) Percent of Fiscal Year Elapsed as of The Date of The Report - The percent of the Fiscal Year which has elapsed for the as of date of the report

(9) Excess of Revenues Over Expenditures - The excess (deficiency) of Revenues over (under) expenditures for the Original Budget, Amended Budget and Current Year To Date columns

(10) Transfers In/Out - The amount of any transfers made to the Approved Budget, Amended Budget or Current Year To Date Columns

(11) Net Change In Fund Balance - The excess or deficiency of revenues over expenditures which would add to or take away from the beginning fund balance

(12) Fund Balance - September 1 - The District's audited General Fund Balance as of September 1 of the current fiscal year.

(13) Fund Balance - August 31 - The projected and unaditied General Fund Balance the District would have if revenue and expenditures are equal to the 2022-2023 Approved Budget or Amended Budget

(14) Fund Balance - August 31 - The projected and unaudited General Fund Balance the District would have if the fiscal year ended on the last day of the month of the report.

La Vega Independent School District
Statement of Unaudited Revenues and Expenditures - Budget vs. Actual

For the Period Ended 03/31/2023
3

CHILD NUTRITION FUND - 240

DATA CONTROL CODES	REVENUES	(1) 2022-2023 APP BUD	(2) 2022-2023 AMEND BUD	(3) MONTHLY CURRENT 03/31/2023	(3) MONTHLY PRIOR YR 3/31/2022	(4) YEAR-TO-DATE CURRENT 03/31/2023	(4) YEAR-TO-DATE PRIOR YR 3/31/2022	(5) DIFFERENCE AMEND BUD TO YTD CURR	(6) CY YTD AS % OF BUDGET	(7) PY YTD AS % OF BUDGET	(8) % OF YEAR ELAPSED AS OF 03/31/2023
5700	LOCAL	84,616	84,616	11,030	11,796	90,337	91,857	(5,721)	106.76%	70.55%	58.33%
5800	STATE	12,500	12,500	5,425	16,763	41,434	38,946	(28,934)	331.47%	68.87%	58.33%
5900	FEDERAL	2,556,347	2,556,347	258,139	227,718	1,503,308	1,185,872	1,053,039	58.81%	54.37%	58.33%
7900	OTHER			-	-	-	-				58.33%
5020 TOTAL REVENUES		$ 2,653,463	$ 2,653,463	$ 274,594	$ 256,277	$ 1,635,079	$ 1,316,675	$ 1,018,384	61.62%	57.87%	58.33%
	EXPENDITURES										
0011	Instruction			-	-	-	-	-	#DIV/0!		58.33%
0012	Instr Resources/Media Services			-	-	-	-	-	#DIV/0!		58.33%
0013	Curriculum & Staff Development			-	-	-	-	-	#DIV/0!		58.33%
0021	Instructional Leadership			-	-	-	-	-	#DIV/0!		58.33%
0023	School Leadership			-	-	-	-	-	#DIV/0!		58.33%
0031	Guidance, Counseling & Evaluation			-	-	-	-	-	#DIV/0!		58.33%
0032	Attendance & Social Services			-	-	-	-	-	#DIV/0!		58.33%
0033	Health Services			-	-	-	-	-	#DIV/0!		58.33%
0034	Student Transportation			-	-	-	-	-	#DIV/0!		58.33%
0035	Food Services	2,629,463	2,629,463	187,676	160,267	1,232,714	1,223,795	1,396,749	46.88%	50.05%	58.33%
0036	Extracurricular Activities			-	-	-	-	-	#DIV/0!		58.33%
0041	General Administration			-	-	-	-	-	#DIV/0!		58.33%
0051	Plant Maintenance & Operations	24,000	24,000	2,131	718	14,615	6,770	9,385	60.90%	30.09%	58.33%
0052	Security & Monitoring Services			-	-	-	-	-	#DIV/0!		58.33%
0053	Data Processing Services			-	-	-	-	-	#DIV/0!		58.33%
0061	Community Services			-	-	-	-	-	#DIV/0!		58.33%
0071	Debt Service			-	-	-	-	-	#DIV/0!		58.33%
0081	Facility Acquisition & Construction			-	-	-	-	-	#DIV/0!		58.33%
0095	Payment to JJAEP			-	-	-	-	-	#DIV/0!		58.33%
0099	Other Intergovernmental Charges			-	-	-	-	-	#DIV/0!		58.33%
6030 TOTAL EXPENDITURES		$ 2,653,463	$ 2,653,463	$ 189,807	$ 160,985	$ 1,247,329	$ 1,230,565	$ 1,406,134	47.01%	53.68%	58.33%
1100	Excess (Deficiency) of Revenues Over (Under) Expenditures	$ -	$ -	$ 84,787	$ 95,292	$ 387,750	$ 86,110				
	OTHER FINANCING SOURCES (USES)	(9)	(9)			(9)					
7910	Transfers In										
8910	Transfers Out (10)			$ -	$ -	$ -	$ -				
TOTAL OTHER FINANCING SOURCES (USES)											
1200	Net Change in Fund Balance (11)	$ -	$ -		(11)	$ 387,750					
100	*EST.* Fund Balance - Sept. 1 (12)		$ 1,218,004		(12)	$ 1,218,004					
3000	Fund Balance - Aug 31 (projected and unaditied) (13)		$ 1,218,004		(14)	$ 1,605,754					

La Vega Independent School District
Statement of Unaudited Revenues and Expenditures - Budget vs. Actual

For the Period Ended 03/31/2023

3

DEBT SERVICE FUND - 511

DATA CONTROL CODES	REVENUES	(1) 2022-2023 APP BUD	(2) 2022-2023 AMEND BUD	(3) MONTHLY CURRENT 03/31/2023	(3) MONTHLY PRIOR YR 3/31/2022	(4) YEAR-TO-DATE CURRENT 03/31/2023	(4) YEAR-TO-DATE PRIOR YR 3/31/2022	(5) DIFFERENCE AMEND BUD TO YTD CURR	(6) CY YTD AS % OF BUDGET	(7) PY YTD AS % OF BUDGET	(8) % OF YEAR ELAPSED AS OF 03/31/2023
5700	LOCAL	2,599,303	2,599,303	60,776	38,588	2,882,733	1,914,915	(283,430)	110.90%	99.40%	58.33%
5800	STATE	-	-	-	-	62,600	891,592	(62,600)	#DIV/0!	126.15%	58.33%
5900	FEDERAL	-	-	-	-	-	-	-	#DIV/0!	0.00%	58.33%
7900	OTHER		-	-	-	-	-	-	#DIV/0!	#DIV/0!	58.33%
5020	TOTAL REVENUES	$ 2,599,303	$ 2,599,303	$ 60,776	$ 38,588	$ 2,945,333	$ 2,806,507	$ (346,030)	113.31%	95.37%	58.33%
	EXPENDITURES										
0011	Instruction		-	-	-	-	-	-	#DIV/0!	#DIV/0!	58.33%
0012	Instr Resources/Media Services		-	-	-	-	-	-	#DIV/0!	#DIV/0!	58.33%
0013	Curriculum & Staff Development		-	-	-	-	-	-	#DIV/0!	#DIV/0!	58.33%
0021	Instructional Leadership		-	-	-	-	-	-	#DIV/0!	#DIV/0!	58.33%
0023	School Leadership		-	-	-	-	-	-	#DIV/0!	#DIV/0!	58.33%
0031	Guidance, Counseling & Evaluation		-	-	-	-	-	-	#DIV/0!	#DIV/0!	58.33%
0032	Attendance & Social Services		-	-	-	-	-	-	#DIV/0!	#DIV/0!	58.33%
0033	Health Services		-	-	-	-	-	-	#DIV/0!	#DIV/0!	58.33%
0034	Student Transportation		-	-	-	-	-	-	#DIV/0!	#DIV/0!	58.33%
0035	Food Services		-	-	-	-	-	-	#DIV/0!	#DIV/0!	58.33%
0036	Extracurricular Activities		-	-	-	-	-	-	#DIV/0!	#DIV/0!	58.33%
0041	General Administration		-	-	-	-	-	-	#DIV/0!	#DIV/0!	58.33%
0051	Plant Maintenance & Operations		-	-	-	-	-	-	#DIV/0!	#DIV/0!	58.33%
0052	Security & Monitoring Services		-	-	-	-	-	-	#DIV/0!	#DIV/0!	58.33%
0053	Data Processing Services		-	-	-	-	-	-	#DIV/0!	#DIV/0!	58.33%
0061	Community Services		-	-	-	-	-	-	#DIV/0!	#DIV/0!	58.33%
0071	Debt Service	2,284,689	2,284,689	-	-	1,621,018	1,666,475	663,671	70.95%	0.6472463	58.33%
0081	Facility Acquisition & Construction		-	-	-	-	-	-	#DIV/0!	#DIV/0!	58.33%
0095	Payment to JJAEP		-	-	-	-	-	-	#DIV/0!	#DIV/0!	58.33%
0099	Other Intergovernmental Charges		-	-	-	-	-	-	#DIV/0!	#DIV/0!	58.33%
6030	TOTAL EXPENDITURES	$ 2,284,689	$ 2,284,689	$ -	$ -	$ 1,621,018	$ 1,666,475	$663,671.00	70.95%	61.54%	58.33%
1100	Excess (Deficiency) of Revenues Over (Under) Expenditures	$ 314,614	$ 314,614	$ 60,776	$ 38,588	$ 1,324,315	$ 1,140,031				
	OTHER FINANCING SOURCES (USES)	(9)	(9)			(9)					
7910	Transfers In		$ -	$ -	$ -	$ -	$ -				
8910	Transfers Out (10)		$ -	$ -	$ -	$ -	$ -				
	TOTAL OTHER FINANCING SOURCES (USES)										
1200	Net Change in Fund Balance (11)	$ 314,614	$ 314,614		(11)	$ 1,324,315					
100	Fund Balance - Sept. 1 (12)	$ 4,520,586	$ 4,520,586		(12)	$ 4,520,586					
100	Less: Committed Fund Balance - Sept. 1	$ (3,367,124)	$ (3,367,124)			$ (3,367,124)					
3000	Fund Balance - Aug 31 (projected and unaudited) (13)	$ 1,468,076	$ 1,468,076		(14)	$ 2,477,777					
3000	Less: Committed Fund Balance-Aug 31										
	Available Fund Balance (14) (projected and unaudited)	$ 1,468,076	$ 1,468,076			$ 2,477,777					

Consider Teacher and Professional Employee Contract Recommendations

Presented for:
Board action ☒ Report/Review Only ☐

Supporting documents:
None ☐ Attached ☒ Provided Later ☐

Contact Person:
Mr. Todd Gooden

Background Information:
The Board of Trustees of any independent school district may employ by contract a superintendent, a principal or principals, teachers, or other executive officers for a term not to exceed the maximum specified in this section. In those independent school districts with a scholastic population of fewer than 5,000, the term of such contracts shall not exceed three years. The personnel department, campus principals, and management teams interview and check references on each applicant who makes application to become a member of the staff of the La Vega Independent School District.

Fiscal Implication:
Personnel salaries are a budgeted item.

Administrative Recommendation:
Board approval of the contract recommendations as presented.

Motion: _____

Second: _____

For: _____

Against: _____

Abstain: _____

_____

_____

_____

_____

_____

_____

_____

LV Personnel Recommendations for employees

The following employees are recommended for employment for the 2022- 2023 school years.

Name	Assignment
Amanda Brooker	Pre-K Teacher/LVPS Replacing: Jamie Stafford
Amanda Carrillo	Pre-K Teacher/LVPS Replacing: Sharon Stone
Karen Castillo	Dual Language Teacher/LVE Replacing: Christina Alejo
Kynnedy Kimbrough	Pre-K Teacher/LVPS Replacing: Ashley Justice
Corey McAdams	Cohort Asst. Principal/LVHS Replacing: Colby Blackwell
John Pedrotti	Science Teacher/LVHS Replacing: Kayla Elam
Courtney Reinhardt	1st Grade Teacher/LVE Replacing: Gabriela Cordova
Emily Santander	1st Grade Teacher/LVE Replacing: Katherine Danek
Michael Swift	English Teacher/LVHS Replacing: Christine Ayers-Welch
Joan Torres	6th Grade SS Teacher/Coach/LVIS Replacing: Caleb McKamie
Savannah Vinson	Life Skills/Inclusion/LVE Replacing: Courtney Reinhardt (trsf)
Hannah West	Pre-K Teacher/LVPS Contract Renewal
Amy Winkleman	Counselor/LVPS Replacing: Janet Jones

I hereby authorize the administration to utilize my signature stamp to issue contracts to personnel and approve resignations as recommended herein.

_____

President, La Vega ISD Board of Trustees
April 18, 2023

Report on Board Member Continuing Education and Training

Presented for:
Board action ☐ Report/Review Only ☒

Supporting documents:
None ☒ Attached ☐ Provided Later ☐

Contact Person:
Board President

Background Information:
The minutes of the last regular meeting of the board of trustees held before a school board election must reflect whether each trustee has met or is delinquent in meeting the training required to be completed as of the date of the meeting. Completion of the required annual training is an obligation and expectation of any Board Member under SBOE rule.

TASB's recommendation: The law regarding the December reporting requirement states only that the minutes reflect whether each trustee has met or is delinquent in receiving training required by that date. It does not mention a formal announcement.

Fiscal Implication:
N/A

Administrative Recommendation: The administration recommends that the Board President read into the minutes:

Board member(s) who have completed and exceeded the required continuing education and training: Rev. Larry Carpenter, Randy Devorsky, Henry C. Jennings, Raymond Koon, Brenda Rocha, Myron Ridge, and Mildred Watkins.

Board Member(s) who are deficient or delinquent in the required continuing education: None

CLOSED MEETING

Presented for:
Board action ☐ Report/Review Only ☒

Supporting documents:
None ☒ Attached ☐ Provided Later ☒

Contact Person:
Board President

Background Information:
The Board may enter into a closed meeting after the following requirements have been met:

1. A quorum of the Board has first been convened in open meeting for which notice has been given.
2. The presiding officer has publicly announced in open meeting that a closed meeting will be held.
3. The presiding officer has identified the section or sections of the Open Meetings Act or other applicable statutes that authorize the holding of such closed meeting.

Fiscal Implication:
N/A

Administrative Recommendation:
N/A

A closed meeting was declared:

_____ Beginning Time

_____ Date

_____ Sections of the Texas Government Code

_____ Ending Time

ADJOURNMENT

Motion: _____

Second: _____

For: _____

Against: _____

Abstain: _____

Date and Time: _____