Notice of Regular Meeting
Board of Trustees
January 18, 2022

A Regular Meeting of the Board of Trustees will be held on January 18, 2022, beginning at 6:00 PM, in the Administration Building, 400 East Loop 340, Waco, TX 76705.

The subjects to be discussed or considered or upon which any formal action may be taken are listed below. Items do not have to be taken in the same order as shown on this meeting notice. For more information about public comment, see Policy BED. Unless removed from the consent agenda, items identified within the consent agenda will be acted on at one time.

I. Roll Call, Establishment of Quorum, and Call to Order -- Board President
II. Opening Ceremony -- Board President
III. Consider Listing of Agenda Items -- Board President
IV. Recognition Items -- Board President and Dr. Sharon M. Shields
    A. School Board Recognition Month -- Dr. Sharon M. Shields
V. Public Participation -- Board President
VI. Special Reports -- Board President
    A. Superintendent's Report -- Dr. Sharon M. Shields
        1. Student Enrollment Update -- Dr. Sharon M. Shields
        2. Calendar of Events -- Dr. Sharon M. Shields
VII. Consider Consent Agenda Items -- Board President
    A. Minutes for Meetings Held -- Ms. Lori Mynarcik
    B. Order of Joint Election for the May 7, 2022 Board of Trustees Election -- Dr. Sharon M. Shields
    C. Monthly Tax Collection Recap and Report -- Mr. James Garrett
    D. Personnel Items -- Mr. Todd Gooden
        1. Personnel Job Description(s) or Revisions to Job Description(s), and Paygrade Chart or Revisions to Paygrade Chart -- Mr. Todd Gooden
VIII. Action and Discussion Items -- Board President
    A. Discuss and Consider the Procedure for Filling the Vacancy on the La Vega ISD Board of Trustees -- Board President and Dr. Sharon M. Shields
    B. Discuss and Consider Renaming the La Vega High School Media Center -- Board President and Dr. Sharon M. Shields
    C. Consider Monthly Budget Analysis Report -- Mr. James Garrett
    D. Consider Teacher and Professional Employee Contract Recommendations -- Mr. Todd Gooden
IX. Closed Meeting -- Board President
X. Adjournment -- Board President

If, during the course of the meeting, discussion of any item on the agenda should be held in a closed meeting, the board will conduct a closed meeting in accordance with the Texas Open Meetings Act, Texas Government Code, Chapter 551, Subchapters D and E or Texas Government Code section 418.183(f).

Before any closed meeting is convened, the presiding officer will publicly identify the section or sections of the Act authorizing the closed meeting. All final votes, actions, or decisions will be taken in open meeting. [See TASB Policy BEC(LEGAL)]

_____

For the Board of Trustees

ROLL CALL, ESTABLISHMENT OF QUORUM, AND CALL TO ORDER

The meeting was called to order at _____ m.

Board of Trustees Members Present: _____

_____

Board of Trustees Members Absent: _____

_____

School Personnel Present: _____

_____

_____

_____

Others Present: _____

_____

_____

BOARD PRESIDENT:

THE OPENING CEREMONY CONSISTING OF THE PLEDGE OF ALLEGIANCE

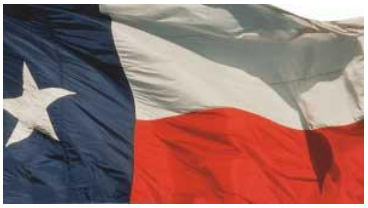
TO THE AMERICAN FLAG AND TO THE TEXAS FLAG WILL BE PROVIDED BY:

_____

(NAME, TITLE, POSITION, LVISD CAMPUS/DEPT.)



PLEDGE TO UNITED STATES FLAG. I pledge allegiance to the Flag of the United States of America, and to the Republic for which it stands, one nation under God, indivisible, with liberty and justice for all.



PLEDGE TO TEXAS FLAG: "Honor the Texas flag; I pledge allegiance to thee, Texas, one state under God, one and indivisible."

APPROVE LISTING OF AGENDA ITEMS

Presented for:
Board action ☒ Report/Review Only ☐

Supporting documents:
None ☒ Attached ☐ Provided Later ☐

Contact Person:
Dr. Sharon M. Shields and Board President

Background Information:
Board Members are asked to review the listing of agenda items.

Fiscal Implication:
N/A

Administrative Recommendation:
N/A

Motion:

Second:

For:

Against

Abstain:

RECOGNITION ITEMS

A. School Board Recognition Month

Presented for:
Board action ☒ Report/Review Only ☐ Consent Agenda Item ☐

Supporting documents:
None ☒ Attached ☐ Provided Later ☐

Contact Person:
Board President

Background Information:
This portion of the board meeting is reserved to recognize students, staff, and Board Members for exemplary accomplishments beyond the District Level.

Fiscal Implication:
N/A

Administrative Recommendation:
N/A

PUBLIC PARTICIPATION

Presented for:
Board action ☐ Report/Review Only ☒

Supporting documents:
None ☒ Attached ☐ Provided Later ☐

Contact Person(s):
Board President and Dr. Sharon M. Shields

Background Information:
LVISD POLICY BED (LOCAL) -- Public Participation: At regular meetings the Board shall allot 30 minutes to hear persons who desire to make comments to the Board. Persons who wish to participate in this portion of the meeting shall sign up with the presiding officer or designee before the meeting begins and shall indicate the topic about which they wish to speak.

Limit on Participation: Audience participation is limited to the portion of the meeting designated for that purpose. At all other times during a Board meeting, the audience shall not enter into discussion or debate on matters being considered by the Board, unless recognized by the presiding officer. No presentation shall exceed five (5) minutes. Delegations of more than five persons shall appoint one person to present their views before the Board.

Board's Response—Specific factual information or recitation of existing policy may be furnished in response to inquiries, but the Board shall not deliberate or decide regarding any subject that is not included on the agenda posted with notice of the meeting.

Complaints and Concerns—Complaints and concerns for which other resolution channels are provided shall be directed through those channels. The presiding officer or designee shall determine whether a person who wishes to address the Board has attempted to solve a matter administratively. If not, the person shall be directed to the appropriate policy to seek resolution before bringing the matter to the Board at a subsequent meeting.

Fiscal Implication:
N/A

Administrative Recommendation:
N/A

SPECIAL REPORTS

Presented for:
Board action ☐ Report/Review Only ☒

Supporting documents:
None ☐ Attached ☒ Provided Later ☐

Contact Person:
N/A

Background Information:
This portion of the meeting is to provide special reports to the Board of Trustees.

Fiscal Implication:
N/A

Administrative Recommendation:
This report is being provided for informational purposes.

Superintendent's Report

1. **Student Enrollment Report**
2. **Calendar Events**
3. **Other Miscellaneous Items**

Presented for:
Board action ☐ Report/Review Only ☒

Supporting documents:
None ☒ Attached ☐ Provided Later ☐

Contact Person:
Dr. Sharon M. Shields

Background Information:
This portion of the board meeting is reserved to update the Board of Trustees on calendar and miscellaneous items.

Fiscal Implication:
N/A

Administrative Recommendation:
N/A

CONSENT AGENDA ITEMS

Presented for:
Board action ☒ Report/Review Only ☒

Supporting documents:
None ☐ Attached ☒ Provided Later ☐

Contact Person:
N/A

Background Information:
The consent agenda shall include items of a routine and/or recurring nature grouped together under one action item. For each item listed as part of a consent agenda, the Board shall be furnished with background material. All such items shall be acted upon by one vote without separate discussion, unless a Board member requests that an item be withdrawn for individual consideration. The remaining items shall be adopted under a single motion and vote.

Fiscal Implication:
N/A

Administrative Recommendation:
N/A

Motion:

Second:

For:

Against

Abstain:

Approve Minutes for Meeting(s) Held

Presented for:
Board action ☒ Report/Review Only ☐

Supporting documents:
None ☐ Attached ☒ Provided Later ☐

Contact Person:
Dr. Sharon M. Shields or Ms. Lori Mynarcik

Background Information:
The Board shall prepare and retain minutes or make a tape recording of each of its open meetings. The minutes shall state the subject matter of each deliberation and shall indicate each vote, order, decision, or other action taken by the Board. The minutes or tapes are public records and shall be made available for public inspection and copying on request to the Superintendent or designee.

Fiscal Implication:
None.

Administrative Recommendation:
Board review and approval.

Motion: _____

Second: _____

For: _____

Against: _____

Abstain: _____

La Vega Independent School District
400 East Loop 340, Waco, Texas 76705
254-299-6700 ♦ 254-799-8642 FAX

Office of the Superintendent

La Vega I.S.D. Board of Trustees
Minutes of the Regular Meeting
December 14, 2021

BOARD MEMBERS PRESENT – Mildred Watkins, Henry C. Jennings, Raymond Koon, and Rev. Larry Carpenter

BOARD MEMBERS ABSENT – Randy Devorsky and Brenda Rocha

SCHOOL PERSONNEL PRESENT – Dr. Sharon M. Shields, Todd Gooden, James D. Garrett, Chief Kerry Blakemore, and Lori Mynarcik

OTHERS PRESENT – Myron Ridge

CALLED TO ORDER – Board President Mildred Watkins established a quorum and brought the board meeting to order at 6:22 p.m.

OPENING CEREMONY – The Pledges of Allegiance to the United States Flag and the Texas Flag were led by Mr. Todd Gooden, Assistant Superintendent for Personnel and Administration.

APPROVED LISTING OF AGENDA ITEMS – No action taken on this item.

RECOGNITION ITEMS – The Board of Trustees recognized the following individuals or groups for exemplary accomplishments beyond the District level.

- Dr. Sharon M. Shields, Superintendent – Recipient of the Citizen of the Year Award Sponsored by the Omicron Chapter of the Omega Psi Phi Fraternity, Inc.
- Dr. Sharon M. Shields, Superintendent – Finalist for the Leading Waco Women's 2021 Athena Leadership Award

PUBLIC PARTICIPATION – None

SPECIAL REPORTS – Board Members received the following special report(s).

Superintendent's Information to the Board – Dr. Sharon M. Shields, Superintendent, updated the Board Members on upcoming calendar items and other miscellaneous information.

APPROVED CONSENT AGENDA ITEMS - Motioned by Mr. Jennings and seconded by Mr. Koon, the Board unanimously approved the following consent agenda items:

- the minutes for the November 16, 2021 regular board meeting
- the minutes for the December 7th special board meeting

- the budget amendments as presented
- the addition of a special education employee position

ACTION AND DISCUSSION ITEMS - The following items were considered, discussed, and/or approved by the Board of Trustees.

Approved the 2020-2021 Fiscal Year Financial Report – Motioned by Mr. Koon and seconded by Mr. Jennings, the Board Members unanimously approved the 2020-2021 Fiscal Year Financial Report.

Approved the Monthly Budget Analysis Report – On a motion by Mr. Koon and seconded by Rev. Carpenter, the Board Members unanimously approved the monthly budget analysis report.

Approved Teacher and Professional Employee Contract Recommendations – None

CLOSED MEETING – None

ADJOURNMENT - On a motion by Mr. Jennings and seconded by Mr. Koon, the Board of Trustees unanimously agreed to adjourn the meeting at 6:39 p.m. on December 14, 2021.

_____
Date of Board Approval

_____
President, La Vega I.S.D. Board of Trustees

_____
Secretary, La Vega I.S.D. Board of Trustees

Order of General Election for the May 7, 2022 Board of Trustees Election

Presented for:
Board action ☒ Report/Review Only ☐

Supporting documents:
None ☐ Attached ☒ Provided Later ☐

Contact Person:
Dr. Sharon M. Shields

Background Information:
The Board of Trustees Election is scheduled for May 7, 2022. Attached is a copy of the Order of Election for the Board's approval.

Fiscal Implication:
N/A

Administrative Recommendation:
It is recommended that the Board Members approve the Order of Election for the May 7, 2022 Board of Trustees Election.

Motion: _____

Second: _____

For: _____

Against: _____

Abstain: _____

ORDER OF GENERAL ELECTION
(ORDEN DE LA ELECCIÓN GENERAL)

An election is hereby ordered to be held on May 7, 2022, for voting in a General Election to elect one (1) person for each position to serve the full term of three (3) years for three (3) positions on the Board of Trustees (Place 2, Place 4, and Place 5) for the La Vega Independent School District.

(Por la presente se ordena que se llevará a cabo una elección el 7 de mayo de 2022, para votar en una elección general para elegir una (1) persona para que sirvan los termino completos de tres (3) años para las tres (3) posiciones de la junta de regentes (lugar número 2, lugar número 4, y lugar número 5) para del distrito escolar independiente de La Vega.)

The execution of a Joint Election Agreement with Bellmead, Crawford, Gholson, Hewitt, Lacy Lakeview, Lorena, Mart, McGregor, Waco, Woodway, Bosqueville ISD, Crawford ISD, La Vega ISD, Lorena ISD, Mart ISD, Midway ISD, and Waco ISD is hereby authorized and approved.

(La ejecución de un acuerdo de elección conjunta con Bellmead, Crawford, Gholson, Hewitt, Lacy Lakeview, Lorena, Mart, McGregor, Waco, Woodway, Bosqueville ISD, Crawford ISD, La Vega ISD, Lorena ISD, Mart ISD, Midway ISD, y Waco ISD se autoriza y aprueba.)

LOCATION(S) OF POLLING PLACES
(DIRECCIÓN(ES) DE LAS CASILLAS ELECTORALES)

See attached List
(Véase la lista adjunta)

Early Voting by personal appearance will be conducted at:
(La votación adelantada en persona se llevará a cabo todos los días en:)

Early Voting Sites:
(Lugares de votación adelantada)

McLennan County Elections Administration Office (Main Early Voting Site)
Records Building (Basement)
214 North 4th Street, Suite 300
Waco, TX 76701

Robinson Community Center
106 W. Lyndale Avenue
Robinson, TX 76706

Waco Multi-Purpose Community Center
1020 Elm Avenue
Waco, TX 76704

West Waco Library
5301 Bosque Boulevard
Waco, TX 76710

Hewitt City Hall/Library
200 Patriot Court
Hewitt, TX 76643

The dates and times of Early Voting are:
(Los días y horas de votación adelantada son:)

Monday (lunes)	April 25, 2022 (25 de abril de 2022)	8:00 AM - 5:00 PM
Tuesday (martes)	April 26, 2022 (26 de abril de 2022)	8:00 AM - 5:00 PM
Wednesday (miércoles)	April 27, 2022 (27 de abril de 2022)	8:00 AM - 5:00 PM
Thursday (jueves)	April 28, 2022 (28 de abril de 2022)	8:00 AM - 5:00 PM
Friday (viernes)	April 29, 2022 (29 de abril de 2022)	8:00 AM - 5:00 PM
Saturday (sabado)	April 30, 2022 (30 de abril de 2022)	7:00 AM - 7:00 PM
Monday (lunes)	May 2, 2022 (2 de mayo de 2022)	7:00 AM - 7:00 PM
Tuesday (martes)	May 3, 2022 (3 de mayo de 2022)	7:00 AM - 7:00 PM

Applications to vote by mail should be mailed to:
(Las solicitudes para poder votar por deben ser enviadas a:)

McLennan County Elections Administration
P.O. Box 2450
Waco, Texas 76703-2450
ballotbymail@co.mclennan.tx.us

Applications for ballot by mail must be received no later than the close of business on April 26, 2022:
(Las solicitudes para votar por correo tendrán que ser recibidas antes del fin del día laboral el 26 de abril 2022:)

Issued this the _____day of _____, 2022.
(Emitada el día _____ de _____ 2022.)

_____
President, La Vega ISD Board of Trustees
(presidente, junta de regents de La Vega ISD)

MAY 7, 2022 ELECTION DAY VOTE CENTERS

(7 de mayo de 2022 Centros de Voto Para el Día de las Elecciones)

Axtell School Athletic Meeting Room	312 W. Seley, Axtell
Bellmead Civic Center	3900 Parrish Street, Waco
Bruceville-Eddy ISD Special Events Center	1 Eagle Drive, Eddy
Carver Park Baptist Church	1020 E. Herring Avenue, Waco
Cesar Chavez Middle School	700 S. 15th Street, Waco
Chalk Bluff Baptist Church	5993 Gholson Road, Waco
China Spring ISD Administration Bldg.	12166 Yankie Road, China Spring
Crawford High School	200 Pirate Drive, Crawford
Dewey Community Center	925 N. 9th Street, Waco
Fellowship Bible Church	5200 Speegleville Road, McGregor
H. G. Isbill Junior High	305 S. Van Buren Street, McGregor
Heart of Texas Council of Governments	1514 S. New Road, Waco
Hewitt First Baptist Church	301 S. 1st Street, Hewitt
Hewitt City Hall/Library	200 Patriot Court, Hewitt
Lacy Lakeview Civic Center	505 E. Craven Avenue, Waco
Lake Shore United Methodist Church	3311 Park Lake Drive, Waco
Lorena First Baptist Church	307 E. Center Street, Lorena
Mart High School	1100 JL Davis Avenue, Mart
MCC Conference Center	4601 N. 19th Street, Waco
Moody First United Methodist Church	500 6th Street, Moody
Riesel Junior High/High School	600 E. Frederick Street, Riesel
Robinson Community Center	106 W. Lyndale Avenue, Robinson
South Waco Library	2737 S. 18th Street, Waco
Speegleville Baptist Church	469 Speegle Road, Waco
St. Louis Activity Center (Windsor Ave. Parking)	2415 Cumberland Avenue, Waco
Tennyson Middle School	6100 Tennyson Drive, Waco
University High School	3201 S. New Road, Waco
Waco Convention Center	100 Washington Avenue, Waco
Waco High School (PAC)	2020 N. 42nd Street, Waco
Waco Multi-Purpose Community Center	1020 Elm Avenue, Waco
West Waco Library	5301 Bosque Blvd., Waco
West Community Center	200 Tokio Road, West
Woodway City Hall	922 Estates Drive, Woodway
Woodway First Baptist Church	13000 Woodway Drive, Woodway

Monthly Tax Collection Recap and Report

Presented for:
Board action ☒ Report/Review Only ☐

Supporting documents:
None ☐ Attached ☒ Provided Later ☐

Contact Person:
Mr. James Garrett

Background Information:
The District contracts with the McLennan County Tax Office for the collection of the current and delinquent taxes and penalty and interest on those taxes. As part of this service, the Tax Office supplies the District with a monthly cumulative summary of taxes and penalty and interest collected. Attached the Board will find the monthly tax collection recap and report prepared by the Business Office. This report has been reconciled with the summary report received from the tax office.

Fiscal Implication:
N/A

Administrative Recommendation:
It is recommended that the Board approve the Monthly Tax Collection Recap and Report as submitted.

Motion: _____

Second: _____

For: _____

Against: _____

Abstain: _____

La Vega ISD
Tax Collection Report

Current Year M&O Taxes	For Month of	Year to Date
	Dec 2021	Dec 2021
Original Current Roll		$ 13,277,667
Adjustments	$ (3,113)	$ 244,521
Total Adjusted Roll		$ 13,522,188
Current M&O Taxes Collected	$ 1,988,324	$ 3,714,397
Current P & I Collected	$ -	$ -
Current Taxes Collected Adjustments		$ -
Total Current Taxes Collected	$ 1,988,324	$ 3,714,397
% of Current Taxes Collected		27.4689%
Current Year I&S Taxes	**For Month of**	**Year to Date**
Current I&S Taxes Collected	$ 479,916	$ 896,528
Current P & I Collected	$ -	$ -
Current Taxes Collected Adjustments	$ -	$ -
Total Current Taxes Collected	$ 479,916	$ 896,528
% of Current Taxes Collected		6.6301%
Total Collections Current	**$ 2,468,240.00**	**$ 4,610,925.00**
		34.10%
Delinquent M&O Taxes	**This Month**	**Year to Date**
Delinquent Taxes Outstanding		$ 715,254
Adjustments	$ (2,386)	$ (27,050)
Total Adjusted Delinquent Roll		$ 688,204
Delinquent M&O Taxes Collected	$ 12,943	$ 63,906
Delinquent P & I Collected	$ 2,803	$ 26,667
Attorney Fees Collected		$ -
Delinquent Taxes Collected Adjustment		
Total Delinquent Balance Collected	$ 15,746	$ 90,573
% of of Delinquents Collected		13.1608%
Delinquent I&S Taxes	**This Month**	**Year to Date**
Delinquent I&S Taxes Collected	$ 3,969	$ 15,145
Delinquent P & I Collected	$ 637	$ 5,535
Attorney Fees Collected	$ -	$ -
Delinquent Taxes Collected Adjustment	$ -	$ -
Total Delinquent Balance Collected	$ 4,606	$ 20,679
% of of Delinquents Collected		3.0048%
Total Collections Delinquent	**$ 20,352**	**$ 111,252**
Grand Total Collections	**$ 2,488,592**	**$ 4,722,177**
Paid YTD		**$ 4,689,976**
Balance Remaining		**$ 9,520,416**
		67.00%

Personnel Items

Presented for:
Board action ☒ Report/Review Only ☐

Supporting documents:
None ☐ Attached ☒ Provided Later ☐

Contact Person:
Mr. Todd Gooden

Background Information:
The following personnel items are submitted for board approval.

Fiscal Implication:
N/A

Administrative Recommendation:
N/A

Job Description(s) or Revisions to Job Description(s), and Paygrade Chart or Revisions to Paygrade Chart

Presented for:
Board action ☒ Report/Review Only ☐

Supporting documents:
None ☐ Attached ☒ Provided Later ☐

Contact Person:
Mr. Todd Gooden

Background Information:
The Board of Trustees approve revisions to the LVISD Job Description Manual and Revisions to the Paygrade Charts.

Fiscal Implication:
N/A

Administrative Recommendation:
Board approval of the job descriptions or revisions to job descriptions, and revisions to the Paygrade Chart as presented.

Motion: _____

Second: _____

For: _____

Against: _____

Abstain: _____

AFTERSCHOOL PROGRAM COORDINATOR

Reports To: Superintendent

Dept / Campus: District-wide

Pay Grade: P-212

Board Approval: January 2022

PRIMARY PURPOSE / FUNCTION:

Provide oversight for the afterschool program, ensuring that students are engaged in targeted academic supports aligned with individual student needs, high quality curriculum and instruction. This support is to prioritize High-Impact Tutoring (HIT). Ensure that enrichment activities provided are of high interest to students served in the program.

QUALIFICATIONS:

Education/Certification:
Professional degree from an accredited university
Preferred administrator experience

Special Knowledge/Skills:
Ability to coordinate services to deliver student needs with appropriate staff
Ability to maintain documentation of services provided to students
Ability to work collaboratively
Ability to efficiently use Microsoft technology applications (word, excel, publisher, etc.)
Strong organizational, communication (oral and written), and interpersonal skills

Experience:
Experience working on a public school campus
Preferred 3-5 years experience

MAJOR RESPONSIBILITIES AND DUTIES:

Program Management

1. Serve as a liaison between Texas Education Agency Texas COVID Learning Acceleration Supports and the District.

2. Provide leadership for the afterschool steering committee, inclusive of campus and district leadership and external stakeholders, for the purposes of strategic planning, continuous quality improvement, and sustainability.

3. Develop an Afterschool Strategic Plan detailing components of the afterschool program that aligns with the District Improvement Plan.

4. Work cooperatively with appropriate campus staff to monitor student needs.

5. Efficiently complete all documentation and reports required and submit to Texas Education Agency.

6. Work with appropriate campus afterschool leads to ensure the afterschool program is sufficiently staffed on a daily basis.

7. Work with appropriate staff to identify budget needs and ensure budget expenditures are aligned to the grant.

8. Continuously review student data and seek ways to improve the afterschool program.

9. Create a method for school day staff and afterschool staff to communicate about student academic data, plans for future learning, and to participate in joint curriculum-aligned professional learning activities.

10. Collaborate with campus leadership to provide high interest enrichment activities in the afterschool program.

11. Ensure the appropriate staff to student ratio of 1:15 or 1:3 for students participating in HIT are maintained.

12. Ensure staff are using the TEKS-aligned tutoring supports with fidelity.

Staff Development

13. Receive all required training as appropriate from the Texas Education Agency and respond to TEA requests for feedback and data submissions.

14. Assist in communicating information to parent and community members about school programs.

15. Participate and/or lead, as appropriate, joint curriculum-aligned professional learning opportunities.

16. Ensure afterschool staff receive appropriate training to use the tutoring supports.

17. Present a positive role model for students that supports the mission of the school district.

18. Maintain a positive and effective relationship with supervisors, teachers, and other campus personnel.

19. Identify professional learning needs for afterschool staff based on student data.

20. Develop needed professional skills appropriate to personal growth and professional job assignments.

21. Demonstrate behavior that is professional, ethical, and responsible.

22. Keep informed of and complies with state, district, and local school regulations and policies.

Supervisory Responsibilities
Afterschool Leads

Other

Mental Demands:
Ability to communicate effectively (verbally and written)
Ability to instruct and model desirable skills and attitudes
Ability to remain productive and maintain control under stress

Physical Demands:
Frequent district-wide travel
Occasional prolonged and irregular hours
Frequent use of computers and other technology devices
Ability to lift and carry 50 lbs.

The foregoing statements describe the general purpose and responsibilities to this job and are not an exhaustive list of all responsibilities, duties, and skills that may be required.

_____ _____
Employee Date

_____ _____
Supervisor Date

LA VEGA I. S. D. 2021 – 2022 PROFESSIONAL PAYGRADES

	Job Code	MINIMUM	MID-POINT	MAXIMUM
PAYGRADE: P-0				
TX ACE Family Engagement Specialist	P-002	$28,166	$33,984	$39,802
Instructional Assistant/Athletics	P-003			
PAYGRADE: P-1				
Case Worker/Social Worker	P-101	$45,070	$52,466	$59,528
Speech Pathologist (non-ASHA certified)	P-104			
Student Services/SEL Liaison	P-108			
Student Services Liaison	P-109			
Speech Therapy Assistant ($1,500 stipend)	P-110			
Migrant/LEP Specialist (Moved to P-207)	P-112			
Athletic Trainer	P-113			
Educational Diagnostician ($10,000 stipend)	P-118			
Parent Liaison	P-120			
CATE Campus Coordinator (Move to P-211)	P-122			
Naval Science Instructor ($6,000 stipend)	P-123			
Senior Naval Science Instructor ($6,000 stipend)	P-124			
College, Career, & Military Advisor	P-126			
District PEIMS/Student Services Coordinator	P-127			
Behavior Interventionist	P-128			
PK Family Engagement Specialist	P-129			
PAYGRADE: P-2				
Head Athletic Trainer	P-200	$51,225	$61,759	$72,505
LV Education Foundation Ex. Director	P-201			
Credit Recovery Specialist	P-203			
Student Services Specialist	P-204			
Instructional Facilitator	P-205			
Speech Pathologist (ASHA certified)	P-206			
Literacy Specialist	P-207			
Licensed Specialist/School Psychology (LSSP)	P-208			
TX ACE Site Coordinator	P-209			
EL Specialist	P-210			
CATE Campus Coordinator	P-211			
Afterschool Program Coordinator	P-212			

LA VEGA I. S. D. 2021 – 2022 PROFESSIONAL PAYGRADE

PAYGRADE: P-3				
Cohort Asst. Principal (7-12) Asst. Principal –Instruction (PK-6) Asst. Principal – Instruction (7-12) Asst. Principal for Student Services Director of Athletics Director of Music/Head Band Director Director of Technology Literacy Coordinator (Moved to P207) Director of Special Education (Moved to P-5) Instructional Technology Specialist TX ACE Project Director Asst. Director – Special Ed Asst. Athletic Director/Head Football Coach Asst. Principal for ECHS Associate Principal for Instruction – LVHS Director of Opportunity Culture	P-300 P-301 P-302 P-303 P-304 P-305 P-306 P-307 P-308 P-309 P-310 P-311 P-312 P-313 P-314 P-315	$56,166	$67,921	$79,675
PAYGRADE: P-4				
Principal (Grades PK-6) Principal (Grades 7-8) Director of Early College/High School Dean of Advanced Studies (Inactive) Principal of Curriculum/Instruction	P-403 P-404 P-405 P-406 P-407	$67,236	$81,483	$95,728
PAYGRADE: P-5				
Principal (Grades 9-12) Director of Bilingual Education & Sp. Programs Director of Secondary Education (Inactive) Director of Special Education, Assessment & St. Support	P-501 P-504 P-505 P-506	$74,193	$90,006	$105,815
PAYGRADE: P-6				
Asst. Superintendent for Personnel & Administration Asst. Superintendent for Finance Asst. Supt. for Curriculum, Instruction, & Assessment Chief Academic Officer for Acceleration	P-602 P-603 P-604 P-605	$81,920	$99,526	$117,132
PAYGRADE: P-7				
Inactive	P-701	Inactive	Inactive	Inactive
PAYGRADE: P-8				
Superintendent	P-801	$100,114	$121,759	$143,403

ACTION / DISCUSSION ITEMS

Presented for:
Board action ☒ Report/Review Only ☐

Supporting documents:
None ☐ Attached ☒ Provided Later ☐

Contact Person:
N/A

Background Information:
The following items are included for board discussion and possible action.

Fiscal Implication:
N/A

Administrative Recommendation:
N/A

Discuss and Consider the Procedure for Filling the Vacancy on the La Vega ISD Board of Trustees

Presented for:
Board action ☒ Report/Review Only ☐

Supporting documents:
None ☒ Attached ☐ Provided Later ☐

Contact Person:
Board President and Dr. Sharon M. Shields

Background Information:
The Board Members will discuss and consider the procedure for filling the at-large position vacancy on the La Vega ISD Board of Trustees.

Fiscal Implication:
N/A

Administrative Recommendation:
The Administration recommends that the Board discuss and consider approving the procedure for filling the vacant at-large position on the Board of Trustees.

Motion: _____

Second: _____

For: _____

Against: _____

Abstain: _____

Discuss and Consider Renaming the La Vega High School Media Center

Presented for:
Board action ☒ Report/Review Only ☐

Supporting documents:
None ☒ Attached ☐ Provided Later ☐

Contact Person:
Board President and Dr. Sharon M. Shields

Background Information:
The Board Members and Administration will discuss and consider renaming the La Vega High School Media Center after Mrs. Diane Dietiker, beloved teacher and librarian at La Vega High School who served the District for 52 years.

Fiscal Implication:
N/A

Administrative Recommendation:
The Administration recommends that the Board discuss and consider renaming the La Vega High School Media Center after Mrs. Diane Dietiker.

Motion: _____

Second: _____

For: _____

Against: _____

Abstain: _____

Monthly Budget Analysis Report

Presented for:
Board action ☒ Report/Review Only ☐

Supporting documents:
None ☐ Attached X Provided Later

Contact Person:
Mr. James Garrett

Background Information:
The District compiles and reports revenue and expenditure data for all funds on a monthly basis. The attached monthly budget analysis reports compare year-to-date revenue and expenditures to the same period from last fiscal year.

Fiscal Implication:
N/A

Administrative Recommendation:
It is recommended that the Board approve the Monthly Budget Analysis Report as submitted.

Motion: _____

Second: _____

For: _____

Against: _____

Abstain: _____

La Vega Independent School District
Statement of Unaudited Revenues and Expenditures - Budget vs. Actual

For the Period Ended 12/31/2021
12

GENERAL FUND - 199

DATA CONTROL CODES	REVENUES	(1) 2021-2022 ORIGINAL BUD	(2) 2021-2022 AMEND BUD	(3) MONTHLY CURRENT 12/31/2021	(3) MONTHLY PRIOR YR 12/31/2020	(4) YEAR-TO-DATE CURRENT 12/31/2021	(4) YEAR-TO-DATE PRIOR YR 12/31/2020	(5) DIFFERENCE AMEND BUD TO YTD CURR	(6) CY YTD AS % OF BUDGET	(7) PY YTD AS % OF BUDGET	(8) % OF YEAR ELAPSED AS OF 12/31/2021
5700	LOCAL	11,457,480	11,542,426	2,012,475	3,007,937	3,938,300	3,821,415	7,604,126	34.12%	34.84%	33.33%
5800	STATE	20,472,204	20,472,204	4,839	255,168	9,938,953	9,697,973	10,533,251	48.55%	43.96%	33.33%
5900	FEDERAL	150,000	150,000	25,655	10,646	126,807	37,551	23,193	84.54%	250.34%	33.33%
5020	TOTAL REVENUES	$ 32,079,684	32,164,630	$ 2,042,969	$ 3,273,751	$ 14,004,060	$ 13,556,938	$ 18,160,570	43.54%	48.97%	33.33%
	EXPENDITURES						$0				
0011	Instruction	17,502,918	17,574,876	1,229,893	1,574,900	5,392,115	5,568,992	12,182,761	30.68%	31.16%	33.33%
0012	Instr Resources/Media Services	302,757	302,757	15,936	26,290	71,752	106,573	231,005	23.70%	37.28%	33.33%
0013	Curriculum & Staff Development	567,484	569,484	27,289	30,482	113,955	102,083	455,529	20.01%	19.56%	33.33%
0021	Instructional Leadership	785,799	783,799	43,353	74,672	231,827	236,268	551,972	29.58%	30.04%	33.33%
0023	School Leadership	2,463,633	2,476,633	183,312	241,694	788,227	787,001	1,688,406	31.83%	33.78%	33.33%
0031	Guidance, Counseling & Evaluation	824,101	824,101	57,798	61,431	244,677	255,897	579,424	29.69%	28.78%	33.33%
0032	Attendance & Social Services	94,625	94,625	-	2,059	-	122,059	94,625	0.00%	114.44%	33.33%
0033	Health Services	296,777	296,777	27,886	27,739	98,864	90,575	197,913	33.31%	25.79%	33.33%
0034	Student Transportation	2,037,842	2,037,842	163,358	317,730	545,656	499,265	1,492,186	26.78%	31.48%	33.33%
0035	Food Services	30,000	30,000	-	20,068	-	20,068	30,000	0.00%	65.69%	33.33%
0036	Extracurricular Activities	1,769,792	1,769,792	126,176	135,989	521,107	535,618	1,248,685	29.44%	32.73%	33.33%
0041	General Administration	1,571,317	1,571,317	152,334	134,888	541,759	474,664	1,029,558	34.48%	32.12%	33.33%
0051	Plant Maintenance & Operations	3,618,547	3,618,547	242,230	241,908	1,001,031	903,920	2,617,516	27.66%	24.87%	33.33%
0052	Security & Monitoring Services	546,854	546,854	36,636	49,307	159,834	170,921	387,020	29.23%	29.32%	33.33%
0053	Data Processing Services	1,253,982	1,253,982	207,963	92,143	514,302	464,322	739,680	41.01%	39.48%	33.33%
0061	Community Services	4,550	4,550	-	1,029	-	1,029	4,550	0.00%	35.31%	33.33%
0071	Debt Service	281,000	281,000	-	-	55,062	56,286	225,938	19.60%	21.12%	33.33%
0095	Payment to JJAEP	38,000	38,000	430	595	1,244	2,095	36,756	3.27%	2.91%	33.33%
0099	Other Intergovernmental Charges	194,000	194,000	29,457	-	29,457	29,477	164,543	15.18%	24.16%	33.33%
6030	TOTAL EXPENDITURES	$ 34,183,978	$ 34,268,936	$ 2,544,051	$ 3,032,925	$ 10,310,869	$ 10,427,115	$23,958,067	30.09%	30.91%	33.33%
1100	Excess (Deficiency) of Revenues Over (Under) Expenditures	$ (2,104,294)	$ (2,104,306)	$ (501,082)	$ 240,826	$ 3,693,191	$ 3,129,823				
	OTHER FINANCING SOURCES (USES)	(9)	(9)			(9)					
7910	Transfers In										
8910	Transfers Out (10)	$ -	$ -	$ -			$ -				
	TOTAL OTHER FINANCING SOURCES (USES)										
1200	Net Change in Fund Balance (11)	$ (2,104,294)	$ (2,104,306)		(11)	$ 3,693,191					
100	Fund Balance - Sept. 1 (12)	$ 8,014,492	$ 8,014,492		(12)	$ 8,014,492					
3000	Fund Balance - Aug 31 (projected and unaditied) (13)	$ 5,910,198	$ 5,910,186		(14)	$ 11,707,683					

(1) 2020-2021 Approved Budget - The original budget approved by the Board for the 2020-2021 Fiscal Year

(2) 2020-2021 Amend 05/31/2021
5

(3) Monthly Current Year vs. Prior Year Revenues and Expenditures - **C**ash received(revenues)/disbursed(expenditures) for the current month compared with the same period last year

(4) Year To Date Current Year vs. Prior Year Revenues and Expenditures - Cash received(revenues)/disbursed(expenditures) for the current year compared with the same period last year

(5) Difference Between Amended Budget and Current Year To Date -365
left to receive(revenues)/disburse(expenditures) for the remainder of the Fiscal Year

(6) Current Year To Date as A Percent of The 2020-2021 Amended Budget - The percent of Current Year To Date revenues/expenditures to the 2020-2021 Amended Budget

(7) Prior Year To Date as A Percent of The 2020-2021 Budget - Ther percent of Prior Year To Date revenues/expenditures from the 2020-2021 Budget

(8) Percent of Fiscal Year Elapsed as of The Date of The Report - The percent of the Fiscal Year which has elapsed for the as of date of the report

(9) Excess of Revenues Over Expenditures - The excess (deficiency) of Revenues over (under) expenditures for the Original Budget, Amended Budget and Current Year To Date columns

(10) Transfers In/Out - The amount of any transfers made to the Approved Budget, Amended Budget or Current Year To Date Columns

(11) Net Change In Fund Balance - The excess or deficiency of revenues over expenditures which would add to or take away from the beginning fund balance

(12) Fund Balance - September 1 - The District's audited General Fund Balance as of September 1 of the current fiscal year.

(13) Fund Balance - August 31 - The projected and unaditied General Fund Balance the District would have if revenue and expenditures are equal to the 2020-2021 Approved Budget or Amended Budget

(14) Fund Balance - August 31 - The projected and unaudited General Fund Balance the District would have if the fiscal year ended on the last day of the month of the report.

La Vega Independent School District
Statement of Unaudited Revenues and Expenditures - Budget vs. Actual

For the Period Ended 12/31/2021
12

CHILD NUTRITION FUND - 240

		(1)	(2)	(3)		(4)		(5)	(6)	(7)	(8)
				MONTHLY		YEAR-TO-DATE		DIFFERENCE	CY YTD	PY YTD	% OF YEAR
DATA CONTROL CODES	REVENUES	2021-2022 ORIGINAL BUD	2021-2022 AMEND BUD	CURRENT 12/31/2021	PRIOR YR 12/31/2020	CURRENT 12/31/2021	PRIOR YR 12/31/2020	AMEND BUD TO YTD CURR	AS % OF BUDGET	AS % OF BUDGET	ELAPSED AS OF 12/31/2021
5700	LOCAL	84,237	84,237	15,593	15,593	55,443	15,188	28,794	65.82%	10.15%	33.33%
5800	STATE	12,000	12,000	4,839	4,839	18,514	13,055	(6,514)	154.28%	19.69%	33.33%
5900	FEDERAL	2,250,322	2,250,322	771,517	771,517	1,006,936	350,981	1,243,386	44.75%	15.26%	33.33%
7900	OTHER			-	-	-	-	-	#DIV/0!		33.33%
5020 TOTAL REVENUES		$2,346,559	$2,346,559	$791,949	$791,949	$1,080,893	379,224	$1,265,666	46.06%	16.67%	33.33%
	EXPENDITURES										
0011	Instruction			-	-	-	-	-	#DIV/0!		33.33%
0012	Instr Resources/Media Services			-	-	-	-	-	#DIV/0!		33.33%
0013	Curriculum & Staff Development			-	-	-	-	-	#DIV/0!		33.33%
0021	Instructional Leadership			-	-	-	-	-	#DIV/0!		33.33%
0023	School Leadership			-	-	-	-	-	#DIV/0!		33.33%
0031	Guidance, Counseling & Evaluation			-	-	-	-	-	#DIV/0!		33.33%
0032	Attendance & Social Services			-	-	-	-	-	#DIV/0!		33.33%
0033	Health Services			-	-	-	-	-	#DIV/0!		33.33%
0034	Student Transportation			-	-	-	-	-	#DIV/0!		33.33%
0035	Food Services	2,316,559	2,316,559	166,653	166,653	731,447	486,351	1,585,112	31.57%	19.64%	33.33%
0036	Extracurricular Activities			-	-	-	-	-	#DIV/0!		33.33%
0041	General Administration			-	-	-	-	-	#DIV/0!		33.33%
0051	Plant Maintenance & Operations	30,000	30,000	1,253	1,253	3,735	2,979	26,265	12.45%	10.83%	33.33%
0052	Security & Monitoring Services			-	-	-	-	-	#DIV/0!		33.33%
0053	Data Processing Services			-	-	-	-	-	#DIV/0!		33.33%
0061	Community Services			-	-	-	-	-	#DIV/0!		33.33%
0071	Debt Service			-	-	-	-	-	#DIV/0!		33.33%
0081	Facility Acquisition & Construction			-	-	-	-	-	#DIV/0!		33.33%
0095	Payment to JJAEP			-	-	-	-	-	#DIV/0!		33.33%
0099	Other Intergovernmental Charges			-	-	-	-	-	#DIV/0!		33.33%
6030 TOTAL EXPENDITURES		$2,346,559	$2,346,559	$167,906	$167,906	$735,182	$489,330	$1,611,377	31.33%	21.34%	33.33%
1100	Excess (Deficiency) of Revenues Over (Under) Expenditures	$0	$0	$624,043	$624,043	$345,711	($110,106)				
	OTHER FINANCING SOURCES (USES)	(9)	(9)			(9)					
7910	Transfers In										
8910	Transfers Out (10)			$0	$0	$0	$0				
TOTAL OTHER FINANCING SOURCES (USES)											
1200	Net Change in Fund Balance (11)	$0	$0		(11)	$345,711					
100	Fund Balance - Sept. 1 (12)	$851,475	$851,475		(12)	$851,475					
3000	Fund Balance - Aug 31 (projected and unaditied) (13)		$851,475		(14)	$1,197,186					

La Vega Independent School District
Statement of Unaudited Revenues and Expenditures - Budget vs. Actual

For the Period Ended 12/31/2021

12

DEBT SERVICE FUND - 511

DATA CONTROL CODES	REVENUES	(1) 2021-2022 ORIGINAL BUD	(2) 2021-2022 AMEND BUD	(3) MONTHLY CURRENT 12/31/2021	(3) MONTHLY PRIOR YR 12/31/2020	(4) YEAR-TO-DATE CURRENT 12/31/2021	(4) YEAR-TO-DATE PRIOR YR 12/31/2020	(5) DIFFERENCE AMEND BUD TO YTD CURR	(6) CY YTD AS % OF BUDGET	(7) PY YTD AS % OF BUDGET	(8) % OF YEAR ELAPSED AS OF 12/31/2021
5700	LOCAL	2,549,803	2,549,803	483,580	694,997	927,332	904,521	1,622,471	36.37%	39.98%	33.33%
5800	STATE	-	-	-	84,697	116,628	84,697	(116,628)	#DIV/0!	24.44%	33.33%
5900	FEDERAL	279,750	279,750	-	-	-	132,629	279,750	0.00%	47.41%	33.33%
7900	OTHER		-	-	-	-	-	-	#DIV/0!	#DIV/0!	33.33%
5020	TOTAL REVENUES	$ 2,829,553	$ 2,829,553	$ 483,580	$ 779,694	1,043,960	$ 1,121,847	$ 1,785,593	36.89%	38.12%	33.33%
	EXPENDITURES										
0011	Instruction		-	-	-	-	-	-	#DIV/0!	#DIV/0!	33.33%
0012	Instr Resources/Media Services		-	-	-	-	-	-	#DIV/0!	#DIV/0!	33.33%
0013	Curriculum & Staff Development		-	-	-	-	-	-	#DIV/0!	#DIV/0!	33.33%
0021	Instructional Leadership		-	-	-	-	-	-	#DIV/0!	#DIV/0!	33.33%
0023	School Leadership		-	-	-	-	-	-	#DIV/0!	#DIV/0!	33.33%
0031	Guidance, Counseling & Evaluation		-	-	-	-	-	-	#DIV/0!	#DIV/0!	33.33%
0032	Attendance & Social Services		-	-	-	-	-	-	#DIV/0!	#DIV/0!	33.33%
0033	Health Services		-	-	-	-	-	-	#DIV/0!	#DIV/0!	33.33%
0034	Student Transportation		-	-	-	-	-	-	#DIV/0!	#DIV/0!	33.33%
0035	Food Services		-	-	-	-	-	-	#DIV/0!	#DIV/0!	33.33%
0036	Extracurricular Activities		-	-	-	-	-	-	#DIV/0!	#DIV/0!	33.33%
0041	General Administration		-	-	-	-	-	-	#DIV/0!	#DIV/0!	33.33%
0051	Plant Maintenance & Operations		-	-	-	-	-	-	#DIV/0!	#DIV/0!	33.33%
0052	Security & Monitoring Services		-	-	-	-	-	-	#DIV/0!	#DIV/0!	33.33%
0053	Data Processing Services		-	-	-	-	-	-	#DIV/0!	#DIV/0!	33.33%
0061	Community Services		-	-	-	-	-	-	#DIV/0!	#DIV/0!	33.33%
0071	Debt Service	2,557,414	2,557,414	-	-	806	133,435	2,556,608	0.03%	4.99%	33.33%
0081	Facility Acquisition & Construction		-	-	-	-	-	-	#DIV/0!	#DIV/0!	33.33%
0095	Payment to JJAEP		-	-	-	-	-	-	#DIV/0!	#DIV/0!	33.33%
0099	Other Intergovernmental Charges		-	-	-	-	-	-	#DIV/0!	#DIV/0!	33.33%
6030	TOTAL EXPENDITURES	$ 2,557,414	$ 2,557,414	$ -	$ -	$ 806	$ 133,435	$ 2,556,608	0.03%	4.93%	33.33%
1100	Excess (Deficiency) of Revenues Over (Under) Expenditures	$ 272,139	$ 272,139	$ 483,580	$ 779,694	$ 1,043,154	$ 988,412				
	OTHER FINANCING SOURCES (USES)	(9)	(9)			(9)					
7910	Transfers In		$ -	$ -	$ -	$ -	$ -				
8910	Transfers Out (10)		$ -	$ -	$ -	$ -	$ -				
	TOTAL OTHER FINANCING SOURCES (USES)										
1200	Net Change in Fund Balance (11)	$ 272,139	$ 272,139		(11)	$ 1,043,154					
100	Fund Balance - Sept. 1 (12)	$ 3,773,224	$ 3,773,224		(12)	$ 3,773,224					
100	Less: Committed Fund Balance - Sept. 1		$ (3,184,490)			$ (3,184,490)					
3000	Fund Balance - Aug 31 (projected and unaudited) (13)	$ 4,045,363	$ 860,873		(14)	$ 1,631,888					
3000	Less: Committed Fund Balance-Aug 31										
	Available Fund Balance (projected and unaudited) (14)	$ 4,045,363	$ 860,873			$ 1,631,888					

Consider Teacher and Professional Employee Contract Recommendations

Presented for:
Board action ☒ Report/Review Only ☐

Supporting documents:
None ☐ Attached ☒ Provided Later ☐

Contact Person:
Mr. Todd Gooden

Background Information:
The Board of Trustees of any independent school district may employ by contract a superintendent, a principal or principals, teachers, or other executive officers for a term not to exceed the maximum specified in this section. In those independent school districts with a scholastic population of fewer than 5,000, the term of such contracts shall not exceed three years. The personnel department, campus principals, and management teams interview and check references on each applicant who makes application to become a member of the staff of the La Vega Independent School District.

Fiscal Implication:
Personnel salaries are a budgeted item.

Administrative Recommendation:
Board approval of the contract recommendations as presented.

Motion: _____

Second: _____

For: _____

Against: _____

Abstain: _____

LV Personnel Recommendations for employees

The following employees are recommended for employment for the 2021- 2022 school years.

Name	Assignment
Hailey Chapman	Speech Therapy Assistant Special Ed Dept. Replacing: Guadalupe Aguilar
Vanessa Montoya	4th Grade Math/Science Teacher LVIS – HP Miles Replacing: Sydney Jones
Charla Rudd	Chief Academic Officer for Accountability Administration New Position
Chris Ward	Cohort Asst. Principal LVHS Replacing: Corey McAdams

I hereby authorize the administration to utilize my signature stamp to issue contracts to personnel and approve resignations as recommended herein.

_____

President, La Vega ISD Board of Trustees
January 18, 2022

CLOSED MEETING

Presented for:
Board action ☐ Report/Review Only ☒

Supporting documents:
None ☒ Attached ☐ Provided Later ☒

Contact Person:
Board President

Background Information:
The Board may enter into a closed meeting after the following requirements have been met:

1. A quorum of the Board has first been convened in open meeting for which notice has been given.
2. The presiding officer has publicly announced in open meeting that a closed meeting will be held.
3. The presiding officer has identified the section or sections of the Open Meetings Act or other applicable statutes that authorize the holding of such closed meeting.

Fiscal Implication:
N/A

Administrative Recommendation:
N/A

A closed meeting was declared:

_____ Beginning Time

_____ Date

_____ Sections of the Texas Government Code

_____ Ending Time

ADJOURNMENT

Motion: _____

Second: _____

For: _____

Against: _____

Abstain: _____

Date and Time: _____