Notice of Regular Meeting
Board of Trustees
January 19, 2021

A Regular Meeting of the Board of Trustees will be held on January 19, 2021, beginning at 6:00 PM, in the Virtual Meeting.

The subjects to be discussed or considered or upon which any formal action may be taken are listed below. Items do not have to be taken in the same order as shown on this meeting notice. For more information about public comment, see Policy BED. Unless removed from the consent agenda, items identified within the consent agenda will be acted on at one time.

La Vega Board of Trustees Meeting for January 2021

Please join my meeting from your computer, tablet or smartphone.
https://global.gotomeeting.com/join/403210573

You can also dial in using your phone.
United States: +1 (408) 650-3123

Access Code: 403-210-573

I. Roll Call, Establishment of Quorum, and Call to Order -- Board President
II. Opening Ceremony -- Board President
III. Consider Listing of Agenda Items -- Board President
IV. Recognition Items -- Board President and Dr. Sharon M. Shields
    A. School Board Recognition Month --
V. Public Participation -- Board President
VI. Special Reports -- Board President
    A. Superintendent's Report -- Dr. Sharon M. Shields
        1. Student Enrollment Update -- Dr. Sharon M. Shields
        2. Calendar of Events -- Dr. Sharon M. Shields
VII. Consider Consent Agenda Items -- Board President
    A. Minutes for Meetings Held -- Ms. Lori Mynarcik
    B. Order of Joint Election for the May 1, 2021 Board of Trustees Election -- Dr. Sharon M. Shields
    C. Consider Resolution to Designate Authorized Representative for the District TexPool and TexasTERM Investment Services -- Dr. Sharon M. Shields
    D. Monthly Tax Collection Recap and Report -- Mr. James Garrett
    E. Personnel Items -- Mr. Todd Gooden
        1. Consider Resolution to Extend COVID Leave for District Employees -- Mr. Todd Gooden
    F. Policy Manual Update 116 -- Mr. Todd Gooden
        1. CQB (LOCAL): Technology Resources - Cybersecurity -- Mr. Todd Gooden
        2. DCD (LOCAL): Employment Practices - At-Will Employment -- Mr. Todd Gooden
        3. DCE (LOCAL): Employment Practices - Other Types of Contracts -- Mr. Todd Gooden
        4. FFAC (LOCAL): Wellness and Health Services - Medical Treatment -- Mr. Todd Gooden

5. GKA (LOCAL): Community Relations - Conduct on School Premises -- Mr. Todd Gooden

VIII. Action and Discussion Items -- Board President

A. Consider Monthly Budget Analysis Report -- Mr. James Garrett

B. Consider Teacher and Professional Employee Contract Recommendations -- Mr. Todd Gooden

IX. Closed Meeting -- Board President

X. Adjournment -- Board President

If, during the course of the meeting, discussion of any item on the agenda should be held in a closed meeting, the board will conduct a closed meeting in accordance with the Texas Open Meetings Act, Texas Government Code, Chapter 551, Subchapters D and E or Texas Government Code section 418.183(f). Before any closed meeting is convened, the presiding officer will publicly identify the section or sections of the Act authorizing the closed meeting. All final votes, actions, or decisions will be taken in open meeting. [See TASB Policy BEC(LEGAL)]

_____

For the Board of Trustees

ROLL CALL, ESTABLISHMENT OF QUORUM, AND CALL TO ORDER

The meeting was called to order at _____ m.

Board of Trustees Members Present: _____

_____

Board of Trustees Members Absent: _____

_____

School Personnel Present: _____

_____

_____

_____

Others Present: _____

_____

_____

BOARD PRESIDENT:

THE OPENING CEREMONY CONSISTING OF THE PLEDGE OF ALLEGIANCE

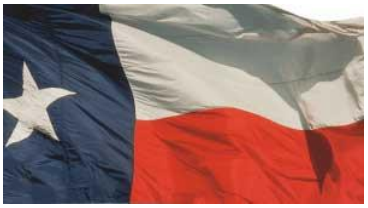
TO THE AMERICAN FLAG AND TO THE TEXAS FLAG WILL BE PROVIDED BY:

_____

(NAME, TITLE, POSITION, LVISD CAMPUS/DEPT.)



PLEDGE TO UNITED STATES FLAG. I pledge allegiance to the Flag of the United States of America, and to the Republic for which it stands, one nation under God, indivisible, with liberty and justice for all.



PLEDGE TO TEXAS FLAG: "Honor the Texas flag; I pledge allegiance to thee, Texas, one state under God, one and indivisible."

APPROVE LISTING OF AGENDA ITEMS

Presented for:
Board action ☒ Report/Review Only ☐

Supporting documents:
None ☒ Attached ☐ Provided Later ☐

Contact Person:
Dr. Sharon M. Shields and Board President

Background Information:
Board Members are asked to review the listing of agenda items.

Fiscal Implication:
N/A

Administrative Recommendation:
N/A

Motion:

Second:

For:

Against

Abstain:

RECOGNITION ITEMS

A. School Board Recognition Month

Presented for:
Board action ☒ Report/Review Only ☐ Consent Agenda Item ☐

Supporting documents:
None ☒ Attached ☐ Provided Later ☐

Contact Person:
Board President

Background Information:
This portion of the board meeting is reserved to recognize students, staff, and Board Members for exemplary accomplishments beyond the District Level.

Fiscal Implication:
N/A

Administrative Recommendation:
N/A

PUBLIC PARTICIPATION

Presented for:
Board action ☐ Report/Review Only ☒

Supporting documents:
None ☒ Attached ☐ Provided Later ☐

Contact Person(s):
Board President and Dr. Sharon M. Shields

Background Information:
LVISD POLICY BED (LOCAL) -- Public Participation: At regular meetings the Board shall allot 30 minutes to hear persons who desire to make comments to the Board. Persons who wish to participate in this portion of the meeting shall sign up with the presiding officer or designee before the meeting begins and shall indicate the topic about which they wish to speak.

Limit on Participation: Audience participation is limited to the portion of the meeting designated for that purpose. At all other times during a Board meeting, the audience shall not enter into discussion or debate on matters being considered by the Board, unless recognized by the presiding officer. No presentation shall exceed five (5) minutes. Delegations of more than five persons shall appoint one person to present their views before the Board.

Board's Response—Specific factual information or recitation of existing policy may be furnished in response to inquiries, but the Board shall not deliberate or decide regarding any subject that is not included on the agenda posted with notice of the meeting.

Complaints and Concerns—Complaints and concerns for which other resolution channels are provided shall be directed through those channels. The presiding officer or designee shall determine whether a person who wishes to address the Board has attempted to solve a matter administratively. If not, the person shall be directed to the appropriate policy to seek resolution before bringing the matter to the Board at a subsequent meeting.

Fiscal Implication:
N/A

Administrative Recommendation:
N/A

SPECIAL REPORTS

Presented for:
Board action ☐ Report/Review Only ☒

Supporting documents:
None ☐ Attached ☒ Provided Later ☐

Contact Person:
N/A

Background Information:
This portion of the meeting is to provide special reports to the Board of Trustees.

Fiscal Implication:
N/A

Administrative Recommendation:
This report is being provided for informational purposes.

Superintendent's Report

1. **Student Enrollment Report**
2. **Calendar Events**
3. **Other Miscellaneous Items**

Presented for:
Board action ☐ Report/Review Only ☒

Supporting documents:
None ☒ Attached ☐ Provided Later ☐

Contact Person:
Dr. Sharon M. Shields

Background Information:
This portion of the board meeting is reserved to update the Board of Trustees on calendar and miscellaneous items.

Fiscal Implication:
N/A

Administrative Recommendation:
N/A

CONSENT AGENDA ITEMS

Presented for:
Board action ☒ Report/Review Only ☒

Supporting documents:
None ☐ Attached ☒ Provided Later ☐

Contact Person:
N/A

Background Information:
The consent agenda shall include items of a routine and/or recurring nature grouped together under one action item. For each item listed as part of a consent agenda, the Board shall be furnished with background material. All such items shall be acted upon by one vote without separate discussion, unless a Board member requests that an item be withdrawn for individual consideration. The remaining items shall be adopted under a single motion and vote.

Fiscal Implication:
N/A

Administrative Recommendation:
N/A

Motion:

Second:

For:

Against

Abstain:

Approve Minutes for Meeting(s) Held

Presented for:
Board action ☒ Report/Review Only ☐

Supporting documents:
None ☐ Attached ☒ Provided Later ☐

Contact Person:
Dr. Sharon M. Shields or Ms. Lori Mynarcik

Background Information:
The Board shall prepare and retain minutes or make a tape recording of each of its open meetings. The minutes shall state the subject matter of each deliberation and shall indicate each vote, order, decision, or other action taken by the Board. The minutes or tapes are public records and shall be made available for public inspection and copying on request to the Superintendent or designee.

Fiscal Implication:
None.

Administrative Recommendation:
Board review and approval.

Motion: _____

Second: _____

For: _____

Against: _____

Abstain: _____

La Vega Independent School District
400 East Loop 340, Waco, Texas 76705
254-299-6700 ♦ 254-799-8642 FAX

Office of the Superintendent

La Vega I.S.D. Board of Trustees
Minutes of the Regular Meeting Held
December 15, 2020

SPECIAL NOTE: This meeting was held virtually due to restrictions and quarantines caused by the COVID-19 virus.
https://global.gotomeeting.com/join/408310637
United States: +1 (872) 240-3412
Access Code: 408-310-637

BOARD MEMBERS PRESENT – Brenda Rocha, Mildred Watkins, Myron Ridge, Randy Devorsky, Phil Bancale, Raymond Koon, and Henry C. Jennings

BOARD MEMBERS ABSENT – None

SCHOOL PERSONNEL PRESENT – Dr. Sharon M. Shields, Diane Roepke, Todd Gooden, Dr. Charla Rudd, and Lori Mynarcik

OTHERS PRESENT – Amy Trammell, James Garrett, and one unidentified caller

CALLED TO ORDER – Board President Brenda Rocha established a quorum and brought the board meeting to order at 6:02 p.m.

OPENING CEREMONY – The Pledges of Allegiance to the United States Flag and the Texas Flag were led by Mr. Todd Gooden, Assistant Superintendent for Personnel and Administration.

APPROVED LISTING OF AGENDA ITEMS - On a motion by Ms. Watkins and seconded by Mr. Ridge, the Board unanimously approved the listing of agenda items.

RECOGNITION ITEMS – None

PUBLIC PARTICIPATION – None

SPECIAL REPORTS – Board Members received the following special report(s).

Superintendent's Information to the Board – Dr. Sharon M. Shields, Superintendent, updated the Board Members on upcoming calendar items and other miscellaneous information.

APPROVED CONSENT AGENDA ITEMS - Motioned by Mr. Jennings and seconded by Mr. Bancale, the Board unanimously approved the following consent agenda items:

- the minutes for the November 17, 2020 regular board meeting

- the monthly tax collection recap and report
- the budget amendments as presented
- the tax resale deeds for District properties at 521 East 21st Street and 411 East 21st Street
- the job description for Director of Opportunity Culture
- revisions to the La Vega ISD 2020-2021 Professional Paygrades
- the Memorandum of Understanding (MOU) Between Prosper Waco and La Vega ISD

ACTION AND DISCUSSION ITEMS - The following items were considered, discussed, and/or approved by the Board of Trustees.

Approved the 2019-2020 Fiscal Year Financial Audit Report – Motioned by Mr. Ridge and seconded by Mr. Bancale, the Board of Trustees unanimously approved the 2019-2020 Fiscal Year Financial Audit Report.

Approved the La Vega ISD and American Bank Lease Agreement – On a motion by Ms. Watkins and seconded by Mr. Jennings, the Board Members approved the lease agreement between La Vega ISD and American Bank to allow restoration of the use of the American Bank electronic message sign that is located at the Bellmead American Bank (Bancale, Jennings, Koon, Ridge, Rocha, and Watkins voting for the motion; Devorsky voting against the motion).

Approved the House Bill 3 (HB3) Literacy, Math, and College, Career, and Military Readiness (CCMR) Goals – Mr. Jennings made a motion to approve the HB3 Literacy, Math, and CCMR Goals. Mr. Koon seconded the motion and it passed unanimously.

Approved the Monthly Budget Analysis Report – On a motion by Mr. Devorsky and seconded by Mr. Jennings, the Board unanimously approved the monthly budget analysis report.

Teacher and Professional Employee Contract Recommendations – None

CLOSED MEETING – None

ADJOURNMENT - On a motion by Mr. Bancale and seconded by Mr. Ridge, the Board of Trustees unanimously agreed to adjourn the meeting at 6:32 p.m. on December 15, 2020.

_____
Date of Board Approval

_____
President, La Vega I.S.D. Board of Trustees

_____
Secretary, La Vega I.S.D. Board of Trustees

Order of General Election for the May 1, 2021 Board of Trustees Election

Presented for:
Board action ☒ Report/Review Only ☐

Supporting documents:
None ☐ Attached ☒ Provided Later ☐

Contact Person:
Dr. Sharon M. Shields

Background Information:
The Board of Trustees Election is scheduled for May 1, 2021. Attached is a copy of the Order of Election for the Board's approval.

Fiscal Implication:
N/A

Administrative Recommendation:
It is recommended that the Board Members approve the Order of Election for the May 1, 2021 Board of Trustees Election.

Motion: _____

Second: _____

For: _____

Against: _____

Abstain: _____

ORDER OF GENERAL ELECTION
(ORDEN DE LA ELECCIÓN GENERAL)

An election is hereby ordered to be held on May 1, 2021, for voting in a General Election to elect one (1) person for each position to serve the full term of three (3) years for two (2) positions on the Board of Trustees for the La Vega Independent School District.

(Por la presente se ordena que se llevará a cabo una elección el 1 de mayo de 2021, para votar en una elección general para elegir una (1) persona para que sirvan los termino completos de tres (3) años para las dos (2) posiciones la junta de regentes del distrito escolar independiente de La Vega.)

The execution of a Joint Election Agreement with Bellmead, Beverly Hills, Crawford, Gholson, Hewitt, Lacy Lakeview, Lorena, Mart, McGregor, Robinson, Waco, Woodway, Bosqueville ISD, Connally ISD, Crawford ISD, Gholson ISD, La Vega ISD, Lorena ISD, Mart ISD, McGregor ISD, Midway ISD, Waco ISD, and McLennan Community College is hereby authorized and approved.

(La ejecución de un acuerdo de elección conjunta con with Bellmead, Beverly Hills, Crawford, Gholson, Hewitt, Lacy Lakeview, Lorena, Mart, McGregor, Robinson, Waco, Woodway, Bosqueville ISD, Connally ISD, Crawford ISD, Gholson ISD, La Vega ISD, Lorena ISD, Mart ISD, McGregor ISD, Midway ISD, Waco ISD, y McLennan Community College se autoriza y aprueba.)

LOCATION(S) OF POLLING PLACES
(DIRECCIÓN(ES) DE LAS CASILLAS ELECTORALES)

See attached List
(Véase la lista adjunta)

Early Voting by personal appearance will be conducted at:
(La votación adelantada en persona se llevará a cabo todos los días en:)

Early Voting Sites:
(Lugares de votación adelantada)

McLennan County Elections Administration Office
Records Building (Basement)
214 North 4th Street, Suite 300
Waco, TX 76701

Robinson Community Center
106 W. Lyndale Avenue
Robinson, TX 76706

Waco Multi-Purpose Community Center
1020 Elm Avenue
Waco, TX 76704

West Waco Library
5301 Bosque Boulevard
Waco, TX 76710

Hewitt City Hall/Library
200 Patriot Court
Hewitt, TX 76643

The dates and times of Early Voting are:
(Los días y horas de votación adelantada son:)

Monday (lunes)	April 19, 2021 (19 de abril de 2021)	8:00 AM - 5:00 PM
Tuesday (martes)	April 20, 2021 (20 de abril de 2021)	8:00 AM - 5:00 PM
Wednesday (miércoles)	April 21, 2021 (21 de abril de 2021)	8:00 AM - 5:00 PM
Thursday (jueves)	April 22, 2021 (22 de abril de 2021)	8:00 AM - 5:00 PM
Friday (viernes)	April 23, 2021 (23 de abril de 2021)	8:00 AM - 5:00 PM
Saturday (sabado)	April 24, 2021 (24 de abril de 2021)	7:00 AM - 7:00 PM
Monday (lunes)	April 26, 2021 (26 de abril de 2021)	7:00 AM - 7:00 PM
Tuesday (martes)	April 27, 2021 (27 de abril de 2021)	7:00 AM - 7:00 PM

Applications to vote by mail should be mailed to:
(Las solicitudes para poder votar por deben ser enviadas a:)

McLennan County Elections Administration
P.O. Box 2450
Waco, Texas 76703-2450
ballotbymail@co.mclennan.tx.us

Applications for ballot by mail must be received no later than the close of business on April 20, 2021:
(Las solicitudes para votar por correo tendrán que ser recibidas antes del fin del día laboral el 20 de abril 2021:)

Issued this the _____day of _____, 2021.
(Emitada el día _____ de _____ 2021.)

_____
President, La Vega ISD Board of Trustees
(president, junta de regents de La Vega ISD)

MAY 1, 2021 ELECTION DAY VOTE CENTERS

(1 de mayo de 2021 Centros de Voto Para el Día de las Elecciones)

Axtell School Athletic Meeting Room	312 W. Seley, Axtell
Bellmead Civic Center	3900 Parrish Street, Waco
Cesar Chavez Middle School	700 S. 15th Street, Waco
Chalk Bluff Baptist Church	5993 Gholson Road, Waco
China Spring ISD Administration Bldg.	12166 Yankie Road, China Spring
Crawford High School	200 Pirate Drive, Crawford
Dewey Community Center	925 N. 9th Street, Waco
Fellowship Bible Church	5200 Speegleville Road, McGregor
H. G. Isbill Junior High	305 S. Van Buren Street, McGregor
Heart of Texas Council of Governments	1514 S. New Road, Waco
Hewitt City Hall/Library	200 Patriot Court, Hewitt
Lacy Lakeview Civic Center	505 E. Craven Avenue, Waco
Lake Shore United Methodist Church	3311 Park Lake Drive, Waco
Lorena First Baptist Church	307 E. Center Street, Lorena
Mart Community Center	804 E. Bowie Avenue, Mart
Robinson Community Center	106 W. Lyndale Avenue, Robinson
South Waco Library	2737 S. 18th Street, Waco
St. Louis Activity Center	2415 Cumberland Avenue, Waco
University High School	3201 S. New Road, Waco
Waco Multi-Purpose Community Center	1020 Elm Avenue, Waco
West Community Center	200 Tokio Road, West
West Waco Library	5301 Bosque Blvd, Waco
Woodway City Hall	922 Estates Drive, Woodway

Consider Resolution to Designate Authorized Representative for TexPool and TexasTERM Investment Services

Presented for:
Board action ☒ Report/Review Only ☐

Supporting documents:
None ☐ Attached ☒ Provided Later ☐

Contact Person:
Dr. Sharon M. Shields

Background Information:
It is necessary to designate an authorized representative for TexPool Investment Services. Since Ms. Roepke was the District's representative, it is recommended that her replacement, Mr. James Garrett, be designated as the authorized representative.

Fiscal Implication:
NA

Administrative Recommendation:
The administration recommends approval of this resolution.

Motion: _____

Second: _____

For: _____

Against: _____

Abstain: _____

TexasTERM
Local Government Investment Pool

PERMISSIONS

Questions? Call 1-866-839-8376

ADD/UPDATE –
REMOVE/RETAIN –

Instructions: Complete this form to add, update, remove, or retain a contact(s) and/or their permissions. All contacts must be previously established with the Pool. To establish a new contact, please complete the TexasTERM *Contact Record* form along with this document.

Investor Name: La Vega Independent School District Investor TIN #: 74 - 6000340

Please list the account number(s) or account title(s) to which this form applies:

1. Lunch Fund
2.
3.
4.
5.
6.
7.
8.
9.
10.
11.
12.

ADD/UPDATE: Please complete the information below to add or update each Contact's permissions for the accounts listed above.

1.

CONTACT INFORMATION: (Contact must be previously established with the Pool)

Contact Name: James D. Garrett
First and Last Name (Print)

Mailing Address:
Agency Name(If Applicable)
400 East Loop 340
Address
Waco | TX | 76705
City | State | Zip

PERMISSIONS: (Please select all permissions that apply)

For the following accounts listed above, this contact may:

- ☐ View account(s) only.
- ☑ View and initiate transactions.
- ☑ Open and close accounts.
- ☑ Change banking instructions and account information.
- ☑ Assign permissions to and establish other contacts.
- ☑ Receive statements ☑ Electronic (EON) or ☐ Paper.

* Current EON User Name:

2.

CONTACT INFORMATION: (Contact must be previously established with the Pool)

Contact Name:
First and Last Name (Print)

Mailing Address:
Agency Name(If Applicable)
Address
City | State | Zip

PERMISSIONS: (Please select all permissions that apply)

For the following accounts listed above, this contact may:

- ☐ View account(s) only.
- ☐ View and initiate transactions.
- ☐ Open and close accounts.
- ☐ Change banking instructions and account information.
- ☐ Assign permissions to other contacts.
- ☐ Receive statements ☑ Electronic (EON) or ☐ Paper.

* Current EON User Name:

REMOVE: Contacts to be removed from the accounts listed above.

1. Contact Name: Diane Roepke (First and Last Name (Print))
2. Contact Name: (First and Last Name (Print))
3. Contact Name: (First and Last Name (Print))
4. Contact Name: (First and Last Name (Print))
5. Contact Name: (First and Last Name (Print))

RETAIN: Contacts to remain with no changes on accounts listed above.

1. Contact Name: Sharon Shields (First and Last Name (Print))
2. Contact Name: Sabrina Miles (First and Last Name (Print))
3. Contact Name: (First and Last Name (Print))
4. Contact Name: (First and Last Name (Print))
5. Contact Name: (First and Last Name (Print))

CERTIFICATION: The person who signs this section verifies the information listed above is correct.

The person signing below should be as follows:

- For existing accounts this section must be signed by an individual who is currently authorized to designate other authorized persons as per Pool records.
- If submitted with a New Investor Application, this section must be signed by the individual who signed the certification section of the New Investor Application.
- If submitted with a Trusteed Account Application, this section must be signed by the individual who signed the signature section of the Trusteed Account Application.
- The Pool reserves the right to request proof of authority in the form of election certification, board minutes, resolutions, fiduciary trusts agreement, etc. when updating authorized persons in Pool records.

× Sharon Shields
Authorized Signature

01/05/21
Date

Sharon Shields
Print Name of Authorized Signatory

(254) 299-6700
Phone Number

Any document received by email will not be accepted. Please send by fax or mail.

FAX TO: TexasTERM Client Services Group
1-800-252-9551

MAIL TO: TexasTERM Client Services Group
P.O. Box 11760
Harrisburg, PA 17108-1760

POOL USE ONLY		
V2014.12	DATE	INITIALS
Processed		
Confirmed		

Resolution Amending Authorized Representatives

Please complete this form to amend or designate Authorized Representatives. *This document supersedes all prior Authorized Representative forms.*

*** Required Fields**

1. Resolution

WHEREAS,

La Vega ISD
Participant Name*

7 7 9 4 8
Location Number*

("**Participant**") is a local government of the State of Texas and is empowered to delegate to a public funds investment pool the authority to invest funds and to act as custodian of investments purchased with local investment funds; and

WHEREAS, it is in the best interest of the Participant to invest local funds in investments that provide for the preservation and safety of principal, liquidity, and yield consistent with the Public Funds Investment Act; and

WHEREAS, the Texas Local Government Investment Pool ("**TexPool / Texpool Prime**"), a public funds investment pool, were created on behalf of entities whose investment objective in order of priority are preservation and safety of principal, liquidity, and yield consistent with the Public Funds Investment Act.

NOW THEREFORE, be it resolved as follows:

A. That the individuals, whose signatures appear in this Resolution, are Authorized Representatives of the Participant and are each hereby authorized to transmit funds for investment in TexPool / TexPool Prime and are each further authorized to withdraw funds from time to time, to issue letters of instruction, and to take all other actions deemed necessary or appropriate for the investment of local funds.

B. That an Authorized Representative of the Participant may be deleted by a written instrument signed by two remaining Authorized Representatives provided that the deleted Authorized Representative (1) is assigned job duties that no longer require access to the Participant's TexPool / TexPool Prime account or (2) is no longer employed by the Participant; and

C. That the Participant may by Amending Resolution signed by the Participant add an Authorized Representative provided the additional Authorized Representative is an officer, employee, or agent of the Participant;

List the Authorized Representative(s) of the Participant. Any new individuals will be issued personal identification numbers to transact business with TexPool Participant Services.

1. James Garrett — Name; Assistant Superintendent for Finance — Title
   2 5 4 2 9 9 6 7 0 5 — Phone; 2 5 4 2 9 9 8 6 4 2 — Fax; james.garrett@lavegaisd.org — Email
   Signature

2. Sharon M. Shields — Name; Superintendent — Title
   2 5 4 2 9 9 6 7 0 0 — Phone; 2 5 4 2 9 9 8 6 4 2 — Fax; sharon.shields@lavegaisd.org — Email
   Signature

3. Sabrina Miles — Name; Adminstrative Assistant for Business Services — Title
   2 5 4 2 9 9 6 7 1 0 — Phone; 2 5 4 2 9 9 8 6 7 2 — Fax; sabrina.miles@lavegaisd.org — Email
   Signature

Form Continues on Next Page

1. Resolution (continued)

4. Name | Title

Phone | Fax | Email

Signature

List the name of the Authorized Representative listed above that will have primary responsibility for performing transactions and receiving confirmations and monthly statements under the Participation Agreement.

Name

In addition and at the option of the Participant, one additional Authorized Representative can be designated to perform only inquiry of selected information. *This limited representative cannot perform transactions.* If the Participant desires to designate a representative with inquiry rights only, complete the following information.

Sabrina Miles — Name

Administrative Assistant for Business Services — Title

2 5 4 2 9 9 6 7 1 0 — Phone

2 5 4 2 9 9 8 6 4 2 — Fax

sabrina.miles@lavegaisd.org — Email

D. That this Resolution and its authorization shall continue in full force and effect until amended or revoked by the Participant, and until TexPool Participant Services receives a copy of any such amendment or revocation. This Resolution is hereby introduced and adopted by the Participant at its regular/special meeting held on the ____ day of _____, 20__.

Note: Document is to be signed by your Board President, Mayor or County Judge and attested by your Board Secretary, City Secretary or County Clerk.

La Vega ISD — Name of Participant*

SIGNED

Signature*

Brenda Rocha — Printed Name*

Board President — Title*

ATTEST

Signature*

Myron Ridge — Printed Name*

Board Secretary — Title*

2. Mailing Instructions

The completed Resolution Amending Authorized Representatives can be faxed to TexPool Participant Services at 1-866-839-3291, and mailed to:

TexPool Participant Services
1001 Texas Avenue, Suite 1150
Houston, TX 77002

1-866-TEXPOOL (839-7665) • TexPool.com
© 2020 Federated Hermes, Inc.
G45340-17 (3/20)

Managed and Serviced by Federated Hermes

Monthly Tax Collection Recap and Report

Presented for:
Board action ☒ Report/Review Only ☐

Supporting documents:
None ☐ Attached X Provided Later

Contact Person:
Mr. James Garrett

Background Information:
The District contracts with the McLennan County Tax Office for the collection of the current and delinquent taxes and penalty and interest on those taxes. As part of this service, the Tax Office supplies the District with a monthly cumulative summary of taxes and penalty and interest collected. Attached the Board will find the monthly tax collection recap and report prepared by the Business Office. This report has been reconciled with the summary report received from the tax office.

Fiscal Implication:
N/A

Administrative Recommendation:
It is recommended that the Board approve the Monthly Tax Collection Recap and Report as submitted.

Motion: _____

Second: _____

For: _____

Against: _____

Abstain: _____

La Vega ISD
Tax Collection Report

Current Year M&O Taxes		For Month of		Year to Date
	12	December 2020		December 2020
Original Current Roll			$	9,812,867.87
Adjustments		($4,625.37)		$3,425,424.37
Total Adjusted Roll			$	13,238,292.24
Current M&O Taxes Collected	$	2,971,869.79	$	3,632,233.44
Current P & I Collected	$	-	$	-
Current Taxes Collected Adjustments			$	-
Total Current Taxes Collected	$	2,971,869.79	$	3,632,233.44
% of Current Taxes Collected				27.4373%
Current Year I&S Taxes		**For Month of**		**Year to Date**
Current I&S Taxes Collected	$	691,064.76	$	844,622.61
Current P & I Collected	$	-	$	-
Current Taxes Collected Adjustments	$	-	$	-
Total Current Taxes Collected	$	691,064.76	$	844,622.61
% of Current Taxes Collected				6.3801%
Total Collections Current	**$**	**3,662,934.55**	**$**	**4,476,856.05**
				33.82%
Delinquent M&O Taxes		**This Month**		**Year to Date**
Delinquent Taxes Outstanding			$	707,144.39
Adjustments	$	6,863.98	$	974.71
Total Adjusted Delinquent Roll			$	708,119.10
Delinquent M&O Taxes Collected	$	14,308.58	$	60,708.40
Delinquent P & I Collected	$	4,524.38	$	22,444.24
Attorney Fees Collected			$	-
Delinquent Taxes Collected Adjustment				
Total Delinquent Balance Collected	$	18,832.96	$	83,152.64
% of of Delinquents Collected				11.7427%
Delinquent I&S Taxes		**This Month**		**Year to Date**
Delinquent I&S Taxes Collected	$	2,931.67	$	12,431.39
Delinquent P & I Collected	$	936.03	$	4,433.59
Attorney Fees Collected	$	-	$	-
Delinquent Taxes Collected Adjustment	$	-	$	-
Total Delinquent Balance Collected	$	3,867.70	$	16,864.98
% of of Delinquents Collected				2.3817%
Total Collections Delinquent	**$**	**22,700.66**	**$**	**100,017.62**
Grand Total Collections	**$**	**3,685,635.21**	**$**	**4,576,873.67**
Paid YTD			**$**	**4,549,995.84**
Balance Remaining			**$**	**9,396,415.50**
				67.38%

Personnel Items

Presented for:
Board action ☒ Report/Review Only ☐

Supporting documents:
None ☐ Attached ☒ Provided Later ☐

Contact Person:
Mr. Todd Gooden

Background Information:
The following personnel items are submitted for board approval.

Fiscal Implication:
N/A

Administrative Recommendation:
N/A

Consider Resolution to Extend COVID Leave for District Employees

Presented for:
Board action ☒ Report/Review Only ☐

Supporting documents:
None ☐ Attached ☒ Provided Later ☐

Contact Person:
Mr. Todd Gooden

Background Information:
The FFCRA (Families First Corona Relief Act) expired on December 31, 2020. The Act provided leave for our employees who were required to quarantine; 1) due to close contact with a confirmed COVID positive case 2) due to personally contracting the COVID virus, 3) due to caring for an immediate family member who had contracted the COVID virus.

This resolution extends the leave through the end of the current school year. If this resolution is approved, those who have not previously used the 10 days provided under the FFCR, will still have those days available if they are required to quarantine for any of the above reasons. Those who have previously used those days, will be able to use any personal leave they have available.

This resolution was written with help from TASA/TASB as well as under the counsel of our school attorney.

Fiscal Implication:
N/A

Administrative Recommendation:
The administration recommends board approval of the resolution to extend COVID leave for District employees.

Motion: _____

Second: _____

For: _____

Against: _____

Abstain: _____

RESOLUTION OF THE LA VEGA INDEPENDENT SCHOOL DISTRICT BOARD OF TRUSTEES

At a lawfully called meeting on January _____, 2021, the La Vega Independent School District Board of Trustees ("Board") does hereby make the following Resolution regarding the granting of extended leave for COVID-19 to employees of the La Vega Independent School District ("La Vega ISD" or "District"):

WHEREAS, the District's Board of Trustees ("Board") recognizes that the State of Texas and the United States Government have declared a disaster and emergency regarding Coronavirus/COVID-19 (hereafter "COVID-19") and its potential spread, and continue to extend these declarations; and

WHEREAS, the territory included in the District is within the areas declared a disaster and an emergency area; and

WHEREAS, on or about March 13, 2020, the President of the United States first declared a national emergency and the Governor of the State of Texas declared a statewide disaster regarding COVID-19, both of which have been continually extended; and

WHEREAS, the Board recognizes that COVID-19 is an unforeseen and unavoidable emergency of urgent public necessity and that the World Health Organization has declared COVID-19 a pandemic; and

WHEREAS, the Board and Administration are following advice and directives from federal, state and local authorities in responding to COVID-19; and

WHEREAS, the provisions of the Families First Coronavirus Response Act (FFCRA) providing for Emergency Paid Sick Leave (EPSL) for employees who must quarantine after testing positive for COVID-19 or after close contact exposure to COVID-10 were not extended past December 31, 2020, by the federal government;

WHEREAS, the Board has a substantial public interest in protecting the health and safety of its students, staff, and school community, and therefore desires to protect, to the fullest extent possible, the health and safety of students, staff, and the school community in light of COVID-19; and

WHEREAS, the District's public purpose is served by promoting conscientious health choices by employees, including medical individual quarantines and leave as may be necessary to protect students, staff, and the school community, consistent with the provisions of the now-expired EPSL; and

WHEREAS, employee benefits that help ensure employees can isolate to avoid the spread of COVID-19, follow instructions from health officials, and generally help to protect the school community are essential in creating a school environment in which students can be successfully educated; and

WHEREAS, the District benefits from employees not being at District facilities when exposed to COVID-19, in accordance with health department instructions, and because learning is negatively impacted when staff and students are exposed to and/or ill with COVID-19; and

WHEREAS, the Board believes the public purposes described above are fulfilled by efficiently and effectively making certain delegations, as described more fully herein, to the

Superintendent to address this ever-changing emergency situation in the best interest of the health, safety, and well-being of its students, staff, school community, and the citizenship at-large; and

WHEREAS, the Board continues to provide controls and oversight for the District expenditures and authority granted to the Superintendent herein through requiring that the Superintendent develop guidelines and communicate to the Board updates regarding employee use of such extended leave.

IT IS THEREFORE RESOLVED THAT the Board finds a substantial public purpose exists in protecting the health and safety of its students, staff, and the school community, and in taking action to help ensure that the District and its community are prepared, to the fullest extent possible, to protect the health and safety of students, staff, and school community in light of COVID-19.

In furtherance of these public purposes, the Board of Trustees delegates to the Superintendent, for period between January 4, 2021, and June 30, 2021, the authority to develop Administrative Regulations or Guidelines permitting the use of up to ten (10) days of paid leave ("COVID Extended Leave"), in accordance with the following provisions:

1) Employees who did not exhaust all ten days of federal ESPL leave, prior to December 31, 2020, may take, up to a total of ten days for the 2020-2021 school year, paid leave for the following reasons: quarantine/isolation orders required by the District or a licensed medical doctor (in accordance with guidance from the health department); positive COVID-19 diagnoses confirmed by a lab or licensed medical doctor; and COVID-19 related hospitalizations; and

2) Such extended leave shall be available only to those employees who did not exhaust all ten days of federal EPSL leave, prior to December 31, 2020; and

3) Like EPSL, employees eligible to use these extended COVID-19 leave days may choose to use these days before or after the exhaustion of all paid federal, state, and/or local leave for which the employee is eligible; and

4) Employees are eligible for such COVID Extended Leave while observing quarantine measures and timelines in compliance with the CDC, are required to strictly observe and adhere to all CDC quarantine and isolation guidelines while in quarantine.

The authority granted by this Resolution is effective until June 30, 2021, unless the Board takes

action to revoke this authorization earlier.

PASSED AND APPROVED BY THE LA VEGA ISD BOARD OF TRUSTEES this _____ day of January _____, 2021.

For the Board:

_____
President, Board of Trustees

ATTEST:

_____
Secretary, Board of Trustees

Policy Manual Update 116

Presented for:
Board action ☒ Report/Review Only ☐

Supporting documents:
None ☐ Attached ☒ Provided Later ☐

Contact Person:
Mr. Todd Gooden

Background Information:
Information about Policy Manual Update 116 is attached.

Fiscal Implication:
N/A

Administrative Recommendation:
The administration recommends approval of Policy Manual Update 116.

Motion: _____

Second: _____

For: _____

Against: _____

Abstain: _____

Explanatory Notes

TASB Localized Policy Manual Update 116

La Vega ISD

ATTN(NOTE) GENERAL INFORMATION ABOUT THIS UPDATE

New! Local Policy Overview for Update 116: The newly redesigned publication *Local Policy Overview* is available in the myTASB Policy Service Resource Library. *Local Policy Overview* is presented in both video and written document formats and replaces *Vantage Points*, previously provided on yellow paper in mailed update packets and available online.

Like *Vantage Points*, the *Local Policy Overview* provides a general, high-level overview of the changes to the (LOCAL) policies included in TASB updates. This resource has been redesigned to better present the information and to meet accessibility standards for individuals with visual impairments. Both the video and written formats of the *Local Policy Overview* are available on myTASB in Policy Manual Update Resources. From there, you may forward them electronically or print the written document for distribution to staff and board members.

(LEGAL) policies provide the legal framework for key areas of district operations; they are not adopted by the board.

A25(INDEX) CROSS-INDEX

The cross-index has been updated to reflect new terms and revisions to content and coding in the policy manual.

AIA(LEGAL) ACCOUNTABILITY: ACCREDITATION AND PERFORMANCE INDICATORS

Revisions from Administrative Code rules incorporate details previously included in the *Local Accountability Systems Guide*. The *Guide* is no longer adopted by reference in the Administrative Code but is available online.

AIB(LEGAL) ACCOUNTABILITY: PERFORMANCE REPORTING

We have added revised Administrative Code rules addressing Results Driven Accountability, a framework to evaluate district performance in regard to certain populations of students in select program areas.

AIC(LEGAL) ACCOUNTABILITY: INTERVENTIONS AND SANCTIONS

Provisions regarding Monitoring Reviews and On-Site Investigations have been revised to better reflect statute.

BE(LEGAL) BOARD MEETINGS

Provisions at Persons with Hearing Impairments have been revised to better reflect statute.

BJCB(LEGAL) SUPERINTENDENT: PROFESSIONAL DEVELOPMENT

Details from revised Administrative Code rules have been added to the provision requiring superintendents to receive training on identifying and reporting potential victims of sexual abuse, human trafficking, and other maltreatment of children.

C(LEGAL) BUSINESS AND SUPPORT SERVICES

The title of CX has been revised to Contracts for Facilities to better reflect the content.

CBB(LEGAL) STATE AND FEDERAL REVENUE SOURCES: FEDERAL

Extensive revisions to this legally referenced policy are based on Office of Management and Budget (OMB) amendments to federal regulations addressing awards and grants.

La Vega ISD

CCG(LEGAL) LOCAL REVENUE SOURCES: AD VALOREM TAXES

Provisions, effective January 1, 2021, from Senate Bill 2, 86th Legislative Session, have been added and address:

- Use and submission of the comptroller's tax rate calculation forms to calculate the no-new-revenue and voter-approval tax rates; and
- Taxpayer injunctions restraining the collection of taxes and prohibiting a district from adopting a tax rate if certain requirements are not met.

Guidance from the Texas Tax Code on calculating the voter approval tax rate has also been added.

CE(LEGAL) ANNUAL OPERATING BUDGET

We have added a provision requiring the board to attach the forms used to calculate the no-new-revenue and voter-approval tax rates as an appendix to the district's budget. The provision is effective January 1, 2021, and is from Senate Bill 2, 86th Legislative Session.

CFC(LEGAL) ACCOUNTING: AUDITS

Revised Administrative Code rules clarify that the district's independent auditor must be associated with a certified public accountancy firm licensed by the Texas State Board of Public Accountancy or a state licensing agency from another state.

CKB(LEGAL) SAFETY PROGRAM/RISK MANAGEMENT: ACCIDENT PREVENTION AND REPORTS

New Administrative Code rules on mandatory school drills have been added.

CO(LEGAL) FOOD AND NUTRITION MANAGEMENT

We have updated web links in this legally referenced policy.

COA(LEGAL) FOOD AND NUTRITION MANAGEMENT: PROCUREMENT

We have updated web links in this legally referenced policy.

COB(LEGAL) FOOD AND NUTRITION MANAGEMENT: FREE AND REDUCED-PRICE MEALS

We have updated web links in this legally referenced policy.

CQA(LEGAL) TECHNOLOGY RESOURCES: DISTRICT, CAMPUS, AND CLASSROOM WEBSITES

A new required internet posting has been added from revised Administrative Code rules. A district with a local accountability system must post on the district's website an explanation of the methodology used to assign local campus accountability performance ratings.

CQB(LOCAL) TECHNOLOGY RESOURCES: CYBERSECURITY

To ease compliance with state law provisions requiring the board to select a cybersecurity training program and verify and report cybersecurity training by district employees, recommended revisions to this policy provide for the board to delegate these responsibilities to the superintendent.

Explanatory Notes
TASB Localized Policy Manual Update 116

La Vega ISD

CX(LEGAL) CONTRACTS FOR FACILITIES

The title to this legally referenced policy has been changed to Contracts for Facilities, and the text has been revised to better reflect statute.

DAA(LEGAL) EMPLOYMENT OBJECTIVES: EQUAL EMPLOYMENT OPPORTUNITY

This legally referenced policy has been significantly reorganized to focus on discrimination in hiring and discharging employees. Some details on disability discrimination have been moved to DIA, addressing discrimination, harassment, and retaliation in other aspects of employment.

For clarification a Note has been added to indicate that Title VII, the Americans with Disabilities Act, and the Genetic Information Nondiscrimination Act only apply to employers with 15 or more employees as described in the Note.

DBA(LEGAL) EMPLOYMENT REQUIREMENTS AND RESTRICTIONS: CREDENTIALS AND RECORDS

This legally referenced policy has been updated to clarify that holders of intern or probationary certificates may be employed on an emergency permit under certain circumstances.

DCD(LOCAL) EMPLOYMENT PRACTICES: AT-WILL EMPLOYMENT

Recommended revisions clarify that an at-will employee's appeal of dismissal would follow the district's employee grievance policy and not begin with the board.

The *Legal Issues in Update 116* memo describes common legal concerns and best practices specific to this policy topic.

DCE(LOCAL) EMPLOYMENT PRACTICES: OTHER TYPES OF CONTRACTS

As discussed at the recent policy review session, recommended revisions clarify that non-Chapter 21 contracts are provided for positions on a list approved annually by the board.

Recommended update revisions are to clarify that an appeal by an employee whose non-Chapter 21 contract is not reissued at the end of the contract period would follow the district's employee grievance policy and not begin with the board.

The *Legal Issues in Update 116* memo describes common legal concerns and best practices specific to this policy topic.

DEAA(LEGAL) COMPENSATION PLAN: INCENTIVES AND STIPENDS

References have been added to new Administrative Code rules on optional local teacher designation systems and mentor teacher training programs.

DH(EXHIBIT) EMPLOYEE STANDARDS OF CONDUCT

The Educators' Code of Ethics has been updated to reflect current Administrative Code rules.

DIA(LEGAL) EMPLOYEE WELFARE: FREEDOM FROM DISCRIMINATION, HARASSMENT, AND RETALIATION

This legally referenced policy has been significantly reorganized to focus on the prohibition against discrimination, harassment, and retaliation with respect to compensation, terms, conditions, or privileges of employment.

La Vega ISD

For clarification a Note has been added to indicate that Title VII, the Americans with Disabilities Act, and the Genetic Information Nondiscrimination Act only apply to employers with 15 or more employees as described in the Note.

DP(LEGAL) PERSONNEL POSITIONS

Revised Administrative Code rules implement House Bill 1501 from the 86th Legislative Session, which created the Texas Behavioral Health Executive Council to regulate psychological services in public schools, including services provided by a licensed specialist in school psychology.

EHAC(LEGAL) BASIC INSTRUCTIONAL PROGRAM: REQUIRED INSTRUCTION (SECONDARY)

Revisions from amended Administrative Code rules align the required secondary curriculum with changes to the technology applications and CTE TEKS and legislation from the 86th Legislative Session.

In addition, provisions on personal financial literacy were moved within the policy for clarity.

EHBC(LEGAL) SPECIAL PROGRAMS: COMPENSATORY/ACCELERATED SERVICES

From amended Administrative Code rules, we have added provisions explaining:

- How educationally disadvantaged students are defined for the compensatory education allotment and the methods a district may use to verify eligibility; and
- The approval process a district must use to claim students receiving a full-time virtual education through TXVSN in their counts of educationally disadvantaged students.

EIF(LEGAL) ACADEMIC ACHIEVEMENT: GRADUATION

We have added a new Administrative Code rule addressing the option for an elementary school student to complete a course in American Sign Language to satisfy one of the required graduation credits for languages other than English.

EKB(LEGAL) TESTING PROGRAMS: STATE ASSESSMENT

Amended Administrative Code rules require a student in grades 3 through 8 who is enrolled in an accelerated course and who will complete the high school end-of-course assessment for the content area prior to high school to take the ACT or SAT in high school.

Revisions at Accountability Testing are to better match statutory wording.

EKBA(LEGAL) STATE ASSESSMENT: ENGLISH LANGUAGE LEARNERS/LEP STUDENTS

Revised Administrative Code rules address the administration of the alternate English language proficiency assessment for students with the most significant cognitive disabilities and amend terminology in some places from *English language learner* to *English learner*.

FDD(LEGAL) ADMISSIONS: MILITARY DEPENDENTS

Under new Administrative Code rules, a campus may qualify to earn a Purple Star Designation if the campus meets criteria demonstrating supports and resources for its military-connected students.

La Vega ISD

FFAC(LOCAL) WELLNESS AND HEALTH SERVICES: MEDICAL TREATMENT

Policy Service recommends several revisions to this local policy on student medical treatment to reflect current guidance from the Texas Department of State Health Services (DSHS) and common district practices.

- Administrative details on student illness and accidents are recommended for removal.
- Provisions on administering medication provided by parents direct the superintendent to designate the employees authorized to administer medication and refer to administrative regulations for detailed requirements.
- As confirmed at the district's recent policy review session and in accordance with DSHS guidance, the policy now reflects that the district shall not purchase nonprescription medication to administer to students, except as provided by this policy, which addresses district-provided medication in the district's athletic program.
- Medical treatment provisions have been updated to clarify who may complete medical treatment authorization forms and reflect that the district shall seek appropriate emergency care for a student as required or deemed necessary. This new text is recommended to replace previous text that covered emergency treatment forms.

See FFAC in the *TASB Regulations Resource Manual* for updated procedures and forms.

The *Legal Issues in Update 116* memo describes common legal concerns and best practices specific to this policy topic.

FFEB(LEGAL) COUNSELING AND MENTAL HEALTH: MENTAL HEALTH

Revised Administrative Code rules adopted by the Texas Behavioral Health Executive Council address consent regarding school psychological services provided by a licensed specialist in school psychology.

FFG(LEGAL) STUDENT WELFARE: CHILD ABUSE AND NEGLECT

Revisions at SBEC Disciplinary Action are from amended Administrative Code rules. We have also added a Note connecting the general child abuse and neglect investigation provisions in this legally referenced policy with the more specific provisions at GRA(LEGAL) addressing investigations of abuse and neglect at school.

FFH(LEGAL) STUDENT WELFARE: FREEDOM FROM DISCRIMINATION, HARASSMENT, AND RETALIATION

A revision clarifies that the notification of nondiscrimination required by Title IX does not need to state that it extends to admission.

FL(LEGAL) STUDENT RECORDS

Revisions have been made to reorganize the provisions for better flow and to better match statutory text. Provisions on flagging records of missing children and notifying law enforcement of subsequent requests for those records have been moved to GRAA(LEGAL). Provisions regarding student information a district receives from law enforcement have been removed, as these provisions are duplicated at GRAA(LEGAL).

La Vega ISD

GKA(LOCAL) COMMUNITY RELATIONS: CONDUCT ON SCHOOL PREMISES

A recommended revision specifies that a person filing a complaint regarding refusal of entry to or ejection from property based on Education Code 37.105 shall be permitted to address the board within 90 "calendar" days. This change aligns with changes made at Update 115 to the grievance policies at FNG and GF.

The *Legal Issues in Update 116* memo describes common legal concerns and best practices specific to this policy topic.

GNC(LEGAL) RELATIONS WITH EDUCATIONAL ENTITIES: COLLEGES AND UNIVERSITIES

Details on contracting with an institution of higher education for design or construction of instructional or athletic facilities have been removed, as this information is located in CX(LEGAL).

GRA(LEGAL) RELATIONS WITH GOVERNMENTAL ENTITIES: STATE AND LOCAL GOVERNMENTAL AUTHORITIES

New Administrative Code rules implement the Child Abuse and Treatment Act, resulting in extensive revisions to this legally referenced policy addressing Department of Family and Protective Services investigations of abuse and neglect at school.

GRAA(LEGAL) STATE AND LOCAL GOVERNMENTAL AUTHORITIES: LAW ENFORCEMENT AGENCIES

Provisions on flagging records of missing children and notifying law enforcement of subsequent requests for those records have been moved to this code from FL(LEGAL).

Instruction Sheet

TASB Localized Policy Manual Update 116

La Vega ISD

Code	Type	Action To Be Taken	Note
ATTN	(NOTE)	No policy enclosed	See explanatory note
A25	(INDEX)	Replace cross-index	Revised cross-index
AIA	(LEGAL)	Replace policy	Revised policy
AIB	(LEGAL)	Replace policy	Revised policy
AIC	(LEGAL)	Replace policy	Revised policy
BE	(LEGAL)	Replace policy	Revised policy
BJCB	(LEGAL)	Replace policy	Revised policy
C	(LEGAL)	Replace table of contents	Revised table of contents
CBB	(LEGAL)	Replace policy	Revised policy
CCG	(LEGAL)	Replace policy	Revised policy
CE	(LEGAL)	Replace policy	Revised policy
CFC	(LEGAL)	Replace policy	Revised policy
CKB	(LEGAL)	Replace policy	Revised policy
CO	(LEGAL)	Replace policy	Revised policy
COA	(LEGAL)	Replace policy	Revised policy
COB	(LEGAL)	Replace policy	Revised policy
CQA	(LEGAL)	Replace policy	Revised policy
CQB	(LOCAL)	Replace policy	Revised policy
CX	(LEGAL)	Replace policy	Revised policy
DAA	(LEGAL)	Replace policy	Revised policy
DBA	(LEGAL)	Replace policy	Revised policy
DCD	(LOCAL)	Replace policy	Revised policy
DCE	(LOCAL)	Replace policy	Revised policy
DEAA	(LEGAL)	Replace policy	Revised policy
DH	(EXHIBIT)	Replace exhibit	Revised exhibit
DIA	(LEGAL)	Replace policy	Revised policy
DP	(LEGAL)	Replace policy	Revised policy
EHAC	(LEGAL)	Replace policy	Revised policy
EHBC	(LEGAL)	Replace policy	Revised policy
EIF	(LEGAL)	Replace policy	Revised policy
EKB	(LEGAL)	Replace policy	Revised policy
EKBA	(LEGAL)	Replace policy	Revised policy
FDD	(LEGAL)	Replace policy	Revised policy
FFAC	(LOCAL)	Replace policy	Revised policy

Instruction Sheet

TASB Localized Policy Manual Update 116

La Vega ISD

Code	Type	Action To Be Taken	Note
FFEB	(LEGAL)	Replace policy	Revised policy
FFG	(LEGAL)	Replace policy	Revised policy
FFH	(LEGAL)	Replace policy	Revised policy
FL	(LEGAL)	Replace policy	Revised policy
GKA	(LOCAL)	Replace policy	Revised policy
GNC	(LEGAL)	Replace policy	Revised policy
GRA	(LEGAL)	Replace policy	Revised policy
GRAA	(LEGAL)	Replace policy	Revised policy

ACTION / DISCUSSION ITEMS

Presented for:
Board action ☒ Report/Review Only ☐

Supporting documents:
None ☐ Attached ☒ Provided Later ☐

Contact Person:
N/A

Background Information:
The following items are included for board discussion and possible action.

Fiscal Implication:
N/A

Administrative Recommendation:
N/A

Monthly Budget Analysis Report

Presented for:
Board action ☒ Report/Review Only ☐

Supporting documents:
None ☐ Attached X Provided Later

Contact Person:
Mr. James Garrett

Background Information:
The District compiles and reports revenue and expenditure data for all funds on a monthly basis. The attached monthly budget analysis reports compare year-to-date revenue and expenditures to the same period from last fiscal year.

Fiscal Implication:
N/A

Administrative Recommendation:
It is recommended that the Board approve the Monthly Budget Analysis Report as submitted.

Motion: _____

Second: _____

For: _____

Against: _____

Abstain: _____

La Vega Independent School District
Statement of Unaudited Revenues and Expenditures - Budget vs. Actual

For the Period Ended 12/31/2020
12

GENERAL FUND - 199

		(1)	(2)	(3)		(4)		(5)	(6)	(7)	(8)
				MONTHLY		YEAR-TO-DATE					
DATA CONTROL CODES	REVENUES	2020-2021 ORIGINAL BUD	2020-2021 AMEND BUD	CURRENT 12/31/2020	PRIOR YR 12/31/2019	CURRENT 12/31/2020	PRIOR YR 12/31/2019	DIFFERENCE AMEND BUD TO YTD CURR	CY YTD AS % OF BUDGET	PY YTD AS % OF BUDGET	% OF YEAR ELAPSED AS OF 12/31/2020
5700	LOCAL	$10,687,292.00	$ 10,687,292.00	$ 3,007,937.03	$ 2,083,600.13	$ 3,821,414.81	$ 4,013,492.08	$6,865,877.19	35.76%	36.59%	33.33%
5800	STATE	$21,725,296.00	$ 21,731,899.00	$ 255,168.31	$ 208,174.50	$ 9,697,972.58	$ 10,898,243.05	$12,033,926.42	44.63%	49.40%	33.33%
5900	FEDERAL	$100,000.00	$ 100,000.00	$ 10,646.02	$ 782.99	$ 37,550.72	$ 1,395.40	$62,449.28	37.55%	9.30%	33.33%
7900	OTHER		$ -	$ -	$ -	$ -	$ -	$0.00	#DIV/0!	#DIV/0!	33.33%
5020 TOTAL REVENUES		$32,512,588.00	$32,519,191.00	$3,273,751.36	$2,292,557.62	$13,556,938.11	$14,913,130.53	$18,962,252.89	41.69%	53.86%	33.33%
	EXPENDITURES										
0011	Instruction	$17,156,860.00	$ 17,224,940.00	$ 1,574,900.07	$ 1,558,992.35	$ 5,568,992.21	$ 5,668,788.36	$11,655,947.79	32.33%	31.71%	33.33%
0012	Instr Resources/Media Services	$308,819.00	$ 310,219.00	$ 26,289.53	$ 22,774.27	$ 106,572.92	$ 77,439.32	$203,646.08	34.35%	27.09%	33.33%
0013	Curriculum & Staff Development	$584,499.00	$ 593,999.00	$ 30,481.90	$ 34,818.32	$ 102,083.27	$ 158,952.75	$491,915.73	17.19%	30.45%	33.33%
0021	Instructional Leadership	$794,065.00	$ 794,065.00	$ 74,671.56	$ 64,946.52	$ 236,268.47	$ 239,870.45	$557,796.53	29.75%	30.49%	33.33%
0023	School Leadership	$2,451,466.00	$ 2,454,466.00	$ 241,694.40	$ 219,800.79	$ 787,001.37	$ 797,379.11	$1,667,464.63	32.06%	34.22%	33.33%
0031	Guidance, Counseling & Evaluation	$829,062.00	$ 829,062.00	$ 61,431.44	$ 77,241.54	$ 255,897.19	$ 278,931.02	$573,164.81	30.87%	31.37%	33.33%
0032	Attendance & Social Services	$124,625.00	$ 124,625.00	$ 2,058.84	$ 2,058.84	$ 122,058.84	$ 92,058.84	$2,566.16	97.94%	86.31%	33.33%
0033	Health Services	$295,677.00	$ 295,677.00	$ 27,738.82	$ 26,850.78	$ 90,574.98	$ 94,891.73	$205,102.02	30.63%	27.02%	33.33%
0034	Student Transportation	$1,942,000.00	$ 1,942,000.00	$ 317,730.19	$ 197,390.66	$ 499,264.54	$ 372,298.58	$1,442,735.46	25.71%	23.47%	33.33%
0035	Food Services	$30,000.00	$ 30,000.00	$ 20,068.32	$ 25,266.77	$ 20,068.32	$ 30,550.91	$9,931.68	66.89%	100.00%	33.33%
0036	Extracurricular Activities	$1,588,171.00	$ 1,635,146.00	$ 135,989.26	$ 118,635.56	$ 535,618.31	$ 494,753.36	$1,099,527.69	32.76%	30.23%	33.33%
0041	General Administration	$1,558,322.00	$ 1,558,322.00	$ 134,888.10	$ 139,956.60	$ 474,688.62	$ 504,763.25	$1,083,633.38	30.46%	34.16%	33.33%
0051	Plant Maintenance & Operations	$3,642,676.00	$ 3,642,676.00	$ 241,908.24	$ 307,745.98	$ 903,919.75	$ 1,014,567.72	$2,738,756.25	24.81%	27.92%	33.33%
0052	Security & Monitoring Services	$546,188.00	$ 546,188.00	$ 49,306.64	$ 50,513.85	$ 170,921.04	$ 204,036.32	$375,266.96	31.29%	35.00%	33.33%
0053	Data Processing Services	$1,203,819.00	$ 1,294,719.00	$ 92,143.41	$ 154,816.51	$ 464,322.40	$ 391,982.53	$830,396.60	35.86%	33.33%	33.33%
0061	Community Services	$3,050.00	$ 3,050.00	$ 1,029.42	$ 1,055.42	$ 1,029.42	$ 1,214.00	$2,020.58	33.75%	41.65%	33.33%
0071	Debt Service	$280,820.00	$ 280,820.00	$ -	$ -	$ 56,286.38	$ 57,619.76	$224,533.62	20.04%	21.62%	33.33%
0081	Facility Acquisition & Construction	$0.00	$ -	$ -	$ -	$ -	$ -	$0.00	#DIV/0!	#DIV/0!	33.33%
0095	Payment to JJAEP	$55,255.00	$ 55,255.00	$ 595.00	$ 4,200.00	$ 2,095.00	$ 23,315.00	$53,160.00	3.79%	32.38%	33.33%
0099	Other Intergovernmental Charges	$194,000.00	$ 194,000.00	$ -	$ 29,191.23	$ 29,476.80	$ 29,191.23	$164,523.20	15.19%	23.93%	33.33%
6030 TOTAL EXPENDITURES		$33,589,374.00	$ 33,809,229.00	$3,032,925.14	$ 3,036,255.99	$10,427,139.83	$10,532,604.24	$23,382,089.17	30.84%	31.22%	33.33%
1100	Excess (Deficiency) of Revenues Over (Under) Expenditures	($1,076,786.00)	($1,290,038.00)	$240,826.22	($743,698.37)	$3,129,798.28	$4,380,526.29				
	OTHER FINANCING SOURCES (USES)	(9)	(9)			(9)					
7910	Transfers In										
8910	Transfers Out (10)	$0.00	$ -	$ -			$ -				
TOTAL OTHER FINANCING SOURCES (USES)											
1200	Net Change in Fund Balance (11)	($1,076,786.00)	($1,290,038.00)		(11)	$3,129,798.28					
100	Fund Balance - Sept. 1 (12)	$7,110,831.00	$7,110,831.00		(12)	$7,110,831.00					
3000	Fund Balance - Aug 31 (projected and unaditied) (13)	$6,034,045.00	$5,820,793.00		(14)	$10,240,629.28					

(1) 2020-2021 Approved Budget - The original budget approved by the Board for the 2020-2021 Fiscal Year

(2) 2020-2021 Amended Budget - The original budget approved by the Board plus or minus any Budget Change Requests posted to the budget as of the date of the report

(3) Monthly Current Year vs. Prior Year Revenues and Expenditures - **C**ash received(revenues)/disbursed(expenditures) for the current month compared with the same period last year

(4) Year To Date Current Year vs. Prior Year Revenues and Expenditures - Cash received(revenues)/disbursed(expenditures) for the current year compared with the same period last year

(5) Difference Between Amended Budget and Current Year To Date - Figures in Column 2 less figures in Column 4 (Current Column) equals balance left to receive(revenues)/disburse(expenditures) for the remainder of the Fiscal Year

(6) Current Year To Date as A Percent of The 2020-2021 Amended Budget - The percent of Current Year To Date revenues/expenditures to the 2020-2021 Amended Budget

(7) Prior Year To Date as A Percent of The 2020-2021 Budget - Ther percent of Prior Year To Date revenues/expenditures from the 2020-2021 Budget

(8) Percent of Fiscal Year Elapsed as of The Date of The Report - The percent of the Fiscal Year which has elapsed for the as of date of the report

(9) Excess of Revenues Over Expenditures - The excess (deficiency) of Revenues over (under) expenditures for the Original Budget, Amended Budget and Current Year To Date columns

(10) Transfers In/Out - The amount of any transfers made to the Approved Budget, Amended Budget or Current Year To Date Columns

(11) Net Change In Fund Balance - The excess or deficiency of revenues over expenditures which would add to or take away from the beginning fund balance

(12) Fund Balance - September 1 - The District's audited General Fund Balance as of September 1 of the current fiscal year.

(13) Fund Balance - August 31 - The projected and unaditied General Fund Balance the District would have if revenue and expenditures are equal to the 2020-2021 Approved Budget or Amended Budget

(14) Fund Balance - August 31 - The projected and unaudited General Fund Balance the District would have if the fiscal year ended on the last day of the month of the report.

La Vega Independent School District
Statement of Unaudited Revenues and Expenditures - Budget vs. Actual

For the Period Ended 12/31/2020
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CHILD NUTRITION FUND - 240

		(1)	(2)	(3)		(4)		(5)	(6)	(7)	(8)
				MONTHLY		YEAR-TO-DATE		DIFFERENCE	CY YTD	PY YTD	% OF YEAR
DATA CONTROL CODES	REVENUES	2020-2021 APP BUD	2020-2021 AMEND BUD	CURRENT 12/31/2020	PRIOR YR 12/31/2019	CURRENT 12/31/2020	PRIOR YR 12/31/2019	AMEND BUD TO YTD CURR	AS % OF BUDGET	AS % OF BUDGET	ELAPSED AS OF 12/31/2020
5700	LOCAL	$61,500.00	$ 61,500.00	$ 5,438.00	$ 10,971.26	$ 15,188.42	$ 56,849.49	$ 46,311.58	24.70%	37.98%	33.33%
5800	STATE	$63,079.00	$ 63,079.00	$ 13,054.78	$ 9,642.61	$ 13,054.78	$ 20,308.54	$50,024.22	20.70%	30.63%	33.33%
5900	FEDERAL	$1,785,000.00	$ 1,785,000.00	$ -	$ 189,462.26	$ 350,620.59	$ 891,426.54	$1,434,379.41	19.64%	38.75%	33.33%
7900	OTHER			$ -	$ -	$ -	$ -	$0.00	#DIV/0!		33.33%
5020	TOTAL REVENUES	$1,909,579.00	$1,909,579.00	$18,492.78	$210,076.13	$378,863.79	$968,584.57	$1,530,715.21	19.84%	42.57%	33.33%
	EXPENDITURES										
0011	Instruction			$ -	$ -	$ -	$ -	$0.00	#DIV/0!		33.33%
0012	Instr Resources/Media Services			$ -	$ -	$ -	$ -	$0.00	#DIV/0!		33.33%
0013	Curriculum & Staff Development			$ -	$ -	$ -	$ -	$0.00	#DIV/0!		33.33%
0021	Instructional Leadership			$ -	$ -	$ -	$ -	$0.00	#DIV/0!		33.33%
0023	School Leadership			$ -	$ -	$ -	$ -	$0.00	#DIV/0!		33.33%
0031	Guidance, Counseling & Evaluation			$ -	$ -	$ -	$ -	$0.00	#DIV/0!		33.33%
0032	Attendance & Social Services			$ -	$ -	$ -	$ -	$0.00	#DIV/0!		33.33%
0033	Health Services			$ -	$ -	$ -	$ -	$0.00	#DIV/0!		33.33%
0034	Student Transportation			$ -	$ -	$ -	$ -	$0.00	#DIV/0!		33.33%
0035	Food Services	$2,278,117.00	$ 2,278,117.00	$ 151,959.00	$ 222,777.05	$ 486,350.83	$ 791,090.16	$1,791,766.17	21.35%	31.94%	33.33%
0036	Extracurricular Activities			$ -	$ -	$ -	$ -	$0.00	#DIV/0!		33.33%
0041	General Administration			$ -	$ -	$ -	$ -	$0.00	#DIV/0!		33.33%
0051	Plant Maintenance & Operations	$22,000.00	$ 22,000.00	$ 1,249.09	$ 1,162.03	$ 2,979.22	$ 5,332.03	$19,020.78	13.54%	19.39%	33.33%
0052	Security & Monitoring Services			$ -	$ -	$ -	$ -	$0.00	#DIV/0!		33.33%
0053	Data Processing Services			$ -	$ -	$ -	$ -	$0.00	#DIV/0!		33.33%
0061	Community Services			$ -	$ -	$ -	$ -	$0.00	#DIV/0!		33.33%
0071	Debt Service			$ -	$ -	$ -	$ -	$0.00	#DIV/0!		33.33%
0081	Facility Acquisition & Construction			$ -	$ -	$ -	$ -	$0.00	#DIV/0!		33.33%
0095	Payment to JJAEP			$ -	$ -	$ -	$ -	$0.00	#DIV/0!		33.33%
0099	Other Intergovernmental Charges			$ -	$ -	$ -	$ -	$0.00	#DIV/0!		33.33%
6030	TOTAL EXPENDITURES	$2,300,117.00	$2,300,117.00	$153,208.09	$223,939.08	$489,330.05	$796,422.19	$1,810,786.95	21.27%	34.74%	33.33%
1100	Excess (Deficiency) of Revenues Over (Under) Expenditures	($390,538.00) (9)	($390,538.00) (9)	($134,715.31)	($13,862.95)	($110,466.26) (9)	$172,162.38				
	OTHER FINANCING SOURCES (USES)										
7910	Transfers In										
8910	Transfers Out (10)			$ -	$ -	$ -	$ -				
	TOTAL OTHER FINANCING SOURCES (USES)										
1200	Net Change in Fund Balance (11)	($390,538.00)	($390,538.00)		(11)	($110,466.26)					
100	Fund Balance - Sept. 1 (12)	$488,775.00	$488,775.00		(12)	$488,775.00					
3000	Fund Balance - Aug 31 (projected and unaditied) (13)		$98,237.00		(14)	$378,308.74					

La Vega Independent School District
Statement of Unaudited Revenues and Expenditures - Budget vs. Actual

For the Period Ended 12/31/2020

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DEBT SERVICE FUND - 511

DATA CONTROL CODES	REVENUES	(1) 2020-2021 APP BUD	(2) 2020-2021 AMEND BUD	(3) MONTHLY CURRENT 12/31/2020	(3) MONTHLY PRIOR YR 12/31/2019	(4) YEAR-TO-DATE CURRENT 12/31/2020	(4) YEAR-TO-DATE PRIOR YR 12/31/2019	(5) DIFFERENCE AMEND BUD TO YTD CURR	(6) CY YTD AS % OF BUDGET	(7) PY YTD AS % OF BUDGET	(8) % OF YEAR ELAPSED AS OF 12/31/2020
5700	LOCAL	$2,378,843.00	$ 2,378,843.00	$ 694,996.57	$ 466,924.98	$ 904,520.92	$ 838,094.32	$1,474,322.08	38.02%	37.05%	33.33%
5800	STATE	$75,936.00	$ 75,936.00	$ 84,697.00	$ -	$ 84,697.00	$ 230,111.00	($8,761.00)	111.54%	66.39%	33.33%
5900	FEDERAL	$279,741.00	$ 279,741.00	$ -	$ -	$ 132,628.87	$ -	$147,112.13	47.41%	0.00%	33.33%
7900	OTHER		$ -	$ -	$ -	$ -	$ -	$0.00	#DIV/0!	#DIV/0!	33.33%
5020	**TOTAL REVENUES**	$2,734,520.00	$2,734,520.00	$779,693.57	$466,924.98	$1,121,846.79	$1,068,205.32	$1,612,673.21	41.03%	36.30%	33.33%
	EXPENDITURES										
0011	Instruction		$ -	$ -	$ -	$ -	$ -	$0.00	#DIV/0!	#DIV/0!	33.33%
0012	Instr Resources/Media Services		$ -	$ -	$ -	$ -	$ -	$0.00	#DIV/0!	#DIV/0!	33.33%
0013	Curriculum & Staff Development		$ -	$ -	$ -	$ -	$ -	$0.00	#DIV/0!	#DIV/0!	33.33%
0021	Instructional Leadership		$ -	$ -	$ -	$ -	$ -	$0.00	#DIV/0!	#DIV/0!	33.33%
0023	School Leadership		$ -	$ -	$ -	$ -	$ -	$0.00	#DIV/0!	#DIV/0!	33.33%
0031	Guidance, Counseling & Evaluation		$ -	$ -	$ -	$ -	$ -	$0.00	#DIV/0!	#DIV/0!	33.33%
0032	Attendance & Social Services		$ -	$ -	$ -	$ -	$ -	$0.00	#DIV/0!	#DIV/0!	33.33%
0033	Health Services		$ -	$ -	$ -	$ -	$ -	$0.00	#DIV/0!	#DIV/0!	33.33%
0034	Student Transportation		$ -	$ -	$ -	$ -	$ -	$0.00	#DIV/0!	#DIV/0!	33.33%
0035	Food Services		$ -	$ -	$ -	$ -	$ -	$0.00	#DIV/0!	#DIV/0!	33.33%
0036	Extracurricular Activities		$ -	$ -	$ -	$ -	$ -	$0.00	#DIV/0!	#DIV/0!	33.33%
0041	General Administration		$ -	$ -	$ -	$ -	$ -	$0.00	#DIV/0!	#DIV/0!	33.33%
0051	Plant Maintenance & Operations		$ -	$ -	$ -	$ -	$ -	$0.00	#DIV/0!	#DIV/0!	33.33%
0052	Security & Monitoring Services		$ -	$ -	$ -	$ -	$ -	$0.00	#DIV/0!	#DIV/0!	33.33%
0053	Data Processing Services		$ -	$ -	$ -	$ -	$ -	$0.00	#DIV/0!	#DIV/0!	33.33%
0061	Community Services		$ -	$ -	$ -	$ -	$ -	$0.00	#DIV/0!	#DIV/0!	33.33%
0071	Debt Service	$2,410,167.00	$ 2,410,167.00	$ -	$ -	$ 133,435.12	$ 806.25	$2,276,731.88	5.54%	0.03%	33.33%
0081	Facility Acquisition & Construction		$ -	$ -	$ -	$ -	$ -	$0.00	#DIV/0!	#DIV/0!	33.33%
0095	Payment to JJAEP		$ -	$ -	$ -	$ -	$ -	$0.00	#DIV/0!	#DIV/0!	33.33%
0099	Other Intergovernmental Charges		$ -	$ -	$ -	$ -	$ -	$0.00	#DIV/0!	#DIV/0!	33.33%
6030	**TOTAL EXPENDITURES**	$2,410,167.00	$2,410,167.00	$0.00	$0.00	$133,435.12	$806.25	$2,276,731.88	5.54%	0.03%	33.33%
1100	Excess (Deficiency) of Revenues Over (Under) Expenditures	$324,353.00	$324,353.00	$779,693.57	$466,924.98	$988,411.67	$1,067,399.07				
	OTHER FINANCING SOURCES (USES)	(9)	(9)			(9)					
7910	Transfers In		$ -	$ -	$ -	$ -	$ -				
8910	Transfers Out (10)		$ -	$ -	$ -	$ -	$ -				
TOTAL OTHER FINANCING SOURCES (USES)											
1200	Net Change in Fund Balance (11)	$324,353.00	$324,353.00		(11)	$988,411.67					
100	Fund Balance - Sept. 1 (12)	$3,140,001.00	$3,140,001.00		(12)	$3,140,001.00					
100	Less: Committed Fund Balance - Sept. 1		($3,184,489.51)			($3,184,489.51)					
3000	Fund Balance - Aug 31 (projected and unaudited) (13)	$3,464,354.00	$279,864.49		(14)	$943,923.16					
3000	Less: Committed Fund Balance-Aug 31										
	Available Fund Balance (projected and unaudited) (14)	$3,464,354.00	$279,864.49			$943,923.16					

Consider Teacher and Professional Employee Contract Recommendations

Presented for:
Board action ☒ Report/Review Only ☐

Supporting documents:
None ☒ Attached ☐ Provided Later ☒

Note: There were no teacher or professional employee contract recommendations pending board approval at the time board agendas were finalized.

Contact Person:
Mr. Todd Gooden

Background Information:
The Board of Trustees of any independent school district may employ by contract a superintendent, a principal or principals, teachers, or other executive officers for a term not to exceed the maximum specified in this section. In those independent school districts with a scholastic population of fewer than 5,000, the term of such contracts shall not exceed three years. The personnel department, campus principals, and management teams interview and check references on each applicant who makes application to become a member of the staff of the La Vega Independent School District.

Fiscal Implication:
Personnel salaries are a budgeted item.

Administrative Recommendation:
Board approval of the contract recommendations as presented.

Motion: _____

Second: _____

For: _____

Against: _____

Abstain: _____

CLOSED MEETING

Presented for:
Board action ☐ Report/Review Only ☒

Supporting documents:
None ☒ Attached ☐ Provided Later ☒

Contact Person:
Board President

Background Information:
The Board may enter into a closed meeting after the following requirements have been met:

1. A quorum of the Board has first been convened in open meeting for which notice has been given.
2. The presiding officer has publicly announced in open meeting that a closed meeting will be held.
3. The presiding officer has identified the section or sections of the Open Meetings Act or other applicable statutes that authorize the holding of such closed meeting.

Fiscal Implication:
N/A

Administrative Recommendation:
N/A

A closed meeting was declared:

_____ Beginning Time

_____ Date

_____ Sections of the Texas Government Code

_____ Ending Time

ADJOURNMENT

Motion: _____

Second: _____

For: _____

Against: _____

Abstain: _____

Date and Time: _____