Notice of Regular
Board of Trustees
February 19, 2019

A Regular of the Board of Trustees will be held on February 19, 2019, beginning at 7:00 PM, in the Administration Building, 400 East Loop 340, Waco, TX 76705.

The subjects to be discussed or considered or upon which any formal action may be taken are listed below. Items do not have to be taken in the same order as shown on this meeting notice. For more information about public comment, see Policy BED. Unless removed from the consent agenda, items identified within the consent agenda will be acted on at one time.

I. Roll Call, Establishment of Quorum, and Call to Order -- Board President
II. Opening Ceremony -- Board President
III. Consider Listing of Agenda Items -- Board President
IV. Public Hearing on the Texas Academic Performance Report (TAPR) and District Report Card -- Dr. Charla Rudd
V. Recognition Items -- Board President and Dr. Sharon M. Shields
VI. Public Participation -- Board President
VII. Special Reports -- Board President
- A. Superintendent's Report -- Dr. Sharon M. Shields
  1. Student Enrollment Update -- Dr. Sharon M. Shields
  2. Calendar of Events -- Dr. Sharon M. Shields
  3. Leadership Team Times -- Dr. Sharon M. Shields
  4. Board Goals Update -- Dr. Sharon M. Shields
- B. Career and Technology Education (CTE) Program -- Dr. Charla Rudd

VIII. Consider Consent Agenda Items -- Board President
- A. Minutes for Meetings Held -- Ms. Lori Mynarcik
- B. Monthly Tax Collection Recap and Report -- Ms. Diane Roepke
- C. Budget Amendments -- Ms. Diane Roepke
- D. Personnel Items -- Mr. Todd Gooden
  1. Personnel Resignations, Job Description(s) or Revisions to Job Description(s), and Paygrade Chart or Revisions to Paygrade Chart -- Mr. Todd Gooden
- E. Contract Extension for Bank Depository for the District -- Ms. Diane Roepke
- F. Supplemental Pay Promissory Note Authorization Agreement for the La Vega ISD Grow Your Own Educator Preparation Program -- Dr. Sharon M. Shields
- G. Texas Association of School Boards (TASB) Localized Policy Manual Update 112 -- Mr. Todd Gooden
  1. BJA (LOCAL) Superintendent: Qualifications and Duties -- Mr. Todd Gooden
  2. CCG (LOCAL) Local Revenue Sources: Ad Valorem Taxes -- Mr. Todd Gooden
  3. CCGA (LOCAL) Ad Valorem Taxes: Exemptions and Payments -- Mr. Todd Gooden
  4. CH (LOCAL) Purchasing and Acquisition -- Mr. Todd Gooden
  5. CQ (LOCAL) Technology Resources -- Mr. Todd Gooden
  6. CV (LOCAL) Facilities Construction -- Mr. Todd Gooden
  7. DCB (LOCAL) Employment Practices: Term Contracts -- Mr. Todd Gooden
  8. DH (LOCAL) Employee Standards of Conduct -- Mr. Todd Gooden

9. DIA (LOCAL) Employee Welfare: Freedom from Discrimination, Harassment, and Retaliation -- Mr. Todd Gooden
10. FMA (LOCAL) Student Activities: School-Sponsored Publications -- Mr. Todd Gooden
11. FNG (LOCAL) Student Rights and Responsibilities: Student and Parent Complaints/Grievances -- Mr. Todd Gooden
12. GF (LOCAL) Public Complaints -- Mr. Todd Gooden
13. GKA (LOCAL) Community Relations: Conduct on School Premises -- Mr. Todd Gooden
14. GKB (LOCAL) Community Relations: Advertising and Fundraising -- Mr. Todd Gooden

H. LVHS Course Catalog -- Dr. Charla Rudd

IX. Action and Discussion Items -- Board President

A. Monthly Budget Analysis Report -- Ms. Diane Roepke
B. Consider Teacher and Professional Employee Contract Recommendations -- Mr. Todd Gooden
C. Consider Administrator Contract Recommendations -- Mr. Todd Gooden

X. Closed Meeting -- Board President

XI. Adjournment -- Board President

If, during the course of the meeting, discussion of any item on the agenda should be held in a closed meeting, the board will conduct a closed meeting in accordance with the Texas Open Meetings Act, Texas Government Code, Chapter 551, Subchapters D and E or Texas Government Code section 418.183(f). Before any closed meeting is convened, the presiding officer will publicly identify the section or sections of the Act authorizing the closed meeting. All final votes, actions, or decisions will be taken in open meeting. [See TASB Policy BEC(LEGAL)]

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For the Board of Trustees

Superintendent's Report

1. **Student Enrollment Report**
2. **Calendar of Events**
3. **Leadership Team Times**
4. **Board Goals Update**

Presented for:
Board action ☐ Report/Review Only ☒

Supporting documents:
None ☐ Attached ☐ Provided Later ☒

Contact Person:
Dr. Sharon M. Shields

Background Information:
This portion of the board meeting is reserved to update the Board of Trustees on calendar and miscellaneous items.

Fiscal Implication:
N/A

Administrative Recommendation:
N/A

CONSENT AGENDA ITEMS

Presented for:
Board action ☒ Report/Review Only ☒

Supporting documents:
None ☐ Attached ☒ Provided Later ☐

Contact Person:
N/A

Background Information:
The consent agenda shall include items of a routine and/or recurring nature grouped together under one action item. For each item listed as part of a consent agenda, the Board shall be furnished with background material. All such items shall be acted upon by one vote without separate discussion, unless a Board member requests that an item be withdrawn for individual consideration. The remaining items shall be adopted under a single motion and vote.

Fiscal Implication:
N/A

Administrative Recommendation:
N/A

Motion:

Second:

For:

Against

Abstain:

Approve Minutes for Meeting(s) Held

Presented for:
Board action ☒ Report/Review Only ☐

Supporting documents:
None ☐ Attached ☒ Provided Later ☐

Contact Person:
Dr. Sharon M. Shields or Ms. Lori Mynarcik

Background Information:
The Board shall prepare and retain minutes or make a tape recording of each of its open meetings. The minutes shall state the subject matter of each deliberation and shall indicate each vote, order, decision, or other action taken by the Board. The minutes or tapes are public records and shall be made available for public inspection and copying on request to the Superintendent or designee.

Fiscal Implication:
None.

Administrative Recommendation:
Board review and approval.

Motion: _____

Second: _____

For: _____

Against: _____

Abstain: _____

Monthly Tax Collection Recap and Report

Presented for:
Board action ☒ Report/Review Only ☐

Supporting documents:
None ☐ Attached ☒ Provided Later ☐

Contact Person:
Ms. Diane Roepke

Background Information:
The District contracts with the McLennan County Tax Office for the collection of the current and delinquent taxes and penalty and interest on those taxes. As part of this service, the Tax Office supplies the District with a monthly cumulative summary of taxes and penalty and interest collected. Attached the Board will find the monthly tax collection recap and report prepared by the Business Office. This report has been reconciled with the summary report received from the tax office.

Fiscal Implication:
N/A

Administrative Recommendation:
It is recommended that the Board approve the Monthly Tax Collection Recap and Report as submitted.

Motion: _____

Second: _____

For: _____

Against: _____

Abstain: _____

Personnel Resignations, Job Description(s) or Revisions to Job Description(s), and Paygrade Chart or Revisions to Paygrade Chart

Presented for:
Board action ☒ Report/Review Only ☐

Supporting documents:
None ☐ Attached ☒ Provided Later ☐

Contact Person:
Mr. Todd Gooden

Background Information:
Board Members approve the resignations of all professional personnel. The Board of Trustees must approve revisions to the LVISD Job Description Manual.

Fiscal Implication:
N/A

Administrative Recommendation:
Board approval of the resignations, job descriptions or revisions to job descriptions, and revisions to the Paygrade Chart as presented.

Motion: _____

Second: _____

For: _____

Against: _____

Abstain: _____

ACTION / DISCUSSION ITEMS

Presented for:
Board action ☒ Report/Review Only ☐

Supporting documents:
None ☐ Attached ☒ Provided Later ☐

Contact Person:
N/A

Background Information:
The following items are included for board discussion and possible action.

Fiscal Implication:
N/A

Administrative Recommendation:
N/A

Monthly Budget Analysis Report

Presented for:
Board action ☒ Report/Review Only ☐

Supporting documents:
None ☐ Attached ☒ Provided Later ☐

Contact Person:
Ms. Diane Roepke

Background Information:
The District compiles and reports revenue and expenditure data for all funds on a monthly basis. The attached monthly budget analysis reports compare year-to-date revenue and expenditures to the same period from last fiscal year. Monthly budget analysis reports are presented for the General Operating Fund; Child Nutrition Fund; and, Debt Service Fund. The August reports are unaudited and preliminary. There are entries that will need to made that will adjust these numbers, ie. receivables, payables.

Fiscal Implication:
N/A

Administrative Recommendation:
It is recommended that the Board approve the Monthly Budget Analysis Reports as submitted.

Motion: _____

Second: _____

For: _____

Against: _____

Abstain: _____

Consider Teacher and Professional Employee Contract Recommendations

Presented for:
Board action ☒ Report/Review Only ☐

Supporting documents:
None ☐ Attached ☒ Provided Later ☐

Contact Person:
Mr. Todd Gooden

Background Information:
The Board of Trustees of any independent school district may employ by contract a superintendent, a principal or principals, teachers, or other executive officers for a term not to exceed the maximum specified in this section. In those independent school districts with a scholastic population of fewer than 5,000, the term of such contracts shall not exceed three years. The personnel department, campus principals, and management teams interview and check references on each applicant who makes application to become a member of the staff of the La Vega Independent School District.

Fiscal Implication:
Personnel salaries are a budgeted item.

Administrative Recommendation:
Board approval of the contract recommendations as presented.

Motion: _____

Second: _____

For: _____

Against: _____

Abstain: _____

CLOSED MEETING

Presented for:
Board action ☐ Report/Review Only ☒

Supporting documents:
None ☒ Attached ☐ Provided Later ☒

Contact Person:
Board President

Background Information:
The Board may enter into a closed meeting after the following requirements have been met:

1. A quorum of the Board has first been convened in open meeting for which notice has been given.
2. The presiding officer has publicly announced in open meeting that a closed meeting will be held.
3. The presiding officer has identified the section or sections of the Open Meetings Act or other applicable statutes that authorize the holding of such closed meeting.

Fiscal Implication:
N/A

Administrative Recommendation:
N/A

A closed meeting was declared:

_____ Beginning Time

_____ Date

_____ Sections of the Texas Government Code

_____ Ending Time

ADJOURNMENT

Motion: _____

Second: _____

For: _____

Against: _____

Abstain: _____

Date and Time: _____