**Notice of Regular**
**Board of Trustees**
**November 13, 2018**

A Regular of the Board of Trustees will be held on November 13, 2018, beginning at 7:00 PM, in the Administration Building, 400 East Loop 340, Waco, TX 76705.

The subjects to be discussed or considered or upon which any formal action may be taken are listed below. Items do not have to be taken in the same order as shown on this meeting notice. For more information about public comment, see Policy BED. Unless removed from the consent agenda, items identified within the consent agenda will be acted on at one time.

I. Roll Call, Establishment of Quorum, and Call to Order -- Board President
II. Opening Ceremony -- Board President
III. Consider Listing of Agenda Items -- Board President
IV. Public Hearing to Discuss the Name Change of District Facilities -- Board President and Dr. Sharon M. Shields
V. Recognition Items -- Board President and Dr. Sharon M. Shields
    A. LVHS Student Athlete Chloe McLellan - Advanced to Cross Country State Meet -- Board President and Dr. Sharon M. Shields
    B. Board Member Mildred Watkins - Elected to the TASB Board of Directors -- Board President and Dr. Sharon M. Shields
VI. Public Participation -- Board President
VII. Special Reports -- Board President
    A. Superintendent's Report -- Dr. Sharon M. Shields
        1. Student Enrollment Update -- Dr. Sharon M. Shields
        2. Calendar of Events -- Dr. Sharon M. Shields
        3. Leadership Team Times -- Dr. Sharon M. Shields
        4. 1:1 Technology Lending Grant Report -- Dr. Sharon M. Shields
        5. Board Goals Report -- Dr. Sharon M. Shields
VIII. Consider Consent Agenda Items -- Board President
    A. Minutes for Meetings Held -- Ms. Lori Mynarcik
    B. Monthly Tax Collection Recap and Report -- Ms. Diane Roepke
    C. Budget Amendments -- Ms. Diane Roepke
    D. Tax Resale Deed for District Properties -- Ms. Diane Roepke
    E. Personnel Items -- Mr. Todd Gooden
        1. Personnel Resignations, Job Description(s) or Revisions to Job Description(s), and Paygrade Chart or Revisions to Paygrade Chart -- Mr. Todd Gooden
    F. Long-Range Facilities Plan -- Mr. Todd Gooden
    G. Application for "Grow Your Own" Grant -- Dr. Sharon M. Shields
IX. Action and Discussion Items -- Board President
    A. Consider the Renaming of District Facilities -- Board President and Dr. Sharon M. Shields
    B. Monthly Budget Analysis Report -- Ms. Diane Roepke
    C. Consider Teacher and Professional Employee Contract Recommendations -- Mr. Todd Gooden
    D. Discussion of Revision of the Board of Trustees Goals -- Board President

X. Closed Meeting -- Board President
XI. Adjournment -- Board President

If, during the course of the meeting, discussion of any item on the agenda should be held in a closed meeting, the board will conduct a closed meeting in accordance with the Texas Open Meetings Act, Texas Government Code, Chapter 551, Subchapters D and E or Texas Government Code section 418.183(f). Before any closed meeting is convened, the presiding officer will publicly identify the section or sections of the Act authorizing the closed meeting. All final votes, actions, or decisions will be taken in open meeting. [See TASB Policy BEC(LEGAL)]

_____

For the Board of Trustees

**ROLL CALL, ESTABLISHMENT OF QUORUM, AND CALL TO ORDER**

The meeting was called to order at _____ m.

Board of Trustees Members Present: _____

_____

Board of Trustees Members Absent: _____

_____

School Personnel Present: _____

_____

_____

_____

Others Present: _____

_____

_____

**BOARD PRESIDENT:**

**THE OPENING CEREMONY CONSISTING OF THE PLEDGE OF ALLEGIANCE**

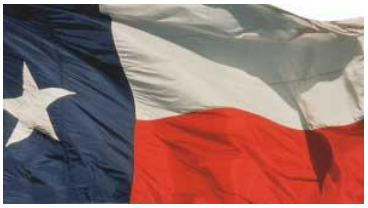
**TO THE AMERICAN FLAG AND TO THE TEXAS FLAG WILL BE PROVIDED BY**:

_____

(NAME, TITLE, POSITION, LVISD CAMPUS/DEPT.)



**PLEDGE TO UNITED STATES FLAG. I pledge allegiance to the Flag of the United States of America, and to the Republic for which it stands, one nation under God, indivisible, with liberty and justice for all.**



**PLEDGE TO TEXAS FLAG: "Honor the Texas flag; I pledge allegiance to thee, Texas, one state under God, one and indivisible."**

**APPROVE LISTING OF AGENDA ITEMS**

Presented for:
Board action ☒ Report/Review Only ☐

Supporting documents:
None ☒ Attached ☐ Provided Later ☐

Contact Person:
Dr. Sharon M. Shields and Board President

Background Information:
Board Members are asked to review the listing of agenda items.

Fiscal Implication:
N/A

Administrative Recommendation:
N/A

Motion:

Second:

For:

Against

Abstain:

**PUBLIC HEARING TO DISCUSS THE NAME CHANGE OF DISTRICT FACILITIES**

Presented for:
Board action ☐ Report/Review Only ☒

Supporting documents:
None ☐ Attached ☐ Provided Later ☒

Contact Person:
Board President

Background Information:
The Board of Trustees will conduct a public hearing to receive input on the proposed name change of District facilities.

Fiscal Implication:
N/A

Administrative Recommendation:
N/A

**RECOGNITION ITEMS**

**A. LVHS Student Athlete Chloe McLellan - Advanced to Cross Country State Meet**
**B. Board Member Mildred Watkins - Elected to the TASB Board of Directors**

Presented for:
Board action ☒ Report/Review Only ☐ Consent Agenda Item ☐

Supporting documents:
None ☒ Attached ☐ Provided Later ☐

Contact Person:
Board President

Background Information:
This portion of the board meeting is reserved to recognize students, staff, and Board Members for exemplary accomplishments beyond the District Level.

Fiscal Implication:
N/A

Administrative Recommendation:
N/A

**PUBLIC PARTICIPATION**

Presented for:
Board action ☐ Report/Review Only ☒

Supporting documents:
None ☒ Attached ☐ Provided Later ☐

Contact Person(s):
Board President and Dr. Sharon M. Shields

Background Information:
LVISD POLICY BED (LOCAL) -- Public Participation: At regular meetings the Board shall allot 30 minutes to hear persons who desire to make comments to the Board. Persons who wish to participate in this portion of the meeting shall sign up with the presiding officer or designee before the meeting begins and shall indicate the topic about which they wish to speak.

Limit on Participation: Audience participation is limited to the portion of the meeting designated for that purpose. At all other times during a Board meeting, the audience shall not enter into discussion or debate on matters being considered by the Board, unless recognized by the presiding officer. No presentation shall exceed five (5) minutes. Delegations of more than five persons shall appoint one person to present their views before the Board.

Board's Response—Specific factual information or recitation of existing policy may be furnished in response to inquiries, but the Board shall not deliberate or decide regarding any subject that is not included on the agenda posted with notice of the meeting.

Complaints and Concerns—Complaints and concerns for which other resolution channels are provided shall be directed through those channels. The presiding officer or designee shall determine whether a person who wishes to address the Board has attempted to solve a matter administratively. If not, the person shall be directed to the appropriate policy to seek resolution before bringing the matter to the Board at a subsequent meeting.

Fiscal Implication:
N/A

Administrative Recommendation:
N/A

**SPECIAL REPORTS**

Presented for:
Board action ☐ Report/Review Only ☒

Supporting documents:
None ☐ Attached ☒ Provided Later ☐

Contact Person:
N/A

Background Information:
This portion of the meeting is to provide special reports to the Board of Trustees.

Fiscal Implication:
N/A

Administrative Recommendation:
This report is being provided for informational purposes.

**Superintendent's Report**

1. **Student Enrollment Report**
2. **Calendar of Events**
3. **Leadership Team Times**
4. **Board Goals Update**
5. **1:1 Technology Lending Grant Report**

Presented for:
Board action ☐ Report/Review Only ☒

Supporting documents:
None ☐ Attached ☐ Provided Later ☒

Contact Person:
Dr. Sharon M. Shields

Background Information:
This portion of the board meeting is reserved to update the Board of Trustees on calendar and miscellaneous items.

Fiscal Implication:
N/A

Administrative Recommendation:
N/A

**CONSENT AGENDA ITEMS**

Presented for:
Board action ☒ Report/Review Only ☒

Supporting documents:
None ☐ Attached ☒ Provided Later ☐

Contact Person:
N/A

Background Information:
The consent agenda shall include items of a routine and/or recurring nature grouped together under one action item. For each item listed as part of a consent agenda, the Board shall be furnished with background material. All such items shall be acted upon by one vote without separate discussion, unless a Board member requests that an item be withdrawn for individual consideration. The remaining items shall be adopted under a single motion and vote.

Fiscal Implication:
N/A

Administrative Recommendation:
N/A

Motion:

Second:

For:

Against

Abstain:

**Approve Minutes for Meeting(s) Held**

Presented for:
Board action ☒ Report/Review Only ☐

Supporting documents:
None ☐ Attached ☒ Provided Later ☐

Contact Person:
Dr. Sharon M. Shields or Ms. Lori Mynarcik

Background Information:
The Board shall prepare and retain minutes or make a tape recording of each of its open meetings. The minutes shall state the subject matter of each deliberation and shall indicate each vote, order, decision, or other action taken by the Board. The minutes or tapes are public records and shall be made available for public inspection and copying on request to the Superintendent or designee.

Fiscal Implication:
None.

Administrative Recommendation:
Board review and approval.

Motion: _____

Second: _____

For: _____

Against: _____

Abstain: _____

*La Vega Independent School District*
*400 East Loop 340, Waco, Texas 76705*
*254-299-6700 ♦ 254-799-8642 FAX*

*Office of the Superintendent*

# La Vega I.S.D. Board of Trustees
# Minutes of the Regular Meeting Held
# October 16, 2018

**BOARD MEMBERS PRESENT** – Henry C. Jennings, Phil Bancale, Brenda Rocha, Mildred Watkins, Randy Devorsky, Raymond Koon, and Myron Ridge

**BOARD MEMBERS ABSENT** – None

**SCHOOL PERSONNEL PRESENT** – Dr. Sharon M. Shields, Diane Roepke, Todd Gooden, Chief Kerry Blakemore, Sedrick Hall, Gary Gipson, Lisa Seawright, Chris Kubacak, LeeAnn Ermis, Sharen Underwood, and Lori Mynarcik

**OTHERS PRESENT** – Lillian Bancale, Rodney Outlaw, Angela Carey, and Michael Bancale

**CALLED TO ORDER** – Board President Henry C. Jennings established a quorum and brought the board meeting to order at 7:00 p.m.

**OPENING CEREMONY** – The Pledges of Allegiance to the United States Flag and the Texas Flag was led by Ms. Diane Roepke, Deputy Superintendent for Finance.

**APPROVED LISTING OF AGENDA ITEMS** - On a motion by Mr. Devorsky and seconded by Mr. Koon, the Board unanimously approved the listing of agenda items.

**PUBLIC HEARING TO DISCUSS THE NAME CHANGE OF DISTRICT FACILITIES** – A public hearing was held to discuss the proposed name change of district facilities as follows:

- La Vega Primary School to La Vega Primary School Phil Bancale Campus
- Athletic Complex to Willie Williams Athletic Complex

The following persons spoke in favor of the name changes: Lisa Seawright, Chris Kubacak, LeeAnn Ermis, Sharen Underwood, Rodney Outlaw, Lillian Bancale, and Michael Bancale.

**PUBLIC HEARING ON THE LA VEGA ISD ANNUAL FINANCIAL INTEGRITY RATING SYSTEM OF TEXAS (SCHOOL FIRST) MANAGEMENT REPORT** – A public hearing was held on the La Vega ISD Annual Financial Integrity Rating System of Texas (School FIRST) Management Report.

**RECOGNITION ITEMS** – None

**PUBLIC PARTICIPATION** – None

**SPECIAL REPORTS** – Board Members received the following special report(s).

**Superintendent's Information to the Board** – Dr. Sharon M. Shields, Superintendent, updated the Board Members on upcoming calendar items and other miscellaneous information.

**APPROVED CONSENT AGENDA ITEMS** - Motioned by Mr. Devorsky and seconded by Mr. Bancale, the Board unanimously approved the following consent agenda items:

- the minutes for the September 18, 2018 regular board meeting
- the monthly tax collection report
- the budget amendments as presented
- the quarterly investment report
- the tax resale deeds for District properties
- the resignations of Diane Sriram and Erin Garth
- the long-range facilities plan

**ACTION AND DISCUSSION ITEMS** - The following items were considered, discussed, and/or approved by the Board of Trustees.

**Approved the Monthly Budget Analysis Report** – On a motion by Mr. Koon and seconded by Mr. Ridge, the Board of Trustees unanimously approved the monthly budget analysis report.

**Approved the Teacher and Professional Employee Contract Recommendations** – Motioned by Mr. Devorsky and seconded by Mrs. Rocha, the Board Members unanimously approved the contract recommendations for Rachael Pitts, Priscilla Ojeda, and Richard Laskey.

**Discussion of Revisions to the Board of Trustees Goals** -

**CLOSED MEETING** – A closed session of the Board of Trustees was declared at 8:09 p.m. on October 16, 2018 as authorized by the Texas Open Meetings Act, Texas Government Code Section 551.074 to discuss personnel matters. The closed meeting ended at 8:31 p.m. on October 16, 2018.

**ADJOURNMENT** - On a motion by Ms. Watkins and seconded by Mr. Jennings, the Board of Trustees unanimously agreed to adjourn the meeting at 8:33 p.m. on October 16, 2018.

_____

**Date of Board Approval**

_____

**President, La Vega I.S.D. Board of Trustees**

_____

**Secretary, La Vega I.S.D. Board of Trustees**

**Monthly Tax Collection Recap and Report**

Presented for:
Board action ☒ Report/Review Only ☐

Supporting documents:
None ☐ Attached X Provided Later

Contact Person:
Ms. Diane Roepke

Background Information:
The District contracts with the McLennan County Tax Office for the collection of the current and delinquent taxes and penalty and interest on those taxes. As part of this service, the Tax Office supplies the District with a monthly cumulative summary of taxes and penalty and interest collected. Attached the Board will find the monthly tax collection recap and report prepared by the Business Office. This report has been reconciled with the summary report received from the tax office.

Fiscal Implication:
N/A

Administrative Recommendation:
It is recommended that the Board approve the Monthly Tax Collection Recap and Report as submitted.

Motion: _____

Second: _____

For: _____

Against: _____

Abstain: _____

**Tax Resale Deeds for District Properties**

Presented for:
Board action ☒ Report/Review Only ☐ Consent Agenda Item ☐

Supporting documents:
None ☒ Attached ☐ Provided Later ☐

*Note: There were no tax resale deeds for District properties to be approved at the time the BoardBook was finalized.*

Contact Person:
Ms. Diane Roepke

Background Information:
The tax resale deeds for the properties are attached.

Fiscal Implication:
N/A

Administrative Recommendation:
The administrative recommends board approval of the tax resale deeds for district properties.

Motion: _____

Second: _____

For: _____

Against: _____

Abstain: _____

**Personnel Items**

Presented for:
Board action ☒ Report/Review Only ☐

Supporting documents:
None ☐ Attached ☒ Provided Later ☐

Contact Person:
Mr. Todd Gooden

Background Information:
The following personnel items are submitted for board approval.

Fiscal Implication:
N/A

Administrative Recommendation:
N/A

**Personnel Resignations, Job Description(s) or Revisions to Job Description(s), and Paygrade Chart or Revisions to Paygrade Chart**

Presented for:
Board action ☒ Report/Review Only ☐

Supporting documents:
None ☐ Attached ☒ Provided Later ☐

Contact Person:
Mr. Todd Gooden

Background Information:
Board Members approve the resignations of all professional personnel. The Board of Trustees must approve revisions to the LVISD Job Description Manual.

Fiscal Implication:
N/A

Administrative Recommendation:
Board approval of the resignations, job descriptions or revisions to job descriptions, and revisions to the Paygrade Chart as presented.

Motion: _____

Second: _____

For: _____

Against: _____

Abstain: _____

**Long Range Facilities Plan**

Presented for:
Board action ☐ Report/Review Only ☒

Supporting documents:
None ☐ Attached ☒ Provided Later ☐

Contact Person:
Mr. Todd Gooden

Background Information:
Included are some of the future projects we are considering along with the current schedule, bid amounts (when available), and notes.

Fiscal Implication:
Varies by project

Administrative Recommendation:
No motion necessary

Motion: _____

Second: _____

For: _____

Against: _____

Abstain: _____

**ACTION / DISCUSSION ITEMS**

Presented for:
Board action ☒ Report/Review Only ☐

Supporting documents:
None ☐ Attached ☒ Provided Later ☐

Contact Person:
N/A

Background Information:
The following items are included for board discussion and possible action.

Fiscal Implication:
N/A

Administrative Recommendation:
N/A

**Monthly Budget Analysis Report**

Presented for:
Board action ☒ Report/Review Only ☐

Supporting documents:
None ☐ Attached ☒ Provided Later ☐

Contact Person:
Ms. Diane Roepke

Background Information:
The District compiles and reports revenue and expenditure data for all funds on a monthly basis. The attached monthly budget analysis reports compare year-to-date revenue and expenditures to the same period from last fiscal year. Monthly budget analysis reports are presented for the General Operating Fund; Child Nutrition Fund; and, Debt Service Fund. The August reports are unaudited and preliminary. There are entries that will need to made that will adjust these numbers, ie. receivables, payables.

Fiscal Implication:
N/A

Administrative Recommendation:
It is recommended that the Board approve the Monthly Budget Analysis Reports as submitted.

Motion: _____

Second: _____

For: _____

Against: _____

Abstain: _____

**Consider Teacher and Professional Employee Contract Recommendations**

Presented for:
Board action ☒ Report/Review Only ☐

Supporting documents:
None ☐ Attached ☒ Provided Later ☐

Contact Person:
Mr. Todd Gooden

Background Information:
The Board of Trustees of any independent school district may employ by contract a superintendent, a principal or principals, teachers, or other executive officers for a term not to exceed the maximum specified in this section. In those independent school districts with a scholastic population of fewer than 5,000, the term of such contracts shall not exceed three years. The personnel department, campus principals, and management teams interview and check references on each applicant who makes application to become a member of the staff of the La Vega Independent School District.

Fiscal Implication:
Personnel salaries are a budgeted item.

Administrative Recommendation:
Board approval of the contract recommendations as presented.

Motion: _____

Second: _____

For: _____

Against: _____

Abstain: _____

**Discussion of Revision of the Board of Trustees Goals**

Presented for:
Board action ☒ Report/Review Only ☒

Supporting documents:
None ☐ Attached ☒ Provided Later ☐

Contact Person:
Board President

Background Information:
Revisions to the Board of Trustees goals will be discussed.

Fiscal Implication:
N/A

Administrative Recommendation:
N/A

Motion: _____

Second: _____

For: _____

Against: _____

Abstain: _____

**CLOSED MEETING**

Presented for:
Board action ☐ Report/Review Only ☒

Supporting documents:
None ☒ Attached ☐ Provided Later ☒

Contact Person:
Board President

Background Information:
The Board may enter into a closed meeting after the following requirements have been met:

1. A quorum of the Board has first been convened in open meeting for which notice has been given.
2. The presiding officer has publicly announced in open meeting that a closed meeting will be held.
3. The presiding officer has identified the section or sections of the Open Meetings Act or other applicable statutes that authorize the holding of such closed meeting.

Fiscal Implication:
N/A

Administrative Recommendation:
N/A

A closed meeting was declared:

_____ Beginning Time

_____ Date

_____ Sections of the Texas Government Code

_____ Ending Time

**ADJOURNMENT**

Motion: _____

Second: _____

For: _____

Against: _____

Abstain: _____

Date and Time: _____