Regular

Monday, July 21, 2014 6:00 PM
Granbury ISD Board Room, 600 West Pearl St., Granbury, TX 76048, W Pearl St, Granbury, TX 76048

1. **Call to order - 5:00 PM - GISD Board Room**
2. **Convene in closed session under the Texas Open Meetings Act, Texas Government Code Section 551.001 et seq.**

a. Chapter 551.074 - Personnel
1. Consider Staff Appointments
2. Consider Catastrophic Leave Days for Employees
3. Consider Goals for Superintendent's Evaluation

b. Chapter 551.072 - Purchase, exchange, lease or value of real property

3. **Reconvene in open session - 6:00 PM**
4. **Moment of Silence/Invocation**
5. **Pledges - U.S. Flag & Texas Flag**
6. **Achievement Spotlight**
7. **Public comments/audience participation**
8. **Discussion/Action**

a. Consider Consent Agenda Items
1. Minutes of the June 16, 2014 Team of Eight Training and Regular Meeting
2. Consider Budget Amendments
3. Consider Renewal for Building Materials and Supplies CSP 2013-18
4. Consider Renewal for Electrical Supplies and Equipment CSP 2012-14
5. Consider Renewal for Paint Supplies, Athletic Field Marking Paint and Equipment CSP 2012-17
6. Consider Renewal for Plumbing Supplies and Equipment CSP 2013-19
7. Consider Renewal for General Maintenance Supplies and Equipment CSP 2012-13
8. Consider Renewal for Pizza and Other Ready to Serve Items CSP 2013-12
9. Consider Exclusive Broadcasting Rights of GISD Athletic Events 2013-21

b. Consider the Proposed Tax Rate to be Published in the "Notice of Public Meeting to Discuss Budget and Proposed Tax Rate"

c. Consider the Agreement for Purchase of Attendance Credits with the Texas Education Agency for the 2014-15 School Year

d. Consider Approval for F1 in Schools International Travel for World Travels

e. Consider Interlocal Agreement for Region 10 Education Service Center Multi-Regional Child Nutrition Cooperative Purchasing Program

f. Consider Region 7 Education Service Center Purchasing Cooperative Resolution

g. Consider Student Success Initiative (SSI) Waiver (Accelerated Instruction)

h. Consider Teacher Appraisal Calendar for 2014-2015 and List of Appraisers

i. Consider Student Code of Conduct

j. Consider Call of November 4, 2014, Board of Trustees Election for the Purpose of Filling Places 1 and 2

k. Consider Contract for Board of Trustees Election and Joint Agreement with the Hood County Elections Administrator

l. Consider Salary Changes for Substitute Teachers, Paraprofessionals, and LVN's

m. Discuss Granbury High School Grade Point Average and Class Rank Policies

n. Consider Selecting District's Representative for TASB's 2014 Delegate Assembly

o. Consider Bond Purchase for Classroom Teachers Technology Stations

9. **Reports**

a. Superintendent's Report

1. Facilities Report

b. Child Nutrition

c. Financial Statements for Period Ending May 30, 2014

d. Quarterly Investment Report

e. Bond Expenditure Recap as of May 31, 2014

10. **Consider action on items discussed in closed session**

a. Consider Staff Appointments

b. Consider Catastrophic Leave Days for Employees

c. Consider purchase, exchange, lease or value of real property

d. Consider Goals for Superintendent's Evaluation

11. **Adjourn**

GRANBURY ISD
BOARD OF TRUSTEES
TEAM OF EIGHT TRAINING
MINUTES
JUNE 16, 2014

The Board of Trustees of the Granbury Independent School District convened in an official **SPECIAL** meeting on Monday, June 16, 2014 at 3:00 p.m. in the Board Room of the Administration Building, 600 West Pearl St., Granbury, Texas.

Presiding Officer ..... Mark A. Jackson, President

Board Members Present

Nancy Alana – left 4:43 p.m.
Barbara Herrington
Joe Jones
Micky Shearon
B.J. Wallace
Don Walton

School Officials Present

Dr. James M. Largent, Superintendent

Meeting Called to Order

Mark A. Jackson, President, called the meeting to order at 3:06 p.m. and noted that a quorum of board members was present. The meeting was duly called and that notice of the meeting was posted in accordance with the Texas Open Meetings Act, Texas Government Code, Chapter 551.

Board Training – Team of Eight

The board conducted its Team of Eight training and reviewed the implantation of the G2020 Strategic Plan.

Superintendent's Summative Evaluation

The board discussed the Superintendent's Summative Evaluation.

Adjournment

There being no further business, the meeting was adjourned at 4:54 p.m.

_____ _____

Mark A. Jackson, President Micky Shearon, Board Secretary

GRANBURY ISD
BOARD OF TRUSTEES
OFFICIAL REGULAR MEETING
MINUTES
JUNE 16, 2014

The Board of Trustees of the Granbury Independent School District convened in an official **REGULAR** meeting on Monday, June 16, 2014 at 6:00 p.m. in the Board Room of the Administration Building, 600 West Pearl St., Granbury, Texas.

Presiding Officer..... Mark A. Jackson, President

Board Members Present

Barbara Herrington
Joe Jones
Micky Shearon
B.J. Wallace
Don Walton

Board Members Absent

Nancy Alana

School Officials Present

Dr. James M. Largent, Superintendent
Carol Howard, Assistant Superintendent for Administrative Services
Dobie Williams, Assistant Superintendent for Finance & Operations
Tom Howard, Director of Human Resources
Amy Wood, Technology Director
Jeff Meador, Public Information Officer
Sandy Bruner, Recording Secretary

Others Present

School Employees
Media
Community Members

Meeting Called to Order

Mark A. Jackson, President, called the meeting to order at 5:00 p.m. and noted that a quorum of board members was present. The meeting was duly called and that notice of the meeting was posted in accordance with the Texas Open Meetings Act, Texas Government Code, Chapter 551.

Convened in Closed Session

The Board of Trustees convened in closed session at 5:01 p.m. under the Texas Open Meeting Act, Chapter 551.072 – purchase, exchange, lease or value of real property and 551.074 – personnel.

Reconvened

The Board of Trustees reconvened in open session at 6:28 p.m.

Moment of Silence/Invocation

Micky Shearon led the invocation.

Pledge - U.S. Flag and Texas Flag

Mark Jackson led the Pledge.

Achievement Spotlight

J.C. Campbell from the Granbury Lions Club presented copies of *Texas Cowboys & Campfires*, written by Nancy Alana to the Campuses for their school libraries.

Public comments/audience participation

None

Consider Consent Agenda Items

A motion was made by Micky Shearon and seconded by Don Walton to approve consent items: Minutes of the May 19, 2014, Regular Meeting and June 4, 2014, Special Meeting; 2. Consider Budget Amendments; 3. Consider BuyBoard Purchases of Band Instruments; 4. Consider Renewal for Science Supplies & Equipment 2013-14; 5. Consider Renewal for Vehicle Fuel 2013-20; 6. Consider Athletic Supplies - Winter Sports 2014-12; 7. Consider Music, Band and Choir Supplies 2014-13.
MOTION CARRIED: Yes 6 – No 0

Consider Board Meeting Dates for 2014 – 2015

A motion was made by Barbara Herrington and seconded by Don Walton to approve Board Meeting Dates for 2014 – 2015 as presented. **MOTION CARRIED**: Yes 6 – No 0

Reports

A. Superintendent's Report

1. Facilities Report Presenter: Dr. James M. Largent, Superintendent

    a. Scott Barnes, Project Manager for Buford-Thompson presented the Renovations Timeline to the Board.

B. Financial statements for Period Ending April 30, 2014 Presenter: Dobie Williams, Assistant Superintendent

Dobie Williams presented the Financial statements for Period Ending April 30, 2014 to the board.

C. Bond Expenditure Recap as of May 31, 2014 Presenter: Dobie Williams, Assistant Superintendent

Dobie Williams presented the Bond Expenditure Recap as of May 31, 2014 to the board.

Consider action on items discussed in closed session

Staff Appointments

Dr. Largent recommended accepting the Staff Appointments as presented. A motion was made by Barbara Herrington and seconded by Micky Shearon to approve Staff Appointments as presented.
MOTION CARRIED: Yes 6 – No 0

Consider Superintendent Summative Evaluation

Board performed mandate review on Superintendent Summative Evaluation.

Consider Superintendent Contract

A motion was made by Barbara Herrington and seconded by Micky Shearon to extended Superintendent's contract with a pay increase to June 30, 2017,

Consider purchase, exchange, lease or value of real property

None

Adjournment

There being no further business, the meeting was adjourned at 6:57 p.m.

_____ _____

Mark A. Jackson, President Micky Shearon, Board Secretary

GRANBURY INDEPENDENT SCHOOL DISTRICT

INTEROFFICE MEMO

FINANCE AND BUSINESS AFFAIRS

To: Board of Trustees
Date: July 21, 2014
For: Approval

TO: Dr. James Largent, Superintendent

FROM: Dobie Williams
Asst. Supt. for Finance and Operations
DATE: July 14, 2014
RE: Budget Amendments

SUMMARY:

Attached are budget amendments that are for Board approval.

RECOMMENDATION:

I recommend the Board approve the amendments as presented.

Respectfully submitted,

Dobie Williams
Assistant Superintendent for Finance and Operations

Staff Person Responsible: Dobie Williams
Carrie Knight-Mapes

Date Submitted: July 14, 2014

Revenue & Expense

Fund 199, Ms. Dana Goode, Originator
This amendment reduces funds previously received from the Granbury Education Foundation for the mural at Mambrino. Per the agreement with GEF, any funds remaining were to be used for the marquee. The Mambrino PTO paid for the marquee, so the remaining $2,500 was reimbursed to the PTO. This amendment reduces function 51 (Plant Maintenance and Operations).

Funds 181 and 199, Ms. Patricia Yelverton, Originator
This amendment recognizes funds in the amount of $696 allocated to fund 199 function 13 (Curriculum Development and Instructional Staff Development). These funds are needed in fund 181 function 36 (Extra-curricular) for Choir and Theatre Arts student travel.

Fund 199, Mr. Dobie Williams, Originator
This amendment recognizes funds in the amount of $1,320 allocated to fund 199 function 34 (Student Transportation). These funds result from an insurance recovery due to collision damages to the Ag truck.

Function to Function

Fund 181, Mr. Dobie Williams, Originator
This Amendment recognizes funds in the amount of $12,000 allocated from function 11 (Instruction); $1,065 allocated from function 52 (Security and Monitoring); $11,880 allocated to function 36 (Extra-Curricular); and $1,185 allocated to function 61 (Community Services). These are year-end amendments.

Fund 199, Mr. Dobie Williams, Originator
This Amendment recognizes funds in the amount of $44,502 allocated from function 12 (Instructional Resources); $23,827 allocated from function 13 (Curriculum Development and Instructional Staff); $2,639 allocated from function 34 (Student Transportation); $15,891 allocated from function 51 (Plant Maintenance and Operations); $604 allocated to function 11 (Instruction); $1,777 allocated to function 21 (Instructional Leadership); $23,112 allocated to function 23 (School Leadership); $2,935 allocated to function 31 (Guidance and Evaluation); $156 allocated to function 33 (Health Services); $9,785 allocated to function 36 (Extra-curricular); $18,885 allocated to function 41 (General Administration); $4,146 allocated to function 52 (Security and Monitoring); $25,159 allocated to function 53 (Data Processing Services); and $300 allocated to function 61 (Community Services). These are year-end amendments.

GRANBURY INDEPENDENT SCHOOL DISTRICT

INTEROFFICE MEMO

FINANCE AND BUSINESS AFFAIRS

To: Board of Trustees
Date: July 21, 2014
For: Approval

TO: Dr. James Largent, Superintendent

FROM: Dobie Williams
DATE: July 10, 2014
RE: Building Materials & Supplies CSP 2013-18 Renewal

SUMMARY:

Building materials and supplies for the district are purchased on an as needed basis. A proposal was let to provide vendors for building materials and supplies with an initial one year contract period with the option to renew for two additional one-year terms if agreed to by all parties. Initial vendor responses were received on May 28, 2013. The current term will expire on July 31, 2014. This will be the first renewal option.

A summation of the original process and outcome as well as a copy of the original tabulation is attached for your review.

The competitive sealed proposal allowed for an auto renewal unless either party notified the other within 90 days of the end of the then current term. Brunswick Door Company has informed the district they do not want to renew. Mr. Randy Leach, Facilities Director, has reviewed the options and the following is his recommendation.

Anticipated annual expenditure is $25,000 to $40,000 based on expense for the past three years.

RECOMMENDATION:

It is recommended that the Board approve the renewal of CSP 2013-18 for the purchase of building materials and supplies with Cowtown Materials, Industrial Controls, M & R McGowen, LLC dba NAPA Auto Parts, McCoy's Building Supply, Piper-Weatherford Company, Tractor Supply, University Building Specialties and Woodard Builders Supply for the period of August 1, 2014 through July 31, 2015.

Respectfully submitted,

Dobie Williams
Assistant Superintendent for Finance and Operations

Staff Person Responsible: Randy Leach
Kathi Myers
Debbie Johnson

Date Submitted: July 10, 2014

BID FOR BOARD APPROVAL

Board Meeting Date: July 15, 2013 **Bid Number:** 2013-18

1. **Item, material or service (specific or classification):** Building Materials

2. **Brief description:** A bid was let asking vendors to quote a percentage discount off catalog/shelf prices for supplies to be purchased on an as needed basis.

3. **Period of time bid covers:** August 1, 2013 to July 31, 2014 with the option to automatic renew for two additional years in one-year increments.

4. **Person and title responsible for the expenditure:** Randy Leach – Director of Facilities

5. **Number of bids notification letters sent to vendors:** 33

6. **Number of bids received from vendors:** 11

7. **Listing of recommended vendors and total prices:** The needs of the district vary; therefore, it is necessary to establish a contract with multiple vendors. Recommendation is to award to the following vendors:

   Brunswick Door Company
   Cowtown Materials
   Industrial Controls
   McCoy's Building Supply
   M&R McGuer, LLC dba NAPA Auto Parts
   Piper-Weatherford Company
   Tractor Supply
   University Building Specialties
   Woodard Builders Supply

   It is the recommendation of the Purchasing Department that the person making the purchase, along with the Maintenance Director, compare pricing among several catalogs or vendors to ensure the district is receiving "best value". Expenditures for building materials and supplies are estimated to be $13,991.00.

8. **Explanation of other than low recommendations:**

9. **Last bid date (bid of comparable nature within last 5 years):** May, 2010

10. **Percentage increase or decrease from last bid**: Due to the number of items on the bid and a change in some items and brands, a cost comparison was not made.

11. **Budget information:** Expenditures for building materials will be from account code 199 e 51 6316 00 951 99 550. Anticipated expenditures are $13,000.00

Sharay S. Boynton
Executive Director of Finance

GRANBURY INDEPENDENT SCHOOL DISTRICT

INTEROFFICE MEMO

FINANCE AND BUSINESS AFFAIRS

To: Board of Trustees
Date: July 21, 2014
For: Approval

TO: Dr. James Largent, Superintendent

FROM: Dobie Williams
DATE: July 10, 2014
RE: Electrical Supplies CSP 2012-14 Renewal

SUMMARY:

Electrical supplies for the district are purchased on an as needed basis. A proposal was let to provide vendors for electrical supplies with an initial one year contract term with the option to renew for two additional one-year terms if agreed to by all parties. Initial vendor responses were received on May 15, 2012. The current term will expire on July 31, 2014. This will be the last renewal option. All vendors agreed to the renewal with the exception of The Home Depot, they did not respond to our renewal request.

A summation of the original process and outcome as well as a copy of the original tabulation is attached for your review.

Mr. Randy Leach, Facilities Director, has reviewed the options and the following is his recommendation.

Estimated annual expenditure is $20,000 to 45,000 based on expense for the past three years.

RECOMMENDATION:

It is recommended that the Board approve the renewal of CSP 2012-14 for the purchase of electrical supplies with Granbury Winlectric, Elliott Electric Supply, Voss Lighting and The Reynolds Company for the period of August 1, 2014 through July 31, 2015.

Respectfully submitted,

Dobie Williams
Assistant Superintendent for Finance and Operations

Staff Person Responsible: Randy Leach
Kathi Myers
Debbie Johnson

Date Submitted: July 10, 2014

BID FOR BOARD APPROVAL

Board Meeting Date: June 18, 2012 **Bid Number:** CSP 2012-14

1. **Item, material or service (specific or classification):** Electrical Supplies and Equipment

2. **Brief description:** A bid was let asking vendors to quote a percentage discount off catalog/shelf prices for supplies to be purchased on an as needed basis.

3. **Period of time bid covers:** August 1, 2012 to July 31, 2013 with the option to automatic renew for two additional years in one-year increments.

4. **Person and title responsible for the expenditure:** Randy Leach – Director of Facilities

5. **Number of bids notification letters sent to vendors:** 11

6. **Number of bids received from vendors:** 6

7. **Listing of recommended vendors and total prices:** Expenditures for electrical supplies are estimated to be $ 30,000. Recommendation for award is to:

   The Home Depot – Granbury Store
   The Reynolds Group
   Voss Lighting
   Granbury Winlectric
   Elliott Electric Supply

8. **Explanation of other than low recommendations:**

9. **Last bid date (bid of comparable nature within last 5 years):** May 14, 2009

10. **Percentage increase or decrease from last bid**: Due to the number of items on the bid and a change in some items and brands, a cost comparison was not made.

11. **Budget information:** Expenditures for electrical supplies will be from account code 199 e 51 6316 00 951 99 053.

Sharay Boynton
Executive Director of Finance

GRANBURY INDEPENDENT SCHOOL DISTRICT

INTEROFFICE MEMO

FINANCE AND BUSINESS AFFAIRS

To: Board of Trustees
Date: July 21, 2014
For: Approval

TO: Dr. James Largent, Superintendent

FROM: Dobie Williams
DATE: July 10, 2014
RE: Paint Supplies, Athletic Field Marking Paint and Equipment CSP 2012-17 Renewal

SUMMARY:

Paint supplies, athletic field marking paint and equipment for the district are purchased on an as needed basis. A proposal was let to provide vendors for these items for an initial one year contract period with the option to renew for two additional one-year terms. Initial vendor responses were received on June 7, 2012. The current term will expire on July 31, 2014. This extension will be the last renewal option.

A summation of the original process and outcome as well as a copy of the original tabulation is attached for your review.

A renewal request was sent to Kelly-Moore Paint Company, Inc. and they have agreed to the renewal. Mr. Randy Leach, Facilities Director, has reviewed the options and the following is his recommendation.

Estimated annual expenditure is $10,000 to $25,000 based on expense for the past three years.

RECOMMENDATION:

It is recommended that the Board approve the renewal of CSP 2012-17 for the purchase of paint supplies, athletic field marking paint and equipment for the period of August 1, 2014 through July 31, 2015.

Respectfully submitted,

Dobie Williams
Assistant Superintendent for Finance and Operations

Staff Person Responsible: Randy Leach
Kathi Myers
Debbie Johnson

Date Submitted: July 10, 2014

BID FOR BOARD APPROVAL

Board Meeting Date: August 27, 2012 **Bid Number:** 2012-17

1. **Item, material or service (specific or classification):** Paint Supplies, Athletic Field Marking Paint and Equipment

2. **Brief description:** A bid was let to provide vendors for Paint supplies, athletic field marking paint and equipment for the 2012-13 school year with the option to renew for two additional years in one year increments.

3. **Period of time bid covers:** From written notification of award through July 31, 2013

4. **Person and title responsible for the expenditure:**

   Randy Leach – Director of Facilities Maintenance

5. **Number of bids notification letters sent to vendors:** 15

6. **Number of bids received from vendors:** 3 and 1 no-bid

7. **Listing of recommended vendors and total prices:** Expenditures for paint supplies are estimated to be $35,000 and Athletic Field Marking Paint for $26,000. Recommendation for award:

   Section One: Kelly Moore Paint Company, Inc.

   Section Two: Kelly Moore Paint Company, Inc.

8. **Explanation of other than low recommendations:**

9. **Last bid date (bid of comparable nature within last 5 years):** July, 2011

10. **Percentage increase or decrease from last bid**:

11. **Budget information:** Expenditures for Paint supplies and equipment will come from account code 199 E 51 6316 00 951 0 99 580 with a proposed budget of $35,000.00. Expenditures for Athletic Field Marking Paint will come from account code 199 E 51 6317 00 951 0 99 000 with a proposed budget of $ 26,000.

Sharay Boynton
Executive Director of Finance

GRANBURY INDEPENDENT SCHOOL DISTRICT

INTEROFFICE MEMO

FINANCE AND BUSINESS AFFAIRS

To: Board of Trustees
Date: July 21, 2014
For: Approval

TO: Dr. James Largent, Superintendent

FROM: Dobie Williams
DATE: July 10, 2014
RE: Plumbing Supplies & Equipment
CSP 2013-19 Renewal

SUMMARY:

Plumbing supplies and equipment for the district are purchased on an as needed basis. A proposal was let to provide vendors for these items with an initial one year contract period with the option to renew for two additional one-year terms, if agreed to by all parties. Initial vendor responses were received on May 28, 2013. The current term will expire on July 31, 2014. This will be the first renewal option. During the current contract term, Bear's Plumbing and Arlington Pipe and Supply Company went out of business. Granbury Winnelson and The Home Depot – Store #6571 have agreed to the renewal.

A summation of the original process and outcome as well as a copy of the original tabulation is attached for your review.

Mr. Randy Leach, Facilities Director, has reviewed the options and the following is his recommendation.

Estimated annual expenditure is $30,000 to 50,000 based on expense for the past three years.

RECOMMENDATION:

It is recommended that the Board approve the renewal of CSP 2013-19 for the purchase of plumbing supplies and equipment with Granbury Winnelson and The Home Depot – Store #6571 for the period of August 1, 2014 through July 31, 2015.

Respectfully submitted,

Dobie Williams
Assistant Superintendent for Finance and Operations

Staff Person Responsible: Randy Leach
Kathi Myers
Debbie Johnson

Date Submitted: July 10, 2014

BID FOR BOARD APPROVAL

Board Meeting Date: July 15, 2013 **Bid Number:** 2013-19

1. **Item, material or service (specific or classification):** Plumbing Supplies and Equipment

2. **Brief description:** A bid was let asking vendors to quote a percentage discount off catalog/shelf prices for supplies to be purchased on an as needed basis.

3. **Period of time bid covers:** August 1, 2013 to July 31, 2014 with the option to automatic renew for two additional years in one-year increments.

4. **Person and title responsible for the expenditure:** Randy Leach – Director of Facilities

5. **Number of bids notification letters sent to vendors:** 40

6. **Number of bids received from vendors:** 4

7. **Listing of recommended vendors and total prices:** The needs of the district vary; therefore, it is necessary to establish a contract with multiple vendors. Recommendation is to award to the following vendors:

Bear's Plumbing & Etc.	**Granbury Winnelson**
Home Depot	**Arlington Pipe & Supply**

It is the recommendation of the Purchasing Department that the person making the purchase, along with the Maintenance Director, compare pricing among several catalogs or vendors to ensure the district is receiving "best value".

8. **Explanation of other than low recommendations:** N/A

9. **Last bid date (bid of comparable nature within last 5 years):** May, 2010

10. **Percentage increase or decrease from last bid**: Due to the number of items on the bid and a change in some items and brands, a cost comparison was not made.

11. **Budget information:** Expenditures for plumbing supplies will be from account code 199 e 51 6316 00 951 99 560.. Anticipated expenditures are $32,000.

Sharay Boynton
Executive Director of Finance

GRANBURY INDEPENDENT SCHOOL DISTRICT

INTEROFFICE MEMO

FINANCE AND BUSINESS AFFAIRS

To: Board of Trustees
Date: July 21, 2014
For: Approval

TO: Dr. James Largent, Superintendent	**FROM**: Dobie Williams **DATE**: July 10, 2014 **RE**: General Maintenance Supplies and Equipment CSP 2012-13 Renewal

SUMMARY:

General maintenance supplies and equipment for the district are purchased on an as needed basis. A proposal was let to provide vendors for these items with an initial one year contract period with the option to renew for two additional one-year terms. Initial vendor responses were received on May 15, 2012. The current term will expire on July 31, 2014. The district has the option to renew; this will be the final renewal option under this contract.

A summation of the original process and outcome as well as a copy of the original tabulation is attached for your review.

A renewal request was sent to the current vendors. Green's Welding Supply, Inc. and Hardt Sales agreed to the renewal. During the first renewal term, Bear's Plumbing went out of business. The Home Depot – Store #6571 and Dealer Products, Inc., did not respond the district renewal request. Mr. Randy Leach, Facilities Director, has reviewed the options and the following is his recommendation. The district is able to purchase supplies not available from the current vendors through our interlocal contracts.

Estimated annual expenditure is $20,000 to $30,000 based on expense for the past two years.

RECOMMENDATION:

It is recommended that the Board approve the renewal of CSP 2012-13 for the purchase of general maintenance supplies and equipment with Green's Welding Supply, Inc. and Hardt Sales for the period of August 1, 2014 through July 31, 2015.

Respectfully submitted,

Dobie Williams
Assistant Superintendent for Finance and Operations

Staff Person Responsible: Randy Leach
Kathi Myers
Debbie Johnson

Date Submitted: July 10, 2014

BID FOR BOARD APPROVAL

Board Meeting Date: June 18, 2012 **Bid Number:** CSP 2012-13

1. **Item, material or service (specific or classification):** General Maintenance Supplies and Equipment

2. **Brief description:** A bid was let asking vendors to quote a percentage discount off catalog/shelf prices for supplies to be purchased on an as needed basis.

3. **Period of time bid covers:** August 1, 2012 to July 31, 2013 with the option to automatic renew for two additional years in one-year increments.

4. **Person and title responsible for the expenditure:** Randy Leach – Director of Facilities

5. **Number of bids notification letters sent to vendors:** 73

6. **Number of bids received from vendors:** 7

7. **Listing of recommended vendors and total prices:** Expenditures for general maintenance supplies and equipment are estimated to be $35,000. Recommendation for award is to:

   Bear's Plumbing & Etc.
   Dealer Products, Inc.
   Green's Welding Supply, Inc.
   Hardt Sales
   The Home Depot – Granbury Store #6571

8. **Explanation of other than low recommendations:**

9. **Last bid date (bid of comparable nature within last 5 years):** May 14, 2009

10. **Percentage increase or decrease from last bid**: Due to the number of items on the bid and a change in some items and brands, a cost comparison was not made.

11. **Budget information:** Expenditures for general maintenance supplies and equipment will be from account code 199 E 51 6316 00 951 0 99 580.

Sharay Boynton
Executive Director of Finance

GRANBURY INDEPENDENT SCHOOL DISTRICT

INTEROFFICE MEMO

FINANCE AND BUSINESS AFFAIRS

To: Board of Trustees
Date: July 21, 2014
For: Approval

TO: Dr. James Largent, Superintendent

FROM: Dobie Williams
DATE: July 12, 2014
RE: Ready to Serve Pizza and Other Ready to Serve Items CSP 2013-12 Renewal

SUMMARY:

Ready to serve pizza and other ready to serve items are purchased on an as needed basis. A proposal was let to provide pizza for the child nutrition program that contained an initial one year contract period with the option to renew for two additional one-year terms, if agreed to in writing by all parties. Initial vendor responses were received on May 1, 2013. The current term will expire on July 31, 2014; this extension will be the first renewal option.

As of July 1, 2014, there was a change in nutritional guidelines. Mrs. Linda Williams, Support Services Director, contacted the current vendors providing ready to serve pizza, informed them of the changes, and requested they quote pricing on a pizza meeting the new guidelines. The original proposal allowed for the addition of new products to be added during the term of the contract.

A summation of the original process and outcome as well as a copy of the original tabulation is attached for your review.

Attached is the recommendation provided by Mrs. Williams. Estimated annual expenditure is $30,000 to $55,000 based on expense for the past two years.

RECOMMENDATION:

It is recommended that the Board approve the renewal of CSP 2013-12, for the purchase of ready to serve pizza and other ready to serve items, with Pizza Hut of Southeast Kansas, Inc. for the period of August 1, 2014 through July 31, 2015.

Respectfully submitted,

Dobie Williams
Assistant Superintendent for Finance and Operations

Staff Person Responsible: Mrs. Linda Williams
Kathi Myers
Debbie Johnson

Date Submitted: July 12, 2014

BID FOR BOARD APPROVAL

Board Meeting Date: June 10, 2013 **Bid Number:** 2013-12

1. **Item, material or service (specific or classification):** Ready to Serve Pizza and other Ready to Serve Items

2. **Brief description:** A proposal was let for an annual contract to provide and deliver ready to serve pizza and other ready to serve items for the Child Nutrition program.

3. **Period of time bid covers:** August 1, 2013 through July 31, 2014 with two one-year renewal options

4. **Person and title responsible for the expenditure:** Alicia Hernandez, Child Nutrition Director

5. **Number of bids sent to vendors:** Bid notification letters were sent to ten vendors, the bid was advertised in the Hood County News and posted on the district's web site.

6. **Number of bids received from vendors:** Five

7. **Listing of recommended vendors and total prices:** It is recommended the following vendors be approved for purchases: Heaven Sent Pizza, LLC dba Domino's Pizza, Papa John's Pizza – Schneids, LLC and Pizza Hut of Southeast Kansas, Inc. Estimated annual expenditure will be $75,000 to $100,000.

8. **Explanation of other than low recommendations:** N/A

9. **Last bid date (bid of comparable nature within last 5 years):** 6/28/2011

10. **Percentage increase or decrease from last bid**: NA

10. **Budget information:** Purchases will be made from the following account code(s).

    240 e 35 6341 00 xxx 0 99 000

12. **Other comments:**

Sharay S. Boynton
Executive Director of Finance

GRANBURY INDEPENDENT SCHOOL DISTRICT

INTEROFFICE MEMO

FINANCE AND BUSINESS AFFAIRS

To: Board of Trustees
Date: July 21, 2014
For: Approval

TO: Dr. James Largent, Superintendent	**FROM**: Dobie Williams **DATE**: July 17, 2014 **RE**: Exclusive Broadcasting of GISD Athletic Events CSP 2013-21 Renew

SUMMARY:

On May 28, 2013, a proposal was let to provide exclusive broadcasting rights of GISD Athletic Events. The original term was for the 2013-2014 school year with the option to renew, for the 2014-2015 and 2015-2016 school years, if agreed to in writing by both parties. This extension will be the first renewal option available under contract 2013-21.

Granbury Public Television and its parent company, the City of Granbury, were awarded these services by the Board of Trustees at the June 10, 2013 Board of Trustees meeting.

We have received the intention to renew the current contract by the City of Granbury. There will be no cost to the district for these services.

RECOMMENDATION:

It is recommended that the Board of Trustees approve the renewal of this contract for the period of September 1, 2014 through August 31, 2015.

Respectfully submitted,

Dobie Williams
Assistant Superintendent for Finance and Operations

Staff Person Responsible: Dr. James Largent
Dwight Butler
Jeff Meador

Date Submitted: July 17, 2014

BID FOR BOARD APPROVAL

Board Meeting Date: June 10, 2013 **Proposal Number**: 2013-21

1. **Item, material or service (specific or classification):** Exclusive Broadcast Rights

2. **Brief description:** A RFP was let to request proposals from media organizations for providing Exclusive Broadcasts of GISD Athletic Events for the 2013-14 school year with the option to renew for the following 2 school years.

3. **Period of time bid covers:** August 1, 2013 through August 31, 2014 – option to renew for additional 2 one-year terms

4. **Person and title responsible for the expenditure:**

   No Expenditure
   Dr. James Largent, Superintendent
   Mr. Dwight Butler, Athletic Director

5. **Number of bids sent to vendors:** 2 – also posted on GISD website and published in Hood County News

6. **Number of bids received from vendors:** 2 (Granbury TV and KPIR)

7. **Listing of recommended vendors and total prices:**

   Granbury TV – TV and Internet broadcasting. No cost to district and no compensation to district other than GISD activities on the TV's Calendar of Events and throughout programming such as the "Granbury Buzz" provided by GISD's AV classes/Department/CTE. GISD students are eligible to work at station after going through City HR Department processes.

   Rebroadcast of events only upon written approval with Granbury TV.

8. **Explanation of other than low recommendations:** N/A

9. **Last bid date (bid of comparable nature within last 5 years):** 07/2012

10. **Percentage increase or decrease from last bid:**

    N/A

11. **Budget information:** N/A

Sharay S. Boynton
Executive Director of Finance

GRANBURY INDEPENDENT SCHOOL DISTRICT

INTEROFFICE MEMO

FINANCE AND BUSINESS AFFAIRS

To: Board of Trustees
Date: July 21, 2014
For: Approval

TO: Dr. James Largent, Superintendent

FROM: Dobie Williams
DATE: July 12, 2014
RE: Proposed Tax Rates to be Published in the "Notice of Public Meeting to Discuss Budget and Proposed Tax Rate".

SUMMARY:

As part of the budget and tax rate adoption process the District must hold a public meeting to accept public input before the adoption of the final budget and tax rates. Prior to this meeting the District must publish notice in a local newspaper at least 10 but not more than 30 days before the public meeting in strict accordance with Texas Education Code section 44.004.

Guidance from the Texas Association of School Boards (TASB) – Legal Services indicates that school boards should review available dates that comply with required "Notice" time frames. TASB also says the Texas Comptroller's Truth-in-Taxation Website indicates that the proposed tax rates that will be published in the "Notice" should be adopted by the school board as an action item at a board meeting. Lastly, TASB – Legal Services indicates that although Board action on the proposed tax rates to be published in the "Notice" is not required by statute, it is recommended as best practice.

August 25, 2014 is the scheduled board meeting date to adopt the budget and tax rates. In accordance with Texas Education Code 44.004, August 9, 2014 is the proposed date to publish the "Notice" in the local newspaper. The proposed tax rates to be published in the "Notice" are as follows:

M&O Tax Rate:	$1.04 per $100 of valuation
I&S Tax Rate:	0.24 per $100 of valuation
Total Tax Rate:	$1.24 per $100 of valuation

Based on preliminary property value estimates and budgetary needs for the 2014-15 school year the above proposed tax rates will generate sufficient revenues. The proposed M&O tax rate of $1.04 is the same as it has been for the last several years. The proposed Debt Service (I&S) tax rate of $0.24 is higher than last year's rate of$0.105 due to the passage of the bond package last November but it is in line with projections established by the District's financial advisor, BOSC, Inc.

RECOMMENDATION:

It is recommended that the proposed tax rates be approved for publication on August 9, 2014 in the local newspaper in accordance with Texas Education Code 44.004.

Respectfully submitted,

Dobie Williams
Assistant Superintendent for Finance and Operations

Staff Person Responsible: Dobie Williams
Dr. James Largent

Date Submitted: July 12, 2014

GRANBURY INDEPENDENT SCHOOL DISTRICT

INTEROFFICE MEMO

FINANCE AND BUSINESS AFFAIRS

To: Board of Trustees
Date: July 21, 2014
For: Approval

TO: Dr. James Largent, Superintendent

FROM: Dobie Williams
DATE: July 14, 2014
RE: Agreement for the Purchase of Attendance Credits

SUMMARY:

The purpose of this agreement is to enable the district to reduce its wealth per weighted student to a level that is not greater than the equalized wealth level as determined by the commissioner of education in accordance with Section 41.002, Education Code.

The voters approved this agreement as one of the methods in which GISD can reduce its wealth per student as required by Chapter 41 of the Texas Education Code. GISD has entered into this agreement each year since the Chapter 41 determination and filed in such a time as the early credit was applicable.

After reviewing the options available, this option is the most viable for GISD. In order to take advantage of the Early Agreement Credit, the attached agreement must be adopted and submitted to TEA by September 1, 2014.

RECOMMENDATION:

It is recommended that GISD enter into the attached Agreement for the Purchase of Attendance Credits with the Texas Education Agency for the 2014-15 school year.

Respectfully submitted,

Dobie Williams
Assistant Superintendent for Finance and Operations

Staff Person Responsible: Dobie Williams
Dr. James Largent

Date Submitted: July 14, 2014

OFFICE OF SUPERINTENDENT

For:	**Board of Trustees**
Date:	**July 16, 2014**
Action:	**F1 in Schools International Travel**

To:	**Board of Trustees**	**From:**	**Judy Gentry, CTE Director**
		Date:	**July 16, 2014**
		RE:	**F1 in Schools**

SUMMARY: The F1 in Schools team would like to request International Travel to Abu Dhabi, United Arab Emirates from November 12-24. The team placed 2nd at the National F1 in Schools Challenge held in Michigan, May 2014. Travel time to the UAE is about 20 hours. The team must register their car on Friday, Nov. 14. The team will compete in the F1 in Schools World Competition; attend a variety of excursions in the area, including attending the F1 Grand Prix Finals in Abu Dhabi Sunday, November 23. We plan to return Monday, November 24.

The travel team includes 6 GHS students, 2 GHS Graduates (on the team) and 2 adults, Todd Gibson and Judy Gentry.

Respectfully submitted,

Judy Gentry,
Director of CTE

GRANBURY INDEPENDENT SCHOOL DISTRICT

INTEROFFICE MEMO

FINANCE AND BUSINESS AFFAIRS

To: Board of Trustees
Date: July 21, 2014
For: Approval

TO: Dr. James Largent, Superintendent

FROM: Dobie Williams
DATE: July 10, 2014
RE: Region 10 Child Nutrition Cooperative Purchasing Program

SUMMARY:

One of the purchasing options available to school districts is an interlocal agreement as defined in Government Code 791 and Texas Education Code 44.031. There are many advantages to using an interlocal agreement, including time savings and cost savings through the increased buying power of an interlocal contract.

To meet the needs of the district child nutrition program, Linda Williams, Director of Support Services, recommends Granbury ISD join the Multi-Regional Child Nutrition Cooperative Purchasing Program administered by the Region 10 Service Center. All contracts available under this cooperative have been through a formal competitive process. These contracts will be used for the purchase of food, commodities and related items for the 2014-2015 school term.

Participation cost is based on enrollment using the 2013-2014 attendance data. School districts with an enrollment greater than 1,389 are charged $0.18 per enrollment with a maximum fee of $7,000. Based on the 2013-14 PEIMS snapshot of 6658, the cost for Granbury ISD to participate will be $1,198.44.

The term of the interagency agreement will be from Board approval through June 30, 2015.

Respectfully submitted,

Dobie Williams
Assistant Superintendent for Finance and Operations

Staff Person Responsible: Linda Williams
Debbie Johnson

Date Submitted: July 10, 2014

GRANBURY INDEPENDENT SCHOOL DISTRICT

INTEROFFICE MEMO

FINANCE AND BUSINESS AFFAIRS

To: Board of Trustees
Date: July 21, 2014
For: Approval

TO: Dr. James Largent, Superintendent

FROM: Dobie Williams
DATE: July 10, 2014
RE: Region 7 ESC Cooperative – Interlocal Participation Agreement Resolution

SUMMARY:

At the May 19, 2014 Board of Trustees meeting, the Region 7 Education Service Center Purchasing Cooperative Interlocal Agreement was approved. ESC 7 also requires a Resolution for participation in the interlocal. Participation in the cooperative will automatically renew annually unless either party provides written notice 30 days prior to the termination of the agreement.

RECOMMENDATION:

It is recommended that GISD execute the Region 7 Interlocal Participation Agreement Resolution as presented.

Respectfully submitted,

Dobie Williams
Asst. Superintendent for Finance and Operations

Staff Person Responsible: Dobie Williams
Debbie Johnson

Date Submitted: July 10, 2014

GRANBURY INDEPENDENT SCHOOL DISTRICT

INTEROFFICE MEMO

CURRICULUM AND INSTRUCTION

TO: Dr. James Largent, Superintendent	**FROM**: Sharon Williams **DATE**: July 8, 2013 **RE**: Accelerated Instruction Timeline Waiver

SUMMARY:

To ensure that all students receive the instruction and support they need to be academically successful in mathematics and reading, House Bill 3 includes an accelerated instruction provision in the Student Success Initiative (SSI). This provision requires districts and charter schools to provide accelerated instruction to students in grades 5 and 8 who do not demonstrate proficiency on the State Assessments of Academic Readiness (STAAR) in reading and/or mathematics tests. This accelerated instruction must occur after each administration of the test, **including the third administration**.

To assist districts and charter schools in meeting the accelerated instruction provision after the third administration of the test, the agency is allowing districts and charter schools to apply for an expedited waiver to adjust the timeline for providing accelerated instruction to students who fail the third administration. Approval of the waiver would allow districts and charter schools to promote or place these students in the subsequent grade during the first six weeks of the school year prior to the completion of the accelerated instruction.

RECOMMENDATION:

It is recommended that the Accelerated Instruction Timeline Waiver be approved.

Respectfully submitted,

Sharon Williams
Director of Curriculum and Instruction

PDAS Appraisal Calendar and Timelines

GRANBURY ISD

SCHOOL CALENDAR 2014-15

July 2014

S	M	T	W	T	F	S
		1	2	3	H	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

August 2014

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	NH	W	SC/WD	SCWD	C/WD	16
17	WD	SD	SD	W	W	23
24	25	26	27	28	29	30
31						

September 2014

S	M	T	W	T	F	S
	H	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

October 2014

S	M	T	W	T	F	S
			1	2	ER	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

November 2014

S	M	T	W	T	F	S
						1
2	3	4	5	6	ER	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	H	H	H	H	H	29
30						

December 2014

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	ER	20
21	H	H	H	H	H	27
28	H	H	H			

January 2015

S	M	T	W	T	F	S
				H	H	3
4	W	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

February 2015

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	ER	14
15	WD	17	18	19	20	21
22	23	24	25	26	27	28

March 2015

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	H	H	H	H	H	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

April 2015

S	M	T	W	T	F	S
			1	2		4
5	6	7	8	9	ER	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

May 2015

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	H	26	27		29	30
31						

7 weeks

June 2015

S	M	T	W	T	F	S
		W	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

CALENDAR KEYS

- **NH** New Hire Orientation
- **SC** Summer Conference
- **C/WD** Convocation/Waiver Day
- **SD** Staff Development
- **W** Work Day/Student Holiday
- **WD** Waiver Day/Professional Service and Student Holiday
- **ER** Early Release Days
- First & Last Day of School
- **H** Student/Teacher Holiday
- Bad Weather Days
- Beginning of six weeks
- End of six weeks
- Graduation/Early Release

DATES AT A GLANCE

Aug 11 New Hire Orientation
Sept 1 Labor Day
Nov 24-28 Thanksgiving Break
Dec 22 - Jan 2 Christmas Break

Mar 9 - 13 Spring Break
May 25 Memorial Day
May 28 Graduation/
May 29 Last Day of School

Bad Weather Days

April 3 1st to be used
June 1 2nd to be used

Grading Periods

First Semester - 78 days
Grading Period - Aug 25 - Oct 3
Grading Period - Oct 6 - Nov 7
Grading Period - Nov 10 - Dec 19

Second Semester - 97 days
Grading Period - Jan 6 - Feb 13
Grading Period - Feb 17 - Apr 10
Grading Period - Apr 13 - May 29

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W	**4**
WD	**5**
SD	**3**
BEGIN 6	**6**
END 6/EARLY	**6**

July 4th
Sept 1 Labor Day
Oct 13 Columbus Day
Nov 10 Veterans Day
Nov 27 Thanksgiving
Dec 25 Christmas
Jan 1 New Year Day
Jan 19 MLK
Feb 16 Presidents Day
April 5 Easter
May 25 Memorial Day

0
12 extra = 187
total Student
Teacher days
(12 Teacher Staff Development
Preparation Days)

OFFICE OF THE ASSISTANT SUPERINTENDENT

For:	**Board of Trustees**
Date:	**July 21, 2014**
Action:	**Discussion/Action**

To:	**Dr. James M. Largent, Superintendent**	**From:**	**Carol Howard**
		Date:	**July 16, 2014**
		RE:	**Consider Approval of Code of Conduct Changes for 2014-15**

SUMMARY:
Changes to the Code of Conduct come from TASB.

Revisions for the 2014–15 School Year. When reviewing the district's Student Code of Conduct for the 2014–15 school year, districts that accept interdistrict transfers and permit mid-year revocations of transfer agreements based on student misconduct will need to adjust this text in their codes of conduct. [See *Revoking Transfers* under *School District Authority and Jurisdiction*] A recent Commissioner of Education decision concluded that the Education Code does not grant a district authority to revoke a transfer mid-year except for nonpayment of tuition. Therefore, TASB Policy Service recommends deletion of the section on revoking transfers from the district's Student Code of Conduct. Additionally, policy recommendations to address this topic in FDA(LOCAL) will be issued to districts in Update 100 later this summer.

GISD 2013 Student Code of Conduct states:
Revoking Transfers
The district has the right to revoke the transfer of a nonresident student for violating the district's Code.

We will delete this paragraph from our Student Code of Conduct at this time. The Code of Conduct is located in the 2014-2015 Student Handbook.

OFFICE OF SUPERINTENDENT

For:	**Board of Trustees**
Date:	**July 21, 2014**
Action:	**Approval**

To:	**Board of Trustees**	**From:**	**Dr. James M. Largent**
		Date:	**June 18, 2014**
		RE:	**Call of Board of Trustees Election**

SUMMARY:
An election for the purpose of electing candidates to fill Place 1 and 2 for the Granbury Independent School District will be held Tuesday, November 4, 2014, from 7:00 a.m. to 7:00 p.m.

Respectfully submitted,

Dr. James M. Largent
Superintendent

OFFICE OF SUPERINTENDENT

For:	**Board of Trustees**
Date:	**July 21, 2014**
Action:	**Approval**

To:	**Board of Trustees**	**From:**	**Dr. James M. Largent**
		Date:	**June 18, 2014**
		RE:	**Contract for the Board of Trustees Election**

SUMMARY:
An election for the purpose of electing candidates to fill Place 1 and 2 for the Granbury Independent School District will be held Tuesday, November 4, 2014. A contract for Election and Joint Election Agreement from the Hood County Elections Administrator is included in your Board Book.

Respectfully submitted,

Dr. James M. Largent
Superintendent

GRANBURY INDEPENDENT SCHOOL DISTRICT

Substitute Teacher / Substitute Paraprofessional / Substitute LVN

DRAFT

2014 - 2015 Pay Schedule

Position	Daily Rate
Paraprofessional: Aide, Clerk, LVN, Secretary	**$65.00**
Teacher: Non-Degreed Substitute	**$68.00**
Teacher: Degreed Substitute	**$75.00**
Teacher: TEA Certified	**$80.00**
Teacher: Long Term Position More than 10 Consecutive Days Certified Teacher Substitute Only	**After 10th Day, Rate Increases to $125.00 Per Day**

GISD is an Equal Opportunity Employer; policies, procedures and practices shall not discriminate against any individual with respect to compensation, terms, conditions or privileges of employment on the basis of race, color, religion, national origin, age, sex or disability.

OFFICE OF SUPERINTENDENT

For:	**Board of Trustees**
Date:	**July 21, 2014**
Action:	**Discussion/Action**

To:	**Board of Trustees**	**From:**	**Jeremy Ross, GHS Principal**
		Date:	**July 14, 2014**
		RE:	**Policy EIC Local**

SUMMARY:

Moving to the Foundation Program from the 4x4 Graduation Plan has inspired some necessary changes to our current Class Rank and GPA system. In our current system, students chase weighted points rather than take the courses that they need to prepare for post-secondary opportunities. Additionally, our students' GPAs are inflated because of the current system that applies 6 points to a 4- point scale.
We were charged with a updating the system to do the following:

- **Incentivize the collection of *endorsements* rather than the collection of GPA points.**
- **Incentivize "fidelity to a program," which, in the eyes of post-secondary recruiters, is one of the highest indicators of collegiate success.**
- **Create a level baseline for which all students may have an equal opportunity to gain highest academic honors.**
- **Appropriately reward students who continue to pursue our highest rigor academic core courses.**
- **Provide our students with a GPA that is more reasonably aligned with the state (and with what colleges and universities expect).**

The attached changes have been scrutinized by a teacher committee, parents, and students (especially recent graduates) who have provided input into this process.
Please note that this policy change, if approved, will need to run concurrently with the current system until the Class of 2017 graduates.

Respectfully submitted,

Official Delegate Designation Form

Please note:

- Only board members of TASB Active Members (public schools and ESCs) may serve as delegates or alternates.
- TASB Directors and the four Legislative Advisory Council (LAC) members serving on the TASB Legislative Committee are delegates by virtue of their positions. If one of your board members is also a TASB Director or one of the four LAC representatives, do not designate this member; he or she will already be participating as a voting delegate in the Assembly.
- If you are designating an individual newly elected to your board, please update your district's membership information in myTASB. The update form is available under the Member Profile link (**https://www.tasb.org/apps/memberprofile/index.aspx**). If you have any questions about updating your membership information, contact Anisa Pope (contact information located at bottom of page).
- You also may submit your designation online. The online form is available in myTASB under the Member Profile link (**https://www.tasb.org/apps/memberprofile/index.aspx**).

Delegate: _____

Board position: _____ E-mail: _____

Mailing address (if NOT the district address) for Delegate Assembly materials:

_____

Alternate: _____

Board position: _____ E-mail: _____

Mailing address (if NOT the district address) for Delegate Assembly materials:

_____

Name of school district: Granbury ISD

County-district number: 111901 **TASB (ESC) region number:** Region 11

I hereby certify that the above persons were chosen by our board as our official voting delegate and alternate to the 2014 TASB Delegate Assembly in Dallas, Texas, on September 27, 2014 (as provided by the TASB Bylaws).

Board president's signature: _____ Date: July 21, 2014

Please return your board's designations online or to the address below by *September 19, 2014*, to receive Delegate Assembly packets by mail. Delegates submitted after the deadline will need to be certified on site by the Credentials Committee and receive their packets at that time.

Texas Association of School Boards
Attn: Anisa Pope
P.O. Box 400
Austin, Texas 78767-0400

Fax: 512.467.3554

Questions? Contact Anisa Pope at 800.580.8272 or anisa.pope@tasb.org.

GRANBURY ISD
TECHNOLOGY DEPARTMENT

TO: Dr. James Largent, Superintendent	**FROM**: Amy Wood **RE**: Furniture

SUMMARY:

The first phase of the bond purchases for technology include model classroom technology purchases for classrooms in PK-8. These items include a Smartboard, Document Camera, Classroom Audio, projector, and teacher station. With the addition of this equipment, a secure place to store and a place to present are vital. As we move throughout the classrooms, this was not available.

After site visits, teacher and student evaluation, and principal input, presentation stations were chosen. These stations are well equipped to store and utilize the technology being installed now and they lock to secure the items for the classrooms in the future.

A full-size, two-tier cart will be installed in grades 6-8 and a smaller footprint of the same cart will be in grades PK-5. This is to accommodate the size of the classroom.

RECOMMENDATION:

It is recommended that the above purchases be made with appropriate vendors in the best interest of the District.

Respectfully submitted,

Amy Wood
Director of Technology

GRANBURY ISD

Helping Students Reach New Heights

SUPPORT SERVICES

Linda Williams, Director of Support Services

School Board Presentation

July 2014

GRANBURY ISD

Helping Students Reach New Heights

Overview of Support Services

It is the mission of the Support Services department to ensure that all students are fed nutritious meals on a daily basis that comply with State and Federal Guidelines, and that school campuses and district facilities are clean, welcoming for students, employees and visitors.

Budget 13-14

GRANBURY ISD
Helping Students Reach New Heights

Expenditures:	Child Nutrition	Custodial
Salaries	$1,320,739	$1,834,414
Contracted Svcs.	$ 54,053	$ 20,771
Supplies/Materials	$1,815,317	$ 131,928
Travel	$ 18,470	$ 9,188
Equipment	$ 12,814	$ 8,093
Total	$3,221,393	$2,004,394

Staff

GRANBURY ISD
Helping Students Reach New Heights

- The Support Service department had 131 employees during the 2013-2014 school year:
- 1 Director
- 2 Asst. Directors
- 1 Equipment Mechanic
- 4 Central Office Staff
- 10 Cafeteria Managers
- 45 Cafeteria Staff
- 21 Lead Custodians
- 47 Custodians
- Beginning June 1, 2014 Custodial Services were contracted to GCA Services Group.

GRANBURY ISD
Helping Students Reach New Heights

Areas of Responsibility

- Nutrition/Menus
- Federal, State, and Local compliance
- Free & Reduced
- Parent/Student Involvement
- Wellness
- USDA/TDA Policy
- Training
- Marketing
- Catering
- Payroll, Purchasing, Accts. Payable, Financial Stmts.

GRANBURY ISD
Helping Students Reach New Heights

RESPONSIBILITIES –Con't

- Clean, sanitize and maintain all campuses and gym floors as per State and OSHA standards
- Repair gym floors as needed
- Repair and purchase all necessary equipment that is utilized in the custodial operation
- Set up rooms within the school district and work closely with campus administrative staff as well as central office staff to coordinate all district functions

Healthy Kids

- Every year the child nutrition program provides meals to 30,000 students from June thru early August

- Last year we served 29,237 Healthy meals

- This year through 7/15/14 we have served 16,724 Healthy meals

Strategic Plan 2014-15

GRANBURY ISD
Helping Students Reach New Heights

- Work on training staff to be compliant in all areas
- Implement changes to the Breakfast meal pattern as required by USDA
- Implement changes to the Lunch meal pattern as required by USDA
- Implement changes to be compliant with USDA's Smart Snacks in School which replaces the TPSNP and FMNV
- Begin implementing the Manager's training program
- Continue to work with P.E. and wellness programs to provide nutritional support

GRANBURY INDEPENDENT SCHOOL DISTRICT

INTEROFFICE MEMO

FINANCE AND BUSINESS AFFAIRS

To: Board of Trustees
Date: July 21, 2014
For: Information

TO: Dr. James Largent, Superintendent

FROM: Dobie Williams
DATE: July 14, 2014
RE: 05/31/14 Financial Statements

SUMMARY:

Attached are the financial statements for the period ended May 31, 2014 for the general operating fund.

The statements for the period ended May 31, 2014 include only those transactions that occurred between the period of September 1, 2013, and May 31, 2014. Revenue collected to date equals 90.32% of the budgeted amount compared to 95.97% last year. Expenditures to date represent 70.68% of the budget compared to 75.65% last year.

Respectfully submitted,

Dobie Williams
Assistant Superintendent for Finance and Operations

Staff Person Responsible: Dobie Williams
Carrie Knight-Mapes

Date Submitted: July 14, 2014

Dobie Williams
Assistant Superintendent for Finance and Operations

Business Office
600 W. Bridge Street 817.408.4015
Granbury, Texas 76048 817.408.4033 Fax

www.granburyisd.org/business
dobie.williams@granburyisd.org

July 14, 2014

Granbury Independent School District Board of Trustees:

The Public Funds Investment Act (Texas Government Code Chapter 2256, Subchapter A) requires the investment officer of each local government to submit to its governing body a report, not less than quarterly, of investment transactions.

The **Portfolio Summary Report** identifies all areas that are required to be reported to the governing body. The report summarizes the information for all six groups of funds for which the District invests funds. The report shows that all six funds are being invested at a rate similar to the average benchmark yield. The benchmark used is the 90-day T-Bill.

The total book value of investments held by the District on May 31, 2014 was $117,734,421 when the accrued interest is added. The Building Fund holds the majority of the investments as a result of selling the bonds.

The District invested in pools, interest-bearing checking accounts, and CDs during the last quarter. The yield between the pools and the interest-bearing checking accounts is consistent with that of individual Treasuries and Agencies. Term investments were researched and will be purchased as feasible. Funds will be reallocated to take advantage of the higher yield associated with the long-term investments as opportunities become available. Bond funds and options related to those were researched and were invested during the month of March to maximize earnings with safety the primary goal. CDARS was the program approved and pursued.

Throughout most of last quarter, LOGIC maintained higher yields than TexPool, TexasTerm Daily and TASB-Lone Star. However, the TexasTerm CD Program's yield is an attractive investment option. The interest yield on the checking accounts is more than the 90 day t-bill. The depository agreement entered into effective 9/1/11 realizes a floating interest rate depending on 90-day t-bill adjusted quarterly and will allow for a more competitive rate when the interest rate market increases. At this point, the minimum paid is .20% no matter what the 90 day t-bill is doing. Further, the depository has set up an investment account that maintains a rate consistent with TexPool's prior month average yield adjusted monthly, also limited to a minimum .20%. This rate is higher than the funds, however, due to collateral being limited to $6,000,000 for all accounts held by bank, this account had been limited in its use. Additional collateral has been pledged that will allow up to $6,500,000 more for use as investments at the depository and movement of investments in and out of the depository. Funds are invested in the pools, CDARS, and the bank depending on the needs of the individual funds, diversity issues, and collateral available.

Funds are invested to yield the highest return and security at the time of investment or withdrawal. The information presented above and the attached are submitted to you as the quarterly report of investment transactions for Granbury Independent School District.

L. O. "Dobie" Williams
Assistant Superintendent for Finance and Operations, RTSBA

PORTFOLIO SUMMARY REPORT
PERIOD ENDING 5/30/14

GRANBURY ISD – GENERAL OPERATING INVESTMENT FUNDS

Beginning Book Value	$ 29,197,579
Beginning Market Value	$ 29,197,579
WAM at Beginning of Period	38 Days
Change to Market Value	$ 0
Ending Book Value	$ 29,197,579
Ending Market Value	$ 29,197,579
Gain/Loss	$ 0
WAM at Ending Date	38 Days
Period Yield to Maturity	.10%
Period Average Benchmark Yield	.04%

GRANBURY ISD – FOOD SERVICE INVESTMENT FUNDS

Beginning Book Value	$ 67,535
Beginning Market Value	$ 67,535
WAM at Beginning of Period	16 Days
Change to Market Value	$ 0
Ending Book Value	$ 67,535
Ending Market Value	$ 67,535
Gain/Loss	$ 0
WAM at Ending Date	16 Days
Period Yield to Maturity	.17%
Period Average Benchmark Yield	.04%

GRANBURY ISD – SCHOLARSHIP/TRUST INVESTMENT FUNDS

Beginning Book Value	$ 101,117
Beginning Market Value	$ 101,117
WAM at Beginning of Period	1.0 Days
Change to Market Value	$ 0
Ending Book Value	$ 101,117
Ending Market Value	$ 101,117
Gain/Loss	$ 0
WAM at Ending Date	1.0 Days
Period Yield to Maturity	.20%
Period Average Benchmark Yield	.04%

GRANBURY ISD – DEBT SERVICE INVESTMENT FUNDS

Beginning Book Value	$ 6,455,717
Beginning Market Value	$ 6,455,717
WAM at Beginning of Period	43 Days
Change to Market Value	$ 0
Ending Book Value	$ 6,455,717
Ending Market Value	$ 6,455,717
Gain/Loss	$ 0
WAM at Ending Date	43 Days
Period Yield to Maturity	.10%
Period Average Benchmark Yield	.04%

GRANBURY ISD – BUILDING FUND INVESTMENT FUNDS

Beginning Book Value	$ 80,947,855
Beginning Market Value	$ 80,947,855
WAM at Beginning of Period	292.4 Days
Change to Market Value	$ 0
Ending Book Value	$ 80,947,855
Ending Market Value	$ 80,947,855
Gain/Loss	$ 0
WAM at Ending Date	292.4 Days
Period Yield to Maturity	.25%
Period Average Benchmark Yield	.04%

GRANBURY ISD –SELF INSURANCE INVESTMENT FUNDS

Beginning Book Value	$ 1,076,769
Beginning Market Value	$ 1,076,769
WAM at Beginning of Period	23.0 Days
Change to Market Value	$ 0
Ending Book Value	$ 1,076,769
Ending Market Value	$ 1,076,769
Gain/Loss	$ 0
WAM at Ending Date	23.0 Days
Period Yield to Maturity	0.15%
Period Average Benchmark Yield	0.04%

Prepared by: Assistant Superintendent for Finance and Operations

GRANBURY ISD

Bond Project Status

Budget, Commitments, Expenditures, Construction Contracts (thru 06/30/14)

Summary Status - Construction

Description	Budgeted	Committed	Expended
Soft Cost	$ 5,805,432.00	$ 85,425.00	$ 1,266,406.69
Hard Cost	$ 53,944,065.00	$ 3,574,098.00	$ -
Contingency	$ 4,760,939.00	$ 1,000.00	$ 8,196.50
Total	***$ 64,510,436.00***	***$ 3,660,523.00***	***$ 1,274,603.19***

Construction Vendor Status

Contract / Service	Paid to Date
Alliance Geotech	$ 16,650.00
Buford-Thompson	$ -
City of Granbury	$ 16,983.50
HC News	$ 196.50
Huckabee	$ 1,206,873.19
JPH Land Surveying	$ 17,100.00
TASB	$ 8,000.00
The Rios Group	$ 8,800.00
Total	***$ 1,274,603.19***

Summary Status - Other Areas

Description	Budgeted	Committed	Expended
Band Equip	$ 400,000.00	$ -	$ -
Bus Replacement	$ 1,600,000.00	$ 758,324.00	$ -
Classroom Furniture	$ 1,000,000.00	$ -	$ -
Furniture, Fixture, Equip	$ 4,461,564.00	$ -	$ -
Technology	$ 10,000,000.00	$ 948,784.99	$ 1,642.20
Total	***$ 17,461,564.00***	***$ 1,707,108.99***	***$ 1,642.20***