Regular

Tuesday, April 3, 2007 6:00 PM
Granbury ISD Board Room, 600 West Pearl St., Granbury, TX 76048, W Pearl St, Granbury, TX 76048

1. **Call to order**
2. **Convene in closed session under the Texas Open Meetings Act, Texas Government Code Section 551.001 et seq.**
a. Chapter 551.074 - Personnel
1. Consider staff appointments
2. Consider appointment of Oak Woods Intermediate School Principal
3. Consider Superintendent contract and salary adjustments
4. Consider renewal or termination of employment of probationary contract employees, including the extension of fourth year probation contracts
5. Consider issuing term contracts to employees completing their probation period
b. Chapter 551.072 - Purchase, exchange, lease or value of real property
3. **Reconvene in open session**
4. **Opening Comments/Invocation**
5. **Pledges - U.S. Flag & Texas Flag**
6. **Student Recognition**
a. State swimming meet - Seabre Pope
b. State power lifting meet - Kailey Bullock, Michalea Pounds, Brandon Barthold
7. **Consider consent agenda items**
a. Minutes of the March 5, 2007 regular board meeting
b. Budget amendments
c. Fire alarm inspection services & repairs for kitchen suppression systems, fire extinguishers, back flow preventors & risers - CSP 2006-30
d. Purchase of GHS marquee upgrade - BuyBoard
e. Purchase of carpeting - BuyBoard
f. Brawner roof project - BuyBoard
g. Ag trailer disposal
h. Athletic supplies & equipment catalog discount bid no. 2007-01
i. Athletic supply bid no. 2007-03
8. **Consider Food Service contract renewal**
9. **Consider Depository contract renewal**
10. **Consider Mineral Rights lease**
11. **Consider textbook adoption**
12. **Consider summer school schedule and fees**
13. **Reports**
a. Reports by the Superintendent - William Harris
1. Summer lunch program, "Healthy Kids"
b. Reports by the Executive Director of Finance - Sharay Boynton
1. February 28, 2007 financial statements
14. **Board members special reports**
15. **Public comments/audience participation**
16. **Consider action on items discussed in closed session**
a. Staff appointments
b. Consider appointment of Oak Woods Intermediate School Principal
c. Consider Superintendent contract and salary adjustments
d. Consider renewal or termination of employment of probationary contract

employees, including the extension of fourth year probation contracts

e. Consider issuing term contracts to employees completing their probation period

f. Consider purchase, exchange, lease or value of real property

17. **Adjourn**

GRANBURY ISD
BOARD OF TRUSTEES
OFFICIAL REGULAR MEETING
MINUTES
March 5, 2007

The Board of Trustees of the Granbury Independent School District convened in an official **REGULAR** meeting on Monday, March 5, 2007 at 6:00 p.m. in the Board Room of the Administration Building, 600 West Pearl St., Granbury, Texas

Presiding Officer.....Jerry Campbell

Board Members Present

Bowen Brawner
Charlie Cloud
Doug Funk
Barbara Herrington
Kevin Myers
Micky Shearon

School Officials Present

William Harris, Superintendent
Jan Van Dorn, Assistant Superintendent
Sharay Boynton, Executive Director of Finance
Troy Green, Executive Director of Human Resources
Ton Potappel, Director of Technology
Jeff Meador, Public Information Officer
Judy Duncan, Recording Secretary

Others Present

School Employees
Media
Community Members

Meeting Called to Order

President, Jerry Campbell, called the meeting to order at 6:00 p.m. and noted that a quorum of board members was present, the meeting was dully called and that notice of the meeting was posted in accordance with the Texas Open Meetings Act, Texas Government Code, Chapter 551.

Convened in Closed Session

The Board of Trustees convened in closed session at 6:01 p.m. under the Texas Open Meetings Act, Chapter 551.074 – personnel and 551.072 – purchase, exchange, lease or value of real property.

Reconvened

The board reconvened in open session at 6:47 p.m. and recessed until 7:00 p.m.

Invocation/Opening Comments

Joe Phillips, Pastor, Fairview Baptist Church, led in the invocation.

Pledge U.S. Flag and Texas Flag

Acton Elementary Students, Chad Gigliotti and Gunnar Brown led in the pledge to the U.S. Flag and the Texas Flag.

Student Recognition

None

Consent Agenda

A request was made to pull item "e" – nine passenger sport utility vehicles CSP 2007-05 and item "i" – Agile Mind contract from the consent agenda.

A motion was made by Micky Shearon and seconded by Barbara Herrington to approve the consent agenda items "a" – minutes of the February 12, 2007 regular board meeting and the February 19, 2007 special board meeting; "b" – budget amendments; "c" vehicle CSP 2007-02 truck for maintenance; "d" instructional tools, professional books & teaching aids – catalog discount bid no. 2006-28; "f" – early dismissal on May 3, 2007 at Acton Middle School and Granbury Middle School for the Quad County Academic meet; "g" – RFQ's for Land Surveying services; and "h" – RFQ's for Geotechnical and Materials Testing services. **MOTION CARRIED** Yes 7 – Noe 0

Nine Passenger Sport Utility Vehicles CSP 2007-05

A motion was made by Barbara Herrington and seconded by Doug Funk to approve Classic Chevrolet rather than the recommended Caldwell Country Chevrolet. **MOTION CARRIED** Yes 7 – Noe 0

Agile Mind Contract

A motion was made by Doug Funk and seconded by Charlie Cloud to approve the Agile Mind Contract as presented. **MOTION CARRIED** Yes 7 – Noe 0

Public Comments

Mark Adams addressed the board regarding the AG facilities.
Greg Sillivent addressed the board regarding the baseball facilities
Alan Hickey addressed the board regarding the baseball facilities

Construction Budget for Facility Improvements

A motion was made by Charlie Cloud and seconded by Doug Funk to approve the construction budget for facility improvements for the elementary/intermediate science classrooms, the elementary/intermediate canopy additions, the agricultural science complex, the baseball facilities renovations, and the tennis court renovations. **MOTION CARRIED** Yes 6 – Noe 1 – Kevin Myers voted against

Recess

The board recessed at 8:22 p.m. and reconvened at 8:30 p.m.

Construction Manager at Risk

A motion was made by Charlie Cloud and seconded by Doug Funk to approve Buford Thompson Company as the Construction Manager at Risk for the Granbury ISD facility improvements; elementary/intermediate schools science classrooms and canopies, agricultural science complex, baseball renovations, and tennis court renovations. **MOTION CARRIED** Yes 7 – Noe 0

Facility Usage Fee for Colleges

A motion was made by Kevin Myers to waive all fees charged to the colleges for the use of the GISD facilities. The motion died for lack of a second. A motion was made by Charlie Cloud and seconded by Bowen Brawner to authorize the Superintendent to negotiate with the colleges to charge the least amount possible for the use of GISD facilities. **MOTION CARRIED** Yes 7 – Noe 0

Dual Credit and Policy EIC (LOCAL)

A motion was made by Barbara Herrington and seconded by Doug Funk to approve the dual credit course weights and policy EIC (LOCAL) as presented **MOTION CARRIED** Yes 7 – Noe 0

Board Meeting Schedule

A motion was made by Doug Funk and seconded by Barbara Herrington to schedule a board meeting for May 1, 2007 at 6:00 p.m.

A motion was made by Barbara Herrington and seconded by Doug Funk to move the April 2, 2007 board meeting to April 3, 2007. **MOTION CARRIED** Yes 7 – Noe 0

Reports

Sharay Boynton, Executive Director of Finance presented the board with a copy of the January 31, 2007 financial statements.

Sharay Boynton, Executive Director of Finance reported that the Acton Elementary School PTO gave a donation of $25,000 to the school for security equipment for the campus.

Board Members Special Reports

Jerry Campbell thanked Charlie Cloud, Kevin Myers and Marsha Grissom for attending the volunteer fire department dedication service.

Jerry Campbell spoke regarding the recent salmonella case in the district. Campbell stated that he was sorry that parents, staff members and students became ill and although it was not found where the salmonella came from, the district learned many things from the incident and learned how to better communicate with the public in such incidents.

Action on Items Discussed in Closed Session

A motion was made by Doug Funk and seconded by Barbara Herrington to approve the request for additional catastrophic sick leave days. **MOTION CARRIED** Yes 7 - Noe 0

A motion was made by Micky Shearon and seconded by Doug Funk to approve the contract recommendations as presented. **MOTION CARRIED** Yes 7 – Noe 0 Contract recommendations were approved for the Teachers, Diagnosticians, Counselors, Speech Therapists, Librarians, Nurses and other employees

Adjournment

There being no further business, the meeting was adjourned at 9:55 p.m.

Jerry Campbell, Board President

Charlie Cloud, Board Secretary

GRANBURY INDEPENDENT SCHOOL DISTRICT

INTEROFFICE MEMO

FINANCE AND BUSINESS AFFAIRS

To: Board of Trustees
Date: April 03, 2007
For: Approval

TO: Mr. William Harris, Superintendent

FROM: Sharay Boynton, Finance Director
DATE: March 23, 2007
RE: Budget Amendments

SUMMARY:

Attached are budget amendments that are for Board approval.

RECOMMENDATION:

I recommend the Board approve the amendments.

Respectfully submitted,

Sharay S. Boynton
Executive Director of Finance

Staff Person Responsible: Emmett Whitefield
Date Submitted: March 23, 2007

BUDGET AMENDMENTS RECOGNIZING DONATED & MISCELLANEOUS REVENUES

Fund 199, Mr. Bobby Mabery, Originator
This Amendment recognizes funds in the amount of $12 allocated to function 12. These funds are generated from library book fines and will be used to purchase additional library books and media.

Fund 199, Ms. Sharay Boynton, Originator
This Amendment recognizes funds in the amount of $21,000 allocated to function 34. These funds are generated from the sale of retired buses and will be used in the refurbishing of other buses.

GRANBURY INDEPENDENT SCHOOL DISTRICT

INTEROFFICE MEMO

FINANCE AND BUSINESS AFFAIRS

To: Board of Trustees
Date: April 3, 2007
For: Approval

TO: Mr. William Harris, Superintendent	**FROM**: Sharay Boynton **DATE**: March 26, 2007 **RE**: Annual Contract for Fire Alarm Inspection & Repair for Kitchen Suppression Systems & Fire Extinguishers CSP 2006-30

SUMMARY:

A proposal was let for a vendor to provide fire alarm inspection services on the kitchen suppression systems, fire extinguishers, back flow preventers and risers. Inspection services are needed to ensure that all fire alarm systems are tested and inspected as required to remain in compliance with all applicable codes. Under this proposal the awarded vendor is to provide GISD with a detailed schedule to show when each unit is to be tested/inspected and to perform those tests and inspections. This proposal also covered the need for any minor repairs to be provided on an as needed basis by the awarded company. There is an option to renew for two additional one-year terms. The current award expired on February 28, 2007.

A summation of the process and outcome as well as a copy of the tabulation is attached for your review.

Mr. Larry Gehrke, Maintenance Director, reviewed the proposals and the following is his recommendation.

RECOMMENDATION:
It is recommended that the Board award the project to Kimbrough Fire Extinguisher and Simplex Grinnell as proposed and evidenced on the attached tabulation for a period of award to March 31, 2008.

Respectfully submitted,

Sharay S. Boynton
Executive Director of Finance

Staff Person Responsible: Mrs. Ronda Herrin
Mr. Larry Gehrke

Date Submitted: March 26, 2007

BID FOR BOARD APPROVAL

Board Meeting Date: April 3, 2007 **Bid Number**: 2006-30

1. **Item, material or service (specific or classification):** Annual Contract for Fire Alarm Inspection Services & Repair for Kitchen Suppression Systems, Fire Extinguishers, Back Flow Preventers and Risers

2. **Brief description:** A proposal was let for a vendor to provide fire alarm inspection services on the kitchen suppression systems, fire extinguishers, back flow preventers and risers. Inspection services are needed to ensure that all fire alarm systems are tested and inspected as required to remain in compliance with all applicable codes. Under this proposal the awarded vendor is to provide GISD with a detailed schedule to show when each unit is to be tested/inspected and to perform those tests and inspections. This proposal also covered the need for any minor repairs to be provided on an as needed basis by the awarded company.

3. **Period of time bid covers:** From written notification of award through March 31, 2008 with the option to renew for two additional years in one-year increments.

4. **Person and title responsible for the expenditure:** Larry Gehrke, Maintenance Director

5. **Number of bids sent to vendors:** 12

6. **Number of bids received from vendors:** 4

7. **Listing of recommended vendors and total prices:**
   Recommendation for award is to **Kimbrough Fire Extinguisher** in the amount of **$2,235.00** for annual cost for inspection and testing services of Kitchen Suppression Systems.
   Recommendation for award is to **Kimbrough Fire Extinguisher** in the amount of **$770.00** for annual cost for inspection and testing services of Fire Extinguishers.
   Recommendation for award is to **Simplex Grinnell** in the amount of **$1,950.00** for annual cost for inspection and testing services of Back Flow Preventers.
   Recommendation for award is to **Simplex Grinnell** in the amount of $**3,395.00** for annual cost for inspection and testing services of and Risers.

8. **Explanation of other than low recommendations:**

9. **Last bid date (bid of comparable nature within last 5 years):** 02/2004

10. **Percentage increase or decrease from last bid:** Increase of 1.9%

11. **Budget information:** Expense for these services will come from budgeted dollars from account code 199.51.6219.SF.951.7.99.0.00

12. **Other comments:**

Sharay S. Boynton
Executive Director of Finance

GRANBURY INDEPENDENT SCHOOL DISTRICT

INTEROFFICE MEMO

FINANCE AND BUSINESS AFFAIRS

To: Board of Trustees
Date: April 3, 2007
For: Approval

TO: Mr. William Harris, Superintendent

FROM: Sharay Boynton
DATE: March 27, 2007
RE: Buy Board Purchase – GHS Marque Upgrade

SUMMARY:

The GHS outdoor marquee is in need of being upgraded. The operating system is difficult to operate, there are several bulbs that are in need of being replaced and the size of the characters makes it hard to read. The marquee can be replaced with a more modern system including 10" characters on a 2 line system. This system and related installation labor are available from Buy Board vendors. GISD's interlocal agreement with the Buy Board allows purchases to be made from these awarded vendors without GISD having to go through the formal bid process. Specifications for this purchase were provided by Mr. Larry Gehrke, Maintenance Director.

Mr. Gehrke has recommended award to Olen Williams, Inc. for a total expenditure of $17,850.00. Administration does not believe that a better price would be realized by initiating a formal bid process. It would be in the best interest of GISD to purchase from the Buy Board vendor.

The new system will require an upgraded computer to be purchased for operation of the system. The projected cost of the respective computer is $2,500. This purchase will be made through the CISV/DIR process. The total cost of the project is expected to be $20,350.

Since the District purchased the new scoreboard for James Wann Center earlier this year and this project is similar in nature, the $25,000 threshold has been exceeded. Board Policy CH(LOCAL) requires board approval on purchases in excess of $25,000. The policy states "The Board delegates to the Superintendent or designee the authority to make budgeted purchases for goods or services. However, any single, budgeted purchase of goods or services that costs $25,000 or more, regardless of whether the goods or services are competitively purchased, shall require Board approval before a transaction may take place."

Funding for this purchase will be from Coke funds. At this time $93,000 remains from the funds awarded with the initial contract. The original purchase of this marquee was with funds awarded to GISD as a result of Ms. Leta Andrews being named Disney Teacher of the Year.

The following recommendation is that of Mr. Larry Gehrke, Maintenance Director and Mrs. Sharay Boynton, Executive Director of Finance.

RECOMMENDATION:

It is recommended that the above purchase be made from Olen Williams, Inc. through the Buy Board contract.

Respectfully submitted,

Sharay S. Boynton
Executive Director of Finance

Staff Person Responsible:	Sharay Boynton Larry Gehrke
Date Submitted:	March 27, 2007

GRANBURY INDEPENDENT SCHOOL DISTRICT

INTEROFFICE MEMO

FINANCE AND BUSINESS AFFAIRS

To: Board of Trustees
Date: April 3, 2007
For: Approval

TO: Mr. William Harris, Superintendent

FROM: Sharay Boynton
DATE: March 27, 2007
RE: Buy Board Purchase – Carpet

SUMMARY:

Purchase of carpet and related installation has been budgeted for the 2006-2007 school year. The carpet and related labor are available from Buy Board vendors. GISD's interlocal agreement with the Buy Board allows purchases to be made from these awarded vendors without GISD having to go through the formal bid process. A RFQ was created for the purchase of carpet and related installation costs for the various district projects budgeted. Specifications for this purchase were provided by Mr. Larry Gehrke, Maintenance Director.

Mr. Gehrke has recommended award to Spectra Contract Flooring for a total expenditure of $116,039.12. Administration does not believe that a better price would be realized by initiating a formal bid process. It would be in the best interest of GISD to purchase from the Buy Board vendor.

Board Policy CH(LOCAL) requires board approval on purchases in excess of $25,000. The policy states "The Board delegates to the Superintendent or designee the authority to make budgeted purchases for goods or services. However, any single, budgeted purchase of goods or services that costs $25,000 or more, regardless of whether the goods or services are competitively purchased, shall require Board approval before a transaction may take place.".

The following recommendation is that of Mr. Larry Gehrke, Maintenance Director , Mrs. Ronda Herrin, Inventory/Purchasing Specialist, and Mrs. Sharay Boynton, Executive Director of Finance.

RECOMMENDATION:

It is recommended that the above purchase be made from Spectra Contract Flooring through the Buy Board contract.

Respectfully submitted,

Sharay S. Boynton
Executive Director of Finance

Staff Person Responsible: Ronda Herrin
Larry Gehrke

Date Submitted: March 27, 2007

GRANBURY INDEPENDENT SCHOOL DISTRICT

INTEROFFICE MEMO

FINANCE AND BUSINESS AFFAIRS

To: Board of Trustees
Date: April 3, 2007
For: Approval

TO: Mr. William Harris, Superintendent

FROM: Sharay Boynton
DATE: March 27, 2007
RE: Brawner Roof Replacement - BuyBoard

SUMMARY:

$325,000 was budgeted to replace a portion of the Brawner roof during the summer of 2007. During the summer of 2005, the roof over the gym areas was replaced and at that time it was planned for the other sections to be replaced.

The roof and related labor are available from Buy Board vendors. GISD's interlocal agreement with the Buy Board allows purchases to be made from these awarded vendors without GISD having to go through the formal bid process. A RFQ was created for the project by Mr. Jack McGovern of Armko Industries, GISD Roofing Consultant. The RFQ required the vendors to submit a price for Phase I (classroom area), Phase II (Cafeteria and area surrounding the gyms) and a complete project. A copy of the tabulation is attached for your review.

Mr. Larry Gehrke, GISD Maintenance Director and Mr. McGovern have reviewed the responses. The area covered by Phase II is the area that is giving the most problems with leaks and such. Due to the available funds and the need of the district it is the recommendation of Administration that Phase II be done this summer and Phase I be planned for in the 2007-08 budget. Additioanl funding needed for Phase II will be provided from District contingency funds.

The recommended vendor is Parsons Commercial Roofing, the low bidder. Administration does not believe that a better price would be realized by initiating a formal bid process. It would be in the best interest of GISD to purchase from the Buy Board vendor.

Board Policy CH(LOCAL) requires board approval on purchases in excess of $25,000. The policy states "The Board delegates to the Superintendent or designee the authority to make budgeted purchases for goods or services. However, any single, budgeted purchase of goods or services that costs $25,000 or more, regardless of whether the goods or services are competitively purchased, shall require Board approval before a transaction may take place.".

The following recommendation is that of Administration with the approval of Mr. McGovern, GISD's Roofing Consultant.

RECOMMENDATION:

It is recommended that the Roof Replacement project described above for Phase II of Brawner Intermediate be contracted with Parsons Commercial Roofing through the Buy Board contract.

Respectfully submitted,

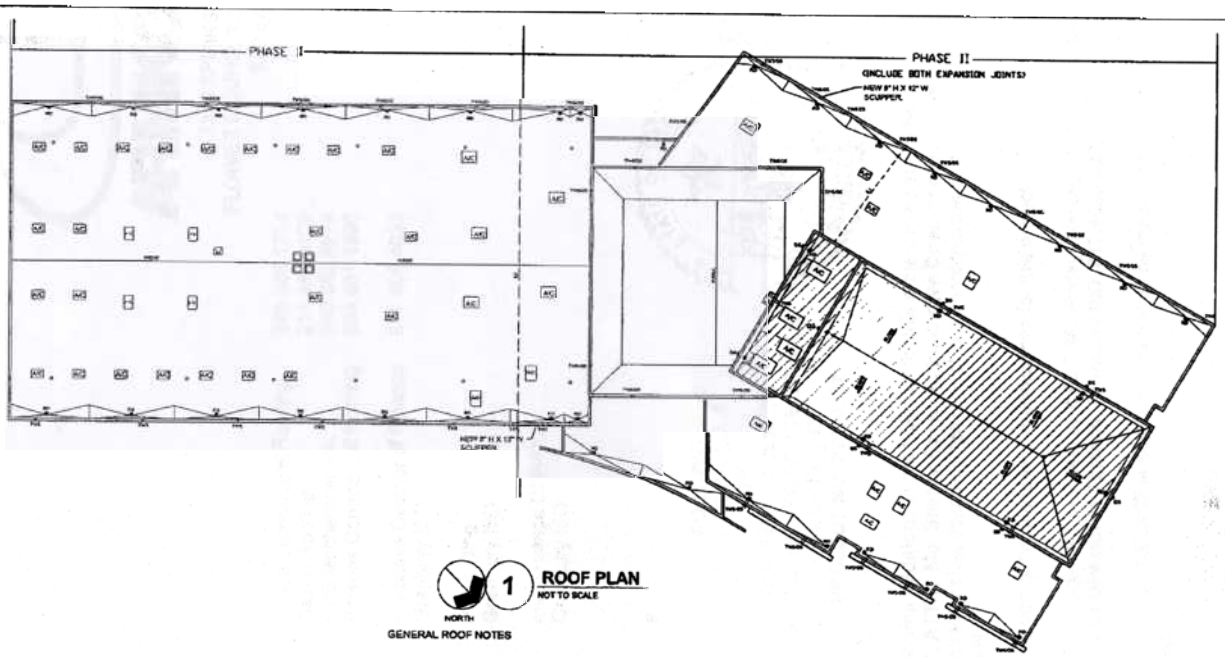
Sharay S. Boynton
Executive Director of Finance

Staff Person Responsible: Ronda Herrin
Larry Gehrke

Date Submitted: March 27, 2007

LEGEND

- ROOF DRAIN
- SOIL/PLUMBING VENT
- VENT STACK
- HOT STACK
- PROCESS VENT STACK
- CURB MOUNTED VENT
- FLANGE MOUNTED VENT
- A/C UNIT
- PLENUM A/C ON PITCH PANS
- FLANGE MOUNTED EQUIPMENT
- CURB MOUNTED EQUIPMENT
- MISCELLANEOUS EQUIPMENT
- MISCELLANEOUS EQUIPMENT ON PP
- ROOF HATCH
- PITCH PAN
- SCUPPER
- SKYLIGHT
- SLOPE DIRECTION
- SATELLITE



1 ROOF PLAN
NOT TO SCALE

NORTH

GENERAL ROOF NOTES

1. CONTRACTOR SHALL REMOVE THE EXISTING BALLAST, EPDM SINGLE-PLY ROOF MEMBRANE, INSULATION AND FLASHING DOWN TO THE STEEL DECK SUBSTRATE AND DISPOSE OF ALL MATERIALS. ALL WORK CAN COMMENCE ON MAY 1, 2007, AND SHALL BE COMPLETE NO LATER THAN AUGUST 31, 2007.
2. CONTRACTOR SHALL MECHANICALLY FASTEN NEW BASE LAYER OF THREE (3) INCH POLYISOCYANURATE ROOF INSULATION AS SPECIFIED, AND ADHERE NEW 1/2" WOOD FIBER ROOF INSULATION WITH ASPHALT BITUMEN.

AT ALL PERIMETER OF THE PARAPET WALL, CONTRACTOR SHALL I INSTALL A MINIMUM OF 1/2" TAPERED PERLITE CRICKETS TO EXPEDITE DRAINAGE FROM THE ROOF AREA, AND SHALL PROVIDE A TAPERED ROOF PLAN FOR THE SAME.

4. NEW ROOF SYSTEM SHALL CONSIST OF A MINIMUM OF THREE PLIES OF FIBERGLASS FELTS ADHERED IN THE SPECIFIED BITUMEN, AND A .080 MIL COAL TAR ELASTOMERIC ROOF MEMBRANE, SURFACED WITH ASPHALT BITUMEN AND AGGREGATE.

ALL PERIMETER EDGE OF THE UPPER ROOF LEVEL SHALL BE COMPLETED AS SPECIFIED TO INCLUDE NEW GUTTERS AND DOWNSPOUTS. THE PLACEMENT OF THE DOWNSPOUTS SHALL NOT EXCEED 20' ON CENTER.

6. CONTRACTOR SHALL MODIFY THE TOP OF THE EXISTING MASONRY WALL AS DETAILED TO INCLUDE NEW WOOD NAILERS TO MAKE THE OUTSIDE DIMENSION OF THE WALL FLUSH. A NEW 24 GAUGE, PRE-FINISHED SHEET METAL COPING SHALL BE INSTALLED AS DETAILED AND SHALL INCLUDE A 22 GAUGE GALVANIZED CONTINUOUS CLIP. THE OUTSIDE DRIP EDGE OF THE NEW METAL COPING SHALL BE SEALED WITH A ONE-PART POLYURETHANE SEALANT, COLOR TO MATCH THE EXTERIOR FINISH AS CLOSE AS REASONABLY POSSIBLE.
7. UPON THE COMPLETION OF ALL SPECIFIED ROOF CONSTRUCTION, ALL EXTERIOR JOINTS OF THE CAST IN PLACE CONCRETE WALL, THE SKYLIGHT, AND ALL MASONRY WALL AT OR ABOVE THE ROOF LINE SHALL BE CLEANED ON ALL EXISTING SEALANT, NEW BACKER ROD INSTALLED, AND CAULKED WITH A TWO-PART POLYURETHANE SEALANT, COLOR TO MATCH THE EXISTING WALL FINISH AS CLOSE AS REASONABLY POSSIBLE. THIS WORK SHALL INCLUDE ALL VERTICAL JOINTS OF THE SKYLIGHT FRAME, THE UNDERSIDE OF THE METAL EDGE ABOVE THE SKYLIGHT FRAME, ALL PROJECTIONS AND MISCELLANEOUS JOINTS.
8. CONTRACTOR SHALL PROVIDE WALK TREAD FROM ALL ROOF ACCESS POINTS TO ALL ROOFTOP UNITS, AND AT THE BASE OF ALL ROOF ACCESS LADDERS, TOP AND BOTTOM LEVEL.

STATE OF TEXAS
KENT D. TOMPKINS
82501
LICENSED PROFESSIONAL ENGINEER

SDA1.01 OF 1

Contractor shall verify all substrates, dimensions, penetrations, curbs, etc. those shown are typical but may not be all inclusive.

Copyright 2005 by Armko Industries

DRAWN BY: JA | PROJECT NO. 22070302A.
DATE: 03/13/07
SCALE: NOT TO SCALE
SDA1.01 - 22070302A ADDENDUM NO. 1

ROOF REPLACEMENT FOR
GRANBURY ISD
BRAWNER INTERMEDIATE SCHOOL
1520 SOUTH MEADOWS
GRANBURY, TX

ARMKO INDUSTRIES, INC.

GRANBURY INDEPENDENT SCHOOL DISTRICT

INTEROFFICE MEMO

FINANCE AND BUSINESS AFFAIRS

To: Board of Trustees
Date: April 3, 2007
For: Approval

TO: Mr. William Harris, Superintendent

FROM: Sharay Boynton
DATE: March 27, 2007
RE: Disposal of Ag Trailer

SUMMARY:

According to Board Policy CI(LEGAL), "The Board may, in an appropriate manner, dispose of property that is no longer necessary for District operations."

The current 2000 W & W 6' x 24' Stock Trailer used by the GHS Ag department is in need of being replaced. Funds have been budgeted for this replacement. Mr. Slemmons, Transportation Director, and Mr. Nate Newton, GHS Ag Teacher are requesting that the trailer be used as a trade in for the purchase of replacement trailers. It is anticipated that that the trade in can bring between $3,000 and $4,000.

A bid is currently being generated for the new trailers and the option of the trade in would like to be included in the specifications for consideration in the process.

Mr. Slemmons has recommended that we dispose of the above trailer in the manner deemed the most appropriate for the District, either as a trade or disposal at surplus sale later in the year depending on outcome of bid process.

RECOMMENDATION:

It is recommended that the Board approve the disposal of the above trailer.

Respectfully submitted,

Sharay S. Boynton
Executive Director of Finance

Staff Person Responsible: Mr. Terry Slemmons
Mr. Nate Newton

Date Submitted: March 27, 2007

GRANBURY INDEPENDENT SCHOOL DISTRICT

INTEROFFICE MEMO

FINANCE AND BUSINESS AFFAIRS

To: Board of Trustees
Date: April 3, 2007
For: Approval

TO: Mr. William Harris, Superintendent

FROM: Sharay Boynton
DATE: March 26, 2007
RE: Athletic Supplies – Catalog Discount Bid – 2007-01

SUMMARY:

A bid was let to provide vendors for catalog purchases of athletic supplies. Vendors were to quote a fixed rate percentage discount from catalog or list prices that would be held firm for the duration of the contract and any renewal periods for items not identified in the line item bid for spring or fall sports. The award will be for the period of notice to March 31, 2008. There is an option for renewal for two additional one-year terms.

A summation of the processes and outcomes as well as a copy of the tabulations is attached for your review.

Mr. Dwight Butler, Director of Athletics, and respective coaches reviewed the responses. The following is their recommendation.

RECOMMENDATION:

That the Board award to all vendors responding per the attached tabulation for the period of award notification to March 31, 2008.

Respectfully submitted,

Sharay S. Boynton
Executive Director of Finance

Staff Person Responsible: Deborah Johnson
Dwight Butler
Coaches

Date Submitted: March 26, 2007

BID FOR BOARD APPROVAL

Board Meeting Date: April 3, 2007 **Bid Number:** 2007-01

1. **Item, material or service (specific or classification):** Athletic Supplies

2. **Brief description:** A bid was let to provide vendors for catalog purchases of athletic supplies. Vendors were to quote a fixed rate percentage discount from catalog or list prices that would be held firm for the duration of the contract and any renewal periods for items not identified in the line item bid for spring or fall sports.
3. **Period of time bid covers:** From written notification of award through March 31, 2008 with the option to renew for two additional years in one-year increments
4. **Person and title responsible for the expenditure:** Dwight Butler - Athletic Director
The bid stated that when using the catalog discount method for purchasing, "it is the responsibility of the coach, along with the athletic director, to ensure that the district is receiving best value in accordance with the criteria in TEC Chapter 44, Subchapter B, §44.031 when making their individual campus/sport purchases." It is the recommendation of administration that the end user compare pricing among several catalogs before making their purchase.

5. **Number of bids sent to vendors:** 118

6. **Number of bids received from vendors:** 36

7. **Listing of recommended vendors and total prices:** It is recommended that the vendors identified on the tabulation be approved for purchases from the catalogs or price lists submitted with the bid and any new product catalogs or price lists submitted to the GISD Business Office during the contract period or any renewal period. This would provide vendors for all sports in the athletic program at GISD as some of the vendor catalogs only carry items pertaining to a specific sport. Should the bid be renewed for additional terms, all successive issues of the catalogs or price lists shall also be approved for purchases. A total expenditure cannot be identified at this time as the purchases will be on an as needed basis. However, it is anticipated to be approximately, $20,000.
8. **Explanation of other than low recommendations:** N/A

9. **Last bid date (bid of comparable nature within last 5 years):** 3/1/04

10. **Percentage increase or decrease from last bid**: Most of the percentages remained the same.
A decrease in percentage discount was quoted by Aluminum Athletic and Bobby Evans
An increase in percentage discount was quoted by Riddell/All American and Teamline.

11. **Budget information:** Purchases shall be made from funds budgeted for each sport at the secondary campus level.

12. **Other Comments:** A disclosure was made on the bid from Advanced Embroidery. The owner of Advanced Embroidery is married to a teacher/coach at Granbury High School. It is the recommendation of administration that the coach/spouse will not be able to purchase supplies from Advanced Embroidery using the catalog discount for his program.

Sharay S. Boynton
Executive Director of Finance

GRANBURY INDEPENDENT SCHOOL DISTRICT

INTEROFFICE MEMO

FINANCE AND BUSINESS AFFAIRS

To: Board of Trustees
Date: April 3, 2007
For: Approval

TO: Mr. William Harris, Superintendent	**FROM**: Sharay Boynton **DATE**: March 26, 2007 **RE**: Athletic Supplies & Equipment – Fall Sports – 2007-03

SUMMARY:

A bid was let to provide supplies for the secondary campuses for the fall sports. This bid covered supplies for the football program, cross country program, basketball program, swimming program, volleyball program and tennis program. The award will be for the period of notice to March 31, 2008. There is no option for renewal.

A summation of the processes and outcomes as well as a copy of the tabulations is attached for your review. Each sport is presented separately for accommodation of the appropriate coaches.

There are two tie bids that will require board decision. These items are Item B-16 and F-14.

Mr. Dwight Butler, Director of Athletics, and respective coaches reviewed the responses. The following is their recommendation.

RECOMMENDATION:

That the Board award the shaded items on the attached tabulations to the vendors indicated for the period of award notification to March 31, 2007.

That the Board decide the award for Items B-16 and F-14 and the award be made accordingly for the period of award notification to March 31, 2007.

Respectfully submitted,

Sharay S. Boynton
Executive Director of Finance

Staff Person Responsible: Deborah Johnson
Dwight Butler
Coaches

Date Submitted: March 26, 2007

BID FOR BOARD APPROVAL

Board Meeting Date: April 3, 2007 **Bid Number**: 2007-03 Athletic Supplies
Football Section

1. **Item, material or service (specific or classification):** Football Supplies

2. **Brief description:** A bid was let to provide supplies for the athletic programs at the secondary campuses.

3. **Period of time bid covers:** From award notification through March 31, 2008

4. **Person and title responsible for the expenditure:**

   Granbury High School Football Coach – Mark Wright or Greg Pearson
   Dwight Butler – Athletic Director

5. **Number of bids sent to vendors:** 101 (The bid included all sports.)

6. **Number of bids received from vendors:** 24 (for the football portion)

7. **Listing of recommended vendors and total prices:** The recommendation for award is shaded in the column under the vendor name on the tabulation for a total expenditure of $40,825.36. This total represents a reduction in quantity on item A9 from 120 to 75 and includes the quantity on Item B16 which was a tie bid. Should additional supplies be needed for the program, purchases will be made using the catalog discount bid.

8. **Explanation of other than low recommendations:**

   A1, A2: The bid from Team Sports was low bid for the Russell brand that was used as spec.

   A11: Team Sports was the lowest bid for the Underarmour brand. Underarmour was used as spec to match existing stock.

   A20, A21: The Russell brand was used to match the cloth of the existing uniforms. Team Sports was low bid on the Russell brand.

   B6: This item is a set with B7. Awarded to lowest bid for both items as a set.

   B8: Awarded to Riddell to match existing stock.

   B12: Team Sports is low bid on a brand used as spec.

   B14: The Schutt brand inflator has to match the helmets to work properly. Our existing helmets are the Schutt brand.

   B16: Is a tie bid that needs to be awarded by the Board of Trustees.

   B17: Need the Schutt brand to match existing helmets in stock.

   B19: Need the Gear brand to match the existing shoulder pads in stock for the middle school program.

   The following items will not be awarded due to budget constraints: A7, A8, A18

9. Last bid date (bid of comparable nature within last 5 years): 3/1/06

10. Percentage increase or decrease from last bid: Due to the number of items and a change in some of the brands, a comparison was not made.

11. Budget information: Football supplies and equipment will be purchased from the following budget codes.

181.36.6395.00.001.X.91.0.02	$24,000.
181.36.6395.AF.001.7.91.0.02	2,000.
181.36.6395.00.041.X.91.0.02	4,000.
181.36.6395.00.042.X.91.0.02	4,000.
181.36.6649.00.001.X.91.0.02	5,000.

12. Other comments: The Athletic Booster Club and the Athletic Activity Club will make donations to cover the additional expense if the items purchased for the program exceed the allotted budget.

Sharay S. Boynton
Executive Director of Finance

BID FOR BOARD APPROVAL

Board Meeting Date: April 3, 2007 **Bid Number**: 2007-03 Athletic Supplies
Cross-Country Section

1. **Item, material or service (specific or classification):** Cross-Country Supplies

2. **Brief description:** A bid was let to provide supplies for the athletic programs at the secondary campuses.

5. **Period of time bid covers:** From written award notification through March 31, 2008

6. **Person and title responsible for the expenditure:**

   Granbury High School Coach – Amber Rohani
   Dwight Butler – Athletic Director

5. **Number of bids sent to vendors:** 101 (included all sports)

6. **Number of bids received from vendors:** 23 (for cross-country portion – includes 4 no bids)

7. **Listing of recommended vendors and total prices:** The recommendation for award is shaded in the column under the vendor name for a total expenditure of $6,400.72. Additional purchases for supplies on an as needed basis will be made through the catalog discount bid.

9. **Explanation of other than low recommendations:**

   C10 – Recommendation for award is to RB Sporting Goods. Items C10 and C11 will be a uniform and the fabric colors need to match. The price for uniform top and short is less from RB Sporting Goods.

10. **Last bid date (bid of comparable nature within last 5 years):** 3/1/06

11. **Percentage increase or decrease from last bid:** Due to the size of the bid and some changes to the items or brands, a comparison was not made.

11. **Budget information:** Expense for cross-country supplies will come from the following account codes and budget.

181.36.6395.00.001.7(or 8).91.0.09	$2,000.
181.36.6649.00.001.7(or 8).91.0.09	500.

12. **Other Comments:** The Athletic Booster Club and the Athletic Activity Club will make donations to cover the additional expense if the items purchased for the program exceed the allotted budget.

Sharay S. Boynton
Executive Director of Finance

BID FOR BOARD APPROVAL

Board Meeting Date: April 3, 2007 **Bid Number:** 2007-03 Athletic Supplies Basketball Section

1. **Item, material or service (specific or classification):** Basketball Supplies

2. **Brief description:** A bid was let to provide supplies for the athletic programs at the secondary campuses.

3. **Period of time bid covers:** From written notification of award through March 31, 2008

4. **Person and title responsible for the expenditure:**

   Granbury High School Coach – Leta Andrews
   Granbury High School Coach - Steve Smith
   Athletic Director – Dwight Butler

5. **Number of bids sent to vendors:** 101 (included all sports)

6. **Number of bids received from vendors:** 21 (for the basketball portion)

7. **Listing of recommended vendors and total prices:** The recommendation for award of the line items is shaded in the column under the vendor name for a total expenditure of $19,237.71. This total represents adjustment to quantities for the following items:
   D4 & D5 reduced from quantity of 30 to 16
   E1 reduced quantity from 36 to 20
   E2 reduced quantity from 60 to 30
   E3 reduced quantity from 48 to 24

   Should additional supplies be needed, purchases will be made from the catalog discount bid.

8. **Explanation of other than low recommendations:**

   D20: According to the catalog, low bid on this item is not galvanized steel. Awarding to next lowest bidder for the galvanized steel because of durability.

   D26: Lowest bid is for a hand pump. Program needs an electric pump to save time and allow more practice time.

   E1: Low bid vendor was contacted for verification of color and they did not have the shoes in purple.

   E3: The players like the strong support of the Adidas brand. Team Express was low bid for the Adidas brand.

   E5 & E6: Carey's was low bid on the brand used as a spec. These two items are used as a set.

   E20: RB Sporting Goods was low bid for the brand used as spec.

   E22: Low bid was a composite ball. Lowest bid on the spec brand and leather ball was Carey's.
   The following items will not be awarded due to budget constraints: D2, D6, D10, D19, E4, E7, E8, E9, E12, E15, E16, E17, E18, E19, E21, E23, E24, E25, E26, E27

9. Last bid date (bid of comparable nature within last 5 years): 3/1/06

10. Percentage increase or decrease from last bid: Due to the size of the bid and a change in brands on some items, a comparison was not made.

11. Budget information: Expense for basketball supplies will come from the following account codes:

181.36.6395.AF.001.X.91.0.03	$1,500.
181.36.6395.AF.001.X.91.0.04	1,500.
181.36.6395.00.001.X.91.0.03	7,000.
181.36.6395.00.001.X.91.0.04	7,000.
181.36.6649.00.001.X.91.0.03	1,000.
181.36.6649.00.001.X.91.0.04	1,000.
181.36.6395.00.041.X.91.0.03	2,500.
181.36.6395.00.041.X.91.0.04	2,500.
181.36.6395.00.042.X.91.0.03	2,500.
181.36.6395.00.042.X.91.0.04	2,500.

12. Other comments: The Athletic Booster Club and the Athletic Activity Club will make donations to cover the additional expense if the items purchased for the program exceed the allotted budget.

Sharay S. Boynton
Executive Director of Finance

BID FOR BOARD APPROVAL

Board Meeting Date: April 3, 2007 **Bid Number:** 2007-03 Athletic Supplies
Tennis Section

1. **Item, material or service (specific or classification):** Tennis Supplies

2. **Brief description:** A bid was let to provide supplies for the athletic programs at the secondary campuses.

3. **Period of time bid covers:** From written notification of award through March 31, 2008

4. **Person and title responsible for the expenditure:**

   GHS Tennis Coach – Jennifer Brockman or Jeffrey Bramlett
   Athletic Director – Dwight Butler

5. **Number of bids sent to vendors:** 101 (included all sports)

6. **Number of bids received from vendors:** 22 (for the tennis portion – includes 4 no bids)

8. **Listing of recommended vendors and total prices:** The recommendation for award is shaded in the column under the vendor name for a total expenditure of $5871.20. The amount includes Item F14 which is a tie bid that will be decided by the casting of lots by the Board of Trustees. Additional supplies will be purchased on an as needed basis from the catalog discount bid.

9. **Explanation of other than low recommendations:**
   F12: No Award – specifications were not clear on number of balls per case.

   F14: BSN has the low bid listing a score keeper that has flip numbers. This is not the Score
   Post listed as spec. ATS and Clarke Distributing have a tie bid. Award shall be decided by
   the casting of lots by the Board of Trustees.

9. **Last bid date (bid of comparable nature within last 5 years:** 3/1/06

10. **Percentage increase or decrease from last bid:** Due to the size of the bid and a change in brands on some items, a comparison was not made.

13. **Budget information:** Expense for tennis supplies will come from the following account codes and budgeted amounts:

    181.36.6395.00.001.7(or 8).91.0.08 $4,000.
    181.36.6649.00.001.7(or 8).91.0.08 1,000.

14. **Other comments:** The Athletic Booster Club and the Athletic Activity Club will make donations to cover the additional expense if the items purchased for the program exceed the allotted budget.

Sharay S. Boynton
Executive Director of Finance

BID FOR BOARD APPROVAL

Board Meeting Date: April 3, 2007 **Bid Number:** 2007-03 Athletic Supplies Swimming Section

1. **Item, material or service (specific or classification):** Swimming Supplies

2. **Brief description:** A bid was let to provide supplies for the athletic programs at the secondary campuses.

3. **Period of time bid covers:** From written award notification through 3/31/08

4. **Person and title responsible for the expenditure:**

   High School Swim Coach – Casey Pacheco
   Athletic Director – Dwight Butler

5. **Number of bids sent to vendors:** 101 (included all sports)

6. **Number of bids received from vendors:** 8 (for the swimming portion – includes 4 no bids)

8. **Listing of recommended vendors and total prices:** Recommendation for award is shaded in the column under the vendor name for a total expenditure of $1,616.90. Additional supplies will be purchased on an as needed basis using the catalog discount bid.

8. **Explanation of other than low recommendations:** N/A

9. **Last bid date (bid of comparable nature within last 5 years):** 3/1/06

10. **Percentage increase or decrease from last bid:** A comparison was made on the item where the brand remained the same.

    Item #2 – cost increased by 14.44%

11. **Budget information:** Expenditures for these supplies will come from the following budget codes:

    181.36.6395.00.001.7(or 8).91.0.21 $3,000.

12. **Other comments:** The Athletic Booster Club and the Athletic Activity Club will make donations to cover the additional expense if the items purchased for the program exceed the allotted budget.

Sharay S. Boynton
Executive Director of Finance

BID FOR BOARD APPROVAL

Board Meeting Date: April 3, 2007 **Bid Number**: 2007-03 Athletic Supplies (Volleyball Section)

1. **Item, material or service (specific or classification):** Volleyball Supplies

2. **Brief description:** A bid was let to provide supplies for the athletic programs at the secondary campuses.

7. **Period of time bid covers:** From award notification through March 31, 2008

8. **Person and title responsible for the expenditure:**

   Granbury High School Coach – Tammy Clark
   Athletic Director – Dwight Butler

5. **Number of bids sent to vendors:** 101 (bid included all sports)

6. **Number of bids received from vendors:** 23 (for the volleyball portion – includes 4 no bids)

7. **Listing of recommended vendors and total prices:** The recommendation for award is shaded on the tabulation, in the column under the vendor name, for a total expenditure of $7,282.04.
   If any additional supplies are needed for the program, they will be purchased on an as needed basis from the catalog discount bid.

12. **Explanation of other than low recommendations:**
   H1: Bids by America Is Making it and Leslie G are not the specified product, nor will it match other equipment already in stock to be used for sub-varsity teams.

   H2, H4 & H6: No award due to budget constraints.

   H21: BSN is not the same as the scorebooks the coach has trained his staff to use. Gamecraft is not as user friendly in the opinion of the coach.

9. **Last bid date (bid of comparable nature within last 5 years):** 3/1/06

10. **Percentage increase or decrease from last bid:** Due to the number of items and a change in brand on some items a comparison was not made.

11. **Budget information:** Expenditures for these supplies will come from the following account codes and budgeted amounts.

GHS	181.36.6395.00.001.7(or 8).91.0.12	$6,000.
AMS	181.36.6395.00.042.7(or 8).91.0.12	2,000.
GMS	181.36.6395.00.041.7(or 8).91.0.12	2,000.
GHS	181.36.6645.00.001.7(or 8).91.0.12	1,000.

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12. **Other Comments:** The Athletic Booster Club and the Athletic Activity Club will make donations to cover the additional expense if the items purchased for the program exceed the allotted budget.

Sharay S. Boynton
Executive Director of Finance

GRANBURY INDEPENDENT SCHOOL DISTRICT

INTEROFFICE MEMO

SUPERINTENDENT'S OFFICE

To: Board of Trustees
Date: April 3, 2007
For: Approval

TO: Board of Trustees

FROM: William Harris, Superintendent
DATE: March 27, 2007
RE: ARAMARK Food Service Management Contract - Renewal

SUMMARY:
The contract that GISD has with ARAMARK for management of the District's food service program had an initial term of August 1, 2005 to July 31, 2006. The contract has to be renewed each year and be submitted to the Texas Department of Agriculture. It was renewed last year for the term of August 1, 2006 to July 31, 2007.

The above contract includes a clause, **Paragraph 2.1, Commencement & Term**, that states "The parties may by mutual agreement renew the term of this Agreement for four (4) successive 1 year Renewal Terms upon finding by the District that the services are being performed in an effective and efficient manner." District administration feels that the services provided by ARAMARK are both effective and efficient.

According to Paragraph 2.2A, the Management Fee and Administrative Fee can not be increased above CPI –Food Eaten Away from Home increase. The CPI for this year is 3.4%. Further, the contract contains a Guaranteed Return, Paragraph 10.6.

For further consideration, Paragraph 2.3 of the above contract states "Either party may, during the Initial Term or any Renewal Term, terminate this agreement with or without cause, by giving sixty (60) days notice in writing to the other party of its intention to so terminate."

Administration had been asked to review the food service program to determine if it would be appropriate to bring the management of the program "in-house", in lieu of contracting with ARAMARK for these services. This review has been done from a financial and administrative standpoint. The Board did not make Administration aware of any other items to be analyzed regarding this program. The financial analysis is attached for your review. The assumptions used in the analysis are detailed at the bottom of the analysis.

There is an increase in the Administrative Expense Fee and Management Fee proposed for the 2007-2008 school year per the contract paragraph 2.2.A. The projected annual Administrative Expense Fee is proposed to be $.0559/meal compared to this year's fee of $.0541/meal and the Management Fee is proposed to be $.0379/meal compared to this year's fee of $.0367/meal. The proposed fees on the projected meals would result in a total projected cost of approximately $119,000 or $3,100 increase over current year budget.

ARAMARK is also proposing to bring in an Assistant Director. The costs associated with this additional staff have been included in their proposed budget.

Taking into account the proposed increased fees and additional staff addressed above and the proposed staffing and related costs of bringing the program in house, there is an $8,000 difference in the two programs.

There are other considerations to take into account besides financial when making this decision. As you are aware, currently the administration of this program is overseen by me. There is no assistant superintendent to oversee this program and other support service departments. There will also be needs for personnel office equipment and building/office renovations to be considered.

Based on the above discussion, I am recommending that we extend the contract with ARAMARK for these services. Taking into account the CPI increase and the proposed budget for next year, GISD is proposing that the attached amendment containing the amended contract language be presented to Aramark for their acceptance.

RECOMMENDATION:

It is recommended that the Board accept the increase as presented by the attached Renewal Amendment of Food Service Agreement with ARAMARK to manage the food service program for GISD for the 2007-2008 school year.

Respectfully submitted,

William Harris

William Harris
Superintendent

Staff Person Responsible:	William Harris Mrs. Sharay Boynton
Date Submitted:	March 27, 2007

GRANBURY INDEPENDENT SCHOOL DISTRICT

INTEROFFICE MEMO

FINANCE AND BUSINESS AFFAIRS

To: Board of Trustees
Date: April 3, 2007
For: Approval

TO: Mr. William Harris, Superintendent

FROM: Sharay Boynton, Finance Director
DATE: March 27, 2007
RE: 2007-2009 Depository Contract

SUMMARY:

According to Subchapter G, Chapter 45, Texas Education Code, each school district must select a depository for school funds to be received during the 2007-2009 biennium that begins September 1, 2007. The board of trustees has the responsibility for making the selection and executing a new contract effective the first day of the new fiscal year, September 1, 2007.

According the Section 42.205(b), "a school district and the district's depository bank may agree to extend a depository contract for one additional two-year term."

On May 16, 2005 Granbury ISD awarded the 2005-2007 Depository Contract to First Financial Bank, N.A. The relationship with First Financial Bank has been very positive. Earnings on the district accounts held by them have been competitive with the market. The online services are very accommodating to district needs and procedures. The support personnel working with district personnel are competent and attentive to GISD needs. If the district were to change depositories, there would be increased staff time and possible increased cost to the district (ie... checks and deposit slips are currently paid for by First Financial Bank).

Administration feels that it would be in the best interest of the district to continue the relationship with First Financial Bank for the next biennium. First Financial Bank was contacted regarding their willingness to extend the current contract until August 31, 2009. They have agreed to the extension as allowed.

Attached is the resolution that must be executed and submitted to First Financial Bank, N.A. for their execution. Once all parties have executed, it will be submitted to TEA as required by procedures.

RECOMMENDATION:

I recommend the Board extend the contract with First Financial Bank, N.A. for the period of September 1, 2007 to August 31, 2009 for depository services.

Respectfully submitted,

Sharay S. Boynton
Executive Director of Finance

Staff Person Responsible: Sharay Boynton
Date Submitted: March 27, 2007

OFFICE OF CURRICULUM & INSTRUCTION

For:	Board of Trustees
Date:	April 2, 2007
Action:	Action

To:	Mr. William Harris, Superintendent	**From:**	Jan Van Dorn
		Date:	March 27, 2007
		RE:	Textbook Recommendations

SUMMARY:
Texas Education Code 31.101 mandates that "The board of trustees of each school district shall (1-2) notify the State Board of Education of the textbooks selected by the board of trustees for the following school year from among the textbooks on the appropriate conforming or nonconforming list". Criteria considered in examining the samples included: needs of students at various grade levels, how well the books covered the Texas Essential Knowledge and Skills, organization of the material, and staff development offered by the publishers. All of the textbooks that are recommended are conforming as defined by the State of Texas. Only Math is being adopted this year.

Committee representative's names are attached for your review.

RECOMMENDATION:
We recommend that all textbooks on the conforming list be adopted. The selections from the committee are attached.

Respectfully submitted,

Jan Van Dorn
Assistant Superintendent

Persons Responsible: Jan Van Dorn
Curriculum Department
Campus Committees

Mathematics Textbook Adoption
2006-2007

Phase 1 Textbook Committee Members:

Facilitator: Amy Wood
AMS: Becky Evart and Joyce Melton Pages
GMS: Jennifer Patrick and Rebecca Strain
CNG: Kelly Been and Elizabeth Ward
GHS: Barbara Pittman and Jennifer Bell
Community: Barbara Townsend

Phase 2 Textbook Committee Members:

Facilitator: Amy Wood
AMS: Natalia Argueta, Jeri Dewberry, Brenda Elliott, Becky Evart, Joyce Melton Pages, and Jeanne Weber
GMS: Todd Gibson, Ashley Lewis, Miki Martin, Traci McGrath, Jennifer Patrick and Rebecca Strain
CNG: Kelly Been, Mark Kirk, Debbie Vandyke, and Elizabeth Ward
GHS: Suzanne Culp, Lisa Fails, Sharon Pinkerton, Barbara Pittman, Neely Thomason, and Jennifer Bell
Community: Becky Kreusel, Barbara Townsend, Barbara Wallace, and Dan White

The State Board of Education issues a proclamation for the adoption of textbooks. This year's textbook adoption consists of mathematics for grades 6 through 12. Mathematics textbooks currently used in Texas public schools were adopted in 1997. According to Proclamation 2003, Algebra I, Algebra II, and Geometry textbooks are the only high school mathematics textbooks based on the TEKS. These books do not conform to all of the TEKS. With the implementation of the mathematics TEKS revisions in 2006-2007, the selection of textbooks presents a great opportunity and is much needed.

The Phase 1 committee (listed above) reviewed all conforming textbooks using the Mathematics Instructional Materials Analysis developed by the University of Texas. This process consisted of studying the TEKS and rating the resources based on rigor and depth, appropriate correlation to the grade level TEKS, and various mathematical relationships. Committee members provided justification for scores given in each area and an overall rating given to the resource. The committee worked over the course of two months to narrow the list of conforming resources to three per grade level or subject. The committee recommended that the 6-7-8 mathematics books be consistent and the Algebra 1 and Algebra 2 consistent.

The Phase 2 committee (listed above) followed the same process to select a final textbook for each grade level or content. The committee selected various TEKS to use to rate each resource based on rigor and depth, appropriate correlation to the grade level TEKS, and various mathematical relationships. Committee members provided justification for scores given in each area and an overall rating given to the resource. The committee is aware that no "perfect" textbook exists. It is teachers, not materials, who are key to successful instruction; they are the most important element of an effective mathematics program. However, the committee diligently studied each textbook to arrive at a consensus on choice of textbook. This choice best meets the needs all stakeholders including parents, teachers and students of Granbury ISD.

It is the committee's recommendation that GISD adopt all conforming textbooks (list attached). Specific textbooks are listed below.

6th : Holt Mathematics Course 1
7th : Holt Mathematics Course 2
8th Math: Holt Mathematics Course 3
Algebra 1 and Algebra 2: Algebra 1 and Algebra 2 McDougal Littell/Prentice Hall
Geometry: Holt Geometry
Mathematical Models with Applications: Math Matters 3 Glencoe/McGraw Hill
Pre-Calculus: Precalculus with Limits (Larson published by Houghton Mifflin)
Calculus: Calculus of a Single Variable (Larson 8th Edition)
Statistics: Understandable Statistics (Brase and Brase published by Houghton Mifflin)

Calculus Conforming List

Publisher		Title	Review
Glencoe/McGraw Hill	AB	Calculus	
Holt, Rinehart and Winston	AB	Thinkwell Calculus	
John Wiley and Sons	AB	Calculus	
John Wiley and Sons	AB	Calculus: Single Variable	
Key Curriculum Press	AB	Calculus: Concepts and Applications	
McDougal Littell	AB	Calculus of a Singel Variable	
Pearson	AB	Calculus: Graphical, Numerical, Algebraic	
Thomson	AB	Single Variable Calculus with Vector Functions	
Holt, Rinehart and Winston	BC	Thinkwell Calculus	
John Wiley and Sons	BC	Caculus	
Key Curriculum Press	BC	Calculus: Concepts and Applications	
McDougal Littell	BC	Calculus of a Singel Variable	
Pearson	BC	Calculus: Graphical, Numerical, Algebraic	
Thomson	BC	Single Variable Calculus with Vector Functions	

Statistics Conforming List

Publisher	Spanish	Title	Review
Bedford Freeman and Worth		The Practice of Statistics	
Key Curriculum Press		Stats in Action	
McDougal Littell		Understandable Stats	
Pearson Education		Stats: modeling in the world	
Thomson Learning		Intro to Stats and Data Analysis	

Math Models Conforming List

Publisher		Title	Review
Bedford, Freeman and Worth		Modeling with Mathematics: A Bridge to Alg 2	
Glencoe/McGraw Hill		Math Matters 3	
Pearson Education		Math Models with Applications	
Thomson Learning		Math Models with Applications	

Precalculus Conforming List

Publisher	Spanish	Title	Review
Glencoe/McGraw hill		Glencoe Advanced Mathematical Concepts	
Holt Rinehart Winston		Holt Precalculus A Graphing Approach	
John Wiley and Sons		Functions Modeling Change: Prep for Calculus	
Key Curriculum Press		Precalculus with Trig	
McDougal Littell		Precalculus with Limits	
McDougal Littell		Precalculus with Limits: A Graphing Approach	
Pearson Education		Precalculus Enhanced with Graphing Utilities	
Pearson Education		Precalculus: Graphical, Numerical, Algebraic	
Thomson Learning		Precalculus: Mathematics for Calculus	

Geometry Conforming List

Publisher	Spanish	Title	Review
CORD Communications		Geometry	
CPM Educational Program		Geometry Connections	
Glencoe/McGraw Hill		Contemporary Mathemaics in Context	
Glencoe/McGraw Hill		Glencoe Geometry: Concepts and Applications	
Glencoe/McGraw Hill		Glencoe Texas Geometry	
Glencoe/McGraw Hill		Glencoe Texas Geometry Online	
Holt Rinehart Winston		Holt Geometry	
Key Curriculum Press		Discovering Geometry	
McDougal Littell		Geometry	
Pearson Education		Prentice Hall Mathematics: Geometry	

Algebra 2 Conforming List

Publisher	Spanish	Title	Review
Glencoe/McGraw Hill		Glencoe Texas Algebra 2	
Glencoe/McGraw Hill		Glencoe Texas Algebra 2 Online	
Holt, Rinehart and Winston		Holt Algebra 2	
Key Curriculum Press		Discovering Advanced Algebra	
McDougal Littell		Algebra 2	
Pearson Education		Prentice Hall Algebra 2	

Algebra 1 Conforming List

Publisher	Spanish	Title	Review
CPM Educational Program		Algebra Connections	
Glencoe/McGraw-Hill		Glencoe Algebra: Concepts and Applications	
Glencoe/McGraw-Hill		Glencoe Texas Algebra 1	
Glencoe/McGraw-Hill		Glencoe Texas Algebra 1 Online	
Holt, Rinehart and Winston		Holt Algebra 1	
Key Curriculum Press		Discovering Algebra	
McDougal Littell		Algebra 1	
Pearson Education		Prentice Hall Algebra 1 Online	
Pearson Education		Prentice Hall Algebra 1	

Mathematics Grade 8 Conforming List

Publisher	Spanish	Title	Review
Glencoe/McGraw-Hill		Glencoe Texas Mathematics Course 3 Online	
Glencoe/McGraw-Hill	x	Glencoe Texas Mathematics Course 3	
Holt, Rinehart and Winston		Holt Mathematics, Course 3	
McDougal Littell	x	Math Course 3	
Pearson Education, Inc	x	Prentice Hall Connected Mathematics 2, Grade 8	
Pearson Education, Inc		Prentice Hall Mathematics: Course 3 (Online)	
Pearson Education, Inc	x	Prentice Hall Mathematics: Course 3	
Saxon	x	Saxon Math Course 3	
Glencoe/McGraw-Hill		Glencoe Texas Pre-Algebra	
Glencoe/McGraw-Hill		Glencoe Texas Pre-Algebra Online	
Pearson Education, Inc		Prentice Hall Mathematics: Pre-Algebra	

Mathematics Grade 7 Conforming List

Publisher	Spanish	Title	Review
Glencoe/McGraw-Hill		Glencoe Texas Mathematics Course 2 Online	
Glencoe/McGraw-Hill	x	Glencoe Texas Mathematics Course 2	
Holt, Rinehart and Winston		Holt Mathematics, Course 2	
McDougal Littell	x	Math Course 2	
Pearson Education, Inc	x	Prentice Hall Connected Mathematics 2, Grade 7	
Pearson Education, Inc		Prentice Hall Mathematics: Course 2 (Online)	
Pearson Education, Inc	x	Prentice Hall Mathematics: Course 2	
Saxon	x	Saxon Math Course 2	
Glencoe/McGraw-Hill		Glencoe Texas Pre-Algebra	
Glencoe/McGraw-Hill		Glencoe Texas Pre-Algebra Online	

Mathematics Grade 6 Conforming List

Publisher	Spanish	Title	Review
Glencoe/McGraw-Hill		Glencoe Texas Mathematics Course 1 Online	
Glencoe/McGraw-Hill	x	Glencoe Texas Mathematics Course 1	
Holt, Rinehart and Winston		Holt Mathematics, Course 1	
McDougal Littell	x	Math Course 1	
Pearson Education, Inc	x	Prentice Hall Connected Mathematics 2, Grade 6	
Pearson Education, Inc		Prentice Hall Mathematics: Course 1 (Online)	
Pearson Education, Inc	x	Prentice Hall Mathematics: Course 1	
Saxon	x	Saxon Math Course 1	

Calculus Conforming List

Publisher		Title	Review
Glencoe/McGraw Hill	AB	Calculus	
Holt, Rinehart and Winston	AB	Thinkwell Calculus	
John Wiley and Sons	AB	Calculus	
John Wiley and Sons	AB	Calculus: Single Variable	
Key Curriculum Press	AB	Calculus: Concepts and Applications	
McDougal Littell	AB	Calculus of a Singel Variable	
Pearson	AB	Calculus: Graphical, Numerical, Algebraic	
Thomson	AB	Single Variable Calculus with Vector Functions	
Holt, Rinehart and Winston	BC	Thinkwell Calculus	
John Wiley and Sons	BC	Caculus	
Key Curriculum Press	BC	Calculus: Concepts and Applications	
McDougal Littell	BC	Calculus of a Singel Variable	
Pearson	BC	Calculus: Graphical, Numerical, Algebraic	
Thomson	BC	Single Variable Calculus with Vector Functions	

Statistics Conforming List

Publisher	Spanish	Title	Review
Bedford Freeman and Worth		The Practice of Statistics	
Key Curriculum Press		Stats in Action	
McDougal Littell		Understandable Stats	
Pearson Education		Stats: modeling in the world	
Thomson Learning		Intro to Stats and Data Analysis	

Math Models Conforming List

Publisher		Title	Review
Bedford, Freeman and Worth		Modeling with Mathematics: A Bridge to Alg 2	
Glencoe/McGraw Hill		Math Matters 3	
Pearson Education		Math Models with Applications	
Thomson Learning		Math Models with Applications	

Precalculus Conforming List

Publisher	Spanish	Title	Review
Glencoe/McGraw hill		Glencoe Advanced Mathematical Concepts	
Holt Rinehart Winston		Holt Precalculus A Graphing Approach	
John Wiley and Sons		Functions Modeling Change: Prep for Calculus	
Key Curriculum Press		Precalculus with Trig	
McDougal Littell		Precalculus with Limits	
McDougal Littell		Precalculus with Limits: A Graphing Approach	
Pearson Education		Precalculus Enhanced with Graphing Utilities	
Pearson Education		Precalculus: Graphical, Numerical, Algebraic	
Thomson Learning		Precalculus: Mathematics for Calculus	

Geometry Conforming List

Publisher	Spanish	Title	Review
CORD Communications		Geometry	
CPM Educational Program		Geometry Connections	
Glencoe/McGraw Hill		Contemporary Mathemaics in Context	
Glencoe/McGraw Hill		Glencoe Geometry: Concepts and Applications	
Glencoe/McGraw Hill		Glencoe Texas Geometry	
Glencoe/McGraw Hill		Glencoe Texas Geometry Online	
Holt Rinehart Winston		Holt Geometry	
Key Curriculum Press		Discovering Geometry	
McDougal Littell		Geometry	
Pearson Education		Prentice Hall Mathematics: Geometry	

Algebra 2 Conforming List

Publisher	Spanish	Title	Review
Glencoe/McGraw Hill		Glencoe Texas Algebra 2	
Glencoe/McGraw Hill		Glencoe Texas Algebra 2 Online	
Holt, Rinehart and Winston		Holt Algebra 2	
Key Curriculum Press		Discovering Advanced Algebra	
McDougal Littell		Algebra 2	
Pearson Education		Prentice Hall Algebra 2	

Algebra 1 Conforming List

Publisher	Spanish	Title	Review
CPM Educational Program		Algebra Connections	
Glencoe/McGraw-Hill		Glencoe Algebra: Concepts and Applications	
Glencoe/McGraw-Hill		Glencoe Texas Algebra 1	
Glencoe/McGraw-Hill		Glencoe Texas Algebra 1 Online	
Holt, Rinehart and Winston		Holt Algebra 1	
Key Curriculum Press		Discovering Algebra	
McDougal Littell		Algebra 1	
Pearson Education		Prentice Hall Algebra 1 Online	
Pearson Education		Prentice Hall Algebra 1	

Mathematics Grade 8 Conforming List

Publisher	Spanish	Title	Review
Glencoe/McGraw-Hill		Glencoe Texas Mathematics Course 3 Online	
Glencoe/McGraw-Hill	x	Glencoe Texas Mathematics Course 3	
Holt, Rinehart and Winston		Holt Mathematics, Course 3	
McDougal Littell	x	Math Course 3	
Pearson Education, Inc	x	Prentice Hall Connected Mathematics 2, Grade 8	
Pearson Education, Inc		Prentice Hall Mathematics: Course 3 (Online)	
Pearson Education, Inc	x	Prentice Hall Mathematics: Course 3	
Saxon	x	Saxon Math Course 3	
Glencoe/McGraw-Hill		Glencoe Texas Pre-Algebra	
Glencoe/McGraw-Hill		Glencoe Texas Pre-Algebra Online	
Pearson Education, Inc		Prentice Hall Mathematics: Pre-Algebra	

Mathematics Grade 7 Conforming List

Publisher	Spanish	Title	Review
Glencoe/McGraw-Hill		Glencoe Texas Mathematics Course 2 Online	
Glencoe/McGraw-Hill	x	Glencoe Texas Mathematics Course 2	
Holt, Rinehart and Winston		Holt Mathematics, Course 2	
McDougal Littell	x	Math Course 2	
Pearson Education, Inc	x	Prentice Hall Connected Mathematics 2, Grade 7	
Pearson Education, Inc		Prentice Hall Mathematics: Course 2 (Online)	
Pearson Education, Inc	x	Prentice Hall Mathematics: Course 2	
Saxon	x	Saxon Math Course 2	
Glencoe/McGraw-Hill		Glencoe Texas Pre-Algebra	
Glencoe/McGraw-Hill		Glencoe Texas Pre-Algebra Online	

Mathematics Grade 6 Conforming List

Publisher	Spanish	Title	Review
Glencoe/McGraw-Hill		Glencoe Texas Mathematics Course 1 Online	
Glencoe/McGraw-Hill	x	Glencoe Texas Mathematics Course 1	
Holt, Rinehart and Winston		Holt Mathematics, Course 1	
McDougal Littell	x	Math Course 1	
Pearson Education, Inc	x	Prentice Hall Connected Mathematics 2, Grade 6	
Pearson Education, Inc		Prentice Hall Mathematics: Course 1 (Online)	
Pearson Education, Inc	x	Prentice Hall Mathematics: Course 1	
Saxon	x	Saxon Math Course 1	

Granbury ISD
District Name

111-901
County-District Number

Local Board of Trustees Certification, 2007

Legal Citation:

Texas Education Code §31.101 requires that, each year, the board of trustees of each district and the governing body of each open-enrollment charter school notify the State Board of Education of the textbooks selected by the board of trustees or governing body for use in the following school year. The law also requires that the board of trustees or governing body notify the State Board of Education if the district or charter school has selected textbooks, in the enrichment curriculum only, that are not on a conforming or nonconforming state-adoption list.

Certification:

We, the president and secretary of the local board of trustees, or the officers of the governing body of the charter school, certify that the selections recorded on either the *Annual Requisition for New Instructional Materials,* or transmitted via EMAT Online, have been selected for use in our district or charter school.

We understand that all textbooks adopted by the state are appropriate for use in the Texas schools and districts may choose any materials from the state-adopted lists. If the board of trustees or governing board does not wish to select a particular title adopted by the state and wants to prohibit the district or charter school from ordering the title at a later date, we have noted the title(s) below.

If our district or charter school is selecting materials in the enrichment subject areas that are not on a conforming or nonconforming list of adopted materials, we certify that those selections are listed below. We understand that 30 percent of the cost of those materials or 30 percent of the maximum cost of the materials will be borne by the district or charter school.

We understand that our selections are final, and we may not return copies of one title to secure copies of another title in the same subject.

Signatures of Board President and Secretary or Governing Board Officers	**Textbook Titles Not Selected by District or Charter School**
_____ Board President _____ Board Secretary	_____ _____ _____ _____
Preferred Shipment Dates: Ship dates will be entered into EMAT Online by Textbook Administration staff.	**Selections from Enrichment Subjects Not on an Adopted List**
1st Preference: Week of 7/9/07 2nd Preference: Week of 7/16/07 3rd Preference: Week of 7/23/07	_____ _____ _____

Mail to: Texas Education Agency
Instructional Materials and Educational Technology
1701 North Congress Avenue
Austin, TX 78701

OR

FAX to: (512) 475-3612

OFFICE OF CURRICULUM & INSTRUCTION

For:	Board of Trustees
Date:	March 26, 2007
Action:	Approval

To: Mr. William Harris, Superintendent	**From:** Jan Van Dorn **Date:** April 3, 2007 **RE:** Summer School

SUMMARY:
Attached you will find information concerning Granbury High School and Granbury Elementary/Middle School's 2006-2007 summer school program. Attached are prepared documents for your perusal that indicate the courses offered and the dates of operation. The high school summer school is a combination of self-funded monies and high school allotment monies. The tuition information is included. Elementary and Middle School summer sessions are funded with a combination of local and federal dollars.

Elementary (K-5) services will be delivered at Emma this year, and Middle School (6-8) will be housed at Granbury Middle School.

Recommendation:
The Administration recommends the approval of the summer school programs.

Respectfully Submitted:

Jan Van Dorn

Jan Van Dorn
Assistant Superintendent

Granbury ISD
Summer School 2007
Dates: June 1, Teacher In-service/Workday
June 4–29, 2007 Students Attend

Grades K-5
Emma Roberson Elementary
Staff:

- Principal – Kellie Lambert
- Secretary
- Teachers
- Bilingual Aide
- School Nurse ½ day
- Counselor ½ day
- Librarian ½ day

Grades K-1 (LEP students and students with academic needs)
Grades 2-5 (TAKS and Academic Needs)

Curriculum will be provided for teachers to meet the individualized needs of students.
Grades K-2 will be given the TPRI at the end of summer school to document progress.
Grades 3-5 will be given TAKS Retest or a released TAKS test to document progress.

Grades 6,7,8
Granbury Middle School
Staff:

- Principal
- Teachers
- Secretary
- School Nurse ½ day
- Counselor ½ day
- Librarian ½ day
- Grades 6,7,8 (TAKS and Academic Needs)

Curriculum will be provided for teachers to meet the individualized needs of students in core subjects and TAKS remediation. Grades 6,7,8 students will be given a released TAKS test at the end of summer school to document progress and course credit.

Behavior concerns and attendance recovery will be handled on an individual basis.

Granbury ISD
9th Grade Academy
2007

Possible Activities

Invitation sent to all eligible students
Student/Parent must fill out enrollment form with short essay?

Service learning – Habitat for Humanity House (integrate algebra skills)
T-shirt
Peer Mentoring with older high school or college students
Career Day
Museums
Interdisciplinary instruction
Team building
Trip to Austin to see state capitol/University of Texas – visit with college entrance counselors
Provide school supplies to place in assigned locker

Granbury ISD
9th Grade Academy
2007

Program Intention

Create a "tipping point" in 9th grade classrooms that supports a culture of respectful engagement and high academic success.

Program Goals

- Develop classroom culture to support academic achievement throughout the academic year.
- Create classroom routines and behaviors designed to help students learn how to learn.
- Shape student and teacher beliefs about theories of intelligence, effective effort, and achievement.
- Build student confidence in their ability to learn through effective effort.
- Increase student ability to utilize problem-solving strategies when faced with complex problems.
- Build student expertise and jump-start students into a successful high school experience.
- Create a sense of community.
- Build student confidence in their ability to make post-secondary education a reality.
- Provide varied cultural experiences.

Student Criteria for Admittance

9th Grade Summer Academy

Students must satisfy the following criteria in order to be admitted to the 2007 Ninth Grade Summer Academy:

_____Coded as an "at-risk" student based on the thirteen criteria established by the state of Texas.

_____Willingness and ability to participate in twelve days of instruction for the 9th Grade Summer Academy.

_____Regular attendance in 8th grade.

_____Demonstrated academic success at or near grade level.

_____Identified potential to be an effective leader and role model in the classroom.

_____Enrollment in Algebra during the 2007-2008 school year.

GRANBURY HIGH SCHOOL
SUMMER SCHOOL 2007

PRE-REGISTRATION:
Tuesday, May 1, 2007 through Friday, May 18, 2007
High School Counseling Office
Registration Fee (nonrefundable & due at pre-registration):
In District: $20.00
Out of District: $40.00

REGISTRATION:
Registration will be on Fri., June 1, 8:00 a.m. to 12:00 (noon)

SUMMER SESSION DATES:
Session I: Mon., June 4 - Wed., June 27, 2007
Session II: Thur., June 28 – Tue., July 24, 2007
Hours: 7:30 a.m. until 11:45 a.m. (15 minute break)
Holiday: Wednesday, July 4, 2007

FEES FOR IN-DISTRICT STUDENTS:
Registration fee: **$25.00 non-refundable**
payable at pre-registration or registration.
Tuition fee: $125.00 per ½ credit

FEES FOR OUT-OF-DISTRICT STUDENTS:
Registration fee: **$50.00 non-refundable**,
payable at pre-registration or registration.
Tuition fee: **$175.00 per ½ credit**

LOCATION: Granbury High School

PAYMENT:
All fees must be paid by **June 4, 2007**
No money will be refunded after Monday, June 11, 2007.
Financial Assistance may be available for students designated as At-Risk by GISD. Funds are limited.

COURSES OFFERED:
A minimum enrollment of 15 students is required for a class to be taught.

English 1
English 2
English 3
English 4
Communication Applications
Algebra 1
Geometry
Algebra 2
Integrated Physics & Chemistry
Biology
TAKS: English/Math/Science/Social Studies
***SAT Prep** (Session I only)

World Geography
World History
U.S. History
U.S. Government
Economics
Health
BCIS
Spanish 1

TAKS ACCELERATION:
Monday, June 4 through Friday, July 6, 2007.
English/Social Studies TAKS Class: 7:30 a.m.– 9:30 a.m.
Math/Science TAKS Class: 9:45 a.m. – 11:45 a.m.
Tuition is free for GISD students who have not mastered any portion of the TAKS Test.
Out of district student fee is $150.00 for each class.

TAKS Exams Dates
Tues., July 10 (ELA), Wed., July 11 (Math), Thur., July12 (Social Studies), Fri., July 13(Science)

Registration forms & payment can be mailed to:
Granbury High School
2000 W. Pearl Street,
Granbury, TX 76048
ATTN: Laurie Mathis

For more information call 817 408-4619. If a receipt is required, please enclose a stamped, self-addressed envelope.
Make all checks payable to Granbury High School.

SUMMER SCHOOL GUIDELINES

Summer school classes are scheduled for five days each week with the class period beginning at 7:30 a.m. and ending at 11:45 a.m. (with one 15-minute break). Credits will be given only for those courses passed with a grade of 70 or above.

Certified instructors teach summer school classes in a traditional classroom setting. A student's regular attendance, motivation, and work ethic are important factors in earning credit.

To receive credit a student must attend at least 90% of the days the class is offered. No more than two absences are allowed per summer session. Tardiness will not be tolerated.

The district will provide bus transportation for students receiving tuition assistance.

Students are expected to dress according to GISD policy. Dress code policy will be available for out-of-district students.

Adequate parking for students is available in the student lot behind the school. Students will not be allowed to leave campus or loiter in the parking lot during classes or at break time.

State law prohibits the use of tobacco in any form by students on school property. Federal law prohibits the possession of drugs or firearms on any school property at any time.

Serious or repetitive violations of rules may result in dismissal from summer school and forfeiture of tuition.

GRANBURY HIGH SCHOOL
2007 SUMMER SCHOOL

"Pride and Tradition"

Granbury ISD

June 2007

Summer School

Sun	Mon	Tue	Wed	Thu	Fri	Sat
					1 **7:30-3:30 Teacher In-service Training**	*2*
3	***4*** **Students Begin Classes 8:30-2:30**	*5*	*6*	*7*	*8*	*9*
10	*11*	*12*	*13*	*14*	*15*	*16*
17	*18*	*19*	*20*	*21*	*22*	*23*
24	*25*	*26* **5th Grade Math Retest 4, 6, 7, 8 Released TAKS Math Test**	*27* **3 & 5th grade Reading Retest 4,6,7,8 Released TAKS Reading**	*28* **Social Studies and Science Final Test Projects Due**	*29* **Final Day of Summer School Grades Due**	*30*

Summer School Budget Worksheet
2007

#	Position	Days Worked	Daily Rate	Base Pay	Taxes	Extended Tax	Total
2	Principal @ $4,000.00 each	21		$ 8,000.00	454.45 x 2	$ 908.90	$ 8,908.90
2	Secretary	21	$ 100.00	$ 2,100.00	238.58 x 2	$ 477.16	$ 4,677.16
1	Counselor	21	$ 125.00	$ 2,625.00	$ 298.22	$ 298.22	$ 2,923.22
1	Librarian	21	$ 125.00	$ 2,625.00	$ 298.22	$ 298.22	$ 2,923.22
1	Nurse	21	$ 100.00	$ 2,100.00	$ 238.58	$ 238.58	$ 2,338.58
2	Bilingual Teachers	21	$ 125.00	$ 2,625.00	298.22 x 2	$ 596.44	$ 5,846.44
1	Bilingual Paraprofessional	21	$ 75.00	$ 1,575.00	$ 298.22	$ 178.93	$ 1,753.93
27	Summer School Teachers	21	$ 125.00		298.22 x 27	$ 8,051.94	$ 78,926.94
	Mileage for Counselor, Librarian, Nurse						$ 75.00
	Transportation						$ 36,000.00
	Supplies						$ 15,626.61
	Total						**$ 160,000.00**
	Notes:						
	Mileage paid to Librarian, Counselor and Nurse to travel between two campuses						
	(Mileage from Roberson Elementary to Granbury Middle School 2.7 miles x 21 days x 3 employees)						

GHS SUMMER SCHOOL REGISTRATION FORM
2007 (GRADES 9-12)

Name:_____Grade:_____

Address:_____

City/State:_____Zip:_____

Parent/Guardian Name:_____

Parent/Guardian Phone:_____

Home School District:_____

Granbury Student I.D. #:_____

You may take one full credit course or two ½ credit courses.
Please check the course(s) you wish to take.

English 1	**__a**	**__b**	**IPC**	**__a**	**__b**
English 2	**__a**	**__b**	**Biology**	**__a**	**__b**
English 3	**__a**	**__b**	**World Geog.**	**__a**	**__b**
English 4	**__a**	**__b**	**World History**	**__a**	**__b**
Communication Applications __			**U.S. History**	**__a**	**__b**
Health	**__**		**U.S. Govt**	**__**	
Algebra 1	**__a**	**__b**	**Economics**	**__**	
Geometry	__a	__b	**BCIS**	**__a**	**__b**
Algebra 2	__a	__b	**Spanish 1**	**__a**	**__b**

TAKS English/S. Studies __
TAKS Math/Science __
SAT Prep __

Financial Assistance Requested for Tuition ☐
Financial Assistance may be available for those who qualify. Limited funds available.

Reason for registering for summer classes:
__Recovery (making up failed classes)
__To get ahead (never taken this class before)
__Other_____

For Office Use Only
Registration fee received: Amt._____ Date: _____
Tuition paid: __ no __ yes Amt. Paid _____ Due_____
Tuition Exemption Verified_____

GRANBURY INDEPENDENT SCHOOL DISTRICT

INTEROFFICE MEMO

FINANCE AND BUSINESS AFFAIRS

To: Board of Trustees
Date: April 3, 2007
For: Information

TO: Mr. William Harris, Superintendent

FROM: Sharay Boynton
DATE: March 26, 2007
RE: 02/28/07 Financial Statements

SUMMARY:

Attached are the financial statements for the period ended February 28, 2007 for the general operating fund.

The statements for the period ended February 28, 2007 include only those transactions that occurred between the period of September 1, 2006 and February 28, 2007. Revenue collected to date equal 86.90% of the budgeted amount compared to 85.24% last year. Expenditures to date represent 47.05% of the budget compared to 47.64% last year.

Respectfully submitted,

Sharay S. Boynton
Executive Director of Finance

Staff Person Responsible: Sharay Boynton
Emmett Whitefield

Date Submitted: March 26, 2007