Regular

Monday, March 5, 2007 6:00 PM
Granbury ISD Board Room, 600 West Pearl St., Granbury, TX 76048, W Pearl St, Granbury, TX 76048

1. **Call to order**
2. **Convene in closed session under the Texas Open Meetings Act, Texas Government Code Section 551.001 et seq.**
a. Chapter 551.074 - Personnel
1. Consider staff appointments
2. Request for additional catastrophic sick leave bank days
3. Consider contract recommendations for Teachers, Diagnosticians, Counselors, Speech Therapists, Librarians, Nurses and other employees
b. Chapter 551.072 - Purchase, exchange, lease or value of real property
3. **Reconvene in open session**
4. **Opening Comments/Invocation**
5. **Pledges - U.S. Flag & Texas Flag**
6. **Student Recognition**
a. Class 5A Swimming and Diving State Championship
7. **Consider consent agenda items**
a. Minutes of the February 12, 2007 regular board meeting and the February 19, 2007 special board meeting
b. Budget amendments
c. Vehicle CSP 2007-02 - truck for maintenance
d. Instructional tools, professional books & teaching aids - catalog discount bid no. 2006-28
e. Nine passenger sport utility vehicles CSP 2007-05
f. Early dismissal on May 3, 2007 at Acton Middle School and Granbury Middle School for the Quad County Academic meet
g. Consider RFQ's for Land Surveying Services
h. Consider RFQ's for Geotechnical and Materials Testing Services
i. Consider Agile Mind contract
8. **Consider construction budget for facility improvements**
9. **Consider Construction Manager at Risk**
10. **Consider facility usage fee for Colleges**
11. **Consider Dual Credit course weights and policy EIC (LOCAL)**
12. **Consider change in future board meeting dates**
13. **Reports**
a. Reports by the Executive Director of Finance - Sharay Boynton
1. January 31, 2007 financial statements
2. Donation update
14. **Board members special reports**
15. **Public comments/audience participation**
16. **Consider action on items discussed in closed session**
a. Staff appointments
b. Request for additional catastrophic sick leave bank days
c. Consider contract recommendations for Teachers, Diagnosticians, Counselors, Speech Therapists, Librarians, Nurses and other employees
d. Consider purchase, exchange, lease or value of real property
17. **Adjourn**

GRANBURY ISD
BOARD OF TRUSTEES
OFFICIAL REGULAR MEETING
MINUTES
February 12, 2007

The Board of Trustees of the Granbury Independent School District convened in an official **REGULAR** meeting on Monday, February 12, 2007 at 6:00 p.m. in the Board Room of the Administration Building, 600 West Pearl St., Granbury, Texas

Presiding Officer.....Jerry Campbell

Board Members Present

Bowen Brawner
Charlie Cloud
Doug Funk
Barbara Herrington
Kevin Myers
Micky Shearon

School Officials Present

William Harris, Superintendent
Jan Van Dorn, Assistant Superintendent
Sharay Boynton, Executive Director of Finance
Troy Green, Executive Director of Human Resources
Ton Potappel, Director of Technology
Jeff Meador, Public Information Officer
Judy Duncan, Recording Secretary

Others Present

School Employees
Media
Community Members

Meeting Called to Order

President, Jerry Campbell, called the meeting to order at 6:00 p.m. and noted that a quorum of board members was present, the meeting was dully called and that notice of the meeting was posted in accordance with the Texas Open Meetings Act, Texas Government Code, Chapter 551.

Convened in Closed Session

The Board of Trustees convened in closed session at 6:01 p.m. under the Texas Open Meetings Act, Chapter 551.074 – personnel and 551.072 – purchase, exchange, lease or value of real property, Chapter 551.071 and 551.129 – consultation with attorney.

Reconvened

The board reconvened in open session at 7:07 p.m.

Invocation/Opening Comments

John Duncan, Pastor, Lakeside Baptist Church, led in the invocation.

Pledge U.S. Flag and Texas Flag

Oak Woods Intermediate Students, Jagar Mellencamp and Emma Martinez led in the pledge to the U.S. Flag and the Texas Flag.

Student Recognition

Granbury High School students, James Hartgraves, Austin Holt, Luke Pretz and Skylar Sillivent were recognized by Coach Mark Wright for being named to the Academic All-State team by the Texas high School Coaches Association.

Jimmy Dawson announced that Granbury Middle School student, Stefanie Mundhenk, won the Area Spelling Bee and will compete at the regional contest on March 5, 2007 in Fort Worth, Texas.

Consent Agenda

A motion was made by Micky Shearon and seconded by Charlie Cloud to approve the consent agenda items as presented. **MOTION CARRIED** Yes 7 – Noe 0 Consent agenda items: (a) minutes of the January 22, 2007 regular board meeting; (b) budget amendments; (c) Fire alarm inspection and repairs, building suppression systems and pull stations CSP 2006-29; (d) disposal of school buses; (e) policy update 79 affecting (LOCAL) policies BDAA, BDB, BJA, BJCD, CH, DFBB, and EHAC; (f) contract with the Hood county Clerk's office for the May 12, 2007 board of trustee election

Texas Public Schools Week Resolution

A motion was made by Doug Funk and seconded by Micky Shearon to approve the Texas Public School Week resolution as presented. **MOTION CARRIED** Yes 7 – Noe 0

Contemplated Litigation

A motion was made by Charlie Cloud and seconded by Micky Shearon to approve the authorization of Walsh, Anderson, Brown, Schulze and Aldridge to initiate a lawsuit against Brian Roberts, along with D & B Administrators and any other individual or entity as recommended by legal counsel. **MOTION CARRRIED** Yes 7 – Noe 0

Sale of Property

A motion was made by Barbara Herrington and seconded by Doug Funk to accept the bid for the sale of the property at 205 E. Pearl Street submitted by Eddie L. Stivers on behalf of Mainstay Real Estate Properties, LLC and to authorize signing of the contract by the Board President. **MOTION CARRIED** Yes 7 – Noe 0

Reports

Sharay Boynton, Executive Director of Finance, presented the board with a copy of the December 31, 2006 financial statements.

Boynton reported that the Granbury High School softball team received a scoreboard donation and a softball field wind screen from the booster club.

Hood County Constable Chad Jordan, Deputy Jeremy Greve and Justice of the Peace Martin Castillo updated the board on the Absent Students Assistance Program which is targeted at reducing truancy among students.

Superintendent Harris announced the expirations of terms of office for the Region XI Board of Directors.

Granbury High School Assistant Principal, Barbara Calhoun gave a presentation of the Career and Technology Education (CATE) program at GHS.

Mr. Chad Davis and Richard James with VLK Architects updated the board on the proposed facility improvements. Preliminary plans include science laboratories at some elementary and intermediate campuses, canopies at elementary/intermediate schools, and an agriculture science complex and baseball facility.

The board received a copy of the budget assumptions and a budget calendar for 2007-2008. Bowen Brawner would like to add fully funded tutoring as needed and funding for a dyslexia program. Harris has requested that board members contact him or Sharay Boynton if they would like to have any changes or additions to the budget assumptions.

Sharay Boynton announced that she anticipates bringing a contract to the board in April for the mineral rights. She has a list of firms to send a request to and has not yet advertised and has not been contacted by any firms at this point.

Public Comments/Audience Participation

None

Board Members Special Reports

Barbara Herrington congratulated the Girls Cross Country team members for advancing to State and also congratulated members of our swim team that will be competing at state.

Herrington acknowledged the work of the students and parents for their participation in the school science fairs and thanked the school administrators involved with the science fair.

Herrington also announced that the girl's basketball team will be playing a playoff game on Friday, February 16, 2007.

Micky Shearon expressed appreciation for the participants in the science fair and thanked Stacie Brown and Vicki Thomas for their work with the science fair.

Shearon also thanked the staff at Mambrino for the great job that they are doing and thanked all of the campuses for their hard work.

Kevin Myers stated that he attended a meeting with representatives from Hill College and Weatherford College and the College Task Force committee. Myers stated that both colleges are excited about the opportunity to come to Granbury. Myers would like this item added to the next board agenda for discussion/consideration.

Jerry Campbell announced the board candidate workshop to be held on Monday, February 19, 2007 at 6:00 p.m.

Jerry Campbell stated that the Superintendent's evaluation on last months agenda was completed, however, it is confidential and was not addressed in open session. The board will finalize the evaluation in May.

Convened in Closed Session

The Board of Trustees convened in closed session at 9:14 p.m. under the Texas Open Meetings Act, Chapter 551.074 – personnel and 551.072 – purchase, exchange, lease or value of real property.

Reconvened in Open Session

The board reconvened in open session at 11:05 p.m.

Aramark Food Service Contract

Barbara Herrington tabled this agenda item at the January board meeting. She would like to table it until the April board meeting when the Aramark contract comes up for renewal.

Action on Items Discussed in Closed Session

A motion was made by Barbara Herrington and seconded by Bowen Brawner to approve the request for additional catastrophic sick leave days. **MOTION CARRIED** Yes 7 - Noe 0

A motion was made by Micky Shearon and by Charlie Cloud to approve the contract renewals as presented. **MOTION CARRIED** Yes 7 – Noe 0 Contract renewals were approved for the Assistant Superintendent, the Executive Directors, Directors, Principals, Girls Athletic Coordinator/Head Basketball Coach, Boys Athletic Coordinator/Head Football Coach, Program Coordinators, Assistant Principals, Dean of Students, and other administrators.

The board took no action on the Superintendent's contract/salary. The board stated that a final decision will be made in May when the Superintendent's evaluation is finalized.

Adjournment

There being no further business, the meeting was adjourned at 11:08 p.m.

Jerry Campbell, Board President

Charlie Cloud, Board Secretary

GRANBURY ISD
BOARD OF TRUSTEES
OFFICIAL SPECIAL MEETING
MINUTES
February 19, 2007

The Board of Trustees of the Granbury Independent School District convened in an official **SPECIAL** meeting on Monday, February 19, 2007 at 6:00 p.m. in the Board Room of the Administration Building, 600 West Pearl St., Granbury, Texas

Presiding Officer.....Jerry Campbell

Board Members Present

Barbara Herrington
Charlie Cloud
Kevin Myers
Micky Shearon

Board Members Absent

Bowen Brawner
Doug Funk

School Officials Present

William Harris, Superintendent
Jeff Meador, Public Information Officer

Meeting Called to Order

President, Jerry Campbell, called the meeting to order at 6:03 p.m. and noted that a quorum of board members is present, the meeting has been duly called and that notice of this meeting has been posted in accordance with the Texas Open Meetings Act, Texas Government Code, Chapter 551.

Board Candidate Workshop

Superintendent William Harris and the Board of Trustees conducted a board candidate workshop with audience members interested in learning more about becoming a GISD Board of Trustee.

Adjournment

There being no further business, the meeting was adjourned at 6:51 p.m.

Jerry Campbell, President

Charlie Cloud, Secretary

GRANBURY INDEPENDENT SCHOOL DISTRICT

INTEROFFICE MEMO

FINANCE AND BUSINESS AFFAIRS

To: Board of Trustees
Date: March 5, 2007
For: Approval

TO: Mr. William Harris, Superintendent

FROM: Sharay Boynton, Finance Director
DATE: February 26, 2007
RE: Budget Amendments

SUMMARY:

Attached are budget amendments that are for Board approval.

RECOMMENDATION:

I recommend the Board approve the amendments.

Respectfully submitted,

Sharay S. Boynton
Executive Director of Finance

Staff Person Responsible: Emmett Whitefield
Date Submitted: February 26, 2007

BUDGET AMENDMENTS RECOGNIZING DONATED & MISCELLANEOUS REVENUES

Fund 199, Mr. Bobby Mabery, Originator
This Amendment recognizes funds in the amount of $200 allocated to function 12. These funds are generated from library book fines and will be used to purchase additional library books and media.

GRANBURY INDEPENDENT SCHOOL DISTRICT

INTEROFFICE MEMO

FINANCE AND BUSINESS AFFAIRS

To: Board of Trustees
Date: March 5, 2007
For: Approval

TO: Mr. William Harris, Superintendent **FROM**: Sharay Boynton
DATE: February 26, 2007
RE: Vehicle CSP 2007-02

SUMMARY:

The maintenance department anticipates the purchase of one ¾ Ton Pick Up Truck. Specifications were developed and bids were let in January . Responses were received February 2, 2007.

A copy of the tabulation is attached for your review.

There were four vendors that responded. The Maintenance Director and Transportation Director reviewed the responses. The following is the recommendation of Mr. Terry Slemmons, Transportation Director and Mr. Larry Gehrke, Maintenance Director

RECOMMENDATION:

It is recommended that the District accept the bid from Planet Ford 6 Ford.

Respectfully submitted,

Sharay S. Boynton
Executive Director of Finance

Staff Person Responsible: Ronda Herrin
Terry Slemmons
Larry Gehrke

Date Submitted: February 26, 2007

BID FOR BOARD APPROVAL

Board Meeting Date: March 5, 2007 **Bid Number:** CSP 2007-02

1. **Item, material or service (specific or classification):** 3/4 Ton Short Bed, Crew Cab, 4 door truck

2. **Brief description:** A bid was let for the purchase of (1) ¾ ton pick up truck for the Maintenance Department as per the replacement schedule.

3. **Period of time bid covers:** Single purchase

4. **Person and title responsible for the expenditure:**

   Terry Slemmons – Transportation Director
   Larry Gehrke – Maintenance Director

5. **Number of bids sent to vendors:** 17

6. **Number of bids received from vendors:** 6 (includes two "no bid" notifications)

7. **Listing of recommended vendors and total prices:** Recommendation for award is to Planet Ford 6 for a total expenditure of $21,588.00.

8. **Explanation of other than low recommendations:**

9. **Last bid date (bid of comparable nature within last 5 years):** 04/17/06

10. **Percentage increase or decrease from last bid:** The specifications have changed so an accurate comparison could not be made.

11. **Budget information:** Purchase of the trucks for the Maintenance Department will come from funds budgeted in account 199.51.6631.00.951.7.99.0.00.

12. **Other Comments:**

Sharay S. Boynton
Executive Director of Finance

GRANBURY INDEPENDENT SCHOOL DISTRICT

INTEROFFICE MEMO

FINANCE AND BUSINESS AFFAIRS

To: Board of Trustees
Date: March 5, 2007
For: Approval

TO: Mr. William Harris, Superintendent	**FROM**: Sharay Boynton, **DATE**: February 26, 2007 **RE**: Instructional Tools Bid No. 2006-28

SUMMARY:

A catalog or price list discount bid was let to provide vendors for instructional tools, professional books and teaching aids. The bids were let in December, 2006 and due January 5, 2007. The period of award was for the period April 1, 2007 to March 31, 2008 with the option to renew for two additional one-year terms.

A copy of the summation and tabulation is attached for your review.

Ms. Sharon Whitefield, Director of Curriculum, reviewed responses and the following is her recommendation.

RECOMMENDATION:

It is recommended that the Board award the vendors highlighted on the attached tabulation for the purchase of Instructional Tools for the period of April 1, 2007 to March 31, 2008.

Respectfully submitted,

Sharay S. Boynton
Executive Director of Finance

Staff Person Responsible: Sharon Whitefield
Debbie Johnson

Date Submitted: February 26, 2007

BID FOR BOARD APPROVAL

Board Meeting Date: March 5, 2007 **Bid Number:** 2006-28

1. **Item, material or service (specific or classification):** Instructional Tools, Professional Books & Teaching Aids

2. **Brief description:** A catalog or price list discount bid was let to provide vendors for instructional tools, professional books and teaching aids.

3. **Period of time bid covers:** From written notification of award through March 31, 2008

4. **Person and title responsible for the expenditure:**

   Teachers with campus principal approval
   Sharon Whitefield – Director of Curriculum

5. **Number of bids sent to vendors:** 30

6. **Number of bids received from vendors:** 24 (includes 4 no bids)

7. **Listing of recommended vendors and total prices:** It is recommended that award be made to multiple vendors to allow for a better selection of supplies. Since all supplies will be purchased on an as needed basis, the total cost cannot be determined at this time. It is estimated the cost will be $20,000 - $28,000. The following vendors are recommended for award:

Books On the Square	QEP, Inc.
ETA Cuisenaire	Remedia Publications
Follett Educational Services	Kagan (Resources for Teachers)
Learning Links, Inc.	Sagebrush Books
Scholastic, Inc.	

   Books on the Square did not submit a catalog or price list. They submitted prices on the list of books included in the bid document used for price comparisons. They do not have a price list or catalog. They search their sources at the time of need and price according to their price from the source found at the time of need. This deviation was considered to be waived in the best interest of the District due to their proven flexibility and assistance in finding products to meet the District's needs.

8. **Explanation of other than low recommendations:** N/A

9. **Last bid date (bid of comparable nature within last 5 years):** 4/19/04

10. **Percentage increase or decrease from last bid**: N/A – catalog discount

11. **Budget information:** Instructional tools, professional books and teaching aids will be purchased from budgeted funds for instructional supplies.

Sharay S. Boynton
Executive Director of Finance

GRANBURY INDEPENDENT SCHOOL DISTRICT

INTEROFFICE MEMO

FINANCE AND BUSINESS AFFAIRS

To: Board of Trustees
Date: March 5, 2007
For: Approval

TO: Mr. William Harris, Superintendent	**FROM**: Sharay Boynton **DATE**: February 26, 2007 **RE**: 9 Passenger Sport Utility Vehicles CSP 2007-05

SUMMARY:

A request for proposals was let for the purchase of three (3) 9 passenger sport utility vehicles in January and responses were received February 20, 2007.

A summation of the process and outcome as well as a copy of the tabulation is attached for your review.

Mr. Terry Slemmons, Transportation Director, reviewed the responses and the following is his recommendation.

RECOMMENDATION:

It is recommended that the award be made to Caldwell Country Chevrolet as indicated on the tabulation by shading under the vendor name.

Respectfully submitted,

Sharay S. Boynton
Executive Director of Finance

Staff Person Responsible: Ronda Herrin
Terry Slemmons

Date Submitted: February 26, 2007

BID FOR BOARD APPROVAL

Board Meeting Date: March 5, 2007 **Bid Number:** CSP 2007-05

1. **Item, material or service (specific or classification):** 9 passenger sport utility vehicles

2. **Brief description:** A proposal was let to provide a vendor for the purchase of three (3) 9 passenger sport utility vehicles

3. **Period of time bid covers:** Single purchase

4. **Person and title responsible for the expenditure:**

   Terry Slemmons – Transportation Director

5. **Number of bids sent to vendors:** 7

6. **Number of bids received from vendors:** 2

7. **Listing of recommended vendors and total prices:** Recommendation for award is to Caldwell Country Chevrolet for a total expenditure of $ 87,426.00.

8. **Explanation of other than low recommendations:**

9. **Last bid date (bid of comparable nature within last 5 years):** 06/08/04

10. **Percentage increase or decrease from last bid:** increase of approximately 10%

11. **Budget information:** Purchase of the three (3) SUV's will come from funds budgeted in account 199.34.6631.98.800.7.99.0.00 for a total of $ 87,426.00

12. **Other Comments:**

Sharay Boynton
Executive Director of Finance

OFFICE OF SUPERINTENDENT

For:	**Board of Trustees**
Date:	**March 5, 2007**
Action:	**Approval**

SUMMARY:
Attached is a proposal for an early dismissal day for our middle schools to host the Quad County Academic Meet.

RECOMMENDATION:
The Board approve early dismissal (12:30) for middle school students on May 3, 2007.

Respectfully submitted,

William Harris
Superintendent

600 West Pearl • Granbury, Texas 76048 • Phone (817) 408-4007 • Fax (817) 408-4014
william_harris@granbury.k12.tx.us
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GRANBURY INDEPENDENT SCHOOL DISTRICT

INTEROFFICE MEMO

FINANCE AND BUSINESS AFFAIRS

To: Board of Trustees
Date: March 5, 2007
For: Approval

TO: Mr. William Harris, Superintendent

FROM: Sharay Boynton
DATE: February 28, 2007
RE: Land Surveying Services

SUMMARY:

According to Board Policy CH(LEGAL), "The purchasing requirements of Education Code Section 44.031 do not apply to a contract for professional services rendered, including the services of an architect, attorney, or fiscal agent. … Competitive bids shall not be solicited for professional services of any licensed or registered certified public accountant, architect, landscape architect, land surveyor, physician, optometrist, professional engineer, state-certified or state-licensed real estate appraiser, or registered nurse. Contracts for these professional services shall be made on the basis of demonstrated competence and qualifications to perform the services and for a fair and reasonable price. *Gov't Code 2254.002, 2254.003(a)* [See also CV] "

Further, Board Policy CV(LEGAL) states "In procuring architectural, engineering, or land-surveying services, the District shall 1. First select the most highly qualified provider on the basis of demonstrated competence and qualifications; and 2. Then attempt to negotiate a contract with that provider at a fair and reasonable price. If a satisfactory contract cannot be negotiated with the most highly qualified provider of architectural, engineering, or land-surveying services, the District shall formally end negotiations with that provider, select the next most highly qualified provider, and attempt to negotiate a contract with that provider at a fair and reasonable price. The District shall continue this process until a contract is entered into."

We issued a request for proposals for Land Surveying Services in February, 2007. We received one proposal. Sharay Boynton, Executive Director of Finance and Randy Leach, Director of Facilities reviewed the proposal, based on the instrument addressed in the proposal process. Copy of the evaluation summary is attached. A copy of the proposal is included with this recommendation.

The time period addressed in the RFP was an initial 3 year period with an option to renew for an additional 2 years if the parties agree.

It is important that the firm be named as soon as possible so that preliminary field work can be done for the upcoming building projects.

RECOMMENDATION:

That the Board approve the Wallace Group to provide Land Surveying Services for Granbury ISD for the period of award notice to March 31, 2010.

Respectfully submitted,

Sharay S. Boynton
Executive Director of Finance

Staff Person Responsible: Sharay S. Boynton
Randy Leach

Date Submitted: February 28, 2007

OFFICE OF CURRICULUM & INSTRUCTION

For:	Board of Trustees
Date:	March 5, 2007
Action:	Approval

To:	Mr. William Harris, Superintendent	**From:**	Jan Van Dorn
		Date:	March 1, 2007
		RE:	Agile Mind

SUMMARY:
Granbury High School and both Middle Schools are asking for a continuation of their contracts with Agile Mind to provide services to our students. High School services would include: Algebra I and II, Geometry, Pre-Calculus and Calculus. Services for the Middle Schools would include: 7th grade Math, 8th grade Math, and Algebra. The entire cost of the project for this fiscal year would be $34,000.00.

RECOMMENDATION:
The Administration recommends approval of the expenditure.

Respectfully submitted,

Jan Van Dorn
Assistant Superintendent

Staff Persons Responsible: Jan Van Dorn
Sharon Whitefield

GRANBURY INDEPENDENT SCHOOL DISTRICT

INTEROFFICE MEMO

FINANCE AND BUSINESS AFFAIRS

To: Board of Trustees
Date: March 5, 2007
For: Approval

TO: Mr. William Harris, Superintendent

FROM: Sharay Boynton
DATE: February 28, 2007
RE: Construction Budget

SUMMARY:

In December, the Board made the decision to continue researching the following construction projects.

- New Agricultural Science Complex
- GHS Baseball Field and Tennis Court Renovations and Additions
- Elementary/Intermediate Renovations and Additions.

Ms. Leesa Vardeman and Mr. Chad Davis with VLK Architects have been working with administration and staff on these projects. The conceptual drawings and budgets have been addressed with the Board.

The project costs at this time are projected to be $6,840,906. Five percent added to that amount due to timing and construction cost increases projected over the next several months that it will take to build the facilities would result in a projected cost of $7,182,951. Administration recommends that the budget for these projects be established at $7,250,000.

RECOMMENDATION:

Recommend that the Board approve the construction budget of $7,250,000 for the construction of the New Agriculture Science Complex, GHS Baseball Field and Tennis Court Renovations and Additions, and the Elementary/Intermediate renovations and Additions to be funded from the District's Fund Balance.

Respectfully submitted,

Sharay S. Boynton
Executive Director of Finance

Staff Person Responsible: Mr. William Harris
Mrs. Sharay Boynton
Mr. Randy Leach

Date Submitted: February 28, 2007

GRANBURY INDEPENDENT SCHOOL DISTRICT

INTEROFFICE MEMO

FINANCE AND BUSINESS AFFAIRS

To: Board of Trustees
Date: March 5, 2007
For: Approval

TO: Mr. William Harris, Superintendent

FROM: Sharay Boynton
DATE: February 28, 2007
RE: Construction Manager at Risk

SUMMARY:

In January, the Board made the decision to use the Construction Manager at Risk method for all construction projects of GISD. A RFP was let in January to obtain qualifications from interested contractors for the New Agricultural Science Complex, GHS Baseball Field and Tennis Court Renovations and Additions, Elementary/Intermediate renovations and Additions. These proposals were received in February. An analysis of the proposals was done and the top two qualified were asked to interview with District personnel and Leesa Vardeman, VLK. These interviews took place on February 22, 2007.

After consideration of all matters, the following is the recommendation of administration for the services of Construction Manager at Risk.

Representatives from Buford-Thompson Company will make a formal presentation at the meeting Monday night. Attached are the evaluation forms used in the process along with the proposal submitted by Buford-Thompson Company

RECOMMENDATION:

Recommend that the Board allow Mr. Harris to enter into a contract with Buford – Thompson Company in the role of Construction Manager at Risk for the construction of the New Agricultural Science Complex, GHS Baseball Field and Tennis Court Renovations and Additions, Elementary/Intermediate renovations and Additions as presented in their submitted proposal.

Respectfully submitted,

Sharay S. Boynton
Executive Director of Finance

Staff Person Responsible: Mr. William Harris
Mrs. Sharay Boynton
Mr. Randy Leach

Date Submitted: February 28, 2007

OFFICE OF CURRICULUM & INSTRUCTION

For:	Board of Trustees
Date:	March 5, 2006
Action:	Approval

To:	Mr. William Harris, Superintendent	**From:**	Jan Van Dorn
		Date:	February 27, 2006
		RE:	Dual Credit Courses

SUMMARY:
The committee proposes that Dual Credit courses be weighted the same as Advanced Placement courses in order to enhance our Dual Credit offerings at the High School. This would benefit our students by providing additional opportunities and giving many students an early start to college. This is a great financial benefit to our parents, also. Recently the Granbury HS principal, counselors, Jan Van Dorn, Sharon Whitefield and William Harris met with Dr. Don Tomas and Vickie Traweek from Weatherford College to discuss the availability of dual credit course offerings at GHS. Each group desires to offer more opportunities for our students. The groups also discussed having the dual credits weighted equal to Advanced Placement courses.

RECOMMENDATION:
The Administration recommends approval of the proposal.

Respectfully submitted,

Jan Van Dorn

Jan Van Dorn
Assistant Superintendent

Staff Persons Responsible: William Harris
Jan Van Dorn
Sharon Whitefield
Marsha Grissom

GRADE WEIGHTS

In order to compute a student's Grade Point Average (GPA) semester grades are given numerical weights. Regular courses will be weighted on a 4-point scale. Pre-advanced placement credit courses will be weighted on a 5-point scale. Advanced placement and dual credit courses will receive weight based on a 6-point scale.

Regular Courses	Pre-advanced Placement	Advanced Placement	Dual Credit
4 Point	5 Point	6 Point	6 Point
100 = 4.0	100 = 5.0	100 = 6.0	100 = 6.0
90 = 3.0	90 = 4.0	90 = 5.0	90 = 5.0
80 = 2.0	80 = 3.0	80 = 4.0	80 = 4.0
70 = 1.0	70 = 2.0	70 = 3.0	70 = 3.0

EFFECTIVE DATE

This policy shall be effective beginning with the 2002–03 school year.

VALEDICTORIAN / SALUTATORIAN

The valedictorian and salutatorian shall have a full two-year residence for the junior and senior years in the District high school.

RANKING PROCEDURES

The valedictorian and salutatorian shall have completed the Recommended or Distinguished Achievement high school graduation program. The senior class shall be ranked scholastically at the end of the second trimester reporting period. If a tie of two or more students exists for the top places after all grades have been averaged, then the fifth six-week grades shall be used to determine rank. A tie beyond this point shall be broken by scores on the Scholastic Aptitude Test.

Grades in all state-approved courses taken for credit in grades 9–12 only shall be used in compiling GPA and class rank. These courses shall be taken in residence, which excludes the use of credit by exam or correspondence courses in ranking. Other courses not included in grade point average and class rank are those designated as local credit including third and fourth years of physical education/physical education equivalent.

In case of transfer students, only honors pre-AP and AP courses offered at the District's high school shall be computed on an honors/Pre-Advanced Placement and Advanced Placement scale when figuring grade point average.

SCALES

Class rank shall be determined by grade point average with the following weights:

Advanced Placement	100	=6.0 grade pts.
And	90–99	=5.0–5.9
Dual Credit	80–89	=4.0–4.9
	70–79	=3.0–3.9
	69 and below	=0

Honors/Pre-Advanced	100	=5.0 grade pts.
Placement	90–99	=4.0–4.9
	80–89	=3.0–3.9
	70–79	=2.0–2.9
	69 and below	=0

Regular	100	=4.0 grade pts.
	90–99	=3.0–3.9
	80–89	=2.0–2.9
	70–79	=1.0–1.9
	69 and below	=0

GRANBURY INDEPENDENT SCHOOL DISTRICT

INTEROFFICE MEMO

FINANCE AND BUSINESS AFFAIRS

To: Board of Trustees
Date: March 5, 2007
For: Information

TO: Mr. William Harris, Superintendent

FROM: Sharay Boynton
DATE: February 26, 2007
RE: 01/31/07 Financial Statements

SUMMARY:

Attached are the financial statements for the period ended January 31, 2007 for the general operating fund.

The statements for the period ended January 31, 2007 include only those transactions that occurred between the period of September 1, 2006 and January 31, 2007. Revenue collected to date equal 67.81% of the budgeted amount compared to 63.12% last year. Expenditures to date represent 39.73% of the budget compared to 40.41% last year.

Respectfully submitted,

Sharay S. Boynton
Executive Director of Finance

Staff Person Responsible: Sharay Boynton
Emmett Whitefield

Date Submitted: February 26, 2007

GRANBURY INDEPENDENT SCHOOL DISTRICT

INTEROFFICE MEMO

FINANCE AND BUSINESS AFFAIRS

To: Board of Trustees
Date: March 5, 2007
For: Information

TO: Mr. William Harris, Superintendent

FROM: Sharay Boynton
DATE: February 26, 2007
RE: Donation Update

SUMMARY:

According to Board Policy CDC (LOCAL) "The Board or Superintendent may accept any bequest or gift of money or property on behalf of the District." Mr. Harris has accepted the following donations on behalf of the District

- **Acton Elementary PTO Donation.** Acton Elementary PTO is donating up to $25,000 to purchase and install security equipment in the building. The purchases will be coordinated with Randall Murphy and Randy Leach to match existing GISD processes.

Respectfully submitted,

Sharay S. Boynton
Executive Director of Finance

Staff Person Responsible: William Harris
Sharay Boynton

Date Submitted: February 26, 2007