Regular

Monday, May 1, 2006 6:00 PM
Granbury ISD Board Room, 600 West Pearl St., Granbury, TX 76048, W Pearl St, Granbury, TX 76048

1. **Call to order**
2. **Invocation**
3. **Pledges - U.S. Flag & Texas Flag**
4. **Public comments/audience participation**
5. **Recognitions**
   a. Employee Recognition - GISD Maintenance and Custodial Staff
   b. 2006 Lamar Awards for GISD Student and Teachers
6. **Personnel**
   a. Consider staff appointments
   b. Board relations
7. **Property**
   a. Consider lease options of property at 205 E Pearl Street
   b. Consider purchase of property - .833 acre, Lot 1, Blk 1,Vaughn Addition
   c. Consider Baccus Elementary School road easement request
8. **Superintendent's Report - Goals 1, 2, 3, 6, 7**
   a. Investment report as of March 31, 2006
   b. No Child Left Behind public notification of Teacher Quality
   c. Campus Accreditation report
9. **Board members special reports**
10. **Consider Consent Agenda Items - Goals 2, 3, 5**
    a. Minutes of the April 17, 2006 regular board meeting
    b. Fuel amendments
    c. Budget amendments
    d. Office supplies and equipment bid 2005-19 (renewal)
    e. Letter jackets and athletic letter awards CSP 2005-02 (renewal)
11. **Crossland Ninth Grade Center budget amendments**
12. **Consider change in board operating procedures for recording of closed session**
13. **Adjourn**

Granbury Independent School District

Sharay Boynton, CPA
Executive Director of Finance

April 24, 2006

Granbury Independent School District Board of Trustees:

The Public Funds Investment Act (Texas Government Code Chapter 2256, Subchapter A) requires the investment officer of each local government to submit to its governing body a report, not less than quarterly, of investment transactions.

The **Portfolio Summary Report** identifies all areas that are required to be reported to the governing body. The report summarized the information for all six groups of funds that the District invests funds. The report shows that all six funds are being invested at a rate similar to the average benchmark yield. The benchmark used is the 90-day T-Bill.

The total book value of investments held by the District on February 28, 2006 was $40,529,866. The General Fund holds the majority of the investments.

The District invested in the pools and the interest bearing checking accounts during the last quarter. During this time, the market started realizing a rise in interest rate on long term monies. The yield between the pools and the interest bearing checking accounts is starting to lag behind that of individual Treasuries and Agencies. Term investments were researched and purchased as feasible. Funds will be reallocated to take advantage of the higher yield associated with the long-term investments as the opportunities become available.

Throughout most of last quarter, TEXPOOL maintained a higher yield than LOGIC, TexasTerm Daily and TASB-Lone Star. TexasTerm I, investments with set maturities, yield was slightly higher than the TEXPOOL fund, however, funds are not as liquid as they are in the pools and with the interest rate steadily rising, it may not serve well to limit interest income for a period of time. These rates are being watched and investments being made as feasible. The interest yield on the checking accounts is lower than TEXPOOL. The new depository agreement entered into effective 9/1/05, realizes a floating interest rate depending on 90-day t-bill adjusted quarterly and should allow for a more competitive rate with the rising interest rate market. Further, the new depository has set up an investment account that maintains a rate consistent with TexPool's prior month average yield adjusted monthly. Funds were invested in this account and allows for more earnings while maintaining the diversity needed for public funds. Due to collateral and diversity issues, funds are invested in the pools, TexasTerm I and the bank depending on the needs of the individual funds.

Funds are invested to yield the highest return and security at the time of investment or withdrawal. Graphs showing the percentage breakdown of investments as well as transactions for all funds are attached for your review.

The information presented above and the attached are submitted to you as the quarterly report of investment transactions for Granbury Independent School District.

William Harris
Superintendent

Sharay S. Boynton, CPA
Executive Director of Finance

William Harris, Superintendent
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sharay_boynton@granbury.k12.tx.us

PORTFOLIO SUMMARY REPORT
PERIOD ENDING 02/28/06

GRANBURY ISD – GENERAL OPERATING INVESTMENT FUNDS

Beginning Book Value	$34,333,501
Beginning Market Value	$34,333,501
WAM at Beginning of Period	13.12 Day
Change to Market Value	$ 0
Ending Book Value	$34,333,501
Ending Market Value	$34,333,501
Gain/Loss	$ 0
WAM at Ending Date	13.12 Day
Period Yield to Maturity	4.53%
Period Average Benchmark Yield	4.62 %

GRANBURY ISD – FOOD SERVICE INVESTMENT FUNDS

Beginning Book Value	$ 534,493
Beginning Market Value	$ 534,493
WAM at Beginning of Period	1.0 Days
Change to Market Value	$ 0
Ending Book Value	$ 534,493
Ending Market Value	$ 534,493
Gain/Loss	$ 0
WAM at Ending Date	1.0 Days
Period Yield to Maturity	4.32%
Period Average Benchmark Yield	4.62%

GRANBURY ISD – SCHOLARSHIP/TRUST INVESTMENT FUNDS

Beginning Book Value	$ 75,483
Beginning Market Value	$ 75,483
WAM at Beginning of Period	1.0 Days
Change to Market Value	$ 0
Ending Book Value	$ 75,483
Ending Market Value	$ 75,483
Gain/Loss	$ 0
WAM at Ending Date	1.0 Days
Period Yield to Maturity	4.00%
Period Average Benchmark Yield	4.62%

GRANBURY ISD – DEBT SERVICE INVESTMENT FUNDS

Beginning Book Value	$ 5,159,665
Beginning Market Value	$ 5,159,665
WAM at Beginning of Period	36.89 Days
Change to Market Value	$ 0
Ending Book Value	$ 5,159,665
Ending Market Value	$ 5,159,665
Gain/Loss	$ 0
WAM at Ending Date	36.89 Days
Period Yield to Maturity	4.55%
Period Average Benchmark Yield	4.62%

GRANBURY ISD – BUILDING FUND INVESTMENT FUNDS

Beginning Book Value	$ 44,441
Beginning Market Value	$ 44,441
WAM at Beginning of Period	1.0 Days
Change to Market Value	$ 0
Ending Book Value	$ 44,441
Ending Market Value	$ 44,441
Gain/Loss	$ 0
WAM at Ending Date	1.0 Days
Period Yield to Maturity	4.04%
Period Average Benchmark Yield	4.62 %

GRANBURY ISD –SELF INSURANCE INVESTMENT FUNDS

Beginning Book Value	$ 382,283
Beginning Market Value	$ 382,283
WAM at Beginning of Period	1.0 Days
Change to Market Value	$ 0
Ending Book Value	$ 382,283
Ending Market Value	$ 382,283
Gain/Loss	$ 0
WAM at Ending Date	1.0 Days
Period Yield to Maturity	4.00%
Period Average Benchmark Yield	4.62%

Prepared by: Finance Director

Superintendent

GRANBURY INDEPENDENT SCHOOL DISTRICT

INTEROFFICE MEMO

HUMAN RESOURCES

To: Board of Trustees
Date: May 1, 2006
For: Information

TO: Mr. William Harris, Superintendent

FROM: Troy K. Green
DATE: April 14, 2006
RE: Public Notification of Teacher Quality

SUMMARY:

According to the No Child Left Behind Act of 2001 (NCLB) each local school district is required to report progress of the district toward meeting the State's measurable highly qualified (HQ) teacher objectives. Over the three-year reporting period, the Granbury Independent School District (District) has far exceeded the State Aggregate target percentage each year.

Please find attached the report that is presented for your information and information to the public.

The report will be made available to the public.

Respectfully submitted,

William Harris

William Harris, Superintendent of Schools

Staff Person Responsible: Troy Green, Executive Director of Human Resources

Date Submitted: April 14, 2006

"PUBLIC NOTIFICATION of TEACHER QUALITY (HIGHLY QUALIFIED)

The No Child Left Behind Act of 2001 (NCLB) requires each local school district to report progress of the district toward meeting the State's measurable highly qualified (HQ) teacher objectives. The baseline for these statewide objectives was established during the 2002-03 school year.

The following table indicates the target percentages established by the state for each year compared to the actual percentage of highly qualified teachers employed by the Granbury Independent School District.

School Year	Percentage of HQ Teachers (State Aggregate)	G I S D Percentage of HQ Teachers
2002-03 (State Baseline/GISD Actual)	76.2	97.47
2003-04 (State Target/ GISD Actual)	80.0	98.28
2004-05 (State Target/GISD Actual)	90.0	98.37

Over the three-year reporting period, the Granbury Independent School District has compared favorably and exceeded the State Aggregate target percentage each year. During the baseline year (2002-03) the District was able to report 97.47% of its teaching faculty (compared to the State Target of 76.2%) as highly qualified classroom teachers. The District's percentage of highly qualified staff has continued to increase for each of the past two years. During the 2003-04 school year the State Target percentage of highly qualified teachers was 80.0% compared to the District's 98.28%. Last school year (2004-05) the State Target increased to 90.0% while the District was able to report 98.37% of its classroom teachers as meeting the measurable standards for highly qualified teachers.

Throughout the District, there were a total of seven teachers who did not satisfy highly qualified objectives during the 2004-05 school year. Of these teachers, four have already completed requirements and will be reported as highly qualified instructors on the report for the current year. The remaining three are actively pursuing an established, individualized professional development plan to attain that objective.

During the 2004-05 school year all reported local campus exceeded the established target of Highly Qualified teachers (90%) as indicated below:

PERCENTAGE OF HQ TEACHERS REPORTED BY CAMPUS

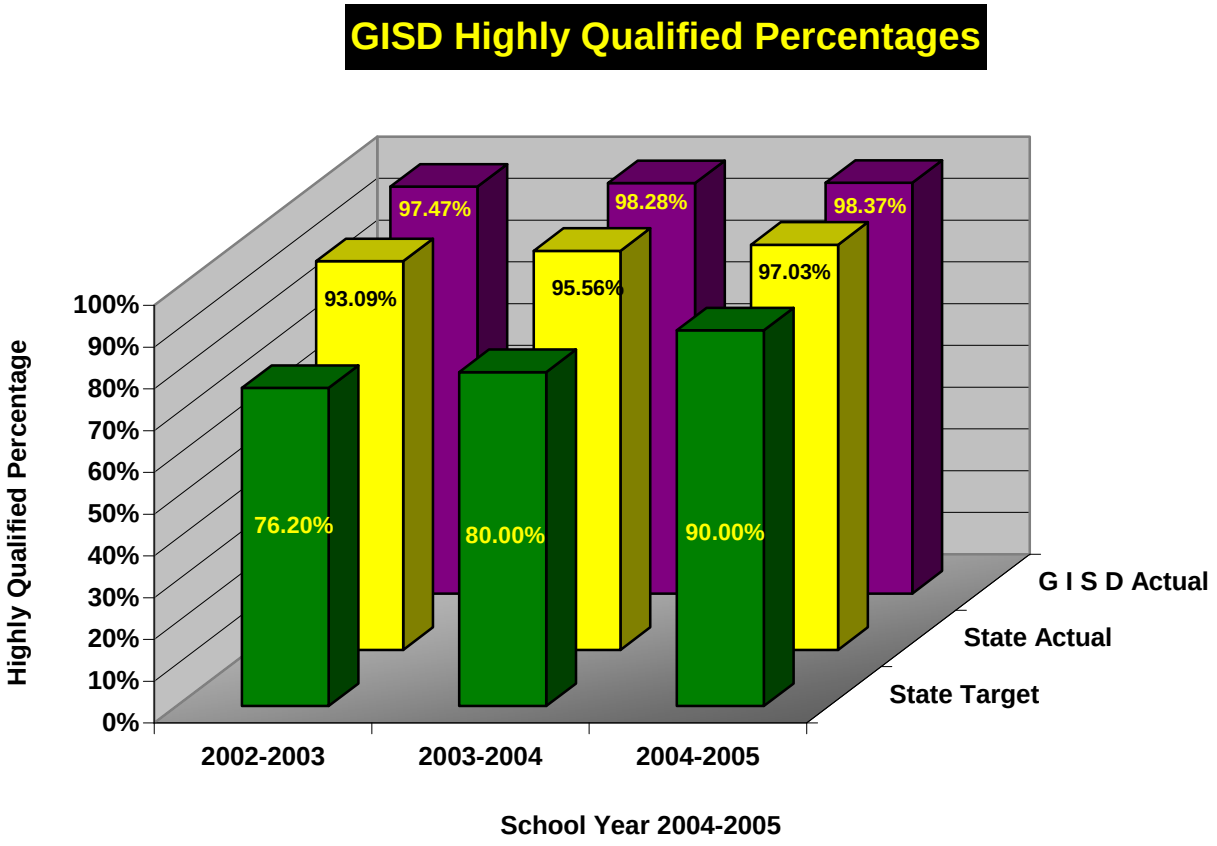
CAMPUS	PERCENTAGE
o Granbury High	98.39
o Granbury Middle	97.78
o Acton Middle	95.65
o Crossland Intermediate	100.00
o Oak Woods Intermediate	100.00
o Brawner Intermediate	100.00
o Acton Elementary	97.30
o Baccus Elementary	100.00
o Roberson Elementary	100.00
o Mambrino Elementary	97.62

The attached graph will show GISD's progress compared to the State and to the State Aggregate target percentage.

The following chart shows the percentage of Highly Qualified teachers at each campus for each year reported.

* Alternative Campuses under review with TEA.

Campus	**02-03 HQ %**	**03-04 HQ %**	**04-05 HQ %**
Acton Elem	100.00%	100.00%	97.30%
Baccus Elem	96.43%	96.30%	100.00%
Roberson Elem	96.15%	100.00%	100.00%
Mambrino	100.00%	100.00%	97.62%
Brawner Int	100.00%	100.00%	100.00%
Crossland Int	100.00%	100.00%	100.00%
Oakwoods Int	100.00%	100.00%	100.00%
AMS	94.59%	97.37%	95.65%
GMS	93.18%	95.56%	97.78%
GHS	98.51%	98.41%	98.39%
BTC	* 66.67%	* 66.67%	* N/A
STARS	100.00%	100.00%	* N/A
HCRJC	100.00%	N/A	N/A
District Total	97.47%	98.28%	98.37%


GISD Highly Qualified Percentages
Highly Qualified Percentage
100%
90%
80%
70%
60%
50%
40%
30%
20%
10%
0%
97.47%
98.28%
98.37%
93.09%
95.56%
97.03%
76.20%
80.00%
90.00%
2002-2003
2003-2004
2004-2005
G I S D Actual
State Actual
State Target
School Year 2004-2005

Framework for 2005-2006
Academically Unacceptable Performance
Campus-Level Interventions*

Level of Concern	Stage of Intervention	Basic Activities	LEA Action	Addresses
1st Year Low	1	Public Notice Focused Data Analysis Focused Student Achievement Improvement Plan (FIP)**	Findings and FIP selected for submission to TEA on stratified and/or random basis	Focused program improvement in area(s) identified as unacceptable
2nd Year Moderate-High	2	Special Campus Intervention Team Recommendation on Reconstitution or Closure Campus Reconstitution Plan with FIP***	SCIT implements TEC §39.132(a)(7) Recommendations submitted to TEA If reconstitution chosen, a reconstitution and FIP submitted to TEA	Significant program improvement needs
3rd or 4th Year High	3	Special Campus Intervention Team Recommendation of Continued Reconstitution or Closure Campus Reconstitution Plan with FIP*** Hearing under TEC §39.132(a)(6)	SCIT implements TEC §39.132(a)(7) Recommendations submitted to TEA If reconstitution continued, an updated reconstitution and FIP submitted to TEA	Effectiveness of SCIT Effectiveness of FIP Implementation of FIP Significant program improvement needs
3rd or 4th Year Substantial (Very High)	As determined appropriate	Special Accreditation Investigation of District or Charter **or** Possible Board of Managers for Campus or Campus Closure	All required activities submitted to or directed by TEA	Ongoing significant program needs or other substantial or imminent concern

* Additional sanctions under TEC §39.132 utilized as necessary on a case-by-case basis
** Option for innovative redesign of campus may be offered
***FIP includes information resulting from data analysis and SCIT evaluation

September 2005

GRANBURY ISD
BOARD OF TRUSTEES
OFFICIAL REGULAR MEETING
MINUTES
April 17, 2006

The Board of Trustees of the Granbury Independent School District convened in an official **REGULAR** meeting on Monday, April 17, 2006 at 6:00 p.m. in the Board Room of the Administration Building, 600 West Pearl St., Granbury, Texas

Presiding Officer..... Barbara Herrington

Board Members Present

Bowen Brawner (arrived at 6:05 p.m.)
Jerry Campbell
Charlie Cloud
Brian Condit
Gene Ellis
Doug Funk

School Officials Present

William Harris, Superintendent
Jan Van Dorn, Assistant Superintendent
Sharay Boynton, Executive Director of Finance
Troy Green, Executive Director of Human Resources
Ton Potappel, Director of Technology
Judy Duncan, Recording Secretary

Others Present

School Employees
Media
Community Members

Meeting Called to Order

President, Barbara Herrington, called the meeting to order at 6:00 p.m. and noted that a quorum of board members was present, the meeting was dully called and that notice of the meeting was posted in accordance with the Texas Open Meetings Act, Texas Government Code, Chapter 551.

Convened in Closed Session

The Board of Trustees convened in closed session at 6:01 p.m. under the Texas Open Meetings Act, Chapter 551.072 and Chapter 551.074.

Reconvened

The board reconvened in open session at 7:03 p.m.

Invocation & Pledge

Brian Patrick, Student Minister at First United Methodist Church led in the invocation and Alexandria Yee and Payton Coker, Emma Roberson Elementary School students, led in the ledge to the U.S. Flag and the Texas Flag.

Public Comments

Ms. Mary Smolinski addressed the board regarding the non-renewal of the Granbury High School football coach's contract.

Mr. Kevin Downing updated the board on the status of the possibility of the colleges holding classes in Granbury and possibly utilizing Granbury School District facilities. Downing stated that additional information will be presented to the board at the May 22, 2006 board meeting.

Mayor David Southern addressed the board regarding a request to purchase a portion of the land at 205 E. Pearl Street.

Ms. Lisa Johnson addressed the board regarding a request to lease the property at 205 E. Pearl Street.

Personnel

A motion was made by Jerry Campbell and seconded by Doug Funk to approve the staff appointments as presented. **MOTION CARRIED** Yes 7 – Noe 0. Appointments – Jennifer Patrick, 6th Grade Math Teacher, Granbury MS; Traci McGrath, 6th Grade Math Teacher, Granbury MS; Karl Lowell Richey, 8th Grade American History Teacher, Granbury MS; and Garth Darby, 6th – 8th Grade P.E./Boys Athletic, Granbury MS.

Property

A motion was made by Charlie Cloud and seconded by Bowen Brawner to approve the facilities use fee schedule as presented. **MOTION CARRIED** Yes 7 – Noe 0

Student Recognition

Granbury Middle School student Kirk Wallace and Acton Middle School student Christopher Russell were recognized for receiving State Recognition on the Duke Talent Search.

Property

A motion was made by Jerry Campbell and seconded by Gene Ellis to only accept leases through December 31, 2006 for the property of 205 E. Pearl St. A motion was made by Doug Funk and seconded by Jerry Campbell to amend the motion to not accept any lease agreements for the property at 205 E. Pearl Street past December 31, 2006 and not until the feasibility study has been completed. **MOTION CARRIED** Yes 7 – Noe 0 to approve the amendment. **MOTION CARRIED** for the amended motion to not lease the property past December 31, 2006 and not until the feasibility study is complete. **Yes 7 – Noe 0**

The board discussed placing the consideration of the lease between Granbury ISD and the First United Methodist Church on the next board agenda.

Superintendent's Report:

Financial Statements - Executive Director of Finance, Sharay Boynton presented the board with the March 31, 2006 financial statements as an information item.

Property

Consider purchase of property, .833 acres, Lot 1, Blk 1, Vaughn – no action taken

Superintendent's Report

Update on Demographer study - Superintendent Harris reported that the Demographer has been working on the demographic study for Granbury and the board will receive an additional report at the June 12, 2006 board meeting.

Board Member's Special Reports

Jerry Campbell expressed sympathy to the families of Ian Surratt and Carmen Sebastian.

Barbara Herrington stated that she has had two contacts the last two weeks asking for the board to research the votes that the board has made since May 2005 in regards to the number of abstentions and the number of unanimous votes. Herrington stated that she researched the minutes and found that the board made 104 unanimous votes from the table; the board made 89 unanimous votes and had 15 votes that were unanimous outside of some abstentions. Herrington also stated that the board has had 15 abstentions over the year, many of them individuals; typically it is one or two. The board has had 17 split votes, 4 of those were 6/1 votes, 3 were 5/2 votes, of the 10 other votes, 4 of those were re-voting the same issue.

Doug Funk stated the he has a full year to complete his training hours and that he will have the hours completed at that time.

Consent Agenda Items

A motion was made by Jerry Campbell and seconded by Charlie Cloud to approve the consent agenda items as presented. **MOTION CARRIED** Yes 7 – Noe 0

Food Service Management Contract Renewal – A motion was made by Jerry Campbell and seconded by Charlie Cloud to approve the food service management contract renewal as presented. **MOTION CARRIED** Yes 7 – Noe 0

Meal Price Increase – A motion was made by Jerry Campbell and seconded by Charlie Cloud to approve the meal price increase as presented. **MOTION CARRIED** Yes 7 – Noe 0

Technology Purchases – A motion was made by Charlie Cloud and seconded by Gene Ellis to approve the technology purchases as presented. **MOTION CARRIED** Yes 7 – Noe 0

Catastrophic Sick Leave – A motion was made by Jerry Campbell and seconded by Charlie Cloud to approve the catastrophic sick leave request as presented. **MOTION CARRIED** Yes 7 – Noe 0

Policy DCB (LOCAL) – A motion was made by Jerry Campbell and seconded by Brian Condit to approve policy DCB (LOCAL) as presented. **MOTION FAILED** Yes 3 – Noe 4 – Bowen Brawner, Barbara Herrington, Charlie Cloud and Doug Funk voted against.

Policy DCE (LOCAL) – this item was removed from the agenda due to the changes in policy DCB (LOCAL) not being approved.

Policy BEC (LOCAL) – A motion was made by Charlie Cloud and seconded by Jerry Campbell to approve policy BEC (LOCAL) as presented. After discussion, the motion and second were both withdrawn. The option of changing the board operating procedures to include the recording of the closed session portion of board meetings will be discussed at the next board meeting.

Closed Session

The Board of Trustees convened in closed session under the Texas Open Meetings Act, Chapter 551.072 and Chapter 551.074 (no time was stated)

Reconvened in Open Session

The Board reconvened in open session at 11:43 p.m.

Adjournment

There being no further business, the meeting was adjourned at 11:43 p.m.

Barbara Herrington, Board President

Gene Ellis, Board Secretary

GRANBURY INDEPENDENT SCHOOL DISTRICT

INTEROFFICE MEMO

FINANCE AND BUSINESS AFFAIRS

To: Board of Trustees
Date: May 1, 2006
For: Approval

TO: Mr. William Harris, Superintendent

FROM: Sharay Boynton
DATE: April 25, 2006
RE: Fuel Budget Amendment

SUMMARY:

The 2005-06 budget for fuel was increased by $40,000 over the cost from last year. That equated to a 25% increase. When the year started there was no way to completely identify what fuel costs would do over the budget year and the 25% increase was thought to be sufficient.

Mr. Terry Slemmons, Transportation Director, has contacted me regarding the upcoming fuel budget needs. It seems that to finish the year at the current cost $129,500 will be needed over and above the current budget. A more realistic estimate will be $134,500 allowing for usage and cost adjustments that may occur.

Mr. Slemmons has reviewed his budget and has been able to amend $64,500 from other parts of his budget to cover the additional costs. Mr. Harris and I have reviewed the contingency funds and have allocated $50,000 for these unforeseen costs. That leaves $20,000 uncovered.

The following is the recommendation of myself and Mr. Harris.

RECOMMENDATION:

It is recommended that the $20,000 be amended from fund balance to cover the anticipated cost of fuel for the transportation services of GISD.

Respectfully submitted,

Sharay S. Boynton
Executive Director of Finance

Staff Person Responsible: Mrs. Sharay Boynton
Mr. Terry Slemmons

Date Submitted: April 25, 2006

GRANBURY INDEPENDENT SCHOOL DISTRICT

INTEROFFICE MEMO

FINANCE AND BUSINESS AFFAIRS

To: Board of Trustees
Date: May 01, 2006
For: Approval

TO: Mr. William Harris, Superintendent

FROM: Sharay Boynton, Finance Director
DATE: April 20, 2006
RE: Budget Amendments

SUMMARY:

Attached are budget amendments that are for Board approval.

RECOMMENDATION:

I recommend the Board approve the amendments.

Respectfully submitted,

Sharay S. Boynton
Executive Director of Finance

Staff Person Responsible: Emmett Whitefield
Date Submitted: April 20, 2006

BUDGET AMENDMENTS RECOGNIZING DONATED & MISCELLANEOUS REVENUES

Fund 199, Mr. Jimmy Dawson, Originator
This Amendment recognizes funds in the amount of $701 allocated to function 12. These funds are generated from the spring book fair and will be used to purchase Library equipment.

Fund 199, Mr. Bobby Mabery, Originator
This Amendment recognizes donated funds in the amount of $2,999 allocated to function 11 and $8,001 allocated to function 12. These funds are donated by the campus PTO and will be used in upgrading the Lonestar System.

Fund 199, Mr. Bobby Mabery, Originator
This Amendment recognizes funds in the amount of $61 allocated to function 12. These funds are generated from book fines and will be used to purchase additional library books and media.

Fund 199, Ms. Kellie Brandon, Originator
This Amendment recognizes donated funds in the amount of $5,222 allocated to function 11. These funds are donated by the campus PTO and will be used to purchase technology equipment.

Fund 199, Mr. Marc Malloy, Originator
This Amendment recognizes funds in the amount of $470 allocated to function 12. These funds are generated from the spring book fair and will be used for additional library expenses.

Fund 199, Ms. Rebecca Johnson, Originator
This Amendment recognizes donated funds in the amount of $4,024 allocated to function 11. These funds are donated by the campus PTO and will be used to for student field trips and to purchase additional Audio Visual equipment.

Fund 199, Ms. Rebecca Johnson, Originator
This Amendment recognizes funds in the amount of $114 allocated to function 12. These funds are generated from lost book fees and will be used to purchase additional library books and media.

Fund 199, Ms. Carolyn Horton, Originator
This Amendment recognizes donated funds in the amount of $273 allocated to function 11. These funds are donated by the campus PTO and will be used for a fourth grade magazine subscription.

Fund 181, Mr. Dwight Butler, Originator
This Amendment recognizes funds in the amount of $625 allocated to function 36. These funds are generated by tournaments and will be used to purchase supplies for Girls Basketball.

Fund 181, Mr. Dwight Butler, Originator
This Amendment recognizes funds in the amount of $232 allocated to function 61. These funds are generated by playoff games and will be used to allocate funds to participating Districts.

Fund 199, Ms. Sharay Boynton, Originator
This Amendment recognizes funds in the amount of $750 allocated to function 36. These funds are generated from the Lake Granbury Kiwanis Club and will be used to fund the Key Club Sponsors Stipend.

GRANBURY INDEPENDENT SCHOOL DISTRICT

INTEROFFICE MEMO

FINANCE AND BUSINESS AFFAIRS

To: Board of Trustees
Date: May 1, 2006
For: Approval

TO: Mr. William Harris, Superintendent

FROM: Sharay Boynton
DATE: April 25, 2006
RE: Office Supplies – Annual Contract
CSP 2005-19 – Renewal

SUMMARY:

The annual contract for office supplies and equipment will expire on May 31, 2006. Vendors were asked to identify their pricing structure/benchmark and may additional discount that would be offered to Granbury ISD for the purchase of office supplies on an as needed basis. The award covered one year with the option to renew for two additional one-year terms. Responses were received March 10, 2005. A summation of the process and outcome as well as a copy of the tabulation of the CSP is attached for your review.

It was deemed in the best interest of the District to renew the bid. All vendor was contacted and has agreed to renew as awarded.

This will be the first of a the two additional one-year renewals. The following is the recommendation of Mrs. Deborah Johnson and myself.

RECOMMENDATION:

It is recommended that the Board approve Martin's Office Supply as the office supply vendor for the period of June 1, 2006 through May 31, 2007.

Respectfully submitted,

Sharay S. Boynton
Executive Director of Finance

Staff Person Responsible: Debbie Johnson

Date Submitted: April 25, 2006

BID FOR BOARD APPROVAL

Board Meeting Date: May 16, 2005 **Bid Number:** 2005-19

1. **Item, material or service (specific or classification):** Office Supplies

2. **Brief description:** Vendors were asked to identify their pricing structure/benchmark and any additional discount that would be offered to Granbury ISD for the purchase of office supplies on an as needed basis.

3. **Period of time bid covers:** June 1, 2005 through May 31, 2006

4. **Person and title responsible for the expenditure:** All district personnel with campus principal or director approval.

5. **Number of bids sent to vendors:** 11

6. **Number of bids received from vendors:** 6

7. **Listing of recommended vendors and total prices:** Martin's Office Supply is recommended for award with an approximate expenditure of $100,000 - $150,000.

8. **Explanation of other than low recommendations:** N/A

9. **Last bid date (bid of comparable nature within last 5 years):** 04/17/02

10. **Percentage increase or decrease from last bid**: Discount pricing is the same based on the two programs offered. The Elite Program, which offers a catalog published with GISD pricing, which includes 5,113 of the most commonly purchased supplies based on national statistics. Discounts are variable and up to 82% off of MSRP. Average discount off MSRP is 32%. The Matrix Program covers all items not included in the Elite 5000 program. Pricing is based on a discount from MSRP of 30%, with exceptions for certain items, primarily technology and related equipment.

11. **Budget information:** Funds for expenditures to be covered under this proposal will come from budgeted dollars for each campus and department under object code 6395.

Sharay S. Boynton
Executive Director of Finance

GRANBURY INDEPENDENT SCHOOL DISTRICT

INTEROFFICE MEMO

FINANCE AND BUSINESS AFFAIRS

To: Board of Trustees
Date: May 1, 2006
For: Approval

TO: Mr. William Harris, Superintendent

FROM: Sharay Boynton
DATE: April 25, 2006
RE: Athletic Jackets & Athletic Letter Awards
RFP 2005-02 - Renewal

SUMMARY:

A proposal was let to provide a vendor for athletic letter jackets and athletic letter awards in December 2004. The award was made for current year with the option to renew two one-year terms. Current award period will expire July 31, 2006.

A summation of the process and outcome as well as a copy of the tabulation is attached for your review.

Mr. Dwight Butler, Director of Athletics, and Mrs. Marsha Grissom, GHS Principal were contacted about renewing this bid. It was thier opinion that it would be in the best interest of the District to renew the bid if the awarded vendor agreed. Neff Motivation, awarded vendor, was contacted and they have agreed to renew the bid. The following is the recommendation of Mr. Butler and Mrs. Grissom.

RECOMMENDATION:

That Neff Motivation be awarded for the purchase of Award Jackets and Letters for the time period of notice of award July 31, 2007.

Respectfully submitted,

Sharay S. Boynton
Executive Director of Finance

Staff Person Responsible: Deborah Johnson
Dwight Butler
Marsha Grissom

Date Submitted: April 25, 2006

BID FOR BOARD APPROVAL

Board Meeting Date: December 13, 2004 **Bid Number:** 2005-02

1. **Item, material or service (specific or classification):** Athletic Jackets & Athletic Letter Awards

2. **Brief description:** A proposal was let to provide a vendor for athletic letter jackets and athletic letter awards. The district will standardize to one letter jacket for all programs where the district will purchase the jackets and awards.

3. **Period of time bid covers:** From written notification of award through July 31, 2005 with the option to renew for two additional years in one year increments.

4. **Person and title responsible for the expenditure:**

   Randy Leach – Athletic Director
   Cathy Butler – GHS Principal

5. **Number of bids sent to vendors:** 4

6. **Number of bids received from vendors:** 2

7. **Listing of recommended vendors and total prices:** It is recommended award be made to Neff Motivation as low bidder. Total cost of the jackets cannot be identified at this time, as we do not have an accurate count on the number of students that will letter.

8. **Explanation of other than low recommendations:** N/A

9. **Last bid date (bid of comparable nature within last 5 years):** This is the first bid of this type.

10. **Percentage increase or decrease from last bid**: N/A

11. **Budget information:** Expense for these awards will come from funds budgeted under account code 6498 for awards.

12. **Other Comments:** E-mail on file where Mrs. Butler has agreed to the recommendation.

Sharay Boynton
Executive Director of Finance

GRANBURY INDEPENDENT SCHOOL DISTRICT

INTEROFFICE MEMO

FINANCE AND BUSINESS AFFAIRS

To: Board of Trustees
Date: May 1, 2006
For: Approval

TO: Mr. William Harris, Superintendent	**FROM**: Sharay Boynton **DATE**: April 25, 2006 **RE**: Crossland Move Budget Amendment – Contingency

SUMMARY:
District and campus administration have been working over the last several months on the necessary planning involved in opening the Crossland 9th Grade Center. During the planning process, various needs have been identified that will need to be addressed later this spring and through the summer. Expenditures will need to be made prior to the September 1, 2006 budget year.

I have prepared a year-end analysis based on activity through March 31, 2006. A copy of that projection is attached for your review. As best I can tell at this time of year, we are looking at a surplus of $818,000 from operating activity compared to the deficit budget of $1,500,000. This is a result of $700,000 from the Barnhart Settlement, projected expenditures of only 97% of the approved budget and revenue projected at 99.5% of the approved budget. Fund balance as of 8/31/05 was $14,919,455 or 33% of 2005-06 expenditure budget which is very healthy and allows for financial flexibility.

In preparing the year-end analysis, there are contingency funds that could assist with the expenditures identified through the planning process. Please find attached details related to Crossland start up needs to be funded with the contingency budget. A budget amendment, attached has also been prepared for the Board's consideration. The amendment will result in a projected $451,174 surplus in lieu of the $818,000 addressed above.

The following is the recommendation of myself and Mr. Harris.

RECOMMENDATION:

It is recommended that the $366,826 be amended from contingency as noted on the attached budget amendment to cover the anticipated cost of Crossland start up costs.

Respectfully submitted,

Sharay S. Boynton
Executive Director of Finance

Staff Person Responsible: Mr. William Harris
Mrs. Sharay Boynton

Date Submitted: April 25, 2006

GRANBURY ISD
YEAR END ANALYSIS
2005-06

DESCRIPTION	AS OF 03/31/06	4/30/2006	5/31/2006	6/30/2006	7/31/2006	8/31/2006	Y/E ACTIVITY	TOTAL	Budget	Diff
181- LOCAL REVENUE	164,459	4,000	1,000	23,000		24,000		216,459	251,439	(34,980)
181-STATE REVENUE (TRS CARE ON BEHALF)							89,325	89,325	89,325	-
199-LOCAL REVENUE	403,616	6,000	40,000	30,000	20,000	35,000		534,616	645,275	(110,659)
INTEREST INCOME	361,382	120,690	108,621	97,759	87,983	79,185		855,620	600,000	255,620
TAXES	35,709,024	358,316	231,319	417,293	295,165	88,883		37,100,000	37,100,000	(0)
199-STATE REVENUE	3,188,237					876,163	480,160	4,544,560	4,380,813	163,747
MISC STATE REVENUE	7,756							7,756	2,000	5,756
411 - STATE REVENUE								-		-
199-FEDERAL REVENUE	74,124	13,809	19,409	13,809	13,809	13,809	20,000	168,769	227,000	(58,231)
INDIRECT REVENUE	-							-		-
TRS CARE ON BEHALF							1,786,509	1,786,509	1,786,509	-
TOTAL REVENUE	39,908,598	502,815	400,349	581,861	416,957	1,117,040	2,375,994	**45,303,614**	**45,082,361**	**221,253**
					Diff in Budget & Projections		**0.49%**			
11 INSTRUCTION	14,371,359	1,862,087	1,862,087	1,862,087	1,768,983	1,806,224	1,670,437	25,203,263	26,338,586	(1,135,322)
12 INSTRUCTIONAL RESOURCES & MEDIA	993,036	94,204	94,204	94,204	94,204	94,204	117,958	1,582,014	1,815,216	(233,202)
13 CURRICULUM & STAFF DEVELOPMENT	357,067	33,559	33,559	33,559	33,559	33,559	29,254	554,116	807,899	(253,783)
21 INSTRUCTIONAL LEADERSHIP	212,522	27,450	27,450	27,450	27,450	27,450	29,162	378,934	376,849	2,084
23 SCHOOL LEADERSHIP	1,473,124	196,463	196,463	196,463	196,463	196,463	166,658	2,622,097	2,657,810	(35,713)
31 GUIDANCE/COUNSELING	880,264	110,335	110,335	110,335	110,335	110,335	127,639	1,559,578	1,592,056	(32,478)
33 HEALTH SERVICES	162,094	19,471	19,471	19,471	19,471	19,471	18,107	277,556	305,164	(27,607)
34 TRANSPORTATION	1,582,167	132,138	132,138	132,138	79,283	105,710	123,307	2,286,881	2,415,200	(128,319)
36 CO-CURRICULAR/EXTRACURRICULAR	862,151	61,837	61,837	61,837	61,837	61,837	49,948	1,221,285	1,549,117	(327,832)
41 GENERAL ADMINISTRATION	1,264,392	82,754	82,754	82,754	82,754	82,754	70,934	1,749,096	2,154,295	(405,198)
51 PLANT MAINTENANCE	3,319,071	225,310	225,310	225,310	225,310	225,310	149,738	4,595,359	5,775,785	(1,180,427)
52 SECURITY & MONITORING SERVICES	182,246	5,143	5,143	5,143	5,143	5,143	5,859	213,820	287,131	(73,311)
53 DATA PROCESSING	61,755	-	-	-	-	-	-	61,755	52,000	9,755
61 COMMUNITY EDUCATION	145,732	12,463	12,463	12,463	12,463	12,463	8,922	216,969	233,272	(16,303)
71 DEBT SERVICE	-	-	-	-			-	-	-	-
81 FACILITIES CONSTRUCTION & ACQUISITIO	7,881	-	-	-			-	7,881	267,881	(260,000)
								-		-
SALARIES & MONTHLY BENEFITS		11,321	11,321	11,321	11,321	11,321		56,605		56,605
SUMMER HELP				13,333	13,333	13,334		40,000		40,000
UTILITIES		145,922	145,922	116,738	109,442	116,738		634,761		634,761
HCAD				136,038		136,038		272,076		272,076
FUEL		43,500	43,500	27,500	15,000	27,500		157,000		157,000
FIELD TRIPS		(18,513)	(18,513)	(10,000)		(10,856)		(57,882)		(57,882)
TECHNOLOGY		102,000	350,000	100,000				552,000		552,000
MISCELLANEOUS		250,000	200,000	200,000	100,000	250,000		1,000,000		1,000,000
		534,230	**732,230**	**594,930**	**249,096**	**544,075**	**-**			**-**
TOTAL EXPENSES	25,874,862	3,397,444	3,595,444	3,458,144	2,966,350	3,324,998	2,567,923	**45,185,166**	**46,628,262**	**(1,443,096)**
OPERATING NET EFFECT TO FUND BALANCE	**14,033,736**				**Diff in Budget & Projections**		**-3.09%**	**118,448**	**(1,545,901)**	**1,664,349**
Non-Operating Activity										
Barnhart Settlement								**700,000**		
NET EFFECT TO FUND BALANCE								**818,448**		

Assumptions

Tax Revenue Same collection % as last year per month - ahead as of 3/31 by 2% over last year -so adjusting for that

Interest Income 10% a month to payroll - reduce by 10%

State Revenue Moak & Casey #s