Regular

Monday, August 29, 2005 6:00 PM
Granbury ISD Board Room, 600 West Pearl St., Granbury, TX 76048, W Pearl St, Granbury, TX 76048

1. **Call to order**
2. **Public budget/tax hearing**
3. **Invocation**
4. **Pledges - U.S. Flag & Texas Flag**
5. **Personnel**

a. Consider appointment of Coordinator for Advanced Academic & Student Testing
b. Consider appointment of Athletic Director
c. Consider staff appointments
d. Review/Revise Superintendent's evaluation instrument and employment

6. **Superintendent's Report - Goals 1, 2, 3, 6, 7**

a. Recognition
b. Opening school report
c. 2005 Final School FIRST Rating
d. Instructional technology report
e. Student Drivers Education
f. July 31, 2005 financial statements
g. School Board procedures handbook

7. **Public comments/audience participation**
8. **Board members special reports**
9. **Consider Consent Agenda Items - Goals 2, 3, 5**

a. Minutes of the August 9, 2005 special board meeting and August 15, 2005 regular board meeting
b. Budget amendments
c. Data conversion services 2004-25 - renewal
d. Purchase of Property, Crime, General Liability, Educators' Legal Liability; and Automobile Insurance through the Texas Association of Public School Property and Liability Fund
e. 2005-06 travel reimbursement rates
f. Building materials and supplies CSP 2005-27
g. Paint supplies and equipment CSP 2005-28
h. Custodial chemicals and supplies 2005-30

10. **Consider certified appraisers and appraisal calendar**
11. **Consider 2005-06 salary schedule**
12. **Adopt the 2005-06 budget**
13. **Set the 2005-06 tax rate**
14. **Consider Campus Improvement Plans**
15. **Adjourn**

TEXAS EDUCATION AGENCY

1701 North Congress Ave. ★ Austin, Texas 78701-1494 ★ 512/463-9734 ★ FAX: 512/463-9838 ★ http://www.tea.state.tx.us

Shirley J. Neeley, Ed.D.
Commissioner

Action Required

AUG 10 2005

August 5, 2005

TO THE SUPERINTENDENT ADDRESSED:

Subject: Official Notification of the 2005 Final School FIRST Rating

This communication is to transmit the school district's final 2005 School FIRST (Financial Integrity Rating System of Texas) rating. The June 27, 2005 TO THE ADMINISTRATOR letter notified school districts of the issuance of preliminary ratings under the financial accountability rating system, which is officially referred to as School FIRST. As noted in the June 27 letter, the 2005 School FIRST ratings were based upon an analysis of staff and student data reported for the 2003-2004 school year, and budgetary and actual financial data for the 2004 fiscal year (the fiscal period ended June 30, 2004 or August 31, 2004, depending upon the ending date of the school district's fiscal year).

A primary purpose of the June 27 notification letter was to provide school districts an opportunity to review the preliminary ratings and the data supporting the 21 indicators, and to submit a written appeal, as appropriate (the written appeals were due by July 20, 2005). Please note that the Texas Education Agency (TEA) staff responded to the appeals under a separate letter and the preliminary School FIRST ratings for certain school districts were amended in some instances. The final ratings and the data supporting the 21 indicators are accessible by the district at **https://seguin.tea.state.tx.us/apps/logon.asp**. Please note, School FIRST ratings are NOT being issued on paper and are only accessible from the TEA's Internet site.

Within two months of this notice of the issuance of the final School FIRST ratings, each school district will announce and hold a public meeting to distribute a financial management report that explains the district's performance under each of the 21 indicators and the resultant district's rating. The first notice in the newspaper to inform the taxpayers may not be more than 30 days prior to or less than 14 days prior to the public meeting, in accordance with Title 19, Texas Administrative Code, Section 109.1005. (The public meeting to present the School FIRST rating may be combined with a scheduled regular meeting of the board of trustees.) The district is encouraged to

provide additional information in the financial management performance report that will be beneficial to taxpayers, especially information explaining special circumstances, if any, that may have affected the district's performance under one or more of the indicators.

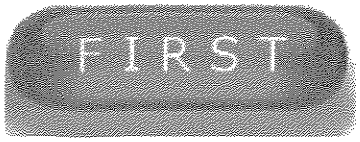
The TEA has proposed additional refinements to the School FIRST process in response to comments received from stakeholders. These refinements will be effective for the financial ratings to be released on or about June 2007 [based upon an analysis of staff and student data reported for the 2005-2006 school year, and budgetary and actual financial data for the 2006 fiscal year (the fiscal period ended June 30, 2006 or August 31, 2006, depending upon the ending date of the school district's fiscal year)]. The proposed changes will be implemented as an amendment of Title 19 Texas Administrative Code, Chapter 109, Budgeting, Accounting, and Auditing, Subchapter AA, Commissioner's Rules Concerning Financial Accountability Rating System. The proposed adjustments include the addition of a new critical indicator and "raising the bar" for several indicators.

Improvements in financial management in many school districts have been identified since the initiation of School FIRST in 2003, one result being the provision of opportunities for increased financial allocations in support of classroom activities. The TEA gratefully acknowledges the generous assistance provided by many school and education service center officials during the development of School FIRST. The TEA also appreciates the continued assistance provided by TASBO, TSPRA and other professional associations. If you have questions about the district's School FIRST rating, please contact Rita Chase at (512) 463-9095.

Sincerely,

Joe Wisnoski
Deputy Associate Commissioner
for School Finance and Fiscal Analysis

YEAR [redacted]



Financial Integrity Rating System of Texas

2003-2004 DISTRICT STATUS

Name: GRANBURY ISD(111901)	
Rating: Superior Achievement	**Last Updated:** 8/5/2005 3:29:59 PM
Indicators Answered YES: 21	**Indicators Answered NO:** 0

#	Indicator Description	Updated	Result
1	Was The Total Fund Balance Less Reserved Fund Balance Greater Than Zero In The General Fund?	5/22/2005 9:05:38 PM	Yes
2	Were There No Disclosures In The Annual Financial Report And/Or Other Sources Of Information Concerning Default On Bonded Indebtedness Obligations?	5/22/2005 9:05:38 PM	Yes
3	Was The Annual Financial Report Filed Within One Month After November 27th or January 28th Deadline Depending Upon The District's Fiscal Year End Date (June 30th or August 31st)?	5/22/2005 9:05:39 PM	Yes
4	Was There An Unqualified Opinion in Annual Financial Report?	5/22/2005 9:05:39 PM	Yes
5	Did The Annual Financial Report Not Disclose Any Instance(s) Of Material Weaknesses In Internal Controls?	5/22/2005 9:05:39 PM	Yes
6	Was The Percent Of Total Tax Collections (Including Delinquent) Greater Than 96%?	5/22/2005 9:05:39 PM	Yes
7	Did The Comparisons Of PEIMS Data To Like Information In Annual Financial Report Result In An Aggregate Variance Of Less Than 4 Percent Of Expenditures Per Fund Type (Data Quality Measure)?	5/22/2005 9:05:40 PM	Yes
8	Were Debt Related Expenditures (Net Of IFA And/Or EDA Allotment) < $770.00 Per Student? (If The District's Five-Year Percent Change In Students = Or > 2%, Or If Property Taxes Collected Per Penny Of	5/22/2005 9:05:41 PM	Yes

	Tax Effort > $100,000, Then Answer This Indicator Yes)		
9	Was There No Disclosure In The Annual Audit Report Of Material Noncompliance?	5/22/2005 9:05:41 PM	Yes
10	Did The District Have Full Accreditation Status In Relation To Financial Management Practices? (e.g. No Master Or Monitor Assigned)	5/22/2005 9:05:41 PM	Yes
11	Was The Percent Of Operating Expenditures Expended For Instruction More Than 54%?	5/22/2005 9:05:42 PM	Yes
12	Was The Aggregate Of Budgeted Expenditures And Other Uses Less Than The Aggregate Of Total Revenues, Other Resources and Fund Balance In General Fund?	5/22/2005 9:05:42 PM	Yes
13	If The District's Aggregate Fund Balance In The General Fund And Capital Projects Fund Was Less Than Zero, Were Construction Projects Adequately Financed? (To Avoid Creating Or Adding To The Fund Balance Deficit Situation)	5/22/2005 9:05:43 PM	Yes
14	Was The Ratio Of Cash And Investments To Deferred Revenues (Excluding Amount Equal To Net Delinquent Taxes Receivables) In The General Fund = Or > 1:1? (If Deferred Revenues < Net Delinquent Taxes Receivable, Then Answer This Indicator Yes)	5/22/2005 9:05:43 PM	Yes
15	Was The Administrative Cost Ratio Less Than The Standard In State Law?	5/22/2005 9:05:43 PM	Yes
16	Was The Ratio Of Students To Teachers Within the Ranges Shown Below According To District Size?	5/22/2005 9:05:44 PM	Yes
17	Was The Ratio Of Students To Total Staff Within the Ranges Shown Below According To District Size?	5/22/2005 9:05:44 PM	Yes
18	Was The Total Fund Balance In The General Fund More Than 50% And Less Than 150% Of Optimum According To The Fund Balance And Cash Flow Calculation Worksheet In The Annual Financial Report?	5/22/2005 9:05:45 PM	Yes
19	Was The Decrease In Undesignated Unreserved Fund Balance < 20% Over Two Fiscal Years?(If 1.5 Times Optimum Fund Balance < Total Fund Balance In General Fund Or If Total Revenues > Operating Expenditures In The General Fund, Then Answer This Indicator Yes)	5/22/2005 9:05:46 PM	Yes

20	Was The Aggregate Total Of Cash And Investments In The General Fund More Than $0?	5/22/2005 9:05:46 PM	Yes
21	Were Investment Earnings In All Funds More Than $15 Per Student?	5/22/2005 9:05:46 PM	Yes

DETERMINATION OF RATING

A.	Did The District Answer **No** To Indicators 1, 2, Or 3? Or Did The District Answer No To Both 4 and 5? If Answered **No** To Either, The District's Rating Is **Substandard Achievement**.	
B.	Determine Rating By Applicable Range For The Number Of Indicators Answered **No**:	
	Superior Achievement	0-2
	Above Standard Achievement	3-4
	Standard Achievement	5-6
	Substandard Achievement	7+ Or **No** To One Default Indicator

INDICATOR 16 & 17 RATIOS

Indicator 16	Ranges for Ratios		**Indicator 17**	Ranges for Ratios	
District Size - Number of Students Between	Low	High	District Size - Number of Students Between	Low	High
< 500	7	22	< 500	4	14
500-999	10	22	500-999	5.5	14
1000-4999	11.5	22	1000-4999	6	14
5000-9999	13	22	5000-9999	6.5	14
=> 10000	13.5	22	=> 10000	6.6	14

Technology in the Classroom

August 29, 2005

Amy Wood

- Organizational Chart

Needs Assessment

- Campus STaR Charts
  - School Technology and Readiness
  - The Texas **Campus** STaR Chart is a tool for technology planning, budgeting for resources, and evaluation of progress in meeting the NCLB Title II, Part D requirements. The primary goal is for students to be technology literate by the time they finish the eighth grade.

Needs Assessment

- Teacher STaR Chart
  - A self-evaluation for the teacher in four areas.
    - Teaching and Learner
    - Educator Preparation and Development
    - Administration and Support
    - Infrastructure for Technology

Needs Assessment

In combination these two tools will provide teachers, campuses and districts with valuable information that can be used to demonstrate compliance with these Federal and State programs.

Title II D

- Innovative Technology and Staff Development
  - TPRI on Palm
  - State Standards Search for all Teachers
  - Kidspiration in PK-3 labs
  - Inspiration in 4-8 labs
  - SMARTBoard Training

Technology Applications

- TEKS for TA
  - K-2nd
  - 3rd – 5th
  - 6th – 8th
  - Academic Technology Courses at GHS including Computer Science and AP Computer Science
- State Funded Adoption
  - Connected Tech K-8
- Online Text
  - Need for increased bandwidth

SmartBoards

- Interactive Whiteboards
- Available on 9 campuses
- Seamless Integration of Technology in the Classroom

Storage

- Student and Teacher storage is limited
- Need for larger storage
  - Size of projects is larger with integrated graphics
  - More projects done electronically in all grade levels
  - Move to paperless system
  - Sharing of Curriculum Documents

Student Information

- Student information must be manually entered or imported into the following programs
  - AR
  - STAR
  - GradeQuick for Elementary/Intermediate
  - UltraKey
  - Connected Tech
  - TPRI
  - EdSoft (Interface written by 3rd party)
  - Destiny (Interface written by Curtis Starnes)
- Need to be SIF compliant
  - Ability for all programs to read 1 database of information

Student Information

- Current Student Information
  - CIMS
  - 3rd party vendor for Texas
- New Student Information System
  - Expanded Reporting Capabilities
  - Ability for Online Grading System
  - User Friendly

The Classroom

- Distance Learning
  - Visit with the North Pole (Emma and Acton)
  - NASA Aquanauts – Oak Woods
  - Robotics – Oak Woods
  - Campus Technology Committee Meetings
  - Staff Development with ESC 11 and TEA

The Classroom

- Video Editing
  - GHS
  - Beginning to surface at
    - Baccus
    - Acton Elementary
    - Oak Woods
    - AMS
    - GMS

The Classroom

- Virtual Field Trips
- United Streaming
- AgileMind
- Smartboards
- WebQuests
- Internet based activities

The Classroom

- AR
- STAR
- UltraKey
- Connected Tech
- Inspiration and Kidspiration
- Purchase of new lab software
  - Math Blaster for PK-3
  - 4-6 not yet determined

Technology Training

- Microsoft Office Products
  - Excel
  - PowerPoint
  - FrontPage
  - Word
  - Access
  - Publisher
  - Outlook

Technology Training

- SmartBoard
- Kidspiration/Inspiration
- GradeQuick
- Technology Integration
- Video Editing
- Distance Learning
- United Streaming
- State Standards Search (Library Software)
- Technology Basics

Goals

- Students to be technology literate
- Teachers to be confident in using technology
- Technology to be integrated into all content areas
- Technology to be an integral part of the curriculum

Accomplishing Goals

- Emphasize the TA TEKS and ensure students master at appropriate levels
- Teacher Training/Accountability
- Work with Horizontal and Vertical Teams to develop integrated units that include technology
- Understand that technology is here and must be utilized – no longer optional

GRANBURY INDEPENDENT SCHOOL DISTRICT

INTEROFFICE MEMO

FINANCE AND BUSINESS AFFAIRS

To: Board of Trustees
Date: August 29, 2005
For: Information

TO: Mr. William Harris, Superintendent

FROM: Sharay Boynton
DATE: August 22, 2005
RE: 07/31/05 Financial Statements

SUMMARY:

Attached are the financial statements for the period ended July 31, 2005 for the general operating fund.

The statements for the period ended July 31, 2005 include only those transactions that occurred between the period of September 1, 2004 and July 31, 2005. Revenue collected to date equal 94.16% of the budgeted amount compared to 93.68% last year. Expenditures to date represent 84.39% of the budget compared to 91.22% last year.

Respectfully submitted,

Sharay S. Boynton
Executive Director of Finance

Staff Person Responsible: Sharay Boynton
Emmett Whitefield

Date Submitted: August 22, 2005

GRANBURY ISD
BOARD OF TRUSTEES
OFFICIAL SPECIAL MEETING
MINUTES
August 9, 2005

The Board of Trustees of the Granbury Independent School District convened in an official **SPECIAL** meeting on Tuesday, August 9, 2005 at 9:00 a.m. in the GISD Board Room at 600 West Pearl St., Granbury, Texas 76048

Presiding Officer..... Barbara Herrington

Board Members Present

Bowen Brawner
Charlie Cloud
Brian Condit
Jerry Campbell
Doug Funk
Gene Ellis

School Officials Present

William Harris, Superintendent

Others Present

Rita Gibbs, Texas Association of School Boards

Meeting Called to Order

President, Barbara Herrington, called the meeting to order at 9:15 a.m.

Board Training

Ms. Rita Gibbs, Texas Association of School Boards, conducted a team-building session and assessment of continuing education needs of the Board-Superintendent team.

Adjournment

There being no further business, the meeting was adjourned at 1:40 p.m.

_____ _____

Barbara Herrington, President Gene Ellis, Secretary

GRANBURY ISD
BOARD OF TRUSTEES
OFFICIALREGULAR MEETING
MINUTES
August 9, 2005

The Board of Trustees of the Granbury Independent School District convened in an official **REGULAR** meeting on Tuesday, August 9, 2005 at 1:30 p.m. in the GISD Board Room at 600 West Pearl St., Granbury, Texas 76048

Presiding Officer..... Barbara Herrington

Board Members Present

Bowen Brawner
Charlie Cloud
Brian Condit
Jerry Campbell
Doug Funk
Gene Ellis

School Officials Present

William Harris, Superintendent
Jan Van Dorn, Assistant Superintendent
Troy Green, Executive Director of Human Resources
Sharay Boynton, Executive Director of Finance
Ton Potappel, Director of Technology
Judy Duncan, Recording Secretary

Others Present

Employees
Media

Meeting Called to Order

President, Barbara Herrington, called the meeting to order at 1:45 p.m.

Budget Update

Sharay Boynton presented the board with an update on the budget process. Boynton reviewed the tax revenue projects as well as salaries and benefits. The board agreed to post the proposed tax rate increase at $.02 and to review the possibility of a 7% or 8% pay increase for all GISD employees.

Convened in Closed Session

The Board of Trustees convened in closed session at 3:35 p.m. under the Texas Open Meetings Act, Texas Government Codes, Chapter 551.074 - personnel matters and 551.072 – purchase, exchange, lease or value of real property.

Reconvened

The board reconvened at 4:47 p.m.

A motion was made by Charlie Cloud and seconded by Brian Condit to approve the appointment of Edwin Young as principal to STARS Academy. **MOTION CARRIED** Yes 7 – Noe 0

A motion was made by Doug Funk and seconded by Jerry Campbell to approve Mr. Harris listing the Methodist Church property for sale. **MOTION CARRIED** Yes 6 – Noe 1 – Gene Ellis voted against

Adjournment

There being no further business, the meeting was adjourned at 5:00 p.m.

_____ _____

Barbara Herrington, President Gene Ellis, Secretary

GRANBURY ISD
BOARD OF TRUSTEES
OFFICIAL REGULAR MEETING
MINUTES
August 15, 2005

The Board of Trustees of the Granbury Independent School District convened in an official **REGULAR** meeting on Monday, August 15, 2005 at 6:00 p.m. in the Board Room of the Administration Building, 600 West Pearl St., Granbury, Texas

Presiding Officer..... Barbara Herrington

Board Members Present

Bowen Brawner (arrived at 6:05 p.m.)
Jerry Campbell
Charlie Cloud
Brian Condit
Gene Ellis
Doug Funk (arrived at 6:17 p.m.)

School Officials Present

William Harris, Superintendent
Jan Van Dorn, Assistant Superintendent
Sharay Boynton, Executive Director of Finance
Troy Green, Executive Director of Human Resources
Ton Potappel, Director of Technology
Judy Duncan, Recording Secretary

Others Present

School Employees
Media
Community Members

Meeting Called to Order

President, Barbara Herrington, called the meeting to order at 6:00 p.m. and noted that a quorum of board members is present, the meeting has been duly called and that notice of this meeting has been posted in accordance with the Texas Open Meetings Act, Texas Government Code, Chapter 551.

Convened in Closed Session

The Board of Trustees convened in closed session at 6:01 p.m.

Reconvened

The board reconvened at 7:27 p.m.

Invocation & Pledge

Brian Patrick, Minister at 1st United Methodist Church led in the invocation. Board President, Barbara Herrington led in the pledge to the US Flag and Texas Flag.

Public Comments

Julia Pannell, Mayor David Southern, Judge Ralph Walton and Baccus Elementary Principal, Nancy Alana addressed the board regarding the benefits of having Channel 7 in the community.

Linda Patterson, representative from United Educators Association, addressed the board regarding salaries and applauded the boards proposed salary increase for GISD employees.

Superintendent's Report

Superintendent Harris recognized the Lake Granbury Chamber of Commerce for their partnership with the school district and for their work in selecting the GISD Teacher of the Year. Harris presented a certificate to Dixie Lee Hedgecock and Ms. Hedgecock recognized chamber board members that were present.

Assistant Superintendent, Jan Van Dorn recognized the new School Resource officers, the Absent Student Assistant Program officers and the DARE officers that will all be working with our schools and students for the 2005-06 school year.

Food Service Director, Laine Meek presented his annual food service report.

Assistant Superintendent, Jan Van Dorn presented the board with a GISD summer school report. Van Dorn reported that 127 students enrolled for the high school summer school program and 269 students enrolled in Pre K through 8th grade.

Superintendent Harris presented the board and audience members with a report on the TEA accountability ratings for GISD. Harris reported that Granbury ISD received an Academically Acceptable rating as well as STARS Academy, Granbury MS, Acton MS, Crossland Intermediate, Oak Woods Intermediate and Brawner Intermediate. Schools receiving a Recognized Rating are Acton Elementary, Emma Roberson Elementary, Nettie Baccus Elementary and Mambrino School. Granbury HS received an Academically Unacceptable rating and BTC was not rated. Harris reviewed the areas where students are improving and areas where the district focus needs to be in order to improve ratings.

Superintendent Harris informed the board that the campus improvement plans were in their board book for review and action will be taken on this item at the August 29, 2005 board meeting.

Executive Director of Finance, Sharay Boynton, presented the board with the investment report for their review.

The June 30, 2005 financial statements were presented to the board for information only.

Sharay Boynton presented the board with the additional salary information requested by the board. The board will address the proposed salary schedule during the regular action item portion of the agenda.

Board Member's Special Reports

Barbara Herrington thanked everyone that was involved in organizing the GISD employee convocation.

Jerry Campbell thanked William Harris and Sharay Boynton for their work with the attorneys to arrive at the settlement offer over the lawsuit regarding the construction of the middle schools.

Doug Funk thanked the employees of GISD for the positive atmosphere felt when he walks through the campuses.

Consent Agenda

Items "m" – alcohol & drug testing services and "b" – budget amendments were pulled from the consent agenda.

A motion was made by Jerry Campbell and seconded by Charlie Cloud to approve the consent agenda items, "a" – minutes of the July 13 and 14 special meeting and July 18 regular meeting; "c" – Aramark Custodial management Contract amendment; "d" – transportation supplies & after market parts 2003-25 – renewal; "e" – auto, truck & bus OEM parts 2003-27 renewal; "f" – bus refurbishing & collision repair 2003-41 – renewal; "g" – remanufactured transmissions 2004-19 – renewal; "h" – automotive filters 2004-20 – renewal; "i" – uniform services CSP no. 2004-24 – renewal; "j" – electrical supplies and equipment CSP 2005-23; "k" – HVAC supplies CSP 2005-24; 'l" – electrical services bid no. 2005-25. **MOTION CARRIED** Yes 7 – Noe 0

A motion was made by Brian Condit and seconded by Doug Funk to approve the budget amendments as presented. **MOTION CARRIED** Yes 7 – Noe 0

A motion was made by Jerry Campbell and seconded by Charlie Cloud to approve the alcohol & drug testing services CSP 2005-29 as presented. **MOTION CARRIED** Yes 7 – Noe 0

A motion was made by Charlie Cloud and seconded by Doug Funk to approve the out-of-district transfer fee waiver request. **MOTION CARRIED** Yes 4 – Noe 3 - Brian Condit, Jerry Campbell and Bowen Brawner voted against

Convened in Closed Session

The Board of Trustees convened in closed session at 10:10 p.m. under the Texas Open Meetings Act, Texas Government Codes, Chapter 551.072 and 551.074.

Reconvened

The board reconvened at 11:12 p.m.

Salary and Stipend Schedule

A motion was made by Doug Funk and seconded by Bowen Brawner to approve the teacher salary schedule with an 8% increase. **MOTION CARRIED** Yes 6 – Noe 0 Abstained 1 - Jerry Campbell abstained

A motion was made by Doug Funk and seconded by Bowen Brawner to approve the clerical/technical pay schedule with an 8% effective raise. **MOTION CARRIED** Yes 6 – Noe 0 Abstained 1 Jerry Campbell abstained.

A motion was made by Doug Funk and seconded by Bowen Brawner to approve the school nurse salary schedule with an 8% effective raise. **MOTION CARRIED** Yes 7 – Noe 0

A motion was made by Doug Funk and seconded by Bowen Brawner to approve an 8% effective raise for the campus leadership. **MOTION CARRIED** Yes 5 – Noe 0 Abstained 2 Brian Condit and Jerry Campbell abstained

A motion was made by Doug Funk and seconded by Bowen Brawner to approve a 3% effective raise for the central office staff. **MOTION CARRIED** Yes 4 – Noe 3 Jerry Campbell, Charlie Cloud and Gene Ellis voted against

A motion was made by Jerry Campbell and seconded by Charlie Cloud to approve the stipend schedule as presented. **MOTION CARRIED** Yes 7 – Noe 0

TASB Delegate Assembly

A motion was made by Bowen Brawner and seconded by Jerry Campbell to appoint Charlie Cloud as the Delegate for the TASA/TASB Delegate assembly in Houston, Texas. **MOTION CARRIED** Yes 7 – Noe 0

A motion was made by Jerry Campbell and seconded by Charlie Cloud to appoint Gene Ellis as the alternate Delegate for the TASA/TASB Delegate assembly in Houston, Texas. **MOTION CARRIED** Yes 7 – Noe 0

A motion was made by Charlie Cloud and seconded by Gene Ellis to approve the change to the 2005-06 school calendar as presented. **MOTION CARRIED** Yes 7 – Noe 0

Personnel

Superintendent William Harris recommended Vicki Thomas for the Advanced Academic & Student Testing Coordinator position. A motion was made by Doug Funk and seconded by Brian Condit to postpone the appointment of a Coordinator for Advanced Academic & Student Testing. **MOTION CARRIED** Yes 4 – Noe 3 Gene Ellis, Charlie Cloud and Jerry Campbell voted against

The agenda item to appoint an athletic director was tabled at the July 18, 2005 board meeting by Bowen Brawner. Mr. Brawner chose not to remove this from the table at this board meeting.

A motion was made by Doug Funk and seconded by Charlie Cloud to accept the appointments as listed. **MOTION CARRIED** Yes 7 – Noe 0

Superintendent Harris announced that he would be appointing Bucky Woods as Assistant Principal at Acton Middle School and will be posting the Assistant Principal position for Oak Woods Intermediate.

Adjournment

There being no further business, the meeting was adjourned at 11:37 p.m.

Barbara Herrington, President

Gene Ellis, Secretary

GRANBURY INDEPENDENT SCHOOL DISTRICT

INTEROFFICE MEMO

FINANCE AND BUSINESS AFFAIRS

To: Board of Trustees
Date: August 29, 2005
For: Approval

TO: Mr. William Harris, Superintendent

FROM: Sharay Boynton, Finance Director
DATE: August 18, 2005
RE: Budget Amendments

SUMMARY:

Attached are budget amendments that are for Board approval.

RECOMMENDATION:

I recommend the Board approve the amendments.

Respectfully submitted,

Sharay S. Boynton
Executive Director of Finance

Staff Person Responsible: Emmett Whitefield
Date Submitted: August 23, 2005

BUDGET AMENDMENTS RECOGNIZING DONATED & MISCELLANEOUS REVENUES

Fund 199, Mr. Bobby Mabery, Originator
This Amendment recognizes funds in the amount of $11 allocated to function 12. These funds are generated from library fines and will be used to purchase additional library books and media.

Fund 199, Ms. Rebecca Johnson, Originator
This Amendment recognizes funds in the amount of $206 allocated to function 12. These funds are generated from library fines and will be used to purchase additional library books and media.

Fund 242, Mr. Laine Meek, Originator
This Amendment recognizes funds in the amount of $16,500 allocated to function 35. These funds are generated from the Summer Feeding Program and will be used to fund that program.

GRANBURY INDEPENDENT SCHOOL DISTRICT

INTEROFFICE MEMO

FINANCE AND BUSINESS AFFAIRS

To: Board of Trustees
Date: August 29, 2005
For: Approval

TO: Mr. William Harris, Superintendent

FROM: Sharay Boynton
DATE: August 18, 2005
RE: Data Conversion Services
RFP 2004-25 Renewal

SUMMARY:

A proposal was let November 2004 to provide data conversion services for plan and construction documents currently stored in a file room in the district for the period of award notification to September 30, 2005 with the option to renew for two additional one-year terms. The awarded vendor shall compile, sort and scan those documents into a format that will allow them to be stored on DVD and searched by key words, etc. The contract will cover the initial conversion project and any additional services needed during the contract period. This will be the first of the two renewal periods.

A summation of the process and outcome as well as a copy of the tabulation is attached for your review.

Mr. Randy Leach, Director of Facilities, requested that this bid be renewed as awarded.The vendor was contacted and has agreed to renew as awarded. The following is his recommendation.

RECOMMENDATION:

That Reprographics of Fort Worth be awarded data conversion services bid for the time period of October 1, 2005 to September 30, 2006.

Respectfully submitted,

Sharay S. Boynton
Executive Director of Finance

Staff Person Responsible: Deborah Johnson
Randy Leach

Date Submitted: August 18, 2005

BID FOR BOARD APPROVAL

Board Meeting Date: December 13**,** 2004 **Bid Number:** 2004-25

1. Item, material or service (specific or classification): Data Conversion Services

2. **Brief description:** A proposal was let to provide data conversion services for plan and construction documents currently stored in a file room in the district. The awarded vendor shall compile, sort and scan those documents into a format that will allow them to be stored on DVD and searched by key words, etc. The contract will cover the initial conversion project and any additional services needed during the contract period.

3. Period of time bid covers: From written notification of award through September 30, 2005 with the option to renew for two additional years in one year increments.

4. Person and title responsible for the expenditure:

Larry Anderson – Facilities Director

5. Number of bids sent to vendors: 14

6. Number of bids received from vendors: 2

7. Listing of recommended vendors and total prices: It is recommended award be made to Reprographics of Fort Worth. Total cost of the services cannot be identified at this time, as we do not have an accurate count on the number or size of documents to be scanned and converted. Budgeted funds of $50,000 have been appropriated for these services.

8. Explanation of other than low recommendations: N/A

9. Last bid date (bid of comparable nature within last 5 years): This is the first bid of this type.

10. Percentage increase or decrease from last bid: N/A

11. Budget information: Expense for these services will come from account code 199.51.6299.00.953.5.99.F.00

12. Other comments: See attached evaluation sheet.

Sharay S. Boynton
Executive Director of Finance

GRANBURY INDEPENDENT SCHOOL DISTRICT

INTEROFFICE MEMO

FINANCE AND BUSINESS AFFAIRS

To: Board of Trustees
Date: August 29, 2005
For: Approval

TO: Mr. William Harris, Superintendent

FROM: Sharay Boynton
DATE: August 18, 2005
RE: Property, Crime, General Liability, Educators' Legal Liability; and Automobile Insurance through the Texas Association of Public School Property and Liability Fund

SUMMARY:

The District currently has an executed Interlocal Agreement for the Texas Association of Public Schools Property and Liability Fund (TAPS). The agreement allows the District to purchase property and liability insurance using a partially self-funded process by participating in this fund. The current coverage is in effect from September 1, 2004 to August 31, 2005. The renewal proposal has been presented for the Board's consideration. The annual cost is projected to be $309,386 compared to the cost for the same coverage last year of $335,140.

This method of purchasing coverage, through the interlocal, is very cost effective at this time. The coverage can be obtained without going through the formal bid process. Administration reviews this process annually and if such a time comes when this process is no longer beneficial to the District, the Administration will process the necessary paperwork to complete the bid process. Also, please note that I currently serve on the Board of Trustees in the role of Treasurer, so the District has direct representation in the decision-making processes for this fund.

Even though this purchase can be made without going through the bid process, Board Policy CH(LOCAL) requires board approval on purchases in excess of $25,000. The policy states "The Board delegates to the Superintendent or designee the authority to determine the method of purchasing, in accordance with CH(LEGAL), and to make budgeted purchases. However, any purchase that costs or aggregates to a cost of $25,000 or more shall require Board approval before a transaction may take place".

The 2005-06 budget presented has sufficient funds to cover the cost of this insurance. The following is my recommendation.

RECOMMENDATION:

That the Board approve the purchase of Property, Crime, General Liability, Educators' Legal Liability; and Automobile Insurance through the Texas Association of Public School Property and Liability Fund effective September 1, 2005 to August 31, 2006.

Respectfully submitted,

Sharay S. Boynton
Executive Director of Finance

Staff Person Responsible: Sharay Boynton

Date Submitted: August 18, 2005

GRANBURY INDEPENDENT SCHOOL DISTRICT

INTEROFFICE MEMO

FINANCE AND BUSINESS AFFAIRS

To: Board of Trustees
Date: August 29, 2005
For: Approval

TO: Mr. William Harris, Superintendent	**FROM**: Sharay Boynton **DATE**: August 18, 2005 **RE**: Maximum Travel Reimbursement Rates for 2005-2006

SUMMARY:

District Board Policy DEE(LOCAL) relates to the reimbursement and payment of travel expenses. It states that employees of the District, who incur expenses while performing duties related to their jobs, when such expenditure is at the request of the employee's immediate supervisor, shall be reimbursed the cost of the expenditures. The reimbursement or payment of such costs shall be within the guidelines set forth by the State Comptroller of Public Accounts in the State of Texas Travel Allowance Guide, the current schedule adopted by the Board, and subject to IRS regulations.

The General Appropriations Act for each legislative session contains maximum allowable travel reimbursement rates for meals and lodging. The Comptroller of Public Accounts establishes the maximum mileage rate. The current state rates were reviewed from the Texas Comptroller of Public Accounts and can be accessed at http://www.window.state.tx.us/fm/travel/index.html for your reference.

RECOMMENDATION:

I recommend the Board approve the attached Granbury Independent School District Maximum Reimbursement Rates for the 2005-2006 school year.

Respectfully submitted,

Sharay S. Boynton
Executive Director of Finance

Staff Person Responsible: Sharay Boynton

Date Submitted: August 18, 2005

GRANBURY INDEPENDENT SCHOOL DISTRICT
Maximum Reimbursement Rates
2005-06

TYPE	RATE
Mileage - Employees	
Motor Vehicle	
In State	40.5 cents per mile
Out of State	Average Coach Airfare
Meals and Lodging – Employees	
In-State	
Meals (Receipts required)	$30.00 per day
Lodging (Receipts required)	$80 per day
Meals (Non over-night Travel)	$25.00 per day
Out-of-State	
Meals (Receipts required)	Federal Per Diem Rate
Lodging (Receipts required)	Federal Per Diem Rate
Meals (Non-overnight Travel)	$25.00 per day
Mileage – Key Officials	
Motor Vehicle	
In State	40.5 cents per mile
Out of State	Average Coach Airfare
Meals and Lodging – Key Officials	
In-State	
Meals (Receipts required)	$60.00 per day
Lodging (Receipts required)	$160.00 per day
Meals (Non over-night Travel)	$25.00 per day
Out-of-State	
Meals (Receipts required)	Federal Per Diem Rate
Lodging (Receipts required)	Federal Per Diem Rate
Meals (Non-overnight Travel)	$50.00 per day

Fiscal 2005 Travel Reimbursement Rates

Employees

Lodging In-State: up to $80
Meals In-State up to $30
Out-of-State Meal and Lodging Rate Schedules
Automobile Mileage: 35 cents per mile

Key Officials

Lodging In-State: up to $160
Meals In-State up to $60
Out-of-State Meal and Lodging Rate Schedules
Automobile Mileage: 35 cents per mile

Other Resources

Texas Mileage Guide
Travel Allowance Guide

GRANBURY INDEPENDENT SCHOOL DISTRICT

INTEROFFICE MEMO

FINANCE AND BUSINESS AFFAIRS

To: Board of Trustees
Date: August 29, 2005
For: Approval

TO: Mr. William Harris, Superintendent	**FROM**: Sharay Boynton **DATE**: August 18, 2005 **RE**: Building Materials and Supplies CSP 2005-27

SUMMARY:

A bid was let to provide vendors for building materials and supplies for the 2005-2006 school year with the option to renew for two additional years in one-year increments.

A summation of the process and outcome as well as a copy of the tabulation is attached for your review.

The bids were evaluated primarily on the cost, past experience with the District and ability to meet the District's anticipated needs. Mr. Larry Gehrke, Maintenance Director and Ms. Ronda Herrin, Purchasing/Fixed Asset Specialist, reviewed all bids submitted and the following is the recommendation for award.

RECOMMENDATION:

It is recommended that the Board award the purchase of building materials and supplies to Grainger, Handyman Hardware and Lowes Store #525 for the period of notice of award to July 31, 2006.

Respectfully submitted,

Sharay S. Boynton
Executive Director of Finance

Staff Person Responsible: Ms. Ronda Herrin
Mr. Larry Gehrke

Date Submitted: August 18, 2005

BID FOR BOARD APPROVAL

Board Meeting Date: September 19, 2005 **Bid Number:** 2005-27

1. **Item, material or service (specific or classification):** Building Materials and Supplies

2. **Brief description:** A bid was let to provide vendors for Building Materials and Supplies for the 2005-2006 school year with the option to renew for two additional years in one year increments.

3. **Period of time bid covers:** From written notification of award through July 31, 2006

4. **Person and title responsible for the expenditure:** Larry Gehrke – Maintenance Director

5. **Number of bids sent to vendors:** 25

6. **Number of bids received from vendors:** 9 (includes 1 "No Bid Notification")

7. **Listing of recommended vendors and total prices:** Expenditures for building materials and supplies are estimated to be $30,281. Recommendation for award is to Grainger, Handyman Hardware and Lowe's store #525 (Ft. Worth).

8. **Explanation of other than low recommendations:**

9. **Last bid date (bid of comparable nature within last 5 years):** 5/22/2002

10. **Percentage increase or decrease from last bid**: N/A

11. **Budget information:** Expenditures for building materials and supplies will come from account code 199.51.6316.00.951.6.0.55 with a proposed budget of $30,281.

Sharay Boynton
Executive Director of Finance

GRANBURY INDEPENDENT SCHOOL DISTRICT

INTEROFFICE MEMO

FINANCE AND BUSINESS AFFAIRS

To: Board of Trustees
Date: August 29, 2005
For: Approval

TO: Mr. William Harris, Superintendent	**FROM**: Sharay Boynton **DATE**: August 18, 2005 **RE**: Paint Supplies and Equipment CSP 2005-28

SUMMARY:

A bid was let to provide vendors for Paint supplies and equipment for the 2005-2006 school year with the option to renew for two additional years in one-year increments.

A summation of the process and outcome as well as a copy of the tabulation is attached for your review.

The bids were evaluated primarily on the cost, past experience with the District and ability to meet the District's anticipated needs. Mr. Larry Gehrke, Maintenance Director, reviewed all bids submitted and made the following recommendation for award.

RECOMMENDATION:

It is recommended that the Board award the purchase of paint supplies to Kelly Moore for the period of notice of award to July 31, 2006.

Respectfully submitted,

Sharay S. Boynton
Executive Director of Finance

Staff Person Responsible: Ms. Ronda Herrin
Mr. Larry Gehrke

Date Submitted: August 18, 2005

BID FOR BOARD APPROVAL

Board Meeting Date: August 30, 2005 **Bid Number:** 2005-28

1. **Item, material or service (specific or classification):** Paint Supplies and Equipment

2. **Brief description:** A bid was let to provide vendors for Paint supplies and equipment for the 2005-2006 school year with the option to renew for two additional years in one year increments.

3. **Period of time bid covers:** From written notification of award through July 31, 2006

4. **Person and title responsible for the expenditure:** Larry Gehrke – Maintenance Director

5. **Number of bids sent to vendors:** 10

6. **Number of bids received from vendors:** 7 (includes 1 incomplete bid)

7. **Listing of recommended vendors and total prices:** Expenditures for paint supplies are estimated to be $37,289.00. Recommendation for award is to Kelly Moore. Paint samples were requested from Sherwin Williams and it was deemed that the tint was not the same as was used in District facilities.

8. **Explanation of other than low recommendations:**

9. **Last bid date (bid of comparable nature within last 5 years):** N/A-Paint Supplies were pulled from the Building Materials bid and sent out as a separate bid.

10. **Percentage increase or decrease from last bid**: N/A

11. **Budget information:** Expenditures for Paint supplies and equipment will come from account code 199.51.6316.00.951.5(6).99.0.55 with a proposed budget of $37,289.00.

Sharay Boynton
Executive Director of Finance

GRANBURY INDEPENDENT SCHOOL DISTRICT

INTEROFFICE MEMO

FINANCE AND BUSINESS AFFAIRS

To: Board of Trustees
Date: August 29, 2005
For: Approval

TO: Mr. William Harris, Superintendent	**FROM**: Sharay Boynton **DATE**: August 22, 2005 **RE**: Custodial Chemicals & Supplies CSP 2005-30

SUMMARY:

A bid was let to provide vendors for custodial chemicals and supplies for the 2005-2006 school year with the option to renew for two additional years in one-year increments. The current bid expires August 31, 2005.

A summation of the process and outcome as well as a copy of the tabulation is attached for your review.

The bids were evaluated by Mr. Dave Minhinnett, Interim Custodial Services Manager. The following is his recommendation

RECOMMENDATION:

It is recommended that the Board award the purchase of custodial chemicals and supplies to the vendors shaded on the attached tabulation for the period September 1, 2005 to August 31, 2006.

Respectfully submitted,

Sharay S. Boynton
Executive Director of Finance

Staff Person Responsible: Ms. Deborah Johnson
Mr. Dave Minhinnett

Date Submitted: August 22, 2005

BID FOR BOARD APPROVAL

Board Meeting Date: August 29, 2004 **Bid Number:** 2005-30

1. **Item, material or service (specific or classification):** Custodial Chemicals & Supplies

2. **Brief description:** Custodial supplies consist of paper, plastics and cleaning chemicals necessary to maintain the cleanliness of the schools. Quantities listed in the bid were based on approximate annual usage. These supplies will be purchased on an as needed basis throughout the year due to a lack of storage facilities. Delivery will be to each campus.

3. **Period of time bid covers:** From September 1, 2005 (or written award notification of award if after that date) through August 31, 2006 with the option of two one-year renewals.

4. **Person and title responsible for the expenditure:**

   Laine Meek – Support Services Director
   Dave Minhinnett - Interim Custodial Services Manager

5. **Number of bids sent to vendors:** 33

6. **Number of bids received from vendors:** 12 (includes 1 no bid)

7. **Listing of recommended vendors and total prices:** The recommendation for award is shaded in the column under the vendor name for an approximate expenditure of $89,326.72. The bid allowed the award of the floor care line, chemical line and gym floor line to one vendor for compatibility of products and training issues. It also allowed for award by category or groups of like type items to a single vendor for ease of ordering.

   It is also recommended that all vendors awarded line items that submitted a catalog for additional purchases also be approved for additional miscellaneous purchases.

8. **Explanation of other than low recommendations:** See the "recommendations" as part of the tabulation provided by Dave Minhinnett, Interim Custodial Manager, on items not recommended for award to low bidder.

9. **Last bid date (bid of comparable nature within last 5 years):** 6/22/2004

10. **Percentage increase or decrease from last bid:** Due to the number of items on the bid, a comparison was not made.

11. **Budget information:** Expenditures for the chemicals and supplies will be taken from account code 199.51.6315.01.955.6.99.0.52 as items are needed. Budgeted amount for the 2005-2006 school year is $106,039.

Sharay S. Boynton
Executive Director of Finance

OFFICE OF THE SUPERINTENDENT

FOR:	Board of Trustees
DATE:	August 29, 2005
ACTION:	Approval

To:	Mr. William Harris, Superintendent	**From:**	Troy K. Green
		Date:	August 17, 2005
		RE:	Certified Appraisers and Appraisal Calendar

SUMMARY:

Texas Education Code 21.351 establishes the recommended appraisal process for classroom teachers. The District uses the commissioner's appraisal process (PDAS). Additionally, Texas Education Code 21.351 (c) sets forth the law with regard to persons who may appraise classroom teachers. With this appraisal process, an appraiser must be the teacher's supervisor or a person approved by the Board of Trustees. Such appraisers must have 36 hours of Instructional Leadership training (ILT) and 18 hours of Professional Development and Appraisal System (PDAS) training. Additionally, eighteen (18) hours of Instructional Leadership Development is now required. All administrators on the attached list have completed the training or are registered to complete it at the first training sessions offered by Region XI.

RECOMMENDATION:

It is recommended that the Board approve the list of certified appraisers and the appraisal calendar, as presented, for this school year.

Respectfully submitted,

William Harris

William Harris
Superintendent

Staff Persons Responsible: Troy Green
Jan VanDorn

Date Submitted: August 17, 2005

Granbury Independent School District
Certified Appraisers, 2003-2004

Acton Elementary:	Ralph Purget	Kendall Condit
Nettie Baccus Elementary:	Nancy Alana	DeAnna Bledsoe
Emma Roberson Elem:	Kellie Brandon	Kent Coker
Crossland Intermediate:	Roger Morgan	
Oak Woods Intermediate:	Marcus Malloy	
Brawner Intermediate:	Carolyn Horton	
Mambrino School:	Rebecca Johnson	Melinda Parker
Granbury Middle School:	Jimmy Dawson	Maury Tarvin
		Diane Fullerton
Acton Middle School:	Bobby Mabery	Patricia Yelverton
		Brandon Wood
Granbury High School:	Marsha Grissom	Barbara Calhoun
		Connie Sanderson
		Hernandez, William
		Boedeker, Darrell
Stars Academy:	Edwin Yound	
BTC	Biff Peterson	
Central Administration:	William Harris	Jan VanDorn
		Cheryl Meger
		Sharon Whitefield
		Stacie Brown
		Brenda Mabery
		Amy Wood
		Debbie Richey

GRANBURY INDEPENDENT SCHOOL DISTRICT

SCHOOL CALENDAR 2005-2006

Revised 8-15-05

July 2005

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

August 2005

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	(17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

September 2005

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30)	

October 2005

S	M	T	W	T	F	S
						1
2	(3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

November 2005

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10)	11	12
13	(14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

December 2005

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

January 2006

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13)	14
15	16	(17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

February 2006

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24)	25
26	27	(28				

March 2006

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

April 2006

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13)		15
16	(17	18	19	20	21	22
23	24	25	26	27	28	29
30						

May 2006

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18		20
21	22	23	24	25)	26	27
28	29	30	31			

June 2006

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

CALENDAR KEYS

- New Staff Inservice
- First & Last Day of School
- Mandatory Attendance for Teachers/ Student Holiday
- Principal choice of Comp Inservice or Work day - Student Holiday
- Student Teacher Holiday
- TAKS Test
- Bad Weather Days
- [ ] Beginning/end of six weeks
- Graduation

Bad Weather Days
April 14, 2006 1st to be used
May 19, 2006 2nd to be used

Semester Dates

8-17-05 to 1-13-06 1-17-06 to 5-25-06

Trimester Dates

8-17-05 to 11-10-05, 11-14-05 to 2-24-06
2-28-06 to 5-25-06

1st Semester	90
2nd Semester	85
Total	175

1st Trimester	60
2nd Trimester	59
3rd Trimester	56
Total	175

(12 Teacher Staff Development Preparation Days)

TAKS Test Schedule

Feb 21	Gr 4 & 7 Writing
	Gr 9 Reading
	Gr 10 English, L/A
	Gr 3 & 5 Reading
	Exit Level English, L/A
April 4	Gr 5 Mathematics
April18	Gr 3, 4, 6, 7, 8, & 10 Math
April 19	Gr 4, 6, 7 & 8 Reading
	Exit Level Math
April 20	Gr 5 & 8 Science
	Gr 9 Mathematics
	Gr 10 Science
	Exit Level Science
April 21	Gr 8 & 10 Social Studies
	Exit Level Social Studies

No evening activities will be scheduled on the day before TAKS test are given

Granbury
Independent School District

William Harris
Superintendent

INTEROFFICE MEMO

HUMAN RESOURCES, FINANCE AND BUSINESS AFFAIRS

FOR:	Board of Trustees
DATE:	August 29, 2005
ACTION:	Approval

TO: Mr. William Harris, Superintendent	**FROM**: Troy K. Green **DATE**: August 24, 2005 **RE**: Manual Trades and Mechanical/Technology Hiring Schedules

SUMMARY:

During review of the minutes of the August 15, 2005 Board Meeting, it was discovered that the two attached hiring schedules, Manual Trades and Mechanical/Technology, were not approved in the motions designed to approve all of the hiring schedules. These schedules were presented during the meeting but were not approved.

One of the Objectives of Goal # 6 of the District Improvement Plan is to move all District hiring schedules toward the market average whenever it is feasible. This recommendation will partially fulfill this objective.

RECOMMENDATION:

It is recommended that the Board approve the Manual Trades Hiring Schedule and Mechanical/Technology Hiring Schedule as presented.

Respectfully submitted,

William Harris

William Harris
Superintendent

Staff Persons Responsible: William Harris
Troy Green
Sharay Boynton

Date Submitted: August 24, 2005

600 West Pearl • Granbury, Texas 76048 • Phone (817) 408-4007 • Fax (817) 408-4014
william_harris@granbury.k12.tx.us
www.granbury.k12.tx.us

GRANBURY I S D
MANUAL TRADES Job Classification
2005-2006 Pay Ranges

	# of Days		Minimum	Midpoint	Maximum
Paygrade MT 1		Hourly Rate	6.76	8.45	10.14
		Daily Rate	54.05	67.56	81.07
Food Service Worker/Cook	177	Annual Rate	9,567	11,958	14,349
Bus Attendant	177	Annual Rate	9,567	11,958	14,349
Custodians - 190	190	Annual Rate	10,270	12,836	15,403
Custodians-240	240	Annual Rate	12,973	16,214	19,457
Custodian-250	250	Annual Rate	13,513	16,890	20,268

	# of Days		Minimum	Midpoint	Maximum
Paygrade MT 2		Hourly Rate	7.43	9.28	11.14
		Daily Rate	59.42	74.27	89.12
FS Cashier	177	Annual Rate	10,517	13,146	15,775
Custodian - Graveyard GHS	240	Annual Rate	14,260	17,825	21,390
Custodian - Graveyard GHS	250	Annual Rate	14,854	18,568	22,281

	# of Days		Minimum	Midpoint	Maximum
Paygrade MT 3		Hourly Rate	8.17	10.21	12.25
		Daily Rate	65.36	81.70	98.04
Asst. F S Mgr	186	Annual Rate	12,157	15,196	18,235
Night Ld Custodian (240)	240	Annual Rate	15,686	19,607	23,529

	# of Days		Minimum	Midpoint	Maximum
Paygrade MT 4		Hourly Rate	8.99	11.23	13.48
		Daily Rate	71.89	89.87	107.84
Security Guard	175	Annual Rate	12,581	15,727	18,872
F S Mgr<700 students	186	Annual Rate	13,372	16,715	20,058
Grounds Keeper	240	Annual Rate	17,255	21,568	25,882
Custodian Day Lead -El & Int	240	Annual Rate	17,255	21,568	25,882
Graveyard Lead - GHS	250	Annual Rate	17,973	22,467	26,960

	# of Days		Minimum	Midpoint	Maximum
Paygrade MT 5		Hourly Rate	9.89	12.36	14.83
		Daily Rate	79.08	98.85	118.62
Bus Driver	177	Annual Rate	13,998	17,497	20,997
F S Mgr>700 students	186	Annual Rate	14,709	18,387	22,064
General Maintenance	240	Annual Rate	18,980	23,725	28,470
Irrigation Specialist	240	Annual Rate	18,980	23,725	28,470
Mech Helper	250	Annual Rate	19,771	24,713	29,656
Custodian Ld, Campus >110,000 but<300,000 sq ft	250	Annual Rate	19,771	24,713	29,656

	# of Days		Minimum	Midpoint	Maximum
Paygrade MT 6		Hourly Rate	10.87	13.59	16.31
		Daily Rate	87.00	108.75	130.50
Catering Manager	177	Annual Rate	15,399	19,249	23,098
F S Mgr, GHS	186	Annual Rate	16,182	20,227	24,273
Lead Bus Driver	186	Annual Rate	16,182	20,227	24,273
Cust-Ld-Ngt >300,000 sqft	250	Annual Rate	21,750	27,187	32,625
Equipment Mech	250	Annual Rate	21,750	27,187	32,625

	# of Days		Minimum	Midpoint	Maximum
Paygrade MT 7		Hourly Rate	11.96	14.95	17.94
		Daily Rate	95.70	119.62	143.55
Pesticide Application Sp	240	Annual Rate	22,968	28,710	34,452
Hd Grounds Keeper	240	Annual Rate	22,968	28,710	34,452
Carpenter	240	Annual Rate	22,968	28,710	34,452
Cust-Ld-Campus >300,000 sf	250	Annual Rate	23,925	29,906	35,887

	# of Days		Minimum	Midpoint	Maximum
Paygrade MT 8		Hourly Rate	13.16	16.45	19.74
		Daily Rate	105.27	131.59	157.90
Transportation Mechanics	240	Annual Rate	25,265	31,581	37,897

	# of Days		Minimum	Midpoint	Maximum
Paygrade MT 9		Hourly Rate	14.47	18.09	21.71
		Daily Rate	115.80	144.75	173.69
Plumber/Roofer	240	Annual Rate	27,791	34,739	41,687
Electrician/ AC	240	Annual Rate	27,791	34,739	41,687
Carpenter/Cabinet Maker	240	Annual Rate	27,791	34,739	41,687

	# of Days		Minimum	Midpoint	Maximum
Paygrade MT 10		Hourly Rate	15.92	19.90	23.88
		Daily Rate	127.38	159.22	191.06
Maint Supervisor - General	240	Annual Rate	30,570	38,213	45,855
Transp Head Mechanic	240	Annual Rate	30,570	38,213	45,855
Maint Supervisor-Electrician/AC	240	Annual Rate	30,570	38,213	45,855

GRANBURY I S D
MECHANICAL/TECHNOLOGY Job Classification
2005-2006 Pay Ranges

	# of Days		Minimum	Midpoint	Maximum
Paygrade MTTech 1		Hourly Rate	10.79	13.48	16.18
		Daily Rate	86.32	107.81	129.47
Computer Technician	226	Annual Rate	19,508	24,365	29,259

	# of Days		Minimum	Midpoint	Maximum
Paygrade MTTech 2		Hourly Rate	14.03	17.51	21.04
		Daily Rate	112.26	140.10	168.28
Computer Support Specialist	226	Annual Rate	25,371	31,663	38,031

	# of Days		Minimum	Midpoint	Maximum
Paygrade MTTech 3		Hourly Rate	19.64	24.54	29.45
		Daily Rate	157.10	196.34	235.63
Comp Sr Support Specialist	226	Annual Rate	35,505	44,374	53,253

GRANBURY INDEPENDENT SCHOOL DISTRICT

INTEROFFICE MEMO

FINANCE AND BUSINESS AFFAIRS

To: Board of Trustees
Date: August 29, 2005
For: Action

TO: Mr. William Harris, Superintendent

FROM: Sharay Boynton
DATE: August 18, 2005
RE: Budget Adoption

SUMMARY:

Budgets for General Operating, Debt Service and Food Service have been presented and discussed in budget workshops.

It is law that budgets be adopted prior to the start of the fiscal year, which is September 1, 2005.

RECOMMENDATION:

That the Board adopt the budgets as presented by Administration.

Respectfully submitted,

Sharay S. Boynton
Finance Director

Staff Person Responsible: Mr. William Harris
Mrs. Sharay Boynton

Date Submitted: August 18, 2005

To Be Adopted
8/29/05
1.47 TAX RATE

GRANBURY ISD
2005-2006 PROPOSED BUDGET
GENERAL OPERATING REVENUE

DESCRIPTION	2004-05 BUDGET	2005-06 PROPOSED	INCREASE/ (DECREASE)	% INCREASE	% OF TOTAL REVENUE
5711 - CURRENT YEAR TAXES	33,700,000	37,020,000	3,320,000	10%	81%
5712 - PRIOR YEAR TAXES	500,000	500,000	0	0%	1%
5719 - PENALTIES & INTEREST	100,000	100,000	0	0%	0%
5729 - LEA REIMBURSEMENTS	215,000	215,000	0	0%	0%
5735 - OUT OF DISTRICT TUITION	20,000	10,000	(10,000)	-50%	0%
5736 - SUMMER SCHOOL TUITION	20,000	25,000	5,000	25%	0%
5737- DRIVERS ED TUITION	36,000	40,000	4,000	11%	0%
5738 - HIGH SCHOOL PARKING FEES	20,000	20,000	0	0%	0%
5739 - GED REGISTRATION FEES	7,600	0	(7,600)	-100%	0%
5751 - FOOD SERVICE INDIRECT REV	29,000	29,000	0	0%	0%
5752 - ATHLETIC RECEIPTS	105,000	120,000	15,000	14%	0%
5752 - COMMUNITY ED RECEIPTS	18,000	36,000	18,000	100%	0%
5755 - GEA 7 REVENUE	74,000	60,000	(14,000)	-19%	0%
5755 - OTHER ENTERPRISING INCOME	100,000	100,000	0	0%	0%
5749 -TEXTBOOK REVENUE	10,000	10,000	0	0%	0%
5742 - INTEREST INCOME	220,000	600,000	380,000	173%	1%
5743 - RENTAL OF LAND	26,500	18,000	(8,500)	-32%	0%
5743 - COMMUNITY ED BLDG USE FEE	40,000	50,000	10,000	25%	0%
5769 - MISC. LOCAL REVENUE	70,500	71,800	1,300	2%	0%
5771 - TIER I CED REVENUE	0	0	0	#DIV/0!	0%
5811 - PER CAPITA REVENUE	2,091,778	1,956,245	(135,533)	-6%	4%
5812 - FOUNDATION REVENUE	4,163,289	2,424,568	(1,738,721)	-42%	5%
5829-ADDITIONAL STATE REVENUE	0	0	0	#DIV/0!	0%
5829 - TECHNOLOGY REVENUE	186,414	186,309	(105)	0%	0%
5831 - TRS ON-BEHALF PAYMENTS	1,786,509	1,875,834	89,325	5%	4%
5932 - MAC REVENUE	21,000	10,000	(11,000)	-52%	0%
5939 - MEDICAID REVENUE	120,000	140,000	20,000	17%	0%
5938 - FEDERAL INDIRECT REVENUE	30,000	30,000	0	0%	0%
5948 - JROTC REVENUE	47,000	47,000	0	0%	0%
5765 - DONATIONS	0		0	0%	0%
TOTALS	43,757,590	45,694,756	1,937,166	5%	100%

To Be Adopted
8/29/05

GRANBURY ISD - GENERAL OPERATING

SUMMARY OF DISTRICT

2005-06 PROPOSED BUDGET

FUNCTION	2004-05 BUDGET	2005-06 PROPOSED	INCREASE/ (DECREASE)	% OF BUDGET	% INCREASE
11 - INSTRUCTION	24,663,610	26,305,381	1,641,771	56%	6.7%
12 - INST. RESOURCES & MEDIA	1,893,973	2,020,059	126,087	4%	6.7%
13 - CURRICULUM & STAFF DEV	595,393	646,966	51,573	1%	8.7%
21 - INSTRUCTIONAL LEADERSHIP	492,725	533,010	40,285	1%	8.2%
23 - SCHOOL LEADERSHIP	2,459,335	2,683,446	224,111	6%	9.1%
31 - GUIDANCE/COUNSELING	1,399,311	1,564,861	165,550	3%	11.8%
33 - HEALTH SERVICES	294,567	305,564	10,997	1%	3.7%
34 - TRANSPORTATION	2,607,864	2,327,386	(280,479)	5%	-10.8%
36 - CO-CURRICULAR/EXTRA	1,518,031	1,516,635	(1,396)	3%	-0.1%
41 - GENERAL ADMINISTRATION	2,044,198	2,169,057	124,859	5%	6.1%
51 - PLANT MAINTENANCE	5,499,382	5,717,818	218,436	12%	4.0%
52 - SECURITY & MONITORING SVS	322,623	298,667	(23,956)	1%	-7.4%
53 - DATA PROCESSING	52,500	52,000	(500)	0%	-1.0%
61 - COMMUNITY EDUCATION	216,511	237,798	21,287	1%	9.8%
71 - DEBT SERVICE	0	0	0	0%	#DIV/0!
81 - FACILITIES CONST & ACQUIS	260,000	260,000	0	1%	0.0%
TOTAL	44,320,023	46,638,647	2,318,624	100%	5.2%

To Be Adopted
8/29/05

GRANBURY ISD
DEBT SERVICE FUND (FUND 599)
PROJECTED BUDGET
2005-06

8/31/05 FUND BALANCE			646,975
REVENUE			
5711 TAXES, CURRENT	5,400,000		
5712 TAXES, PRIOR YEARS	175,000		
5719 PENALTIES & INTEREST	75,000		
5742 INTEREST INCOME	70,000		
5800 TIER III	0		
TOTAL REVENUE		5,720,000	
EXPENDITURES			
FUNCTION 71			
6511 BOND PRINCIPAL	3,440,415		
6521 BOND INTEREST	2,345,097		
6599 OTHER DEBT FEES	6,000		
TOTAL EXPENDITURE		5,791,512	
NET EFFECT TO FUND BALANCE 8/31/2006			(71,512)
PROJECTED FUND BALANCE 8/31/2006			575,463

ASSUMPTION:

$ 0.220 TAX RATE

99% COLLECTION RATE

To Be Adopted
8/29/05

GRANBURY ISD
FOOD SERVICE FUND (FUND 240)
PROJECTED BUDGET
2005-06

REVENUE			
5742 INTEREST INCOME	7,500		
5751 LOCAL FOOD SERVICE REVENUE	1,435,831		
5829 STATE MATCHING FUNDS	18,500		
5921 BREAKFAST PROGRAM REVENUE	260,190		
5922 LUNCH PROGRAM REVENUE	796,079		
5923 USDA DONATED COMMODITIES	85,001		
TOTAL REVENUE			2,603,101
EXPENDITURES			
FUNCTION 35			
6100 SALARIES & BENEFITS	905,767		
6200 CONTRACTED SERVICES	231,160		
6300 SUPPLIES & MATERIALS	1,256,765		
6400 OTHER OPERATING EXPENSE	16,835		
6600 CAPITAL OUTLAY	72,952		
TOTAL FUNCTION 35		2,483,479	
FUNCTION 51			
6200 CONTRACTED SERVICES	35,485		
TOTAL FUNCTION 51		35,485	
TOTAL EXPENDITURES			2,518,964
NET EFFECT TO FUND BALANCE 8/31/2005			84,137

GRANBURY INDEPENDENT SCHOOL DISTRICT

INTEROFFICE MEMO

FINANCE AND BUSINESS AFFAIRS

To: Board of Trustees
Date: August 29, 2005
For: Action

TO: Mr. William Harris, Superintendent	**FROM**: Sharay Boynton **DATE**: August 18, 2005 **RE**: Adoption of Tax Rate

SUMMARY:

If the proposed budgets are adopted by the Board at this meeting, the tax rate will have to be set to raise the revenue needed to fund the budgets.

Several different scenarios have been presented for funding the related budgets. The tax rate will have to be set by September 30, 2005. I have prepared two resolutions for the Board's consideration, one for $1.68 and one for $1.69. They are attached and one will need to be adopted depending on the rate adopted.

The wording required by SB 18 is included in both of the resolutions as the effective tax rate for GISD is $1.644 and the proposed rate exceeds that amount. Once the tax rate is adopted the required posting on the GISD website will be done. The posting consists of the following: "THE GRANBURY INDEPENDENT SCHOOL DISTRICT ADOPTED A TAX RATE THAT WILL RAISE MORE TAXES FOR MAINTENANCE AND OPERATIONS THAN LAST YEARS RATE" and "THE GRANBURY INDEPENDENT SCHOOL DISTRICT ADOPTED A TAX RATE THAT WILL RAISE TAXES FOR MAINTENANCE AND OPERATIONS ON A $100,000 HOME BY APPROXIMATELY $XXX."

Respectfully submitted,

Sharay S. Boynton
Executive Director of Finance

Staff Person Responsible: Mr. William Harris

Date Submitted: August 18, 2005

RESOLUTION SETTING TAX RATE

WHEREAS, Granbury Independent School District ("District") is a local government of the State of Texas and has the authority to establish a property tax

WHEREAS, the District has adopted the 2005-06 Budget

WHEREAS, the District has received the certified property values from HCAD

BE IT RESOLVED that the Board of Trustees of the District, hereby levy or set the tax rate on $100 valuation for the District for the tax year 2005 at a total rate of $ 1.69 , to be assessed and collected by the duly specified assessor and collector as follows:

$ 1.47 for the purpose of maintenance and operation, and

$ .22 for the purpose of payment of principal and interest on debts

THE TAX RATE WILL RAISE MORE TAXES FOR MAINTENANCE AND OPERATIONS THAN LAST YEARS TAX RATE.

THE TAX RATE WILL RAISE TAXES FOR MAINTENANCE AND OPERATIONS ON A $100,000 HOME BY APPROXIMATELY $46.00.

Dated this 29th day of August, 2005

Signed: _____
President

Attest: _____
Secretary

RESOLUTION SETTING TAX RATE

WHEREAS, Granbury Independent School District ("District") is a local government of the State of Texas and has the authority to establish a property tax

WHEREAS, the District has adopted the 2005-06 Budget

WHEREAS, the District has received the certified property values from HCAD

BE IT RESOLVED that the Board of Trustees of the District, hereby levy or set the tax rate on $100 valuation for the District for the tax year 2005 at a total rate of $ 1.68 , to be assessed and collected by the duly specified assessor and collector as follows:

$ 1.46 for the purpose of maintenance and operation, and

$ .22 for the purpose of payment of principal and interest on debts

THE TAX RATE WILL RAISE MORE TAXES FOR MAINTENANCE AND OPERATIONS THAN LAST YEARS TAX RATE.

THE TAX RATE WILL RAISE TAXES FOR MAINTENANCE AND OPERATIONS ON A $100,000 HOME BY APPROXIMATELY $36.00.

Dated this 29th day of August, 2005

Signed: _____
President

Attest: _____
Secretary