Regular

Monday, April 5, 2004 6:00 PM
Granbury ISD Board Room, 600 West Pearl St., Granbury, TX 76048, W Pearl St, Granbury, TX 76048

1. **Call to order**
2. **Facility workshop**
3. **Convene in closed session under the Texas Open Meetings Act, Texas Government Codes, Chapter 551.074 - personnel matters and 551.072 purchase, exchange, lease or value of real property**

a. Appointments, leaves and resignations
b. Consider probationary contracts

4. **Reconvene in open session at 7:00 p.m.**
5. **Invocation**
6. **Pledges - U.S. Flag & Texas Flag**
7. **Superintendent's Report - Goals 2, 4, 7**

a. Student recognition
b. 2004-05 salary schedule presentation
c. Third grade TAKS reading scores
d. UIL Academic competition results

8. **Public comments/audience participation**
9. **Board members special reports**
10. **Consent agenda items:**

a. Consider minutes of the March 4, 2004 special called meeting and the March 8, 2004 regular called board meeting
b. Consider budget amendments
c. Consider textbook recommendations
d. Consider nursing supplies bid no. 2003-15 - renewal
e. Consider athletic supplies - catalog discount bid no. 2004-06

11. **Consider food service contract renewal**
12. **Consideration of auditor for 2003-04 financial audit**
13. **Personnel**

a. Consider appointments, leaves and resignations
b. Consider probationary contracts

14. **Adjourn**

OFFICE OF THE SUPERINTENDENT

FOR:	Board of Trustees
DATE:	April 5, 2004
ACTION:	Information

SUMMARY:

Texas Education Code 21.402 and 21.403 establish minimum salary schedules for teachers, librarians, and registered nurses. Board Policy DEA (LOCAL) establishes that, "The Superintendent shall recommend to the Board for approval pay structures and compensation plans for all District employees. Pay structures shall be designed and administered for the purpose of attracting and retaining qualified employees to achieve District goals." It further clarifies that, "Certified classroom teachers, librarians, counselors, and nurses shall be paid not less than the minimum monthly salary on the state salary schedules based on years of experience, as required by law. For other employees, the Superintendent shall assign positions to pay ranges that define the minimum and maximum base pay for the positions."

Originally, salary ranges were established using the TASB Model in accordance with this policy in 1996-97. The ranges are evaluated in accordance with guidelines established by TASB and a market study conducted annually.

Additionally, a Salary Committee was established from the District Advisory Committee (DAC) to evaluate the hiring schedules and pay ranges and to make recommendations to the DAC. The DAC then made recommendations to the Superintendent. The committee met and worked for seven weeks and the attached Hiring Schedule and Pay Ranges are the result of that work and the committee's recommendations to the DAC.

The salary committee was made up of Nancy Comeau, John Dafoe, Brenda Elliott, Steven Funk, Kerek Hogg, and Cynthia Langford.

One of the Objectives of Goal # 7 of the District Improvement Plan is to move all District hiring schedules and pay ranges toward the market average whenever it is feasible. This recommendation will partially fulfill this objective.

Respectfully submitted,

William Harris

William Harris
Superintendent

Staff Persons Responsible: William Harris
Jan Van Dorn
Troy Green
Sharay Boynton

Date Submitted: March 29, 2004

Salary Committee Presentation
Proposed Salary Schedules 5/5/04

To the District Advisory Committee
on March 4, 2004

and to the Board of Trustees

on April 5, 2004

All Things Considered (Proposed Salary Schedules-4/5/04)

- Cost of living increase - from January,’03 through January, ’04 - it is approximately 1.9%
- The 2004 market study
- The district budgeting process and how the district implements that process and the effect of salaries on the budget – 83%
- District resources and the outlook for next year and future years
- Possible effects of a special session of the legislature ??????
- The current salary schedules – the Teacher/Librarian schedules and the 3 M schedules
- Insurance cost and its effect on available funds
- The benefits of longevity

Current BA Salary Schedule

Current YRS OF EXPER AS OF 8/31/03	Current GISD BA SCHED		Step Increase
0	32,000		
1	32,100	0.31%	100
2	32,200	0.31%	100
3	32,300	0.31%	100
4	32,400	0.31%	100
5	32,500	0.31%	100
6	32,600	0.31%	100
7	32,700	0.31%	100
8	33,720	3.12%	1,020
9	34,780	3.14%	1,060
10	35,790	2.90%	1,010
11	36,730	2.63%	940
12	37,640	2.48%	910
13	38,490	2.26%	850
14	39,280	2.05%	790
15	40,050	1.96%	770
16	40,760	1.77%	710
17	41,440	1.67%	680
18	42,080	1.54%	640
19	42,680	1.43%	600
20	43,260	1.36%	580
21	43,800	1.25%	540
22	44,300	1.14%	500
23	44,800	1.13%	500
24	45,300	1.12%	500
25	45,800	1.10%	500
26	46,300	1.09%	500
27	46,800	1.08%	500

Market Study of Teacher/Librarian Salary Schedule

Teacher Salary Schedule Comparison 2003-2004

Granbury ISD

District	Enroll	Number of Teachers	0-Year Salary*	5-Year Salary	10-Year Salary	15-Year Salary	20-Year Salary	Schedule Maximum	Master's Degree
Crowley ISD	11,783	913	38,060	38,760	40,160	43,360	47,160	54,060	1,000-2,500
Everman ISD	3,845	245	37,700	38,910	40,085	43,730	48,000	54,294	
Waxahachie ISD	5,893	362	34,000	35,682	39,112	43,882	47,472	49,192	1,500
Weatherford ISD	6,967	448	33,655	34,154	35,563	40,377	43,692	45,708	1,000
Joshua ISD	4,415	349	32,000	34,309	38,966	44,847	49,582	53,670	1,000
New Braunfels ISD	6,360	405	31,500	34,276	37,572	40,791	44,133	46,993	1,000
Cleburne ISD	6,329	428	31,500	34,000	37,431	43,193	47,658	52,094	1,500
Alvarado ISD	3,465	218	30,000	33,270	37,030	41,060	44,100	46,000	1,000
Sherman ISD	6,400	454	30,000	32,500	36,000	40,600	44,300	44,800	1,000
Stephenville ISD	3,552	226	26,740	30,880	36,230	40,260	43,300	43,300	2,800
Median			**31,750**	**34,215**	**37,502**	**42,127**	**45,730**	**48,093**	**1,000**
Granbury ISD	***6,604***	***457***	***32,000***	***32,500***	***35,790***	***40,050***	***43,260***	***43,800***	***1,000***
Comparison to Median		**03-04**	**101%**	**95%**	**95%**	**95%**	**95%**		
Dollar Difference			**$250**	**($1,715)**	**($1,712)**	**($2,077)**	**($2,470)**		
		02-03	83%	90%	96%	94%	92%		

** Sorted descending by 0-year salary (BA)*

Recommended Improvements to the Teacher/Librarian Salary Schedules BA and MA (Proposed - 4/5/04)

- Address the difference between Step 0 and Step 8
- Add a new step 28
- Attempt to have a 2% increase for each step, if possible
- Adjust the difference between the steps to bring about more equity especially from step 15 on up to the top of the schedule
- Increase the difference between the BA and MA schedules from $1,000 to $1,500

Proposed BA Salary Schedule (Proposed - 4/5/04)

Current YRS OF EXPER AS OF 8/31/03	Current GISD BA SCHED	New YRS OF EXPER AS OF 8/31/04	New GISD BA SCHED	BA % Inc	New BA $ Inc
		0	32,200	0.63%	200
0	32,000	1	32,400	1.25%	400
1	32,100	2	32,600	1.56%	500
2	32,200	3	32,850	2.02%	650
3	32,300	4	32,950	2.01%	650
4	32,400	5	33,050	2.01%	650
5	32,500	6	33,200	2.15%	700
6	32,600	7	33,400	2.45%	800
7	32,700	8	33,720	3.12%	1,020
8	33,720	9	34,780	3.14%	1,060
9	34,780	10	35,790	2.90%	1,010
10	35,790	11	36,730	2.63%	940
11	36,730	12	37,640	2.48%	910
12	37,640	13	38,490	2.26%	850
13	38,490	14	39,280	2.05%	790
14	39,280	15	40,100	2.09%	820
15	40,050	16	40,850	2.00%	800
16	40,760	17	41,590	2.04%	830
17	41,440	18	42,280	2.03%	840
18	42,080	19	42,920	2.00%	840
19	42,680	20	43,560	2.06%	880
20	43,260	21	44,150	2.06%	890
21	43,800	22	44,700	2.05%	900
22	44,300	23	45,200	2.03%	900
23	44,800	24	45,720	2.05%	920
24	45,300	25	46,230	2.05%	930
25	45,800	26	46,740	2.05%	940
26	46,300	27	47,240	2.03%	940
27	46,800	28	47,750	2.03%	950

Current MA Schedule

Current YRS OF EXPER AS OF 8/31/03	Current GISD MS SCHED		Step Increase
	33,000		
1	33,100	0.30%	100
2	33,200	0.30%	100
3	33,300	0.30%	100
4	33,400	0.30%	100
5	33,500	0.30%	100
6	33,600	0.30%	100
7	33,700	0.30%	100
8	34,720	3.03%	1,020
9	35,780	3.05%	1,060
10	36,790	2.82%	1,010
11	37,730	2.56%	940
12	38,640	2.41%	910
13	39,490	2.20%	850
14	40,280	2.00%	790
15	41,050	1.91%	770
16	41,760	1.73%	710
17	42,440	1.63%	680
18	43,080	1.51%	640
19	43,680	1.39%	600
20	44,260	1.33%	580
21	44,800	1.22%	540
22	45,300	1.12%	500
23	45,800	1.10%	500
24	46,300	1.09%	500
25	46,800	1.08%	500
26	47,300	1.07%	500
27	47,800	1.06%	500

Recommended Adjustments to the MA Teacher/Librarian Salary Schedule (Proposed - 4/5/04)

- Add $500 to the MA differential to make it $1,500

Proposed MA Schedule (Proposed - 4/5/04)

Current YRS OF EXPER AS OF 8/31/03	Current GISD MS SCHED	New YRS OF EXPER AS OF 8/31/04	New GISD MS SCHED	MA % Inc	MA $ Inc
		0	33,700	2.12%	700
0	33,000	1	33,900	2.73%	900
1	33,100	2	34,100	3.02%	1,000
2	33,200	3	34,350	3.46%	1,150
3	33,300	4	34,450	3.45%	1,150
4	33,400	5	34,550	3.44%	1,150
5	33,500	6	34,700	3.58%	1,200
6	33,600	7	34,900	3.87%	1,300
7	33,700	8	35,220	4.51%	1,520
8	34,720	9	36,280	4.49%	1,560
9	35,780	10	37,290	4.22%	1,510
10	36,790	11	38,230	3.91%	1,440
11	37,730	12	39,140	3.74%	1,410
12	38,640	13	39,990	3.49%	1,350
13	39,490	14	40,780	3.27%	1,290
14	40,280	15	41,600	3.28%	1,320
15	41,050	16	42,350	3.17%	1,300
16	41,760	17	43,090	3.18%	1,330
17	42,440	18	43,780	3.16%	1,340
18	43,080	19	44,420	3.11%	1,340
19	43,680	20	45,060	3.16%	1,380
20	44,260	21	45,650	3.14%	1,390
21	44,800	22	46,200	3.13%	1,400
22	45,300	23	46,700	3.09%	1,400
23	45,800	24	47,220	3.10%	1,420
24	46,300	25	47,730	3.09%	1,430
25	46,800	26	48,240	3.08%	1,440
26	47,300	27	48,740	3.04%	1,440
27	47,800	28	49,250	3.03%	1,450

Other Recommendations (Proposed – 4/5/04)

- Give special considerations for specific employee groups based on the market value:
  - Special Ed Aides – Self-Contained
  - Library Aides
  - Custodians
  - Cafeteria Workers
- Address inequities within specific employee groups

Recommendations for future advances (Proposed – 4/5/04)

- Continue to move toward 100% of the market for all District positions
- Continue to increase the benefit for career teachers
- Continued consideration of a separate check (Christmas Bonus ?) for years of service in Granbury
- Continue to increase the difference between the BA and MA Schedules by another $500 – to $2,000

Teacher Salary Increases Since 1996-97

Teacher Percent of Salary Increases Since the 96-97 school year										
				6 year			7 year	Proposed	Proposed	8 year
96-97	96-97	02-03	02-03	%	03-04	03-04	%	04-05	04-05	%
Step	Salary	Step	Salary	Increase	Step	Salary	Increase	Step	Salary	Increase
0	19,950	6	31,590	58.35%	7	32,700	63.91%	8	33,720	69.02%
5	23,840	11	36,640	53.69%	12	37,640	57.89%	13	38,490	61.45%
10	28,870	16	40,440	40.08%	17	41,440	43.54%	18	42,280	46.45%
15	32,650	21	43,300	32.62%	22	44,300	35.68%	23	45,200	38.44%
20	35,510	26	45,800	28.98%	27	46,800	31.79%	28	47,750	34.47%
Administrator Percent of Salary Increase Since the 96-97 School Year							28%			

Approximate Cost of Salary Schedule and Pay Range Increases

Teacher/Librarian Salary Schedules BA/MA

$432,724 – Average 2.38%

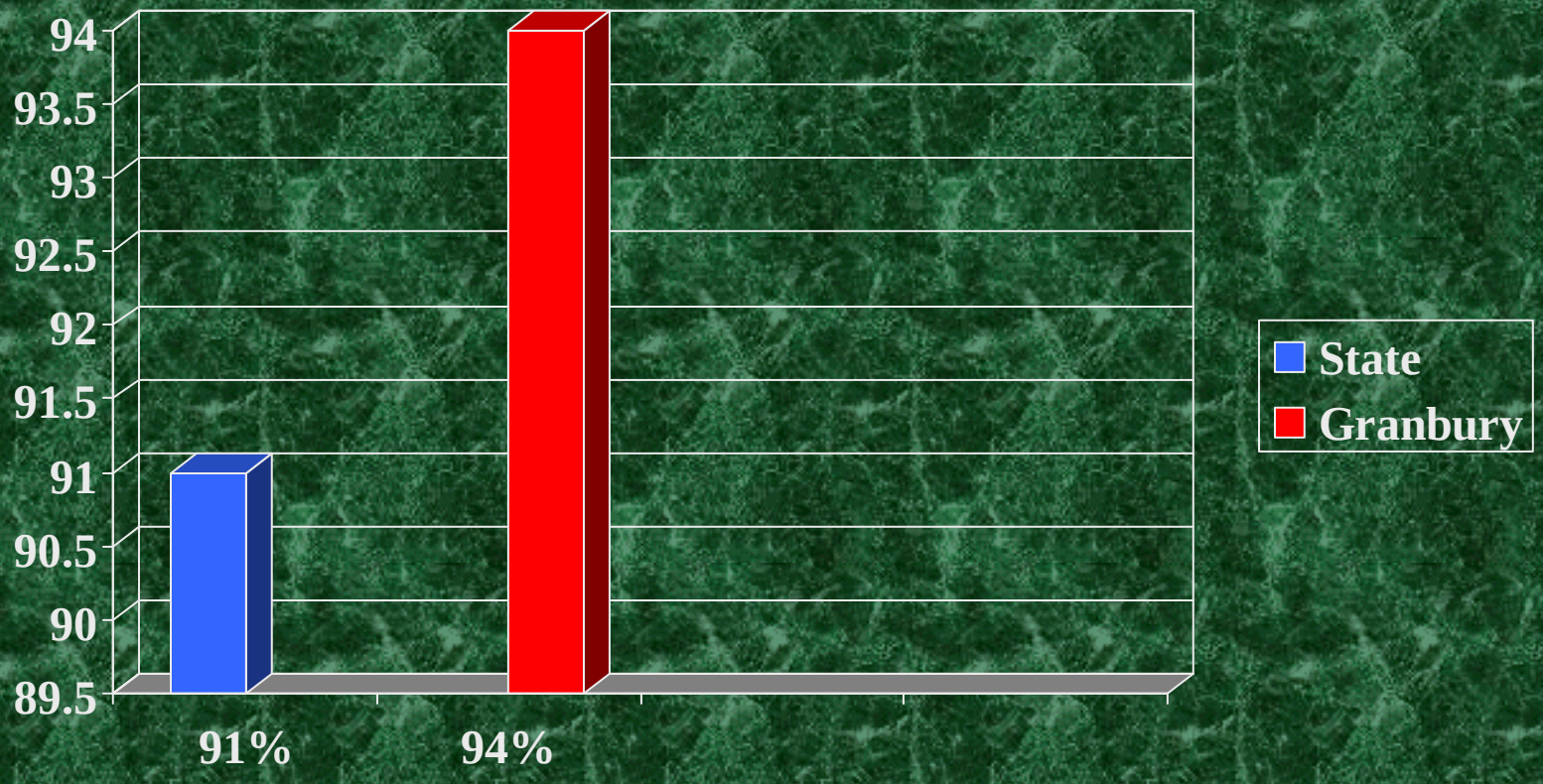
Pay Ranges/Pay Grades

$16,324

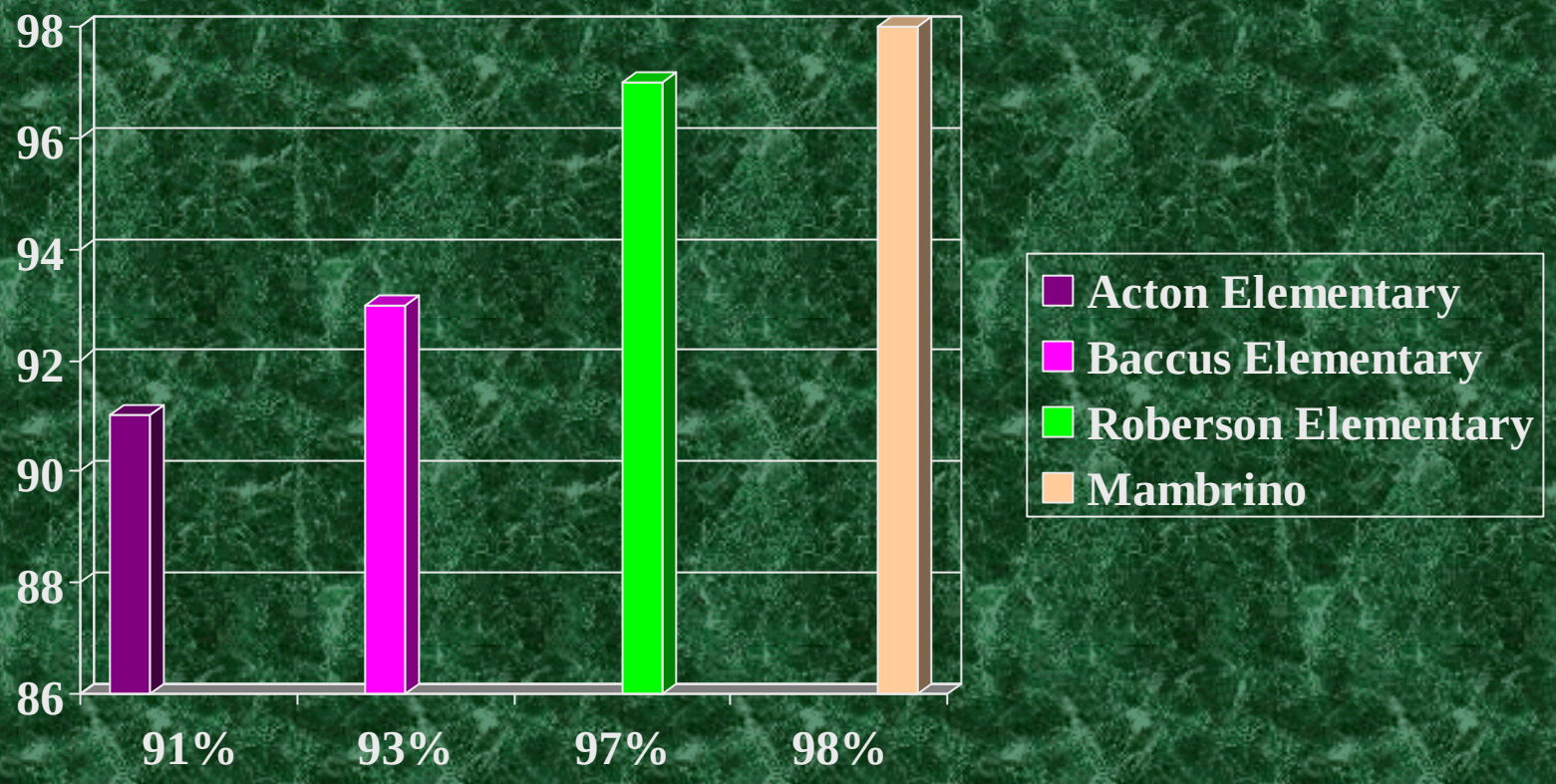
Granbury Independent School District

2004 TAKS 3rd Grade Reading Scores

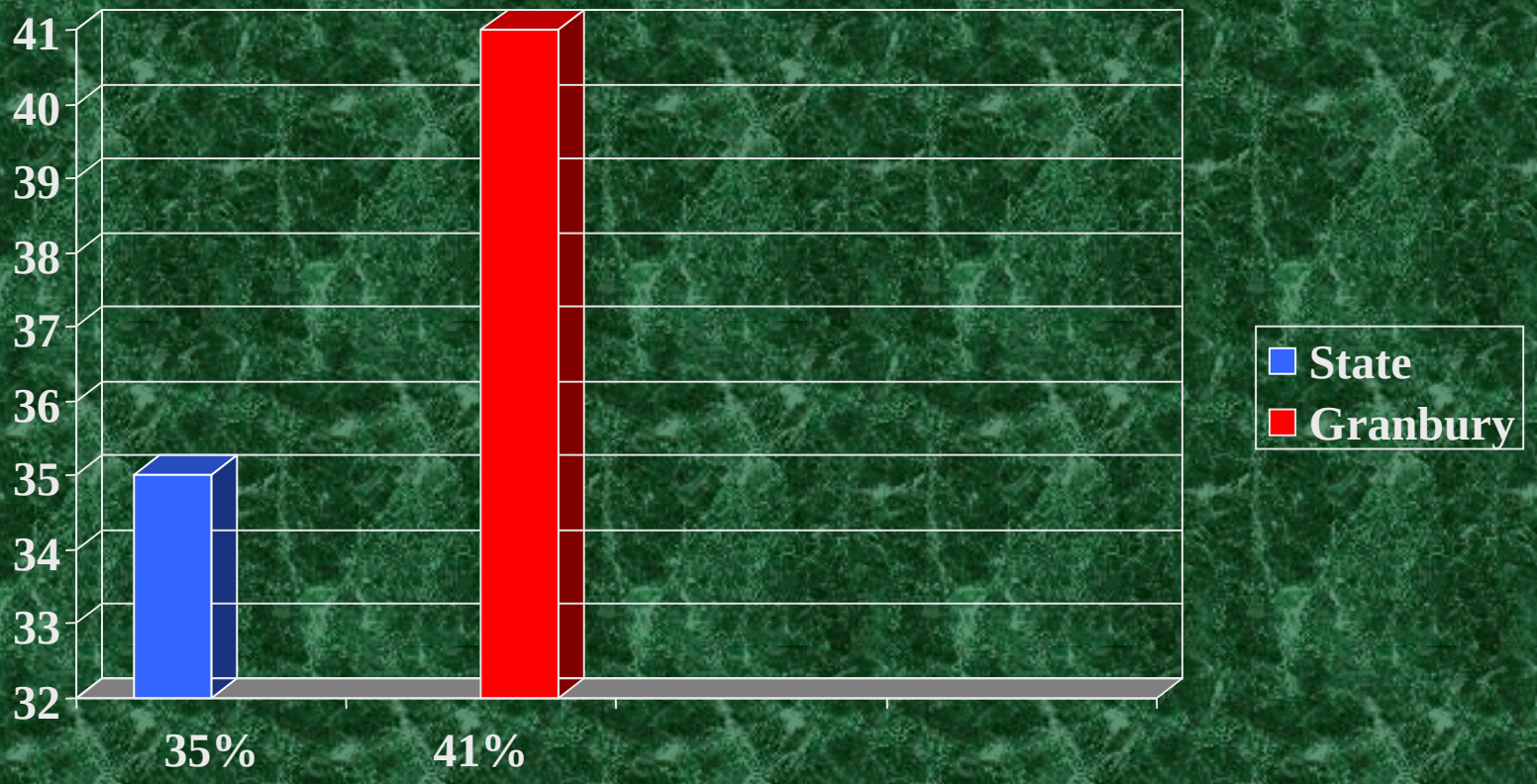
3rd Grade Reading Scores
State and Granbury
All Students



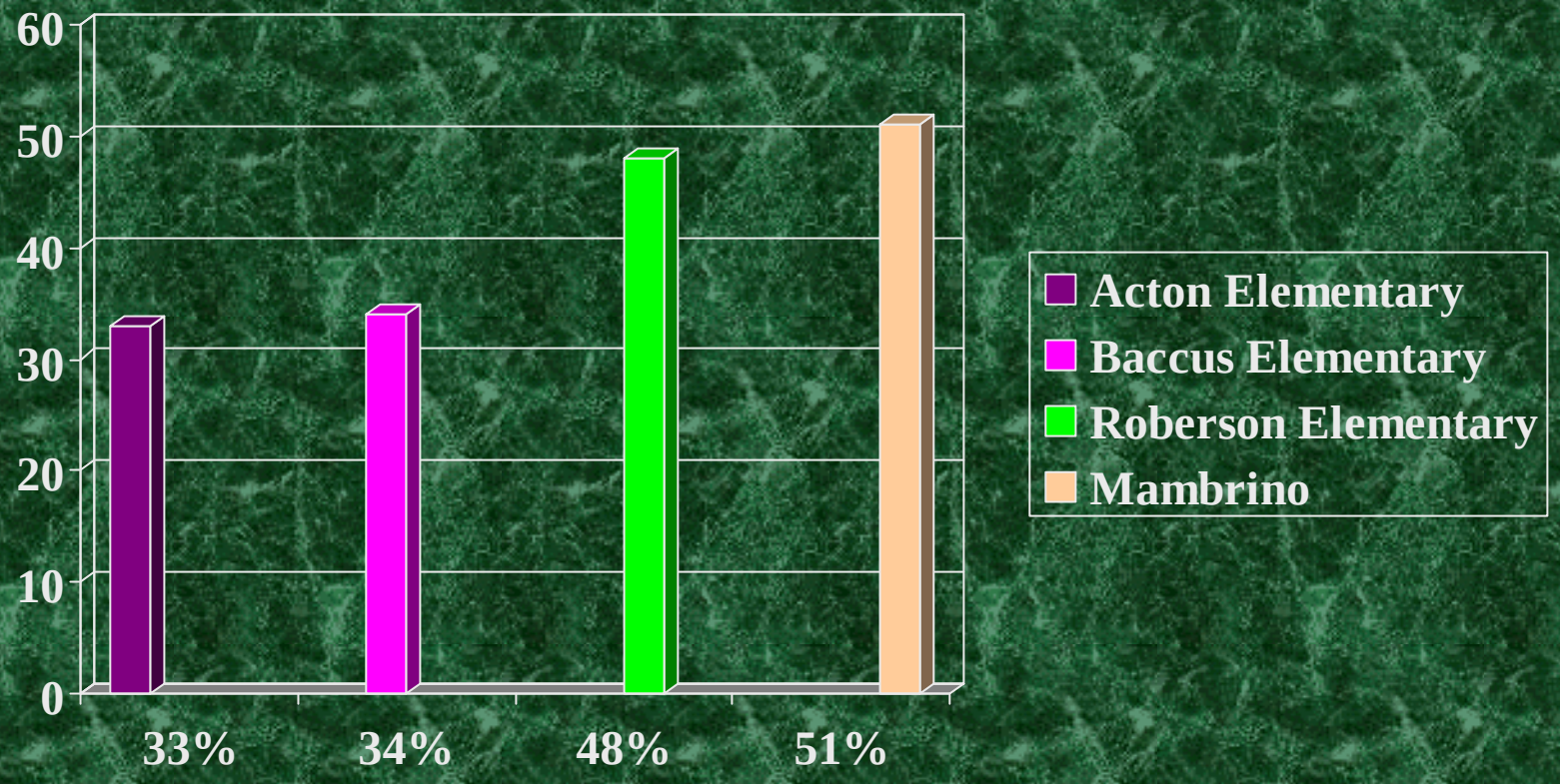
3rd Grade Reading Scores
All Students



3rd Grade TAKS Reading Commended Students



3rd Grade Reading Scores Commended Students



GRANBURY ISD
BOARD OF TRUSTEES
OFFICIAL SPECIAL MEETING
MINUTES
March 4, 2004

The Board of Trustees of the Granbury Independent School District convened in an official **SPECIAL** meeting on Thursday, March 4, 2004 at 6:30 p.m. in the Board Room of the Administration Building, 600 West Pearl St., Granbury, Texas

Presiding Officer..... Micky Shearon

Board Members Present

Jerry Campbell
Mark Graves
Gene Ellis
Brian Condit
Charlie Cloud (arrived at 7:05 p.m.)

Board Members Absent

Brad Johnson

School Officials Present

William Harris, Superintendent
Jan VanDorn, Assistant Superintendent
Sharay Boynton, Executive Director of Finance
Troy Green, Executive Director of Human Resources
Ton Potappel, Director of Technology
Judy Duncan, Recording Secretary

Meeting Called to Order

President, Micky Shearon, called the meeting to order at 6:46 p.m.

Ms. Lesa Vardeman from VLK Architects was present and presented some thoughts and ideas regarding a ninth grade campus. Vardeman discussed the option of adding a two-story wing to the current high school, which would house the ninth grade students. Another option discussed was the addition of a stand alone ninth grade campus on the current high school property.

Vardeman also presented sketches of canopies for the Intermediate and Elementary campuses.

Adjournment

There being no further business, the meeting was adjourned at 8:19 p.m.

Micky Shearon, President

J. Mark Graves, Secretary

GRANBURY ISD
BOARD OF TRUSTEES
OFFICIAL REGULAR MEETING
MINUTES
March 8, 2004

The Board of Trustees of the Granbury Independent School District convened in an official **REGULAR** meeting on Monday, March 8, 2004 at 6:00 p.m. in the Board Room of the Administration Building, 600 West Pearl St., Granbury, Texas

Presiding Officer..... Micky Shearon

Board Members Present

Charlie Cloud
Jerry Campbell
Mark Graves
Brad Johnson
Gene Ellis

Board Members Absent

Brian Condit

School Officials Present

William Harris, Superintendent
Jan Van Dorn, Assistant Superintendent
Troy Green, Executive Director of Human Resource
Ton Potappel, Director of Technology
Judy Duncan, Recording Secretary

Others Present

School Employees
Media
Community Members

Meeting Called to Order

President, Micky Shearon, called the meeting to order at 6:03 p.m.

Convened in Closed Session

The Board of Trustees convened in closed session at 6:04 p.m. under the Texas Open Meetings Act, Texas Government Codes, Chapter 551.074 - personnel matters and 551.072 – purchase, exchange, lease or value of real property.

Reconvened in Open Session

The Board reconvened in open session at 7:02 p.m. Dawn McCalvin, Associate Pastor of Acton United Methodist Church led the invocation and Micky Shearon led the pledge to the U.S. Flag and the Texas Flag.

Superintendent's Report

Recognitions – Granbury High School students were recognized for receiving Best High School entries in the FW Stock Show Art show. Students being recognized were: Todd Davis, Aerial Del Bosque, Michael Halder, Tracie Henderson, Savannah Hudson, Jamee Jenkins, Kristin Kay, Logan Langford, Terisita Martinzez, Delaigna Parker, Reagan Rucker, Loren Solomon, Whitney Thomas and Katie Toon.

The Board was presented copies of the financial statements for the period ending January 31, 2004 as an information item and no action was taken.

Superintendent Harris reported to the board that the Education Service Center would not hold an election for board of directors due to there being no contested races.

Public Comments
Mr. Steven Poole from the United Educators Association addressed the board regarding teacher salaries.

Board Members Special Reports
Board member, Charlie Cloud stated that he and Gene Ellis attended the Grassroots meeting in Weatherford, Texas and that he was appointed to the Legislative Advisory Committee.

Consent Agenda
A motion was made by Jerry Campbell and seconded by Mark Graves to approve the consent agenda items as presented. **MOTION CARRIED** Yes 6 – Noe 0 The consent agenda items approved were: (a) minutes of the February 23, 2004 regular board meeting, (b) budget amendments, (c) annual contract for fire alarm inspection services & repair kitchen suppression systems and fire extinguishers (d) annual contract for fire alarm inspection services & repair for building suppression system and pull stations.

Contract for Board Election
A motion was made by Charlie Cloud and seconded by Gene Ellis to approve the contract for board candidate election and joint election agreement with the Hood County Clerk's office. **MOTION CARRIED** Yes 6 – Noe 0

Personnel
A motion was made by Brad Johnson and seconded by Charlie Cloud to approve the term contracts for teachers, diagnosticians, counselors, speech therapists, school psychologist, librarians and nurses as presented. **MOTION CARRIED** Yes 6 – Noe 0

Adjournment
There being no further business, the meeting was adjourned at 7:19 p.m.

Micky Shearon, President

J. Mark Graves, Secretary

GRANBURY INDEPENDENT SCHOOL DISTRICT

INTEROFFICE MEMO

FINANCE AND BUSINESS AFFAIRS

To: Board of Trustees
Date: April 05, 2004
For: Approval

TO: Mr. William Harris, Superintendent

FROM: Sharay Boynton, Finance Director
DATE: March 29, 2004
RE: Budget Amendments

SUMMARY:

Attached are budget amendments that are for Board approval.

RECOMMENDATION:

I recommend the Board approve the amendments.

Respectfully submitted,

Sharay S. Boynton
Executive Director of Finance

Staff Person Responsible: Emmett Whitefield
Date Submitted: March 29, 2004

BUDGET AMENDMENTS RECOGNIZING DONATED & MISCELLANEOUS REVENUES

Fund 199, Ms. Carolyn Horton, Originator
This Amendment recognizes donated funds in the amount of $420 allocated to function 11. These funds are donated by the PTO at Brawner and will be used for field trip transportation.

Fund 199, Ms. Carolyn Horton, Originator
This Amendment recognizes funds in the amount of $987 allocated to function 11. These funds are generated by the Student Council and will be used to purchase additional Supplies.

Fund 199, Ms. Carolyn Horton, Originator
This Amendment recognizes funds in the amount of $239 allocated to function 12 and $157 allocated to function 11. These funds were generated within the Campus fund and the campus book fair. These funds will be used to purchase additional library books and other operating expenses.

Fund 711, Ms. Sharon Whitefield, Originator
This Amendment recognizes funds in the amount of $210 allocated to function 61. These funds are generated within the ESD program for field trip expenses.

Fund 199, Mr. Bobby Mabery, Originator
This Amendment recognizes funds in the amount of $115 allocated to function 12. These funds are generated from book fines and will be used to purchase additional library books.

Fund 181, Mr. Randy Leach, Originator
This Amendment recognizes funds in the amount of $526 allocated to function 36. These funds were generated in the Activity fund for Baseball and will be used to purchase additional supplies for the Baseball Team.

Fund 181, Mr. Randy Leach, Originator
This Amendment recognizes donated funds in the amount of $1,830 allocated to function 36. These funds are donated to the Tennis team and will be used for student travel.

Fund 199, Ms. Heather Allen, Originator
This Amendment recognizes donated funds in the amount of $780 allocated to function 51. These funds are donated by the campus PTO and will be used to purchase benches.

Fund 181, Ms. Sharay Boynton, Originator
This Amendment recognizes funds in the amount of $1,100 allocated to function 61. These funds are generated by Playoff Games and will be used for other operating expenses.

Fund 199, Ms. Sharay Boynton, Originator
This Amendment recognizes funds in the amount of $250 allocated to function 11. These funds are generated by the College Board and will be used for additional A/P supplies.

Fund 199, Ms. Sharay Boynton, Originator
This Amendment recognizes funds in the amount of $399 allocated to function 34. These funds are generated by insurance proceeds for DOL 2/24/04.

BUDGET AMENDMENTS RECOGNIZING FUNCTION TO FUNCTION TRANSACTION

Fund 199, Ms. Sharay Boynton, Originator
This Amendment recognizes funds in the amount of $5,800 allocated from function 51 to function 81. These funds are being transferred from capital improvements to fund GHS roof consultant.

Fund 199, Ms. Sharay Boynton, Originator
This Amendment recognizes funds in the amount of $8,800 allocated from function 51 to function 34. These funds are being transferred from contingency to fund air conditioners for bus purchases.

Fund 199, Mr. Larry Anderson, Originator
This Amendment recognizes funds in the amount of $294 allocated from function 51 to function 52. These funds are being transferred to purchase JWSC card supplies.

Fund 181 & 199, Ms. Sharay Boynton, Originator
This Amendment recognizes funds in the amount of $7,350 allocated from function 51 to function 36. These funds are being transferred from contigency to purchase replacement equipment stolen from the Pirate Pavillion.

Fund 199, Ms. Heather Allen, Originator
This Amendment recognizes funds in the amount of $2,700 allocated from function 23 to function 11. These funds are being transferred to purchase technology equipment.

Fund 181, Mr. Randy Leach, Originator
This Amendment recognizes funds in the amount of $4,000 allocated from function 61 to function 36 (3,000) and function 52 (1,000). These funds are being transferred to fund Officials and security for athletic events.

Fund 199, Mr. Roger Morgan, Originator
This Amendment recognizes funds in the amount of $160 allocated from function 52, $740 allocated from function 13, and $139 allocated from function 33 to function 11. These funds are being transferred to cover travel fro FPS State competition in Austin.

Fund 199, Mr. Jimmy Dawson, Originator
This Amendment recognizes funds in the amount of $5,200 allocated from function 52 to function 23. These funds are being transferred to purchase a flat panel computer.

Fund 199, Ms. Cheryl Meger, Originator
This Amendment recognizes funds in the amount of $2,500 allocated from function 11, $5,500 from function 31, and 2,000 from function 41 to function 34. These funds are being transferred to fund the purchase of a Special Education bus.

Fund 199, Ms. Rebecca Johnson, Originator
This Amendment recognizes funds in the amount of $125 allocated from function 11 to function 23. These funds are being transferred within the Campus Fund and will be used to purchase furniture in the office.

Fund 199, Mr. Bob Small, Originator
This Amendment recognizes funds in the amount of $675 allocated from function 12 to function 11. These funds are being transferred within the ESL budget from library books to supplies.

Fund 199, Mr. Bob Small, Originator
This Amendment recognizes funds in the amount of $1,230 allocated from function 13 to function 11. These funds are being transferred within the CATE budget for end of the year purchases.

Fund 199, Mr. Bob Small, Originator
This Amendment recognizes funds in the amount of $75 allocated from function 23 to function 11 and 400 allocated from function 36 to function 11. These funds are being transferred for end of the year purchases.

Fund 199, Mr. Ralph Purget, Originator
This Amendment recognizes funds in the amount of $600 allocated from function 13 to function 11. These funds are being transferred within the Campus Fund for the purchase of awards.

Fund 199, Mr. Ralph Purget, Originator
This Amendment recognizes funds in the amount of $2,200 allocated from function 23 to function 11 (1,800) and function 13 (400). These funds are being transferred from admin employee travel to staff development and instruction employee travel.

Fund 199, Mr. Ralph Purget, Originator
This Amendment recognizes funds in the amount of $200 allocated from function 11 to function 51. These funds are being transferred to the campus building supplies account.

Fund 199, Mr. John Shreve, Originator
This Amendment recognizes funds in the amount of $874 allocated from function 23 to function 13. These funds are being transferred to employee staff development travel.

OFFICE OF CURRICULUM & INSTRUCTION

For:	**Board of Trustees**
Date:	**April 5, 2004**
Action:	**Action**

To:	**Mr. William Harris, Superintendent**	**From:**	**Jan Van Dorn**
		Date:	**March 26, 2004**
		RE:	**Textbook Recommendations**

SUMMARY:
Texas Education Code 31.101 mandates that "the board of trustees of each school district shall notify the State Board of Education of the textbooks selected by the board of trustees for the following school year from among the textbooks on the appropriate conforming or nonconforming list." Sharon Whitefield, Curriculum Director, chaired the committee that made the selections. All of the textbooks that are recommended are conforming as defined by the State of Texas. The attached documentation denotes the textbooks that were chosen. Mrs. Whitefield will be available to answer any questions that may arise.

Recommendation: Administration recommends that all textbooks on the conforming list be adopted. The selections from the committee are attached.

Respectfully Submitted:

Jan Van Dorn
Assistant Superintendent

GRANBURY
INDEPENDENT SCHOOL DISTRICT

Sharon Whitefield
Director of
Curriculum

600 West Pearl • Granbury, Texas 76048 • Phone (817) 408-4035 • Fax (817) 408-4045

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MEMORANDUM

TO: JAN VAN DORN

FROM: SHARON WHITEFIELD

SUBJECT: TEXTBOOK ADOPTION FOR BOARD APPROVAL

DATE: 3/29/2004

CHOOSE ONE: [X] ***ACTION REQUIRED*** [ ] ***FYI*** [ ] ***DISTRIBUTE***

Textbook Proclamation 2002 is currently up for our consideration and adoption this spring. The following items are being considered, however TEA will only fund a portion of them this spring and the remaining will be funded in the spring of 2005.

Biology & AP Biology (TEA funding this year)

ESL grades K-8 (TEA funding 3-5 this year and remainder 2005)

Technology Applications K-8 (TEA funding all in Spring 2005)

Career and Tech Applications (TEAS funding all in Spring of 2005)

TEA recommended that the district choose all adoptions this year in the event that funding becomes available for the items scheduled for spring 2005. The items that will be purchased this spring will be implemented in the fall of 2005. I have attached a list of the conforming materials as well as a list of the specific books that the committees recommended for adoption. I would recommend that the board adopt the conforming materials. If you have questions, please do not hesitate to contact me.

Recommended Books for Adoption-CATE

Course Name	*Book Title*	Company	ISBN #
Auto Tech	*Automotive Excellence,Vol 1 and Vol 2*	Glencoe/McGraw Hill	0078604613
Business Computer Information Systems I	*Microsoft Office XP, Intro. Tutorial*	Thomson Leaning/Course Technology	0619058439
AP Computer Science I	*JAVA Software Solutions: Foundations of Program Design, AP Edition*	Pearson Education Inc., publishing as Prentice Hall	0201882590
AP Computer Science II	*JAVA Software Solutions: Foundations of Program Design, AP Edition*	Pearson Education Inc., publishing as Prentice Hall	0201882590
Business Image Mgmt. & Multimedia	*Introduction to Multimedia*	Glencoe/McGraw-Hill	0078236444
Desktop Publishing	*Desktop Publishing with Publisher 2002*	Pearson Educaiton, Inc., publishing as Prentice Hall	0131837109
Video Productions	*Video Technology with Premiere 6 and After Effects 5*	Pearson Educaiton, Inc., publishing as Prentice Hall	0131837125
Business Law	*Law for Business and Personal Us, 16th Ed*	Thomson Learning/South-Western	0538436220
Accounting	*Century 21 Accounting for Texas*	Thomson Learning/South-Western	0538437340
Keyboarding	*Century 21 Keyboarding & WP, Texas Ed.*	Thomson Learning/South-Western	0538436514

Course Name	*Book Title*	Company	ISBN #
Digital Graphics/Animation	*Digital Graphics & Animation with Photoshop & Flash*	Pearson Education, Inc.	0131837095
Apparel	*Clothing: Fashion Fabrics and Construction*	Glencoe/McCraw Hill.	0078290066
Individal Family Life (IFL)	*Strengthening Family & Self*	Goodheart-Willcox., Inc.	1590701224
Nutrition and Food Science	*Guide to Good Food*	Goodheart-Willcox., Inc.	1590701070
Personal & Family Development	*Today's Teen*	Glencoe/McGraw-Hill	0078463696
Ag. Metal Fabrication Tech., HS	*Metal Fabrication Tech. For Ag.*	Delmar Learning	1401815634
Animal Science	*Animal Science, Curriculum Caddy*	CEV Mult., Ltd	1569186235
Wildlife and Recreation Mgmt	*Wildlife and Recreation Mgmt, Curriculum Caddy*	CEV Mult., Ltd	1569186294
Applied Science & Tech	*Agri-Science and Technology II, Curriculum Caddy*	CEV Mult., Ltd	1569186219
Equine Science	*Equine Science, Curriculum Caddy*	CEV Mult., Ltd	1569186278
Food Tech	*Intro to Food Science*	Delmar Learning	
Child Development	*Children: The Early Years*	Goodheart-Wilcox, Co., Inc.	1566379458
Prep. For Parenting	*Parents and Their Children*	Goodheart-Wilcox, Co., Inc.	159070116X

Electricity/Electronics Technology, High School	*Introduction to Electronics W/CD, 4th Edition*	Delmar Learning	0766816982
Intro to Bus.	*Introduction to Business*	Glencoe/McGraw-Hill	0078258596
Career Investigations	*Exploring Careers*	Glencoe-McGraw-Hill	0078456444
Medical Terminology	*Intro to Medical Terminology*	Delmar Learning	140181137X
Anatomy and Physiology of Human Systems	*Essential of Human Anatomy & Physiology*	Pearson Education, Inc.	0131836633

Recommended Books for Adoption-ESL, Biology, Technology Applications

Course Name	*Book Title*	Company	ISBN #
ESL - Kindergarten	*The Hampton Brown Co., Inc. Avenues (Student Package)*	Hampton Brown	0736217908
ESL - Kindergarten	*The Hampton Brown Co., Inc. Avenues (Consumable)*	Hampton Brown	0736220062
ESL - Kindergarten	*The Hampton Brown Co., Inc Avenues (Teacher Package)*	Hampton Brown	0736220089
ESL – First Grade	*The Hampton Brown Co., Inc Avenues (Consumable)*	Hampton Brown	0736220232
ESL First Grade	*The Hampton Brown Co., Inc Avenues (Teacher Package)*	Hampton Brown	0736220240
ESL – First Grade	*The Hampton Brown Co., Inc. Avenues (Student Package)*	Hampton Brown	0736220224
ESL – Second Grade	*The Hampton Brown Co., Inc Avenues (Teacher Package)*	Hampton Brown	0736220305
ESL – Second Grade	*The Hampton Brown Co., Inc. Avenues (Student Package)*	Hampton Brown	0736220291
ESL – Third Grade	*The Hampton Brown Co., Inc. Avenues (Student Package)*	Hampton Brown	0736220321
ESL - Third Grade	*The Hampton Brown Co., Inc Avenues (Teacher Package)*	Hampton Brown	073622033X

Course Name	*Book Title*	Company	ISBN #
ESL – Fourth Grade	*The Hampton Brown Co., Inc Avenues (Teacher Package)*	Hampton Brown	0736220380
ESL – Fourth Grade	*The Hampton Brown Co., Inc. Avenues (Student Package)*	Hampton Brown	0736220372
ESL – Fifth Grade	*The Hampton Brown Co., Inc. Avenues (Student Package)*	Hampton Brown.	0736220402
ESL - Fifth Grade	*The Hampton Brown Co., Inc Avenues (Teacher Package)*	Hampton Brown	0736220410
ESL – Sixth Grade	*High Point Levels A-B (Student Package)*	Hampton Brown	0736219978
ESL – Sixth Grade	*High Point Levels A-B (Teacher Package)*	Hampton Brown	0736219994
ESL – Seventh Grade	*High Point Levels A-B (Student Package)*	Hampton Brown	0736219978
ESL – Seventh Grade	*High Point Levels A-B (Teacher Package)*	Hampton Brown	0736219994
ESL – Eighth Grade	*High Point Levels B-C (Teacher Package)*	Hampton Brown	0736220038
ESL – Eighth Grade	*High Point Levels B-C(Student Package)*	Hampton Brown	0736220011
Biology	*Biology: The Dynamics of Life, Texas Edition*	Glencoe/McGraw-Hill	0078299047

AP Biology	*Biology*	Pearson Education, Inc., publishing as Prentice Hall	0131836641
Technology Applications	*Connected Tech, Kindergarten (online with text)*	Classroom Connect, Inc.	1582821232
Technology Applications	*Connected Tech, First Grade (online with text)*	Classroom Connect, Inc.	1582821240
Technology Applications	*Connected Tech, Second Grade (online with text)*	Classroom Connect, Inc.	1582821259
Technology Applications	*Connected Tech, Third Grade (online with text)*	Classroom Connect, Inc.	1582821267
Technology Applications	*Connected Tech, Fourth Grade (online with text)*	Classroom Connect, Inc.	1582821275
Technology Applications	*Connected Tech, Fifth Grade (online with text)*	Classroom Connect, Inc.	1582821283
Technology Applications	*Connected Tech, Sixth Grade (online with text)*	Classroom Connect, Inc.	1582821291
Technology Applications	*Connected Tech, Seventh Grade (online with text)*	Classroom Connect, Inc.	1582821305
Technology Applications	*Connected Tech, Eighth Grade (online with text)*	Classroom Connect, Inc.	1582821313

Instructional Materials Adopted by the State Board of Education

November 7, 2003

Conforming List

Agricultural Science and Technology	Publisher	ISBN	Title	Course	Adopted As
Agricultural Mechanics, High School					
	CEV Multimedia, Ltd.	1570780625	Agricultural Mechanics, Hard Drive (HD)	Agricultural Mechanics, High School	Conforming
	CEV Multimedia, Ltd.	1570789754	Agricultural Mechanics, Website (WS)	Agricultural Mechanics, High School	Conforming
	CEV Multimedia, Ltd.	1569186391	Agricultural Mechanics, Curriculum Caddy (CC)	Agricultural Mechanics, High School	Conforming
Agricultural Metal Fabrication Technology, High School					
	Delmar Learning	1401815634	Metal Fabrication Technology for Agriculture	Agricultural Metal Fabrication Technology, High School	Conforming
	CEV Multimedia, Ltd.	1569188645	Agricultural Metal Fabrication Technology, Curriculum Caddy (CC)	Agricultural Metal Fabrication Technology, High School	Conforming
	Pearson Education, Inc., publishing as Prentice Hall	0131836919	Modern Welding Technology	Agricultural Metal Fabrication Technology, High School	Conforming
	CEV Multimedia, Ltd.	1570780528	Agricultural Metal Fabrication Technology, Hard Drive (HD)	Agricultural Metal Fabrication Technology, High School	Conforming
	CEV Multimedia, Ltd.	1570780951	Agricultural Metal Fabrication Technology, Website (WS)	Agricultural Metal Fabrication Technology, High School	Conforming

Agricultural Power Technology, High School

CEV Multimedia, Ltd.	1570780617	Agricultural Power Technology, Hard Drive (HD)	Agricultural Power Technology, High School	Conforming
CEV Multimedia, Ltd.	1570781583	Agricultural Power Technology, Website (WS)	Agricultural Power Technology, High School	Conforming
CEV Multimedia, Ltd.	1569186383	Agricultural Power Technology, Curriculum Caddy (CC)	Agricultural Power Technology, High School	Conforming

Agricultural Structures Technology, High School

CEV Multimedia, Ltd.	1570780536	Agricultural Structures Technology, Hard Drive (HD)	Agricultural Structures Technology, High School	Conforming
CEV Multimedia, Ltd.	157078096X	Agricultural Structures Technology, Website (WS)	Agricultural Structures Technology, High School	Conforming
CEV Multimedia, Ltd.	1569188653	Agricultural Structures Technology, Curriculum Caddy (CC)	Agricultural Structures Technology, High School	Conforming

Animal Science, High School

Pearson Education, Inc., publishing as Prentice Hall	0130364320	Introduction to Livestock and Companion Animals	Animal Science, High School	Conforming
Delmar Learning	1401827373	Modern Livestock and Poultry Production, Seventh Edition	Animal Science, High School	Conforming
CEV Multimedia, Ltd.	1570780498	Animal Science, Hard Drive (HD)	Animal Science, High School	Conforming
CEV Multimedia, Ltd.	1570781001	Animal Science, Website (WS)	Animal Science, High School	Conforming
CEV Multimedia, Ltd.	1569186235	Animal Science, Curriculum Caddy (CC)	Animal Science, High School	Conforming

Applied Agricultural Science and Technology, High School

Pearson Education, Inc., publishing as Prentice Hall	0813432227	AgriScience	Applied Agricultural Science and Technology, High School	Conforming
Delmar Learning	0766816648	Agriscience Fundamentals & Applications, Third Edition	Applied Agricultural Science and Technology, High School	Conforming
CEV Multimedia, Ltd.	1570780471	Agriscience and Technology II, Hard Drive (HD)	Applied Agricultural Science and Technology, High School	Conforming
CEV Multimedia, Ltd.	1570780986	Agriscience and Technology II, Website (WS)	Applied Agricultural Science and Technology, High School	Conforming
CEV Multimedia, Ltd.	1569186219	Agriscience and Technology II, Curriculum Caddy (CC)	Applied Agricultural Science and Technology, High School	Conforming

Equine Science, High School

CEV Multimedia, Ltd.	1569186278	Equine Science, Curriculum Caddy (CC)	Equine Science, High School	Conforming
CEV Multimedia, Ltd.	157078146X	Equine Science, Website (WS)	Equine Science, High School	Conforming
CEV Multimedia, Ltd.	157078051X	Equine Science, Hard Drive (HD)	Equine Science, High School	Conforming
Delmar Learning	0766835316	Equine Science, Second Edition	Equine Science, High School	Conforming
Pearson Education, Inc., publishing as Prentice Hall	0130364258	Ensminger's Equine Science	Equine Science, High School	Conforming

Floral Design and Interior Landscape Management, High School

Delmar Learning	0766815609	Floriculture Designing & Merchandising, Second Edition	Floral Design and Interior Landscape Management, High School	Conforming
CEV Multimedia, Ltd.	1570781567	Floral Design and Interior Landscape Development, Website (WS)	Floral Design and Interior Landscape Management, High School	Conforming
CEV Multimedia, Ltd.	1569186367	Floral Design and Interior Landscape Development, Curriculum Caddy (CC)	Floral Design and Interior Landscape Management, High School	Conforming
CEV Multimedia, Ltd.	1570780595	Floral Design and Interior Landscape Development, Hard Drive (HD)	Floral Design and Interior Landscape Management, High School	Conforming
Pearson Education, Inc., publishing as Prentice Hall	0130364290	Floral Design and Interior Landscape Management	Floral Design and Interior Landscape Management, High School	Conforming

Food Technology, High School

CEV Multimedia, Ltd.	1570781451	Food Technology, Website (WS)	Food Technology, High School	Conforming
CEV Multimedia, Ltd.	1569186243	Food Technology, Curriculum Caddy (CC)	Food Technology, High School	Conforming
Delmar Learning	0766813142	Introduction to Food Science	Food Technology, High School	Conforming
CEV Multimedia, Ltd.	1570780501	Food Technology, Hard Drive (HD)	Food Technology, High School	Conforming

Home Maintenance and Improvement, High School

CEV Multimedia, Ltd.	1569186405	Home Maintenance and Improvement, Curriculum Caddy (CC)	Home Maintenance and Improvement, High School	Conforming
CEV Multimedia, Ltd.	1570780633	Home Maintenance and Improvement, Hard Drive (HD)	Home Maintenance and Improvement, High School	Conforming
CEV Multimedia, Ltd.	1570781745	Home Maintenance and Improvement, Website (WS)	Home Maintenance and Improvement, High School	Conforming

Horticultural Plant Production, High School

CEV Multimedia, Ltd.	1570780579	Horticultural Plant Production, Hard Drive (HD)	Horticultural Plant Production, High School	Conforming
CEV Multimedia, Ltd.	1570781540	Horticultural Plant Production, Website (WS)	Horticultural Plant Production, High School	Conforming
Delmar Learning	1401841880	Introduction to Plant Science, Revised	Horticultural Plant Production, High School	Conforming
Pearson Education, Inc., publishing as Prentice Hall	0130364223	Greenhouse Production	Horticultural Plant Production, High School	Conforming
CEV Multimedia, Ltd.	1569186324	Horticultural Plant Production, Curriculum Caddy (CC)	Horticultural Plant Production, High School	Conforming

Horticulture, High School

CEV Multimedia, Ltd.	1570780641	Horticulture, Hard Drive (HD)	Horticulture, High School	Conforming
Delmar Learning	0766814173	Ornamental Horticulture, Third Edition	Horticulture, High School	Conforming
CEV Multimedia, Ltd.	1569186421	Horticulture, Curriculum Caddy (CC)	Horticulture, High School	Conforming
CEV Multimedia, Ltd.	1570781753	Horticulture, Website (WS)	Horticulture, High School	Conforming
Pearson Education, Inc., publishing as Prentice Hall	0130364134	Introduction to Horticulture	Horticulture, High School	Conforming

Introduction to Agricultural Mechanics, High School

CEV Multimedia, Ltd.	1569186375	Introduction to Agricultural Mechanics, Curriculum Caddy (CC)	Introduction to Agricultural Mechanics, High School	Conforming
Pearson Education, Inc., publishing as Prentice Hall	0130364207	Introduction to Agricultural Mechanics	Introduction to Agricultural Mechanics, High School	Conforming
CEV Multimedia, Ltd.	1570780609	Introduction to Agricultural Mechanics, Hard Drive (HD)	Introduction to Agricultural Mechanics, High School	Conforming
CEV Multimedia, Ltd.	1570781575	Introduction to Agricultural Mechanics, Website (WS)	Introduction to Agricultural Mechanics, High School	Conforming
Delmar Learning	0766814106	Agricultural Mechanics, 4th Edition	Introduction to Agricultural Mechanics, High School	Conforming

Introduction to Horticultural Science, High School

CEV Multimedia, Ltd.	1570781494	Introduction to Horticultural Science, Website (WS)	Introduction to Horticultural Science, High School	Conforming
CEV Multimedia, Ltd.	1569186316	Introduction to Horticultural Science, Curriculum Caddy (CC)	Introduction to Horticultural Science, High School	Conforming
CEV Multimedia, Ltd.	1570780560	Introduction to Horticultural Science, Hard Drive (HD)	Introduction to Horticultural Science, High School	Conforming
Delmar Learning	0766815676	Introductory Horticulture, Sixth Edition	Introduction to Horticultural Science, High School	Conforming
Pearson Education, Inc., publishing as Prentice Hall	0130364134	Introduction to Horticulture	Introduction to Horticultural Science, High School	Conforming

Introduction to World Agricultural Science and Technology, High School

CEV Multimedia, Ltd.	1570780978	Agriscience and Technology I, Website (WS)	Introduction to World Agricultural Science and Technology, High School	Conforming
Delmar Learning	0766816745	Exploring Agriscience, 2nd Edition	Introduction to World Agricultural Science and Technology, High School	Conforming
CEV Multimedia, Ltd.	1570780463	Agriscience and Technology I, Hard Drive (HD)	Introduction to World Agricultural Science and Technology, High School	Conforming
CEV Multimedia, Ltd.	1569186200	Agriscience and Technology I, Curriculum Caddy (CC)	Introduction to World Agricultural Science and Technology, High School	Conforming
Pearson Education, Inc., publishing as Prentice Hall	0130364010	AgriScience Explorations	Introduction to World Agricultural Science and Technology, High School	Conforming

Landscape Design, Construction, and Maintenance, High School

Delmar Learning	1401834108	Landscaping: Principles and Practices, 6th Edition	Landscape Design, Construction, and Maintenance, High School	Conforming
CEV Multimedia, Ltd.	1570780587	Landscape Design, Construction, and Maintenance, Hard Drive (HD)	Landscape Design, Construction, and Maintenance, High School	Conforming
CEV Multimedia, Ltd.	1569186332	Landscape Design, Construction, and Maintenance, Curriculum Caddy (CC)	Landscape Design, Construction, and Maintenance, High School	Conforming
Pearson Education, Inc., publishing as Prentice Hall	0813432367	Introduction to Landscaping: Design, Construction, and Maintenance	Landscape Design, Construction, and Maintenance, High School	Conforming
CEV Multimedia, Ltd.	1570781559	Landscape Design, Construction, and Maintenance, Website (WS)	Landscape Design, Construction, and Maintenance, High School	Conforming

Personal Skill Development in Agriculture, High School

CEV Multimedia, Ltd.	157078048X	Personal Skill Development, Hard Drive (HD)	Personal Skill Development in Agriculture, High School	Conforming
CEV Multimedia, Ltd.	1570780994	Personal Skill Development, Website (WS)	Personal Skill Development in Agriculture, High School	Conforming
Pearson Education, Inc., publishing as Prentice Hall	0130364347	Developing Leadership and Communication Skills	Personal Skill Development in Agriculture, High School	Conforming
Delmar Learning	0766825361	Leadership: Personal Development and Career Success, Second Edition	Personal Skill Development in Agriculture, High School	Conforming
CEV Multimedia, Ltd.	1569186227	Personal Skill Development, Curriculum Caddy (CC)	Personal Skill Development in Agriculture, High School	Conforming

Plant and Animal Production, High School

Pearson Education, Inc., publishing as Prentice Hall	0130364029	Plants and Animals: Biology and Production	Plant and Animal Production, High School	Conforming
CEV Multimedia, Ltd.	1570781478	Plant and Animal Production, Website (WS)	Plant and Animal Production, High School	Conforming
CEV Multimedia, Ltd.	1569186286	Plant and Animal Production, Curriculum Caddy (CC)	Plant and Animal Production, High School	Conforming
CEV Multimedia, Ltd.	1570780544	Plant and Animal Production, Hard Drive (HD)	Plant and Animal Production, High School	Conforming

Wildlife and Recreation Management, High School

CEV Multimedia, Ltd.	1570781486	Wildlife and Recreation Management, Website (WS)	Wildlife and Recreation Management, High School	Conforming
Delmar Learning	0766826813	Wildlife & Natural Resource Management, Second Edition	Wildlife and Recreation Management, High School	Conforming
Pearson Education, Inc., publishing as Prentice Hall	0813432448	Wildlife Management	Wildlife and Recreation Management, High School	Conforming
CEV Multimedia, Ltd.	1570780552	Wildlife and Recreation Management, Hard Drive (HD)	Wildlife and Recreation Management, High School	Conforming
Delmar Learning	0766832600	Fish & Wildlife: Principles of Zoology and Ecology, 2/E	Wildlife and Recreation Management, High School	Conforming
CEV Multimedia, Ltd.	1569186294	Wildlife and Recreation Management , Curriculum Caddy (CC)	Wildlife and Recreation Management, High School	Conforming

Instructional Materials Adopted by the State Board of Education

November 7, 2003

Conforming List

Business Education

Publisher	ISBN	Title	Course	Adopted As
Accounting I, High School				
Glencoe/McGraw-Hill, a division of The McGraw-Hill Companies, Inc.	0078456703	Glencoe Accounting: Real World Applications And Connections, First-Year Course	Accounting I, High School	Conforming
Thomson Learning/South-Western	0538437340	Century 21 Accounting for Texas, General Journal Approach	Accounting I, High School	Conforming
Thomson Learning/South-Western	0538437316	Century 21 Accounting for Texas, Multicolumn Journal Approach	Accounting I, High School	Conforming
Banking and Financial Systems, High School				
Thomson Learning/South-Western	0324276761	Texas Banking and Financial Systems Bundle	Banking and Financial Systems, High School	Conforming
Business Communications, High School				
CEV Multimedia, Ltd.	1570783373	Business Communications, Website (WS)	Business Communications, High School	Conforming
CEV Multimedia, Ltd.	1570780862	Business Communications, Hard Drive (HD)	Business Communications, High School	Conforming
CEV Multimedia, Ltd.	1569186472	Business Communications, Curriculum Caddy (CC)	Business Communications, High School	Conforming

Business Computer Information Systems I, High School

Thomson Learning/Course Technology	0619055758	Texas Microsoft Office Applications, Introductory Course	Business Computer Information Systems I, High School	Conforming
Lawrenceville Press, Inc.	1580030467	A Guide to Microsoft Office XP Professional	Business Computer Information Systems I, High School	Conforming
Thomson Learning/Course Technology	0619058439	Microsoft Office XP, Introductory Tutorial	Business Computer Information Systems I, High School	Conforming
Glencoe/McGraw-Hill, a division of The McGraw-Hill Companies, Inc.	0078605253	BCIS Student Pack	Business Computer Information Systems I, High School	Conforming
Pearson Education, Inc., publishing as Prentice Hall	0130362387	Business Computer Information Systems, Level 1	Business Computer Information Systems I, High School	Conforming

Business Computer Information Systems II, High School

Thomson Learning/Course Technology	061905848X	Microsoft Office XP, Advanced Tutorial	Business Computer Information Systems II, High School	Conforming
Pearson Education, Inc., publishing as Prentice Hall	0130362611	Business Computer Information Systems, Level 2	Business Computer Information Systems II, High School	Conforming
Thomson Learning/Course Technology	061905591X	Texas Microsoft Office Applications, Advanced Course, 2/E	Business Computer Information Systems II, High School	Conforming

Business Image Management and Multimedia, High School

Thomson Learning/South-Western	0538437618	Texas Business Image Management and Multimedia Bundle	Business Image Management and Multimedia, High School	Conforming
Glencoe/McGraw-Hill, a division of The McGraw-Hill Companies, Inc.	0078236444	Introduction To Multimedia	Business Image Management and Multimedia, High School	Conforming
Thomson Learning/Course Technology	0619055332	Multimedia BASICS	Business Image Management and Multimedia, High School	Conforming

Business Law, High School

Thomson Learning/South-Western	0538436220	Law for Business and Personal Use, 16th Edition	Business Law, High School	Conforming
Glencoe/McGraw-Hill, a division of The McGraw-Hill Companies, Inc.	0078266092	Understanding Business And Personal Law	Business Law, High School	Conforming

Business Management, High School

CEV Multimedia, Ltd.	1569186480	Business Management, Curriculum Caddy (CC)	Business Management, High School	Conforming
CEV Multimedia, Ltd.	1570780854	Business Management, Hard Drive (HD)	Business Management, High School	Conforming
Thomson Learning/South-Western	0538435909	Business Principles and Management, Anniversary Edition	Business Management, High School	Conforming
CEV Multimedia, Ltd.	1570783365	Business Management, Website (WS)	Business Management, High School	Conforming

Business Ownership, High School

Thomson Learning/South-Western	0538435909	Business Principles and Management, Anniversary Edition	Business Ownership, High School	Conforming

Introduction to Business, High School

Glencoe/McGraw-Hill, a division of The McGraw-Hill Companies, Inc.	0078258596	Introduction To Business	Introduction to Business, High School	Conforming
CEV Multimedia, Ltd.	1569186464	Introduction to Business, Curriculum Caddy (CC)	Introduction to Business, High School	Conforming
CEV Multimedia, Ltd.	1570780870	Introduction to Business, Hard Drive (HD)	Introduction to Business, High School	Conforming
CEV Multimedia, Ltd.	1570783381	Introduction to Business, Website (WS)	Introduction to Business, High School	Conforming
Thomson Learning/South-Western	0538436123	Intro to Business, Fifth Edition	Introduction to Business, High School	Conforming

Introduction to Keyboarding, Middle School

Thomson Learning/South-Western	0538979658	Texas Introduction to Keyboarding Bundle	Introduction to Keyboarding, Middle School	Conforming
Pearson Education, Inc., publishing as Prentice Hall	0130364436	Middle Grades Keyboarding (Single Volume)	Introduction to Keyboarding, Middle School	Conforming
Glencoe/McGraw-Hill, a division of The McGraw-Hill Companies, Inc.	0078309859	Keyboarding Connections Projects and Applications	Introduction to Keyboarding, Middle School	Conforming

Keyboarding, High School

Thomson Learning/South-Western	0538436514	Century 21 Keyboarding & Word Processing, Texas Edition	Keyboarding, High School	Conforming
Glencoe/McGraw-Hill, a division of The McGraw-Hill Companies, Inc.	0078602564	Glencoe Keyboarding With Computer Applications, Lessons 1-150	Keyboarding, High School	Conforming
Glencoe/McGraw-Hill, a division of The McGraw-Hill Companies, Inc.	0078602424	Glencoe Keyboarding With Computer Applications, Lessons 1-80	Keyboarding, High School	Conforming

Recordkeeping, High School

Thomson Learning/South-Western	0538437502	Recordkeeping for Texas	Recordkeeping, High School	Conforming

Telecommunications and Networking, High School

Thomson Learning/Course Technology	0619055820	Networking BASICS, 2/E	Telecommunications and Networking, High School	Conforming

Word Processing Applications, High School

Thomson Learning/South-Western	053872756X	Business Applications with Microsoft Word: Advanced Document Processing	Word Processing Applications, High School	Conforming
Thomson Learning/Course Technology	0619055286	Texas Microsoft Word Applications, Comprehensive Course	Word Processing Applications, High School	Conforming
Pearson Education, Inc., publishing as Prentice Hall	0130364460	Learning Microsoft Word 2002	Word Processing Applications, High School	Conforming

Career Orientation

Publisher	ISBN	Title	Course	Adopted As
Career Connections, High School				
Glencoe/McGraw-Hill, a division of The McGraw-Hill Companies, Inc.	0078280338	Succeeding In The World Of Work	Career Connections, High School	Conforming
Goodheart-Willcox Co., Inc.	1566379687	From School to Work	Career Connections, High School	Conforming
Thomson Learning/South-Western	0538699663	Working: Career Success for the 21st Century, Third Edition	Career Connections, High School	Conforming
Academic Innovations	1878787004	Career Choices (text with online access)	Career Connections, High School	Conforming
CEV Multimedia, Ltd.	1570783802	Career Connections, Website (WS)	Career Connections, High School	Conforming
CEV Multimedia, Ltd.	1570780889	Career Connections, Hard Drive (HD)	Career Connections, High School	Conforming
CEV Multimedia, Ltd.	1569186936	Career Connections, Curriculum Caddy (CC)	Career Connections, High School	Conforming
Thomson Learning/South-Western	032427663X	Texas Career Connections with CD Bundle	Career Connections, High School	Conforming

Career Investigation, Middle School

Glencoe/McGraw-Hill, a division of The McGraw-Hill Companies, Inc.	0078456444	Exploring Careers	Career Investigation, Middle School	Conforming
CEV Multimedia, Ltd.	1570783810	Career Investigations, Website (WS)	Career Investigation, Middle School	Conforming
CEV Multimedia, Ltd.	1569186456	Career Investigations, Curriculum Caddy (CC)	Career Investigation, Middle School	Conforming
Academic Innovations	1878787004	Career Choices (text with online access)	Career Investigation, Middle School	Conforming
Goodheart-Willcox Co., Inc.	1566379393	Learning for Earning	Career Investigation, Middle School	Conforming
CEV Multimedia, Ltd.	1570780897	Career Investigations, Hard Drive (HD)	Career Investigation, Middle School	Conforming
Thomson Learning/South-Western	0538436697	Investigating Your Career with CD	Career Investigation, Middle School	Conforming

English as a Second Language	Publisher	ISBN	Title	Course	Adopted As
English as a Second Language, Grade 1					
	Rigby/Harcourt Supplemental Publishers	0757867499	On Our Way to English (Teacher Package)	English as a Second Language, Grade 1	Conforming
	The Hampton-Brown Co., Inc. d.b.a. Hampton-Brown	0736220232	Avenues (Consumable)	English as a Second Language, Grade 1	Conforming
	Rigby/Harcourt Supplemental Publishers	0757867677	On Our Way to English (Consumables)	English as a Second Language, Grade 1	Conforming
	Harcourt School Publishers	015337358X	Moving Into English (Teacher Package)	English as a Second Language, Grade 1	Conforming
	Harcourt School Publishers	0153342722	Moving Into English (Consumable)	English as a Second Language, Grade 1	Conforming
	The Hampton-Brown Co., Inc. d.b.a. Hampton-Brown	0736220240	Avenues (Teacher Package)	English as a Second Language, Grade 1	Conforming
	The Hampton-Brown Co., Inc. d.b.a. Hampton-Brown	0736220224	Avenues (Student Package)	English as a Second Language, Grade 1	Conforming
	Harcourt School Publishers	0153381922	Moving Into English (Student Package)	English as a Second Language, Grade 1	Conforming
	Rigby/Harcourt Supplemental Publishers	075787746X	On Our Way to English (Student Package)	English as a Second Language, Grade 1	Conforming

English as a Second Language, Grade 2

Rigby/Harcourt Supplemental Publishers	0757867502	On Our Way to English (Teacher Package)	English as a Second Language, Grade 2	Conforming
Harcourt School Publishers	0153381930	Moving Into English (Student Package)	English as a Second Language, Grade 2	Conforming
Harcourt School Publishers	0153373598	Moving Into English (Teacher Package)	English as a Second Language, Grade 2	Conforming
The Hampton-Brown Co., Inc. d.b.a. Hampton-Brown	0736220305	Avenues (Teacher Package)	English as a Second Language, Grade 2	Conforming
Rigby/Harcourt Supplemental Publishers	0757877478	On Our Way to English (Student Package)	English as a Second Language, Grade 2	Conforming
The Hampton-Brown Co., Inc. d.b.a. Hampton-Brown	0736220291	Avenues (Student Package)	English as a Second Language, Grade 2	Conforming

English as a Second Language, Grade 3

Harcourt School Publishers	015337361X	Moving Into English (Teacher Package)	English as a Second Language, Grade 3	Conforming
Rigby/Harcourt Supplemental Publishers	0757867510	On Our Way to English (Teacher Package)	English as a Second Language, Grade 3	Conforming
Harcourt School Publishers	0153381949	Moving Into English (Student Package)	English as a Second Language, Grade 3	Conforming
Rigby/Harcourt Supplemental Publishers	0757877486	On Our Way to English (Student Package)	English as a Second Language, Grade 3	Conforming
The Hampton-Brown Co., Inc. d.b.a. Hampton-Brown	0736220321	Avenues (Student Package)	English as a Second Language, Grade 3	Conforming
The Hampton-Brown Co., Inc. d.b.a. Hampton-Brown	073622033X	Avenues (Teacher Package)	English as a Second Language, Grade 3	Conforming

English as a Second Language, Grade 4

Rigby/Harcourt Supplemental Publishers	0757867529	On Our Way to English (Teacher Package)	English as a Second Language, Grade 4	Conforming
Rigby/Harcourt Supplemental Publishers	0757877494	On Our Way to English (Student Package)	English as a Second Language, Grade 4	Conforming
Harcourt School Publishers	0153381957	Moving Into English (Student Package)	English as a Second Language, Grade 4	Conforming
Harcourt School Publishers	0153373628	Moving Into English (Teacher Package)	English as a Second Language, Grade 4	Conforming
The Hampton-Brown Co., Inc. d.b.a. Hampton-Brown	0736220380	Avenues (Teacher Package)	English as a Second Language, Grade 4	Conforming
The Hampton-Brown Co., Inc. d.b.a. Hampton-Brown	0736220372	Avenues (Student Package)	English as a Second Language, Grade 4	Conforming

English as a Second Language, Grade 5

Rigby/Harcourt Supplemental Publishers	0757877508	On Our Way to English (Student Package)	English as a Second Language, Grade 5	Conforming
Harcourt School Publishers	0153381965	Moving Into English (Student Package)	English as a Second Language, Grade 5	Conforming
Harcourt School Publishers	0153373741	Moving Into English (Teacher Package)	English as a Second Language, Grade 5	Conforming
Rigby/Harcourt Supplemental Publishers	0757867537	On Our Way to English (Teacher Package)	English as a Second Language, Grade 5	Conforming
The Hampton-Brown Co., Inc. d.b.a. Hampton-Brown	0736220402	Avenues (Student Package)	English as a Second Language, Grade 5	Conforming
The Hampton-Brown Co., Inc. d.b.a. Hampton-Brown	0736220410	Avenues (Teacher Package)	English as a Second Language, Grade 5	Conforming

English as a Second Language, Grade 6

Pearson Education, Inc., publishing as Longman	0131773828	Shining Star Level A (Teacher Package)	English as a Second Language, Grade 6	Conforming
The Hampton-Brown Co., Inc. d.b.a. Hampton-Brown	0736219994	High Point Levels A-B (Teacher Package)	English as a Second Language, Grade 6	Conforming
The Hampton-Brown Co., Inc. d.b.a. Hampton-Brown	0736219951	High Point The Basics-Level A (Teacher Package)	English as a Second Language, Grade 6	Conforming
Alloy Interactive, Inc. DBA Alloy Multimedia	0972767304	ESL ReadingSmart (online)(Student Package) www.eslreadingsmart.com	English as a Second Language, Grade 6	Conforming
Pearson Education, Inc., publishing as Longman	0131773836	Shining Star Level A (Student Package)	English as a Second Language, Grade 6	Conforming
The Hampton-Brown Co., Inc. d.b.a. Hampton-Brown	0736219935	High Point The Basics-Level A (Student Package)	English as a Second Language, Grade 6	Conforming
The Hampton-Brown Co., Inc. d.b.a. Hampton-Brown	0736219978	High Point Levels A-B (Student Package)	English as a Second Language, Grade 6	Conforming
Thomson Learning/Heinle	0759396035	Visions (Teacher Package)	English as a Second Language, Grade 6	Conforming
Alloy Interactive, Inc. DBA Alloy Multimedia	0972767312	ESL ReadingSmart (Online)(Teacher Package) www.eslreadingsmart.com	English as a Second Language, Grade 6	Conforming
Thomson Learning/Heinle	0759396027	Visions (Student Package)	English as a Second Language, Grade 6	Conforming

English as a Second Language, Grade 7

The Hampton-Brown Co., Inc. d.b.a. Hampton-Brown	0736219978	High Point Levels A-B (Student Package)	English as a Second Language, Grade 7	Conforming
Alloy Interactive, Inc. DBA Alloy Multimedia	0972767312	ESL ReadingSmart (Online)(Teacher Package) www.eslreadingsmart.com	English as a Second Language, Grade 7	Conforming
Pearson Education, Inc., publishing as Longman	0131773844	Shining Star Level B (Teacher Package)	English as a Second Language, Grade 7	Conforming
Alloy Interactive, Inc. DBA Alloy Multimedia	0972767304	ESL ReadingSmart (online)(Student Package) www.eslreadingsmart.com	English as a Second Language, Grade 7	Conforming
The Hampton-Brown Co., Inc. d.b.a. Hampton-Brown	0736219951	High Point The Basics-Level A (Teacher Package)	English as a Second Language, Grade 7	Conforming
Pearson Education, Inc., publishing as Longman	0131773852	Shining Star Level B (Student Package)	English as a Second Language, Grade 7	Conforming
Thomson Learning/Heinle	0759396043	Visions (Student Package)	English as a Second Language, Grade 7	Conforming
The Hampton-Brown Co., Inc. d.b.a. Hampton-Brown	0736219994	High Point Levels A-B (Teacher Package)	English as a Second Language, Grade 7	Conforming
The Hampton-Brown Co., Inc. d.b.a. Hampton-Brown	0736219935	High Point The Basics-Level A (Student Package)	English as a Second Language, Grade 7	Conforming
Thomson Learning/Heinle	0759396051	Visions (Teacher Package)	English as a Second Language, Grade 7	Conforming

English as a Second Language, Grade 8

The Hampton-Brown Co., Inc. d.b.a. Hampton-Brown	0736219951	High Point The Basics-Level A (Teacher Package)	English as a Second Language, Grade 8	Conforming
Alloy Interactive, Inc. DBA Alloy Multimedia	0972767312	ESL ReadingSmart (Online)(Teacher Package) www.eslreadingsmart.com	English as a Second Language, Grade 8	Conforming
Alloy Interactive, Inc. DBA Alloy Multimedia	0972767304	ESL ReadingSmart (online)(Student Package) www.eslreadingsmart.com	English as a Second Language, Grade 8	Conforming
Thomson Learning/Heinle	075939606X	Visions (Student Package)	English as a Second Language, Grade 8	Conforming
Pearson Education, Inc., publishing as Longman	0131773887	Shining Star Level C (Student Package)	English as a Second Language, Grade 8	Conforming
Pearson Education, Inc., publishing as Longman	0131773860	Shining Star Level C (Teacher Package)	English as a Second Language, Grade 8	Conforming
Thomson Learning/Heinle	0759396078	Visions (Teacher Package)	English as a Second Language, Grade 8	Conforming
The Hampton-Brown Co., Inc. d.b.a. Hampton-Brown	0736220038	High Point Levels B-C (Teacher Package)	English as a Second Language, Grade 8	Conforming
The Hampton-Brown Co., Inc. d.b.a. Hampton-Brown	0736220011	High Point Levels B-C (Student Package)	English as a Second Language, Grade 8	Conforming
The Hampton-Brown Co., Inc. d.b.a. Hampton-Brown	0736219935	High Point The Basics-Level A (Student Package)	English as a Second Language, Grade 8	Conforming

English as a Second Language, Kindergarten

Harcourt School Publishers	0153374322	Moving Into English (Student Package)	English as a Second Language, Kindergarten	Conforming
Harcourt School Publishers	0153373571	Moving Into English (Teacher Package)	English as a Second Language, Kindergarten	Conforming
The Hampton-Brown Co., Inc. d.b.a. Hampton-Brown	0736217908	Avenues (Student Package)	English as a Second Language, Kindergarten	Conforming
The Hampton-Brown Co., Inc. d.b.a. Hampton-Brown	0736220062	Avenues (Consumable)	English as a Second Language, Kindergarten	Conforming
The Hampton-Brown Co., Inc. d.b.a. Hampton-Brown	0736220089	Avenues (Teacher Package)	English as a Second Language, Kindergarten	Conforming
Rigby/Harcourt Supplemental Publishers	0757877451	On Our Way to English (Student Package)	English as a Second Language, Kindergarten	Conforming
Rigby/Harcourt Supplemental Publishers	0757867480	On Our Way to English (Teacher Package)	English as a Second Language, Kindergarten	Conforming
Harcourt School Publishers	0153342714	Moving Into English (Consumable)	English as a Second Language, Kindergarten	Conforming
Rigby/Harcourt Supplemental Publishers	0757867669	On Our Way to English (Consumables)	English as a Second Language, Kindergarten	Conforming

Family and Consumer Sciences Education	Publisher	ISBN	Title	Course	Adopted As
Apparel, High School					
	CEV Multimedia, Ltd.	1570782296	Apparel, Website (WS)	Apparel, High School	Conforming
	CEV Multimedia, Ltd.	1569188777	Apparel, Curriculum Caddy (CC)	Apparel, High School	Conforming
	Glencoe/McGraw-Hill, a division of The McGraw-Hill Companies, Inc.	0078290066	Clothing: Fashion Fabrics and Construction	Apparel, High School	Conforming
	Goodheart-Willcox Co., Inc.	1590701356	Clothes and Your Appearance	Apparel, High School	Conforming
	CEV Multimedia, Ltd.	1570780803	Apparel, Hard Drive (HD)	Apparel, High School	Conforming
Career Studies, High School					
	CEV Multimedia, Ltd.	1570781788	Career Studies, Website (WS)	Career Studies, High School	Conforming
	Goodheart-Willcox Co., Inc.	1566378826	Careers in Focus	Career Studies, High School	Conforming
	CEV Multimedia, Ltd.	1569186499	Career Studies, Curriculum Caddy (CC)	Career Studies, High School	Conforming
	CEV Multimedia, Ltd.	1570780676	Career Studies, Hard Drive (HD)	Career Studies, High School	Conforming

Child Care and Guidance, Management, and Services, High School

CEV Multimedia, Ltd.	156918674X	Child Care and Guidance, Management, and Services, Curriculum Caddy (CC)	Child Care and Guidance, Management, and Services, High School	Conforming
Glencoe/McGraw-Hill, a division of The McGraw-Hill Companies, Inc.	0078290139	Child And Adult Care Professionals	Child Care and Guidance, Management, and Services, High School	Conforming
CEV Multimedia, Ltd.	1570781852	Child Care and Guidance, Management, and Services, Website (WS)	Child Care and Guidance, Management, and Services, High School	Conforming
Goodheart-Willcox Co., Inc.	1590701283	Working With Young Children	Child Care and Guidance, Management, and Services, High School	Conforming
CEV Multimedia, Ltd.	1570780749	Child Care and Guidance, Management, and Services, Hard Drive (HD)	Child Care and Guidance, Management, and Services, High School	Conforming

Child Development, High School

CEV Multimedia, Ltd.	1569186731	Child Development, Curriculum Caddy (CC)	Child Development, High School	Conforming
Glencoe/McGraw-Hill, a division of The McGraw-Hill Companies, Inc.	0078462568	The Developing Child	Child Development, High School	Conforming
CEV Multimedia, Ltd.	1570781842	Child Development, Website (WS)	Child Development, High School	Conforming
CEV Multimedia, Ltd.	1570780730	Child Development, Hard Drive (HD)	Child Development, High School	Conforming
Goodheart-Willcox Co., Inc.	1566379458	Children: The Early Years	Child Development, High School	Conforming

Consumer and Family Economics, High School

Glencoe/McGraw-Hill, a division of The McGraw-Hill Companies, Inc.	0078251559	Consumer Education And Economics	Consumer and Family Economics, High School	Conforming
Goodheart-Willcox Co., Inc.	1590701461	The Confident Consumer	Consumer and Family Economics, High School	Conforming

Family Health Needs, High School

CEV Multimedia, Ltd.	1570781826	Family Health Needs, Website (WS)	Family Health Needs, High School	Conforming
CEV Multimedia, Ltd.	1569186707	Family Health Needs, Curriculum Caddy (CC)	Family Health Needs, High School	Conforming
CEV Multimedia, Ltd.	1570780714	Family Health Needs, Hard Drive (HD)	Family Health Needs, High School	Conforming

Food Production, Management, and Services, High School

CEV Multimedia, Ltd.	1570781885	Food Production, Management and Services, Website (WS)	Food Production, Management, and Services, High School	Conforming
CEV Multimedia, Ltd.	1570780773	Food Production, Management and Services, Hard Drive (HD)	Food Production, Management, and Services, High School	Conforming
Glencoe/McGraw-Hill, a division of The McGraw-Hill Companies, Inc.	0078226090	Culinary Essentials	Food Production, Management, and Services, High School	Conforming
CEV Multimedia, Ltd.	1569186790	Food Production, Management and Services, Curriculum Caddy (CC)	Food Production, Management, and Services, High School	Conforming

Food Science and Technology, High School

CEV Multimedia, Ltd.	1569186839	Food Science and Technology, Curriculum Caddy (CC)	Food Science and Technology, High School	Conforming
Goodheart-Willcox Co., Inc.	1566379334	Nutrition, Food, and Fitness	Food Science and Technology, High School	Conforming
CEV Multimedia, Ltd.	1570780765	Food Science and Technology, Hard Drive (HD)	Food Science and Technology, High School	Conforming
CEV Multimedia, Ltd.	1570781877	Food Science and Technology, Website (WS)	Food Science and Technology, High School	Conforming

Hospitality Services, High School

CEV Multimedia, Ltd.	1569186928	Hospitality Services, High School, Curriculum Caddy (CC)	Hospitality Services, High School	Conforming
Goodheart-Willcox Co., Inc.	1590701526	Hospitality Services: Food and Lodging	Hospitality Services, High School	Conforming
CEV Multimedia, Ltd.	1570781761	Hospitality Services, High School, Website (WS)	Hospitality Services, High School	Conforming
CEV Multimedia, Ltd.	157078065X	Hospitality Services, High School, Hard Drive (HD)	Hospitality Services, High School	Conforming

Housing, High School

CEV Multimedia, Ltd.	1569186863	Housing, Curriculum Caddy (CC)	Housing, High School	Conforming
CEV Multimedia, Ltd.	157078082X	Housing, Hard Drive (HD)	Housing, High School	Conforming
CEV Multimedia, Ltd.	1570783330	Housing, Website (WS)	Housing, High School	Conforming
Goodheart-Willcox Co., Inc.	1590701402	Housing Decisions	Housing, High School	Conforming
Glencoe/McGraw-Hill, a division of The McGraw-Hill Companies, Inc.	0078251443	Homes: Today And Tomorrow	Housing, High School	Conforming

Individual and Family Life, High School

CEV Multimedia, Ltd.	1570781818	Individual and Family Life, Website (WS)	Individual and Family Life, High School	Conforming
Glencoe/McGraw-Hill, a division of The McGraw-Hill Companies, Inc.	0078298407	Families Today	Individual and Family Life, High School	Conforming
CEV Multimedia, Ltd.	1570780706	Individual and Family Life, Hard Drive (HD)	Individual and Family Life, High School	Conforming
Goodheart-Willcox Co., Inc.	1590701224	Strengthening Family and Self	Individual and Family Life, High School	Conforming
Goodheart-Willcox Co., Inc.	1566379512	Contemporary Living	Individual and Family Life, High School	Conforming
CEV Multimedia, Ltd.	1569186693	Individual and Family Life, Curriculum Caddy (CC)	Individual and Family Life, High School	Conforming

Interior Design, High School

CEV Multimedia, Ltd.	1570780838	Interior Design, Hard Drive (HD)	Interior Design, High School	Conforming
CEV Multimedia, Ltd.	1569186855	Interior Design, Curriculum Caddy (CC)	Interior Design, High School	Conforming
Glencoe/McGraw-Hill, a division of The McGraw-Hill Companies, Inc.	0078251443	Homes: Today And Tomorrow	Interior Design, High School	Conforming
Goodheart-Willcox Co., Inc.	1590701402	Housing Decisions	Interior Design, High School	Conforming
CEV Multimedia, Ltd.	1570783349	Interior Design, Website (WS)	Interior Design, High School	Conforming

Management, High School

Goodheart-Willcox Co., Inc.	1566377617	Goals for Living	Management, High School	Conforming

Nutrition and Food Science, High School

CEV Multimedia, Ltd.	1570781869	Nutrition and Food Science, Website (WS)	Nutrition and Food Science, High School	Conforming
CEV Multimedia, Ltd.	1570780757	Nutrition and Food Science, Hard Drive (HD)	Nutrition and Food Science, High School	Conforming
Glencoe/McGraw-Hill, a division of The McGraw-Hill Companies, Inc.	0078462924	Food For Today	Nutrition and Food Science, High School	Conforming
CEV Multimedia, Ltd.	1569186847	Nutrition and Food Science, Curriculum Caddy (CC)	Nutrition and Food Science, High School	Conforming
Goodheart-Willcox Co., Inc.	1590701070	Guide to Good Food	Nutrition and Food Science, High School	Conforming
Glencoe/McGraw-Hill, a division of The McGraw-Hill Companies, Inc.	0078463327	Nutrition And Wellness	Nutrition and Food Science, High School	Conforming

Personal and Family Development, High School

CEV Multimedia, Ltd.	1570781796	Personal and Family Development, Website (WS)	Personal and Family Development, High School	Conforming
Goodheart-Willcox Co., Inc.	1590701003	Skills for Personal and Family Living	Personal and Family Development, High School	Conforming
Glencoe/McGraw-Hill, a division of The McGraw-Hill Companies, Inc.	0078463696	Today's Teen	Personal and Family Development, High School	Conforming
CEV Multimedia, Ltd.	1570780684	Personal and Family Development, Hard Drive (HD)	Personal and Family Development, High School	Conforming
CEV Multimedia, Ltd.	1569186596	Personal and Family Development, Curriculum Caddy (CC)	Personal and Family Development, High School	Conforming

Preparation for Parenting, High School

CEV Multimedia, Ltd.	1570781834	Preparation for Parenting, Website (WS)	Preparation for Parenting, High School	Conforming
Glencoe/McGraw-Hill, a division of The McGraw-Hill Companies, Inc.	0078298334	Parenting: Rewards And Responsibilities	Preparation for Parenting, High School	Conforming
CEV Multimedia, Ltd.	1570780722	Preparation for Parenting, Hard Drive (HD)	Preparation for Parenting, High School	Conforming
Goodheart-Willcox Co., Inc.	159070116X	Parents and Their Children	Preparation for Parenting, High School	Conforming
CEV Multimedia, Ltd.	1569186723	Preparation for Parenting, Curriculum Caddy (CC)	Preparation for Parenting, High School	Conforming

Skills for Living, Middle School

CEV Multimedia, Ltd.	1570789525	Skills for Living, Curriculum Caddy (CC)	Skills for Living, Middle School	Conforming
Goodheart-Willcox Co., Inc.	156637927X	Take Charge of Your Life!	Skills for Living, Middle School	Conforming
CEV Multimedia, Ltd.	1570780668	Skills for Living, Hard Drive (HD)	Skills for Living, Middle School	Conforming
CEV Multimedia, Ltd.	157078177X	Skills for Living, Website (WS)	Skills for Living, Middle School	Conforming
Glencoe/McGraw-Hill, a division of The McGraw-Hill Companies, Inc.	0078298474	Discovering Life Skills	Skills for Living, Middle School	Conforming

Textile and Apparel Design, High School

CEV Multimedia, Ltd.	1570783322	Textile and Apparel Design, Website (WS)	Textile and Apparel Design, High School	Conforming
CEV Multimedia, Ltd.	1569186871	Textile and Apparel Design, Curriculum Caddy (CC)	Textile and Apparel Design, High School	Conforming
CEV Multimedia, Ltd.	1570780811	Textile and Apparel Design, Hard Drive (HD)	Textile and Apparel Design, High School	Conforming

Health Science Technology Education	Publisher	ISBN	Title	Course	Adopted As
Anatomy and Physiology of Human Systems, Scientific, High School					
	Delmar Learning	1401809960	Body Structures & Functions with CD, 10th Edition	Anatomy and Physiology of Human Systems, Scientific, High School	Conforming
	Elsevier Science (Mosby & W.B. Saunders Publishing)	0323016308	Anthony's Textbook of Anatomy & Physiology	Anatomy and Physiology of Human Systems, Scientific, High School	Conforming
	Pearson Education, Inc., publishing as Prentice Hall	0131836633	Essentials of Human Anatomy & Physiology	Anatomy and Physiology of Human Systems, Scientific, High School	Conforming
Health Science Technology I, High School					
	Elsevier Science (Mosby & W.B. Saunders Publishing)	032301867X	Health Careers Today (text with online access)	Health Science Technology I, High School	Conforming
	Pearson Education, Inc., publishing as Prentice Hall	0131836927	Introduction to Health Occupations: Today's Health Care Worker	Health Science Technology I, High School	Conforming
	Glencoe/McGraw-Hill, a division of The McGraw-Hill Companies, Inc.	0078294126	Health Care Science Technology: Career Foundations	Health Science Technology I, High School	Conforming
	Delmar Learning	1401814565	Diversified Health Occupations, Sixth Edition	Health Science Technology I, High School	Conforming

Introduction to Health Science Technology, High School

Pearson Education, Inc., publishing as Prentice Hall	0131836927	Introduction to Health Occupations: Today's Health Care Worker	Introduction to Health Science Technology, High School	Conforming
Elsevier Science (Mosby & W.B. Saunders Publishing)	032301867X	Health Careers Today (text with online access)	Introduction to Health Science Technology, High School	Conforming
Delmar Learning	1401814565	Diversified Health Occupations, Sixth Edition	Introduction to Health Science Technology, High School	Conforming
Delmar Learning	1401811280	Introduction to Health Science Technology	Introduction to Health Science Technology, High School	Conforming
Glencoe/McGraw-Hill, a division of The McGraw-Hill Companies, Inc.	0078294126	Health Care Science Technology: Career Foundations	Introduction to Health Science Technology, High School	Conforming

Medical Terminology, High School

Lippincott Williams & Wilkins	0781747937	Medical Terminology: A Programmed Learning Approach to the Language of Health Care (text with online access)	Medical Terminology, High School	Conforming
Elsevier Science (Mosby & W.B. Saunders Publishing)	0721603696	The Language of Medicine (text with online access)	Medical Terminology, High School	Conforming
Delmar Learning	140181137X	Introduction to Medical Terminology	Medical Terminology, High School	Conforming
Glencoe/McGraw-Hill, a division of The McGraw-Hill Companies, Inc.	0028012895	Medical Terminology: Language For Health Care	Medical Terminology, High School	Conforming

Marketing Education

Publisher	ISBN	Title	Course	Adopted As
Marketing Dynamics, High School				
Thomson Learning/South-Western	0538435763	Marketing, Anniversary Edition	Marketing Dynamics, High School	Conforming
CEV Multimedia, Ltd.	1569186448	Marketing Dynamics, Curriculum Caddy (CC)	Marketing Dynamics, High School	Conforming
Glencoe/McGraw-Hill, a division of The McGraw-Hill Companies, Inc.	0026441918	Marketing Essentials	Marketing Dynamics, High School	Conforming
CEV Multimedia, Ltd.	1570780919	Marketing Dynamics, Hard Drive (HD)	Marketing Dynamics, High School	Conforming
CEV Multimedia, Ltd.	1570783829	Marketing Dynamics, Website (WS)	Marketing Dynamics, High School	Conforming
Marketing Yourself, High School				
CEV Multimedia, Ltd.	1569186944	Marketing Yourself, Curriculum Caddy (CC)	Marketing Yourself, High School	Conforming
CEV Multimedia, Ltd.	1570780900	Marketing Yourself, Hard Drive (HD)	Marketing Yourself, High School	Conforming
Thomson Learning/South-Western	0538436409	Marketing Yourself, Text/Portfolio CD Package	Marketing Yourself, High School	Conforming
CEV Multimedia, Ltd.	1570783837	Marketing Yourself, Website (WS)	Marketing Yourself, High School	Conforming

Principles of Marketing, High School

Thomson Learning/South-Western	0538435763	Marketing, Anniversary Edition	Principles of Marketing, High School	Conforming

Instructional Materials Adopted by the State Board of Education
Conforming List

November 7, 2003

Science

Publisher	ISBN	Title	Course	Adopted As
AP Biology, High School				
Pearson Education, Inc., publishing as Prentice Hall	0131836641	Biology	AP Biology, High School	Conforming
Thomson Learning/Wadsworth	0534388019	Biology: The Unity and Diversity of Life, 10/E	AP Biology, High School	Conforming
Bedford, Freeman, & Worth Publishing Group	0716738759	Life: The Science of Biology	AP Biology, High School	Conforming
Glencoe/McGraw-Hill, a division of The McGraw-Hill Companies, Inc.	0072418826	Biology (Mader)	AP Biology, High School	Conforming
Glencoe/McGraw-Hill, a division of The McGraw-Hill Companies, Inc.	0072982543	Biology, Texas Edition (Raven, Johnson)	AP Biology, High School	Conforming

Biology, Grades 9-12

Glencoe/McGraw-Hill, a division of The McGraw-Hill Companies, Inc.	0078299047	Biology: The Dynamics Of Life, Texas Edition	Biology, Grades 9-12	Conforming
CEV Multimedia, Ltd.	1570783357	Biology, Website (WS)	Biology, Grades 9-12	Conforming
CEV Multimedia, Ltd.	156918643X	Biology, Curriculum Caddy (CC)	Biology, Grades 9-12	Conforming
CEV Multimedia, Ltd.	1570780846	Biology, Hard Drive (HD)	Biology, Grades 9-12	Conforming
Holt, Rinehart and Winston, a division of Harcourt, Inc.	0030682649	Holt Biology, Texas Edition	Biology, Grades 9-12	Conforming
Pearson Education, Inc., publishing as Prentice Hall	0131152912	Prentice Hall Biology (Texas Edition)	Biology, Grades 9-12	Conforming
Kendall/Hunt Publishing Company	0787286850	BSCS Biology: A Human Approach, 2/e	Biology, Grades 9-12	Conforming
Kendall/Hunt Publishing Company	0787275255	BSCS Biology: An Ecological Approach, 9/e	Biology, Grades 9-12	Conforming
J. M. Le Bel Publishers, Inc.	0920008011	Biology: Patterns and Processes of Life	Biology, Grades 9-12	Conforming

Technology Applications	Publisher	ISBN	Title	Course	Adopted As
AP Computer Science I, High School					
	Thomson Learning/Course Technology	0619059710	Fundamentals of Java, Introductory Course, 2/E	AP Computer Science I, High School	Conforming
	Outsource Laboratories Press, a division of IGS, Inc.	0972519939	Introduction to Programming with Java™ (text with online access)	AP Computer Science I, High School	Conforming
	Skylight Publishing	0965485374	Java Methods (text with online access)	AP Computer Science I, High School	Conforming
	Jones and Bartlett Publishers	0763704903	Programming and Problem Solving with Java (text with online access)	AP Computer Science I, High School	Conforming
	Pearson Education, Inc., publishing as Prentice Hall	0201882590	JAVA Software Solutions: Foundations of Program Design, AP Edition	AP Computer Science I, High School	Conforming
AP Computer Science II, High School					
	Thomson Learning/Course Technology	0619059621	Fundamentals of Java, Comprehensive Course, 2/E	AP Computer Science II, High School	Conforming
	Skylight Publishing	0965485315	Java Methods AB (text with online access)	AP Computer Science II, High School	Conforming
	Pearson Education, Inc., publishing as Prentice Hall	0201882590	JAVA Software Solutions: Foundations of Program Design, AP Edition	AP Computer Science II, High School	Conforming

Computer Science I, High School

Glencoe/McGraw-Hill, a division of The McGraw-Hill Companies, Inc.	0078225930	Introduction to Computer Science Using Java	Computer Science I, High School	Conforming

Desktop Publishing, High School

Pearson Education, Inc., publishing as Prentice Hall	0131837109	Desktop Publishing with Publisher 2002	Desktop Publishing, High School	Conforming
Thomson Learning/Course Technology	0619055367	Desktop Publishing BASICS	Desktop Publishing, High School	Conforming

Digital Graphics/Animation, High School

Pearson Education, Inc., publishing as Prentice Hall	0131837095	Digital Graphics & Animation with Photoshop & Flash	Digital Graphics/Animation, High School	Conforming

Technology Applications (Computer Literacy), Grades 6-8

Urban OnLine, Inc. dba Texas OnLine Learning	097264283897	Technology Applications (Computer Literacy), Grades 6-8	Technology Applications (Computer Literacy), Grades 6-8	Conforming
Pearson Education, Inc., publishing as Prentice Hall	0130363332	Prentice Hall Technology Applications, Grade 7 Worktext with Online Access	Technology Applications (Computer Literacy), Grades 6-8	Conforming
Pearson Education, Inc., publishing as Scott Foresman with Learning.com	0972710108	EasyTech, Grade 7 (online), by Learning.com	Technology Applications (Computer Literacy), Grades 6-8	Conforming
Pearson Education, Inc., publishing as Scott Foresman with Learning.com	0972639691	EasyTech, Grade 6 (online), by Learning.com	Technology Applications (Computer Literacy), Grades 6-8	Conforming
Pearson Education, Inc., publishing as Scott Foresman with Learning.com	0972710116	EasyTech, Grade 8 (online), by Learning.com	Technology Applications (Computer Literacy), Grades 6-8	Conforming
Achieve3000	1932166041	Technology3000, Grades 6-8 (online)	Technology Applications (Computer Literacy), Grades 6-8	Conforming
Glencoe/McGraw-Hill, a division of The McGraw-Hill Companies, Inc.	0078616433	TechConnect Online Program Texas Edition, Grades 6-8 (online with text)	Technology Applications (Computer Literacy), Grades 6-8	Conforming
Classroom Connect, Inc.	1582821313	Connected Tech, Grades 8 (online with text)	Technology Applications (Computer Literacy), Grades 6-8	Conforming

Classroom Connect, Inc.	1582821305	Connected Tech, Grades 7 (online with text)	Technology Applications (Computer Literacy), Grades 6-8	Conforming
Pearson Education, Inc., publishing as Prentice Hall	0130363340	Prentice Hall Technology Applications, Grade 8 Worktext with Online Access	Technology Applications (Computer Literacy), Grades 6-8	Conforming
Classroom Connect, Inc.	1582821291	Connected Tech, Grades 6 (online with text)	Technology Applications (Computer Literacy), Grades 6-8	Conforming
Pearson Education, Inc., publishing as Prentice Hall	0130363308	Prentice Hall Technology Applications, Grade 6 Worktext with Online Access	Technology Applications (Computer Literacy), Grades 6-8	Conforming

Technology Applications, Grades 3-5

Thomson Learning/Course Technology	0789568454	Growing with Technology, Level 3 (text with online access)	Technology Applications, Grades 3-5	Conforming
SRA/McGraw-Hill	0076003477	TechKnowledge (network), Grade 3-5	Technology Applications, Grades 3-5	Conforming
SRA/McGraw-Hill	0076003442	TechKnowledge, Grade 3-5 (online with text)	Technology Applications, Grades 3-5	Conforming
Pearson Education, Inc., publishing as Scott Foresman with Learning.com	0972639683	EasyTech, Grade 5 (online), by Learning.com	Technology Applications, Grades 3-5	Conforming
Pearson Education, Inc., publishing as Scott Foresman with Learning.com	0972639667	EasyTech, Grade 3 (online), by Learning.com	Technology Applications, Grades 3-5	Conforming
Thomson Learning/Course Technology	0789568470	Growing with Technology, Level 5 (text with online access)	Technology Applications, Grades 3-5	Conforming
Classroom Connect, Inc.	1582821283	Connected Tech, Grade 5 (online with text)	Technology Applications, Grades 3-5	Conforming
Classroom Connect, Inc.	1582821275	Connected Tech, Grade 4 (online with text)	Technology Applications, Grades 3-5	Conforming
Classroom Connect, Inc.	1582821267	Connected Tech, Grade 3 (online with text)	Technology Applications, Grades 3-5	Conforming
Thomson Learning/Course Technology	0789568462	Growing with Technology, Level 4 (text with online access)	Technology Applications, Grades 3-5	Conforming

Pearson Education, Inc., publishing as Scott Foresman with Learning.com	0972639675	EasyTech, Grade 4 (online), by Learning.com	Technology Applications, Grades 3-5	Conforming

Technology Applications, Kindergarten – Grade 2

Thomson Learning/Course Technology	078956842X	Growing with Technology, Kindergarten Level (text with online access)	Technology Applications, Kindergarten – Grade 2	Conforming
Pearson Education, Inc., publishing as Scott Foresman with Learning.com	0972639632	EasyTech (online), Kindergarten, by Learning.com	Technology Applications, Kindergarten – Grade 2	Conforming
Tom Snyder Productions, Inc.	1590092368	Neighborhood MapMachine Collection, Texas Technology Applications Edition, Grades K-2	Technology Applications, Kindergarten – Grade 2	Conforming
Pearson Education, Inc., publishing as Scott Foresman with Learning.com	0972639659	EasyTech, Grade 2 (online), by Learning.com	Technology Applications, Kindergarten – Grade 2	Conforming
Pearson Education, Inc., publishing as Scott Foresman with Learning.com	0972639640	EasyTech, Grade 1 (online), by Learning.com	Technology Applications, Kindergarten – Grade 2	Conforming
Classroom Connect, Inc.	1582821232	Connected Tech, Kindergarten (online with text)	Technology Applications, Kindergarten – Grade 2	Conforming
Classroom Connect, Inc.	1582821240	Connected Tech, Grade 1 (online with text)	Technology Applications, Kindergarten – Grade 2	Conforming
Classroom Connect, Inc.	1582821259	Connected Tech, Grade 2 (online with text)	Technology Applications, Kindergarten – Grade 2	Conforming
Tom Snyder Productions, Inc.	1590093682	Graph Club Collection, Texas Technology Applications Edition, Grades K-2	Technology Applications, Kindergarten – Grade 2	Conforming
SRA/McGraw-Hill	0076003434	TechKnowledge, Grades K-2 (online with text)	Technology Applications, Kindergarten – Grade 2	Conforming

Thomson Learning/Course Technology	0789568446	Growing with Technology, Level 2 (text with online access)	Technology Applications, Kindergarten – Grade 2	Conforming
SRA/McGraw-Hill	0076003469	TechKnowledge (network), Grades K-2	Technology Applications, Kindergarten – Grade 2	Conforming
Thomson Learning/Course Technology	0789568438	Growing with Technology, Level 1 (text with online access)	Technology Applications, Kindergarten – Grade 2	Conforming
Video Technology, High School				
Pearson Education, Inc., publishing as Prentice Hall	0131837125	Video Technology with Premiere 6 and After Effects 5	Video Technology, High School	Conforming
Web Mastering, High School				
Pearson Education, Inc., publishing as Prentice Hall	0131837133	Web Mastering with Dreamweaver MX	Web Mastering, High School	Conforming
Pearson Education, Inc., publishing as Prentice Hall	0131837141	Web Mastering with FrontPage 2002	Web Mastering, High School	Conforming

Technology Education

Publisher	ISBN	Title	Course	Adopted As
Architectural Graphics, High School				
Goodheart-Willcox Co., Inc.	159070195X	Architecture: Residential Drafting and Design	Architectural Graphics, High School	Conforming
Delmar Learning	0766815463	Architectural Drafting and Design, Fourth Edition	Architectural Graphics, High School	Conforming
Pearson Education, Inc., publishing as Prentice Hall	0131836943	Architectural Drawing and Light Construction	Architectural Graphics, High School	Conforming
Communication Graphics, High School				
Goodheart-Willcox Co., Inc.	1566379849	Graphic Communications	Communication Graphics, High School	Conforming
Communication Systems, High School				
Glencoe/McGraw-Hill, a division of The McGraw-Hill Companies, Inc.	0078308291	Technology Today And Tomorrow	Communication Systems, High School	Conforming
Construction Systems, High School				
Glencoe/McGraw-Hill, a division of The McGraw-Hill Companies, Inc.	0078308291	Technology Today And Tomorrow	Construction Systems, High School	Conforming
Electricity/Electronics Technology, High School				
Goodheart-Willcox Co., Inc.	1590702077	Electricity and Electronics	Electricity/Electronics Technology, High School	Conforming
Delmar Learning	0766816982	Introduction to Electronics with CD, 4th Edition	Electricity/Electronics Technology, High School	Conforming

Engineering Graphics, High School

Glencoe/McGraw-Hill, a division of The McGraw-Hill Companies, Inc.	0078251001	Mechanical Drawing: Board And CAD Techniques	Engineering Graphics, High School	Conforming
Pearson Education, Inc., publishing as Prentice Hall	0131836951	Technical Drawing	Engineering Graphics, High School	Conforming
Goodheart-Willcox Co., Inc.	159070178X	Exploring Drafting	Engineering Graphics, High School	Conforming
Delmar Learning	0766816346	Engineering Drawing & Design, Third Edition	Engineering Graphics, High School	Conforming

Manufacturing Systems, High School

Goodheart-Willcox Co., Inc.	1590702123	Manufacturing and Automation Technology	Manufacturing Systems, High School	Conforming
Glencoe/McGraw-Hill, a division of The McGraw-Hill Companies, Inc.	0078308291	Technology Today And Tomorrow	Manufacturing Systems, High School	Conforming

Principles of Technology I, High School

CORD Communications	1578372755	Physics In Context (text with online access)	Principles of Technology I, High School	Conforming

Technology Education, Middle School

Goodheart-Willcox Co., Inc.	1590701712	Technology: Shaping Our World	Technology Education, Middle School	Conforming
Goodheart-Willcox Co., Inc.	1590701658	Technology: Design and Applications	Technology Education, Middle School	Conforming
Glencoe/McGraw-Hill, a division of The McGraw-Hill Companies, Inc.	0078297265	Technology Interactions	Technology Education, Middle School	Conforming
Pearson Education, Inc., publishing as Prentice Hall	0130364452	Middle Grades Technology Education	Technology Education, Middle School	Conforming

Technology Systems, High School

Goodheart-Willcox Co., Inc.	1590701593	Technology	Technology Systems, High School	Conforming
Glencoe/McGraw-Hill, a division of The McGraw-Hill Companies, Inc.	0078297265	Technology Interactions	Technology Systems, High School	Conforming
Glencoe/McGraw-Hill, a division of The McGraw-Hill Companies, Inc.	0078308291	Technology Today And Tomorrow	Technology Systems, High School	Conforming

Trade and Industrial Education	Publisher	ISBN	Title	Course	Adopted As
Automotive Services, High School					
	Glencoe/McGraw-Hill, a division of The McGraw-Hill Companies, Inc.	0078604613	Automotive Excellence, Vol 1 and Vol 2	Automotive Services, High School	Conforming
	Delmar Learning	1401812341	Automotive Service: Inspection, Maintenance, & Repair, Second Edition	Automotive Services, High School	Conforming
	Delmar Learning	0766806731	Automotive Technology: A Systems Approach, 3rd Edition	Automotive Services, High School	Conforming
	Pearson Education, Inc., publishing as Prentice Hall	0131836935	Automotive Technology: Principles, Diagnosis, and Service	Automotive Services, High School	Conforming
	Goodheart-Willcox Co., Inc.	1590701860	Modern Automotive Technology	Automotive Services, High School	Conforming
Collision Repair and Refinishing Services, High School					
	Delmar Learning	0766862720	Auto Body Repair Technology, 4th Edition	Collision Repair and Refinishing Services, High School	Conforming
Cosmetology Services, High School					
	Delmar Learning	1562538799	Milady's Standard: Cosmetology	Cosmetology Services, High School	Conforming
Media Technology, High School					
	Goodheart-Willcox Co., Inc.	1566377986	Video: Communication & Production	Media Technology, High School	Conforming

Protective Services, High School

Pearson Education, Inc., publishing as Prentice Hall	0321194608	Criminal Justice	Protective Services, High School	Conforming

Welding, High School

Pearson Education, Inc., publishing as Prentice Hall	0131836919	Modern Welding Technology	Welding, High School	Conforming
CEV Multimedia, Ltd.	1570780935	Welding, Hard Drive (HD)	Welding, High School	Conforming
CEV Multimedia, Ltd.	1570789533	Welding, Website (WS)	Welding, High School	Conforming
CEV Multimedia, Ltd.	1569187061	Welding, Curriculum Caddy (CC)	Welding, High School	Conforming
Goodheart-Willcox Co., Inc.	1566379873	Modern Welding	Welding, High School	Conforming
Delmar Learning	1401810462	Welding Principles and Applications, Fifth Edition	Welding, High School	Conforming

GRANBURY INDEPENDENT SCHOOL DISTRICT

INTEROFFICE MEMO

FINANCE AND BUSINESS AFFAIRS

To: Board of Trustees
Date: April 5, 2004
For: Approval

TO: Mr. William Harris, Superintendent **FROM**: Sharay Boynton
DATE: March 29, 2004
RE: Nurse Supplies Bid No. 2003-15 – Renewal

SUMMARY:
The current bid will expire May 31, 2004. The bid was awarded with two additional one-year incremental renewals. This would be the first.

A summation of the process and outcome as well as a copy of the tabulation is attached for your review.

Ms. Brenda Mabery, Special Programs Coordinator, was contacted regarding the renewal of this bid. She feels that it would be in the best interest of the District to renew. All vendors have been contacted and have responded that they will renew as originally approved.

The following is Ms. Mabery's recommendation.

RECOMMENDATION:

It is recommended the Board approve MacGill, School Health, Medco and Health Edco for the purchase of nurse supplies for the period of June 1, 2004 to May 31, 2005.

Respectfully submitted,

Sharay S. Boynton
Executive Director of Finance

Staff Person Responsible: Debbie Johnson
Brenda Mabery

Date Submitted: March 29, 2004

BID FOR BOARD APPROVAL

Board Meeting Date: Nursing & Health Supplies & Eqmt. **Bid Number:** 2003-15

1. **Item, material or service (specific or classification):** Nursing & Health Supplies & Equipment

2. **Brief description:** A bid was let to provide supplies and equipment for the nursing and health programs at Granbury ISD. The bid is a catalog/shelf list discount bid where vendors are asked to quote a percentage discount from published catalogs or list prices that will be held firm for the duration of the contract. A price comparison was done on over 50 items most commonly used by the nurses. Other factors considered in the evaluation were, minimum order amounts, free shipping, number of items in catalogs, and number of days to ship the goods after receipt of the order.

3. **Period of time bid covers:** June 1, 2003 through May 31, 2003

4. **Person and title responsible for the expenditure:**

   Campus nurse with campus principal approval
   Health teacher with campus principal approval

5. **Number of bids sent to vendors:** 19

6. **Number of bids received from vendors:** 7 (with 1 no bid)

7. **Listing of recommended vendors and total prices:** It is recommended that award be made to MacGill, School Health, Medco and Health Edco. The total expenditures cannot be identified at this time as purchases are made on an as needed basis.

8. **Explanation of other than low recommendations:** N/A

9. **Last bid date (bid of comparable nature within last 5 years):** March 2000

10. **Percentage increase or decrease from last bid**: N/A

11. **Budget information:** Expense for nursing and health supplies will be from budgeted funds in various campus accounts.

12. **Other comments:** N/A

Sharay S. Boynton
Executive Director of Finance

GRANBURY INDEPENDENT SCHOOL DISTRICT

INTEROFFICE MEMO

FINANCE AND BUSINESS AFFAIRS

To: Board of Trustees
Date: April 5, 2004
For: Approval

TO: Mr. William Harris, Superintendent **FROM**: Sharay Boynton
DATE: March 29, 2004
RE: Athletic Supplies – Catalog Discount Bid No. 2004-06

SUMMARY:

A bid was let to provide vendors for catalog purchases of athletic supplies. Vendors were to quote a fixed rate percentage discount from catalog or list prices that would be held firm for the duration of the contract and any renewal periods. A separate line item bid was processed for special clothing or equipment items. The bids were due March 1, 2004. The bid was written to allow for two additional years, in one-year increments, renewals.

A summation of the process and outcome as well as a copy of the tabulation is attached for your review.

The following is the recommendation of Mr. Randy Leach, Athletic Director.

RECOMMENDATION:

That the Board award to the vendors identified on the attached tabulation using the catalogs and price lists submitted with the bid for the period of award notification through March 31, 2005.

Respectfully submitted,

Sharay S. Boynton
Executive Director of Finance

Staff Person Responsible: Debbie Johnson
Randy Leach

Date Submitted: March 29, 2004

BID FOR BOARD APPROVAL

Board Meeting Date: April 5, 2004 **Bid Number:** 2004-06

1. **Item, material or service (specific or classification):** Athletic Supplies

2. **Brief description:** A bid was let to provide vendors for catalog purchases of athletic supplies. Vendors were to quote a fixed rate percentage discount from catalog or list prices that would be held firm for the duration of the contract and any renewal periods. A separate line item bid was processed for special clothing or equipment items.

3. **Period of time bid covers:** From written notification of award through March 31, 2005 with the option to renew for two additional years in one-year increments

4. **Person and title responsible for the expenditure:** Randy Leach - Athletic Director

   The bid stated that when using the catalog discount method for purchasing, "it is the responsibility of the coach, along with the athletic director, to ensure that the district is receiving best value in accordance with the criteria in TEC Chapter 44, Subchapter B, §44.031 when making their individual campus/sport purchases." It is the recommendation of administration that they compare pricing among several catalogs before making their purchase.

5. **Number of bids sent to vendors:** 118

6. **Number of bids received from vendors:** 46 (includes 2 no bids and 6 incomplete bids)

7. **Listing of recommended vendors and total prices:** It is recommended that the vendors identified on the tabulation be approved for purchases from the catalogs or price lists submitted with the bid. This would provide vendors for all sports in the athletic program at GISD as some vendor catalogs only pertain to a certain sport. Should the bid be renewed for additional terms, all successive issues of the catalogs or price lists shall also be approved for purchases. A total expenditure cannot be identified at this time as the purchases will be on an as needed basis.

8. **Explanation of other than low recommendations:** N/A

9. **Last bid date (bid of comparable nature within last 5 years):** In the past a catalog discount was included with each line item bid for each sport. For ease of ordering, it was determined that a once a year catalog bid would be more beneficial to the program.

10. **Percentage increase or decrease from last bid**: N/A

11. **Budget information:** Purchases shall be made from funds budgeted for each sport at the secondary campus level.

12. **Other Comments:** A disclosure was made on the bid from Advanced Embroidery. The owner of Advanced Embroidery is married to a teacher/coach at Granbury High School. It is the recommendation of administration that the coach/spouse will not be able to purchase supplies from Advanced Embroidery using the catalog discount.

Sharay S. Boynton
Executive Director of Finance

GRANBURY INDEPENDENT SCHOOL DISTRICT

INTEROFFICE MEMO

FINANCE AND BUSINESS AFFAIRS

To: Board of Trustees
Date: April 5, 2004
For: Approval

TO: Mr. William Harris, Superintendent	**FROM**: Sharay Boynton **DATE**: March 29, 2004 **RE**: ARAMARK Food Service Management Contract - Renewal

SUMMARY:
The contract that GISD has with ARAMARK for management of the District's food service program will expire at the end of this school year. In order to renew for the 5th year of the 5-year contract a new amendment will have to be executed.

The contract that the District has in place with ARAMARK Corporation in relation to management of the District's food service program includes a clause, **Paragraph 16 F, Renogotiation**, that states "ARAMARK's allowance for its General and Administrative Expense and Management Fee shall be increased on an annual basis by a percentage equivalent to the Yearly Percentage Change in the Consumer Price Index …". The CPI for this year is 2.66%. The methodology by which the increase is calculated is attached for your review. Based on this methodology, GISD is proposing that the attached letter containing the amended contract language be presented to Aramark for their acceptance.

The increase will be effective for the 2004-2005 school year. The projected annual Administrative Expense Fee shall be $.0496/meal compared to this year's fee of $.0483/meal and the Management Fee shall be $.0339/meal compared to this year's fee of $.0330/meal. A total projected cost of $92,852. The amendment also includes a change to Paragraph 20. TERM AND TEMINATION. All other respects of the Agreement shall remain in full force and effect.

RECOMMENDATION:

It is recommended that the Board accept the increase as presented by the attached GISD letter and contract with ARAMARK to manage the food service program for GISD for the 2004-2005 school year.

Respectfully submitted,

Sharay S. Boynton
Executive Director of Finance

Staff Person Responsible: Mrs. Sharay Boynton

Date Submitted: March 29, 2004

GRANBURY INDEPENDENT SCHOOL DISTRICT

INTEROFFICE MEMO

FINANCE AND BUSINESS AFFAIRS

To: Board of Trustees
Date: April 5, 2004
For: Approval

TO: Mr. William Harris, Superintendent	**FROM**: Sharay Boynton **DATE**: March 29, 2004 **RE**: External Auditor

SUMMARY:

According to Board Policy CFC(LEGAL), "The Board shall have the District's fiscal accounts audited annually at District expense by a Texas certified or public accountant holding a permit from the State Board of Public Accountancy." We retained Snow, Garrett & Company in the Spring of 2000 as external auditor after a RFP process for a period of annual renewal for up to five years. Work has been good and reporting has been timely. I feel that it would be in the best interest to continue this relationship.

It is my recommendation that we engage Snow, Garrett & Company as the external auditors for the fiscal year ended August 31, 2004. A copy of the engagement letter is attached for your review.

RECOMMENDATION:

That the Board authorize Mr. Harris to execute the engagement letter as prepared by Snow, Garrett & Company for the fiscal year ended August 31, 2004.

Respectfully submitted,

Sharay S. Boynton
Executive Director of Finance

Staff Person Responsible: Sharay S. Boynton

Date Submitted: March 29, 2004