Public Meeting

Monday, July 15, 2024 4:00 PM
Granbury ISD Board Room, 217 N. Jones St., Granbury, Texas 76048

1. **CALL TO ORDER**
2. **Budget Workshop**
3. **CONVENE IN CLOSED SESSION under the Texas Open Meetings Act, Texas Government Code Section 551.001 et seq.**

a. Section 551.074 - to deliberate the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public officer or employee.

1. Staff Recommendations

b. Section 551.076. Deliberations Regarding Security Devices or Security Audits

c. Section 551.072 - Purchase, Exchange, Lease or Value of Real Property

4. **RECONVENE IN OPEN SESSION - 6:00 PM**
5. **INVOCATION**
6. **PLEDGES - U.S. Flag & Texas Flag**
7. **SUPERINTENDENT'S REPORT**
8. **PUBLIC COMMENTS**

Patrons who have duly registered per policy BED (LOCAL) may address the board regarding matters of concern/interest to the district. The board may not act upon any matter that is not listed under the action item portion of the agenda.

9. **Consider ACTION on ITEMS DISCUSSED IN CLOSED SESSION**

a. Consider Staff Recommendations

10. **CONSENT AGENDA ITEMS**

a. Approve previous Board meeting minutes from June 24, 2024 and July 8, 2024

b. Consider out of state travel requests for GHS Choir & GHS Cross Country.

c. First Review of Update 123 Local Policy

d. Consider Budget Amendments

e. Consider approval Purchase of New Fences and Gates, Installation, and cleanup under CSP# 2024-6

f. Consider approval of meal prices in the school cafeteria for 2024-2025

g. Consider a MOU concerning Communication and Coordination with the Hood County Sheriff's Office.

11. **DISCUSSION/ACTION**

a. Consider approval of a warranty deed for 10.054 acres (Lot 1R, Block 40R, Thrush Addition) from the City of Granbury to the Board of Trustees of Granbury ISD, as a partial reversion of real property to the school district.

b. Consider approval of a Demographic Study Contract for the 2024-25 school year

12. **REPORTS**

a. Child Nutrition Annual Report

b. Communities in Schools Informational Update & Presentation

c. Financial Statements for period ending June 30, 2024

d. Cash Flow and Investment Report for period ending June 30, 2024

e. Categorical Spending Report

13. **ADJOURN**

OFFICE OF SUPERINTENDENT

For:	Board of Trustees
Date:	July 15, 2024
Action:	Consent

To: Board of Trustees From: Dr. Jeremy Glenn

RE: Previous Board Meeting Minutes for Approval

SUMMARY: Two (2) Previous Board Meeting Minutes for your approval:

6.24.2024 Regular Board Meeting
7.8.2024 Special Meeting

RECOMMENDATION:
The recommendation is to approve as presented.

Respectfully submitted,



Dr. Jeremy Glenn
Superintendent

For:	Board of Trustees
Date:	July 15, 2024,
Action:	Approval

To:	Board of Trustees	From:	Jamie Robinson, GHS Principal
RE:	Consider GHS Out of State Travel Requests		

SUMMARY: Before you are two (2) Out of state travel requests for Athletics – Cross County Meet and Choir -New York Trip.

RECOMMENDATION:
It is Recommended that the Board approve the requests as presented.

Respectfully submitted,

Jamie Robinson
GHS Principal

OFFICE OF SUPERINTENDENT

For:	Board of Trustees
Date:	July 15, 2024
Action:	First Review

To:	Board of Trustees	From:	Dr. Jeremy Glenn
RE:	Update 123 Local Board Policies		

SUMMARY:
FIRST REVIEW of Update 123 Local Board Policies for your consideration.

Respectfully submitted,



Dr. Jeremy Glenn
Superintendent

GRANBURY INDEPENDENT SCHOOL DISTRICT

INTEROFFICE MEMO

FINANCE AND BUSINESS AFFAIRS

To: Board of Trustees
Date: July 15, 2024
For: Approval

TO: Dr. Jeremy Glenn, Superintendent

FROM: Emmett Whitefield
Chief Financial Officer
DATE: July 9, 2024
RE: Budget Amendments

SUMMARY:

Attached are the monthly general fund budget amendments for Board approval. The first page is the budget amendment for the current period and indicates any increases to revenue as well as increases/decreases to each function and the overall net effect of the amendment totals to the budget. For convenience, the budget amendments that will generate new revenue (i.e. campus book fairs, etc.) or are the result of donations made to GISD, have been highlighted in green so that the board may recognize these donations and efforts if they so choose. The second page is a summary and indicates how the current amendment will impact the overall general fund budgets as well as how any previous amendments have impacted these budgets.

BUDGET IMPACT: As indicated on the attached.

RECOMMENDATION:

I recommend the Board approve the amendments as presented.

Respectfully submitted,



Emmett Whitefield
Chief Financial Officer

Staff Person Responsible: Emmett Whitefield

Date Submitted: July 9, 2024

GRANBURY INDEPENDENT SCHOOL DISTRICT
INTEROFFICE MEMO
FINANCE AND BUSINESS AFFAIRS

To: Board of Trustees
Date: July 15 ,2024
For: Approval

TO: Dr. Jeremy Glenn, Superintendent

FROM: Emmett Whitefield
DATE: July 9, 2024
RE: RFP 2024-6 Fences and Gates

SUMMARY: Granbury Independent School District issued a Request for Proposals (RFP) for fences and gates through our Ionwave bidding system and advertised in the Hood County News. Bids were to be submitted no later than Tuesday, July 9th, 2024. We received two submissions: Cavalry Construction & Restoration and Fence Fanatics.

Cavalry Construction & Restoration included the specifications as requested, and also provided options for both chain link and steel fencing as per our specifications. Based on the review by Scott Campbell, Maintenance & Facilities Supervisor, Cavalry Construction & Restoration is deemed the best option. We are inclined to proceed with the steel fence option as it is more aesthetically appealing than the chain link.

RECOMMENDATION: It is recommended that the board approve the proposal from Cavalry Construction & Restoration for the furnishing, installation of new fencing, and removal of all existing fencing at Oakwoods, Brawner, and Acton Elementary schools. The recommended option is for steel fencing at a total price of $282,913.82

This project will be funded with Safety and Security Grants.

This will be funded with Safety and Security Grants.

Staff Person Responsible: Houcine Chraibi
Bradee Watson

Date Submitted: July 9th, 2024.

Respectfully submitted,



Emmett Whitefield
Chief Financial Officer

GRANBURY INDEPENDENT SCHOOL DISTRICT

INTEROFFICE MEMO

CHILD NUTRITION

To: Board of Trustees
Date: July 15, 2024
For: Approval

TO: Dr. Jeremy Glenn, Superintendent

FROM Amy Whiteley
DATE: June 27, 2024
RE: Meal Prices for 2024-2025

SUMMARY:

To continue compliance with The Healthy Hunger-Free Kids Act of 2010 – Sec. 205, prices for meals served in the GISD Child Nutrition programs are reviewed annually to ensure that pricing is compliant with regulations and sufficient to cover the cost of the program. As a result of this review, the following need to be addressed for meal pricing for the 2024-2025 school year.

The Act states: "Effective School Year beginning July 1, 2011, schools are required to charge students for paid meals at a price that is on average equal to the difference between free meal reimbursement and paid meal reimbursement; Schools that currently charge less are required to gradually increase their prices over time until they meet the requirement; Schools may choose to cover the difference in revenue with non-federal funds instead of raising paid meal prices. Establish a maximum annual increase in the required paid increase of 10 cents annually but allows schools to establish a higher increase at their discretion."

For SY 2024-25, School Food Authorities which, on a weighted average, charged less than $3.85 for paid lunches in SY 2023-24 are required to adjust their weighted average lunch price or add non-federal funds to the non-profit school food service account. The amount per meal increase will be calculated using 2% rate increase plus the Consumer Price Index (8.27%), totaling 10.27%. Increasing lunch meal prices by 10 cents at all schools will meet this requirement.

Districts that choose to contribute non-federal sources to the nonprofit school food service account in lieu of raising paid lunch prices must calculate the appropriate amount to contribute. To determine the amount of required revenue in lieu of a paid lunch price increase, determine the total number of paid reimbursable lunches claimed for the previous school year and multiply the difference between the SY24 weighted average paid lunch price requirement and the SY25 weighted average paid lunch price.

Sources of Allowable Non-federal Funding for SY 2024-25 are: 1. Per lunch non-Federal reimbursement for paid lunches 2. Funds provided by organizations, such as school-related or community groups, to support paid lunches 3. Any portion of State revenue matching funds that exceeds the minimum requirements, as provided in 7 CFR 210.17, and is provided for paid lunches 4. Any proportion attributable to paid lunches from direct payments made from school district funds to support lunch service.

Paid Lunch Equity (PLE): Guidance for School Year 2024-2025
Any SFA with a positive or zero balance in its nonprofit school food service account as of June 30, 2023, is exempt from PLE requirements found at 7 CFR 210.14(e) for school year 2024-2025. SFAs that had a negative balance in the nonprofit school food service account as of June 30, 2023 must follow PLE requirements when establishing their prices for paid lunches in SY 2024-25.

GISD food service account balance as of June 30, 2023 was positive. Meal price increases for SY 2024-25 are not required, however meal prices have not increased since SY 2016-17. In order to comply with the weighted average price requirement of $3.85, paid lunch prices will require a 10-cent increase.

Adult Meal prices must comply with the TDA regulations. Current adult meal prices comply with the 2024-2025 regulations. Therefore, no price increase is required for SY 2024-25.

The SFA operated under CEP in SY 2023-24 and lunch meal prices did not apply. Therefore, we look at SY 2022-23 prices below.

Elementary Breakfast	$1.35
Elementary Lunch	$2.55
Middle School Breakfast	$1.60
Middle School Lunch	$2.70
High School Breakfast	$1.85
High School Lunch	$2.85
Staff Breakfast Price	$3.00
Staff Lunch Price	$5.00

RECOMMENDATION:

It is recommended that student lunch meal prices increase 10-cents for the 2024-2025 school year as follows:

Elementary Breakfast	$1.35
Elementary Lunch	**$2.65**
Middle School Breakfast	$1.60
Middle School Lunch	**$2.80**
High School Breakfast	$1.85
High School Lunch	**$2.95**
Staff Breakfast Price	$3.00
Staff Lunch Price	$5.00

Respectfully submitted,
Amy Whiteley
Director of Child Nutrition

Date Submitted: June 27, 2024

For:	Board of Trustees
Date:	July 15, 2024
Action:	Approval

To: Board of Trustees

From: Mr. Wade Clark, Director of Safety & Security

RE: MOU with Hood County Sheriff's office

SUMMARY:
A MOU with Hood County Sheriff's Office concerning communication and coordination for the safety and security of students and staff, in the event of any serious incident within GISD.

RECOMMENDATION:
It is Recommended that the Board approve the MOU between GISD and Hood County Sheriff's Office as presented.

Respectfully submitted,

Wade Clark,
Director of Security

OFFICE OF SUPERINTENDENT

For:	Board of Trustees
Date:	July 15, 2024,
Action:	

To:	Board of Trustees	From:	Dr. Jeremy Glenn

RE: Warranty Deed for 10.054 acres of property from the City of Granbury

SUMMARY:
A Warranty deed for 10.054 acres from the City of Granbury to GISD Board for your review.

RECOMMENDATION:
The recommendation is to approve as presented and delegate authority to the Board President to sign the deed.

Respectfully submitted,



Dr. Jeremy Glenn
Superintendent

GRANBURY INDEPENDENT SCHOOL DISTRICT
INTEROFFICE MEMO
FINANCE AND BUSINESS AFFAIRS

To: Board of Trustees
Date: July 15, 2024
For: Approval

TO: Dr. Jeremy Glenn, Superintendent

FROM: Emmett Whitefield
DATE: July 9, 2024
RE: Demographic Study for 2024-25

SUMMARY:

A proposal has been received from Zonda Intelligence to provide a comprehensive demographic study for Granbury ISD for the 2024-25 school year.

The study will include a ten-year enrollment forecast by campus and grade level, analysis of existing demographics and enrollment history, geo-coding of student database, review of building patterns, housing research, multifamily tracking, yield analysis, and deed transaction analysis.

The proposed study will provide valuable insights for district planning and resource allocation.

RECOMMENDATION:

We recommend that the Board approve the engagement of Zonda Intelligence to conduct the 2024-25 demographic study for Granbury ISD for $22,000.00. The study is expected to be completed by September 20, 2024, and includes one review meeting and one board presentation.

Respectfully submitted,

Staff Person Responsible: Houcine Chraibi

Date Submitted: July 9, 2024

Respectfully submitted,



Emmett Whitefield
Chief Financial Officer

ANNUAL CHILD NUTRITION REPORT

Amy Whiteley, Director of Child Nutrition

GISD CHILD NUTRITION

EAT. LEARN. GROW.

GRANBURY
INDEPENDENT SCHOOL DISTRICT

Overview of Child Nutrition

It is the mission of the Child Nutrition Department to meet the most basic needs of our students by providing daily nutritious meals that comply with State and Federal Guidelines.

GISD CHILD NUTRITION
EAT. LEARN. GROW.

Staff & Budget 2023-2024

GISD Child Nutrition Department had 64 employees.

- 1 Director
- 4 Central Office Staff
- 9 Cafe Managers
- 47 Food Service Workers
- 3 Food Service Worker Subs

Meals Served

Breakfasts Served	464,002
Lunches Served	806,598
Adult Meals Served	23,642
Total Meals Served	1,294,242

Emma Snacks Served	46,305

Revenues & Expenses
Aug 23 – May 24

Revenues

Federal Reimbursement	$3,654,805
Reduced & Paid Meals	$ 0
Adult Meal Revenue	$ 23,642
State Revenue	$ 16,068
USDA Commodities	$ 239,933
A la Carte	$ 449,649
Catering	$ 4,705

Total Revenues $4,388,802

Expenses

Salaries	$ 1,557,555
Contracted Services	$ 92,663
Supplies	$ 2,798,410
Miscellaneous	$ 8,574
Equipment	$ 546,462

Total Expenses $5,003,664

Child Nutrition
August 2023 – May 2024

A la Carte Sales

Campus	Sales	
GHS	$ 215,958	(coffee bar $126,670)
GMS	$ 53,908	
AMS	$ 71,701	
AES	$ 17,699	
EES	$ 192	
BES	$ 14,200	
OES	$ 16,366	
MAM	$ 33,863	
BIS	$ 25,762	

Total A la Carte Sales: $449,649

Emma Roberson
Early Learning Academy

- Students eat food Family Style.
- Students engage in hands on learning during mealtimes - colors, shapes, and counting.
- Students learn table etiquette and manners while eating.
- We continue to introduce new fresh fruits and vegetables.
- Students consume milk from a cup and use silverware to assist with fine motor skills.
- We serve students a daily snack before going home.

Summer Lunch Program

- GISD Child Nutrition and the Healthy Kids Meal Program provide free meals to children during June and July.
- GISD Child Nutrition partnered with Neighbors Feeding Neighbors to help find volunteers to serve lunches at the community sites.
- Summer feeding began June 3rd and will end on July 18th at community sites and July 25th at Mambrino.
- 8 sites (summer school and community sites).
- Summer school students are provided a free breakfast and lunch.
- Children in the community are provided a free grab & go lunch.
- 8,497 meals were served to children as of June 30th

Child Nutrition Strategic Plan 2024-2025

Goal 1: Return to the free and reduced-price meal program, except for Emma Roberson.

Goal 2: Encourage households to complete the free and reduced-price meal application.

Goal 3: Students that qualify for reduced-price meal benefits will be eligible for Free breakfast per the 88th Texas Legislature approved funding as part of the General Appropriations Act.

Goal 4: Purchase highest quality of food available while maintaining the meal pattern and nutrition standard guidelines.

Goal 5: Keep healthy options on the menu, such as salads, fresh fruits, and vegetables.

Goal 6: Farm to School Program - provide Texas grown produce once a month at all campuses.

Goal 7: Opening the original high school coffee bar to provide snacks and ice cream during lunch periods.

Goal 8: Purchased a hydroponic system for Emma Roberson students. Produce made by the system will be sampled by students during lunch.

GRANBURY ISD

OFFICE OF SUPERINTENDENT

For:	**Board of Trustees**
Date:	**July 15, 2024**
Action:	**Report**

TO: Board of Trustees
From: Tammy Clark
Date: July 15, 2024
RE: Community in Schools Update

SUMMARY:

GISD has partnered with Communities in Schools (CIS) of Greater Tarrant County for a few years now. CIS provides case management supports at 3 campuses with embedded personnel (Baccus, Granbury Middle, and Granbury High) to students at those campuses who meet the criteria established by TEA for coordination of resources. One additional personnel unit provides mental health supports including counseling by a full-time licensed mental health professional on up to 4 campuses (our secondary campuses) in coordination with our district LPC. These personnel units are funded through Title 4 funds. This partnership is a cost-effective way of providing additional needed support to our students.

Lindsey Garner, President and CEO of the Communities in Schools of Greater Tarrant County, along with her team that serves GISD directly have put together a short presentation to update the board on the work done for our students through this program.

Respectfully submitted,

Tammy Clark
Assistant Superintendent

GRANBURY INDEPENDENT SCHOOL DISTRICT

INTEROFFICE MEMO

FINANCE AND BUSINESS AFFAIRS

To: Board of Trustees
Date: July 15, 2024
For: Information

TO: Dr. Jeremy Glenn, Superintendent

FROM: Emmett Whitefield
DATE: July 9, 2024
RE: June 30, 2024 Financial Statement

SUMMARY:

Attached are the financial statements for the period ended June 30, 2024 for the general operating fund.

The statement includes only those transactions that occurred between the period of September 1, 2023, and June 30, 2024. Revenue collected to date equals 88.38% of the budgeted amount compared to 96.61% in 2022-23. Expenditures to date represent 76.36% of the budget compared to 78.28% in 2022-23.

BUDGET IMPACT: None

Respectfully submitted,



Emmett Whitefield
Chief Financial Officer

Staff Persons Responsible: Emmett Whitefield
Kathy Butler

Date Submitted: July 9, 2024

GRANBURY INDEPENDENT SCHOOL DISTRICT

INTEROFFICE MEMO

FINANCE AND BUSINESS AFFAIRS

To: Board of Trustees
Date: July 15, 2024
For: Information

TO: Dr. Jeremy Glenn, Superintendent

FROM: Emmett Whitefield
DATE: July 9, 2024
RE: Cash Flow and Investment Report as of June 30, 2024

SUMMARY:

Attached is the Cash Flow and Investment Report for the period ending June 30, 2024.

BUDGET IMPACT: None

Respectfully submitted,



Emmett Whitefield RSTBA
Chief Financial Officer

Staff Person Responsible: Emmett Whitefield

Date Submitted: July 9, 2024

GRANBURY INDEPENDENT SCHOOL DISTRICT

INTEROFFICE MEMO

FINANCE AND BUSINESS AFFAIRS

To: Board of Trustees
Date: July 15,2024
For: Information

TO: Dr. Jeremy Glenn, Superintendent

FROM: Emmett Whitefield
DATE: July 9, 2024
RE: Report of Categorical Purchases Between $50,000 and $100,000 as Per Board Policy CH (LOCAL)

SUMMARY:

The attached categorical purchases between $50,000 and $100,000 for the period of June 1, 2024 through June 30, 2024 are being reported as per the requirements of Board Policy CH (LOCAL), which states:

The Board delegates to the Superintendent or designee the authority to make budgeted purchases for goods or services. However, any single, budgeted purchase of goods or services that costs $50,000 or more, regardless of whether the goods or services are competitively purchased, shall require Board approval before a transaction may take place, except as otherwise provided in this policy.

The Superintendent is not required to obtain Board approval for the following types of budgeted purchases costing less than $100,000, but shall subsequently report them to the Board:

1. *A purchase made pursuant to a Board-approved interlocal contract, in accordance with law;*
2. *A purchase made through a cooperative purchasing program or state purchasing program that satisfies the District's obligation for competitive purchasing [see CH(LEGAL)]; or*
3. *A continuing or periodic purchase under a Board-approved bid or contract.*

BUDGET IMPACT: $ 316,304.14

Respectfully submitted,



Emmett Whitefield RSTBA
Chief Financial Officer

Staff Person Responsible: Emmett Whitefield
Houcine Chraibi

Date Submitted: July 9, 2024