Medina Valley ISD Trustees Board of

Medina Valley ISD Board of Trustees
Regular Meeting
{{Date }} at 6:30 PM
Office, 8449 FM 471 S, Castroville, TX 78009

Notice is hereby given that on **April 30, 2018** the **Board of Trustees of the Medina Valley Independent School District** will hold a **Regular Board Meeting at 6:30 PM at {{Location: Meeting Location.}}** The subjects to be discussed are listed on the agenda which is attached to and made part of this notice.

Members of the public who desire to address the Board during Public Comments will need to sign up to speak prior to the start of the meeting by providing their name, and the topic they wish to address to the Board on the sign in sheet provided. At Regular Board Meetings the Board of Trustees shall permit public comment on any topic. At all other Board Meetings public comments will be limited to items on the agenda posted with the notice of the meeting. All public comments are limited to 5 minutes.

If it is determined that during the meeting an item on the agenda that can be legally discussed in closed session be removed from the open session and discussed in closed session, the board may elect to discuss such agenda item in closed session in accordance with the Texas Open Meetings Act, Government Code, Chapter 551, Subchapters D and E. Before convening into Closed Meeting the Presiding Officer will announce the time and identify the section or sections of this chapter under which the closed meeting is held. All final votes, actions, or decisions shall be taken in open meeting. The Presiding Officer will announce the date and time for the end of the Closed Meeting before resuming the Open Meeting.

If you have a disability, please advise the school district about special arrangements that may allow you to fully participate in this meeting by calling Medina Valley ISD at 830-931-2243.

For Medina Valley ISD Board of Trustees:

Emily Lorenz, Superintendent of Schools

Medina Valley ISD
Called
April 30, 2018

I. **First Order of Business**

A Establish a Quorum

B Pledge of Allegiance to the Flag followed by a moment of silence

II. Hear from Patrons and/or Staff

III. **Discussion and Possible Action Items**

A **Consent Agenda Items**

1 Donations 4

B Consider delivery and contract award method to be used for 2016 Bond Part II Project (Middle School/Castroville Elementary renovations) 5

C Consider proposals for district copier services 6

IV. **Closed session**
No decisions are made by the Board during Closed Session

A **Consider Personnel Matters (TX Govt. Code Section 551.047)**

1 Appointment, Employment, Evaluation, Reassignment, Duties, Discipline, Resignation, and Dismissal of a Public Officer or Employee.

2 Pursuant to Texas Government Code Section 551.074, the Board will discuss the recommendation of the Superintendent to propose the termination of the probationary contract of Edward Todd Winkler at the end of the current contract term.

3 Pursuant to Texas Government Code 551.071, the Board will consult with its legal counsel regarding issues related to potential proposal for termination of the probationary contract of an employee.

V. **Action as appropriate from Closed Session**

A The Board will deliberate and potentially take action to propose the termination of the probationary contract of Edward Todd Winkler at the end of the contract term.

B Consider Employee Contracts for 2018-2019

VI. Adjournment

MEDINA VALLEY INDEPENDENT SCHOOL DISTRICT

"Proud of our past, dedicated to the present, committed to the Future"

Request for Board Acceptance of Donations over $500

School/Department Receiving Donation: Medina Valley HS/

Donor: Escal Institute of Advanced Technologies
DBA SANS Institute

Address: 8120 Woodmont Ave.
Suite 310
Bethesda, MD 20814

Contact Name: _____

Contact email: _____

Donation Description: donation for Girls Go Cyber Start

THIS CHECK HAS A COLORED BACKGROUND AND CONTAINS MULTIPLE SECURITY FEATURES - SEE BACK FOR DETAILS

Escal Institute of Advanced Technologies
dba/ SANS Institute
8120 Woodmont Ave. Suite 310
Bethesda, MD 20814
301-951-0102

BANK OF AMERICA
ACH R/T 052001633

7-163/520

020812

CHECK DATE	CONTROL NUMBER	CHECK AMOUNT
3/21/2018	020812	$******4,000.00

PAY Four Thousand and 00/100---------- Dollars

TO THE ORDER OF
Medina Valley High School
8365 FM 471 South
Castroville, TX 78009
United States

HEAT SENSITIVE
RUB AREA TO VERIFY

AUTHORIZED SIGNATURE

⑈020812⑈ ⑆052001633⑆ 4460116592 24⑈

Medina Valley ISD Board Action:

Approved or Disapproved Date: _____

Per policy CV (Legal & Local), the Board shall determine the project delivery/contract award method to be used for each construction contract valued at or above $50,000. Per statute, the allowable methods are listed below. To assist the Board, the administration recommends using Competitive Sealed Proposals for this project.

1. An interlocal contract. [See CH]
2. Competitive bidding. [See CVA]
3. Competitive sealed proposals. [See CVB]
4. Construction manager-agent method. [See CVC]
5. Construction manager-at-risk method. [See CVD]
6. Design-build method. [See CVE]
7. Job order contract. [See CVF]
8. The reverse auction procedure as defined by Government Code 2155.062(d). [See CH]

Education Code 44.031(a); Gov't Code Ch. 2269

- Timelines for the project are as follows:
  - ✓ May 15, 2018; 10:00 am Pre Proposal Conference
  - ✓ May 24, 2018; prior to 2:00 pm Receipt of Competitive Sealed Proposals
  - ✓ May 24, 2018; prior to 4:00 pm Receipt of Schedule 1-9 & opening and reading of the proposals
  - ✓ June 11, 2018; Notice to Proceed

CALLED MEETING

April 30, 2018

New Business:

Item: Consider Proposals for Copier Services

Discussion:

- Response to the District's request for proposals to supply Medina Valley ISD with Copiers and Copier Service beginning June 2018 for 36 months are as follows:

	Per Copy
CTWP	$.0093
Dahill	$.010
RICOH	Failed to Meet Bid Specs
UBEO	$.0086 & $.0142

- Price indicated is for the cost paid per copy. Price includes maintenance, all toner, developer, fuser oil, lubricants, staples, and any other required consumables except paper.
- CTWP listed Waco ISD, Edgewood ISD, Killeen ISD, LaVega ISD, and Lackland ISD as references.
- Dahill listed Northside ISD, South San ISD, Randolph Field ISD, Alamo Heights ISD, and Hays ISD as references.
- UBEO listed Region 12 ESC, Region 13 ESC, Haljohn-San Antonio, D.H. Investment Company, and Kerr County as references.
- This is a contracted service provided to the district. Under no condition will title to the equipment pass to or be transferred to the District at any time during the term of the contract or upon its completion.
- The district has utilized Dahill for the past 5 years to provide copiers and copy service to the district.
- The District may consider the following in choosing the proposal(s) that will provide the best advantage to the district
    1. The purchase price;
    2. The reputation of the vendor and of the vendor's goods or services;
    3. The quality of the vendor's goods or services;
    4. The extent to which the goods or services meet the district's needs;

5. The vendor's past relationship with the district;
6. The impact on the ability of the district to comply with laws and rules relating to historically underutilized businesses;
7. The total long-term cost to the district to acquire the vendor's goods or services;
8. For a contract for goods and services, other than goods and services related to telecommunications and information services, building construction and maintenance, or instructional materials, whether the vendor or the vendor's ultimate parent company or majority owner:
   (A) has its principal place of business in this state; or
   (B) employs at least 500 persons in this state; and
9. Any other relevant factor that a private business entity would consider in selecting a vendor.

- The proposal from CTWP has numerous technicians available to the district, a 3 hour response time to service calls, parts warehoused in San Antonio, and a San Antonio office. Their proposal meets the district's qualifications for service and offers the best financial cost to the district.

Recommendation:

- The administration recommends that the Board authorize the Superintendent to negotiate a copier service contract with CTWP to be effective for 36 month period beginning June 2018.

Vendor		Amount Bid Per Copy		Estimated Yearly Cost
CTWP		$0.0093		$120, 900
Dahill		$0.010		$130, 000
RICOH		Failed to meet bid specs		
UBEO		$0.0086 $ $0.0142		$143, 700

Copier Services

Criteria	Weight	CTWP	Dahill	RICOH	UBEO
Purchase Price	35%	35	30	0	25
Vendor Reputaion	5%	5	5	5	3
Quality of Goods and Services	15%	15	15	15	15
Meeting Districts Needs	15%	15	15	0	15
Past Relationship with Vendor	10%	0	5	0	0
Long Term Cost to District	10%	10	8	0	5
Other Relevant Factors	10%	10	5	0	5
Total	100%	90	83	20	68