Medina Valley ISD Trustees Board of

**Medina Valley ISD Board of Trustees**
**Regular Meeting**
**{{Date }} at 6:30 PM**
**MVISD Video/Teleconference System, MVISD Video/Teleconference System, Castroville, TX 78009-5309**

Notice is hereby given that on **May 18, 2020** the **Board of Trustees of the Medina Valley Independent School District** will hold a **Regular Board Meeting at 6:30 PM at {{Location: Meeting Location.}}** The subjects to be discussed are listed on the agenda which is attached to and made part of this notice.

Members of the public who desire to address the Board during Public Comments will need to sign up to speak prior to the start of the meeting by providing their name, and the topic they wish to address to the Board on the sign in sheet provided. At Regular Board Meetings the Board of Trustees shall permit public comment on any topic. At all other Board Meetings public comments will be limited to items on the agenda posted with the notice of the meeting. All public comments are limited to 5 minutes.

If it is determined that during the meeting an item on the agenda that can be legally discussed in closed session be removed from the open session and discussed in closed session, the board may elect to discuss such agenda item in closed session in accordance with the Texas Open Meetings Act, Government Code, Chapter 551, Subchapters D and E. Before convening into Closed Meeting the Presiding Officer will announce the time and identify the section or sections of this chapter under which the closed meeting is held. All final votes, actions, or decisions shall be taken in open meeting. The Presiding Officer will announce the date and time for the end of the Closed Meeting before resuming the Open Meeting.

If you have a disability, please advise the school district about special arrangements that may allow you to fully participate in this meeting by calling Medina Valley ISD at 830-931-2243.

For Medina Valley ISD Board of Trustees:

Emily Lorenz, Superintendent of Schools

Medina Valley ISD
Regular Meeting
May 18, 2020


I. **First Order of Business**

A Establish a Quorum

B Pledge of Allegiance to the Flag followed by a moment of silence 4

II. **Announcements/Communications/Presentations**

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C Superintendent Briefing 43

III. Public Comment

IV. **Discussion and Possible Action Items**

A **Consent Agenda Items**

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2 **Superintendent's Report on Budgeted Purchases of Goods/Services in Excess of $50,000**

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E Consider Adoption of Instructional Materials Related to Proclamation 2020 114

F Consider Adoption of Plan for Early Childhood Literacy and Mathematics (EC-LM) Proficiency 119

G Consider Adoption of Plan for College, Career, and Military Readiness (CCMR) 121

H Budget Amendment 123

V. **Closed Session**

A Personnel Matters (TX Govt. Code Section 551.074)

B Deliberation Regarding Real Property (TX Govt. Code Section 551.072)

VI. **Action as appropriate after Closed Session**

A Consider professional contract recommendations

B Consideration of future meeting dates

VII. Adjournment



**APRIL 2020**
**MEDINA VALLEY INDEPENDENT SCHOOL DISTRICT**
**GENERAL FUND FINANCIAL STATEMENT**

| Estimated Revenues | Original Budget | Current Budget | Current Period Actual | YTD Actual | Estimated Encumbrance | Balance | Current Year Percent Recognized | Prior Year Percent Recognized |
|---|---|---|---|---|---|---|---|---|
| 5700 Local and Intermediate Revenues | $22,174,000 | $22,174,000 | $ 142,568 | $21,046,141 | $ - | $ 1,127,859 | 94.91% | 101.64% |
| **5800 State Program Revenues** | **$28,521,324** | **$29,171,324** | **$1,918,916** | **$14,182,960** | **$ -** | **$ 14,988,364** | **48.62%** | **47.74%** |
| 5900 Federal Revenues | $ 330,000 | $ 780,000 | $ 11,841 | $ 825,377 | $ - | $ (45,377) | 105.82% | 90.18% |
| **Total Revenues** | **$51,025,324** | **$52,125,324** | **$2,073,325** | **$36,054,478** | **$ -** | **$16,070,846** | **69.17%** | **73.28%** |
| **Proposed Appropriations** | | | | | | | | |
| 11 Instruction | $28,698,107 | $28,875,031 | $2,127,839 | $18,344,991 | $ 9,578,281 | $ 951,759 | 63.53% | 64.78% |
| **12 Instructional Resources/Media Services** | **$ 456,329** | **$ 456,329** | **$ 34,606** | **$ 341,422** | **$ 154,592** | **$ (39,685)** | **74.82%** | **68.68%** |
| 13 Curriculum/Instructional Staff Development | $ 531,777 | $ 588,285 | $ 30,426 | $ 395,119 | $ 145,234 | $ 47,932 | 67.16% | 54.80% |
| **21 Instructional Leadership** | **$ 1,021,222** | **$ 1,074,888** | **$ 81,885** | **$ 669,252** | **$ 328,513** | **$ 77,123** | **62.26%** | **59.18%** |
| 23 School Leadership | $ 2,389,050 | $ 2,440,550 | $ 202,972 | $ 1,632,763 | $ 892,360 | $ (84,573) | 66.90% | 65.92% |
| **31 Guidance/Counseling/Evaluation Services** | **$ 1,265,928** | **$ 1,411,023** | **$ 110,134** | **$ 1,036,612** | **$ 452,294** | **$ (77,883)** | **73.47%** | **64.86%** |
| 32 Social Work Services | $ 327,569 | $ 327,569 | $ 30,386 | $ 194,918 | $ 137,312 | $ (4,661) | 59.50% | 63.79% |
| **33 Health Services** | **$ 672,346** | **$ 672,346** | **$ 46,741** | **$ 384,193** | **$ 210,155** | **$ 77,998** | **57.14%** | **63.25%** |
| 34 Student Transportation | $ 3,065,615 | $ 4,246,455 | $ 159,709 | $ 2,630,024 | $ 1,501,913 | $ 114,518 | 61.93% | 64.10% |
| **36 Extracurricular Activities** | **$ 1,577,691** | **$ 1,577,691** | **$ 114,703** | **$ 907,975** | **$ 390,872** | **$ 278,844** | **57.55%** | **63.92%** |
| 41 General Administration | $ 1,499,732 | $ 1,499,732 | $ 89,732 | $ 958,230 | $ 419,760 | $ 121,742 | 63.89% | 65.82% |
| **51 Facilities Maintenance and Operations** | **$ 6,728,960** | **$ 6,813,960** | **$ 372,260** | **$ 3,826,870** | **$ 1,640,747** | **$ 1,346,343** | **56.16%** | **54.38%** |
| 52 Security and Monitoring Services | $ 960,033 | $ 516,960 | $ 64,691 | $ 220,513 | $ 128,173 | $ 168,274 | 42.66% | 59.24% |
| **53 Data Processing Services** | **$ 1,330,425** | **$ 1,723,686** | **$ 124,071** | **$ 1,391,269** | **$ 402,247** | **$ (69,830)** | **80.71%** | **67.78%** |
| 61 Community Services | $ 45,540 | $ 45,540 | $ 1,660 | $ 15,635 | $ 7,827 | $ 22,078 | 34.33% | 53.08% |
| **81 Facilities Acquisition and Construction** | **$ 50,000** | **$ 50,000** | **$ -** | **$ -** | **$ -** | **$ 50,000** | **0.00%** | **0%** |
| 95 Payments to JJAEP | $ 5,000 | $ 5,000 | $ - | $ - | $ - | $ 5,000 | 0.00% | 0% |
| **99 Other Intergovernmental Charges** | **$ 400,000** | **$ 400,000** | **$ 12,620** | **$ 354,143** | **$ 16,406** | **$ 29,451** | **88.54%** | **0%** |
| Totals | $51,025,324 | $52,725,045 | $3,604,434 | $33,303,929 | $ 16,406,686 | $ 3,014,430 | 63.17% | 63.13% |
| **Surplus/Deficit** | **$ -** | **$ (599,721)** | | | | | | |

# APRIL 2020
# MEDINA VALLEY INDEPENDENT SCHOOL DISTRICT
# GENERAL FUND EXPENDITURES BY OBJECT

| Object | Budget | YTD Actuals | Current YTD % Recongized | Prior YTD % Recongized |
|---|---|---|---|---|
| 6100 | $ 40,773,974 | $ 26,359,834 | 64.65% | 64.45% |
| **6200** | **$ 4,519,613** | **$ 2,508,502** | **55.50%** | **59.89%** |
| 6300 | $ 3,939,198 | $ 2,292,001 | 58.18% | 54.00% |
| **6400** | **$ 1,241,364** | **$ 768,552** | **61.91%** | **60.35%** |
| 6600 | $ 2,250,896 | $ 1,375,040 | 61.09% | 60.91% |
| **TOTAL** | **$ 52,725,045** | **$ 33,303,929** | **63.17%** | **63.13%** |

**APRIL 2020**
**MEDINA VALLEY INDEPENDENT SCHOOL DISTRICT**
**FOOD SERVICE FUND FINANCIAL STATEMENT**

| | Estimated Revenues | Original Budget | Current Budget | Current Period Actual | YTD Actual | Encumbrance | Balance | Current Year Percent Recognized | Prior Year Percent Recognized |
|---|---|---|---|---|---|---|---|---|---|
| 5700 | Local and Intermediate Revenues | $1,212,419 | $1,212,419 | $ 35 | $ 837,032 | $ - | $ 375,387 | 69.04% | 70.79% |
| **5800** | **State Program Revenues** | **$ -** | **$ -** | **$ 15,340** | **$ 15,340** | **$ -** | **$ (15,340)** | **0.00%** | **48.65%** |
| 5900 | Federal Revenues | $2,391,568 | $2,391,568 | $ 43,637 | $1,588,523 | $ - | $ 803,045 | 66.42% | 78.27% |
| | **Total Revenues** | **$3,603,987** | **$3,603,987** | **$ 59,012** | **$2,440,895** | **$ -** | **$1,163,092** | **67.73%** | **74.99%** |
| | **Proposed Appropriations** | | | | | | | | |
| 11 | Instruction | | | | | | | | |
| **12** | **Instructional Resourcesand Media Services** | | | | | | | | |
| 13 | Curriculum and Instructional Staff Development | | | | | | | | |
| **21** | **Instructional Leadership** | | | | | | | | |
| 23 | School Leadership | | | | | | | | |
| **31** | **Guidance, Counseling and Evaluation Services** | | | | | | | | |
| 32 | Social Work Services | | | | | | | | |
| **33** | **Health Services** | | | | | | | | |
| 34 | Student Transportation | | | | | | | | |
| **35** | **Food Service** | **$3,603,987** | **$3,603,987** | **$194,412** | **$2,739,122** | **$ 807,651** | **$ 57,214** | **76.00%** | **76.30%** |
| 36 | Extracurricular Activities | | | | | | | | |
| **41** | **General Administration** | | | | | | | | |
| 51 | Facilities Maintenance and Operations | | | | | | | | |
| **52** | **Security and Monitoring Services** | | | | | | | | |
| 53 | Data Processing Services | | | | | | | | |
| **61** | **Community Services** | | | | | | | | |
| 81 | Facilities Acquisition and Construction | | | | | | | | |
| **95** | **Payments to JJAEP** | | | | | | | | |
| 99 | Other Intergovernmental Charges | | | | | | | | |
| | **Totals** | **$3,603,987** | **$3,603,987** | **$194,412** | **$2,739,122** | **$ 807,651** | **$ 57,214** | **76.00%** | **76.30%** |
| | **Surplus/Deficit** | **$ -** | **$ -** | | | | | | |

**APRIL 2020**
**MEDINA VALLEY INDEPENDENT SCHOOL DISTRICT**
**DEBT SERVICE FUND FINANCIAL STATEMENT**

| | Estimated Revenues | Original Budget | Current Budget | Current Period Actual | YTD Actual | Encumbrance | Balance | Current Year Percent Recognized | Prior Year Percent Recognized |
|---|---|---|---|---|---|---|---|---|---|
| 5700 | Local and Intermediate Revenues | $9,848,098 | $9,848,098 | $ 65,004 | $9,673,959 | $ - | $ 174,139 | 98.23% | 114.85% |
| **5800** | **State Program Revenues** | **$ 123,190** | **$ 123,190** | **$ -** | **$ 123,190** | **$ -** | **$ -** | **100.00%** | **138.99%** |
| 5900 | Federal Revenues | $ - | $ - | $ - | $ - | $ - | $ - | 0.00% | 0.00% |
| | **Total Revenues** | **$9,971,288** | **$9,971,288** | **$ 65,004** | **$9,797,149** | **$ -** | **$ 174,139** | **98.25%** | **115.88%** |
| | **Proposed Appropriations** | | | | | | | | |
| 11 | Instruction | | | | | | | | |
| **12** | **Instructional Resourcesand Media Services** | | | | | | | | |
| 13 | Curriculum and Instructional Staff Development | | | | | | | | |
| **21** | **Instructional Leadership** | | | | | | | | |
| 23 | School Leadership | | | | | | | | |
| **31** | **Guidance, Counseling and Evaluation Services** | | | | | | | | |
| 32 | Social Work Services | | | | | | | | |
| **33** | **Health Services** | | | | | | | | |
| 34 | Student Transportation | | | | | | | | |
| **35** | **Food Service** | | | | | | | | |
| 36 | Extracurricular Activities | | | | | | | | |
| **41** | **General Administration** | | | | | | | | |
| 51 | Facilities Maintenance and Operations | | | | | | | | |
| **52** | **Security and Monitoring Services** | | | | | | | | |
| 53 | Data Processing Services | | | | | | | | |
| **61** | **Community Services** | | | | | | | | |
| 71 | Debt Service | $9,971,288 | $9,971,288 | $ - | $9,125,565 | $ 3,013,062 | $ (2,167,339) | 91.52% | 68.30% |
| **81** | **Facilities Acquisition and Construction** | | | | | | | | |
| 95 | Payments to JJAEP | | | | | | | | |
| **99** | **Other Intergovernmental Charges** | | | | | | | | |
| | Totals | **$9,971,288** | **$9,971,288** | **$ -** | **$9,125,565** | **$ 3,013,062** | **$ (2,167,339)** | **91.52%** | **68.30%** |
| | **Surplus/Deficit** | **$ -** | **$ -** | | | | | | |

# Check Register for April 2020

| Distribution Fund | Check Date | Vendor Name | Transaction Amount |
|---|---|---|---|
| 1990 | 04/02/2020 | AXIOM COMMERCIAL CONSTRUCTION, LLC. | $3,200.00 |
| 1990 | 04/02/2020 | HAYDAY, INC/CTWP | $16,101.02 |
| 1990 | 04/02/2020 | PAMELA A BIERING | $145.00 |
| 1990 | 04/02/2020 | SCHOLASTIC BOOK FAIRS-10 (BUYBOARD) | $1,982.37 |
| 1990 | 04/02/2020 | SONIC DRIVE-IN, #3515 | $60.00 |
| 1990 | 04/02/2020 | SOUTHERN TIRE MART, LLC | $1,981.68 |
| 1990 | 04/02/2020 | SPORTS FIELD SOLUTIONS | $9,835.00 |
| 1990 | 04/02/2020 | SUCCESSED, LLC | $1,750.00 |
| 1990 | 04/02/2020 | WRIGHT EXPRESS FSC | $87.26 |
| 1990 | 04/02/2020 | APPLE INC. | $1,196.00 |
| 1990 | 04/02/2020 | DEVINE NEWS, INC | $32.00 |
| 1990 | 04/02/2020 | DIANE CASSANDRA GARCIA | $1,600.00 |
| 1990 | 04/02/2020 | MATERA PAPER COMPANY, INC | $7,807.89 |
| 1990 | 04/02/2020 | STAPLES CONTRACT & COMM, LLC | $107.24 |
| 1990 | 04/02/2020 | WCW DESIGN CO, LLC | $8,640.00 |
| 1990 | 04/02/2020 | CINTAS/RUS OF SAN ANTONIO | $107.24 |
| 1990 | 04/02/2020 | DOMINO'S PIZZA | $258.63 |
| 1990 | 04/02/2020 | LONE STAR RADIATOR CO INC | $179.40 |
| 1990 | 04/02/2020 | RAYMOND SIFUENTES | $150.00 |
| 1990 | 04/02/2020 | RENAISSANCE LEARNING INC | $173.00 |
| 1990 | 04/02/2020 | ALAMO ENVIRONMENTAL, INC / ALAMO 1 | $650.00 |
| 1990 | 04/02/2020 | EDUCATION SERVICE CENTER REGION XX | $1,435.00 |
| 1990 | 04/02/2020 | FUNCTIONAL LIVING SKILLS | $2,301.90 |
| 1990 | 04/02/2020 | INTECH SOUTHWEST SERVICES, LLC | $650.00 |
| 1990 | 04/02/2020 | LISA ANN DICKINSON | $279.18 |
| 1990 | 04/02/2020 | U-HAUL CORPORATE SALES | $349.95 |
| 1990 | 04/02/2020 | AT&T | $895.07 |
| 1990 | 04/02/2020 | CAROL D. LOVE | $100.00 |
| 1990 | 04/02/2020 | DUMAS HARDWARE COMPANY | $3,726.00 |
| 1990 | 04/02/2020 | KRISTI NICOLE SMITH | $211.00 |
| 1990 | 04/02/2020 | ONE FOR AUTISM, INC | $4,200.00 |
| 1990 | 04/02/2020 | RUSH TRUCK CENTERS OF TEXAS, LP | $1,800.33 |
| 1990 | 04/02/2020 | TRACTOR SUPPLY CO | $172.90 |
| 1990 | 04/02/2020 | AMAZON CAPITAL SERVICES, INC | $711.89 |
| 1990 | 04/02/2020 | BECKWITH ELECTRONIC ENGINEERING CO | $246.00 |
| 1990 | 04/02/2020 | CORNERSTONE PUBLICATIONS, INC. | $64.00 |
| 1990 | 04/02/2020 | EWING IRRIGATION PRODUCTS, INC | $1,747.20 |
| 1990 | 04/02/2020 | FAMILY PARTS COMPANY INC | $707.23 |
| 1990 | 04/02/2020 | FERGUSON ENTERPRISES | $511.25 |
| 1990 | 04/02/2020 | INSCO DISTRIBUTING INC | $52.13 |
| 1990 | 04/02/2020 | LEXIA LEARNING SYSTEMS LLC | $1,239.79 |

# Check Register for April 2020

| Distribution Fund | Check Date | Vendor Name | Transaction Amount |
|---|---|---|---|
| 1990 | 04/02/2020 | MARIA J GUEVARA | $145.00 |
| 1990 | 04/02/2020 | WESTERN PSYCHOLOGICAL SERVICES | $2,524.50 |
| 1990 | 04/02/2020 | BEXAR COUNTY APPRAISAL DISTRICT | $12,620.00 |
| 1990 | 04/02/2020 | DOMINO'S PIZZA #8029 | $126.00 |
| 1990 | 04/02/2020 | LABATT INSTITUTIONAL SUPPLY CO | $1,271.00 |
| 1990 | 04/02/2020 | OLGA CARMEN PEREZ | $49.34 |
| 1990 | 04/02/2020 | CDW GOVERNMENT, INC. | $2,499.00 |
| 1990 | 04/02/2020 | FRANKLIN COVEY ORGANIZATIONAL PROD | $1,848.98 |
| 1990 | 04/02/2020 | LINDSAY LEE HARTNETT | $211.00 |
| 1990 | 04/02/2020 | MVISD-TRANSPORTATION DEPT | $756.86 |
| 1990 | 04/02/2020 | SAN ANTONIO WATER SYSTEM | $1,466.66 |
| 1990 | 04/02/2020 | TANYA LEE STIVORS | $477.00 |
| 7710 | 04/03/2020 | MISC | $1,751.31 |
| 1990 | 04/07/2020 | BARTLETT COCKE GENERAL CONTRACTORS | $1,977,360.40 |
| 7710 | 04/07/2020 | MISC | $470.93 |
| 7710 | 04/08/2020 | MISC | $470.93 |
| 1990 | 04/08/2020 | ZENDESK, INC | $232.00 |
| 1990 | 04/09/2020 | CDW GOVERNMENT, INC. | $12,439.20 |
| 1990 | 04/09/2020 | CINTAS/RUS OF SAN ANTONIO | $53.62 |
| 1990 | 04/09/2020 | GIFTS 'N STUFF | $60.00 |
| 1990 | 04/09/2020 | LAKESHORE LEARNING MATERIALS | $3,624.90 |
| 1990 | 04/09/2020 | MOY TARIN RAMIREZ ENGINEERS, LLC | $16,733.81 |
| 1990 | 04/09/2020 | MSB CONSULTING GROUP, LLC. | $97.90 |
| 1990 | 04/09/2020 | SERVICE INDUSTRIAL, INC. | $203.69 |
| 1990 | 04/09/2020 | BORDEN DAIRY COMPANY | $5,051.30 |
| 1990 | 04/09/2020 | CHALLENGE COINS PLUS | $2,052.00 |
| 1990 | 04/09/2020 | HARDIE'S FRESH FOODS | $2,808.69 |
| 1990 | 04/09/2020 | INTECH SOUTHWEST SERVICES, LLC | $1,838.00 |
| 1990 | 04/09/2020 | KURZ & CO. | $584.93 |
| 1990 | 04/09/2020 | MEDINA COUNTY TREASURER | $21,655.23 |
| 7710 | 04/09/2020 | MISC | $971.00 |
| 1990 | 04/09/2020 | WALMART | $383.60 |
| 1990 | 04/09/2020 | WASTE MANAGEMENT OF TEXAS, INC | $450.25 |
| 1990 | 04/09/2020 | ANNABELLE ISAURA CASTILLO | $1,387.50 |
| 1990 | 04/09/2020 | CETC, LLC | $294.00 |
| 1990 | 04/09/2020 | MATERA PAPER COMPANY, INC | $216.17 |
| 1990 | 04/09/2020 | OLGA CARMEN PEREZ | $20.00 |
| 1990 | 04/09/2020 | PYRAMID PAPER COMPANY | $543.05 |
| 1990 | 04/09/2020 | WRIGHT EXPRESS FSC | $120.40 |
| 1990 | 04/09/2020 | ZENDESK, INC | $245.00 |
| 1990 | 04/09/2020 | ALERT SERVICES INC | $155.00 |

# Check Register for April 2020

| Distribution Fund | Check Date | Vendor Name | Transaction Amount |
|---|---|---|---|
| 1990 | 04/09/2020 | AT&T | $2,690.30 |
| 1990 | 04/09/2020 | GULF COAST PAPER CO INC | $455.76 |
| 1990 | 04/09/2020 | J2 CLOUD SERVICES, LLC | $909.12 |
| 1990 | 04/09/2020 | SOCIAL STUDIES SUCCESS LLC | $800.00 |
| 1990 | 04/09/2020 | W W GRAINGER INC | $562.14 |
| 1990 | 04/09/2020 | ALTEX ELECTRONICS, LTD | $2,414.70 |
| 1990 | 04/09/2020 | BSN SPORTS, LLC | $435.65 |
| 1990 | 04/09/2020 | GATEWAY PRINTING & OFFICE SUPPLY | $1,091.88 |
| 1990 | 04/09/2020 | LABATT INSTITUTIONAL SUPPLY CO | $5,079.87 |
| 1990 | 04/09/2020 | SCHOLASTIC BOOK FAIRS-10 (BUYBOARD) | $3,699.48 |
| 1990 | 04/09/2020 | CHRISTY TAYLOR | $22.80 |
| 1990 | 04/09/2020 | CITY OF LACOSTE WATER DEPT | $1,251.75 |
| 1990 | 04/09/2020 | NASSP/NHS/NJHS | $548.39 |
| 1990 | 04/09/2020 | WATTS EQUIP INC/ MUSTANG EQUIPMENT | $11,305.38 |
| 1990 | 04/09/2020 | WINFIELD SOLUTIONS LLC | $1,190.00 |
| 1990 | 04/09/2020 | 3-D LANDSCAPING, LLC | $13,500.00 |
| 1990 | 04/09/2020 | FARONICS TECHNOLOGIES USA, INC. | $799.20 |
| 1990 | 04/09/2020 | GREAT SOUTH TEXAS CORP. | $7,259.00 |
| 1990 | 04/09/2020 | NEOFUNDS BY NEOPOST | $3,000.00 |
| 1990 | 04/09/2020 | SA THERAPY IN MOTION INC | $3,103.75 |
| 1990 | 04/09/2020 | AMAZON CAPITAL SERVICES, INC | $342.87 |
| 1990 | 04/09/2020 | CITY PUBLIC SERVICE | $20,084.42 |
| 1990 | 04/09/2020 | DEMCO INC. | $1,042.24 |
| 1990 | 04/09/2020 | ECONOMY SIGNS | $1,175.00 |
| 1990 | 04/09/2020 | QUILL CORPORATION | $70.04 |
| 1990 | 04/09/2020 | WALSH GALLEGOS TREVINO RUSSO & KYLE | $2,634.50 |
| 1990 | 04/09/2020 | YANCEY WATER SUPPLY CORP | $1,951.43 |
| 7710 | 04/13/2020 | MISC | $398.15 |
| 7710 | 04/14/2020 | MISC | $2,119.00 |
| 8630 | 04/15/2020 | TEACHER RETIREMENT SYSTEM | $231,696.00 |
| 8630 | 04/15/2020 | BROADWAY NATIONAL BANK | $166,962.58 |
| 8630 | 04/15/2020 | MVISD WORKERS' COMPENSATION | $18,860.41 |
| 7710 | 04/15/2020 | MISC | $470.93 |
| 8630 | 04/15/2020 | EXPERT PAY | $1,277.00 |
| 8630 | 04/15/2020 | U.S. DEPARTMENT OF EDUCATION | $477.42 |
| 1990 | 04/16/2020 | CHRISTINE A OROZCO | $72.23 |
| 1990 | 04/16/2020 | DPC INDUSTRIES, INC. | $20.00 |
| 1990 | 04/16/2020 | KURZ & CO. | $267.41 |
| 1990 | 04/16/2020 | MARIA LIZABETH MADRIGALES | $60.20 |
| 1990 | 04/16/2020 | MEDINA COUNTY TREASURER | $33,217.19 |
| 1990 | 04/16/2020 | MVISD-TRANSPORTATION DEPT | $3,381.54 |

# Check Register for April 2020

| Distribution Fund | Check Date | Vendor Name | Transaction Amount |
|---|---|---|---|
| 1990 | 04/16/2020 | QUILL CORPORATION | $198.70 |
| 1990 | 04/16/2020 | RYAN COTA | $90.10 |
| 1990 | 04/16/2020 | THE SHERWIN-WILLIAMS CO | $640.88 |
| 1990 | 04/16/2020 | CINTAS/RUS OF SAN ANTONIO | $53.62 |
| 1990 | 04/16/2020 | JESSICA DENISE AGUILAR ANGELES | $168.00 |
| 1990 | 04/16/2020 | SYSCO USA I, INC./SYSCO CENTRAL TX | $190.00 |
| 1990 | 04/16/2020 | TEXAS ASSOC SCH BUS OFFICIALS | $135.00 |
| 1990 | 04/16/2020 | AG-PRO TEXAS, LLC. | $329.89 |
| 1990 | 04/16/2020 | FAMILY PARTS COMPANY INC | $14.38 |
| 1990 | 04/16/2020 | HARDIE'S FRESH FOODS | $1,866.72 |
| 1990 | 04/16/2020 | INDUSTRIAL COMMUNICATIONS | $775.00 |
| 1990 | 04/16/2020 | ONE FOR AUTISM, INC | $3,550.00 |
| 1990 | 04/16/2020 | BORDEN DAIRY COMPANY | $2,497.01 |
| 1990 | 04/16/2020 | CED INC/COLUMBIA ELECTRIC SUPPLY | $4,252.47 |
| 1990 | 04/16/2020 | DOCUMENT TRACKING SERVICES, LLC | $4,060.00 |
| 1990 | 04/16/2020 | EDUCATION SERVICE CENTER REGION XX | $517.00 |
| 1990 | 04/16/2020 | FLINN SCIENTIFIC INC | $3,232.52 |
| 1990 | 04/16/2020 | MATERA PAPER COMPANY, INC | $9,949.50 |
| 1990 | 04/16/2020 | SANDRA REYNA RODRIGUEZ | $145.00 |
| 1990 | 04/16/2020 | TEXAS DEPT OF PUBLIC SAFETY | $81.00 |
| 1990 | 04/16/2020 | WELDERS SUPPLY CO | $13.00 |
| 1990 | 04/16/2020 | ANDRA NICOLE GOUARD STEIN | $168.00 |
| 1990 | 04/16/2020 | DANCEWEAR SOLUTIONS | $1,509.60 |
| 1990 | 04/16/2020 | FERGUSON ENTERPRISES | $61.24 |
| 1990 | 04/16/2020 | ISC ACQUISITION CORP. | $1,574.50 |
| 1990 | 04/16/2020 | TRACTOR SUPPLY CO | $35.98 |
| 1990 | 04/16/2020 | TTL, INC | $5,970.00 |
| 1990 | 04/16/2020 | ORLANDA CHAPA DE LOS SANTOS | $303.00 |
| 1990 | 04/16/2020 | AMAZON CAPITAL SERVICES, INC | $331.69 |
| 1990 | 04/16/2020 | CISCO SYSTEMS, INC | $77.40 |
| 1990 | 04/16/2020 | EMERGENCY CLEANING SOLUTIONS | $3,296.00 |
| 1990 | 04/16/2020 | GATEWAY PRINTING & OFFICE SUPPLY | $47,566.85 |
| 1990 | 04/16/2020 | LABATT INSTITUTIONAL SUPPLY CO | $2,686.36 |
| 1990 | 04/16/2020 | TRESA SHALIT | $9,280.00 |
| 1990 | 04/16/2020 | ACCOUNTABLE HEALTHCARE STAFFING INC | $1,391.94 |
| 1990 | 04/16/2020 | AT&T | $772.96 |
| 1990 | 04/16/2020 | AUTISTIC TREATMENT CENTER, INC | $24,048.42 |
| 1990 | 04/16/2020 | GULF COAST PAPER CO INC | $1,118.31 |
| 7710 | 04/17/2020 | MISC | $1,623.19 |
| 1990 | 04/20/2020 | STATE COMPTROLLER PUBLIC ACCTS | $81.44 |
| 7710 | 04/22/2020 | MISC | $470.93 |

# Check Register for April 2020

| Distribution Fund | Check Date | Vendor Name | Transaction Amount |
|---|---|---|---|
| 1990 | 04/23/2020 | HAYDAY, INC/CTWP | $966.96 |
| 1990 | 04/23/2020 | MATERA PAPER COMPANY, INC | $6,828.65 |
| 1990 | 04/23/2020 | ADOBE SYSTEMS INCORPORATED | $1,029.84 |
| 1990 | 04/23/2020 | AHR'S FLOWER SHOP | $65.00 |
| 1990 | 04/23/2020 | GREAT SOUTH TEXAS CORP. | $19,345.00 |
| 1990 | 04/23/2020 | HOME DEPOT CREDIT SERVICES | $10.12 |
| 1990 | 04/23/2020 | REDONDO MANUFACTURING | $6,540.00 |
| 1990 | 04/23/2020 | WALMART | $149.56 |
| 1990 | 04/23/2020 | WASTE MANAGEMENT OF TEXAS, INC | $900.50 |
| 1990 | 04/23/2020 | QUILL CORPORATION | $2,255.21 |
| 1990 | 04/23/2020 | TPX COMMUNICATIONS CO | $692.48 |
| 1990 | 04/23/2020 | AMAZON CAPITAL SERVICES, INC | $241.12 |
| 1990 | 04/23/2020 | ZINSMEYER A/C & HEATING LLC | $1,000.00 |
| 1990 | 04/23/2020 | CASTROVILLE TRUE VALUE | $551.92 |
| 1990 | 04/23/2020 | CITY PUBLIC SERVICE | $26,951.20 |
| 1990 | 04/23/2020 | MSB CONSULTING GROUP, LLC. | $4,040.53 |
| 1990 | 04/23/2020 | SA THERAPY IN MOTION INC | $13,506.00 |
| 1990 | 04/23/2020 | SERVICE INDUSTRIAL, INC. | $95.13 |
| 1990 | 04/23/2020 | CASTROVILLE UTILITY SYSTEM | $8,358.11 |
| 1990 | 04/23/2020 | CDW GOVERNMENT, INC. | $181.37 |
| 1990 | 04/23/2020 | GUADALUPE ARREDONDO | $22.60 |
| 1990 | 04/23/2020 | SAN ANTONIO TESTING LABORATORY, INC | $75.00 |
| 1990 | 04/23/2020 | LABATT INSTITUTIONAL SUPPLY CO | $4,770.71 |
| 1990 | 04/23/2020 | RED WING SHOES | $169.99 |
| 1990 | 04/23/2020 | STEMFINITY LLC | $2,095.37 |
| 1990 | 04/23/2020 | TCEA/TX COMPUTER EDUCATORS ASSOC | $339.00 |
| 1990 | 04/23/2020 | TEXAS DEPT OF HEALTH | $57.00 |
| 1990 | 04/23/2020 | THE SHERWIN-WILLIAMS CO | $1,300.10 |
| 7710 | 04/24/2020 | MISC | $3,846.37 |
| 1990 | 04/28/2020 | W.R. GRIGGS CONSTRUCTION, INC | $829,568.50 |
| 7710 | 04/29/2020 | MISC | $470.93 |
| 1990 | 04/29/2020 | GARZA BOMBERGER & ASSOCIATES | $39,056.37 |
| 1990 | 04/30/2020 | GREAT SOUTH TEXAS CORP. | $32,818.50 |
| 1990 | 04/30/2020 | QUADIENT, INC | $674.00 |
| 1990 | 04/30/2020 | CARLOS PONCE | $4,580.00 |
| 1990 | 04/30/2020 | QUILL CORPORATION | $515.98 |
| 1990 | 04/30/2020 | TAEA-TEXAS ART EDUCATION ASSN | $40.00 |
| 1990 | 04/30/2020 | TPX COMMUNICATIONS CO | $1,257.87 |
| 1990 | 04/30/2020 | WALSH GALLEGOS TREVINO RUSSO & KYLE | $2,286.00 |
| 1990 | 04/30/2020 | GATEWAY PRINTING & OFFICE SUPPLY | $303.17 |
| 1990 | 04/30/2020 | HABY'S ALSATIAN BAKERY | $21.40 |

# Check Register for April 2020

| Distribution Fund | Check Date | Vendor Name | Transaction Amount |
|---|---|---|---|
| 1990 | 04/30/2020 | RAMTECH BUILDING SYSTEMS | $300,200.00 |
| 1990 | 04/30/2020 | DIANE CASSANDRA GARCIA | $1,600.00 |
| 1990 | 04/30/2020 | FIRE ALARM CONTROL SYSTEMS, INC | $810.36 |
| 1990 | 04/30/2020 | MATERA PAPER COMPANY, INC | $424.14 |
| 1990 | 04/30/2020 | NASSP/NHS/NJHS | $385.00 |
| 1990 | 04/30/2020 | STAPLES CONTRACT & COMM, LLC | $315.66 |
| 1990 | 04/30/2020 | TCEA/TX COMPUTER EDUCATORS ASSOC | $339.00 |
| 1990 | 04/30/2020 | CPS ENERGY | $37,558.59 |
| 1990 | 04/30/2020 | DATA MANAGEMENT, INC/TIMECLOCK PLUS | $44.00 |
| 1990 | 04/30/2020 | KURZ & CO. | $139.96 |
| 1990 | 04/30/2020 | OLGA CARMEN PEREZ | $43.30 |
| 1990 | 04/30/2020 | THE SHERWIN-WILLIAMS CO | $1,549.00 |
| 1990 | 04/30/2020 | WELDERS SUPPLY CO | $411.43 |
| 1990 | 04/30/2020 | WRIGHT'S MEDIA, LLC | $250.00 |
| 1990 | 04/30/2020 | BECKWITH ELECTRONIC ENGINEERING CO | $7,215.00 |
| 1990 | 04/30/2020 | HELEN Y. LERMA | $4,500.00 |
| 1990 | 04/30/2020 | YELLOW FOLDER, LLC. | $1,060.50 |
| 1990 | 04/30/2020 | CDW GOVERNMENT, INC. | $82,467.00 |
| 1990 | 04/30/2020 | CENTERPOINT ENERGY | $1,240.32 |
| 1990 | 04/30/2020 | EDUCATION SERVICE CENTER REGION XX | $100.00 |
| 1990 | 04/30/2020 | INTECH SOUTHWEST SERVICES, LLC | $1,550.00 |
| 1990 | 04/30/2020 | MVISD-TRANSPORTATION DEPT | $4,223.42 |
| 1990 | 04/30/2020 | SAN ANTONIO TESTING LABORATORY, INC | $75.00 |
| 1990 | 04/30/2020 | AMERICAN WELDING SOCIETY, INC. | $264.00 |
| 1990 | 04/30/2020 | CINTAS/RUS OF SAN ANTONIO | $53.62 |
| 1990 | 04/30/2020 | DUMAS HARDWARE COMPANY | $779.99 |
| 1990 | 04/30/2020 | MISSION RESTAURANT SUPPLY CO. | $186.00 |
| 1990 | 04/30/2020 | MSB CONSULTING GROUP, LLC. | $182.68 |
| 1990 | 04/30/2020 | SERVICE INDUSTRIAL, INC. | $233.44 |
| 1990 | 04/30/2020 | SYSCO USA I, INC./SYSCO CENTRAL TX | $188.65 |

"Every Child Deserves a Champion"

# Construction Update

# May 18, 2020

# High School Addition #2



# High School Addition #2
# ($9.14 MM)

- Substantial completion with punch list is expected by **May 30th**
- Exterior site concrete is being poured
- Mechanical, plumbing & electrical finish out is in progress
- Restroom accessories and partitions have been installed
- Ceilings grids & tiles are being installed
- Science casework is being installed
- Construction of canopies are in progress

# High School Addition #2

## Site Concrete/Walkways



# High School Addition #2
## Site Concrete/Walkways



# High School Addition #2

## Installation of Ceiling Grid & Tiles



# High School Addition #2

## Typical Classroom



# High School Addition #2
## Science Classroom Casework Installation



# High School Addition #2
## Restroom Fixtures & Partitions



# High School Addition #2
## Detention Pond Expansion & Improvements



# Ladera Elementary

## ($27.8 MM)



# Ladera Elementary

## Pour #8 (Gymnasium)



# Ladera Elementary

## Cafeteria Area



# Ladera Elementary

## Front Entrance



# Ladera Elementary

## Roof Truss & Mezzanine



# Ladera Elementary

## Pre-K & Kinder Wing



# Ladera Elementary

## Cafeteria Area



# Ladera Elementary



**Target Completion Date → April 30, 2021**

# Castroville Remodel

## Secure Vestibule Expansion



# Castroville Remodel

## Office Renovation



# Facilities Department

## Roof & Canopy



# Facilities Department

## Roof & Canopy



# Curriculum Support Center

## Curriculum Department



# Curriculum Support Center

## Curriculum Department



# Curriculum Support Center
## Federal Programs



# Curriculum Support Center

## Special Programs



# Curriculum Support Center

## Assistant Superintendent



# Luckey Ranch Elementary

## Portable Building Addition



# Superintendent Briefing

## May 18, 2020

# District Enrollment

| | 6/6/19 | 5/8/20 | Growth |
|---|---|---|---|
| Castroville Elementary | 619 | 638 | + 19 |
| LaCoste Elementary | 550 | 558 | + 8 |
| Potranco Elementary | 712 | 813 | + 101 |
| Luckey Ranch Elementary | 763 | 850 | + 87 |
| Loma Alta Middle School | 693 | 794 | + 101 |
| Medina Valley Middle School | 613 | 634 | + 21 |
| Medina Valley High School | 1525 | 1628 | + 103 |
| **Totals** | **5475** | **5915** | **+ 440** |

End of 18-19 Enrollment: 5,475
Growth over end of 18-19: + 440
**8.04% increase** over end of 18-19.

# MVHS Honor

Medina Valley High School was recently notified of its selection as a US News & World Report "Best High School" for 2020. To receive this distinction the school must rank in the top 40% of high schools in the nation. Congratulations!



# Commencement Plans

## 04/29/20 2:00 PM UPDATE < TAP OR CLICK FOR FULL ARTICLE

**Medina Valley High School**
**2020 Senior Graduation Ceremony Plan**

Thank you to all the seniors and their parents for being patient with us as we work through the details for graduation while also following orders from the Governor and TEA. We would like to ensure that our seniors are recognized with a ceremony they deserve. At this time, we still plan to hold a regular graduation ceremony on June 5th if allowed. If we are unable to hold the regular graduation on June 5th, then we plan to hold a parade for our seniors at the High School, with them picking up their diplomas on the morning of June 6th. If we are not able to have graduation on June 5th, then we would try again for a regular graduation ceremony on June 26th, or again on July 17th if needed. If we are unable to hold a regular ceremony on July 17th, we will go to our last resort of a Virtual Graduation on July 31st.

To Recap:
Option #1 - Regular Senior Graduation on June 5th @ 8 PM.

*If we are unable to have the regular senior graduation ceremony on that date, then we will have a Senior Parade for students to pick up their diplomas on the morning of June 6th (more details to follow).

Option #2 - Regular Graduation 2nd attempt, if allowed, on June 26th @ 8 PM.

Option #3 - Regular Graduation 3rd attempt, if allowed, on July 17th @ 8 PM.

Option #4 - If we are unable to meet any of the above options then we would have Virtual Graduation on July 31st.

Note: The Senior Shining PAWS Awards and Scholarship Night will be done virtually at a date to be determined.

# MEDINA VALLEY INDEPENDENT SCHOOL DISTRICT
## Board Minutes

*School Board of Trustees Regular Board Meeting – April 20, 2020*
*MVISD Video/Teleconference System*

A Regular Meeting of the Board of Trustees of Medina Valley ISD was held Monday, April 20, 2020, beginning at 6:30 PM in the MVISD Video/Teleconference System.

I. First Order of Business

A. Establish a Quorum
Shannon Beasley, Board President, called the Medina Valley ISD Regular Board Meeting to order at 6:30 pm, a quorum of the Board Members were present on the Video/Teleconference, Shannon Beasley, Beth Zinsmeyer, Jennilea Campbell, Darren Calvert, Mario De Leon, Terry Groff and Bruce Haby.

B. Everyone stood for the Pledge of Allegiance to the Flag followed by a moment of silence.

II. Announcements/Communications/Presentations

A. Sam Alaniz presented the annual District Website and Social Media Report.

B. Dr. McHazlett presented a report on the District Fine Arts and Middle School Athletic Surveys.

C. Dr. Rohrbach presented his monthly Superintendent Briefing.

D. JC Zamora presented the Monthly Financial Report.

III. Public Comments

- Shannon Beasley, Topic: Personal Statement

IV. Discussion and Possible Action Items

A. Dr. Rohrbach presented the Consent Agenda Items for the Board to consider.

1. MVISD Regular Board Meeting Minutes for March 26, 2020 and Called Meeting Minutes for April 9, 2020
2. Superintendent's Report on Budgeted Purchases Over $50,000 - None

Jennilea Campbell made a Motion, seconded by Mario De Leon, to approve the consent agenda items as presented. Beth Zinsmeyer, Jennilea Campbell, Darren Calvert, Mario De Leon, Terry Groff, Bruce Haby, and Shannon Beasley voted for the Motion. The motion passed.

B. Dr. Rohrbach presented the Adoption of Instructional Materials Allotment and TEKS Certification for 2020-2021 for the Board to consider.

Beth Zinsmeyer made a Motion, seconded by Darren Calvert, to adopt the Instructional Materials Allotment and the TEKS Certification for the 2020 – 2021 school year as presented. Beth Zinsmeyer, Jennilea Campbell, Darren Calvert, Mario De Leon, Terry Groff, Bruce Haby, and Shannon Beasley voted for the Motion. The motion passed.

C. Dr. Rohrbach presented the TASB Policy Review Agreement for the Board to consider.

Darren Calvert made a Motion, seconded by Mario De Leon, to approve the TASB Policy Review Agreement as presented. Beth Zinsmeyer, Jennilea Campbell, Darren Calvert, Mario De Leon, Terry Groff, Bruce Haby, and Shannon Beasley voted for the Motion. The motion passed.

D. Dr. Rohrbach presented a revision to Board Policy DEC (Local) for the Board to consider.

Mario De Leon made a Motion, seconded by Beth Zinsmeyer, to approve the revision to Board Policy DEC (Local) as presented. Beth Zinsmeyer, Jennilea Campbell, Darren Calvert, Mario De Leon, Terry Groff, Bruce Haby, and Shannon Beasley voted for the Motion. The motion passed.

E. Paul Holzhaus presented a construction Contract Change Order for the High School Remodel and Expansion to the Existing Performing Arts Center as Part of the 2019 Bond for the Board to consider.

Darren Calvert made a Motion, seconded by Jennilea Campbell, to approve the Contract Change Order for the High School Remodel and Expansion to the existing Performing Arts Center as part of the 2019 Bond as presented. Beth Zinsmeyer, Jennilea Campbell, Darren Calvert, Mario De Leon, Terry Groff, Bruce Haby, and Shannon Beasley voted for the Motion. The motion passed.

F. Dr. McHazlett presented an Innovative Course Titled Agricultural Leadership, Research, and Communications for the Board to consider.

Terry Groff made a Motion, seconded by Mario De Leon, to approve the Innovative Course titled Agricultural Leadership, Research, and Communications as presented. Beth Zinsmeyer, Jennilea Campbell, Darren Calvert, Mario De Leon, Terry Groff, Bruce Haby, and Shannon Beasley voted for the Motion. The motion passed.

G. Dr. McHazlett proposed the addition of CTE Courses for Patient Care Technician and Emergency Medical Service for the Board to consider.

Mario De Leon made a Motion, seconded by Jennilea Campbell, to approve the addition of the CTE Courses for Patient Care Technician and Emergency Medical Service as presented. Beth Zinsmeyer, Jennilea Campbell, Darren Calvert, Mario De Leon, Terry Groff, Bruce Haby, and Shannon Beasley voted for the Motion. The motion passed.

H. Dr. Rohrbach presented a TEA Waiver for Educator Appraisals for 19-20 School Year for the Board to consider.

Darren Calvert made a Motion, seconded by Terry Groff, to approve the TEA waiver for Educator Appraisals for the 19-20 school year as presented. Beth Zinsmeyer, Jennilea Campbell, Darren Calvert, Mario De Leon, Terry Groff, Bruce Haby, and Shannon Beasley voted for the Motion. The motion passed.

I. Budget Amendment – None

Board President Shannon Beasley announced that in accordance with the Texas Open Meetings Act the Board of Trustees will convene into Closed Session at 7:57 pm. No voting will take place in the closed meeting. Any action the board wishes to take as a result of discussions in closed session will take place after the board reconvenes in the open meeting.

V. Closed Session

A. Consider Personnel Matters (TX Govt. Code Section 551.074)

1. Appointment, Employment, Evaluation, Reassignment, Duties, Discipline, Resignation, and Dismissal of a Public Officer or Employee
2. Deliberation Regarding Real Property (TX Govt. Code Section 551.072)

Board President Shannon Beasley announced that the Board would reconvene into Open Session at 9:56 pm.

VI. Action as Appropriate After Closed Session

A. Dr. Rohrbach presented professional employee contract renewals for the Board to consider.
Jennilea Campbell made a Motion, seconded by Mario De Leon, to approve the professional employee contract renewals with the removal of one employee who had resigned. Beth Zinsmeyer, Jennilea Campbell, Darren Calvert, Mario De Leon, Terry Groff, Bruce Haby, and Shannon Beasley voted for the Motion. The motion passed.

B. Dr. Rohrbach presented a request for additional Staff Positions for the 2020-2021 School Year for the Board to consider.

Terry Groff made a Motion, seconded by Mario De Leon, to approve the additional staff positions for the 2020-2021 school year as presented. Beth Zinsmeyer, Jennilea Campbell, Darren Calvert, Mario De Leon, Terry Groff, Bruce Haby, and Shannon Beasley voted for the Motion. The motion passed.

C. Consider and take possible action to adopt a Resolution approving the purchase of two tracts of real property as follows and authorizing the Superintendent to act on behalf of the Board in closing the transactions: A 26.00 acre tract of land, more or less, which is part of a 62.4 acre (2,716,735 square feet) tract of land out of the S.C. Craig Survey No. 13 ¾, Abstract No. 1077, County Block 4345 and the Clementine Bundick Survey No. 13 ½, Abstract No. 992, County Block 4325 situated in Bexar County, Texas; and A 42.466 acre tract or parcel of land lying and being situated in the S.C. Craig Survey No. 13 ¾, Abstract No. 1077, C. B. 4341 and the Clementine Bundick Survey No. 13 ½ , Abstract No. 992, C. B. 4325, Bexar County Texas.

Jennilea Campbell made a Motion, seconded by Mario De Leon, to adopt the Resolution prepared by Counsel for the District, approving the Real Estate Sales Contract and the purchase of the 26 acre tract of real property and 42.266 acre tract of real property, described in the Resolution; authorizing the Superintendent to act on behalf of the Board to tender the purchase price for the Property and execute all documents necessary to close the transaction; and instructing the Secretary to append a copy of such signed Resolution to the Official Minutes of this Meeting, with the addition to the resolution that the final sales contract and funding would need to be taken back to the Board for approval. Beth Zinsmeyer, Jennilea Campbell, Darren Calvert, Mario De Leon, Terry Groff, Bruce Haby, and Shannon Beasley voted for the Motion. The motion passed.

D. Consider future meeting dates – the next Board Meeting is scheduled for May 18, 2020.

VII. Adjournment

Mario De Leon made a Motion, seconded by Darren Calvert, to adjourn the Regular School Board Meeting at 10:04 pm on April 20, 2020. Beth Zinsmeyer, Jennilea Campbell, Darren Calvert, Mario De Leon, Terry Groff, Bruce Haby, and Shannon Beasley voted for the Motion. The motion passed.

_____ _____

Shannon Beasley, Board President Jennilea Campbell, Board Secretary

Board Approved_____

# MEDINA VALLEY INDEPENDENT SCHOOL DISTRICT
## Board Minutes

*School Board of Trustees Workshop – May 11, 2020*
*MVISD Video/Teleconference System*

A Workshop of the Board of Trustees of Medina Valley ISD was held Monday, May 11, 2020, beginning at 6:30 PM on the MVISD Video/Teleconference System.

I. First Order of Business

A. Establish a Quorum
Shannon Beasley, Board President, called the Medina Valley ISD School Board Workshop to order at 6:30 pm, a quorum of the Board Members were present on the video/teleconference call, Shannon Beasley, Beth Zinsmeyer, Jennilea Campbell, Darren Calvert, Mario De Leon, Terry Groff and Bruce Haby.

II. Public Comment
(At Called Board Meetings or Workshops the Board of Trustees shall only permit public comment on items listed on the current meeting's agenda. All public comments are limited to 5 minutes. *Reference: MVISD Board Policy BED(LOCAL) and Texas Government Code 551.042.*

NONE

III. Dr. Rohrbach introduced JC Zamora who presented the Board with Preliminary Budget information for the 2020-2021 fiscal year.

IV. Dr. Rohrbach spoke about the upgrade to Classic Boardbook. The new Boardbook Premier must be fully implemented by this August, before the classic version is turned off. Due to technical difficulties he was unable to play the training video. The video link was emailed to the Board Members, they were also informed that they would be getting their login information and individual training this week.

V. Dr. Rohrbach discussed the multiple options planned for upcoming End-of-Year Activities such as graduation.

VI. Adjournment
Mario De Leon made a Motion, seconded by Darren Calvert, to adjourn the Board Workshop on 5-11-20 at 7:35 pm. All Board Members voted for and the Motion passed.

_____ _____
Shannon Beasley, Board President Jennilea Campbell, Board Secretary

Board Approved_____

Helping People Communicate!

Revised January 22, 2020

Mr. Thomas Galvez
Medina Valley ISD
8449 FM 471S
Castroville, TX 78009

RE: Fine Arts Center Proposal

Dear Mr. Galvez:

Ford Audio-Video Systems, LLC (Ford) respectfully submits for your consideration the attached proposal, which covers the details of the system requirements in the following outline:

A. Introduction
B. Description of Work and Responsibilities
C. Installation Schedule
D. Equipment List
E. Cost Summary and Terms
F. Guarantees and Limitations of Warranty
G. Training and Documentation
H. Building Construction and Installation
I. Acceptance

The proposed systems are based upon our understanding of your requirements as communicated to us during our meetings and conversations. If there are any changes that need to be made, please let us know. We invite you to compare our systems with any other: in quality, price, and professionalism of installation, we are second to none.

This proposal contains confidential pricing, design, and installation information that is proprietary to Ford and utilizes Ford Audio-Video Systems, LLC's **BuyBoard TASB Contract, #563-18**. It is provided for your private use, and is not to be disclosed, in part or in whole, without the express, written authorization of Ford. Please let us know if any questions arise. We look forward to serving you.

Sincerely,

FORD AUDIO-VIDEO SYSTEMS, LLC

David Stone
Account Manager

Voice: 512-447-1103
Email: stond@fordav.com
Website: www.fordav.com

FORD AUDIO-VIDEO SYSTEMS, LLC

David Allen, E.E.T, CTS
Vice President

NATIONAL INTEGRATOR OF THE YEAR CI

**Proposal**

**For**

**Medina Valley ISD, Castroville, TX**

## A. INTRODUCTION

This proposal provides a description of the technology incorporated into the systems, lists the major equipment and components, and states the terms, conditions, and responsibilities. Individual components and quantities may be changed, deleted, added, or designated as optional to be added to the system at a future date.

## B. DESCRIPTION OF WORK

Ford shall supply and install the following systems for Medina Valley ISD of Castroville, Texas (Customer) in their remodel project:

### 1. FINE ARTS CENTER

#### a. EQUIPMENT RACK

1) One (1) 46-space swinging wall rack shall be provided and installed in the sound booth to hold equipment replacing the two (2) owner furnished equipment (OFE) table racks that are in the room.

2) One (1) 8-port switch shall be provided and placed in the provided rack for routing of data flow.

3) Two (2) Smart UPS, 750VA with smart connect shall be provided with one mounted in the OFE rack in the stage AV Closet and one in the new rack in the sound room in order to provide uninterrupted power to the AV equipment.

#### b. AUDIO SYSTEM

1) One (1) 48-input digital mixing console shall be provided and installed in the sound booth to provide control of all audio inputs for presentation in the room.

a) Ford's system training includes a general overview of the audio mixer operation. This will consist of a basic description of the functions of the mixing console and not a training session on how to mix live performances. This basic training will be limited to a maximum of one (1) hour during the training session conducted at the conclusion of the installation. Additional training is available. See the training section of this document and contact the Ford Training Center at 800-654-6744 for additional information. Ford highly recommends that the basic mixing console training session be video recorded, by the Customer, for future reference.

 PROPRIETARY INFORMATION. The information contained herein is for use by authorized employees of the parties hereto and is not for general distribution within or outside their respective companies.

2) One (1) 24-input x 12-output expander shall be provided and installed in the equipment rack to provide access to the digital mixer.

3) Eight (8) hanging condenser mics shall be provided and hung in two sections across the stage in order to capture audio and send to the mixer for presentation through the audio system.

4) Two (2) hanging condenser mics shall be provided, hung above the audience in order to capture audio, and send to the mixer for recording purposes.

5) One (1) twelve channel analog mic/line DSP shall be provided and placed in the stage rack in order to EQ the room.

6) One (1) pair of speakers shall be provided and placed in the sound room so that engineer can hear the program feed to the speakers.

7) The two (2) OFE table racks and OFE analog mixer in the sound room will be removed and handed to the Customer for reallocation.

c. VIDEO SYSTEM

1) One (1) 18,500 lumen, 1920 x 1200 resolution, (16:10 aspect ratio) video projector with laser light engine and mount with a long throw lens shall be provided, mounted above sound booth, and aligned with the OFE projection screen.

2) One (1) 8 x 8 DM matrix switcher shall be provided and placed in the sound room rack to route data flow to the projector.

3) Four (4) HDMI wall plate transmitters shall be provided and one put in place of the VGA wall plates beneath the stage, one stage left and one stage right in place of the Cat 5 connection and one in the sound room.

d. CONTROL SYSTEM

1) One (1) control system processor with switcher shall be provided and installed in the equipment rack to route the AV sources and to provide control of the AV components.

2) One (1) 7” wired touch panel shall be provided, installed in the sound booth and programmed to control the following:

a) Projector Screen - Up/Down

b) Projector - Power On/Off

c) System Volume – Up/Down/Mute

d) Blu-Ray Player Control - Power On/Off, Play, Stop, Fast-Forward, Rewind

 PROPRIETARY INFORMATION. The information contained herein is for use by authorized employees of the parties hereto and is not for general distribution within or outside their respective companies.

e) Source Selection – Cable Cubby Input, Wireless Presentation Device, Blu-Ray Player

2. THE CUSTOMER SHALL BE RESPONSIBLE FOR:

a. The Customer shall have a representative (one [1] person selected by the Customer) available throughout the installation to make decisions on behalf of the Customer concerning the installation. The purpose is to ensure that communication between the Customer and Ford is accurate and responsive in the event of questions or problems that may arise during installation.

b. The Customer shall clear the rooms involved in the installation of all activities during the periods of installation. Ford will work with the Customer to schedule the installation. Hours or days of work lost by the installation crew due to the inability to work as planned will be charged to the Customer based on the extra labor and expenses required.

c. The Customer shall provide a facility that is prepared for the installation of electronic equipment. This includes a clean, dust-free and air-conditioned environment that is secure and quiet. The Customer is responsible for providing a secure job site and for the cost of loss or damage to audio, video, and lighting equipment delivered by Ford to the job site.

d. Electrical Power

In the event that electrical power is required to be installed or conduit systems are required to support the audio/video systems, it is the responsibility of the Customer, at their expense, to provide complete and adequate electrical power and conduit, unless otherwise noted.

e. Providing and preparing adequate space for the location of equipment, speakers, speaker clusters, subwoofer cabinets, distributed under and over balcony speaker systems, stage monitor systems, equipment racks, control and mixing consoles, video monitors, video projectors, projection screens, and equipment racks included in the system. In the event floors are sloped or not level, the Customer is responsible for making the floor level under consoles and equipment racks. In the event a projection screen is recessed in a finished ceiling, the Customer is responsible for refinishing the ceiling.

f. Providing a clear area with adequate ventilation and air conditioning that maintains a room temperature not exceeding 75 degrees Fahrenheit in all rooms that are occupied by sound/audio/video/lighting equipment racks. Sound, audio, video, and lighting equipment produces heat which must be dissipated by ventilation or air conditioning. Prolonged operation at room temperatures above 75 degrees Fahrenheit will shorten the life of electronic equipment leading to premature failure of components.

g. The Customer is responsible for the installation and registration of all software on OFE computers. Ford will provide the Customer with the system requirements for Ford provided software, but the Customer is responsible for installing it on the OFE PC's and/or OFE network. All software-related customer support shall be directly provided by the software manufacturer.

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h. Scaffolding or lifts provided by the Customer for use by Ford must meet OSHA safety standards and be satisfactory to meet the needs of the Ford installation personnel. In the event the Customer furnished scaffolding or lifts are unacceptable, Ford will present a change request detailing the additional cost and time extension required to complete the project.

i. Ford is not licensed for and does not perform any electrical, carpentry, painting, masonry, or carpet laying work.

j. The Customer shall advise Ford in writing prior to signing a contract agreement regarding the existence of asbestos in any area that Ford may be required to work. The Ford safety policy does not allow any employee to perform work if any asbestos hazard exists. If asbestos is detected, Ford employees will be removed from the location until the location can be made safe in compliance with OSHA standard (1926.1101). Any incurred expenses related to the stoppage of work will be the responsibility of the Customer.

3. FORD SHALL BE RESPONSIBLE FOR:

a. Providing line drawings for systems and equipment manuals electronically at no cost

b. Fabrication and installation of audio/video systems

c. Providing recommendations for electrical power and conduits, to be provided and installed by the electrical contractor, for the audio/video/control systems

d. Installation of low voltage audio/video wiring for systems

e. Electronic testing of audio systems

f. Tuning of audio processors

g. Testing and alignment of video systems

h. Training

i. Warranty service

j. Providing as-built drawings with wire numbers and labels

4. PREVENTATIVE MAINTENANCE

a. Ford shall perform one (1) pre-scheduled service call, prior to the end of the warranty period, for the purpose of conducting routine preventative maintenance (PM) to check the general operation of equipment. This PM service call shall be scheduled in advance with the Customer, between 8:00 am and 5:00 pm Monday through Friday, excluding holidays, and does not include expendable materials used (e.g., light bulbs, lamps, light fixture lamps, fuses, batteries, portable connection cables, etc.) or system programming. This service is renewable up to three (3) years.

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b. The Customer will provide a contact person that is authorized to answer questions and obligate the Customer if additional services are requested. The contact will be personally available to meet with the Ford technician and have knowledge of the equipment and systems to be inspected. The contact person will provide access to all areas and equipment rooms requiring inspection.

## C. INSTALLATION SCHEDULE

1. Ford estimates that the actual on-site installation, test out and commissioning of this project will take three (3) weeks. In addition to the installation, Ford shall prepare system drawings, purchase the equipment, assemble the equipment in our shop, program control software as required and do in-shop testing. This work will take approximately ten (10) to twelve (12) weeks prior to the beginning of actual installation at your facility. The total time required to complete the project shall be approximately fifteen (15) weeks from agreement execution. The completion of Ford's work depends upon the facility being secure, dust-free, air-conditioned, and quiet.

2. For Ford to meet the above completion schedule, it is important that the Customer ensures the job site is available for Ford personnel, and there are no interruptions in the availability of the job site and the ability of Ford to do the work. Ford schedules its work force weeks in advance in order to meet the installation completion dates of all of its customers. As a consequence, it is vital that the Customer notify Ford's Project Manager in the event that the Customer changes the schedule or the Customer's other contractors fall behind in completing their portion of the work.

## D. EQUIPMENT LIST

VIDEO EQUIPMENT **(BuyBoard TASB Contract, #563-18)**

| Quantity | Description | Price | Extension |
|---|---|---|---|
| 4.00 | CRES.DMTX4K100W TRAN,1G,4K DM 8G,HDMI TX,WHITE | 420.00 | 1,680.00 |
| 1.00 | CRES.DMMD8X8CPU SWIT,8X8 DM MATRIX SWITCHER | 2,580.00 | 2,580.00 |
| 4.00 | CRES.DMC4KZCDSP CARD,8G+ 4K60 4:4:4 HDR INPUT | 780.00 | 3,120.00 |
| 1.00 | CRES.DMC4KZCOHD CARD,2 CH,HDR DM OUTPUT,8G+ | 780.00 | 780.00 |
| 1.00 | CRES.DMC-VGA VGA/RGB INPUT CARD FOR DM SWI | 600.00 | 600.00 |
| 1.00 | OWNER FURNISHED DVD PLAYER | .00 | .00 |
| 1.00 | CHRI.1400631000 PROJ,1920X1200,18,500LUMEN,1DL | 29,596.00 | 29,596.00 |
| 1.00 | CHRI.1401111040 LENS,2.0-4.0:1 ZOOM,FULL ILS | 3,300.00 | 3,300.00 |
| 1.00 | OFE CUSTOM 173"X308" SCREEN | .00 | .00 |
| 4.00 | COVI.HD28-10M HDMI CABLE, 10FT | 15.00 | 60.00 |
| | | Sub Total | 41,716.00 |

AUDIO EQUIPMENT **(BuyBoard TASB Contract, #563-18)**

| Quantity | Description | Price | Extension |
|---|---|---|---|
| 1.00 | ALLE.AH-AR-2412 ACCE,STAGEBOX,24IN,12OUT,DSNAK | 2,144.00 | 2,144.00 |
| 1.00 | ALLE.AH-SQ-6 MIXE,48 INP DIGITAL CONSOLE | 4,192.00 | 4,192.00 |
| 10.00 | SHUR.MX202B/S MIC,SUPER,BLACK OVERHEAD | 166.00 | 1,660.00 |
| 1.00 | JBL.C2PS SPEA,CONTROL 2P STEREO PAIR | 169.00 | 169.00 |
| 1.00 | BSS.BLU-100 AV,12 ANALOG MIC/LINE INPUT | 1,704.00 | 1,704.00 |
| | | Sub Total | 9,869.00 |

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RACK, WIRE, & HARDWARE **(BuyBoard TASB Contract, #563-18)**

| Quantity | Description | Price | Extension |
|---|---|---|---|
| 1.00 | CHIE.VCMU MOUN,HD PROJECTOR MOUNT, UNIV | 311.00 | 311.00 |
| 1.00 | MIDD.PD-915R POWE,9OUT,15A,RCKMT,POWER STR | 100.00 | 100.00 |
| 1.00 | CHIE.CMA110 ACCE,PLATE,CEILING | 44.00 | 44.00 |
| 1.00 | MIDD.SR-46-28 RACK,WALL,SWING,46SPACE,26"DP | 1,328.00 | 1,328.00 |
| | | Sub Total | 1,783.00 |

CONTROL SYSTEM **(BuyBoard TASB Contract, #563-18)**

| Quantity | Description | Price | Extension |
|---|---|---|---|
| 1.00 | CRES.CP3 CONTROL SYSTEM, OVER NETWORK[ | 1,080.00 | 1,080.00 |
| 1.00 | CRES.TSW760BS DISP.TOU.7" TOUCHSCREEN | 840.00 | 840.00 |
| 1.00 | CRES.TSW760TTKB ACCE,TABLETOP KIT,TSW-760,BLK | 120.00 | 120.00 |
| 2.00 | C2G.03983 CABL,BLK,CAT6,6',SNAGLESS | 6.00 | 12.00 |
| | | Sub Total | 2,052.00 |

OFF CONTRACT ITEMS

| Quantity | Description | Price | Extension |
|---|---|---|---|
| 1.00 | NETG.GS108PEV3 DATA,8 PORTS,UNMANAGED,SWITCH | 214.00 | 214.00 |
| 1,000.00 | WEST.254246F-BK WIRE, 4PR 23G SHLD CAT6 CMP | .88 | 880.00 |
| 1.00 | CRIMPS, TIES, & FASTENERS | 70.00 | 70.00 |
| 1.00 | CABLES & CONNECTORS | 80.00 | 80.00 |
| 1.00 | RACK HARDWARE | 100.00 | 100.00 |
| 1.00 | PROJECTOR SUPPORT HARDWARE | 60.00 | 60.00 |
| 1,000.00 | WEST.25291B 2,COND,22,7X30,BARE,SHLD,CMP | .12 | 120.00 |
| 2.00 | APC.SMT750RM2U SMART-UPS,750VA,SMART CONNECT | 525.00 | 1,050.00 |
| | | Sub Total | 2,574.00 |

INTEGRATION SERVICES **(BuyBoard TASB Contract, #563-18)**

| Quantity | Description | Price | Extension |
|---|---|---|---|
| | DESIGN, ENGINEERING, FABRICATION, PROJECT MANAGEMENT, INSTALLATION, COMMISSIONING, TRAINING AND WARRANTY | 36,220.00 | 36,220.00 |
| | | Sub Total | 36,220.00 |

| | |
|---|---|
| Merchandise: | 57,994.00 |
| Integration: | 36,220.00 |
| Other: | .00 |
| Freight: | .00 |
| Sales Tax: | .00 |
| Total Amount: | 94,214.00 |

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## E. COST SUMMARY AND TERMS

PROPOSED TOTAL: $94,214.00

PREVENTATIVE MAINTENANCE: $577.00

ALTERNATIVE LEASING OPTION: $2,945.00 (estimated monthly payment)

*TAXES: No taxes have been included in the project 'Total Amount,' unless specifically showing on the 'Sales Tax' line. All taxes are the responsibility of the Customer. If a tax is charged to Ford, the Customer will be responsible for reimbursing Ford for the cost.

TERMS: The Customer shall issue a purchase order in accordance with the terms and conditions of the **BuyBoard TASB Contract, #563-18.**

100% due upon completion.

All invoices are due Net 30.

ALTERNATIVE LEASING OPTION:

As an alternate to the payment terms identified above, Ford offers a leasing option for the equipment and work defined in this proposal. This proposal provides an approximate monthly payment for hardware, software, and services based upon the contract type and duration of the projected payments in months. Additional monthly durations are available upon request. The pricing in this proposal is valid for thirty (30) days from the date on this proposal.

The payment for a 36 month lease, based on the 'Total Amount' shown above is approximately, $2,945.00, subject to credit approval and terms of the lease agreement. This amount is subject to change based on the final lease agreement conditions, the stipulations of the leasing company, and any contract change orders. The estimated monthly lease payment does not include any optional pricing outlined in this proposal. The actual lease payment and duration of the lease will be confirmed upon final selection of options by the Customer. Contract change orders can be added to the lease amount. Any change orders will affect the financed payment amount, duration of the lease agreement, or both the financed amount and lease agreement duration.

If the Customer finances this system, Customer's payment obligations for the system will be with the finance company. The Customer will have no obligation to pay Ford upon Customer granting authorization to the finance company to disburse funds to Ford.

CC: Unless otherwise prohibited by law, a 3% bank interchange fee will be charged for using a credit card for payment.

PRICE: The price stated above for this project is based upon the complete system being purchased and installed at one time. In the event the Customer selects to purchase less than the total project, delays purchase of any portion of the system, requires that the system be installed

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in phases, or delays the installation, Ford reserves the right to charge for additional labor, travel, and overhead. The price is valid for thirty (30) days from the date of this proposal.

COMMENCEMENT OF WORK:

Ford must receive the enclosed contract signed by the Customer and/or a Customer provided and Ford approved purchase order that specifically accepts and includes ALL terms and conditions outlined in this proposal, along with any payment terms and provisions included in this proposal before the agreement will be considered fully accepted and executed by Ford. Receipt of the above mentioned documents and payments is a condition precedent to Ford's obligation to perform any work contemplated under this contract, including engineering the system, purchasing the equipment and scheduling the work crews for installation. In the event the Customer fails to pay Ford within the terms above, Ford reserves the right to stop work on the project until all payments are received by Ford in accordance with the terms.

CREDIT: This proposal shall not be deemed as accepted by Ford until the executed contract is returned to Ford's Credit Center for final review and acceptance.

CHANGES: Any Customer Change Orders (CCO) must be approved in writing by the Customer prior to execution by Ford and are subject to the credit terms of this agreement.

NON-HIRE: The Customer and Ford mutually agree, because of the high cost of training an employee, that neither party shall solicit the employment of any employee of the other party, and shall not employ any employee or any person who was an employee of the other party at any time during the relationship between the parties or for a period of one (1) year following the termination of any relationship between the parties. In the event of a breach of this section, the breaching party agrees to pay the other party an amount equal to the hired employee's annual wages as an agreed upon cost to replace the employee.

## F. GUARANTEES AND LIMITATIONS OF WARRANTIES

### 1. FORD GUARANTEES THE FOLLOWING:

a. Equipment will be new, unless noted otherwise.

b. All workmanship provided by Ford will be free of defects and will be repaired, free of charge, for a period of one (1) year from the date of substantial completion or the first date of beneficial use of the system, whichever date occurs first. Substantial completion shall be defined as the point where the work, or designated portion thereof, is sufficiently complete so that the system can be used for its intended purpose.

c. All equipment and materials provided by Ford that were manufactured by other companies will be warranted under the standard warranty terms of the original manufacturer.

d. The warranty does not include nor cover expendable materials used with the system installation (e.g., light bulbs, lamps, light fixture lamps, fuses, batteries, portable connection cables, etc.).

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e. Ford is not responsible for the reliability of systems that communicate using wireless technology. The performance of equipment utilizing wireless communications is inherently unreliable and will experience "drop outs", distortion and loss of connectivity from time to time. Interference from other forms of radio frequency transmissions, such as radio and television broadcasts, cell phones, and computer wireless networks, is probable and should be expected.

f. Ford is not responsible for the performance, testing, or configuration of owner-furnished data networks that are used to transmit audio, video, and lighting program data and control signal data. IP-based videoconferencing systems rely upon data networks that can provide consistent bandwidth for the transmission. Videoconferencing that is transmitted over the Internet is subject to the intermittent and unreliable nature of the public network. In the event that the Customer's network is found to be the cause of defects in the quality of the audio/video signals, is unreliable, or has insufficient bandwidth to support the A/V/L system and Ford's network engineers are required to troubleshoot or configure the Customer's network, the cost of this service will be invoiced to the Customer.

g. The term "Software" as used in this document includes all editable source files, un-editable compiled files, graphical user interface files and functionality, audio digital signal processor (DSP) files, in whole and in part, produced under the terms of this agreement.

Unless otherwise expressly agreed in writing, all Software created by Ford remains the property of Ford, and the Customer is hereby provided a license to use the Software for this project only. The Software may not be used on any other project, nor used for any purposes outside of this project, nor shared nor disclosed to anyone who is not an employee of the Customer's company.

h. Any adjustments made by the Customer or the Customer's agent(s), other than routine operational adjustments, shall not be covered under this warranty statement. Re-calibration of settings shall be considered by Ford to be billable time to the Customer at Ford's standard engineering rates.

i. Procedures such as routine preventative maintenance functions (e.g., keeping filters clean, keeping system environment free from foreign materials, etc.) are the responsibility of the Customer and is not included within this warranty agreement. Failure on the part of the Customer to perform these routine maintenance functions shall void this warranty.

j. If warranty work is necessary within the warranty period, Ford will, at its option, repair the defective equipment or return it to the manufacturer for repair.

k. Repairs, modifications, or other work performed by personnel not authorized by Ford during the period of warranty on any equipment of the system may invalidate the warranty.

l. Ford will not be responsible for damages or cost of repairs due to modifications, adjustments, or additions to the system performed by personnel not authorized by Ford prior to acceptance of the system by the Customer.

m. Ford may withhold warranty service in the event that the Customer has an unpaid balance due to be paid to Ford.

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2. OWNER-FURNISHED EQUIPMENT (OFE):

a. Ford's intent is to provide a complete system including all equipment. In some cases, the Customer may own equipment which they desire to be included with the installation. Ford identifies this as OFE.

b. The use of OFE is solely for the convenience of the Customer and is not included in the warranty or guarantee provided.

c. Ford shall take reasonable care in handling OFE and install it according to standard industry practices; however, Ford takes no responsibility for the operation, performance, appearance, or effects of OFE before, during, or after its integration into the system. Ford reserves the right to accept or reject OFE based on the equipment's service record, or lack thereof, poor condition, or out of date software/firmware. Ford will not accept OFE that is purchased by the Customer to replace equipment that is specified in this proposal.

d. In the event that OFE does not function properly, Ford shall notify the Customer to determine if the OFE is to be a) repaired, b) an alternate unit provided by the Customer, c) the unit is not to be used, or d) Ford is to provide a new unit. Ford shall provide a cost to the Customer for the work to be done. The Customer will authorize any additional costs to the job.

e. The existing equipment, removed as a courtesy by Ford, that is not being reused, shall be handed over to the Customer. Ford is not responsible for the existing equipment or its condition when received by the Customer.

G. TRAINING AND DOCUMENTATION

1. TRAINING INCLUDED:

a. Ford will host a training session near the completion of installation. All system users and interested persons should attend this training so that all questions can be answered during this training.

b. During the training, if requested, Ford personnel will attend the initial first use of the system and assist the Customer's operators and users in the operation of the Ford-installed system.

c. Ford shall provide a training agenda for scheduled training.

d. Ford shall provide a quick start guide (QSG) for each room type. The QSG is a generic, brief description, of how to operate the system. One (1) copy of a laminated document, for each room type, shall be provided to the Customer.

2. ADVANCED TRAINING - OPTIONAL:

Ford is committed to providing the highest quality and most modern training experience possible to its Customers. In addition to the training included with this project, for an additional fee, Ford offers multiple, customizable options to fit the needs of any Customer. The possible programs include:

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a. Ford shall supply a training video consisting of a visual tutorial or tutorials, if multiple room type videos are purchased, that will explain how to operate specific AV systems. This training tutorial, narrated by a Ford trainer, is a self-paced, always-available, online video, viewable on any mobile device which give the learner a step-by-step process on how to use the technology.

b. In consultation with the Customer, Ford will develop and execute a custom curriculum and curriculum schedule.

c. Ford will provide in-person presentation(s), as needed, including presentation materials such as PowerPoint or Prezi presentation.

d. Ford will develop a custom Orientation & Operations Handbook, which shall include detailed, user-friendly information on solutions, functionality, troubleshooting, curriculum, and other useful reference materials.

e. The Ford Training Center also highly recommends follow-up training sessions six months to a year following the initial session(s) to ensure that all concepts are anchored and being employed by each user as well as providing opportunities for new employees to receive the same level and style of training existing employees received. The Ford Training Center will work with customers to develop a long-term training strategy and/or ongoing training curriculum.

f. Additional materials include documents in electronic format, additional hard and/or laminated copies of Quick-Start Guides and Orientation & Operations Handbooks, as well as CDs or DVDs of these curriculum materials.

g. All training curriculum and components will be developed and executed by a Ford Master Trainer.

h. The components of the optional training are to be determined by the Customer, Account Manager, and Ford Master Trainer to best meet the needs of the Customer. The cost of the additional materials and training is based on the desired program.

i. Please contact Ford to receive a customized price quote on the Advanced Training Program option.

## H. BUILDING CONSTRUCTION AND SYSTEM INSTALLATION

### 1. VISUAL INSPECTION:

a. This proposal is based upon a visual inspection of the site conditions. It is agreed that some buildings may have inherent design and/or construction that is not visibly recognizable and is outside of normal standard and customary building procedures. If the walls, floors or ceiling are found to be constructed in a manner that wire cannot be pulled or equipment cannot be mounted or otherwise installed without labor or materials in excess of those anticipated by both parties and proposed herein, the Customer agrees to be responsible for any adjustments in the labor and materials required to perform the installation.

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## 2. EXISTING CONDITIONS:

### a. Acoustics and Noise

In facilities where Ford is providing a sound or audio system, the Customer is responsible for providing an environment free of ambient noise and excessive reverberation and echoes.

1) Typically, ambient noise is created by HVAC systems (Heating, Ventilation, and Air Conditioning), plumbing or other mechanical systems in the building. In general, Ford recommends that the ambient noise sound pressure level not exceed NC35 (Noise Criteria) or 35 dB A scale.

2) Long reverberation times and echoes are normally the result of hard wall, floor, and ceiling surfaces found in some rooms. Typically, Ford recommends that the reverb time does not exceed 1.5 seconds where the primary use is the communication of speech. The production of other types of music may require longer reverberation times. In the event that echoes exist, absorptive or diffusive wall and ceiling panels may be required to eliminate or minimize the detrimental effects of the echoes.

3) Ford is not responsible for any costs related to reducing the ambient noise or modifying the acoustics of the Customer's facilities.

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## I. ACCEPTANCE

1. The Customer's personnel will be notified by Ford upon completion of the installation.

2. Demonstration of system performance will be during the training session.

3. Participants at the performance demonstration shall include personnel representing Ford and personnel representing Medina Valley ISD who are authorized to accept the system as complete and make final payment.

This proposal shall not be deemed as accepted by Ford until the executed contract is returned to Ford's Credit Center for final review and acceptance. If a purchase order is required by the Customer, it must be transmitted with the signed install agreement for review and acceptance.

This proposal contains confidential pricing, design, engineering, and installation information that is proprietary to Ford. It is provided for your private use, and is not to be disclosed, in part or in whole, without the express, written authorization of Ford.

We appreciate the opportunity to work with you on this project. If you have any questions or need additional information, please contact me at 512-447-1103.

Sincerely,

FORD AUDIO-VIDEO SYSTEMS, LLC



David Stone
Account Manager

Voice: 512-447-1103
E-mail: stond@fordav.com
Website: www.fordav.com

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# SYSTEM INSTALLATION AGREEMENT

**Between**

**MEDINA VALLEY ISD**

**and**

**FORD AUDIO-VIDEO SYSTEMS, LLC**

This is to signify that Medina Valley ISD and Ford Audio-Video Systems, LLC have entered into a contract in the amount of $94,214.00, for the purchase and installation of equipment and services described in the attached proposal.

| | | |
|---|---|---|
| PREVENATIVE MAINTENANCE: | $577.00 | _____ Customer Accepts |
| ALTERNATIVE LEASING ESTIMATED MONTHLY PAYMENT: | $2,975.00 | _____ Customer Accepts |

Medina Valley ISD and Ford Audio-Video Systems, LLC, by and through their respective signatories to the Agreement, each represent to the other that they are authorized to enter into this Agreement.

We do both agree to abide by the terms and conditions of this Agreement.

| | |
|---|---|
| FORD AUDIO-VIDEO SYSTEMS, LLC | MEDINA VALLEY ISD |
| _____ | _____ |
| David Stone<br>Account Manager | Authorized Signature |
| _____ | _____ |
| David Allen, E.E.T., CTS<br>Vice President | Printed Name and Title |
| _____ | _____ |
| Date | Date |

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# MEDINA VALLEY INDEPENDENT SCHOOL DISTRICT

*"Proud of our past, dedicated to the present, committed to the Future"*

MEMORANDUM

To: Medina Valley ISD Board of Trustees
From: Dr. Kenneth Rohrbach, Superintendent
Re: Consider Addition of Middle School Soccer for the 2020-2021 School Year
Date: May 13, 2020

Board Goal 4 for 2020 is "Increase access to and participation in exta- and co-curricular activities." Item 4B of the 2020 Superintendent Evaluation Document is "During the prior evaluation year, the superintendent conducted a study on expanding middle school athletic offerings to possibly include tennis and soccer. The results of that study were presented to the Board." The study was conducted and the results were reported to the Board at the April 20, 2020 regular board meeting. The survey showed significant interest in expanding middle school athletic offerings to include soccer. This would be a great addition to our middle school athletics programs and would help prepare students for high school soccer. Coach Crisp has provided a summary of the program in the attached memorandum.

Superintendent Recommendation: Approve the addition of middle school soccer for the 2020-2021 school year.

**8449 FM 471 South, Castroville, TX 78009-5309 Phone (830) 931-2243 FAX (830) 931-4050**

MEMORANDUM

To: Dr. Kenneth Rohrbach, Superintendent
From: Lee Crisp, Athletic Director
Re: Middle School Soccer Proposal
Date: May 12, 2020

- Our middle school athletic conference has included a soccer season for the spring of 2021.
- Season begins following district track meet and will run for 6 weeks (April/May).
- Games will be played on Thursdays, 1 game/week.
- As a start-up program we would look to field 1 team/grade level on the boys and girls side at each campus (8 teams total)
- 1 coach would be needed on the boys side and girls side at each campus.
- I would like to provide a stipend of $2,000/coach.
- Price of home/away uniform (25) for each team (MVMS 7B, 7G, 8B, 8G; LAMS 7B, 7G, 8B, 8G) would be around $3,400. (Shorts included)
- MVMS will have access to soccer goals, LAMS would need soccer goals purchased, around $4,000 for a pair.
- It would be necessary to purchase around 100 soccer balls (50/campus; 25/team) in order to conduct practices. Would cost around $2,000 for all balls.
- High school coaches would work with MS coaches to help organize practices and become familiar with rules of the game. (MS season will occur after HS season has ended.)
- I believe we will be able to service a niche of athletes at the middle school that is a growing population. Providing this opportunity will also benefit our high school programs with regards to participation and experience.

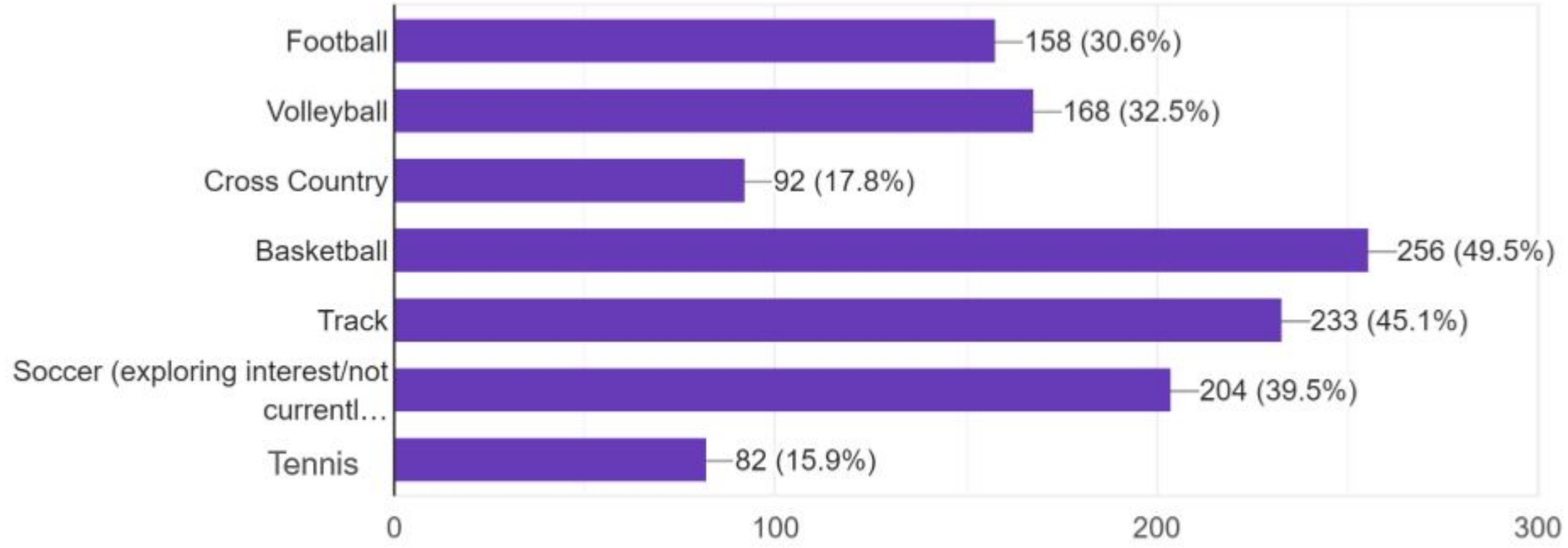
Estimated Cost of Program

| | | |
|---|---|---|
| Coaching Stipends | 4 x $2,000 | $ 8,000 |
| Uniforms | | $ 3,400 |
| Goals for LAMS | | $ 4,000 |
| Soccer Balls | | $ 2,000 |
| Total Estimated Cost | | $ 17,400 |

# Middle School Athletics Student Interest Survey

Please check a box next to each sport you will be interested in competing while in middle school

*517 Incoming Middle School Students and Parents Responded:*



# MEDINA VALLEY INDEPENDENT SCHOOL DISTRICT



*"Proud of our past, dedicated to the present, committed to the Future"*

MEMORANDUM

To: Medina Valley ISD Board of Trustees
From: Dr. Kenneth Rohrbach, Superintendent
Re: Consider MVISD Gifted and Talented Plan
Date: May 14, 2020

TEA recently updated the Texas State Plan for the Education for Gifted/Talented Students. The purpose of presenting this G/T plan to the board this evening is two-fold. One, to make all stakeholders aware of programming changes being made to better align with the newly updated Texas State Plan for the Education of Gifted/Talented Students, and two, to make recommendations for additional G/T support as the district continues to grow.

Activity 2C in the 2020 Superintendent Evaluation Document requires that "during the prior evaluation year, the superintendent presented to the Board a Gifted and Talented plan and framework."

Superintendent Recommendation: Approve the addition of middle school soccer for the 2020-2021 school year.

**8449 FM 471 South, Castroville, TX 78009-5309 Phone (830) 931-2243 FAX (830) 931-4050**

# Medina Valley I.S.D.



## Gifted & Talented Education

# Mission Statement

Our mission is to provide an innovative & challenging learning environment that offers our highest achieving students the opportunity to grow academically and think critically & creatively about complex issues, as well as develop advanced products & performances in hopes that they will use their abilities to be leaders and valuable contributors to a diverse and competitive twenty-first century society.

# MV GT Program Proposal 2020-2021

**District GT Specialists**

- **Elementary & Secondary Curriculum Support & Facilitation**
  - Plan G/T events & projects
  - Ordering materials
  - Coordinate fidelity of transfers & assessments procedures
  - Provide PD and differentiation support
  - Ensure State Plan compliance
  - Facilitate family & community involvement

*Ladera - w/ Feeder Pattern added

GT Planning 2020-2021

NISD TAGT Presentation

# Highlights of GT Proposal

## Elementary

**Grades K & 1**

Push-in Support

Cluster Grouping

**Grades 2-5**

Cluster Grouping

Pull-Out Support

## Middle

Advanced Academics

Collaborative Time Project

Electives

GT Guidance/Support

## High School

Advanced Academics

Electives

GT Guidance/Support

***Senior Seminar**

# What is Cluster Grouping?

"... Cluster Grouping Model represents a method for providing full-time academic services to gifted students with no financial impact to the district. ...*All* students are grouped based on their ability and achievement levels. Classroom compositions are carefully structured with two main goals: to ensure a balance of abilities in all classes in the grade level, and to reduce the learning range found in any given classroom.

Gifted-identified students are purposefully placed into mixed ability classrooms. Ideally, a group of four to nine gifted students is clustered with a teacher who has had—or will receive—training in understanding and responding to their exceptional learning needs. When there are ten or more gifted students in a grade level, a second gifted cluster class may be designated. Grouping gifted students together helps teachers challenge them more easily. High-achieving students (who are not identified as gifted) are placed into the other classes at the grade level so that all classes include students of high ability and high achievement  (Winebrenner & Brulles, 2008)"

Retrieved from https://www.aasa.org/content.aspx?id=17446

# Why Cluster Group?

- The most neglected student in heterogeneous classrooms (in terms of reaching his/her true full potential) is the student who is gifted in Mathematics, Robison (1998).
- Gifted students in gifted cluster classes demonstrated consistently significant achievement growth regardless of demographic group, Brulles, Cohn, and Saunders (2010).
- Gifted students who were grouped into classes with other gifted students learned more in a year than students who had classmates of varying abilities, Swiatek (2001).
- Achievement of gifted cluster attributed to more complex and challenging curriculum, as well as to receiving more teacher attention, Saunders (2005).

# Elementary Framework

- Cluster Arrangement for GT Students (4-10 per group) for core content areas
  - Provides appropriate grouping arrangements & still offers a heterogeneous classroom
  - Allows for more differentiation of curriculum with depth of instruction
  - Additional required training in late July for cluster teachers & math specialists
  - Expectation/Monitoring of advanced rigor in academic classes
- Push-In K - 1 (Gifted Specialist)
  - Expose all students to higher-level thinking (Depth & Complexity)
  - Aids with identification of gifted students
- Pull-Out 3-5 (Gifted Specialist)
  - Problem based learning projects to create advanced level projects

*Next Steps:* Consideration of subject-based acceleration in mathematics. 2022 beyond

# GT Elementary Support Model

- GT Specialist
  - Liaison between Central Office and GT cluster teachers
  - Shared collaboration (planning and/or teaching) with cluster teachers
  - Support for cluster teachers in differentiating for gifted learners in core content areas
  - May be designing critical thinking enrichment lessons/activities for classes to use (possibly in lieu of pull-out enrichment sessions)
  - There should be SOME time built into schedule to be in these classrooms
  - Maintain pull-out component
- Classroom Cluster Teacher
  - Provides differentiated instruction in core content areas
  - Social/emotional support
  - Depth of Instruction to better meet GT student needs

# Middle School Framework

- Opportunities for Advanced level academics in core classes (advanced level curriculum still needs to be differentiated for gifted students)
  - Honors/Advanced Placement Math
  - Honors/Advanced Placement ELA
  - Honors/Advanced Placement Science
  - Honors/Advanced Placement Social Studies

- Opportunity for G/T research/project support during collaborative period
- Social/emotional support & connections
- Opportunities for growth in interest areas through electives

# GT Middle School Support

- GT Specialist and/or Campus designee
  - Provides support during planning/teaching for added Depth & Complexity
  - Provides identification/assessment support
  - Helps develop project/problem based learning opportunities in collaboration with teachers for core curriculum areas
  - G/T project during collaborative time (collab time needs to be different on each MS)
  - Provides social-emotional support to students
- Classroom Teachers
  - Provide more rigorous differentiated instruction
  - Additional required training

# High School Framework/GT Support

- Major Differences: Options/ Projects/ Teacher Training
- Monitoring class selections for acceleration
- GT identification/assessment
- Connect w/counselors to monitor plan throughout HS
- Possibly create a GT related club(s)
- Provide social/emotional connections

# Professional  Development Plan 2020-2021

- ES Cluster Teachers  & Math Specialists & Advanced teachers at MS
  - GT Social Emotional Consideration - 6 Hour Update (August)
  - Two additional summer days - probably the week of  July 27th
    - Adding Rigor/Flexible Grouping
      - Pre-assessment/grouping practices
      - Depth & Complexity
      - Depth of Knowledge
    - Menus and Choice Boards (Make & Take)
- All other MVISD ES & MS Teachers*(or through online TAGT)
  - GT Social Emotional Consideration - 6 Hour Update (August)
- High School
  - 6 Hour update through individual curriculum related approved course
  - Online through TAGT(?)

<u>Proposed Dates</u>

August 13th & 14th - 6 Hour District Offered Update - July 27 - 31 - 30 Hour Training (Region Wide)

*Teachers may get over summer or come to district day. (IF not at District day - must report to campus for assignment.)

# Next Steps - Principal Considerations

- Identify ES GT Cluster Teachers
- Consider GT student placement
  - 2E students should be placed based on strengths not weaknesses
  - ELL students are grouped with their high ability learners
- Identify MS Advanced Teachers
- Set Expectations/Monitoring
  - Development of advanced level products & curriculum
  - Entrance requirements for secondary advanced classes
  - Curriculum Support (including materials)
  - Part of walk throughs & lesson plans
- August Campus Staff Meetings (GT Specialist)
  - Provide brief overview of program changes
  - Characteristics/identification of the gifted (including our subpopulations)

# Supporting Resources

- Implementing Cluster Grouping by Dina Brulles
- Total School Cluster Grouping & Differentiation by Marcia Gentry
- Maximizing Gifted Students' Potential In The 21st Century by Dina Brulles & Susan Winebrenner (an article on the AASA The School Superintendents Association website)

# Supporting GT State Plan Standards

1.6 Long-range evaluation of services is based on evidence obtained through gifted/talented-appropriate performance measures such as those provided through the Texas Performance Standards Project (TPSP).

1.7 The development and delivery of curriculum for gifted/talented students is monitored regularly by trained administrators.

3.1 Identified gifted/talented students are assured an array of learning opportunities that are commensurate with their abilities and that emphasize content in the four (4) foundation curricular areas. Services are available during the school day as well as the entire school year. Parents are informed of these options (19 TAC §89.3(3)).

3.3 Services for gifted/talented students are comprehensive, structured, sequenced, and appropriately challenging, including options in the four (4) foundation curricular areas.

3.4 Gifted/talented students are ensured opportunities to work together as a group, work with other students, and work independently during the school day as well as the entire school year as a direct result of gifted/talented service options (19 TAC §89.3(1)).

3.5 Flexible grouping patterns and independent investigations are provided throughout the program design/services.

3.8 Acceleration and flexible pacing are employed, allowing students to learn at the pace and level appropriate for their abilities and skills, and are actively facilitated by district administrators, counselors, and teachers.

3.11 Develop and implement services to address the social and emotional needs of gifted/talented students and their impact on student learning.

# Supporting GT State Plan Standards

4.1 An array of appropriately challenging learning experiences in each of the four (4) foundation curricular areas is provided for gifted/talented students in grades K–12, and parents are informed of the opportunities (19 TAC §89.3).
4.2 Opportunities are provided for students to pursue areas of interest in selected disciplines through guided and independent research.

4.3 A continuum of learning experiences is provided that leads to the development of advanced-level products and/or performances such as those provided through the Texas Performance Standards Project (TPSP) (19 TAC §89.3(2)).

4.4 Participation in the Texas Performance Standards Project (TPSP), or other experiences that result in the development of sophisticated products and/or performances that are targeted to an audience outside the classroom, is available through gifted/talented curricula.

4.5 Opportunities are provided to accelerate in areas of student strengths (19 TAC §89.3(4)).

4.6 Flexible pacing is employed, allowing students to learn at the pace and level appropriate to their abilities and skills.

4.7 Scheduling modifications are implemented in order to meet the identified needs of individual students.

4.9 Educators adapt and/or modify the core or standard curriculum to meet the needs of gifted/talented students and those with special needs such as twice-exceptional, highly gifted, and English learners.

# MVISD Elementary GT Program

## Service Design

**Grades K & 1**

Push-in Support

Cluster Grouping (Grade 1)

**Grades 2-5**

Cluster Grouping

Pull-Out Support

Our mission is to provide an innovative & challenging learning environment that offers our highest achieving students the opportunity to grow academically and think critically & creatively about complex issues, as well as develop advanced products & performances in hopes that they will use their abilities to be leaders and valuable contributors to a diverse and competitive 21st-century society.

Texas State Plan for Education of Gifted & Talented Students

## Curriculum and Instruction

Direct Support for new State Plan

**Cluster Grouping**

- Maintains heterogeneous classes
- Added rigor of instruction
- Easier differentiation
- Gifted students offered more opportunity to work together

**Curriculum**

- Kaplan's Depth & Complexity
- Depth of Knowledge
- Growth Mindset (social/emotional support)

## Student Assessment

Data collected from multiple sources; general abilities, cognitive, & achievement.

### The Identification Process

1. Referral of students plus screening of all 2nd grade students.
2. Assessment using approved qualitative & quantitative instruments
3. Selection of students, using an established district profile, for whom the gifted program is an appropriate educational placement

## Fidelity of Services

MVISD GT Handbook

Board Policy - EHBB Legal, EHBB Local

Program evaluation

## Professional Learning

All teachers receive foundational 30-hrs & 6-hrs. annually.

Cluster teachers receive additional in depth training.

## Family/Community Involvement

GT Website, Showcase, GT Parent Night, GT identification awareness meeting, community outreach, & volunteer opportunities

# MVISD Secondary GT Program




## Service Design
### Middle School

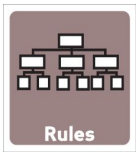
Advanced Academics
Collaborative Time Project
Electives
GT Guidance/Support




Our mission is to provide an innovative & challenging learning environment that offers our highest achieving students the opportunity to grow academically and think critically & creatively about complex issues, as well as develop advanced products & performances in hopes that they will use their abilities to be leaders and valuable contributors to a diverse and competitive 21st-century society.




## Texas State Plan for Education of Gifted & Talented Students




**Fidelity of Services** - MVISD GT Handbook,
Board Policy - EHBB Legal, EHBB Local
Program evaluation

**Student Assessment** -

Data is collected utilizing multiple sources; general abilities, cognitive, & achievement




## Curriculum and Instruction

A rigorous and diverse curriculum is available in Middle & High School including Advanced Placement, Dual-Credit, and elective courses to meet the various interests of GT students. Career and technical offerings are being expanded. Teachers are trained in subject area specialties and Sandra Kaplan's Depth & Complexity to provide a differentiated curriculum.

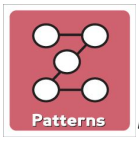






## Service Design
### High School

Advanced Academics
Electives
GT Guidance/Support
***Senior Seminar**




## Professional Learning

All teachers receive foundational 30-hrs & 6-hrs. annually. Cluster teachers receive additional in depth training.

## Family/Community Involvement




GT Website, Showcase (Middle School), community outreach, & volunteer opportunities

# MEDINA VALLEY INDEPENDENT SCHOOL DISTRICT

*"Proud of our past, dedicated to the present, committed to the Future"*

MEMORANDUM

To: Medina Valley ISD Board of Trustees
From: Dr. Kenneth Rohrbach, Superintendent
Re: Consider Resolution Adopting the Investment Policy of Medina Valley ISD
Date: May 14, 2020

Board Policy CDA (Local) requires "The Board shall review this investment policy and investment strategies not less than annually and shall document its review in writing, which shall include whether any changes were made to either the investment policy or investment strategies." At this time, administration does not recommend any changes to Board Policy CDA (Local).

Superintendent Recommendation: Approve the resolution adopting the investment policy of Medina Valley ISD.

**8449 FM 471 South, Castroville, TX 78009-5309 Phone (830) 931-2243 FAX (830) 931-4050**

**RESOLUTION ADOPTING THE INVESTMENT POLICY OF MEDINA VALLEY INDEPENDENT SCHOOL DISTRICT**

WHEREAS, Medina Valley Independent School District (the "District") has been legally created and operates pursuant to the general laws of the State of Texas applicable to independent school districts; and

WHEREAS, the Board of Trustees has convened on this date at a meeting open to the public as required by law, and wishes to adopt an Investment Policy for the District, in the form attached hereto and pursuant to Chapter 2256, Texas Government Code, as amended from time to time.

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE MEDINA VALLEY INDEPENDENT SCHOOL DISTRICT THAT:

Section 1: The Investment Policy, in the form attached hereto has hereby been reviewed, and

Section 2: The provisions of this Resolution shall remain in effect as previously adopted on May 17, 2004 and until modified by further action of the Board of Trustees.

PASSED AND APPROVED this 18th day of May 2020.

_____
Shannon Beasley
President, Board of Trustees

ATTEST:

_____
Jennilea Campbell
Secretary, Board of Trustees

(SEAL)

**Investment Authority**

The Superintendent or other person designated by Board resolution shall serve as the investment officer of the District and shall invest District funds as directed by the Board and in accordance with the District's written investment policy and generally accepted accounting procedures. All investment transactions except investment pool funds and mutual funds shall be settled on a delivery versus payment basis.

**Approved Investment Instruments**

From those investments authorized by law and described further in CDA(LEGAL) under Authorized Investments, the Board shall permit investment of District funds in only the following investment types, consistent with the strategies and maturities defined in this policy:

1. Obligations of, or guaranteed by, governmental entities as permitted by Government Code 2256.009.
2. Certificates of deposit and share certificates as permitted by Government Code 2256.010.
3. Fully collateralized repurchase agreements permitted by Government Code 2256.011.
4. A securities lending program as permitted by Government Code 2256.0115.
5. Banker's acceptances as permitted by Government Code 2256.012.
6. Commercial paper as permitted by Government Code 2256.013.
7. No-load money market mutual funds and no-load mutual funds as permitted by Government Code 2256.014.
8. A guaranteed investment contract as an investment vehicle for bond proceeds, provided it meets the criteria and eligibility requirements established by Government Code 2256.015.
9. Public funds investment pools as permitted by Government Code 2256.016.

**Safety**

The primary goal of the investment program is to ensure safety of principal, to maintain liquidity, and to maximize financial returns within current market conditions in accordance with this policy. Investments shall be made in a manner that ensures the preservation of capital in the overall portfolio, and offsets during a 12-month period any market price losses resulting from interest-rate fluctuations by income received from the balance of the portfolio. No individual investment transaction shall be undertaken that jeopardizes the total capital position of the overall portfolio.

**Investment Management**

In accordance with Government Code 2256.005(b)(3), the quality and capability of investment management for District funds shall be in accordance with the standard of care, investment training, and other requirements set forth in Government Code Chapter 2256.

**Liquidity and Maturity**

Any internally created pool fund group of the District shall have a maximum dollar weighted maturity of 180 days. The maximum allowable stated maturity of any other individual investment owned by the District shall not exceed one year from the time of purchase. The Board may specifically authorize a longer maturity for a given investment, within legal limits.

The District's investment portfolio shall have sufficient liquidity to meet anticipated cash flow requirements.

**Diversity**

The investment portfolio shall be diversified in terms of investment instruments, maturity scheduling, and financial institutions to reduce risk of loss resulting from overconcentration of assets in a specific class of investments, specific maturity, or specific issuer.

**Monitoring Market Prices**

The investment officer shall monitor the investment portfolio and shall keep the Board informed of significant changes in the market value of the District's investment portfolio. Information sources may include financial/investment publications and electronic media, available software for tracking investments, depository banks, commercial or investment banks, financial advisers, and representatives/advisers of investment pools or money market funds. Monitoring shall be done at least quarterly, as required by law, and more often as economic conditions warrant by using appropriate reports, indices, or benchmarks for the type of investment.

**Monitoring Rating Changes**

In accordance with Government Code 2256.005(b), the investment officer shall develop a procedure to monitor changes in investment ratings and to liquidate investments that do not maintain satisfactory ratings.

**Funds/Strategies**

Investments of the following fund categories shall be consistent with this policy and in accordance with the applicable strategy defined below. All strategies described below for the investment of a particular fund should be based on an understanding of the suitability of an investment to the financial requirements of the District and consider preservation and safety of principal, liquidity, marketability of an investment if the need arises to liquidate before maturity, diversification of the investment portfolio, and yield.

Operating Funds

Investment strategies for operating funds (including any commingled pools containing operating funds) shall have as their primary objectives preservation and safety of principal, investment liquidity, and maturity sufficient to meet anticipated cash flow requirements.

| | |
|---|---|
| Agency Funds | Investment strategies for agency funds shall have as their primary objectives preservation and safety of principal, investment liquidity, and maturity sufficient to meet anticipated cash flow requirements. |
| Debt Service Funds | Investment strategies for debt service funds shall have as their primary objective sufficient investment liquidity to timely meet debt service payment obligations in accordance with provisions in the bond documents. Maturities longer than one year are authorized provided legal limits are not exceeded. |
| Capital Project Funds | Investment strategies for capital project funds shall have as their primary objective sufficient investment liquidity to timely meet capital project obligations. Maturities longer than one year are authorized provided legal limits are not exceeded. |
| **Safekeeping and Custody** | The District shall retain clearly marked receipts providing proof of the District's ownership. The District may delegate, however, to an investment pool the authority to hold legal title as custodian of investments purchased with District funds by the investment pool. |
| **Sellers of Investments** | Prior to handling investments on behalf of the District, a broker/dealer or a qualified representative of a business organization must submit required written documents in accordance with law. [See Sellers of Investments, CDA(LEGAL)]<br><br>Representatives of brokers/dealers shall be registered with the Texas State Securities Board and must have membership in the Securities Investor Protection Corporation (SIPC), and be in good standing with the Financial Industry Regulatory Authority (FINRA) . |
| **Soliciting Bids for CDs** | In order to get the best return on its investments, the District may solicit bids for certificates of deposit in writing, by telephone, or electronically, or by a combination of these methods. |
| **Interest Rate Risk** | To reduce exposure to changes in interest rates that could adversely affect the value of investments, the District shall use final and weighted-average-maturity limits and diversification.<br><br>The District shall monitor interest rate risk using weighted average maturity and specific identification. |
| **Internal Controls** | A system of internal controls shall be established and documented in writing and must include specific procedures designating who has authority to withdraw funds. Also, they shall be designed to protect against losses of public funds arising from fraud, employee error, misrepresentation by third parties, unanticipated changes in financial markets, or imprudent actions by employees and officers of the District. Controls deemed most important shall include: |

1. Separation of transaction authority from accounting and recordkeeping and electronic transfer of funds .
2. Avoidance of collusion.
3. Custodial safekeeping.
4. Clear delegation of authority.
5. Written confirmation of telephone transactions.
6. Documentation of dealer questionnaires, quotations and bids, evaluations, transactions, and rationale.
7. Avoidance of bearer-form securities.

These controls shall be reviewed by the District's independent auditing firm.

**Annual Review**

The Board shall review this investment policy and investment strategies not less than annually and shall document its review in writing, which shall include whether any changes were made to either the investment policy or investment strategies.

**Annual Audit**

In conjunction with the annual financial audit, the District shall perform a compliance audit of management controls on investments and adherence to the District's established investment policies.

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All investments made by a district shall comply with the Public Funds Investment Act (Texas Government Code Chapter 2256, Subchapter A) and all federal, state, and local statutes, rules, or regulations. *Gov't Code 2256.026*

**Definitions**

Investment Pool — "Investment pool" means an entity created under the Texas Government Code to invest public funds jointly on behalf of the entities that participate in the pool and whose investment objectives in order of priority are preservation and safety of principal, liquidity, and yield.

Pooled Fund Group — "Pooled fund group" means an internally created fund of a district in which one or more institutional accounts of a district are invested.

Separately Invested Asset — "Separately invested asset" means an account or fund of a district that is not invested in a pooled fund group.

*Gov't Code 2256.002(6), (9), (12)*

Repurchase Agreement — "Repurchase agreement" means a simultaneous agreement to buy, hold for a specified time, and sell back at a future date obligations, described at Obligations of Governmental Entities, below, at a market value at the time the funds are disbursed of not less than the principal amount of the funds disbursed. The term includes a direct security repurchase agreement and a reverse security repurchase agreement. *Gov't Code 2256.011(b)*

Hedging — "Hedging" means acting to protect against economic loss due to price fluctuation of a commodity or related investment by entering into an offsetting position or using a financial agreement or producer price agreement in a correlated security, index, or other commodity.

*Eligible Entity* — "Eligible entity" means a political subdivision that has:

1. A principal amount of at least $250 million in outstanding long-term indebtedness, long-term indebtedness proposed to be issued, or a combination of outstanding long-term indebtedness and long-term indebtedness proposed to be issued; and
2. Outstanding long-term indebtedness that is rated in one of the four highest rating categories for long-term debt instruments by a nationally recognized rating agency for municipal securities, without regard to the effect of any credit agreement or other form of credit enhancement entered into in connection with the obligation.

*Eligible Project*

"Eligible project" has the meaning assigned by Government Code 1371.001 (regarding issuance of obligations for certain public improvements).

*Gov't Code 2256.0206(a)*

Corporate Bond

"Corporate bond" means a senior secured debt obligation issued by a domestic business entity and rated not lower than "AA-" or the equivalent by a nationally recognized investment rating firm. The term does not include a debt obligation that, on conversion, would result in the holder becoming a stockholder or shareholder in the entity, or any affiliate or subsidiary of the entity, that issued the debt obligation, or is an unsecured debt obligation . *Gov't Code 2256.0204(a)*

**Written Policies**

The board shall adopt by resolution a written investment policy regarding the investment of its funds and funds under its control. The investment policies must primarily emphasize safety of principal and liquidity and must address investment diversification, yield, and maturity and the quality and capability of investment management. The policies must include:

1. A list of the types of authorized investments in which the district's funds may be invested;
2. The maximum allowable stated maturity of any individual investment owned by the district;
3. For pooled fund groups, the maximum dollar-weighted average maturity allowed based on the stated maturity date of the portfolio;
4. Methods to monitor the market price of investments acquired with public funds;
5. A requirement for settlement of all transactions, except investment pool funds and mutual funds, on a delivery versus payment basis; and
6. Procedures to monitor rating changes in investments acquired with public funds and the liquidation of such investments consistent with the provisions of Government Code 2256.021 [see Loss of Required Rating, below].

*Gov't Code 2256.00S(a), (b)*

Annual Review

The board shall review its investment policy and investment strategies not less than annually. The board shall adopt a written instrument by resolution stating that it has reviewed the investment policy and investment strategies and that the written instrument so

adopted shall record any changes made to either the investment policy or investment strategies. *Gov't Code 2256.00S(e)*

Annual Audit

A district shall perform a compliance audit of management controls on investments and adherence to the district's established investment policies. The compliance audit shall be performed in conjunction with the annual financial audit. *Gov't Code 2256.00S(m)*

Investment Strategies

As an integral part of the investment policy, the board shall adopt a separate written investment strategy for each of the funds or group of funds under the board's control. Each investment strategy must describe the investment objectives for the particular fund using the following priorities in order of importance:

1. Understanding of the suitability of the investment to the financial requirements of the district;
2. Preservation and safety of principal;
3. Liquidity;
4. Marketability of the investment if the need arises to liquidate the investment before maturity;
5. Diversification of the investment portfolio; and
6. Yield.

*Gov't Code 2256.005(d)*

Investment Officer

A district shall designate by resolution one or more officers or employees as investment officer(s) to be responsible for the investment of its funds consistent with the investment policy adopted by the board. If the board has contracted with another investing entity to invest its funds, the investment officer of the other investing entity is considered to be the investment officer of the contracting board's district. In the administration of the duties of an investment officer, the person designated as investment officer shall exercise the judgment and care, under prevailing circumstances, that a prudent person would exercise in the management of the person's own affairs, but the board retains the ultimate responsibility as fiduciaries of the assets of the district. Unless authorized by law, a person may not deposit, withdraw, transfer, or manage in any other manner the funds of the district. Authority granted to a person to invest the district's funds is effective until rescinded by the district or until termination of the person's employment by a district, or for an investment management firm, until the expiration of the contract with the district. *Gov't Code 2256.00S(f)*

A district or investment officer may use the district's employees or the services of a contractor of the district to aid the investment officer in the execution of the officer's duties under Government Code, Chapter 2256. *Gov't Code 2256.003(c)*

Investment Training

*Initial*

Within 12 months after taking office or assuming duties, the treasurer, the chief financial officer if the treasurer is not the chief financial officer, and the investment officer of a district shall attend at least one training session from an independent source approved by the board or a designated investment committee advising the investment officer. This initial training must contain at least ten hours of instruction relating to their respective responsibilities under the Public Funds Investment Act. *Gov't Code 2256.008(a)*

*Ongoing*

The treasurer, or the chief financial officer if the treasurer is not the chief financial officer, and the investment officer of a district shall attend an investment training session not less than once in a two-year period that begins on the first day of the district's fiscal year and consists of the two consecutive fiscal years after that date, and receive not less than eight hours of instruction relating to investment responsibilities under the Public Funds Investment Act from an independent source approved by the board or by a designated investment committee advising the investment officer. *Gov't Code 2256.00B(a-1)*

Investment training must include education in investment controls, security risks, strategy risks, market risks, diversification of investment portfolio, and compliance with the Public Funds Investment Act. *Gov't Code 2256.008(c)*

Standard of Care

Investments shall be made with judgment and care, under prevailing circumstances, that a person of prudence, discretion, and intelligence would exercise in the management of the person's own affairs, not for speculation, but for investment, considering the probable safety of capital and the probable income to be derived. Investment of funds shall be governed by the following objectives, in order of priority:

1. Preservation and safety of principal;
2. Liquidity; and
3. Yield.

In determining whether an investment officer has exercised prudence with respect to an investment decision, the following shall be taken into consideration:

1. The investment of all funds, or funds under the district's control, over which the officer had responsibility rather than the prudence of a single investment; and

2. Whether the investment decision was consistent with the district's written investment policy.

*Gov't Code 2256.006*

*Personal Interest* A district investment officer who has a personal business relationship with a business organization offering to engage in an investment transaction with the district shall file a statement disclosing that personal business interest. An investment officer who is related within the second degree by affinity or consanguinity, as determined by Government Code Chapter 573 (regarding nepotism prohibition), to an individual seeking to sell an investment to the investment officer's district shall file a statement disclosing that relationship. A required statement must be filed with the board and with the Texas Ethics Commission. For purposes of this policy, an investment officer has a personal business relationship with a business organization if:

1. The investment officer owns ten percent or more of the voting stock or shares of the business organization or owns $5,000 or more of the fair market value of the business organization;

2. Funds received by the investment officer from the business organization exceed ten percent of the investment officer's gross income for the previous year; or

3. The investment officer has acquired from the business organization during the previous year investments with a book value of $2,500 or more for the personal account of the investment officer.

*Gov't Code 2256.00S(i)*

*Quarterly Reports* Not less than quarterly, the investment officer shall prepare and submit to the board a written report of investment transactions for all funds covered by the Public Funds Investment Act for the preceding reporting period. This report shall be presented not less than quarterly to the board and the superintendent within a reasonable time after the end of the period. The report must:

1. Describe in detail the investment position of the district on the date of the report;

2. Be prepared jointly and signed by all district investment officers;

3. Contain a summary statement of each pooled fund group that states the:

   a. Beginning market value for the reporting period;

   b. Ending market value for the period; and

   c. Fully accrued interest for the reporting period;

4. State the book value and market value of each separately invested asset at the end of the reporting period by the type of asset and fund type invested;

5. State the maturity date of each separately invested asset that has a maturity date;

6. State the account or fund or pooled group fund in the district for which each individual investment was acquired; and

7. State the compliance of the investment portfolio of the district as it relates to the investment strategy expressed in the district's investment policy and relevant provisions of the Public Funds Investment Act.

If a district invests in other than money market mutual funds, investment pools or accounts offered by its depository bank in the form of certificates of deposit, or money market accounts or similar accounts, the reports prepared by the investment officers shall be formally reviewed at least annually by an independent auditor, and the result of the review shall be reported to the board by that auditor.

*Gov't Code 2256.023*

**Selection of Broker**

The board or the designated investment committee shall, at least annually, review, revise, and adopt a list of qualified brokers that are authorized to engage in investment transactions with a district. *Gov't Code 2256.025*

**Authorized Investments**

A board may purchase, sell, and invest its funds and funds under its control in investments described below, in compliance with its adopted investment policies and according to the standard of care set out in this policy. *Gov't Code 2256.003(a)*

In the exercise of these powers, the board may contract with an investment management firm registered under the Investment Advisers Act of 1940 (15 U.S.C. Section 80b-1 et seq.) or with the State Securities Board to provide for the investment and management of its public funds or other funds under its control. A contract made under this authority may not be for a term longer than two years. A

renewal or extension of the contract must be made by the board by resolution. *Gov't Code 2256.003(b)*

The board may specify in its investment policy that any authorized investment is not suitable. *Gov't Code 2256.00S(j)*

Obligations of Governmental Entities

The following are authorized investments:

1. Obligations, including letters of credit, of the United States or its agencies and instrumentalities, including the Federal Home Loan Banks;

2. Direct obligations of this state or its agencies and instrumentalities;

3. Collateralized mortgage obligations directly issued by a federal agency or instrumentality of the United States, the underlying security for which is guaranteed by an agency or instrumentality of the United States;

4. Other obligations, the principal and interest of which are unconditionally guaranteed or insured by, or backed by the full faith and credit of, this state, the United States, or their respective agencies and instrumentalities, including obligations that are fully guaranteed or insured by the Federal Deposit Insurance Corporation (FDIC) or by the explicit full faith and credit of the United States;

5. Obligations of states, agencies, counties, cities, and other political subdivisions of any state rated as to investment quality by a nationally recognized investment rating firm not less than A or its equivalent;

6. Bonds issued, assumed, or guaranteed by the state of Israel;

7. Interest-bearing banking deposits that are guaranteed or insured by the FDIC or its successor, or the National Credit Union Share Insurance Fund or its successor; and

8. Interest-bearing banking deposits other than those described at item 7 above if:

    a. The funds are invested through a broker with a main office or a branch office in this state that the district selects from a list the board or designated investment committee of the district adopts as required at Selection of Broker above or a depository institution with a main office or a branch office in this state and that the district selects;

    b. The broker or depository institution selected as described above arranges for the deposit of the funds in

the banking deposits in one or more federally insured depository institutions, regardless of where located, for the district's account;

c. The full amount of the principal and accrued interest of the banking deposits is insured by the United States or an instrumentality of the United States; and

d. The district appoints as the district's custodian of the banking deposits issued for the district's account the depository institution selected as described above, an entity described by Government Code 2257.041(d) (regarding a custodian with which to deposit securities), or a clearing broker-dealer registered with the Securities and Exchange Commission and operating under Rule 15c3-3 (17 C.F.R. Section 240.15c3-3).

*Gov't Code 2256.009(a)*

*Unauthorized Obligations*

The following investments are not authorized:

1. Obligations whose payment represents the coupon payments on the outstanding principal balance of the underlying mortgage-backed security collateral and pays no principal;

2. Obligations whose payment represents the principal stream of cash flow from the underlying mortgage-backed security collateral and bears no interest;

3. Collateralized mortgage obligations that have a stated final maturity date of greater than ten years; and

4. Collateralized mortgage obligations the interest rate of which is determined by an index that adjusts opposite to the changes in a market index.

*Gov't Code 2256.009(b)*

Certificates of Deposit and Share Certificates

A certificate of deposit or share certificate is an authorized investment if the certificate is issued by a depository institution that has its main office or a branch office in Texas and is:

1. Guaranteed or insured by the FDIC or its successor or the National Credit Union Share Insurance Fund or its successor;

2. Secured by obligations described at Obligations of Governmental Entities, above, including mortgage backed securities directly issued by a federal agency or instrumentality that have a market value of not less than the principal amount of the certificates, but excluding those mortgage backed securities described at Unauthorized Obligations, above; or

3. Secured in accordance with Government Code Chapter 2257 (Public Funds Collateral Act) or in any other manner and amount provided by law for the deposits of the district.

*Gov't Code 2256.010(a)*

In addition to the authority to invest funds in certificates of deposit under the previous section, an investment in certificates of deposit made in accordance with the following conditions is an authorized investment:

1. The funds are invested by the district through a broker that has its main office or a branch office in this state and is selected from a list adopted by the district as required at Selection of Broker, above or a depository institution that has its main office or a branch office in this state and that is selected by the district;

2. The broker or depository institution selected by the district arranges for the deposit of the funds in certificates of deposit in one or more federally insured depository institutions, wherever located, for the account of the district;

3. The full amount of the principal and accrued interest of each of the certificates of deposit is insured by the United States or an instrumentality of the United States; and

4. The district appoints the depository institution selected by the district, an entity described by Government Code 2257.041(d) (regarding a custodian with which to deposit securities), or a clearing broker-dealer registered with the Securities and Exchange Commission and operating pursuant to Securities and Exchange Commission Rule 15c3-3 (17 C.F.R. Section 240.15c3-3) as custodian for the district with respect to the certificates of deposit issued for the account of the district.

*Gov't Code 2256.010(b)*

The district's investment policies may provide that bids for certificates of deposit be solicited orally, in writing, electronically, or in any combination of those methods. *Gov't Code 2256.00S(c)*

Repurchase Agreements

A fully collateralized repurchase agreement is an authorized investment if it:

1. Has a defined termination date;

2. Is secured by a combination of cash and obligations described at Obligations of Governmental Entities, above;

3. Requires the securities being purchased by the district or cash held by the district to be pledged to the district, held in the district's name, and deposited at the time the investment is made with the district or a third party selected and approved by the district, and

4. Is placed through a primary government securities dealer, as defined by the Federal Reserve or a financial institution doing business in Texas.

The term of any reverse security repurchase agreement may not exceed 90 days after the date the reverse security repurchase agreement is delivered. Money received by a district under the terms of a reverse security repurchase agreement shall be used to acquire additional authorized investments, but the term of the authorized investments acquired must mature not later than the expiration date stated in the reverse security repurchase agreement.

Government Code 1371.059(c) (regarding validity and incontestability of obligations for certain public improvements) applies to the execution of a repurchase agreement by a district.

*Gov't Code 2256.011*

Securities Lending Program

A securities lending program is an authorized investment if:

1. The value of securities loaned is not less than 100 percent collateralized, including accrued income;

2. A loan allows for termination at any time;

3. A loan is secured by:

   a. Pledged securities described at Obligations of Governmental Entities, above;

   b. Pledged irrevocable letters of credit issued by a bank that is organized and existing under the laws of the United States or any other state, and continuously rated by at least one nationally recognized investment rating firm at not less than A or its equivalent; or

   c. Cash invested in accordance with Government Code 2256.009 (obligations of governmental entities), 2256.013 (commercial paper), 2256.014 (mutual funds), or 2256.01 (investment pools);

4. The terms of a loan require that the securities being held as collateral be pledged to the district, held in the district's name,

and deposited at the time the investment is made with the district or with a third party selected by or approved by the district; and

5. A loan is placed through a primary government securities dealer, as defined by 5 C.F.R. Section 6801.102(f), as that regulation existed on September 1, 2003, or a financial institution doing business in this state.

An agreement to lend securities under a securities lending program must have a term of one year or less.

*Gov't Code 2256.0115*

Banker's Acceptances

A banker's acceptance is an authorized investment if it:

1. Has a stated maturity of 270 days or fewer from the date of issuance;

2. Will be, in accordance with its terms, liquidated in full at maturity;

3. Is eligible for collateral for borrowing from a Federal Reserve Bank; and

4. Is accepted by a bank organized and existing under the laws of the United States or any state, if the short-term obligations of the bank, or of a bank holding company of which the bank is the largest subsidiary, are rated not less than A-1 or P-1 or an equivalent rating by at least on nationally recognized credit rating agency.

*Gov't Code 2256.012*

Commercial Paper

Commercial paper is an authorized investment if it has a stated maturity of 270 days or fewer from the date of issuance; and is rated not less than A-1 or P-1 or an equivalent rating by at least:

1. Two nationally recognized credit rating agencies; or

2. One nationally recognized credit rating agency and is fully secured by an irrevocable letter of credit issued by a bank organized and existing under the laws of the United States law or any state.

*Gov't Code 2256.013*

Mutual Funds

A no-load money market mutual fund is an authorized investment if the mutual fund:

1. Is registered with and regulated by the Securities and Exchange Commission;

2. Provides the district with a prospectus and other information required by the Securities and Exchange Act of 1934 (15 U.S.C. 78a et seq.) or the Investment Company Act of 1940 (15 U.S.C. 80a-1 et seq.); and

3. Complies with federal Securities and Exchange Commission Rule 2a-7 (17 C.F.R. Section 270.2a-7), promulgated under the Investment Company Act of 1940 (15 U.S.C. Section 80a-1 et seq.).

*Gov't Code 2256.014(a)*

In addition to the no-load money market mutual fund authorized above, a no-load mutual fund is an authorized investment if it:

1. Is registered with the Securities and Exchange Commission;

2. Has an average weighted maturity of less than two years; and

3. Either has a duration of less than one year or more and is invested exclusively in obligations approved by the Public Funds Investment Act, or has a duration of less than one year and the investment portfolio is limited to investment grade securities, excluding asset-backed securities.

*Gov't Code 2256.014(b)*

*Limitations*

A district is not authorized to:

1. Invest in the aggregate more than 15 percent of its monthly average fund balance, excluding bond proceeds and reserves and other funds held for debt service, in mutual funds described in Government Code 2256.014(b);

2. Invest any portion of bond proceeds, reserves and funds held for debt service, in mutual funds described in Government Code 2256.014(b); or

3. Invest its funds or funds under its control, including bond proceeds and reserves and other funds held for debt service, in any one mutual fund described in Government Code 2256.014(a) or (b) in an amount that exceeds ten percent of the total assets of the mutual fund.

*Gov't Code 2256.014(c)*

Guaranteed Investment Contracts

A guaranteed investment contract is an authorized investment for bond proceeds if the guaranteed investment contract:

1. Has a defined termination date;

2. Is secured by obligations described at Obligations of Governmental Entities, above, excluding those obligations described at Unauthorized Obligations, in an amount at least equal to the amount of bond proceeds invested under the contract; and

3. Is pledged to the district and deposited with the district or with a third party selected and approved by the district.

Bond proceeds, other than bond proceeds representing reserves and funds maintained for debt service purposes, may not be invested in a guaranteed investment contract with a term longer than five years from the date of issuance of the bonds.

To be eligible as an authorized investment:

1. The board must specifically authorize guaranteed investment contracts as eligible investments in the resolution authorizing the issuance of bonds;

2. The district must receive bids from at least three separate providers with no material financial interest in the bonds from which proceeds were received;

3. The district must purchase the highest yielding guaranteed investment contract for which a qualifying bid is received;

4. The price of the guaranteed investment contract must take into account the reasonably expected drawdown schedule for the bond proceeds to be invested; and

5. The provider must certify the administrative costs reasonably expected to be paid to third parties in connection with the guaranteed investment contract.

Government Code 1371.059(c) (regarding validity and incontestability of obligations for certain public improvements) applies to the execution of a guaranteed investment contract by a district.

*Gov't Code 2256.015*

Investment Pools

A district may invest its funds or funds under its control through an eligible investment pool if the board by resolution authorizes the investment in the particular pool. *Gov't Code 2256.016, .019*

To be eligible to receive funds from and invest funds on behalf of a district, an investment pool must furnish to the investment officer or other authorized representative of the district an offering circular or other similar disclosure instrument that contains the information specified in Government Code 2256.016(b). To maintain eligibility, an investment pool must furnish to the investment officer or other

authorized representative investment transaction confirmations and a monthly report that contains the information specified in Government Code 2256.016(c). A district by contract may delegate to an investment pool the authority to hold legal title as custodian of investments purchased with its local funds. *Gov't Code 2256.016(b)-(d)*

Corporate Bonds

A district that qualifies as an issuer as defined by Government Code 1371.001 [see CCF], may purchase, sell, and invest its funds and funds under its control in corporate bonds (as defined above) that, at the time of purchase, are rated by a nationally recognized investment rating firm "AA-" or the equivalent and have a stated final maturity that is not later than the third anniversary of the date the corporate bonds were purchased.

A district is not authorized to:

1. Invest in the aggregate more than 15 percent of its monthly average fund balance, excluding bond proceeds, reserves, and other funds held for the payment of debt service, in corporate bonds; or
2. Invest more than 25 percent of the funds invested in corporate bonds in any one domestic business entity, including subsidiaries and affiliates of the entity.

A district subject to these provisions may purchase, sell, and invest its funds and funds under its control in corporate bonds if the board:

1. Amends its investment policy to authorize corporate bonds as an eligible investment;
2. Adopts procedures to provide for monitoring rating changes in corporate bonds acquired with public funds and liquidating the investment in corporate bonds; and
3. Identifies the funds eligible to be invested in corporate bonds.

The district investment officer, acting on behalf of the district, shall sell corporate bonds in which the district has invested its funds not later than the seventh day after the date a nationally recognized investment rating firm:

1. Issues a release that places the corporate bonds or the domestic business entity that issued the corporate bonds on negative credit watch or the equivalent, if the corporate bonds are rated "AA-" or the equivalent at the time the release is issued; or

2. Changes the rating on the corporate bonds to a rating lower than "AA-" or the equivalent.

Corporate bonds are not an eligible investment for a public funds investment pool.

*Gov't Code 2256.0204*

Hedging Transactions

The board of an eligible entity (as defined above) shall establish the entity's policy regarding hedging transactions. An eligible entity may enter into hedging transactions, including hedging contracts, and related security, credit, and insurance agreements in connection with commodities used by an eligible entity in the entity's general operations, with the acquisition or construction of a capital project, or with an eligible project. A hedging transaction must comply with the regulations of the federal Commodity Futures Trading Commission and the federal Securities and Exchange Commission.

Government Code 1371.059(c) (regarding validity and incontestability of obligations for certain public improvements) applies to the execution by an eligible entity of a hedging contract and any related security, credit, or insurance agreement.

An eligible entity may:

1. Pledge as security for and to the payment of a hedging contract or a security, credit, or insurance agreement any general or special revenues or funds the entity is authorized by law to pledge to the payment of any other obligation.

2. Credit any amount the entity receives under a hedging contract against expenses associated with a commodity purchase.

An eligible entity's cost of or payment under a hedging contract or agreement may be considered an operation and maintenance expense, an acquisition expense, or construction expense of the eligible entity; or a project cost of an eligible project.

*Gov't Code 2256.0206*

Prohibited Investments

Except as provided by Government Code 2270 (regarding prohibited investments), a district is not required to liquidate investments that were authorized investments at the time of purchase. *Gov't Code 2256.017*

***Note:*** As an "investing entity" under Government Code 2270.0001(7)(A), a district must comply with Chapter 2270, including reporting requirements, regarding prohibited investments in scrutinized companies listed by the comptroller in accordance with Government Code 2270.0201.

Loss of Required Rating

An investment that requires a minimum rating does not qualify as an authorized investment during the period the investment does not have the minimum rating. A district shall take all prudent measures that are consistent with its investment policy to liquidate an investment that does not have the minimum rating. *Gov't Code 2256.021*

**Sellers of Investments**

A written copy of the investment policy shall be presented to any business organization (as defined below) offering to engage in an investment transaction with a district. The qualified representative of the business organization offering to engage in an investment transaction with a district shall execute a written instrument in a form acceptable to the district and the business organization substantially to the effect that the business organization has:

1. Received and reviewed the district investment policy; and
2. Acknowledged that the business organization has implemented reasonable procedures and controls in an effort to preclude investment transactions conducted between the district and the organization that are not authorized by the district's investment policy, except to the extent that this authorization:
    a. Is dependent on an analysis of the makeup of the district's entire portfolio;
    b. Requires an interpretation of subjective investment standards; or
    c. Relates to investment transactions of the entity that are not made through accounts or other contractual arrangements over which the business organization has accepted discretionary investment authority.

The investment officer of a district may not acquire or otherwise obtain any authorized investment described in the district's investment policy from a business organization that has not delivered to the district the instrument required above.

*Gov't Code 2256.005(k)-(l)*

Nothing in this section relieves the district of the responsibility for monitoring investments made by the district to determine that they are in compliance with the investment policy.

Business Organization

For purposes of the provisions at Sellers of Investments above, "business organization" means an investment pool or investment management firm under contract with a district to invest or manage the district's investment portfolio that has accepted authority granted by the district under the contract to exercise investment discretion in regard to the district's funds.

*Gov't Code 2256.005(k)*

**Donations**

A gift, devise, or bequest made to a district to provide college scholarships for district graduates may be invested by the board as provided in Property Code 117.004 (Uniform Prudent Investor Act), unless otherwise specifically provided by the terms of the gift, devise, or bequest. *Education Code 45.107*

Investments donated to a district for a particular purpose or under terms of use specified by the donor are not subject to the requirements of the Public Funds Investment Act. *Gov't Code 2256.004(b)*

**Electronic Funds Transfer**

A district may use electronic means to transfer or invest all funds collected or controlled by the district. *Gov't Code 2256.051*

# MEDINA VALLEY INDEPENDENT SCHOOL DISTRICT



*"Proud of our past, dedicated to the present, committed to the Future"*

MEMORANDUM

To: Medina Valley ISD Board of Trustees
From: Dr. Kenneth Rohrbach, Superintendent
Re: Consider Adoption of Instructional Materials Related to Proclamation 2020
Date: May 12, 2020

The State Board of Education issued Proclamation 2020 for new instructional materials in certain courses. Those courses include English I-IV, Reading I-III, Practical Writing Skills, Debate I-III, Journalism courses, English as a Second Language courses, and College Readiness and Study Skills. Textbook committee members reviewed available materials and made recommendations for materials to be purchased, if we are teaching the course and if there were materials available to choose from. As always, while we are selecting materials to order, we ask that the Board adopt all titles in the event that we have to change titles during the course the new adoptions are available.

Superintendent Recommendation: Adopt all titles in relation to Proclamation 2020.

**8449 FM 471 South, Castroville, TX 78009-5309 Phone (830) 931-2243 FAX (830) 931-4050**

# District Instructional Materials Adoption Committee Information for School Board Review
# Proclamation/Adoption 2020

## Proclamation 2020:

The State Board of Education (SBOE) issues a proclamation to call for new instructional materials. The proclamation lists the subject areas scheduled for review. It contains a schedule of adoption procedures, requirements, the Texas Essential Knowledge and Skills (TEKS), and instructions for providing electronic files for braille and large type materials. Proclamations are named for the year the materials are available in the classroom. Click HERE to access TEA's Proclamation 2020 webpage.

## Adoption Process 2019-2020 School Year:

The review and adoption process determines the instructional materials eligible for adoption by the State Board of Education (SBOE). The process starts when the SBOE calls for new instructional materials and is complete with the selection and implementation of new materials by school districts.

The District shall establish a team, as needed, to select instructional materials and technological equipment to be purchased with the District's instructional materials allotment. The team shall make selections based upon District instructional needs and in accordance with administrative regulations. A board shall select instructional materials in an open meeting as required by the Texas Open Meetings Act, including public notice. *19 TAC 66.104(a).*

## Time Frame:

State Adoption, Fall 2019
Review of State Adopted Materials, Fall 2019 – Spring 2020
Materials Ordered Spring, 2020
Implementation, 2020-2021 School Year
Budget Year, 2021

## Subjects and Courses:

| Subject/Courses for which materials were reviewed: | ***Instructional Materials for these courses/subjects were not reviewed due no offering or no future plans to offer these courses:*** |
|---|---|
| **English I - IV** | *Visual Media Analysis and Production* |
| **Reading I, II, III** | *Contemporary Media* |
| **Practical Writing Skills** | *Literary Genres* |
| **Debate I, II, III** | *Creative Writing* |
| **Journalism** | *Research and Technical Writing* |
| **Photojournalism** | *Humanities* |
| **Advanced Journalism: Yearbook I, II, III** | *Public Speaking I, II, III* |
| **Advanced Journalism: Newspaper I, II, III** | *Communication Applications* |
| **English as a Second Language: English I for Speakers of Other Languages** | *Oral Interpretation I, II, III* |
| **English as a Second Language: English II for Speakers of Other Languages** | *Advanced Broadcast Journalism I, II, III* |
| **English as a Second Language: English Language Development and Acquisition (ELDA)** | *Advanced Journalism: Literary Magazine* |
| **ESL Representative (might be someone already representing in another area)** | |
| **Special Education (might be someone already representing in another area)** | |
| **College Readiness and Study Skills** | |

The following staff members were nominated and graciously served on the District Instructional Materials Adoption Committee for the following subjects:

| Subject/Course | Representative |
|---|---|
| English I | Jessica Stein |
| English II | Jessica Jette |
| English III | Alexandra Magill |
| English IV | Melissa Gonzalez |
| Reading I, II, III | Billie Jo Ricord |
| Practical Writing Skills | Robert Herb |
| Debate I, II, III | Tessa Gregory |
| Journalism | Caitlin Schmidt |
| Photojournalism | Caitlin Schmidt |
| Advanced Journalism: Yearbook I, II, III | Caitlin Schmidt |
| Advanced Journalism: Newspaper I, II, III | Caitlin Schmidt |
| English as a Second Language: English I for Speakers of Other Languages | Billie Jo Ricord |
| English as a Second Language: English II for Speakers of Other Languages | Billie Jo Ricord |
| English as a Second Language: English Language Development and Acquisition (ELDA) | Billie Jo Ricord |
| ESL Representative (might be someone already representing in another area) | Billie Jo Ricord |
| Special Education (might be someone already representing in another area) | Billie Jo Ricord |
| College Readiness and Study Skills | Melissa Gonzalez |

The following are the recommended titles from the committee based on the *List of Instructional Materials Adopted by State Board of Education*:

| Course | Publisher Selection: |
|---|---|
| **English I-IV** | **Pearson Education, Inc., publishing as Prentice Hall - myPerspectives Texas** |
| **College Readiness and Study Skills** | **Shmoop University, Inc. - Reading For College Success - Online** |
| **Debate I, II, III** | **Perfection Learning Corporation Mastering Competitive Debate - Print** |
| **Journalism** | **Goodheart-Willcox Company - Journalism: Publishing Across Media - Online Learning Suite** |
| **Practical Writing Skills** | **TPS Publishing, Inc. STEAM into Practical Writing Skills I - Online Only** |
| **Reading I, II, III** | **TPS Publishing, Inc. STEAM into High School Reading - Print with Online** |

**For any other courses not mentioned above, there were no state adopted titles to choose from.*

## Resources:

- TEA website
  - http://tea.texas.gov/Curriculum_and_Instructional_Programs/Instructional_Materials/
- IMCAT (Instructional Materials Coordinators Association of Texas)
  - http://www.imcat.org
- MVISD Board Policy (Local EFAA)
  - https://policyonline.tasb.org/Policy/Code/883?filter=EFA

# MEDINA VALLEY INDEPENDENT SCHOOL DISTRICT

*"Proud of our past, dedicated to the present, committed to the Future"*

MEMORANDUM

To: Medina Valley ISD Board of Trustees
From: Dr. Kenneth Rohrbach, Superintendent
Re: Consider Adoption of Plan for Early Childhood Literacy and Mathematics (EC-LM) Proficiency
Date: May 14, 2020

House Bill 3 (HB 3) amends Texas Education Code (TEC) to add Sec. 11.185 and 11.186 to include plans that target early childhood (EC) literacy and math proficiency and college, career, and military readiness (CCMR).

Plan Requirements

Under HB 3, school boards are required to adopt plans in early childhood literacy and math, as well as college, career, and military readiness. All plans are required to include:

- At least one assigned district-level administrator or employee of the regional education service center for the district's region to coordinate implementation and submit annual report to the board on the district's progress;
- An annual review by the board at a public meeting;
- An annual report posted on district and campus websites; and
- Specific, quantifiable, annual goals for five years at each campus.

Early childhood plans are required to include:

- Annual goals for aggregate student growth on 3rd grade math and reading STAAR;
- Annual targets for students in each group evaluated under closing the gaps domain;
- Targeted professional development for classroom teachers in kindergarten through 3rd grade for campuses that the board identifies as not meeting the plan's goals and that considers the unique needs of students in bilingual education or special language programs.
- Annual targets that may be set for students in bilingual or ESL programs.

Superintendent Recommendation: Adopt the Plan for Early Childhood Literacy and Mathematics (EC-LM).

# MVISD
# HB 3 BOARD GOALS AND PLANS

# MEDINA VALLEY INDEPENDENT SCHOOL DISTRICT

*"Proud of our past, dedicated to the present, committed to the Future"*

MEMORANDUM

To: Medina Valley ISD Board of Trustees
From: Dr. Kenneth Rohrbach, Superintendent
Re: Consider Adoption of Plan for College, Career, and Military Readiness (CCMR)
Date: May 14, 2020

House Bill 3 (HB 3) amends Texas Education Code (TEC) to add Sec. 11.185 and 11.186 to include plans that target early childhood (EC) literacy and math proficiency and college, career, and military readiness (CCMR).

Plan Requirements

Under HB 3, school boards are required to adopt plans in early childhood literacy and math, as well as college, career, and military readiness. All plans are required to include:

- At least one assigned district-level administrator or employee of the regional education service center for the district's region to coordinate implementation and submit annual report to the board on the district's progress;
- An annual review by the board at a public meeting;
- An annual report posted on district and campus websites; and
- Specific, quantifiable, annual goals for five years at each campus.

College, career, and military readiness plans are required to include:

- Annual goals for aggregate student growth on CCMR readiness indicators evaluated under the student achievement domain; and
- Annual targets for students in each group evaluated under closing the gaps domain.

Superintendent Recommendation: Adopt the Plan for College, Career, and Military Readiness (CCMR).

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# MVISD
# HB 3 BOARD GOALS AND PLANS

# PROPOSED DECEMBER BUDGET AMENDMENT
# 2019-20 GENERAL FUND

| | | 2019-2020 ADOPTED BUDGET (AS OF 9/01/19) | 2019-2020 AMENDED BUDGET (AS OF 12/16/19) | 2019-2020 CURRENT AMENDMENTS (AS OF 4/20/20) | 2019-2020 AMENDED BUDGET (AS OF 4/20/20) |
|---|---|---|---|---|---|
| **Estimated Revenues** | | | | | |
| 5700 | LOCAL AND INTERMEDIATE REVENUES | $ 9,848,098 | $ 9,848,098 | $ - | $ 9,848,098 |
| 5800 | STATE PROGRAM REVENUES | $ 123,190 | $ 123,190 | $ - | $ 123,190 |
| 5900 | FEDERAL REVENUES | $ - | $ - | $ - | $ - |
| **Total Estimated Revenue** | | $ 9,971,288 | $ 9,971,288 | $ - | $ 9,971,288 |
| **Appropriations** | | | | | |
| 11 | INSTRUCTION | $ - | $ - | $ - | $ - |
| 12 | INSTRUCTIONAL RESOURCES/MEDIA SERVICES | $ - | $ - | $ - | $ - |
| 13 | CURRICULUM & INSTRUCTIONAL STAFF DEVELOPMENT | $ - | $ - | $ - | $ - |
| 21 | INSTRUCTIONAL LEADERSHIP | $ - | $ - | $ - | $ - |
| 23 | SCHOOL LEADERSHIP | $ - | $ - | $ - | $ - |
| 31 | GUIDANCE, COUNSELING & EVALUATION SERVICES | $ - | $ - | $ - | $ - |
| 32 | SOCIAL WORK SERVICES | $ - | $ - | $ - | $ - |
| 33 | HEALTH SERVICES | $ - | $ - | $ - | $ - |
| 34 | STUDENT (PUPIL) TRANSPORTATION | $ - | $ - | $ - | $ - |
| 36 | EXTRA-CURRICULAR ACTIVITIES | $ - | $ - | $ - | $ - |
| 41 | GENERAL ADMINISTRATION | $ - | $ - | $ - | $ - |
| 51 | PLANT MAINTENANCE & OPERATIONS | $ - | $ - | $ - | $ - |
| 52 | SECURITY AND MONITORING | $ - | $ - | $ - | $ - |
| 53 | DATA PROCESSING SERVICES | $ - | $ - | $ - | $ - |
| 61 | COMMUNITY SERVICES | $ - | $ - | $ - | $ - |
| 71 | DEBT SREVICE | $ 9,971,288 | $ 9,971,288 | $ 2,175,000 | $ 12,146,288 |
| 81 | FACILITIES AND CONSTRUCTION | $ - | $ - | $ - | $ - |
| 95 | JUVENILE JUSTICE ALTERNATIVE | $ - | $ - | $ - | $ - |
| 99 | OTHER INTERGOVERNMENTAL CHARGES | $ - | $ - | $ - | $ - |
| 8900 | OTHER USES | $ - | $ - | $ - | $ - |
| **Total Appropriations** | | $ 9,971,288 | $ 9,971,288 | $ 2,175,000 | $ 12,146,288 |
| **Net (Revenues Less Appropriations)** | | $ - | $ - | $ (2,175,000) | $ (2,175,000) |