WBWF/Working Session/Regular session

Monday, November 17, 2025 6:00 PM
Carlton Middle/High School Library, 207 Pioneer Drive , Wrenshall, MN 55797

I. **Carlton Public Schools**
World's Best Workforce/Comprehensive Achievement and Civic Readiness Plan

2025-26 Plan & 2024-25

II. **Call Meeting to Order**
A. Roll Call
III. **Approve Meeting Agenda**
IV. **Consent Agenda**
V. **Personnel — attached**
VI. **Financial Review - Bills attached**
VII. **Business**
VIII. **Administrative and Board Committee Reports — attached**
IX. **Motion to move toward a Closed Session to discuss and consider the MS/HS building options, opportunities, and estimated value.**
X. **Adjourn**

Carlton Public Schools

World's Best Workforce/Comprehensive Achievement and Civic Readiness Plan

2025-26 Plan & 2024-25 Summary

Presented by _____

Final Plan Approved by the Carlton School Board

on _____

Carlton Public Schools Comprehensive Achievement and Civic Readiness Plan

District Profile Summary for the World's Best Workforce Plan

Carlton School District serves approximately 270 students across two school sites: South Terrace Elementary (Preschool–Grade 6) and Carlton High School (Grades 7–12). The district is proud of its close-knit community and diverse student population. Notably, 18% of our students identify as American Indian, enriching our schools with cultural heritage and perspective.

Our district is committed to inclusive education, with over 90 students receiving special education services. Thanks to our district's small size, we are able to offer more individualized instruction and support, helping all learners thrive. Additionally, roughly 3 out of every 7 students (42.9%) qualify for free or reduced-price meals, and we work diligently to ensure equitable access to nutrition, academic support, and comprehensive services.

This unique environment allows us to build strong relationships with students and families, fostering a supportive and effective learning community that aligns with the goals of the World's Best Workforce initiative.

2024-25 Report Summary

District or Charter Name: Carlton Public Schools

Contact Person Name and Position: Kari Solarz - Elementary Principal

Stakeholder Engagement Report web link:

What is World's Best Workforce?

- All children are ready for school.
- All racial and economic achievement gaps between students are closed.
- All students are ready for career and college.
- All students graduate from high school.

District Advisory Committee

The Curriculum Advisory Committee is our acting body (District Advisory Committee) which makes recommendations to the superintendent regarding the WBWF Plan. The makeup of the committee is composed of members that serve roles in the school, community, and as parents.

Carlton Public Schools Comprehensive Achievement and Civic Readiness Plan

Administration

Mark Messman, Interim Superintendent
Kari Solarz, Elementary Principal
Warren Peterson, MS/HS Principal

School Board

Laura Nilsen	Sam Ojibway	Sue Karp
Ryan Leonzal	Ben Nilsen	Dan Solarz

Official Documents:

MDE Annual Summary Report (this document will be linked on the school webpage):

Comprehensive Achievement and Civic Readiness (CACR) Annual Summary Report

Minnesota Student Survey Data Report:

MSS_2025_0093.pdf

Carlton Public Schools Comprehensive Achievement and Civic Readiness Plan

Carlton Public Schools: 2024-2025 District Goals and Results

SMART Goal	2024-2025 Goals	2024-2025 Goal Results
All Students Ready for Kindergarten	The Carlton School Readiness students will increase their Brigance III screener performance from 74% of students scoring average or above across domains in Fall 2024 to 80% of students scoring average or above in Spring 2025.	The Carlton Preschool's overall scores indicated that 68% of students scored average or above in Spring 2025. **Did not meet goal.**
Close the Achievement Gap(s) Among All Groups	By Spring 2025, the percentage of students in grades 3–12 who receive special education services in Carlton Public Schools and achieve a score of *Meets the Standards* or *Exceeds the Standards* on the Reading MCA III will increase from 5.4% in 2024 to 15.0%.	By Spring 2025, 16.7% of students in grades 3–12 who receive special education services in Carlton Public Schools met or exceeded the standards on the Reading MCA III assessment, demonstrating significant progress toward the goal of 20%. **Goal Met.**
All Students Career- and College-Ready by Graduation	By the end of the 2024–2025 school year, 80% of Carlton Public Schools seniors will pursue a productive postsecondary pathway—such as college, trade or technical training, military service, or entry into the workforce—preparing them to be contributing citizens.	**Goal Met.**
All Students Graduate	During the 2024-2025 school	Carlton High School graduation

	year, Carlton High School will graduate 100% of the eligible students.	rate for 2025 was 100%. **Goal Met**

Needs Assessment and Data

Programs	Description and Data
Early Childhood	Continue to increase student school readiness. Data analyzed - Brigance school readiness (age 4) and Kindergarten (age 5), program enrollment and Early Childhood Indicators of Progress (ECIPS)
K-12	Continue efforts to improve student achievement and close achievement gaps. Data sources analyzed include MCA results, proficiency scores, the Minnesota Report Card, ACT scores, graduation rates, postsecondary participation, attendance, and behavior referrals.
Achievement Gap Between Student Groups	Continue to improve student achievement, close achievement gaps, and raise graduation rates. Data sources analyzed include MCA results, proficiency scores, the Minnesota Report Card, and graduation rate data.

Carlton Public Schools Comprehensive Achievement and Civic Readiness Plan

Carlton School District #93 - Personnel Updates

November 17, 2025

New Hire(s)

1. Danielle Mickle, District Office – Administrative Assistant
    - Start date: 10.20.2025
    - Prorated annual contract at 154 days
    - 7:15-3:15, 8 hours/day, $23.00/hour
2. Lori Olesiak, MS/HS Lead Server
    - Start date: 10.01.2025
    - Student contact days
    - 9:00-1:00 daily at $18.02/hour
3. Madison Asleson, School Readiness Classroom Aide
    - Start date: 07.01.2025
    - Estimated 11 hours/week for 34 weeks at $16.75/hour
    - At-will employee, end date of 06.30.2026
4. Heather Brown, Cross Country Asst. Coach
    - Schedule C, Master Agreement (50/50 cooperative sports)

Resignation(s)

1. Brigette Larson, Secondary Paraprofessional
    a. Effective 11.17.2025
    b. To be posted ASAP
2. Amanda Radtke, Secondary Counselor
    a. Effective 12.31.25
    b. 8th year of service
    c. To be posted ASAP

INDEPENDENT SCHOOL DISTRICT 93 CARLTON
PAYROLL INFORMATION
October 2025

Fund	15th	Gross Pay by Fund	Benefit by Fund
FUND 01	GENERAL	$112,607.38	$36,122.78
FUND 02	FOOD SERVICE	$3,328.24	$899.03
FUND 03	TRANSPORTATION	$0.00	$0.00
FUND 04	COMMUNITY SERVICE	$9,232.41	$1,432.48
FUND 05	CAPITAL	$175.88	$54.88
FUND 45	OPEB	$100.00	$0.00
ALL	TOTAL	$125,443.91	$38,509.17

Wire Transfers	
$13,151.38	MN Teachers Retirement Assoc
$26,907.96	Internal Revenue Service
$4,486.19	MN Department of Revenue
$142.19	MN State Retirement System
$2,427.93	Employee Benefit Consultants
$5,311.85	Public Employees Retirement Assoc
$0.00	
$52,427.50	TOTAL WIRES

Fund	29th	Gross Pay by Fund	Benefit by Fund
FUND 01	GENERAL	$104,967.17	$34,766.81
FUND 02	FOOD SERVICE	$3,311.39	$941.11
FUND 03	TRANSPORTATION	$0.00	$0.00
FUND 04	COMMUNITY SERVICE	$10,832.33	$1,660.75
FUND 05	CAPITAL	$175.88	$54.89
FUND 45	OPEB	$100.00	$0.00
ALL	TOTAL	$119,386.77	$37,423.56

Wire Transfers	
$12,361.21	MN Teachers Retirement Assoc
$25,702.86	Internal Revenue Service
$4,304.60	MN Department of Revenue
$142.19	MN State Retirement System
$2,386.25	Employee Benefit Consultants
$5,001.79	Public Employees Retirement Assoc
$0.00	VEBA
$49,898.90	TOTAL WIRES

Fund	Total for the Month	Gross Pay by Fund	Benefit by Fund
FUND 01	GENERAL	$217,574.55	$70,889.59
FUND 02	FOOD SERVICE	$6,639.63	$1,840.14
FUND 03	TRANSPORTATION	$0.00	$0.00
FUND 04	COMMUNITY SERVICE	$20,064.74	$3,093.23
FUND 05	CAPITAL	$351.76	$109.77
FUND 45	OPEB	$200.00	$0.00
ALL	TOTAL	$244,830.68	$75,932.73

Total for the Month Wire Transfers	
$25,512.59	MN Teachers Retirement Assoc
$52,610.82	Internal Revenue Service
$8,790.79	MN Department of Revenue
$284.38	MN State Retirement System
$4,814.18	Employee Benefit Consultants
$10,313.64	Public Employees Retirement Assoc
$102,326.40	TOTAL WIRES

$320,763.41 Total Payroll (Salary & Benefits)

Carlton Independent School District 93
Detail Payment Register By Check
Fund Summary

Fund	Description	Total
01	General Fund	$103,487.44
02	Food Service Fund	$7,441.63
03	Transportation Fund	$61,240.70
04	Community Service Fund	$3,821.57
05	Capital Outlay Fund	$15,866.99
11	Student Activties	$7,091.35
Report Total		**$198,949.68**

Carlton Independent School District 93

Check Register by Bank and Check

Check Number: 0-2147483647 Payment Date: 10/1/2025-10.31.2025 Period: 0-99999999

Batch	Bank	Pymt No	Check No	Pay Type	Grp	Code	Rcd	Vendor	Print	Recon	Void	Pmt/Void Date	Amount
	1	36598	64188	Check	1	2567		AIRE SERV HEATING & AIR CONDITI(	Yes	No	No	10/02/2025	689.00
		36606	64189	Check	1	4273		CliftonLarsonAllen LLP	Yes	No	No	10/02/2025	1,470.00
		36596	64190	Check	1	20400		DALCO CORPORATION	Yes	No	No	10/02/2025	741.42
		36597	64191	Check	1	23550		ESC SYSTEMS	Yes	No	No	10/02/2025	195.00
		36602	64192	Check	1	4091		ICS Consulting, LLC-138006	Yes	No	No	10/02/2025	2,000.00
		36599	64193	Check	1	3091	REMIT	KEMPS LLC-53478000053554	Yes	No	No	10/02/2025	454.65
		36600	64194	Check	1	3133	REMIT	KEMPS LLC-53478000053818	Yes	No	No	10/02/2025	1,033.30
		36607	64195	Check	1	45513	REMIT	LAKESHORE LEARNING MATERIALS	Yes	No	No	10/02/2025	83.52
		36608	64196	Check	1	47575		MADISON NATIONAL LIFE	Yes	No	No	10/02/2025	716.75
		36595	64197	Check	1	1964		MCEA	Yes	No	No	10/02/2025	1,407.00
		36604	64198	Check	1	4215		NORTHERN OUTDOORS CLUB	Yes	No	No	10/02/2025	80.00
		36603	64199	Check	1	4135		Northland Lawn & Sport LLC	Yes	No	No	10/02/2025	283.16
		36601	64201	Check	1	3534		PINE KNOT NEWS	Yes	No	No	10/02/2025	100.00
		36623	64202	Check	1	3648		3P LEARNING INC	Yes	No	No	10/09/2025	825.00
		36624	64203	Check	1	3753		Alaina Leider	Yes	No	No	10/09/2025	239.74
		36625	64204	Check	1	3978		APPTEGY, INC.	Yes	No	No	10/09/2025	7,569.47
		36617	64205	Check	1	2119	REMIT	AVIBEN BENEFIT PARTNERS, ELEVA	Yes	No	No	10/09/2025	272.78
		36616	64206	Check	1	2053		BEST OIL COMPANY	Yes	No	No	10/09/2025	6,186.34
		36614	64207	Check	1	17200		CITY OF CARLTON	Yes	No	No	10/09/2025	1,213.78
		36620	64208	Check	1	3281		CLOQUET SANITARY SERVICE	Yes	No	No	10/09/2025	971.52
		36622	64209	Check	1	3391		CREATIVEDGE DESIGNS, LLC	Yes	No	No	10/09/2025	5,492.00
		36629	64210	Check	1	4153		Culligan of Cloquet	Yes	No	No	10/09/2025	45.31
		36628	64211	Check	1	4117		DAWN SHOBERG	Yes	No	No	10/09/2025	785.78
		36618	64212	Check	1	23550		ESC SYSTEMS	Yes	No	No	10/09/2025	300.00
		36615	64213	Check	1	17485	REMIT	FORUM COMMUNICATIONS COMPAI	Yes	No	No	10/09/2025	185.94
		36627	64214	Check	1	4091		ICS Consulting, LLC-138006	Yes	No	No	10/09/2025	1,250.00
		36632	64215	Check	1	45535	REMIT	L&M SUPPLY INC	Yes	No	No	10/09/2025	111.52
		36633	64217	Check	1	47663	REMIT	MCGRAW-HILL SCHOOL EDUCATION	Yes	No	No	10/09/2025	89.16
		36634	64218	Check	1	47970		MINNESOTA POWER INC	Yes	No	No	10/09/2025	3,628.63
		36621	64219	Check	1	3302	NEWRE	MRI SOFTWARE LLC	Yes	No	No	10/09/2025	20.00
		36631	64220	Check	1	4269		Performance Food Service	Yes	No	No	10/09/2025	1,315.43
		36619	64221	Check	1	31500		THE GREEN HOUSE	Yes	No	No	10/09/2025	395.00
		36635	64222	Check	1	76350		UPPER LAKES FOODS INC-127514	Yes	No	No	10/09/2025	1,742.64
		36636	64223	Check	1	76351		UPPER LAKES FOODS INC-127522	Yes	No	No	10/09/2025	1,941.66
		36626	64224	Check	1	3979		WEX HEALTH, INC.	Yes	No	No	10/09/2025	63.75
		36641	64225	Check	1	36500		ISD #0094 - CLOQUET	Yes	No	No	10/17/2025	43,057.69
		36640	64226	Check	1	2545		MINNESOTA ENERGY RESOURCES	Yes	No	No	10/17/2025	1,728.51
		36644	64227	Check	1	47970		MINNESOTA POWER INC	Yes	No	No	10/17/2025	3,016.65
		36643	64228	Check	1	4191		Sarah Fruzyna	Yes	No	No	10/17/2025	79.01

Carlton Independent School District 93

Check Register by Bank and Check

Check Number: 0-2147483647 Payment Date: 10/1/2025-10.31.2025 Period: 0-99999999

Batch	Bank	Pymt No	Check No	Pay Type	Grp	Code	Rcd	Vendor	Print	Recon	Void	Pmt/Void Date	Amount
	1	36642	64229	Check	1	3979		WEX HEALTH, INC.	Yes	No	No	10/17/2025	63.75
		36647	64230	Check	1	3415	REMIT	CARLTON BUS SERVICE	Yes	No	No	10/27/2025	59,101.53
		36648	64231	Check	1	4277		Elan Financial Services	Yes	No	No	10/27/2025	880.00
		36649	64232	Check	1	2334	REMIT	WELLS FARGO-PAYMENT REMITTAN	Yes	No	No	10/27/2025	6,648.98
		36656	64233	Check	1	3336	REMIT	ACP CREATIVIT, LLC	Yes	No	No	10/29/2025	1,042.60
		36653	64234	Check	1	2567		AIRE SERV HEATING & AIR CONDITI	Yes	No	No	10/29/2025	264.95
		36650	64235	Check	1	15507	REMIT	CARLTON COUNTY PUBLIC HEALTH	Yes	No	No	10/29/2025	25.00
		36655	64236	Check	1	2757		COCA COLA BEVERAGES OF DULUT	Yes	No	No	10/29/2025	218.25
		36652	64237	Check	1	2021		CONTINENTAL SKI AND BOARD	Yes	No	No	10/29/2025	9,437.84
		36657	64238	Check	1	3391		CREATIVEDGE DESIGNS, LLC	Yes	No	No	10/29/2025	2,203.96
		36660	64240	Check	1	4267		FUSIONTech LLC	Yes	No	No	10/29/2025	6,225.00
		36661	64241	Check	1	4275		Great Lakes Office Solutions, Inc.	Yes	No	No	10/29/2025	5,572.02
		36662	64242	Check	1	4278		Johnny B's Food Truck LLC	Yes	No	No	10/29/2025	1,000.00
		36658	64243	Check	1	4174		New Dominion School	Yes	No	No	10/29/2025	11,772.16
		36654	64244	Check	1	2591	1099	SQUIRES, WALDSPURGER & MACE.	Yes	No	No	10/29/2025	56.00
		36659	64245	Check	1	4260	REMIT	Strategic Education Partners LLC	Yes	No	No	10/29/2025	1,845.00
		36663	64246	Check	1	67000		Twin City Hardware Company	Yes	No	No	10/29/2025	402.50
		36664	64247	Check	1	75205		US POSTMASTER	Yes	No	No	10/31/2025	409.03
								Bank Total: 1					$198,949.68
								Report Total:					$198,949.68

Community Education Report-November 2025

1. **ECFE/School Readiness**
    - **a.** ECFE held a family night on October 21, a pumpkin painting party! There were over 80 children and family members in attendance.
    - **b.** There will be a Christmas Party for early childhood families on December 16. It is always a fun night for everyone who attends, with lots to do and preschoolers singing a few songs.
    - **c.** This month is Megan's 10th year of being our Early Childhood Coordinator. Thank you to her for her dedication in overseeing our fantastic preschool and ECFE programs!

2. **Bulldog Kids Care**
    - **a.** Nothing new to update at this time.

3. **Events**
    - **a.** Family Ball- Saturday, March 7, 2026-Black Bear Convention Center

4. **Community Education Classes**
    - **a.** Classes are going well. Pickleball is busy most Fridays. Green House classes continue with lots of popularity. And some steady favorites, like Yoga continue weekly.

5. **Miscellaneous**
    - **a.** After School Enrichment- Attendance has increased for these classes with more coming in 2026.
    - **b.** Planetarium-The traveling planetarium from UMD is coming Thursday, November 13, this is a partnership with the Carlton County Extension Office.
    - **c.** The 6th annual Scarecrow Contest was held in October, we had 3 preschool classes and 4 classes in K-6th grade participate! The winning class was the 6th graders, congratulations to them.
    - **d.** Opioid Settlement Funds- The county has designated money from these funds to go to all Community Education programs in the county. The money will be used much like a scholarship for students to attend our programs.
    - **e.** Megan and I attended the MCEA (Minnesota Community Education Association) Fall Conference in Minneapolis October 29-31. It was three days packed with learning, growing, networking and spending time with 700 of our colleagues from across the state of Minnesota!

6. **Community News**
    - **a.** Deadlines: December 19
    - **b.** Please utilize this great communication resource to assist in sharing about school and community happenings. Also, a great tool when trying to spread accurate information about what is happening with the district.

Submitted November 11, 2025 by Daisy Rose

Carlton Public Schools – Principal's Report

South Terrace Elementary
November 2025

Grandparents & Special Friends Day

We had a wonderful turnout for our annual Grandparents and Special Friends Day, with approximately 200 special guests attending the event. Students and their guests enjoyed visiting classroom learning stations, exploring the Book Fair, and stopping by the photo and cookie area set up in the large gym. It was a great afternoon filled with smiles, laughter, and meaningful connections across generations.

Physical Education Highlights

In October, students completed their biking unit with Ms. G. This unit focused on developing safe biking skills, traffic awareness, and overall fitness. The lessons went very well, and students demonstrated a strong understanding of key safety concepts.

More recently, students participated in five skating sessions at the Four Seasons complex. These sessions were a big success, giving students an opportunity to practice balance, coordination, and perseverance while having fun.

Enrollment Update

Our enrollment numbers remain steady. We have welcomed a few new students this fall and anticipate a few additional students joining us in January.

Academics and Professional Learning

First quarter report cards were recently sent home. Our teachers have been working diligently in PLC (Professional Learning Community) meetings to align our report card with our standards-based grading system. This alignment ensures clearer communication with families about student progress and achievement of grade-level standards.

Social-Emotional Supports

Our school therapy dog continues to visit twice a month, providing students with comfort and emotional support. Each grade level has identified students who participate in these positive sessions held in the sensory room. These interactions have been very well-received and continue to foster a calm and supportive school environment.

Assessment and Literacy Initiatives

In the coming weeks, we will administer the Read Basix CAPTi screener to

identified students who were flagged during our initial FastBridge reading screening process.
Read Basix is a diagnostic literacy assessment that creates a detailed student reading profile, identifying specific strengths and areas for growth in key reading domains such as word recognition, vocabulary, sentence processing, reading fluency, and comprehension.

The results will help our teachers tailor instruction and interventions to meet individual student needs and support continued reading growth. No preparation is required from home for this assessment.

Looking Ahead
We are looking forward to our Winter Concert on Thursday, December 18th, with performances scheduled for 9:30 AM and 2:00 PM. Students have been practicing diligently, and we are excited to welcome families and community members to celebrate the season with us through music and student performance.

Carlton Middle/High School – Building Level Update
Date: November 17, 2025

1. **Cross Country Success**
   We proudly celebrated our two Raptors Cross Country runners who qualified for the State Meet! Congratulations to Carlton's own **Anders Erickson**, who placed **13th** this year as a **sophomore** — an outstanding accomplishment.

2. **Veterans Day Convocation**
   Our annual **Veterans Day Convocation** was held on **November 12**, with students in grades **4–12** attending in the high school gym. The event was a meaningful opportunity to honor and thank those who have served.

3. **Staff Transition**
   We are preparing for the upcoming transition as we look to replace **Amanda Radtke**, our long-time School Guidance Counselor, by **January**. Amanda will be deeply missed, and we wish her the very best in her future endeavors.

4. **Winter Sports Season**
   CEC Hockey is underway! **Raptors Girls Basketball** began practice on **November 10**, and **Raptors Boys Basketball** will start on **November 17**. Winter sports are now in full swing, and school spirit is high!

5. **Consolidation Planning**
   Consolidation planning continues to move forward rapidly, excitingly, and with great collaboration. **Warren** will be meeting with **Michelle B. (Wrenshall Principal)** this Wednesday for preliminary discussions regarding **sections, spaces, and potential staffing numbers** for the **2026–27** school year.

6. **Looking Ahead to Thanksgiving**
   We are looking forward to spending time with family and enjoying Thanksgiving traditions. **Thanksgiving Break** will begin **after school on November 25**.

Respectfully submitted,
Warren Peterson
Principal, Carlton Middle/High School

Superintendent report for Nov. 17, 2025

Consolidation and items to consider:

- R, R, M, MN Statute: Seniority or Union/Board agreed upon process (Seniority)
- Pupil projections, FTEs, bldg. configurations (3), building capacity
- MS/HS building – Veit estimate, city, county, school district partnership, with a mid-Dec. mtg. date

Certified negotiations progress and updates

- Met on Monday, Nov. 3
- Reviewed TA's
- Begin working on draft language to be approved by the committees

Gallagher insurance broker(s):

- Multiple meetings following bids and analysis
- Largest bargaining group (Cert. Teachers), selected PEIP

Facility updates include:

- Electrical panel was completed, inspected and approved on Oct. 8
- Waiting on insurance company feedback/refund, slow process

Carlton Faculty & Staff:

a. To be commended for their commitment and service to the Carlton schools and community, students, and academic excellence

b. We recognize the uncertainty and stress that can be experienced throughout these community meetings and consolidation resolutions, and acknowledge the need to be transparent and timely with our decisions when impacting faculty and staff

Questions?