Chugach School District Board Meeting

Thursday, June 1, 2023 9:00 AM
District Office & Teleconference, 9312 Vanguard Dr., Anchorage, AK 99507

1. **CALL TO ORDER**
2. **WORK SESSION**
   a. Scholarship Program Fundraising and Finances
   b. Scholarship Application Review and Selection
   c. Board Calendar for the 23/24 School Year
   d. Review Strategic Plan and Board Goals
3. **ROLL CALL & ESTABLISHMENT OF QUORUM**
4. **APPROVAL OF AGENDA**
5. **PLEDGE OF ALLEGIANCE**
6. **MISSION/VISION STATEMENT, LAND ACKNOWLEDGEMENT**
7. **APPROVAL OF MINUTES**
8. **INTRODUCTION OF GUESTS and/or ANNOUNCEMENTS**
9. **BOARD OF STARS**
   a. Doug Penn
   b. Anna Gregorieff
   c. Jed & Nichole Palmer
   d. Joseph Cross
   e. Jaimie Gilson
10. **REPORTS & PRESENTATIONS**
    a. EAC Minutes
    b. CSA Report
    c. Program Lead Reports
       1. Doug Penn Report
       2. Ryan Schmidt Report
       3. Debbi Treece Report
       4. Stephanie Burgoon Report
       5. Tanya Wimer Report
11. **PUBLIC COMMENT ON AGENDA ITEMS**
12. **BOARD COMMENT**
13. **ITEMS OF BUSINESS**
    a. CSD Budget - Second Reading
    b. 22/23 Budget and CIP Expenses - Informational
    c. Deferred Compensation Match
14. **OLD BUSINESS**
15. **NEXT BOARD MEETING - August 17, 2023**
16. **ADJORNMENT**

Linda Johnson Memorial Scholarship Online Fundraiser: Part 2

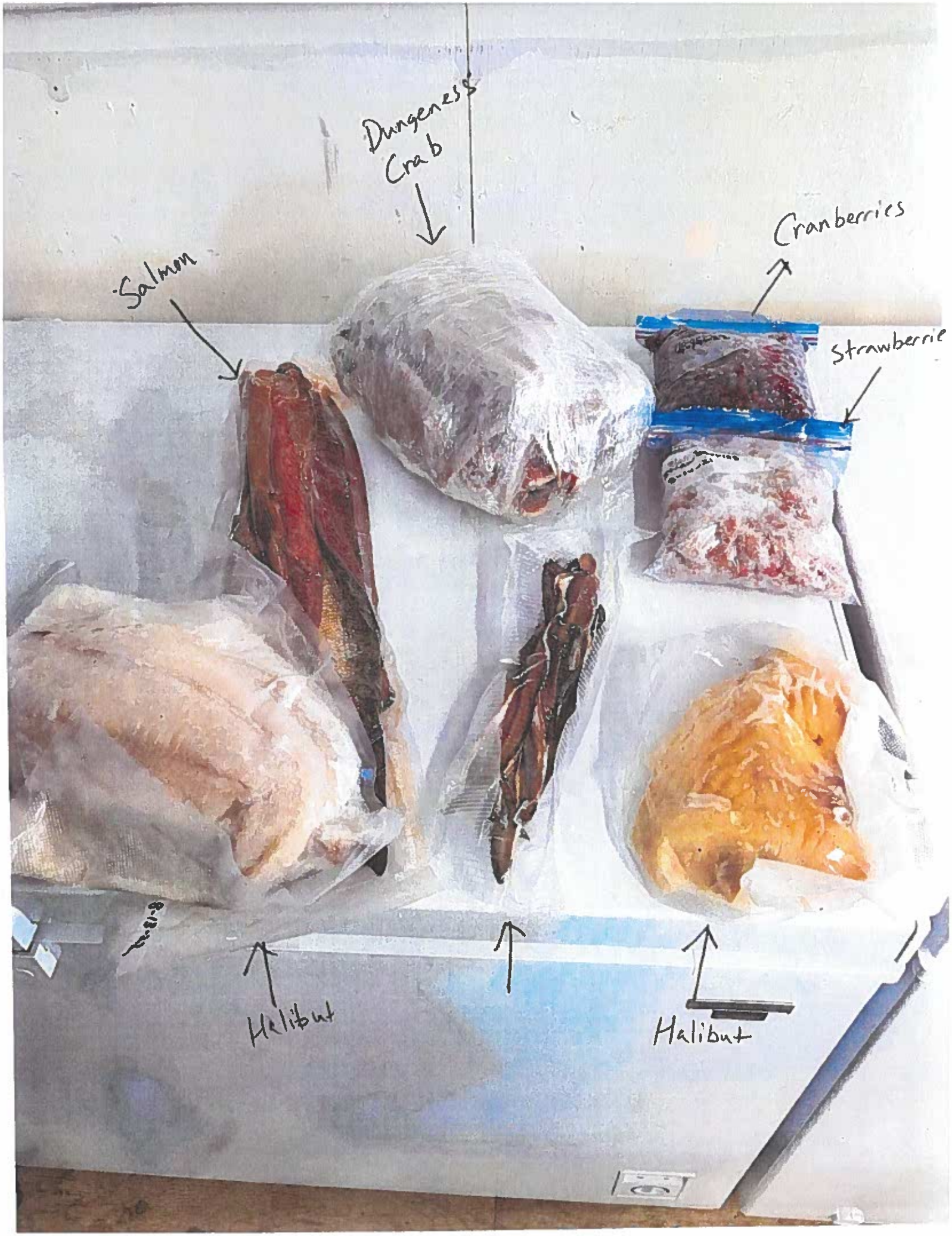
The Linda Johnson Memorial Scholarship Online Fundraiser: Part 2 is now open and will close at 7pm on Friday April 28, 2023. You can find the items for bid on Newhalen School's facebook --
> https://www.facebook.com/newhalenschool

- Click on a photo online to place your bid.
- Highest bid at time of closing (7pm on 4/28) wins the auction item.
- Minimum bids are listed in the description of the pictures.
- Shipping will be provided within Alaska at no additional cost.

Quyana to all who donated!



16" X 24". Vibrant Tundra Cotton aluminum print. Ready to hang with wooden frame and picture wire on back. Aluminum prints are light weight and extremely durable, uv resistant and waterproof. Shipping included.


Dungeness Crab
Cranberries
Salmon
Strawberrie
Halibut
Halibut


KIRKLAND
AA
CERTIFIED HUMANE
CAGE-FREE · EGGS
GRADE AA EXTRA LARGE
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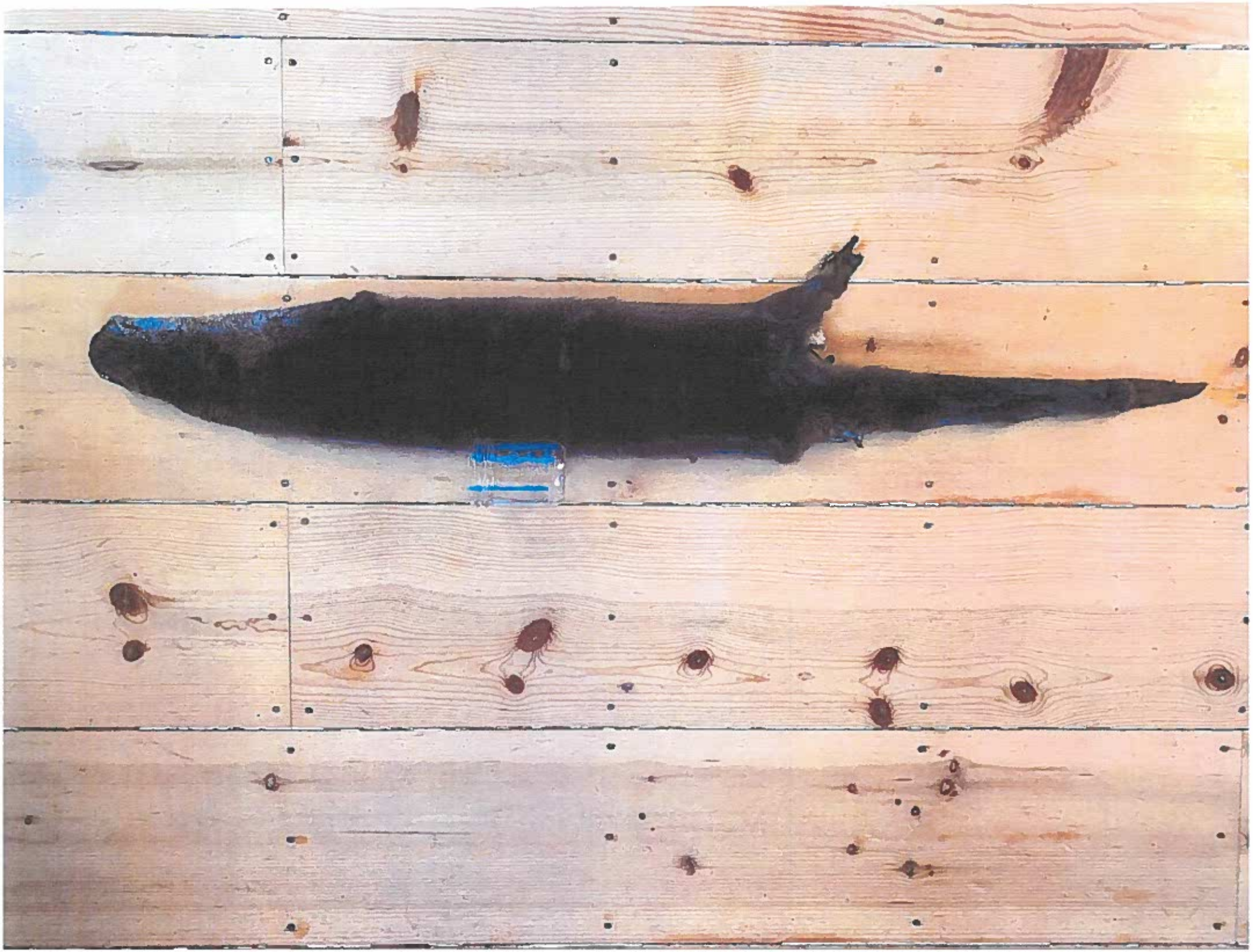


AASB 2023/2024 Schedule

2023

SEPTEMBER

16-17 Fall Boardsmanship Academy – Hotel Captain Cook, Anchorage

OCTOBER

4-5 Maintenance Conference – Dimond Center, Anchorage

NOVEMBER

9-12 AASB's Annual Conference – Hilton, Anchorage

DECEMBER

7-8 Executive Administrative Assistants Training – Clarion Suites, Anchorage

8-9 School Law & Equity Day – Clarion Suites, Anchorage

2024

FEBRUARY

10-13 Leadership Academy & Legislative Fly-In and Youth Advocacy Institute — Elizabeth Peratrovich Hall, Juneau

APRIL

20-21 Spring Boardsmanship Academy — Anchorage

Board Goals 22/23

1. Understand the Education Foundation Formula and the district's ability to use State funds.
2. Review Strategic Plan.
3. Strengthen relations with CSD staff.



Chugach School District

Strategic Plan

Focusing on Today…and the Future

Malcolm Baldrige National Quality Award
2001 Award Recipient
Chugach School District

APEX
Alaska Performance Excellence

Rev. 2013 dt



CHUGACH SCHOOL DISTRICT SHARED PURPOSE

Empowering Student Ownership for Learning and Success

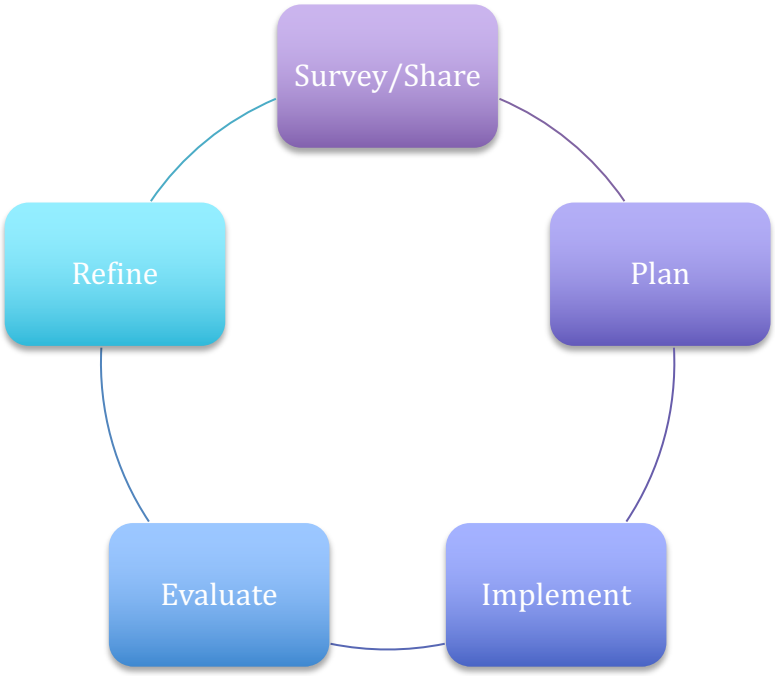
CHUGACH SCHOOL DISTRICT SHARED VALUES

~Agility…Resiliency…Valuing Stakeholders…Performance Based Learning…Trust and Teamwork… Continuous Improvement and Innovation…Open and Honest Communication…Shared Leadership and Responsibility~

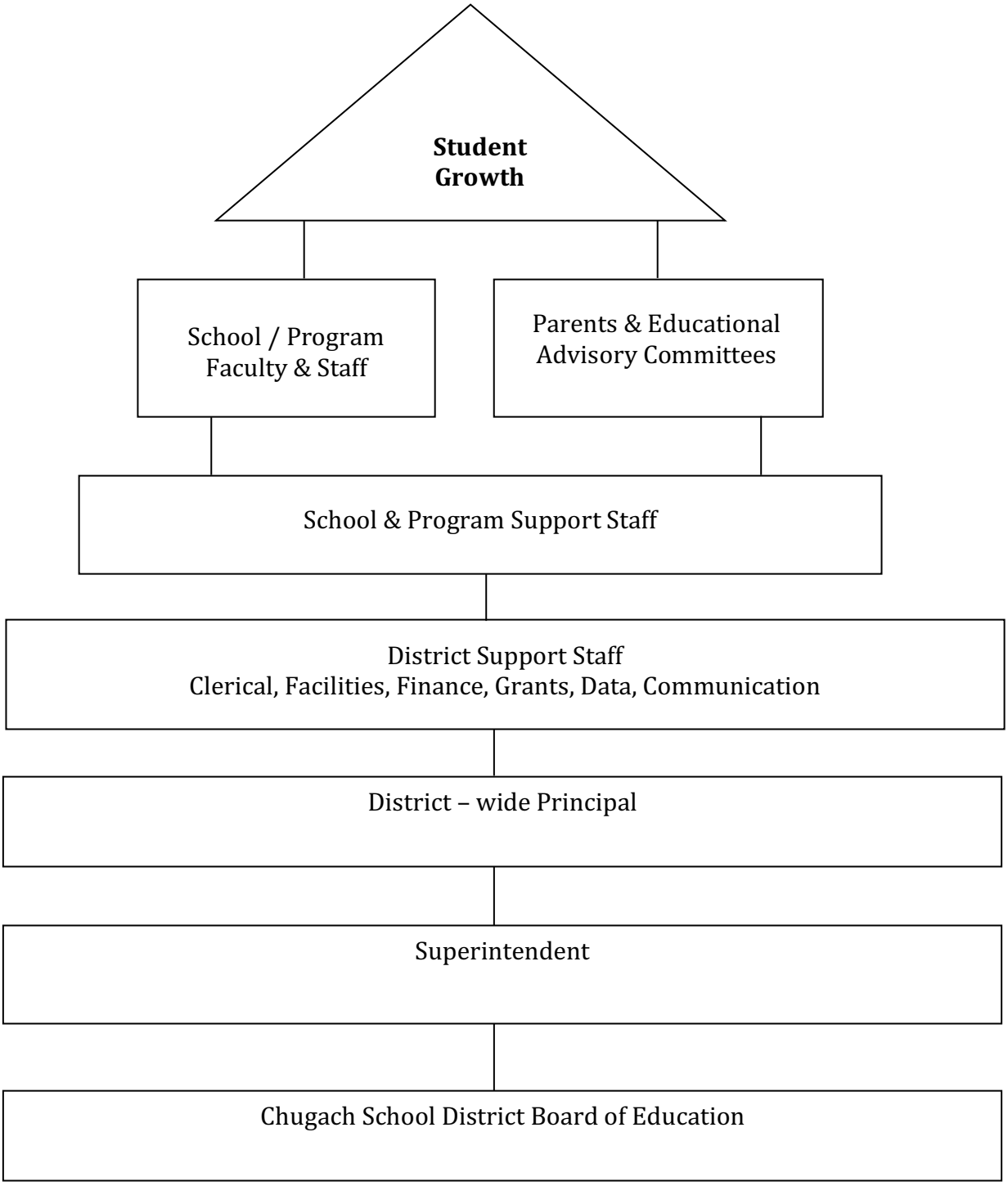
Mission

The Chugach School District is committed to developing and supporting a partnership with students, parents, community and business which equally shares the responsibility of empowering students to meet the needs of the ever changing world in which they live. Students shall possess the academic and personal characteristics necessary to reach their full potential. Students will contribute to their community in a manner that displays respect for human dignity and validates the history and culture of all ethnic groups.

Strategic Planning Process & Cycle



Organization Chart
Chugach School District



Development of Chugach School District's dynamic Strategic Plan:

In the past decades, the Chugach School District has had traditional strategic plans, which have been placed in binders on shelves and not utilized as they should be. In recent years, a series of steps has been taken to gather input from all stakeholders in an effort to develop a "Working" strategic plan. We want a plan that we use on a routine basis to guide our efforts and decisions for current focus and future planning.

The first step was the development of our District Shared Purpose, Core Values, and Mission, which was adopted in 2009. Each school then aligned and developed their site's Shared Purpose and Core Values to the District Shared Purpose and Mission. .

Following steps included staff representative teams who worked for entire years gathering input and collecting data to complete our 2009 APEX application. This application gave us foundational information about how we operate, and how we are performing. The APEX report was then used to develop a strategic planning cycle and our strategy maps.

The CSD Strategic Plan's key features include:

1 Strategic Plan Development and Input processes
2 Shared Purpose, Core Values & Mission
3 Strategy Map
4 Organizational Chart
5 PIER plans and Action Plans
6 Communication Documents for a variety of audiences

Today, schools and programs use these strategic planning tools to develop school and individual PIER plans on an annual basis. This ensures that all of our plans are aligned with our Shared Purpose, Core Values and Mission.

The updated Chugach School District Strategic Plan is intended to be a working document: a document that provides guidance for staff and the School Board when making decisions and developing instructional plans for operational efficiency and innovation. As CSD values organizational flexibility, it is expected that some changes to this document will occur from time to time. That said, it's important to have a document that is in place as our next starting point, in order to clearly articulate the direction that CSD is headed.

CHUGACH SCHOOL DISTRICT STRATEGIC FOCUS AREAS

- Engage all **students** to embrace their education through effective relevant instruction, performance-based curriculum, and individualized education; to empower student ownership of their learning.

- Provide effective professional development and training, encourage collegiality, accountability, and the valuing of all staff members to increase **workforce** effectiveness and ownership.

- Encourage **shared leadership** throughout all levels of the school district: Student VOICE teams; Staff Leadership; Administrator Capacity Growth; and Board Leadership Trainings.

- Embrace **financial and facility efficiencies** through conservative budgeting, assertive fund-seeking, and proactive maintenance and renovation of facilities.

- Valuing all **stakeholders** and their input on improving the Chugach School District through open and honest communication.

CSD Strategy Map ~ Current Focus Strategies

Focus Goal I: Student Focus	Engage all **students** to embrace their education through effective relevant instruction, performance-based curriculum, and individualized education; to empower student ownership of their learning.
Student Focus Strategy A	Engage and empower students through Individualized Education strategies.
Strategy A.1	Student Learning Profiles
Strategy A.2	Individualized Learning Plan
Strategy A.3	Personal Graduation Plan
Strategy A.4	Performance-based advancement in each content area
Strategy A.5	Developmental Standards from preschool through post-graduation

Student Focus Strategy B	Engage and empower students through Effective Relevant Instructional strategies.
Strategy B.1	Relevant / Local Standards
Strategy B.2	Balanced Instructional Model
Strategy B.3	Thematic Units
Strategy B.4	Holistic Education: Equally valued content areas
Strategy B.5	Engaging opportunities tied to Standards (Sports, Student VOICE, Voyage to Excellence, Further Education opportunities, etc.)

Student Focus Strategy C	Utilize appropriate student accountability measures to engage and empower students.
Strategy C.1	Authentic Standard Assessments
Strategy C.2	Districtwide Assessment Inservices for Inter-rater reliability
Strategy C.3	Multiple Format Assessments
Strategy C.4	Web-based Aligned Information Management System (AIMS) for students, parents and staff
Strategy C.5	Alaska State Exams: Standards-based Assessments; High School Graduation Qualifying Exam; English Language Proficiency Assessment; Alternate and Alternative Assessments; Terra-Nova and NAEP Assessments

CSD Strategy Map ~ Current Focus Strategies

Focus Goal II: Staff Focus	Provide effective professional development and training, encourage collegiality, accountability, and the valuing of all staff members to increase **workforce** effectiveness and ownership.
Staff Focus Strategy A	Incorporate effective staff training with teambuilding strategies to increase staff ownership and collegiality
Strategy A.1	Provide up to 30 days individual and group trainings in a variety of locations.
Strategy A.2	Districtwide training for Generalist Teachers
Strategy A.3	Individual Training Proposal Process
Strategy A.4	Process Training: Outrageous Thinking; Balanced Instructional Model; Thematic Units; Individual Learning Plans; Student Learning Profile Assessment
Strategy A.5	Teambuilding Strategy Training
Strategy A.6	Staff Ownership of Standards Revision Process
Staff Focus Strategy B	Utilize appropriate staff accountability measures to engage and empower the Chugach workforce.
Strategy B.1	Performance Evaluation Process
Strategy B.2	Highly Qualified Process
Strategy B.3	Performance Pay
Strategy B.4	Staff PIER Plans: Plan ~ Implement ~ Evaluate ~ Revise ~ Share/Survey
Strategy B.5	School and Program PIER Plans: Plan ~ Implement ~ Evaluate ~ Revise ~ Share/Survey
Staff Focus Strategy C	Value Chugach staff through a variety of strategies and supports to increase job satisfaction and effectiveness.
Strategy C.1	Consistent hiring processes and retention efforts
Strategy C.2	Provide Deferred Compensation to encourage increased retention
Strategy C.3	Provide a variety of benefits to meet the needs of staff (retirement, medical/dental, life insurance, personal and sick leave, etc.)
Strategy C.4	Performance Pay based upon Performance Evaluation Process

CSD Strategy Map ~ Current Focus Strategies

Focus Goal III: Shared Leadership Focus	Encourage **shared leadership** throughout all levels of the school district: Student VOICE teams; Staff Leadership; Administrator Capacity Growth; and Board Leadership Trainings.
Shared Leadership Focus Strategy A	Provide Staff Leadership Opportunities at all levels within Chugach School District
Strategy A.1	School Site Leadership and Leadership Team
Strategy A.2	Mentorship Opportunities
Strategy A.3	Performance Evaluation Process Leadership component
Strategy A.4	Program Directors Leadership Roles

Shared Leadership Focus Strategy B	Provide opportunities for Chugach School Board and Administrator Capacity Growth
Strategy B.1	School Board Retreat Training and AASB Trainings
Strategy B.2	Chugach Leadership Stability / Grow our own Leaders
Strategy B.3	Formalize and update Strategic Plan; School Board Policy Updates
Strategy B.4	School Board and Administrator 360° Evaluation Process

Shared Leadership Focus Strategy C	Provide student leadership opportunities through Student VOICE site and district team involvement
Strategy C.1	Outdoor Leadership Opportunities
Strategy C.2	VOICE Leadership Standards
Strategy C.3	VOICE Leadership Training Opportunities
Strategy C.4	Student member of School Board; Student member of Community Councils; Student member of Educational Advisory Councils

CSD Strategy Map ~ Current Focus Strategies

Focus Goal IV: Financial & Facilities Focus	Embrace **financial and facility efficiencies** through conservative budgeting, assertive fund-seeking, and proactive maintenance and renovation of facilities.
Financial & Facility Focus Strategy A	Encourage excellent stewardship of funding streams through conservative budgeting, as well as assertive grant seeking efforts in meeting the goals of the CSD Strategic Plan.
Strategy A.1	Annual Budget Process
Strategy A.2	Development of Competitive Grant Applications
Strategy A.3	Grant Management Alignment
Financial & Facility Focus Strategy B	Employ efficient and timely maintenance and renovation of school facilities.
Strategy B.1	Annual CIP Proposal Development Process
Strategy B.2	SERRC Preventative Maintenance Process
Financial & Facility Focus Strategy C	Ensure efficient supply order and usage processes are in place.
Strategy C.1	Annual "Next Year" Order Process complete by April
Strategy C.2	Annual Fuel and Air Charter Process
Strategy C.3	Streamline process for payables and payroll

CSD Strategy Map ~ Current Focus Strategies

Focus Goal V: Community & Communication Focus	Valuing all **stakeholders** and their input on improving the Chugach School District through open and honest communication.
Community & Communication Focus Strategy A	Activate and sustain Education Advisory Committees (EAC) for all sites and programs
Strategy A.1	EAC Membership: Recruitment and Approval process
Strategy A.2	Alignment of Educational and Community Services
Strategy A.3	Emulate Community Good Neighbor Spirit
Community & Communication Focus Strategy B	Provide communication through Student VOICE site and district team involvement
Strategy B.1	Outdoor Leadership Opportunities
Strategy B.2	VOICE Leadership Standards
Strategy B.3	VOICE Leadership Training Opportunities
Community & Communication Focus Strategy C	Create and foster partnerships with community, regional, and statewide businesses and organizations that are aligned with, and support, Chugach School District's Shared Purpose and Mission.
Strategy C.1	Partner with like-minded school districts for increased opportunities for students and staff, and grant funding collaboration efforts
Strategy C.2	Foster business partnerships for seamless transition opportunities for all students
Community & Communication Focus Strategy D	Provide Regular Stakeholder Input and Communication Opportunities
Strategy D.1	Community and Stakeholder Input Surveys and Communication Process
Strategy D.2	School, District and Program Newsletters to Community and Stakeholders

Future Focus



CSD Strategy Map ~ FUTURE Focus Strategies

Future Focus Goal I: Student Focus	Engage all **students** to embrace their education through effective relevant instruction, performance-based curriculum, and individualized education; to empower student ownership of their learning.
Student Future Focus Strategy A	Increase student enrollment and attendance rates
Strategy A.1	FOCUS Homeschool recruitment and application process
Strategy A.2	Monitor and resist Borough and District Consolidation efforts
Student Future Focus Strategy B	Develop AIMS into a revenue source product
Strategy B.1	Copyright AIMS
Strategy B.2	Negotiate Agreement with AIMS Development Team Corporation
Student Future Focus Strategy C	Discover and encourage Innovative Learning Strategies
Strategy C.1	Year Round School/Education opportunities
Strategy C.2	Parallel Curriculum/Co-Curriculum Models of Instruction
Strategy C.3	Effective Student Learning Profile Deployment



CSD Strategy Map ~ FUTURE Focus Strategies

Future Focus Goal II: Staff Focus	Provide effective professional development and training, encourage collegiality, accountability, and the valuing of all staff members to increase **workforce** effectiveness and ownership.
Staff Future Focus Strategy A	Empowerment of all staff for equal ownership and true collaborative efforts
Strategy A.1	Turn Negotiated Agreement into Collaborated Agreement
Strategy A.2	New Teacher Training Facility
Strategy A.3	Collaboration on Health Insurance and Benefits
Staff Future Focus Strategy B	Renovation and acquisition of Teacher Housing in each school community
Strategy B.1	Successfully pursue funding streams and processes for teacher housing renovation or acquisition

CSD Strategy Map ~ FUTURE Focus Strategies

Future Focus Goal III: Shared Leadership Focus	Encourage **shared leadership** throughout all levels of the school district: Student VOICE teams; Staff Leadership; Administrator Capacity Growth; and Board Leadership Trainings.
Shared Leadership Future Focus Strategy A	Provide Staff Leadership Opportunities to be an Institutional Change Leader
Strategy A.1	Work with school districts, universities, and businesses to develop schools that work for all students
Shared Leadership Future Focus Strategy C	Provide student leadership opportunities through Student VOICE site and district team involvement
Strategy C.1	Board Membership by student VOICE Representative
Strategy C.2	Community Council Membership by student VOICE Representative

CSD Strategy Map ~ FUTURE Focus Strategies

Future Focus Goal IV: Financial & Facilities Focus	Embrace **financial and facility efficiencies** through conservative budgeting, assertive fund-seeking, and proactive maintenance and renovation of facilities.
Financial & Facility Future Focus Strategy A	Encourage development of Alternative Energy Sources for Schools
Strategy A.1	Successful submission of previously submitted proposal

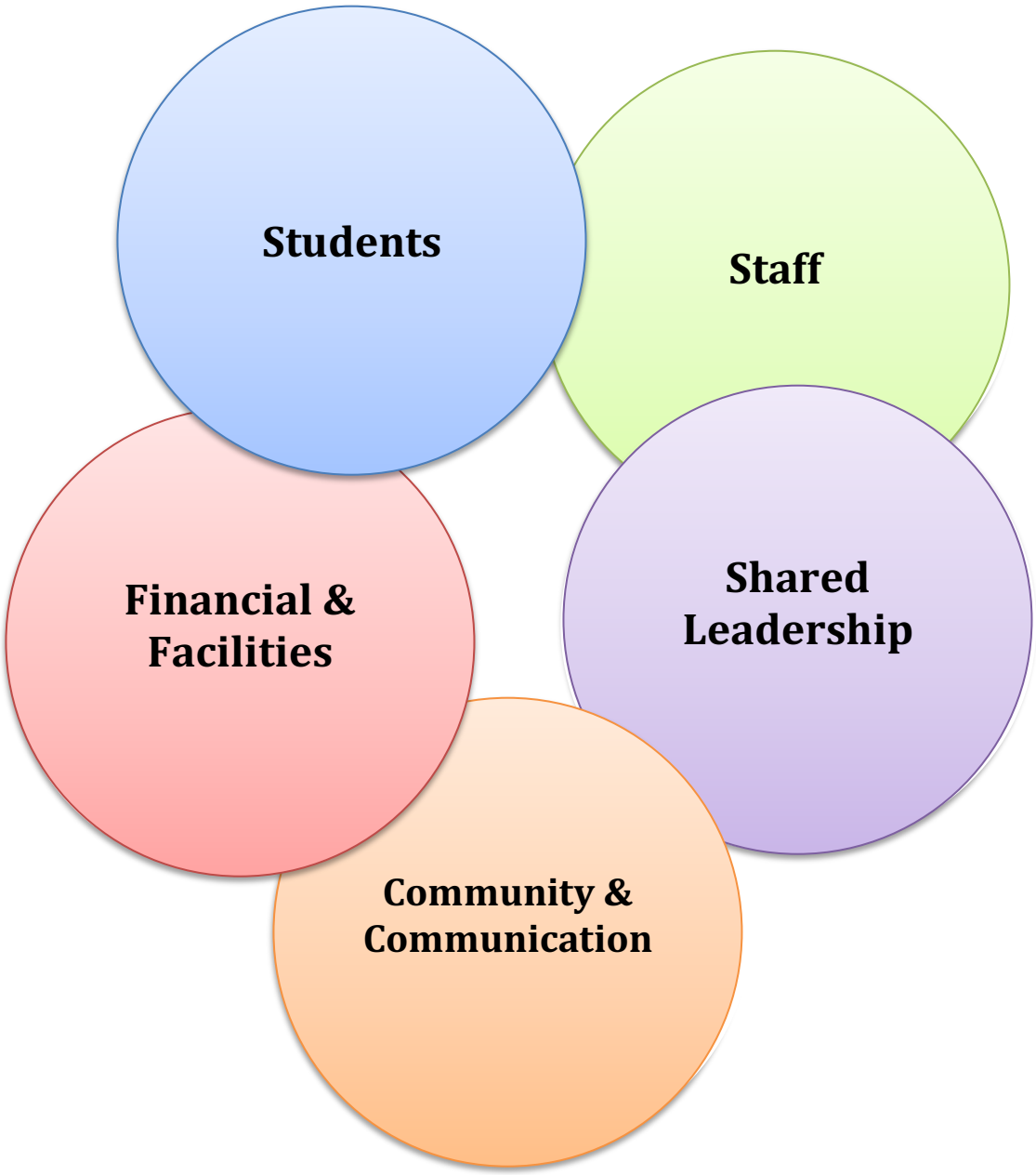
Financial & Facility Future Focus Strategy B	Acquisition of Chugach Campus Facilities
Strategy B.1	Chugach Campus to include facilities for District Office, FOCUS Homeschool Branch Offices; and Voyage to Excellence facilities

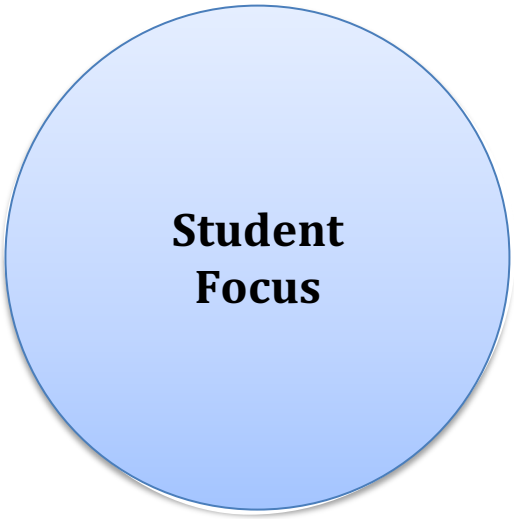
CSD Strategy Map ~ FUTURE Focus Strategies

Future Focus Goal V: Community & Communication Focus	Valuing all **stakeholders** and their input on improving the Chugach School District through open and honest communication.
Community & Communication Future Focus Strategy A	Activate and sustain Education Advisory Committees (EAC) for all sites and programs
Strategy A.1	Develop HB 61 Proposals for all local Corporations

Chugach School District's Balanced Scorecard

~Indicators of Goal Performance and Success in order to focus key decision making efforts~





*Engage all **students** to embrace their education through effective relevant instruction, performance-based curriculum, and individualized education; to empower student ownership of their learning.*

Student Focus Indicators	Monthly	Quarterly	Annually
Attendance/Truancy data (site and districtwide)	√	√	√
Co-Curricular Performance Level Data		√	√
Enrollment Trends		1st	√
Graduate Longitudinal Survey Results			√
Individual Learning Plan Completion		√	√
Personal Graduation Plan Progress		√	√
State Exam Results and AYP Status			√
State Exam Results vs. CSD Levels			√
Student Learning Profile Completion		√	√
Ultimate Graduation Rate			√

Voyage to Excellence Participation		√	√



*Provide effective professional development and training, encourage collegiality, accountability, and the valuing of all staff members to increase **workforce** effectiveness and ownership.*

Staff Focus Indicators	Monthly	Quarterly	Annually
Deferred Compensation Participation & Trends			√
Certified Staff Highly Qualified Attainment		√	√
Classified and Certified Performance Pay Trends			√
Performance Evaluation Process		√	√
PIER Action Plan Content and Completion (individual staff; site; strategic planning)	√	√	√
Salary & Benefits (trends; comparative analysis)			√

Staff Development - Individual Training Proposals		√	√
Staff Development – Content & Participation		√	√
Staff Surveys		√	√



*Encourage **shared leadership** throughout all levels of the school district: Student VOICE teams; Staff Leadership; Administrator Capacity Growth; and Board Leadership Trainings.*

Shared Leadership Focus Indicators	**Monthly**	**Quarterly**	**Annually**
Administration 360 ° Evaluation Process			√
Administration Training		√	√
Leadership Team Progress	√	√	√
Mentorships		√	√
School Board Meetings and PIER plans	√	√	√
School Board Trainings (Retreat; AASB)		√	√
School Board 360 ° Evaluation Process			√
Strategic Plan Process and Progress	√	√	√

Student VOICE Participation (Outdoor Leadership; Leadership Standards; Leadership Trainings	√	√	√



*Embrace **financial and facility efficiencies** through conservative budgeting, assertive fund-seeking, and proactive maintenance and renovation of facilities*

Financial and Facility Focus Indicators	**Monthly**	**Quarterly**	**Annually**
Alternative Energy Proposal			√
Annual Ordering Process			√
Audit Process (preparation; completion)		√	√
CIP Application Process and Current Plans	√	√	√
Cost per student (trends; comparative analysis)		√	√
Energy Costs analysis		√	√
Fuel Bids; Air Charter Process			√
Financial Update Report to School Board	√	√	√

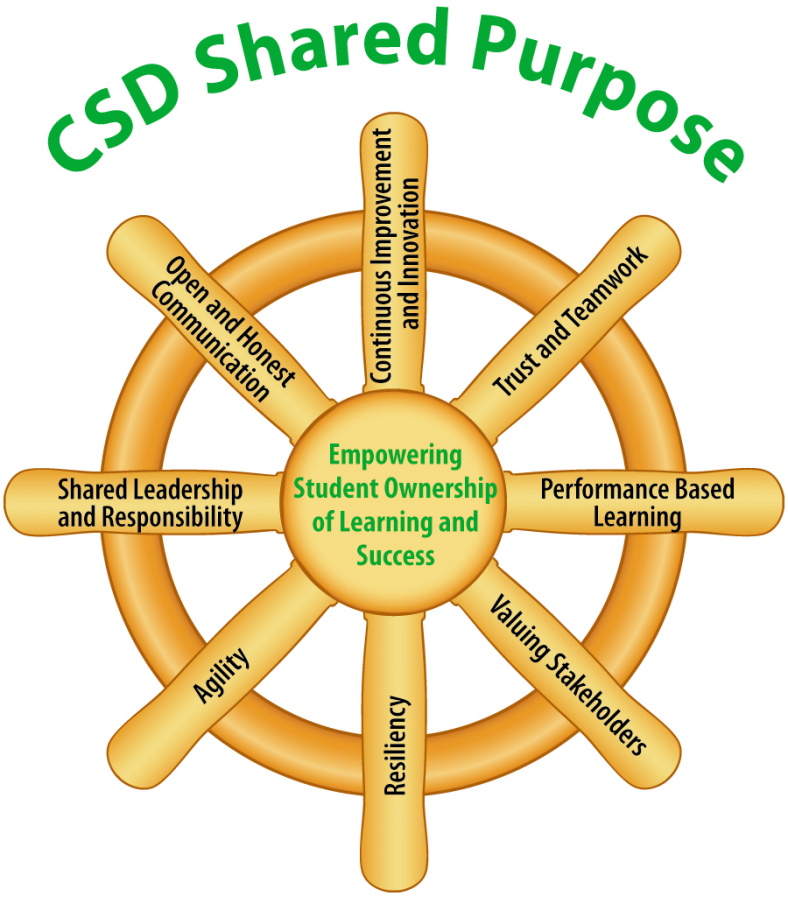
Preventative Maintenance Reports/Fire Marshall Reports (School and Program Facilities)	√	√	√
Payables and Payroll Process	√	√	√
Pupil: Teacher Ratio		√	√



*Valuing all **stakeholders** and their input on improving the Chugach School District through open and honest communication.*

Community & Communication Focus Indicators	**Monthly**	**Quarterly**	**Annually**
Active Partnerships: districts; local councils; corporations; businesses	√	√	√
Board of Stars Nominations	√	√	√
Community Input Survey			√
Educational Advisory Boards: Schools and Programs	√	√	√
Parent/Student/Teacher Conferences		√	√

Stakeholder Communication Tools (site and program newsletters; website usage; Social Media)	√	√	√
Student VOICE Community Engagement Opportunities	√	√	√





APEX
Alaska Performance Excellence
2009 Award Recipient

Chugach School District

9312 Vanguard Drive
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www.chugachschools.com

Malcolm Baldrige National Quality Award
2001 Award Recipient

Charlene Arneson, President – Gail Evanoff, Vice President
David Totemoff, Member – Deserae Stellwag, Member – Wayne Shen, Member

CHUGACH SCHOOL DISTRICT BOARD MEETING
UNAPPROVED MINUTES – April 13, 2023 and April 14, 2023

1. CONVENED MEETING APRIL 13, 2023 9:08AM

2. MEMBERS PRESENT:

Board Members Present: Charlene Arneson, Board President; Gail Evanoff, Vice President - Zoom; David Totemoff, Board member; Deserae Stellwag, Board Member

3. WORK SESSION:

4. ENTER EXECUTIVE SESSION for the purpose of Board relations and, in addition, for the purpose of Board/CSA relations and note that this executive session is appropriate under Alaska law, AS 44.62.310(c)(2). (subject that tends to prejudice the reputation and character of any person): 9:08am

Moved by C. Arneson, seconded by D. Totemoff
to approve entering Executive Session April 13, 2023.

Voice Vote: 5 ayes, 0 nays, passed unanimously.

5. EXIT EXECUTIVE SESSION: APRIL 13, 2023 12:00pm

Moved by C. Arneson, seconded by W. Shen
to approve exiting Executive Session April 13, 2023.

Voice Vote: 5 ayes, 0 nays, passed unanimously.

6. MOTION TO RECESS MEETING UNTIL 1:00pm: 12:00pm

Moved by D. Stellwag, seconded by D. Totemoff
to approve entering Executive Session April 13, 2023.

Voice Vote: 5 ayes, 0 nays, passed unanimously.

7. RECONVENE SUSPENDED MEETING APRIL 13, 2023 1:06pm

Moved by G. Evanoff, seconded by W. Shen
to approve reconvening Board Meeting April 13, 2023.

Voice Vote: 5 ayes, 0 nays, passed unanimously.

8. ROLL CALL & ESTABLISHMENT OF QUORUM –

Board Members Present: Charlene Arneson, Board President; Gail Evanoff, Vice President - Zoom; David Totemoff, Board member; Deserae Stellwag, Board Member

9. APPROVAL OF AGENDA – April 13, 2023 Action

Moved by D. Totemoff, seconded by D. Stellwag
to approve April 13, 2023 agenda with the addition of CIP Discussion and Action Item, and Chenega EAC Minutes discussion as requested by T. Mase.

Voice Vote: 5 ayes, 0 nays, passed unanimously.

10. PLEDGE OF ALLEGIANCE
11. MISSION/VISION STATEMENT, LAND ACKNOWLEDGMENT
Vision Statement: W. Shen
Mission Statement: D. Totemoff
Chugach School District Mission Statement: T. Mase
Land Acknowledgement: D. Stellwag

12. APPROVAL OF MINUTES – March 16, 2023 Minutes Action

Moved by G. Evanoff, seconded by D. Totemoff,
to approve March 16, 2023 Minutes with the removal of Gail Evanoff to reflect she was excused.

Voice Vote: 5 ayes, 0 nays, passed unanimously.

13. INTRODUCTION OF GUESTS and/or ANNOUNCEMENTS
S. Jackson, Board Secretary

14. BOARD OF STARS
Read by S. Jackson
Outdoor Leadership Staff by Ty Mase
Whittier Teachers by Stephanie Burgoon
Victor Shen by Stephanie Burgoon
Nick Swain by Wayne Shen
Cassie Huang by Stephanie Burgoon
Officer Butler & Officer Sargeant by Stephanie Burgoon

15. REPORTS AND PRESENTATIONS
15.a. CHIEF SCHOOL ADMINISTRATOR'S REPORT
T. Mase reported

15.b. EAC Minutes
Whittier EAC Minutes
Chenega EAC Minutes

16. PUBLIC COMMENT ON AGENDA ITEMS
None

17. BOARD REPORTS
Speaker(s): DAVID TOTEMOFF, GAIL EVANOFF, DESERAE

STELLWAG, WAYNE SHEN, CHARLENE ARNESON

18. ITEMS OF BUSINESS

18.a. MEMO #23-15 Administrative Regulations – CSD Scholarship Action

Moved by D. STotemoff, seconded by W. Shen
to approve Administrative Regulations – CSD Scholarship.

Voice Vote: 5 ayes, 0 nays, passed unanimously.

18.b. FY2024 Budget First Reading
Read by Amanda Trangmoe

18.c. April 2023 Budget Overview Informational
Board Budget as of 4-5-23 Read by Ty Mase

18.d. Communications (Informational)
Board budget 2/1/23 information by T. Mase, D. Totemoff request to revisit at the end of second semester.

19. OLD BUSINESS

19.a. MEMO 23-12 BB 9250 Second Reading

Moved by C. Arneson, seconded by D. Totemoff,
to approve proposed amendments to Board Bylaw 9250.

Voice Vote: 5 ayes, 0 nays, passed unanimously.

27. NEXT BOARD MEETING:
April 27, 2023 Special Meeting held remotely to approve ECLC Building Contractor
June 1, 2023 at 10:30 A.M. Work Session and Business Meeting at 1:00 P.M. at the District Office in person.
August 17, 2023 10:30 A.M. Work Session and Business Meeting at 1:00 P.M. at the District Office in person.

28. ADJOURNMENT @ 4:18 PM

Moved by W. Shen, seconded by D. Stellwag to adjourn at 4:18 PM.

Voice Vote: 5 ayes, 0 nays, passed unanimously.

Recorded by: _____
Serena Jackson, Board Secretary Date

Attested to by: _____
Board President or Vice President Date

Attested to by: _____

Ty Mase, Chief School Administrator Date

APEX
Alaska Performance Excellence
2009 Award Recipient

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CHUGACH SCHOOL DISTRICT BOARD MEETING
UNAPPROVED MINUTES – April 27, 2023

1. CONVENED MEETING APRIL 27, 2023 10:02AM

2. MEMBERS PRESENT:

Board Members Present: Charlene Arneson, Board President - Zoom; Gail Evanoff, Vice President - Zoom; David Totemoff, Board member - Zoom; Deserae Stellwag, Board Member – Zoom; Wayne Shen, Board Member - Zoom

3. WORK SESSION:

9. APPROVAL OF AGENDA – April 27, 2023 Action

Moved by G. Evanoff, seconded by W. Shen
to approve April 27, 2023 agenda with the removal of April 13, 2023 Minutes Approval and Reports and Presentations as requested by G. Evanoff.

Voice Vote: 5 ayes, 0 nays, passed unanimously.

10. PLEDGE OF ALLEGIANCE
11. MISSION/VISION STATEMENT, LAND ACKNOWLEDGMENT
Vision Statement:
Mission Statement: G. Evanoff
Chugach School District Mission Statement
Land Acknowledgement: D. Stellwag

13. INTRODUCTION OF GUESTS and/or ANNOUNCEMENTS
S. Jackson, Board Secretary – Zoom, R. Schmidt, Head of Maintenance & Technology - Zoom

16. PUBLIC COMMENT ON AGENDA ITEMS
None

18. ITEMS OF BUSINESS

18.a. MEMO #23-17 Site Calendars Action

Moved by G. Evanoff, seconded by D. Totemoff

to approve Memo 23-17, approving site calendars for 2023/2024 school year.

Voice Vote: 5 ayes, 0 nays, passed unanimously.

19.a. MEMO 23-18 ELC Building Contractor Approval Action

Moved by G. Evanoff, seconded by C. Arneson,
to amend to include the verbiage "not to exceed $650,000" and approve Memo 23-18, approving Wolverine Construction as the contractor/vendor and the related expenditures to the project.

Voice Vote: 5 ayes, 0 nays, passed unanimously.

27. NEXT BOARD MEETING:
June 1, 2023 at 10:30 A.M. Work Session and Business Meeting at 1:00 P.M. at the District Office in person.
August 17, 2023 10:30 A.M. Work Session and Business Meeting at 1:00 P.M. at the District Office in person.

28. ADJOURNMENT @ 11:05 AM

Moved by D. Stellwag, seconded by G. Evanoff to adjourn at 11:08 AM.

Voice Vote: 5 ayes, 0 nays, passed unanimously.

Recorded by: _____
Serena Jackson, Board Secretary Date

Attested to by: _____
Board President or Vice President Date

Attested to by: _____
Ty Mase, Chief School Administrator Date

Chenega Educational Advisory Committee
Meeting Agenda

Date: Wednesday, May 3, 2023
Time: 4:00 p.m.
Attendees: Sue Parker, Clint Sullivan, Lisa Lane, Gail Evanoff, Melonie Kashevarof (Zoom)

1. Teacher Report

Lisa: Received renovation schedule from Ty. The preliminary work is done and bidding will start in May. Schedule is attached. Ty also wanted the EAC to review two possible color schemes, also attached, and give him our preference. The EAC wanted more time to decide and ltalk to other people. Members will let Lisa know by this Friday.

Clint: His class is studying AK Native groups, making rockets, MAP testing for students who did not do state testing. Saturday May 13: ice cream and movie. May 27: school sleepover, bonfire and hot dogs. May 31: jump off the dock, and have cookout if the school can find a grill.

Sue: Brigance done. Soaked bean seed and studentss are watching them grow roots. Many Mother's Day projects.

2. Board Report

Gail: June 1 budget meeting (preschool area and surrounding area).Ty and Doug want to attend every graduation. Choose Respect March changed to this Saturday 12-1 with cookout afterward.

3. Student Council Report:

Clint: There is $185 in the student account. Several people owe the school money which we hope to collect by the end of the year.
Melonie: the EAC/Student Council wants to have a summer fundraiser selling Indian tacos/fry bread.

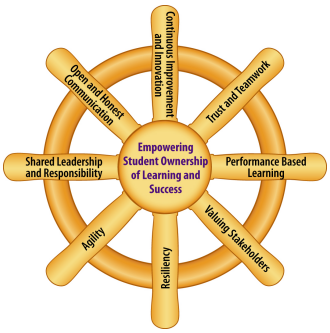
3. Upcoming Events

Melonie: The IRA "owes us a potluck" and suggested we have it to recognize NYO coach and athletes. Members agreed on Friday the 26th. Melonie will relay the date to the IRA.

4. Additional Comments

NYO Banner: Melonie volunteered to head a project to create a vinyl banner.
Greenhouse: Melonie is interested in obtaining a grant for the greenhouse to buy a snowplow so seeds can be planted earlier. Sue said they can also be started inside the school. Sue will look after it this summer except for June, when Melonie /Camille will.

5. Adjourn 4:45p.m.



Chugach School District

9312 Vanguard Drive, Suite 100
Anchorage, AK 99507-5355
(907) 522-7400 Phone
(907) 522-3399 Fax
www.chugachschooldistrict.com

Date: June 1, 2023

To: Chugach School Board

From: Ty Mase

Re: Chief School Administrator's Report – June, 2023

I. Superintendent's Proposed Goals / Focus Areas

a. **Communication:** Increase communication through site visits, updates, meetings and other forms of outreach. Communications will be forthright and honest, in hopes of heading off misconceptions and rumors.

Self Eval.: I feel like this year was a learning curve, getting to know the district and learning people's communication styles. Next school year I would like to get out to the sites more often and be more present at Focus activities. I feel like this should be an ongoing goal for me.

b. **Recruitment and Retention:** Simply put, staffing is the key to CSD's success. Student achievement starts with excellent educators and we will make every effort to recruit and retain high-caliber educators for CSD.

Self Eval.: This goal went well for us this year. We didn't have to look far to find our teacher candidates (two were local hires and one from a partner district). The "In Lieu Of Program," approved by the Board, has already played a key role in retaining and recruiting this year.

c. **Processes / Policies / Procedures:** We need to align, refine, update, adhere to, and create new processes, policies and procedures to assure the district runs smoothly and efficiently so we can focus our resources on students.

Self Eval.: Much work was done in the area but I feel there is even more work to be done next year. This goal needs to continue to be a focus for the 23/24 school year.

d. **Instructional Design / Innovation:** Our model is world-class but there is always room for evaluation and refinement. We will also look for innovations that can help us move our programs forward.

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Self Eval.: When the Board approved the Aurora Institute for all staff, we kick-started this idea into action. I also believe there was some valuable input that came out of our 2-2-2 survey along with feedback during staff inservices. Our vice chair mentioned a few meetings back that we need to "revitalize" our competency-based model and I feel like the staff feel the same way.

e. **Work / School Culture:** Our workplaces (schools and offices) need to be ones where folks want to stay. Our schools need to be an Oasis for our students, where adults put aside their differences and leave their baggage at the door in order to create the best learning environment possible for our students. Big people problems should not affect the education that we owe to our children.

Self Eval.: While I think I can do better on keeping the focus on kids, we did make strides in the fact that our schools were relatively quiet this year. Quiet schools, without a lot of problems, are the best learning environments where staff want to stay and students thrive.

II. Important Dates to Remember:

- July 12-15 AASB Board of Directors Meeting at Voyage
- August 4 – Filing Deadline for Board Candidacy
- August 17 – Board Meeting
- August 21 – Final Audit
- August 23 – Chenega Starts School
- Aust 24 – Whittier Starts School
- September 5 – Tatitlek Starts School
- September 16 – AASB's Fall Boardsmanship Academy

III. Policy Highlight:

BP 3290 GIFTS, GRANTS AND BEQUESTS

The School Board greatly appreciates the support of community members and may accept suitable donations on behalf of the district. To be acceptable, a gift must satisfy the following criteria:

1. Not begin a program which the Board would be unwilling to continue when the donated funds are exhausted.
2. Not entail undesirable or hidden costs, such as additional staff workload.

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3. Place no restrictions on the school program.
4. Not be inappropriate or harmful to the best education of students.
5. Not imply endorsement of any business or product.
6. Not conflict with any provision of the Board policy or public law.
7. Have a purpose consistent with those of the district.

The Board discourages any gifts which may directly or indirectly impair its commitment to providing equal educational opportunities for all district students. Use of a gift shall not be impaired by restrictions or conditions imposed by the donor. The Board will try to follow the donor's wishes insofar as they do not conflict with district philosophy or operations

BB 9320 MEETINGS

Note: Alaska's Open Meetings Act A.S. 44.62.310-.312 requires meetings of the Board to be open to the public except as allowed by lawand requires reasonable public notice of such meetings. 1994 revisions to the Act are reflected in this sample policy.

Meetings of the Board are conducted for the purpose of accomplishing district business. A meeting of the Board shall consist of any gathering of the members of the Board when more than three members of the Board, or a majority of the members, whichever is less, are present and collectively consider a matter upon which the Board is empowered to act. As a matter of district policy and state law, meetings ordinarily shall be open to the public. The Board may meet in closed sessions only to discuss certain matters as permitted or required by Alaska's Open Meetings Act.

Reasonable public notice shall be given for all meetings of the Board in accordance with law and district practice, and shall be posted at all regular district and school sites before the meeting. Such notice shall include the date, time and place of the meeting and, if the meeting is by teleconference the location of any teleconferencing facilities that will be used. Public meetings may not be held in a private home or private business.

Regular Meetings : The Board shall adopt a yearly calendar specifying the date, time and place of each regular meeting to the best of their ability. Stakeholders will be notified if the annual schedule changes as soon as feasible but not less than 5 days prior to any regular meeting.

Notice of regular meetings shall be posted at least five (5) days prior to the meeting.

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Special Meetings: Special meetings of the Board may be called by the presiding officer or a majority of the Board members.

Except in the case of an emergency, notice of special meetings shall be provided at least 24 hours before the meeting. This notice shall specify the date, time, place and, if the meeting is by teleconference, the location of any teleconferencing facilities that will be used. Such notice shall be given to all Board members, the superintendent and to the local news media. This notice also shall be posted at all regular district and school sites at least 24 hours before the meeting.

Notice of a special meeting shall include a statement of the purpose of the meeting. No business may be transacted at this special meeting, other than that which is specifically stated in the notice of the meeting.

Emergency Special Meetings: The Board president or designee shall give notice of an emergency special meeting to the local media by telephone before the meeting. If telephone services are not functioning, the notice requirement is waived. In that event, as soon after the meeting as is practicable, the Board shall notify the local media that the meeting was held and shall describe the purpose of the meeting and any action taken by the Board.

Teleconferences: Recognizing the inherent responsibility and statutory duties of Board members, the Board strongly encourages Board members to attend and participate at meetings of the Board. Though great importance is given to the physical presence of Board members at meetings, the attendance and participation of members by teleconference is authorized whenever physical presence is not practicable. All votes at a meeting of members attending by teleconference shall be taken by roll call.

The Board also authorizes the use of teleconferences for Board meetings when receiving public comment or testimony, and during Board deliberations.

Whenever possible, meeting agendas and supporting materials shall be available at all teleconference facilities used for the Board meeting.

MEMORANDUM # 23-19

TITLE: FY24 CSD Operating Budget – 2nd Reading

REASON: Per state law, the CSD Board approves the district's annual budget each spring.

DATE: June 2023

BACKGROUND:

We waited until June in hope that the State budget being finalized which, at the time of this document, has yet to be approved by our Governor. However, the Legislature did approve a one time 175 million dollar increase to Alaska education or $680 to the BSA. This budget will be based on these preliminary numbers.

CHIEF SCHOOL ADMINISTRATOR RECOMMENDATION:

The CSA recommends the Board approve memo 23-19, CSD's FY24 Operating budget.

SUGGESTED MOTION:

A motion to approve memo 23-19, approving the FY24 operating budget for Chugach School District.

Alaska Department of Education & Early Development - School Finance
FY2024 District Operating Fund Budget
Instructions

- ☐ **Completing the workbook** - In order to use the spreadsheet capabilities, save this internet version to your computer and open the saved document through your Excel program. This spreadsheet automatically calculates totals after each activity, then automatically fills the operating fund budget summary on page 2. Many cells are protected against input because they have formulas. Use the Tab key to navigate through the document to complete the budget.

- ☐ **Uniform Chart of Accounts** - Please code according to the required codes AND DESCRIPTIONS in the State of Alaska Uniform Chart of Accounts 2018 Edition so your budget will not have to be returned to you. The Chart of Accounts is on our website at: https://education.alaska.gov/publications/chart_of_accounts.pdf
Effective 7/1/2018.

- ☐ **Do NOT include cents** when entering balances.

- ☐ **Include personnel full-time equivalents (FTE's)** for each salary listed in the expenditure functions.

- ☐ **Fund balances** - please manually enter the beginning and ending unreserved and reserved fund balances.

- ☐ **Leave blank** any required fund, function, or object code that is not applicable to your district.

- ☐ **ADM** - The district ADM for FY2024, upon which the budget is based, may or may not be the same as submitted for the initial projections. Please breakout the projected ADM as brick & mortar and then correspondence.

- ☐ **TRS/PERS On-behalf** - The full amount of the TRS and PERS on-behalf from all funds must be recorded in the operating fund using object revenue codes 056 and 057. The district is to calculate the functional break-out in order to allocate the related on-behalf expenditures.

- ☐ **Proofread and check for accuracy** the final workbook before submitting to the department.

Questions? Please contact:

School Finance
Linda Hall, Audit & Review Analyst
(907) 465-2748 or linda.hall2@alaska.gov

Microsoft Word - HB0076Z.DOC (akleg.gov)

Note: Sec 10, Ch 2, SLA 21, Pg 10, Ln 10-15 and Pg 14, Ln 23 (HB 76)

* Sec. 10. The uncodified law of the State of Alaska is amended by adding a new section to read:
SCHOOL OPERATING FUNDS. (a) Notwithstanding AS 14.17.505(a), a school district may accumulate in a fiscal year an unreserved portion of its year-end fund balance in its school operating fund, as defined in regulation by the Department of Education and Early Development, in any amount.

(b) Notwithstanding AS 14.17.505(b), the unreserved portion of the year-end operating fund balance of a school district for the preceding fiscal year may not be used to reduce the state aid paid to that school district in the current fiscal year.

* Sec. 21. (d) Section 10 of this Act is repealed June 30, 2025.

THIS REPORT IS DUE JULY 15TH
OF THE FISCAL YEAR FOR WHICH IT APPLIES
PER REGULATION 4 AAC 09.110.

Alaska Department of Education & Early Development - School Finance
FY2024 School Operating Fund Budget
Signature Page

School District Name: Chugach School District

Proj. District ADM: 65 + 540 = 605
brick & mortar ADM + correspondence ADM

Proj. Intensive count: 0

Proj. SPED count: 7
Total SPED student count

Prepared by: _____ _____
Signature/Title Date

Phone Number: _____

Approved by: _____ _____
Superintendent's Signature Date

Approval of City/Borough Official of Local Contribution designated on Page 3:

_____ _____
Official Signature/Title Date

Alaska Department of Education & Early Development - School Finance
FY2024 School Operating Fund Budget Summary

Chugach School District
District Name

Beginning Fund Balance: July 1, 2023 - (Subject to 10% Limit ~~per AS 14.17.505(a)~~)*			$400,000
(Excluded from the 10% Limit)			$1,200,000
Total Beginning Fund Balance			$1,600,000
Revenue			
010 City/Borough Appropriations	(1)	$0	
030 Earnings on Investments	(2)	12,000	
040 Other Local Revenues	(3)	10,000	
041 Tuition from Students	(4)	0	
042 Tuition - Other Districts	(5)	0	
047 E-Rate Program	(6)	1,051,013	
050 State Sources	(7)	5,187,696	
100 Federal Sources - Direct	(8)	187,306	
150 Federal Sources - Through the State	(9)	59,376	
190 Federal Sources - Other Agencies	(10)	0	
250 Transfers From Other Funds	(11)	0	
Total Revenue			$6,507,391
Expenditures			
100 Instruction	(12)	$3,132,812	
200 Special Education Instruction	(13)	196,484	
220 Special Education Support Services	(14)	333,038	
300 Support Services - Students	(15)	0	
350 Support Services - Instruction	(16)	1,527,224	
400 School Administration	(17)	123,871	
450 School Administration Support Services	(18)	0	
510 District Administration	(19)	275,835	
550 District Administration Support Services	(20)	265,053	
600 Operations and Maintenance of Plant	(21)	531,935	
700 Student Activities	(22)	0	
780 Community Services	(23)	5,000	
900 Other Financing Uses	(24)	55,275	
Total Expenditures			$6,446,527
Ending Fund Balance: June 30, 2024 (Subject to 10% Limit ~~per AS 14.17.505(a)~~)*			$560,864 **
(Excluded from the 10% Limit)			$1,100,000
Total Ending Fund Balance			$1,660,864

** Must be greater than or equal to zero

***Note regarding Fund Balance--**please see the excerpt from HB 76 on the instructions page.

Alaska Department of Education & Early Development - School Finance
FY2024 School Operating Fund Budget Revenues

Chugach School District
District Name

010 City/Borough Appropriations	Amount	
011 City/Borough Direct Appropriation		
012 City/Borough "In-Kind"		
(detail descriptions & dollar amts required for in-kind or budget will be returned)		
Total City/Borough Appropriations		$0
		Transferred to (1) on page 2
030 Earnings on Investments		
030 Earnings on Investments	12,000	
Total Earnings on Investments		$12,000
		Transferred to (2) on page 2
040 Other Local Revenues		
040 Other Local Revenues - Identify:		
(provide detail descriptions & dollar amts for local revenues)		
Fee for services and local donations	10,000	
Total Other Local Revenues		$10,000
		Transferred to (3) on page 2
041 Tuition from Students		
041 Tuition from Students		
Total Tuition from Students		$0
		Transferred to (4) on page 2
042 Tuition - Other Districts		
042 Tuition		
Total Tuition - Other Districts		$0
		Transferred to (5) on page 2
047 E-Rate Program		
047 E-Rate Program Revenue	1,051,013	
Total E-Rate Program		$1,051,013
		Transferred to (6) on page 2

Alaska Department of Education & Early Development - School Finance
FY2024 School Operating Fund Budget Revenues

Chugach School District
District Name

050 State Sources (051 includes quality schools grants)			
051	Foundation Program	4,436,835	
055	Supplemental Aid		
056	TRS On-Behalf Payments	197,373	
057	PERS On-Behalf Payments	15,674	
059	Tuition		
090	Other State Revenues - **Identify**		
	Quality Schools	12,364	
	One-time funding = BSA Increase of $680	525,450	
	Total State Sources		$5,187,696
			Transferred to (7) on page 2
100 Federal Sources - Direct			
110	Impact Aid (Public Law 874 (100%))	187,306	
140	Other Federal Revenue - **Identify**		
	Total Federal Sources - Direct		$187,306
			Transferred to (8) on page 2
150 Federal Sources - Through the State of Alaska - Identify:			
	ESSER Fund for retention bonus	59,376	
	Total Federal Sources - Through the State		$59,376
			Transferred to (9) on page 2
190 Federal Sources - Other Agencies - Identify:			
	Total Federal Sources - Other Agencies		$0
			Transferred to (10) on page 2
250 Transfers From Other Funds - Identify:			
	Total Transfers From Other Funds		$0
			Transferred to (11) on page 2
	Total Projected Revenues		$6,507,391

Alaska Department of Education & Early Development - School Finance
FY2024 School Operating Fund Budget Expenditures

Chugach School District
District Name

Function 100 Instruction	Amount		Personnel FTE
Salaries			
310 Certificated Salaries	1,053,364		13.50
320 Non-Certificated Salaries	185,120		3.75
Total Salaries		$1,238,484	
Employee Benefits			
360 Employee Benefits	739,328		
380 Housing Allowance/Subsidy			
390 Transportation Allowance			
Total Employee Benefits		$739,328	
Total Salaries & Employee Benefits		$1,977,812	
Non-Personnel			
410 Professional and Technical Services	550,000		
419 Chief Administrator Contract Services			
420 Staff Travel	40,000		
425 Student Travel			
430 Utility Services	80,000		
435 Energy			
440 Other Purchased Services	15,000		
445 Insurance and Bond Premiums			
450 Supplies, Materials and Media	440,000		
480 Tuition and Stipends			
490 Other Expenses - Identify:			
510 Equipment	30,000		
Total Non-Personnel		$1,155,000	
Total Salaries, Benefits, Non-Personnel		$3,132,812	

Transferred to (12) on page 2

Alaska Department of Education & Early Development - School Finance
FY2024 School Operating Fund Budget Expenditures

Chugach School District
District Name

Function 200 Special Education Instruction	Amount		Personnel FTE
Salaries			
310 Certificated Salaries	134,615		2.00
320 Non-Certificated Salaries			
Total Salaries		$134,615	
Employee Benefits			
360 Employee Benefits	61,869		
380 Housing Allowance/Subsidy			
390 Transportation Allowance			
Total Employee Benefits		$61,869	
Total Salaries & Employee Benefits		$196,484	
Non-Personnel			
410 Professional and Technical Services			
420 Staff Travel			
425 Student Travel			
430 Utility Services			
435 Energy			
440 Other Purchased Services			
445 Insurance and Bond Premiums			
450 Supplies, Materials and Media			
480 Tuition and Stipends			
490 Other Expenses - Identify:			
510 Equipment			
Total Non-Personnel		$0	
Total Salaries, Benefits, Non-Personnel		$196,484	

Transferred to (13) on page 2

Alaska Department of Education & Early Development - School Finance
FY2024 School Operating Fund Budget Expenditures

Chugach School District
District Name

Function 220 Special Education Support Services - Students	Amount		Personnel FTE
Salaries			
310 Certificated Salaries	158,985		1.10
320 Non-Certificated Salaries			
Total Salaries		$158,985	
Employee Benefits			
360 Employee Benefits	79,053		
380 Housing Allowance/Subsidy			
390 Transportation Allowance			
Total Employee Benefits		$79,053	
Total Salaries & Employee Benefits		$238,038	
Non-Personnel			
410 Professional and Technical Services	50,000		
419 Chief Administrator Contract Services			
420 Staff Travel	45,000		
425 Student Travel			
430 Utility Services			
435 Energy			
440 Other Purchased Services			
445 Insurance and Bond Premiums			
450 Supplies, Materials and Media			
480 Tuition and Stipends			
490 Other Expenses - Identify:			
510 Equipment			
Total Non-Personnel		$95,000	
Total Salaries, Benefits, Non-Personnel		$333,038	

Transferred to (14) on page 2

Alaska Department of Education & Early Development - School Finance
FY2024 School Operating Fund Budget Expenditures

Chugach School District
District Name

Function 300 Support Services - Students	Amount	Personnel FTE
Salaries		
310 Certificated Salaries		
320 Non-Certificated Salaries		
Total Salaries	$0	
Employee Benefits		
360 Employee Benefits		
380 Housing Allowance/Subsidy		
390 Transportation Allowance		
Total Employee Benefits	$0	
Total Salaries & Employee Benefits	$0	
Non-Personnel		
410 Professional and Technical Services		
420 Staff Travel		
425 Student Travel		
430 Utility Services		
435 Energy		
440 Other Purchased Services		
445 Insurance and Bond Premiums		
450 Supplies, Materials and Media		
480 Tuition and Stipends		
490 Other Expenses - Identify:		
510 Equipment		
Total Non-Personnel	$0	
Total Salaries, Benefits, Non-Personnel	$0	

Transferred to (15) on page 2

Alaska Department of Education & Early Development - School Finance
FY2024 School Operating Fund Budget Expenditures

Chugach School District
District Name

Function 350 Support Services - Instruction	Amount		Personnel FTE
Salaries			
310 Certificated Salaries			
320 Non-Certificated Salaries	152,960		3.25
Total Salaries		$152,960	
Employee Benefits			
360 Employee Benefits	111,251		
380 Housing Allowance/Subsidy			
390 Transportation Allowance			
Total Employee Benefits		$111,251	
Total Salaries & Employee Benefits		$264,211	
Non-Personnel			
410 Professional and Technical Services	50,000		
420 Staff Travel	12,000		
425 Student Travel			
430 Utility Services	1,191,013		
435 Energy			
440 Other Purchased Services			
445 Insurance and Bond Premiums			
450 Supplies, Materials and Media	10,000		
480 Tuition and Stipends			
490 Other Expenses - Identify:			
510 Equipment			
Total Non-Personnel		$1,263,013	
Total Salaries, Benefits, Non-Personnel		$1,527,224	

Transferred to (16) on page 2

Alaska Department of Education & Early Development - School Finance
FY2024 School Operating Fund Budget Expenditures

Chugach School District
District Name

Function 400 School Administration	Amount		Personnel FTE
Salaries			
310 Certificated Salaries	79,825		0.50
Total Salaries		$79,825	
Employee Benefits			
360 Employee Benefits	38,046		
380 Housing Allowance/Subsidy			
390 Transportation Allowance			
Total Employee Benefits		$38,046	
Total Salaries & Employee Benefits		$117,871	
Non-Personnel			
410 Professional and Technical Services			
419 Chief Administrator Contract Services			
420 Staff Travel	5,000		
425 Student Travel			
430 Utility Services			
435 Energy			
440 Other Purchased Services			
445 Insurance and Bond Premiums			
450 Supplies, Materials and Media	1,000		
480 Tuition and Stipends			
490 Other Expenses - Identify:			
510 Equipment			
Total Non-Personnel		$6,000	
Total Salaries, Benefits, Non-Personnel		$123,871	

Transferred to (17) on page 2

Alaska Department of Education & Early Development - School Finance
FY2024 School Operating Fund Budget Expenditures

Chugach School District
District Name

Function 450 School Administration Support Services	Amount	Personnel FTE
Salaries		
320 Non-Certificated Salaries		
Total Salaries	$0	
Employee Benefits		
360 Employee Benefits		
380 Housing Allowance/Subsidy		
390 Transportation Allowance		
Total Employee Benefits	$0	
Total Salaries & Employee Benefits	$0	
Non-Personnel		
410 Professional and Technical Services		
420 Staff Travel		
425 Student Travel		
430 Utility Services		
435 Energy		
440 Other Purchased Services		
445 Insurance and Bond Premiums		
450 Supplies, Materials and Media		
480 Tuition and Stipends		
490 Other Expenses - Identify:		
510 Equipment		
Total Non-Personnel	$0	
Total Salaries, Benefits, Non-Personnel	$0	

Transferred to (18) on page 2

Alaska Department of Education & Early Development - School Finance
FY2024 School Operating Fund Budget Expenditures

Chugach School District
District Name

Function 510 District Administration	Amount		Personnel FTE
Salaries			
310 Certificated Salaries			
320 Non-Certificated Salaries	168,300		1.00
Total Salaries		$168,300	
Employee Benefits			
360 Employee Benefits	46,535		
380 Housing Allowance/Subsidy			
390 Transportation Allowance			
Total Employee Benefits		$46,535	
Total Salaries & Employee Benefits		$214,835	
Non-Personnel			
410 Professional and Technical Services	20,000		
419 Chief Administrator Contract Services			
420 Staff Travel	30,000		
425 Student Travel			
430 Utility Services			
435 Energy			
440 Other Purchased Services			
445 Insurance and Bond Premiums			
450 Supplies, Materials and Media	1,000		
480 Tuition and Stipends			
490 Other Expenses - Identify:			
AASB Dues	10,000		
510 Equipment			
Total Non-Personnel		$61,000	
Total Salaries, Benefits, Non-Personnel		$275,835	

Transferred to (19) on page 2

Alaska Department of Education & Early Development - School Finance
FY2024 School Operating Fund Budget Expenditures

Chugach School District
District Name

Function 550 District Administration Support Services	Amount		Personnel FTE
Salaries			
310 Certificated Salaries			
320 Non-Certificated Salaries	92,560		1.00
Total Salaries		$92,560	
Employee Benefits			
360 Employee Benefits	38,493		
380 Housing Allowance/Subsidy			
390 Transportation Allowance			
Total Employee Benefits		$38,493	
Total Salaries & Employee Benefits		$131,053	
Non-Personnel			
410 Professional and Technical Services	150,000		
420 Staff Travel			
425 Student Travel			
430 Utility Services	10,000		
435 Energy			
440 Other Purchased Services	9,000		
445 Insurance and Bond Premiums	47,500		
450 Supplies, Materials and Media	10,000		
480 Tuition and Stipends			
490 Other Expenses - Identify:			
Dues and membership fees - CEE, Aurora, ACSA	7,500		
495 Indirect Costs	(100,000)		
510 Equipment			
Total Non-Personnel		$134,000	
Total Salaries, Benefits, Non-Personnel		$265,053	

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Alaska Department of Education & Early Development - School Finance
FY2024 School Operating Fund Budget Expenditures

Chugach School District
District Name

Function 600 Operations and Maintenance of Plant	Amount		Personnel FTE
Salaries			
310 Certificated Salaries	101,157		1.00
320 Non-Certificated Salaries	45,930		1.00
Total Salaries		$147,087	
Employee Benefits			
360 Employee Benefits	59,848		
380 Housing Allowance/Subsidy			
390 Transportation Allowance			
Total Employee Benefits		$59,848	
Total Salaries & Employee Benefits		$206,935	
Non-Personnel			
410 Professional and Technical Services	30,000		
420 Staff Travel			
425 Student Travel			
430 Utility Services	20,000		
435 Energy	175,000		
440 Other Purchased Services	10,000		
445 Insurance and Bond Premiums	75,000		
450 Supplies, Materials and Media	15,000		
480 Tuition and Stipends			
490 Other Expenses - Identify:			
510 Equipment			
Total Non-Personnel		$325,000	
Total Salaries, Benefits, Non-Personnel		$531,935	

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Alaska Department of Education & Early Development - School Finance
FY2024 School Operating Fund Budget Expenditures

Chugach School District
District Name

Function 700 Student Activities	Amount	Personnel FTE
Salaries		
310 Certificated Salaries		
320 Non-Certificated Salaries		
Total Salaries	$0	
Employee Benefits		
360 Employee Benefits		
380 Housing Allowance/Subsidy		
390 Transportation Allowance		
Total Employee Benefits	$0	
Total Salaries & Employee Benefits	$0	
Non-Personnel		
410 Professional and Technical Services		
420 Staff Travel		
425 Student Travel		
430 Utility Services		
435 Energy		
440 Other Purchased Services		
445 Insurance and Bond Premiums		
450 Supplies, Materials and Media		
480 Tuition and Stipends		
490 Other Expenses - Identify:		
510 Equipment		
Total Non-Personnel	$0	
Total Salaries, Benefits, Non-Personnel	$0	

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Alaska Department of Education & Early Development - School Finance
FY2024 School Operating Fund Budget Expenditures

Chugach School District
District Name

Function 780 Community Services	Amount		Personnel FTE
Salaries			
310 Certificated Salaries			
320 Non-Certificated Salaries			
Total Salaries		$0	
Employee Benefits			
360 Employee Benefits			
380 Housing Allowance/Subsidy			
390 Transportation Allowance			
Total Employee Benefits		$0	
Total Salaries & Employee Benefits		$0	
Non-Personnel			
410 Professional and Technical Services			
420 Staff Travel			
425 Student Travel			
430 Utility Services			
435 Energy			
440 Other Purchased Services			
445 Insurance and Bond Premiums			
450 Supplies, Materials and Media			
480 Tuition and Stipends			
490 Other Expenses - Identify:			
Scholarships	5,000		
510 Equipment			
Total Non-Personnel		$5,000	
Total Salaries, Benefits, Non-Personnel		$5,000	

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Alaska Department of Education & Early Development - School Finance
FY2024 School Operating Fund Budget Other Financing Uses

Chugach School District
District Name

Function 900 Other Financing Uses

		Amount	
Transfers To:			
550	Transfer to Other Funds		
	Breakfast Program - Salaries/benefits only	40,275	
	Breakfast Program - Food	15,000	
	Total Other Financing Uses		$55,275

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Alaska Department of Education and Early Development - School Finance
FY2024 School Operating Fund Budget TRS/PERS Functional Breakdown

Chugach School District
District Name

The department uses two required revenue object codes, 056 and 057, for the purpose of recording TRS and PERS on-behalf revenue. The full amount of the TRS and PERS on-behalf from all funds must be recorded in the operating fund. The district is to calculate the functional break-out in order to allocate the related on-behalf expenditure.

The district is to use the following allocation method for breaking out the TRS by function.

1) To calculate the TRS on-behalf amount take the difference between the Board Recommended Rate and the Effective Rate and multiply the difference by the total district wide TRS payroll from all funds. You will now have the total dollar amount of the TRS on-behalf for all funds.
2) Divide the (total district wide TRS payroll by function from all funds) by the (total district wide TRS payroll from all funds) to derive a percentage of total district wide TRS payroll by function.
3) The total district wide TRS payroll by function percentage is multiplied by the total TRS on-behalf to come up with the total TRS on-behalf by function to be recorded in the operating fund.

The district is to use the same methodology for recording total PERS on-behalf. The TRS and PERS on-behalf allocations are to be recorded in the schedule below and also included in the employee benefits in each function. The total on-behalf employee benefits by function should reconcile to the total on-behalf revenues recorded from page 4.

Note: TRS on-behalf rate for FY2024 is 12.96% and PERS on-behalf rate for FY2024 is 3.10%

	TRS	PERS
Total On-Behalf Revenue from page 4	197,373	15,674
Function 100 On-Behalf Expenditures	136,516	6,639
Function 200 On-Behalf Expenditures	17,446	
Function 220 On-Behalf Expenditures	19,956	
Function 300 On-Behalf Expenditures		
Function 350 On-Behalf Expenditures		4,742
Function 400 On-Behalf Expenditures	10,345	
Function 450 On-Behalf Expenditures		
Function 510 On-Behalf Expenditures		
Function 550 On-Behalf Expenditures		2,869
Function 600 On-Behalf Expenditures	13,110	1,424
Function 700 On-Behalf Expenditures		
Function 780 On-Behalf Expenditures		
Total On-Behalf Employee Benefits by Function	197,373	15,674

Note: TRS and PERS on-behalf for Pupil Transportation and Food Service should be included in function 300 and TRS and PERS on-behalf for Construction & Facilities Acquisition should be included in function 600.



Chugach School District
Voyage to Excellence

CHUGACH SCHOOL DISTRICT GENERAL FUNDS 5/28/23
Current Year-To-Date Budget & Expenditures
From July 1, 2022 - May 28, 2023

Fund #	Description		Revised Budget	Year-To-Date	% Spent
100-100	Instruction	Teachers Salaries, Travel, Supplies	$ 3,392,201.00	$ 2,285,737.52	67.38%
100-200	SPED Instruction	Special Ed. Teacher & Travel	$ 115,200.00	$ 90,534.03	78.59%
100-220	SPED Support	Pyschological & Speech Therapist + Travel	$ 327,727.00	$ 284,716.03	86.88%
100-350	Support Services-Instruction	Staff Salaries, Travel, Supplies (copiers/phones, internet)	$ 1,448,497.00	$ 430,638.52	29.73%
100-400	School Adminstration	School Adminstration Salary + Benefits	$ 122,289.00	$ 150,553.44	123.11%
100-510	District Administration	District Administration Salary, Benefits, Travel, Utilities	$ 246,450.00	$ 193,045.13	78.33%
100-511	Board Of Education	Board Travel, Stipends & Dues	$ 80,000.00	$ 74,149.70	92.69%
100-550	District Administration Suppc	District Administration Salary, Benefits, Insurance	$ 354,580.00	$ 348,586.04	98.31%
100-600	Operations & Maintenance	Classified Salary, Benefits, Travel, Energy, Insurance	$ 570,696.00	$ 502,697.94	88.09%
100-600	Other Financing Issues	Interfund Transfers (Breakfast)	$ 45,000.00	$ 47,153.59	104.79%
		TOTAL	**$ 6,702,640.00**	**$ 4,360,658.35**	**65.06%**
390-540	VTE Residential Stipend	State Stipend as $1,200/per student for 9 months	$ 363,648.00	$ 363,648.00	100.00%

Interested earned in Savings thru May 28, 2023 = $25,249.33

MEMORANDUM #23-20

Title: Deferred Compensation

Reason: Encourage Staff Retention

Date: 6-1-23

BACKGROUND:

The Chugach School District implemented a deferred compensation program in 1996. The program was initiated to encourage staff to participate in a retirement savings plan as well as to increase staff retention. In 2021 Empower Retirement acquired the current plan and now manages the program for CSD.

With the CSD financial landscape specifics somewhat unknown until after the financial audit, the Superintendent recommends the CSD Board approve contributing 1.5% for all eligible staff accounts. If it is determined after audit that we can financially contribute more to the plan, we will revisit and possibly increase our contribution in the Fall.

SUPERINTENDENT RECOMMENDATION:

It is the recommendation of the Superintendent that the Chugach School District School Board pass Memorandum #23-20 as presented.

SUGGESTED MOTION: I move that the Chugach School District Board authorize an FY23 Empower CSD contribution of 1.5% to eligible CSD employee accounts.