Alsea School Board Meeting

Wednesday, January 10, 2024 7:00 PM
Alsea School Library, 301 South 3rd Street, Alsea, OR 97324

1. **Call to Order**
a. Flag Salute
b. Approval of Agenda
2. **Consent Agenda**
a. Approval of Minutes
i. 12.14.2023 Alsea School Board Minutes

Alsea School District 7J
301 S 3rd St
Alsea, OR 97324
(541) 487-4305

Alsea School Board Meeting
Thursday, December 14, 2023
7:00 PM
Alsea School Library

Board members present: Risteen Follett, Soren Rounds, Jamie Olsen, Russ Ceperich
Board members absent: Deb Lindberg
Staff present: Krista Nieraeth, Don Staehely, Heather Shunk, Lora Nickle
Community members were present in person as well as online.

1. **Call to Order – 7:00 PM**
   1.a. Flag Salute
   1.b. Approval of Agenda
   Add an action item to discuss an Executive Session for Superintendent quarterly check-in.

2. **Consent Agenda**
   2.a. Approval of Minutes 11.16.2023
   2.b. Approval of Minutes 12.05.2023 Work Session
   2.c. Approve Hire
   2.d. Approve Resignation
   2.d.i. Anna Chilcote - Building Teacher
   2.d.ii. Dwain Price – Alsea Bus Driver

Jamie Olsen approved the consent agenda. Russ Ceperich seconded. Motion carried with a vote of 4-0.

3. **Patron Comments**
   None.

4. **Reports**
   4.a. Superintendent Report - Ms. Shunk and Ms. Nieraeth are working on the Literacy Grant. Ms. Nieraeth has met with community health centers from Benton and Lincoln counties to discuss the medical facility here in Alsea. Mr. Staehely and Ms. Nieraeth spoke with the ESD to help delineate job responsibilities and costs involved. Ms. Nieraeth is working with Integrity Management Systems to get an extension on the OACIM grant.

   4.a.i. Regular Attenders - Regular attendance is increasing. Alsea is working to increase positive attendance. Ms. Wilson has been meeting with students to discuss how negative attendance affects potential to graduate. Alsea is creating a process for calling home to parents for both building and online students.

   4.b. K-6 Brick and Mortar Principal Report - Ms. Nieraeth reported that the elementary students and staff are quite busy. Alsea hosted our first S.T.E.A.M night. Elementary held their annual Jog-a-thon to raise classroom funds. K-8 students attended the OSU Women's basketball game. Ms. Evan's 6th grade class has started looking at cells with microscopes.

   4.c. K-5 LaHO Principal Report - Ms. Shunk is working over the i-Ready data with her teachers and finding ways to adjust instruction. Teachers are enjoying Exploratory Time with their students.

   4.d. 7-12 Brick and Mortar Principal Report - Ms. Nieraeth presented.
   For students receiving a D or F MS/HS is offering tutoring after school on Mondays and Wednesdays 3:30–5:20. Ms. Wilson has been meeting with students to find ways to support them. The art class created a new design for The Clemens Foundation. The winner will be on the trophies for the upcoming tournament.

   4.e. Financials, Mr. Staehely
   Mr. Staehely went over the financials for the period ending November 30, 2023. Ms. Nieraeth, Ms. Campbell and Mr. Staehely are developing purchasing processes and procedures to ensure appropriate funds are being used.

   4.f. Enrollment
   Enrollment as of December 1, 2023, 274 for K-12.

4.g. Safety – Safety committee presented safety concerns of gates not locking properly, Monthly fire drills are going smoothly.

4.h. Bond Information
Ms. Nieraeth discussed the pre bid meeting next Tuesday for the CTE building construction project.

5. **New Business**

5.a. Bus Surplus – Transportation requests disposal of buses 9 and 16. Soren Rounds motioned to approve. Russ Ceperich seconded. No discussion. Motion carried 4-0.

5.b. Budget Information Workshop discussion - Mr. Staehely requests a board work session in January to discuss the projection and overview of the process. A meeting date of January 17th at 6:00 PM was set. Jamie Olsen motioned to approve. Russ Ceperich seconded. The board discussed. Motion carried 4-0.

Recess at 7:55 PM.
Back in session at 7:58 PM.

5.c. EEIS and HSS Grant agreements – Ms. Nieraeth presented the EIIS and HSS grant contracts for information only.

5.d. SIA Grant Agreement and LPGTs – Ms. Nieraeth presented the Student Investment Account Grant Agreement and LGPTs. This money is used for programs and staff for K-12 students. Our LGPTs include the categories of 4-year graduation rate, 5-year graduation rate, regular attenders, 3rd grade reading, and 9th grade on track. Goals in the 5 categories were set for the GLPTs in collaboration with ODE for the next 5 years. A local metric was chosen as a LGPT to get a better view of where students stand due to lack of data from 3rd grade reading proficiency.
Jamie Olsen motioned to approve. Russ Ceperich seconded. No discussion. Motion carried 4-0.

5.e. AEA/District MOA Salary Placement – This MOA replaces the MOA that was put into place in December 2021. Russ Ceperich motioned to approve. Soren Rounds seconded. No discussion. Motion carried 4-0.

5.f. Set Executive Session date to review Superintendent Quarterly check-in. – Options could include virtual or in-person. Ms. Nieraeth is requesting an executive session to provide the ability for authentic conversations. December 18th, 6:00 PM in person. Jamie Olsen motioned approve. Soren Rounds seconded. No discussion. Motion carried 4-0.

6. **Old Business**

7. **First Reading** *(Shaded words are new/strikethroughs are deleted)

8. **Second Reading**

9. **Board Comments**
Risteen commented about the S.T.E.A.M. night we hosted on Tuesday. She really appreciated the high school students who volunteered. The organizers of the event complimented our students for being respectful, kind and helpful.

10. **Future Agenda Items**

11. **Key Dates**
December 22-January 5, Winter Break
December 27 – 29, Clemens Holiday Basketball Tournament at Alsea
January 10, School Board Meeting 7:00 PM
January 11, Dental Screening K-6 grades

12. Adjournment - 8:28 PM

_____ _____

Risteen Follett, Board Chair Krista Nieraeth, Superintendent

b. Approve New Hire - Emilee Russell, 1st Grade

3. **Patron Comments:**

The Alsea School Board of Directors values the opinions and input of students, staff, parents, and community members. Although board meetings are held in public, they are not meetings of the public. Please keep your comments to 3 minutes or less. If you intend to speak to the board this evening, you will need to fill out one of the blue comment cards and hand it to the Board Secretary, Lora Nickle. Public comments may also be made via Zoom. If you intend to speak via Zoom, please put your name in the comments so that the board chair can call on you. Before you begin your comments, please state your name and if you are speaking for an organization, please state that organization. For more information about public comments at a board meeting, please see Alsea School District Policy BDDH.

4. **Reports**

a. Superintendent Report

i. January Superintendent Report

Alsea School District

January Meeting Board Report

Krista Nieraeth, Superintendent and Special Education Director

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1. **Early Literacy Grant**

   For the 23 – 24 school year, Alsea is allocated preliminarily $91,682 and for the 24 – 25 school year, $95,424. I will be presenting our plan to the school board and asking for approval. Thank you to Mrs. Shunk for her hard work in getting this plan written for our district to submit to ODE.

2. **Bond and OSCIM Grant**

   We have submitted our proposal for an extension of our OSCIM grant and ODE is working with us to ensure that we can get that extension. There is some paperwork on their side they have to complete, but there should be no reason why we are not able to receive the extension.

3. **2024 – 25 School Year Calendar**

   I have been working on preparing the school calendar for the next school year. I have used the Oregon University System calendar to help match up some key dates for vacations, as well making sure that the calendar meets the CBA working days, federal and state holidays, and mandatory instructional hours as set forth by the state of Oregon. We are also needing the calendar to help start setting up the SIS system for that school year, as well as to help us start building our master schedule for classes. I have put together 2 different versions and am asking staff for input and their preferences. I will be bringing a proposed 2024 – 2025 school year calendar to the board for approval in February.

4. **Facilities**

   The district had an asbestos inspection done December 13, 2023, by Environmental Inspection Services Pro LLC. The report can be found in the district office and the annual asbestos notification can be found at https://alsea.k12.or.us/district-office/public-reports/. We will have asbestos testing every six months for the next 3 years.

   The district had the radon testing done for January 3 – 5, 2024. The district must have this testing done every 3 years. Keenan is again working with Environmental Inspection Services Pro LLC to complete this testing.

   Keenan and I will be creating a 1 - 3 year facilities plan to start planning for the upgrades for our outside doors and windows. With our outside doors and windows being old, we need to start replacing them to ensure that our HVAC system will be working properly and that we are not losing air, which will make the system have to work harder, which could increase the cost of our power bills.

5. Basketball Tournament

Alsea co-hosted the Clemens Holiday Tournament with Eddyville Charter School December 27 – 29. The first two days were held at both Alsea and Eddyville, with all of last day's games being held at Alsea. There were 24 total basketball games played during that tournament. We had a great showing of fans from ALL teams and it was great for Alsea to show itself off to other schools and fans. Mr. Rothenberger and I received emails from other schools, thanking us for hosting the tournament and what a great time their players had. What was even better was that our students and fans were able to experience other school's players and fans. It was not uncommon to see our students visiting with other school's students and learning more about their school experiences. We should be very proud of how our fans and student – athletes represented our school and district. Thank you to Mr. Rothenberger and Mrs. Pearson, the AD at Eddyville Charter, for all their hard work in putting on this tournament.

6. OSBA Rural Caucus

Congratulations to Risteen Follett for being elected as a member of the Rural Leadership Assembly for the OSBA Rural School Board Members Caucus. This is great for our district to be represented on a statewide level, as well as to help give voices to small, rural school districts in the western part of the state. I'm excited to have Risteen represent the small school voices in our region and state.

A news release announcing the Rural Leadership Assembly can be found here: https://osba.org/new-osba-rural-caucus-finds-it-voices/

ii. Attendance

REGULAR ATTENDERS

Grade Level	Enrollment #	01-Oct	Enrollment #	01-Nov	Enrollment #	01-Dec	Enrollment #	01-Jan
KG	18	77.78%	18	50.00%	16	43.75%	16	43.75%
1st	42	83.33%	39	84.62%	39	82.05%	39	79.49%
2nd	36	72.22%	36	69.44%	37	78.38%	37	81.08%
3rd	31	77.42%	30	83.33%	29	89.66%	29	79.31%
4th	25	76.00%	26	73.08%	25	72.00%	25	64.00%
5th	24	70.83%	26	50.00%	25	48.00%	25	40.00%
6th	14	78.57%	13	76.92%	12	66.67%	12	66.67%
7th	19	68.42%	18	61.11%	19	47.37%	18	27.78%
8th	13	76.92%	13	61.54%	13	61.54%	13	53.85%
9th	22	68.18%	22	63.64%	23	56.52%	23	56.52%
10th	12	66.67%	12	58.33%	12	50.00%	12	58.33%
11th	14	78.57%	13	53.85%	14	57.14%	14	57.14%
12th	13	38.46%	10	30.00%	10	20.00%	10	20.00%
Schoolwide	**283**	**71.80%**	**276**	**62.76%**	**274**	**59.47%**	**273**	**55.99%**

b. Business Report
i. Financial Statement

GENERAL FUND
STATEMENT OF RESOURCES
FOR THE FISCAL YEAR 2023-24
As of December 31, 2023

LINE		SOURCE	BUDGET	Y-T-D 12/31/2023	PROJECTED	TOTAL 12/31/2023	BALANCE OVER/(UNDER)
		STATE SCHOOL SUPPORT FORMULA					
1	1111	CURRENT YEAR'S TAXES	**$ 499,000.00**	$ 477,240.44	21,759.56	**$ 499,000.00**	**$ -**
2	1112	PRIOR YEAR'S TAXES	**1,000.00**	1,597.88		**1,597.88**	**597.88**
3	1114	OTHER TAXES	**-**	4.72	-	**4.72**	**4.72**
4	1190	INTEREST ON TAX COLLECTIONS	**800.00**	391.43		**391.43**	**(408.57)**
5	2101	COUNTY SCHOOL FUND	**2,500.00**	1,666.58	4,833.42	**6,500.00**	**4,000.00**
6	3103	COMMON SCHOOL FUND	**66,340.92**	-	62,743.82	**62,743.82**	**(3,597.10)**
7	3101	STATE SCHOOL SUPPORT FUND	**6,773,656.93**	4,071,860.00	2,146,268.46	**6,218,128.46**	**(555,528.47)**
8	4801	FEDERAL FOREST FEES	**-**	-	-	**-**	**-**
9		**TOTAL 2023-24 SSSF SOURCES (Line 1 - Line 8)**	**7,343,297.85**	**4,552,761.05**	**2,235,605.26**	**6,788,366.31**	**(554,931.54)**
		STATE SCHOOL SUPPORT FORMULA (Prior Yr Adjustments)					
10		STATE SCHOOL SUPPORT FUND 22-23				**-**	**-**
11		HIGH COST GRANT				**-**	**-**
12		**TOTAL SSSF PRIOR YR ADJ (Line 10 - Line 11)**	**-**	**-**	**-**	**-**	**-**
13		**TOTAL SSSF SOURCES (Line 9 + Line 12)**	**7,343,297.85**	**4,552,761.05**	**2,235,605.26**	**6,788,366.31**	**(554,931.54)**
		NON STATE SCHOOL SUPPORT FORMULA SOURCES					
		LOCAL SOURCES					
14	1412	TRANSPORTATION FEE FROM OTHER DISTRICTS	**88,505.00**	41,833.45	46,671.55	**88,505.00**	**-**
15	1510	EARNINGS ON INVESTMENTS	**25,000.00**	117,674.31	32,325.69	**150,000.00**	**125,000.00**
16	1710	ADMISSIONS - GATE FEES	**7,500.00**	3,967.70	-	**3,967.70**	**(3,532.30)**
17	1760	FUND RAISING	**-**	125.00	-	**125.00**	**125.00**
18	1910	RENTAL INCOME	**12,000.00**	1,200.00	2,400.00	**3,600.00**	**(8,400.00)**
19	1960	RECOVER PRIOR YEAR'S EXPENDITURES	**-**	13,815.31	-	**13,815.31**	**13,815.31**
20	1920	DONATIONS	**6,000.00**	-	-	**-**	**(6,000.00)**
21	1980	FEES CHARGED OTHER GRANTS	**15,000.00**	-	-	**-**	**(15,000.00)**
22	1990	MISCELLANEOUS REVENUE	**23,800.00**	21,432.13		**21,432.13**	**(2,367.87)**
23	1991	ERATE	**1,000.00**	-	-	**-**	**(1,000.00)**
24		**TOTAL LOCAL SOURCES (Line 14 - Line 23)**	**178,805.00**	**200,047.90**	**81,397.24**	**281,445.14**	**102,640.14**
		OTHER SOURCES					
25	2102	REVENUE THROUGH ESD	**4,000.00**	-	-	**-**	**(4,000.00)**
26	3203	SPECIAL EDUCATION PROGRAMS	**8,000.00**	3,823.53	-	**3,823.53**	**(4,176.47)**
27	5300	INSURANCE REIMBURSEMENT	**5,000.00**	-		**-**	**(5,000.00)**
28	5400	BEGINNING CASH	**2,999,999.65**	4,390,473.33		**4,390,473.33**	**1,390,473.68**
29		**TOTAL OTHER SOURCES (Line 23 - Line 28)**	**3,016,999.65**	**4,394,296.86**	**-**	**4,394,296.86**	**1,377,297.21**
30		**TOTAL NON SSSF SOURCES (Line 23 + Line 29)**	**3,195,804.65**	**4,594,344.76**	**81,397.24**	**4,675,742.00**	**1,479,937.35**
31		**TOTAL RESOURCES (Line 13 + Line 30)**	**$ 10,539,102.50**	**$ 9,147,105.81**	**$ 2,317,002.50**	**$ 11,464,108.31**	**$ 925,005.81**

GENERAL FUND
STATEMENT OF EXPENDITURES COMPARED TO BUDGET
FOR THE FISCAL YEAR 2023-24
As of December 31, 2023

		BUDGET	ACTUAL Y-T-D 12/31/2023	ENCUMBERED	TOTAL 12/31/2023	BALANCE FAVORABLE/ (UNFAVORABLE)	--%-- COMMITTED
INSTRUCTION							
1111	Elementary, K-5	1,321,195.00	360,378.37	679,429.40	1,039,807.77	281,387.23	
1113	Elementary Extra-curricular	3,000.00	-	2,961.18	2,961.18	38.82	
1121	Middle/Junior High Programs	518,950.00	78,323.42	159,304.20	237,627.62	281,322.38	
1122	curricular	48,400.00	15,929.45	6,233.69	22,163.14	26,236.86	
1131	High School Programs	556,600.00	117,314.23	209,920.51	327,234.74	229,365.26	
1132	High School Extra-curricular	221,300.00	71,540.13	32,072.28	103,612.41	117,687.59	
1210	Programs for the Talented and Gifted	3,499.50	-	-	-	3,499.50	
1250	Less Restrictive Programs: Students w/ Disability	1,187,200.00	264,946.93	326,411.21	591,358.14	595,841.86	
1280	Alternative Education	21,000.00	-	-	-	21,000.00	
1291	English Second Language Programs	9,600.00	5,137.16	12,687.98	17,825.14	(8,225.14)	
	TOTAL INSTRUCTION	3,890,744.50	913,569.69	1,429,020.45	2,342,590.14	1,548,154.36	60.21%
SUPPORT SERVICES							
2114	Student Accounting Services	53,920.00	-	-	-	53,920.00	
2134	Nurse Services	12,000.00	3,770.00	3,770.00	7,540.00	4,460.00	
2142	Psychological Testing Services	35,000.00	-	50,200.00	50,200.00	(15,200.00)	
2152	Speech Pathology Services	161,360.00	18,441.71	38,354.95	56,796.66	104,563.34	
2160	Other Student Treatment Services	28,000.00	790.00	-	790.00	27,210.00	
2190	Service Direction, Student Support Services	34,050.00	16,760.57	20,678.50	37,439.07	(3,389.07)	
2210	Improvement of Instruction Services	-	4,536.76	251.76	4,788.52	(4,788.52)	
2222	Library/Media Center	1,250.00	-	-	-	1,250.00	
2230	Assessment and Testing	6,848.00	1,766.01	2,517.66	4,283.67	2,564.33	
2240	Instructional Staff Development	26,000.00	341.83	-	341.83	25,658.17	
2310	Board of Education Services	161,200.00	51,211.75	100.00	51,311.75	109,888.25	
2321	Office of the Superintendent Services	335,100.00	158,816.79	139,912.77	298,729.56	36,370.44	
2410	Office of the Principal Services	527,070.00	184,135.34	202,042.76	386,178.10	140,891.90	
2520	Fiscal Services	370,900.00	80,135.29	225,895.85	306,031.14	64,868.86	

GENERAL FUND
STATEMENT OF EXPENDITUES COMPARED TO BUDGET
FOR THE FISCAL YEAR 2023-24
As of December 31, 2023

			BUDGET	ACTUAL Y-T-D 12/31/2023	ENCUMBERED	TOTAL 12/31/2023	BALANCE FAVORABLE/ (UNFAVORABLE)	--%-- COMMITTED
2540		Operation and Maintenance of Plant Services	**613,500.00**	**294,134.72**	**163,170.41**	**457,305.13**	**156,194.87**	
2550		Student Transportation Services	**1,645,150.00**	**437,800.79**	**279,724.33**	**717,525.12**	**927,624.88**	
2660		Technology Services	**92,400.00**	**71,926.39**	**31,323.60**	**103,249.99**	**(10,849.99)**	
2700		Supplemental Retirement Program	**-**	**5,050.32**	**5,104.80**	**10,155.12**	**(10,155.12)**	
		TOTAL SUPPORT SERVICES	**4,103,748.00**	**1,329,618.27**	**1,163,047.39**	**2,492,665.66**	**1,611,082.34**	**60.74%**
OTHER REQUIREMENTS								
5110		Long-Term Debt Service	**20,100.00**	**19,978.69**	**-**	**19,978.69**	**121.31**	
5200		Transfers of Funds						
5200	790	Food Service	**123,405.00**	**-**	**123,405.00**	**123,405.00**	**-**	
5200	792	Bus Fund	**259,000.00**	**-**	**259,000.00**	**259,000.00**	**-**	
6110		Operating Contingency	**120,000.00**	**-**		**-**	**120,000.00**	
7000		Unappropriated Ending Fund Balance	**2,022,105.00**	**-**		**-**	**2,022,105.00**	
		TOTAL OTHER REQUIREMENTS	**2,544,610.00**	**19,978.69**	**382,405.00**	**402,383.69**	**2,142,226.31**	**15.81%**
		TOTAL EXPENDITURES	**$ 10,539,102.50**	**$ 2,263,166.65**	**$ 2,974,472.84**	**$ 5,237,639.49**	**$ 5,301,463.01**	**49.70%**

Special Revenue

Statement of Grants and Other Special Revenue Funds

		5			REVENUE				EXPENDITURES				
#	Fund Title	End Date	Grant Amount	Beginning Cash	Y-T-D	PROJECTED	Transfer from General Fund	TOTAL	Y-T-D	Encumbered	TOTAL	Balance
200	Donations			3,353.63	11,297.64			14,651.27	6,455.84	879.09	7,334.93	7,316.34
203	Title I-A	9/30/2023	10,477.16	-	10,477.16	-		10,477.16	10,477.16	435.00	10,912.16	
203	Title I-A	9/30/2024	49,679.00			49,679.00		49,679.00	26,434.14	6,880.36	33,314.50	
203	**Total Title I**		60,156.16		10,477.16	49,679.00		60,156.16	36,911.30	7,315.36	44,226.66	15,929.50
207	YTP	6/30/2024	38,493.70	-	9,018.19	29,475.51		38,493.70	16,063.19	16,460.89	32,524.08	5,969.62
210	IDEA Part B 611	9/30/2024	16,528.60	-	834.50	15,694.10		16,528.60	16,528.60	-	16,528.60	
210	IDEA Part B 611	9/30/2025	94,297.70			94,297.70		94,297.70	13,186.74	67,884.33	81,071.07	
210	**Total IDEA Part B 611**		110,826.30		834.50	109,991.80		110,826.30	29,715.34	67,884.33	97,599.67	13,226.63
216	IDEA Part B, Section 619 2021-22 ARP	9/30/2023	849.00		-	849.00		849.00	-	-	-	
	IDEA Part B, Section 619 PassThru 2022-23	9/30/2023	-		-	-		-	-	-	-	
	IDEA Part B, Section 619 PassThru 2022-23	9/30/2024	1,453.00		-	1,453.00		1,453.00	-	-	-	
216	**Total IDEA Part B 619**		2,302.00		-	2,302.00		2,302.00	-	-	-	2,302.00
220	Title II-A - Teacher Quality 23-24	9/30/2024	6,439.00	-	-	6,439.00		6,439.00	1,133.34	-	1,133.34	
	Title IV-A - Student Support and Academic Enrichment 23-24	9/30/2024	10,000.00			10,000.00		10,000.00	-	-	-	
220	**Title V- B REAP**		16,439.00		-	16,439.00		16,439.00	1,133.34	-	1,133.34	15,305.66
	ESSER											
230	ESSER II	9/30/2023	65,974.11	-	65,974.11	-		65,974.11	65,974.11	-	65,974.11	-
232	ESSER III	9/30/2024	172,510.72	-	-	172,510.72		172,510.72	169,473.60	-	169,473.60	3,037.12
	Total ESSER Grants		238,484.83		65,974.11	172,510.72	-	238,484.83	235,447.71	-	235,447.71	3,037.12
	Integrated Guidance											
226	Early Indicator Intervention	6/30/2024	1,505.04	-	-	1,505.04		1,505.04	527.41	-	527.41	
248	Federal School Improvement Funds to CSI & TSI Schools 22-23	9/30/2024	85,011.15	-	-	85,011.15		85,011.15	29,540.75	55,307.93	84,848.68	
251	Student Investment Account	9/30/2024	894,970.05	-	-	894,970.05		894,970.05	237,142.30	441,196.56	678,338.86	
252	High School Success M98	8/31/2025	116,492.52	-	-	116,492.52		116,492.52	39,605.92	82,193.37	121,799.29	
	Total Integrated Guidance		1,097,978.76		-	1,097,978.76	-	1,097,978.76	306,816.38	578,697.86	885,514.24	212,464.52
257	Baseball/Softball Program		-	3,706.92	-			3,706.92	-	-	-	3,706.92
259	Student Activity Funds		-	-	67,248.47			67,248.47	14,249.48	1,398.64	15,648.12	51,600.35
263	Outdoor School	6/30/2024	11,000.00	-	-	11,000.00		11,000.00	322.38	2,289.11	2,611.49	8,388.51
267	TAP Asbestos Assessment	12/31/2023	11,500.00	-	-	11,500.00		11,500.00	11,500.00	-	11,500.00	-
272	TAP Grant		-	-	-	-		-	5,725.00	-	5,725.00	(5,725.00)
290	Bus Replacement Fund		-	33,225.19	170,604.77		259,000.00	462,829.96	282,822.00	142,163.00	424,985.00	37,844.96
299	Nutrition Services		-	-	49,226.06	109,268.37	123,405.00	281,899.43	58,570.18	194,573.26	253,143.44	28,755.99
126	CNP Equipment Grant	6/30/2024	3,158.00	-	-	3,158.00		3,158.00	-	-	-	3,158.00
125	Local Food for Schools (LFS) 23-24	8/31/2024	1,316.95	-	-	1,316.95		1,316.95	-	-	-	1,316.95
120	Farm to School	6/30/2025	3,500.00	-	-	3,500.00		3,500.00	-	-	-	3,500.00
299	**Total Nutrition Services**		7,974.95		49,226.06	117,243.32	123,405.00	289,874.38	58,570.18	194,573.26	253,143.44	36,730.94
	Willamette Promise Grant	6/30/2024	10,000.00	-	-	10,000.00		10,000.00	-	-	-	10,000.00
	TOTAL			40,285.74	384,680.90	1,618,120.11	382,405.00	2,425,491.75	1,005,732.14	1,011,661.54	2,017,393.68	408,098.07

DEBT SERVICE
STATEMENT OF EXPENDITUES COMPARED TO BUDGET
FOR THE FISCAL YEAR 2023-24
As of December 31, 2023

			BUDGET	ACTUAL Y-T-D 12/31/2023	ENCUMBERED	TOTAL 12/31/2023	BALANCE FAVORABLE/ (UNFAVORABLE)	--%-- COMMITTED
RESOURCES								
1111		CURRENT YEAR'S TAXES	**$ 91,400.00**	$ 88,603.19		**88,603.19**	**(2,796.81)**	
1112		PRIOR YEAR'S TAXES	**500.00**	178.67		**178.67**	**(321.33)**	
1190		PRIOR YEAR'S TAXES	**100.00**	34.77		**34.77**	**(65.23)**	
1510		INTEREST EARNINGS	**-**	115.95		**115.95**	**115.95**	
5400		BEGINNING FUND BALANCE	**18,000.00**	23,161.82		**23,161.82**	**5,161.82**	
		TOTAL INSTRUCTION	**110,000.00**	**112,094.40**	**-**	**112,094.40**	**2,094.40**	
EXPENDITURES								
5110		Long-Term Debt Service						
5110	610	Redemption of Principal	**30,000.00**	**-**	**-**	**-**	**30,000.00**	
5110	621	Regular Interest	**62,000.00**	**30,673.39**	**-**	**30,673.39**	**31,326.61**	
7000		Unappropriated Ending Fund Balance	**18,000.00**	**-**	**-**	**-**	**18,000.00**	
		TOTAL EXPENDITURES	**110,000.00**	**30,673.39**	**-**	**30,673.39**	**79,326.61**	**27.88%**

CAPITAL PROJECTS (400)
STATEMENT OF EXPENDITUES COMPARED TO BUDGET
FOR THE FISCAL YEAR 2023-24
As of December 31, 2023

		BUDGET	ACTUAL Y-T-D 12/31/2023	ENCUMBERED	TOTAL 12/31/2023	BALANCE FAVORABLE/ (UNFAVORABLE)	--%-- COMMITTED
RESOURCES							
1510	Interest Earnings	**$ -**	$ -		**-**	**-**	
5200	Transfer from General Fund	**-**	-		**-**	**-**	
5400	Beginning Fund Balance	**274,747.25**	274,747.25		**274,747.25**	**-**	
	TOTAL INSTRUCTION	**274,747.25**	**274,747.25**	**-**	**274,747.25**	**-**	
EXPENDITURES							
4150	Building Improvement	**274,747.25**	**-**	**-**	**-**	**274,747.25**	
7000	Unappropriated Ending Fund Balance	**-**	**-**	**-**	**-**	**-**	
	TOTAL EXPENDITURES	**274,747.25**	**-**	**-**	**-**	**274,747.25**	**0.00%**

BOND 2021 (410)
STATEMENT OF EXPENDITUES COMPARED TO BUDGET
FOR THE FISCAL YEAR 2023-24
As of December 31, 2023

		BUDGET	ACTUAL Y-T-D 12/31/2023	ENCUMBERED	TOTAL 12/31/2023	BALANCE FAVORABLE/ (UNFAVORABLE)	--%-- COMMITTED
RESOURCES							
1510	Interest Earnings	**$ 33,639.41**	$ 39,812.55		**39,812.55**	**6,173.14**	
3299	State Grant	**$ 2,100,000.00**	-	**2,100,000.00**	**2,100,000.00**	**-**	
5400	Beginning Fund Balance	**1,523,492.56**	1,538,492.56		**1,538,492.56**	**15,000.00**	
	TOTAL INSTRUCTION	**3,657,131.97**	**1,578,305.11**	**2,100,000.00**	**3,678,305.11**	**21,173.14**	
EXPENDITURES							
4150	Building Improvement	**3,657,131.97**	**714,412.39**	**983,437.50**	**1,697,849.89**	**1,959,282.08**	
7000	Unappropriated Ending Fund Balance	**-**	**-**	**-**	**-**	**-**	
	TOTAL EXPENDITURES	**3,657,131.97**	**714,412.39**	**983,437.50**	**1,697,849.89**	**1,959,282.08**	**46.43%**

c. Enrollment

Alsea School District - Enrollment Totals

Grade Level	2023-24										2022-23									
	Sept 1	Oct 1	Nov 1	Dec 1	Jan 1	Feb 1	Mar 1	Apr 1	May 1	June 1	Sept 1	Oct 1	Nov 1	Dec 1	Jan 1	Feb 1	Mar 1	Apr 1	May 1	June 1
KG	19	18	18	16	16						58	62	60	61	60	56	55	53	50	49
1st	35	42	39	39	39						56	66	64	66	64	60	60	58	54	53
2nd	35	36	36	37	37						42	41	41	45	43	38	36	35	32	30
3rd	28	32	30	29	29						43	50	54	53	51	46	46	46	45	44
4th	24	25	26	25	25						37	41	47	47	47	43	42	40	39	39
5th	23	24	26	25	25						29	32	36	36	36	29	29	26	24	23
6th	13	13	12	12	12						35	45	49	49	46	43	37	34	34	33
7th	18	20	19	19	18						44	59	59	61	59	56	56	52	48	41
8th	13	13	13	13	13						41	51	53	52	50	44	42	42	41	39
9th	20	22	22	23	23						14	14	13	13	12	12	12	12	13	12
10th	12	12	12	12	12						17	16	16	16	16	15	15	14	14	13
11th	13	14	13	14	14						21	21	21	22	20	20	20	19	17	17
12th	13	11	10	10	10						25	24	22	22	21	20	20	15	14	14
Total ADM	266	282	276	274	273						462	522	535	543	525	482	470	446	425	407

d. School Board Appreciation Month

5. **New Business**

a. Early Literacy Grant

Alsea School District 7J

Early Literacy Success School District Grant Application

Krista Nieraeth, Superintendent

Purpose for Presentation

1. To share information about the Alsea School District's Early Literacy Plan as part of the Early Learning Success School District Grant application, as required by the Early Literacy Success Initiative legislation.

2. To provide an opportunity for public comment on the application.

3. To seek board approval for the Early Literacy School District Grant application.

Early Literacy Plan

Our application for the Early Literacy Success School District Grant covers the initial 2023-2025 biennium and was submitted on January 3, 2024.

Allocation

For the 2023 – 24 school year, Alsea SD will receive $91,682.01.

For the 2024 – 25 school year, Alsea SD will receive $95,454.13.

Early Literacy Program Review

Areas of Strengths

- Consistent Curriculum for ELA
- Instructional Coaching
- Small Groups – High Dosage Tutoring

Areas for Growth and Improvement

- Professional Development
- Family Engagement for early literacy
- Implementing Core Curriculum with Fidelity

Professional Development & Coaching

- Use of Research Based Strategies in teaching to include:
  - Phonological Awareness, Vocabulary Development, Fluency, and Comprehension
  - Teachers will learn skills through PD trainings for Science of Reading and SAVVAS curriculum
- Observation and Coaching by administration and instructional coach
- Parent / Family Engagement for Supporting Early Literacy
  - Engagement nights
  - Resource Sharing
  - Increased communication between teachers and families

Extended Learning Programs

- Targeted Small Groups / What I Need (WIN) time
  - Created by student data
  - Identifies areas of needs for individual students
- ELL Teacher
  - Training for staff about teaching sheltered instructional literacy strategies for ELL learners, which are good for ALL learners.
  - Provides literacy teaching for ELL learners.

High-Dosage Tutoring

- Small group / one-on-one sessions
  - 20 – 30 minutes during class times 2 – 3 times per week.
  - Differentiated Instruction
  - Responsive to student needs based off data
  - Use of leveled materials that are engaging and challenging
  - Different techniques to teach reading and writing, i.e. games, interactive activities, etc.

Research-Aligned Curriculum

Core Curriculum – myView Literacy from SAVVAS Learning Company

Supplemental Materials – Open Court Reading (LaHO) and UFLI (B&M)

Progress Monitoring Materials – i – Ready Reading

Benchmark/Summative Assessment – i – Ready Reading.

Communication Plan

We will share our plan with other districts, schools, families, and community through the use of surveys, our website, newsletters, social media, principal reports at school board meetings, and the district’s annual report and data.

Student Growth Assessment

The district currently uses the following assessment to monitor growth for students:

DIBELS and i - Ready

Matching Funds

The district is required to match 25% of the funds, which for this year is $22,920.51.

We are using our SIA grant to provide the 25% match through the salary of an RTI aide and in the general fund through the purchasing of the ELA curriculum.

Inventory

Core Curriculum – myView Literacy from SAVVAS Learning Company

Supplemental Materials – Open Court Reading (LaHO) and UFLI (B&M)

Progress Monitoring Materials – i – Ready Reading

Benchmark/Summative Assessment – i – Ready Reading.

Budget 2023-2024

Grant Allowable Use Category							Overall Literacy Budget (23-24)
						Total Allocation 2023-24 (Autofill from Start Here tab):	$91,682.01
						Total Budgeted Amounts (Autosum):	$91,682.01
						Unbudgeted (Autocalculate):	($0.00)
	Proposed Investment	FTE	FTE Type	Allowable Use Code	Object Code	4th or 5th Grade Expenditure	Literacy Budget (23-24)
High-Dosage Tutoring	Licensed Reading Instruction - Salary	0.6	Other	SGHDT	111		$32,445.86
High-Dosage Tutoring	Licensed Reading Instruction - Benefits	0.6	Other	SGHDT	2XX		$21,147.35
Extended Learning Programs	Licensed EL Teacher - Stipend Salary	0.6	Literacy Coach	SGHDT	111		$5,262.00
Extended Learning Programs	Licensed EL Teacher - Stipend Benefits	0.6	Literacy Coach	SGHDT	2XX		$2,238.02
Professional Development & Coaching	Summer Intensive Conference		Other	PDC	34X		$22,588.78
Professional Development & Coaching	Summer Intensive Conference		Other	PDC	34X	Yes	$5,000.00
Purchasing Curricula & Materials	Supplies and Materials for Curricula		Other	CRCM	4XX		$3,000.00

Budget 2024-2025

Grant Allowable Use Category							Overall Literacy Budget (24-25)
						Total Allocation 2023-24 (Autofill from Start Here tab):	$95,424.13
						Total Budgeted Amounts (Autosum):	$95,424.13
						Unbudgeted (Autocalculate):	($0.00)
	Proposed Investment	FTE	FTE Type	Allowable Use Code	Object Code	4th or 5th Grade Expenditure	Literacy Budget (24-25)
High-Dosage Tutoring	Licensed Reading Instruction - Salary	0.75	Other	SGHDT	111		$43,396.35
High-Dosage Tutoring	Licensed Reading Instruction - Benefits	0.75	Other	SGHDT	2XX		$35,686.15
Extended Learning Programs	Licensed EL Teacher - Stipend Salary	0.6	Literacy Coach	SGHDT	111		$5,630.34
Extended Learning Programs	Licensed EL Teacher - Stipend Benefits	0.6	Literacy Coach	SGHDT	2XX		$2,948.00
Purchasing Curricula & Materials	Supplies and Materials for Curricula		Other	CRCM	4XX		$7,763.29

Thank you to Mrs. Shunk, LaHO principal, for all her hard work on this application.

Alsea School District 7J
Board Recommendation Form

To:	The Board of Directors of Alsea School District
Prepared By:	Krista Nieraeth, Superintendent
Date:	January 10, 2023

Background:

In the summer of 2023, Gov. Kotek and the Oregon Legislature established early literacy as a top priority. There were four goals that were identified:

1. Increase early literacy for children from birth to third grade;
2. Reduce literacy academic disparities for student groups that have historically experienced academic disparities;
3. Increase support to parents and guardians to enable them to be partners in the development of their children's literacy skills and knowledge; and
4. Increase access to early literacy learning through support that is research-aligned, culturally responsive, student-centered and family-centered.

This grant is a Non-competitive, application-based, annual grant-in-aid and School districts and eligible public charter schools that are elementary schools are eligible to receive this grant.

Part of the requirements of this grant is to present the application to the school board and public for review.

Action Requested:

To approve the Early Literacy Success Grant as presented

Motion Requested:

"I move to approve the Early Literacy Success Grant as presented."

b. CTE Building Construction - Contractor Bid

SECTION 00 3000

BID PROPOSAL FORM

Bid To: Alsea School District
Attn: Krista Nieraeth, Superintendent
301 S 3rd St., Alsea, OR 97324 (Physical Address)
P.O. Box B, Alsea, OR 97324 (Mailing Address)

PROJECT: **Alsea High School CTE Building**

Bids DUE: **January 10, 2024 at ~~3:30~~ 4:00 PM PST** (unless changed by Addenda) ***[ADD #2]***

1. The undersigned,

NAME of FIRM: GBC Construction, LLC

after having carefully examined the bidding documents and addenda numbered 1 through 2 inclusive, as well as the work site and conditions affecting the work, hereby proposes and agrees to furnish all labor, materials, and all other work, required by and in strict conformance with the above documents, necessary to complete the project for the stipulated sum of:

Base Bid:

TOTAL (Figures) $ 2,543,402.00 Dollars

TOTAL (Words) Two million five hundred fourty three thousand four hundred two dollars. Dollars

Alternate 1:

TOTAL (Figures) $ -181,558.00 Dollars

TOTAL (Words) One hundred eighty thousand five hundred fifty eight dollar credit Dollars

2. The undersigned agrees to maintain the proposal price for a period of thirty (30) calendar days after bid opening.

3. The undersigned agrees, if given a notice of Intent to Award on January 12, 2024, to complete all work as shown in the Contract Documents by the substantial completion date of August 16, 2024.

4. ***[ADD #2]*** If bidder feels the above referenced substantial completion date cannot be achieved, state revised date for substantial completion: October 24th, 2024 with insulated metal panels.

5. The undersigned agrees that, prior to commencement of the Work, and within seven (7) calendar days of Notice of Intent to Award, to:
   a. Enter into and execute the contract included in specification section 00 5000 without modification to the terms and conditions.
   b. Deliver to the Owner duly executed AIA Document G705, "Certificate of Insurance," or ACORD form 25S.
   c. Deliver to the Owner duly executed AIA Document A312, "Performance Bond and Payment Bond."

6. The undersigned certifies that this Bid has been prepared independently and is not made in the interests of any undisclosed party. It is submitted without collusion or intent to limit independent, competitive bidding. The Bidder has in no way induced or solicited other Bidders to submit false bids, or to refrain from bidding.

SECTION 00 3000

BID PROPOSAL FORM

Bid To: Alsea School District
Attn: Krista Nieraeth, Superintendent
301 S 3rd St., Alsea, OR 97324 (Physical Address)
P.O. Box B, Alsea, OR 97324 (Mailing Address)

PROJECT: **Alsea High School CTE Building**

Bids DUE: **January 10, 2024 at ~~3:30~~ 4:00 PM PST** (unless changed by Addenda) ***[ADD #2]***

1. The undersigned,

   NAME of FIRM: Todd Construction, Inc.

   after having carefully examined the bidding documents and addenda numbered 1 through 2 inclusive, as well as the work site and conditions affecting the work, hereby proposes and agrees to furnish all labor, materials, and all other work, required by and in strict conformance with the above documents, necessary to complete the project for the stipulated sum of:

Base Bid:

TOTAL (Figures) $ 1,917,200 Dollars

TOTAL (Words) One million nine hundred seventeen thousand two hundred Dollars

Alternate 1:

TOTAL (Figures) $ – $ 150,000 Dollars

TOTAL (Words) Deduct One hundred fifty thousand Dollars

2. The undersigned agrees to maintain the proposal price for a period of thirty (30) calendar days after bid opening.

3. The undersigned agrees, if given a notice of Intent to Award on January 12, 2024, to complete all work as shown in the Contract Documents by the substantial completion date of August 16, 2024.

4. ***[ADD #2]*** If bidder feels the above referenced substantial completion date cannot be achieved, state revised date for substantial completion: N/A.

5. The undersigned agrees that, prior to commencement of the Work, and within seven (7) calendar days of Notice of Intent to Award, to:
   a. Enter into and execute the contract included in specification section 00 5000 without modification to the terms and conditions.
   b. Deliver to the Owner duly executed AIA Document G705, "Certificate of Insurance," or ACORD form 25S.
   c. Deliver to the Owner duly executed AIA Document A312, "Performance Bond and Payment Bond."

6. The undersigned certifies that this Bid has been prepared independently and is not made in the interests of any undisclosed party. It is submitted without collusion or intent to limit independent, competitive bidding. The Bidder has in no way induced or solicited other Bidders to submit false bids, or to refrain from bidding.

SECTION 00 3000

BID PROPOSAL FORM

Bid To: Alsea School District
Attn: Krista Nieraeth, Superintendent
301 S 3rd St., Alsea, OR 97324 (Physical Address)
P.O. Box B, Alsea, OR 97324 (Mailing Address)

PROJECT: **Alsea High School CTE Building**

Bids DUE: **January 10, 2024 at ~~3:30~~ 4:00 PM PST** (unless changed by Addenda) ***[ADD #2]***

1. The undersigned,

   NAME of FIRM: WILDISH PAVING CO. dba WILDISH BUILDING CO.

   after having carefully examined the bidding documents and addenda numbered 1 through 2 inclusive, as well as the work site and conditions affecting the work, hereby proposes and agrees to furnish all labor, materials, and all other work, required by and in strict conformance with the above documents, necessary to complete the project for the stipulated sum of:

Base Bid:

TOTAL (Figures) $ 2,219,500 Dollars

TOTAL (Words) Two Million Two Hundred Nineteen Thousand Five Hundred Dollars

Alternate 1:

TOTAL (Figures) $ 2,090,080 Dollars

TOTAL (Words) Two Million Ninety Thousand Eighty Dollars

2. The undersigned agrees to maintain the proposal price for a period of thirty (30) calendar days after bid opening.

3. The undersigned agrees, if given a notice of Intent to Award on January 12, 2024, to complete all work as shown in the Contract Documents by the substantial completion date of August 16, 2024.

4. ***[ADD #2]*** If bidder feels the above referenced substantial completion date cannot be achieved, state revised date for substantial completion: Sept. 16, 2024.

5. The undersigned agrees that, prior to commencement of the Work, and within seven (7) calendar days of Notice of Intent to Award, to:
   a. Enter into and execute the contract included in specification section 00 5000 without modification to the terms and conditions.
   b. Deliver to the Owner duly executed AIA Document G705, "Certificate of Insurance," or ACORD form 25S.
   c. Deliver to the Owner duly executed AIA Document A312, "Performance Bond and Payment Bond."

6. The undersigned certifies that this Bid has been prepared independently and is not made in the interests of any undisclosed party. It is submitted without collusion or intent to limit independent, competitive bidding. The Bidder has in no way induced or solicited other Bidders to submit false bids, or to refrain from bidding.

Alsea School Bond Project Budget Summary - Updated January 10, 2023

Income

	Original Budget	Current Budget	Actual Income To-Date	Notes
Bond Sale	$ 2,100,000.00	$ 2,289,477.00	$ 2,289,477.00	Bond value $2.1M plus premium of $189,477
Bond Fund Interest		$ 85,666.84	$ 85,666.84	Interest on bond proceeds updated January 2024.
OSCIM Grant	$ 2,100,000.00	$ 2,100,000.00	$ -	Amount verified with State 1/23; contingent on spending this amount by 3/24
ESSER Funds	$ -	$ 232,879.26	$ 68,251.41	ESSER II $68,251.41 (spent 9/23) and ESSER III $164,627.85 (spend by 9/24) after "unfinished learning" deductions
Totals	**$ 4,200,000.00**	**$ 4,708,023.10**	**$ 2,443,395.25**	

Expenses

	Original Budget	Current Budget	Committed Costs	Paid To-Date	Notes
Construction Cost		$ 4,014,578.23	$ 4,014,578.23	$ 1,847,000.00	Budget is based on available funds. Committed costs are for contracts approved to-date.
Design Fees		$ 362,684.06	$ 362,684.06	$ 275,404.06	Committed costs includes fees for geotech, survey and haz material study.
Consultant Fees		$ 54,407.31	$ 54,407.31	$ 32,189.13	Fees for soil testing, special inspections, commissioning and misc consulting.
Project Management		$ 62,000.00	$ 62,000.00	$ 46,915.00	IMS not-to-exceed fee.
Permits & Fees		$ 29,716.11	$ 29,716.11	$ 24,922.21	Permit and site plan fees; no SDCs per County.
Furnishings		$ -	$ -	$ -	Furnishings, equipment, computers, etc. are either in possession or being funded separately.
Other Project Costs		$ 123,839.15	$ 123,839.15	$ 118,639.15	Attorney, bank fees & advertising paid. Builder's risk insurance not included yet.
Owner's Contingency		$ 60,798.24	NA	NA	For unforeseen costs based on current construction budget.
Totals	**$ -**	**$ 4,708,023.10**	**$ 4,647,224.86**	**$ 2,345,069.55**	

c. Budget Calendar for 2024-2025 Fiscal Year

Alsea School District 7J
Board Recommendation Form

To:	The Board of Directors of Alsea School District
Prepared By:	Don Staehley, Business Manager
Date:	January 10, 2023

Background:
State law requires each school district and its board of directors to adopt and publish a budget calendar for the review, approval and adoption of the next fiscal year's budget.

Action Requested:
To approve the dates (and meeting times) on the budget calendar.

Motion Requested:
"I move to approve the 2024 – 2025 Proposed Budget Calendar."

ALSEA SCHOOL DISTRICT 7J

PO Box B * Alsea, Oregon 97324 * 541-487-4305 * Fax 541-487-4089
www.alsea.k12.or.us

2024 – 2025 PROPOSED BUDGET CALENDAR

Wednesday, January 10, 2024	Approval of 2024 – 2025 Budget Calendar Announce Budget Committee Vacancies – Advertise on Website, Facebook, and Email
Wednesday, January 17, 2024	School Board Budget Workshop
Thursday March 14, 2024	School Board fills all Budget Committee Vacancies by Appointment
Friday, March 29, 2024	Publish Notice of Budget Committee Meeting
Tuesday, April 16, 2024	Proposed Budget Document Due
Tuesday, April 23, 2024	Budget Committee Training (5pm) Budget Committee Meeting #1 (6pm)
Friday, April 26, 2024	Second Publish Notice of Budget Committee Meeting
Tuesday, May 21, 2024	Budget Committee Meeting #2 / Budget Approval (6pm)
Tuesday, May 28, 2024	Budget Committee Meeting #3 (only if needed) / Budget Approval (6pm)
Friday, June 7, 2024	Publish Budget Financial Summary and Notice of Budget Hearing (ORS 294.441(2))
Thursday, June 13, 2024	Public Hearing on Budget before Regular School Board Meeting (6:30pm) • Consider public testimony from budget hearing • Adopt Budget • Levy Taxes • Make Appropriations for the FY 2024 – 2025 Budget Regular School Board Meeting (7pm)
Monday, July 15, 2024	Submit Notice of Property Tax Levy to County Assessors

6. **Old Business**
7. **First Reading *(Shaded words are new/strike-throughs are deleted)**
8. **Second Reading**
9. **Board Comments**
10. **Future Agenda Items**
11. **Key Dates**

January - School Board Appreciation Month
January 11 - Dental Screening, K-6
January 15 - MLK Day, No School
January 19 - School in Session
January 26 - Grading Day
January 29 - 2nd Semester begins
February 7 - Alsea School Board meeting