

Policy Committee

Tuesday, September 6, 2016 6:00 PM

Policy Committee, L.P. Wilson Community Center, Room 17, 601 Matianuck
Avenue, Windsor, CT 06095

1. **Call to Order, Pledge to the Flag and Moment of Silence**
2. **Audience to Visitors**
3. **Review Revised P/AR 6155 Class Examinations**
4. **Adjournment**

Section: Instruction

Subject: CLASS EXAMINATIONS

P-6155

**BOARD OF EDUCATION POLICY
WINDSOR PUBLIC SCHOOLS
WINDSOR, CT**

1. ~~Scheduling Major Tests~~ Test Schedules

- A. ~~In fairness to students who must be absent because of required religious holidays and in order to avoid the necessity for make-up activities, major tests and/or the introduction of new topics and materials should not be scheduled on these days. When scheduling either classroom or system-wide tests, teachers and administrators are encouraged to consider possible conflicts with religious holidays that the students in their classes may encounter. Efforts should be made to choose a schedule for tests and makeup opportunities that are reasonable under the circumstances and maximize the number of students in attendance. Teachers should let parents know of important class activities such as tests, field trips, or presentations as far in advance as possible so that potential conflicts with religious obligations can be avoided or accommodated. Windsor Public Schools does not designate specific days of religious significance on which testing is prohibited.~~

Policy Adopted: 4/14/81

Section: INSTRUCTION

Subject: CLASS EXAMINATIONS

AR-6155

**ADMINISTRATIVE REGULATION
WINDSOR PUBLIC SCHOOLS
WINDSOR, CT**

INSTRUCTION

CLASS EXAMINATIONS

Final Examinations: High School

1. ~~Final e~~Examinations are to be administered in all academic classes at the end of each semester. A special final examination schedule ~~is to~~ **will** be developed to afford all students ample opportunity to do well. Exams are to be weighted as 20% percent of the final grade **for semester courses and the semester grade for year-long courses.**
2. ~~In addition, a make-up schedule should also be developed to allow s~~Students who **have** had ~~an~~ excused absences during the scheduled exam period ~~to make up the missed exam.~~ **must make S**specific arrangements ~~should be made by the student~~ with the teacher **to complete the exam upon** ~~on~~ the student's return to school.
3. Students who miss an exam without a legitimate reason will be unexcused for the examination and not entitled to make up the exam. These students will receive a grade of zero (0) for the exam. ~~This final examination grade of zero (0) will be weighted as 20% of the student's final grade for the semester courses and the semester grade for year-long courses.~~
34. **During the exam schedule days, S**students are required to attend school only when they are scheduled for an final exam. If students attend school when not scheduled for an final exam, they will be required to report to ~~a study hall or library~~ **a designated area.** Loitering in the building or on school grounds ~~will is~~ not be permitted.
5. **During the spring semester ONLY, seniors will be exempt from June exams in any class where they have at least an A- (90%) combined average for quarters 3 and 4. Seniors will not be exempt from school designated Capstone Projects. There are NO exemptions for freshmen, sophomores and juniors.**

~~4. Exemption Policy for Seniors - Spring Semester Only~~

- ~~A. The final exam exemption policy applies only to seniors and only during the spring semester. A senior will be exempt from taking the final exam in a course if he/she attains a minimum semester grade of "B" (83%) and receives no marking period grade less than "B-" (80%) during that spring semester.~~
- ~~B. Juniors, Sophomores and Freshmen: NO EXEMPTIONS.~~

Regulation Approved: Oct. 19, 1992

James R. Myers, Ph.D.
Superintendent of Schools