PUBLIC NOTICE

Shorewood School District

SCHOOL BOARD TOWN HALL MEETING

September 9, 2025 at 6:00 PM

Shorewood High School Library Media Center (LMC)

I. **6 pm CALL TO ORDER**
- I.A. Adopt the Agenda (GC2)
- I.B. Overarching Result for Shorewood School District (R1)
  Our students are leaders who challenge themselves to grow and achieve academically, pursue their passions, navigate change, learn continuously and contribute to the common good.
- I.C. Awards and Recognitions
  - I.C.1. Introduction of 2025-2026 Student Board Representatives
    - Milan Robinson
    - Aven Spahn

II. **6:05 pm STUDENT ACHIEVEMENT AND RESULTS (R1)**
Atwater Elementary School

III. **6:15 pm PUBLIC COMMENT #1 (GC3)**
Initiate and maintain effective communication with the citizens and other important stakeholder groups as a means to engage them in the work of the Board and the District.

IV. **6:25 pm SUPERINTENDENT'S REPORT**

V. **6:40 pm SUPERINTENDENT'S CONSENT AGENDA**
- V.A. Approval of District Staffing Changes: Appointments, Retirements, Resignations and Leave of Absence Requests

VI. **6:45 pm BOARD BUSINESS AND POSSIBLE BOARD ACTION**
- VI.A. Approval of OE 7 (Treatment of District Constituents: Families and Caregivers, Students, and Staff) Operating Expectations Monitoring Document

VII. **7:15 pm BOARD CONSENT AGENDA (GC2)**
- VII.A. Approval of Board Meeting Minutes
  - August 12, 2025 Closed Session
  - August 12, 2025 Regular Board Meeting
- VII.B. Approval of SHS Cross Country Team Trip to Terre Haute, Indiana (October 3-5, 2025)

VIII. **7:20 pm PUBLIC COMMENT #2 (GC3)**
Initiate and maintain effective communication with the citizens and other important stakeholder groups as a means to engage them in the work of the Board and the District.

IX. **7:35 pm BOARD MEMBER REPORTS**

X. **7:45 pm REVIEW OF 'TO DO' AND FUTURE AGENDA ITEMS**

XI. **7:50 pm RECESS AND DEBRIEF**

EXECUTIVE SUMMARY
FOR THE SHOREWOOD SCHOOL BOARD

Topic: Superintendent's Report
Date: September 9, 2025
Prepared by: Laurie Burgos, Superintendent

Recommended action:
__X__ Information only
Presentation/discussion
Discussion/action by School Board
Presentation/action next meeting

Purpose:
To summarize and discuss current District education, administrative and operations priorities, and provide follow up on items from prior Board meetings.

A New School Year
I want to begin with a warm welcome (and welcome back) to District students and families, and with thanks to our entire staff for their hard work to prepare for the school year.

All staff marked the start of the 2025-2026 school year at the Back-to-School Kick-Off on August 21. Back to School Week continued through August 28, with professional development and required training sessions, building meetings, and other activities, as well as numerous buildings & grounds projects, ongoing student registration, and other back-to-school work in schools and in the District Office. Though the local power outage cancelled school on September 3 for SIS and SHS students and staff, our elementary schools continued with their regular schedule. All schools will be following up with families about making sure they have updated their emergency communications preferences, and we will revisit this during Campus Safety Week (September 22-26) as well.

The District's Annual Meeting and Budget Hearing was also part of Back-to-School Week, and I want to extend my thanks to former Board President, Emily Berry, who chaired the August 26 event. Capital expansion funds and the 2025 property tax levy were approved, and details about

these resolutions and others can be viewed in the 2025-2026 Annual Meeting packet on the District website. The final step in the 2025 budget development process is Board approval of the 2025-2026 budget (the Original budget) at their October 28 meeting. As a reminder, regularly scheduled School Board meetings begin at 6 pm.

***Our Promise, Our Plan:* 2025–2030 Strategic Plan Launch**

The Back-to-School Week schedule also provided us with important opportunities to share the District's 2025-2030 Strategic Plan with staff and community members.

At the heart of the plan is our Promise: to ensure that every student is valued, supported, and challenged in ways that help them thrive now and prepare them to contribute meaningfully to their communities. Supporting this commitment is the Shorewood Student Profile, which defines the knowledge, skills, and dispositions we aim to cultivate in our graduates: leaders who challenge themselves to grow, pursue their passions, navigate change, learn continuously, and contribute to the common good. Four plan priorities will anchor our work over time, and key action steps will be established annually.

School principals underscored the plan's themes during their Back-to-School Week meetings, and School Growth Plans will be developed with these strategic plan priorities in mind:

- Challenging & Engaging Learning
  - 2025-2026 Action Steps
    - Focus on continuous improvement
    - Implement new math curriculum in grades 6-8
    - Strengthen early literacy instruction
    - Explore pathways options
- A Culture of Belonging & Growth
  - 2025-2026 Action Steps
    - Elicit student voice
    - Provide employee engagement opportunities
- Strong Partnerships
  - 2025-2026 Action Steps
    - Hold community engagement sessions
    - Enhance communications & data use
- Operational Excellence
  - 2025-2026 Action Steps
    - Convene a Financial Sustainability Task Force
    - Continue legislative advocacy

Over the next year, we will communicate about the plan with staff, families, and community members through presentations, engagement sessions, and regular updates. In doing so, we will affirm and demonstrate the focus, alignment, and commitment needed to fulfill our Promise to our students and the community.

Financial Sustainability Task Force
As outlined in the strategic plan, addressing the District's financial position and long-term sustainability is also a key priority. With the school year now underway, I want to summarize the budget and planning work completed to support these discussions, and outline next steps regarding establishment of the Financial Sustainability Task Force:

- First, I want to recirculate this presentation of District financial data and budget scenarios discussed in prior Board meetings; this information was shared with the Strategic Planning Committee and District staff in November 2024;
- Additionally, the Roffers Group was contracted in April 2025 to conduct an in-depth analysis of student enrollment and demographic trends in Shorewood. Their study was completed in August, and members of the Roffers team will attend the September 24 Board meeting to discuss their findings;
- The Task Force will be focused on exploring strategies for long-term financial sustainability, including continued operating referendum support. While school or grade reconfigurations may be an option, discussion about these scenarios is premature, as the Task Force will need to weigh the impact of potential financial strategies on our established community values and priorities; and
- As with the Strategic Planning Committee, the District will invite all staff, families and community members to participate in Task Force work after the Board has the opportunity to review the Roffers report and determine next steps.

I hope all District families and residents will take time to review the strategic plan, and the planning information that will be provided in the coming weeks, and stay engaged in this process.

Policy Updates
Though the Trump Administration has rolled back various Diversity, Equity, Inclusion, and Accessibility (DEIA) initiatives, website and mobile accessibility rules established in 2024 under the Americans with Disabilities Act remain law. The DPI recently reminded Wisconsin school districts that they are required to meet these guidelines by next year, and I want to confirm that the District's website (managed by Finalsite) is in compliance with both ADA and Web Content Accessibility Guidelines (WCAG).

On a related note, District policies and required Annual Notices were updated in August, and these can be accessed through the District website.

The U.S. Office of Management and Budget has delayed some federal grant awards, including Title III, Part A, which supports language instruction, family engagement, and professional learning for multilingual learners and immigrant students in Wisconsin.

Despite the federal government rescinding certain guidelines related to students who come from multilingual homes, school districts in Wisconsin remain legally required to provide effective programming. In SSD, we follow the guidance outlined in the DPI English Learner Policy Handbook, which outlines best practices and expectations for serving multilingual students. Wisconsin's Bilingual-Bicultural Education Law (Wisconsin Statute 115.95) and PI-13, set legal requirements for identifying and supporting English learners (ELs), ensuring they have meaningful access to grade-level instruction while acquiring English proficiency.

We remain committed to our multilingual learners, staff, and programming, and have dedicated funds from the general fund to ensure the continuity of services.

EXECUTIVE SUMMARY
FOR THE SHOREWOOD SCHOOL BOARD

Topic: Staff Appointments
Date: September 9, 2025
Prepared by: Carrie Wettstein

Recommended action:
___ Information only
___ Presentation/discussion
___ Discussion/action by committee
_X_ Discussion/action by Board of Education
___ Presentation/action next meeting

Recommendation(s): Approval
Purpose: Appointments

Background:
The District has made the following staff appointments:

Michael DeBruin, Dean of Students, Atwater Elementary School
Cassandra Gabor, District Health Nurse
Lane Holschbach, SIS Math Teacher
Madeline Resto, SIS Spanish Teacher

Operational Expectations Monitoring Document
OE-7 Communicating with Village Residents and Public Audiences
Revised October 8, 2024

Certification of the Superintendent: ***With respect to Operational Expectation 7 (Communicating with Village Residents and Public Audiences), taken as a whole, the Superintendent certifies that the proceeding information is accurate and complete, and is:***

_____ In Compliance
__X__ In Compliance with Noted Exceptions
_____ Not in Compliance

Signed: _Laurie Burgos____, Superintendent Date: September 9, 2025

Executive Summary:
The OE-7 Monitoring Document focuses on how the District works to maintain timely, two-way communication with Village residents and public audiences and the systems we have in place to ensure the public is informed about overall District and school administration and operations.

Board Indicator 1 focuses on how the District utilizes its communications channels to reach residents and other public audiences. Board Indicators 2 and 3 focus on the timeliness of communications, and the ways in which communications might garner support and create channels for community input and feedback to the District.

Summary of Compliance:
For the OE-7 report, the District is **in compliance with noted exceptions**. Communications with residents and public audiences are timely, accessible, and increasingly two-way in nature. Evidence includes the development and implementation of an annual Communications Plan, a variety of community engagement opportunities such as listening sessions and strategic planning engagement sessions, and broad use of multiple communications channels (social media, newsletters, website, and Village publications).

The District also met the requirement to publish and distribute an Annual Report that included student results, program highlights, and financial information. While Board Indicator 2 and Board Indicator 3 revealed areas where survey methodology and data collection should be strengthened, the systems in place overall meet the policy requirements and demonstrate a commitment to transparency, two-way communication, and community engagement.

Areas of Focus for Continuous Improvement:

As the District launches its 2025–2030 Strategic Plan, strengthening partnerships with families, residents, and community organizations is a key priority. Effective communication is central to building those partnerships, ensuring that stakeholders feel informed, valued, and engaged with our schools. The following areas of focus for continuous improvement highlight opportunities to deepen trust, expand two-way communication, and grow advocacy across Shorewood:

- Communicate elements of our Strategic Plan (Promise, Student Profile, and Strategic Priorities and data dashboard) to the community;
- Build an advocacy network of community members, alumni, and partners who can champion the District's work;
- Proactively communicate financial realities, facilities planning, and budget stewardship to enhance trust in District operations;
- Host quarterly Community Conversations;
- Integrate crisis communications planning into the Communications Plan to anticipate and respond to emerging challenges;
- Provide communications training for staff to empower staff as effective storytellers;
- Review additional sources of evidence for overall satisfaction with District communications; and
- Add internal and external communication flowcharts to the Communications Plan.

Disposition of the Board: ***With respect to Operational Expectation 9 (Communicating with the Public), the Board:***

_____ Accepts the report as fully compliant
_____ Accepts the report as compliant with noted exceptions
_____ Finds the report to be noncompliant

Summary Statement/Motion of the Board:

Signed: _____, Board President Date:

OE-7 Communicating with Village Residents and Public Audiences
The Board values an informed and engaged public. The Superintendent shall ensure that the public is adequately informed about the condition and direction of the District, and there are no significant differences in responses to satisfaction with communications and opportunities for feedback based on respondents' race, ethnicity, gender, or other available identity grouping.

Superintendent Interpretation

- ***Public***: Village residents who do not have students enrolled in the District, the business community and other public audiences.

- ***Adequately informed***: Public understands the activities in the District.

- ***Condition:*** Information about the organization's academic results, honors, awards and recognition, educational environment, financial status, and other aspects of the District's health.

- ***Direction***: Communication about the District's strategic action plan, programs, innovations, operational goals and intended Results for Student Achievement.

OE-7.1: **Ensure the timely flow of accurate information, appropriate input, and strategic two-way communication between the District and the public that builds understanding and support for District efforts that meets the needs of members of the public from multiple cultural and linguistic backgrounds, and is accessible by those with disabilities.**	**Superintendent** **Compliant** **Compliant with Exceptions** **Not Compliant**	**Board** **Compliant** **Compliant with Exceptions** **Not Compliant**

Superintendent Interpretation

The Board values an informed, involved community as a way to improve the system and check public perceptions of the system.

- ***Timely flow***: Regular communications as needed through a variety of media throughout the year.

- ***Appropriate input***: Thoughts, concerns, questions, and ideas from our parents, alumni, partners, and community members, with clear channels for input/feedback in place for our residents and other public audiences.

- ***Strategic two-way communication***: We engage the public by delivering information and receiving feedback from community members in an organized, cyclical process around the District's condition and direction to help build mutual understanding and relationships.

- ***Builds understanding and support:*** Our communication efforts help residents and other audiences stay closely informed about the District's direction and progress, and develop and maintain a positive perception of the District.

Board Indicator 1: The District develops an annual Communications Plan that includes opportunities for two-way communication between the District and Village residents/the public, a communications calendar, and goals for communication that are tied to the district's strategic plan.	Superintendent Compliant Not Compliant	Board Compliant Not Compliant

Evidence: The District prioritized communication and community engagement during the 2024-25 school year. We offer various and increased opportunities for the public to provide input through two-way dialogue.

Using the Communications Plan to guide our work, the District offers a variety of strategic and timely communications strategies. In addition to a wide variety of electronic communications, the District focused on community engagement for the creation of the 2025-2030 Strategic Plan. More than 700 community members participated through a series of surveys, community engagement sessions, and focus groups. A 50-member Strategic Planning Committee, made up of Shorewood parents, students, staff, and community members, helped create and shape the priorities and direction of this work.

Additional evidence includes:

- Opportunities for community members to attend school board meetings both online and in person;
- Social media (Facebook, Instagram, and LinkedIn Accounts) - direct messaging is available through all District/school social media channels;
- Email - contact information provided in the District website directory as well as at the bottom of every email message sent;
- Phone - numbers are provided in the District website directory and on the District calendar;
- Website - there are several feedback options, including the Contact Us page and Submit a Question/Concern page;
- Newsletters - the District submits content for the Village Manager's Memo each week & provides contact information at the bottom of the District section;
- Let's Talk About community engagement sessions;
- *Shorewood Today* magazine - District provides URLs to direct public to website/directory;
- The District has provided opportunities for public input regarding communications through the School Perceptions Survey.

Board Indicator 2: The District provides evidence of strategies that monitor overall satisfaction with District communications.	Superintendent Compliant Not Compliant	Board Compliant Not Compliant
Evidence: The District sends an annual survey to constituents with a number of questions that address satisfaction with school district communications, including the following: ● The District is effective in providing timely communications via multiple channels; ● District Communications from the school has positively impacted my overall support of the school district; ● Overall, how would you rate communications from school? In addition, during the 2024-25 school year, the District collected social media analytics and compiled this Report. While social media analytics are not a direct measure of satisfaction with District communications, they serve as an important proxy indicator of reach and resonance with different audiences. Growth in followers reflects expanding reach and interest, while high levels of content interaction suggest that messages are relevant, timely, and valued by the community. Collectively, these metrics demonstrate that the District's communication strategies are fostering engagement and building positive connections, which indirectly contribute to overall satisfaction with District communications.		

Board Indicator 3: The District provides evidence of communications strategies that monitor opportunities for feedback (e.g., Linkages and Listening Sessions, community engagement events, workshops)	Superintendent Compliant Not Compliant	Board Compliant Not Compliant
Evidence:		

The following opportunities reflect the District's commitment to ensuring multiple, accessible avenues for feedback:

- Let's Talk About community engagement sessions in 2024-25 (math, mental health, safety)
- Strategic planning community engagement efforts: Community surveys, two community engagement sessions, and 16 focus groups
- Strategic Planning Committee meetings - five meetings from October to April
- Superintendent and administrator attendance at community events such as the New Neighbor Picnic, Shorewood Blends, SEED Foundation Meet & Greet events, and school-based events, including athletic competitions and performances

Board Comments:

OE 7.2 **Maintain a District culture that:** A. values differences of opinion, experience and perspective; B. reasonably includes people in decisions that affect them; C. provides open and honest communication in written and interpersonal interaction; D. focuses on common achievement of the Student Results policies; E. is open, collaborative, responsive and welcoming; F. commits to identity, ability and cultural equity.	**Superintendent** **Compliant** **Compliant with Exceptions** **Not Compliant**	**Board** **Compliant** **Compliant with Exceptions** **Not Compliant**

Superintendent Interpretation:

- **"Values individual differences"** shall mean that constituents in the District can express their thoughts and ideas, whether aligned with/or contrary to a given direction adopted by District leadership.

- **"Reasonably includes"** shall mean Village residents and public audiences have ample opportunity to provide feedback and share different points of views when decisions allow for such input. Since the District budget and major initiatives are driven by the annual District Action Plan, its development will reflect opportunities for input from Village residents and public audiences each year.

- **"Open and honest communication"** shall mean having the opportunity to freely express oneself about the progress toward or achievement of District goals.

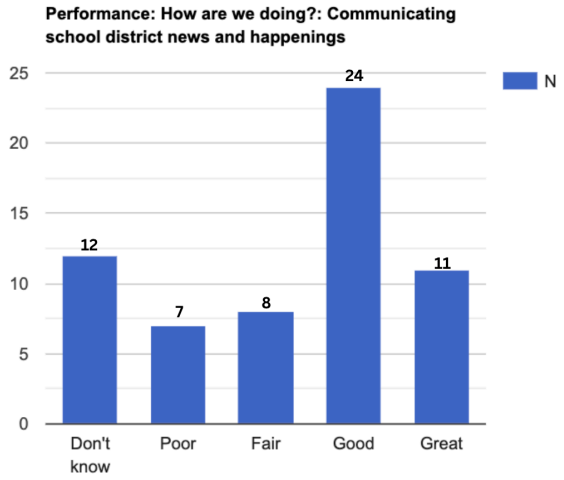
- **"Interpersonal interaction"** shall mean the exchange of information, feelings and meaning, both verbal and nonverbal messages.

- **"Open, responsive and welcoming"** shall mean an environment where people with varying viewpoints can express their thoughts and opinions openly without fear of ridicule or other negative repercussions.

- "**Commits to identity, ability and cultural equity"** shall mean people are provided with resources as they need them regardless of their differences.

Board Indicator 1: The District provides at least five (5) mediums for feedback and input from Village residents and public audiences.	Superintendent Compliant Not Compliant	Board Compliant Not Compliant
Evidence: During the 2024-25 school year, the District received feedback and input from Village residents and public audiences through the following mediums: ● Public comment at school board meetings ● Participation from community members on the Strategic Planning Committee ● Participation in community engagement sessions ● Email ● Online feedback form available on the District website ● Annual School Perceptions Survey		

Board Indicator 2: At least 70% of Village residents and public audience respondents to the survey - not including those who responded Don't Know/Doesn't Apply - believe that the District and schools communicate effectively.	Superintendent Compliant Not Compliant	Board Compliant Not Compliant

Evidence: 2025 School Perceptions Community Survey Results:  Of the 50 survey respondents, 35 (70%) rated the District's communication of school district news as great or good, indicating they believe the District is communicating effectively.		

Board Indicator 3: At least 70% of Village residents and public audience respondents to the survey - not including those who responded Don't Know/Doesn't Apply - believe their interactions with District/school personnel have been positive and they feel comfortable visiting District facilities.	<u>Superintendent</u> Compliant Not Compliant	<u>Board</u> Compliant Not Compliant
Evidence: A limited number of residents without children responded to this question, making the results less representative of the indicator. However, among parents, 93.6% of the survey respondents indicated they feel welcome in the schools.		

I feel welcome in my child's school. (n=449)			
Strongly agree (5)	196	43.7%	
Agree (4)	219	48.8%	
Disagree (2)	22	4.9%	
Strongly disagree (1)	6	1.3%	
Don't know/doesn't apply (0)	6	1.3%	
AVG: 4.3 SD: 0.82			

Board Indicator 4: The District website includes accessibility features to increase access.	Superintendent Compliant Not Compliant	Board Compliant Not Compliant
Evidence: The District's website platform, Finalsite, provides the necessary tools and functionality to ensure compliance with the Americans with Disabilities Act (ADA). These features include alternative text for images, full keyboard navigation, screen reader compatibility, language translation options, and closed captioning for multimedia content. Together, these components support accessibility for all users and align with the District's commitment to equitable communication.		

OE 7.3 **Produce and share, on behalf of the Board, an annual progress report to the public that includes the following items:** ● Data indicating student progress toward accomplishing the Board's Results policies. ● Information about School District strategies, programs and operations intended to accomplish the Board's *Results* policies. ● Information about the District's financial condition, including revenues, expenditures, and costs of major programs.	**Superintendent** **Compliant** **Compliant with Exceptions** **Not Compliant**	**Board** **Compliant** **Compliant with Exceptions** **Not Compliant**

Superintendent Interpretation

The Board values an annual summary of district performance to be developed and available to the public from the previous year and be presented as coming from the Board:

- ***Publish***: make the "annual progress report to the public" available via print and online.

- ***Data***: quantifiable and qualitative assessments summarizing student achievement towards the Board's stated Results.

- ***Information***: the administrative and staff work plans to achieve Results, including a summary of the budget and financial administration of the District.

Board Indicator 1: The Annual Report, containing all required components, is presented to the Board as evidence.	Superintendent Compliant Not Compliant	Board Compliant Not Compliant
Evidence: The District published the 2025 Annual Report in July. The Report was shared broadly through the District website, email communications, the Village Manager's Memo, and Shorewood Today. Paper copies were also available to the public at the District office and at the 2025 Annual Meeting. View our Annual Report, here.		

Board Comments:

Revised and Approved: October 8, 2024

SCHOOL DISTRICT OF SHOREWOOD
Board Meeting Minutes
Shorewood High School Library Media Center
August 12, 2025

Board Member Participation: Nathan Hammons, President
Ellen Eckman, Vice President and Governance Officer
Mary Theisen, Treasurer
Abby Fowler, Clerk
Aaron Lippman, Governance Officer

District Administrator Participation: Laurie Burgos, Superintendent

On August 12, 2025 at 5:15 pm, the School Board met in Closed Session.

Call to Order in Open Session.

Vote to convene in Closed Session, pursuant to Section 19.85(1)(c), to conduct the Superintendent's evaluation.

The meeting was adjourned without objection at 5:55 pm.

SCHOOL DISTRICT OF SHOREWOOD
Board Meeting Minutes
Shorewood High School Library Media Center
August 12, 2025

Board Member Participation:	Nathan Hammons, President Ellen Eckman, Vice President & Governance Officer Mary Theisen, Treasurer Abby Fowler, Clerk Aaron Lippman, Member & Governance Officer
District Administrator Participation:	Laurie Burgos, Superintendent Mike Joynt, Director of Teaching and Learning

I. 6:00 pm CALL TO ORDER
A. Motion to Adopt the Agenda
MOVED by Ellen Eckman and SECONDED by Abby Fowler AYE: 5 NAY: 0
B. Overarching Result for Shorewood School District
C. Awards & Recognition

II. 6:03 pm PUBLIC COMMENT #1 - no comments

III. 6:04 pm SUPERINTENDENT'S REPORT

IV. 6:21 pm SUPERINTENDENT'S CONSENT AGENDA
A. Approval of District Staffing Changes: Appointments, Resignations, Retirements and Leave of Absence Requests
MOVED by Abby Fowler and SECONDED by Ellen Eckman AYE: 5 NAY: 0

V. 6:22 pm BOARD BUSINESS AND POSSIBLE BOARD ACTION
A. Review of R2 (Student Achievement and Growth) Results Monitoring Document Revisions Motion to Adopt as Amended
MOVED by Abby Fowler and SECONDED by Mary Theisen AYE: 5 NAY: 0
B. Approval of 2025-2026 Academic Standards
MOVED by Ellen Eckman and SECONDED by Mary Theisen AYE: 5 NAY: 0
C. Approval of OE 2 (Superintendent's Emergency Succession Plan) Operational Expectations Monitoring Document
MOVED by Abby Fowler and SECONDED by Aaron Lippman AYE: 5 NAY: 0
D. Board Governance and Community Linkages

VI. 6:55 pm BOARD CONSENT AGENDA

A. Approval of Board Meeting Minutes
July 1, 2025 Closed Session
July 8, 2025 Regular Board Meeting
B. Approval of SHS Girls Tennis Team Trip (August 7-9, 2025)
MOVED by Ellen Eckman and SECONDED by Abby Fowler AYE: 5 NAY: 0

VII. 6:58 pm PUBLIC COMMENT #2 - no comments

VIII. 6:59 pm BOARD MEMBER REPORTS
SEED Foundation Board Meeting

IX. 7:04 pm REVIEW OF TO DO AND FUTURE AGENDA ITEMS
Board Listening Session schedule October 2025; Math Levelling Up communications; Recreation & Community Services summer camp statistics and reviews; mental health services funding; New Neighbors Picnic

XI. 7:05 pm RECESS AND DEBRIEF

Shorewood
SCHOOL DISTRICT

SHOREWOOD HIGH SCHOOL
1701 E Capitol Drive
Shorewood, WI 53211
(414) 963-6921

~~TEACHER~~ COACHES REQUEST FOR OVERNIGHT FIELD TRIP

Before submitting this form to your building principal, please review policy, guidelines and exhibits. Submit this form and supporting documentation to your School Principal for approval.

Name of District employee in charge: ___Regina Schindel and Dom Newman_____

Destination: _____Terra Haute, Indiana_____

Date and time of departure: ___7:30am Friday oct 3_____

Date and time of return: _____Sunday at some point....4pm?_____

Name of class or co-curricular activity/student group: Cross Country_____

Number of Students attending the trip: Minimum: _35_____ Maximum: __55_____

Will students miss any instructional days/hours of school for this trip? YES

If yes, please explain:

____With a 6-7 hour drive and races on friday at 7 pm, plus stopping for bathrooms and three meals we need to leave friday, students can log in and work on the drive down. Team GPA was 3.999

Description of the educational expectations/correlation to the classroom curriculum:

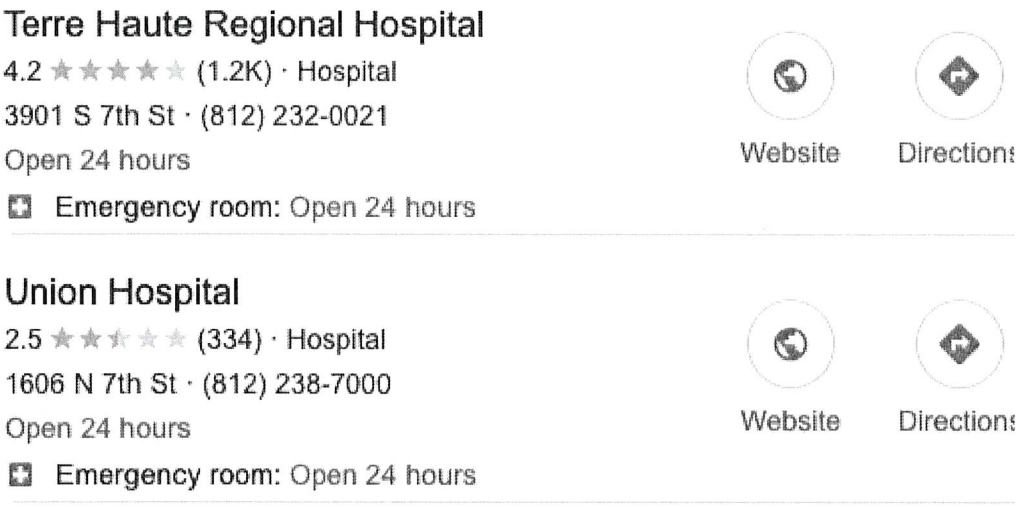
Athletes will build stronger relationships and get to know each other on the drive down, Athletes will learn to remain calm when nervous for a HUGE competition. Athletes will support teammates who are racing 5 different races so only 10 of the 50 athletes will race and others will cheer them on. Athletes will dress up and have fun, learning confidence that they can stand out in a crowd (It is a tradition to wear silly costumes and cheer to help support teammates and make this a really fun memory for all.

Describe your discipline plan:

_Our plan is to be proactive and discuss expectations of following school rules, not sneaking out of hotel rooms after a certain time, being respectful of roommates needing to sleep by turning off phones.

What is your plan for health and safety emergencies?

__Parent contact information will be easily accessible, two hospitals_exist at the location if needed. We will have multiple drivers and families driving down to watch as well, so our "team family" will also be there to support in the unlikely even of a medical emergency.



Number of chaperones: ___6-7_____

Estimated cost per chaperone: $ __hotels $80 and food 50-70$_____

Estimated cost per student before and after fundraising: $ hotel 50 and food $70-100__

Description of fundraising proposal for the trip:

___We have the Coffee fundraiser, we ask students to pay for part of the cost, we get alumni donation, we can fund the trip with our current account balances._____

Arrangements/provisions made for students in need of financial assistance:

___We will help any as our fundraising account covers this_____

Is this an optional student travel experience? ❑ YES

I have complied with all the requirements listed above.

Signature of District employee:_____*RSchindel*_____ Date: ___8/23/2025_____

The overnight trip proposal and accompanying documentation has been reviewed and approved.

Signature of Principal:_____ Date: _____

The overnight trip proposal and accompanying documentation has been reviewed and approved.

Signature of Superintendent:_____ Date: _____

The overnight trip proposal and accompanying documentation has been reviewed and approved by the School Board.

Signature of School Board President:_____ Date: _____

REVIEWED: August 14, 2012