Regular Meeting

Monday, April 15, 2019 6:00 PM
Central 301 District Office, 275 South St, P.O. Box 396, Burlington, IL 60109

1. **Meeting Call to Order**
A. Roll Call
B. Approve Agenda
2. **Pledge of Allegiance**
3. **Public Open Forum**
A. Recognition of Visitors
B. Public Comments
4. **Action Reports**
A. Consent Agenda
1) Minutes
B. Treasurer's Report
1) Payment of Bills
C. Approve the Paper Bid
D. Approve the Roofing Bid for Prairie VIew Grade School and Central High School
E. Approve the HVAC Bid for Prairie Knolls Middle School
F. Approve the Girls Track Team Overnight Trip
G. Approve the WYSE Team Overnight Trip
H. Approve the Affiliation Agreement between Northern Kane County Region 110 and Tails Humane Society, for Student Veterinary Assistant Clinical Experience
I. Approve the Affiliation Agreement between Northern Kane County Region 110 and Dundee Animal Hospital, for Student Veterinary Assistant Clinical Experience
J. Approve the Affiliation Agreement between Northern Kane County Region 110 and Top Notch Kennels, for Student Veterinary Assistant Clinical Experience
K. Approve the Affiliation Agreement between Northern Kane County Region 110 and Heartland Animal Hospital, for Student Veterinary Assistant Clinical Experience
L. Approve the Affiliation Agreement between Northern Kane County Region 110 and A.D.O.P.T. Animal Shelter, for Student Veterinary Assistant Clinical Experience
M. Approve the Affiliation Agreement between Northern Kane County Region 110 and Valley Animal Hospital, for Student Veterinary Assistant Clinical Experience
N. Approve the Affiliation Agreement between Northern Kane County Region 110 and F.T.E.A. Friends for Therapeutic Equine Activities, for Student Veterinary Assistant Clinical Experience
O. Approve the Affiliation Agreement between Northern Kane County Region 110 and Pet Vet Animal Clinic and Mobile Practice, for Student Veterinary Assistant Clinical Experience
P. Approve the Affiliation Agreement between Northern Kane County Region 110 and Santa’s Village, for Student Veterinary Assistant Clinical Experience
Q. Northern Kane Region 110 and Fox College, INC - Memorandum of Understanding
R. Approval of Overnight Trips for the Central 301 FFA Chapter - June,

2019

S. Approve Resolution to Include Cash Payments Related to Health Insurance as IMRF earnings

5. **Information Reports**

A. Committee Reports

B. Prairie Knolls School Improvement Plan

C. Central Middle School Improvement Plan

D. Central High School Improvement Plan

E. Algebra I and Algebra II Textbooks

F. Veterinary Science Textbook

G. Capital Projects

H. Central High School Graduation - Wednesday, May 29, 2019

I. Enrollment Report

6. **Freedom of Information Act (FOIA)**

A. Geoff Starr - requested employee emails with the groups: Moms Demand Action, Everytown for Gun Safety, March For Our Lives, Students Demand Action, Women's March, Guardians or YouthVGov from the dates January 31, 2019 through March 18, 2019.

B. Fred Wiebe requested the resignation agreements from the June 2018 meeting

C. NBC 5 requested tornado shelter information

7. **Executive Session**

Adjourn to Closed Session to hear information regarding "The appointment, employment, resignation, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee or against the legal counsel for the District to determines its validity [5 ILCS 120/2(c)(1)]. "To consider individual student matters" [5 ILCS 12/2(c)(10)]. The purchase or lease of real property for the use of the District, including meetings held for the purpose of discussing whether a particular parcel should be acquired [5 ILCS 120/2(c)(5).

A. Open Session

B. Action Items from Closed Session

1) Approve settlement agreement for student #508297

2) Approve the Personnel Report

8. **Board Open Forum**

9. **Adjourn**

Central Community Unit School District 301
Board of Education Minutes

Where:	Central Middle School Library	Meeting:	Regular
Date:	March 18, 2019	Time:	6:00 p.m.

Board Members Present	
Gorman, Jeff	Y
C. Johnson	Y
J. Marlovits	Y
E. Nolan	Y*
M. Penar	Y*
Rabe, Laura	Y
Kellenberger, Jeff	Y

Administrators Present	
Stirn, Todd	Y
Mongan, Esther	Y
Pflug, Daina	Y
Ahlsted, Carrie	Y
Birkmeier, Shayne	N
Britts-Axen, Cathy	Y
Bushman, Kristine	Y
Diversey, Steve	N
Jeff Gerard	Y
Haug, Matthew	Y
Jurs, Rebecca	Y
Lewis, Kim	Y
McCastland, Kerrie	N
Mirenda, Pamela	Y
Moretti, Megan	Y
Paszt, Alex	Y
Polowy, Dan	Y
Porto, Pam	N
Potsic, Mike	Y
Schreiber, Jill	Y
Stroh, Terry	N
Testone, Chris	Y
Tobin, Brian	Y
Vaughn, Michelle	Y
Walter, Carie	Y

Roll Call — Roll was called at 6:00 p.m.

Present: Gorman, Johnson, Marlovits, Rabe, Kellenberger
Absent: Nolan, Penar

Agenda — Motion by Johnson second by Marlovits to approve the agenda as presented.

Voting yes: Gorman, Johnson, Marlovits, Rabe, Kellenberger
Voting no: None
Absent: Nolan, Penar
*Member Nolan entered at 6:02 p.m.
*Member Penar entered at 6:06 p.m.

Consent Agenda — Motion by Johnson second by Nolan to approve the consent agenda as presented.

Voting yes: Gorman, Johnson, Marlovits, Nolan, Penar, Rabe, Kellenberger
Voting no: None
Absent: None

School Calendar	Motion by Marlovits second by Gorman to approve the 2019-2020 School Calendar as presented.	
	Voting yes:	Gorman, Johnson, Marlovits, Penar, Rabe, Kellenberger
	Voting no:	Nolan
	Absent:	None
Fox Valley Career Center	Motion by Gorman second by Johnson to approve the Fox Valley Career Center joint agreement as presented.	
	Voting yes:	Gorman, Johnson, Marlovits, Nolan, Penar, Rabe, Kellenberger
	Voting no:	None
	Absent:	None
IHSA Agreement	Motion by Nolan second by Marlovits to approve the annual agreement with IHSA as presented.	
	Voting yes:	Gorman, Johnson, Marlovits, Nolan, Penar, Rabe, Kellenberger
	Voting no:	None
	Absent:	None
German Textbooks	Motion by Johnson second by Gorman to approve the German 4 and AP German textbooks as presented.	
	Voting yes:	Gorman, Johnson, Marlovits, Nolan, Penar, Rabe, Kellenberger
	Voting no:	None
	Absent:	None
Resolution	Motion by Marlovits second by Gorman to approve the resolution to dismiss part-times teachers as presented.	
	Voting yes:	Gorman, Johnson, Marlovits, Nolan, Penar, Rabe, Kellenberger
	Voting no:	None
	Absent:	None
Resolution	Motion by Gorman second by Johnson to approve the resolution to dismiss first, second, and third year probationary teachers.	
	Voting yes:	Gorman, Johnson, Marlovits, Nolan, Penar, Rabe, Kellenberger
	Voting no:	None
	Absent:	None
Lunch Prices	Motion by Johnson second by Nolan to approve the increase in lunch prices for the 2019-2020 school year as presented.	
	Voting yes:	Gorman, Johnson, Marlovits, Nolan, Penar, Rabe, Kellenberger
	Voting no:	None
	Absent:	None

German Trip — Motion by Gorman second by Johnson to approve the German American Partnership program overnight trip for 2020 as presented.

Voting yes: Gorman, Johnson, Marlovits, Nolan, Penar, Rabe, Kellenberger
Voting no: None
Absent: None

Affiliation Agreement — Motion by Marlovits second by Gorman to approve the Veterinary Science Affiliation Agreement as presented.

Voting yes: Gorman, Johnson, Marlovits, Nolan, Penar, Rabe, Kellenberger
Voting no: None
Absent: None

Executive Session — Motion by Johnson second by Penar to adjourn open session and enter into executive session at 6:49 p.m.

Voting yes: Gorman, Johnson, Marlovits, Nolan, Penar, Rabe, Kellenberger
Voting no: None
Absent: None

Open Session — Motion by Marlovits second by Nolan to adjourn executive session and return to open session at 8:45 p.m.

Voting yes: Gorman, Johnson, Marlovits, Nolan, Penar, Rabe, Kellenberger
Voting no: None
Absent: None

Personnel Report — Motion by Marlovits second by Nolan to approve the personnel report for March as presented.

Voting yes: Gorman, Johnson, Marlovits, Nolan, Penar, Rabe, Kellenberger
Voting no: None
Absent: None

Adjourn — Motion by Penar second by Marlovits to adjourn at 8:46 p.m.

Voting yes: Gorman, Johnson, Marlovits, Nolan, Penar, Rabe, Kellenberger
Voting no: None
Absent: None

<u>BOE Meeting</u>

1. Roll Call
2. Pledge of Allegiance
3. Public Open Forum
   - 3.1 <u>Recognition of Visitors</u> – Dr. Stirn welcomed visitors and staff
   - 3.2 <u>Public Comment</u> –CEA President Chapman would like to have the board meeting recorded for people who are unable to attend meetings. Mr. Harry Dexter addressed the Board on bullying and read a Facebook post to the board. Kelli Stoner announced the CEA exemplary teachers for January and February and Marlene DeTamble spoke to efforts at Prairie View to support positive student character traits and behaviors. She shared that staff encourage students to speak up

about their feelings and to care about each other. Mrs. DeTamble believes parents and stakeholders should be models to their children on social media, and in their personal actions.

4.0 Action Items

4.1 Consent Agenda – Business Manager Pflug reported that revenues are at 40.65% compared to 43.51% a year ago. Expenditures are at 52.06% compared to 52.02% last year. The district received impact fees for two homes from February totaling $21,027.40, no transition fees were received. The bills payable report is typical for the month of March. Mrs. Pflug reviewed the staff who are the delegated authority for grant administration. This is required under the Illinois Grant Accountability and Transparency Act (GATA).

4.2 Approve the 2019-2020 School Calendar – The school code was changed due to evidenced based funding requiring students to attend school 176 days. In prior years, students attended 174 days with two additional days used for parent teacher conferences. The new school code law would eliminate that option. Now the State has updated the requirements and the two days for parent teacher conferences will count toward the 176-student attendance day requirement. The calendar for 2019-2020 has the first day of student attendance as August 14, 2019 (kindergarten and early childhood classes begin on August 19th). The last day of student attendance will be May 21, 2020. E-Learning days can be used for making up five emergency days if the district decided to utilize them.

4.3 Approve the Fox Valley Career Center Joint Agreement - Approval is required to allow Central students the ability to attend programs offered by the Fox Valley Career Center.

4.4 Approve the IHSA Agreement – This annual agreement allows Central students the access to IHSA tournaments and sponsored events.

4.5 Approve the German 4 and AP German Textbooks – The current textbooks are no longer supported and the new Prima and Netzwerk books are recommended.

4.6 Resolution to Dismiss Part Time Teachers – All district part-time certified teachers are released and must re-apply for their position on an annual basis.

4.7 Dismissal of First, Second or Third year Probationary Teachers - The Dismissal of First, Second, or Third year Probationary Teachers is an action covered under Senate Bill 7. The list includes the name of any first through third year non-tenured teacher that are dismissed at the end of the school year.

4.8 Approve Lunch Prices for 2019-2020 School Year – This increase is based on USDA guidelines. Increases include: $0.15 for high school lunch and elementary lunches, $0.10 for a middle school lunch, and $0.25 for adult lunches.

4.9 Approve the German American Partnership Program Trip for 2020- Eight to fifteen students will travel to a school near Dresden in June of 2020. In the fall of 2020 the German students will visit Central.

4.10 Approve the Veterinary Science Affiliation Agreement – The affiliation agreement is required to provide the veterinary technology students an opportunity to earn their veterinary technician certification.

5.0 Information Reports

5.1 Committee Reports – The DLT discussed the calendar options including spring break, e-Learning days and parent teacher conferences. The DLT is supportive of the calendar. Instructional coaches Kim Paulus and Dave Brannstrom shared an online course that they have developed to help teachers assist students with anxiety. The course includes resources and is available for staff.
Emergency Preparedness – district wide cameras was discussed, administrators believe more cameras are needed. Hall Pass will be installed in all buildings to help manage visitors. Training will take place and be ready for the start of school. It was discovered that parochial schools are not on the lock down list but that has been communicated. A question was asked how we handle active shooter drills with special education students, and we review the needs of our students related to any safety drills.
Foundation – had a good turnout for the membership meeting. Member Penar rejoined the committee. More new members are still needed. November 9th is Trivia – Disney is the theme.

5.8 Technology Update – Director Tobin reported that the Lily Lake fiber project is waiting for final approval from the Federal Government to start. Once Lily Lake is completed all school buildings will be connected by fiber. We may have to re-route some of our fiber due to the new roundabout that will be constructed at Plato Road and Route 47. The State is introducing some new student data security laws that look good. Some areas are still vague.

5.9 Capital Projects – Director Polowy reported that the roundabout will start when school lets out and construction could continue into the school year. The bid for the roof and HVAC projects is out and will be opened April 4th. The interior renovations be will be opened at the end of April and will be ready for approval at the May board meeting. District parking lots were damaged with the bad weather this winter. We will need to examine repairs that were not included in this year budget.

5.10 Enrollment Report – some gains and losses this month which left of at the same number as last month – 4,288

6.0 Executive Session

6.1 Adjourn Open Meeting
6.2 Return to Open Session
6.3 Action Items from Closed Session

7.0 Adjourn

Janet Marlovits, Vice-President

Christina Johnson, Secretary

Next Meeting: April 15, 2019

FD	Description	March 2018-19 Beginning Balance	March 2018-19 Deposits	March 2018-19 Withdrawals	March 2018-19 Monthly Activity	Ending Balance
10	IMPREST-DISTRICT	1,293.31	6,219.72	2,155.38	4,064.34	5,357.65
10	IMPREST-CHS	2,196.79	5,275.00	4,594.25	680.75	2,877.54
10	IMPREST-ELEMENTARY	2,135.85		1,244.50	-1,244.50	891.35
10	CASH IN BANK-EDUCATION	2,585,799.72	7,395,740.58	6,382,560.73	1,013,179.85	3,598,979.57
10	CASH IN BANK - PAYROLL	4,534.94	2,133,178.90	2,136,566.84	-3,387.94	1,147.00
10	RESTRICTED ACCT. FOR HEALTH INS	16,553.13				16,553.13
10	PAYFLEX ACCOUNT	13,083.58	11,686.20	7,339.25	4,346.95	17,430.53
10	DEBIT CARD ACCOUNT					
10	PETTY CASH	1,380.00				1,380.00
10	INVESTMENT- BUSINESS NOW/SWEEP	17,054,829.65	3,223,927.42	6,396,380.14	-3,172,452.72	13,882,376.93
10		19,681,806.97	12,776,027.82	14,930,841.09	-2,154,813.27	17,526,993.70
20	IMPREST-DISTRICT					
20	CASH IN BANK-O&M	120,719.16	390,463.02	441,105.45	-50,642.43	70,076.73
20	CASH IN BANK - PAYROLL	610.23	139,411.20	139,148.29	262.91	873.14
20	INVESTMENT-BUSINESS NOW/SWEEP	5,913,895.00	116,645.83	200,000.00	-83,354.17	5,830,540.83
20		6,035,224.39	646,520.05	780,253.74	-133,733.69	5,901,490.70
30	CASH IN BANK-DEBT SERVICE	381,260.73	1,286.00	4,401.00	-3,115.00	378,145.73
30	INVESTMENT-BUSINESS NOW/SWEEP	658,877.89	1,003.60		1,003.60	659,881.49
30		1,040,138.62	2,289.60	4,401.00	-2,111.40	1,038,027.22
40	IMPREST-DISTRICT		219.72	219.72		
40	CASH IN BANK-TRANSPORTATION	115,032.83	309,784.77	360,828.25	-51,043.48	63,989.35
40	CASH IN BANK - PAYROLL	617.09	170,933.15	170,598.04	335.11	952.20
40	DEBIT CARD ACCOUNT					
40	INVESTMENT-BUSINESS NOW/SWEEP	2,302,225.89	143,474.27	280,000.00	-136,525.73	2,165,700.16
40		2,417,875.81	624,411.91	811,646.01	-187,234.10	2,230,641.71
50	CASH IN BANK-IMRF	127,235.45	234,013.25	297,132.85	-63,119.60	64,115.85
50	CASH IN BANK-PAYROLL	-2,657.95	95,390.41	92,732.46	2,657.95	
50	INVESTMENT-BUSINESS NOW/SWEEP	1,059,846.16	72,457.31	140,000.00	-67,542.69	992,303.47
50		1,184,423.66	401,860.97	529,865.31	-128,004.34	1,056,419.32
60	CASH IN BANK-CAPITAL PROJECT	2,551,816.43	19,794.99	843,515.92	-823,720.93	1,728,095.50
60	INVESTMENTS-BUSINESS NOW/SWEEP	1,298,286.90	9,352.61		9,352.61	1,307,639.51
60		3,850,103.33	29,147.60	843,515.92	-814,368.32	3,035,735.01
70	CASH IN BANK-WORKING CASH	364.65				364.65
70	INVESTMENT-BUSINESS NOW/SWEEP	2,163,631.64	3,265.13		3,265.13	2,166,896.77
70		2,163,996.29	3,265.13		3,265.13	2,167,261.42
80	CASH IN BANK-TORT	20,548.95		198.00	-198.00	20,350.95
80	INVESTMENT- BUSINESS NOW/SWEEP	653,944.91	986.87		986.87	654,931.78
80		674,493.86	986.87	198.00	788.87	675,282.73
	Grand Asset Totals	37,048,062.93	14,484,509.95	17,900,721.07	-3,416,211.12	33,631,851.81

Number of Accounts: 30

********** End of report **********

Central Community Unit School Dist. 301
Revenue Summary Report
March 2019

	2018-19 Original Budget	% of Fund	March MTD	2018-19 FYTD	Remaining Budget	FYTD Percent
10-Education Fund						
Total Local Revenue	34,773,552.00	58.40%	374,459.73	17,500,463.18	17,273,088.82	50.33%
Total State Revenue	23,223,959.00	39.00%	561,883.22	4,660,498.08	18,563,460.92	20.07%
Total Federal Revenue	1,547,560.00	2.60%	79,773.26	860,422.02	687,137.98	55.60%
Total Education Fund	**59,545,071.00**	**100.00%**	**1,016,116.21**	**23,021,383.28**	**36,523,687.72**	**38.66%**
20-O&M Fund						
Total Local Revenue	4,910,313.00	83.85%	114,720.33	2,602,886.92	2,307,426.08	53.01%
Total State Revenue	946,000.00	16.15%	90,000.00	712,000.00	234,000.00	75.26%
Total O&M Fund	**5,856,313.00**	**100.00%**	**204,720.33**	**3,314,886.92**	**2,541,426.08**	**56.60%**
30-Debt Service Fund						
Total Local Revenue	7,433,633.00	100.00%	1,003.60	3,922,819.92	3,510,813.08	52.77%
Total Debt Service Fund	**7,433,633.00**	**100.00%**	**1,003.60**	**3,922,819.92**	**3,510,813.08**	**52.77%**
40-Transportation Fund						
Total Local Revenue	2,035,988.00	47.17%	4,857.19	1,044,884.28	991,103.72	51.32%
Total State Revenue	2,280,000.00	52.83%	-	928,969.51	1,351,030.49	40.74%
Total Transportation Fund	**4,315,988.00**	**100.00%**	**4,857.19**	**1,973,853.79**	**2,342,134.21**	**45.73%**
50-IMRF/SS Fund						
Total Local Revenue	1,791,244.00	100.00%	2,457.31	949,893.47	841,350.53	53.03%
Total IMRF/SS Fund	**1,791,244.00**	**100.00%**	**2,457.31**	**949,893.47**	**841,350.53**	**53.03%**
60-Capital Projects Fund						
Total Local Revenue	110,000.00	100.00%	29,027.60	197,230.72	(87,230.72)	179.30%
Total Capital Projects Fund	**110,000.00**	**100.00%**	**29,027.60**	**197,230.72**	**(87,230.72)**	**179.30%**
70-Working Cash Fund						
Total Local Revenue	160,429.00	100.00%	3,265.13	99,721.38	60,707.62	62.16%
Total Working Cash Fund	**160,429.00**	**100.00%**	**3,265.13**	**99,721.38**	**60,707.62**	**62.16%**
80-Tort Fund						
Total Local Revenue	636,234.00	100.00%	986.87	239,232.50	397,001.50	37.60%
Total Tort Fund	**636,234.00**	**100.00%**	**986.87**	**239,232.50**	**397,001.50**	**37.60%**
Revenue-All Funds						
1000 Total Local Revenue	51,851,393.00	64.94%	530,777.76	26,557,132.37	25,294,260.63	51.22%
3000 Total State Revenue	26,449,959.00	33.13%	651,883.22	6,301,467.59	20,148,491.41	23.82%
4000 Total Federal Revenue	1,547,560.00	1.94%	79,773.26	860,422.02	687,137.98	55.60%
Total Revenue-All Funds	**79,848,912.00**	**100.00%**	**1,262,434.24**	**33,719,021.98**	**46,129,890.02**	**42.23%**

Central Community Unit School Dist. 301
Revenue Detail Report
March 2019

Account Number	Description	2018-19 Original Budget	March MTD	2018-19 FYTD	Remaining Budget	FYTD Percent
10R000 1110 0000	TAXES	26,508,867.00	-	12,857,570.19	13,651,296.81	48.50%
10R000 1140 0000	SPEC ED TAXES	5,371,485.00	-	2,576,370.95	2,795,114.05	47.96%
10R001 1510 0000	INTEREST	111,000.00	25,737.35	264,014.83	(153,014.83)	237.85%
10R002 1611 0000	LUNCH, STUDENTS	857,000.00	84,742.12	695,508.22	161,491.78	81.16%
10R002 1620 0000	LUNCH, ADULTS	15,200.00	1,880.35	14,100.25	1,099.75	92.76%
10R000 1711 0000	ATHLETIC ADMISSION	25,000.00	3,907.15	30,635.90	(5,635.90)	122.54%
10R000 1720 0000	ATH PART FEE	120,000.00	10,805.00	103,933.00	16,067.00	86.61%
10R002 1720 0000	OTHER FEES	218,000.00	8,270.53	136,396.53	81,603.47	62.57%
10R000 1811 0000	TEXTBOOK INCOME	650,000.00	164,265.43	406,610.89	243,389.11	62.56%
10R000 1830 0000	TECHNOLOGY FEES	310,000.00	67,199.45	168,417.41	141,582.59	54.33%
10R000 1930 0000	TRANSITION FEES	125,000.00	-	29,512.99	95,487.01	23.61%
10R000 1950 0000	REFUND OF PRIOR YEAR EXPEND/MV/FV	75,000.00	348.55	89,912.36	(14,912.36)	119.88%
10R000 1970 0000	DRIVERS ED B-T-W	52,000.00	6,420.80	22,413.55	29,586.45	43.10%
10R000 1991 0000	MID VALLEY REIMBURSEMENT	200,000.00	-	75,587.65	124,412.35	37.79%
10R000 1999 0000	OTHER LOCAL REV	75,000.00	883.00	29,478.46	45,521.54	39.30%
10R002 1999 0000	CAREER PATHWAYS	60,000.00	-	-	60,000.00	0.00%
Total Local Revenue		**34,773,552.00**	**374,459.73**	**17,500,463.18**	**17,273,088.82**	**50.33%**
10R000 3001 0000	EVIDENCE-BASE FUNDING	6,102,684.00	550,789.44	4,417,050.82	1,685,633.18	72.38%
10R000 3100 0000	SPECIAL ED - PRIVATE FACILITY	436,400.00	-	156,316.57	280,083.43	35.82%
10R000 3120 0000	SPECIAL ED-ORPHANAGE	3,200.00	-	8,033.24	(4,833.24)	0.00%
10R000 3220 0000	CAREER & TECHNICAL EDUCATION	26,975.00	-	31,550.91	(4,575.91)	116.96%
10R000 3235 0000	CTE AGRICULTURE EDUCATION	5,700.00	-	3,714.00	1,986.00	65.16%
10R000 3305 0000	TPI & TBE-BILINGUAL ED.	90,000.00	-	-	90,000.00	0.00%
10R000 3360 0000	STATE FREE LUNCH & BREAKFAST	2,000.00	-	1,765.72	234.28	88.29%
10R000 3370 0000	DRIVER ED	54,000.00	11,093.78	35,715.82	18,284.18	66.14%
10R000 3998 0000	TRS-ON BEHALF PAYMENTS	16,500,000.00	-	-	16,500,000.00	0.00%
10R000 3999 0000	OTHER STATE REVENUE	-	-	6,351.00	(6,351.00)	0.00%
10R001 3999 0000	LIBRARY GRANT	3,000.00	-	-	3,000.00	0.00%
Total State Revenue		**23,223,959.00**	**561,883.22**	**4,660,498.08**	**18,563,460.92**	**20.07%**
10R000 4210 0000	NAT'L SCHOOL LUNCH PROGRAM	235,000.00	24,585.20	151,453.10	83,546.90	64.45%
10R000 4300 0000	TITLE I LOW INCOME	300,000.00	38,157.00	165,747.00	134,253.00	55.25%
10R000 4600 0000	IDEA PRESCHOOL	5,590.00	-	5,439.00	151.00	97.30%
10R000 4620 0000	IDEA FLOW THROUGH	688,670.00	3,275.00	326,881.00	361,789.00	47.47%
10R000 4625 0000	IDEA FLOW THROUGH ROOM & BOARD	35,000.00	-	12,690.47	22,309.53	36.26%
10R000 4745 0000	CARL PERKINS	22,550.00	-	45,366.00	(22,816.00)	201.18%
10R000 4909 0000	TITLE III ELL-TBE/TPI LIPLEPS	27,250.00	-	24,928.00	2,322.00	91.48%
10R000 4932 0000	TITLE II-TEACHER QUALITY	83,500.00	3,997.00	7,852.00	75,648.00	9.40%
10R000 4991 0000	MEDICAID MATCHING-ADMIN OUTREACH	75,000.00	-	61,629.50	13,370.50	82.17%
10R000 4992 0000	MEDICAID MATCHING-FEE FOR SVC	75,000.00	9,759.06	58,435.95	16,564.05	77.91%
Total Federal Revenue		**1,547,560.00**	**79,773.26**	**860,422.02**	**687,137.98**	**55.60%**
Total Education Fund		**59,545,071.00**	**1,016,116.21**	**23,021,383.28**	**36,523,687.72**	**38.66%**
20R000 1111 0000	TAXES	4,654,113.00	-	2,272,544.03	2,381,568.97	48.83%
20R000 1230 0000	CORP PERS PROP TAX	103,200.00	5,415.80	60,364.17	42,835.83	58.49%
20R001 1510 0000	INTEREST - SWEEP ACCOUNT	17,000.00	11,230.03	98,057.27	(81,057.27)	576.81%
20R001 1720 0000	PARKING FEES	36,000.00	-	25,125.00	10,875.00	69.79%
20R000 1910 0000	RENTALS	85,000.00	18,679.50	65,267.00	19,733.00	76.78%
20R000 1950 0000	REFUND OF PRIOR YEAR EXPENDITURES	5,000.00	-	345.95	4,654.05	6.92%
20R000 1999 0000	OTHER REVENUE	10,000.00	79,395.00	81,183.50	(71,183.50)	811.84%
Total Local Revenue		**4,910,313.00**	**114,720.33**	**2,602,886.92**	**2,307,426.08**	**53.01%**
20R000 3001 0000	EVIDENCE-BASE FUNDING	946,000.00	90,000.00	712,000.00	234,000.00	75.26%
20R000 3999 0000	OTHER STATE REVENUE	-	-	-	-	0.00%
Total State Revenue		**946,000.00**	**90,000.00**	**712,000.00**	**234,000.00**	**75.26%**
Total O&M Fund		**5,856,313.00**	**204,720.33**	**3,314,886.92**	**2,541,426.08**	**56.60%**

Central Community Unit School Dist. 301
Revenue Detail Report
March 2019

Account Number	Description	2018-19 Original Budget	March MTD	2018-19 FYTD	Remaining Budget	FYTD Percent
30R000 1112 0000	TAXES	6,906,333.00	-	3,353,110.09	3,553,222.91	48.55%
30R001 1510 0000	INTEREST	7,300.00	1,003.60	43,978.18	(36,678.18)	602.44%
30R000 1930 0000	IMPACT FEES	520,000.00	-	525,731.65	(5,731.65)	101.10%
Total Local Revenue		**7,433,633.00**	**1,003.60**	**3,922,819.92**	**3,510,813.08**	**52.77%**
Total Debt Service Fund		**7,433,633.00**	**1,003.60**	**3,922,819.92**	**3,510,813.08**	**52.77%**
40R000 1113 0000	TAXES	2,005,938.00	-	996,512.50	1,009,425.50	49.68%
40R000 1415 0000	FIELD TRIP FEES	3,000.00	273.00	4,898.17	(1,898.17)	163.27%
40R001 1510 0000	INTEREST - SWEEP ACCOUNT	12,050.00	3,474.27	30,379.10	(18,329.10)	252.11%
40R001 1510 0000	REFUND OF PRIOR YEAR EXPENDITURES	-	-	1,549.00	(1,549.00)	0.00%
40R000 1999 0000	OTHER REVENUE	15,000.00	1,109.92	11,545.51	3,454.49	76.97%
Total Local Revenue		**2,035,988.00**	**4,857.19**	**1,044,884.28**	**991,103.72**	**51.32%**
40R000 3500 0000	STATE AID, REGULAR	1,350,000.00	-	535,322.27	814,677.73	39.65%
40R000 3510 0000	STATE AID, SPEC ED	930,000.00	-	393,647.24	536,352.76	42.33%
Total State Revenue		**2,280,000.00**	**-**	**928,969.51**	**1,351,030.49**	**40.74%**
Total Transportation Fund		**4,315,988.00**	**4,857.19**	**1,973,853.79**	**2,342,134.21**	**45.73%**
50R000 1114 0000	IMRF TAXES	886,372.00	-	461,805.85	424,566.15	52.10%
50R000 1151 0000	SOC SEC/MEDICARE TAXES	886,372.00	-	461,805.85	424,566.15	52.10%
50R000 1230 0000	CORP PERS PROP TAX	11,450.00	601.75	6,707.12	4,742.88	58.58%
50R001 1510 0000	INTEREST	7,050.00	1,855.56	19,574.65	(12,524.65)	277.65%
Total Local Revenue		**1,791,244.00**	**2,457.31**	**949,893.47**	**841,350.53**	**53.03%**
Total IMRF/SS Fund		**1,791,244.00**	**2,457.31**	**949,893.47**	**841,350.53**	**53.03%**
60R001 1510 0000	INTEREST-SWEEP ACCOUNT	50,000.00	9,352.61	177,555.73	(127,555.73)	355.11%
60R000 1930 0000	IMPACT FEES	60,000.00	19,674.99	19,674.99	40,325.01	32.79%
Total Local Revenue		**110,000.00**	**29,027.60**	**197,230.72**	**(87,230.72)**	**179.30%**
Total Capital Projects Fund		**110,000.00**	**29,027.60**	**197,230.72**	**(87,230.72)**	**179.30%**
70R000 1115 0000	TAXES	147,429.00	-	72,924.05	74,504.95	49.46%
70R001 1510 0000	INTEREST	13,000.00	3,265.13	26,797.33	(13,797.33)	206.13%
Total Local Revenue		**160,429.00**	**3,265.13**	**99,721.38**	**60,707.62**	**62.16%**
Total Working Cash Fund		**160,429.00**	**3,265.13**	**99,721.38**	**60,707.62**	**62.16%**
80R000 1120 0000	TORT TAXES	630,234.00	-	230,902.95	399,331.05	36.64%
80R001 1510 0000	INTEREST - SWEEP ACCOUNT	6,000.00	986.87	8,329.55	(2,329.55)	138.83%
Total Local Revenue		**636,234.00**	**986.87**	**239,232.50**	**397,001.50**	**37.60%**
Total Tort Fund		**636,234.00**	**986.87**	**239,232.50**	**397,001.50**	**37.60%**
	Revenue-All Funds					
1000	Total Local Revenue	51,851,393.00	530,777.76	26,557,132.37	25,294,260.63	51.22%
3000	Total State Revenue	26,449,959.00	651,883.22	6,301,467.59	20,148,491.41	23.82%
4000	Total Federal Revenue	1,547,560.00	79,773.26	860,422.02	687,137.98	55.60%
	Total Revenue-All Funds	**79,848,912.00**	**1,262,434.24**	**33,719,021.98**	**46,129,890.02**	**42.23%**

Central Community Unit School Dist. 301
Expenditure Summary by Fund Report
March 2019

	Original Budget	% of Fund	March MTD	2018-19 FYTD	Encumbered Amount	Budget Remaining	FYTD Percent
10-Education							
1000 Salaries	26,540,054.00	44.42%	2,115,714.50	18,832,891.83	-	7,707,162.17	70.96%
2000 Benefits	7,848,633.00	13.14%	632,871.31	5,294,926.27	-	2,553,706.73	67.46%
3000 Purchased Services	2,632,740.00	4.41%	214,543.10	1,413,852.97	62,752.60	1,156,134.43	56.09%
4000 Supplies	2,810,463.00	4.70%	84,515.76	1,074,217.03	105,691.85	1,630,554.12	41.98%
5000 Capital Outlay	173,000.00	0.29%	5,041.50	69,685.60	-	103,314.40	40.28%
6000 Other/Dues/Fees	19,462,761.00	32.58%	113,519.54	877,654.53	10,299.33	18,574,807.14	4.56%
7000 Non-Capital Equipment	276,109.00	0.46%	6,615.34	196,557.76	21,442.64	58,108.60	78.95%
Total Education Fund	**59,743,760.00**	**100.00%**	**3,172,821.05**	**27,759,785.99**	**200,186.42**	**31,783,787.59**	**46.80%**
20-O&M							
1000 Salaries	1,826,450.00	29.29%	138,653.07	1,213,221.82	-	613,228.18	66.43%
2000 Benefits	505,100.00	8.10%	33,832.99	293,509.89	-	211,590.11	58.11%
3000 Purchased Services	1,022,000.00	16.39%	47,406.56	581,784.10	28,071.07	412,144.83	59.67%
4000 Supplies	1,391,500.00	22.31%	107,536.42	852,912.42	58,740.10	479,847.48	65.52%
5000 Capital Outlay	1,300,000.00	20.85%	8,908.50	440,373.49	-	859,626.51	33.87%
6000 Other/Dues/Fees	102,000.00	1.64%	125.00	2,091.60	-	99,908.40	2.05%
7000 Non-Capital Equipment	89,000.00	1.43%	2,136.76	111,592.27	-	(22,592.27)	125.38%
Total O&M	**6,236,050.00**	**100.00%**	**338,599.30**	**3,495,485.59**	**86,811.17**	**2,653,753.24**	**57.44%**
30-Debt Service							
3000 Purchased Services	5,000.00	0.07%	3,115.00	4,965.00	-	35.00	99.30%
6000 Other/Bonds	7,315,450.00	99.93%	-	7,315,450.00	-	-	100.00%
Total Debt Service	**7,320,450.00**	**100.00%**	**3,115.00**	**7,320,415.00**	**-**	**35.00**	**100.00%**
40-Transportation							
1000 Salaries	2,184,000.00	59.01%	170,598.04	1,508,686.47	-	675,313.53	69.08%
2000 Benefits	131,050.00	3.54%	7,211.78	63,386.51	-	67,663.49	48.37%
3000 Purchased Services	910,600.00	24.60%	14,381.21	815,028.07	-	95,571.93	89.50%
4000 Supplies	360,500.00	9.74%	(206.55)	206,453.31	12,556.63	141,490.06	60.75%
6000 Other/Dues/Transfers	110,000.00	2.97%	110.00	3,822.00	-	106,178.00	3.47%
7000 Non-Capital Equipment	5,000.00	0.14%	-	2,422.35	-	2,577.65	48.45%
Total Transportation	**3,701,150.00**	**100.00%**	**192,094.48**	**2,599,798.71**	**12,556.63**	**1,088,794.66**	**70.58%**
50-IMRF/SS							
2000 Benefits	1,747,420.00	100.00%	130,461.65	1,192,457.97	-	554,962.03	68.24%
Total IMRF/SS	**1,747,420.00**	**100.00%**	**130,461.65**	**1,192,457.97**	**-**	**554,962.03**	**68.24%**
60-Capital Projects							
5000 Capital Outlay	4,000,000.00	100.00%	843,515.92	4,359,987.38	-	(359,987.38)	109.00%
Total Capital Projects	**4,000,000.00**	**100.00%**	**843,515.92**	**4,359,987.38**	**-**	**(359,987.38)**	**109.00%**
70-Working Cash							
6000 Transfers	-		-	-	-	-	0.00%
Total Working Cash	**-**	**0.00%**	**-**	**-**	**-**	**-**	**0.00%**
80-Tort							
3000 Purchased Services	695,000.00	100.00%	198.00	139,928.90	12,505.35	542,565.75	21.93%
Total Tort	**695,000.00**	**100.00%**	**198.00**	**139,928.90**	**12,505.35**	**542,565.75**	**21.93%**
Total Expenditures	**83,443,830.00**		**4,680,805.40**	**46,867,859.54**	**312,059.57**	**36,263,910.89**	**56.54%**
Expenditures Across All Funds							
1000 Salaries	30,550,504.00	36.61%	2,424,965.61	21,554,800.12	-	8,995,703.88	70.55%
2000 Benefits	10,232,203.00	12.26%	804,377.73	6,844,280.64	-	3,387,922.36	66.89%
3000 Purchased Services	5,265,340.00	6.31%	279,643.87	2,955,559.04	103,329.02	2,206,451.94	58.09%
4000 Supplies	4,562,463.00	5.47%	191,845.63	2,133,582.76	176,988.58	2,251,891.66	50.64%
5000 Capital Outlay	5,473,000.00	6.56%	857,465.92	4,870,046.47	-	602,953.53	88.98%
6000 Other/Dues/Fees/Bonds	26,990,211.00	32.35%	113,754.54	8,199,018.13	10,299.33	18,780,893.54	30.42%
7000 Non-Capital Equipment	370,109.00	0.44%	8,752.10	310,572.38	21,442.64	38,093.98	89.71%
Total Expenditures Across all Funds	**83,443,830.00**	**100.00%**	**4,680,805.40**	**46,867,859.54**	**312,059.57**	**36,263,910.89**	**56.54%**

VENDOR	INVOICE #	INVOICE DESCRIPTION	ACCOUNT NUMBER	AMOUNT
301 CENTRAL EDUCATIO	INCubator 2019	Reimburse for INCubator program	10R000 1999 0000 00 000000 0000	5,000.00
			Totals for 301 CENTRAL EDUCATION FOUNDAT	5,000.00
A DISCOUNT T	20193131	Staffwear	10E011 2410 4900 00 000000 0000	268.50
			Totals for A DISCOUNT T	268.50
A FREEDOM FLAG CO	22461	Grounds Supplies for Flag Poles	20E001 2540 4120 00 000000 0000	134.75
			Totals for A FREEDOM FLAG CO	134.75
ACEVEDO, SANDRA	Uniform FY19	2018-2019 Uniform Reimb	20E002 2540 4110 00 000000 0000	129.59
			Totals for ACEVEDO, SANDRA	129.59
ADVANCE AUTO PARTS	2454-398495	Wrench, Gauge Inflator, Wiper fluid	40E001 2550 4100 00 000000 0000	113.65
ADVANCE AUTO PARTS	2454-398978	Lights, seals, clamps	40E001 2550 4100 00 000000 0000	83.56
ADVANCE AUTO PARTS	2454-399461	Parts	40E001 2550 4100 00 000000 0000	8.50
ADVANCE AUTO PARTS	2454-399553	Oil Filters, Wrenches, Gloves	40E001 2550 4100 00 000000 0000	74.44
ADVANCE AUTO PARTS	2454-399552	Cable Ties	40E001 2550 4100 00 000000 0000	13.99
ADVANCE AUTO PARTS	2454-399507	Bolts, nuts	40E001 2550 4100 00 000000 0000	34.00
ADVANCE AUTO PARTS	2454-399969	Bar Fuel Lines	40E001 2550 4100 00 000000 0000	57.75
ADVANCE AUTO PARTS	2454-399958	Misc. Parts-Hoses, Clamps, Air Filters	40E001 2550 4100 00 000000 0000	92.34
ADVANCE AUTO PARTS	2454-400405	Extreme Blue, Sea foam	40E001 2550 4100 00 000000 0000	55.06
ADVANCE AUTO PARTS	2454-398550	Returned Scraper	40E001 2550 4100 00 000000 0000	-7.91
ADVANCE AUTO PARTS	2454-395826	Return fittings	40E001 2550 4100 00 000000 0000	-53.20
ADVANCE AUTO PARTS	2454-387469	Credit PVC Tubing	40E001 2550 4100 00 000000 0000	-37.00
ADVANCE AUTO PARTS	2454-399691	Returned Wrench, O-Ring	40E001 2550 4100 00 000000 0000	-14.47
ADVANCE AUTO PARTS	2454-378081	Returned Resin Repair Kit	40E001 2550 4100 00 000000 0000	-34.95
ADVANCE AUTO PARTS	2454-380537	Returned Transmission Mount	40E001 2550 4100 00 000000 0000	-75.67
ADVANCE AUTO PARTS	2454-376499	Returned Pro Gold Filler Kit	40E001 2550 4100 00 000000 0000	-21.15
ADVANCE AUTO PARTS	2454-374418	Returned Hose-Hi Pressure	40E001 2550 4100 00 000000 0000	-59.84
ADVANCE AUTO PARTS	2454-384766	Return 2 cores	40E001 2550 4100 00 000000 0000	-80.00
			Totals for ADVANCE AUTO PARTS	149.10
ADVOCATE SHERMAN OCC	724790	Bus Driver Physical	40E001 2550 3190 00 000000 0000	105.00
ADVOCATE SHERMAN OCC	725290	Bus Driver Physicals	40E001 2550 3190 00 000000 0000	331.00
ADVOCATE SHERMAN OCC	727301	Bus Driver Physical	40E001 2550 3190 00 000000 0000	105.00
			Totals for ADVOCATE SHERMAN OCCUPATIONAL	541.00
ADWEB COMMUNICATIONS	451-4968	Ticketing system usage	10E002 1130 3900 00 000000 0000	394.00
			Totals for ADWEB COMMUNICATIONS	394.00
AGUINAGA, JACOB	Mar 2019	Reimb for Mileage March 2019	10E001 2660 3320 00 000000 0000	73.72
			Totals for AGUINAGA, JACOB	73.72
AGUIRRE, KIMBERLY	Uniform FY19	Uniforms/Shoes 2018-2019	10E003 2560 4110 00 000000 0000	130.35
			Totals for AGUIRRE, KIMBERLY	130.35
ALEXANDER LEIGH CENT	2752	Monthly tuition	10E001 1912 6700 00 000000 0000	29,603.40
			Totals for ALEXANDER LEIGH CENTER FOR AU	29,603.40
ALEXIAN BROTHERS BEH	105924145	Tutoring Services	10E001 1200 4100 00 462000 0000	448.00
			Totals for ALEXIAN BROTHERS BEHAVIORAL H	448.00
ALL AMERICAN AUTO AN	10889	Grounds Vehicle Repair Truck 2	20E002 2540 3230 00 000000 0000	3,637.36
			Totals for ALL AMERICAN AUTO AND TRUCK	3,637.36

VENDOR	INVOICE #	INVOICE DESCRIPTION	ACCOUNT NUMBER	AMOUNT
ALPHA BAKING COMPANY	190007070019	Food	10E010 2560 4100 00 000000 0000	46.62
ALPHA BAKING COMPANY	190007070018	Food	10E008 2560 4100 00 000000 0000	62.27
ALPHA BAKING COMPANY	190007070017	Food	10E011 2560 4100 00 000000 0000	46.93
ALPHA BAKING COMPANY	190007071012	Food	10E002 2560 4100 00 000000 0000	117.89
ALPHA BAKING COMPANY	190007078016	Food	10E004 2560 4100 00 000000 0000	51.60
ALPHA BAKING COMPANY	190007078014	Food	10E002 2560 4100 00 000000 0000	188.83
ALPHA BAKING COMPANY	190007077017	Food	10E008 2560 4100 00 000000 0000	8.15
ALPHA BAKING COMPANY	190007077018	Food	10E010 2560 4100 00 000000 0000	16.30
ALPHA BAKING COMPANY	190007077016	Food	10E011 2560 4100 00 000000 0000	78.05
ALPHA BAKING COMPANY	190007080019	Food	10E005 2560 4100 00 000000 0000	36.52
ALPHA BAKING COMPANY	190007091017	Food	10E011 2560 4100 00 000000 0000	55.72
ALPHA BAKING COMPANY	190007091019	Food	10E010 2560 4100 00 000000 0000	56.85
ALPHA BAKING COMPANY	190007071013	Food	10E003 2560 4100 00 000000 0000	14.82
ALPHA BAKING COMPANY	190007078015	Food	10E003 2560 4100 00 000000 0000	59.34
ALPHA BAKING COMPANY	190007091018	Food	10E008 2560 4100 00 000000 0000	69.32
ALPHA BAKING COMPANY	190007092018	Food	10E004 2560 4100 00 000000 0000	47.07
ALPHA BAKING COMPANY	190007092017	Food	10E003 2560 4100 00 000000 0000	81.05
ALPHA BAKING COMPANY	190007092016	Food	10E002 2560 4100 00 000000 0000	211.30
			Totals for ALPHA BAKING COMPANY	1,248.63
AMAZON.COM	489768675848	Hand supports for student	10E001 1200 4100 00 462000 0000	175.21
AMAZON.COM	459453756433	Complete Suture Practice Kit	10E002 1400 4100 00 000000 0000	110.97
AMAZON.COM	463437885568	Presentation remotes	10E002 1400 4100 00 000000 0000	169.98
AMAZON.COM	466779699787	Manilla pocket folders	10E001 2212 4100 00 000000 0000	25.90
AMAZON.COM	787596339376	INCubatoredu supplies	10E002 1130 4100 00 322000 0000	305.26
AMAZON.COM	674874333574	Supplies for INCubator Program	10E002 1130 4100 00 322000 0000	165.80
AMAZON.COM	458584976967	Supplies for INCubator Program	10E002 1130 4100 00 322000 0000	29.19
AMAZON.COM	699939336674	Business posters	10E002 1130 4100 00 322000 0000	18.98
AMAZON.COM	434994454969	Business posters	10E002 1130 4100 00 322000 0000	100.28
AMAZON.COM	737959693979	Materials for EL Students	10E001 1800 4100 00 000000 0000	23.94
AMAZON.COM	897868383536	Materials for EL Students	10E001 1800 4100 00 000000 0000	12.86
AMAZON.COM	855484463747	Complete Suture Practice Kit	10E002 1400 4100 00 000000 0000	110.97
AMAZON.COM	433937685395	Pens	10E002 1400 4100 00 000000 0000	70.12
AMAZON.COM	988547393547	Vet Tech/Ag supplies	10E002 1400 4100 00 000000 0000	657.09
AMAZON.COM	433578738658	Ag supplies	10E002 1400 4100 00 000000 0000	29.28
AMAZON.COM	767785599669	English supplies	10E002 1130 4100 00 000000 0000	34.49
AMAZON.COM	957678756544	English supplies	10E002 1130 4100 00 000000 0000	151.74
AMAZON.COM	658567598833	English supplies	10E002 1130 4100 00 000000 0000	13.63
AMAZON.COM	456676443339	LMC supplies	10E002 2220 4100 00 000000 0000	14.48
AMAZON.COM	665754346956	Art supplies	10E002 1130 4100 00 000000 0000	59.96
AMAZON.COM	438668666943	FL supplies	10E002 1130 4100 00 000000 0000	6.25
AMAZON.COM	468684784844	Maintenance Supplies	20E001 2540 4110 00 000000 0000	168.53
AMAZON.COM	894345568685	Maintenance Supplies	20E001 2540 4110 00 000000 0000	29.37
AMAZON.COM	637637944954	Books for Math	10E001 2212 4100 00 000000 0000	239.19
AMAZON.COM	469949698454	Colored Sticker Dots	10E008 2410 4100 00 000000 0000	22.86
AMAZON.COM	967576985888	Supplies	10E008 2410 4100 00 000000 0000	33.97
AMAZON.COM	453597538788	Supplies	10E001 2520 4100 00 000000 0000	143.96
AMAZON.COM	433478759569	Encore Supplies	10E011 1120 4110 00 000000 0000	111.63
AMAZON.COM	469689786659	Encore Supplies	10E011 1120 4110 00 000000 0000	26.74
AMAZON.COM	448369486574	Instructional Supplies	10E011 1120 4110 00 000000 0000	27.60
AMAZON.COM	849644598587	Encore Supplies	10E011 1120 4110 00 000000 0000	39.89
AMAZON.COM	688789767395	Instructional Supplies	10E011 1120 4110 00 000000 0000	13.76
AMAZON.COM	734448963875	Instructional Supplies	10E011 1120 4110 00 000000 0000	30.12
AMAZON.COM	834765333558	Student supplies	10E010 1110 4100 00 000000 0000	29.97
AMAZON.COM	458389739438	Office Postage Supplies	10E010 2410 4100 00 000000 0000	20.50

VENDOR	INVOICE #	INVOICE DESCRIPTION	ACCOUNT NUMBER	AMOUNT
AMAZON.COM	584449573563	Library Books	10E010 2220 4300 00 000000 0000	20.49
AMAZON.COM	436853738567	Classroom Supplies	10E010 1110 4100 00 000000 0000	60.14
AMAZON.COM	837577368649	Office supplies, scissors	10E004 2410 4100 00 000000 0000	308.86
AMAZON.COM	837685875787	Supplies	10E004 2410 4100 00 000000 0000	12.95
AMAZON.COM	974964575379	Supplies	10E004 2410 4100 00 000000 0000	8.09
AMAZON.COM	458594967673	Classroom supplies	10E004 1110 4100 00 000000 0000	65.56
AMAZON.COM	698638596765	Health Books, lunch carts	10E004 1110 4100 00 000000 0000	17.94
AMAZON.COM	698638596765	Health Books, lunch carts	10E004 2410 4100 00 000000 0000	177.57
AMAZON.COM	865589485457	Classroom supplies	10E004 1110 4100 00 000000 0000	21.99
AMAZON.COM	435786493845	Office furniture, bookcase, planners	10E004 2410 4100 00 000000 0000	105.75
AMAZON.COM	473949949685	5th grade books	10E004 1110 4100 00 000000 0000	251.18
AMAZON.COM	488635336745	Supplies	10E004 1110 4100 00 000000 0000	47.95
AMAZON.COM	884456399895	Library Books	10E005 2220 4300 00 000000 0000	27.11
AMAZON.COM	647384363873	Speech classroom supplies	10E001 2150 4100 00 000000 0000	65.72
AMAZON.COM	678897338737	Plasma Cars for EC Classrooms at CT	10E001 1110 4100 00 460000 0000	258.43
AMAZON.COM	454567977899	Slant Board for HBT	10E001 1200 4100 00 462000 0000	44.99
			Totals for AMAZON.COM	4,719.19
AMERICAN RED CROSS H	22161674	First Aid Certification for Students	10E002 1130 3190 00 000000 0000	750.00
AMERICAN RED CROSS H	22168893	Credit First Aid Certification for Students	10E002 1130 3190 00 000000 0000	-250.00
			Totals for AMERICAN RED CROSS HEALTH & S	500.00
AMPLIFIED IT	12819	North America GFE Technical Collaborative Yearly Membership	10E001 2660 3160 00 000000 0000	2,800.00
AMPLIFIED IT	13049	Chrome Gopher Premium, Domain 1 year	10E001 2660 3160 00 000000 0000	810.00
			Totals for AMPLIFIED IT	3,610.00
AMSTERDAM PRINTING A	6249192	Academic Planners	10E008 1110 4900 00 000000 0000	360.76
AMSTERDAM PRINTING A	6248643	2019/2020 Calendars	10E005 2410 4100 00 000000 0000	219.91
			Totals for AMSTERDAM PRINTING AND LITHO	580.67
APPLE INC	AA06182333	iPad 32GB for student	10E001 1200 4100 00 462000 0000	299.00
APPLE INC	AA08626585	iPads for students	10E001 1200 4100 00 462000 0000	897.00
			Totals for APPLE INC	1,196.00
ATHLETIC EQUIPMENT S	31776	PKMS/CMS Athletic Supplies	10E003 1500 4100 00 000000 0000	256.00
ATHLETIC EQUIPMENT S	31776	PKMS/CMS Athletic Supplies	10E011 1500 4100 00 000000 0000	256.00
			Totals for ATHLETIC EQUIPMENT SOURCE, TH	512.00
ATHLETICO MANAGEMENT	817220	Athletic Trainer Contract 18-19	10E002 1500 3190 00 000000 0000	6,500.00
			Totals for ATHLETICO MANAGEMENT LLC	6,500.00
BALLARD, AMBER	Jan 10	CHS reimb for NAVTA Leadership Conference Jan 10	10E002 2210 6400 00 000000 0000	85.00
BALLARD, AMBER	Nov 2018	CHS Mileage Reimb for Nov 2018 reissue ck 69167	10E002 1400 3320 00 000000 0000	117.72
BALLARD, AMBER	Oct 2018	CHS Mileage Reimb for Oct 2018 reissue ck 69167	10E002 1400 3320 00 000000 0000	51.23
			Totals for BALLARD, AMBER	253.95
BEAN'S FARM LANDSCAP	12554	Grounds Top Soil for Fields	20E001 2540 4120 00 000000 0000	100.00

VENDOR	INVOICE #	INVOICE DESCRIPTION	ACCOUNT NUMBER	AMOUNT
			Totals for BEAN'S FARM LANDSCAPE SUPPLY	100.00
BENDER, AMY	Jan 17	ELA Supplies	10E011 1120 4110 00 000000 0000	33.18
			Totals for BENDER, AMY	33.18
BENDER, MICHAEL	Uniform FY19	2018-2019 Uniform Reimb	20E002 2540 4110 00 000000 0000	49.03
			Totals for BENDER, MICHAEL	49.03
BRANNSTROM, DAVID	Mar 10-12	Reimb for Google Midwest Conference Mar 10-12	10E001 2212 6400 00 000000 0000	184.10
BRANNSTROM, DAVID	Mar 2019	Reimb for Mileage March 2019	10E001 2212 3320 00 000000 0000	286.98
			Totals for BRANNSTROM, DAVID	471.08
BSN SPORTS, INC	904125530	B&G Staff Uniform Order 2018-2019	20E002 2540 4110 00 000000 0000	3,425.28
BSN SPORTS, INC	904920730	Athletic Supplies	10E003 1500 4100 00 000000 0000	552.60
BSN SPORTS, INC	904920730	Athletic Supplies	10E011 1500 4100 00 000000 0000	552.60
			Totals for BSN SPORTS, INC	4,530.48
BUCK BROS, INC	207468	Grounds Equipment Battery	20E001 2540 4120 00 000000 0000	60.97
BUCK BROS, INC	207647	Grounds Parts	20E001 2540 4120 00 000000 0000	117.32
BUCK BROS, INC	207662	Grounds Parts	20E001 2540 4120 00 000000 0000	450.46
BUCK BROS, INC	209443	Grounds Parts for Gators	20E001 2540 4120 00 000000 0000	60.97
BUCK BROS, INC	209442	Grounds Parts for Tractor	20E001 2540 4120 00 000000 0000	75.98
BUCK BROS, INC	209441	Grounds Parts for Gators	20E001 2540 4120 00 000000 0000	91.18
			Totals for BUCK BROS, INC	856.88
BW TEAM GEAR & ATHLE	1980	Athletic Uniforms	10E011 1500 4110 00 000000 0000	2,517.50
BW TEAM GEAR & ATHLE	1983	Athletic Uniforms	10E011 1500 4110 00 000000 0000	773.00
			Totals for BW TEAM GEAR & ATHLETIC EQUIP	3,290.50
CALL ONE	1128937 04-19	Phones	20E001 2540 3400 00 000000 0000	1,972.65
			Totals for CALL ONE	1,972.65
CARDMEMBER SERVICE	7577 04-19	T. Stirn-Administrative Expenses	10E001 2320 4100 00 000000 0000	15.96
CARDMEMBER SERVICE	7577 04-19	T. Stirn-Administrative Expenses	10E001 2320 4100 00 000000 0000	25.64
CARDMEMBER SERVICE	7577 04-19	T. Stirn-Administrative Expenses	10E001 2520 4100 00 000000 0000	167.78
CARDMEMBER SERVICE	7577 04-19	T. Stirn-Administrative Expenses	10E001 2520 4100 00 000000 0000	440.86
CARDMEMBER SERVICE	7577 04-19	T. Stirn-Administrative Expenses	10E001 2310 4100 00 000000 0000	36.74
CARDMEMBER SERVICE	7577 04-19	T. Stirn-Administrative Expenses	10E001 2320 4100 00 000000 0000	15.96
CARDMEMBER SERVICE	7577 04-19	T. Stirn-Administrative Expenses	10E001 2320 4100 00 000000 0000	15.96
CARDMEMBER SERVICE	7577 04-19	T. Stirn-Administrative Expenses	40E001 2550 6400 00 000000 0000	40.00
CARDMEMBER SERVICE	7577 04-19	T. Stirn-Administrative Expenses	40E001 2550 6400 00 000000 0000	40.00
CARDMEMBER SERVICE	7577 04-19	T. Stirn-Administrative Expenses	10E001 2320 4100 00 000000 0000	22.57
CARDMEMBER SERVICE	7577 04-19a	E. Mongan-Curriculum Expenses	10E001 2520 4100 00 000000 0000	500.53
CARDMEMBER SERVICE	7577 04-19a	E. Mongan-Curriculum Expenses	10E001 2520 4100 00 000000 0000	98.48
CARDMEMBER SERVICE	7577 04-19a	E. Mongan-Curriculum Expenses	10E001 2210 6400 00 000000 0000	100.00
CARDMEMBER SERVICE	7577 04-19a	E. Mongan-Curriculum Expenses	10E001 2520 4100 00 000000 0000	500.34
CARDMEMBER SERVICE	7577 04-19a	E. Mongan-Curriculum Expenses	10E001 2320 6400 00 000000 0000	59.00
CARDMEMBER SERVICE	7577 04-19a	E. Mongan-Curriculum Expenses	10E001 2320 6400 00 000000 0000	60.00
CARDMEMBER SERVICE	7577 04-19a	E. Mongan-Curriculum Expenses	10E001 2210 6400 00 000000 0000	40.47
CARDMEMBER SERVICE	7577 04-19a	E. Mongan-Curriculum Expenses	10E001 2520 4100 00 000000 0000	503.27
CARDMEMBER SERVICE	7577 04-19a	E. Mongan-Curriculum Expenses	10E001 2520 4100 00 000000 0000	200.86
CARDMEMBER SERVICE	7577 04-19a	E. Mongan-Curriculum Expenses	10E001 2520 4100 00 000000 0000	21.70
CARDMEMBER SERVICE	7577 04-19b	B. Tobin-Technology Expenses	10E001 2150 4100 00 000000 0000	3.99
CARDMEMBER SERVICE	7577 04-19b	B. Tobin-Technology Expenses	10E001 2150 4100 00 000000 0000	39.99
CARDMEMBER SERVICE	7577 04-19b	B. Tobin-Technology Expenses	10E001 2150 4100 00 000000 0000	6.99

VENDOR	INVOICE #	INVOICE DESCRIPTION	ACCOUNT NUMBER	AMOUNT
CARDMEMBER SERVICE	7577 04-19b	B. Tobin-Technology Expenses	10E001 2150 4100 00 000000 0000	5.99
CARDMEMBER SERVICE	7577 04-19b	B. Tobin-Technology Expenses	10E001 2150 4100 00 000000 0000	3.99
CARDMEMBER SERVICE	7577 04-19b	B. Tobin-Technology Expenses	10E001 2150 4100 00 000000 0000	3.99
CARDMEMBER SERVICE	7577 04-19b	B. Tobin-Technology Expenses	10E001 2150 4100 00 000000 0000	3.99
CARDMEMBER SERVICE	7577 04-19b	B. Tobin-Technology Expenses	10E001 2150 4100 00 000000 0000	3.99
CARDMEMBER SERVICE	7577 04-19b	B. Tobin-Technology Expenses	10E001 2150 4100 00 000000 0000	3.99
CARDMEMBER SERVICE	7577 04-19b	B. Tobin-Technology Expenses	10E001 2150 4100 00 000000 0000	3.99
CARDMEMBER SERVICE	7577 04-19b	B. Tobin-Technology Expenses	10E001 2150 4100 00 000000 0000	3.99
CARDMEMBER SERVICE	7577 04-19b	B. Tobin-Technology Expenses	10E001 2150 4100 00 000000 0000	3.99
CARDMEMBER SERVICE	7577 04-19b	B. Tobin-Technology Expenses	10E001 1200 4100 00 462000 0000	299.99
CARDMEMBER SERVICE	7577 04-19b	B. Tobin-Technology Expenses	10E001 2660 4100 00 000000 0000	141.80
CARDMEMBER SERVICE	7577 04-19b	B. Tobin-Technology Expenses	10E001 2150 4100 00 000000 0000	59.99
CARDMEMBER SERVICE	7577 04-19b	B. Tobin-Technology Expenses	10E001 2150 4100 00 000000 0000	3.99
CARDMEMBER SERVICE	7577 04-19b	B. Tobin-Technology Expenses	10E001 2150 4100 00 000000 0000	11.99
CARDMEMBER SERVICE	7577 04-19b	B. Tobin-Technology Expenses	10E001 2150 4100 00 000000 0000	49.99
CARDMEMBER SERVICE	7577 04-19b	B. Tobin-Technology Expenses	10E001 2150 4100 00 000000 0000	24.99
CARDMEMBER SERVICE	7577 04-19b	B. Tobin-Technology Expenses	10E001 2150 4100 00 000000 0000	9.99
CARDMEMBER SERVICE	7577 04-19b	B. Tobin-Technology Expenses	10E001 2150 4100 00 000000 0000	5.99
CARDMEMBER SERVICE	7577 04-19b	B. Tobin-Technology Expenses	10E001 2150 4100 00 000000 0000	11.99
CARDMEMBER SERVICE	7577 04-19b	B. Tobin-Technology Expenses	10E001 2150 4100 00 000000 0000	11.99
CARDMEMBER SERVICE	7577 04-19b	B. Tobin-Technology Expenses	10E001 2150 4100 00 000000 0000	14.99
CARDMEMBER SERVICE	7577 04-19b	B. Tobin-Technology Expenses	10E001 2150 4100 00 000000 0000	13.99
CARDMEMBER SERVICE	7577 04-19b	B. Tobin-Technology Expenses	10E001 2150 4100 00 000000 0000	7.99
CARDMEMBER SERVICE	7577 04-19b	B. Tobin-Technology Expenses	10E001 2660 4100 00 000000 0000	34.84
CARDMEMBER SERVICE	7577 04-19b	B. Tobin-Technology Expenses	10E001 2150 4100 00 000000 0000	4.99
CARDMEMBER SERVICE	7577 04-19b	B. Tobin-Technology Expenses	10E001 2660 3160 00 000000 0000	219.00
CARDMEMBER SERVICE	7577 04-19b	B. Tobin-Technology Expenses	10E001 2660 4100 00 000000 0000	135.80
CARDMEMBER SERVICE	7577 04-19b	B. Tobin-Technology Expenses	10E001 2660 4100 00 000000 0000	107.47
CARDMEMBER SERVICE	7577 04-19b	B. Tobin-Technology Expenses	10E001 2660 4100 00 000000 0000	76.70
CARDMEMBER SERVICE	7577 04-19b	B. Tobin-Technology Expenses	10E001 2660 4100 00 000000 0000	51.36
CARDMEMBER SERVICE	7577 04-19b	B. Tobin-Technology Expenses	10E001 2660 4100 00 000000 0000	22.99
CARDMEMBER SERVICE	7577 04-19b	B. Tobin-Technology Expenses	10E001 2660 4100 00 000000 0000	61.46
CARDMEMBER SERVICE	7577 04-19b	B. Tobin-Technology Expenses	10E001 2660 4100 00 000000 0000	104.01
CARDMEMBER SERVICE	7577 04-19b	B. Tobin-Technology Expenses	10E001 2660 3160 00 000000 0000	116.87
			Totals for CARDMEMBER SERVICE	4,600.16
CARDUNAL OFFICE SUPP	610794-0	Office Supplies	10E001 2520 4100 00 000000 0000	20.23
CARDUNAL OFFICE SUPP	610843-0	Labels for Student Services	10E001 2520 4100 00 000000 0000	31.14
CARDUNAL OFFICE SUPP	610886-0	Office Supplies	10E001 2520 4100 00 000000 0000	30.43
CARDUNAL OFFICE SUPP	610983-0	Labels	10E001 2520 4100 00 000000 0000	21.98
CARDUNAL OFFICE SUPP	610981-0	Envelopes, pens	10E001 2520 4100 00 000000 0000	27.56
CARDUNAL OFFICE SUPP	611205-0	Office Supplies	10E001 2520 4100 00 000000 0000	40.27
			Totals for CARDUNAL OFFICE SUPPLY, INC	171.61
CENGAGE LEARNING	156608	Subscription GALE Student Resources/Global Studies/Health & Wellness	10E002 2220 4100 00 000000 0000	3,071.25
			Totals for CENGAGE LEARNING	3,071.25
CENTRAL DUPAGE HOSPI	Jan-Mar 2019	Homebound tutoring	10E001 1200 4100 00 462000 0000	688.00
			Totals for CENTRAL DUPAGE HOSPITAL	688.00
CHG ALTERNATIVE EDUC	Mar 2019	Monthly tuition Ref #1286831	10E001 1912 6700 00 000000 0000	2,898.24
			Totals for CHG ALTERNATIVE EDUCATION INC	2,898.24
CINTAS CORPORATION #	355681636	Floor Mats	40E001 2550 4100 00 000000 0000	55.47

VENDOR	INVOICE #	INVOICE DESCRIPTION	ACCOUNT NUMBER	AMOUNT
CINTAS CORPORATION #	355687111	Floor Mats	40E001 2550 4100 00 000000 0000	55.47
			Totals for CINTAS CORPORATION #355	110.94
CITY OF ELGIN	330845-42337 03-	Water Service for CT	20E001 2540 3700 00 000000 0000	968.77
CITY OF ELGIN	330845-39520 03-	Water Service for PK	20E001 2540 3700 00 000000 0000	1,217.01
			Totals for CITY OF ELGIN	2,185.78
COEO SOLUTIONS LLC	1018540	Phones	20E001 2540 3400 00 000000 0000	2,568.67
			Totals for COEO SOLUTIONS LLC	2,568.67
COHN, CHRISTINE	Mar 5	LL reimb for Teaching Writing Well conference	10E005 1110 3320 00 000000 0000	12.41
COHN, CHRISTINE	Mar 5	LL reimb for Teaching Writing Well conference	10E005 2210 6400 00 000000 0000	185.00
			Totals for COHN, CHRISTINE	197.41
COMMUNICATIONS REVOL	T1922550	Communication charges	10E001 2660 3160 00 000000 0000	25.00
			Totals for COMMUNICATIONS REVOLVING FUND	25.00
CONNECTIONS DAY SCHO	25891	Monthly Tuition	10E001 1912 6700 00 000000 0000	4,562.32
			Totals for CONNECTIONS DAY SCHOOL SOUTH	4,562.32
CONSERV FS	33012925	Grounds Turface, Weed Control	20E001 2540 4120 00 000000 0000	3,978.10
			Totals for CONSERV FS	3,978.10
CONTINENTAL RESOURCE	91049494	StoreOnce System	10E001 2660 5400 00 000000 0000	12,664.02
			Totals for CONTINENTAL RESOURCES, INC	12,664.02
CONTRERAS, SERGIO	Refund FY19	CHS 2nd Semester Refund	10R000 1811 0000 00 000000 0000	70.10
			Totals for CONTRERAS, SERGIO	70.10
CUNA MUTUAL RETIREME	9800 1907 4192 9	1st Qtr 2019 fees	10E001 2310 6400 00 000000 0000	631.25
			Totals for CUNA MUTUAL RETIREMENT SOLUTI	631.25
DATAMATION IMAGING S	APR-67702	Monthly file storage	10E001 2660 3160 00 462000 0000	260.00
DATAMATION IMAGING S	APR-67702	Monthly file storage	10E001 2660 3160 00 000000 0000	20.00
DATAMATION IMAGING S	APR-67704	Scanned Documents for CHS	10E001 2660 3160 00 000000 0000	2,275.75
			Totals for DATAMATION IMAGING SERVICES	2,555.75
DAVIES, THOMAS	Mar 22	CHS reimb for English Language and Composition conference Mar 22	10E002 2210 6400 00 000000 0000	235.00
			Totals for DAVIES, THOMAS	235.00
DAVIS-FLANNERY, KARE	Uniform FY19a	Uniforms/Shoes 2018-2019	10E011 2560 4110 00 000000 0000	42.10
			Totals for DAVIS-FLANNERY, KAREN	42.10
DAY, LISA	Mar 8	PV reimb ASCD Kindergarten Conference 03/08/19	10E008 2210 6400 00 000000 0000	150.00
			Totals for DAY, LISA	150.00
DECKER INC	285494C	Master Locker Keys CHS/PK	20E001 2540 4110 00 000000 0000	123.20
			Totals for DECKER INC	123.20
DEMCO, INC	6564896	Instructional Supplies	10E011 1120 4100 00 000000 0000	99.91
DEMCO, INC	6569838	Media Repairs	10E011 2220 3230 00 000000 0000	132.32
DEMCO, INC	6571046	LMC supplies	10E011 2220 4100 00 000000 0000	272.93

VENDOR	INVOICE #	INVOICE DESCRIPTION	ACCOUNT NUMBER	AMOUNT
DEMCO, INC	6572651	Library Supplies	10E010 2220 4100 00 000000 0000	65.11
			Totals for DEMCO, INC	570.27
DENMAN, JOSEPH	Mar 1	PKMS Reimb for Kane County Institute Day 03/01/19	10E011 2210 6400 00 000000 0000	65.00
			Totals for DENMAN, JOSEPH	65.00
DERAEDT, LORI	Apr 2	HBT reimb for Kagan Thinking Skills conference for 5 people	10E004 2210 6400 00 000000 0000	1,095.00
			Totals for DERAEDT, LORI	1,095.00
DICKERSON, MICHAEL	Mar 5	HBT reimb for A Day At Judson with Ruth Culham 03/05/19	10E004 2210 6400 00 000000 0000	160.00
			Totals for DICKERSON, MICHAEL	160.00
DIRECT ENERGY BUSINE	190880037900877	Electric Service All Bldgs	20E001 2540 4660 00 000000 0000	741.62
DIRECT ENERGY BUSINE	190880037900877	Electric Service All Bldgs	20E002 2540 4660 00 000000 0000	19,689.74
DIRECT ENERGY BUSINE	190880037900877	Electric Service All Bldgs	20E003 2540 4660 00 000000 0000	4,751.97
DIRECT ENERGY BUSINE	190880037900877	Electric Service All Bldgs	20E004 2540 4660 00 000000 0000	4,717.36
DIRECT ENERGY BUSINE	190880037900877	Electric Service All Bldgs	20E005 2540 4660 00 000000 0000	1,455.39
DIRECT ENERGY BUSINE	190880037900877	Electric Service All Bldgs	20E008 2540 4660 00 000000 0000	5,686.57
DIRECT ENERGY BUSINE	190880037900877	Electric Service All Bldgs	20E010 2540 4660 00 000000 0000	4,325.72
DIRECT ENERGY BUSINE	190880037900877	Electric Service All Bldgs	20E011 2540 4660 00 000000 0000	10,445.94
			Totals for DIRECT ENERGY BUSINESS	51,814.31
DISCOVERY CENTER MUS	Mar 15	STEM Day Assembly	10E003 1120 3900 00 000000 0000	650.00
			Totals for DISCOVERY CENTER MUSEUM	650.00
DIVERSEY, STEVEN	Feb 27	CHS Reimb for Field House Ropes	10E002 1500 4100 00 000000 0000	69.93
DIVERSEY, STEVEN	37143	CHS Reimb for Creative Laser Solutions Basketballs	10E002 1500 3910 00 000000 0000	122.58
			Totals for DIVERSEY, STEVEN	192.51
DOYLE, MICHAEL	Mar 2019	Reimb for Mileage March 2019	10E001 2212 3320 00 000000 0000	318.77
DOYLE, MICHAEL	Mar 10	Reimb for Midwest Google Summit and lodging	10E001 2210 6400 00 000000 0000	275.00
DOYLE, MICHAEL	Mar 10	Reimb for Midwest Google Summit and lodging	10E001 2212 3320 00 000000 0000	184.10
			Totals for DOYLE, MICHAEL	777.87
DUPAGE FEDERATION ON	5037	Translation Services for March 2019	10E001 1800 3190 00 000000 0000	670.13
			Totals for DUPAGE FEDERATION ON HUMAN	670.13
EBSCO	1000098747-1	CHS Digital magazines	10E002 2220 4100 00 000000 0000	1,188.78
			Totals for EBSCO	1,188.78
ECOWATER/DEKALB BOTT	10025 02-19	Water Delivery Service	10E002 1500 4900 00 000000 0000	77.53
			Totals for ECOWATER/DEKALB BOTTLED WATER	77.53
ELGIN KEY & LOCK CO	190327	Rekey at HBT	20E001 2540 4110 00 000000 0000	66.00
ELGIN KEY & LOCK CO	190388	CHS Rekey Office Closet, Fire Panel Keys	20E001 2540 4110 00 000000 0000	41.20
ELGIN KEY & LOCK CO	190438	Elevator Box Keys CT	20E001 2540 4110 00 000000 0000	35.70
			Totals for ELGIN KEY & LOCK CO INC	142.90

VENDOR	INVOICE #	INVOICE DESCRIPTION	ACCOUNT NUMBER	AMOUNT
EMERGENCY MEDICAL PR	2059005	Foam Hand Sanitizer	10E005 1110 4250 00 000000 0000	74.97
			Totals for EMERGENCY MEDICAL PRODUCTS, I	74.97
ENTEC SERVICES INC	SIN029565	Maintenance Supplies	20E001 2540 4110 00 000000 0000	67.88
ENTEC SERVICES INC	SIN029926	Tech Support Program	10E001 2660 3160 00 000000 0000	1,711.25
			Totals for ENTEC SERVICES INC	1,779.13
ESKRIDGE, VIVIAN	Mar 15	CMS reimb for Strengthen Your Writing conference	10E003 2210 6400 00 000000 0000	259.00
			Totals for ESKRIDGE, VIVIAN	259.00
EZ FLEX SPORT MATS	51374	Mat Storage Straps	10E002 1500 4100 00 000000 0000	64.00
			Totals for EZ FLEX SPORT MATS	64.00
FEDEX	6-488-78817	Shipping	10E002 2410 3410 00 000000 0000	14.31
			Totals for FEDEX	14.31
FEECE OIL COMPANY	3606361	DEF Fuel Additive	40E001 2550 4640 00 000000 0000	347.13
FEECE OIL COMPANY	1804964	Oil	40E001 2550 4120 00 000000 0000	387.20
			Totals for FEECE OIL COMPANY	734.33
FITZGERALD LIGHTING	32519	Parking Lot Light Repair CT	20E001 2540 3230 00 000000 0000	1,155.29
FITZGERALD LIGHTING	32518	Parking Lot Light Repair PK	20E001 2540 3230 00 000000 0000	1,081.80
			Totals for FITZGERALD LIGHTING	2,237.09
FLINN SCIENTIFIC, IN	2329311	Instructional Supplies	10E011 1120 4110 00 000000 0000	67.86
FLINN SCIENTIFIC, IN	2331094	Science supplies	10E002 1130 4100 00 000000 0000	139.52
			Totals for FLINN SCIENTIFIC, INC	207.38
FOLLETT SCHOOL SOLUT	444023A	LMC Books	10E011 2220 4300 00 000000 0000	475.54
FOLLETT SCHOOL SOLUT	444023	LMC Books	10E011 2220 4300 00 000000 0000	921.87
FOLLETT SCHOOL SOLUT	436512F	LMC books	10E003 2220 4100 00 000000 0000	197.22
FOLLETT SCHOOL SOLUT	1350766	Destiny District Member Library License Renewal All Schools	10E002 2220 4100 00 000000 0000	1,009.95
FOLLETT SCHOOL SOLUT	1350766	Destiny District Member Library License Renewal All Schools	10E003 2220 4100 00 000000 0000	1,184.95
FOLLETT SCHOOL SOLUT	1350766	Destiny District Member Library License Renewal All Schools	10E004 2220 4100 00 000000 0000	1,127.48
FOLLETT SCHOOL SOLUT	1350766	Destiny District Member Library License Renewal All Schools	10E005 2220 4100 00 000000 0000	1,127.48
FOLLETT SCHOOL SOLUT	1350766	Destiny District Member Library License Renewal All Schools	10E008 2220 4100 00 000000 0000	1,127.48
FOLLETT SCHOOL SOLUT	1350766	Destiny District Member Library License Renewal All Schools	10E010 2220 4100 00 000000 0000	1,127.48
FOLLETT SCHOOL SOLUT	1350766	Destiny District Member Library License Renewal All Schools	10E011 2220 4100 00 000000 0000	1,184.95
			Totals for FOLLETT SCHOOL SOLUTIONS, INC	9,484.40
FORECAST 5 ANALYTICS	INV08612	5Cast Plus	10E001 2520 3160 00 000000 0000	1,201.67
			Totals for FORECAST 5 ANALYTICS	1,201.67
FOX VALLEY FIRE & SA	IN00251027	Service Call for Security Alarm System Tamper CHS	20E001 2540 3230 00 000000 0000	279.00
			Totals for FOX VALLEY FIRE & SAFETY CO	279.00
FREDRICK, KEVIN	Mar 1	CMS reimb for Kane County	10E003 2210 6400 00 000000 0000	50.00

VENDOR	INVOICE #	INVOICE DESCRIPTION	ACCOUNT NUMBER	AMOUNT
		Institute Day Music & Arts Clinic		
			Totals for FREDRICK, KEVIN	50.00
FREESTYLE PHOTOGRAPH	1394021	Photo supplies	10E002 1130 4100 00 000000 0000	817.41
			Totals for FREESTYLE PHOTOGRAPHIC SUPPLI	817.41
GALLEGOS, BRENDA	Uniform FY19	Uniforms/Pants 2018-2019	10E004 2560 4110 00 000000 0000	90.57
			Totals for GALLEGOS, BRENDA	90.57
GALLOIS, CAROL	Feb 15	HBT reimburse for author lunch, school picture frame	10E004 2410 4100 00 000000 0000	39.96
GALLOIS, CAROL	Feb 15	HBT reimburse for author lunch, school picture frame	10E004 2410 4900 00 000000 0000	356.97
			Totals for GALLOIS, CAROL	396.93
GAME TIME	PJI-0107118	Grounds Supplies for Playground Equipment CT	20E001 2540 4120 00 000000 0000	428.52
			Totals for GAME TIME	428.52
GANNON, PEGGY	Mar 1	CHS Reimb for KCROE Institute Day Registration fee-Art	10E002 2210 6400 00 000000 0000	82.00
			Totals for GANNON, PEGGY	82.00
GBC DOCUMENT FINISHI	2819479	Laminator Film	10E005 1110 4100 00 000000 0000	116.68
			Totals for GBC DOCUMENT FINISHING	116.68
GERHARZ, ANDRA	Mar 15	PKMS Reimb for Constitution Day Supplies	10E011 2410 4900 00 000000 0000	32.02
			Totals for GERHARZ, ANDRA	32.02
GET FRESH PRODUCE IN	3137614	Food	10E011 2560 4100 00 000000 0000	24.43
GET FRESH PRODUCE IN	3137862	Food	10E010 2560 4100 00 000000 0000	21.09
GET FRESH PRODUCE IN	3137769	Food	10E008 2560 4100 00 000000 0000	218.17
GET FRESH PRODUCE IN	3142297	Food	10E003 2560 4100 00 000000 0000	141.97
GET FRESH PRODUCE IN	3144239	Food	10E010 2560 4100 00 000000 0000	158.57
GET FRESH PRODUCE IN	3144203	Food	10E010 2560 4100 00 000000 0000	21.09
GET FRESH PRODUCE IN	3138986	Food	10E004 2560 4100 00 000000 0000	332.87
GET FRESH PRODUCE IN	3144179	Food	10E011 2560 4100 00 000000 0000	64.56
GET FRESH PRODUCE IN	3144238	Food	10E008 2560 4100 00 000000 0000	352.50
GET FRESH PRODUCE IN	3147183	Food	10E002 2560 4100 00 000000 0000	50.44
GET FRESH PRODUCE IN	3145268	Food	10E004 2560 4100 00 000000 0000	322.85
GET FRESH PRODUCE IN	3152998	Food	10E004 2560 4100 00 000000 0000	325.74
GET FRESH PRODUCE IN	3153216	Food	10E002 2560 4100 00 000000 0000	162.84
GET FRESH PRODUCE IN	3154493	Food	10E003 2560 4100 00 000000 0000	226.44
GET FRESH PRODUCE IN	3154257	Food	10E011 2560 4100 00 000000 0000	103.63
GET FRESH PRODUCE IN	3150351	Food	10E008 2560 4100 00 000000 0000	203.40
GET FRESH PRODUCE IN	3152071	Food	10E010 2560 4100 00 000000 0000	52.62
GET FRESH PRODUCE IN	3164933	Food	10E004 2560 4100 00 000000 0000	428.04
GET FRESH PRODUCE IN	3166033	Food	10E004 2560 4100 00 000000 0000	18.02
GET FRESH PRODUCE IN	3162700	Food	10E008 2560 4100 00 000000 0000	234.18
GET FRESH PRODUCE IN	3162876	Food	10E011 2560 4100 00 000000 0000	212.14
GET FRESH PRODUCE IN	3164896	Food	10E010 2560 4100 00 000000 0000	81.55
			Totals for GET FRESH PRODUCE INC	3,757.14
GETZ'S AUTO BODY REP	1900050	Grounds Vehicle Parts	20E001 2540 4120 00 000000 0000	340.00
			Totals for GETZ'S AUTO BODY REPAIR	340.00

VENDOR	INVOICE #	INVOICE DESCRIPTION	ACCOUNT NUMBER	AMOUNT
GIANT STEPS	301-0319E	Monthly Tuition	10E001 1912 6700 00 000000 0000	4,731.75
			Totals for GIANT STEPS	4,731.75
GORDON FOOD SERVICE	192797219	Food	10E011 2560 4100 00 000000 0000	1,945.78
GORDON FOOD SERVICE	192797231	Non Food	10E011 2560 4900 00 000000 0000	184.53
GORDON FOOD SERVICE	192704144	Food	10E002 2560 4100 00 000000 0000	301.16
GORDON FOOD SERVICE	192704136	Non Food	10E002 2560 4900 00 000000 0000	387.13
GORDON FOOD SERVICE	192766780	Food	10E002 2560 4100 00 000000 0000	2,842.73
GORDON FOOD SERVICE	12616152	Food	10E002 2560 4100 00 000000 0000	-5.03
GORDON FOOD SERVICE	192436257	Food	10E008 2560 4100 00 000000 0000	34.22
GORDON FOOD SERVICE	192626518	Non Food	10E008 2560 4900 00 000000 0000	175.71
GORDON FOOD SERVICE	192626510	Food	10E008 2560 4100 00 000000 0000	258.21
GORDON FOOD SERVICE	192436266	Food	10E008 2560 4100 00 000000 0000	682.00
GORDON FOOD SERVICE	192626520	Food	10E008 2560 4100 00 000000 0000	772.40
GORDON FOOD SERVICE	12606768	Credit Non Food	10E008 2560 4900 00 000000 0000	-50.30
GORDON FOOD SERVICE	192797233	Food	10E008 2560 4100 00 000000 0000	1,303.34
GORDON FOOD SERVICE	192797232	Non Food	10E008 2560 4900 00 000000 0000	76.78
GORDON FOOD SERVICE	192797220	Food	10E008 2560 4100 00 000000 0000	72.79
GORDON FOOD SERVICE	192736765	Food	10E005 2560 4100 00 000000 0000	414.48
GORDON FOOD SERVICE	192766787	Food	10E004 2560 4100 00 000000 0000	910.51
GORDON FOOD SERVICE	192766782	Non Food	10E004 2560 4900 00 000000 0000	72.11
GORDON FOOD SERVICE	192797235	Food	10E010 2560 4100 00 000000 0000	670.84
GORDON FOOD SERVICE	192797223	Non Food	10E010 2560 4900 00 000000 0000	60.06
GORDON FOOD SERVICE	192955202	Non Food	10E011 2560 4900 00 000000 0000	396.39
GORDON FOOD SERVICE	192955192	Food	10E011 2560 4100 00 000000 0000	2,093.24
GORDON FOOD SERVICE	192926644	Food	10E004 2560 4100 00 000000 0000	986.69
GORDON FOOD SERVICE	192926640	Non Food	10E004 2560 4900 00 000000 0000	194.87
GORDON FOOD SERVICE	192926641	Food	10E002 2560 4100 00 000000 0000	3,674.73
GORDON FOOD SERVICE	192926638	Non Food	10E002 2560 4900 00 000000 0000	691.54
GORDON FOOD SERVICE	192955203	Non Food	10E008 2560 4900 00 000000 0000	202.80
GORDON FOOD SERVICE	192955194	Non Food	10E008 2560 4900 00 000000 0000	37.12
GORDON FOOD SERVICE	192955189	Food	10E008 2560 4100 00 000000 0000	1,276.32
GORDON FOOD SERVICE	192955193	Non Food	10E010 2560 4900 00 000000 0000	184.97
GORDON FOOD SERVICE	192955187	Food	10E010 2560 4100 00 000000 0000	1,189.21
GORDON FOOD SERVICE	192897227	Food & Non Food	10E005 2560 4100 00 000000 0000	314.96
GORDON FOOD SERVICE	192897227	Food & Non Food	10E005 2560 4900 00 000000 0000	67.11
GORDON FOOD SERVICE	192926642	Non Food	10E003 2560 4900 00 000000 0000	127.10
GORDON FOOD SERVICE	192926643	Food	10E003 2560 4100 00 000000 0000	1,080.60
GORDON FOOD SERVICE	192766778	Food & Non Food	10E003 2560 4100 00 000000 0000	944.13
GORDON FOOD SERVICE	192766778	Food & Non Food	10E003 2560 4900 00 000000 0000	209.55
GORDON FOOD SERVICE	193233095	Food	10E002 2560 4100 00 000000 0000	4,851.96
GORDON FOOD SERVICE	193233102	Food	10E002 2560 4100 00 000000 0000	301.45
GORDON FOOD SERVICE	193233097	Non Food	10E002 2560 4900 00 000000 0000	471.43
GORDON FOOD SERVICE	193233106	Food	10E004 2560 4100 00 000000 0000	674.77
GORDON FOOD SERVICE	193233098	Non Food	10E004 2560 4900 00 000000 0000	126.44
GORDON FOOD SERVICE	193204733	Food & Non Food	10E005 2560 4100 00 000000 0000	757.56
GORDON FOOD SERVICE	193204733	Food & Non Food	10E005 2560 4900 00 000000 0000	49.84
GORDON FOOD SERVICE	193233107	Food	10E003 2560 4100 00 000000 0000	758.44
GORDON FOOD SERVICE	193233093	Non Food	10E003 2560 4900 00 000000 0000	36.48
GORDON FOOD SERVICE	193261852	Non Food	10E008 2560 4900 00 000000 0000	101.40
GORDON FOOD SERVICE	193261846	Food	10E008 2560 4100 00 000000 0000	799.87
GORDON FOOD SERVICE	193261858	Food	10E011 2560 4100 00 000000 0000	2,028.16
GORDON FOOD SERVICE	193261851	Non Food	10E011 2560 4900 00 000000 0000	164.34
GORDON FOOD SERVICE	193261844	Non Food	10E010 2560 4900 00 000000 0000	105.84
GORDON FOOD SERVICE	193261849	Food	10E010 2560 4100 00 000000 0000	480.71

VENDOR	INVOICE #	INVOICE DESCRIPTION	ACCOUNT NUMBER	AMOUNT
			Totals for GORDON FOOD SERVICE INC	36,489.47
GRAINGER	9118907402	Paper Towels, Disinfectant	40E001 2550 4100 00 000000 0000	591.90
GRAINGER	9118788885	Grounds Supplies	20E001 2540 4120 00 000000 0000	611.65
			Totals for GRAINGER	1,203.55
GRENERT, SABRINA	Uniform FY19	Uniforms/Shoes 2018-2019	10E002 2560 4110 00 000000 0000	138.13
GRENERT, SABRINA	Mar 11	Reimb for Mileage Food Safety & Sanitation Class	10E001 2560 3320 00 000000 0000	7.08
			Totals for GRENERT, SABRINA	145.21
GROOT INC	3163605	Refuse & Recycle District Wide	20E001 2540 3210 00 000000 0000	1,949.60
			Totals for GROOT INC	1,949.60
GUERRIERI, SANDRA	Mar 9	CMS Reimb for supplies	10E003 1120 4100 00 000000 0000	55.77
			Totals for GUERRIERI, SANDRA	55.77
HALL PASS	HP2019-57	Badge supplies	10E002 2120 4100 00 000000 0000	76.00
			Totals for HALL PASS	76.00
HAUG, MATTHEW	Mar 12	PKMS Reimb for Constitution Day Supplies	10E011 2410 4900 00 000000 0000	7.11
			Totals for HAUG, MATTHEW	7.11
HAYES, EVA	Uniform FY19a	Uniforms/Pants 2018-2019	10E010 2560 4110 00 000000 0000	38.08
			Totals for HAYES, EVA	38.08
HBT PTO	Mar 7	Reimb PTO for visiting author Ruth Spiro	10E004 2410 4100 00 000000 0000	400.00
			Totals for HBT PTO	400.00
HEINEMANN	7039882	ELL Fountas Supplies	10E004 1110 4200 00 000000 0000	5.50
HEINEMANN	7040908	ELL Fountas Supplies	10E004 1110 4200 00 000000 0000	11.00
HEINEMANN	7035813	ELL Fountas Supplies	10E004 1110 4200 00 000000 0000	5.50
HEINEMANN	7036987	ELL Fountas Supplies	10E004 1110 4200 00 000000 0000	16.50
HEINEMANN	7048798	ELL Fountas Supplies	10E004 1110 4200 00 000000 0000	11.00
			Totals for HEINEMANN	49.50
HENDRY, KELSEY	Mar 2	HBT Reimb STEAM Curriculum supplies	10E004 1110 4100 00 000000 0000	23.87
			Totals for HENDRY, KELSEY	23.87
HEROLD, LEAH	Feb 2019	Reimb for Mileage Feb 2019	10E001 2212 3320 00 000000 0000	85.55
HEROLD, LEAH	Mar 2019	Reimb for Mileage Mar 2019	10E001 2212 3320 00 000000 0000	59.03
			Totals for HEROLD, LEAH	144.58
HINCKLEY SPRING WATE	14870571 031619	B & G Bottled Water	20E001 2540 3700 00 000000 0000	87.89
			Totals for HINCKLEY SPRING WATER COMPANY	87.89
HMH INTERVENTION SOL	710142201	Read 180/System 44 hosting renewal	10E003 1120 4200 00 000000 0000	600.00
HMH INTERVENTION SOL	710142201	Read 180/System 44 hosting renewal	10E011 1120 4200 00 000000 0000	4,200.00
HMH INTERVENTION SOL	710142374	System 44 hosting renewal	10E011 1120 4200 00 000000 0000	242.55
			Totals for HMH INTERVENTION SOLUTIONS GR	5,042.55

VENDOR	INVOICE #	INVOICE DESCRIPTION	ACCOUNT NUMBER	AMOUNT
HODGES LOIZZI EISENH	44386	Legal Fees	80E001 2369 3180 00 000000 0000	12,505.35
			Totals for HODGES LOIZZI EISENHAMMER	12,505.35
HOFFMAN'S CARPET CAR	A 10945	Host Liberator Carpet Cleaner	20E001 2540 7100 00 000000 0000	2,200.00
			Totals for HOFFMAN'S CARPET CARE	2,200.00
HOVIOUS, JACKIE	Feb 4	CHS reimb for AP Bio lab supplies	10E002 1130 4100 00 000000 0000	19.38
			Totals for HOVIOUS, JACKIE	19.38
ILLINI POWER PRODUCT	SWO022456-1	Generator Inspections CHS	20E001 2540 3100 00 000000 0000	372.00
ILLINI POWER PRODUCT	SWO022774-1	Generator Inspections CHS	20E001 2540 3100 00 000000 0000	406.00
ILLINI POWER PRODUCT	SWO022454-1	Generator Inspections PKMS	20E001 2540 3100 00 000000 0000	406.00
ILLINI POWER PRODUCT	SWO022453-1	Generator Inspections CT	20E001 2540 3100 00 000000 0000	406.00
			Totals for ILLINI POWER PRODUCTS	1,590.00
ILLINOIS DEPARTMENT	Apr 2019	Commercial Applicator License 3 Year T. Buresh	20E001 2540 6400 00 000000 0000	60.00
			Totals for ILLINOIS DEPARTMENT OF AGRICU	60.00
ILLINOIS SCHOOL SERV	EECEN19	Honor Gold Bars	10E002 2410 4100 00 000000 0000	81.25
			Totals for ILLINOIS SCHOOL SERVICES	81.25
ILLINOIS STUDENT ASS	20190322ADISAC	Payroll accrual	40L000 4810 6030 00 000000 0000	138.16
ILLINOIS STUDENT ASS	20190415ADISAC	Payroll accrual	40L000 4810 6030 00 000000 0000	138.16
			Totals for ILLINOIS STUDENT ASSISTANCE C	276.32
INTEGRATED SYSTEMS C	698670	Skyward Subscription Fee	10E001 2520 3160 00 000000 0000	828.00
			Totals for INTEGRATED SYSTEMS CORPORATIO	828.00
INTERNATIONAL BOOK I	36914	Textbooks	10E002 1130 4200 00 000000 0000	202.85
			Totals for INTERNATIONAL BOOK IMPORT SER	202.85
INTERSTATE BILLING S	3014133021	Back-up Lights	40E001 2550 4100 00 000000 0000	127.80
INTERSTATE BILLING S	3014285901	Back up Lens	40E001 2550 4100 00 000000 0000	127.80
INTERSTATE BILLING S	3014455891	Trans. Kit Bus #47	40E001 2550 4100 00 000000 0000	263.12
			Totals for INTERSTATE BILLING SERVICE	518.72
JAMROZEK, DANA	Mar 21	CMS Reimb for Science Supplies	10E003 1120 4100 00 000000 0000	46.98
			Totals for JAMROZEK, DANA	46.98
JAN NOHLING PHOTOGRA	10783	Spring Sports Banners	10E002 1500 3190 00 000000 0000	625.00
			Totals for JAN NOHLING PHOTOGRAPHY	625.00
JENKIN, DENISE	Mar 5	HBT reimb for A Day at Judson with Ruth Culham 03/05/19	10E004 2210 6400 00 000000 0000	160.00
			Totals for JENKIN, DENISE	160.00
KAMP, SUSAN	Uniform FY19	Uniforms Shoes/Shorts 2018-2019	10E010 2560 4110 00 000000 0000	66.06
KAMP, SUSAN	Uniform FY19a	Uniforms Shoes/Pants 2018-2019	10E010 2560 4110 00 000000 0000	83.94
			Totals for KAMP, SUSAN	150.00
KANELAND COMM SCHOOL	1906	Transportation Jan 2019	40E001 2550 3310 00 000000 0000	643.80
KANELAND COMM SCHOOL	1905	Transportation Dec 2018	40E001 2550 3310 00 000000 0000	643.80
KANELAND COMM SCHOOL	1906a	Transportation Feb 2019	40E001 2550 3310 00 000000 0000	815.48
KANELAND COMM SCHOOL	1a	ODS Tuition 1st trimester	10E001 4220 6700 00 462000 0000	8,666.00
KANELAND COMM SCHOOL	2a	ODS Tuition 2nd trimester	10E001 4220 6700 00 462000 0000	8,666.00

VENDOR	INVOICE #	INVOICE DESCRIPTION	ACCOUNT NUMBER	AMOUNT
			Totals for KANELAND COMM SCHOOL DIST 302	19,435.08
KAY, BARBARA	Uniform FY19a	Uniforms/Shoes 2018-2019	10E005 2560 4110 00 000000 0000	64.45
			Totals for KAY, BARBARA	64.45
KB BILINGUAL SERVICE	Feb 2019	Bilingual Speech Therapy	10E001 2150 3100 00 462000 0000	180.00
KB BILINGUAL SERVICE	Mar 2019	Bilingual Speech Therapy	10E001 2150 3100 00 462000 0000	120.00
			Totals for KB BILINGUAL SERVICES	300.00
KERZMAN, HEATHER	Mar 5	LL Reimb for A Day at Judson conference	10E005 1110 3320 00 000000 0000	12.41
KERZMAN, HEATHER	Mar 5	LL Reimb for A Day at Judson conference	10E005 2210 6400 00 000000 0000	160.00
			Totals for KERZMAN, HEATHER	172.41
KING, NICHOLAS	Mar 2019	Reimb for Mileage March 2019	10E001 2660 3320 00 000000 0000	72.04
			Totals for KING, NICHOLAS	72.04
KLOET, DEBORAH	Mar 5	HBT reimb for a Day at Judson with Ruth Culham	10E004 2210 6400 00 000000 0000	160.00
			Totals for KLOET, DEBORAH	160.00
KNEWITZ, JOHN	Mar 2019	Psych Consultant March 2019	10E001 2140 3140 00 000000 0000	2,640.00
			Totals for KNEWITZ, JOHN	2,640.00
KOLKEBECK, THERESA	Mar 14	CMS reimb for Strengthen Your Writing Instruction conference	10E003 2210 6400 00 000000 0000	259.00
			Totals for KOLKEBECK, THERESA	259.00
KOSTOPOULOS, TISHA	Mar 8	PV reimb for ASCD Kindergarten Conference 03/08/19	10E008 2210 6400 00 000000 0000	150.00
			Totals for KOSTOPOULOS, TISHA	150.00
KRALLITSCH, MICHAEL	Mar 17	CMS reimb for German Supplies	10E003 1120 4100 00 000000 0000	97.70
			Totals for KRALLITSCH, MICHAEL	97.70
LAKESHORE LEARNING M	1689450319	Supplies	10E004 1110 4100 00 000000 0000	47.97
LAKESHORE LEARNING M	1689430319	Classroom Supplies	10E004 1110 4100 00 000000 0000	142.54
LAKESHORE LEARNING M	1346690319	Classroom Supplies	10E004 1110 4100 00 000000 0000	68.94
LAKESHORE LEARNING M	1667800319	Classroom supplies for HBT	10E004 1205 4100 00 000000 0000	182.79
			Totals for LAKESHORE LEARNING MATERIALS	442.24
LARSON & DARBY GROUP	39242	Professional Services for Air Conditioning and Roof Replacement	20E001 2540 3100 00 000000 0000	15,173.03
			Totals for LARSON & DARBY GROUP	15,173.03
LEFFELMAN, JULIA	Nov 26	HBT Reimb for classroom supplies	10E004 1110 4100 00 000000 0000	60.01
			Totals for LEFFELMAN, JULIA	60.01
LEFFELMAN, MARY	Uniform FY19	Uniforms/Shoes 2018-2019	10E005 2560 4110 00 000000 0000	150.00
			Totals for LEFFELMAN, MARY	150.00
LEISNER, MELISSA	Mar 18	PKMS Reimb for Instructional Supplies ELA	10E011 1120 4110 00 000000 0000	39.29
			Totals for LEISNER, MELISSA	39.29

VENDOR	INVOICE #	INVOICE DESCRIPTION	ACCOUNT NUMBER	AMOUNT
LEUER, JILL	Mar 2019	Contracted speech support	10E001 2150 3100 00 462000 0000	1,260.00
			Totals for LEUER, JILL	1,260.00
LIBRARIES FIRST	7285	Library Database	10E002 2220 4100 00 000000 0000	541.00
			Totals for LIBRARIES FIRST	541.00
LOSSAU, PATRICIA	Mar 11	Reimb for Mileage Food Safety & Sanitation Class 03/11/19	10E001 2560 3320 00 000000 0000	6.26
			Totals for LOSSAU, PATRICIA	6.26
LUKER, DEBORAH	Uniform FY19	Uniforms/Shoes 2018-2019	10E002 2560 4110 00 000000 0000	150.00
			Totals for LUKER, DEBORAH	150.00
MARACCINI, CARRIE	Dec 19	Transportation Reimb for Supplies	40E001 2550 4900 00 000000 0000	188.74
			Totals for MARACCINI, CARRIE	188.74
MATISON, DAVID	Uniform FY19a	Uniform Shoe/Pants 2018-2019	20E002 2540 4110 00 000000 0000	83.52
			Totals for MATISON, DAVID	83.52
MAY, NICHOLAS	Uniform FY19	Uniform Reimb Shoes/Pants 2018-2019	20E002 2540 4110 00 000000 0000	216.22
			Totals for MAY, NICHOLAS	216.22
MENARDS, ELGIN	64916	Maintenance Supplies	20E001 2540 4110 00 000000 0000	-39.96
MENARDS, ELGIN	64914	Maintenance Supplies	20E001 2540 4110 00 000000 0000	344.97
MENARDS, ELGIN	64972	Grounds Supplies	20E001 2540 4120 00 000000 0000	127.47
MENARDS, ELGIN	65094	Drama supplies	10E002 1130 4900 00 000000 0000	625.92
MENARDS, ELGIN	65297	Maintenance Supplies	20E001 2540 4110 00 000000 0000	154.58
MENARDS, ELGIN	65361	Maintenance Supplies	20E001 2540 4110 00 000000 0000	25.57
MENARDS, ELGIN	65362	Maintenance Supplies	20E001 2540 4110 00 000000 0000	23.63
MENARDS, ELGIN	65177	Maintenance Supplies	20E001 2540 4110 00 000000 0000	55.56
MENARDS, ELGIN	65654	Maintenance Supplies	20E001 2540 4110 00 000000 0000	294.81
MENARDS, ELGIN	66157	Maintenance Supplies	20E001 2540 4110 00 000000 0000	120.66
MENARDS, ELGIN	66320	Maintenance Supplies	20E001 2540 4110 00 000000 0000	11.96
			Totals for MENARDS, ELGIN	1,745.17
MEZA, LIDIA	Uniform FY19	Uniform Reimb Shoes/Pants 2018-2019	20E002 2540 4110 00 000000 0000	189.97
			Totals for MEZA, LIDIA	189.97
MHS INC	I035585	Online protocols	10E001 2230 3190 00 462000 0000	493.75
			Totals for MHS INC	493.75
MIDWEST COMPUTER PRO	712908	Library supplies	10E002 2220 7100 00 000000 0000	1,312.50
MIDWEST COMPUTER PRO	445904	Projector	10E008 2410 7100 00 000000 0000	615.00
			Totals for MIDWEST COMPUTER PRODUCTS, IN	1,927.50
MIDWEST TRANSIT EQUI	X101045711:01	Seat belts, brackets	40E001 2550 4100 00 000000 0000	754.00
MIDWEST TRANSIT EQUI	X101045795:01	Seat belt cutters, wiper blades	40E001 2550 4100 00 000000 0000	153.92
MIDWEST TRANSIT EQUI	X101045657:01	Seatbelts	40E001 2550 4100 00 000000 0000	495.33
MIDWEST TRANSIT EQUI	X101045795:02	Wiper Blades	40E001 2550 4100 00 000000 0000	87.00
MIDWEST TRANSIT EQUI	X101045709:01	Safety Vests	40E001 2550 4100 00 000000 0000	322.08
MIDWEST TRANSIT EQUI	R341003205:01	Door Adjustment	40E001 2550 3230 00 000000 0000	127.20
			Totals for MIDWEST TRANSIT EQUIPMENT, IN	1,939.53
MINERVA PROMOTIONS	I81007	Boys BBall Sweet 16 T-Shirts	10E002 1500 4910 00 000000 0000	281.69

VENDOR	INVOICE #	INVOICE DESCRIPTION	ACCOUNT NUMBER	AMOUNT
			Totals for MINERVA PROMOTIONS	281.69
MIRENDA, PAMELA	Feb 28	Reimb for InService Meeting supplies	10E001 2560 4100 00 000000 0000	138.15
			Totals for MIRENDA, PAMELA	138.15
MOMENTELLER, MOLLIE	Mar 22	CHS reimb for English Language & Composition conference 03/22/19	10E002 1130 3320 00 000000 0000	58.00
MOMENTELLER, MOLLIE	Mar 22	CHS reimb for English Language & Composition conference 03/22/19	10E002 2210 6400 00 000000 0000	235.00
			Totals for MOMENTELLER, MOLLIE	293.00
MUSIC & ARTS CENTER,	INV015411045	Band supplies-Bass Clarinet	10E002 1130 7100 00 000000 0000	797.37
MUSIC & ARTS CENTER,	INV015433455	Band supplies	10E002 1130 4100 00 000000 0000	24.00
MUSIC & ARTS CENTER,	INV016074859	Instructional Supplies-Band	10E011 1120 4110 00 000000 0000	33.60
MUSIC & ARTS CENTER,	INV016093171	Instructional Supplies-Band	10E011 1120 4110 00 000000 0000	23.00
MUSIC & ARTS CENTER,	INV015613905	Mallets for Band	10E003 1120 4100 00 000000 0000	23.00
MUSIC & ARTS CENTER,	INV015372744	Mallets for Band	10E003 1120 4100 00 000000 0000	20.00
MUSIC & ARTS CENTER,	INV016093134	Mallets for Band	10E003 1120 4100 00 000000 0000	23.00
			Totals for MUSIC & ARTS CENTER, INC	943.97
n2y	INV-1003504	Annual online subscription renewal for CHS and LL	10E001 1200 4100 00 462000 0000	1,500.31
			Totals for n2y	1,500.31
NAPERVILLE PSYCHIATR	301-31	Homebound tutoring	10E001 1200 4100 00 462000 0000	665.60
			Totals for NAPERVILLE PSYCHIATRIC VENTUR	665.60
NATIONAL SEED	585075SI	Grounds Supplies Snow Slicer Treated Salt	20E001 2540 4120 00 000000 0000	2,898.67
			Totals for NATIONAL SEED	2,898.67
NCPERS GROUP LIFE IN	20190315ADNCPER	Payroll accrual	10L000 4810 4070 00 000000 0000	8.00
NCPERS GROUP LIFE IN	20190315ADNCPER	Payroll accrual	40L000 4810 4070 00 000000 0000	40.00
NCPERS GROUP LIFE IN	20190322ADNCPER	Payroll accrual	10L000 4810 4070 00 000000 0000	8.00
NCPERS GROUP LIFE IN	20190322ADNCPER	Payroll accrual	40L000 4810 4070 00 000000 0000	40.00
			Totals for NCPERS GROUP LIFE INS-IL IMRF	96.00
NICOR GAS	01-61-78-10005 0	Gas Service Transportation	40E001 2550 4650 00 000000 0000	417.80
			Totals for NICOR GAS	417.80
NOLAN, SARAH	Jan-Mar 2019	Reimb for Mileage Jan-Mar 2019	10E001 2140 3320 00 000000 0000	70.42
			Totals for NOLAN, SARAH	70.42
NOMELLINI, LAURIE	Uniform FY19	Uniforms/Shoes 2018-2019	10E011 2560 4110 00 000000 0000	150.00
			Totals for NOMELLINI, LAURIE	150.00
NORMOYLE, KATIE	Mar 8	HBT reimb ASCD Pre-K & Kindergarten Conf 03/08/19	10E004 2210 6400 00 000000 0000	150.00
NORMOYLE, KATIE	Mar 8	HBT reimb ASCD Pre-K & Kindergarten Conf 03/08/19	10E004 1110 3320 00 000000 0000	38.05
			Totals for NORMOYLE, KATIE	188.05
ODONNELL, JOSEPH	Mar 14	PKMS Reimb for Athletic Supplies	10E011 1500 4100 00 000000 0000	139.54
			Totals for ODONNELL, JOSEPH	139.54

VENDOR	INVOICE #	INVOICE DESCRIPTION	ACCOUNT NUMBER	AMOUNT
OFFICE DEPOT	287938200001	Classroom supplies	10E001 2110 4100 00 000000 0000	119.66
OFFICE DEPOT	287938200001	Classroom supplies	10E001 2330 4100 00 000000 0000	12.09
OFFICE DEPOT	286864729001	Office supplies	10E001 2330 4100 00 000000 0000	21.48
OFFICE DEPOT	286862177001	Office supplies	10E001 2330 4100 00 000000 0000	80.22
OFFICE DEPOT	284366523001	B&G Office Supplies	20E001 2540 4110 00 000000 0000	320.34
OFFICE DEPOT	285132287001	Supplies	10E011 2410 4100 00 000000 0000	94.88
OFFICE DEPOT	282086288001	Office supplies	10E004 2410 4100 00 000000 0000	145.59
OFFICE DEPOT	282090185001	Office supplies	10E004 2410 4100 00 000000 0000	8.49
OFFICE DEPOT	291815806001	Student supplies	10E001 2150 4100 00 000000 0000	29.45
OFFICE DEPOT	291814788001	Student supplies	10E001 2150 4100 00 000000 0000	36.76
OFFICE DEPOT	291264202001	Office Supplies	40E001 2550 4110 00 000000 0000	81.04
OFFICE DEPOT	289176880001	Office Supplies	40E001 2550 4110 00 000000 0000	119.80
OFFICE DEPOT	289177018001	Office Supplies	40E001 2550 4110 00 000000 0000	139.90
OFFICE DEPOT	291246650001	Office Supplies	10E010 2410 4100 00 000000 0000	132.66
OFFICE DEPOT	291282805001	Office Supplies	10E010 2410 4100 00 000000 0000	14.21
			Totals for OFFICE DEPOT	1,356.57
PAPER DIRECT	7724807	Award Paper	10E002 2410 4100 00 000000 0000	81.97
			Totals for PAPER DIRECT	81.97
PARDRIDGE INSURANCE,	13717	Highway Permit bond renewal	10E001 2520 3190 00 000000 0000	75.00
			Totals for PARDRIDGE INSURANCE, INC	75.00
PARKLAND PREPARATORY	2897	Monthly tuition	10E001 1912 6700 00 000000 0000	8,212.00
			Totals for PARKLAND PREPARATORY ACADEMY	8,212.00
PARRA, ROBERTO	Mar 2019	Reimb for Mileage March 2019	10E001 2660 3320 00 000000 0000	53.47
			Totals for PARRA, ROBERTO	53.47
PASQUINI, CHRISTOPHE	Mar 2019	Reimb for Mileage March 2019	10E001 2660 3320 00 000000 0000	31.78
			Totals for PASQUINI, CHRISTOPHER	31.78
PATTERSON, ANTRESE	Uniform FY19	2018-2019 Uniform Reimb	20E002 2540 4110 00 000000 0000	219.63
			Totals for PATTERSON, ANTRESE	219.63
PDC LABORATORIES	I9360685	Water Sample CMS	20E001 2540 3100 00 000000 0000	175.50
PDC LABORATORIES	I9362578	Water Sample Testing CHS	20E001 2540 3100 00 000000 0000	985.00
PDC LABORATORIES	I9361963	Water Sample Testing CMS	20E001 2540 3100 00 000000 0000	985.00
			Totals for PDC LABORATORIES	2,145.50
PEPSI COLA GEN BOT I	79657010	Pop	10E002 1500 4900 00 000000 0000	247.31
PEPSI COLA GEN BOT I	31218601	Pepsi products	10E010 2410 4900 00 000000 0000	92.85
PEPSI COLA GEN BOT I	31539406	Beverages	10E011 2560 4100 00 000000 0000	364.18
PEPSI COLA GEN BOT I	76782652	Beverages	10E002 2560 4100 00 000000 0000	833.27
PEPSI COLA GEN BOT I	79657011	Beverages	10E002 2560 4100 00 000000 0000	1,043.33
PEPSI COLA GEN BOT I	23985065	Beverages	10E011 2560 4100 00 000000 0000	333.33
PEPSI COLA GEN BOT I	23985064	Pepsi Products	10E008 2410 4900 00 000000 0000	170.83
PEPSI COLA GEN BOT I	76782653	Beverages	10E003 2560 4100 00 000000 0000	310.78
PEPSI COLA GEN BOT I	23985063	Beverages	10E002 2560 4100 00 000000 0000	613.38
PEPSI COLA GEN BOT I	28587804	Beverages	10E011 2560 4100 00 000000 0000	425.44
PEPSI COLA GEN BOT I	76782651	Pop	10E002 1500 4900 00 000000 0000	139.38
PEPSI COLA GEN BOT I	31782461	Beverages	10E002 2560 4100 00 000000 0000	1,077.75
			Totals for PEPSI COLA GEN BOT INC	5,651.83
PERFORMANCE HEALTH S	IN91225271	Nurse supplies	10E008 1110 4250 00 000000 0000	49.41
			Totals for PERFORMANCE HEALTH SUPPLY	49.41

VENDOR	INVOICE #	INVOICE DESCRIPTION	ACCOUNT NUMBER	AMOUNT
PERMA-BOUND	1813967-00	PKMS Library Books	10E011 2220 4300 00 000000 0000	486.07
			Totals for PERMA-BOUND	486.07
PETROCHOICE	10871996	Fuel	40E001 2550 4640 00 000000 0000	3,861.60
PETROCHOICE	10871996	Fuel	40E001 2550 4900 00 000000 0000	1.98
PETROCHOICE	10868430	Fuel	40E001 2550 4640 00 000000 0000	2,680.31
PETROCHOICE	10868430	Fuel	40E001 2550 4900 00 000000 0000	1.38
PETROCHOICE	10875007	Fuel	40E001 2550 4640 00 000000 0000	1,052.10
PETROCHOICE	10875007	Fuel	40E001 2550 4900 00 000000 0000	0.50
PETROCHOICE	10875008	Fuel	40E001 2550 4640 00 000000 0000	2,777.27
PETROCHOICE	10875008	Fuel	40E001 2550 4900 00 000000 0000	1.19
PETROCHOICE	10882744	Fuel	40E001 2550 4640 00 000000 0000	2,474.01
PETROCHOICE	10882744	Fuel	40E001 2550 4900 00 000000 0000	1.10
PETROCHOICE	10880267	Fuel	40E001 2550 4640 00 000000 0000	3,430.29
PETROCHOICE	10880267	Fuel	40E001 2550 4900 00 000000 0000	1.46
PETROCHOICE	10887193	Fuel	40E001 2550 4640 00 000000 0000	4,408.09
PETROCHOICE	10887193	Fuel	40E001 2550 4900 00 000000 0000	1.90
PETROCHOICE	10895068	Fuel	40E001 2550 4640 00 000000 0000	3,723.80
PETROCHOICE	10895068	Fuel	40E001 2550 4900 00 000000 0000	1.60
PETROCHOICE	10880275	Fuel	40E001 2550 4640 00 000000 0000	1,062.14
PETROCHOICE	10880275	Fuel	40E001 2550 4900 00 000000 0000	0.51
			Totals for PETROCHOICE	25,481.23
PFLUG, DAINA	Jan-Mar 2019	Reimb for Mileage Jan-Mar 2019	10E001 2520 3320 00 000000 0000	215.18
PFLUG, DAINA	Jan-Mar 2019	Reimb for Mileage Jan-Mar 2019	10E001 2520 6400 00 000000 0000	40.00
			Totals for PFLUG, DAINA	255.18
PITSCO EDUCATION	735839-1	Timber Cutter	10E002 1130 4100 00 322000 0000	402.35
			Totals for PITSCO EDUCATION	402.35
POLOWY, DANIEL	Mar 15	Reimbursement for Staff Meeting 3/15/19	20E001 2540 4110 00 000000 0000	70.46
			Totals for POLOWY, DANIEL	70.46
POMP'S TIRE SERVICE	640069348	Tires bus #71	40E001 2550 4130 00 000000 0000	949.94
POMP'S TIRE SERVICE	640066787	Grounds Tires for Truck #1	20E002 2540 3230 00 000000 0000	689.52
			Totals for POMP'S TIRE SERVICE	1,639.46
POSITIVE REFLECTION	3-08-2018	Social Media for March 2019	10E001 2520 3160 00 000000 0000	2,100.00
			Totals for POSITIVE REFLECTION PUBLIC RE	2,100.00
POTSIC, MICHAEL	Mar 2019	Reimb for Mileage March 2019	10E001 2330 3320 00 000000 0000	105.56
			Totals for POTSIC, MICHAEL	105.56
POWERS, MICHAEL	19022	Assignor's Fee for IHSA T&F Officials	10E003 1500 3190 00 000000 0000	10.00
			Totals for POWERS, MICHAEL	10.00
PROGRESSIVE BUSINESS	5177672	Human Resources subscription	10E001 2520 4100 00 000000 0000	299.00
PROGRESSIVE BUSINESS	A414705903 03-19	Subscription Keep Up To Date on Payroll	10E001 2520 4100 00 000000 0000	299.00
			Totals for PROGRESSIVE BUSINESS PUBLICAT	598.00
PROQUEST INFORMATION	70568781	Database renewal	10E002 2220 4100 00 000000 0000	1,220.00
			Totals for PROQUEST INFORMATION & LEARNI	1,220.00

VENDOR	INVOICE #	INVOICE DESCRIPTION	ACCOUNT NUMBER	AMOUNT
PROSHRED NORTH	990039176	Shredding Bin	10E001 2520 4100 00 000000 0000	75.00
			Totals for PROSHRED NORTH	75.00
RALPH HELM INC	306273	Grounds Supplies	20E001 2540 4120 00 000000 0000	333.63
			Totals for RALPH HELM INC	333.63
RAU, EMILY	Mar 5	HBT reimb A Day at Judson with Ruth Culham 03/05/19	10E004 2210 6400 00 000000 0000	160.00
			Totals for RAU, EMILY	160.00
RAY SCHRIEBER DISPOS	1727	Yard Waste Roll Off	20E001 2540 3210 00 000000 0000	385.00
			Totals for RAY SCHRIEBER DISPOSAL CO	385.00
REALLY GOOD STUFF	6837393	Classroom supplies	10E004 1110 4100 00 000000 0000	88.22
REALLY GOOD STUFF	6837900	Classroom Supplies	10E004 1110 4100 00 000000 0000	122.50
REALLY GOOD STUFF	6837901	Classroom supplies	10E004 1110 4100 00 000000 0000	58.93
			Totals for REALLY GOOD STUFF	269.65
RIDDELL ALL AMERICAN	60372499	Re-Certification of Football Equipment	10E002 1500 3190 00 000000 0000	9,852.46
			Totals for RIDDELL ALL AMERICAN SPORTS C	9,852.46
RIVER CITY RACE MANA	2019-3	Track Meet Timing 3/9/19	10E002 1500 3900 00 000000 0000	750.00
RIVER CITY RACE MANA	2019-2	Track Meet Timing 3/8/19	10E002 1500 3900 00 000000 0000	750.00
RIVER CITY RACE MANA	2019-1	Track Meet Timing 2/19/19	10E002 1500 3190 00 000000 0000	500.00
RIVER CITY RACE MANA	2019-4	Track Meet Timing 3/16/19	10E002 1500 3900 00 000000 0000	750.00
			Totals for RIVER CITY RACE MANAGEMENT LL	2,750.00
RJ COOPER & ASSOCIAT	48774	Carrying Case and stand for student iPad	10E001 1200 4100 00 462000 0000	114.00
			Totals for RJ COOPER & ASSOCIATES	114.00
ROBERTS, STEPHANIE	Mar 8	PV reimb ASCD Kindergarten Conference 03/08/19	10E008 2210 6400 00 000000 0000	150.00
			Totals for ROBERTS, STEPHANIE	150.00
ROBINSON, MARISA	Mar 2019	PKMS Reimb for Mileage Mar 2019	10E011 1120 3320 00 000000 0000	36.00
ROBINSON, MARISA	Feb-Mar 2019	Reimb for Mileage Feb-Mar 2019	10E003 1120 3320 00 000000 0000	28.01
			Totals for ROBINSON, MARISA	64.01
ROCKFORD BOARD OF ED	R19-8390	Tutoring	10E001 1200 4100 00 462000 0000	832.00
			Totals for ROCKFORD BOARD OF EDUCATION	832.00
ROEDER, AMIE	Mar 1	CMS reimb for Kane County Institute Day DuPage Music & Arts	10E003 2210 6400 00 000000 0000	50.00
			Totals for ROEDER, AMIE	50.00
ROHS, SALLY	Uniform FY19a	Reimb for 2018-2019 Uniform Shoes	10E002 2560 4110 00 000000 0000	30.01
			Totals for ROHS, SALLY	30.01
ROUTE 47 TRANSPORTAT	Mar 2019	Taxi Transportation March 2019	40E001 2550 3310 00 000000 0000	2,402.40
			Totals for ROUTE 47 TRANSPORTATION SERVI	2,402.40
RT REPAIR	13890	Grounds Vehicle Repair Truck #8	20E002 2540 3230 00 000000 0000	165.00
			Totals for RT REPAIR	165.00

VENDOR	INVOICE #	INVOICE DESCRIPTION	ACCOUNT NUMBER	AMOUNT
SCHINDLER ELEVATOR C	7152904094	Elevator Repair Service Call CHS	20E001 2540 3230 00 000000 0000	1,313.23
			Totals for SCHINDLER ELEVATOR CORPORATIO	1,313.23
SCHOLASTIC, INC	18994814	Classroom supplies	10E004 1110 4100 00 000000 0000	20.99
			Totals for SCHOLASTIC, INC	20.99
SCHOOL HEALTH CORPOR	3573281-00	Nurse supplies	10E004 1110 4250 00 000000 0000	250.30
			Totals for SCHOOL HEALTH CORPORATION	250.30
SCHOOL PAPER EXPRESS	19891	School newspaper	10E002 1130 3190 00 000000 0000	395.00
			Totals for SCHOOL PAPER EXPRESS	395.00
SCHOOL SPECIALTY	208122520586	Construction Paper	10E008 1110 4100 00 000000 0000	30.50
SCHOOL SPECIALTY	308103272098	Supplies	10E004 1110 4100 00 000000 0000	95.76
SCHOOL SPECIALTY	308103272098	Supplies	10E004 2410 4100 00 000000 0000	22.68
SCHOOL SPECIALTY	208122616008	Construction Paper	10E008 2410 4100 00 000000 0000	233.34
SCHOOL SPECIALTY	208122520715	Student Svcs supplies	10E002 2120 4100 00 000000 0000	73.06
SCHOOL SPECIALTY	208121756178	LMC Laminating film	10E003 2410 4100 00 000000 0000	155.92
			Totals for SCHOOL SPECIALTY	611.26
SCHOOLBELLS LTD	57	Taxi Transportation	40E001 2550 3310 00 000000 0000	2,560.00
			Totals for SCHOOLBELLS LTD	2,560.00
SCHURING & SCHURING	Mar 2019 LL	Dairy	10E005 2560 4100 00 000000 0000	248.41
SCHURING & SCHURING	Mar 2019 PV	Dairy	10E008 2560 4100 00 000000 0000	912.49
SCHURING & SCHURING	Mar 2019 PKMS	Dairy	10E011 2560 4100 00 000000 0000	556.70
SCHURING & SCHURING	Mar 2019 CMS	Dairy	10E003 2560 4100 00 000000 0000	272.69
SCHURING & SCHURING	Mar 2019 HBT	Dairy	10E004 2560 4100 00 000000 0000	840.02
SCHURING & SCHURING	Mar 2019 CT	Dairy	10E010 2560 4100 00 000000 0000	923.74
SCHURING & SCHURING	Mar 2019 CHS	Dairy	10E002 2560 4100 00 000000 0000	556.62
			Totals for SCHURING & SCHURING	4,310.67
SERVICE CONCEPTS, IN	23837	Plumbing Agreement Additional Hours	20E001 2540 3100 00 000000 0000	11,400.00
SERVICE CONCEPTS, IN	23836	Maintenance Agreement Additional Hours	20E001 2540 3100 00 000000 0000	11,400.00
SERVICE CONCEPTS, IN	23867	Maintenance Supplies	20E001 2540 4110 00 000000 0000	396.02
SERVICE CONCEPTS, IN	23868	Maintenance Supplies Valve Actuator	20E001 2540 7100 00 000000 0000	1,566.93
SERVICE CONCEPTS, IN	23866	Maintenance Supplies	20E001 2540 7100 00 000000 0000	2,274.10
SERVICE CONCEPTS, IN	23735	Maintenance Ejector pump	20E001 2540 5400 00 000000 0000	7,133.98
SERVICE CONCEPTS, IN	23888	Maintenance Supplies	20E001 2540 4110 00 000000 0000	55.78
SERVICE CONCEPTS, IN	23887	Maintenance Supplies	20E001 2540 4110 00 000000 0000	207.38
SERVICE CONCEPTS, IN	23889	Maintenance Supplies	20E001 2540 4110 00 000000 0000	371.19
SERVICE CONCEPTS, IN	23928	Kitchen Service contract	10E001 2560 3230 00 000000 0000	1,900.00
SERVICE CONCEPTS, IN	23914	Maintenance Supplies	20E001 2540 4110 00 000000 0000	604.50
SERVICE CONCEPTS, IN	23915	Maintenance Supplies Starter	20E001 2540 7100 00 000000 0000	643.20
SERVICE CONCEPTS, IN	23927	Plumbing Contract 10th Billing	20E001 2540 3100 00 000000 0000	2,280.00
SERVICE CONCEPTS, IN	23926	HVAC contract 10th Billing	20E001 2540 3100 00 000000 0000	9,500.00
			Totals for SERVICE CONCEPTS, INC	49,733.08
SERVICE SANITATION I	7684495	Service of Transportation	20E001 2540 3230 00 000000 0000	85.00
SERVICE SANITATION I	7684494	Service of ALS Mobile	20E001 2540 3230 00 000000 0000	590.00
SERVICE SANITATION I	7693088	Port-o-Lets for Fields	20E001 2540 3230 00 000000 0000	74.29
			Totals for SERVICE SANITATION INC	749.29

VENDOR	INVOICE #	INVOICE DESCRIPTION	ACCOUNT NUMBER	AMOUNT
SIEGEL, ANNALIESE	Mar 2019	PKMS Reimb for Mileage Mar 2019	10E011 1120 3320 00 000000 0000	4.64
			Totals for SIEGEL, ANNALIESE	4.64
SIGN A RAMA, USA	7970	Registration Sign	10E010 2410 4100 00 000000 0000	240.00
			Totals for SIGN A RAMA, USA	240.00
SKILLPATH SEMINARS	12047625	Excel Training for M. Bavaro	10E001 2210 6400 00 000000 0000	149.00
			Totals for SKILLPATH SEMINARS	149.00
SMITH, LINDSAY	Mar 8	PKMS Reimb for Constitution Day Supplies	10E011 1120 4110 00 000000 0000	29.30
SMITH, LINDSAY	Jan 29	PKMS Reimb for Athletic Supplies	10E011 1500 4100 00 000000 0000	20.31
			Totals for SMITH, LINDSAY	49.61
SOCIAL THINKING PUBL	129901	Student resources	10E001 2110 4100 00 000000 0000	139.63
			Totals for SOCIAL THINKING PUBLISHING	139.63
SOFT WATER CITY, INC	385796	Repair Water Softener CHS	20E001 2540 3230 00 000000 0000	100.00
SOFT WATER CITY, INC	385797	Repairs to Softener CMS	20E001 2540 3230 00 000000 0000	95.00
			Totals for SOFT WATER CITY, INC	195.00
SONITROL CHICAGOLAND	238411	CCTV Security Services & Access Security Services CHS	20E001 2540 3100 00 000000 0000	2,673.00
SONITROL CHICAGOLAND	238413	CCTV Security Services & Access Security Services PKMS	20E001 2540 3100 00 000000 0000	2,037.00
SONITROL CHICAGOLAND	238412	CCTV Security Services & Access Security Services CMS	20E001 2540 3100 00 000000 0000	1,629.00
			Totals for SONITROL CHICAGOLAND WEST	6,339.00
SOURCE ONE OFFICE PR	435447-00	Supplies	10E008 2410 4100 00 000000 0000	56.68
			Totals for SOURCE ONE OFFICE PRODUCTS	56.68
SPORTSMAN, TERRY	Mar 6	CMS Reimb for Athletic Supplies	10E003 1500 4100 00 000000 0000	97.04
			Totals for SPORTSMAN, TERRY	97.04
ST JUDES CHILDREN'S	Mar 4	Math-A-Thon Fundraiser	10E004 1110 4900 00 000000 0000	601.00
			Totals for ST JUDES CHILDREN'S RESEARCH	601.00
STALKER SPORTS FLOOR	4015	Custodial Supplies	20E001 2540 4100 00 000000 0000	1,315.00
STALKER SPORTS FLOOR	4022	Repair of PK Gym Floor	20E001 2540 5300 00 000000 0000	2,500.00
STALKER SPORTS FLOOR	4021	Repair of PK Gym Floor	20E001 2540 5300 00 000000 0000	118,500.00
			Totals for STALKER SPORTS FLOOR	122,315.00
STAN'S FINANCIAL SER	344129	Black and color pages	10E001 2410 3250 00 000000 0000	11,400.74
			Totals for STAN'S FINANCIAL SERVICES, IN	11,400.74
STAN'S OFFICE TECHNO	343970	Copy Machine Supplies	10E011 1120 4170 00 000000 0000	75.00
STAN'S OFFICE TECHNO	343969	Copy Machine Supplies	10E011 1120 4170 00 000000 0000	75.00
STAN'S OFFICE TECHNO	343968	Copy Machine Supplies	10E011 1120 4170 00 000000 0000	75.00
STAN'S OFFICE TECHNO	344073	Staples for work room copy machine	10E008 1110 4170 00 000000 0000	66.80
STAN'S OFFICE TECHNO	344051	Staples for Copier	10E005 1110 4100 00 000000 0000	56.49
STAN'S OFFICE TECHNO	344050	Staples for Copier	10E005 1110 4100 00 000000 0000	56.49
STAN'S OFFICE TECHNO	343999	Staples	10E008 1110 4170 00 000000 0000	112.98
			Totals for STAN'S OFFICE TECHNOLOGIES	517.76

VENDOR	INVOICE #	INVOICE DESCRIPTION	ACCOUNT NUMBER	AMOUNT
STATE & FEDERAL POST	49180	State and Federal Poster compliance annual fee	10E001 2520 4100 00 000000 0000	180.93
			Totals for STATE & FEDERAL POSTER	180.93
STATE DISBURSEMENT U	20190322ADCHSPT	County ID 17111, McHenry, Case 18 DV 451 $750.00 Remittance ID: 1704300/05F000611 $250.00	10L000 4810 6100 00 000000 0000	1,000.00
STATE DISBURSEMENT U	20190415ADCHSPT	County ID 17111, McHenry, Case 18 DV 451 $750.00 Remittance ID: 1704300/05F000611 $250.00	10L000 4810 6100 00 000000 0000	1,000.00
			Totals for STATE DISBURSEMENT UNIT	2,000.00
STEINMEIER, MELISSA	Mar 8	CT reimb for ILASCD Pre-K & K Conference 03/08/19	10E010 2210 6400 00 000000 0000	160.00
STEINMEIER, MELISSA	Mar 2019	Reimb for Mileage March 2019	10E001 1205 3320 00 000000 0000	74.47
			Totals for STEINMEIER, MELISSA	234.47
STOVER, GAIL	Mar 2019	Reimb for Mileage Mar 2019	10E001 2212 3320 00 000000 0000	254.91
STOVER, GAIL	Feb 2019	Reimb for Mileage Feb 2019	10E001 2212 3320 00 000000 0000	165.47
STOVER, GAIL	Mar 2019a	Reimb for Moderator for Google Spring Midwest Summit 2019	10E001 2212 6400 00 000000 0000	224.48
			Totals for STOVER, GAIL	644.86
SUMMIT FINANCIAL RES	S217829	Food	10E011 2560 4100 00 000000 0000	95.88
SUMMIT FINANCIAL RES	S217839	Food	10E010 2560 4100 00 000000 0000	75.03
SUMMIT FINANCIAL RES	S217837	Food	10E002 2560 4100 00 000000 0000	95.88
SUMMIT FINANCIAL RES	S217836	Food	10E003 2560 4100 00 000000 0000	79.20
			Totals for SUMMIT FINANCIAL RESOURCES, L	345.99
SUMMIT SCHOOL, INC	34059	Monthly Tuition	10E001 1912 6700 00 000000 0000	14,573.60
			Totals for SUMMIT SCHOOL, INC	14,573.60
SUPER DUPER PUBLICAT	2415616A	SLP Supplies	10E004 1110 4100 00 000000 0000	77.84
SUPER DUPER PUBLICAT	2421296A	Auditory Lessons Book	10E001 2150 4100 00 000000 0000	37.45
SUPER DUPER PUBLICAT	2423755A	Classroom Supplies	10E001 2150 4100 00 000000 0000	217.41
			Totals for SUPER DUPER PUBLICATIONS	332.70
SUPPLYWORKS	481206944	Custodial Supplies	20E001 2540 4100 00 000000 0000	334.00
SUPPLYWORKS	481442713	Custodial Supplies	20E001 2540 4100 00 000000 0000	1,474.28
SUPPLYWORKS	481206951	Custodial Supplies	20E001 2540 4100 00 000000 0000	510.25
SUPPLYWORKS	481206969	Custodial Supplies	20E001 2540 4100 00 000000 0000	368.99
SUPPLYWORKS	480735158	Maintenance Supplies	20E001 2540 4110 00 000000 0000	55.82
SUPPLYWORKS	481442705	Maintenance Supplies	20E001 2540 4110 00 000000 0000	589.23
SUPPLYWORKS	480515295	Maintenance Supplies	20E001 2540 4110 00 000000 0000	-55.82
SUPPLYWORKS	481674414	Custodial Supplies	20E001 2540 4100 00 000000 0000	677.27
SUPPLYWORKS	482349735	Repair Clark Micro Rider Scrubber CHS	20E001 2540 3230 00 000000 0000	419.00
SUPPLYWORKS	481903243	Custodial Supplies	20E001 2540 4100 00 000000 0000	90.60
SUPPLYWORKS	484290762	Custodial Supplies	20E001 2540 4100 00 000000 0000	102.85
SUPPLYWORKS	484945019	Custodial Supplies	20E001 2540 4100 00 000000 0000	161.10
SUPPLYWORKS	484945001	Custodial Supplies	20E001 2540 4100 00 000000 0000	449.52
SUPPLYWORKS	484945027	Custodial Supplies	20E001 2540 4100 00 000000 0000	1,980.01
SUPPLYWORKS	484076641	Maintenance Supplies	20E001 2540 4110 00 000000 0000	262.40
SUPPLYWORKS	482782349	Maintenance Supplies Wall Thermostat	20E001 2540 7100 00 000000 0000	710.84

VENDOR	INVOICE #	INVOICE DESCRIPTION	ACCOUNT NUMBER	AMOUNT
SUPPLYWORKS	483863916	Custodial Supplies	20E001 2540 4100 00 000000 0000	22.58
SUPPLYWORKS	483647848	Custodial Supplies	20E001 2540 4100 00 000000 0000	162.27
SUPPLYWORKS	483647830	Custodial Supplies	20E001 2540 4100 00 000000 0000	500.72
SUPPLYWORKS	483863890	Custodial Supplies	20E001 2540 4100 00 000000 0000	1,356.28
SUPPLYWORKS	483863908	Custodial Supplies	20E001 2540 4100 00 000000 0000	2,071.64
SUPPLYWORKS	483863924	Custodial Supplies	20E001 2540 4100 00 000000 0000	2,389.30
			Totals for SUPPLYWORKS	14,633.13
SYBRANT, ELLEN	Mar 2019	Reimb for Mileage Mar 2019	10E001 2150 3320 00 000000 0000	10.96
SYBRANT, ELLEN	3467601	Reimb for ASHA Membership	10E001 2150 6400 00 000000 0000	253.00
			Totals for SYBRANT, ELLEN	263.96
TENNANT SALES AND SE	916146059	Repair T16 Rider Power Scrubber at CHS	20E001 2540 3230 00 000000 0000	2,574.24
			Totals for TENNANT SALES AND SERVICE COM	2,574.24
THE ADVERTISING STOR	100009548	Student Supplies reissue ck 69881	10E011 2410 4900 00 000000 0000	1,332.00
			Totals for THE ADVERTISING STORE, INC	1,332.00
TROPHIES BY GEORGE	102952	Track Awards 3/9/19	10E002 1500 3900 00 000000 0000	700.56
TROPHIES BY GEORGE	102953	Track Awards 3/16/19	10E002 1500 3900 00 000000 0000	700.56
TROPHIES BY GEORGE	102951	Track Awards	10E002 1500 3900 00 000000 0000	566.50
TROPHIES BY GEORGE	2217-18	Rocket Relays Track Awards	10E002 1500 3900 00 000000 0000	729.04
TROPHIES BY GEORGE	2216-18	Rocket Relays Track Awards	10E002 1500 3900 00 000000 0000	271.19
			Totals for TROPHIES BY GEORGE	2,967.85
TRUEMPER & TITINER,	20190322ADTRUEM	Case No: 10 SC 853	40L000 4810 6080 00 000000 0000	50.00
TRUEMPER & TITINER,	20190415ADTRUEM	Case No: 10 SC 853	40L000 4810 6080 00 000000 0000	50.00
			Totals for TRUEMPER & TITINER, LIMITED	100.00
TWENHAFEL, DEBRA	Mar 15	Transportation Reimb for Towing Bus 78	40E001 2550 3230 00 000000 0000	300.00
			Totals for TWENHAFEL, DEBRA	300.00
UNCHARTED LEARNING N	192024	INCubatoredu Program Renewal Fee for 2019-2020	10E002 1130 3100 00 322000 0000	5,000.00
			Totals for UNCHARTED LEARNING NFP	5,000.00
UNIQUE PRODUCTS & SE	359532-1	Custodial Supplies	20E001 2540 4100 00 000000 0000	62.55
			Totals for UNIQUE PRODUCTS & SERVICE COR	62.55
US BANK EQUIPMENT FI	380027516	Copiers	10E001 2410 3250 00 000000 0000	8,533.26
			Totals for US BANK EQUIPMENT FINANCE, IN	8,533.26
US DEPARTMENT OF EDU	20190322ADDPTED	Tracing No: 1026074851 $222.88 Tracing No: 1025910765 $296.62	10L000 4810 6090 00 000000 0000	519.50
US DEPARTMENT OF EDU	20190415ADDPTED	Tracing No: 1026074851 $222.88 Tracing No: 1025910765 $304.58	10L000 4810 6090 00 000000 0000	527.46
			Totals for US DEPARTMENT OF EDUCATION	1,046.96
VALENTINI, MARK	Mar 7	PKMS Reimb for Athletic Supplies	10E011 1500 4100 00 000000 0000	75.52
			Totals for VALENTINI, MARK	75.52
VANGUARD ENERGY SERV	G406518030719	Gas Service for All Bldgs	20E011 2540 4650 00 000000 0000	5,998.29
VANGUARD ENERGY SERV	G406518030719	Gas Service for All Bldgs	20E001 2540 4650 00 000000 0000	1,019.77
VANGUARD ENERGY SERV	G406518030719	Gas Service for All Bldgs	20E002 2540 4650 00 000000 0000	8,149.30

VENDOR	INVOICE #	INVOICE DESCRIPTION	ACCOUNT NUMBER	AMOUNT
VANGUARD ENERGY SERV	G406518030719	Gas Service for All Bldgs	20E003 2540 4650 00 000000 0000	3,115.05
VANGUARD ENERGY SERV	G406518030719	Gas Service for All Bldgs	20E004 2540 4650 00 000000 0000	3,508.44
VANGUARD ENERGY SERV	G406518030719	Gas Service for All Bldgs	20E005 2540 4650 00 000000 0000	1,438.53
VANGUARD ENERGY SERV	G406518030719	Gas Service for All Bldgs	20E008 2540 4650 00 000000 0000	3,637.31
VANGUARD ENERGY SERV	G406518030719	Gas Service for All Bldgs	20E010 2540 4650 00 000000 0000	2,623.44
VANGUARD ENERGY SERV	G406518040319	Gas Service All Bldgs	20E001 2540 4650 00 000000 0000	1,077.94
VANGUARD ENERGY SERV	G406518040319	Gas Service All Bldgs	20E002 2540 4650 00 000000 0000	9,551.22
VANGUARD ENERGY SERV	G406518040319	Gas Service All Bldgs	20E003 2540 4650 00 000000 0000	2,906.43
VANGUARD ENERGY SERV	G406518040319	Gas Service All Bldgs	20E004 2540 4650 00 000000 0000	4,272.21
VANGUARD ENERGY SERV	G406518040319	Gas Service All Bldgs	20E005 2540 4650 00 000000 0000	1,549.59
VANGUARD ENERGY SERV	G406518040319	Gas Service All Bldgs	20E008 2540 4650 00 000000 0000	3,806.96
VANGUARD ENERGY SERV	G406518040319	Gas Service All Bldgs	20E010 2540 4650 00 000000 0000	2,721.99
VANGUARD ENERGY SERV	G406518040319	Gas Service All Bldgs	20E011 2540 4650 00 000000 0000	2,672.31
			Totals for VANGUARD ENERGY SERVICES	58,048.78
VAUGHN, MICHELLE	Mar 2019	Reimb for Mileage March 2019	10E001 2330 3320 00 000000 0000	52.20
			Totals for VAUGHN, MICHELLE	52.20
VERIZON WIRELESS SER	9826279211	B&G Cell Phone/MiFi/Emergency Phones	20E001 2540 3400 00 000000 0000	1,042.71
			Totals for VERIZON WIRELESS SERVICES LLC	1,042.71
VERNIER SOFTWARE & T	5326439	Science supplies	10E002 1130 4100 00 000000 0000	490.61
			Totals for VERNIER SOFTWARE & TECHNOLOGY	490.61
VILKAITIS, ALINA	Uniform FY19a	Uniform Reimb 2018-2019	20E002 2540 4110 00 000000 0000	64.80
			Totals for VILKAITIS, ALINA	64.80
VILLAGE OF BURLINGTO	23 03-19	Water Service DO	20E001 2540 3700 00 000000 0000	111.70
VILLAGE OF BURLINGTO	23 04-19	Water Service DO	20E001 2540 3700 00 000000 0000	64.39
			Totals for VILLAGE OF BURLINGTON	176.09
VONSCHNASE, JESSICA	Uniform FY19	Reimb Uniforms/Shoes	10E002 2560 4110 00 000000 0000	150.00
			Totals for VONSCHNASE, JESSICA	150.00
WALCZYNSKI, PAMELA	Jul 30	Reimb for classroom supplies	10E010 1205 4100 00 000000 0000	105.85
			Totals for WALCZYNSKI, PAMELA	105.85
WALTER, CARIE	Feb 25	CMS Reimb for Trades Day Supplies	10E003 2410 4100 00 000000 0000	19.96
WALTER, CARIE	Mar 2	CMS Reimb for STEM Materials	10E003 1120 4100 00 000000 0000	99.48
			Totals for WALTER, CARIE	119.44
WAREHOUSE DIRECT	4209395-0	Custodial Supplies	20E001 2540 4100 00 000000 0000	2,421.00
WAREHOUSE DIRECT	4218863-0	Custodial Supplies	20E001 2540 4100 00 000000 0000	276.50
WAREHOUSE DIRECT	4227672-0	Classroom Rug	10E010 1110 4100 00 000000 0000	115.00
			Totals for WAREHOUSE DIRECT	2,812.50
WATER QUALITY ASSOCI	INV-25956-C7V6Y6	Non Transient Non Community Public Water Supply Operator's Training Course-Buresh & Kraus May 16-17, 2019	20E001 2540 6400 00 000000 0000	670.00
			Totals for WATER QUALITY ASSOCIATION	670.00
WEIBLER, JENNIFER	Mar 21	LL reimb Dyslexia, Dyscalculia & Dysgraphia conference	10E005 2210 6400 00 000000 0000	199.00
			Totals for WEIBLER, JENNIFER	199.00

VENDOR	INVOICE #	INVOICE DESCRIPTION	ACCOUNT NUMBER	AMOUNT
WEST MUSIC COMPANY	SI1727823	Music supplies	10E005 1110 4100 00 000000 0000	14.40
WEST MUSIC COMPANY	SI1722271	Music supplies	10E005 1110 4100 00 000000 0000	73.00
WEST MUSIC COMPANY	SI1718833	Music supplies	10E005 1110 4100 00 000000 0000	115.30
WEST MUSIC COMPANY	SI1735775	Music supplies	10E005 1110 4100 00 000000 0000	26.00
			Totals for WEST MUSIC COMPANY	228.70
WILLIAMS SCOTSMAN	6592707	ALS Mobile Unit Rental	20E001 2540 3100 00 000000 0000	722.00
			Totals for WILLIAMS SCOTSMAN	722.00
WILMINGTON, MINDY	Mar 2019	Reimb for Mileage Mar 2019	10E001 2150 3320 00 000000 0000	23.32
			Totals for WILMINGTON, MINDY	23.32
WOW BUSINESS	14166807 03-19	Internet Access	10E001 2660 3160 00 000000 0000	1,962.49
			Totals for WOW BUSINESS	1,962.49
ZIERK, CARRIE	Feb 28	CMS Reimb for Chef for Trades Day Supplies	10E003 1120 4100 00 000000 0000	12.68
			Totals for ZIERK, CARRIE	12.68
			Totals for checks	709,773.39

F U N D S U M M A R Y

FUND	DESCRIPTION	BALANCE SHEET	REVENUE	EXPENSE	TOTAL
10	EDUCATIONAL FUND	3,062.96	5,070.10	284,655.04	292,788.10
20	OPERATIONS AND MAINTENANCE	0.00	0.00	364,614.17	364,614.17
40	TRANSPORTATION FUND	456.32	0.00	39,409.45	39,865.77
80	TORT FUND	0.00	0.00	12,505.35	12,505.35
*** Fund Summary Totals ***		3,519.28	5,070.10	701,184.01	709,773.39

********** End of report **********

Approved by the Board of Education

Jeff Kellenberger – President Date

Christina Johnson – Secretary Date

VENDOR	INVOICE #	DESCRIPTION	ACCOUNT NUMBER	AMOUNT
ARDELEAN, DARIUS	Jan 21	CHS MLK Boys BBall Tournament Official 1/21/19	10E002 1500 3900 00 000000 0000	65.00
			Totals for ARDELEAN, DARIUS	65.00
CALDWELL, CHRIS	Feb 22	CHS Boys Varsity BBall Official 2/22/19	10E002 1500 3190 00 000000 0000	65.00
			Totals for CALDWELL, CHRIS	65.00
COOPER, TIMOTHY	Feb 21	PKMS 7th Grade Girls Basketball Official 02/21/19	10E011 1500 3190 00 000000 0000	60.00
			Totals for COOPER, TIMOTHY	60.00
COWAN, JASON	Feb 23	CHS Thrower's Track Meet Official 02/23/19	10E002 1500 3190 00 000000 0000	80.00
			Totals for COWAN, JASON	80.00
DIVERSEY, STEVEN	Feb 13	CHS Reimb for State Wrestling Supplies	10E002 1500 4910 00 000000 0000	47.53
DIVERSEY, STEVEN	Mar 8-9	CHS Reimb for Track Invite 03/08/19-03/09/19	10E002 1500 4900 00 000000 0000	304.34
DIVERSEY, STEVEN	Mar 16	CHS Reimb for Track Invite Supplies 03/16/19	10E002 1500 4900 00 000000 0000	142.88
			Totals for DIVERSEY, STEVEN	494.75
EFFINGER, JAMES	Feb 23	CHS Thrower's Track Meet Official 02/23/19	10E002 1500 3190 00 000000 0000	80.00
			Totals for EFFINGER, JAMES	80.00
ERWIN, SCOTT	Mar 9	CHS Track Meet Asst Starter 03/09/19	10E002 1500 3190 00 000000 0000	100.00
			Totals for ERWIN, SCOTT	100.00
FINSTEIN, MARK	Feb 25	PKMS 7th Grade Girls Basketball Official 02/25/19	10E011 1500 3190 00 000000 0000	60.00
			Totals for FINSTEIN, MARK	60.00
GORAJ, TIMOTHY	Feb 22	CHS Boys Soph BBall Official 2/22/19	10E002 1500 3190 00 000000 0000	52.00
			Totals for GORAJ, TIMOTHY	52.00
HUDGENS, JON	Feb 26	CMS Girls Basketball Official 02/26/19	10E003 1500 3190 00 000000 0000	60.00
			Totals for HUDGENS, JON	60.00
HUNTLEY MIDDLE SCHOO	Apr 27	CMS 8th Grade J-Barb Invitational Track Entrance Fee 04/27/19	10E003 1500 6400 00 000000 0000	150.00
HUNTLEY MIDDLE SCHOO	Apr 27a	PKMS J-Barb Invitational Track Entrance Fee 04/27/19	10E011 1500 6400 00 000000 0000	150.00
			Totals for HUNTLEY MIDDLE SCHOOL - DEKAL	300.00
IESA	2196 FY20	CMS Membership Dues & Fees for 2019-2020	10E003 1500 6400 00 000000 0000	420.00
			Totals for IESA	420.00
JACOBI, KEITH	Feb 19	CHS Boys Indoor Track Meet	10E002 1500 3190 00 000000 0000	125.00

VENDOR	INVOICE #	DESCRIPTION	ACCOUNT NUMBER	AMOUNT
		Official 02/19/19		
JACOBI, KEITH	Mar 8	CHS Track Meet Starter 03/08/19	10E002 1500 3190 00 000000 0000	125.00
JACOBI, KEITH	Mar 9	CHS Track Meet Starter 03/09/19	10E002 1500 3190 00 000000 0000	125.00
			Totals for JACOBI, KEITH	375.00
JENKINS, JEFF	Feb 22	CHS Boys Soph BBall Official 2/22/19	10E002 1500 3190 00 000000 0000	52.00
			Totals for JENKINS, JEFF	52.00
JERGER, CYNTHIA	Jan 14	Academic Bowl Moderator 01/14/19	10E002 1500 3190 00 000000 0000	65.00
JERGER, CYNTHIA	Feb 4	Academic Bowl Moderator 02/04/19	10E002 1500 3190 00 000000 0000	65.00
JERGER, CYNTHIA	Feb 19	Academic Bowl Moderator 02/19/19	10E002 1500 3190 00 000000 0000	65.00
JERGER, CYNTHIA	Feb 25	Academic Bowl Moderator 02/25/19	10E002 1500 3190 00 000000 0000	65.00
			Totals for JERGER, CYNTHIA	260.00
JOHNSON, STEVEN	Feb 23	CHS Track Official 02/23/19	10E002 1500 3190 00 000000 0000	80.00
			Totals for JOHNSON, STEVEN	80.00
KAUSS, JAMES	Jan 21	CHS Boys MLK Varsity Basketball Tournament Official 01/21/19	10E002 1500 3900 00 000000 0000	65.00
			Totals for KAUSS, JAMES	65.00
KLINGBERG, SCOTT	Jan 16a	CHS Boys Varsity Basketball MLK Tournament Official 01/16/19-reissue ck 10480	10E002 1500 3900 00 000000 0000	65.00
KLINGBERG, SCOTT	Jan 19a	CHS Boys Varsity MLK Tournament Official 2 games 01/19/19-reissue ck 10480	10E002 1500 3900 00 000000 0000	140.00
			Totals for KLINGBERG, SCOTT	205.00
KOZIOL, RICHARD	Feb 15	CHS Boys Varsity BBall Official 2/15/19	10E002 1500 3190 00 000000 0000	65.00
KOZIOL, RICHARD	Feb 26	CMS Girls Basketball Official 02/26/19	10E003 1500 3190 00 000000 0000	60.00
			Totals for KOZIOL, RICHARD	125.00
MCNEAL, KENNETH	Jan 19	CHS MLK Boys Freshman BBall Tournament Official 4 games	10E002 1500 3900 00 000000 0000	169.00
			Totals for MCNEAL, KENNETH	169.00
MESSENGER, MONTE	Feb 15	CHS Boys Varsity BBall Official 2/15/19	10E002 1500 3190 00 000000 0000	65.00
			Totals for MESSENGER, MONTE	65.00
O'HERRON, MICHAEL	Feb 22	CHS Boys Freshman BBall Official 2/22/19	10E002 1500 3190 00 000000 0000	52.00
			Totals for O'HERRON, MICHAEL	52.00
PINGEL, RICHARD JR	Feb 25	PKMS 7th Grade Girls	10E011 1500 3190 00 000000 0000	60.00

VENDOR	INVOICE #	DESCRIPTION	ACCOUNT NUMBER	AMOUNT
		Basketball Official 02/25/19		
			Totals for PINGEL, RICHARD JR	60.00
RYTERSKE, KATHRYN	Mar 8	CHS Track Meet Asst Starter 03/08/19	10E002 1500 3190 00 000000 0000	100.00
RYTERSKE, KATHRYN	Mar 9	CHS Track Meet Asst Starter 03/09/19	10E002 1500 3190 00 000000 0000	100.00
			Totals for RYTERSKE, KATHRYN	200.00
SCHULTZ, BRADLEY	Feb 22	CHS Boys Varsity BBall Official 2/22/19	10E002 1500 3190 00 000000 0000	65.00
			Totals for SCHULTZ, BRADLEY	65.00
SHIFFER, JOSEPH	Feb 22	CHS Boys Freshman BBall Official 2/22/19	10E002 1500 3190 00 000000 0000	52.00
SHIFFER, JOSEPH	Feb 21a	PKMS 7th Grade Girls Basketball Official 02/21/19	10E011 1500 3190 00 000000 0000	60.00
			Totals for SHIFFER, JOSEPH	112.00
TETZLOFF, DYLAN	Feb 15	CHS Boys Fresh/Soph BBall Official 2/15/19	10E002 1500 3190 00 000000 0000	91.00
			Totals for TETZLOFF, DYLAN	91.00
THURNAU, MARK	Feb 22	CHS Boys Varsity BBall Official 2/22/19	10E002 1500 3190 00 000000 0000	65.00
			Totals for THURNAU, MARK	65.00
TOP FLIGHT VOLLEYBAL	Sept 21	PKMS Midwest Classic Volleyball Tournament Fee 09/21/19	10E011 1500 6400 00 000000 0000	260.50
			Totals for TOP FLIGHT VOLLEYBALL CLUB	260.50
WESSON, CHRISTOPHER	Mar 8	CHS Track Meet Asst Starter 03/08/19	10E002 1500 3190 00 000000 0000	100.00
WESSON, CHRISTOPHER	Feb 19	CHS Track Meet Official 02/19/19	10E002 1500 3190 00 000000 0000	100.00
			Totals for WESSON, CHRISTOPHER	200.00
WILLIAMS, L A	Feb 15	CHS Boys Varsity BBall Official 2/15/19	10E002 1500 3190 00 000000 0000	65.00
			Totals for WILLIAMS, L A	65.00
WINKLER, KIRK SR	Feb 15	CHS Boys Fresh/Soph BBall Official 2/15/19	10E002 1500 3190 00 000000 0000	91.00
			Totals for WINKLER, KIRK SR	91.00
WOODWARD, JAMES	Mar 8	CHS Track Meet Asst Starter 03/08/19	10E002 1500 3190 00 000000 0000	100.00
			Totals for WOODWARD, JAMES	100.00
			Totals for checks	4,594.25

F U N D S U M M A R Y

FUND	DESCRIPTION	BALANCE SHEET	REVENUE	EXPENSE	TOTAL
10	EDUCATIONAL FUND	0.00	0.00	4,594.25	4,594.25
*** Fund Summary Totals ***		0.00	0.00	4,594.25	4,594.25

********** End of report **********

Approved by the Board of Education

Jeff Kellenberger – President _____ Date

Christina Johnson – Secretary _____ Date

VENDOR	INVOICE #	DESCRIPTION	ACCOUNT NUMBER	AMOUNT
BRUMMEL, PATRICIA	Feb 21	PKMS Reimb for Instructional Supplies	10E011 1120 4110 00 000000 0000	200.00
			Totals for BRUMMEL, PATRICIA	200.00
ESKRIDGE, VIVIAN	Feb 1	CMS Reimb for Supplies	10E003 1120 4100 00 000000 0000	29.97
ESKRIDGE, VIVIAN	Feb 9	CMS Reimb for Classroom Supplies	10E003 1120 4100 00 000000 0000	49.58
			Totals for ESKRIDGE, VIVIAN	79.55
HORTON, DIANA	Feb 28a	CMS Reimb for Supplies	10E003 2410 4100 00 000000 0000	75.00
HORTON, DIANA	Feb 20	CMS Reimb for Supplies	10E003 1120 4100 00 000000 0000	49.95
			Totals for HORTON, DIANA	124.95
KERZMAN, HEATHER	Feb 23	LL Reimb for library books-Reading Madness	10E005 1110 4100 00 000000 0000	294.96
			Totals for KERZMAN, HEATHER	294.96
MCALISTER'S DELI	Mar 14	CHS Parent Teacher Conferences	10E002 2410 4100 00 000000 0000	500.00
			Totals for MCALISTER'S DELI	500.00
PAULUS, KIMBERLY	Mar 4	PKMS Scholastic Bowl team supplies	10E011 1500 4100 00 000000 0000	71.31
			Totals for PAULUS, KIMBERLY	71.31
PETTY CASH	Dec-Feb	PKMS Reimb Petty Cash Dec-Feb-staff meetings	10E011 2410 4900 00 000000 0000	111.41
			Totals for PETTY CASH	111.41
SAMMY'S MEXICAN GRIL	Mar 14	LL Parent Teacher Conferences	10E005 2410 4100 00 000000 0000	175.00
			Totals for SAMMY'S MEXICAN GRILL	175.00
SMITH, LAURA	Dec 10	CMS Reimb for Classroom Supplies	10E003 1120 3900 00 000000 0000	136.64
			Totals for SMITH, LAURA	136.64
SNYDER, ERICA	Mar 4	PKMS Reimb for Math Supplies	10E011 1120 4110 00 000000 0000	352.24
			Totals for SNYDER, ERICA	352.24
WILMINGTON, MINDY	Feb 20	Supplies reimbursement	10E001 2150 4100 00 000000 0000	31.36
			Totals for WILMINGTON, MINDY	31.36
ZIERK, CARRIE	Feb 18	CMS Reimb for Supplies	10E003 1120 4100 00 000000 0000	77.96
			Totals for ZIERK, CARRIE	77.96
			Totals for checks	2,155.38

F U N D S U M M A R Y

FUND	DESCRIPTION	BALANCE SHEET	REVENUE	EXPENSE	TOTAL
10	EDUCATIONAL FUND	0.00	0.00	2,155.38	2,155.38
*** Fund Summary Totals ***		0.00	0.00	2,155.38	2,155.38

********** End of report **********

Approved by the Board of Education

Jeff Kellenberger – President _____ Date

Christina Johnson – Secretary _____ Date

VENDOR	INVOICE #	DESCRIPTION	ACCOUNT NUMBER	AMOUNT
NAPER SETTLEMENT	Apr 10	CT 4th Grade Field Trip 04/10/19	10E010 1110 3900 00 000000 0000	734.50
			Totals for NAPER SETTLEMENT	734.50
THE MORTON ARBORETUM	May 15	LL 5th Grade Field Trip 05/15/19	10E005 1110 3900 00 000000 0000	510.00
			Totals for THE MORTON ARBORETUM	510.00
			Totals for checks	1,244.50

F U N D S U M M A R Y

FUND	DESCRIPTION	BALANCE SHEET	REVENUE	EXPENSE	TOTAL
10	EDUCATIONAL FUND	0.00	0.00	1,244.50	1,244.50
*** Fund Summary Totals ***		0.00	0.00	1,244.50	1,244.50

********** End of report **********

Approved by the Board of Education

Jeff Kellenberger – President _____ Date

Christina Johnson – Secretary _____ Date

CENTRAL
UNIT SCHOOL DISTRICT 301

MEMORANDUM

FROM: Todd Stirn Superintendent of Schools

TO: District 301 Board of Education

DATE: April 11, 2019

RE: RECOMMENDATION TO AWARD PAPER BID

Bid specifications were sent to five companies for the 2019-2020 paper bidding process. We received bids from four companies. ***Midland Paper*** was the lowest responsible bidder at $70,471.86. The bid from *Midland* is recommended for your approval. Please see the accompanying bid comparison summary.

8 1/2 X 11	Quantity	Contract Paper Group	Contract Paper Total	Midland Paper 1	Midland Total	The Paper Corporation	Paper Corp Total	Veritiv 1	Veritiv Total
White Opt 1	2045	$30.74	$62,863.30	$28.70	$58,691.50	$28.25	57771.25	$29.00	$59,305.00
White Opt 2	2045	$26.98	$55,174.10	$25.98	$53,129.10			$26.45	$54,090.25
Blue	21	$37.38	$784.98	$37.10	$779.10	$37.65	790.65	$38.00	$798.00
Buff	10	$37.38	$373.80	$37.10	$371.00	$37.65	376.5	$38.00	$380.00
Canary	13	$37.38	$485.94	$37.10	$482.30	$37.65	489.45	$38.00	$494.00
Orange	12	$44.00	$528.00	$41.35	$496.20	$37.65	451.8	$38.00	$456.00
Goldenrod	11	$37.38	$411.18	$37.10	$408.10	$37.65	414.15	$38.00	$418.00
Green	18	$37.38	$672.84	$37.10	$667.80	$37.65	677.7	$38.00	$684.00
Orchid (Lilac)	15	$37.38	$560.70	$37.10	$556.50	$37.65	564.75	$38.00	$570.00
Pink	11	$37.38	$411.18	$37.10	$408.10	$37.65	414.15	$38.00	$418.00
Salmon	8	$37.38	$299.04	$37.10	$296.80	$37.65	301.2	$38.00	$304.00
Ivory	8	$37.38	$299.04	$37.10	$296.80	$37.65	301.2	$38.00	$304.00
Cherry	7	$37.38	$261.66	$37.10	$259.70	$37.65	263.55	$38.00	$266.00
Tan	9	$37.38	$336.42	$37.10	$333.90	$37.65	338.85	$38.00	$342.00
Gray	10	$37.38	$373.80	$37.10	$371.00	$37.65	376.5	$38.00	$380.00
Lime	4	$56.08	$224.32	$50.60	$202.40	$48.95	195.8	$50.00	$200.00
Orange	9	$56.08	$504.72	$50.60	$455.40	$48.95	440.55	$50.00	$450.00
Blue	19	$56.08	$1,065.52	$50.60	$961.40	$48.95	930.05	$50.00	$950.00
Yellow	9	$56.08	$504.72	$50.60	$455.40	$48.95	440.55	$50.00	$450.00
Red	9	$56.08	$504.72	$50.60	$455.40	$48.95	440.55	$50.00	$450.00
Bright Purple	12	$56.08	$672.96	$50.60	$607.20	$48.95	587.4	$50.00	$600.00
8 1/2 X 14 White	2	$41.24	$82.48	$40.50	$81.00	$43.24	86.48	$42.50	$85.00
11 X 17 White	6	$33.00	$198.00	$31.00	$186.00	$33.95	203.7	$32.50	$195.00
TOTAL			**$72,419.32**		**$67,823.00**		**$66,856.78**		**$68,499.00**
			$64,730.12		$62,260.60				$63,284.25

Exact Vellum Bristol 67# card stock

brightness white	23	$38.88	$894.24	$31.40	$722.20	$34.39	790.97	$32.00	$736.00
ivory	1	$41.27	$41.27	$33.10	$33.10	$35.95	35.95	$34.50	$34.50
Peach	1	$41.27	$41.27	$35.10	$35.10	$35.95	35.95	$34.50	$34.50
Pink	1	$41.27	$41.27	$33.10	$33.10	$35.95	35.95	$34.50	$34.50
Tan	1	$41.27	$41.27	$33.10	$33.10	$35.95	35.95	$34.50	$34.50
Gray	1	$41.27	$41.27	$33.10	$33.10	$35.95	35.95	$34.50	$34.50
TOTAL			**$1,100.59**		**$889.70**		**$970.72**		**$908.50**

Astrobrights Wausau Paper 65# card stock	Quantity	Contract Paper Group	Contract Paper Total		Midland Total	The Paper Corporation	Paper Corp Total		Veritiv Total
Brightness White	5	$56.80	$284.00	$49.80	$249.00	$51.40	257	$49.00	$245.00
Solor Yellow	5	$56.33	$281.65	$48.30	$241.50	$51.40	257	$49.00	$245.00
cosmic orange	2	$56.33	$112.66	$48.30	$96.60	$51.40	102.8	$49.00	$98.00
rocket red	4	$56.33	$225.32	$48.30	$193.20	$51.40	205.6	$49.00	$196.00
re-entry red	2	$56.33	$112.66	$48.30	$96.60	$51.40	102.8	$49.00	$98.00
fireball fuchsia	2	$56.33	$112.66	$48.30	$96.60	$51.40	102.8	$49.00	$98.00
pulsar pink	3	$56.33	$168.99	$48.30	$144.90	$51.40	154.2	$49.00	$147.00
plantary Purple	1	$56.33	$56.33	$48.30	$48.30	$51.40	51.4	$49.00	$49.00
lunar blue	3	$56.33	$168.99	$48.30	$144.90	$51.40	154.2	$49.00	$147.00
venus violet	1	$56.33	$56.33	$48.30	$48.30	$51.40	51.4	$49.00	$49.00
martian Green	3	$56.33	$168.99	$48.30	$144.90	$51.40	154.2	$49.00	$147.00
Gemini Green	1	$56.33	$56.33	$48.30	$48.30	$51.40	51.4	$49.00	$49.00
Terra Green	3	$56.33	$168.99	$48.30	$144.90	$51.40	154.2	$49.00	$147.00
Eclipse Black	1	$97.25	$97.25	$102.00	$102.00	$199.95	199.95	$105.00	$105.00
TOTAL			**$2,071.15**		**$1,800.00**		**$1,998.95**		**$1,820.00**
Astrobrights Colors 24# paper									
Terra Green	2	$69.65	$139.30	$61.00	$122.00	$64.90	129.8	$60.00	$120.00
Solar Yellow	1	$69.65	$69.65	$61.00	$61.00	$64.90	64.9	$60.00	$60.00
Cosmic Orange	2	$69.65	$139.30	$61.00	$122.00	$64.90	129.8	$60.00	$120.00
Lunar blue	2	$69.65	$139.30	$61.00	$122.00	$64.90	129.8	$60.00	$120.00
Planetary Purple	2	$69.65	$139.30	$61.00	$122.00	$64.90	129.8	$60.00	$120.00
Blast Off Blue	1	$90.00	$90.00	$61.00	$61.00	$64.90	64.9	$60.00	$60.00
Re-Entry Red	1	$69.65	$69.65	$61.00	$61.00	$64.90	64.9	$60.00	$60.00
TOTAL			**$786.50**		**$671.00**		**$713.90**		**$660.00**
Grand Total Bid			**$76,377.56**		**$71,183.70**		**$70,540.35**		**$71,887.50**
			$68,688.36		$65,621.30				

Option 1	$71,183.70
less 1%	**$70,471.86**
Option 2	$65,621.30
less 1%	$64,965.09

smc

shalesmcnutt CONSTRUCTION

April 15, 2019

Dr. Todd Stirn
District Superintendent
Central Community Unit School District 301
Administrative Offices
275 South Street
Burlington, IL 60109

Re: CUSD 301
Air Conditioning and Roof Replacement Projects
Recommendation of Awards

Dear Dr. Stirn,

Shales McNutt Construction received bid proposals on behalf of the school district on April 4, 2019 for the following bid packages:

BP 07 – Roofing & BP 23 – HVAC

We have had an opportunity to discuss with the apparent low bidders their respective scopes of work and adherence to the contract documents. Based on the information received during the discussions and reviews, we have attached a recommendation of award for the packages represented above.

It is our intent to provide a Notice to Proceed to the contractor listed on Tuesday, April 16, 2019.

We thank you in advance for your time and consideration in this matter.

Sincerely,

Josh Campanelli
Chief Operating Officer
Shales McNutt Construction

cc: File

425 Renner Drive
Elgin, Illinois 60123
P (847) 622 1214
F (847) 622 1224
shalesmcnutt.com

CCUSD 301

CUSD 301

Shales McNutt Construction

Air Conditioning and Roof Replacement Projects
Summary of Award Recommendations

Bid Package	Recommended Contractor	Recommendation Amount
07 - Roofing	Olsson Roofing	$ 823,950.00
023 - HVAC	Mechanical Concepts of Illinois	$ 144,500.00
	Total Bids	**$ 968,450.00**

4/11/2019

Central CUSD 301 -
Air Conditioning and Roof Replacement Projects

shalesmcnutt CONSTRUCTION

BID PACKAGE #07 - Roofing

BIDDERS	BOND	ADDEND.	BASE BID	ALT 1	ALT 2	ALT 3	ALT 4	ALT 5	ALT 6	ALT 7
Olsson Roofing	X	X	$590,100.00	$139,700	<$6,800>	<$55,000>	$79,000	$70,150	$119,950	<$2000>
Anthony Roofing	X	X	$897,141.00	$189,741	<$6650>	<$250,000>	$84,399	$88,542	<$72,000>	<$2900>
Weatherguard	X	X	$756,000.00	$131,400	<$22,200>	<$62,000>	$88,950	$82,800	<$12,000>	$0

OLSSON
ROOFING • METAL • SOLUTIONS

Date: 04/08/2019

To: **Josh Campanelli**
Shales McNutt Construction
425 Renner Dr.
Elgin, IL 60120

Re: **Central CUSD 301 – Air Conditioning and Roof Replacement Project**

Dear Mr. Campanelli,

This letter is to clarify the alternate No.6 price submitted by Olsson Roofing Company, Inc. for the CUSD 301 project.

- Alternate No.6: Prairie View Grade School-Existing loose laid insulation to remain. F & I additional insulation over existing and mechanically fasten to roof deck.
    - Add $ 119,950.00 to Total Base Bid
        - OR
    - Deduct $ 19,750.00 from Alternate No. 1
        - (Alt. No.1: $ 139,700.00) - $ 19,750.00 = $ 119,950.00

Please let me know if you have any questions or need anything further.

Sincerely,

Project Manager

OLSSON
Olsson Roofing Co. Inc.
630-806-0575 Cell
630-844-7714 Office
tbowker@olssonroofing.com

Central CUSD 301
Air Conditioning and Roof Replacement Projects

shalesmcnutt CONSTRUCTION

BID PACKAGE #23 - HVAC

BIDDERS	BOND	ADDEND.	BASE BID	ALT 1	ALT 2	ALT 3	ALT 4	ALT 5	ALT 6	ALT 7
MG Mechanical	X	X	$147,700.00							
Monaco Mechanical	X	X	$208,200.00							
Mechanical Concepts	X	X	$144,500.00							
Jensen's	X	X	$146,083.00							
Hartwig	X	X	$159,824.00							

CENTRAL
UNIT SCHOOL DISTRICT 301

MEMORANDUM

FROM: Steve Diversey, Athletic & Activities Director

TO: District 301 Board of Education

DATE: 4/1/19

RE: Approval of Overnight Trip for CHS Girls Track Team

I am requesting the approval of an overnight trip for the Central High School Girls Track Team. On Friday, April 12, 2019 the team will travel to O'Fallon Township High School, in O'Fallon, IL. The girls will participate in a track meet hosted by O'Fallon on Friday, April 12, 2019. The team would like to stay overnight for team building activities, including a climbing gym. The team will stay overnight in Alton on Friday night and return on Saturday, April 13. The team fundraiser will fund this trip. The itinerary for this trip is included with this memo.

Thank you for your support of Central High School Athletics and Activities.

Girls Track & Field O'Fallon HS Meet Itinerary

Below is our itinerary for the O'Fallon High School Girls Track & Field Meet Weekend. This invite will give our girls an opportunity to see some quality southern schools in preparation for the IHSA State Meet. The meet will allow for both the varsity and frosh/soph athletes to compete, involving more girls in a competitive lineup. After the meet, our team will enjoy some great team building activities. Below is our team itinerary. All girls are eligible to attend this meet as it is intended to be a team bonding experience for the entire team, regardless if an athlete competes in the meet or not. Please contact Vince Neil @ 847-924-8625, or Vince.neil@central301.net with any questions.

Hotel Info

Bloomington-Normal Marriott Hotel & Conference Center
201 Broadway, Normal, IL 61761
(309) 862-9000
Group Sales: Amanda Kaiser

Friday, April 12th

- Depart from school @ 9:15
- Lunch stop @ 11:45
- Arrive @ O'Fallon HS @ 3:00
    - Field events start @ 4:00
    - Final events start @ 4:30
- Dinner stop @ 7:30/after meet
- Hotel checkin @ 11:00
- Lights out @ 11:30

Saturday, April 13th

- Breakfast @ 8:00
- Checkout & depart for Upper Limits Climbing Gym @ 9:45
- Upper Limits Climb @ 10:30-1:00
    - Everyone must have a signed waiver, waivers handed out @ practice, here is a digital copy if needed:
        - **Upper Limits Printable Waiver**
        - ***Waivers collected on Friday April 12 prior to departure***
- Lunch stop @ 1:30
- Depart for CHS @ 2:00
- Arrival to CHS @ 4:30

CENTRAL
UNIT SCHOOL DISTRICT 301

MEMORANDUM

FROM: Steve Diversey, Athletic/Activities Director

TO: District 301 Board of Education

DATE: 4/2/19

RE: APPROVAL OF OVERNIGHT TRIP FOR WYSE TEAM TO GO TO ACADEMIC CHALLENGE STATE FINALS

I am requesting the approval of an overnight trip for the Central High School WYSE Team to attend the Academic Challenge State Finals, April 23-24, 2019 at Eastern Illinois University. On April 23 the team will travel to Mattoon, IL and stay overnight at the Hampton Inn. The competition is Wednesday, April 24. They will arrive home Wednesday evening, at approximately 7:30 pm. The itinerary for the trip is included with this memo.

Thank you for your support of Central High School Athletics and Activities.

STATE WYSE TEAM

To: Academic Challenge Participants WYSE
From: Andrea Keil
Re: Academic Challenge State Finals at Eastern Illinois University
Dates: April 23 - 24, 2019

CONGRATULATIONS! Your success at the sectional competition has made all of us very proud. I look forward to the state competition and possibly some medals. You should be working on state tests making sure to time yourselves. This will be our 16th year that we have competed in the 1500 division and our 21st year we have gone down state as a team. What a wonderful accomplishment! We will be staying at the Hampton Inn, 1416 Broadway Ave East, Mattoon, IL 61938 (Phone: 217-235-4267). Plan to leave school after lunch around 1:00 on Tuesday April 23). Supply any cell phone numbers in case of emergencies on your permission forms (yours and your guardians).

This is an overnight trip, and we expect you to conduct yourselves with dignity as you normally do. You are not to leave the hotel once we arrive. This goes for those of you that have friends and family members attending the University.

Your Itinerary is as follows:

April 23rd 2019	1:00	Departure
	6:00	Arrival at hotel
	7:00-8:00	Dinner
	8:15-10:30	Group study (in a common area)
	11:00	Return to your assigned rooms
April 24th 2019	8:00	Departure to testing center
	8:30 -9:30	Registration
	9:30 - 10:00	Welcome and Test Preparation
	10:00 - 10:40	Test Period #1
	10:45 - 10:55	Test Period #2
	1:30 - 2:15	Awards Ceremony
	7:30	Arrival back to Central

The times for the 24th are subject to change. I have not received the itinerary from the university yet. I am going off the times from last year.

Standard Affiliation Agreement

Dear Tails Humane Society,

Thank you for allowing our students to get their required clinical time at your facility.

Prior to our students beginning their Clinical Site visits at your facility we will need this Affiliation Agreement completed and sent back to me via email or fax. If you do return the Agreement via fax please notify me by email so that I can watch for the fax to be received.

Thank you,
Izzy Castillo
Work Based Learning Specialist
Phone: 847-888-5000 ext. 6047
Fax: 847-608-2778
isaulcastillo@u-46.org

Amber Ballard, CVT
Program Coordinator
Phone: 224-990-7208
Cell: 970-744-0426
amber.ballard@central301.net

AFFILIATION AGREEMENT
BETWEEN
Northern Kane County Region 110
AND
Tails Humane Society
for Student Veterinary Assistant Clinical Experience

THIS AGREEMENT ("**Agreement**") is entered into this 19th Day, of March, 2019 by and between Tails Humane Society ("**Facility**"), the Board of Education of Central Community Unit School District No. 301 ("**District**"), and Northern Kane Region 100 (collectively the "**Parties**").

WHEREAS, the District desires to utilize Tails Humane Society's facility at 2250 Barber Greene Road, Dekalb, Illinois 60115 for the purpose of providing veterinary assistant practical learning and clinical experiences (see Exhibit A for program-specific requirements) to the high school students of the District and the high school students of the other school districts in Northern Kane Region 110 (an intergovernmental agreement between Community Unit School District 300, Community Unit School District 301, Community Unit School District 303, and Unit School District U-46); and

WHEREAS, the Facility desires to provide such practical learning and clinical experiences to students, both as a community service and as ongoing education for its own staff.

NOW, THEREFORE, it is understood and agreed upon by the parties hereto as follows:

A. SCHOOL RESPONSIBILITIES:

1. **Provision of foundational curriculum to students.** The District shall have the total responsibility for planning and determining the adequacy of the educational experience of students in theoretical background, basic skill, professional ethics, attitude and behavior, and will assign to the Facility only those students who have satisfactorily completed the prerequisite didactic portion of the District's curriculum.

2. **Liability insurance.** The Facility and each participating school district shall provide its own General Liability insurance, including but not limited to property loss and damage claims, claims for bodily injury or death, and other civil actions, claims or suits, including the defenses thereof, which may be made against the insured party. No provision of insurance or self-insurance by the District, Northern Kane County Region 110, or other participating school district shall modify, amend, or in any other way remove the immunities of public employees and local governmental entities granted in the *Local Governmental and Governmental Employees Tort Immunity Act*, 745 ILCS 10/1 et seq.

3. **Designation of liaison to Facility; communications relating to clinical placements.** The District and/or Northern Kane County Region 110 will designate a faculty or other

professional staff member to coordinate and act as its liaison to the Facility. The assignments to be undertaken by the students participating in the educational program will be mutually arranged and a regular exchange of information will be maintained by on-site visits when practical and by letter, email or telephone in other instances.

The District shall notify the Facility in writing of any change or proposed change of the person(s) responsible for coordinating clinical placements with the Facility.

4. **School notices to students**. The District shall notify each student prior to his or her arrival at the Facility that he/she is required to:

(a) Follow the administrative policies, standards, and practices of the Facility.

(b) Obtain medical care at his or her own expense for any injuries or illnesses sustained as a direct or indirect result of his/her affiliation with the Facility.

(c) Provide his/her own transportation.

(d) Report to the Facility on time and follow all established regulations during the regularly scheduled operating hours of the Facility.

(e) Conform to the standards and practices established by the District while functioning at the Facility.

(f) Obtain prior written approval of the Facility and the District before publishing any material relating to the clinical learning experience.

(g) Meet the personal, ethical, and professional standards required of employees of the Facility and that are consistent with the applicable professional Code of Ethics and the applicable standards of relevant accrediting or regulatory bodies.

(h) Notify his or her home school district of any medical conditions which may affect participation at the Facility.

B. FACILITY RESPONSIBILITIES:

1. **Provision of facilities for supervised experiences**. Subject to the provisions of Section C.2 of this Agreement, the Facility agrees to make the appropriate facilities available to the District in order for the District to provide supervised clinical experiences to students. Such facilities shall include a safe working environment conducive to the learning process of the students as intended by the terms of this Agreement and conforming to customary Facility procedures. Students shall be supervised by qualified Facility staff at all times.

2. **Facility rules applicable to students during clinical assignments**. Students are to remain subject to the authority, policies, and regulations imposed by the District and,

during periods of clinical assignment, students will be subject to all rules and regulations of the Facility and imposed by the Facility on its employees and agents with regard to following the administrative policies, standards, and practices of the Facility. The Facility must notify the District in advance of any specific requirements for the Facility, such as dress code, uniforms, or other workplace rules.

3. **Emergency treatment of students**. In case of emergency at a non-hospital site, standard procedure will be followed. The District may provide the Facility with specific protocols to be followed for emergency treatment of an individual student, if necessary. The Facility shall immediately notify the District liaison of any student injury or other emergency involving students. It is the student's responsibility to bear the cost of the emergency treatment.

4. **Designation of liaison to the District; communications relating to placements**. The Facility shall designate a liaison responsible for coordinating the placements. That person shall maintain contact with the District's designated liaison person to assure mutual participation in and surveillance of the program. The Facility shall notify the District in writing of any change or proposed change of the person(s) responsible for coordinating the placements.

5. **School Tour of Facility**. The Facility shall, on reasonable request, permit a tour of its clinical facilities and services available and other items pertaining to clinical learning experiences, by representatives of the District and agencies charged with responsibility for approval of the facilities or accreditation of the curriculum.

6. **Provision of Relevant Facility policies**. The Facility shall provide the student(s) and the District the Facility's administrative policies, standards, and practices with which the students must comply relevant to the placement.

7. **Facility Transportation and Use of Mobile Units**. The Facility must obtain advance written permission from the District for transportation of students by the Facility or it staff or for student participation in any mobile veterinary unit. Such permission must be signed by the Facility staff member, a District representative, the student, and the student's parent or guardian. At no time will one student be alone with any one Facility employee.

8. **FERPA Compliance**. The Facility shall comply with the applicable provisions of the *Family Educational Rights and Privacy Act of 1974*, 20 USC 1232 (g), otherwise known as FERPA or the Buckley Amendment, as well as the *Illinois School Student Records Act*, 105 ILCS 10/1 et seq., and shall take all measures necessary to ensure the confidentiality of any and all information in its possession regarding the District's students who train at the Facility pursuant to this agreement. The Facility shall have access to student record information (records which alone, or with other records, personally identify a student) only to the extent necessary for student participation in the program. The Facility will maintain such records as confidential records and shall not disclose them to third parties except pursuant to court order, in the case of an emergency, or with consent of the District or student and parent/guardian. At the conclusion of a student's participation in the program,

the Facility shall return all student records in its possession to the District or, at the District's request, directly to the student's home school district if other than the District.

C. OTHER RESPONSIBILITIES:

1. **Compliance with client/patient privacy laws.** The District agrees to abide by and require that its participating faculty and students abide by all applicable state and federal laws, rules and regulations regarding client/patient privacy, including but not limited to, laws relating to consumer financial information. Students shall be required to comply with the Facility's policies and procedures regarding the confidentiality of client/patient information and the use of all such information. The Facility will notify the District and students of the foregoing laws and policies applicable to the Facility program. The Parties shall notify one another if there are known breaches of this confidentiality.

The District will advise students that dissemination or public posting of any client/patient information through social media or other means will be prohibited.

2. **Determination of instructional period.** The course of instruction will cover a period of time as arranged between the District and the Facility. The starting clinical date will begin on August 1st, 2019 with the last clinical on July 31st, 2020.

3. **Determination of number of participating students.** The number of students eligible to participate in the clinical placement will be determined, and may be changed, by mutual agreement of the Parties. For certain clinical programs, IDPH regulations may limit the maximum number of students per sessions. Notwithstanding the foregoing, the Facility and the District agree and understand that the availability of clinical placements at the Facility during the term of this Agreement may periodically be affected by a variety of factors. In such event, the Facility may reduce the number of students eligible to participate in the clinical education program with prior notice to the District and adequate time for the District to reassign the student(s) to another clinical site. The Facility agrees further to accommodate students of the District who are similarly displaced from other clinical affiliates of the District to the extent that clinical space is available at the Facility.

4. **Evaluation of students' experiences.** Evaluation of the clinical learning experiences of the students will be accomplished jointly by the appropriate school district staff. The Parties agree that a clinical supervisor must be present throughout the entire time the students are present. Each student must be paired with a Facility staff member and supervised at all times. These Facility staff members will complete evaluations of the student she or he supervises, including but not limited to, evaluating the student's professionalism and personal attributes related to performance of outline skills. Specifically, the supervising Certified Veterinary Technician or Licensed Veterinarian must sign off on all performed skills listed on the Evaluation Form attached to this Agreement as Exhibit A. The Facility staff and the District's externship coordinator will communicate on a regular basis for the purpose of reviewing and evaluating current clinical experiences offered to students.

5. **Removal of students.**

(a) The District has the right to remove a student from a clinical education program. The District shall notify the Facility of such removal in writing.

(b) The Facility may immediately remove any student participating in a clinical education program from the Facility's premises for behavior that the Facility deems to be an immediate threat to the health or welfare of its clients/patients, staff members, visitors, or operations. In such event, the Facility shall notify the relevant District staff member in writing of its actions and the reasons for its actions as soon as practicable. If the Facility desires to remove a student for any other reason, it shall notify the relevant District staff member in writing of the reasons for the removal and shall consult with that individual before removing the student.

D. TERM OF AGREEMENT:

The term of this Agreement shall be for one (1) year, to commence on 1st Day of August, 2019. Either party may terminate this Agreement at any time, with or without cause, upon ninety (90) days prior written notice to the other party. In the event that this Agreement is not renewed for a subsequent term, students who are participating in the clinical learning experiences at the time of termination shall be allowed to complete such assignment under the terms and conditions herein set forth.

E. ADDITIONAL TERMS:

1. **Stipulations as to liability**. Subject to applicable state law, neither party to this Agreement shall be legally liable for the consequences, whether bodily injury or property damage, occasioned by an act, omission, or neglect chargeable to the other party. Where Worker's Compensation or other obligation for payment of benefits may arise, this Agreement shall neither enlarge nor diminish such obligation.

2. **Criminal Background Screening**: Facility staff who come to the District schools to work with students will need to comply with the District's onsite security protocols, including sex offender and criminal background screening.

3. **Assignment of Agreement**. This Agreement may not be assigned without the prior written consent of the other party, which will not be unreasonably withheld.

4. **Entire Agreement**. This Agreement supersedes any and all other agreements, either oral or written, between the parties hereto with respect to the subject matter hereof. No changes or modifications of this Agreement shall be valid unless the same are in writing and signed by the parties. No waiver of any provisions of this Agreement shall be valid unless in writing and signed by the parties.

5. **Severability**. If any provision of this Agreement or the application thereof to any person or situation shall, to any extent, be held invalid or unenforceable, the remainder of this Agreement, and the application of such provision to persons or situations other than those to which it shall have been held invalid or unenforceable, shall not be affected thereby, but shall continue valid and enforceable to the fullest extent permitted by law.

6. **Employment Status**. No assigned student or District faculty member under this Agreement shall in any way be considered an employee or agent of the Facility nor shall any such student or faculty member be entitled to any compensation, fringe benefits, Worker's Compensation, disability benefits, or other rights normally afforded to employees of the Facility. The students shall not at any time replace or substitute for any employee at the Facility or perform any of the duties normally performed by an employee of the Facility, except as such duties are part of the students' training or learning experience.

7. **Notice to Parties**. Any notice, demand, or request required or permitted to be given under the provisions of this Agreement shall be in writing and shall be deemed to have been duly given under the earlier of (a) the date actually received by the party in question, by whatever means and however addressed, or (b) the date sent by facsimile (receipt confirmed), or on the date of personal delivery, if delivered by hand, or on the date signed for if sent by an overnight delivery service, to the following addresses, or to such other address as either party may request, in the case of the District, by notifying the Facility, and in the case of the Facility, by notifying the District, or to such other addresses as the parties may specify in writing from time to time:

If to the Facility:

Tails Humane Society
2250 Barber Greene Road
Dekalb, IL 60115

If to the District :

275 South Street
Burlington IL, 60109
Program in Career and Technical Education
Attention: Career and Technical Education Department
Facsimile: (847)646-6021

8. **Governing Law**. This Agreement shall be construed and enforced in accordance with the laws of the State of Illinois, without regard to the conflict of laws provisions thereof.

9. **Counterparts**. This Agreement may be executed in one or more counterparts, each of which shall be deemed to be an original, but all of which together shall constitute one and the same instrument.

10. **No Third-Party Beneficiaries**. This Agreement shall inure exclusively to the benefit of and be binding upon the parties hereto and their respective successors, assigns, executors and legal representatives. Nothing in this Agreement, expressed or implied, is intended to confer on any person other than the parties hereto or their respective successors and assigns any rights, remedies, obligations or liabilities under or by reason of this Agreement.

11. **Agreement binding on parties successors and assigns**. This Agreement shall be binding upon the District and the Facility, their successors, employees, agents and assigns, during the initial term of this Agreement and any extensions thereof.

12. **Captions for reference only**. The captions contained in this Agreement are for convenience of reference only and do not define, describe, or limit the scope or intent of this Agreement or any of its provisions.

IN WITNESS WHEREOF, the parties have caused this Agreement to be executed in their respective corporate names by duly authorized officers, all on the day and year first set forth above.

For and on behalf of:

Veterinary Facility:
Tails Humane Society

Signature: Michelle Groeper

Printed Name: Michelle Groeper

Title: Executive Director

Date: 3/19/19

Board of Education,
Central Community Unit School District 301

Signature: _____

Printed Name: _____

Title: _____

Date: _____

Northern Kane Region 110
By Its Administrative District
District _____

Signature: _____

Printed Name: _____

Title: _____

Date: _____

Standard Affiliation Agreement

Dear Dundee Animal Hospital (East Dundee location),

Thank you for allowing our students to get their required clinical time at your facility.

Prior to our students beginning their Clinical Site visits at your facility we will need this Affiliation Agreement completed and sent back to me via email or fax. If you do return the Agreement via fax please notify me by email so that I can watch for the fax to be received.

Thank you,

Izzy Castillo
Work Based Learning Specialist
Phone: 847-888-5000 ext. 6047
Fax: 847-608-2778
isaulcastillo@u-46.org

Amber Ballard, CVT
Program Coordinator
Phone: 224-990-7208
Cell: 970-744-0426
amber.ballard@central301.net

AFFILIATION AGREEMENT
BETWEEN
Northern Kane County Region 110
AND
Dundee Animal Hospital (East Dundee location)
for Student Veterinary Assistant Clinical Experience

THIS AGREEMENT ("**Agreement**") is entered into this 19th Day of March, 2019 by and between Dundee Animal Hospital (East Dundee) ("**Facility**"), the Board of Education of Central Community Unit School District No. 301 ("**District**"), and Northern Kane Region 100 (collectively the "**Parties**").

WHEREAS, the District desires to utilize Dundee Animal Hospital's (East Dundee) facility at 199 Penny Avenue, East Dundee, Illinois 60118 for the purpose of providing veterinary assistant practical learning and clinical experiences (see Exhibit A for program-specific requirements) to the high school students of the District and the high school students of the other school districts in Northern Kane Region 110 (an intergovernmental agreement between Community Unit School District 300, Community Unit School District 301, Community Unit School District 303, and Unit School District U-46); and

WHEREAS, the Facility desires to provide such practical learning and clinical experiences to students, both as a community service and as ongoing education for its own staff.

NOW, THEREFORE, it is understood and agreed upon by the parties hereto as follows:

A. SCHOOL RESPONSIBILITIES:

1. **Provision of foundational curriculum to students**. The District shall have the total responsibility for planning and determining the adequacy of the educational experience of students in theoretical background, basic skill, professional ethics, attitude and behavior, and will assign to the Facility only those students who have satisfactorily completed the prerequisite didactic portion of the District's curriculum.

2. **Liability insurance**. The Facility and each participating school district shall provide its own General Liability insurance, including but not limited to property loss and damage claims, claims for bodily injury or death, and other civil actions, claims or suits, including the defenses thereof, which may be made against the insured party. No provision of insurance or self-insurance by the District, Northern Kane County Region 110, or other participating school district shall modify, amend, or in any other way remove the immunities of public employees and local governmental entities granted in the *Local Governmental and Governmental Employees Tort Immunity Act*, 745 ILCS 10/1 et seq.

3. **Designation of liaison to Facility; communications relating to clinical placements**. The District and/or Northern Kane County Region 110 will designate a faculty or other

professional staff member to coordinate and act as its liaison to the Facility. The assignments to be undertaken by the students participating in the educational program will be mutually arranged and a regular exchange of information will be maintained by on-site visits when practical and by letter, email or telephone in other instances.

The District shall notify the Facility in writing of any change or proposed change of the person(s) responsible for coordinating clinical placements with the Facility.

4. **School notices to students**. The District shall notify each student prior to his or her arrival at the Facility that he/she is required to:

(a) Follow the administrative policies, standards, and practices of the Facility.

(b) Obtain medical care at his or her own expense for any injuries or illnesses sustained as a direct or indirect result of his/her affiliation with the Facility.

(c) Provide his/her own transportation.

(d) Report to the Facility on time and follow all established regulations during the regularly scheduled operating hours of the Facility.

(e) Conform to the standards and practices established by the District while functioning at the Facility.

(f) Obtain prior written approval of the Facility and the District before publishing any material relating to the clinical learning experience.

(g) Meet the personal, ethical, and professional standards required of employees of the Facility and that are consistent with the applicable professional Code of Ethics and the applicable standards of relevant accrediting or regulatory bodies.

(h) Notify his or her home school district of any medical conditions which may affect participation at the Facility.

B. FACILITY RESPONSIBILITIES:

1. **Provision of facilities for supervised experiences**. Subject to the provisions of Section C.2 of this Agreement, the Facility agrees to make the appropriate facilities available to the District in order for the District to provide supervised clinical experiences to students. Such facilities shall include a safe working environment conducive to the learning process of the students as intended by the terms of this Agreement and conforming to customary Facility procedures. Students shall be supervised by qualified Facility staff at all times.

2. **Facility rules applicable to students during clinical assignments**. Students are to remain subject to the authority, policies, and regulations imposed by the District and,

during periods of clinical assignment, students will be subject to all rules and regulations of the Facility and imposed by the Facility on its employees and agents with regard to following the administrative policies, standards, and practices of the Facility. The Facility must notify the District in advance of any specific requirements for the Facility, such as dress code, uniforms, or other workplace rules.

3. **Emergency treatment of students**. In case of emergency at a non-hospital site, standard procedure will be followed. The District may provide the Facility with specific protocols to be followed for emergency treatment of an individual student, if necessary. The Facility shall immediately notify the District liaison of any student injury or other emergency involving students. It is the student's responsibility to bear the cost of the emergency treatment.

4. **Designation of liaison to the District; communications relating to placements**. The Facility shall designate a liaison responsible for coordinating the placements. That person shall maintain contact with the District's designated liaison person to assure mutual participation in and surveillance of the program. The Facility shall notify the District in writing of any change or proposed change of the person(s) responsible for coordinating the placements.

5. **School Tour of Facility**. The Facility shall, on reasonable request, permit a tour of its clinical facilities and services available and other items pertaining to clinical learning experiences, by representatives of the District and agencies charged with responsibility for approval of the facilities or accreditation of the curriculum.

6. **Provision of Relevant Facility policies**. The Facility shall provide the student(s) and the District the Facility's administrative policies, standards, and practices with which the students must comply relevant to the placement.

7. **Facility Transportation and Use of Mobile Units**. The Facility must obtain advance written permission from the District for transportation of students by the Facility or it staff or for student participation in any mobile veterinary unit. Such permission must be signed by the Facility staff member, a District representative, the student, and the student's parent or guardian. At no time will one student be alone with any one Facility employee.

8. **FERPA Compliance**. The Facility shall comply with the applicable provisions of the *Family Educational Rights and Privacy Act of 1974*, 20 USC 1232 (g), otherwise known as FERPA or the Buckley Amendment, as well as the *Illinois School Student Records Act*, 105 ILCS 10/1 et seq., and shall take all measures necessary to ensure the confidentiality of any and all information in its possession regarding the District's students who train at the Facility pursuant to this agreement. The Facility shall have access to student record information (records which alone, or with other records, personally identify a student) only to the extent necessary for student participation in the program. The Facility will maintain such records as confidential records and shall not disclose them to third parties except pursuant to court order, in the case of an emergency, or with consent of the District or student and parent/guardian. At the conclusion of a student's participation in the program,

the Facility shall return all student records in its possession to the District or, at the District's request, directly to the student's home school district if other than the District.

C. OTHER RESPONSIBILITIES:

1. **Compliance with client/patient privacy laws**. The District agrees to abide by and require that its participating faculty and students abide by all applicable state and federal laws, rules and regulations regarding client/patient privacy, including but not limited to, laws relating to consumer financial information. Students shall be required to comply with the Facility's policies and procedures regarding the confidentiality of client/patient information and the use of all such information. The Facility will notify the District and students of the foregoing laws and policies applicable to the Facility program. The Parties shall notify one another if there are known breaches of this confidentiality.

The District will advise students that dissemination or public posting of any client/patient information through social media or other means will be prohibited.

2. **Determination of instructional period**. The course of instruction will cover a period of time as arranged between the District and the Facility. The starting clinical date will begin on August 1st, 2019 with the last clinical on July 31st, 2020.

3. **Determination of number of participating students**. The number of students eligible to participate in the clinical placement will be determined, and may be changed, by mutual agreement of the Parties. For certain clinical programs, IDPH regulations may limit the maximum number of students per sessions. Notwithstanding the foregoing, the Facility and the District agree and understand that the availability of clinical placements at the Facility during the term of this Agreement may periodically be affected by a variety of factors. In such event, the Facility may reduce the number of students eligible to participate in the clinical education program with prior notice to the District and adequate time for the District to reassign the student(s) to another clinical site. The Facility agrees further to accommodate students of the District who are similarly displaced from other clinical affiliates of the District to the extent that clinical space is available at the Facility.

4. **Evaluation of students' experiences**. Evaluation of the clinical learning experiences of the students will be accomplished jointly by the appropriate school district staff. The Parties agree that a clinical supervisor must be present throughout the entire time the students are present. Each student must be paired with a Facility staff member and supervised at all times. These Facility staff members will complete evaluations of the student she or he supervises, including but not limited to, evaluating the student's professionalism and personal attributes related to performance of outline skills. Specifically, the supervising Certified Veterinary Technician or Licensed Veterinarian must sign off on all performed skills listed on the Evaluation Form attached to this Agreement as Exhibit A. The Facility staff and the District's externship coordinator will communicate on a regular basis for the purpose of reviewing and evaluating current clinical experiences offered to students.

5. **Removal of students.**

(a) The District has the right to remove a student from a clinical education program. The District shall notify the Facility of such removal in writing.

(b) The Facility may immediately remove any student participating in a clinical education program from the Facility's premises for behavior that the Facility deems to be an immediate threat to the health or welfare of its clients/patients, staff members, visitors, or operations. In such event, the Facility shall notify the relevant District staff member in writing of its actions and the reasons for its actions as soon as practicable. If the Facility desires to remove a student for any other reason, it shall notify the relevant District staff member in writing of the reasons for the removal and shall consult with that individual before removing the student.

D. TERM OF AGREEMENT:

The term of this Agreement shall be for one (1) year, to commence on 1st Day of August, 2019. Either party may terminate this Agreement at any time, with or without cause, upon ninety (90) days prior written notice to the other party. In the event that this Agreement is not renewed for a subsequent term, students who are participating in the clinical learning experiences at the time of termination shall be allowed to complete such assignment under the terms and conditions herein set forth.

E. ADDITIONAL TERMS:

1. **Stipulations as to liability**. Subject to applicable state law, neither party to this Agreement shall be legally liable for the consequences, whether bodily injury or property damage, occasioned by an act, omission, or neglect chargeable to the other party. Where Worker's Compensation or other obligation for payment of benefits may arise, this Agreement shall neither enlarge nor diminish such obligation.

2. **Criminal Background Screening**: Facility staff who come to the District schools to work with students will need to comply with the District's onsite security protocols, including sex offender and criminal background screening.

3. **Assignment of Agreement**. This Agreement may not be assigned without the prior written consent of the other party, which will not be unreasonably withheld.

4. **Entire Agreement**. This Agreement supersedes any and all other agreements, either oral or written, between the parties hereto with respect to the subject matter hereof. No changes or modifications of this Agreement shall be valid unless the same are in writing and signed by the parties. No waiver of any provisions of this Agreement shall be valid unless in writing and signed by the parties.

5. **Severability**. If any provision of this Agreement or the application thereof to any person or situation shall, to any extent, be held invalid or unenforceable, the remainder of this Agreement, and the application of such provision to persons or situations other than those to which it shall have been held invalid or unenforceable, shall not be affected thereby, but shall continue valid and enforceable to the fullest extent permitted by law.

6. **Employment Status**. No assigned student or District faculty member under this Agreement shall in any way be considered an employee or agent of the Facility nor shall any such student or faculty member be entitled to any compensation, fringe benefits, Worker's Compensation, disability benefits, or other rights normally afforded to employees of the Facility. The students shall not at any time replace or substitute for any employee at the Facility or perform any of the duties normally performed by an employee of the Facility, except as such duties are part of the students' training or learning experience.

7. **Notice to Parties**. Any notice, demand, or request required or permitted to be given under the provisions of this Agreement shall be in writing and shall be deemed to have been duly given under the earlier of (a) the date actually received by the party in question, by whatever means and however addressed, or (b) the date sent by facsimile (receipt confirmed), or on the date of personal delivery, if delivered by hand, or on the date signed for if sent by an overnight delivery service, to the following addresses, or to such other address as either party may request, in the case of the District, by notifying the Facility, and in the case of the Facility, by notifying the District, or to such other addresses as the parties may specify in writing from time to time:

If to the Facility:

Dundee Animal Hospital
199 Penny Avenue
East Dundee, IL 60118

If to the District :

275 South Street
Burlington IL, 60109
Program in Career and Technical Education
Attention: Career and Technical Education Department
Facsimile: (847)646-6021

8. **Governing Law**. This Agreement shall be construed and enforced in accordance with the laws of the State of Illinois, without regard to the conflict of laws provisions thereof.

9. **Counterparts**. This Agreement may be executed in one or more counterparts, each of which shall be deemed to be an original, but all of which together shall constitute one and the same instrument.

10. **No Third-Party Beneficiaries**. This Agreement shall inure exclusively to the benefit of and be binding upon the parties hereto and their respective successors, assigns, executors and legal representatives. Nothing in this Agreement, expressed or implied, is intended to confer on any person other than the parties hereto or their respective successors and assigns any rights, remedies, obligations or liabilities under or by reason of this Agreement.

11. **Agreement binding on parties successors and assigns**. This Agreement shall be binding upon the District and the Facility, their successors, employees, agents and assigns, during the initial term of this Agreement and any extensions thereof.

12. **Captions for reference only**. The captions contained in this Agreement are for convenience of reference only and do not define, describe, or limit the scope or intent of this Agreement or any of its provisions.

IN WITNESS WHEREOF, the parties have caused this Agreement to be executed in their respective corporate names by duly authorized officers, all on the day and year first set forth above.

For and on behalf of:

Veterinary Facility:
Dundee Animal Hospital
(East Dundee location)

Signature: Dena Chiddister

Printed Name: Dena Chiddister

Title: Practice Manager

Date: 4/3/2019

Board of Education,
Central Community Unit School District 301

Signature: Bruce J Phelps

Printed Name: Bruce J. Phelps

Title: Senior Business Official

Date: 4/3/2019

Northern Kane Region 110
By Its Administrative District
District _____

Signature: _____

Printed Name: _____

Title: _____

Date: _____

EXHIBIT A
STUDENT EVALUATION FORM

[TO BE ATTACHED]

Standard Affiliation Agreement

Dear Top Notch Kennels Inc.,

Thank you for allowing our students to get their required clinical time at your facility.

Prior to our students beginning their Clinical Site visits at your facility we will need this Affiliation Agreement completed and sent back to me via email or fax. If you do return the Agreement via fax please notify me by email so that I can watch for the fax to be received.

Thank you,

Izzy Castillo
Work Based Learning Specialist
Phone: 847-888-5000 ext. 6047
Fax: 847-608-2778
isaulcastillo@u-46.org

Amber Ballard, CVT
Program Coordinator
Phone: 224-990-7208
Cell: 970-744-0426
amber.ballard@central301.net

AFFILIATION AGREEMENT
BETWEEN
Northern Kane County Region 110
AND
Top Notch Kennels Inc.
For Student Veterinary Assistant Clinical Experience

THIS AGREEMENT ("**Agreement**") is entered into this 21st Day, of March, 2019 by and between **Top Notch Kennels Inc.** ("**Facility**"), the Board of Education of Central Community Unit School District No. 301 ("**District**"), and Northern Kane Region 100 (collectively the "**Parties**").

WHEREAS, the District desires to utilize **Top Notch Kennels Inc.** facility's at **2175 Collins Road Oswego, Il 60543** for the purpose of providing veterinary assistant practical learning and clinical experiences (see Exhibit A for program-specific requirements) to the high school students of the District and the high school students of the other school districts in Northern Kane Region 110 (an intergovernmental agreement between Community Unit School District 300, Community Unit School District 301, Community Unit School District 303, and Unit School District U-46); and

WHEREAS, the Facility desires to provide such practical learning and clinical experiences to students, both as a community service and as ongoing education for its own staff.

NOW, THEREFORE, it is understood and agreed upon by the parties hereto as follows:

A. SCHOOL RESPONSIBILITIES:

1. **Provision of foundational curriculum to students**. The District shall have the total responsibility for planning and determining the adequacy of the educational experience of students in theoretical background, basic skill, professional ethics, attitude and behavior, and will assign to the Facility only those students who have satisfactorily completed the prerequisite didactic portion of the District's curriculum.

2. **Liability insurance**. The Facility and each participating school district shall provide its own General Liability insurance, including but not limited to property loss and damage claims, claims for bodily injury or death, and other civil actions, claims or suits, including the defenses thereof, which may be made against the insured party. No provision of insurance or self-insurance by the District, Northern Kane County Region 110, or other participating school district shall modify, amend, or in any other way remove the immunities of public employees and local governmental entities granted in the *Local Governmental and Governmental Employees Tort Immunity Act*, 745 ILCS 10/1 et seq.

3. **Designation of liaison to Facility; communications relating to clinical placements**. The District and/or Northern Kane County Region 110 will designate a faculty or other professional staff member to coordinate and act as its liaison to the Facility. The assignments to be undertaken by the students participating in the educational program will

be mutually arranged and a regular exchange of information will be maintained by on-site visits when practical and by letter, email or telephone in other instances.

The District shall notify the Facility in writing of any change or proposed change of the person(s) responsible for coordinating clinical placements with the Facility.

4. **School notices to students**. The District shall notify each student prior to his or her arrival at the Facility that he/she is required to:

(a) Follow the administrative policies, standards, and practices of the Facility.

(b) Obtain medical care at his or her own expense for any injuries or illnesses sustained as a direct or indirect result of his/her affiliation with the Facility.

(c) Provide his/her own transportation.

(d) Report to the Facility on time and follow all established regulations during the regularly scheduled operating hours of the Facility.

(e) Conform to the standards and practices established by the District while functioning at the Facility.

(f) Obtain prior written approval of the Facility and the District before publishing any material relating to the clinical learning experience.

(g) Meet the personal, ethical, and professional standards required of employees of the Facility and that are consistent with the applicable professional Code of Ethics and the applicable standards of relevant accrediting or regulatory bodies.

(h) Notify his or her home school district of any medical conditions which may affect participation at the Facility.

B. FACILITY RESPONSIBILITIES:

1. **Provision of facilities for supervised experiences**. Subject to the provisions of Section C.2 of this Agreement, the Facility agrees to make the appropriate facilities available to the District in order for the District to provide supervised clinical experiences to students. Such facilities shall include a safe working environment conducive to the learning process of the students as intended by the terms of this Agreement and conforming to customary Facility procedures. Students shall be supervised by qualified Facility staff at all times.

2. **Facility rules applicable to students during clinical assignments**. Students are to remain subject to the authority, policies, and regulations imposed by the District and, during periods of clinical assignment, students will be subject to all rules and regulations of the Facility and imposed by the Facility on its employees and agents with regard to

following the administrative policies, standards, and practices of the Facility. The Facility must notify the District in advance of any specific requirements for the Facility, such as dress code, uniforms, or other workplace rules.

3. **Emergency treatment of students**. In case of emergency at a non-hospital site, standard procedure will be followed. The District may provide the Facility with specific protocols to be followed for emergency treatment of an individual student, if necessary. The Facility shall immediately notify the District liaison of any student injury or other emergency involving students. It is the student's responsibility to bear the cost of the emergency treatment.

4. **Designation of liaison to the District; communications relating to placements**. The Facility shall designate a liaison responsible for coordinating the placements. That person shall maintain contact with the District's designated liaison person to assure mutual participation in and surveillance of the program. The Facility shall notify the District in writing of any change or proposed change of the person(s) responsible for coordinating the placements.

5. **School Tour of Facility**. The Facility shall, on reasonable request, permit a tour of its clinical facilities and services available and other items pertaining to clinical learning experiences, by representatives of the District and agencies charged with responsibility for approval of the facilities or accreditation of the curriculum.

6. **Provision of Relevant Facility policies**. The Facility shall provide the student(s) and the District the Facility's administrative policies, standards, and practices with which the students must comply relevant to the placement.

7. **Facility Transportation and Use of Mobile Units**. The Facility must obtain advance written permission from the District for transportation of students by the Facility or it staff or for student participation in any mobile veterinary unit. Such permission must be signed by the Facility staff member, a District representative, the student, and the student's parent or guardian. At no time will one student be alone with any one Facility employee.

8. **FERPA Compliance**. The Facility shall comply with the applicable provisions of the *Family Educational Rights and Privacy Act of 1974*, 20 USC 1232 (g), otherwise known as FERPA or the Buckley Amendment, as well as the *Illinois School Student Records Act*, 105 ILCS 10/1 et seq., and shall take all measures necessary to ensure the confidentiality of any and all information in its possession regarding the District's students who train at the Facility pursuant to this agreement. The Facility shall have access to student record information (records which alone, or with other records, personally identify a student) only to the extent necessary for student participation in the program. The Facility will maintain such records as confidential records and shall not disclose them to third parties except pursuant to court order, in the case of an emergency, or with consent of the District or student and parent/guardian. At the conclusion of a student's participation in the program, the Facility shall return all student records in its possession to the District or, at the District's request, directly to the student's home school district if other than the District.

C. OTHER RESPONSIBILITIES:

1. **Compliance with client/patient privacy laws**. The District agrees to abide by and require that its participating faculty and students abide by all applicable state and federal laws, rules and regulations regarding client/patient privacy, including but not limited to, laws relating to consumer financial information. Students shall be required to comply with the Facility's policies and procedures regarding the confidentiality of client/patient information and the use of all such information. The Facility will notify the District and students of the foregoing laws and policies applicable to the Facility program. The Parties shall notify one another if there are known breaches of this confidentiality.

The District will advise students that dissemination or public posting of any client/patient information through social media or other means will be prohibited.

2. **Determination of instructional period**. The course of instruction will cover a period of time as arranged between the District and the Facility. The starting clinical date will begin on August 1, 2019 with the last clinical on July 31st, 2020.

3. **Determination of number of participating students**. The number of students eligible to participate in the clinical placement will be determined, and may be changed, by mutual agreement of the Parties. For certain clinical programs, IDPH regulations may limit the maximum number of students per sessions. Notwithstanding the foregoing, the Facility and the District agree and understand that the availability of clinical placements at the Facility during the term of this Agreement may periodically be affected by a variety of factors. In such event, the Facility may reduce the number of students eligible to participate in the clinical education program with prior notice to the District and adequate time for the District to reassign the student(s) to another clinical site. The Facility agrees further to accommodate students of the District who are similarly displaced from other clinical affiliates of the District to the extent that clinical space is available at the Facility.

4. **Evaluation of students' experiences**. Evaluation of the clinical learning experiences of the students will be accomplished jointly by the appropriate school district staff. The Parties agree that a clinical supervisor must be present throughout the entire time the students are present. Each student must be paired with a Facility staff member and supervised at all times. These Facility staff members will complete evaluations of the student she or he supervises, including but not limited to, evaluating the student's professionalism and personal attributes related to performance of outline skills. Specifically, the supervising Certified Veterinary Technician or Licensed Veterinarian must sign off on all performed skills listed on the Evaluation Form attached to this Agreement as Exhibit A. The Facility staff and the District's externship coordinator will communicate on a regular basis for the purpose of reviewing and evaluating current clinical experiences offered to students.

5. **Removal of students**.

(a) The District has the right to remove a student from a clinical education program. The District shall notify the Facility of such removal in writing.

(b) The Facility may immediately remove any student participating in a clinical education program from the Facility's premises for behavior that the Facility deems to be an immediate threat to the health or welfare of its clients/patients, staff members, visitors, or operations. In such event, the Facility shall notify the relevant District staff member in writing of its actions and the reasons for its actions as soon as practicable. If the Facility desires to remove a student for any other reason, it shall notify the relevant District staff member in writing of the reasons for the removal and shall consult with that individual before removing the student.

D. TERM OF AGREEMENT:

The term of this Agreement shall be for one (1) year, to commence on **1st Day of August, 2019.** Either party may terminate this Agreement at any time, with or without cause, upon ninety (90) days prior written notice to the other party. In the event that this Agreement is not renewed for a subsequent term, students who are participating in the clinical learning experiences at the time of termination shall be allowed to complete such assignment under the terms and conditions herein set forth.

E. ADDITIONAL TERMS:

1. **Stipulations as to liability**. Subject to applicable state law, neither party to this Agreement shall be legally liable for the consequences, whether bodily injury or property damage, occasioned by an act, omission, or neglect chargeable to the other party. Where Worker's Compensation or other obligation for payment of benefits may arise, this Agreement shall neither enlarge nor diminish such obligation.

2. **Criminal Background Screening**: Facility staff who come to the District schools to work with students will need to comply with the District's onsite security protocols, including sex offender and criminal background screening.

3. **Assignment of Agreement**. This Agreement may not be assigned without the prior written consent of the other party, which will not be unreasonably withheld.

4. **Entire Agreement**. This Agreement supersedes any and all other agreements, either oral or written, between the parties hereto with respect to the subject matter hereof. No changes or modifications of this Agreement shall be valid unless the same are in writing and signed by the parties. No waiver of any provisions of this Agreement shall be valid unless in writing and signed by the parties.

5. **Severability**. If any provision of this Agreement or the application thereof to any person or situation shall, to any extent, be held invalid or unenforceable, the remainder of this

Agreement, and the application of such provision to persons or situations other than those to which it shall have been held invalid or unenforceable, shall not be affected thereby, but shall continue valid and enforceable to the fullest extent permitted by law.

6. **Employment Status**. No assigned student or District faculty member under this Agreement shall in any way be considered an employee or agent of the Facility nor shall any such student or faculty member be entitled to any compensation, fringe benefits, Worker's Compensation, disability benefits, or other rights normally afforded to employees of the Facility. The students shall not at any time replace or substitute for any employee at the Facility or perform any of the duties normally performed by an employee of the Facility, except as such duties are part of the students' training or learning experience.

7. **Notice to Parties**. Any notice, demand, or request required or permitted to be given under the provisions of this Agreement shall be in writing and shall be deemed to have been duly given under the earlier of (a) the date actually received by the party in question, by whatever means and however addressed, or (b) the date sent by facsimile (receipt confirmed), or on the date of personal delivery, if delivered by hand, or on the date signed for if sent by an overnight delivery service, to the following addresses, or to such other address as either party may request, in the case of the District, by notifying the Facility, and in the case of the Facility, by notifying the District, or to such other addresses as the parties may specify in writing from time to time:

If to the Facility:

Top Notch Kennels Inc.
2175 Collins Road
Oswego, IL 60543

If to the District:

275 South Street
Burlington IL, 60109
Program in Career and Technical Education
Attention: Career and Technical Education Department
Facsimile: **(847)646-6021**

8. **Governing Law**. This Agreement shall be construed and enforced in accordance with the laws of the State of Illinois, without regard to the conflict of laws provisions thereof.

9. **Counterparts**. This Agreement may be executed in one or more counterparts, each of which shall be deemed to be an original, but all of which together shall constitute one and the same instrument.

10. **No Third-Party Beneficiaries**. This Agreement shall inure exclusively to the benefit of and be binding upon the parties hereto and their respective successors, assigns, executors and legal representatives. Nothing in this Agreement, expressed or implied, is intended to

confer on any person other than the parties hereto or their respective successors and assigns any rights, remedies, obligations or liabilities under or by reason of this Agreement.

11**. Agreement binding on parties successors and assigns**. This Agreement shall be binding upon the District and the Facility, their successors, employees, agents and assigns, during the initial term of this Agreement and any extensions thereof.

12. **Captions for reference only**. The captions contained in this Agreement are for convenience of reference only and do not define, describe, or limit the scope or intent of this Agreement or any of its provisions.

IN WITNESS WHEREOF, the parties have caused this Agreement to be executed in their respective corporate names by duly authorized officers, all on the day and year first set forth above.

For and on behalf of:

Veterinary Facility:
Top Notch Kennels Inc.

Signature: K L Eberhardt

Printed Name: **__Kristi Eberhardt_**

Title:__Owner_____

Date: ___3/25/19_____

Board of Education,
Central Community Unit School District 301

Signature: _____

Printed Name: _____

Title: _____

Date: _____

Northern Kane Region 110
By Its Administrative District
District _____

Signature: _____

Printed Name: _____

Title:_____

Date: _____

EXHIBIT A
STUDENT EVALUATION FORM

[TO BE ATTACHED]

561493_2.docx

Standard Affiliation Agreement

Dear Heartland Animal Hospital,

Thank you for allowing our students to get their required clinical time at your facility.

Prior to our students beginning their Clinical Site visits at your facility we will need this Affiliation Agreement completed and sent back to me via email or fax. If you do return the Agreement via fax please notify me by email so that I can watch for the fax to be received.

Thank you,
Izzy Castillo
Work Based Learning Specialist
Phone: 847-888-5000 ext. 6047
Fax: 847-608-2778
isaulcastillo@u-46.org

Amber Ballard, CVT
Program Coordinator
Phone: 224-990-7208
Cell: 970-744-0426
amber.ballard@central301.net

AFFILIATION AGREEMENT
BETWEEN
Northern Kane County Region 110
AND
Heartland Animal Hospital
For Student Veterinary Assistant Clinical Experience

THIS AGREEMENT ("**Agreement**") is entered into this 21st Day, of March, 2019 by and between **Heartland Animal Hospital** ("**Facility**"), the Board of Education of Central Community Unit School District No. 301 ("**District**"), and Northern Kane Region 100 (collectively the "**Parties**").

WHEREAS, the District desires to utilize **Heartland Animal Hospital** facility's at **1051 W. Stearns Rd. Bartlett, Il 60103** for the purpose of providing veterinary assistant practical learning and clinical experiences (see Exhibit A for program-specific requirements) to the high school students of the District and the high school students of the other school districts in Northern Kane Region 110 (an intergovernmental agreement between Community Unit School District 300, Community Unit School District 301, Community Unit School District 303, and Unit School District U-46); and

WHEREAS, the Facility desires to provide such practical learning and clinical experiences to students, both as a community service and as ongoing education for its own staff.

NOW, THEREFORE, it is understood and agreed upon by the parties hereto as follows:

A. SCHOOL RESPONSIBILITIES:

1. **Provision of foundational curriculum to students**. The District shall have the total responsibility for planning and determining the adequacy of the educational experience of students in theoretical background, basic skill, professional ethics, attitude and behavior, and will assign to the Facility only those students who have satisfactorily completed the prerequisite didactic portion of the District's curriculum.

2. **Liability insurance**. The Facility and each participating school district shall provide its own General Liability insurance, including but not limited to property loss and damage claims, claims for bodily injury or death, and other civil actions, claims or suits, including the defenses thereof, which may be made against the insured party. No provision of insurance or self-insurance by the District, Northern Kane County Region 110, or other participating school district shall modify, amend, or in any other way remove the immunities of public employees and local governmental entities granted in the *Local Governmental and Governmental Employees Tort Immunity Act*, 745 ILCS 10/1 et seq.

3. **Designation of liaison to Facility; communications relating to clinical placements**. The District and/or Northern Kane County Region 110 will designate a faculty or other professional staff member to coordinate and act as its liaison to the Facility. The

assignments to be undertaken by the students participating in the educational program will be mutually arranged and a regular exchange of information will be maintained by on-site visits when practical and by letter, email or telephone in other instances.

The District shall notify the Facility in writing of any change or proposed change of the person(s) responsible for coordinating clinical placements with the Facility.

4. **School notices to students**. The District shall notify each student prior to his or her arrival at the Facility that he/she is required to:

(a) Follow the administrative policies, standards, and practices of the Facility.

(b) Obtain medical care at his or her own expense for any injuries or illnesses sustained as a direct or indirect result of his/her affiliation with the Facility.

(c) Provide his/her own transportation.

(d) Report to the Facility on time and follow all established regulations during the regularly scheduled operating hours of the Facility.

(e) Conform to the standards and practices established by the District while functioning at the Facility.

(f) Obtain prior written approval of the Facility and the District before publishing any material relating to the clinical learning experience.

(g) Meet the personal, ethical, and professional standards required of employees of the Facility and that are consistent with the applicable professional Code of Ethics and the applicable standards of relevant accrediting or regulatory bodies.

(h) Notify his or her home school district of any medical conditions which may affect participation at the Facility.

B. FACILITY RESPONSIBILITIES:

1. **Provision of facilities for supervised experiences**. Subject to the provisions of Section C.2 of this Agreement, the Facility agrees to make the appropriate facilities available to the District in order for the District to provide supervised clinical experiences to students. Such facilities shall include a safe working environment conducive to the learning process of the students as intended by the terms of this Agreement and conforming to customary Facility procedures. Students shall be supervised by qualified Facility staff at all times.

2. **Facility rules applicable to students during clinical assignments**. Students are to remain subject to the authority, policies, and regulations imposed by the District and,

during periods of clinical assignment, students will be subject to all rules and regulations of the Facility and imposed by the Facility on its employees and agents with regard to following the administrative policies, standards, and practices of the Facility. The Facility must notify the District in advance of any specific requirements for the Facility, such as dress code, uniforms, or other workplace rules.

3. **Emergency treatment of students**. In case of emergency at a non-hospital site, standard procedure will be followed. The District may provide the Facility with specific protocols to be followed for emergency treatment of an individual student, if necessary. The Facility shall immediately notify the District liaison of any student injury or other emergency involving students. It is the student's responsibility to bear the cost of the emergency treatment.

4. **Designation of liaison to the District; communications relating to placements**. The Facility shall designate a liaison responsible for coordinating the placements. That person shall maintain contact with the District's designated liaison person to assure mutual participation in and surveillance of the program. The Facility shall notify the District in writing of any change or proposed change of the person(s) responsible for coordinating the placements.

5. **School Tour of Facility**. The Facility shall, on reasonable request, permit a tour of its clinical facilities and services available and other items pertaining to clinical learning experiences, by representatives of the District and agencies charged with responsibility for approval of the facilities or accreditation of the curriculum.

6. **Provision of Relevant Facility policies**. The Facility shall provide the student(s) and the District the Facility's administrative policies, standards, and practices with which the students must comply relevant to the placement.

7. **Facility Transportation and Use of Mobile Units**. The Facility must obtain advance written permission from the District for transportation of students by the Facility or it staff or for student participation in any mobile veterinary unit. Such permission must be signed by the Facility staff member, a District representative, the student, and the student's parent or guardian. At no time will one student be alone with any one Facility employee.

8. **FERPA Compliance**. The Facility shall comply with the applicable provisions of the *Family Educational Rights and Privacy Act of 1974*, 20 USC 1232 (g), otherwise known as FERPA or the Buckley Amendment, as well as the *Illinois School Student Records Act*, 105 ILCS 10/1 et seq., and shall take all measures necessary to ensure the confidentiality of any and all information in its possession regarding the District's students who train at the Facility pursuant to this agreement. The Facility shall have access to student record information (records which alone, or with other records, personally identify a student) only to the extent necessary for student participation in the program. The Facility will maintain such records as confidential records and shall not disclose them to third parties except pursuant to court order, in the case of an emergency,

or with consent of the District or student and parent/guardian. At the conclusion of a student's participation in the program, the Facility shall return all student records in its possession to the District or, at the District's request, directly to the student's home school district if other than the District.

C. OTHER RESPONSIBILITIES:

1. **Compliance with client/patient privacy laws**. The District agrees to abide by and require that its participating faculty and students abide by all applicable state and federal laws, rules and regulations regarding client/patient privacy, including but not limited to, laws relating to consumer financial information. Students shall be required to comply with the Facility's policies and procedures regarding the confidentiality of client/patient information and the use of all such information. The Facility will notify the District and students of the foregoing laws and policies applicable to the Facility program. The Parties shall notify one another if there are known breaches of this confidentiality.

The District will advise students that dissemination or public posting of any client/patient information through social media or other means will be prohibited.

2. **Determination of instructional period**. The course of instruction will cover a period of time as arranged between the District and the Facility. The starting clinical date will begin on August 1, 2019 with the last clinical on July 31st, 2020.

3. **Determination of number of participating students**. The number of students eligible to participate in the clinical placement will be determined, and may be changed, by mutual agreement of the Parties. For certain clinical programs, IDPH regulations may limit the maximum number of students per sessions. Notwithstanding the foregoing, the Facility and the District agree and understand that the availability of clinical placements at the Facility during the term of this Agreement may periodically be affected by a variety of factors. In such event, the Facility may reduce the number of students eligible to participate in the clinical education program with prior notice to the District and adequate time for the District to reassign the student(s) to another clinical site. The Facility agrees further to accommodate students of the District who are similarly displaced from other clinical affiliates of the District to the extent that clinical space is available at the Facility.

4. **Evaluation of students' experiences**. Evaluation of the clinical learning experiences of the students will be accomplished jointly by the appropriate school district staff. The Parties agree that a clinical supervisor must be present throughout the entire time the students are present. Each student must be paired with a Facility staff member and supervised at all times. These Facility staff members will complete evaluations of the student she or he supervises, including but not limited to, evaluating the student's professionalism and personal attributes related to performance of outline skills. Specifically, the supervising Certified Veterinary Technician or Licensed Veterinarian must sign off on all performed skills listed on the Evaluation Form attached to this Agreement as Exhibit A. The Facility staff and the District's externship coordinator will

communicate on a regular basis for the purpose of reviewing and evaluating current clinical experiences offered to students.

5. **Removal of students.**

(a) The District has the right to remove a student from a clinical education program. The District shall notify the Facility of such removal in writing.

(b) The Facility may immediately remove any student participating in a clinical education program from the Facility's premises for behavior that the Facility deems to be an immediate threat to the health or welfare of its clients/patients, staff members, visitors, or operations. In such event, the Facility shall notify the relevant District staff member in writing of its actions and the reasons for its actions as soon as practicable. If the Facility desires to remove a student for any other reason, it shall notify the relevant District staff member in writing of the reasons for the removal and shall consult with that individual before removing the student.

D. TERM OF AGREEMENT:

The term of this Agreement shall be for one (1) year, to commence on **1st Day of August, 2019.** Either party may terminate this Agreement at any time, with or without cause, upon ninety (90) days prior written notice to the other party. In the event that this Agreement is not renewed for a subsequent term, students who are participating in the clinical learning experiences at the time of termination shall be allowed to complete such assignment under the terms and conditions herein set forth.

E. ADDITIONAL TERMS:

1. **Stipulations as to liability**. Subject to applicable state law, neither party to this Agreement shall be legally liable for the consequences, whether bodily injury or property damage, occasioned by an act, omission, or neglect chargeable to the other party. Where Worker's Compensation or other obligation for payment of benefits may arise, this Agreement shall neither enlarge nor diminish such obligation.

2. **Criminal Background Screening**: Facility staff who come to the District schools to work with students will need to comply with the District's onsite security protocols, including sex offender and criminal background screening.

3. **Assignment of Agreement**. This Agreement may not be assigned without the prior written consent of the other party, which will not be unreasonably withheld.

4. **Entire Agreement**. This Agreement supersedes any and all other agreements, either oral or written, between the parties hereto with respect to the subject matter hereof. No changes or modifications of this Agreement shall be valid unless the same are in writing

and signed by the parties. No waiver of any provisions of this Agreement shall be valid unless in writing and signed by the parties.

5. **Severability**. If any provision of this Agreement or the application thereof to any person or situation shall, to any extent, be held invalid or unenforceable, the remainder of this Agreement, and the application of such provision to persons or situations other than those to which it shall have been held invalid or unenforceable, shall not be affected thereby, but shall continue valid and enforceable to the fullest extent permitted by law.

6. **Employment Status**. No assigned student or District faculty member under this Agreement shall in any way be considered an employee or agent of the Facility nor shall any such student or faculty member be entitled to any compensation, fringe benefits, Worker's Compensation, disability benefits, or other rights normally afforded to employees of the Facility. The students shall not at any time replace or substitute for any employee at the Facility or perform any of the duties normally performed by an employee of the Facility, except as such duties are part of the students' training or learning experience.

7. **Notice to Parties**. Any notice, demand, or request required or permitted to be given under the provisions of this Agreement shall be in writing and shall be deemed to have been duly given under the earlier of (a) the date actually received by the party in question, by whatever means and however addressed, or (b) the date sent by facsimile (receipt confirmed), or on the date of personal delivery, if delivered by hand, or on the date signed for if sent by an overnight delivery service, to the following addresses, or to such other address as either party may request, in the case of the District, by notifying the Facility, and in the case of the Facility, by notifying the District, or to such other addresses as the parties may specify in writing from time to time:

If to the Facility:

Heartland Animal Hospital
1051 W. Stearns Rd.
Bartlett, IL 60103

If to the District:

275 South Street
Burlington IL, 60109
Program in Career and Technical Education
Attention: Career and Technical Education Department
Facsimile: (847)646-6021

8. **Governing Law**. This Agreement shall be construed and enforced in accordance with the laws of the State of Illinois, without regard to the conflict of laws provisions thereof.

9. **Counterparts**. This Agreement may be executed in one or more counterparts, each of which shall be deemed to be an original, but all of which together shall constitute one and the same instrument.

10. **No Third-Party Beneficiaries**. This Agreement shall inure exclusively to the benefit of and be binding upon the parties hereto and their respective successors, assigns, executors and legal representatives. Nothing in this Agreement, expressed or implied, is intended to confer on any person other than the parties hereto or their respective successors and assigns any rights, remedies, obligations or liabilities under or by reason of this Agreement.

11. **Agreement binding on parties successors and assigns**. This Agreement shall be binding upon the District and the Facility, their successors, employees, agents and assigns, during the initial term of this Agreement and any extensions thereof.

12. **Captions for reference only**. The captions contained in this Agreement are for convenience of reference only and do not define, describe, or limit the scope or intent of this Agreement or any of its provisions.

IN WITNESS WHEREOF, the parties have caused this Agreement to be executed in their respective corporate names by duly authorized officers, all on the day and year first set forth above.

For and on behalf of:

Veterinary Facility:
Heartland Animal Hospital

Signature: _____

Printed Name: Jessica Hunt

Title: Owner/VET

Date: 4-4-19

Board of Education,
Central Community Unit School District 301

Signature: _____

Printed Name: _____

Title: _____

Date: _____

Northern Kane Region 110
By Its Administrative District
District _____

Signature: _____

Printed Name: _____

Title:_____

Date:_____

EXHIBIT A
STUDENT EVALUATION FORM

[TO BE ATTACHED]

Standard Affiliation Agreement

Dear A.D.O.P.T Animal Shelter,

Thank you for allowing our students to get their required clinical time at your facility.

Prior to our students beginning their Clinical Site visits at your facility we will need this Affiliation Agreement completed and sent back to me via email or fax. If you do return the Agreement via fax please notify me by email so that I can watch for the fax to be received.

Thank you,
Izzy Castillo
Work Based Learning Specialist
Phone: 847-888-5000 ext. 6047
Fax: 847-608-2778
isaulcastillo@u-46.org

Amber Ballard, CVT
Program Coordinator
Phone: 224-990-7208
Cell: 970-744-0426
amber.ballard@central301.net

AFFILIATION AGREEMENT
BETWEEN
Northern Kane County Region 110
AND
A.D.O.P.T Animal Shelter
for Student Veterinary Assistant Clinical Experience

THIS AGREEMENT ("**Agreement**") is entered into this 20th, of March, 2019 by and between A.D.O.P.T Animal Shelter ("**Facility**"), the Board of Education of Central Community Unit School District No. 301 ("**District**"), and Northern Kane Region 100 (collectively the "**Parties**").

WHEREAS, the District desires to utilize A.D.O.P.T Animal Shelter's facility at 420 Industrial Drive Naperville, Il 60563 for the purpose of providing veterinary assistant practical learning and clinical experiences (see Exhibit A for program-specific requirements) to the high school students of the District and the high school students of the other school districts in Northern Kane Region 110 (an intergovernmental agreement between Community Unit School District 300, Community Unit School District 301, Community Unit School District 303, and Unit School District U-46); and

WHEREAS, the Facility desires to provide such practical learning and clinical experiences to students, both as a community service and as ongoing education for its own staff.

NOW, THEREFORE, it is understood and agreed upon by the parties hereto as follows:

A. SCHOOL RESPONSIBILITIES:

1. **Provision of foundational curriculum to students**. The District shall have the total responsibility for planning and determining the adequacy of the educational experience of students in theoretical background, basic skill, professional ethics, attitude and behavior, and will assign to the Facility only those students who have satisfactorily completed the prerequisite didactic portion of the District's curriculum.

2. **Liability insurance**. The Facility and each participating school district shall provide its own General Liability insurance, including but not limited to property loss and damage claims, claims for bodily injury or death, and other civil actions, claims or suits, including the defenses thereof, which may be made against the insured party. No provision of insurance or self-insurance by the District, Northern Kane County Region 110, or other participating school district shall modify, amend, or in any other way remove the immunities of public employees and local governmental entities granted in the *Local Governmental and Governmental Employees Tort Immunity Act*, 745 ILCS 10/1 et seq.

3. **Designation of liaison to Facility; communications relating to clinical placements**. The District and/or Northern Kane County Region 110 will designate a faculty or other

professional staff member to coordinate and act as its liaison to the Facility. The assignments to be undertaken by the students participating in the educational program will be mutually arranged and a regular exchange of information will be maintained by on-site visits when practical and by letter, email or telephone in other instances.

The District shall notify the Facility in writing of any change or proposed change of the person(s) responsible for coordinating clinical placements with the Facility.

4. **School notices to students**. The District shall notify each student prior to his or her arrival at the Facility that he/she is required to:

(a) Follow the administrative policies, standards, and practices of the Facility.

(b) Obtain medical care at his or her own expense for any injuries or illnesses sustained as a direct or indirect result of his/her affiliation with the Facility.

(c) Provide his/her own transportation.

(d) Report to the Facility on time and follow all established regulations during the regularly scheduled operating hours of the Facility.

(e) Conform to the standards and practices established by the District while functioning at the Facility.

(f) Obtain prior written approval of the Facility and the District before publishing any material relating to the clinical learning experience.

(g) Meet the personal, ethical, and professional standards required of employees of the Facility and that are consistent with the applicable professional Code of Ethics and the applicable standards of relevant accrediting or regulatory bodies.

(h) Notify his or her home school district of any medical conditions which may affect participation at the Facility.

B. FACILITY RESPONSIBILITIES:

1. **Provision of facilities for supervised experiences**. Subject to the provisions of Section C.2 of this Agreement, the Facility agrees to make the appropriate facilities available to the District in order for the District to provide supervised clinical experiences to students. Such facilities shall include a safe working environment conducive to the learning process of the students as intended by the terms of this Agreement and conforming to customary Facility procedures. Students shall be supervised by qualified Facility staff at all times.

2. **Facility rules applicable to students during clinical assignments**. Students are to remain subject to the authority, policies, and regulations imposed by the District and, during periods of clinical assignment, students will be subject to all rules and regulations of the Facility and imposed by the Facility on its employees and agents with regard to following the administrative policies, standards, and practices of the Facility. The Facility must notify the District in advance of any specific requirements for the Facility, such as dress code, uniforms, or other workplace rules.

3. **Emergency treatment of students**. In case of emergency at a non-hospital site, standard procedure will be followed. The District may provide the Facility with specific protocols to be followed for emergency treatment of an individual student, if necessary. The Facility shall immediately notify the District liaison of any student injury or other emergency involving students. It is the student's responsibility to bear the cost of the emergency treatment.

4. **Designation of liaison to the District; communications relating to placements**. The Facility shall designate a liaison responsible for coordinating the placements. That person shall maintain contact with the District's designated liaison person to assure mutual participation in and surveillance of the program. The Facility shall notify the District in writing of any change or proposed change of the person(s) responsible for coordinating the placements.

5. **School Tour of Facility**. The Facility shall, on reasonable request, permit a tour of its clinical facilities and services available and other items pertaining to clinical learning experiences, by representatives of the District and agencies charged with responsibility for approval of the facilities or accreditation of the curriculum.

6. **Provision of Relevant Facility policies**. The Facility shall provide the student(s) and the District the Facility's administrative policies, standards, and practices with which the students must comply relevant to the placement.

7. **Facility Transportation and Use of Mobile Units**. The Facility must obtain advance written permission from the District for transportation of students by the Facility or it staff or for student participation in any mobile veterinary unit. Such permission must be signed by the Facility staff member, a District representative, the student, and the student's parent or guardian. At no time will one student be alone with any one Facility employee.

8. **FERPA Compliance**. The Facility shall comply with the applicable provisions of the *Family Educational Rights and Privacy Act of 1974*, 20 USC 1232 (g), otherwise known as FERPA or the Buckley Amendment, as well as the *Illinois School Student Records Act*, 105 ILCS 10/1 et seq., and shall take all measures necessary to ensure the confidentiality of any and all information in its possession regarding the District's students who train at the Facility pursuant to this agreement. The Facility shall have access to student record information (records which alone, or with other records, personally identify a student) only to the extent necessary for student participation in the

program. The Facility will maintain such records as confidential records and shall not disclose them to third parties except pursuant to court order, in the case of an emergency, or with consent of the District or student and parent/guardian. At the conclusion of a student's participation in the program, the Facility shall return all student records in its possession to the District or, at the District's request, directly to the student's home school district if other than the District.

C. OTHER RESPONSIBILITIES:

1. **Compliance with client/patient privacy laws**. The District agrees to abide by and require that its participating faculty and students abide by all applicable state and federal laws, rules and regulations regarding client/patient privacy, including but not limited to, laws relating to consumer financial information. Students shall be required to comply with the Facility's policies and procedures regarding the confidentiality of client/patient information and the use of all such information. The Facility will notify the District and students of the foregoing laws and policies applicable to the Facility program. The Parties shall notify one another if there are known breaches of this confidentiality.

The District will advise students that dissemination or public posting of any client/patient information through social media or other means will be prohibited.

2. **Determination of instructional period**. The course of instruction will cover a period of time as arranged between the District and the Facility. The starting clinical date will begin on August 1st, 2019 with the last clinical on July 31, 2020.

3. **Determination of number of participating students**. The number of students eligible to participate in the clinical placement will be determined, and may be changed, by mutual agreement of the Parties. For certain clinical programs, IDPH regulations may limit the maximum number of students per sessions. Notwithstanding the foregoing, the Facility and the District agree and understand that the availability of clinical placements at the Facility during the term of this Agreement may periodically be affected by a variety of factors. In such event, the Facility may reduce the number of students eligible to participate in the clinical education program with prior notice to the District and adequate time for the District to reassign the student(s) to another clinical site. The Facility agrees further to accommodate students of the District who are similarly displaced from other clinical affiliates of the District to the extent that clinical space is available at the Facility.

4. **Evaluation of students' experiences**. Evaluation of the clinical learning experiences of the students will be accomplished jointly by the appropriate school district staff. The Parties agree that a clinical supervisor must be present throughout the entire time the students are present. Each student must be paired with a Facility staff member and supervised at all times. These Facility staff members will complete evaluations of the student she or he supervises, including but not limited to, evaluating the student's professionalism and personal attributes related to performance of outline skills. Specifically, the supervising Certified Veterinary Technician or Licensed Veterinarian

must sign off on all performed skills listed on the Evaluation Form attached to this Agreement as Exhibit A. The Facility staff and the District's externship coordinator will communicate on a regular basis for the purpose of reviewing and evaluating current clinical experiences offered to students.

5. **Removal of students.**

(a) The District has the right to remove a student from a clinical education program. The District shall notify the Facility of such removal in writing.

(b) The Facility may immediately remove any student participating in a clinical education program from the Facility's premises for behavior that the Facility deems to be an immediate threat to the health or welfare of its clients/patients, staff members, visitors, or operations. In such event, the Facility shall notify the relevant District staff member in writing of its actions and the reasons for its actions as soon as practicable. If the Facility desires to remove a student for any other reason, it shall notify the relevant District staff member in writing of the reasons for the removal and shall consult with that individual before removing the student.

D. TERM OF AGREEMENT:

The term of this Agreement shall be for one (1) year, to commence on 1stth **Day of August, 2019.** Either party may terminate this Agreement at any time, with or without cause, upon ninety (90) days prior written notice to the other party. In the event that this Agreement is not renewed for a subsequent term, students who are participating in the clinical learning experiences at the time of termination shall be allowed to complete such assignment under the terms and conditions herein set forth.

E. ADDITIONAL TERMS:

1. **Stipulations as to liability**. Subject to applicable state law, neither party to this Agreement shall be legally liable for the consequences, whether bodily injury or property damage, occasioned by an act, omission, or neglect chargeable to the other party. Where Worker's Compensation or other obligation for payment of benefits may arise, this Agreement shall neither enlarge nor diminish such obligation.

2. **Criminal Background Screening**: Facility staff who come to the District schools to work with students will need to comply with the District's onsite security protocols, including sex offender and criminal background screening.

3. **Assignment of Agreement**. This Agreement may not be assigned without the prior written consent of the other party, which will not be unreasonably withheld.

4. **Entire Agreement**. This Agreement supersedes any and all other agreements, either oral or written, between the parties hereto with respect to the subject matter hereof. No changes or modifications of this Agreement shall be valid unless the same are in writing and signed by the parties. No waiver of any provisions of this Agreement shall be valid unless in writing and signed by the parties.

5. **Severability**. If any provision of this Agreement or the application thereof to any person or situation shall, to any extent, be held invalid or unenforceable, the remainder of this Agreement, and the application of such provision to persons or situations other than those to which it shall have been held invalid or unenforceable, shall not be affected thereby, but shall continue valid and enforceable to the fullest extent permitted by law.

6. **Employment Status**. No assigned student or District faculty member under this Agreement shall in any way be considered an employee or agent of the Facility nor shall any such student or faculty member be entitled to any compensation, fringe benefits, Worker's Compensation, disability benefits, or other rights normally afforded to employees of the Facility. The students shall not at any time replace or substitute for any employee at the Facility or perform any of the duties normally performed by an employee of the Facility, except as such duties are part of the students' training or learning experience.

7. **Notice to Parties**. Any notice, demand, or request required or permitted to be given under the provisions of this Agreement shall be in writing and shall be deemed to have been duly given under the earlier of (a) the date actually received by the party in question, by whatever means and however addressed, or (b) the date sent by facsimile (receipt confirmed), or on the date of personal delivery, if delivered by hand, or on the date signed for if sent by an overnight delivery service, to the following addresses, or to such other address as either party may request, in the case of the District, by notifying the Facility, and in the case of the Facility, by notifying the District, or to such other addresses as the parties may specify in writing from time to time:

If to the Facility:

A.D.O.P.T Animal Shelter
420 Industrial Drive
Naperville, Il 60563

If to the District:

275 South Street
Burlington IL, 60109
Program in Career and Technical Education
Attention: Career and Technical Education Department
Facsimile: (847)646-6021

2-27-19

8. **Governing Law**. This Agreement shall be construed and enforced in accordance with the laws of the State of Illinois, without regard to the conflict of laws provisions thereof.

9. **Counterparts**. This Agreement may be executed in one or more counterparts, each of which shall be deemed to be an original, but all of which together shall constitute one and the same instrument.

10. **No Third-Party Beneficiaries**. This Agreement shall inure exclusively to the benefit of and be binding upon the parties hereto and their respective successors, assigns, executors and legal representatives. Nothing in this Agreement, expressed or implied, is intended to confer on any person other than the parties hereto or their respective successors and assigns any rights, remedies, obligations or liabilities under or by reason of this Agreement.

11. **Agreement binding on parties successors and assigns.** This Agreement shall be binding upon the District and the Facility, their successors, employees, agents and assigns, during the initial term of this Agreement and any extensions thereof.

12. **Captions for reference only**. The captions contained in this Agreement are for convenience of reference only and do not define, describe, or limit the scope or intent of this Agreement or any of its provisions.

IN WITNESS WHEREOF, the parties have caused this Agreement to be executed in their respective corporate names by duly authorized officers, all on the day and year first set forth above.

For and on behalf of:

Veterinary Facility:
A.D.O.P.T Animal Shelter

Signature: _____

Printed Name: Chris Stirn

Title: Executive Director

Date: 3/26/19

Board of Education,
Central Community Unit School District 301

Signature: _____

Printed Name: _____

Title: _____

Date: _____

Northern Kane Region 110
By Its Administrative District
District _____

Signature: _____

Printed Name: _____

Title:_____

Date: _____

EXHIBIT A
STUDENT EVALUATION FORM

[TO BE ATTACHED]

561493_2.docx

Standard Affiliation Agreement

Dear Valley Animal Hospital,

Thank you for allowing our students to get their required clinical time at your facility.

Prior to our students beginning their Clinical Site visits at your facility we will need this Affiliation Agreement completed and sent back to me via email or fax. If you do return the Agreement via fax please notify me by email so that I can watch for the fax to be received.

Thank you,
Izzy Castillo
Work Based Learning Specialist
Phone: 847-888-5000 ext. 6047
Fax: 847-608-2778
isaulcastillo@u-46.org

Amber Ballard, CVT
Program Coordinator
Phone: 224-990-7208
Cell: 970-744-0426
amber.ballard@central301.net

AFFILIATION AGREEMENT
BETWEEN
Northern Kane County Region 110
AND
Valley Animal Hospital
for Student Veterinary Assistant Clinical Experience

THIS AGREEMENT ("**Agreement**") is entered into this 22nd Day, of March, 2019 and between **Valley Animal Hospital** ("**Facility**"), the Board of Education of Central Community Unit School District No. 301 ("**District**"), and Northern Kane Region 100 (collectively the"**Parties**").

WHEREAS, the District desires to utilize **Valley Animal Hospital**'s facility at 810 E State St, Geneva, IL 60134 for the purpose of providing veterinary assistant practical learning and clinical experiences (see Exhibit A for program-specific requirements) to the high school students of the District and the high school students of the other school districts in Northern Kane Region 110 (an intergovernmental agreement between Community Unit School District 300, Community Unit School District 301, Community Unit School District 303, and Unit School District U-46); and

WHEREAS, the Facility desires to provide such practical learning and clinical experiences to students, both as a community service and as ongoing education for its own staff.

NOW, THEREFORE, it is understood and agreed upon by the parties hereto as follows:

A. SCHOOL RESPONSIBILITIES:

1. **Provision of foundational curriculum to students**. The District shall have the total responsibility for planning and determining the adequacy of the educational experience of students in theoretical background, basic skill, professional ethics, attitude and behavior, and will assign to the Facility only those students who have satisfactorily completed the prerequisite didactic portion of the District's curriculum.

2. **Liability insurance**. The Facility and each participating school district shall provide its own General Liability insurance, including but not limited to property loss and damage claims, claims for bodily injury or death, and other civil actions, claims or suits, including the defenses thereof, which may be made against the insured party. No provision of insurance or self-insurance by the District, Northern Kane County Region 110, or other participating school district shall modify, amend, or in any other way remove the immunities of public employees and local governmental entities granted in the *Local Governmental and Governmental Employees Tort Immunity Act*, 745 ILCS 10/1 et seq.

3. **Designation of liaison to Facility; communications relating to clinical placements**. The District and/or Northern Kane County Region 110 will designate a faculty or other professional staff member to coordinate and act as its liaison to the Facility. The

assignments to be undertaken by the students participating in the educational program will be mutually arranged and a regular exchange of information will be maintained by on-site visits when practical and by letter, email or telephone in other instances.

The District shall notify the Facility in writing of any change or proposed change of the person(s) responsible for coordinating clinical placements with the Facility.

4. **School notices to students**. The District shall notify each student prior to his or her arrival at the Facility that he/she is required to:

(a) Follow the administrative policies, standards, and practices of the Facility.

(b) Obtain medical care at his or her own expense for any injuries or illnesses sustained as a direct or indirect result of his/her affiliation with the Facility.

(c) Provide his/her own transportation.

(d) Report to the Facility on time and follow all established regulations during the regularly scheduled operating hours of the Facility.

(e) Conform to the standards and practices established by the District while functioning at the Facility.

(f) Obtain prior written approval of the Facility and the District before publishing any material relating to the clinical learning experience.

(g) Meet the personal, ethical, and professional standards required of employees of the Facility and that are consistent with the applicable professional Code of Ethics and the applicable standards of relevant accrediting or regulatory bodies.

(h) Notify his or her home school district of any medical conditions which may affect participation at the Facility.

B. FACILITY RESPONSIBILITIES:

1. **Provision of facilities for supervised experiences**. Subject to the provisions of Section C.2 of this Agreement, the Facility agrees to make the appropriate facilities available to the District in order for the District to provide supervised clinical experiences to students. Such facilities shall include a safe working environment conducive to the learning process of the students as intended by the terms of this Agreement and conforming to customary Facility procedures. Students shall be supervised by qualified Facility staff at all times.

2. **Facility rules applicable to students during clinical assignments**. Students are to remain subject to the authority, policies, and regulations imposed by the District and,

during periods of clinical assignment, students will be subject to all rules and regulations of the Facility and imposed by the Facility on its employees and agents with regard to following the administrative policies, standards, and practices of the Facility. The Facility must notify the District in advance of any specific requirements for the Facility, such as dress code, uniforms, or other workplace rules.

3. **Emergency treatment of students**. In case of emergency at a non-hospital site, standard procedure will be followed. The District may provide the Facility with specific protocols to be followed for emergency treatment of an individual student, if necessary. The Facility shall immediately notify the District liaison of any student injury or other emergency involving students. It is the student's responsibility to bear the cost of the emergency treatment.

4. **Designation of liaison to the District; communications relating to placements**. The Facility shall designate a liaison responsible for coordinating the placements. That person shall maintain contact with the District's designated liaison person to assure mutual participation in and surveillance of the program. The Facility shall notify the District in writing of any change or proposed change of the person(s) responsible for coordinating the placements.

5. **School Tour of Facility**. The Facility shall, on reasonable request, permit a tour of its clinical facilities and services available and other items pertaining to clinical learning experiences, by representatives of the District and agencies charged with responsibility for approval of the facilities or accreditation of the curriculum.

6. **Provision of Relevant Facility policies**. The Facility shall provide the student(s) and the District the Facility's administrative policies, standards, and practices with which the students must comply relevant to the placement.

7. **Facility Transportation and Use of Mobile Units**. The Facility must obtain advance written permission from the District for transportation of students by the Facility or it staff or for student participation in any mobile veterinary unit. Such permission must be signed by the Facility staff member, a District representative, the student, and the student's parent or guardian. At no time will one student be alone with any one Facility employee.

8. **FERPA Compliance**. The Facility shall comply with the applicable provisions of the *Family Educational Rights and Privacy Act of 1974*, 20 USC 1232 (g), otherwise known as FERPA or the Buckley Amendment, as well as the *Illinois School Student Records Act*, 105 ILCS 10/1 et seq., and shall take all measures necessary to ensure the confidentiality of any and all information in its possession regarding the District's students who train at the Facility pursuant to this agreement. The Facility shall have access to student record information (records which alone, or with other records, personally identify a student) only to the extent necessary for student participation in the program. The Facility will maintain such records as confidential records and shall not disclose them to third parties except pursuant to court order, in the case of an emergency,

or with consent of the District or student and parent/guardian. At the conclusion of a student's participation in the program, the Facility shall return all student records in its possession to the District or, at the District's request, directly to the student's home school district if other than the District.

C. OTHER RESPONSIBILITIES:

1. **Compliance with client/patient privacy laws**. The District agrees to abide by and require that its participating faculty and students abide by all applicable state and federal laws, rules and regulations regarding client/patient privacy, including but not limited to, laws relating to consumer financial information. Students shall be required to comply with the Facility's policies and procedures regarding the confidentiality of client/patient information and the use of all such information. The Facility will notify the District and students of the foregoing laws and policies applicable to the Facility program. The Parties shall notify one another if there are known breaches of this confidentiality.

The District will advise students that dissemination or public posting of any client/patient information through social media or other means will be prohibited.

2. **Determination of instructional period**. The course of instruction will cover a period of time as arranged between the District and the Facility. The starting clinical date will begin on August 1st, 2019 with the last clinical on July 31, 2020.

3. **Determination of number of participating students**. The number of students eligible to participate in the clinical placement will be determined, and may be changed, by mutual agreement of the Parties. For certain clinical programs, IDPH regulations may limit the maximum number of students per sessions. Notwithstanding the foregoing, the Facility and the District agree and understand that the availability of clinical placements at the Facility during the term of this Agreement may periodically be affected by a variety of factors. In such event, the Facility may reduce the number of students eligible to participate in the clinical education program with prior notice to the District and adequate time for the District to reassign the student(s) to another clinical site. The Facility agrees further to accommodate students of the District who are similarly displaced from other clinical affiliates of the District to the extent that clinical space is available at the Facility.

4. **Evaluation of students' experiences**. Evaluation of the clinical learning experiences of the students will be accomplished jointly by the appropriate school district staff. The Parties agree that a clinical supervisor must be present throughout the entire time the students are present. Each student must be paired with a Facility staff member and supervised at all times. These Facility staff members will complete evaluations of the student she or he supervises, including but not limited to, evaluating the student's professionalism and personal attributes related to performance of outline skills. Specifically, the supervising Certified Veterinary Technician or Licensed Veterinarian must sign off on all performed skills listed on the Evaluation Form attached to this Agreement as Exhibit A. The Facility staff and the District's externship coordinator will

communicate on a regular basis for the purpose of reviewing and evaluating current clinical experiences offered to students.

5. **Removal of students.**

(a) The District has the right to remove a student from a clinical education program. The District shall notify the Facility of such removal in writing.

(b) The Facility may immediately remove any student participating in a clinical education program from the Facility's premises for behavior that the Facility deems to be an immediate threat to the health or welfare of its clients/patients, staff members, visitors, or operations. In such event, the Facility shall notify the relevant District staff member in writing of its actions and the reasons for its actions as soon as practicable. If the Facility desires to remove a student for any other reason, it shall notify the relevant District staff member in writing of the reasons for the removal and shall consult with that individual before removing the student.

D. TERM OF AGREEMENT:

The term of this Agreement shall be for one (1) year, to commence on 1st **Day of August, 2019.** Either party may terminate this Agreement at any time, with or without cause, upon ninety (90) days prior written notice to the other party. In the event that this Agreement is not renewed for a subsequent term, students who are participating in the clinical learning experiences at the time of termination shall be allowed to complete such assignment under the terms and conditions herein set forth.

E. ADDITIONAL TERMS:

1. **Stipulations as to liability**. Subject to applicable state law, neither party to this Agreement shall be legally liable for the consequences, whether bodily injury or property damage, occasioned by an act, omission, or neglect chargeable to the other party. Where Worker's Compensation or other obligation for payment of benefits may arise, this Agreement shall neither enlarge nor diminish such obligation.

2. **Criminal Background Screening**: Facility staff who come to the District schools to work with students will need to comply with the District's onsite security protocols, including sex offender and criminal background screening.

3. **Assignment of Agreement**. This Agreement may not be assigned without the prior written consent of the other party, which will not be unreasonably withheld.

4. **Entire Agreement**. This Agreement supersedes any and all other agreements, either oral or written, between the parties hereto with respect to the subject matter hereof. No changes or modifications of this Agreement shall be valid unless the same are in writing

and signed by the parties. No waiver of any provisions of this Agreement shall be valid unless in writing and signed by the parties.

5. **Severability**. If any provision of this Agreement or the application thereof to any person or situation shall, to any extent, be held invalid or unenforceable, the remainder of this Agreement, and the application of such provision to persons or situations other than those to which it shall have been held invalid or unenforceable, shall not be affected thereby, but shall continue valid and enforceable to the fullest extent permitted by law.

6. **Employment Status**. No assigned student or District faculty member under this Agreement shall in any way be considered an employee or agent of the Facility nor shall any such student or faculty member be entitled to any compensation, fringe benefits, Worker's Compensation, disability benefits, or other rights normally afforded to employees of the Facility. The students shall not at any time replace or substitute for any employee at the Facility or perform any of the duties normally performed by an employee of the Facility, except as such duties are part of the students' training or learning experience.

7. **Notice to Parties**. Any notice, demand, or request required or permitted to be given under the provisions of this Agreement shall be in writing and shall be deemed to have been duly given under the earlier of (a) the date actually received by the party in question, by whatever means and however addressed, or (b) the date sent by facsimile (receipt confirmed), or on the date of personal delivery, if delivered by hand, or on the date signed for if sent by an overnight delivery service, to the following addresses, or to such other address as either party may request, in the case of the District, by notifying the Facility, and in the case of the Facility, by notifying the District, or to such other addresses as the parties may specify in writing from time to time:

If to the Facility:

Valley Animal Hospital
810 E State St,
Geneva, IL 60134

If to the District :

275 South Street
Burlington IL, 60109
Program in Career and Technical Education
Attention: Career and Technical Education Department
Facsimile: (847)646-6021

8. **Governing Law**. This Agreement shall be construed and enforced in accordance with the laws of the State of Illinois, without regard to the conflict of laws provisions thereof.

9. **Counterparts**. This Agreement may be executed in one or more counterparts, each of which shall be deemed to be an original, but all of which together shall constitute one and the same instrument.

10. **No Third-Party Beneficiaries**. This Agreement shall inure exclusively to the benefit of and be binding upon the parties hereto and their respective successors, assigns, executors and legal representatives. Nothing in this Agreement, expressed or implied, is intended to confer on any person other than the parties hereto or their respective successors and assigns any rights, remedies, obligations or liabilities under or by reason of this Agreement.

11. **Agreement binding on parties successors and assigns**. This Agreement shall be binding upon the District and the Facility, their successors, employees, agents and assigns, during the initial term of this Agreement and any extensions thereof.

12. **Captions for reference only**. The captions contained in this Agreement are for convenience of reference only and do not define, describe, or limit the scope or intent of this Agreement or any of its provisions.

IN WITNESS WHEREOF, the parties have caused this Agreement to be executed in their respective corporate names by duly authorized officers, all on the day and year first set forth above.

For and on behalf of:

Veterinary Facility:
Valley Animal Hospital

Signature: Teresa Krabacher

Printed Name: Teresa Krabacher

Title: Hospital Manager

Date: 4/10/19

Board of Education,
Central Community Unit School District 301

Signature: _____

Printed Name: _____

Title: _____

Date: _____

Northern Kane Region 110
By Its Administrative District
District _____

Signature: _____

Printed Name: _____

Title:_____

Date: _____

EXHIBIT A
STUDENT EVALUATION FORM

[TO BE ATTACHED]

Standard Affiliation Agreement

Dear F.T.E.A.Friends for Therapeutic Equine Activities,

Thank you for allowing our students to get their required clinical time at your facility.

Prior to our students beginning their Clinical Site visits at your facility we will need this Affiliation Agreement completed and sent back to me via email or fax. If you do return the Agreement via fax please notify me by email so that I can watch for the fax to be received.

Thank you,
Izzy Castillo
Work Based Learning Specialist
Phone: 847-888-5000 ext. 6047
Fax: 847-608-2778
isaulcastillo@u-46.org

Amber Ballard, CVT
Program Coordinator
Phone: 224-990-7208
Cell: 970-744-0426
amber.ballard@central301.net

AFFILIATION AGREEMENT
BETWEEN
Northern Kane County Region 110
AND
F.T.E.A.Friends for Therapeutic Equine Activities
for Student Veterinary Assistant Clinical Experience

THIS AGREEMENT ("**Agreement**") is entered into this 21st Day, of March, 2019 by and between **F.T.E.A.Friends for Therapeutic Equine Activities** ("**Facility**"), the Board of Education of Central Community Unit School District No. 301 ("**District**"), and Northern Kane Region 100 (collectively the "**Parties**").

WHEREAS, the District desires to utilize F.T.E.A.Friends for Therapeutic Equine Activities facility's at 4N681 Munger Road Wayne,Il 60184 for the purpose of providing veterinary assistant practical learning and clinical experiences (see Exhibit A for program-specific requirements) to the high school students of the District and the high school students of the other school districts in Northern Kane Region 110 (an intergovernmental agreement between Community Unit School District 300, Community Unit School District 301, Community Unit School District 303, and Unit School District U-46); and

WHEREAS, the Facility desires to provide such practical learning and clinical experiences to students, both as a community service and as ongoing education for its own staff.

NOW, THEREFORE, it is understood and agreed upon by the parties hereto as follows:

A. SCHOOL RESPONSIBILITIES:

1. **Provision of foundational curriculum to students**. The District shall have the total responsibility for planning and determining the adequacy of the educational experience of students in theoretical background, basic skill, professional ethics, attitude and behavior, and will assign to the Facility only those students who have satisfactorily completed the prerequisite didactic portion of the District's curriculum.

2. **Liability insurance**. The Facility and each participating school district shall provide its own General Liability insurance, including but not limited to property loss and damage claims, claims for bodily injury or death, and other civil actions, claims or suits, including the defenses thereof, which may be made against the insured party. No provision of insurance or self-insurance by the District, Northern Kane County Region 110, or other participating school district shall modify, amend, or in any other way remove the immunities of public employees and local governmental entities granted in the *Local Governmental and Governmental Employees Tort Immunity Act*, 745 ILCS 10/1 et seq.

3. **Designation of liaison to Facility; communications relating to clinical placements.** The District and/or Northern Kane County Region 110 will designate a faculty or other

professional staff member to coordinate and act as its liaison to the Facility. The assignments to be undertaken by the students participating in the educational program will be mutually arranged and a regular exchange of information will be maintained by on-site visits when practical and by letter, email or telephone in other instances.

The District shall notify the Facility in writing of any change or proposed change of the person(s) responsible for coordinating clinical placements with the Facility.

4. **School notices to students**. The District shall notify each student prior to his or her arrival at the Facility that he/she is required to:

(a) Follow the administrative policies, standards, and practices of the Facility.

(b) Obtain medical care at his or her own expense for any injuries or illnesses sustained as a direct or indirect result of his/her affiliation with the Facility.

(c) Provide his/her own transportation.

(d) Report to the Facility on time and follow all established regulations during the regularly scheduled operating hours of the Facility.

(e) Conform to the standards and practices established by the District while functioning at the Facility.

(f) Obtain prior written approval of the Facility and the District before publishing any material relating to the clinical learning experience.

(g) Meet the personal, ethical, and professional standards required of employees of the Facility and that are consistent with the applicable professional Code of Ethics and the applicable standards of relevant accrediting or regulatory bodies.

(h) Notify his or her home school district of any medical conditions which may affect participation at the Facility.

B. FACILITY RESPONSIBILITIES:

1. **Provision of facilities for supervised experiences**. Subject to the provisions of Section C.2 of this Agreement, the Facility agrees to make the appropriate facilities available to the District in order for the District to provide supervised clinical experiences to students. Such facilities shall include a safe working environment conducive to the learning process of the students as intended by the terms of this Agreement and conforming to customary Facility procedures. Students shall be supervised by qualified Facility staff at all times.

2. **Facility rules applicable to students during clinical assignments**. Students are to remain subject to the authority, policies, and regulations imposed by the District and, during periods of clinical assignment, students will be subject to all rules and regulations of the Facility and imposed by the Facility on its employees and agents with regard to following the administrative policies, standards, and practices of the Facility. The Facility must notify the District in advance of any specific requirements for the Facility, such as dress code, uniforms, or other workplace rules.

3. **Emergency treatment of students**. In case of emergency at a non-hospital site, standard procedure will be followed. The District may provide the Facility with specific protocols to be followed for emergency treatment of an individual student, if necessary. The Facility shall immediately notify the District liaison of any student injury or other emergency involving students. It is the student's responsibility to bear the cost of the emergency treatment.

4. **Designation of liaison to the District; communications relating to placements**. The Facility shall designate a liaison responsible for coordinating the placements. That person shall maintain contact with the District's designated liaison person to assure mutual participation in and surveillance of the program. The Facility shall notify the District in writing of any change or proposed change of the person(s) responsible for coordinating the placements.

5. **School Tour of Facility**. The Facility shall, on reasonable request, permit a tour of its clinical facilities and services available and other items pertaining to clinical learning experiences, by representatives of the District and agencies charged with responsibility for approval of the facilities or accreditation of the curriculum.

6. **Provision of Relevant Facility policies**. The Facility shall provide the student(s) and the District the Facility's administrative policies, standards, and practices with which the students must comply relevant to the placement.

7. **Facility Transportation and Use of Mobile Units**. The Facility must obtain advance written permission from the District for transportation of students by the Facility or it staff or for student participation in any mobile veterinary unit. Such permission must be signed by the Facility staff member, a District representative, the student, and the student's parent or guardian. At no time will one student be alone with any one Facility employee.

8. **FERPA Compliance**. The Facility shall comply with the applicable provisions of the *Family Educational Rights and Privacy Act of 1974*, 20 USC 1232 (g), otherwise known as FERPA or the Buckley Amendment, as well as the *Illinois School Student Records Act*, 105 ILCS 10/1 et seq., and shall take all measures necessary to ensure the confidentiality of any and all information in its possession regarding the District's students who train at the Facility pursuant to this agreement. The Facility shall have access to student record information (records which alone, or with other records, personally identify a student) only to the extent necessary for student participation in the

program. The Facility will maintain such records as confidential records and shall not disclose them to third parties except pursuant to court order, in the case of an emergency, or with consent of the District or student and parent/guardian. At the conclusion of a student's participation in the program, the Facility shall return all student records in its possession to the District or, at the District's request, directly to the student's home school district if other than the District.

C. OTHER RESPONSIBILITIES:

1. **Compliance with client/patient privacy laws**. The District agrees to abide by and require that its participating faculty and students abide by all applicable state and federal laws, rules and regulations regarding client/patient privacy, including but not limited to, laws relating to consumer financial information. Students shall be required to comply with the Facility's policies and procedures regarding the confidentiality of client/patient information and the use of all such information. The Facility will notify the District and students of the foregoing laws and policies applicable to the Facility program. The Parties shall notify one another if there are known breaches of this confidentiality.

The District will advise students that dissemination or public posting of any client/patient information through social media or other means will be prohibited.

2. **Determination of instructional period**. The course of instruction will cover a period of time as arranged between the District and the Facility. The starting clinical date will begin on August 1, 2019 with the last clinical on July 31st, 2020.

3. **Determination of number of participating students**. The number of students eligible to participate in the clinical placement will be determined, and may be changed, by mutual agreement of the Parties. For certain clinical programs, IDPH regulations may limit the maximum number of students per sessions. Notwithstanding the foregoing, the Facility and the District agree and understand that the availability of clinical placements at the Facility during the term of this Agreement may periodically be affected by a variety of factors. In such event, the Facility may reduce the number of students eligible to participate in the clinical education program with prior notice to the District and adequate time for the District to reassign the student(s) to another clinical site. The Facility agrees further to accommodate students of the District who are similarly displaced from other clinical affiliates of the District to the extent that clinical space is available at the Facility.

4. **Evaluation of students' experiences**. Evaluation of the clinical learning experiences of the students will be accomplished jointly by the appropriate school district staff. The Parties agree that a clinical supervisor must be present throughout the entire time the students are present. Each student must be paired with a Facility staff member and supervised at all times. These Facility staff members will complete evaluations of the student she or he supervises, including but not limited to, evaluating the student's professionalism and personal attributes related to performance of outline skills. Specifically, the supervising Certified Veterinary Technician or Licensed Veterinarian

must sign off on all performed skills listed on the Evaluation Form attached to this Agreement as Exhibit A. The Facility staff and the District's externship coordinator will communicate on a regular basis for the purpose of reviewing and evaluating current clinical experiences offered to students.

5. **Removal of students**.

(a) The District has the right to remove a student from a clinical education program. The District shall notify the Facility of such removal in writing.

(b) The Facility may immediately remove any student participating in a clinical education program from the Facility's premises for behavior that the Facility deems to be an immediate threat to the health or welfare of its clients/patients, staff members, visitors, or operations. In such event, the Facility shall notify the relevant District staff member in writing of its actions and the reasons for its actions as soon as practicable. If the Facility desires to remove a student for any other reason, it shall notify the relevant District staff member in writing of the reasons for the removal and shall consult with that individual before removing the student.

D. TERM OF AGREEMENT:

The term of this Agreement shall be for one (1) year, to commence on **1st Day of August, 2019.** Either party may terminate this Agreement at any time, with or without cause, upon ninety (90) days prior written notice to the other party. In the event that this Agreement is not renewed for a subsequent term, students who are participating in the clinical learning experiences at the time of termination shall be allowed to complete such assignment under the terms and conditions herein set forth.

E. ADDITIONAL TERMS:

1. **Stipulations as to liability**. Subject to applicable state law, neither party to this Agreement shall be legally liable for the consequences, whether bodily injury or property damage, occasioned by an act, omission, or neglect chargeable to the other party. Where Worker's Compensation or other obligation for payment of benefits may arise, this Agreement shall neither enlarge nor diminish such obligation.

2. **Criminal Background Screening**: Facility staff who come to the District schools to work with students will need to comply with the District's onsite security protocols, including sex offender and criminal background screening.

3. **Assignment of Agreement**. This Agreement may not be assigned without the prior written consent of the other party, which will not be unreasonably withheld.

4. **Entire Agreement**. This Agreement supersedes any and all other agreements, either oral or written, between the parties hereto with respect to the subject matter hereof. No changes or modifications of this Agreement shall be valid unless the same are in writing and signed by the parties. No waiver of any provisions of this Agreement shall be valid unless in writing and signed by the parties.

5. **Severability**. If any provision of this Agreement or the application thereof to any person or situation shall, to any extent, be held invalid or unenforceable, the remainder of this Agreement, and the application of such provision to persons or situations other than those to which it shall have been held invalid or unenforceable, shall not be affected thereby, but shall continue valid and enforceable to the fullest extent permitted by law.

6. **Employment Status**. No assigned student or District faculty member under this Agreement shall in any way be considered an employee or agent of the Facility nor shall any such student or faculty member be entitled to any compensation, fringe benefits, Worker's Compensation, disability benefits, or other rights normally afforded to employees of the Facility. The students shall not at any time replace or substitute for any employee at the Facility or perform any of the duties normally performed by an employee of the Facility, except as such duties are part of the students' training or learning experience.

7. **Notice to Parties**. Any notice, demand, or request required or permitted to be given under the provisions of this Agreement shall be in writing and shall be deemed to have been duly given under the earlier of (a) the date actually received by the party in question, by whatever means and however addressed, or (b) the date sent by facsimile (receipt confirmed), or on the date of personal delivery, if delivered by hand, or on the date signed for if sent by an overnight delivery service, to the following addresses, or to such other address as either party may request, in the case of the District, by notifying the Facility, and in the case of the Facility, by notifying the District, or to such other addresses as the parties may specify in writing from time to time:

If to the Facility:

F.T.E.A.Friends for Therapeutic Equine Activities
4N681 Munger Road
Wayne,Il 60184

If to the District :

275 South Street
Burlington IL, 60109
Program in Career and Technical Education
Attention: Career and Technical Education Department
Facsimile: (847)646-6021

8. **Governing Law**. This Agreement shall be construed and enforced in accordance with the laws of the State of Illinois, without regard to the conflict of laws provisions thereof.

9. **Counterparts**. This Agreement may be executed in one or more counterparts, each of which shall be deemed to be an original, but all of which together shall constitute one and the same instrument.

10. **No Third-Party Beneficiaries**. This Agreement shall inure exclusively to the benefit of and be binding upon the parties hereto and their respective successors, assigns, executors and legal representatives. Nothing in this Agreement, expressed or implied, is intended to confer on any person other than the parties hereto or their respective successors and assigns any rights, remedies, obligations or liabilities under or by reason of this Agreement.

11. **Agreement binding on parties successors and assigns**. This Agreement shall be binding upon the District and the Facility, their successors, employees, agents and assigns, during the initial term of this Agreement and any extensions thereof.

12. **Captions for reference only**. The captions contained in this Agreement are for convenience of reference only and do not define, describe, or limit the scope or intent of this Agreement or any of its provisions.

IN WITNESS WHEREOF, the parties have caused this Agreement to be executed in their respective corporate names by duly authorized officers, all on the day and year first set forth above.

For and on behalf of:

Veterinary Facility:	**Board of Education,**
F.T.E.A.Friends for Therapeutic Equine Activities	**Central Community Unit School District 301**
Signature: _____	**Signature:** _____
Printed Name: JSWINKELMAN	Printed Name: _____
Title: PRESIDENT	Title: _____
Date: 3-30-2019	Date: _____

Northern Kane Region 110
By Its Administrative District
District _____

Signature: _____

Printed Name: _____

Title:_____

Date: _____

EXHIBIT A
STUDENT EVALUATION FORM

[TO BE ATTACHED]

Standard Affiliation Agreement

Dear Pet Vet Animal Clinic and Mobile Practice,

Thank you for allowing our students to get their required clinical time at your facility.

Prior to our students beginning their Clinical Site visits at your facility we will need this Affiliation Agreement completed and sent back to me via email or fax. If you do return the Agreement via fax please notify me by email so that I can watch for the fax to be received.

Thank you,

Izzy Castillo
Work Based Learning Specialist
Phone: 847-888-5000 ext. 6047
Fax: 847-608-2778
isaulcastillo@u-46.org

Amber Ballard, CVT
Program Coordinator
Phone: 224-990-7208
Cell: 970-744-0426
amber.ballard@central301.net

AFFILIATION AGREEMENT
BETWEEN
Northern Kane County Region 110
AND
Pet Vet Animal Clinic and Mobile Practice
for Student Veterinary Assistant Clinical Experience

THIS AGREEMENT ("**Agreement**") is entered into this 19th Day of March, 2019 by and between Pet Vet Animal Clinic and Mobile Practice ("**Facility**"), the Board of Education of Central Community Unit School District No. 301 ("**District**"), and Northern Kane Region 100 (collectively the "**Parties**").

WHEREAS, the District desires to utilize Pet Vet Animal Clinic and Mobile Practice's facility at 11901 North Street, Huntley, Illinois 60142 for the purpose of providing veterinary assistant practical learning and clinical experiences (see Exhibit A for program-specific requirements) to the high school students of the District and the high school students of the other school districts in Northern Kane Region 110 (an intergovernmental agreement between Community Unit School District 300, Community Unit School District 301, Community Unit School District 303, and Unit School District U-46); and

WHEREAS, the Facility desires to provide such practical learning and clinical experiences to students, both as a community service and as ongoing education for its own staff.

NOW, THEREFORE, it is understood and agreed upon by the parties hereto as follows:

A. SCHOOL RESPONSIBILITIES:

1. **Provision of foundational curriculum to students**. The District shall have the total responsibility for planning and determining the adequacy of the educational experience of students in theoretical background, basic skill, professional ethics, attitude and behavior, and will assign to the Facility only those students who have satisfactorily completed the prerequisite didactic portion of the District's curriculum.

2. **Liability insurance**. The Facility and each participating school district shall provide its own General Liability insurance, including but not limited to property loss and damage claims, claims for bodily injury or death, and other civil actions, claims or suits, including the defenses thereof, which may be made against the insured party. No provision of insurance or self-insurance by the District, Northern Kane County Region 110, or other participating school district shall modify, amend, or in any other way remove the immunities of public employees and local governmental entities granted in the *Local Governmental and Governmental Employees Tort Immunity Act*, 745 ILCS 10/1 et seq.

3. **Designation of liaison to Facility; communications relating to clinical placements**. The District and/or Northern Kane County Region 110 will designate a faculty or other

professional staff member to coordinate and act as its liaison to the Facility. The assignments to be undertaken by the students participating in the educational program will be mutually arranged and a regular exchange of information will be maintained by on-site visits when practical and by letter, email or telephone in other instances.

The District shall notify the Facility in writing of any change or proposed change of the person(s) responsible for coordinating clinical placements with the Facility.

4. **School notices to students**. The District shall notify each student prior to his or her arrival at the Facility that he/she is required to:

(a) Follow the administrative policies, standards, and practices of the Facility.

(b) Obtain medical care at his or her own expense for any injuries or illnesses sustained as a direct or indirect result of his/her affiliation with the Facility.

(c) Provide his/her own transportation.

(d) Report to the Facility on time and follow all established regulations during the regularly scheduled operating hours of the Facility.

(e) Conform to the standards and practices established by the District while functioning at the Facility.

(f) Obtain prior written approval of the Facility and the District before publishing any material relating to the clinical learning experience.

(g) Meet the personal, ethical, and professional standards required of employees of the Facility and that are consistent with the applicable professional Code of Ethics and the applicable standards of relevant accrediting or regulatory bodies.

(h) Notify his or her home school district of any medical conditions which may affect participation at the Facility.

B. FACILITY RESPONSIBILITIES:

1. **Provision of facilities for supervised experiences**. Subject to the provisions of Section C.2 of this Agreement, the Facility agrees to make the appropriate facilities available to the District in order for the District to provide supervised clinical experiences to students. Such facilities shall include a safe working environment conducive to the learning process of the students as intended by the terms of this Agreement and conforming to customary Facility procedures. Students shall be supervised by qualified Facility staff at all times.

2. **Facility rules applicable to students during clinical assignments**. Students are to remain subject to the authority, policies, and regulations imposed by the District and,

during periods of clinical assignment, students will be subject to all rules and regulations of the Facility and imposed by the Facility on its employees and agents with regard to following the administrative policies, standards, and practices of the Facility. The Facility must notify the District in advance of any specific requirements for the Facility, such as dress code, uniforms, or other workplace rules.

3. **Emergency treatment of students**. In case of emergency at a non-hospital site, standard procedure will be followed. The District may provide the Facility with specific protocols to be followed for emergency treatment of an individual student, if necessary. The Facility shall immediately notify the District liaison of any student injury or other emergency involving students. It is the student's responsibility to bear the cost of the emergency treatment.

4. **Designation of liaison to the District; communications relating to placements**. The Facility shall designate a liaison responsible for coordinating the placements. That person shall maintain contact with the District's designated liaison person to assure mutual participation in and surveillance of the program. The Facility shall notify the District in writing of any change or proposed change of the person(s) responsible for coordinating the placements.

5. **School Tour of Facility**. The Facility shall, on reasonable request, permit a tour of its clinical facilities and services available and other items pertaining to clinical learning experiences, by representatives of the District and agencies charged with responsibility for approval of the facilities or accreditation of the curriculum.

6. **Provision of Relevant Facility policies**. The Facility shall provide the student(s) and the District the Facility's administrative policies, standards, and practices with which the students must comply relevant to the placement.

7. **Facility Transportation and Use of Mobile Units**. The Facility must obtain advance written permission from the District for transportation of students by the Facility or it staff or for student participation in any mobile veterinary unit. Such permission must be signed by the Facility staff member, a District representative, the student, and the student's parent or guardian. At no time will one student be alone with any one Facility employee.

8. **FERPA Compliance**. The Facility shall comply with the applicable provisions of the *Family Educational Rights and Privacy Act of 1974*, 20 USC 1232 (g), otherwise known as FERPA or the Buckley Amendment, as well as the *Illinois School Student Records Act*, 105 ILCS 10/1 et seq., and shall take all measures necessary to ensure the confidentiality of any and all information in its possession regarding the District's students who train at the Facility pursuant to this agreement. The Facility shall have access to student record information (records which alone, or with other records, personally identify a student) only to the extent necessary for student participation in the program. The Facility will maintain such records as confidential records and shall not disclose them to third parties except pursuant to court order, in the case of an emergency, or with consent of the District or student and parent/guardian. At the conclusion of a student's participation in the program,

the Facility shall return all student records in its possession to the District or, at the District's request, directly to the student's home school district if other than the District.

C. OTHER RESPONSIBILITIES:

1. **Compliance with client/patient privacy laws**. The District agrees to abide by and require that its participating faculty and students abide by all applicable state and federal laws, rules and regulations regarding client/patient privacy, including but not limited to, laws relating to consumer financial information. Students shall be required to comply with the Facility's policies and procedures regarding the confidentiality of client/patient information and the use of all such information. The Facility will notify the District and students of the foregoing laws and policies applicable to the Facility program. The Parties shall notify one another if there are known breaches of this confidentiality.

The District will advise students that dissemination or public posting of any client/patient information through social media or other means will be prohibited.

2. **Determination of instructional period**. The course of instruction will cover a period of time as arranged between the District and the Facility. The starting clinical date will begin on August 1st, 2019 with the last clinical on July 31st, 2020.

3. **Determination of number of participating students**. The number of students eligible to participate in the clinical placement will be determined, and may be changed, by mutual agreement of the Parties. For certain clinical programs, IDPH regulations may limit the maximum number of students per sessions. Notwithstanding the foregoing, the Facility and the District agree and understand that the availability of clinical placements at the Facility during the term of this Agreement may periodically be affected by a variety of factors. In such event, the Facility may reduce the number of students eligible to participate in the clinical education program with prior notice to the District and adequate time for the District to reassign the student(s) to another clinical site. The Facility agrees further to accommodate students of the District who are similarly displaced from other clinical affiliates of the District to the extent that clinical space is available at the Facility.

4. **Evaluation of students' experiences**. Evaluation of the clinical learning experiences of the students will be accomplished jointly by the appropriate school district staff. The Parties agree that a clinical supervisor must be present throughout the entire time the students are present. Each student must be paired with a Facility staff member and supervised at all times. These Facility staff members will complete evaluations of the student she or he supervises, including but not limited to, evaluating the student's professionalism and personal attributes related to performance of outline skills. Specifically, the supervising Certified Veterinary Technician or Licensed Veterinarian must sign off on all performed skills listed on the Evaluation Form attached to this Agreement as Exhibit A. The Facility staff and the District's externship coordinator will communicate on a regular basis for the purpose of reviewing and evaluating current clinical experiences offered to students.

5. **Removal of students**.

(a) The District has the right to remove a student from a clinical education program. The District shall notify the Facility of such removal in writing.

(b) The Facility may immediately remove any student participating in a clinical education program from the Facility's premises for behavior that the Facility deems to be an immediate threat to the health or welfare of its clients/patients, staff members, visitors, or operations. In such event, the Facility shall notify the relevant District staff member in writing of its actions and the reasons for its actions as soon as practicable. If the Facility desires to remove a student for any other reason, it shall notify the relevant District staff member in writing of the reasons for the removal and shall consult with that individual before removing the student.

D. TERM OF AGREEMENT:

The term of this Agreement shall be for one (1) year, to commence on 1st Day of August, 2019. Either party may terminate this Agreement at any time, with or without cause, upon ninety (90) days prior written notice to the other party. In the event that this Agreement is not renewed for a subsequent term, students who are participating in the clinical learning experiences at the time of termination shall be allowed to complete such assignment under the terms and conditions herein set forth.

E. ADDITIONAL TERMS:

1. **Stipulations as to liability**. Subject to applicable state law, neither party to this Agreement shall be legally liable for the consequences, whether bodily injury or property damage, occasioned by an act, omission, or neglect chargeable to the other party. Where Worker's Compensation or other obligation for payment of benefits may arise, this Agreement shall neither enlarge nor diminish such obligation.

2. **Criminal Background Screening**: Facility staff who come to the District schools to work with students will need to comply with the District's onsite security protocols, including sex offender and criminal background screening.

3. **Assignment of Agreement**. This Agreement may not be assigned without the prior written consent of the other party, which will not be unreasonably withheld.

4. **Entire Agreement**. This Agreement supersedes any and all other agreements, either oral or written, between the parties hereto with respect to the subject matter hereof. No changes or modifications of this Agreement shall be valid unless the same are in writing and signed by the parties. No waiver of any provisions of this Agreement shall be valid unless in writing and signed by the parties.

5. **Severability**. If any provision of this Agreement or the application thereof to any person or situation shall, to any extent, be held invalid or unenforceable, the remainder of this Agreement, and the application of such provision to persons or situations other than those to which it shall have been held invalid or unenforceable, shall not be affected thereby, but shall continue valid and enforceable to the fullest extent permitted by law.

6. **Employment Status**. No assigned student or District faculty member under this Agreement shall in any way be considered an employee or agent of the Facility nor shall any such student or faculty member be entitled to any compensation, fringe benefits, Worker's Compensation, disability benefits, or other rights normally afforded to employees of the Facility. The students shall not at any time replace or substitute for any employee at the Facility or perform any of the duties normally performed by an employee of the Facility, except as such duties are part of the students' training or learning experience.

7. **Notice to Parties**. Any notice, demand, or request required or permitted to be given under the provisions of this Agreement shall be in writing and shall be deemed to have been duly given under the earlier of (a) the date actually received by the party in question, by whatever means and however addressed, or (b) the date sent by facsimile (receipt confirmed), or on the date of personal delivery, if delivered by hand, or on the date signed for if sent by an overnight delivery service, to the following addresses, or to such other address as either party may request, in the case of the District, by notifying the Facility, and in the case of the Facility, by notifying the District, or to such other addresses as the parties may specify in writing from time to time:

If to the Facility:

Pet Vet Animal Clinic and Mobile Practice
11901 North Street
Huntley, IL 60142

If to the District :

275 South Street
Burlington IL, 60109
Program in Career and Technical Education
Attention: Career and Technical Education Department
Facsimile: (847)646-6021

8. **Governing Law**. This Agreement shall be construed and enforced in accordance with the laws of the State of Illinois, without regard to the conflict of laws provisions thereof.

9. **Counterparts**. This Agreement may be executed in one or more counterparts, each of which shall be deemed to be an original, but all of which together shall constitute one and the same instrument.

10. **No Third-Party Beneficiaries**. This Agreement shall inure exclusively to the benefit of and be binding upon the parties hereto and their respective successors, assigns, executors and legal representatives. Nothing in this Agreement, expressed or implied, is intended to confer on any person other than the parties hereto or their respective successors and assigns any rights, remedies, obligations or liabilities under or by reason of this Agreement.

11. **Agreement binding on parties successors and assigns**. This Agreement shall be binding upon the District and the Facility, their successors, employees, agents and assigns, during the initial term of this Agreement and any extensions thereof.

12. **Captions for reference only**. The captions contained in this Agreement are for convenience of reference only and do not define, describe, or limit the scope or intent of this Agreement or any of its provisions.

IN WITNESS WHEREOF, the parties have caused this Agreement to be executed in their respective corporate names by duly authorized officers, all on the day and year first set forth above.

For and on behalf of:

Veterinary Facility:	**Board of Education,**
Pet Vet Animal Clinic & Mobile Practice	**Central Community Unit School District 301**
Signature: Karen L Larsen, CVT	**Signature:** _____
Printed Name: Karen L. Larsen, CVT	Printed Name: _____
Title: Practice Manager	Title: _____
Date: 3/26/19	Date: _____

Northern Kane Region 110
By Its Administrative District
District School District U-46

Signature: Bruce J Phelps

Printed Name: Bruce J. Phelps

Title: Senior Business Official

Date: 3/27/2019

Standard Affiliation Agreement

Dear Santa's Village,

Thank you for allowing our students to get their required clinical time at your facility.

Prior to our students beginning their Clinical Site visits at your facility we will need this Affiliation Agreement completed and sent back to me via email or fax. If you do return the Agreement via fax please notify me by email so that I can watch for the fax to be received.

Thank you,
Izzy Castillo
Work Based Learning Specialist
Phone: 847-888-5000 ext. 6047
Fax: 847-608-2778
isaulcastillo@u-46.org

Amber Ballard, CVT
Program Coordinator
Phone: 224-990-7208
Cell: 970-744-0426
amber.ballard@central301.net

AFFILIATION AGREEMENT
BETWEEN
Northern Kane County Region 110
AND
Santa's Village
For Student Veterinary Assistant Clinical Experience

THIS AGREEMENT ("**Agreement**") is entered into this 21st Day, of March, 2019 by and between **Santa's Village** ("**Facility**"), the Board of Education of Central Community Unit School District No. 301 ("**District**"), and Northern Kane Region 100 (collectively the "**Parties**").

WHEREAS, the District desires to utilize **Santa's Village** facility's at **601 Dundee Ave. E. Dundee, Il 60118** for the purpose of providing veterinary assistant practical learning and clinical experiences (see Exhibit A for program-specific requirements) to the high school students of the District and the high school students of the other school districts in Northern Kane Region 110 (an intergovernmental agreement between Community Unit School District 300, Community Unit School District 301, Community Unit School District 303, and Unit School District U-46); and

WHEREAS, the Facility desires to provide such practical learning and clinical experiences to students, both as a community service and as ongoing education for its own staff.

NOW, THEREFORE, it is understood and agreed upon by the parties hereto as follows:

A. SCHOOL RESPONSIBILITIES:

1. **Provision of foundational curriculum to students**. The District shall have the total responsibility for planning and determining the adequacy of the educational experience of students in theoretical background, basic skill, professional ethics, attitude and behavior, and will assign to the Facility only those students who have satisfactorily completed the prerequisite didactic portion of the District's curriculum.

2. **Liability insurance**. The Facility and each participating school district shall provide its own General Liability insurance, including but not limited to property loss and damage claims, claims for bodily injury or death, and other civil actions, claims or suits, including the defenses thereof, which may be made against the insured party. No provision of insurance or self-insurance by the District, Northern Kane County Region 110, or other participating school district shall modify, amend, or in any other way remove the immunities of public employees and local governmental entities granted in the *Local Governmental and Governmental Employees Tort Immunity Act*, 745 ILCS 10/1 et seq.

3. **Designation of liaison to Facility; communications relating to clinical placements.** The District and/or Northern Kane County Region 110 will designate a faculty or other professional staff member to coordinate and act as its liaison to the Facility. The

assignments to be undertaken by the students participating in the educational program will be mutually arranged and a regular exchange of information will be maintained by on-site visits when practical and by letter, email or telephone in other instances.

The District shall notify the Facility in writing of any change or proposed change of the person(s) responsible for coordinating clinical placements with the Facility.

4. **School notices to students**. The District shall notify each student prior to his or her arrival at the Facility that he/she is required to:

(a) Follow the administrative policies, standards, and practices of the Facility.

(b) Obtain medical care at his or her own expense for any injuries or illnesses sustained as a direct or indirect result of his/her affiliation with the Facility.

(c) Provide his/her own transportation.

(d) Report to the Facility on time and follow all established regulations during the regularly scheduled operating hours of the Facility.

(e) Conform to the standards and practices established by the District while functioning at the Facility.

(f) Obtain prior written approval of the Facility and the District before publishing any material relating to the clinical learning experience.

(g) Meet the personal, ethical, and professional standards required of employees of the Facility and that are consistent with the applicable professional Code of Ethics and the applicable standards of relevant accrediting or regulatory bodies.

(h) Notify his or her home school district of any medical conditions which may affect participation at the Facility.

B. FACILITY RESPONSIBILITIES:

1. **Provision of facilities for supervised experiences**. Subject to the provisions of Section C.2 of this Agreement, the Facility agrees to make the appropriate facilities available to the District in order for the District to provide supervised clinical experiences to students. Such facilities shall include a safe working environment conducive to the learning process of the students as intended by the terms of this Agreement and conforming to customary Facility procedures. Students shall be supervised by qualified Facility staff at all times.

2. **Facility rules applicable to students during clinical assignments**. Students are to remain subject to the authority, policies, and regulations imposed by the District and,

during periods of clinical assignment, students will be subject to all rules and regulations of the Facility and imposed by the Facility on its employees and agents with regard to following the administrative policies, standards, and practices of the Facility. The Facility must notify the District in advance of any specific requirements for the Facility, such as dress code, uniforms, or other workplace rules.

3. **Emergency treatment of students**. In case of emergency at a non-hospital site, standard procedure will be followed. The District may provide the Facility with specific protocols to be followed for emergency treatment of an individual student, if necessary. The Facility shall immediately notify the District liaison of any student injury or other emergency involving students. It is the student's responsibility to bear the cost of the emergency treatment.

4. **Designation of liaison to the District; communications relating to placements**. The Facility shall designate a liaison responsible for coordinating the placements. That person shall maintain contact with the District's designated liaison person to assure mutual participation in and surveillance of the program. The Facility shall notify the District in writing of any change or proposed change of the person(s) responsible for coordinating the placements.

5. **School Tour of Facility**. The Facility shall, on reasonable request, permit a tour of its clinical facilities and services available and other items pertaining to clinical learning experiences, by representatives of the District and agencies charged with responsibility for approval of the facilities or accreditation of the curriculum.

6. **Provision of Relevant Facility policies**. The Facility shall provide the student(s) and the District the Facility's administrative policies, standards, and practices with which the students must comply relevant to the placement.

7. **Facility Transportation and Use of Mobile Units**. The Facility must obtain advance written permission from the District for transportation of students by the Facility or it staff or for student participation in any mobile veterinary unit. Such permission must be signed by the Facility staff member, a District representative, the student, and the student's parent or guardian. At no time will one student be alone with any one Facility employee.

8. **FERPA Compliance**. The Facility shall comply with the applicable provisions of the *Family Educational Rights and Privacy Act of 1974*, 20 USC 1232 (g), otherwise known as FERPA or the Buckley Amendment, as well as the *Illinois School Student Records Act*, 105 ILCS 10/1 et seq., and shall take all measures necessary to ensure the confidentiality of any and all information in its possession regarding the District's students who train at the Facility pursuant to this agreement. The Facility shall have access to student record information (records which alone, or with other records, personally identify a student) only to the extent necessary for student participation in the program. The Facility will maintain such records as confidential records and shall not disclose them to third parties except pursuant to court order, in the case of an emergency,

or with consent of the District or student and parent/guardian. At the conclusion of a student's participation in the program, the Facility shall return all student records in its possession to the District or, at the District's request, directly to the student's home school district if other than the District.

C. OTHER RESPONSIBILITIES:

1. **Compliance with client/patient privacy laws.** The District agrees to abide by and require that its participating faculty and students abide by all applicable state and federal laws, rules and regulations regarding client/patient privacy, including but not limited to, laws relating to consumer financial information. Students shall be required to comply with the Facility's policies and procedures regarding the confidentiality of client/patient information and the use of all such information. The Facility will notify the District and students of the foregoing laws and policies applicable to the Facility program. The Parties shall notify one another if there are known breaches of this confidentiality.

The District will advise students that dissemination or public posting of any client/patient information through social media or other means will be prohibited.

2. **Determination of instructional period.** The course of instruction will cover a period of time as arranged between the District and the Facility. The starting clinical date will begin on August 1, 2019 with the last clinical on July 31st, 2020.

3. **Determination of number of participating students.** The number of students eligible to participate in the clinical placement will be determined, and may be changed, by mutual agreement of the Parties. For certain clinical programs, IDPH regulations may limit the maximum number of students per sessions. Notwithstanding the foregoing, the Facility and the District agree and understand that the availability of clinical placements at the Facility during the term of this Agreement may periodically be affected by a variety of factors. In such event, the Facility may reduce the number of students eligible to participate in the clinical education program with prior notice to the District and adequate time for the District to reassign the student(s) to another clinical site. The Facility agrees further to accommodate students of the District who are similarly displaced from other clinical affiliates of the District to the extent that clinical space is available at the Facility.

4. **Evaluation of students' experiences.** Evaluation of the clinical learning experiences of the students will be accomplished jointly by the appropriate school district staff. The Parties agree that a clinical supervisor must be present throughout the entire time the students are present. Each student must be paired with a Facility staff member and supervised at all times. These Facility staff members will complete evaluations of the student she or he supervises, including but not limited to, evaluating the student's professionalism and personal attributes related to performance of outline skills. Specifically, the supervising Certified Veterinary Technician or Licensed Veterinarian must sign off on all performed skills listed on the Evaluation Form attached to this Agreement as Exhibit A. The Facility staff and the District's externship coordinator will

communicate on a regular basis for the purpose of reviewing and evaluating current clinical experiences offered to students.

5. **Removal of students.**

(a) The District has the right to remove a student from a clinical education program. The District shall notify the Facility of such removal in writing.

(b) The Facility may immediately remove any student participating in a clinical education program from the Facility's premises for behavior that the Facility deems to be an immediate threat to the health or welfare of its clients/patients, staff members, visitors, or operations. In such event, the Facility shall notify the relevant District staff member in writing of its actions and the reasons for its actions as soon as practicable. If the Facility desires to remove a student for any other reason, it shall notify the relevant District staff member in writing of the reasons for the removal and shall consult with that individual before removing the student.

D. TERM OF AGREEMENT:

The term of this Agreement shall be for one (1) year, to commence on **1st Day of August, 2019.** Either party may terminate this Agreement at any time, with or without cause, upon ninety (90) days prior written notice to the other party. In the event that this Agreement is not renewed for a subsequent term, students who are participating in the clinical learning experiences at the time of termination shall be allowed to complete such assignment under the terms and conditions herein set forth.

E. ADDITIONAL TERMS:

1. **Stipulations as to liability**. Subject to applicable state law, neither party to this Agreement shall be legally liable for the consequences, whether bodily injury or property damage, occasioned by an act, omission, or neglect chargeable to the other party. Where Worker's Compensation or other obligation for payment of benefits may arise, this Agreement shall neither enlarge nor diminish such obligation.

2. **Criminal Background Screening**: Facility staff who come to the District schools to work with students will need to comply with the District's onsite security protocols, including sex offender and criminal background screening.

3. **Assignment of Agreement**. This Agreement may not be assigned without the prior written consent of the other party, which will not be unreasonably withheld.

4. **Entire Agreement**. This Agreement supersedes any and all other agreements, either oral or written, between the parties hereto with respect to the subject matter hereof. No changes or modifications of this Agreement shall be valid unless the same are in writing

and signed by the parties. No waiver of any provisions of this Agreement shall be valid unless in writing and signed by the parties.

5. **Severability**. If any provision of this Agreement or the application thereof to any person or situation shall, to any extent, be held invalid or unenforceable, the remainder of this Agreement, and the application of such provision to persons or situations other than those to which it shall have been held invalid or unenforceable, shall not be affected thereby, but shall continue valid and enforceable to the fullest extent permitted by law.

6. **Employment Status**. No assigned student or District faculty member under this Agreement shall in any way be considered an employee or agent of the Facility nor shall any such student or faculty member be entitled to any compensation, fringe benefits, Worker's Compensation, disability benefits, or other rights normally afforded to employees of the Facility. The students shall not at any time replace or substitute for any employee at the Facility or perform any of the duties normally performed by an employee of the Facility, except as such duties are part of the students' training or learning experience.

7. **Notice to Parties**. Any notice, demand, or request required or permitted to be given under the provisions of this Agreement shall be in writing and shall be deemed to have been duly given under the earlier of (a) the date actually received by the party in question, by whatever means and however addressed, or (b) the date sent by facsimile (receipt confirmed), or on the date of personal delivery, if delivered by hand, or on the date signed for if sent by an overnight delivery service, to the following addresses, or to such other address as either party may request, in the case of the District, by notifying the Facility, and in the case of the Facility, by notifying the District, or to such other addresses as the parties may specify in writing from time to time:

If to the Facility:

Santa's Village
601 Dundee Ave.
E. Dundee, IL 60118

If to the District:

275 South Street
Burlington IL, 60109
Program in Career and Technical Education
Attention: Career and Technical Education Department
Facsimile: (847)646-6021

8. **Governing Law**. This Agreement shall be construed and enforced in accordance with the laws of the State of Illinois, without regard to the conflict of laws provisions thereof.

9. **Counterparts**. This Agreement may be executed in one or more counterparts, each of which shall be deemed to be an original, but all of which together shall constitute one and the same instrument.

10. **No Third-Party Beneficiaries**. This Agreement shall inure exclusively to the benefit of and be binding upon the parties hereto and their respective successors, assigns, executors and legal representatives. Nothing in this Agreement, expressed or implied, is intended to confer on any person other than the parties hereto or their respective successors and assigns any rights, remedies, obligations or liabilities under or by reason of this Agreement.

11. **Agreement binding on parties successors and assigns**. This Agreement shall be binding upon the District and the Facility, their successors, employees, agents and assigns, during the initial term of this Agreement and any extensions thereof.

12. **Captions for reference only**. The captions contained in this Agreement are for convenience of reference only and do not define, describe, or limit the scope or intent of this Agreement or any of its provisions.

IN WITNESS WHEREOF, the parties have caused this Agreement to be executed in their respective corporate names by duly authorized officers, all on the day and year first set forth above.

For and on behalf of:

Veterinary Facility:
Santa's Village

Signature: _____

Printed Name: Samantha Annis

Title: C.O.O.

Date: 4/8/19

Board of Education,
Central Community Unit School District 301

Signature: _____

Printed Name: _____

Title: _____

Date: _____

Northern Kane Region 110
By Its Administrative District
District _____

Signature: _____

Printed Name: _____

Title:_____

Date: _____

EXHIBIT A
STUDENT EVALUATION FORM

[TO BE ATTACHED]

CENTRAL
UNIT SCHOOL DISTRICT 301

MEMORANDUM

FROM: Dr. Esther Mongan, Assistant Superintendent

TO: Dr. Todd Stirn, Superintendent

CC: Chris Testone, Amber Ballard, Ryan Robinson, Buddy Haas, Kelly Greene

DATE: April 15, 2019

RE: Fox College

As part of the accreditation process, school districts must have an affiliation agreement with a higher learning partner. Fox College has agreed to partner with the district in this endeavor. As part of this partnership, students will have the following benefits:

Career Exploration:
Site tours with guest speakers: Sophomore year (1 time per year)
"Investigate the Institute": Junior year (2 times per year)
Admission/Financial Planning Seminar by Fox College at Central High School: Junior and Senior Year (2 times per year).

Approved Transfer Agreement:
Biology 101, Enlglish 11, Speech 101, and Psychology 101 - AP with score of 3 or higher or dual credit earned through ECC with a grade of C or higher.

Scholarship Agreement:
Scholarships for unlimited number of students from program for $2500 per student over course of enrollment. $1000 first semester, $1000 third semester and $500 in externship semester. Eligibility is the successful completion of the coursework of the program and passing of the Vet Assistant Exam.

CENTRAL
UNIT SCHOOL DISTRICT 301

MEMORANDUM

FROM: Steve Diversey, Athletic/Activities Director

TO: District 301 Board of Education

DATE: 4/10/19

RE: APPROVAL OF OVERNIGHT TRIPS FOR FFA

I am requesting the approval of three overnight trips for FFA:

1. FFA Officer Training, June 1-2, 2019 in Sheridan, IL. They will be taking FFA chapter officers to a retreat to help plan for the upcoming year and provide leadership training.
2. State FFA Convention, June 11-13, 2019 in Springfield, IL. They will be taking approximately 20 students to the State convention where they will be competing in state competitions, watching sessions, participating in workshops and accepting their state awards from the previous year.
3. Heritage Award Tour, June 23-28, 2019 in Washington D.C. This trip is an awards trip for winning the State FFA Heritage Competition. As the state champion, we get to send two students and two advisors on the trip for free for the week.

All itineraries are attached. Thank you for your support of Central High School Athletics and Activities.

Central FFA

Chapter FFA Officer Team Leadership Training
Holiday Inn, Fox River – Sheridan, IL

1. **Payment**
   There will be no cost to attend, as we have acquired a grant to help offset the hotel and registration costs. However, you will need to bring money for any meals or snacks, so plan accordingly for the two days.
2. **Official Dress -** Each officer will need to bring their official dress for a formal team picture, which consists of the following:
   *Black solid colored slacks or skirt (close to knee length)
   *White button up shirt
   *Dark tie or scarf (scarf will be provided for you)
   *Dress shoes/dark socks
   *FFA Jacket (Will be provided if member does not have one)
   *Black dress shoes (COMFORTABLE)/dark socks
3. **Hotel Information:** Holiday Inn – Fox River
   2558 N 3653rd Rd,
   Sheridan, IL 60551
   Tele: (855)-427-6329
4. **Travel Arrangements**
   The Central FFA chapter will be traveling by school or activity bus with Mr. Robinson & Mr. Haas serving as the chaperones. If you need to contact me at any time, please feel free to call me at 217-820-2195.
5. **Trip Expectations**
   All school rules and guidelines apply when attending the officer training. This is considered a school event. You will be representing yourself, your school, your community, your family, and your FFA Chapter. The very best behavior is expected.
   Any deviation from school policies or expectations will result in the contact of parents, school administration, and law enforcement if needed. The parents of students who deviate from expectations set by the school will be expected to provide transportation home for their child or children at any point during the officer training. (If you have any questions about the expectations feel free to contact Mr. Robinson or Mr. Haas)
6. **What to bring:**
   Official dress
   Casual clothes for 2 days
   Snacks
   Money for meals
   Permission slip

By signing below, you understand the expectations and consequences set for the trip. In addition.

Parent Signature: _____ Date: _____

Student Signature: _____ Date: _____

44W625 Plato Road / P.O. Box 68 / Burlington, IL 60109
Phone: 847-464-6030 Fax: 847-464-6039
Central Burlington FFA

Tentative Agenda

Saturday, 6/1/19

1-2pm	Check In
2-2:30pm	Appointment Clocks, Ice Breaker, Set up Calendar, Chapter Philosophy
2:30-4pm	Goals - Personal & Chapter, Officer Responsibilities, Officer Importance
4-4:45pm	Tarp Hole & Schedule Challenge
4:45-6pm	POA Intro/Activities, SMART Goals
6:30-9pm	Dinner, Evening Leadership Activity
10pm	Lights out

Sunday, 6/2/19

7-8am	Breakfast
8-9am	POA Round 2/Budget
9-10am	Theme, Committee Structure
10-12	Leadership Activity
12-1pm	Lunch
2pm	Arrive back at CHS

44W625 Plato Road / P.O. Box 68 / Burlington, IL 60109
Phone: 847-464-6030 Fax: 847-464-6039
Central Burlington FFA

Illinois State FFA Convention
Springfield, IL - Prairie Capital Convention Center

1. **Payment**

Each person attending the state convention must pay **$75.00** to the Central FFA **due May 17, 2019.** This money, in addition to the amount that the Central FFA Alumni has donated for the trip, will help offset the cost for the two nights of hotel reservations, registration fees, workshops, and college/career show. Additional money will be needed for any souvenirs and meals, so plan accordingly for the three days.

2. **Each person will need to be in official dress for the convention sessions only.**

Convention attire and office dress consists of:

Official Dress:
*Black solid colored slacks or skirt (close to knee length)
*White button up shirt
*Dark tie or scarf (scarf will be provided for you)
*Dress shoes/dark socks
*FFA Jacket (Will be provided if member does not have one)
*Black dress shoes (COMFORTABLE)/dark socks

3. **Hotel Information:** **Wyndham Springfield City Centre**
700 East Adams Street
Springfield, IL 62701
Tele: (217)-718-5519

4. **Travel Arrangements**

The Central FFA chapter will be traveling by school or activity bus with Mr. Robinson & Mr. Haas serving as chaperone. If you need to contact me at any time, please feel free to call me at 217-820-2195.

5. **All school rules and guidelines apply when attending the Illinois FFA Convention. This is considered a school event. You will be representing yourself, your school, your community, your family, and your FFA Chapter. The very best behavior is expected.**

*****Any deviation from school policies or expectations will result in the contact of parents, school administration, and law enforcement if needed. The parents of students who deviate from expectations set by the school will be expected to provide transportation home for their child or children at any point during the convention. (If you have any questions about the expectations feel free to contact Mr. Robinson or Mr. Haas)*****

6. **What to bring:**

Official dress for 3 days
Casual clothes for day/night time activities
Snacks
Money for meals and spending money
Swim Suit for hotel pool
Permission slip

By signing below, you understand the expectations and consequences set for the trip. In addition, any cancellations of reserved spots for convention after May 17 that go unfilled, you will still be responsible for any necessary payment.

Parent Signature: _____ Date: _____

Student Signature: _____ Date: _____

Tentative Agenda

Tuesday June 11th
Leaving Central High School at 7:30 a.m.
Stopping for breakfast & lunch along the way (bring money)
Check into hotel
Change into ***official dress*** – Head to convention center
1:00 pm SESSION 1
Keynote Speaker - National FFA Officer
(Chapter President Award)
5:00 pm DINNER
6:30 pm SESSION 2
8:30 pm (Tentative) - FFA Dance

Wednesday June 12th
8:00 am SESSION 3 & Workshops
11:00 am LUNCH
12 pm COLLEGE/CAREER FAIR
5:30 pm SESSION 5
(State Degree Ceremony & Keynote Speaker)
7:00 pm DINNER

Thursday June 13th
8:00 am Delegate Election Session
12:00 pm Lunch
1:00 pm SESSION 6
Leave Springfield @ 3:00 pm (Approximately)
Arrive at Central High School 6-7p.m. (approximately)

2019 Illinois Farm Bureau Youth to Washington, D.C. Tour
June 23-28, 2019

Day 1 (Sunday, June 23)

7:30 a.m. Group Leaders & Chaperones Arrive

Buses arrive at Champaign County Farm Bureau
801 N Country Fair Dr Ste A
Champaign, IL 61826-3098

8:00 a.m. Students start arriving and check in

8:30 a.m. Depart Champaign Co. Farm Bureau

***Time changes to Eastern Time*

Stop for lunch Old Spaghetti Factory– Indianapolis, IN

Dinner in Zanesville, OH (Exit 160 – Arby's, McDonald's, Wendy's)

Overnight at Holiday Inn Express – Breezewood, PA

Day 2 (Monday, June 24)

Milton Hershey Farm & School Visit

Gettysburg National Military Park Museum & Visitors Center

Dinner at General Pickett's Buffet – Gettysburg, PA

Overnight at Comfort Suites – Leesburg, VA

Day 3 (Tuesday- June 25)

Tour Mount Vernon – Lunch in Food Court

Tour Holocaust Museum

Pizza dinner

Pentagon City Mall – Night tour of D.C. (White House, Vietnam, Lincoln, Korean, WWII & Jefferson)

Overnight at Clarion Collection Hotel Arlington Court Suites – Arlington, VA

Day 4 (Wednesday- June 26)

U.S. Capitol Tour – Lunch at Capitol Visitor's Center

Arlington National Cemetery Tour

Spirit Student Cruise – Water tour of DC, dinner, and free time

Overnight at Clarion Collection Hotel Arlington Court Suites – Arlington, VA

Day 5 (Thursday- June 27)

Tour Newseum

Smithsonian Museum Tours – Lunch

Dinner at Pentagon City Mall

Load buses and depart for Champaign

Day 6 (Friday- June 28)

8:00-9:00 a.m. Arrive back at Champaign County Farm Bureau and Unload

RESOLUTION
THE BOARD OF EDUCATION
CENTRAL COMMUNITY UNIT SCHOOL DISTRICT NO. 301

WHEREAS, the Board of Education of the Central Community Unit School District No. 301 ("Board") offers a Flexible Benefit Plan ("Flex Plan") to its eligible employees; and

WHEREAS, the Board desires to amend the Flex Plan, effective immediately, as set forth in the attached 2019 Amendment One.

NOW, THEREFORE, Be It Resolved by the Board of Education of Central Community Unit School District No. 301, Kane County, Illinois, that:

Section 1: The recitals set forth above are incorporated in this Section as if set forth under the terms and conditions which follow.

Section 2: The Board hereby adopts the attached 2019 Amendment One, effective immediately upon passage, subject to legal review.

Section 3: The Board hereby provides the Superintendent with the authorization to modify the Flexible Benefit Plan referenced in the 2019 Amendment One for purposes of meeting the requirements of the *Internal Revenue Code* and applicable regulations and guidelines to effectuate the Opt Out as provided therein as well as general compliance with law.

Section 4: This Resolution shall be in full force and effect forthwith upon its passage.

ADOPTED this 15 day of April 2019, by the following vote:

AYES:

NAYS:

ABSENT:

_____
President, Board of Education

ATTEST:

_____
Secretary, Board of Education

2019 AMENDMENT ONE
CENTRAL COMMUNITY UNIT SCHOOL DISTRICT NO. 301
FLEXIBLE BENEFIT PLAN

WHEREAS, the Board of Education of Central Community Unit School District No. 301, Kane County, Illinois (the "Board") sponsors a **Flexible Benefit Plan** (the "Flex Plan") for eligible employees, attached hereto and incorporated herein as Exhibit A; and

WHEREAS, effective February 1, 2019, the Flex Plan includes an "Opt-Out" option ("Opt-Out") for eligible employees who elect not to participate in any of the Board's Group Health Plan Insurance coverage benefits available under the Flex Plan; and

WHEREAS, during the 2018 Flex Plan Year (September 1, 2018 – August 31, 2019) the Opt-Out option available to employees is set forth by the Board's Collective Bargaining Agreement(s), Administrator Contracts, and other benefit-related documents; and

WHEREAS, the Board wishes to amend the Flex Plan, prospectively and retroactively as necessary to provide for the Opt-Out option, in accordance with this amendment.

NOW THEREFORE, the Flex Plan is hereby amended as follows:

1. Effective immediately, an Opt-Out option is available under the Flex Plan and shall be in accordance with the schedule attached hereto and incorporated herein as Exhibit B.

2. The terms and provisions of the Flex Plan and supporting documents are hereby modified, confirmed and ratified to the extent necessary to conform to the changes made by this amendment. This amendment is hereby incorporated into the Flex Plan upon its execution.

IN WITNESS WHEREOF, the Employer has caused this 2019 Amendment One to be executed.

FOR THE BOARD OF EDUCATION,
CENTRAL COMMUNITY UNIT
SCHOOL DISTRICT NO. 301
KANE COUNTY, ILLINOIS

By:_____

Title_____

Date: _____

568981_1

EXHBIT B

Certain employees of the Board of Education of Central Community Unit School District No. 301 that are eligible to participate in the Board's Flexible Benefit Plan ("Flex Plan") have available to them an option not to participate in the Board's Group Health Insurance Plan, which is available under the Flex Plan ("Opt-Out") as set forth herein. Pursuant to the Opt-Out, those eligible employees electing not to participate in any of the Board's Group Health Insurance Plan options shall receive cash in the amount provided herein for such plan year that the eligible employee elects not to participate. In order to receive the Opt-Out payment, the employee must also provide written and verifiable proof to the satisfaction of the Board, of coverage under another group health plan providing minimum essential coverage that is also in compliance with all other applicable state and federal laws and the documents set forth below as determined in the sole discretion of the Board for the Opt-Out to be considered an "Eligible Opt Out" for purposes of the Patient Protection and Affordable Care Act and official guidance relating thereto.

1. See Article 8.6 and 7.3 of the Board's Collective Bargaining Agreements for the certified staff and non-certified staff, respectively, for employees covered by a CBA.

2. See Individual Administrator Contracts and other applicable employment contracts for employees covered by them that are not otherwise covered by number 1 above.

3. All other employees who are eligible for the Opt-Out payment but are not covered under any of the documents set forth in 1-2 above, may participate to the extent made available as follows:

   Staff members who are not covered by either certified and/or non-certified Collective Bargaining Agreements or Administrative Contracts, but who are eligible for benefits as a full-time employee.

   Benefits are subject to pro-ration for employees who work less than the full school year in accordance with District procedure and practice.

In all cases, payment of the Opt-Out shall be made in accordance with the Flex Plan, CBA, contract or board policy, as appropriate, each Insurance plan year and paid through payroll(s). The Opt-Out option shall be pro-rated in accordance with partial year participation to the extent allowed by law and as provided by the documents mentioned in 1 – 3 above and shall only be provided if the employee is in paid status with the Employer.

Prairie Knolls Middle School

School Improvement Plan Update

2018-2019 Focus Areas: Accomplished!

- ❏ Academics
  - ❏ Common Syllabi
  - ❏ High School Prep
  - ❏ Monitor Compacted Math Placement
  - ❏ Building-wide annotation process
- ❏ District AIW Rollout
- ❏ Social Emotional Learning
- ❏ Educating Staff- ESSA
  - ❏ Special Populations
  - ❏ Growth Designations



We are most proud...



- Achievement Trends
- Common Syllabi
- Revamp of Student Services Department
  - New Hires/New Responsibilities
  - Social Emotional Learning Groups
- Appropriate Placement in Compacted Math Program, Monitoring Progress
  - New criteria set last year for placement in sixth grade
  - First full year of criteria for continuation
- AIW
  - Professional culture in building

Moving Forward-- 2019-2020



- College and Career Readiness (PKMS & DIP Goal #1)
  - High School Readiness
- ESSA (PKMS & DIP Goal #2)
  - Understanding and use of FastBridge testing / reports
  - Special Populations (Special Education/ELL)
  - Student Growth Factors
- Focus on Scope and Sequence (PKMS & DIP Goal #3 & #5)
- Completion of Common Assessments (PKMS & DIP Goal #5)
  - How to use OTUS
- Continuation and Refinement of SEL Groups (PKMS & DIP Goal #4)
- Continuation of AIW (PKMS & DIP Goal #3)

Central Middle School School Improvement 2018-19

College and Career Readiness

Where have we been: 2018-19 Goals

- Create and implement differentiated math experiences for students scoring 100% on pre-test
- Add Naviance 4 year course planner
- Expand the use of Canvas
- Increase opportunities for students to take foreign language

Where are we headed

- Completed and implemented for pre-algebra. Create for Algebra.
- Explore additional features of Naviance
- Continue to utilize Canvas Calendar
- Continue to plan for 6 sections of Spanish and at least 1 German class

ESSA/Achievement

Where have we been: 2018-19 Goals

- Review Achievement Trends
- Build understanding of student growth calculations
- Common Assessments
- Promoting Literacy Beyond Classroom
- Tiered Reading
- Credit Recovery

Where are we headed

- Analyze data from 2018 to set goals for 2019
  - ELA Leveled Texts
  - Shared Academic Vocabulary Across the Curriculum
  - Set more specific measurable goals for Special Ed and ELL
- Complete all common assessments by May 2020. Start implementing OTUS in more classrooms.
- Unpack and Repack Standards
- Continue Tiered Reading and Credit Recovery

Building a Sense of Community through Communication

Where have we been: 2018-19 Goals

- Increase parent communication to include them in the educational process
- To build collaborative sharing and feedback opportunities through the implementation of AIW
- To improve student achievement and behavior through an increase of student recognition

Where are we headed

- Continue minimum of 1 whole class email per month by teacher and weekly principal eblasts and tweets
- Continue to strengthen collaboration and curriculum through the AIW process
- Look for additional ways to recognize students on more regular basis through meaningful feedback

Academic Behaviors/SEL

Where have we been: 2018-19 Goals

- Improve climate and culture by implementing Tier I RtI Model for Behavior (Find Your Calm)
- Provide structured social and emotional supports
- Monitor student progress of coursework to provide tiered supports and reduce credit recovery
- Increase attendance monitoring and communication to families

Where are we headed

- Retrain Fall 2019, improve record keeping to evaluate effectiveness
- Implement Fastbridge, administer SEL component, create groups and provide support
- Continue monitoring for High School Prep, Math Momentum, and Credit Recovery
- Add a more streamlined process for documenting communication and truancy referrals

Questions?

Central High School

School Improvement Plan

Work Refusal Program

Rationale of Program: To provide ***Academic Behavior RtI*** for students who are failing partially (or) fully due to refusal to complete assignments.

Criteria:

1. A minimum of 3 Failing grades or a combo of 4 D's and F's.
2. Poor grades that are **directly related** to an abundant amount of missing assignments

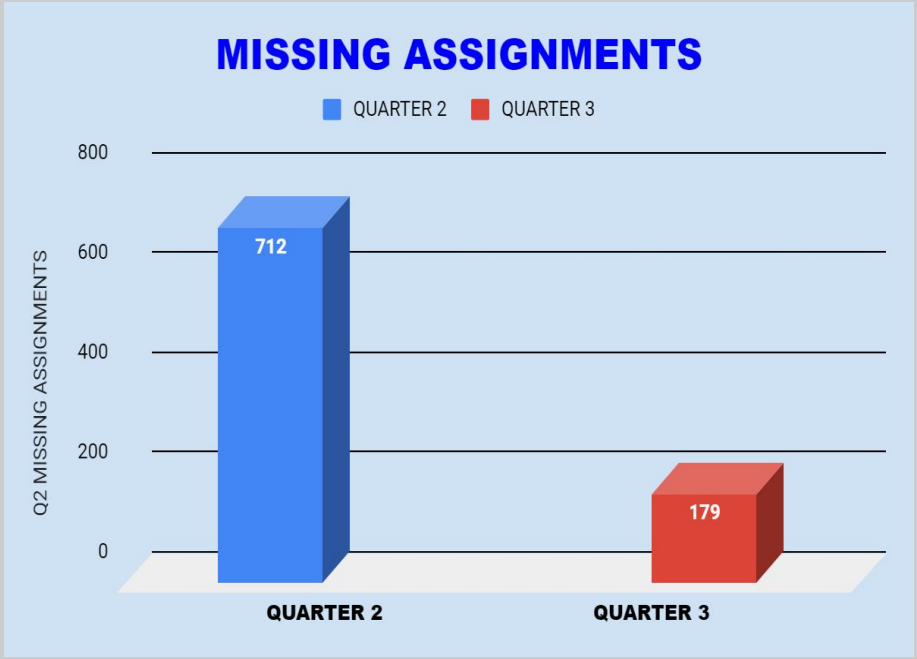
WRP Description:

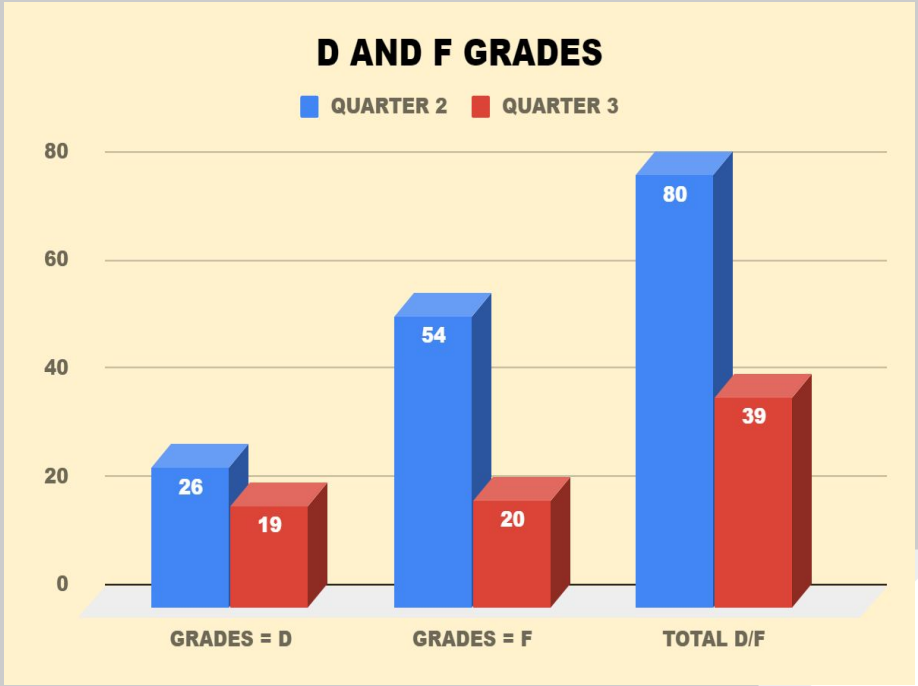
1. Work on current AND missing assignments
2. Work on Blended College and Career Prep Online Curriculum
3. Perform Student Service Work Projects
4. Attend Intervention Labs for academic assistance.

WRP is a 0.5 Credit Course

Quarter 2 vs. Quarter 3 Data

16 Students





What is Next?

1. **Early Intervention for incoming 8th Graders**
   Freshman on Track / Graduation Rate

2. **Combining subject area assistance:**
   Targeted Resource for IEP students
   Targeted Intervention Center placements

3. **Continue to:**
   Build connections and relationships
   Communicate with Teachers and Parents
   Monitor Data
   Evaluate program each semester

Social/Emotional Learning Groups

- **Rationale:**
- Initiative started in 2016-2017 School Year
- Student Services Team noticed elevated numbers of student walk-ins to Student Services due to similar social/emotional issues and being seen individually.
- Large numbers of risk assessments and hospitalizations completed - affects attendance and student availability to learning
- Student Services evaluated if there was a better practice model to identify students who wanted social/emotional services prior to the moment of crisis and to help teach and provide support for those students who need it, also to group students with similar needs to learn from each other.

Social/Emotional Learning Groups

- **Criteria/Description:**
- Semester 2 of 2016-2017 School Year: Student Services released a universal screener
  - Questions include whether or not a student would like to participate in a group (staff can also nominate students)
  - If they respond yes, students then are directed to a selection of possible groups. These include:
    - Grief and Loss
    - Self-Esteem
    - Gender Identity/LGBTQ+
    - Anxiety/Depression
    - New Students*
    - Divorce
    - School Connectedness
    - Anger Management
    - Career Exploration
    - Study Skills*
  - Screener is now given out twice a year (at each semester)
  - Groups marked with an asterisk (*) are solely nominated for group rather than complete a screener

Counseling Groups by the Numbers

Year 1: Semester 2 of 2016-2017 (first year of initiative)

- Study Skills (10 students)
- Anxiety/Depression (12 students)
- LGBTQ+ (11 students)
- Career Exploration (10 students)
- Divorce (5 students)

Total Students: 48 students

(4% of student body)

Year 2: 2017-2018 (first full year of initiative)

- ACES (9 students)
- Anxiety/Depression (42)
- Anger Management (8)
- Self Esteem (9)
- Career Exploration (19)
- Study Skills (9)
- School Connectedness (21)

Total Students: 117

About 58 students per semester

(11% of the student body)

Year 3: Quarter 1 of 2018-2019 (current year)

- Freshman Transfer Student group (16)
- Upperclassmen Transfer Student Group (28)
- Anxiety/Depression (49)
- Career Exploration (9)
- Grief/Loss (5)

Total Students: 107

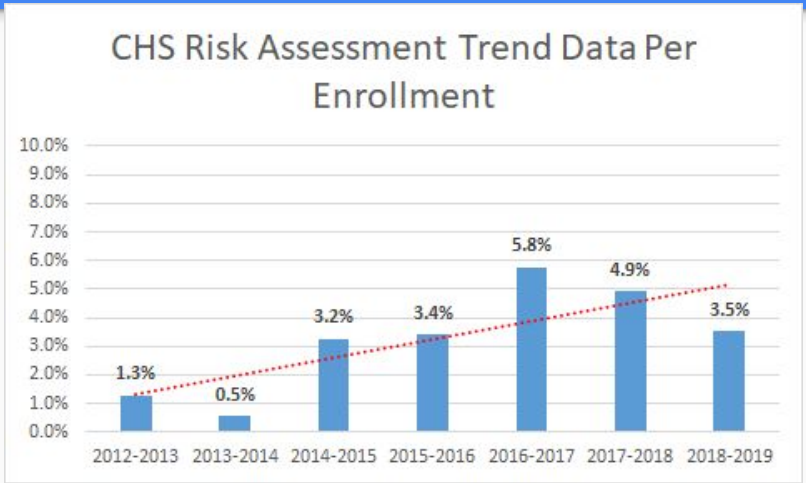
(9% of student body)

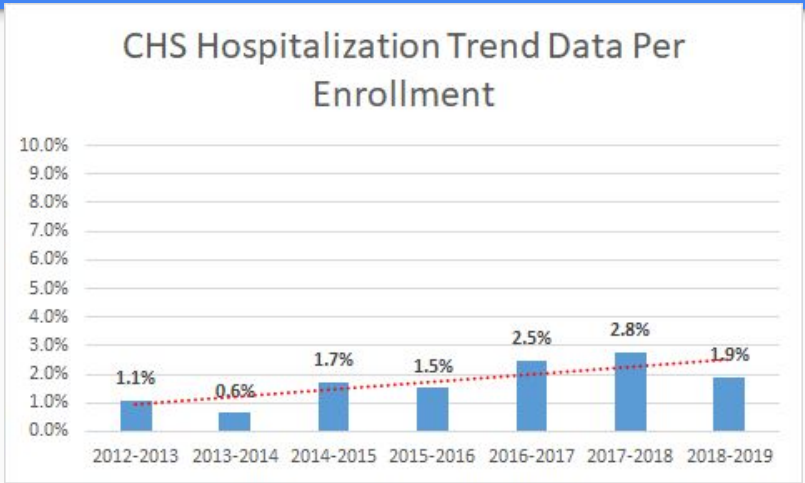
Signs of Suicide Expansion

- High School runs Signs of Suicide program for Freshman every year, 1st semester
- As a continued effort toward suicide prevention, Student Services has expanded the SOS screening and added two days where all students/grade levels in the building are screened for risk of suicide
- This expansion allows for all students, not just freshman, to be screened and supported, thus creating a more intensive tier 1 SEL intervention
- All students fill out a survey during 1st period and Student Services follows up immediately with at risk students to complete risk assessments
- Data from 2017-2018 School Year SOS spring follow up:

How many students did we follow up with who said Yes about suicide concerns for themselves **22**
How many students did we follow up with who said Yes about another student/referrals **16**
How many students did we follow up with who said Yes to attempted suicide **8**
How many left today for outside evaluation **2**
How many have a follow up outside evaluation **3**
How many new referrals for outside counseling **8**
How many already in treatment **20**

Long Term Effects - Risk Assessments and Hospitalizations





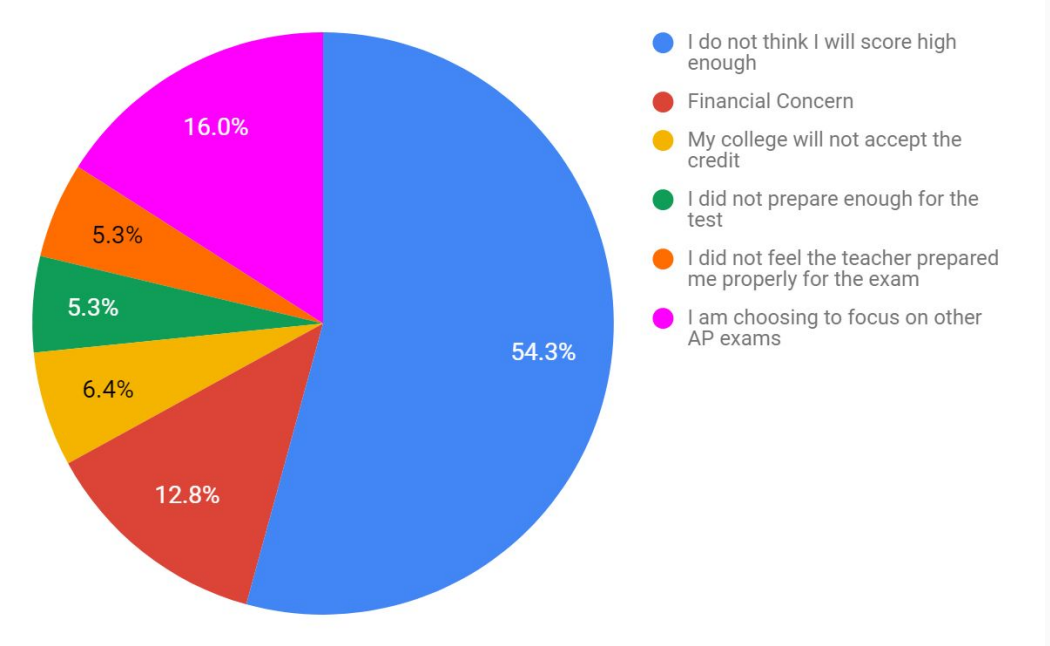
-23% Projected Hospitalizations - Reduction by 7 students
-19% Projected Risk Assessments - Reduction by 10 students

Next Steps!!

- More evidence-based curriculum for groups
  - Currently utilizing curriculums:
    - Anxiety/Depression (CAT Project)
    - Grief/Loss
- Integration into Tier 1 - General Education classroom
- Progress monitoring to show growth in skills
  - Utilization of SAEBRS

AP Subcommittee

- Data was collected from students who will not be taking the AP exam in May of 2019.
- The Subcommittee is exploring how to use the data to increase participation numbers in the exam.
    - The subcommittee is seeking elaboration from a survey asking students for more information regarding the response “I do not think I will score high enough”



AP Subcommittee looking ahead…

- Communication will go out to students in the coming weeks to inform AP students about the shift in exam ordering next year which is now required to be completed in the Fall.
    - The subcommittee is unsure on how early sign-up will impact our current study
- The subcommittee piloted the AP potential report with the Social Studies department for AP Psychology and saw an increase in numbers for next years placement.
- Looking ahead, the subcommittee will explore how to utilize the AP potential report across all applicable subject areas in working with DCs and teachers. This is a large focus for the 2019-2020 school year.

RtI Subcommittee

Next Steps:

- At department data meetings this year we asked staff what steps they take to help struggling students. The first step that was consistent among all departments was parent communication. We have set a goal to track parent communication within the first 4 weeks of the quarter for students on the D/F report and have created a tracking device for teachers to complete. We will use the baseline data to determine if there is any correlation to increased communication and academic achievement.

Academic Advisory Subcommittee

Next Steps:

- Targeted Academic Advisory (English & Math) to replace Math and Writer's Lab
- Provided Partial Incentive (weekly) to those students in Academic Advisory that didn't meet the Full Incentive at the semester.

CENTRAL
UNIT SCHOOL DISTRICT 301

MEMORANDUM

FROM: Dr. Esther Mongan

TO: Dr. Todd Stirn

CC: Board of Education

DATE: April 15, 2019

RE: Algebra I & II Textbooks

Textbook for Algebra I and Algebra II - total cost $56,889.59

STUDENT MATERIALS

- Algebra I - $33,386.40
  - Algebra I - 6 yr. bundle (1 yr. Print + 6 yr. digital) - 210 copies @ $108.99 - $22,887.90
  - Algebra 1 - estudent edition - 6 yr. Subscription - 150 copies @ $69.99 - $10,498.50
  - Teacher editon - 6 yr. Bundle (1 yr. Print + 6 yr. digital) - 5 copies - Free
- Algebra II $21,597.75
- Algebra iI - 6 yr. bundle (1 yr. Print + 6 yr. digital) - 150 copies @ $108.99 - $16,348.50
- Algebra i1 - estudent edition - 6 yr. Subscription - 75 copies @ $69.99 - $5,249.25
- Teacher editon - 6 yr. Bundle (1 yr. Print + 6 yr. digital) - 5 copies - Free

Rationale:
The high school mathematics department has been looking for new textbooks for several years. This year, as part of a department goal to update curriculum in both Algebra I and Algebra II, the department underwent textbook review from several different textbook companies and have determined that the Glencoe series for Algebra I and Algebra II best fit the needs for the department.

About the textbooks:

- Standards Readiness
  - Merging content, practice, and application is essential for effective standards implementation, and results in higher order thinking and deeper conceptual understanding. Our focus on the Standards for Mathematical Practice and standard-aligned content helps you prepare students for success in math.
- Digital Tools
  - Our one-stop, easy-to-use platform provides access to our unparalleled variety and depth of digital tools and resources that engage students, deliver practice opportunities, enable exploration and visualization of mathematical concepts, and provide assessment opportunities.

CENTRAL
UNIT SCHOOL DISTRICT 301

MEMORANDUM

FROM: Dr. Esther Mongan

TO: Dr. Todd Stirn

CC: Amber Ballard, Ryan Robinson, Buddy Haas, Kelly Greene

DATE: April 15, 2019

RE: Veterinary Science Textbooks

Textbook for Veterinary Science 1 and 2- total cost $10,935.52

STUDENT MATERIALS

- Elsevier's Veterinary Assisting - $103 per unit; total - $8447.02 (with shipping)
- Elsevier Veterinary Electronic Digital Book $20.74 @ 120; total $2488.50

Annual cost for the digital license and no break for extending beyond an annual basis. We will put this is budget to be purchased annually.

Rationale:
This textbook is the program standard for Veterinary Assistant Programs and provides the NAVTA-approved guidelines for learning the responsibilities of becoming a Veterinary Assistant. Also, this textbook is all encompassing of the information necessary to pass the Approved Veterinary Assistant certifying exam. Our teachers feel it is important to supply each student with a copy (electronic version) to give the students access to the material outside the classroom.

About the textbooks:
Elsevier's Veterinary Assisting Textbook, provides a comprehensive overview of all the skills needed to begin a career as a veterinary assistant. NAVTA-approved guidelines help in learning to assist in laboratory and radiographic procedures, properly restraining animals, setting up equipment and supplies, cleaning and maintaining practice facilities, feeding and exercising patients, collecting samples, handling and dispensing medications, grooming patients, and record keeping. This book covers everything students need to know to pass the Approved Veterinary Assistant (AVA) exam and succeed in clinical practice.

Key Features of Textbook

- **Comprehensive coverage** provides details on the tasks performed by veterinary assistants, and covers everything students need to know to pass the Approved Veterinary Assistant (AVA) exam and succeed in clinical practice.
- **Step-by-step instructions and hundreds of full-color photographs** show veterinary assisting tasks and clarify key concepts.
- **Information on office procedures and client relations** prepares students to be involved

in many of the business aspects of veterinary practice and to work closely with management staff.

- **Coverage of the workflow in a veterinary practice** helps students understand their role as well as the roles of all the other members of the veterinary health care team.
- ***Critical Concept* boxes** highlight important points and provide useful tips to improve students' knowledge and skills.
- **Student-friendly features** in each chapter include learning objectives, a chapter outline, and key terms, emphasizing the concepts you are expected to learn.

CENTRAL
UNIT SCHOOL DISTRICT 301

Pam Israelson <pam.israelson@central301.net>

FOIA request

1 message

Geoff Starr <geoffstarr1972@yahoo.com> Mon, Mar 18, 2019 at 9:20 AM
To: pam.israelson@central301.net

Good morning,

I would like to make a freedom of information act request for the following:

All district employee email communications with the following groups (or members that identify themselves as part of the groups) between 1/31/19 and 3/18/19:

-Moms Demand Action
-Everytown For Gun Safety
-March For Our Lives
-Students Demand Action
-Women's March
-Earth Guardians
-YouthVGov

The group names will more than likely be included in the email body. This is a personal request and would prefer digital copies only (emailed back). If there are any questions, please feel free to reach me at 630-272-7723. Please contact me with any fees associated with this request prior to fulfilling it.

Thanks,

Geoff Starr
(630) 272-7723
geoffstarr1972@yahoo.com

CENTRAL
UNIT SCHOOL DISTRICT 301

Pam Israelson <pam.israelson@central301.net>

emailed 3/25/19 @ 2:30 pm

Freedom of Information Act Request

1 message

Fred Wiebe <frederickwiebe@gmail.com> Mon, Mar 18, 2019 at 8:11 AM
To: pam.israelson@central301.net

Good Morning,

Per the Freedom of Information Act, I would like to request copies of the resignation agreements acted upon by the Board of Education @ the June 28, 2018 meeting as outlined on the agenda from District 301's Board Book website. I request this information be provided electronically to this email address and ask that all fees be waived. Thank you for your assistance.

CENTRAL
UNIT SCHOOL DISTRICT 301

Pam Israelson <pam.israelson@central301.net>

3.26.2019 FOIA request from NBC5 Chicago for story on school storm shelters

1 message

Deloian, Olivia (NBCUniversal) <Olivia.Deloian@nbcuni.com> Tue, Mar 26, 2019 at 12:21 PM
To: "pam.israelson@central301.net" <pam.israelson@central301.net>

454 North Columbus Drive

Chicago, IL 60611-5555

312-836-5555

A Division of National Broadcasting Company, Inc.

www.nbcchicago.com

NBC CHICAGO

March 26, 2019

Pam Israelson

Administrative Assistant to the SUperintendent and Freedom of Information Officer

Central Community Unit School District 301

275 South Street; P.O. Box 396

Burlington, IL 60109-396

Sent via e-mail to pam.israelson@central301.net

Dear Ms. Israelson:

This is a request under the Illinois Freedom of Information Act. I am making this request of more than 350 public school districts in twelve Illinois counties in the greater Chicago area, including Central Community Unit School District 301, for a news story we are working on at NBC5 about school tornado preparedness.

Please provide me with documents showing which school buildings in your district each have a storm shelter that meets the minimum requirements of the ICC/NSSA Standard for the Design and Construction of Storm Shelters (ICC-500) [published jointly by the International Code Council and the National Storm Shelter Association and available at https://codes.iccsafe.org/content/ICC5002014?site_type=public], including the location of each shelter relative to its assigned school building.

For those school buildings in Central Community Unit School District 301 that do not have a storm shelter that meets the minimum requirements described above, please provide me with documents showing how and where the children in each of those school buildings are to be sheltered, in case of a tornado emergency, including the location of each shelter relative to its assigned school building.

Please send all material to me at olivia.deloian@nbcchicago. If for some reason you cannot send these records electronically, please contact me so that I can make other arrangements to get these documents from you. And if there is any way at all that I can help you gather this material, I would be most happy to do so.

Because these records are in the public interest, I ask that you waive any reproduction fee. And if you deny this request, please tell me on what grounds, and to whom I should appeal.

If you have any questions concerning this request or need any additional information, please don't hesitate to contact me. Thank you so much for your time and consideration in this matter.

Sincerely,

Olivia Deloian

Researcher, NBC5 Investigates