

## Regular Meeting

Monday, May 21, 2018 6:00 PM

Central 301 District Office, 275 South St, P.O. Box 396, Burlington, IL 60109

1. **Call Meeting to Order - President Kellenberger**
  - A. Roll Call
  - B. Approval of Agenda
2. **Pledge of Allegiance**
3. **Public Open Forum**
  - A. Recognition of Visitors
  - B. Public Comments
4. **Action Reports**
  - A. Consent Agenda
    - 1) Minutes
  - B. Treasurers Report
    - 1) Payment of Bills
  - C. Approve Fuel BID
  - D. Approve Veterinary Science Building BID
  - E. Approve Illinois State Convention FFA Overnight Trip
  - F. Approve the CHS Girls Track Team State Meet Overnight Trip
  - G. Approve the Overnight Middle School Boys Track Team Trip to East Peoria
5. **Information Reports**
  - A. Committee Reports
  - B. Prairie Knolls School Improvement Plan
  - C. Prairie Knolls/Central Middle School Improvement Plan
  - D. Central High School Improvement Plan
  - E. Board Meeting Calendar 2018-219
  - F. Athletic Handbook
  - G. Construction Update
  - H. Technology Report
  - I. Pre-Tech Engineering I & II Textbook
  - J. The Cultural Landscape Human Geography Textbook
  - K. Central High School Graduation - Thursday, May 24, 2018
  - L. Enrollment Report
6. **Freedom of Information Act**
  - A. Illinois Retired Teachers Association - Requested a list of retiring teachers
  - B. Smart-Procure - Requested purchase records from January 10, 2018 through present
7. **Executive Session**

*"The appointment, employment, resignation, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee or against the legal counsel for the District to determine its validity [5 ILCS 120/2(c)(1)]. Collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees. 5 ILCS 120/2(c)(2).*

  - A. Open Session
  - B. Action Items from Closed Session
    - 1) Approve the Personnel Report
8. **Board Open Forum**

9. **Adjourn**

**Central Community Unit School District 301  
Board of Education Minutes**

Where: Central Middle School Library  
Date: April 16, 2018

Meeting: Regular  
Time: 6:00 p.m.

**Board Members Present**

|                    |   |
|--------------------|---|
| Gorman, Jeff       | Y |
| C. Johnson         | Y |
| T. Johnson         | Y |
| J. Marlovits       | Y |
| M. Penar           | Y |
| Rabe, Laura        | Y |
| Kellenberger, Jeff | Y |

**Administrators Present**

|                    |   |
|--------------------|---|
| Stirn, Todd        | Y |
| Mongan, Esther     | Y |
| Pflug, Daina       | Y |
| Ahlsted, Carrie    | N |
| Birkmeier, Shayne  | Y |
| Bushman, Kristine  | Y |
| Diversey, Steve    | Y |
| Haug, Matthew      | Y |
| Jurs, Rebecca      | Y |
| King, Jeff         | Y |
| Lewis, Kim         | N |
| McCastland, Kerrie | N |
| Mirenda, Pamela    | N |
| Paszt, Alex        | Y |
| Polowy, Dan        | Y |
| Porto, Pam         | N |
| Potsic, Mike       | Y |
| Salamone, Julie    | N |
| Schreiber, Jill    | N |
| Schuth, Daniel     | Y |
| Testone, Chris     | Y |
| Tobin, Brian       | Y |
| Vaughn, Michelle   | Y |
| Walter, Carie      | Y |

Roll Call                      Roll call was taken at 6:00 p.m.

Present: Gorman, C. Johnson, T. Johnson, Marlovits, Penar, Rabe, Kellenberger  
Absent: None

Agenda                        Motion by Marlovits second by C. Johnson to approve the agenda as presented.

Voting yes: Gorman, C. Johnson, T. Johnson, Marlovits, Penar, Rabe, Kellenberger  
Voting no: None  
Absent: None

Consent Agenda            Motion by Gorman second by C. Johnson to approve the consent agenda as presented.

Voting yes: Gorman, C. Johnson, T. Johnson, Marlovits, Penar, Rabe, Kellenberger  
Voting no: None  
Absent: None

|                              |   |
|------------------------------|---|
| AP Computer Science Textbook | Motion by Gorman second by T. Johnson to approve the AP Computer Science Textbook as presented.                         |
|                              | Voting yes: Gorman, C. Johnson, T. Johnson, Marlovits, Penar, Rabe, Kellenberger<br>Voting no: None<br>Absent: None     |
| WYSE Team Overnight Trip     | Motion by Marlovits second by Penar to approve the WYSE team overnight trip to the State Competition as presented.      |
|                              | Voting yes: Gorman, C. Johnson, T. Johnson, Marlovits, Penar, Rabe, Kellenberger<br>Voting no: None<br>Absent: None     |
| Girl's Track Overnight Trip  | Motion by Penar second by C. Johnson to approve the overnight trip for the girl's track team as presented.              |
|                              | Voting yes: Gorman, C. Johnson, T. Johnson, Marlovits, Penar, Rabe, Kellenberger<br>Voting no: None<br>Absent: None     |
| Paper Bid                    | Motion by T. Johnson second by Marlovits to approve the paper bid for the 2018-2019 school year as presented            |
|                              | Voting yes: Gorman, C. Johnson, T. Johnson, Marlovits, Penar, Rabe, Kellenberger<br>Voting no: None<br>Absent: None     |
| Executive Session            | Motion by Penar second by Gorman to adjourn open session and enter into executive session at 7:44 p.m.                  |
|                              | Voting yes: Gorman, C. Johnson, T. Johnson, Marlovits, Penar, Rabe, Kellenberger<br>Voting no: None<br>Absent: None     |
| Open Session                 | Motion by Penar second by T. Johnson to adjourn executive session and return to open session at 8:33p.m.                |
|                              | Voting yes: Gorman, C. Johnson, T. Johnson, Marlovits, Penar, Rabe, Kellenberger<br>Voting no: None<br>Absent: None     |
| Personnel Report             | Motion by Marlovits second by Rabe to approve the personnel report for April with an amendment to 1.0 FTE for B. Teele. |
|                              | Voting yes: Gorman, C. Johnson, T. Johnson, Marlovits, Penar, Rabe, Kellenberger<br>Voting no: None<br>Absent: None     |
| Adjourn                      | Motion by Penar second by Rabe to adjourn at 9:09 p.m.  |
|                              | Voting yes: Gorman, C. Johnson, T. Johnson, Marlovits, Penar, Rabe, Kellenberger<br>Voting no: None<br>Absent: None     |

## BOE Meeting

1. Roll Call
2. Pledge of Allegiance
3. Public Open Forum
  - 3.1 Recognition of Visitors –Dr. Stirn and President Kellenberger welcomed Mr. Etter, and the group of supporters composed of community members, students and staff
  - 3.2 Public Comment – Central Education Association Vice-President, Dave Chapman addressed the board regarding a situation that occurred with Prairie View teacher Nathan Etter. Mr. Etter also addressed the board related to this situation that occurred at Prairie View. Three community members addressed the board in support of Mr. Etter and one community member questioned why the District does not have a district wide policy for students refusing to take the PARCC test.

## 4.0 Action Items

- 4.1 Consent Agenda – Business Manager Pflug reviewed the revenues and expenditures with the Board. Revenues are currently at 45.03% compared to 79.21% last year with bond proceeds, and 39.26% without the bond proceeds. Expenditures are at 57.28% compared to 59.78% a year ago. The District received impact fees for 3 homes totaling \$13,551.99. The State Board finalize their evidenced based funding calculations and District 301 is in the Tier 2 category and will receive \$113,291.40 in new money from the State.
- 4.2 Approve the AP Computer Science Textbook – The AP Computer Science Textbook, Big Java AP, was presented at the March meeting and has been on display since then. Approval is recommended.
- 4.3 Approve Overnight Trip for the WYSE Team – This overnight trip is for the WYSE team to compete in the Academic State Finals on April 16, 2018.
- 4.4 Approve Overnight Trip for the Girls Track Team – This trip allows the girls track team to participate in the O’Fallon High School Girls Track meet April 13 and 14, 2018.
- 4.5 Approve Paper Bid – The annual paper bid was sent to six companies. Veritiv Paper is the low bidder and will receive the order totaling \$32,429.25.

## 5.0 Information Reports

- 5.1 Committee Reports
  - CCC – The ESSA power-point that was presented to the Board at their retreat was shared with the CCC members. The CCC is planning parent universities in the fall.
  - Foundation – The Foundation members are planning for the Harlem Wizards visit in October, and the Burlington Days Parade/community open house for the Phase 2 high school addition. New Officers were seated.
- 5.2 Country Trails School Improvement Plan – Principal King reviewed the improvement plan for Country Trails which included building wide goals, the progression of students in all day kindergarten, 3 X 3 reading, test scores, academic behaviors, climate and culture and the results of the Clarity survey. The results of the survey look good, some work is needed in digital citizenship. The Instructional Coaches have some good tools to help the teachers gather information.
- 5.3 Lily Lake School Improvement Plan – Principal Jurs and Kathie Dickson shared Lily Lake’s improvement plan. They are focused on data based decision making, RTI, academic achievement (test scores), instructional practices in writing, ELA and science. The staff at Lily Lake is working on student perseverance, academic success celebrations and aligning technology practices. Maintaining a strong climate and culture continues to be a building wide initiative.
- 5.7 High School Schedule – The work on the new schedule is wrapping up. Counselors are focusing on balancing schedules. Work on next year’s schedule will begin in June. The Triple A Showcase is scheduled for November of 2018.

- 5.8 Construction Update – Director Polowy reported that the work at the high school is going well. The exterior is wrapping up, and inside they are working on the punch list for the classrooms. The classrooms will be ready at the end of May or early in June. The locker rooms will be ready at the end of June. The field house is painted, and next is the gym equipment installation and then the floor. The field house will be turned over to the District the first week of August. The architects and construction managers are working on the design and structure of the veterinary science lab. The work on the commons, veterinary science and mobile-maker classrooms will be constructed over the summer. The gym floor at CMS will be replaced over the summer and some roof work will be done at Prairie View Grade School.
- 5.9 Technology Update – Director Tobin stated that the fiber is currently being spliced and they are finishing the line between Prairie View and Prairie Knolls. Director Tobin is waiting to hear from the State and Federal Government on E-rate funding. The technology department is currently looking at the student device rotation. The rotation may change from the current two year rotation to a three year rotation. Director Tobin has been working with a company called Otis, it is a data warehouse that works with our processes better than Ed 360. Tonight is CJ Yoder’s last board meeting. CJ has taken a position with the Kane County ROE.
- 5.10 Enrollment Report – The District has gained three students since last month.

6.0 Freedom of Information

- 6.1 The Shriver Center on Poverty Law – asked for information on the number of student resource officers in the District and the agreement for services.
- 6.2 NBC Universal – asked for the number of student resource officers employed by the district and their agreement for services.

7.0 Executive Session

- 7.1 Adjourn Open Meeting
- 7.2 Return to Open Session
- 7.3 Action Items from Closed Session

8.0 Adjourn

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Jeff Kellenberger, President

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Christina Johnson, Secretary

Next Meeting: May 21, 2018

| FD Description                    | April 2017-18<br>Beginning Balance | April 2017-18<br>Deposits | April 2017-18<br>Withdrawals | April 2017-18<br>Monthly Activity | Ending<br>Balance |
|-----------------------------------|------------------------------------|---------------------------|------------------------------|-----------------------------------|-------------------|
| 10 IMPREST-DISTRICT               | 4,641.39                           | 4,840.64                  | 6,019.40                     | -1,178.76                         | 3,462.63          |
| 10 IMPREST-CHS                    | 3,907.87                           | 5,000.00                  | 4,770.52                     | 229.48                            | 4,137.35          |
| 10 IMPREST-ELEMENTARY             | 141.60                             | 6,000.00                  | 4,887.50                     | 1,112.50                          | 1,254.10          |
| 10 CASH IN BANK-EDUCATION         | 1,194,841.33                       | 4,052,108.70              | 3,798,422.23                 | 253,686.47                        | 1,448,527.80      |
| 10 CASH IN BANK - PAYROLL         | 5,535.91                           | 2,003,543.61              | 2,004,857.64                 | -1,314.03                         | 4,221.88          |
| 10 RESTRICTED ACCT. FOR HEALTH IN | 16,553.13                          |                           |                              |                                   | 16,553.13         |
| 10 PAYFLEX ACCOUNT                | 8,518.37                           | 10,289.12                 | 9,179.75                     | 1,109.37                          | 9,627.74          |
| 10 DEBIT CARD ACCOUNT             |                                    |                           |                              |                                   |                   |
| 10 PETTY CASH                     | 1,380.00                           |                           |                              |                                   | 1,380.00          |
| 10 INVESTMENT- BUSINESS NOW/SWEEP | 14,337,816.79                      | 10,163.99                 | 2,797,606.85                 | -2,787,442.86                     | 11,550,373.93     |
| 10                                | 15,573,336.39                      | 6,091,946.06              | 8,625,743.89                 | -2,533,797.83                     | 13,039,538.56     |
| =====                             |                                    |                           |                              |                                   |                   |
| 20 IMPREST-DISTRICT               |                                    |                           |                              |                                   |                   |
| 20 CASH IN BANK-O&M               | 21,602.13                          | 281,070.65                | 263,004.50                   | 18,066.15                         | 39,668.28         |
| 20 CASH IN BANK - PAYROLL         | 1,336.82                           | 124,049.97                | 123,980.76                   | 69.21                             | 1,406.03          |
| 20 INVESTMENT-BUSINESS NOW/SWEEP  | 4,938,781.87                       | 28,153.62                 | 225,000.00                   | -196,846.38                       | 4,741,935.49      |
| 20                                | 4,961,720.82                       | 433,274.24                | 611,985.26                   | -178,711.02                       | 4,783,009.80      |
| =====                             |                                    |                           |                              |                                   |                   |
| 30 CASH IN BANK-DEBT SERVICE      | 54,592.52                          | 62,726.16                 | 3,926.00                     | 58,800.16                         | 113,392.68        |
| 30 INVESTMENT-BUSINESS NOW/SWEEP  | 787,158.89                         | 564.15                    |                              | 564.15                            | 787,723.04        |
| 30                                | 841,751.41                         | 63,290.31                 | 3,926.00                     | 59,364.31                         | 901,115.72        |
| =====                             |                                    |                           |                              |                                   |                   |
| 40 IMPREST-DISTRICT               |                                    | 159.36                    | 159.36                       |                                   |                   |
| 40 IMPREST-CHS                    |                                    |                           |                              |                                   |                   |
| 40 CASH IN BANK-TRANSPORTATION    | 45,276.04                          | 451,549.90                | 195,031.78                   | 256,518.12                        | 301,794.16        |
| 40 CASH IN BANK - PAYROLL         | 829.81                             | 157,664.86                | 157,165.39                   | 499.47                            | 1,329.28          |
| 40 DEBIT CARD ACCOUNT             |                                    |                           |                              |                                   |                   |
| 40 INVESTMENT-BUSINESS NOW/SWEEP  | 1,594,547.39                       | 1,130.36                  |                              | 1,130.36                          | 1,595,677.75      |
| 40                                | 1,640,653.24                       | 610,504.48                | 352,356.53                   | 258,147.95                        | 1,898,801.19      |
| =====                             |                                    |                           |                              |                                   |                   |
| 50 CASH IN BANK-IMRF              | 93,770.53                          | 235,456.53                | 211,632.63                   | 23,823.90                         | 117,594.43        |
| 50 CASH IN BANK-PAYROLL           |                                    | 85,849.28                 | 85,849.28                    |                                   |                   |
| 50 INVESTMENT-BUSINESS NOW/SWEEP  | 626,759.00                         | 3,183.47                  | 150,000.00                   | -146,816.53                       | 479,942.47        |
| 50                                | 720,529.53                         | 324,489.28                | 447,481.91                   | -122,992.63                       | 597,536.90        |
| =====                             |                                    |                           |                              |                                   |                   |
| 60 CASH IN BANK-CAPITAL PROJECT   | 4,557,978.11                       | 4,998.00                  | 587,396.51                   | -582,398.51                       | 3,975,579.60      |
| 60 INVESTMENTS-BUSINESS NOW/SWEEP | 7,492,206.64                       | 24,610.89                 |                              | 24,610.89                         | 7,516,817.53      |
| 60                                | 12,050,184.75                      | 29,608.89                 | 587,396.51                   | -557,787.62                       | 11,492,397.13     |
| =====                             |                                    |                           |                              |                                   |                   |
| 70 CASH IN BANK-WORKING CASH      | 329.78                             |                           |                              |                                   | 329.78            |
| 70 INVESTMENT-BUSINESS NOW/SWEEP  | 1,985,384.57                       | 1,407.42                  |                              | 1,407.42                          | 1,986,791.99      |
| 70                                | 1,985,714.35                       | 1,407.42                  |                              | 1,407.42                          | 1,987,121.77      |
| =====                             |                                    |                           |                              |                                   |                   |
| 80 CASH IN BANK-TORT              | 4,729.91                           |                           | 2,537.52                     | -2,537.52                         | 2,192.39          |
| 80 INVESTMENT- BUSINESS NOW/SWEEP | 839,408.95                         | 595.05                    |                              | 595.05                            | 840,004.00        |
| 80                                | 844,138.86                         | 595.05                    | 2,537.52                     | -1,942.47                         | 842,196.39        |
| =====                             |                                    |                           |                              |                                   |                   |
| Grand Asset Totals                | 38,618,029.35                      | 7,555,115.73              | 10,631,427.62                | -3,076,311.89                     | 35,541,717.46     |

Number of Accounts: 31

\*\*\*\*\* End of report \*\*\*\*\*

**Central Community Unit School Dist. 301**  
**Revenue Summary Report**  
**April 2018**

|  | Original Budget      | % of Fund      | April MTD           | 2017-18 FYTD         | Remaining Budget     | FYTD Percent   |
|--|----------------------|----------------|---------------------|----------------------|----------------------|----------------|
| <b><u>10-Education Fund</u></b>        |                      |                |                     |                      |                      |                |
| Total Local Revenue                    | 33,460,420.00        | 57.15%         | 368,281.27          | 17,782,927.32        | 15,677,492.68        | 53.15%         |
| Total State Revenue                    | 23,739,392.00        | 40.55%         | 687,816.48          | 6,087,434.70         | 17,651,957.30        | 25.64%         |
| Total Federal Revenue                  | 1,344,918.00         | 2.30%          | 190,140.00          | 1,328,247.79         | 16,670.21            | 98.76%         |
| <b>Total Education Fund</b>            | <b>58,544,730.00</b> | <b>100.00%</b> | <b>1,246,237.75</b> | <b>25,198,609.81</b> | <b>33,346,120.19</b> | <b>43.04%</b>  |
| <b><u>20-O&amp;M Fund</u></b>          |                      |                |                     |                      |                      |                |
| Total Local Revenue                    | 4,948,283.00         | 92.52%         | 43,110.76           | 2,672,477.16         | 2,275,805.84         | 54.01%         |
| Total State Revenue                    | 400,000.00           | 7.48%          | 40,000.00           | 360,000.00           | 40,000.00            | 90.00%         |
| <b>Total O&amp;M Fund</b>              | <b>5,348,283.00</b>  | <b>100.00%</b> | <b>83,110.76</b>    | <b>3,032,477.16</b>  | <b>2,315,805.84</b>  | <b>56.70%</b>  |
| <b><u>30-Debt Service Fund</u></b>     |                      |                |                     |                      |                      |                |
| Total Local Revenue                    | 8,757,621.00         | 100.00%        | 63,290.31           | 5,231,742.60         | 3,525,878.40         | 59.74%         |
| <b>Total Debt Service Fund</b>         | <b>8,757,621.00</b>  | <b>100.00%</b> | <b>63,290.31</b>    | <b>5,231,742.60</b>  | <b>3,525,878.40</b>  | <b>59.74%</b>  |
| <b><u>40-Transportation Fund</u></b>   |                      |                |                     |                      |                      |                |
| Total Local Revenue                    | 2,009,765.00         | 57.14%         | 1,130.36            | 877,148.42           | 1,132,616.58         | 43.64%         |
| Total State Revenue                    | 1,507,800.00         | 42.86%         | 450,579.47          | 1,659,483.49         | (151,683.49)         | 110.06%        |
| <b>Total Transportation Fund</b>       | <b>3,517,565.00</b>  | <b>100.00%</b> | <b>451,709.83</b>   | <b>2,536,631.91</b>  | <b>980,933.09</b>    | <b>72.11%</b>  |
| <b><u>50-IMRF/SS Fund</u></b>          |                      |                |                     |                      |                      |                |
| Total Local Revenue                    | 1,568,014.00         | 100.00%        | 3,183.47            | 834,156.19           | 733,857.81           | 53.20%         |
| <b>Total IMRF/SS Fund</b>              | <b>1,568,014.00</b>  | <b>100.00%</b> | <b>3,183.47</b>     | <b>834,156.19</b>    | <b>733,857.81</b>    | <b>53.20%</b>  |
| <b><u>60-Capital Projects Fund</u></b> |                      |                |                     |                      |                      |                |
| Total Local Revenue                    | 137,000.00           | 100.00%        | 24,610.89           | 192,504.44           | (55,504.44)          | 140.51%        |
| <b>Total Capital Projects Fund</b>     | <b>137,000.00</b>    | <b>100.00%</b> | <b>24,610.89</b>    | <b>192,504.44</b>    | <b>(55,504.44)</b>   | <b>140.51%</b> |
| <b><u>70-Working Cash Fund</u></b>     |                      |                |                     |                      |                      |                |
| Total Local Revenue                    | 238,363.00           | 100.00%        | 1,407.42            | 41,626.08            | 196,736.92           | 17.46%         |
| <b>Total Working Cash Fund</b>         | <b>238,363.00</b>    | <b>100.00%</b> | <b>1,407.42</b>     | <b>41,626.08</b>     | <b>196,736.92</b>    | <b>17.46%</b>  |
| <b><u>80-Tort Fund</u></b>             |                      |                |                     |                      |                      |                |
| Total Local Revenue                    | 573,612.00           | 100.00%        | 595.05              | 234,775.73           | 338,836.27           | 40.93%         |
| <b>Total Tort Fund</b>                 | <b>573,612.00</b>    | <b>100.00%</b> | <b>595.05</b>       | <b>234,775.73</b>    | <b>338,836.27</b>    | <b>40.93%</b>  |
| <b>Revenue-All Funds</b>               |                      |                |                     |                      |                      |                |
| 1000 Total Local Revenue               | 51,693,078.00        | 65.70%         | 505,609.53          | 27,867,357.94        | 23,825,720.06        | 53.91%         |
| 3000 Total State Revenue               | 25,647,192.00        | 32.59%         | 1,178,395.95        | 8,106,918.19         | 17,540,273.81        | 31.61%         |
| 4000 Total Federal Revenue             | 1,344,918.00         | 1.71%          | 190,140.00          | 1,328,247.79         | 16,670.21            | 98.76%         |
| 7000 Total Transfers/Bond Proceeds     | -                    | 0.00%          | -                   | -                    | -                    | 0.00%          |
| <b>Total Revenue-All Funds</b>         | <b>78,685,188.00</b> | <b>100.00%</b> | <b>1,874,145.48</b> | <b>37,302,523.92</b> | <b>41,382,664.08</b> | <b>47.41%</b>  |

**Central Community Unit School Dist. 301**  
**Revenue Detail Report**  
**April 2018**

| Account Number               | Description                            | Original Budget      | April MTD           | 2017-18 FYTD         | Remaining Budget     | FYTD Percent  |
|------------------------------|--|----------------------|---------------------|----------------------|----------------------|---------------|
| 10R000 1110 0000             | TAXES                                  | 25,893,892.00        | -                   | 12,886,860.63        | 13,007,031.37        | 49.77%        |
| 10R000 1140 0000             | SPEC ED TAXES                          | 5,009,928.00         | -                   | 2,374,814.55         | 2,635,113.45         | 47.40%        |
| 10R001 1510 0000             | INTEREST                               | 30,100.00            | 10,163.99           | 75,868.87            | (45,768.87)          | 252.06%       |
| 10R002 1611 0000             | LUNCH, STUDENTS                        | 836,000.00           | 90,897.96           | 757,663.17           | 78,336.83            | 90.63%        |
| 10R002 1620 0000             | LUNCH, ADULTS                          | 14,500.00            | 1,725.00            | 12,375.80            | 2,124.20             | 85.35%        |
| 10R000 1711 0000             | ATHLETIC ADMISSION                     | 35,000.00            | 284.00              | 17,429.35            | 17,570.65            | 49.80%        |
| 10R000 1720 0000             | ATH PART FEE                           | 110,000.00           | 11,945.00           | 107,753.00           | 2,247.00             | 97.96%        |
| 10R002 1720 0000             | OTHER FEES                             | 229,000.00           | 29,781.51           | 173,162.10           | 55,837.90            | 75.62%        |
| 10R000 1811 0000             | TEXTBOOK INCOME                        | 625,000.00           | 100,836.26          | 501,243.93           | 123,756.07           | 80.20%        |
| 10R000 1830 0000             | TECHNOLOGY FEES                        | 305,000.00           | 51,628.00           | 227,831.43           | 77,168.57            | 74.70%        |
| 10R000 1930 0000             | TRANSITION FEES                        | 100,000.00           | 17,354.91           | 132,812.97           | (32,812.97)          | 132.81%       |
| 10R000 1950 0000             | REFUND OF PRIOR YEAR EXPEND/MV/FV      | 50,000.00            | 90.05               | 164,684.40           | (114,684.40)         | 329.37%       |
| 10R000 1970 0000             | DRIVERS ED B-T-W                       | 52,000.00            | 8,308.25            | 32,058.75            | 19,941.25            | 61.65%        |
| 10R000 1991 0000             | MID VALLEY REIMBURSEMENT               | 150,000.00           | -                   | 190,031.52           | (40,031.52)          | 126.69%       |
| 10R000 1999 0000             | OTHER LOCAL REV                        | 20,000.00            | 45,266.34           | 128,336.85           | (108,336.85)         | 641.68%       |
| <b>Total Local Revenue</b>   |  | <b>33,460,420.00</b> | <b>368,281.27</b>   | <b>17,782,927.32</b> | <b>15,677,492.68</b> | <b>53.15%</b> |
| 10R000 3001 0000             | GEN STATE AID/EBF                      | 6,328,638.00         | 609,458.30          | 5,185,380.12         | 1,143,257.88         | 81.94%        |
| 10R000 3100 0000             | SPECIAL ED - PRIVATE FACILITY          | 274,100.00           | 67,827.44           | 267,514.54           | 6,585.46             | 97.60%        |
| 10R000 3105 0000             | FUNDING FOR CHILD/SP ED SVCS.          | 232,750.00           | -                   | 232,500.40           | 249.60               | 99.89%        |
| 10R000 3110 0000             | SPECIAL ED - PERSONNEL                 | 277,564.00           | -                   | 277,565.00           | (1.00)               | 100.00%       |
| 10R000 3120 0000             | SPECIAL ED-ORPHANAGE                   | -                    | -                   | -                    | -                    | 0.00%         |
| 10R000 3145 0000             | SPECIAL ED-SUMMER SCHOOL               | -                    | -                   | 6,869.63             | (6,869.63)           | 0.00%         |
| 10R000 3220 0000             | CAREER & TECHNICAL EDUCATION           | 31,283.00            | -                   | 17,057.00            | 14,226.00            | 54.52%        |
| 10R000 3235 0000             | CTE AGRICULTURE EDUCATION              | 1,863.00             | 1,949.00            | 3,771.00             | (1,908.00)           | 202.42%       |
| 10R000 3305 0000             | TPI & TBE-BILINGUAL ED.                | 46,394.00            | 8,342.14            | 54,736.14            | (8,342.14)           | 117.98%       |
| 10R000 3360 0000             | STATE FREE LUNCH & BREAKFAST           | 1,200.00             | 239.60              | 1,713.52             | (513.52)             | 142.79%       |
| 10R000 3370 0000             | DRIVER ED                              | 43,000.00            | -                   | 37,916.95            | 5,083.05             | 88.18%        |
| 10R000 3998 0000             | TRS-ON BEHALF PAYMENTS                 | 16,500,000.00        | -                   | -                    | 16,500,000.00        | 0.00%         |
| 10R001 3999 0000             | LIBRARY GRANT                          | 2,600.00             | -                   | 2,410.40             | 189.60               | 92.71%        |
| <b>Total State Revenue</b>   |  | <b>23,739,392.00</b> | <b>687,816.48</b>   | <b>6,087,434.70</b>  | <b>17,651,957.30</b> | <b>25.64%</b> |
| 10R000 4210 0000             | NAT'L SCHOOL LUNCH PROGRAM             | 210,000.00           | 46,305.97           | 176,748.72           | 33,251.28            | 84.17%        |
| 10R000 4300 0000             | TITLE I LOW INCOME                     | 219,274.00           | 68,316.00           | 301,780.00           | (82,506.00)          | 137.63%       |
| 10R000 4600 0000             | IDEA PRESCHOOL                         | 4,855.00             | -                   | 3,856.79             | 998.21               | 79.44%        |
| 10R000 4620 0000             | IDEA FLOW THROUGH                      | 646,253.00           | 20,026.00           | 576,733.92           | 69,519.08            | 89.24%        |
| 10R000 4625 0000             | IDEA FLOW THROUGH ROOM & BOARD         | 29,000.00            | 5,182.03            | 31,429.28            | (2,429.28)           | 108.38%       |
| 10R000 4745 0000             | CARL PERKINS                           | 22,411.00            | -                   | 22,428.00            | (17.00)              | 100.08%       |
| 10R000 4909 0000             | TITLE III ELL-TBE/TPI LIPLEPS          | 24,618.00            | 1,221.00            | 18,822.00            | 5,796.00             | 76.46%        |
| 10R000 4932 0000             | TITLE II-TEACHER QUALITY               | 83,507.00            | 49,089.00           | 73,941.00            | 9,566.00             | 88.54%        |
| 10R000 4991 0000             | MEDICAID MATCHING FUNDS-ADMIN OUTREACE | 40,000.00            | -                   | 57,235.73            | (17,235.73)          | 143.09%       |
| 10R000 4992 0000             | MEDICAID MATCHING FUNDS-FEE FOR SVC    | 55,000.00            | -                   | 65,272.35            | (10,272.35)          | 118.68%       |
| 10R000 4999 0000             | TITLE IV                               | 10,000.00            | -                   | -                    | 10,000.00            | 0.00%         |
| <b>Total Federal Revenue</b> |  | <b>1,344,918.00</b>  | <b>190,140.00</b>   | <b>1,328,247.79</b>  | <b>16,670.21</b>     | <b>98.76%</b> |
| <b>Total Education Fund</b>  |  | <b>58,544,730.00</b> | <b>1,246,237.75</b> | <b>25,198,609.81</b> | <b>33,346,120.19</b> | <b>43.04%</b> |
| 20R000 1111 0000             | TAXES                                  | 4,683,283.00         | -                   | 2,432,263.83         | 2,251,019.17         | 51.94%        |
| 20R000 1230 0000             | CORP PERS PROP TAX                     | 130,000.00           | 23,298.88           | 87,202.68            | 42,797.32            | 67.08%        |
| 20R001 1510 0000             | INTEREST - SWEEP ACCOUNT               | 15,000.00            | 4,854.74            | 32,209.08            | (17,209.08)          | 214.73%       |
| 20R001 1720 0000             | PARKING FEES                           | 30,000.00            | -                   | 30,750.00            | (750.00)             | 102.50%       |
| 20R000 1910 0000             | RENTALS                                | 80,000.00            | 4,452.00            | 73,729.50            | 6,270.50             | 92.16%        |
| 20R000 1950 0000             | REFUND OF PRIOR YEAR EXPENDITURES      | 5,000.00             | -                   | 1,809.43             | 3,190.57             | 36.19%        |
| 20R000 1999 0000             | OTHER REVENUE                          | 5,000.00             | 10,505.14           | 14,512.64            | (9,512.64)           | 290.25%       |
| <b>Total Local Revenue</b>   |  | <b>4,948,283.00</b>  | <b>43,110.76</b>    | <b>2,672,477.16</b>  | <b>2,275,805.84</b>  | <b>54.01%</b> |
| 20R000 3001 0000             | GEN STATE AID/EBF                      | 400,000.00           | 40,000.00           | 360,000.00           | 40,000.00            | 90.00%        |
| 20R000 3999 0000             | OTHER STATE REVENUE                    | -                    | -                   | -                    | -                    | 0%            |
| <b>Total State Revenue</b>   |  | <b>400,000.00</b>    | <b>40,000.00</b>    | <b>360,000.00</b>    | <b>40,000.00</b>     | <b>90.00%</b> |
| <b>Total O&amp;M Fund</b>    |  | <b>5,348,283.00</b>  | <b>83,110.76</b>    | <b>3,032,477.16</b>  | <b>2,315,805.84</b>  | <b>56.70%</b> |

**Central Community Unit School Dist. 301**  
**Revenue Detail Report**  
**April 2018**

| Account Number                     | Description                   | Original Budget      | April MTD           | 2017-18 FYTD         | Remaining Budget     | FYTD Percent   |
|------------------------------------|-------------------------------|----------------------|---------------------|----------------------|----------------------|----------------|
| 30R000 1112 0000                   | TAXES                         | 8,152,171.00         | -                   | 4,726,174.72         | 3,425,996.28         | 57.97%         |
| 30R001 1510 0000                   | INTEREST                      | 5,450.00             | 564.15              | 18,401.49            | (12,951.49)          | 337.64%        |
| 30R000 1930 0000                   | IMPACT FEES                   | 600,000.00           | 62,726.16           | 487,166.39           | 112,833.61           | 81.19%         |
| <b>Total Local Revenue</b>         |                               | <b>8,757,621.00</b>  | <b>63,290.31</b>    | <b>5,231,742.60</b>  | <b>3,525,878.40</b>  | <b>59.74%</b>  |
| <b>Total Debt Service Fund</b>     |                               | <b>8,757,621.00</b>  | <b>63,290.31</b>    | <b>5,231,742.60</b>  | <b>3,525,878.40</b>  | <b>59.74%</b>  |
| 40R000 1113 0000                   | TAXES                         | 1,991,240.00         | -                   | 850,884.68           | 1,140,355.32         | 42.73%         |
| 40R000 1415 0000                   | FIELD TRIP FEES               | 1,500.00             | -                   | 2,782.75             | (1,282.75)           | 185.52%        |
| 40R001 1510 0000                   | INTEREST - SWEEP ACCOUNT      | 2,025.00             | 1,130.36            | 6,553.95             | (4,528.95)           | 323.65%        |
| 40R000 1999 0000                   | OTHER REVENUE                 | 15,000.00            | -                   | 16,927.04            | (1,927.04)           | 112.85%        |
| <b>Total Local Revenue</b>         |                               | <b>2,009,765.00</b>  | <b>1,130.36</b>     | <b>877,148.42</b>    | <b>1,132,616.58</b>  | <b>43.64%</b>  |
| 40R000 3500 0000                   | STATE AID, REGULAR            | 804,140.00           | 261,366.44          | 925,380.85           | (121,240.85)         | 115.08%        |
| 40R000 3510 0000                   | STATE AID, SPEC ED            | 703,660.00           | 189,213.03          | 734,102.64           | (30,442.64)          | 104.33%        |
| <b>Total State Revenue</b>         |                               | <b>1,507,800.00</b>  | <b>450,579.47</b>   | <b>1,659,483.49</b>  | <b>(151,683.49)</b>  | <b>110.06%</b> |
| <b>Total Transportation Fund</b>   |                               | <b>3,517,565.00</b>  | <b>451,709.83</b>   | <b>2,536,631.91</b>  | <b>980,933.09</b>    | <b>72.11%</b>  |
| 50R000 1114 0000                   | IMRF TAXES                    | 789,482.00           | -                   | 420,547.69           | 368,934.31           | 53.27%         |
| 50R000 1151 0000                   | SOC SEC/MEDICARE TAXES        | 761,532.00           | -                   | 399,065.51           | 362,466.49           | 52.40%         |
| 50R000 1230 0000                   | CORP PERS PROP TAX            | 15,000.00            | 2,588.76            | 9,689.17             | 5,310.83             | 64.59%         |
| 50R001 1510 0000                   | INTEREST                      | 2,000.00             | 594.71              | 4,853.82             | (2,853.82)           | 242.69%        |
| <b>Total Local Revenue</b>         |                               | <b>1,568,014.00</b>  | <b>3,183.47</b>     | <b>834,156.19</b>    | <b>733,857.81</b>    | <b>53.20%</b>  |
| <b>Total IMRF/SS Fund</b>          |                               | <b>1,568,014.00</b>  | <b>3,183.47</b>     | <b>834,156.19</b>    | <b>733,857.81</b>    | <b>53.20%</b>  |
| 60R001 1510 0000                   | INTEREST-SWEEP ACCOUNT        | 37,000.00            | 24,610.89           | 192,504.44           | (155,504.44)         | 520.28%        |
| 60R000 1930 0000                   | IMPACT FEES                   | 100,000.00           | -                   | -                    | 100,000.00           | 0.00%          |
| <b>Total Local Revenue</b>         |                               | <b>137,000.00</b>    | <b>24,610.89</b>    | <b>192,504.44</b>    | <b>(55,504.44)</b>   | <b>140.51%</b> |
| <b>Total Capital Projects Fund</b> |                               | <b>137,000.00</b>    | <b>24,610.89</b>    | <b>192,504.44</b>    | <b>(55,504.44)</b>   | <b>140.51%</b> |
| 70R000 1115 0000                   | TAXES                         | 233,563.00           | -                   | 33,524.35            | 200,038.65           | 14.35%         |
| 70R001 1510 0000                   | INTEREST                      | 4,800.00             | 1,407.42            | 8,101.73             | (3,301.73)           | 168.79%        |
| <b>Total Local Revenue</b>         |                               | <b>238,363.00</b>    | <b>1,407.42</b>     | <b>41,626.08</b>     | <b>196,736.92</b>    | <b>17.46%</b>  |
| <b>Total Working Cash Fund</b>     |                               | <b>238,363.00</b>    | <b>1,407.42</b>     | <b>41,626.08</b>     | <b>196,736.92</b>    | <b>17.46%</b>  |
| 80R000 1120 0000                   | TORT TAXES                    | 572,012.00           | -                   | 231,437.77           | 340,574.23           | 40.46%         |
| 80R001 1510 0000                   | INTEREST - SWEEP ACCOUNT      | 1,600.00             | 595.05              | 3,337.96             | (1,737.96)           | 208.62%        |
| <b>Total Local Revenue</b>         |                               | <b>573,612.00</b>    | <b>595.05</b>       | <b>234,775.73</b>    | <b>338,836.27</b>    | <b>40.93%</b>  |
| <b>Total Tort Fund</b>             |                               | <b>573,612.00</b>    | <b>595.05</b>       | <b>234,775.73</b>    | <b>338,836.27</b>    | <b>40.93%</b>  |
| <b>Revenue-All Funds</b>           |                               |                      |                     |                      |                      |                |
| 1000                               | Total Local Revenue           | 51,693,078.00        | 505,609.53          | 27,867,357.94        | 23,825,720.06        | 53.91%         |
| 3000                               | Total State Revenue           | 25,647,192.00        | 1,178,395.95        | 8,106,918.19         | 17,540,273.81        | 31.61%         |
| 4000                               | Total Federal Revenue         | 1,344,918.00         | 190,140.00          | 1,328,247.79         | 16,670.21            | 98.76%         |
| 7000                               | Total Transfers/Bond Proceeds | -                    | -                   | -                    | -                    | 0.00%          |
| <b>Total Revenue-All Funds</b>     |                               | <b>78,685,188.00</b> | <b>1,874,145.48</b> | <b>37,302,523.92</b> | <b>41,382,664.08</b> | <b>47.41%</b>  |

**Central Community Unit School Dist. 301**  
**Expenditure Summary by Fund Report**  
**April 2018**

|  | Original Budget       | % of Fund      | April MTD           | 2017-18 FYTD         | Encumbered Amount   | Budget Remaining     | FYTD Percent  |
|--|-----------------------|----------------|---------------------|----------------------|---------------------|----------------------|---------------|
| <b>10-Education</b>                        |                       |                |                     |                      |                     |                      |               |
| 1000 Salaries                              | 24,610,011.00         | 42.90%         | 1,975,446.39        | 19,575,296.14        | -                   | 5,034,714.86         | 79.54%        |
| 2000 Benefits                              | 6,853,711.00          | 11.95%         | 580,641.99          | 5,497,525.15         | 300.00              | 1,355,885.85         | 80.22%        |
| 3000 Purchased Services                    | 3,230,693.00          | 5.63%          | 215,468.34          | 2,173,256.67         | 207,706.46          | 849,729.87           | 73.70%        |
| 4000 Supplies                              | 2,910,918.00          | 5.07%          | 134,303.10          | 1,349,404.78         | 772,237.96          | 789,275.26           | 72.89%        |
| 5000 Capital Outlay                        | 151,000.00            | 0.26%          | -                   | 41,214.74            | 619,389.98          | (509,604.72)         | 437.49%       |
| 6000 Other/Dues/Fees                       | 19,343,645.00         | 33.72%         | 870,289.46          | 1,890,800.24         | (204,523.73)        | 17,657,368.49        | 8.72%         |
| 7000 Non-Capital Equipment                 | 154,820.00            | 0.27%          | 6,182.56            | 183,273.96           | 9,398.01            | (37,851.97)          | 124.45%       |
| 8000 Termination Benefits                  | 104,676.00            | 0.18%          | -                   | 104,675.50           | -                   | 0.50                 | 100.00%       |
| <b>Total Education Fund</b>                | <b>57,359,474.00</b>  | <b>100.00%</b> | <b>3,782,331.84</b> | <b>30,815,447.18</b> | <b>1,404,508.68</b> | <b>25,139,518.14</b> | <b>56.17%</b> |
| <b>20-O&amp;M</b>                          |                       |                |                     |                      |                     |                      |               |
| 1000 Salaries                              | 1,705,628.00          | 31.76%         | 122,835.22          | 1,294,460.93         | -                   | 411,167.07           | 75.89%        |
| 2000 Benefits                              | 450,575.00            | 8.39%          | 31,679.01           | 318,792.96           | -                   | 131,782.04           | 70.75%        |
| 3000 Purchased Services                    | 1,041,500.00          | 19.39%         | 39,793.51           | 526,983.59           | (21,648.56)         | 536,164.97           | 48.52%        |
| 4000 Supplies                              | 1,520,500.00          | 28.31%         | 63,698.78           | 959,275.82           | 85,807.87           | 475,416.31           | 68.73%        |
| 5000 Capital Outlay                        | 450,000.00            | 8.38%          | -                   | 553,045.42           | (31,896.00)         | (71,149.42)          | 115.81%       |
| 6000 Other/Dues/Fees                       | 102,400.00            | 1.91%          | 685.00              | 2,045.00             | -                   | 100,355.00           | 2.00%         |
| 7000 Non-Capital Equipment                 | 100,000.00            | 1.86%          | 1,330.86            | 8,149.84             | -                   | 91,850.16            | 8.15%         |
| <b>Total O&amp;M</b>                       | <b>5,370,603.00</b>   | <b>100.00%</b> | <b>260,022.38</b>   | <b>3,662,753.56</b>  | <b>32,263.31</b>    | <b>1,675,586.13</b>  | <b>68.80%</b> |
| <b>30-Debt Service</b>                     |                       |                |                     |                      |                     |                      |               |
| 3000 Purchased Services                    | 5,000.00              | 0.05%          | 3,926.00            | 6,901.00             | -                   | (1,901.00)           | 138.02%       |
| 6000 Other/Bonds                           | 10,512,775.00         | 99.95%         | -                   | 10,315,462.50        | -                   | 197,312.50           | 98.12%        |
| <b>Total Debt Service</b>                  | <b>10,517,775.00</b>  | <b>100.00%</b> | <b>3,926.00</b>     | <b>10,322,363.50</b> | <b>-</b>            | <b>195,411.50</b>    | <b>98.14%</b> |
| <b>40-Transportation</b>                   |                       |                |                     |                      |                     |                      |               |
| 1000 Salaries                              | 1,977,800.00          | 59.19%         | 156,667.92          | 1,581,885.60         | -                   | 395,914.40           | 79.98%        |
| 2000 Benefits                              | 84,835.00             | 2.54%          | 5,436.83            | 55,752.95            | -                   | 29,082.05            | 65.72%        |
| 3000 Purchased Services                    | 828,000.00            | 24.78%         | 4,935.95            | 717,527.77           | 1,204.00            | 109,268.23           | 86.80%        |
| 4000 Supplies                              | 326,000.00            | 9.76%          | 26,358.18           | 238,575.84           | 20,326.31           | 67,097.85            | 79.42%        |
| 6000 Other/Dues/Transfers                  | 110,000.00            | 3.29%          | 163.00              | 5,996.98             | -                   | 104,003.02           | 5.45%         |
| 7000 Non-Capital Equipment                 | 15,000.00             | 0.45%          | -                   | 655.41               | -                   | 14,344.59            | 4.37%         |
| <b>Total Transportation</b>                | <b>3,341,635.00</b>   | <b>100.00%</b> | <b>193,561.88</b>   | <b>2,600,394.55</b>  | <b>21,530.31</b>    | <b>719,710.14</b>    | <b>78.46%</b> |
| <b>50-IMRF/SS</b>                          |                       |                |                     |                      |                     |                      |               |
| 2000 Benefits                              | 1,621,675.00          | 100.00%        | 126,176.10          | 1,275,645.20         | -                   | 346,029.80           | 78.66%        |
| <b>Total IMRF/SS</b>                       | <b>1,621,675.00</b>   | <b>100.00%</b> | <b>126,176.10</b>   | <b>1,275,645.20</b>  | <b>-</b>            | <b>346,029.80</b>    | <b>78.66%</b> |
| <b>60-Capital Projects</b>                 |                       |                |                     |                      |                     |                      |               |
| 5000 Capital Outlay                        | 21,350,000.00         | 100.00%        | 582,398.51          | 12,341,878.44        | (200,455.36)        | 9,208,576.92         | 56.87%        |
| <b>Total Capital Projects</b>              | <b>21,350,000.00</b>  | <b>100.00%</b> | <b>582,398.51</b>   | <b>12,341,878.44</b> | <b>(200,455.36)</b> | <b>9,208,576.92</b>  | <b>56.87%</b> |
| <b>70-Working Cash</b>                     |                       |                |                     |                      |                     |                      |               |
| 6000 Transfers                             | -                     | 0.00%          | -                   | -                    | -                   | -                    | 0.00%         |
| <b>Total Working Cash</b>                  | <b>-</b>              | <b>0.00%</b>   | <b>-</b>            | <b>-</b>             | <b>-</b>            | <b>-</b>             | <b>0.00%</b>  |
| <b>80-Tort</b>                             |                       |                |                     |                      |                     |                      |               |
| 3000 Purchased Services                    | 650,000.00            | 100.00%        | 2,537.52            | 86,107.75            | 6,263.54            | 557,628.71           | 14.21%        |
| <b>Total Tort</b>                          | <b>650,000.00</b>     | <b>100.00%</b> | <b>2,537.52</b>     | <b>86,107.75</b>     | <b>6,263.54</b>     | <b>557,628.71</b>    | <b>14.21%</b> |
| <b>Total Expenditures</b>                  | <b>100,211,162.00</b> |                | <b>4,950,954.23</b> | <b>61,104,590.18</b> | <b>1,264,110.48</b> | <b>37,842,461.34</b> | <b>62.24%</b> |
| <b>Expenditures Across All Funds</b>       |                       |                |                     |                      |                     |                      |               |
| 1000 Salaries                              | 28,293,439.00         | 28.23%         | 2,254,949.53        | 22,451,642.67        | -                   | 5,841,796.33         | 79.35%        |
| 2000 Benefits                              | 9,010,796.00          | 8.99%          | 743,933.93          | 7,147,716.26         | 300.00              | 1,862,779.74         | 79.33%        |
| 3000 Purchased Services                    | 5,755,193.00          | 5.74%          | 266,661.32          | 3,510,776.78         | 193,525.44          | 2,050,890.78         | 64.36%        |
| 4000 Supplies                              | 4,757,418.00          | 4.75%          | 224,360.06          | 2,547,256.44         | 878,372.14          | 1,331,789.42         | 72.01%        |
| 5000 Capital Outlay                        | 21,951,000.00         | 21.90%         | 582,398.51          | 12,936,138.60        | 387,038.62          | 8,627,822.78         | 60.70%        |
| 6000 Other/Dues/Fees/Bonds                 | 30,068,820.00         | 30.01%         | 871,137.46          | 12,214,304.72        | (204,523.73)        | 18,059,039.01        | 39.94%        |
| 7000 Non-Capital Equipment                 | 269,820.00            | 0.27%          | 7,513.42            | 192,079.21           | 9,398.01            | 68,342.78            | 74.67%        |
| 8000 Termination Benefits                  | 104,676.00            | 0.10%          | -                   | 104,675.50           | -                   | 0.50                 | 100.00%       |
| <b>Total Expenditures Across all Funds</b> | <b>100,211,162.00</b> | <b>100.00%</b> | <b>4,950,954.23</b> | <b>61,104,590.18</b> | <b>1,264,110.48</b> | <b>37,842,461.34</b> | <b>62.24%</b> |

| VENDOR                                  | INVOICE # | DESCRIPTION  | ACCOUNT NUMBER                  | AMOUNT |
|---|-----------|--|---------------------------------|--------|
| BIANCALANA, STEVEN                      | March 22  | CHS Boys Freshman Baseball<br>Official 03/22/18                  | 10E002 1500 3190 00 000000 0000 | 61.00  |
| Totals for BIANCALANA, STEVEN           |           |  |                                 | 61.00  |
| BREY, JOHN                              | April 2   | CHS Boys Freshman Baseball<br>Official 04/02/18                  | 10E002 1500 3190 00 000000 0000 | 61.00  |
| BREY, JOHN                              | April 21  | CHS Boys Freshman Baseball<br>Official Double Header<br>04/21/18 | 10E002 1500 3190 00 000000 0000 | 106.00 |
| Totals for BREY, JOHN                   |           |  |                                 | 167.00 |
| CHUNG, JEFFREY                          | April 18  | CHS Girls Varsity Soccer<br>Official 04/18/18                    | 10E002 1500 3190 00 000000 0000 | 64.00  |
| Totals for CHUNG, JEFFREY               |           |  |                                 | 64.00  |
| CULVER, RANDAL                          | March 22  | CHS Girls Varsity Softball<br>Official 03/22/18                  | 10E002 1500 3190 00 000000 0000 | 64.00  |
| Totals for CULVER, RANDAL               |           |  |                                 | 64.00  |
| DIVERSEY, STEVEN                        | March 22a | CHS Reimb for Entry Fee<br>Indoor Boys State Track Meet          | 10E002 1500 6400 00 000000 0000 | 160.00 |
| DIVERSEY, STEVEN                        | March 22b | Reimb for Entry Fee Indoor<br>Girls State Track Meet             | 10E002 1500 6400 00 000000 0000 | 120.00 |
| DIVERSEY, STEVEN                        | April 19  | CHS Reimb for supplies   | 10E002 1500 4900 00 000000 0000 | 133.68 |
| Totals for DIVERSEY, STEVEN             |           |  |                                 | 413.68 |
| ETTNER, JOHN                            | March 22  | CHS Girls Varsity Softball<br>Official 03/22/18                  | 10E002 1500 3190 00 000000 0000 | 64.00  |
| Totals for ETTNER, JOHN                 |           |  |                                 | 64.00  |
| HARPER, ROBERT                          | April 23  | CHS Boys Freshman Baseball<br>Official 04/23/18                  | 10E002 1500 3190 00 000000 0000 | 61.00  |
| Totals for HARPER, ROBERT               |           |  |                                 | 61.00  |
| HARRIS, JOHNNY                          | March 21  | CHS Boys Varsity Baseball<br>Official 03/21/18                   | 10E002 1500 3190 00 000000 0000 | 64.00  |
| Totals for HARRIS, JOHNNY               |           |  |                                 | 64.00  |
| HARVELL, MATT                           | April 24  | CHS Boys Soph Baseball<br>Official 04/24/18                      | 10E002 1500 3190 00 000000 0000 | 61.00  |
| Totals for HARVELL, MATT                |           |  |                                 | 61.00  |
| HERNANDEZ, JUAN                         | April 5   | CHS Girls Varsity Soccer<br>Official 04/05/18                    | 10E002 1500 3190 00 000000 0000 | 64.00  |
| Totals for HERNANDEZ, JUAN              |           |  |                                 | 64.00  |
| HOLBROOK, DAVID                         | April 5   | CHS Girls Varsity Soccer<br>Official 04/05/18                    | 10E002 1500 3190 00 000000 0000 | 64.00  |
| Totals for HOLBROOK, DAVID              |           |  |                                 | 64.00  |
| ILLINOIS ATHLETIC DI                    | May 14    | CHS IADA Conference 05/4/18                                      | 10E002 1500 6400 00 000000 0000 | 285.00 |
| Totals for ILLINOIS ATHLETIC DIRECTOR'S |           |  |                                 | 285.00 |
| KELLER, MAYNARD                         | March 29  | CHS Girls Varsity Softball<br>Official 03/29/18                  | 10E002 1500 3190 00 000000 0000 | 64.00  |
| Totals for KELLER, MAYNARD              |           |  |                                 | 64.00  |

| VENDOR             | INVOICE # | DESCRIPTION                                       | ACCOUNT NUMBER                  | AMOUNT |
|--------------------|-----------|---|---------------------------------|--------|
| KIELBASA, JOSEPH   | April 2   | CHS Boys Soph Baseball<br>Official 04/02/18       | 10E002 1500 3190 00 000000 0000 | 61.00  |
|                    |           | Totals for KIELBASA, JOSEPH                       |                                 | 61.00  |
| KOZIOL, RICHARD    | April 19  | CHS Boys Soph Baseball<br>Official 04/19/18       | 10E002 1500 3190 00 000000 0000 | 61.00  |
|                    |           | Totals for KOZIOL, RICHARD                        |                                 | 61.00  |
| KRAUT, RANDALL     | April 23  | CHS Boys Varsity Baseball<br>Official 04/23/18    | 10E002 1500 3190 00 000000 0000 | 64.00  |
|                    |           | Totals for KRAUT, RANDALL                         |                                 | 64.00  |
| LACHOWICZ, MICHAEL | March 22  | CHS Boys Soph Baseball<br>Official 03/22/18       | 10E002 1500 3190 00 000000 0000 | 61.00  |
|                    |           | Totals for LACHOWICZ, MICHAEL                     |                                 | 61.00  |
| LUCANSKY, ROBERT   | April 19  | CHS Boys Freshman Baseball<br>Official 04/19/18   | 10E002 1500 3190 00 000000 0000 | 61.00  |
|                    |           | Totals for LUCANSKY, ROBERT                       |                                 | 61.00  |
| MCMAHON, TIMOTHY   | March 21  | CHS Girls Varsity Softball<br>Official 03/21/18   | 10E002 1500 3190 00 000000 0000 | 64.00  |
|                    |           | Totals for MCMAHON, TIMOTHY                       |                                 | 64.00  |
| MEYERS, JIM        | March 21  | CHS Girls Varsity Softball<br>Official 03/21/18   | 10E002 1500 3190 00 000000 0000 | 64.00  |
|                    |           | Totals for MEYERS, JIM                            |                                 | 64.00  |
| MILLER, THOMAS     | April 10  | CMS Track Meet at CHS<br>Official on 04/10/18     | 10E003 1500 3190 00 000000 0000 | 75.00  |
| MILLER, THOMAS     | April 10a | CMS Supplies for Track Meet<br>at CHS on 04/10/18 | 10E003 1500 4100 00 000000 0000 | 35.00  |
|                    |           | Totals for MILLER, THOMAS                         |                                 | 110.00 |
| NEUFELDT, DOUG     | April 18  | CHS Girls Varsity Soccer<br>Official 04/18/18     | 10E002 1500 3190 00 000000 0000 | 64.00  |
|                    |           | Totals for NEUFELDT, DOUG                         |                                 | 64.00  |
| O'DANIELL, BRENDAN | April 20  | CHS Boys Soph Baseball<br>Official 04/20/18       | 10E002 1500 3190 00 000000 0000 | 61.00  |
|                    |           | Totals for O'DANIELL, BRENDAN                     |                                 | 61.00  |
| OIDTMAN, GREGORY   | April 18  | CHS Girls Varsity Soccer<br>Official 04/18/18     | 10E002 1500 3190 00 000000 0000 | 64.00  |
|                    |           | Totals for OIDTMAN, GREGORY                       |                                 | 64.00  |
| PALMITER, DANIEL   | April 9   | CMS Reimb for Track Timer<br>Supplies             | 10E003 1500 4100 00 000000 0000 | 11.84  |
|                    |           | Totals for PALMITER, DANIEL                       |                                 | 11.84  |
| POPE, ROBERT       | April 2   | CHS Girls Varsity Softball<br>Official 04/02/18   | 10E002 1500 3190 00 000000 0000 | 64.00  |
|                    |           | Totals for POPE, ROBERT                           |                                 | 64.00  |
| POWELL, DARWIN     | March 29  | CHS Girls Varsity Softball                        | 10E002 1500 3190 00 000000 0000 | 64.00  |

| VENDOR              | INVOICE # | DESCRIPTION                   | ACCOUNT NUMBER                  | AMOUNT   |
|---------------------|-----------|-------------------------------|---------------------------------|----------|
|                     |           | Official 03/29/18             |                                 |          |
|                     |           |                               | Totals for POWELL, DARWIN       | 64.00    |
| RAKSINH, CHUCK      | April 25  | CHS Girls Varsity Soccer      | 10E002 1500 3190 00 000000 0000 | 64.00    |
|                     |           | Official 04/25/18             |                                 |          |
|                     |           |                               | Totals for RAKSINH, CHUCK       | 64.00    |
| SIPES, TIMOTHY      | March 29  | CHS Boys Freshman Baseball    | 10E002 1500 3190 00 000000 0000 | 106.00   |
|                     |           | Official (double header)      |                                 |          |
|                     |           | 03/29/18                      |                                 |          |
|                     |           |                               | Totals for SIPES, TIMOTHY       | 106.00   |
| SPOONER, ROBERT     | March 26  | CHS Girls JV Softball         | 10E002 1500 3190 00 000000 0000 | 61.00    |
|                     |           | Official 03/26/18             |                                 |          |
|                     |           |                               | Totals for SPOONER, ROBERT      | 61.00    |
| STERRICKER, MICHAEL | March 21  | CHS Boys Varsity Baseball     | 10E002 1500 3190 00 000000 0000 | 64.00    |
|                     |           | Official 03/21/18             |                                 |          |
| STERRICKER, MICHAEL | April 23  | CHS Boys Varsity Baseball     | 10E002 1500 3190 00 000000 0000 | 64.00    |
|                     |           | Official 04/23/18             |                                 |          |
|                     |           |                               | Totals for STERRICKER, MICHAEL  | 128.00   |
| TOTH, CHARLES       | March 31  | CHS Girls JV & Freshman       | 10E002 1500 3190 00 000000 0000 | 106.00   |
|                     |           | Softball Official 03/31/18    |                                 |          |
| TOTH, CHARLES       | April 2   | CHS Girls Varsity Softball    | 10E002 1500 3190 00 000000 0000 | 64.00    |
|                     |           | Official 04/02/18             |                                 |          |
|                     |           |                               | Totals for TOTH, CHARLES        | 170.00   |
| UMANO, MICHAEL      | April 5   | CHS Girls Varsity Soccer      | 10E002 1500 3190 00 000000 0000 | 64.00    |
|                     |           | Official 04/05/18             |                                 |          |
|                     |           |                               | Totals for UMANO, MICHAEL       | 64.00    |
| WINDSTAR LINES INC  | Apr 15-16 | CHS WYSE Charter Bus to       | 10E002 1500 3120 00 000000 0000 | 1,555.00 |
|                     |           | Compete at State Apr 15-16    |                                 |          |
|                     |           |                               | Totals for WINDSTAR LINES INC   | 1,555.00 |
| WOGAMAN, MATTHEW    | April 25  | CHS Girls JV & Varsity Soccer | 10E002 1500 3190 00 000000 0000 | 95.00    |
|                     |           | Official 04/25/18             |                                 |          |
|                     |           |                               | Totals for WOGAMAN, MATTHEW     | 95.00    |
| WOZNY, MICHAEL      | March 29  | CHS Girls JV Softball         | 10E002 1500 3190 00 000000 0000 | 61.00    |
|                     |           | Official 03/29/18             |                                 |          |
|                     |           |                               | Totals for WOZNY, MICHAEL       | 61.00    |
| ZAWISLAK, RICHARD   | April 25  | CHS Girls JV & Varsity Soccer | 10E002 1500 3190 00 000000 0000 | 95.00    |
|                     |           | Official 04/25/18             |                                 |          |
|                     |           |                               | Totals for ZAWISLAK, RICHARD    | 95.00    |
|                     |           |                               | Totals for checks               | 4,770.52 |

FUND SUMMARY

| <u>FUND</u>                 | <u>DESCRIPTION</u> | <u>BALANCE SHEET</u> | <u>REVENUE</u> | <u>EXPENSE</u> | <u>TOTAL</u> |
|-----------------------------|--------------------|----------------------|----------------|----------------|--------------|
| 10                          | EDUCATIONAL FUND   | 0.00                 | 0.00           | 4,770.52       | 4,770.52     |
| *** Fund Summary Totals *** |                    | 0.00                 | 0.00           | 4,770.52       | 4,770.52     |

\*\*\*\*\* End of report \*\*\*\*\*

Approved by the Board of Education

\_\_\_\_\_  
Jeff Kellenberger – President

\_\_\_\_\_  
Date

\_\_\_\_\_  
Christina Johnson – Secretary

\_\_\_\_\_  
Date

| VENDOR               | INVOICE # | DESCRIPTION                                 | ACCOUNT NUMBER                  | AMOUNT |
|----------------------|-----------|---|---------------------------------|--------|
| ARROYO, HOLLY        | Nov 16    | PKMS ELA Supplies                           | 10E011 1120 4110 00 000000 0000 | 29.34  |
|                      |           | Totals for ARROYO, HOLLY                    |                                 | 29.34  |
| BALLARD, COURTNEY    | April 19  | LL Reimb for Straight A supplies            | 10E005 2410 4100 00 000000 0000 | 19.95  |
|                      |           | Totals for BALLARD, COURTNEY                |                                 | 19.95  |
| BENDER, AMY          | April 18  | PKMS Reimb for ELA Instructional Supplies   | 10E011 1120 4110 00 000000 0000 | 127.74 |
|                      |           | Totals for BENDER, AMY                      |                                 | 127.74 |
| BRITTS-AXEN, CATHERI | April 19  | CMS Reimb for Supplies                      | 10E003 2410 4100 00 000000 0000 | 83.98  |
|                      |           | Totals for BRITTS-AXEN, CATHERINE           |                                 | 83.98  |
| BRUMMEL, PATRICIA    | Apr 4     | PKMS Reimb for AG/TECH Supplies             | 10E011 1120 4110 00 000000 0000 | 442.15 |
| BRUMMEL, PATRICIA    | April 16  | PKMS Reimb for Ag/Tech Supplies             | 10E011 1120 4110 00 000000 0000 | 82.80  |
|                      |           | Totals for BRUMMEL, PATRICIA                |                                 | 524.95 |
| BRYANT, KARLA        | Feb 7     | CMS Reimb for classroom supplies            | 10E003 1205 4100 00 000000 0000 | 96.47  |
| BRYANT, KARLA        | April 8   | CMS Reimb for Supplies                      | 10E003 1120 4100 00 000000 0000 | 82.50  |
|                      |           | Totals for BRYANT, KARLA                    |                                 | 178.97 |
| DOYLE, MICHAEL       | Feb 24    | CMS Reimb for STEM Day supplies             | 10E001 1120 4100 01 000000 0000 | 41.85  |
|                      |           | Totals for DOYLE, MICHAEL                   |                                 | 41.85  |
| EBENER, ABIGAIL      | March 22  | PKMS Reimb for Math Instructional Supplies  | 10E011 1120 4110 00 000000 0000 | 238.22 |
|                      |           | Totals for EBENER, ABIGAIL                  |                                 | 238.22 |
| ELGIN COMMUNITY COLL | May 15    | CHS Academic Bowl Banquet 05/15/18          | 10E002 1130 3900 00 000000 0000 | 568.50 |
|                      |           | Totals for ELGIN COMMUNITY COLLEGE          |                                 | 568.50 |
| FREEMAN, JOHN        | March 1   | PKMS Science Supplies                       | 10E011 1120 4110 00 000000 0000 | 24.46  |
| FREEMAN, JOHN        | April 12  | PKMS Reimb for Science Supplies             | 10E011 1120 4110 00 000000 0000 | 99.54  |
|                      |           | Totals for FREEMAN, JOHN                    |                                 | 124.00 |
| GREENE, KELLY        | March 20  | CHS Reimb for Incubator Open House Supplies | 10E002 1400 4100 00 000000 0000 | 67.11  |
|                      |           | Totals for GREENE, KELLY                    |                                 | 67.11  |
| GUERRIERI, SANDRA    | Feb 28    | CMS Reimb for supplies                      | 10E003 1120 4100 00 000000 0000 | 73.93  |
|                      |           | Totals for GUERRIERI, SANDRA                |                                 | 73.93  |
| HADZIMA, JAMIE       | March 9a  | CMS Reimb for Reading Supplies              | 10E003 1120 4100 00 000000 0000 | 49.88  |
|                      |           | Totals for HADZIMA, JAMIE                   |                                 | 49.88  |
| HAUG, MATTHEW        | April 2   | PKMS Principal Supplies Reimb               | 10E011 2410 4100 00 000000 0000 | 86.69  |
| HAUG, MATTHEW        | April 5   | PKMS Principal's Supplies                   | 10E011 2410 4100 00 000000 0000 | 11.87  |
|                      |           | Totals for HAUG, MATTHEW                    |                                 | 98.56  |

| VENDOR               | INVOICE # | DESCRIPTION  | ACCOUNT NUMBER                  | AMOUNT |
|----------------------|-----------|--|---------------------------------|--------|
| HUGHES, THERESA      | March 22  | BPAC Supplies                                      | 10E001 1800 4100 00 000000 0000 | 97.29  |
|                      |           | Totals for HUGHES, THERESA                         |                                 | 97.29  |
| JASTER, ANN          | April 17  | HBT Reimb for character comm award                 | 10E004 2410 4100 00 000000 0000 | 36.45  |
|                      |           | Totals for JASTER, ANN                             |                                 | 36.45  |
| JUST KABOBS          | April 12  | LL P/T conferences                                 | 10E005 2410 4100 00 000000 0000 | 173.25 |
|                      |           | Totals for JUST KABOBS                             |                                 | 173.25 |
| KANE COUNTY REGIONAL | May 4     | Educator of the Year May 4                         | 10E001 2310 4100 00 000000 0000 | 700.00 |
|                      |           | Totals for KANE COUNTY REGIONAL OFFICE O           |                                 | 700.00 |
| KERZMAN, HEATHER     | Feb 24    | LL Reimb for library books                         | 10E005 2220 4300 00 000000 0000 | 306.15 |
|                      |           | Totals for KERZMAN, HEATHER                        |                                 | 306.15 |
| MCALISTER'S DELI     | Apr 9     | CHS P/T Conference                                 | 10E002 2410 4100 00 000000 0000 | 580.35 |
|                      |           | Totals for MCALISTER'S DELI                        |                                 | 580.35 |
| MCCOY-PEPIOT, KATHLE | Feb 24    | CMS Reimb for ELA                                  | 10E003 1120 4100 00 000000 0000 | 73.40  |
|                      |           | Totals for MCCOY-PEPIOT, KATHLEEN                  |                                 | 73.40  |
| MILLER, JOANNE       | April 16  | LL Reimb for Straight A supplies                   | 10E005 2410 4100 00 000000 0000 | 35.61  |
|                      |           | Totals for MILLER, JOANNE                          |                                 | 35.61  |
| MINEHART, MEGAN      | March 22  | PKMS ELA 6th Supplies                              | 10E011 1120 4110 00 000000 0000 | 121.65 |
|                      |           | Totals for MINEHART, MEGAN                         |                                 | 121.65 |
| MOE'S SOUTHWEST GRIL | April 12  | CT PT Conference                                   | 10E010 2410 4100 00 000000 0000 | 415.00 |
|                      |           | Totals for MOE'S SOUTHWEST GRILL                   |                                 | 415.00 |
| MUMFORD, DANA        | March 25  | CHS Supplies for Life Skills class                 | 10E001 1220 4100 00 000000 0000 | 158.72 |
|                      |           | Totals for MUMFORD, DANA                           |                                 | 158.72 |
| MUNAO, HALLIE        | April 4   | PKMS 6th Grade Supplies                            | 10E011 1120 4110 00 000000 0000 | 188.28 |
|                      |           | Totals for MUNAO, HALLIE                           |                                 | 188.28 |
| NEIL, VINCENT        | March 24  | Trans Reimb for Activity Bus Fuel/State Track Meet | 40E001 2550 4640 00 000000 0000 | 71.17  |
|                      |           | Totals for NEIL, VINCENT                           |                                 | 71.17  |
| NEMEC, STACY         | April 23  | Reimb for Google Registration Fee                  | 10E001 2212 6400 00 000000 0000 | 25.00  |
|                      |           | Totals for NEMEC, STACY                            |                                 | 25.00  |
| ODONNELL, JOSEPH     | March 15  | PKMS Athletic Supplies Reimb                       | 10E011 1500 4100 00 000000 0000 | 144.35 |
|                      |           | Totals for ODONNELL, JOSEPH                        |                                 | 144.35 |
| PAULUS, KIMBERLY     | Feb 23    | CMS Reimb for STEM Day supplies                    | 10E001 1120 4100 01 000000 0000 | 118.22 |
|                      |           | Totals for PAULUS, KIMBERLY                        |                                 | 118.22 |
| PETERSON, KELLY      | April 6   | HBT Reimbursement for                              | 10E001 2150 4100 00 000000 0000 | 26.50  |

| VENDOR                           | INVOICE # | DESCRIPTION                       | ACCOUNT NUMBER                           | AMOUNT   |
|----------------------------------|-----------|-----------------------------------|--|----------|
|                                  |           | classroom supplies                |  |          |
|                                  |           |                                   | Totals for PETERSON, KELLY               | 26.50    |
| PORTO, PAMELA                    | March 23  | Transportation Supplies           | 40E001 2550 4900 00 000000 0000          | 88.19    |
|                                  |           |                                   | Totals for PORTO, PAMELA                 | 88.19    |
| RICHMAN, SCOTT                   | April 9   | PKMS Reimb for Science Supplies   | 10E011 1120 4110 00 000000 0000          | 15.35    |
|                                  |           |                                   | Totals for RICHMAN, SCOTT                | 15.35    |
| ROBINSON, RYAN                   | March 11  | CHS Reimb for Classroom Supplies  | 10E002 1400 4100 00 000000 0000          | 46.12    |
|                                  |           |                                   | Totals for ROBINSON, RYAN                | 46.12    |
| SCHREIBER-SPECA, JIL             | March 21  | PV reimb for Office Supplies      | 10E008 2410 4900 00 000000 0000          | 129.12   |
|                                  |           |                                   | Totals for SCHREIBER-SPECA, JILL         | 129.12   |
| SECRETARY OF STATE IN LSM0583223 |           | Notary Renewal Fee-K. Hixon-Leach | 10E001 2520 6400 00 000000 0000          | 10.00    |
|                                  |           |                                   | Totals for SECRETARY OF STATE INDEX DEPT | 10.00    |
| STOKES, KELSEY                   | Dec 18    | PKMS Athletic Supplies Reimb      | 10E011 1500 4100 00 000000 0000          | 97.49    |
|                                  |           |                                   | Totals for STOKES, KELSEY                | 97.49    |
| STRACH, BRENDA                   | April 13  | CMS Reimb for supplies            | 10E003 1120 4100 00 000000 0000          | 31.98    |
|                                  |           |                                   | Totals for STRACH, BRENDA                | 31.98    |
| STRAUB, NANCY                    | March 1   | PKMS 7th Math Supplies            | 10E011 1120 4110 00 000000 0000          | 33.20    |
|                                  |           |                                   | Totals for STRAUB, NANCY                 | 33.20    |
| TESTONE, CHRISTOPHER             | March 23  | CHS Reimb for Supplies            | 10E002 2410 4100 00 000000 0000          | 96.94    |
|                                  |           |                                   | Totals for TESTONE, CHRISTOPHER          | 96.94    |
| WALTER, CARIE                    | April 11  | CMS Reimb for supplies            | 10E003 2410 4100 00 000000 0000          | 42.09    |
|                                  |           |                                   | Totals for WALTER, CARIE                 | 42.09    |
| ZIERK, CARRIE                    | April 8   | CMS Reimb for team supplies       | 10E003 1120 4100 00 000000 0000          | 49.95    |
| ZIERK, CARRIE                    | March 19  | CMS Reimb for supplies            | 10E003 1120 4100 00 000000 0000          | 39.96    |
|                                  |           |                                   | Totals for ZIERK, CARRIE                 | 89.91    |
|                                  |           |                                   | Totals for checks                        | 6,178.76 |

FUND SUMMARY

| <u>FUND</u> | <u>DESCRIPTION</u>      | <u>BALANCE SHEET</u> | <u>REVENUE</u> | <u>EXPENSE</u> | <u>TOTAL</u> |
|-------------|-------------------------|----------------------|----------------|----------------|--------------|
| 10          | EDUCATIONAL FUND        | 0.00                 | 0.00           | 6,019.40       | 6,019.40     |
| 40          | TRANSPORTATION FUND     | 0.00                 | 0.00           | 159.36         | 159.36       |
| ***         | Fund Summary Totals *** | 0.00                 | 0.00           | 6,178.76       | 6,178.76     |

\*\*\*\*\* End of report \*\*\*\*\*

Approved by the Board of Education

\_\_\_\_\_  
Jeff Kellenberger – President

\_\_\_\_\_  
Date

\_\_\_\_\_  
Christina Johnson – Secretary

\_\_\_\_\_  
Date

| <u>VENDOR</u>                       | <u>INVOICE #</u> | <u>DESCRIPTION</u>                   | <u>ACCOUNT NUMBER</u>           | <u>AMOUNT</u> |
|-------------------------------------|------------------|--------------------------------------|---------------------------------|---------------|
| DISCOVERY CENTER MUS                | May 30           | LL 3rd Grade Field Trip<br>05/30/18  | 10E005 1110 3900 00 000000 0000 | 111.00        |
| DISCOVERY CENTER MUS                | May 9            | PV 3rd Grade Field Trip<br>05/09/18  | 10E008 1110 3900 00 000000 0000 | 784.00        |
| Totals for DISCOVERY CENTER MUSEUM  |                  |                                      |                                 | 895.00        |
| DUPAGE CHILDREN'S MU                | May 10           | LL 1st Grade Field Trip<br>05/10/18  | 10E005 1110 3900 00 000000 0000 | 272.00        |
| Totals for DUPAGE CHILDREN'S MUSEUM |                  |                                      |                                 | 272.00        |
| NAPER SETTLEMENT                    | April 18         | CT 4th Grade Field Trip<br>4/18/18   | 10E010 1110 3900 00 000000 0000 | 728.00        |
| Totals for NAPER SETTLEMENT         |                  |                                      |                                 | 728.00        |
| THE MORTON ARBORETUM                | May 10a          | CT 5th Grade Field Trip<br>05/10/18  | 10E010 1110 3900 00 000000 0000 | 1,182.00      |
| THE MORTON ARBORETUM                | May 23           | LL 2nd Grade Field Trip<br>05/23/18  | 10E005 1110 3900 00 000000 0000 | 335.50        |
| THE MORTON ARBORETUM                | April 30         | HBT 5th Grade Field Trip<br>04/30/18 | 10E004 1110 3900 00 000000 0000 | 695.00        |
| THE MORTON ARBORETUM                | May 16           | LL 5th Grade Field Trip<br>05/16/18  | 10E005 1110 3900 00 000000 0000 | 450.00        |
| THE MORTON ARBORETUM                | May 29           | PV 2nd Grade Field Trip<br>05/29/18  | 10E008 1110 3900 00 000000 0000 | 330.00        |
| Totals for THE MORTON ARBORETUM     |                  |                                      |                                 | 2,992.50      |
| Totals for checks                   |                  |                                      |                                 | 4,887.50      |

FUND SUMMARY

| <u>FUND</u> | <u>DESCRIPTION</u>      | <u>BALANCE SHEET</u> | <u>REVENUE</u> | <u>EXPENSE</u> | <u>TOTAL</u> |
|-------------|-------------------------|----------------------|----------------|----------------|--------------|
| 10          | EDUCATIONAL FUND        | 0.00                 | 0.00           | 4,887.50       | 4,887.50     |
| ***         | Fund Summary Totals *** | 0.00                 | 0.00           | 4,887.50       | 4,887.50     |

\*\*\*\*\* End of report \*\*\*\*\*

Approved by the Board of Education

\_\_\_\_\_  
Jeff Kellenberger – President

\_\_\_\_\_  
Date

\_\_\_\_\_  
Christina Johnson – Secretary

\_\_\_\_\_  
Date

## MEMORANDUM

TO: Dr. Todd Stirn, Superintendent, Board of Education  
FROM: Daina Pflug, Business Manager  
DATE: May 21, 2018  
RE: Recommendation for Acceptance of Fuel Bid

---

Fuel bid specifications were sent to seven companies for the 2018-2019 school year. Two companies, PetroChoice and Feece Oil Co. submitted formal bids. PetroChoice was the lowest responsible bidder by a minimal amount. This will be our first time working with PetroChoice. Please see the accompanying bid comparison summary.

**Bid Summary: Fuel Bid**  
**Date: 5/14/2018**  
**Time: 10:00 AM**

Gallons 85,000 35,000

| <b>Company</b>                        |                                   | <b>#1 DIESEL</b> | <b>#2 DIESEL</b> | <b>Reformulated</b> |                               |
|---------------------------------------|-----------------------------------|------------------|------------------|---------------------|-------------------------------|
| <b>Hintzsche Oil</b><br>Bid Price     | Wholesale Price Per gallon        |                  |                  |                     |                               |
|                                       | Bid price bid gallon              |                  |                  |                     |                               |
|                                       | Motor fuel tax                    |                  |                  |                     |                               |
|                                       | LUST fund                         |                  |                  |                     |                               |
|                                       | Total                             |                  |                  |                     |                               |
| <b>Feece Oil Co.</b><br>Bid Price     | Wholesale Price Per gallon        | 2.4652           | 2.1021           | 2.0505              |                               |
|                                       | Bid price bid gallon              | 0.0950           | 0.0950           | 0.0950              |                               |
|                                       | Motor fuel tax                    | 0.2150           | 0.2150           | 0.1900              |                               |
|                                       | LUST fund                         | 0.0120           | 0.0120           | 0.0120              |                               |
|                                       | Total                             | 2.7872           | 2.4241           | 2.3475              |                               |
|                                       | Low OPIS Bid Price                | 2.4652           | 2.1021           | 2.0505              |                               |
| <b>Total Bid</b>                      |                                   | 236,912.00       | 206,048.50       | 82,162.50           | <b>525,123.00</b>             |
| <b>Conserve FS</b><br>Bid Price       | Wholesale Price Per gallon        |                  |                  |                     |                               |
|                                       | Bid price bid gallon              |                  |                  |                     |                               |
|                                       | Motor fuel tax                    |                  |                  |                     |                               |
|                                       | LUST fund                         |                  |                  |                     |                               |
|                                       | Total                             |                  |                  |                     |                               |
| <b>PetroChoice</b><br>Bid Price       | Wholesale Price Per gallon        | 2.4652           | 2.1021           | 2.0505              |                               |
|                                       | Bid price bid gallon              | 0.085            | 0.085            | 0.085               |                               |
|                                       | Motor fuel tax                    | 0.215            | 0.215            | 0.19                |                               |
|                                       | LUST fund                         | 0.0141           | 0.0141           | 0.0139              |                               |
|                                       | Total                             | 2.7793           | 2.4162           | 2.3394              |                               |
|                                       | Low OPIS Bid Price                | 2.4652           | 2.1021           | 2.0505              |                               |
| <b>Total Bid</b>                      |                                   | 236,240.50       | 205,377.00       | 81,879.00           | <b>523,496.50</b><br>1,626.50 |
| <b>Reladyne</b><br>Bid Price          | Wholesale Price Per gallon        |                  |                  |                     |                               |
|                                       | Bid price bid gallon (fuel & tax) |                  |                  |                     |                               |
|                                       | Motor fuel tax                    |                  |                  |                     |                               |
|                                       | LUST fund                         |                  |                  |                     |                               |
|                                       | Total                             |                  |                  |                     |                               |
| <b>Peterson Propane</b><br>Bid Price  | Wholesale Price Per gallon        |                  |                  |                     |                               |
|                                       | Bid price bid gallon              |                  |                  |                     |                               |
|                                       | Motor fuel tax                    |                  |                  |                     |                               |
|                                       | LUST fund                         |                  |                  |                     |                               |
|                                       | Total                             |                  |                  |                     |                               |
| <b>Petroleum Traders</b><br>Bid Price | Wholesale Price Per gallon        |                  |                  |                     |                               |
|                                       | Bid price bid gallon              |                  |                  |                     |                               |
|                                       | Motor fuel tax                    |                  |                  |                     |                               |



May 14, 2018

Dr. Todd Stirn  
District Superintendent  
Central Community Unit School District 301  
Administrative Offices  
275 South Street  
Burlington, IL 60109

Re: Central High School  
Vet Tech / Interior Renovations  
Recommendation of Awards - Bid Release 6

Dear Dr. Stirn,

Shales McNutt Construction received bid proposals on behalf of the school district on April 30, 2018 for the following bid packages:

**BP# 06A - General Trades, BP# 07A - Roofing, BP# 08 - Aluminum/Glazing, BP# 09A - Metal Framing/Drywall/ACT, BP# 09E - Painting, & BP# 22 - Plumbing**

We have had an opportunity to discuss with the apparent low bidders their respective scope of work and adherence to the contract documents. Based on the information received during the discussions and reviews, we have attached a recommendation of award for the packages represented above.

It is our intent to provide a Notice to Proceed to the contractors listed on Wednesday, May 23, 2018.

We thank you in advance for your time and consideration in this matter.

Sincerely,

Josh Campanelli  
Chief Operating Officer  
Shales McNutt Construction

cc: File

**CHS Vet Tech / Interior Renovation Projects  
Summary of Award Recommendations  
Bid Release No. 6**

| Bid Package                     | Recommended Contractor | Recommendation Amount |
|---------------------------------|------------------------|-----------------------|
| 06A - General Trades            | Manusos Contracting    | \$ 282,400.00         |
| 07A - Roofing                   | Weatherguard Roofing   | \$ 46,600.00          |
| 08 - Aluminum/Glazing           | Rock Valley Glass      | \$ 33,300.00          |
| 09A - Metal Framing/Drywall/ACT | Heitkotter, Inc.       | \$ 179,280.00         |
| 09E - Painting                  | Nedrow Decorating      | \$ 11,500.00          |
| 22 - Plumbing                   | Hartwig Plumbing       | \$ 155,000.00         |
|                                 | <b>Total Bids</b>      | <b>\$ 708,080.00</b>  |



## MEMORANDUM

FROM: Steve Diversey, Athletic & Activities Director

TO: District 301 Board of Education

DATE: 5/9/18

RE: Approval of Overnight IL State FFA Convention

---

I am recommending the approval of an overnight trip for our Future Farmers of America student organization. The group will participate in the IL State FFA Convention from June 12 – June 14, 2018 in Springfield, IL. The team will depart by school or activity bus from Central High School at 7:30 am on June 12 and will return after the Delegate Election Session at approximately 5:00 pm on June 14. Ryan Robinson, the FFA sponsor will be in attendance to supervise. The group's itinerary is included with this memorandum.

# Illinois State FFA Convention

## Springfield, IL - Prairie Capital Convention Center

### 1. Payment

Each person attending the state convention must pay **\$115.00** to the Central FFA **due May 16, 2018**. This money helps offset the cost for the two nights of hotel reservations, registration fees, workshops, and career show. Additional money will be needed for any souvenirs and meals, so plan accordingly for the three days.

### 2. Each person will need to be in official dress for the convention sessions only.

Convention attire and office dress consists of:

- Official Dress:**
- \*Black solid colored slacks or skirt (close to knee length)
  - \*White button up shirt
  - \*Dark tie or scarf (scarf will be provided for you)
  - \*Dress shoes/dark socks
  - \*FFA Jacket (Will be provided if member does not have one)
  - \*Black dress shoes (COMFORTABLE)/dark socks

### 3. Hotel Information: Wyndham Springfield City Centre

700 East Adams Street  
Springfield, IL 62701  
Tele: (217)-789-1550

### 4. Travel Arrangements

The Central FFA chapter will be traveling by school or activity bus with Mr. Robinson serving as chaperone. If you need to contact me at any time, please feel free to call me at 217-820-2195.

### 5. All school rules and guidelines apply when attending the Illinois FFA Convention. This is considered a school event. You will be representing yourself, your school, your community, your family, and your FFA Chapter. The very best behavior is expected.

**\*\*\*Any deviation from school policies or expectations will result in the contact of parents, school administration, and law enforcement if needed. The parents of students who deviate from expectations set by the school will be expected to provide transportation home for their child or children at any point during the convention. (If you have any questions about the expectations feel free to contact Mr. Robinson)\*\*\***

### 6. What to bring:

- Official dress for 3 days
- Casual clothes for day/night time activities
- Snacks
- Money for meals and spending money
- Swim Suit for hotel pool
- \*Permission slip\*

**By signing below, you understand the expectations and consequences set for the trip. In addition, any cancellations of reserved spots for convention after May 16 that go unfilled, you will still be responsible for any necessary payment.**

Parent Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Student Signature: \_\_\_\_\_

Date: \_\_\_\_\_

## Tentative Agenda

### Tuesday June 12<sup>th</sup>

#### Leaving Central High School at 7:30 a.m.

Stopping for breakfast along the way (bring money)

Check into hotel

Change into **official dress** – Head to convention center

1:00 p.m. SESSION 1

Keynote Speaker - National FFA Officer

(Chapter President Award)

6:30pm SESSION 2

8:30 p.m. (Tentative) - FFA Dance

### Wednesday June 13<sup>th</sup>

Leave hotel 7:30 a.m. in Official Dress

8:00 am SESSION 3

11:00 am LUNCH

5:30pm SESSION 5

(State Degree Ceremony & Keynote Speaker)

### Thursday June 14<sup>th</sup>

8:00 am Delegate Election Session

Leave Springfield @ 1:00pm (Approximately)

Arrive at Central High School 4-5p.m. (approximately)



## MEMORANDUM

FROM: Steve Diversey, Athletic/Activities Director

TO: District 301 Board of Education

DATE: 5/15/18

RE: APPROVAL OF OVERNIGHT TRIP FOR GIRLS TRACK TEAM TO GO TO STATE FINALS

---

I am requesting the approval of an overnight trip for the Central High School Girls Track Team to attend the IHSA State Track Meet on Friday and Saturday, May 18 & 19, 2018. On Thursday, May 17, the team will travel to Charleston, IL to compete in the competition at Eastern Illinois University. The team would like to stay overnight on Thursday so they can attend the team meeting, practice on the track and be prepared for the competition on Friday. The team will stay overnight at the Hampton Inn in Mattoon, IL. The preliminaries are on Friday and the finals are on Saturday. They will arrive home Saturday night, at approximately 9:00 pm. The itinerary for the trip is included with this memo.

Thank you for your support of Central High School Athletics and Activities.

# 2018 IHSA STATE TRACK & FIELD ITINERARY

Congratulations to our 4x800, 4x400, Brooke Barkocy and Megan Gasparaitis for qualifying for the IHSA State Track & Field Meet this weekend! Below is our itinerary and some important information regarding the state weekend.

## Hotel Info:

Hampton Inn  
1416 Broadway Avenue East  
Mattoon, Il 61938  
**Phone:** 217-234-4267

## Track Info & State Meet Info:

**Site:** Eastern Illinois University  
**Event Schedule:** See *IHSA Girls Track & Field State Info*  
<http://ihsa.org/SportsActivities/GirlsTrackField.aspx>

## List of 2A State Qualifiers by Event:

<http://ihsa.org/SportsActivities/GirlsTrackField/StateSeriesInformationResults.aspx?url=/data/trg/2qual.htm>

## Itinerary:

### **Thursday, May 17**

- Sendoff at 9:20 am in the commons (this would be the end of the period so students can go right to next class)
- Depart for Charleston at 9:45 am
- Stop for lunch
- Arrive at Charleston by 2:45 pm
- Pick up packets, practice on the track
- Head to hotel for check-in
- Team dinner
- Team meeting & lights out

### **Friday, May 18**

- Breakfast
- Head to track for prelims
- Team Lunch after prelims
- Return to hotel after prelims
- Team dinner
- Team meeting & lights out

### **Saturday, May 19**

- Breakfast
- Head to track for finals
- Leave to return home after conclusion of finals
- Stop for dinner
- We should return home by 9:00 pm (this is a best guess)

## Contact Info:

If you have any questions or need immediate contact, please call:  
Coach Neil at 847-924-8625

# **GIRLS TRACK STATE MEET GENERAL INFO**

## **Qualifiers**

4x800 Relay

4x400 Relay

Brooke Barkocy (100H, 300H)

Megan Gasparaitis (Pole Vault)

## **Relay Athletes/Alternates on Relay Card**

Lauren Dowd

Chloe Bilyk

Natalia Rodriguez

Avery Andersen

Erin Jossart

Jocelyn Victoria

Ashlyn Dietz

Brooke Barkocy

Megan Gasparaitis

Emily Stark

Olivia Angvick

Lily Moretti

Fiona Pedone

## **Rooms Needed**

- Bus Driver
- Coach Neil, Coach Semmen (Burner?)
- Coach Barnes
- Lauren, Chloe
- Natalia, Avery
- Barkocy, Fiona
- Megan, Emily
- Erin, Jocelyn, Ashlyn
- Olivia, Lily

## ***What should you bring?***

### **1. Normal Meet Attire**

- a. Uniform, spikes, trainers, athletic gear, etc.

### **2. Additional Spending Money for Souvenirs (\$50?)**

- a. This will be used for souvenirs, shirts, etc. The State Meet has tons of items for sale and of course since you are at the State Meet, they up charge the price of everything. Be ready to spend \$20 for a tee shirt, so plan to bring upwards of \$50+ for snacks, and souvenirs, etc.

### **3. Workout Clothes, Suntan Lotion, etc.**

- a. We will practice on Thursday and Friday. Please pack clothes for all occasions, going out and for working out, warm up, etc. Alternates are to bring proper meet attire including uniforms, spikes, etc.

## MEMORANDUM

**TO:** DISTRICT 301 BOARD OF EDUCATION  
DR. TODD STIRN, SUPERINTENDENT

**FROM:** BRODY HAMEL, ATHLETIC DIRECTOR (PRAIRIE KNOLLS)

**SUBJECT:** APPROVE OVERNIGHT TRIP  
2018 IESA STATE TOURNAMENT – TRACK & FIELD

**DATE:** 05/16/2018

---

I am recommending the approval of an overnight trip for nine members of the Middle School Track Team departing on Friday, May 18<sup>th</sup> 2018 and returning on Saturday, May 19<sup>th</sup> 2018. The group will travel to East Peoria, Illinois to participate in the State Tournament for Track and Field. Middle School Track Coaches will provide supervision during the trip.

Qualifying athletes from Prairie Knolls Middle School are Nolan Milas and Leighton Dietz. Qualifying athletes from Central Middle School are Ishan Dhanani, Shanav Bagga, Mason Freeman, Zac Schmidt, Tyler Haines, Payton Isola and Evan Milbrandt.

Weekend Schedule:

**Friday 5/18:**

6:30 am: Leave CMS

9:15 am: Arrive at the track

9:30 am: Track Opens

10:15 am: Parade of Athletes

1:15 pm: Running events (7G, 7B, 8G, 8B for all events)

2:25 pm: 400 **Schmidt**

3:25 pm: 1600 **Dietz**

7:00 pm: Dinner TBD

8:30 pm: Back at hotel

10:00 pm: Lights out

**Saturday 5/19:**

7:00-7:30 am: Breakfast in hotel

7:45 am: Leave hotel

8:20 am: Parade of Athletes

9:00 am: 8B PV: **Dhanani**

9:35 am: 4x200 **Milbrant, Freeman, Isola, Schmidt alt. Bagga**

12:00 pm: Lunch Break (45 minute break in running events)

2:00 pm: 800 **Dietz**

3:00 pm: 4x400 **Milbrant, Isola, Freeman, Schmidt alt. Haines**

4:00 pm: Leave to CMS

6:30 pm: Arrive at CMS

**\*\*Athletes will receive \$7 for lunch on Friday and Saturday and \$9 for dinner on Friday and Saturday evening\*\***

The following timeline is *approximate* from IESA!

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### Friday

---

9:00 a.m. Competitor Gate Open  
9:30 a.m. General Public Gate Open  
10:15 a.m. Parade of Athletes  
11:00 a.m. 7G Pole Vault Finals; 7B to follow     **NOTE: Friday Field Events Start at 11:00 a.m.**  
8G High Jump Finals; 7G to follow  
8B Long Jump Prelims & Finals; 7B to follow  
7G Long Jump Prelims & Finals; 8G to follow  
8G Shot Put Prelims & Finals; 7G to follow  
7G Discus Prelims & Finals; 8G to follow

***Running events will run continuously after they are started so times listed are approximates.***

1:15 p.m. 7G Low Hurdle Prelims; 8G, 7B, 8B to follow  
1:55 p.m. 7G 400 M. Dash Finals; 7B, 8G, 8B Finals to follow  
2:55 p.m. 7G 1600 M. Run Finals; 7B, 8G, 8B Finals to follow  
4:30 p.m. 7G 100 M. Dash Prelims; 7B, 8G, 8B to follow

---

### Saturday

---

7:00 a.m. Competitor Gate Open  
7:30 a.m. General Public Gate Open  
8:20 a.m. Parade of Athletes  
9:00 a.m. 8B Shot Put Prelims & Finals; 7B to follow  
7B Discus Prelims & Finals; 8B to follow  
7B High Jump Finals; 8B to follow  
8B Pole Vault Finals; 8G to follow

***Running events will run continuously after they are started, except for the scheduled break.***

9:00 a.m. 7G Low Hurdle Finals; 8G Finals to follow  
9:10 a.m. 7B Low Hurdle Finals; 8B Finals to follow  
9:20 a.m. 7G 100 M. Dash Finals; 7B, 8G, 8B Finals to follow  
9:35 a.m. 7G 4X200 M. Relay Finals; 7B, 8G, 8B Finals to follow  
11:05 a.m. 7G 4X100 M. Relay Finals; 7B, 8G, 8B Finals to follow  
**12:00 p.m. LUNCH BREAK- 45 min. break in running events**  
12:45 p.m. 7G 200 M. Dash Finals; 7B, 8G, 8B Finals to follow  
2:00 p.m. 7G 800 M. Run Finals; 7B, 8G, 8B Finals to follow  
3:00 p.m. 7G 4X400 M. Relay Finals; 7B, 8G, 8B Finals to follow



## **Board of Education Meeting Dates for 2018-2019**

July 16, 2018

August 20, 2018

**September 24, 2018**      *3 days for budget*

October 15, 2018

**November 26, 2018**      *parent teacher conferences*

December 17, 2018

**January 22, 2019**      *MLK Birthday*

**February 19, 2019**      *Presidents Day*

March 18, 2019

April 15, 2019

May 20, 2019

June 17, 2019

# MIDDLE SCHOOL



## ATHLETICS & ACTIVITIES HANDBOOK

2018-2019

Red = Changes that align with the CHS Athletic Handbook Blue = Policy change to better our program.

## INTERSCHOLASTIC ATHLETICS

Participation in competitive interscholastic athletics and co-curricular activities (at times referred to collectively as “extracurricular activities”) at CMS/PKMS is a privilege, not a right.

Participation in extracurricular activities is an important part of a student’s development. Through participation, students develop many lifelong skills and positive values. These include cooperation, leadership, healthful living habits, self-discipline, integrity, teamwork, and respect for rules and regulations. In addition, students who participate in extracurricular activities serve as ambassadors of the school and role models for their peers. By accepting the privilege of participation in extracurricular activities, the student becomes a representative of both CMS/PKMS and Central Community Unit School District # 301, whether the student is on the playing field, in competition, in practice, in the classroom, or in the community. Individuals who serve in this capacity have a special responsibility to ensure that their actions reflect positively on CMS/PKMS and the community.

The decision to participate in extracurricular activities, therefore, involves a commitment by the student to adhere to the rules outlined in this Athletics & Activities Handbook. The Handbook goes into effect when a student begins participation in a CMS/PKMS extracurricular activity and is in effect for the duration of the extracurricular activity; it applies year-round (24/7, 365 days). Each student is responsible for adhering to the Handbook to ensure a positive experience for all District students. Students who violate the Handbook will be subject to disciplinary consequences, up to and including dismissal from extracurricular activities, as set forth in the Handbook. Depending on the nature of the violation, students also may be subject to discipline under the District’s student discipline policy, up to and including suspension or expulsion from school.

Extracurricular activities are for the benefit of students and are meant to supplement students’ educational program at CMS/PKMS. Unless pre-approved by the Administration in limited circumstances, extracurricular activities are never a reason for an absence from class or school or not completing schoolwork.

In order to participate in CMS/PKMS extracurricular activities, students and their parent(s)/guardian(s) must sign the CMS/PKMS Athletics & Activities Handbook Acknowledgement Form prior to participation in each interscholastic athletic team or co-curricular activity. This form will be available for an electronic signature during the registration process on 8to18.

### REGISTRATION ON 8TO18

Information regarding individual interscholastic athletics, including contest and practice schedules, can be found on each school’s 8-to-18 website: Central Middle School: (<http://il.8to18.com/bcms>). Prairie Knolls: ([il.8to18.com/prairieknolls](http://il.8to18.com/prairieknolls)) under the Athletics tab or by contacting the head coach of the appropriate activity. General questions about CMS/PKMS can be directed to the Athletic/Activity Coordinator at both CMS, Dan Palmiter (847-464-6000) and Prairie Knolls, Brody Hamel (847-717-8144).

## INTERSCHOLASTIC ATHLETICS

## **PROGRAMS**

District #301 maintains 7<sup>th</sup> and 8<sup>th</sup> grade athletic programs in Football, Volleyball, Basketball, Cheerleading, and Track. Wrestling, Cross Country and the Scholastic Team are available to 6<sup>th</sup>, 7<sup>th</sup>, and 8<sup>th</sup> graders. Intramural programs may be offered throughout the year for 7th and 8th grade students (including Scholastic Bowl at the 6<sup>th</sup> grade level). Students participating in intramural programs will be held to the same expectations and standards as students in the other athletic programs.

## **TEAM SIZE LIMITATIONS**

Maximum team sizes for the combined teams are:

- a) Football - fifty 7<sup>th</sup> and fifty 8<sup>th</sup> graders
- b) Volleyball - twenty 7<sup>th</sup> and twenty 8<sup>th</sup> graders  
(Intramurals may be offered)
- c) Basketball - twenty 7<sup>th</sup> and twenty 8<sup>th</sup> graders  
(Intramurals may be offered)
- d) Cheerleading - twenty 7<sup>th</sup> and twenty 8<sup>th</sup> graders
- e) Wrestling – seventy-five 6<sup>th</sup>-8<sup>th</sup> graders (away meets limited to one traveling bus)
- f) Track – no size limit for 7<sup>th</sup> and 8<sup>th</sup> Graders
- g) Cross Country – one hundred 6<sup>th</sup>-8<sup>th</sup> graders
- h) Scholastic Bowl – sixteen 6<sup>th</sup>-8<sup>th</sup> graders

Clubs and other extracurricular activities may establish their own rules and policies that may specifically apply to that activity. These expectations will be shared at the beginning of each activity with students and parents.

## **ACADEMIC ELIGIBILITY**

Middle school rules require that a weekly check be made on the eligibility and an eligibility list is developed. In order to have an accurate assessment of a student's progress, a weekly eligibility report will be run by the athletic director on Thursday of each week. Each coach will receive the eligibility list. Under no circumstances are students who are ineligible permitted to dress or participate in a contest.

When a student is declared ineligible on the weekly eligibility report, he/she will be ineligible from Monday of the following week through Sunday. Upon the third occurrence of ineligibility, a student may be removed from the team with the approval of the Athletic/Activity Coordinator.

Competitions may not be used as an excuse to miss any assigned disciplinary consequence.

# INTERSCHOLASTIC ATHLETICS

Students who receive the following grades on the weekly eligibility form will be ineligible for the following week:

- a) One failing grade (F), or
- b) More than two warning grades (D's).

Ineligible students may continue to practice with the team but may not participate in any contests. [Ineligible students may attend home contests but may not travel to away contests.](#)

In order to be considered eligible for the “next” activity within a school year, or the following year, students must have uniforms and/or equipment from the previous activity turned in or have the cost of replacement provided to the school.

## **ATTENDANCE AT PRACTICES & CONTESTS DURING INELIGIBILITY**

Ineligible students are prohibited from participating in any contest during the period of ineligibility. However, students also are expected to attend and participate in all practices or meetings. Failure to attend practice(s), meeting(s), and contest(s) during the period of ineligibility will result in consequences consistent with the rules for that particular extracurricular activity. [Additionally, students are expected to attend all home contests during the period of ineligibility. Ineligible students may not travel with the team for away contests. Students are not permitted to dress in the team uniform for a contest, but are expected to dress consistent with team expectations.](#)

## **ATTENDANCE POLICY**

### **ABSENCES**

A student must be in school to try out for an extracurricular activity. However, if the student is absent for part or all of a school day due to an excused absence and must miss the try out, the student will be given an opportunity to try out for the extracurricular activity once he/she returns to school. Contact the appropriate coach in order to request a make-up try out. Any make-up try out must be approved by the Athletic/Activity Coordinator. If the absence is planned and known in advance, a scheduled, modified, tryout should be arranged with the head coach prior to the original tryout date.

To participate in an extracurricular activity practice or meeting (non-contest), a student must be in attendance for three clock hours, unless the student is absent from school for an excused absence for any reason other than personal illness. A student who has an excused absence for any part of the school day due to personal illness, will not be permitted to participate in the extracurricular activity practice or meeting on that school day.

Recognized excused absences are: a student's personal illness; a death in the immediate family; a family emergency; observance of a religious holiday; medical appointment with note from the physician; circumstances that cause reasonable concern to the parent/guardian for the student's safety or health; situations beyond the control of the student (e.g., court appearances); other reasons approved by the Superintendent or designee.

# INTERSCHOLASTIC ATHLETICS

## **FIELD TRIPS**

Field trips during the school day are treated as if the student was in school on that day for purposes of participation in an extracurricular activity contest or practice/meeting.

## **SUSPENSIONS/EXPULSIONS**

Students who are assigned to an [Alternative Learning Environment](#) on school grounds or who are suspended out-of-school are prohibited from participating in any extracurricular activities during the term of their assignment to the alternative learning environment or out-of-school suspension; this includes but is not limited to any practice, meeting, contest, and performance. If the [Alternative Learning Environment](#) assignment or out-of-school suspension period continues through end of the school day on Friday or includes a weekend or non-student attendance day (e.g., school holiday, break, institute day), the student is prohibited from participating in any extracurricular activities during that weekend or non-student attendance day. The student is not permitted to participate in the extracurricular activity until he/she returns to school following the alternative learning environment assignment or out-of-school suspension. After a student's return following an out-of-school suspension, the coach(es)/sponsor(s) have the discretion to determine the student's subsequent participation in extracurricular activity.

In the event a student is expelled from school, he/she will be immediately expelled from participation in any extracurricular activity for the remainder of the school year.

If a student is under investigation for violation of the Code of Conduct or other school rule or policy, the student is permitted to participate in an extracurricular activity unless the student is temporarily suspended from the activity pending the outcome of the investigation. This determination is within the sole discretion of the Administration or Athletic/Activity Coordinator.

Any exception to these attendance policy requirements must be approved by the Administration or Athletic/Activity Coordinator prior to the contest or practice/meeting.

## **P.E. EXCUSES**

Students with a medical excuse from P.E. may not participate in an athletic team practice or contest for the period of time covered by the medical excuse. Depending on the nature of the medical excuse from P.E., the student may be required to provide documentation from the student's health care provider clearing the student to return to participating on an athletic team. See below for additional information regarding the District's concussion policy and procedures.

## **INTERSCHOLASTIC ATHLETICS**

## CONSEQUENCES

The following consequences will be issued for unexcused absences:

### Football, Volleyball, Basketball, Cheerleading:

1<sup>st</sup> offense- Limited playing time for one competition

2<sup>nd</sup> offense- ½ of a competition suspension

3<sup>rd</sup> offense- 1 full competition suspension

Subsequent offenses- 1 full competition suspension

### XC, Track, Scholastic Bowl, Wrestling:

1<sup>st</sup> offense- Warning

2<sup>nd</sup> offense- 1 full competition suspension

Subsequent offenses- 1 full competition

## ATHLETIC TEAM ELIGIBILITY & PARTICIPATION

In addition to the academic and attendance eligibility requirements set forth above, students trying out for and participating in interscholastic athletics are subject to the eligibility and participation requirements set forth in this section and as established by the individual athletic team.

Students may participate in only one interscholastic athletic team at a time, unless an exception is requested and approved by the head coach of each team, as well as the Athletic/Activity Coordinator. Requests will be determined on a case-by-case basis.

Prior to participating in an interscholastic athletic team, including trying out for the team, the student must be approved by the Athletics & Activities Office. To receive approval, the student must:

- (1) submit proof of a current sports physical (annual requirement); valid for 395 days.
- (2) register for each sport on the school-specific 8to18 page. [Central Middle - \(il.8to18.com/bcms\)](http://il.8to18.com/bcms)  
[Prairie Knolls - \(il.8to18.com/prairieknolls\)](http://il.8to18.com/prairieknolls)
- (3) have turned in all equipment/uniforms from any interscholastic athletic team the previous season.

The required pre-participation forms are available online ([il.8to18.com/bcms](http://il.8to18.com/bcms)) and ([il.8to18.com/prairieknolls](http://il.8to18.com/prairieknolls)) These include the Middle School Athletics & Activities Handbook Acknowledgement Form and the IESA Sports Medicine Acknowledgement & Consent Form (concussions, performance enhancing substances, and steroids). The sports physical form is also available online.

## INTERSCHOLASTIC ATHLETICS

If a student is selected for an interscholastic athletic team, the \$100 participation fee must be paid before the first athletic contest. Scholastic Bowl participation fee is \$35. Central Middle School and Prairie Knolls Middle School have a \$300 family athletic fee cap. This family cap only applies to Middle School athletic fees.

Prior to the start of each athletic team season, students and their parents(s)/guardian(s) are required to attend a pre-season meeting regardless of whether the student and his/her parent(s)/guardian(s) have previously attended one or more pre-season meetings for previous seasons or school years. The purpose of the meeting is for the Athletic/Activity Coordinator and coaches to provide pertinent information regarding CMS/PKMS interscholastic athletics activities and team policies. **If a student and his/her parents(s)/guardian(s) fail to attend the pre-season, the student is not eligible to participate on the athletic team until the student and his/her parents(s)/guardian(s) communicate with the Athletic/Activity Coordinator and/or coach.**

## **IESA ELIGIBILITY**

Each student participating in an IESA interscholastic activity must satisfy IESA's eligibility requirements. More information can be found at [www.iesa.org](http://www.iesa.org).

## **ATHLETIC TEAM TRYOUT POLICY**

Tryout Rules:

In the event that a tryout is needed to determine the number of maximum students kept on the schools A/B team, every participant must attend the tryout to make the team. Students who are unable to attend the tryouts must give advance notice to the coach and building athletic director. They must also have an excusable reason why (illness, injury, vacation, family death) they are missing tryouts. Students who are unable to tryout due to injury or illness must complete a tryout or modified tryout within one week of the original tryout to make the team. Students who are on vacation will be required to schedule and complete a tryout prior to the scheduled tryout dates with the coach at the approval of the Athletic/Activity Coordinator.

## **CARE OF EQUIPMENT & UNIFORMS**

All uniforms and equipment issued by the District are the property of the District. Students are expected to care for and not abuse uniforms and equipment loaned to them for participation on an athletic team. Uniforms and equipment are only to be worn during CMS/PKMS contests and practices, or as otherwise directed by the coach(es).

**Uniforms and equipment issued to students by CMS/PKMS for participation on an athletic team must be returned within one (1) week after the last contest, meeting, or performance of the year or season, or within one (1) week after a student quits the team, is dismissed from the team, or is expelled from school. Lost, not-returned, or stolen items are the responsibility of the student and his/her parent(s)/guardian(s), and the student and his/her parent(s)/guardian(s) must reimburse the District for all replacement costs of any uniforms or equipment issued to a student but not returned. All damaged uniforms and equipment must be repaired or replaced. The repair or replacement bill(s) is the responsibility of the student and his/her parent(s)/guardian(s), unless a student's uniform or District-issued equipment is damaged during participation in an athletic practice or contest, in which case the District will assume responsibility for repair or replacement. No student will be**

## **INTERSCHOLASTIC ATHLETICS**

**allowed to receive an end-of-season award or to participate in any future extracurricular activities unless all equipment and uniforms have been returned and accounted for, or are paid for, if damaged or not returned.**

## **Athletic Lockers**

Students who participate on an athletic team may be assigned a locker. Each student must use only the locker assigned to him/her and must keep the locker and its contents in good order. It is the student's responsibility to periodically clean out the locker to ensure the locker remains in good condition. The condition of the locker both its interior and exterior, are the student's responsibility. Lockers should never be struck, kicked, written on, or defaced. Stickers and other materials should not be attached either inside or outside the locker. A monetary fine and/or disciplinary consequence may be assessed for locker damage. In addition, no student will be allowed to receive an end-of-season award or to participate in any future extracurricular activities unless he/she pays for any locker damage for which he/she is responsible.

Students are personally responsible for the contents of the locker to which they are assigned. Lockers are the property of the District. For the safety and security of the entire school community, school authorities may inspect and search lockers, as well as personal effects left there by a student, without notice to or the consent of the student. Students have no reasonable expectation of privacy in lockers or in their personal effects left inside a locker. Any items discovered as result of a locker search may be confiscated and used as evidence in school-related investigations and may result in disciplinary action under the Code of Conduct as well as the CMS/PKMS and District student discipline rules and policies.

## **Team Rules**

The coach(es) for each athletic team may establish rules for his/her/their team. These rules may include, but are not limited to, team expectations and requirements, practice schedule/location and practice and game attire. Student-athletes who violate team rules may be subject to disciplinary consequences as determined by the coach(es), up to and including dismissal from the team.

# **TRANSPORTATION**

## **EXPECTATIONS**

- Students must be ready to depart from school or other designated location at the assigned time.

- Students are not to enter the bus/vehicle with cleats on or dirty shoes (these must be cleaned before entering the bus/vehicle).
- Students are to enter or exit the bus/vehicle through the front and designated door(s) only, not the rear or other emergency door.
- Students are not to board the bus/vehicle unless directed to by the coach/sponsor.
- Food may be consumed on the bus/vehicle with permission of the coach/sponsor.
- Students must pick up all garbage and remove all personal belongings from the bus/vehicle.
- Students who misbehave on the bus/vehicle may be subject to disciplinary action under the Code of Conduct as well as the CMS/PKMS and District student discipline rules and policies.

### **To/FROM EXTRACURRICULAR ACTIVITIES**

All students participating in an extracurricular activity that is not being held at CMS/PKMS must use the transportation provided by the District to the activity and are encouraged to use District transportation from the activity.

In a situation where a student's parent/guardian requests to transport his/her student home at the conclusion of the activity, a "sign-out" sheet will be provided by the coach for parents/guardians to sign their own child out at the conclusion of the contest. If a student will be transported home from an athletic event by another student's parent/guardian, both families must notify both the Head Coach and Athletic/Activity Coordinator no later than 11:00 AM on the day of the contest with the transportation arrangements home from the athletic event. Both athletes will need to be signed out on the away contest sheet prior to departure.

Please contact the Athletic/Activity Coordinator with any questions.

### **PARENT PICK-UP**

Any student who is not picked up within fifteen minutes of the end of the scheduled event will face the following consequences:

#### Football, Volleyball, Basketball, Cheerleading

- 1<sup>st</sup> offense- Limited playing time for one competition
- 2<sup>nd</sup> offense- ½ of a competition suspension
- 3<sup>rd</sup> offense- 1 full competition suspension
- Subsequent offenses- 1 full competition suspension

#### CC, Track, Scholastic Team & Wrestling Only

- 1<sup>st</sup> offense- Warning
- 2<sup>nd</sup> offense- 1 full competition suspension
- Subsequent offenses- 1 full competition

The following is a protocol used to ensure that students get home safely from after-school athletics and clubs. Parents or guardians of students involved in extracurricular activities are responsible for arranging transportation for their children from school in a timely manner. When this is not the occurrence, the following protocol will be followed by the coach or supervisor:

1. If the student's ride does not arrive at the designated time, the student will be provided a phone to call the arranged ride. If the original ride cannot be reached, the student will be given the opportunity to call relatives, etc. for an alternative ride.
2. If the student cannot reach anyone, the coach or supervisor will attempt to call every phone number the school has listed for that student. (*At registration, parents are asked to fill out home, work, cell and emergency contact phone numbers*). Coaches and supervisors will have these numbers readily available at all times.
3. If no one can be reached, coaches and supervisors will continue to periodically call the numbers up until one hour after (a) the home practice / event has ended or (b) an away event bus arrived at school.

4. After one hour, the coach or supervisor will contact the Police Department to ensure the student with safe transportation home.
5. School administration will contact the parents the following day to discuss the previous day's happenings.

Note to Parents: If there is anyone else you would like the school to contact before the Police, please notify the school office.

## **MISCELLANEOUS**

### **REFUNDING PARTICIPATION FEES**

A full refund of fees for extracurricular activities will be made only if a student is cut or quits before the first contest. If a student has already received equipment or (a) uniform(s), the participation fee will not be refunded unless all equipment and uniforms have been returned and accounted for, or are paid for, if damaged or not returned.

### **INTRAMURALS**

Intramurals may be offered for Volleyball, Boys' Basketball, Girls' Basketball, and Scholastic Bowl.

The purpose of the Intramural program is to have participation in activities while providing the opportunity to improve skills.

Intramurals may or may not exist depending on the number of students interested and the number of coaches available for each activity.

Two ways to join Intramurals:

- a. If you try out and do not make the travel team you have the option to join Intramurals.
- b. If you do not want to join the travel team and would like to only join Intramurals you must sign up with the athletic director prior to tryouts for that sport or within one week of the conclusion of tryouts.

Intramural players will follow the same team and school rules.

Intramural practice schedules will be made available at the beginning of each season.

Size limitations for Intramurals

- a. Minimum number of participants is ten.
- b. There is no maximum number of participants.

### **COMMUNICATION WITH EXTRA-CURRICULAR COACH/SPONSOR**

Parent/Coach Relationship:

Both parenting and coaching are extremely challenging roles. By establishing an understanding of each role, we are better able to accept the actions of the other and provide greater benefit to students. As parents/guardians, you have a right to understand the expectations that accompany your student's participation in an extracurricular activity.

This begins with clear communication from the coach(es) of your student's athletic team.

### **Communication You Should Expect From Your Student's Coach**

1. Coaching philosophy
2. Expectations for your student as well as all the players on the team
3. Locations and times of all practices and contests
4. Team requirements, i.e., fees, special equipment, off-season conditioning
5. Procedures that will be followed should your student be injured during participation
6. Discipline that may result in the denial of your student's participation

### **Communication Coaches Expect from Parents/Guardians**

1. Concerns expressed directly to the coach
2. Notification of any schedule conflicts well in advance

As your student becomes involved in the CMS/PKMS athletic program, he/she will experience some of the most rewarding moments of his/her life. It is important to understand that there also may be times when things do not go the way you or your student wishes. Although it may not seem so at the time, disappointment is a normal and natural part of life and, also an important part of a student's developing maturity. At these times, discussion with the coach is encouraged.

### **Appropriate Concerns to Discuss with Coaches**

1. The treatment of your student, mentally and physically
2. Ways to help your student
3. Concerns about your student's behavior

It is very difficult to accept your student not playing as much as he/she or you may hope. Coaches are professionals. They make judgment decisions based on what they believe to be best for all students involved on the team. As you have seen from the list above, certain things can be and should be discussed with your student's coach. Other matters, such as those which follow, must be left to the discretion of the coach(es).

## MISCELLANEOUS

### Issues Not Appropriate To Discuss With Coaches

1. Playing time
2. Team Strategy
3. Play calling
4. Other student-athletes

There may be circumstances that require a conference between the coach and the parent/guardian (and, if appropriate, the student). It is important that all parties involved have a clear understanding of each other's interests. When these conferences are necessary, the following procedure should be followed to help promote a resolution to the issue or concern.

### Procedures for Discussing a Concern with a Coach

1. Call or email the coach and request to schedule an appointment.
2. If the coach cannot be reached, contact the **Athletic/Activity Coordinator**. A meeting time with the coach will be arranged.
3. Please do not confront a coach immediately before or after a practice or contest. The coach has many other responsibilities to attend to during this time period. Additionally, the excitement or disappointment related to the practice or contest can contribute to unproductive emotions. Meetings of this nature do not promote resolution.

If the coach does not provide a satisfactory resolution to your concern, contact the **Athletic/Activity Coordinator** to schedule an appointment. At this meeting, any appropriate next step(s) can be determined.

### CPR AND AED TRAINING

Education of staff, students, and parents is an integral part of ensuring our students are safe. Please view the training video on hands-only cardiopulmonary resuscitation (CPR) and automated external defibrillators (AED) posted on [il.8to18.com/bcms](http://il.8to18.com/bcms) for Central Middle School and [il.8to18.com/prairieknolls](http://il.8to18.com/prairieknolls) for Prairie Knolls.

### CONCUSSIONS

The District takes the safety of its students seriously and has developed a program to manage student concussions and head injuries. Please see Board Policy 7:305 for the District's concussion policy. The District's concussion management resources, including consent forms, return-to-play protocol, and return-to-learn protocol, are available at [il.8to18.com/bcms](http://il.8to18.com/bcms) for Central Middle School and [il.8to18.com/prairieknolls](http://il.8to18.com/prairieknolls) for Prairie Knolls. If you have questions regarding concussions or the District's concussion management program, please contact the **Athletic/Activity Coordinator** or **School Nurse**.

# CODE OF CONDUCT

As stated previously, participation in CMS/PKMS extracurricular activities is a privilege, not a right. Accordingly, the Athletic/Activity Coordinator is authorized to discipline students for violations of this Code of Conduct as well as other misconduct not specified below. The discipline may range from a disciplinary conference, or restitution, to suspension or dismissal from a particular extracurricular activity or all extracurricular activities. Discipline issued by the Athletic/Activity Coordinator under the Code of Conduct is separate from any disciplinary consequences issued by the CHS Administration pursuant to the CMS/PKMS and District student discipline rules and policies. A student may receive both types of disciplinary consequences for the same offense.

## DEFINITIONS OF OFFENSES

- Any possession, use, sale, distribution, or attempt to obtain possession of tobacco or nicotine products, e-cigarettes, vaporizers, or any comparable product.
- Any possession, use, sale, distribution, or attempt to obtain possession of prohibited substances, including, but not limited to: marijuana, controlled substances, steroids or other performance enhancing drugs, look-a-like drugs, or beverages containing alcohol. This includes a student's presence at a place (other than a religious ceremony or family gathering) where any prohibited substance is being used in an unlawful manner; e.g., a party or gathering where alcohol is being consumed by minors. It is the student's responsibility to be aware of all activities taking place at a party or gathering immediately upon arrival and throughout the duration of his/her stay.
- Conduct in violation of school rules and policies, as set forth in the CHS Student Handbook and Board of Education policy, or that could be found to violate IESA rules and regulations, local ordinance, or State or federal law.

## HAZING/BULLYING

In addition to the offenses listed above, the District recognizes the dignity and worth of all individuals, and in keeping with that belief, prohibits any and all forms of hazing/bullying or initiation rites for any co-curricular or school-related activity. "Hazing/Bullying" refers to any act, whether physical mental, emotional, or psychological, intentional or otherwise, including when such acts are committed through social media, or other electronic means, which subjects an individual student or group of students, to any situation or expectation that may potentially abuse, mistreat, degrade, humiliate, harass, harm, intimidate, or compromise such student or group of students' inherent dignity as a person(s).

Hazing/Bullying includes, but is not limited to:

1. Any type of physical brutality, such as whipping, beating, striking, branding, electronic shocking or placing a harmful substance on the body;
2. Any type of physical activity, such as sleep deprivation, exposure to weather, confinement in a restricted area, calisthenics or other activity that subjects the student to an unreasonable risk of harm or that adversely affects the mental or physical health or safety of the student;
3. Any activity involving the consumption of a food, liquid, alcoholic beverage, drug, tobacco product or other substances that subjects the student to an unreasonable risk of harm or that adversely affects the mental or physical health or safety of the student;

4. Any activity that intimidates or threatens the student with ostracism, that subjects a student to extreme mental stress, shame or humiliation, that adversely affects the mental health or dignity of the student or discourages the student from remaining in school;
5. Any activity that includes the victimization of another student, sexual harassment, or sexual violence; or
6. Any activity that includes, causes or requires the student to perform a task that involves a violation of state or federal law.

Any student involved in hazing/bullying or initiation rites will be subject to disciplinary action. This action may include, but is not limited to, dismissal from the activity or athletic team, exclusion from participation in subsequent school activities and/or suspension or a recommendation to the school board for expulsion from school. These rules apply to all students during the school year, summer, in-season or out-of- season, on or off school property, during or outside of school hours. The student may face separate and/or additional disciplinary consequences as outlined in the CHS Student Handbook.

## **PROCEDURES**

- Investigation of Alleged Violation of the Code of Conduct:
  - When a violation of the Code of Conduct is reported to the Athletic/Activity Coordinator or Building Administration, the Athletic/Activity Coordinator will commence an investigation. As part of the investigation, and as appropriate to the circumstances, the Athletic/Activity Coordinator may meet with the student, other student(s), staff member(s), other individuals with knowledge about the alleged violation, and/or the extracurricular activity coach(es)/sponsor(s), and will review any and all pertinent documentation or other evidence.
  - After completing his/her investigation, the Athletic/Activity Coordinator or Building Administration will meet with the student and his/her parent(s)/guardian(s) to discuss the findings of the investigation and the consequence(s), if any. The Athletic/Activity Coordinator's written decision will be sent to the student's parent(s)/guardian(s) via email.
  - During the Athletic/Activity Coordinator's investigation into an alleged violation of the Code of Conduct, the student is suspended from all participation in the extra-curricular activity(ies), including all contests, practices/meetings, and any team/activity events. In addition, the student may not tryout for another extracurricular activity during the investigation.
- Voluntary Admission: A student may voluntarily admit that he/she violated the Code of Conduct and forgo the Athletic/Activity Coordinator's investigation. Voluntary admission is available only to students who:
  - Are not currently under investigation for the violation of the Code of Conduct at the time he/she makes the voluntary admission;
  - Have not had prior violations of the Code of Conduct;
  - Agree to participation in a formal substance abuse assessment program at a school-approved agency.

The Athletic/Activity Coordinator or Building Administration will schedule a meeting with the student and his/her parent(s)/guardian(s) to discuss the student's voluntary admission and compliance with the above terms. If a

student fails to fulfill the above terms, the voluntary admission will count as a First Offense and the student will be required to serve that consequence.

Voluntary admission is available to a student only one time during the student's middle school career.

- **Appeal of Consequence for Violation of the Code of Conduct:** Because participation in extracurricular activities is a privilege and not a right, such participation is not protected by the same due process procedures applicable to regular educational programs. A student may appeal a Code of Conduct consequence to the Building Principal or designee. The request must be made in writing within five (5) days of the issuance of the consequence. The Building Principal or designee will review the appeal request, investigation information/documentation, and the Athletic/Activity Coordinator's determination. The Building Principal or designee may meet with student(s), staff member(s), and/or individuals with knowledge about the alleged violation. The Building Principal or designee then will issue his/her decision in writing. During the appeal process, the consequence imposed by the Athletic/Activity Coordinator remains in effect. The Building Principal's or designee's decision is final.
- **Appeal of Total Suspension from Athletic or Co-Curricular Activity:** A student who is enrolled at PKMS, and is currently suspended from participation in any interscholastic athletic activity and/or co-curricular activity while enrolled at that school, (third offense), may, along with his/her parent(s)/guardian(s), submit a written request to the Building Principal or designee, asking that a review be held to consider reinstatement of eligibility. This request may not be made prior to one (1) calendar year from the date of the suspension for the third offense (please refer to **CONSEQUENCES**). The burden of proof to show that the student has made appropriate changes in his/her behavior (including completion of a school-approved treatment program) is the responsibility of the student and her/his parent(s)/guardian(s). The Building Principal's or designee's decision is final.

## **CONSEQUENCES**

For students who participate in interscholastic athletic activities and hold executive leadership positions in co-curricular activities, any consequence issued for violating the Code of Conduct applies to both activities based on the offense levels set forth below.

The Athletic/Activity Coordinator retains the sole discretion to declare a student ineligible from trying out for and joining another interscholastic athletic team or joining and taking on an executive leadership role in a co-curricular activity while he/she currently has any unserved suspension pending. A student is prohibited from trying out for and joining an interscholastic athletic team or joining and taking on an executive leadership role in a co-curricular activity for the sole purpose of serving a penalty to avoid missing all or part of a season with his/her primary interscholastic athletic team or co-curricular activity.

Consequences assessed prior to a student entering a new attendance center shall not apply to the student's cumulative disciplinary record

### **Tobacco & Comparable Product Offenses**

#### **o Interscholastic Athletics**

- **First Offense:** The student will be suspended for 40% of the scheduled interscholastic athletic activity contests within a season (exact number to be determined by the Athletic/Activity Coordinator) beginning with the current season (if the student is "in season") or next season of participation for the student. If the suspension continues past

the conclusion of a season, the consequence will be continued into the beginning of the next season of the student's participation.

- Second Offense: The student will be suspended from participating in any interscholastic athletic activity for one (1) full season. If the suspension continues past the conclusion of the season, the consequence will be continued into the beginning of the next season of the student's participation.
- Third Offense: The student will be suspended from participating in any interscholastic athletic activity for the rest of the student's schooling in his/her attendance center.

- Prohibited Substances Offenses

- Interscholastic Athletics

- First Offense: The student will be suspended for 50% of the scheduled interscholastic athletic activity contests within a season (exact number to be determined by the Athletic/Activity Coordinator) beginning with the current season (if the student is "in season") or next season of participation for the student. If the suspension continues past the conclusion of a season, the consequence will be continued into the beginning of the next season of the student's participation.
  - This consequence may be reduced to 25% of the scheduled contests if the student-athlete voluntarily agrees to participate in a formal substance abuse assessment program at a school-approved agency.
- Second Offense: The student will be suspended from participating in any interscholastic athletic activity for one (1) calendar year.
  - This consequence may be reduced to one (1) season if the student-athlete agrees to voluntarily participate in a formal substance abuse assessment program at a school-approved agency.
- Third Offense: The student will be suspended from participating in any interscholastic athletic activity for the rest of the student's career at that attendance center.

- Co-Curricular Activities

- First Offense: The student will be suspended from participating in any co-curricular activities for a period of eighteen (18) weeks of school (exact number of days to be determined by the Athletic/Activity Coordinator).
  - This consequence may be reduced to 9 weeks of school if the student voluntarily agrees to participate in a formal substance abuse assessment program at a school-approved agency.
- Second Offense: The student will be suspended from participating in any co-curricular activities for a period of one (1) calendar year (exact dates to be determined by the Athletic/Activity Coordinator).

- This consequence may be reduced to one (1) semester if the student agrees to voluntarily participate in a formal substance abuse assessment program at a school-approved agency.
  - Third Offense: The student will be suspended from participating in any co-curricular activity for the remainder of the student's career at that attendance center.
- Conduct Offenses: The following consequences are not issued in progressive manner and may be combined.
  - Conference with student, coach(es)/sponsor(s), parent(s)/guardian(s), and/or the Athletic/Activity Coordinator.
  - Temporary suspension from contests and/or practices/meetings.
  - Suspension for one-third (1/3) of season by contests or 6 weeks for activity.
  - Suspension for remainder of season or activity in current school year.
  - Suspension for remainder of season and up to one-third (1/3) of next season, or remainder of the activity in the current school year and up to 6 weeks of the activity the next school year.
  - Suspension for remainder of the student's career at that attendance center.
  - Restitution for vandalism or destruction of property.

### **PARTICIPATION IN SUBSTANCE ABUSE ASSESSMENT PROGRAM**

A student's participation in the Substance Abuse Assessment Program is cumulative over the student's career at that attendance center for a maximum of two times. If a student wishes to participate in a substance abuse assessment program to reduce the imposed extracurricular activity consequence outlined above, the following rules apply:

- The program must be approved by the Building Principal or designee.
- The program must be scheduled and started within 10 school days of the start of the consequence period.
- If the program is not completed within 30 school days of the start of the program, the full suspension penalty will be in force. If a program is longer than 30 school days, it must be completed within the timeframe specified by the program. It is the student's and his/her parent(s)/guardian(s)'s responsibility to notify the Athletic/Activity Coordinator if the program is longer than 30 school days.
- The student must agree to complete the follow-up activity developed by the Athletic/Activity Coordinator or designee in collaboration with the program within the established timeframe.
- The student's parent(s)/guardian(s), and/or student if required, must sign a consent form that allows the program and CMS/PKMS school officials to exchange information and documentation regarding the student's participation in the program, program completion, and any recommended follow-up activities.
- If the student does not complete the agreed-to follow-up activity within the timeframe established by the agency or the school, the consequence will be reinstated in full. If the student has participated in any

contests based on the assumption that the follow-up activity would be completed, additional suspension from contests will be added to the end of the initial suspension period.

- The student and/or the student's parent(s)/guardian(s) are responsible for all costs associated with the program and any follow-up activities.



## MEMORANDUM

FROM: Dr. Esther Mongan, Assistant Superintendent

TO: District 301 Board of Education & Dr. Todd Stirn

DATE May 21, 2018

RE: Introduction to Pre-Tech Engineering I and II

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### **Textbook for Pre-Tech Engineering I and II - total cost \$5,054.89**

- Student materials - 15 digital licenses - Foundation of Engineering & Technology - \$91.98 @ 15 - \$1379.70 (student licenses (15) in addition to class set license (30) -
- Class set of Foundation of Engineering & Technology (30 books) - \$119.97 @ 30 - \$3599.10 (the digital license is inclusive of these textbooks).
- Free materials -Teacher's edition (2 copy); Teacher resource Flash Drive (5 copies); ExamView Assessment Suite (5 copies) - \$0.00.
- Estimated Shipping - \$76.09.

### **Rationale:**

This new textbook provides the opportunity for our students to have online learning suite which offers accessibility through any electronic device. Students will have access to the textbook in the classroom and digital access at home. The current resource utilized in the classroom is a 2008 copyright. This textbook has a 2019 copyright and provides concepts that align to our current Pre-Tech Engineering I and II class and will provide a resource as we build a secondary CIP in Career Technical Education on the communication side of technology. Recommendation for this textbook came from Department Chair, Kelly Greene and Dave Burner classroom teacher. Updated materials are relevant to introductory topics in a variety of topics and is aligned to the Standards for Technological Literacy.

## MEMORANDUM

FROM: Dr. Esther Mongan, Assistant Superintendent

TO: District 301 Board of Education & Dr. Todd Stirn

DATE: May 21, 2018

RE: AP Human Geography - Freshman Course

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### **Textbook for AP Human Geography - \$15,342.09**

- Student materials - 50 digital licenses - eText for The Cultural Landscape, an Introduction to Human Geography - \$120.97 @ 50 - \$6048.50 (student licenses (50) in addition to class set license (30))
- Class set of The Cultural Language, an Introduction to Human Geography, with 6-year Access to eText and test prep workbook (30) - \$160.47 @ 30 - \$4814.10 (digital license is inclusive of these textbooks)
- The Cultural Landscape, an Introduction to Human Geography, test prep workbook (210 - 140 copies paid and 70 copies free) - \$14.97 @ 140 - \$2095.80 (buy 2 get 1 free - saved \$1047.90)
- Program Activation Fee 1 @ \$1900 - \$1900.00
- Free materials -Teacher's edition - \$0.00
- Estimated Shipping - \$483.69

### **Rationale:**

This is a new AP course for freshman at Central High School beginning with the 2018-2019 school year. This course introduces students to the systematic study of patterns and processes that have shaped human understanding, use, and alterations of Earth's surface. Students learn to employ spatial concepts and landscape analysis to examine human socioeconomic organization and its environmental consequences. Additionally, they learn about the methods and tools geographers use in their research and applications. This course fulfills the Global Studies graduation requirement. Additionally, this course provides the first opportunity for students to have access to AP curriculum.

The department wanted to expand their opportunities for AP classes for all of our students at Central including 9th graders. Several other schools offer this course to 9th graders. Human Geography provides an introductory course to AP level concepts. This course would fall in line as a full year alternative to Global Studies Many of the C3 standards incorporated into Global Studies are highlighted in this course: Geography, Economics and Anthropology.

Central Community Unit School District 301  
Student Enrollment Report

Date May 16, 2018

| School                   | Count | EE  | KDG | 1st | 2nd | 3rd | 4th | 5th | 6th | 7th | 8th | 9th | 10th | 11th | 12th | Current Total | Last Month Total | Change |
|--------------------------|-------|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|------|------|------|---------------|------------------|--------|
| Country Trails           | 2017  |     | 78  | 117 | 100 | 115 | 112 | 95  |     |     |     |     |      |      |      | 617           | 617              | 0      |
|                          | 2016  |     | 113 | 100 | 120 | 111 | 95  | 97  |     |     |     |     |      |      |      | 636           |                  |        |
| H.B. Thomas              | 2017  | 101 | 89  | 104 | 92  | 94  | 77  | 85  |     |     |     |     |      |      |      | 642           | 645              | -3     |
|                          | 2016  | 99  | 98  | 86  | 93  | 72  | 81  | 80  |     |     |     |     |      |      |      | 609           |                  |        |
| Lily Lake                | 2017  |     | 33  | 27  | 47  | 38  | 34  | 35  |     |     |     |     |      |      |      | 214           | 214              | 0      |
|                          | 2016  |     | 23  | 48  | 32  | 34  | 36  | 31  |     |     |     |     |      |      |      | 204           |                  |        |
| Prairie View             | 2017  |     | 94  | 118 | 106 | 112 | 104 | 107 |     |     |     |     |      |      |      | 641           | 643              | -2     |
|                          | 2016  |     | 120 | 109 | 107 | 103 | 112 | 83  |     |     |     |     |      |      |      | 634           |                  |        |
| Prairie Knolls MS        | 2017  |     |     |     |     |     |     |     | 312 | 329 |     |     |      |      |      | 641           | 641              | 0      |
|                          | 2016  |     |     |     |     |     |     |     | 324 | 336 |     |     |      |      |      | 660           |                  |        |
| Central MS               | 2017  |     |     |     |     |     |     |     |     |     | 338 |     |      |      |      | 338           | 337              | +1     |
|                          | 2016  |     |     |     |     |     |     |     |     |     | 279 |     |      |      |      | 279           |                  |        |
| Central HS               | 2017  |     |     |     |     |     |     |     |     |     |     | 279 | 284  | 252  | 248  | 1063          | 1064             | -1     |
|                          | 2016  |     |     |     |     |     |     |     |     |     |     | 289 | 256  | 257  | 240  | 1042          |                  |        |
| <b>TOTAL DISTRICT</b>    | Head  | 101 | 294 | 366 | 345 | 359 | 327 | 322 | 312 | 329 | 338 | 279 | 284  | 252  | 248  | 4156          | 4161             | -5     |
|                          |       | 99  | 354 | 343 | 352 | 320 | 324 | 291 | 324 | 336 | 279 | 289 | 256  | 257  | 240  | 4064          |                  |        |
| <b>Special Education</b> |       |     |     |     |     |     |     |     |     |     |     |     |      |      |      |               |                  |        |
| Out-of-District          |       | 1   | 0   | 8   | 2   | 5   | 1   | 8   | 2   | 7   | 4   | 2   | 3    | 4    | 11   | 58            |                  |        |

| Contract Class Size Language | Aide/Split |
|------------------------------|------------|
| Kindergarten - 2             | 23/26      |
| Grade 3 - 5                  | 25/28      |
| Grade 6-8                    | 30 split   |
| Grades 9th -12th             | 31 split   |

| 6th Day Enrollment | Year to Date +/- |
|--------------------|------------------|
| 4146               | 10               |

6th day 2016-2017 4005

*emailed 4/19/18*



Todd Stirn <todd.stirn@central301.net>

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## FOIA Records Request

1 message

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**Nathan Mihelich** <nathan@irtaonline.org>  
To: "todd.stirn@central301.net" <todd.stirn@central301.net>

Thu, Apr 19, 2018 at 10:44 AM

Dear District Official / FOIA Officer:

This is a request under the Illinois Freedom of Information Act. Today's date is April 19, 2018

RECORDS REQUESTED: Please provide the name and email address of all teachers or administrators who are retiring in 2018.

Please provide the requested records electronically. Please email to [nmihelich@irtaonline.org](mailto:nmihelich@irtaonline.org).

This is a request by the Illinois Retired Teachers Association, a 501c4 not-for-profit Illinois organization.

Thank you,

Nathan Mihelich

IRTA

*[Faint, illegible handwritten notes or a stamp]*



Pam Israelson &lt;pam.israelson@central301.net&gt;

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**Re: SmartProcure FOIA Request Central Community Unit School District No. 301 For PO/Vendor Information**

1 message

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**Stephen Chichelli** <schichelli@smartprocure.com>  
To: pam.israelson@central301.net

Wed, Apr 18, 2018 at 11:53 AM

Dear Pam,

Thank you so much for your assistance!

This email serves as confirmation that we have received records from Central Community Unit School District No. 301. SmartProcure thanks you for taking the time to answer our request. We will begin the process of combining your records with thousands of other government agencies' records nationwide.

Government purchasing agents use the records to save research time, negotiate better pricing with vendors, get quotes, or simply to find new vendors.

Again, we appreciate your assistance.

Thank you,

**Stephen Chichelli**

Data Acquisition Specialist

**SmartProcure**

Phone: 954-420-9900 Ext. 604

Email: [schichelli@smartprocure.com](mailto:schichelli@smartprocure.com)[www.smartprocure.com](http://www.smartprocure.com)On Apr 12, 2018, at 07:59 AM, [schichelli@smartprocure.com](mailto:schichelli@smartprocure.com) wrote:

Dear Pam or Custodian of Public Records,

SmartProcure is submitting a commercial FOIA request to the Central Community Unit School District No. 301 for any and all purchasing records from 2018-01-10 (yyyy-mm-dd) to current. The request is limited to readily available records without physically copying, scanning or printing paper documents. Any editable electronic document is acceptable.

The specific information requested from your record keeping system is:

1. Purchase order number. If purchase orders are not used a comparable substitute is acceptable, i.e., invoice, encumbrance, or check number
2. Purchase date
3. Line item details (Detailed description of the purchase)
4. Line item quantity
5. Line item price
6. Vendor ID number, name, address, contact person and their email address

If you would like to let me know what type of financial software you use, I may have report samples that help to determine how, or if, you are able to respond.

Please email the information or use the following web link. There is no file size limitation:

<http://upload.smartprocure.com/?st=IL&org=CentralCommunityUnitSchoolDistrictNo301>

If this request was misrouted, please forward to the correct contact person and reply to this communication with the appropriate contact information.

4/18/2018

Central CUSD 301 Mail - Re: SmartProcure FOIA Request Central Community Unit School District No. 301 For PO/Vendor Information

If you have any questions, please feel free to respond to this email or I can be reached at the phone number below in my signature.

Regards,

**Stephen Chichelli**

Data Acquisition Specialist

**SmartProcure**

Phone: 954-420-9900 Ext. 604

Email: [schichelli@smartprocure.com](mailto:schichelli@smartprocure.com)

[www.smartprocure.com](http://www.smartprocure.com)