



Corvallis

SCHOOL DISTRICT

NOTICE

NOTICE IS HEREBY GIVEN of a meeting of the Corvallis School District Board of Directors.

Date & Time	Meeting Type	Location	Agenda
Thursday, August 15, 2019 6:30 PM	Regular	District Office Board Room, 1555 SW 35th Street, Corvallis, OR 97333	See attached.

Accessibility: *To request accommodations for board meetings, please contact Kim Nelson at 541-757-5841 or kim.nelson@corvallis.k12.or.us at least 48 hours before the meeting.*

If you would like to watch live-streaming of the School Board meeting, please navigate to the District's YouTube channel: <https://www.youtube.com/channel/UC9Jtpte5dmilZl9kySBjVQ?> A recording of the meeting will also be posted to that channel.

POSTED: Corvallis School District Administration Building
Hans Boyle, Education Editor, Gazette Times (Via Email)

For more information, please contact Kim Nelson at 541-757-5841 or at kimberly.nelson@corvallis.k12.or.us



Corvallis

SCHOOL DISTRICT

Thursday, August 15, 2019
6:30 PM

AGENDA
Business Meeting of the
BOARD OF DIRECTORS
Corvallis School District 509J

Meeting Details: Thursday, August 15, 2019, 6:30 PM in the District Office Board Room,
1555 SW 35th Street, Corvallis, OR 97333.

If you would like to watch live-streaming of the School Board meeting, please navigate to the District's YouTube channel: <https://www.youtube.com/channel/UC9Jtpte5dmilZI9kySBJbVQ?> A recording of the meeting will also be posted to that channel.

- I. CALL TO ORDER AND ROLL CALL (6:30 p.m.)*
- II. EXECUTIVE SESSION – 5:30-6:15 p.m. The Board will meet in Executive (closed) Session under ORS 192.660(2)(d) to consult with persons designated for labor negotiations. **Note: this is not part of the public meeting.**
- III. PLEDGE OF ALLEGIANCE
- IV. BOARD MEMBER REPORTS
- V. SUPERINTENDENT'S REPORT



Corvallis
SCHOOL DISTRICT

Superintendent's Update

Shared with the Corvallis School Board during the August 15, 2019 meeting.

New Staff Introductions

I am pleased to welcome new leadership staff to our team.

Nicole Hendricks was hired as assistant principal at Crescent Valley High School. Nicole is from southern California where she worked as a special education classroom teacher, Special Education Department Chair at the middle school level, and most recently as a high school vice principal. Nicole holds a Bachelor of Arts in Communications and a Master of Arts in Education, both from Cal State University Bakersfield.

Also at Crescent Valley, Mark Henderson will serve as Assistant Principal and Athletic Director. He comes to our district from Monroe, Washington where he has worked as a math teacher, Principal, Dean of Students and Assistant Principal/Athletic Director at the high school level since 2008. He has coached at the high school level including Fastpitch and football. He holds a Bachelor of Arts degree in Education from Pacific Lutheran University and a Master of Education in Educational Leadership from City University in Bellevue, Washington.

Salvador Muñoz was hired as Assistant Principal/Athletic Director at CHS in 2019. He came from Salem-Keizer Public Schools where he worked as a Spanish teacher at the high school and middle school levels since 2007 and as a high school Behavior Specialist since 2017. He also is currently an Assistant Coach for the Willamette University Men's Soccer team and has coached at the high school level including soccer, track, golf, and basketball. He has extensive experience in behavior support strategies to ensure all students have the tools they need to be successful. He holds a Bachelor of Arts degree in Spanish and Education and a Master of Education with an ESOL focus (English for Speakers of Other Languages) from Oregon State University.

Jennifer Still will serve as interim principal at Jefferson Elementary this year. She has worked as a school counselor and most recently worked with the LBL ESD and Oregon Department of Education to align our district with statewide initiatives and best practices to promote regular attendance. She holds a Bachelor of Science degree in Psychology and a Masters in School Counseling from Oregon State University. She also holds a Preliminary Administrator License from Lewis and Clark College. We are also pleased to have Bailey Payne as our new Sustainability Specialist. Bailey worked as Waste Reduction Coordinator for Marion County for a decade and was the regional coordinator for Oregon Green Schools for 120 schools in Marion County. He holds a Bachelor's Degree in Environmental Studies from the University of California, Santa Cruz.

Guided Language Acquisition Design (GLAD) Staff Training

Project GLAD (Guided Language Acquisition Design) is an instructional model that aims to help educators provide differentiated strategies to integrate instruction of grade-level content for a diverse population of learners including emergent bilinguals. This summer 24 of our teachers representing all levels participated in a 6-day training (two days of research and theory and four days demonstration lessons with students). The demonstration is a unique opportunity for teachers to observe students utilizing the strategies. This is the third time we have offered the GLAD summer training since 2016. We have now trained over 70 teachers. We are proud to see these powerful strategies utilized in schools. The strategies are not only engaging to students, they also make learning visible.

Summer Programs

Summer Field Ecology Camp

With the support of our community and the Corvallis Public Schools Foundation, our staff were able to provide a number of learning opportunities. Through a CPSF grant, 12 high school students from CHS and CVHS, and College Hill participated in the Summer Field Ecology Camp. This nine-day program started right after the end of the school year. Thanks to science teacher Eva Riedlecker-Wolfe and educational assistant Angela So, this was like a summer camp experience and students earned a half credit in science. Eight of the 12 students responded in a survey that the camp made them like science more than they already did. One of the common comments was the appreciation of the snacks and lunch provided. One student noted, "The food that was included in the camp was helpful because not all of us have the time or money available to prep a lunch every day."

Credit Recovery

Credit recovery was held at CHS this summer for students from CHS, CV and College Hill. By the end of the session students had earned 76 half credits. This is an important program that allows students to move forward towards graduation. A big thank you to our summer credit recovery staff: Kathleen Muravez, Jane Kiekkel, Alison Hintzman, and Chieko Weiler.

Kindergarten Academy

Over the past three weeks, nearly 100 incoming kindergartners have participated in our kindergarten academy. This is a chance for our youngest students to learn the expectations of school, get comfortable in the learning environment, and make new friends. Incoming kindergarten students who have not participated in preschool are invited to attend. A big thank you to Kathy Feser for coordinating the program across our elementary schools.

Farm to Summer Challenge

The summer meal program is managed by our Food and Nutrition Services Department and is an important service for kids during the summer break. So far this summer we have served 28,000 meals to kids in our community. Our staff also participated in the Farm to Summer challenge in July. The challenge took place throughout Oregon communities to celebrate school districts that source local product for their school meal programs.

I attended one of the events at the Lancaster Apartments Community Room on a day that students were eating local blueberries and making smoothies by riding the Food Hero Blender Bike. We were notified this week that Corvallis School District is one of five districts across the state of Oregon recognized for our commitment to the program.

Bond Oversight Committee

The purpose of the committee is to ensure bond revenues are used only for the purposes consistent with the voter-approved 2018 bond measure and consistent with state law. Committee member Chris Rochester resigned from the committee for personal reasons. Continuing committee members are Richard Arnold, Amy Crump, Brad Hamlin, Jennifer Richmond, Emily Valdez, and Gordon Zimmerman. The school board liaison to the committee is Jay Conroy.

The vacant position will be filled through an application process that will be shared with families and through our regular communication channels. For those who are interested in applying to serve, please visit the district website. This vacancy will be filled prior to the next Bond Oversight Committee meeting in October.



Corvallis

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VI. PUBLIC/STAFF COMMENT (7:00 p.m.)*

NOTE: To indicate your desire to comment, please arrive several minutes before the start of the meeting, complete a request card; then, turn it in to the Board Secretary before the meeting begins. See attached guidelines for providing input to the School Board.



Corvallis

SCHOOL DISTRICT

Providing Input to the School Board

(Revised 8-08-19)

The Corvallis School Board values the opinions and input of students, staff, parents, and the community. Comments may be provided during certain meetings and/or via written correspondence, as outlined below.

I. Public Comment at School Board Meetings

This option is available when *Public Comment* is an item on the agenda. To offer comments:

- A. Complete a “Comment Request” card, which can be found on a table near the entrance to the meeting room, and give it to the Board Secretary at the head table **before** the meeting begins.
- B. Keep your comments within the specified time allotted, usually three minutes, to allow time for others to comment.
- C. Direct your comments to the School Board. The Board Chair will refer questions or requests for action to staff for response at a later date.
- D. If you read from a prepared statement, you may choose to leave your written comments with the Board Secretary to post online with the informational packet of the meeting and/or to file with the official minutes of the meeting.
- E. Handouts are not required but should you wish to provide them, please bring 13 copies and give them to the Board Secretary to distribute.
- F. When you testify, your name, address and comments are matters of public record; however, students and staff do not need to provide their addresses.

II. Written Correspondence

Letters, emails and other written materials submitted to the School Board are considered public record. They may be submitted via U.S. mail to: Corvallis School Board, 1555 SW 35th Street, Corvallis, OR 97333. Emails may be sent to: schoolboard@corvallis.k12.or.us, and will reach all Board members as a group.

Others who also will receive emails sent to this address are: Superintendent, Assistant Superintendent, Human Resources Director, Finance and Operations Director, and Executive Assistant to the Superintendent and Board of Directors (also known as the Board Secretary).

III. Telephone Communication

Vincent Adams	541-240-4055	Sarah Finger McDonald	541-908-3756
Sami Al-AbdRabbuh	541-283-6611	Brandy Fortson	541-714-3317
Tina Baker	541-223-1997	Terese Jones	541-230-1673
Jay Conroy	541-912-4380		



Corvallis

SCHOOL DISTRICT

VII. BOND PROGRAM UPDATE (7:20 p.m.)*



Corvallis

SCHOOL DISTRICT

Prepared for: Corvallis School Board
Prepared by: Kim Patten, Director of Facilities and Transportation
Meeting Date: August 15, 2019

Bond Program Update

For Information

Background

Wenaha Group provides project management services for the Facilities Improvement Bond approved by voters in May 2018. Wenaha Group's project managers will prepare a monthly report to communicate status and progress on bond projects. The report will be included in a board packet each month, published on the district website, and shared with key communicators.

Direct questions regarding bond projects to kim.patten@corvallis.k12.or.us



CORVALLIS SCHOOL DISTRICT BOND PROGRAM UPDATE July 22, 2019



GENERAL PROGRAM UPDATE

Construction market conditions continue to put significant pressure on the budget and have also affected how the Project Team is thinking about the Master Schedule. Initial schematic design estimates were completed by the CM/GC contractors (Fortis on Garfield and Gerding on CVHS) and by an estimating consultant on Lincoln and Hoover. In all cases, the estimates exceeded the original budgets so Bond Leadership has authorized the allocation of a portion on the Bond Reserve Funds to Garfield and CVHS. The \$6.4 million OCSIM Grant will cover the additional anticipated costs at Lincoln and Hoover.

The overall Master Schedule has been adjusted to better accommodate the current market conditions by moving bid periods to times when we expect to receive more competitive pricing. The Master Schedule has also been lengthened by 12 months in recognition that the construction market in the region is reaching its capacity to take on more work.

A successful student internship program was kicked off during spring term. Six CVHS students participated in a six-week program led by Pivot Architecture that culminated with each student presenting their design for a particular part of the work planned at their school. Both Gerding Builders and Fortis Construction are employing student interns over the summer and we will soon begin planning for another round of student involvement starting in the fall.

The Bond program is also offering students an opportunity to learn how science, technology, engineering, and mathematics (STEM) are used every day in school construction. Wenaha Group lead educator, Dr. Melanie Quaempts, has co-designed, with DLR and PIVOT architects, STEM curriculum lessons to support teachers as they provide students with real-world learning. These STEM focused lessons are designed to engage students' critical thinking and creativity and reinforce each student's unique experiences and perspectives within each activity. On August 28, teachers and administrators will receive the support curriculum, review the lessons with Dr. Quaempts, engage in collegial instructional dialogue, and add to the resource their own ideas.

Significant construction activities have begun at several locations:

- Seismic Projects at Adams, Jefferson and Wilson
- Track Improvements at Linus Pauling, Cheldelin and Corvallis High
- Sports Field and Track Improvements at Crescent Valley
- Boiler Replacement at Crescent Valley Building A
- Softball Facilities Improvements at Corvallis High School
- Taylor Field Light Replacement

Local and Disadvantaged Business Utilization:

- CV Athletics: 20% of the contracts (1 of 5) were awarded to Minority Business Enterprise (MBE), Women Business Enterprise (WBE), or Disabled Veteran Business Enterprise (DVBE) contractors



CORVALLIS SCHOOL DISTRICT BOND PROGRAM UPDATE July 22, 2019



totaling 2% of the dollars. 80% of the contracts were awarded to local contractors (4 of 5) totaling 99% of the dollars.

- **CHS Softball:** 10% of the contracts (2 of 20) were awarded to MBE, WBE, or DVBE contractors totaling 4% of the dollars. 80% of the contracts were awarded to local contractors (16 of 20) totaling 91% of the dollars.
- **CVHS Boiler:** 0% of the contracts were awarded to MBE, WBE, or DVBE contractors. 100% of the contracts were awarded to local contractors (11).
- **Summer Seismic Projects:**
 - **Adams:** 33% of the contracts (3 of 9) were awarded to MBE, WBE, or DVBE contractors totaling 48% of the dollars. 44% of the contracts were awarded to local contractors (4 of 9) totaling 45% of the dollars.
 - **Jefferson:** 33% of the contracts (3 of 9) were awarded to MBE, WBE, or DVBE contractors totaling 38% of the dollars. 44% of the contracts were awarded to local contractors (4 of 9) totaling 35% of the dollars.
 - **Wilson:** 13% of the contracts (1 of 8) were awarded to MBE, WBE, or DVBE contractors totaling 4% of the dollars. 50% of the contracts were awarded to local contractors (4 of 8) totaling 39% of the dollars.

New Consultants

- Furniture design and procurement support

Currently Procuring

- Solar Partner for District Office Array and Battery Storage (for IT continuity and as part of the 1.5% renewable energy bond obligation)

CONTACT INFORMATION

For questions, comments or additional information, please contact:

Dave Fishel
Project Principal
Wenaha Group
davef@wenahagroup.com



CORVALLIS SCHOOL DISTRICT BOND PROGRAM UPDATE July 22, 2019

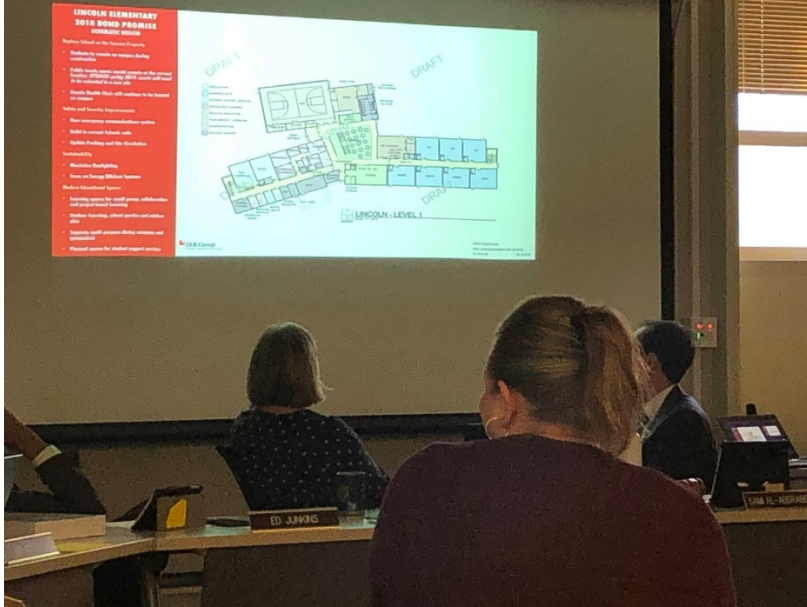


PROJECT PHOTO GALLERY





CORVALLIS SCHOOL DISTRICT BOND PROGRAM UPDATE July 22, 2019



District staff, Wenaha Group, and architects presenting Schematic Designs to School Board



CORVALLIS SCHOOL DISTRICT BOND PROGRAM UPDATE July 22, 2019



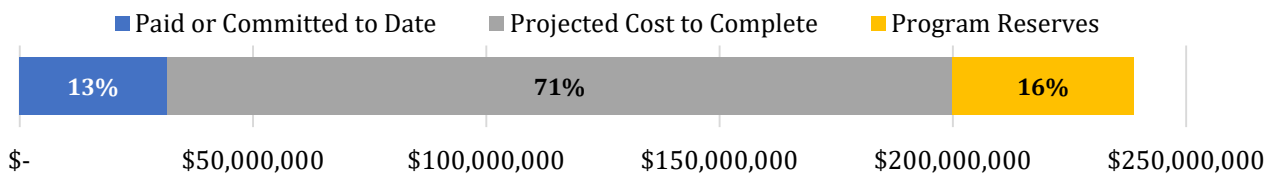
FINANCIAL SUMMARY AS OF June 30, 2019

Voter Approved Issuance Authority	\$ 199,916,925
Bond Sale Premium	28,699,499
Bond Interest Earnings	2,445,700
OSCIM Grant ¹	6,234,147
Other Funding ²	1,811,116
Total Resources	\$239,107,387

Paid to Date	\$ 5,735,121
Committed to Date	25,804,827
Projected Cost to Complete	168,376,977
Total Projected Cost	199,916,925
Program Reserves	39,190,462
Total Requirements	\$239,107,387

¹ **Oregon School Capital Improvement Matching (OSCIM) Grant.** The district qualified to receive a matching grant through this state program. These funds are restricted to the Lincoln Elementary project.

² **Other Funding.** Additional grants and reimbursements are available from several sources including energy conservation reimbursements from the SB 1149 program and from the Energy Trust of Oregon, and seismic rehabilitation grants. These funds are restricted to specific projects.



BUDGET SUMMARY AS OF June 30, 2019

	Original Estimate	Current Budget	OSCIM Grant or Other Funding	Projected Total Cost	Budget Variance	Paid or Committed
Adams	\$ 12,165,241	\$ 11,594,457	\$ -	\$ 11,594,457	-	\$ 1,799,922
Garfield	21,435,804	20,431,066	4,484,416	24,915,482	-	1,890,991
Hoover	37,084,000	35,345,308	2,961,297	38,306,605	-	2,435,480
Jefferson	12,928,559	12,322,158	-	12,322,158	-	2,230,682
Lincoln	36,917,098	35,185,922	2,900,823	38,086,745	-	2,275,554
Mt View	9,341,711	8,904,029	-	8,904,029	-	774,495
Wilson	12,388,876	11,807,766	-	11,807,766	-	2,065,244
Franklin	9,335,022	8,897,336	-	8,897,336	-	612,806
Cheldelin	10,759,962	9,992,479	-	9,992,479	-	1,482,552
Linus Pauling	400,000	400,000	-	400,000	-	299,249
Corvallis High	8,375,406	7,982,711	-	7,982,711	-	2,768,433
Crescent Valley	17,025,447	16,226,898	3,561,643	19,788,541	-	4,536,770
Harding	11,759,799	11,208,697	-	11,208,697	-	1,361,402
Program Administration	<i>included in estimates above</i>	9,618,098	-	9,618,098	-	7,006,368
TOTAL	\$199,916,925	\$199,916,925	\$13,908,179	\$213,825,104	-	\$31,539,948



**CORVALLIS SCHOOL DISTRICT
BOND PROGRAM UPDATE
July 22, 2019**



ADAMS ELEMENTARY SCHOOL
MAJOR ADDITION AND REMODEL

Project Manager: Wenaha Group
Architect: DLR Group
CM/GC Contractor: Fortis Construction

PROJECT DESCRIPTION

Add five (5) permanent classrooms, create collaborative/small group learning areas, create dedicated PE space by adding multi-use cafeteria, renovate existing classroom space for student support services, improve ADA accessibility, install energy efficient lighting, replace covered play shelter, upgrade finishes in hallways and shared spaces including floors, paint, and ceilings, upgrade mechanical infrastructure including electrical, heating, and plumbing systems, replace emergency communication systems, secure front entry, and office modifications.

SCHEDULE

Key Milestones	Start	Completion	% Complete	Comments
Pre-Design	Nov 2018	Feb 2020	20%	
Design & Permitting	Feb 2020	March 2021	0%	Seismic work not reflected
Construction	April 2021	Nov 2021	0%	

CURRENT ACTIVITIES

- Summer 2019 ongoing activities at Adams include: abatement, selective demolition, installation of new shear walls in classrooms, hallways and at exterior locations.

ACTIVITIES SCHEDULED FOR NEXT QUARTER

- Investigation regarding possible underground fuel oil tank.
- Working with principal, teachers, steward, department, maintenance department and IT to coordinate the work. Plans are being developed for office requirements both in June and August, and the Kinder Academy function scheduled for late July/early August.

HIGHLIGHTS

- Fortis is making great progress with construction activities and remains on track despite the unforeseen items that come with remodels. Some of the unforeseen items include equipment or ductwork in the way of new seismic braces or clips or heaters/hvac that needed to be removed off an entire wall length rather than just a small section due to the original construction.



CORVALLIS SCHOOL DISTRICT BOND PROGRAM UPDATE July 22, 2019



- Fortis is on track to have the classrooms for Kinder Academy ready by July 29th.

CHALLENGES AND SOLUTIONS

- More demo/abatement work in the attic space was required in this phase of work. Fortis was able to provide larger crews and work additional weekend hours to continue to maintain the scheduled completion.

PROJECT PHOTO GALLERY



Abatement work in progress, photo through glass



CORVALLIS SCHOOL DISTRICT BOND PROGRAM UPDATE July 22, 2019



Seismic upgrades in progress



**CORVALLIS SCHOOL DISTRICT
BOND PROGRAM UPDATE
July 22, 2019**



**CHELDELIN MIDDLE SCHOOL
MAJOR RENOVATION**

**Project Manager: Wenaha Group
Architect: Pivot Architecture
Track Contractor: Field Turf USA
CM/GC Contractor: Gerding Builders**

PROJECT DESCRIPTION

Resurface existing track: Scope also includes enlarging the high jump area to accommodate two jumping areas and improving drainage around the long jump area.

Renovation: Renovate classroom to create a STEM lab, renovate library/media center, improve ADA accessibility, install elevator to upper gym for ADA access, renovate cafeteria, renovate restrooms, replace kitchen flooring, upgrade mechanical infrastructure including electrical, heating, and plumbing systems, improve emergency lighting, improve seismic safety, replace wooden bleachers in the gym.

SCHEDULE

Key Milestones	Start	Completion	% Complete	Comments
Pre-Design	Jan 2019	June 2019	100%	
Design & Permitting	May 2019	March 2020	25%	
Construction	June 2020	Oct 2021	10%	

CURRENT ACTIVITIES

- Work on the track is underway and will be complete by mid-August.
- Pivot Architecture has begun weekly meetings with the Site Team to begin working on the design.
- The hazardous material survey is complete which will provide the scope of the required asbestos abatement.

ACTIVITIES SCHEDULED FOR NEXT QUARTER

- The design team will work through the summer on the schematic design and prepared for further engagement with staff in the fall.
- Design Advisory Committee will kick off in September 2019.

HIGHLIGHTS

- The District is communicating with summer user groups to make sure they are aware that the track area will be closed for construction all summer.





CORVALLIS SCHOOL DISTRICT BOND PROGRAM UPDATE July 22, 2019



CHALLENGES AND SOLUTIONS

- N/A

PROJECT PHOTO GALLERY



Track Demolition begins



**CORVALLIS SCHOOL DISTRICT
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July 22, 2019**



D-Zone excavation



**CORVALLIS SCHOOL DISTRICT
BOND PROGRAM UPDATE
July 22, 2019**



**CORVALLIS HIGH SCHOOL
MAJOR RENOVATION**

**Project Manager: Wenaha Group
Architect: Pivot Architecture
CM/GC Contractor: Gerding Builders**

PROJECT DESCRIPTION

Expand covered outdoor learning area for career technical education, renovate classroom spaces for career and technical education, improve softball facilities, including restroom and concessions, install ADA door openers, install covered walkway to applied technology buildings, replace artificial turf field, replace hallway carpet, replace roof on main building & greenhouse roof, resurface track, enhance video surveillance system, increase restroom connections to emergency generator, toilets & faucets, replace field lighting at Taylor Field.

SCHEDULE

Key Milestones	Start	Completion	% Complete	Comments
Pre-Design	Nov 2018	Oct 2019	10%	Initial CTE Planning
Design & Permitting	Feb 2020	March 2021	25%	
Major Construction	June 2021	March 2022	10%	

CURRENT ACTIVITIES

- Design work is nearly complete for the roof replacement project that will bid in the late fall for work taking place in summer of 2020.
- Design work is being finalized to create a secure entry vestibule at the front office location. This work will take place this fall.
- Construction activities have begun for the improvements to the varsity softball field. This work will be complete by November.
- Track resurfacing will take place during the last two weeks in July through the first week in August.

ACTIVITIES SCHEDULED FOR NEXT QUARTER

- Taylor Field light replacement will occur in early August.
- Construction of the secure front entry vestibule will take place in the late fall.

HIGHLIGHTS

- Summer projects have been closely coordinated with all users to make sure the process is clearly understood and impacts are minimized.





CORVALLIS SCHOOL DISTRICT BOND PROGRAM UPDATE July 22, 2019



CHALLENGES AND SOLUTIONS

- N/A

PROJECT PHOTO GALLERY



Excavation begins at the CHS Softball field



CORVALLIS SCHOOL DISTRICT BOND PROGRAM UPDATE July 22, 2019



Contractor utilizing appropriate safety devices for deep excavations



**CORVALLIS SCHOOL DISTRICT
BOND PROGRAM UPDATE
July 22, 2019**



**CRESCENT VALLEY HIGH SCHOOL
MAJOR RENOVATION**

**Project Manager: Wenaha Group
Architect: Pivot Architecture
CM/GC Contractor: Gerding Builders**

PROJECT DESCRIPTION

Expand covered outdoor learning area for career technical education, renovate and expand classroom spaces for career and technical education, install a new artificial turf field, improve ADA accessibility, install elevator in gym building and replace main ramp for ADA access, refurbish, repair, and weatherize building exterior, Replace fire suppression system in kitchen, resurface bus drop-off/pick-up lane, resurface track, upgrade mechanical infrastructure including electrical, heating, and plumbing systems, enhance video surveillance system, improve seismic safety, increase power connections to generator circuit, replace access control system, and replace emergency communication systems.

SCHEDULE

Key Milestones	Start	Completion	% Complete	Comments
Pre-Design	Oct 2018	Dec 2018	100%	
Design & Permitting	Jan 2019	Feb 2020	50%	
Construction	June 2020	Aug 2021?	10%	Might require 2 nd phase in summer 2021.

CURRENT ACTIVITIES

- The boiler replacement project is underway. Abatement and demolition is complete and the contractor is beginning to rough-in for the new equipment.
- The work on the athletic fields has begun. The contractor is installing the underground drainage system and working on the excavation of the field area.
- The schematic design phase was recently completed and Pivot Architecture has begun the design development phase of their work.
- Pivot is also working on the initial design for the seismic improvements and the team is working on determining if the project could be eligible for a State funded seismic grant. Testing will take place over the summer to gather more data on the condition of the existing building to better inform the requirements of planned seismic improvements.
- The next Design Advisory Committee meeting will be held this fall.



CORVALLIS SCHOOL DISTRICT BOND PROGRAM UPDATE July 22, 2019



ACTIVITIES SCHEDULED FOR NEXT QUARTER

- The design process will continue on the balance of the planned improvements with construction planned to begin in the late spring of 2020.
- The athletic field improvements will be complete by November 2019.
- The Building A boiler replacement will be complete before the start of school this fall.

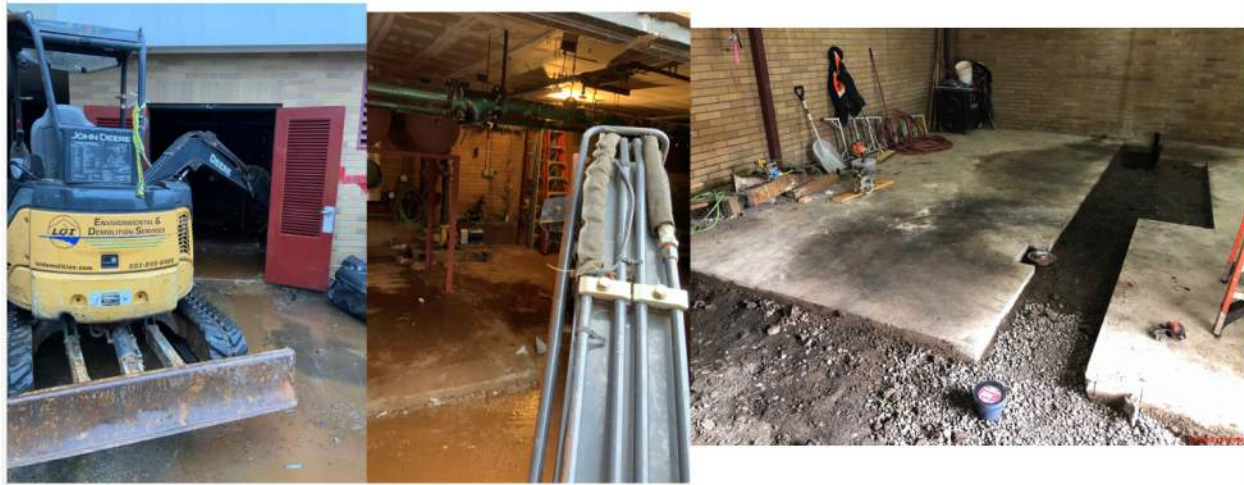
HIGHLIGHTS

- The spring term student internship program was very successful and we're looking forward to expanding the program next school year. One of the student interns has secured a summer job with Gerding Builder's and is assisting their site-based team.

CHALLENGES AND SOLUTIONS

- In addition to the ongoing design work, the project team is working on a phasing and logistics plan so that the planned improvements can be accomplished with a minimum of disruption to school operations.
- The schematic design estimate for the bond promise scope exceeds the original budget amount. Bond Leadership has authorized the use of bond reserve funds, if needed, to cover the difference.

PROJECT PHOTO GALLERY



CV Boiler demolition



CORVALLIS SCHOOL DISTRICT BOND PROGRAM UPDATE July 22, 2019



CV Athletics work begins



CORVALLIS SCHOOL DISTRICT BOND PROGRAM UPDATE July 22, 2019



CV Athletics work in progress



**CORVALLIS SCHOOL DISTRICT
BOND PROGRAM UPDATE
July 22, 2019**



FRANKLIN K-8
MAJOR REMODEL

Project Manager: Wenaha Group
Architect: DLR Group
CM/GC Contractor: Fortis Construction

PROJECT DESCRIPTION

Create collaborative/small group learning areas, renovate 2 classrooms to support middle school science instruction, improve ADA accessibility, install energy efficient lighting, renovate restrooms, replace exterior windows, flagpole, kitchen flooring, and roof, upgrade finishes in hallways and shared spaces including floors, paint, and ceilings, upgrade mechanical infrastructure including electrical, heating and plumbing systems, improve emergency & exterior lighting, improve seismic safety, repair sidewalks, replace emergency communication systems, secure front entry, and office modifications.

SCHEDULE

Key Milestones	Start	Completion	% Complete	Comments
Pre-Design	Jan 2019	Dec 2020	5%	
Design & Permitting	Jan 2021	Mar 2022	0	
Construction	June 2022	Dec 2022	0	

CURRENT ACTIVITIES

- No changes for this report.

ACTIVITIES SCHEDULED FOR NEXT QUARTER

- Upcoming hazardous material sampling and testing.

HIGHLIGHTS

- N/A

CHALLENGES AND SOLUTIONS

- Removal of an existing underground fuel tank that is already decommissioned. This work will be incorporated into the project design.

PROJECT PHOTO GALLERY

- N/A





**CORVALLIS SCHOOL DISTRICT
BOND PROGRAM UPDATE
July 22, 2019**



GARFIELD ELEMENTARY SCHOOL
MAJOR ADDITION AND REMODEL

Project Manager: Wenaha Group
Architect: DLR Group
CM/GC Contractor: Fortis Construction

PROJECT DESCRIPTION

Addition of six (6) classrooms, create collaborative and small group learning areas, expand the library/media center, renovation of existing classroom spaces, add covered play shelter, improve ADA accessibility, renovate restrooms, repair concrete floor foundation, replace the kitchen flooring, upgrade finishes in shared spaces with floors, paint, and ceiling, secure front entry, office modifications, improve site circulation and parking, repair/replace sidewalk, seismic upgrades, and upgrades to mechanical, electrical, and plumbing.

SCHEDULE

Key Milestones	Start	Completion	% Complete	Comments
Pre-Design	Oct 2018	Jan 2019	100%	
Design & Permitting	Jan 2019	Feb 2020	45%	
Construction	June 2020	Aug 2021	0%	

CURRENT ACTIVITIES

- The design team is working on design development over the summer so they will be ready to re-engage with staff this fall to continue to work on the more detailed aspects of the design.

ACTIVITIES SCHEDULED FOR NEXT QUARTER

- The fourth Design Advisory Committee meeting is scheduled for August 22nd.
- We have begun the Land Use approval process that will include a public meeting held in early August.
- Fortis Construction will update the project estimate when the next phase of the design work is complete in mid August.

HIGHLIGHTS

- A very productive all day design review session was held just before school staff started their summer vacation. The design team reviewed all aspects of the current design with school and facilities staff to receive input and answer questions so the design work can continue to proceed on schedule.



CORVALLIS SCHOOL DISTRICT BOND PROGRAM UPDATE July 22, 2019



CHALLENGES AND SOLUTIONS

- The schematic design estimate for the bond promise scope exceeds the original budget amount. Bond Leadership has authorized the use of bond reserve funds, if needed, to cover the difference.

PROJECT PHOTO GALLERY



Garfield Design Advisory Committee members discussing plans



**CORVALLIS SCHOOL DISTRICT
BOND PROGRAM UPDATE
July 22, 2019**



HARDING CENTER
MAJOR ADDITION AND REMODEL

Project Manager: Wenaha Group
Architect: Pivot Architecture
CM/GC Contractor: Gerding Builders

PROJECT DESCRIPTION

Adds multi-use cafeteria, renovate two (2) classrooms to support science construction, improve ADA accessibility, renovate locker rooms, replace cabinetry in classrooms, replace roof and gutter system, upgrade mechanical infrastructure including electrical, heating, and plumbing systems, improve emergency lighting, improve seismic safety in one story portion of the building, install access control system, replace emergency communication systems, replace fire monitoring system.

SCHEDULE

Key Milestones	Start	Completion	% Complete	Comments
Pre-Design	Nov 2018	Feb 2019	100%	
Design & Permitting	March 2019	Dec 2019	33%	
Construction	Jan 2020	Oct 2020	0%	

CURRENT ACTIVITIES

- Pivot Architecture has completed the schematic design and we are awaiting the initial estimate from Gerding Builders by the end of July.
- We are working on the land use application to allow the Urban Farm to proceed with the installation of two new greenhouses and some other minor improvements.

ACTIVITIES SCHEDULED FOR NEXT QUARTER

- Design efforts are paused at this point until a decision is made about whether or not to pursue improvements to the historic portion of the facility. This option will be explored later in the bond program when it is known if there will be funds available for this to be considered.

HIGHLIGHTS

- N/A

CHALLENGES AND SOLUTIONS

- The planned improvements at Harding will likely trigger significant site improvements required by the City that were not contemplated in the original bond budget. The total scope of the site improvements will not be known until we work through the land use approval process.





CORVALLIS SCHOOL DISTRICT BOND PROGRAM UPDATE July 22, 2019



PROJECT PHOTO GALLERY

- N/A



**CORVALLIS SCHOOL DISTRICT
BOND PROGRAM UPDATE
July 22, 2019**



HOOVER ELEMENTARY SCHOOL
REPLACEMENT SCHOOL

Project Manager: Wenaha Group
Architect: DLR Group
Contractor: TBD

PROJECT DESCRIPTION

Construct new elementary school and demolish existing school. Create new play areas and fields once demolition is complete.

SCHEDULE

Key Milestones	Start	Completion	% Complete	Comments
Pre-Design	Aug 2018	Dec 2018	100%	
Design & Permitting	Jan 2019	March 2020	45%	
Construction	April 2020	Nov 2021	0%	

CURRENT ACTIVITIES

- Design Development is underway. Focus groups with teachers, administrators and specialists occurred last month to support the design team efforts over the summer. This input will be considered as designs develop and will be reported back to these folks after summer break.
- Site plan is fairly solid now, and we’re developing for Planning Department submission. The driveway will align with Aspen Street.

ACTIVITIES SCHEDULED FOR NEXT QUARTER

- Active design efforts underway.
- City of Corvallis land use processes are getting underway, with support of Willamette Planning and traffic engineer, Chris Clemow. Submission targeted for mid-September.

HIGHLIGHTS

- N/A

CHALLENGES AND SOLUTIONS

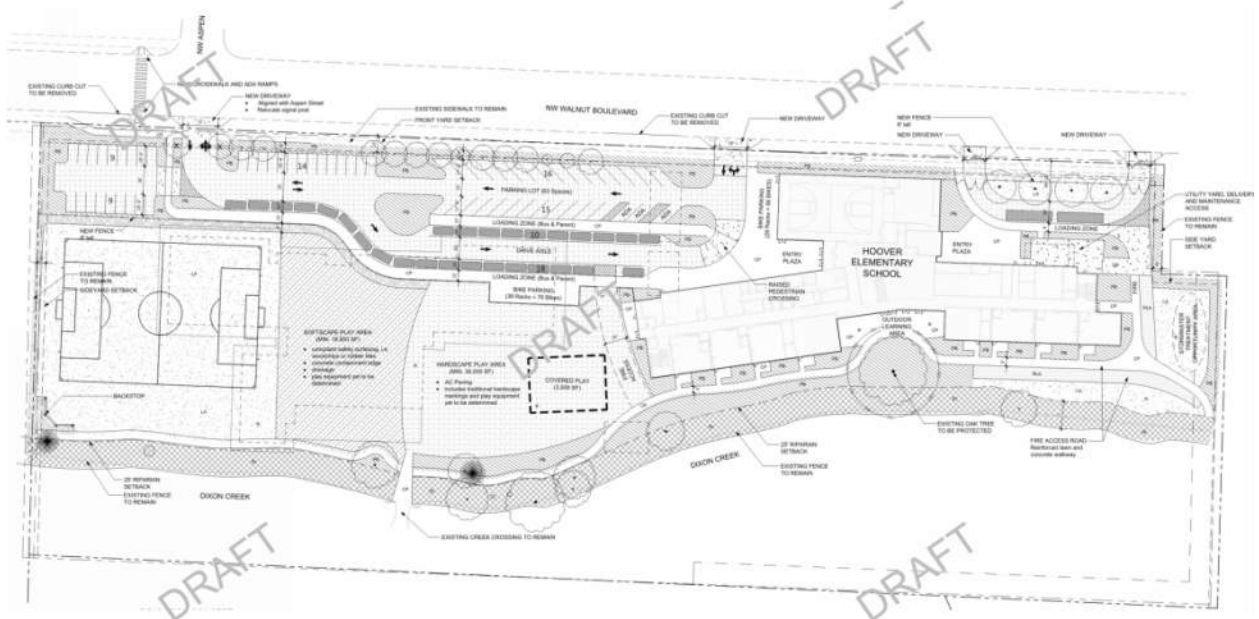
- Removal of an existing underground fuel tank in the playground area to be dealt with through design process.



CORVALLIS SCHOOL DISTRICT BOND PROGRAM UPDATE July 22, 2019



PROJECT PHOTO GALLERY



Site Plan shown to School Board in June



Commons Area Concept Plan shown to School Board in June



CORVALLIS SCHOOL DISTRICT BOND PROGRAM UPDATE July 22, 2019



Floor Plans shown to School Board in June



**CORVALLIS SCHOOL DISTRICT
BOND PROGRAM UPDATE
July 22, 2019**



JEFFERSON ELEMENTARY SCHOOL
MAJOR ADDITION AND REMODEL

Project Manager: Wenaha Group
Architect: DLR Group
CM/GC Contractor: Fortis Construction

PROJECT DESCRIPTION

Add six (6) permanent classrooms, create collaborative/small group learning areas, create dedicated PE space by adding multi-use cafeteria, renovate existing classroom space for student support services, add ADA accessible restrooms in Life Skills classrooms, improve ADA accessibility, install energy efficient lighting, replace covered play shelter, upgrade finishes in hallways and shared spaces including floors, paint, and ceilings, upgrade mechanical infrastructure including electrical, heating, and plumbing systems, improve emergency lighting, improve site circulation and parking, replace emergency communication systems, replace sidewalk, secure front entry, and office modifications.

SCHEDULE

Key Milestones	Start	Completion	% Complete	Comments
Pre-Design	Nov 2018	March 2020	20%	
Design & Permitting	March 2020	March 2021	0%	Seismic work not reflected
Construction	April 2021	Nov 2021	0%	

CURRENT ACTIVITIES

- Summer 2019 ongoing activities at Jefferson include: abatement, selective demolition, installation of new shear walls in classrooms, hallways and at exterior locations.

ACTIVITIES SCHEDULED FOR NEXT QUARTER

- Investigation regarding possible underground fuel oil tank.
- Working with principal, teachers, steward, department, maintenance department and IT to coordinate the work. Plans are being developed for office requirements both in June and August, and the Kinder Academy function scheduled for late July/early August.

HIGHLIGHTS

- Fortis is making great progress with construction activities and remains on track despite the unforeseen items that come with remodels. These unforeseen items include such things as equipment or ductwork in the way of new seismic braces or



CORVALLIS SCHOOL DISTRICT BOND PROGRAM UPDATE July 22, 2019



clips or heaters/hvac that needed to be removed off an entire wall length rather than just a small section due to the original construction.

CHALLENGES AND SOLUTIONS

- More demo/abatement work in the attic space was required in this phase of work. Fortis was able to provide larger crews and work additional weekend hours to continue to maintain scheduled completion.

PROJECT PHOTO GALLERY



Staging begins for Jefferson summer seismic work



CORVALLIS SCHOOL DISTRICT BOND PROGRAM UPDATE July 22, 2019



Demolition underway for Jefferson seismic project



**CORVALLIS SCHOOL DISTRICT
BOND PROGRAM UPDATE
July 22, 2019**



Infill at certain exterior windows to accommodate shear wall tie-in



**CORVALLIS SCHOOL DISTRICT
BOND PROGRAM UPDATE
July 22, 2019**



LINCOLN ELEMENTARY SCHOOL
REPLACEMENT SCHOOL

Project Manager: Wenaha Group
Architect: DLR Group
Contractor: TBD

PROJECT DESCRIPTION

Construct new elementary school and demolish existing school. Create new play areas and fields once demolition is complete.

SCHEDULE

Key Milestones	Start	Completion	% Complete	Comments
Pre-Design	Aug 2018	Dec 2018	100%	
Design & Permitting	Jan 2019	March 2020	45%	
Construction	April 2020	Nov 2021	0%	

CURRENT ACTIVITIES

- Design Development is underway. Focus groups with teachers, administrators and specialists occurred last month to support the design team efforts over the summer. This input will be considered as designs develop and will be reported back to these folks after summer break.
- Site plan is fairly solid now, with work just starting on the Health Clinic, in cooperation with the County. This design work to be done under District contracts, with County reimbursement. Approval to start design is in hand, with construction cost approval pending bid early next year.

ACTIVITIES SCHEDULED FOR NEXT QUARTER

- Active design efforts underway.
- City of Corvallis land use processes are getting underway, with support of Willamette Planning and traffic engineer, Chris Clemow. Submission targeted for end of August.

HIGHLIGHTS

- N/A

CHALLENGES AND SOLUTIONS

- Working to set up a meeting with ODOT to discuss pedestrian flow across Highway 99.



CORVALLIS SCHOOL DISTRICT BOND PROGRAM UPDATE July 22, 2019



PROJECT PHOTO GALLERY



1 GRAPHIC SITE PLAN



Site plan concept developed in July



CORVALLIS SCHOOL DISTRICT BOND PROGRAM UPDATE July 22, 2019



Floor plans shown to the School Board in June



**CORVALLIS SCHOOL DISTRICT
BOND PROGRAM UPDATE
July 22, 2019**



Rendering shown to School Board in June



**CORVALLIS SCHOOL DISTRICT
BOND PROGRAM UPDATE
July 22, 2019**



LINUS PAULING MIDDLE SCHOOL

RESURFACE TRACK

Project Manager: Wenaha Group

Architect: N.A.

Contractor: Field Turf USA

PROJECT DESCRIPTION

Resurface existing track. Additional scope includes enlarging the high jump area to accommodate two jumping areas, improving drainage around the long jump area, removing the pole vault pad and adding track surface to the javelin runway.

SCHEDULE

Key Milestones	Start	Completion	% Complete	Comments
Pre-Design	N.A	N.A.	N.A.	
Design & Permitting	Jan 2019	March 2019	100%	
Construction	June 2019	Aug 2019	50%	

CURRENT ACTIVITIES

- Construction is underway on the track improvements.

ACTIVITIES SCHEDULED FOR NEXT QUARTER

- Work on the track will be complete by mid-August.

HIGHLIGHTS

- Bids for this work came in on budget.

CHALLENGES AND SOLUTIONS

- The track area will be fenced off all summer for construction. The District is coordinating with groups that typically use the facility during the summer so they can make alternate plans.



CORVALLIS SCHOOL DISTRICT BOND PROGRAM UPDATE July 22, 2019



PROJECT PHOTO GALLERY



Tree Protection installed



Excavation begins for D-Zone work



**CORVALLIS SCHOOL DISTRICT
BOND PROGRAM UPDATE
July 22, 2019**



MOUNTAIN VIEW ELEMENTARY SCHOOL
MAJOR ADDITION AND REMODEL

Project Manager: Wenaha Group
Architect: DLR Group
CM/GC Contractor: Fortis Construction

PROJECT DESCRIPTION

Add three (3) permanent classrooms, convert existing office to classroom space, create collaborative/small group learning areas, improve ADA accessibility, install energy efficient lighting, replace kitchen flooring, upgrade finishes in hallways and shared spaces including floors, paint, and ceilings, upgrade mechanical infrastructure including electrical, heating, and plumbing systems, enhance emergency communication systems, improve emergency lighting, improve seismic safety, improve site circulation and parking.

SCHEDULE

Key Milestones	Start	Completion	% Complete	Comments
Pre-Design	Dec 2018	Dec 2020	5%	
Design & Permitting	Jan 2021	Dec 2021	0%	
Construction	Apr 2022	Oct 2022	0%	

CURRENT ACTIVITIES

- No changes for this report.

ACTIVITIES SCHEDULED FOR NEXT QUARTER

- Upcoming hazardous material sampling and testing

HIGHLIGHTS

- N/A

CHALLENGES AND SOLUTIONS

- N/A

PROJECT PHOTO GALLERY

- N/A





**CORVALLIS SCHOOL DISTRICT
BOND PROGRAM UPDATE
July 22, 2019**



WILSON ELEMENTARY SCHOOL
MAJOR ADDITION AND REMODEL

Project Manager: Wenaha Group
Architect: DLR Group
CM/GC Contractor: Fortis Construction

PROJECT DESCRIPTION

Add three (3) permanent classrooms, create collaborative/small group learning areas, create dedicated PE space by adding multi-use cafeteria, renovate existing classroom space for student support services, improve ADA accessibility, install energy efficient lighting, replace covered play shelter, upgrade finishes in hallways and shared spaces including floors, paint, and ceilings, upgrade mechanical infrastructure including electrical, heating, and plumbing systems, enhance emergency communication systems, improve emergency lighting secure front entry, and office modifications.

SCHEDULE

Key Milestones	Start	Completion	% Complete	Comments
Pre-Design	Nov 2018	Feb 2020	20%	
Design & Permitting	Feb 2020	March 2021	0%	Seismic work not reflected
Construction	April 2021	Nov 2021	0%	

CURRENT ACTIVITIES

- Summer 2019 ongoing activities at Wilson include: abatement, selective demolition, installation of new shear walls in classrooms, hallways and at exterior locations.

ACTIVITIES SCHEDULED FOR NEXT QUARTER

- Investigation regarding possible underground fuel oil tank.
- Working with principal, teachers, steward, department, maintenance department and IT to coordinate the work. Plans are being developed for office requirements both in June and August, and the Kinder Academy function scheduled for late July/early August.

HIGHLIGHTS

- Fortis is making great progress with construction activities and remains on track despite the unforeseen items that come with remodels. These unforeseen include such items such as equipment or ductwork in the way of new seismic braces or clips or heaters/hvac that needed to be removed off an entire wall length rather than just a small section due to the original construction.



CORVALLIS SCHOOL DISTRICT BOND PROGRAM UPDATE July 22, 2019

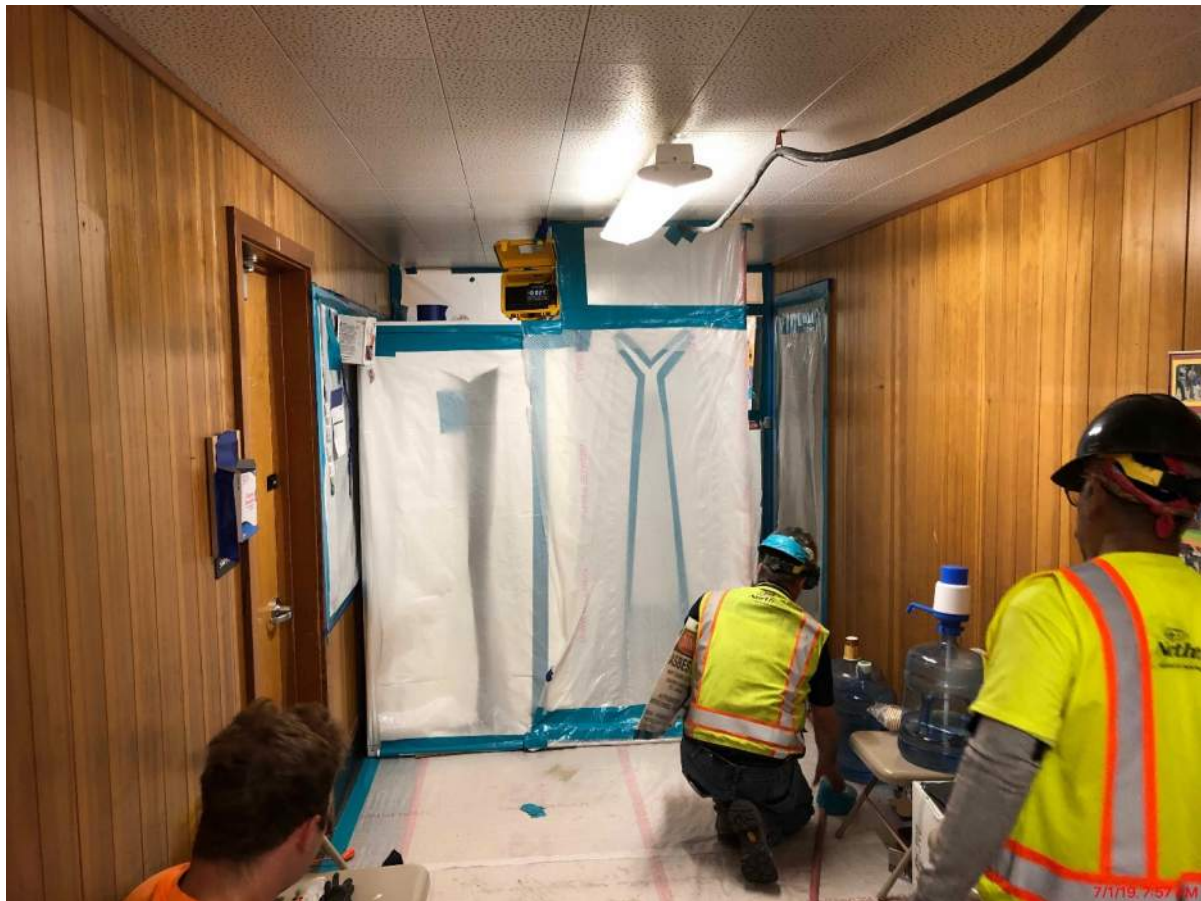


- Fortis is on track to have the classrooms for Kinder Academy ready by July 29th.

CHALLENGES AND SOLUTIONS

- More demo/abatement work in the attic space was required in this phase of work. Fortis was able to provide more crew and work additional weekend hours to continue to maintain scheduled completion.

PROJECT PHOTO GALLERY



Wilson prep and abatement



**CORVALLIS SCHOOL DISTRICT
BOND PROGRAM UPDATE
July 22, 2019**



Seismic work at Wilson Gymnasium

BOND UPDATES

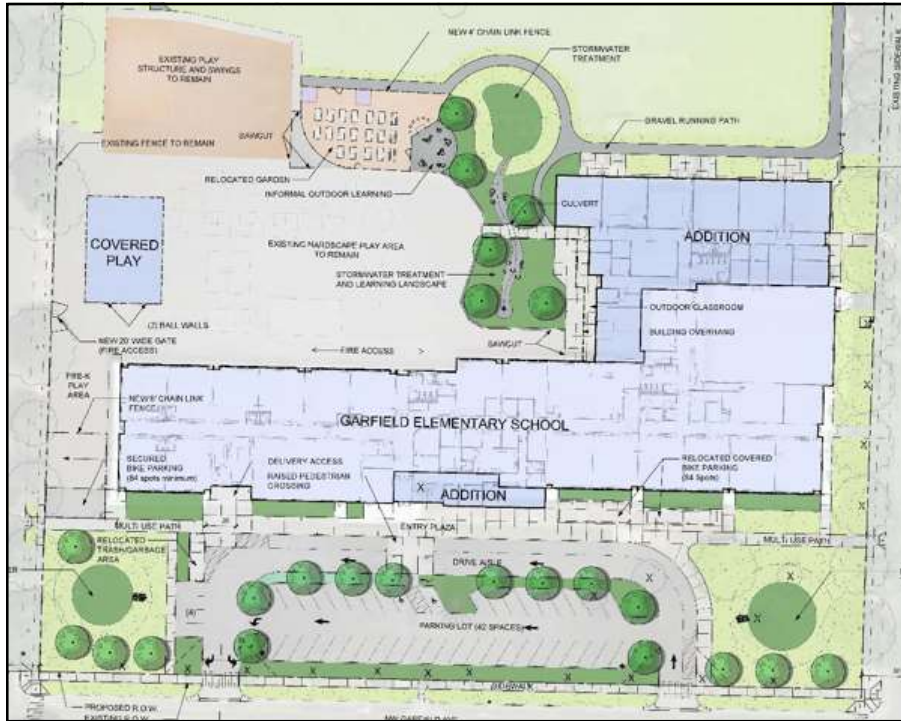
August 15, 2019



Corvallis
SCHOOL DISTRICT

Garfield Elementary

- Design Development 90% complete
- Held City required Garfield Neighborhood meeting 8.6.19
- Design Advisory Committee meetings starting up again 8.22.19 after a summer break



Site Design

Garfield Neighborhood Meeting



Lincoln Elementary

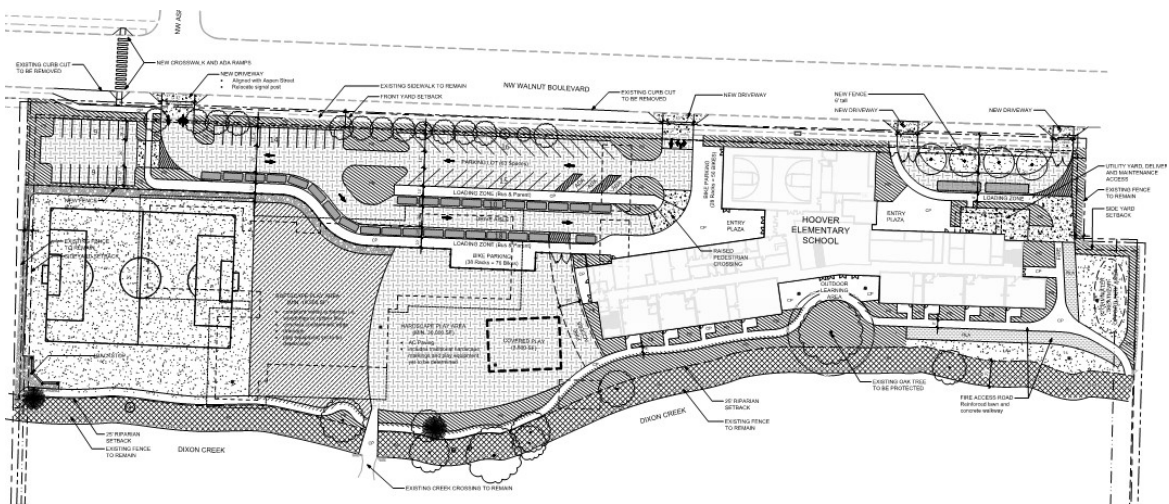
- Site plan is close to completion
- Traffic study completed
- Design Development (DD) underway
- Design Advisory Committee resumes 8/20
- Benton County designing new clinic
- Neighborhood meetings scheduled 8/12 and 8/29



Hoover Elementary

- West driveway will align with Aspen
- Traffic study completed
- Design Advisory Committee resumes 8/21
- Neighborhood meeting in September

Proposed Hoover Site Design



Crescent Valley High School

- Track and Field improvements underway
- Building A Boiler replacement will be completed by 8.30.19
- Design Development (DD) 50% complete for renovation work

Crescent Valley High School



New hot water heaters installed in Building A Boiler room



Track and athletic field work underway

Crescent Valley High School



Pumping concrete curbs at track

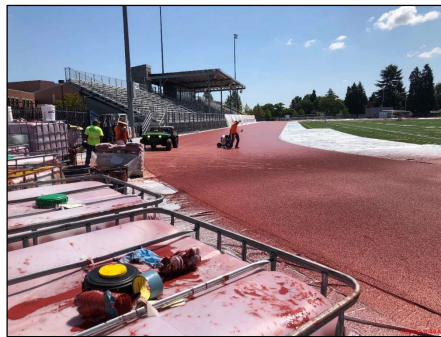
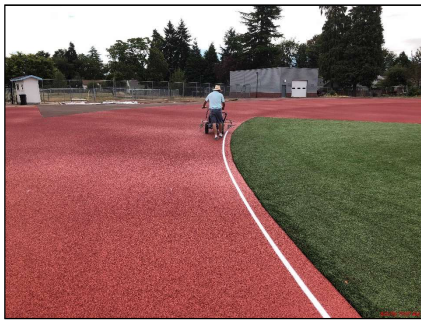
Corvallis High School

Projects underway

- CHS Softball Improvements
- Taylor Field Light Replacement
- Track Resurfacing



CHS Softball



CHS Track Resurfacing



Taylor Field Lights Replacement

Linus Pauling Middle School

Projects underway Summer 2019

- Track resurfacing-began 8/12
- D-Zone improvements

Linus Pauling Track Improvements



D-Zone asphalt work

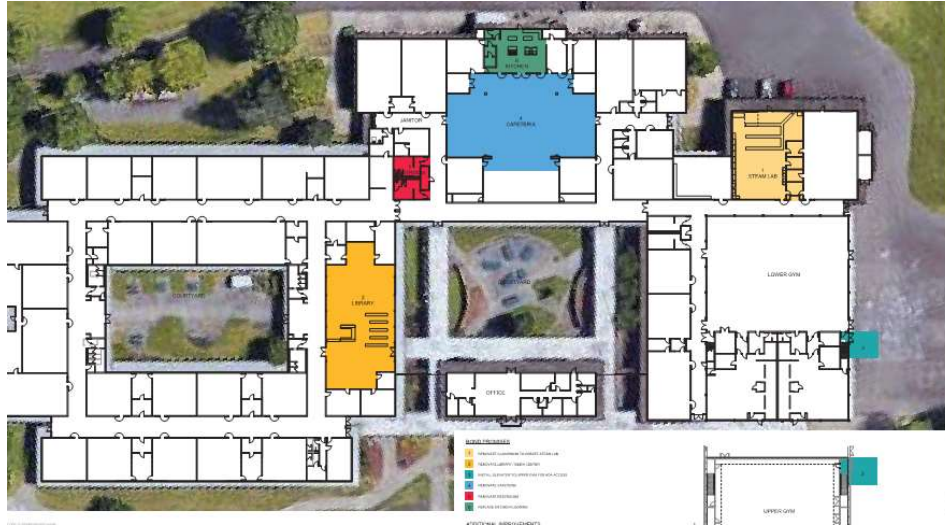
Cheldelin Middle School

- Schematic Design 75% complete

Projects to be completed Summer 2019

- Track resurfacing
- D-Zone improvements

Cheldelin Schematic Design



Track Resurfacing & D-Zone work



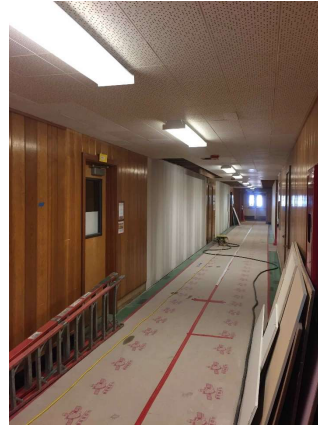
Adams, Jefferson, Wilson Seismic Projects

These Fortis Construction projects are
scheduled to be completed by 8/30/19

Adams, Jefferson, Wilson Window Infills



Adams, Jefferson, Wilson Hallway Shear Walls



Jefferson hallway work

Adams, Jefferson, Wilson Gymnasium Work



Adams, Jefferson, Wilson Classroom Shear Walls



Next Steps:

- Projects are on schedule
- Schools will be ready to open when students arrive
- CV Track and CHS softball will be completed in the fall – on schedule



Corvallis
SCHOOL DISTRICT

VIII. BOUNDARY REVIEW PROCESS (7:50 p.m.)*



Corvallis

SCHOOL DISTRICT

Prepared for: Corvallis School Board
Prepared by: Melissa Harder, Assistant Superintendent
Meeting Date: August 15, 2019
Applicable Policies: [JC - School Boundary Areas](#)
[JC-AR - School Boundary Areas](#)

2019-2020 Corvallis School District Boundary Review Process

NO ACTION REQUIRED

Background

On July 3, 2019, the Corvallis School District entered into a service agreement with FLO Analytics at a cost of \$98,503 to assist the District with boundary review services for our elementary, K-8, middle, and high school attendance areas. Any resulting changes in boundaries would be implemented in the 2020-2021 school year.

The goal of a boundary review process is to utilize core values and guiding principles to inform a well planned and publicly transparent process, from which final recommendations for reconfigured attendance areas are provided. The recommendations are developed by a process of engagement between the District, a boundary review committee, and the community over the course of multiple workshop style meetings and public open houses.

Process Overview and Timeline

August – The FLO Analytics team will work collaboratively with our District’s Executive Oversight Team through a series of focused meetings to define and outline the general framework and outcomes of the boundary review process.

August/September – The District Communications team will begin a campaign to inform Corvallis families of the start of the boundary review process. FLO Analytics will be analyzing data and preparing working documents for the boundary review.

October – FLO Analytics will solicit input from the community through the completion of one-on-one phone surveys. The goal of the community survey is to inform the development of guiding principles by determining key community values and relevant boundary adjustment criteria. Information collected during the interviews will be compiled, tabulated, analyzed, and reported in a final presentation to District staff.

November – A Boundary Review Committee composed of parents, community members, and staff will be formed with focus and care. The composition and ongoing input from this team will affect the overall direction and success of the entire project and is a critical component of the overall boundary review process. Preparation for the work of the Boundary Review Committee must include identifying and articulating a set of underlying values, core principles, and decision-making criteria against which boundaries will be evaluated. Utilizing the guiding principles and student enrollment assessment, demographic and land use analysis, and review of past enrollment forecasts, FLO Analytics will develop one or more

preliminary springboard proposals illustrating potential new attendance areas. FLO Analytics will present these preliminary springboard proposals to the District's Executive Oversight Team to receive input and feedback based on the District's institutional knowledge. Once finalized, the springboard proposal will be the starting point for the Boundary Review Committee.

December – The Boundary Review Committee will come together in a series of work meetings with facilitation by FLO Analytics in early December. The Boundary Review Committee will work through the Springboard Proposal, adjusting and reconfiguring as necessary. Each meeting will be followed by communication to the community about the progress of the work. Their goal is to create a draft proposal to present to the community.

January – The Boundary Review Committee will host two open houses for the community to gather input on their draft proposal. Community input will also be taken via an online feedback mechanism.

February – The Boundary Review Committee will pull together all feedback on the proposal and come to a final recommendation to present to the Superintendent. FLO Analytics will prepare the final boundary recommendation materials including the final boundary scenario files, summary demographics, and maps. The goal is a School Board presentation of the final boundary recommendations by the end of February.

Scope

FLO Analytics will provide the District access to their proprietary GeoViewer application (web map application) to facilitate tasks outlined in this scope of work. This tool is a secure, web-based application that will incorporate the District's SIS, attendance areas, and enrollment forecasts, allowing District staff to easily review and interact with FLO's findings.

FLO Analytics will review available demographic and land use data to evaluate population and residential development trends (as appropriate) that may affect the geographic distribution of students. FLO Analytics staff will provide facilitation services for the Boundary Review Committee. This includes taking the lead role facilitating the group agenda and providing technical support using a real-time scenario modeling tool, which will allow committee members to ask geographic questions that pertain to a current or proposed attendance area, or to a specific neighborhood.

Involvement

Staff members: Ryan Noss, Melissa Harder, Olivia Meyers-Buch, Erika Cook, Brenda Downum, Amy Lesan, Nikki McFarland, Kim Patten, Marcianne Rivero-Koetje, Sabrina Alexander, and Jennifer Schroeder



Corvallis

SCHOOL DISTRICT

IX. OSBA PROMISE SCHOLARSHIP PROGRAM (8:20 p.m.)*



Corvallis

SCHOOL DISTRICT

Prepared for: Corvallis School Board
Prepared by: Ryan Noss, Superintendent
Meeting Date: August 15, 2019

Oregon School Boards Association Promise Scholarship Program

NO ACTION REQUIRED

Background

The Corvallis School District was selected for the 2019-2020 Oregon School Board Association (OSBA) Promise Scholarship Program (PSP), pending approval by the Board. At the September 12, 2019 meeting, the Board will be asked to approve participation in the program.

The PSP includes a minimum of 18 hours of professional development for the School Board through which Board members will gain valuable insight into their role of improving student achievement. Upon successful completion of the PSP, the Corvallis School District will earn \$5,000 to give as a scholarship to one student.

Attached is a blank application, which provides additional information regarding the program.



APPLICATION 2019

OSBA believes that school boards have an integral role to play in the continual improvement of student learning. We believe that role is a collaborative governance one with the superintendent/college president and a distributed leadership team (DLT). Participation in the Promise Scholarship Program (PSP) includes meetings with the school board, superintendent/president and the DLT. If your system does not yet have a DLT, OSBA will help you in establishing one, and if your system has a DLT, we will help in learning how to integrate its work with the role of the school board.

District/ESD/Community college

Name of person submitting application

Title

Email address

Phone

This application also functions as your board's intent to participate. It is due to OSBA by June 1, 2019. OSBA will announce selected applicants by July 1, 2019.

Boards selected through the Promise Scholarship Program (PSP) application process are making a significant commitment of time to training and/or project work, which could result in a significant change in how the school board has done its work in the past. Selected boards that complete all aspects of the program (as described below) will receive either \$2,500 or \$5,000 of scholarship money to distribute to one or more students. Boards may choose to participate in the full PSP program, or the half program. Each program is described below.

Full PSP Program:

This program is ideal for boards that have not completed OSBA’s Basic and Intermediate Roles and Responsibilities trainings in the last 12 months, or that have had significant turnover on the board since last completing the training. It may also be ideal for boards that wish to develop/revise a board operating agreement, a board self-evaluation, or the superintendent/president evaluation process, and/or that desire to invest deeply in their own professional development.

Boards applying for this program must be willing to commit to a minimum of 18 hours of professional development/project work. **PSP sessions must be scheduled as stand-alone special meetings and are not to be combined with other board business. Full board participation is expected at the PSP sessions.** Boards that complete the program will earn a \$5,000 scholarship to distribute to one or more students.

A sample program outline is below:

SESSION	TOPIC	TIME COMMITMENT
Session 1	Facilitated assessment of board training needs, setting expectations, designing project goals and outcomes, scheduling future sessions	Approx. 3 hours
Session 2	Basic Roles and Responsibilities	Approx. 3 hours
Session 3	Intermediate Roles and Responsibilities	Approx. 3 hours
Session 4	Project session 1 <i>(with District Leadership Team)</i>	Approx. 3 hours
Session 5	Project session 2 <i>(with District Leadership Team)</i>	Approx. 3 hours
Session 6	Final project session <i>(with District Leadership Team)</i>	Approx. 3 hours
Session 7	OPTIONAL - Facilitated board self-evaluation and/or superintendent/president evaluation work session	Approx. 3 hours (This can take place at any time within the year.)

HALF PSP PROGRAM:

This program may be ideal for boards that have recently completed OSBA’s Basic and Intermediate Roles and Responsibilities trainings and have had no significant turnover on the board since last completing the training. It may also be ideal for boards that wish to expand on a previous PSP project or complete a different project, or that have less time to commit to the board’s professional development.

Boards applying for this program must be willing to commit to a minimum of 12 hours of professional development/project work. **PSP sessions must be scheduled as stand-alone special meetings and are not to be combined with other board business. Full board participation is expected at the PSP sessions.** Boards that complete the program will earn a \$2,500 scholarship to distribute to one or more students.

A sample program outline is below:

SESSION	TOPIC	TIME COMMITMENT
Session 1	Facilitated assessment of board needs for project, setting expectations, designing project outcomes, scheduling future sessions	Approx. 3 hours
Session 2	Project session 1 <i>(with District Leadership Team)</i>	Approx. 3 hours
Session 3	Project session 2 <i>(with District Leadership Team)</i>	Approx. 3 hours
Session 4	Final project session <i>(with District Leadership Team)</i>	Approx. 3 hours
Session 5	OPTIONAL - Facilitated board self-evaluation and/or superintendent/president evaluation work session	Approx. 3 hours (This can take place at any time within the year.)

BOARD PROJECT

Each participating board must complete a board project (to be approved by OSBA's Director of Board Development). The board project must be:

- Designed to impact student achievement for all students
- Relate to a potential, proposed or newly-adopted district initiative

(Examples of this might include a districtwide implementation of AVID or Restorative Justice, setting board goals or building a long-term monitoring plan for a newly-adopted strategic plan.)

The first session of the PSP will be planning the project and learning how the principles of distributed leadership may apply. The superintendent/president may be asked to build a District Leadership Team (DLT) to meet with the board for project sessions.

The project sessions will be co-created with the OSBA facilitator and will address the five roles of the board, as outlined in the Iowa Lighthouse research:

1. Set clear expectations
2. Learn as a board team
3. Provide support to ensure success
4. Hold the system accountable
5. Build the community will to succeed

OTHER REQUIREMENTS

The board must submit evidence that the board has formally agreed to apply for and, if selected, participate in the Promise Scholarship Program as described in this application.

During the eligibility period (7/1/19 - 6/30/20), you must submit documentation of the following:

1. Completed superintendent/president evaluation
2. Completed board self-evaluation using the new OSBA online board self-evaluation tool.

PRICING

PROGRAM	COST
Full PSP Program <i>(minimum 6 sessions; 18 hours)</i>	\$2,400 plus travel expenses <i>(mileage, meals and hotel, if applicable)</i>
Half PSP Program <i>(minimum 4 sessions; 12 hours)</i>	\$1,600 plus travel expenses <i>(mileage, meals and hotel, if applicable)</i>
Additional PSP-related session <i>(if needed)</i>	No workshop cost; expenses only <i>(mileage, meals and hotel, if applicable)</i>

APPLICATION AND ACKNOWLEDGEMENTS

Please use the space below to respond to the following questions:

1. Identify whether the board is applying for the full PSP program or the half program.
Select one:
 - Full program
 - Half program

2. Describe why the board wants to participate in the PSP and what the board hopes to learn by participating in this program. (For example, what are your greatest hopes for the system and board if selected to participate?)

Please read and initial each item below:

_____ I acknowledge that I have read and understand all parts of the application.

_____ The board has formally agreed to apply for and participate in the PSP. A copy of the resolution, motion and/or board minutes is included as documentation.

_____ The board understands the time commitment involved in the PSP and has agreed to schedule PSP sessions with the facilitator as stand-alone special meetings (not combined with other agenda items). The board has agreed to devote approximately three hours to each session.

_____ The board has agreed to full board participation and to have at minimum a quorum present in sessions with OSBA.

_____ The board has agreed to complete all project requirements by June 30, 2020.

_____ The board understands that all requirements of the PSP must be met before the district is awarded the \$5,000 or \$2,500 scholarship funds.

Signature of board chair

Date

PSP CHECKLIST

Use this checklist to check your progress on the PSP.

- Application submitted by 6/1/2019. Included:
 - Completed application form and acknowledgements page
 - Board chair signature
 - Copy of minutes and/or resolution/motion documenting the board vote to apply for and participate in the PSP

- Basic Roles and Responsibilities training completed
(full program): _____

- Intermediate Roles and Responsibilities training completed
(full program): _____

- Initial PSP session completed: _____

- Session #2 completed: _____

- Session #3 completed: _____

- Session #4 completed: _____

- Session #5 completed (full program): _____

- Session #6 completed (full program): _____

- Superintendent/president evaluation completed, and documentation sent to OSBA: _____

- Board self-evaluation completed using the OSBA online self-evaluation tool:



Corvallis

SCHOOL DISTRICT

- X. UPDATE REGARDING 2020-21, 2021-22, AND 2022-23 SCHOOL CALENDARS (8:35 p.m.)*



Corvallis

SCHOOL DISTRICT

Prepared for: Corvallis School Board
Prepared by: Rynda Gregory, Teaching & Learning Coordinator
Meeting Date: August 15, 2019

Update Regarding 2020-21, 2021-22, and 2022-23 School Calendars

NO ACTION REQUIRED

Background/Refresher

School Board policy [IC/ICA](#) directs the superintendent to establish a school calendar giving due consideration to input from staff, parents, and the community. In 2017, to allow parents, staff, and the community the ability to plan ahead with key calendar dates, the Board approved a three-year calendar for 2017-18, 2018-19, and 2019-20. The three-year calendar was well received by staff and families; therefore, we plan to continue this practice.

On April 11, 2019, the Board received a report containing feedback from surveys given to staff and parents regarding the start date for the school year, conference dates, and any additional input in general about the calendar. We received feedback from 314 staff members and 1,080 parents.

- There was strong support from both groups to start after Labor Day.
- Input about fall conferences indicated they were a little too early for teachers to really know their students. It was suggested conferences be held later in the fall, and that elementary, middle, and high school conferences continue to align as much as possible.
- Timing for spring conferences received an overwhelmingly common response: there is too much disruption in March with days off for conferences and Spring Break. Many families suggested connecting spring conference days to spring break dates.
- Additional feedback focused on embedding more weather make up days into the school year rather than adding days to the end of the school year.

In response to comments from School Board Student Representatives during the April 11 meeting, the Board asked staff to acquire input from all high school students. The survey was conducted and yielded 336 responses.

- Most students prefer to start the school year before Labor Day.
- Most students responded that fall conferences in late October are well timed.
- Most students do not want to add an additional break in late spring; they do not want to lengthen the school year.

In addition to staff and parent feedback, the District must take into account contractual obligations and required instructional time. This involves planning dates for conferences, staff development, and Professional Learning Community time.

Next Steps

District staff and a small group of teachers will meet to review all of the data and the potential calendar options. A united recommendation will be brought to the Board at its October 10, 2019 meeting for the 2020-21, 2021-22, and 2022-23 school calendars. The Board will be asked to adopt those calendars at that time.



Corvallis

SCHOOL DISTRICT

XI. CONSOLIDATED ACTION (8:50 p.m.)*

XI.A. Minutes

XI.A.1. June 20, 2019

MINUTES
 Business Meeting of the
BOARD OF DIRECTORS
 Corvallis School District 509J

I. CALL TO ORDER AND ROLL CALL

The meeting was called to order at 5:45 p.m. in the Board Room of the Central Administration Building, 1555 SW 35th Street, Corvallis, OR 97333. The secretary recorded those present as listed below.

<p><u>BOARD MEMBERS PRESENT</u> Sami Al-AbdRabbuh, Vice Chair Jay Conroy Terese Jones Ed Junkins Sarah Finger McDonald</p> <p><u>BOARD MEMBERS EXCUSED</u> Vincent Adams, Chair Loren Chavarria</p>	<p><u>EXECUTIVE STAFF PRESENT</u> Ryan Noss, Superintendent Jennifer Duvall, Human Resources Director Olivia Meyers Buch, Finance and Operations Director</p>
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A quorum was present and due notice had been published.

II. EXECUTIVE SESSION

The Board met in Executive Session under ORS 192.660(2)(d) to consult with persons designated for labor negotiations.

III. PLEDGE OF ALLEGIANCE

Chair Adams led the Pledge of Allegiance.

IV. RATIFY CONTRACT WITH CORVALLIS EDUCATION ASSOCIATION (CEA)

The Board received written information prior to the meeting. (The report is posted online with the informational packet of this meeting and will be filed with the official 2018-19 Board records.)

MOTION:

It was moved by Director Junkins and seconded by Director Conroy to approve the contract with CEA for 2019-21. The motion was voted on and unanimously approved.

V. FAREWELL TO DEPARTING BOARD MEMBER ED JUNKINS

Superintendent Noss and Board members offered words of appreciation for the perspectives and expertise that Director Junkins brought to the Board. Superintendent Noss presented Director Junkins with a commemorative plaque as an expression of the District's appreciation for his service.

VI. BOARD MEMBER REPORTS (SCHOOL LIAISONS AND DISTRICT COMMITTEES/ WORK GROUPS)

Board members provided brief updates regarding the committees to which they liaise, their visits to schools, and their attendance at school events.

VII. SUPERINTENDENT'S REPORT

Superintendent Noss offered highlights from the past month and information regarding current and future initiatives. (The Superintendent's report is posted online with the informational packet of this meeting and will be filed with the official 2018-19 Board records.)

VIII. PUBLIC HEARING FOR PUBLIC TESTIMONY ON THE 2019-20 BUDGET

No one offered comments regarding the 2019-20 budget.

IX. BUDGET ACTIONS – 2019-20 BUDGET**A. Motions to Revise 2019-20 Budget**

No motions were made to revise the 2019-20 budget.

B. Resolution No. 19-0601: Adopt 2019-20 Budget, Make Appropriations, Impose Property Taxes and Categorize Taxes**MOTION:**

It was moved by Director Conroy and seconded by Director Finger McDonald to approve Resolution No. 19-0601 to adopt the budget, make appropriations, impose property taxes, and categorize taxes for the 2019-20 fiscal year. The motion was voted on and unanimously approved.

X. PUBLIC/STAFF COMMENT

Arden Ray, 800 NW Meadowview, Corvallis, said she is taking part in a work group regarding a hemp and marijuana planting zone expansion being considered by the Benton County Board of Commissioners. Ms. Ray asked the Board to oppose extending hemp and marijuana grows in the rural residential zone.

XI. DUAL LANGUAGE SPANISH AND ENGLISH LANGUAGE ARTS CURRICULUM ADOPTION

ELL and Equity Coordinator Marcianne Rivero Koetje, Lincoln Elementary School Principal Aaron Hale, and Garfield Elementary School Principal Leigh Santy presented. They referred to a report provided to the Board before the meeting, and responded to questions from Board members. (The report is posted online with the informational packet of this meeting and will be filed with the official 2018-19 Board records.)

MOTION:

It was moved by Director Conroy and seconded by Director Junkins to adopt the Adelante/Advanced Core Reading Program by Benchmark as the dual language Spanish and English Language Arts curriculum. The motion was voted on and unanimously approved.

XII. BOND UPDATE

A. Schematic Designs for Lincoln, Hoover, Garfield, Harding and CVHS

Facilities and Transportation Director Kim Patten; Alexis Sliwinski and Kelley Howell of Pivot Architecture; and, and Kalina Kunert and Brian Frey of DLR Group presented. They referred to a report the Board received prior to the meeting, and responded to questions from Board members. (The report is posted online with the informational packet of this meeting and will be filed with the official 2018-19 Board records.)

B. Healthy and Safe Schools Plan Adoption

Facilities and Transportation Director Kim Patten referred to a report the Board received prior to the meeting. She responded to questions from Board members. (The report is posted online with the informational packet of this meeting and will be filed with the official 2018-19 Board records.)

MOTION:

It was moved by Director Junkins and seconded by Director Finger McDonald to approve Resolution No. 19-0601 to approve and adopt the Healthy and Safe Schools Plan as submitted. The motion was voted on and unanimously approved.

C. Commissioning Agent Award

Facilities and Transportation Director Kim Patten referred to a report the Board received prior to the meeting. She responded to questions from Board members. (The report is posted online with the informational packet of this meeting and will be filed with the official 2018-19 Board records.)

MOTION:

It was moved by Director Conroy and seconded by Director Jones to authorize staff to execute Commissioning Authority Services contracts with Elevate Building Commissioning for secondary schools and Glumac for elementary schools totaling approximately \$1,000,000 within the scope of the bond budget. The motion was voted on and unanimously approved.

XIII. CONSOLIDATED ACTION**MOTION:**

It was moved by Director Finger McDonald and seconded by Director Jones to approve the Consolidated Action items. The motion was voted on and unanimously approved.

The Board approved the following items:

- A. Minutes** – May 9, 2019; May 23, 2019
- B. Licensed Personnel Action** – (This document is posted online with the informational packet of this meeting and will be filed with the official 2018-19 Board records.)
- C. Non-Represented Employee Benefits and Compensation** – (This document is posted online with the informational packet of this meeting and will be filed with the official 2018-19 Board records.)
- D. Employment Contract Addendums – Finance and Operations Director and Human Resources Director; Employment Contract – Assistant Superintendent** – (This document is posted online with the informational packet of this meeting and will be filed with the official 2018-19 Board records.)
- E. Resolution No. 19-0602: Transfer of Appropriations in General Fund, Food Service Fund, District Donation Fund and Designated Revenue Fund** – (This document is posted online with the informational packet of this meeting and will be filed with the official 2018-19 Board records.)
- F. Resolution No. 19-0603: Designation of District Officers, Clerks, Agents, and Depositories of Funds (2019-20 Organizational Resolution)** – (This document is posted online with the informational packet of this meeting and will be filed with the official 2018-19 Board records.)
- G. Insurance Renewals for 2019-20 (Property, Liability, Workers' Compensation)** – (This document is posted online with the informational packet of this meeting and will be filed with the official 2018-19 Board records.)
- H. Lease Purchase Agreement With Apple Financial Services for Computer Hardware** – (This document is posted online with the informational packet of this meeting and will be filed with the official 2018-19 Board records.)
- I. Accept Election Results - May 21, 2019** – (This document is posted online with the informational packet of this meeting and will be filed with the official 2018-19 Board records.)

- J. Board Policy IKF—High School Graduation Requirements—Revised—Second Reading** – (This document is posted online with the informational packet of this meeting and will be filed with the official 2018-19 Board records.)

XIV. CONSOLIDATED INFORMATION

- A. Non-Licensed Personnel Information** – (This document is posted online with the informational packet of this meeting and will be filed with the official 2018-19 Board records.)
- B. Unaudited Financial Statements – April 30, 2019 and May 31, 2019** – (These documents are posted online with the informational packet of this meeting and will be filed with the official 2018-19 Board records.)
- C. NW Buchanan/11th Street Right of Way** – (This document is posted online with the informational packet of this meeting and will be filed with the official 2018-19 Board records.)
- D. Sustainability Management Plan** – (This document is posted online with the informational packet of this meeting and will be filed with the official 2018-19 Board records.)
- E. Board Policy DJC—Bidding Requirements—Revised—First Reading**

XV. ELECTION OF OFFICERS FOR 2019-20

A. Chair

Director Jones nominated Sami Al-AbdRabbuh for the position of Board Chair. No other nominations were received. **The Board voted on the nomination and it was unanimously approved.**

B. Vice Chair

Director Conroy nominated Sarah Finger McDonald for the position of Board Vice Chair. No other nominations were received. **The Board voted on the nomination and it was unanimously approved.**

XVI. BOARD MEMBER COMMENTS

Director Finger McDonald touched on a recent protest by CHS dual language immersion students. Superintendent Noss said he and ELL/Equity Coordinator Marcianne Rivero Koetje have a meeting scheduled for tomorrow with the principals at CHS to talk about this issue in more detail. He added that the CHS administration has already met with some of the students to talk about potential ideas.

Director Conroy offered praise for the processes used and the progress made on bond projects to date.

Director Junkins expressed deep appreciation to all District staff for the quality of their work.

XVII. SWEAR IN ELECTED BOARD MEMBERS (DUTIES EFFECTIVE JULY 1, 2019)

Chair Adams administered the Oath of Office to Tina Baker and Brandy Fortson. Their duties are effective July 1, 2019.

XVIII. ADJOURNMENT

There being no further business before the Board, Chair Adams adjourned the meeting at 7:55 p.m.

Vincent Adams, Board Chair

Ryan Noss, Superintendent

Prepared By: Julie Catala

Super/Julie/BOARD/MINUTES/2019/06-20-19 minutes.docx



Corvallis

SCHOOL DISTRICT

XI.B. Licensed Personnel Action



Corvallis

SCHOOL DISTRICT

Prepared for: Corvallis School Board
Prepared by: Jennifer Duvall, Human Resources Director
Meeting Date: August 15, 2019

Licensed Personnel Action

ACTION REQUESTED

1. Issue:
 - a. Recommendation to Hire

Effective August 27, 2019

Name	Building	Position	FTE	Contract status
Bryan, Jerry	Garfield Elementary School	Art Teacher	0.50	Temporary (hired back as retiree)
Garcia Ramirez, Carolina	Lincoln Elementary School	Kindergarten Bilingual Teacher	1.00	Regular/Probationary
Hawkins, Chris	District Office	TOSA	0.50	Temporary (hired back as retiree)
Hay, Caroline	Crescent Valley High School/Corvallis High School	Spanish Teacher	1.00	Regular/Probationary
Hughes-Tafen, Denise	District Office	Special Education Teacher	1.00	Regular/Probationary
Kinney, Kathryn	Garfield Elementary School	Elementary Music Specialist	0.90	Temporary
Knox, Emmareighn	Garfield Elementary School	Special Education Teacher	1.00	Regular/Probationary
Thorson, Kealy	Franklin School	RTI Specialist	0.25	Temporary

Effective September 1, 2019

Name	Building	Position	FTE	Contract status
Ash, Connie	Adams Elementary School	4th Grade Teacher	1.00	Temporary (hired back as retiree)



Corvallis

SCHOOL DISTRICT

b. Additional Information/Leaves/Reduction

Name	Building	Title	FTE	Type	Effective
Ash, Connie	Adams Elementary School	4th Grade Teacher	1.00	Retirement but finishing 2019-20 school year	September 1, 2019
Wright, Amy	Crescent Valley High School/Corvallis High School	Spanish Teacher/TOSA	1.00	Resignation	July 1, 2019

MOTION REQUESTED:

“I move to approve the Licensed Personnel action as submitted.”



Corvallis

SCHOOL DISTRICT

XI.C. Ratify 2019-20 Organizational Actions



Corvallis

SCHOOL DISTRICT

Prepared for: Corvallis School Board

Prepared by: Julie Catala, Board Secretary

Meeting Date: August 15, 2019

Applicable Policy: [Board Policy BC/BCA](#) – Board Organization/Board Organizational Meeting

Ratify 2019-20 Organizational Actions

ACTION REQUESTED

Background

The Board is required to take action on certain organizational items no later than July 1 of each fiscal year. Because the Corvallis School Board's first meeting each fiscal year does not occur until August, the Board takes action in the prior fiscal year and then ratifies those actions at its August meeting as a formality. The annual organizational items are:

1. Election of officers.
2. Adoption of the 2019-20 board meeting schedule.
3. Resolution No. 19-0603 – Designation of District Officers, Clerks, Agents, and Depositories of Funds (2019-20 Organizational Resolution)

ACTION REQUESTED:

Ratify the 2019-20 actions taken the prior fiscal year.

MOTION REQUESTED:

"I move to ratify the 2019-20 actions that were taken by the Board in 2018-19."



Corvallis

SCHOOL DISTRICT

XI.D. Declaration Regarding Nonresident Transfers



Corvallis

SCHOOL DISTRICT

Prepared for: Corvallis School Board
Prepared by: Erika Cook
Meeting Date: August 15, 2019

Declaration Regarding Nonresident Transfers **ACTION REQUESTED**

Background

School year 2018-2019 was the last school year for students to transfer under the open enrollment law. Therefore, the district did not go through the open enrollment procedure in the spring of 2019 for enrollment in 2019-2020.

Resident transfer requests were accepted between March 1-31, 2019 for grades K-12 via an online process for school year 2019-2020. Based on projected enrollments, Franklin, Hoover, Jefferson, Lincoln, Mt. View, Cheldelin and CVHS were announced open for a limited number of transfers. Garfield and Lincoln were announced open for limited transfers at kindergarten and 1st grade. Adams, Wilson, Linus Pauling and CHS were announced closed to transfers except for siblings, as space may be available.

On April 15, 2019 after resident applications were processed, the following spaces were approved by the Board and announced as open for nonresident families. The announcement was followed by an equitable lottery process for schools in which applications exceed space announced.

- Franklin K-8 – 2 openings at grade 6, and 6 openings at grade 8
- Jefferson Elementary – 5 openings at grade 4
- Hoover Elementary – 5 openings at grade 2, and 5 openings at grade 5
- Lincoln Elementary – 5 openings at grade 1
- Mt. View Elementary – 5 openings at grade K
- Cheldelin Middle School – 10 openings per grade level
- Crescent Valley High School – 25 openings per grade level

The district received 64 nonresident applications and was able to approve 49. Students approved for an inter-district transfer for admission may remain in the district until they finish the highest grade level in their current school. A subsequent application will be required when students move from elementary to middle or middle to high school at which point approval will be determined by future enrollment projections for that school.

Building administrators reviewed current enrollment and registration numbers to determine if additional nonresident spots are available at their school in the month of August. The results follow:

- Adams Elementary School – 0 openings
- Franklin K-8 School – 0 openings

- Garfield Elementary School:
 - ♦ 2 openings at grade K
 - ♦ 5 openings at grade 1
 - ♦ 5 openings at grade 2*
 - ♦ 2 openings at grade 3*
 - ♦ 4 openings at grade 4*
 - ♦ 4 openings at grade 5*

*spots at grades 2 through 5 require passing a Spanish Language Proficiency Assessment prior to acceptance
- Hoover Elementary School – 0 openings
- Jefferson Elementary School – 0 openings
- Lincoln Elementary School – 4 openings at grade K
- Linus Pauling Middle School – 0 openings
- Wilson Elementary School – 0 openings
- Mt. View Elementary School:
 - ♦ 2 openings at grade 2
 - ♦ 2 openings at grade 5
- Cheldelin Middle School – 5 openings per grade level
- Corvallis High School – 0 openings
- Crescent Valley High School – 10 openings per grade level

Involvement

District staff: Melissa Harder, Erika Cook, Ryan Noss, Olivia Meyers-Buch, and building administrators.

Cost Impact

None.

ACTION REQUESTED

Allow additional spots to be made available to nonresident students.

MOTION REQUESTED

“I move that the Corvallis School District establish the following nonresident school openings for 2019-2020 through the mutual agreement between districts’ processes outlined in ORS 339.127.

- Adams Elementary School – 0 openings
- Franklin K-8 School – 0 openings

- Garfield Elementary School:
 - ♦ 2 openings at grade K
 - ♦ 5 openings at grade 1
 - ♦ 5 openings at grade 2*
 - ♦ 2 openings at grade 3*
 - ♦ 4 openings at grade 4*
 - ♦ 4 openings at grade 5*

*spots at grades 2 through 5 require passing a Spanish Language Proficiency Assessment prior to acceptance
- Hoover Elementary School – 0 openings
- Jefferson Elementary School – 0 openings
- Lincoln Elementary School – 4 openings at grade K
- Linus Pauling Middle School – 0 openings
- Wilson Elementary School – 0 openings
- Mt. View Elementary School:
 - ♦ 2 openings at grade 2
 - ♦ 2 openings at grade 5
- Cheldelin Middle School – 5 openings per grade level
- Corvallis High School – 0 openings
- Crescent Valley High School – 10 openings per grade level



Corvallis

SCHOOL DISTRICT

XI.E. Board Policy DJC—Bidding Requirements—Revised—Second Reading



Corvallis

SCHOOL DISTRICT

Prepared for: Corvallis School Board
Prepared by: Erika Cook
Meeting Date: August 15, 2019

ACTION REQUESTED

Board Policy DJC—Bidding Requirements—Revised—Second Reading

Background

A contract amendment or change order is a written agreement changing or extending the terms and/or conditions of an existing contract by introducing, canceling or changing details, but leaving the general purpose of the contract intact. This proposed language would allow for a contract amendment or change order without Board authorization when the change is within the general scope of the public contract previously approved by the Board and the increase does not exceed \$150,000 (in alignment with Board policy DJ).

A contract amendment or change order that exceeds \$150,000 would require Board authorization, but if not approving the change order would result in unreasonable delay or substantial cost to the district, the superintendent or designee may authorize a change order up to 25% of the total amount of payments scheduled to be made under the last approved contract, or \$500,000, whichever is less and present the Board with information regarding the change order at the next regularly scheduled meeting.

Involvement

District staff: Bond Leadership Team (Ryan Noss, Olivia Meyers Buch, Kim Patten, Brenda Downum), Erika Cook.

Cost Impact

None.

Action Requested

Adoption of revised version.

Bidding Requirements

The Board declares its intention to purchase competitively without prejudice and to seek maximum educational value for every dollar expended. All public contracts for goods or services shall be based upon applicable competitive procurement provisions of Oregon Revised Statutes and adopted public contracting rules except:

1. Contracts between contracting agencies or between contracting agencies and the federal government;
2. Insurance and services contracts as provided for under state law;
3. Contracts for the procurement or distribution of textbooks or textbook equivalents;
4. Energy savings performance contracts;
5. Contracts made with qualified nonprofit agencies providing employment opportunities for disabled individuals;
6. Public improvement contracts exempted by the Local Contract Review Board (LCRB) upon findings that the award would not encourage favoritism or substantially diminish competition and would result in substantial cost savings and other substantial benefits to the contracting agency;
7. Special procurements exempted by the LCRB upon findings that the award would not encourage favoritism or substantially diminish competition and would result in substantial cost savings to the contracting agency;
8. Emergency contracts;
9. Any other public contract specifically exempted from the code by another provision or law.

The Board will serve as the LCRB for the district. All district purchasing shall be conducted in accordance with the Board's adopted rules¹.

¹The Board may contract with another public agency to serve as its LCRB.

The Board acting as its own LCRB adopts² the *Oregon Attorney General's Model Public Contract Rules* OAR Chapter 137, Divisions 046 through 049, in effect at the time this policy is adopted. These rules govern purchasing procedures, and other matters subject to public contracting provisions of law.

The district shall procure the construction manager/general contractor services in accordance with model rules the Attorney General adopts under ORS 279A.065(3).

Additionally, the Board may include as part of its rules portions of the Oregon Department of Administrative Services rules governing Public Contract Exemptions, OAR Chapter 125, Divisions 246-249 in effect at the time this policy is adopted.

Where necessary, the Board shall make the written findings required by law for exemptions from competitive bidding. Such findings shall be maintained by the district and made available on request.

The district shall review its rules each time the Attorney General adopts a modification of the model rules, as required by ORS 279.049 (5)(b), to determine whether any modifications need to be made to district rules to ensure compliance with statutory changes. Modifications will be made only following review by the district's legal counsel. New rules, as necessary, shall be adopted by the Board. In the event it is unnecessary to adopt new rules, Board minutes will reflect that the review process was completed as required. The Board recognizes that a public contracting agency that has not established its own rules of procedure as required by ORS 279.049 (5) is subject to the model rules adopted by the Attorney General, including all modifications to the model rules that the Attorney General may adopt.

Procurements estimated to be in excess of \$250,000 shall go through the cost analysis and feasibility process described in ORS 279B.

Records of bids, proposals, and specifications will be kept in the district administration office and will conform with Oregon Revised Statutes and applicable records retention provisions of the *Oregon Attorney General's Model Public Contract Rules*.

Contract Amendments

The superintendent or designee is authorized to execute amendments to public contracts that were previously subject to Board approval if all of the following apply:

1. The original public contract was approved by the Board.
2. The change order is within the general scope of the public contract.

²Purchases shall be governed by ORS Chapter 279, 279A, 279B, and 279C. Additionally, the Board may, as provided by ORS 279, 279A. 065, adopt the Oregon Attorney General's Model Public Contract Rules, OAR Chapter 137 governing purchasing/ bid procedures. The Board may also adopt the Oregon Department of Administrative Services rules governing Public Contract Exemptions, OAR Chapter 125. The Board may adopt portions of those rules or adopt its own rules. A Board that creates its own LCRB but has not established its own rules of procedure for public contracts is subject to the model rules (OAR 137) adopted by the Attorney General.

3. The change order is implemented in accordance with the change order provisions of the public contract.

4. Any increase in payments under the change order does not exceed \$150,000.

If, in the opinion of the Superintendent or designee, not approving a change order would result in unreasonable delay or substantial cost to the district, the superintendent or designee may authorize a change order up to 25% of the total amount of payments scheduled to be made under the last approved contract, or \$500,000, whichever is less, if all of the following apply:

1. The original public contract was approved by the Board.

2. The change order is within the general scope of the public contract.

3. The change order is implemented in accordance with the change order provisions of the public contract.

4. The Board is presented with information regarding the change order at their next regularly scheduled meeting.

END OF POLICY

Legal References(s):

[ORS Chapters 279A, 279B, and 279C](#)

[OAR Chapter 125](#), Divisions 246-249

OR. DEP'T OF JUSTICE, OR. ATT'Y GENERAL'S MODEL PUBLIC CONTRACT RULES



Corvallis

SCHOOL DISTRICT

XII. CONSOLIDATED INFORMATION

XII.A. Non-Licensed Personnel Information



Corvallis

SCHOOL DISTRICT

Prepared for: Corvallis School Board
Prepared by: Jennifer Duvall, Human Resources Director
Meeting Date: August 15, 2019

Non-licensed Personnel Information

NO ACTION REQUIRED

Recommendation to Hire

Lily Huston: Educational Assistant Life Skills, 7 hours, Jefferson Elementary, effective August 27, 2019 (Regular/Probationary)

Rachelle McCoy: Educational Assistant Life Skills, 7 hours, Crescent Valley High School, effective August 27, 2019 (Regular/Probationary)

Jess Horowitz: Educational Assistant Life Skills, 7 hours, Crescent Valley High School, effective August 27, 2019 (Regular/Probationary)

Jessica Nordyke: Educational Assistant Life Skills, 7 hours, Crescent Valley High School, effective August 27, 2019 (Regular/Probationary)

Alice Gerber: Food Service Assistant, 4.75 hours, Philomath Middle School, effective August 28, 2019 (Regular/Probationary)

Brittney Olsen: Food Service Assistant, 5 hours, Corvallis High School, effective September 4, 2019 (Regular/Probationary)

Kevin Hanson: Warehouse Delivery, 7.5 hours, District Office, effective August 26, 2019 (Regular/Probationary)

Jennifer Gruenemay: Educational Assistant 2, 3 hours, Hoover Elementary, effective August 27, 2019 (Limited Term)

Taylor Barats: Educational Assistant 2, 4 hours, Hoover Elementary, effective August 27, 2019 (Limited Term)

Julia Blue Arm: Educational Assistant 2, 7 hours, Crescent Valley High School, effective August 27, 2019 (Regular/Probationary)

Jennifer Cakus: Administrative Assistant 1 (4 hours), Educational Assistant Life Skills (4 hours), Corvallis High School (Regular/Probationary)

Mary Birckhead: Educational Assistant 2, 7 hours, Crescent Valley High School, effective August 27, 2019 (Regular/Probationary)



Corvallis

SCHOOL DISTRICT

Paul Wickliffe: Information Services Technical Support 1, 8 hours, Garfield and Lincoln Elementary, effective August 15, 2019 (Regular/Probationary)

Alex Darden: Information Services Technical Support 1, 8 hours, Jefferson and Wilson Elementary, effective August 15, 2019 (Regular/Probationary)

Morgan Baldwin: Food Service Assistant, 3.75 hours, Philomath High School, effective August 28, 2019 (Regular/Probationary)

Amanda Williams: Mental Health and Wellness Skills Trainer, 8 hours, Jefferson, Hoover, and Franklin Elementary, effective August 15, 2019 (Regular/Probationary)

Christine Jones: Mental Health and Wellness Skills Trainer, 8 hours, Mt. View Elementary, effective August 15, 2019 (Regular/Probationary)

Chris Cavagnaro: Mental Health and Wellness Skills Trainer, 8 hours, Garfield and Lincoln Elementary, effective August 15, 2019 (Regular/Probationary)

Cliff Kirkpatrick: Educational Assistant Life Skills, 7 hours, Jefferson Elementary, effective August 27, 2019 (Regular/Probationary)

Bailey Payne: Sustainability Specialist, 8 hours, District Office, effective July 29, 2019 (Regular/Probationary)

Steven Prosocki: Financial Analyst, 8 hours, District Office, effective August 19, 2019 (Regular/Probationary)

Carl Hayden: Custodian, 8 hours, District Office, effective July 1, 2019 (Regular/Probationary)

Karen Krause: Custodian, 8 hours, District Office, effective July 1, 2019 (Regular/Probationary)

Emanuel Murillo: Custodian, 4 hours, Jefferson Elementary, effective July 1, 2019 (Regular/Probationary)

Stephen Arnst: Educational Assistant Life Skills, 7.25 hours, Corvallis High School, effective August 27, 2019 (Regular/Probationary)

Gennett Johnson: Educational Assistant 2 (3.5 hours), Educational Assistant Life Skills (3 hours), Adams Elementary, effective August 27, 2019 (Regular/Probationary)

Kyia Duvall: Educational Assistant Life Skills, 7 hours, Jefferson Elementary, effective August 27, 2019 (Regular/Probationary)

Rebecca Wolf: Education Assistant 2 (4.5 hours), Assessment Technician (2 hours), Wilson Elementary, effective August 27, 2019 (Regular/Probationary)



Corvallis

SCHOOL DISTRICT

Mackenzie Sandford: Educational Assistant Life Skills, 7 hours, Linus Pauling Middle School, effective August 27, 2019 (Regular/Probationary)

Chanel Retasket: Educational Assistant 2, 6.5 hours, Wilson Elementary, effective August 27, 2019 (Regular/Probationary)

Nathan Morales: Educational Assistant 2, 7.25 hours, Cheldelin Middle School, effective August 27, 2019 (Regular/Probationary)

Bonnie Gisler: Educational Assistant 2, 7 hours, Linus Pauling Middle School, effective August 27, 2019 (Regular/Probationary)

Veronica Twenge: Educational Assistant 2, 7 hours, Linus Pauling Middle School, effective August 27, 2019 (Regular/Probationary)

Eloise Walker: Educational Assistant 2, 7 hours, Mt. View Elementary, effective August 27, 2019 (Regular/Probationary)

Bethany Peterson: Educational Assistant 2, 7 hours, Harding Center, effective August 27, 2019 (Regular/Probationary)

Stephen (Mike) Riverstone: Educational Assistant 2, 6.5 hours, Adams Elementary, effective August 27, 2019 (Regular/Probationary)

Ulysses Trujillo-Cruz: Educational Assistant 2-Bilingual, 7 hours, Linus Pauling Middle School, effective August 27, 2019 (Regular/Probationary)

Termination/Resignation/Layoff/Retirement

Jennifer Hanson: Educational Assistant 2, 5 hours, Mt. View Elementary, effective June 30, 2019 (Resignation)

Sadie McMullen: Educational Assistant Life Skills, 7 hours, Linus Pauling Middle School, effective June 30, 2019 (Resignation)

Philip Schapker: Educational Assistant Life Skills, 7.25 hours, Corvallis High School, effective June 30, 2019 (Resignation)

Stephen Jones: Educational Assistant, 3 hours, Wilson Elementary, effective June 30, 2019 (Resignation)

Justin Marshall: Educational Assistant 2, 6.5 hours, Crescent Valley High School, effective June 30, 2019 (Resignation)



Corvallis

SCHOOL DISTRICT

Terry Deen: Student Behavior Support 2, 3.2 hours, Harding Center, effective June 30, 2019
(Retirement)

Lisbeht Reynoso-Navarrete: Student Behavior Assistant, 6.5 hours, Garfield Elementary, effective
May 23, 2019 (Resignation)

Raquel Infante: Food Service Assistant, 2 hours, Garfield Elementary, effective May 6, 2019
(Resignation)

Christine Merrill: Educational Assistant 2, 7.5 hours, Jefferson Elementary, effective June 30, 2019
(Retirement)

Brent Adams: Educational Assistant 2, 6 hours, Hoover Elementary, effective June 30, 2019
(Retirement)

Margaret Leinenweber: Educational Assistant Life Skills, 7.25 hours, Corvallis High School, effective
June 30, 2019 (Resignation)



Corvallis

SCHOOL DISTRICT

XIII. BOARD MEMBER COMMENTS

XIV. ADJOURNMENT (9:00 p.m.)*

*All times are approximate.

Note: The Chair of the Board may alter the order of business as they deem proper and necessary.



Corvallis

SCHOOL DISTRICT

Agendas – Agendas and supporting materials are available online at <https://v3.boardbook.org/Public/PublicHome.aspx?ak=1000829> a few days before each School Board meeting. For more information, please contact Kim Nelson at kimberly.nelson@corvallis.k12.or.us.

Communication With The School Board – Communication with the Board can be made by telephone, letter, e-mail and public testimony. Letters may be addressed to individual Board members or the Board as a whole and sent to 1555 SW 35th Street, Corvallis, OR 97333. E-mail may be sent to schoolboard@corvallis.k12.or.us and will be sent to all board members simultaneously as well as to key District Office staff. For more information, please contact Kim Nelson at kimberly.nelson@corvallis.k12.or.us.

Consolidated Action Agenda – The purpose of the consolidated action agenda is to expedite action on routine agenda items. All agenda items that are not held for discussion at the request of a Board member or staff member will be approved/accepted as written as part of the consolidated motion. Items designated or held for discussion will be acted upon individually.

Public Comment –

Guidelines are at: <https://www.csd509j.net/about-us/school-board/provide-input-and-be-informed/>

Executive Session – Permissible purposes of Executive Sessions include: ORS 192.660(2)(a) – Employment of Public Officers, Employees and Agents; ORS 192.660(2)(b) – Discipline of Public Officers and Employees; ORS 192.660(2)(d) – Labor Negotiator Consultations; ORS 192.660(2)(e) – Real Property Transactions; ORS 192.660(2)(f) – Exempt Public Records; ORS 192.660(2)(h) – Legal Counsel; ORS 192.660(2)(i) – Performance Evaluations of Public Officers and Employees; ORS 192.660(2)(j) – Public Investments.

Grievance Process - ORS 192.705

Grievances alleging a violation by a governing body of provisions in Public Meetings Law may be submitted in writing to Kim Nelson at kim.nelson@corvallis.k12.or.us or submitted between 8:00 am – 5:00 pm Monday through Friday at 1555 SW 35th Street, Corvallis, OR 97333. Additional information is available on the district website.

SCHOOL BOARD MEMBERS			
Judah Largent	541-231-8415	Terese Jones, Co-Vice Chair	541-230-1673
Sami Al-Abdrabbuh	541-283-6611	Shauna Tominey, Co-Vice Chair	541-829-8411
Chris Hawkins	541-602-2045	Luhui Whitebear, Chair	541-714.3305
Bernie Wang	541-704-7298		

EXECUTIVE STAFF MEMBERS	
Ryan Noss, Superintendent	541-757-5841
Melissa Harder, Assistant Superintendent / Human Resources Director	541-766-4857
Lauren Wolfe, Finance Director	541-757-5874
Byron Bethards, Student Growth & Experience Director	541-757-5470
Kim Patten, Operations Director	541-757-3849
Kim Nelson, Executive Assistant to the Superintendent; Board Secretary	541-757-5841