



Corvallis
SCHOOL DISTRICT

NOTICE

NOTICE IS HEREBY GIVEN of a meeting of the Corvallis School District Board of Directors.

Date & Time	Meeting Type	Location	Agenda
Monday, June 19, 2017 6:30 PM	Regular	District Office Board Room, 1555 SW 35th Street, Corvallis, OR 97333	See attached.

Accessibility: *To request accommodations for board meetings, please contact Kim Nelson at 541-757-5841 or kim.nelson@corvallis.k12.or.us at least 48 hours before the meeting.*

If you would like to watch live-streaming of the School Board meeting, please navigate to the District's YouTube channel: <https://www.youtube.com/channel/UC9Jtp5dmilZl9kySBJbVQ?>
A recording of the meeting will also be posted to that channel.

POSTED: Corvallis School District Administration Building
Hans Boyle, Education Editor, Gazette Times (Via Email)

For more information, please contact Kim Nelson at 541-757-5841 or at kimberly.nelson@corvallis.k12.or.us



Corvallis

SCHOOL DISTRICT

Monday, June 19, 2017
6:30 PM

AGENDA

Business Meeting of the
BOARD OF DIRECTORS
Corvallis School District 509J

Meeting Details: Monday, June 19, 2017, 6:30 PM in the District Office Board Room,
1555 SW 35th Street, Corvallis, OR 97333.

If you would like to watch live-streaming of the School Board meeting, please navigate to the District's YouTube channel: <https://www.youtube.com/channel/UC9Jtpte5dmilZI9kySBJbVQ?> A recording of the meeting will also be posted to that channel.

- I. CALL TO ORDER AND ROLL CALL
- II. PLEDGE OF ALLEGIANCE
- III. REPORTS FROM BOARD LIAISONS TO DISTRICT WORK GROUPS/COMMITTEES
 - III.A. Facilities
 - III.B. Sustainability
 - III.C. Finance
 - III.D. Special Education
 - III.E. Technology
 - III.F. Policy Review
 - III.G. Corvallis Public Schools Foundation
 - III.H. Linn Benton Lincoln Education Service District Budget
- IV. BOARD-SCHOOL LIAISON REPORTS
 - IV.A. Vincent Adams: Lincoln Elementary and Linus Pauling Middle Schools
 - IV.B. Sami Al-AbdRabbuh: Franklin K-8 School
 - IV.C. Judy Ball: Garfield Elementary and Wilson Elementary Schools
 - IV.D. Bill Kemper: Adams Elementary and Corvallis High Schools
 - IV.E. Alexis McQuillan: Hoover Elementary and Cheldelin Middle Schools



Corvallis

SCHOOL DISTRICT

IV.F. Scott Newsham: Jefferson Elementary and College Hill High Schools

IV.G. Tom Sauret: Mt. View Elementary and Crescent Valley High Schools

V. SUPERINTENDENT'S REPORT

VI. PUBLIC/STAFF COMMENT - (20 minutes)

NOTE: To indicate your desire to comment, please complete a request card at the meeting and turn it in to the Board Secretary before the meeting begins. See attached guidelines for providing input to the School Board.



Providing Input to the School Board

(Revised 01-23-17)

The Corvallis School Board values the opinions and input of community patrons. As such, the purpose of this document is to provide general guidelines about how to make the most of your time when communicating with the Board. The public may offer comments during meetings or correspond in writing via email or U.S. mail, as outlined below.

I. Written Correspondence

Letters, emails and other written materials submitted to the Board are considered public record. They may be submitted via U.S. mail to: Corvallis School Board, Attn: Julie Catala, P.O. Box 3509J, Corvallis, OR 97339. Emails may be sent to: schoolboard@corvallis.k12.or.us, and will reach all Board members as a group. Others who will receive emails sent to this address: Superintendent, Assistant Superintendent, Human Resources Director, Finance and Operations Director, and Executive Assistant to the Superintendent and Board of Directors (also known as the Board Secretary).

II. Public Comment at Meetings

Members of the public have the opportunity to share their ideas and opinions with the Board during the agenda item labeled *Public Comment*. These opportunities are offered only during Business and some Special Meetings of the School Board. Spanish language interpreter services will be available at Business Meetings.

To request the opportunity to offer public comment

- A. Complete a "Comment Request" card, which can be found on a table at or outside the entrance to the meeting room, and give it to the Board Secretary at the head table **before** the meeting begins.
- B. Complete all requested information. Failing to fully and clearly complete the card and/or to submit it to the Board Secretary before the meeting begins may affect your opportunity to offer comments at the meeting.
- C. Although it is not required, you may wish to prepare a written statement from which to read during the meeting; if so, you may choose to leave your written comments with the Board Secretary to file with the official minutes of the meeting.
- D. Although they are not required, you are welcome to provide handouts to the Board; if so, please bring 13 copies and give them to the Board Secretary to distribute.
- E. The Board Secretary will sort cards, by topic, when they are completely filled out and were submitted before the meeting started. If there were several cards in one set/topic, the Board Secretary will draw one card from each set, in turn.
- F. If more comment requests were submitted than could be accommodated during the allotted time on the Board's agenda, you might not be called upon to provide your comments. In that case, you may submit your comments in written form; see below for information.

- G. When you testify, your name, address and comments are matters of public record; however, students and staff do not need to provide their addresses.

Rules for Public Comment

- A. When you're called on to comment, proceed to the podium/table in front of the Board, state your name and the topic you will address before you begin. This is a matter of public record and will not count against your time. Only one person at a time is allowed to be at the podium/table, with exceptions at the discretion of the Board Chair.
- B. Direct your comments to the Board. The Board Chair will refer questions or requests for action to an appropriate person who will provide a response at a later date.
- C. Keep your comments within the specified time allotted, usually three minutes. The Board Secretary will signal you with one chime when you have 30 seconds remaining and with two chimes when your time is up.
- D. If others have spoken before you about the same issue, please state that fact and either decline to comment or limit your comments to points not already stated.
- E. If a group wishes to speak, designate one spokesperson for the group; that person will stand at the podium/table. In order to maintain the meeting schedule, repetitious comments are discouraged.
- F. Speakers may offer objective criticism of district operations and programs, but the Board will not hear complaints concerning individual District personnel. Any such complaints must be handled following the steps outlined in policy "KL-Public Complaints" and administrative regulation "KL-AR-Public Complaints," copies of which are available during meetings at which public comment is accepted or online at <http://policy.osba.org/corvall/KL/index.asp>.
- G. Complaints regarding budget, programs, or other District issues also should be handled by following the steps outlined in policy KL. Challenges of instructional resources or materials used by the District are subject to the rules and regulations of policy "II/IIA-Instructional Resources/Instructional Materials" at <http://policy.osba.org/corvall/I/index.asp>.
- H. Undue interruption or other interference with the orderly conduct of Board business cannot be allowed. Defamatory or abusive remarks are always out of order. The Board Chair may terminate the speaker's privilege of address if, after being called to order, the speaker persists in improper conduct.

III. Telephone Communication

Vincent Adams	541-738-4324 or 541-240-4055	Alexis McQuillan	541-230-1342
Sami Al-AbdRabbuh	541-283-6611	Scott Newsham	703-855-1637
Judy Ball	541-758-1671 or 240-997-1222	Tom Sauret	541-758-2244
Bill Kemper	541-754-0943 or 541-740-0728		



Corvallis

SCHOOL DISTRICT

VII. BUDGET ACTIONS - 2016-17 BUDGET

VII.A. Resolution No. 17-0601 – Transfer of Appropriations in Food Service Fund



Corvallis

SCHOOL DISTRICT

Prepared for: Corvallis School Board
Prepared by: Olivia Meyers Buch, Finance and Operations Director
Meeting Date: June 19, 2017

Resolution No. 17-0601 - Transfer of Appropriations in Food Service Fund

ACTION REQUESTED

Background

Oregon Revised Statue (ORS) 294.463(1) allows a school district to transfer appropriations within a fund when authorized by resolution of the governing body. Proposed changes in Food Service Fund appropriations are based on projected expenditures that may exceed appropriations by June 30, 2017 due to higher than anticipated food costs.

Staff proposes that \$300,000 be moved from Contingency (6000 Function) to Enterprise and Community Services (Function 3000), in anticipation that expenditures may exceed the appropriation. There is no change to total budgeted appropriations, and the transfer is less than 15 percent of the total appropriations of the fund, which if exceeded would require a supplemental budget (ORS 294.463(2)).

Food Service Fund

	<u>As Adopted</u>	<u>Proposed</u>	<u>Change</u>
Requirements			
3000 – Enterprise and Community Services	\$2,970,509	\$3,270,509	\$300,000
6000 – Contingencies	<u>445,000</u>	<u>145,000</u>	<u>(300,000)</u>
Total	\$3,415,509	\$3,415,509	\$ 0

ACTION REQUESTED:

Adopt the attached resolution authorizing the transfer of appropriations in the Food Service Fund.

ATTACHED:

Resolution No. 17-0601

MOTION REQUESTED:

"I move that Resolution No. 17-0601 be adopted to transfer budget appropriations in the Food Service Fund."

Corvallis School District 509J
Resolution No. 17-0601

TRANSFER OF APPROPRIATIONS IN FUND 203 – FOOD SERVICE FUND

WHEREAS, the Board appropriated \$2,970,509 in the Food Service Fund for Enterprise and Community Services (Function 3000); and

WHEREAS, higher than anticipated food costs may cause the total Enterprise and Community Services (Function 3000) to exceed appropriations by up to \$300,000, and sufficient appropriations exist in Contingencies (Function 6000).

BE IT RESOLVED, that pursuant to ORS 294.463(1) the Board of the Corvallis School District 509J hereby transfers appropriations in the Food Service Fund as follows: \$300,000 from Contingencies (Function 6000) to Enterprise and Community Services (Function 3000).

ADOPTED by the Board of Directors of Corvallis School District 509J in Benton and Linn Counties, Oregon, at its regular meeting this 19th day of June, 2017.

ATTEST:

Alexis McQuillan, Board Chair

Olivia Meyers Buch, Deputy Clerk



Corvallis

SCHOOL DISTRICT

VIII. PUBLIC HEARING FOR PUBLIC TESTIMONY ON THE 2017-18 BUDGET

IX. BUDGET ACTIONS – 2017-18 BUDGET

IX.A. Motions to Revise 2017-18 Budget

IX.B. Resolution No. 17-0602 – Adopt 2017-18 Budget, Make Appropriations,
Impose and Categorize Taxes



Corvallis

SCHOOL DISTRICT

Prepared for: Corvallis School Board
Prepared by: Olivia Meyers Buch, Finance and Operations Director
Meeting Date: June 19, 2017

Resolution No. 07-0602 - Adopt 2017-18 Budget, Make Appropriations, Impose Property Taxes, and Categorize Taxes

ACTION REQUESTED

Background

Oregon Revised Statute 294.456 prescribes that the governing body shall enact resolutions to adopt the budget, to make the appropriations, to determine, make and declare the ad valorem property tax amount or rate to be certified to the assessor, and to itemize and categorize the ad valorem property tax amount or rate as required under ORS 310.060. The format and wording is based on recommendations from the Oregon Department of Revenue. The Board is required by law to adopt a balanced budget before July 1, 2017, the start of the new fiscal year.

The Board annually levies a permanent tax rate for general operating purposes of the school district. The tax rate for the General Fund is a permanent rate computed by the Oregon Department of Revenue expressed in dollars per thousand of assessed value. No action of the School Board can increase this limit. This tax rate is \$4.4614 per \$1,000 of assessed value and was approved by the Budget Committee.

The Board also currently has the authority to levy up to \$1.50 per \$1,000 of assessed value through a local option tax for purposes specified in ballot measure 2-104 as approved by voters on November 8, 2016. The 2017-18 proposed budget was developed based on a local option levy tax rate of \$1.50 per \$1,000 of assessed value, which was approved by the Budget Committee.

Approval of a general obligation bond by voters also carries with it authority to levy taxes to pay the bond principal and interest. The amount levied for bonded debt is intended to meet the principal and interest payments due in 2017-18 and includes an estimate of taxes not to be received due to the discount and uncollectible amounts. The 2017-18 levy for bonded debt approved by the Budget Committee was \$6,696,033.

ACTION REQUESTED:

Adopt the attached resolution to adopt the budget, make appropriations, impose property taxes, and categorize taxes for the 2017-18 fiscal year.

ATTACHED:

Resolution No. 17-0602

MOTION REQUESTED:

"I move that Resolution No. 17-0602 be adopted to adopt the budget, make appropriations, impose property taxes, and categorize taxes for the 2017-18 fiscal year."

Corvallis School District 509J
Resolution No. 17-0602

RESOLUTION ADOPTING THE BUDGET

BE IT RESOLVED that the Board of the Corvallis School District 509J hereby adopts the budget for fiscal year 2017-2018 in the total of **\$120,150,251**. This budget is now on file at the District Administration Office at 1555 SW 35th St, Corvallis, OR 97333.

RESOLUTION MAKING APPROPRIATIONS

BE IT RESOLVED that the amounts for the fiscal year beginning July 1, 2017, and for the purposes shown below are hereby appropriated:

100 - General Fund		297 - Student Body Funds	
1000 - Instruction	\$ 42,175,843	1000 - Instruction	\$ 1,270,000
2000 - Support Services	27,090,807	2000 - Support Services	100,000
3000 - Enterprise and Community Services	297,980	297 - Student Body Funds Total	\$ 1,370,000
6000 - Contingencies & Reserves	5,169,660		
100 - General Fund Total	\$ 74,734,290		
203 - Food Service Fund		298 - Designated Revenue Fund	
3000 - Enterprise and Community Services	\$ 2,967,952	1000 - Instruction	\$ 1,010,935
6000 - Contingencies & Reserves	90,000	2000 - Support Services	249,839
203 - Food Service Fund Total	\$ 3,057,952	3000 - Enterprise and Community Services	119,226
		298 - Designated Revenue Fund Total	\$ 1,380,000
204 - District Donation Fund		300 - Debt Service Funds	
1000 - Instruction	\$ 433,310	5100 - Debt Service	\$ 6,688,000
2000 - Support Services	74,890	6000 - Contingencies & Reserves	337,957
3000 - Enterprise and Community Services	91,800	300 - Debt Service Funds Total	\$ 7,025,957
204 - District Donation Fund Total	\$ 600,000		
208 - Designated Facilities Fund		301 - PERS Bond Debt Service Fund	
2000 - Support Services	\$ 366,000	5100 - Debt Service	\$ 2,171,833
4000 - Facilities Acquisition and Construction	1,590,785	6000 - Contingencies & Reserves	3,176,591
208 - Designated Facilities Fund Total	\$ 1,956,785	301 - PERS Bond Debt Service Fund Total	\$ 5,348,424
296 - Grants Fund		601 - Insurance Fund	
1000 - Instruction	\$ 3,289,362	2000 - Support Services	\$ 15,513,000
2000 - Support Services	1,879,446	601 - Insurance Fund Total	\$ 15,513,000
3000 - Enterprise and Community Services	331,192		
296 - Grants Fund Total	\$ 5,500,000		
		Total Appropriations, All Funds	
		\$ 116,486,408	
		Total Unappropriated and Reserve Amounts, All Funds	
		\$ 3,663,843	
		TOTAL ADOPTED BUDGET	
		\$ 120,150,251	

RESOLUTION IMPOSING THE TAX

BE IT RESOLVED, that the following ad valorem property taxes are hereby imposed for tax year 2017-18 upon the assessed value of all taxable property within the district:

(1) At the rate of \$4.4614 per \$1,000 of assessed value for permanent rate tax;

- (2) At the rate of \$1.5000 per \$1,000 of assessed value for local option tax;
- (3) In the amount of \$6,696,033 for debt service for general obligation bonds;

RESOLUTION CATEGORIZING THE TAX

BE IT RESOLVED, that the taxes imposed are hereby categorized for purposes of Article XI section 11b as:

Education Limitation

Permanent Rate Tax.....\$4.4614/\$1,000

Local Option Tax.....\$1.5000/\$1,000

Excluded from Limitation

General Obligation Debt Service.....\$6,696,033

ADOPTED by the Board of Directors of Corvallis School District 509J in Benton and Linn Counties, Oregon, at its regular meeting this 19th day of June, 2017.

ATTEST:

Alexis McQuillan, Board Chair

Olivia Meyers Buch, Deputy Clerk



Corvallis

SCHOOL DISTRICT

- X. RATIFY CONTRACT WITH CORVALLIS EDUCATION ASSOCIATION (CEA)



Corvallis

SCHOOL DISTRICT

Prepared for: Corvallis School Board
Prepared by: Jennifer Duvall, Human Resources Director
Meeting Date: June 19, 2017

Ratify Contract With Corvallis Education Association

ACTION REQUIRED

Background

The current contract with the Corvallis Education Association (CEA) expires June 30, 2017. On June 20, 2016, the School Board approved a contract extension, on salaries only, for 2017-19.

Contract negotiations, focused on language only, took place between CEA and district representatives starting January 12, 2017. After several meetings, a tentative agreement was reached on May 12, 2017. CEA membership ratified the agreement on May 22, 2017.

ACTION REQUESTED:

Ratify the contract with CEA for 2017-19.

MOTION REQUESTED:

"I move to approve the contract with CEA for 2017-19."



Article 1—Status of Agreement

E. Termination

This agreement takes effect on July 1, 2017 and remains in effect until June 30, 2019.

By January 15 of the year in which this Agreement terminates, both parties agree to have assembled bargaining teams and to have conducted a first meeting to identify issues of concern to each party. Proposals will be exchanged by March 1, thus commencing the 150 days of table bargaining required by ORS 243.712. The timelines in this paragraph may be amended by mutual agreement of the parties and should not be construed to limit the parties' ability to enter into any non-traditional bargaining processes or to adjust as necessary to meet unexpected challenges such as delayed state school funding projections.

This Agreement shall automatically be extended unless either the District or the Association gives ten days' notice terminating the Agreement or its successor is put into effect.

F. Temporary Teachers

Temporary teacher is defined as a teacher employed to fill a position designated as temporary, experimental, or to fill a vacancy which occurs after the opening of school.

The terms in the Agreement Articles 14 (Transfers and Vacancies), 15 (Layoff and Recall), and 16.H. (Other Leaves) do not apply to temporary teachers.

Article 2 - Non-Discrimination

The District and the Association agree that they shall not discriminate against any teacher because of age, race, religion, sex, sexual orientation, gender identity, disability, national origin, marital status, residence, or membership or non-membership in the Association. Any alleged violation of this Article shall be processed through the appropriate outside agency or court and not through the Grievance Procedure in this Agreement. However, if no outside agency or court claims jurisdiction over discrimination as to residence, then the grievance procedure, Article 17 shall apply.

Article 11—Personal and Academic Freedom

D. Professional Learning Communities (PLC's)

When the District and the Association deem necessary, representatives shall convene an advisory committee to review Professional Learning Communities (PLC's). The guidelines for committee work are found in the Committees Memorandum of Agreement.

E. Grading and Reporting

When the District and the Association deem necessary, representatives shall convene an advisory committee to review Professional Learning Communities (PLC's). The guidelines for committee work are found in the Committees Memorandum of Agreement.

Article 12 – Maintenance of Class Control and Discipline

- B.** Both parties agree that teachers and administrators share the responsibility for dealing constructively with students. With this in mind, building principals will provide teachers with written school-wide student discipline and support procedures at the beginning of each year.

Teachers may recommend changes to written school-wide student discipline and support procedure to the building principal at any time. The building principal shall establish at least two formal reviews of the procedure with staff during the work year. The first review will occur immediately prior to the start of the school year for the purpose of clarification and implementation of that year's procedure. The second review will occur prior to the end of the school year for the purpose of analyzing the current year's procedure and for consideration of potential future alterations.

- C.** The written school-wide student discipline and support procedure shall specify minimum standards of student conduct in the classroom. In addition, it will include information on how to support students with mental health needs including available district resources. It shall further specify the circumstances under which a student may be removed from the classroom, including those involving extreme physical behaviors that present danger to the students' and/or teacher's physical security.
- D.** The written school-wide student discipline and support procedure shall provide for consultation between the teacher and the principal or his/her designee prior to returning the student to class. In the event the principal or his/her designee is not immediately available, the student may be returned to class without such prior consultation. However, in that case, a teacher will not be required to keep a student in class if the class as a whole is seriously disrupted by the physical behavior of the student, if the teacher or another student was subject to unsolicited physical contact from the student, or if physical restraint was used. When a consultation has not occurred prior to the return of the student to class, the principal or designee, when he or she is available, will consult with the teacher. The principal or his/her designee shall have the final authority to resolve all student disciplinary matters referred to him/her pursuant to the provisions of this Article. Teachers may request a conference with the Superintendent and their building administrator regarding resolution of differences of opinion on implementation and/or interpretation of the written student discipline policy.

Article 14 – Transfers and Vacancies

B. Application for Vacancies

1. Internal vacancies shall be posted for minimum of five days.
2. If a position is available during the summer recess, a teacher shall have ten days from the date that a vacancy was first posted, as provided for in Section A. above, in which to apply for the position.

3. If a position is available during the school year, a teacher shall have five days from the date that a vacancy was first posted, as provided for in Section A. above, in which to apply for the position.
4. For all vacancies, except as provided below, the position shall not be filled until all teachers who have submitted a timely application and are qualified for the position have been interviewed. Teachers not selected shall be notified within ten days after the successful candidate has been confirmed by the Board. Upon request, the teacher shall be allowed to meet with the supervisor to discuss the reasons for the denial. If there are less than 24 days from the date that the vacancy was first advertised or posted until the first day on the job the District shall have the right to fill the position by appointment of a new teacher without prior consideration of applications submitted pursuant to the above.

Article 16 - Leaves

B. Bereavement Leave

A teacher shall be granted, upon request, up to three days off with pay to attend the funeral and for related activities in the event of the death of a member of the immediate family.

When substantial justification exists, paid time beyond the three days may be allowed. Members of the immediate family include mother, mother-in-law, father, father-in-law, spouse, child, unborn child, brother, brother-in-law, sister, sister-in-law, grandparents, grandchildren, aunt, uncle, niece, nephew, domestic partner, or anyone living in the immediate household of a teacher. A teacher shall be granted bereavement leave to attend the funeral or service of any of such teacher's current student(s).

The Superintendent may, at his/her discretion, grant use of bereavement leave to teachers for individuals not listed above.

C. Sick Leave

1. Basis for Allowance

a. General Rule

Sick leave shall be granted on the basis of ten days' leave for each school year.

b. Proportionate Credit

- (1) Teachers whose duties extend beyond the normal school year shall be entitled to sick leave in the ratio of an additional day for each month of service given beyond the regular year.

(2) Regular teachers employed on a one-half-time basis or more shall be entitled to sick leave in the ratio of their service to that of a full-time service.

(3) If a teacher starts a school year on leave then sick leave will not be granted until they return to work and will be pro-rated accordingly.

- c. Sick leave is accumulative without limit.
- d. A teacher may take sick leave prior to its accrual up to the maximum that he/she can reasonably expect to accrue during the school year.
- e. In the event the teacher has used more sick leave than he/she earned (except as otherwise provided in Section 3. of this section), an adjustment will be made in his/her final pay ~~warrant of that year~~.
- f. Sick leave shall be charged only for those teacher work days that the teacher is absent.

2. Transfer of Sick Leave

- a. All sick leave benefits except those transferred to another district shall terminate and/or be forfeited upon termination of employment for any reason.
- b. All sick leave accumulated during employment in another Oregon school district shall, upon verification, be allowed, up to 75 days.

3. Sick Leave Bank

- a. The purpose of the sick leave bank shall be to extend to those teachers who choose to participate additional sick leave days should an illness or injury exhaust their accumulated sick leave days during a school year.
- b. Within 60 days following the ratification of this Agreement, each teacher, regardless of FTE and who is not a current participant in the sick leave bank, may join the bank by contributing two days of his/her sick leave allowance to the bank. The sick leave bank committee may also establish one additional open enrollment period during this Agreement. A new teacher shall be allowed to join the bank by contributing two days of his or her sick leave allowance, provided he or she elects to do so within 60 days of the date of employment. Whenever the total number of sick leave days in the bank drops below one day per member of the bank, the sick leave bank shall be replenished by assessing each member one sick leave day. All sick leave contributions and assessments to the sick leave bank are irrevocable. Only teachers who are current members of the bank may apply for days from the bank.

- c. Upon depleting personal sick leave and personal/emergency leave, and after obtaining a doctor's statement certifying a physical illness or injury rendering a member unable to perform duties listed on a member's job description for a period of more than five work days, a member may request days from the bank. A committee composed of one representative of the administration and three representatives of the Association will act immediately on the request. The committee shall grant the request if:
 - (1) District records show that the member has exhausted his/her sick leave;
 - (2) The member is a contributing member to the sick leave bank according to 3.b above; and
 - (3) The member has experienced an illness or disability that has prevented him/her from performing his/her job requirements for more than five days and a doctor has certified in writing this illness or disability.
 - (4) When a member has accessed the sick leave bank then has a prolonged absence for the same or other qualifying medical condition within the same school year, (s)he should be allowed more access to the bank, up to the total of 65 days. If the request is for a new qualifying medical condition, section 3 above needs to be met before the member can access the sick leave bank.
 - d. If the request is approved, the committee shall notify the District Office and resulting days, including the first five days of the illness or injury, if personal sick leave was not available for those days, will be charged to the bank until the member returns to work or has used 65 days from the bank.
 - e. The District shall keep accurate records of leave accumulated by the bank and of sick leave used by the bank. Annually, the District shall notify the Association in writing of accumulated days and days charged to the bank that year.
 - f. Membership shall be terminated by written request of the member or by the end of employment. Previously donated days shall remain in the bank. Temporary teachers hired back by the first day of the following work year shall retain membership in the Sick Leave Bank.
4. It is understood that the District is not opposed to the concept of establishing a family illness sick leave bank that would function in the same manner as the current personal illness sick leave bank found in Article 16.C.3. of this Agreement if the Association determines at a later date that it wishes to establish it.

Article 18 – Working Conditions

F. Instructional Planning Time

Uninterrupted instructional planning time for classroom teachers shall be equivalent to one class period per day at the secondary level. At the elementary level, a minimum of 225 uninterrupted minutes will be scheduled during the work week with at least a 40-minute uninterrupted block scheduled each day, or as mutually agreed for a given building by the building principal and the majority of the building's teachers, provided the minimum of 225 minutes per week is scheduled. The Association will be notified of any proposed mutually agreed changes. When less than a full week is worked due to scheduled or non-scheduled school closure, vacations, holiday periods, or for other reasons, the daily uninterrupted instructional planning time shall be the same as a normal weekly schedule for the particular days worked. Uninterrupted instructional planning time for personnel other than classroom teachers shall be consistent with past practice. For the purposes of this section “uninterrupted” shall mean that the District will not schedule any required activity during the teacher’s instructional planning time, except for unusual circumstances, such as the only time a parent could meet or an emergency.

Principals may ask teachers to cover a class (substitute) during their uninterrupted instructional planning time. The decision to cover a class (substitute) during this instructional planning time shall be voluntary. Teachers who elect to cover a class period during their uninterrupted instructional planning time shall be compensated for their time worked (a class period) at their daily salary rate, pro-rated accordingly.

K. Special Education

1. **Teachers** - Special Education teachers will be assigned two additional work days for case management/transition compensated at their regular daily rate.
2. **IEP Meetings** - The District will allocate \$25,000 per year to hire substitute teachers to address excessive teacher workload due to IEP responsibilities. This money may be allocated to special education and regular education teachers.

Article 19 – Compensation

F. Curriculum Development (change in title)

H. Fringe Benefits

4. Health Savings Account (HSA)

If the Joint Benefits Committee selects a high deductible major medical plan that can be partnered with a Health Savings Account (HSA) per federal regulation, the District will make contributions to the HSA account for employees eligible to

receive insurance benefits. The District's contribution will be pro-rated based upon FTE and the contract bargained employer contribution amounts less medical/dental/vision/life/ltd premium deductions, but not in excess of the IRS allowable limit defined for the individual and family classifications excluding age 55+ catch up limit. Additionally, an employee may contribute funds to bring the total employer and employee contributions up to the IRS allowable maximum for the calendar year.

Teachers whose teaching assignment is less than full time, but 0.50 FTE or more, and whose spouse or domestic partner is also eligible for insurance and an employee of the school district, can combine their prorated district insurance contribution under the coordination of benefits option, and apply the total earned toward this high deductible plan premium. The district may make a contribution to the HSA account plan-holder for combined FTE of the two part-time eligible employees (up to 1.0 FTE), based on the difference between the combined prorated district contribution and the cost of the high-deductible medical plan, but not in excess of the IRS allowable limit defined for individual and family classifications excluding age 55+ catch up limit.

The employee is responsible to ensure account activities are in compliance with IRS regulations. Also, the employee is responsible for setting up the HSA account during the open enrollment period or the first time an individual is eligible to enroll in insurance. Eligible employer contributions will begin after timely receipt of the employee's HSA account information.

L. Mentor Program

The parties share an interest in supporting new teachers and agree to collaborate in the mentor program.

M. Enrollment of Teacher's Children in the District a-Worksite

The District recognizes the potential benefit to working teachers in having their children enrolled in the Corvallis School District. For this reason, in the 2018-19 school year teachers shall be permitted to apply for out-of-district transfers for their own children. Teachers shall submit their request as a part of the transfer process of the year preceding the year in which the teacher seeks to enroll their children. In the transfer process, teacher's children shall have the same status as Corvallis resident's children seeking in-district transfers. Teachers shall receive written notification of the acceptance or denial of their enrollment request.

N. Co-Teaching

Teachers who are expected to participate in co-teaching will receive training in best practices for their specific teaching situation. The roles and responsibilities of each member of the co-teaching partnership will be clearly identified.

~~Article 21—Substance Abuse~~ (removing this article)

Memorandum of Agreements (MOAs)

- *Work sample scorers: keep as a MOA as things are evolving
 - *Sick time – leave as MOA for now
 - *Added Committee MOA
 - *Added Middle school grading MOA
-

*Extra Duty – Appendix B – update in contract from MOA

High school cross country stipend: move to level B from level C

B

Cross Country Coach (HS)

Cheerleading Coach (no competition)

Dance Team Coach

Orchestra

Swimming Coach

Vocal Music

Assistants @75%

Medical training: \$20/hour stipend for each hour of the required medical trainings (Ex. First Aid, CPR, epinephrine, glucagon, glucometer, diastat, and tube feeding). Payment will be tracked by sign in sheets at each training and will occur in a timely manner.

Appendix C—Corvallis District Nurses

- A. Nurses hired by the District are required to hold applicable license(s) for their position.
- B. Nurses shall be placed on the licensed (teacher) salary schedule and receive salary advancement in the same manner as prescribed for teachers in Article 19.
- C. Nurses work calendar will include up to 10 mutually agreed upon additional days beyond the 190 to ensure District's needs are met. The pay for this required work will be at the individual nurse's regular daily rate. The work calendar will be shared by the last day of school each year.
- D. Nurses will be evaluated following the same timeline and process as probationary and contract teachers noted in Article 7.
- E. Exclusions from the Agreement
The following contract provisions shall not apply to nurses:
 - Article 14 Transfers and Vacancies
 - Section 18 F. Working Conditions, Preparation Time

Article 24—Execution/Signatures

Executed in Corvallis, Oregon, by the undersigned officers by the authority of and on behalf of the Corvallis Board of Education and the Corvallis Education Association.

FOR THE DISTRICT

FOR THE ASSOCIATION

Superintendent/Date

CEA President/Date

School Board Chair/Date



Corvallis
SCHOOL DISTRICT

XI. SPECIAL REPORTS

XI.A. Elementary and Middle School Technology Implementation



Corvallis

SCHOOL DISTRICT

Prepared for: Corvallis School Board

Prepared by: Chris Gregory and Britten Clark-Huyck, Instructional Technology TOSAs*

Meeting Date: June 19, 2017

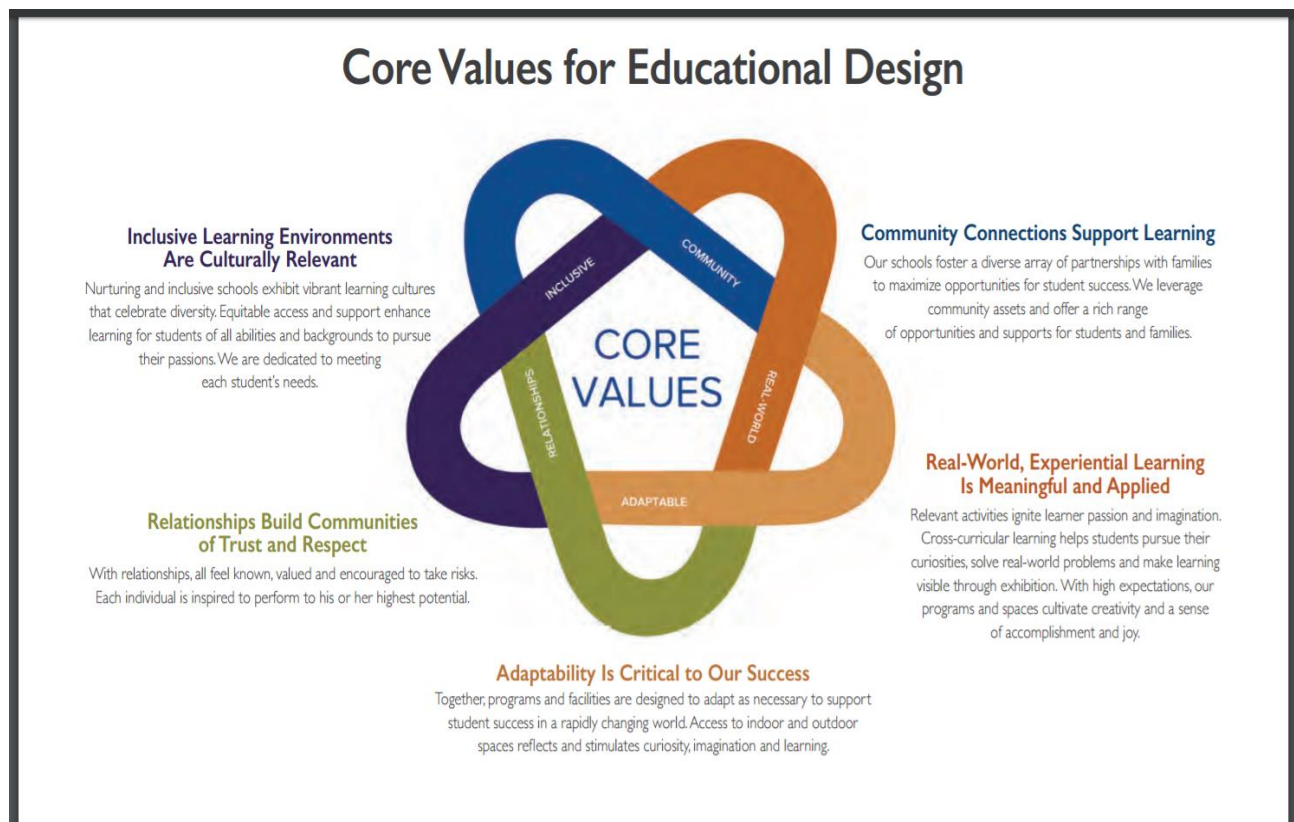
Elementary and Middle School Technology Implementation

NO ACTION REQUIRED

Instructional Technology

Instructional technology provides students with modern tools to support their learning. The implementation of student devices began in 2012 with the goal of connecting every student to a more personalized learning experience and to prepare them for the skills they will need in a rapidly changing world.

Instructional technology amplifies effective classroom instruction and enriches deeper learning. Keeping in mind that technology is one of many tools that teachers have at their disposal, it is important to remember that instructional technology should add to instruction, not replace it. This philosophy is in alignment with our Core Values for Educational Design, specifically *Inclusive Learning Environments Are Culturally Relevant* and *Real World, Experiential Learning is Meaningful and Applied*.



Brief History of Integrating Technology in Teaching and Learning.

Corvallis School District is currently in year 5 of the 1:1 initiative. In 2015-16, iPads were used by nearly 64% of all students in the Corvallis School District. There were student tablet devices in use in all middle school classrooms, in all classrooms at Mt. View Elementary school, in all classrooms in the Dual Language Immersion schools (Garfield and Lincoln Elementary), and in selected elementary classrooms. This year (2016-17) was the first year that nearly every student in grades K-8 in our district was provided an iPad to use for their education (a few Kindergarten classrooms selected to only have a cart of 10 iPads instead of 1:1).

Professional Development 2016-17

- *Apple Professional Learning (APL)*

Over the course of the 2016-17 school year, our district scheduled a total of 14 days with our Certified Apple trainer, divided between the elementary and middle school levels. Trainings were focused on the use of iPads to enhance instruction and deepen the learning for students (not focused on content specific apps, but rather on apps to help enhance the student task/activity). A core group of elementary and middle school teachers participated in this training throughout the year to learn effective strategies to best facilitate student learning with the use of iPads. The expectation was that these teachers would also share these strategies and skills with the staff in their respective buildings to help build capacity throughout the district.

- *Spotlight on Teacher Voice*

This year's APL training resulted in a great deal of excitement around instruction with the use of iPads. Our core group of teachers learned a number of teaching strategies and skills from our Apple Trainer, Sally Eberhart. The group members were also allowed time to collaborate and share successes they experienced while using these strategies in their classrooms with students. This is the main objective for this Board presentation. We wanted to allow these teachers a chance to share with you their perspective on using these devices in their classrooms. We wanted to capture this excitement and have an opportunity for them to convey their enthusiasm.

Instructional Technology in the Classroom

Instructional Technology TOSAs
Chris Gregory
Britten Clark-Huyck



Corvallis
SCHOOL DISTRICT

Garfield
Elementary

Lincoln
Elementary

Cheldelin
Middle School

Wilson
Elementary

Jefferson
Elementary

Jefferson Elementary

Beth Martin and Gianna Zappettini



iPad 3:26 PM 12%

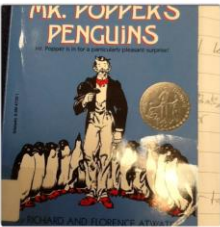
Spreadsheets Undo Reading Fluency Intermediate Template 3 - Carlee...

Sheet 1

Reading Fluency

Directions

1. **RE-READ:** Warm up by reading and rereading the passage for 5 minutes. Write in your book's title.
2. **RECORD:** Record your voice by taking a video.
3. **REFLECT:** Listen to your voice recording while you reread.
4. **RATE:** Rate yourself.

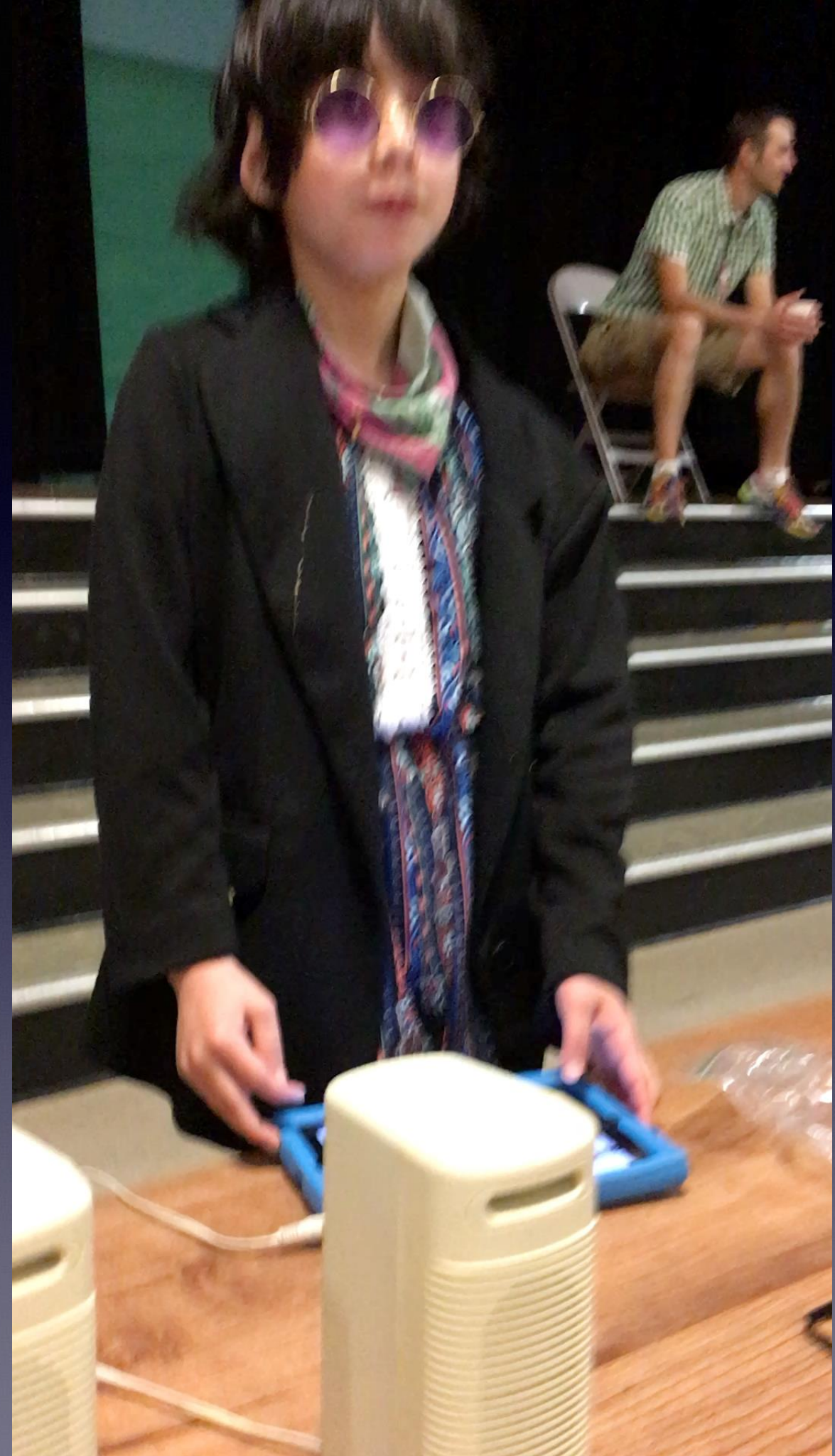


Self Check Understanding		Self Check Fluency	
☐	I understand everything I read.	☐	I read fluently.
☒	I understood most of what I read.	☒	I had some hesitations on words I didn't know.
☐	It was hard for me to understand.	☐	I stopped often, and it was hard for me.



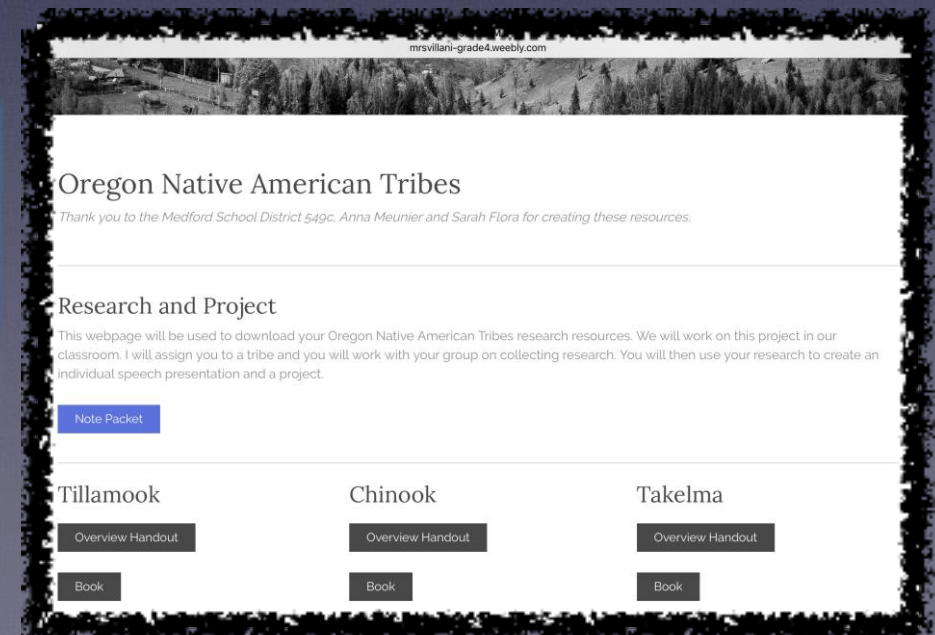
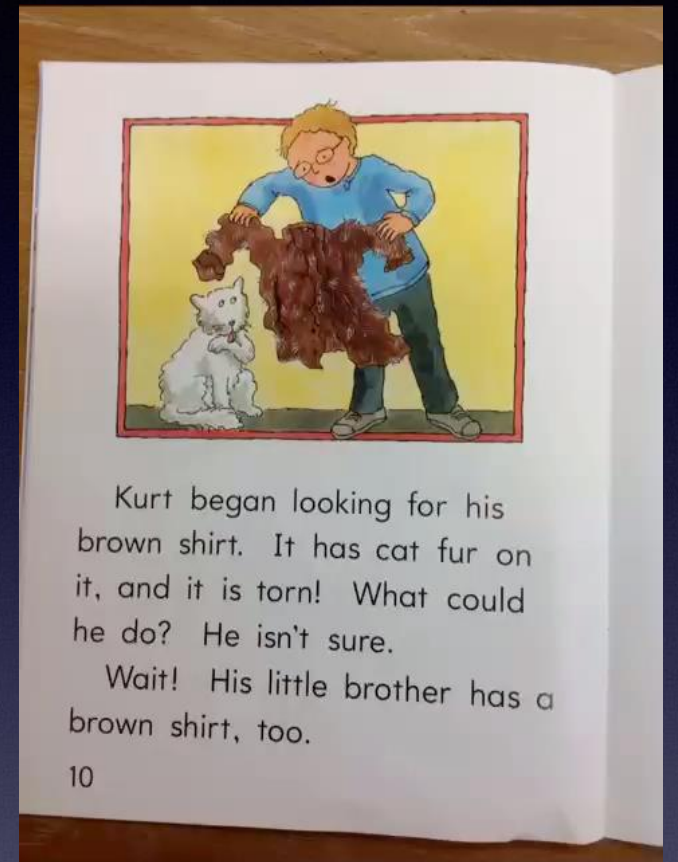
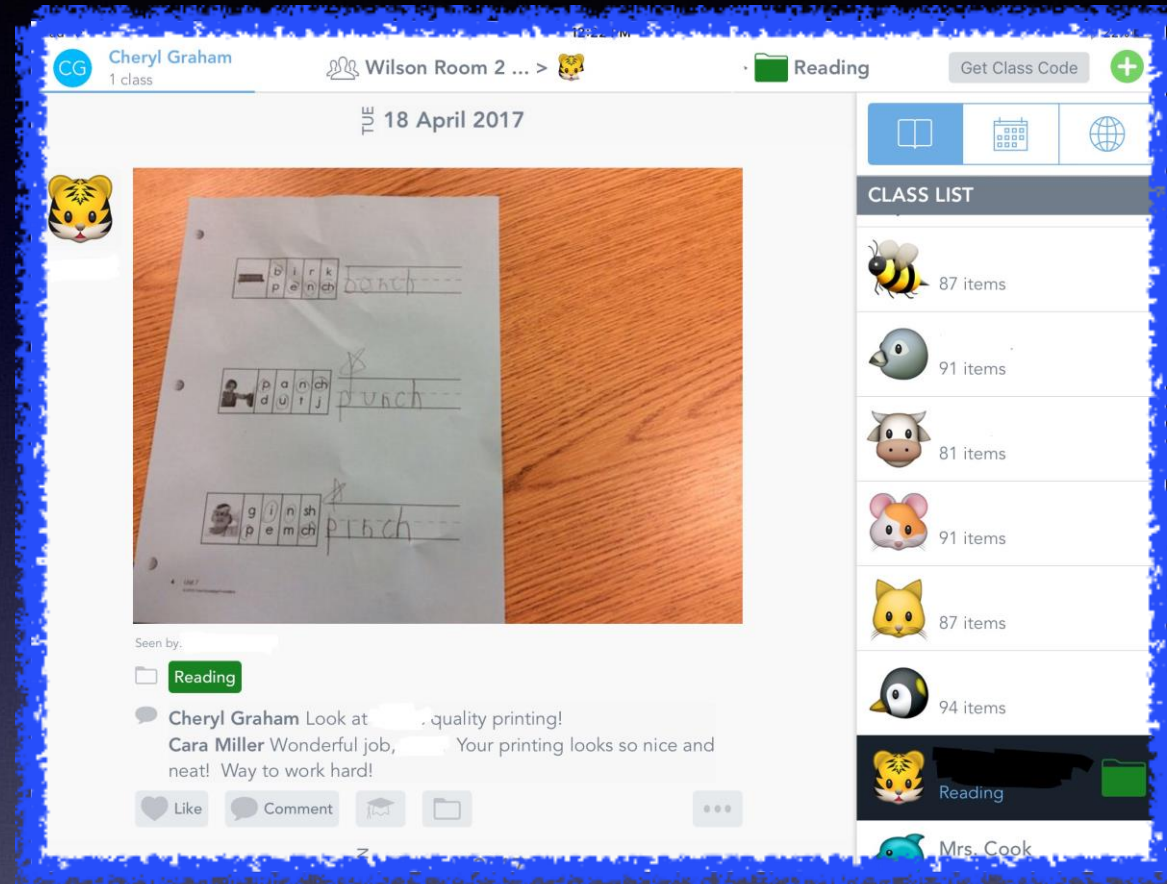
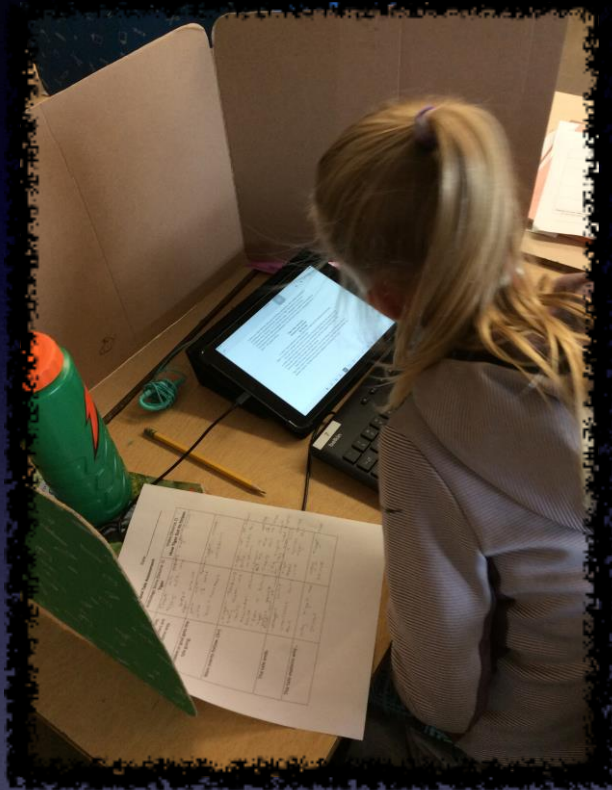
How could you improve next time

I think I could practice more before I recorded because I did not know how to pronounce some of the words



Wilson Elementary

Cheryl Graham, Janelle Moss, & Danielle Villani

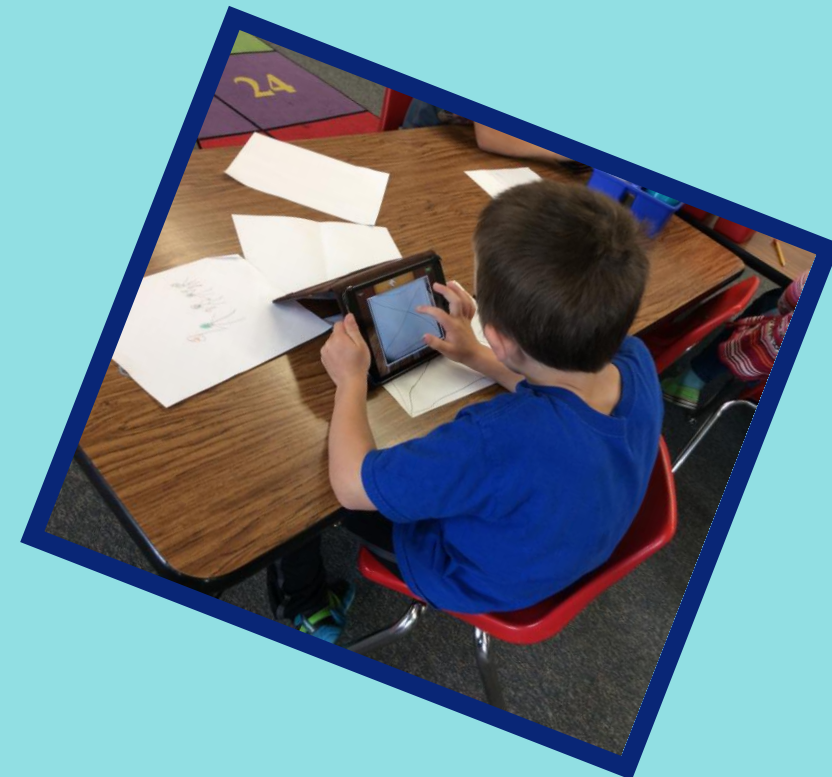
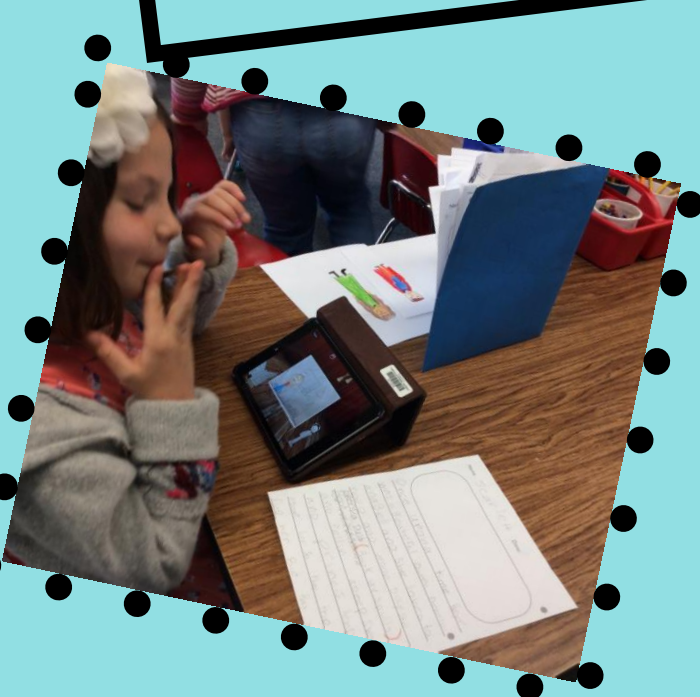


Lincoln Elementary 1st graders

First-graders used iPads to research planets, type reports and create an iMovie .

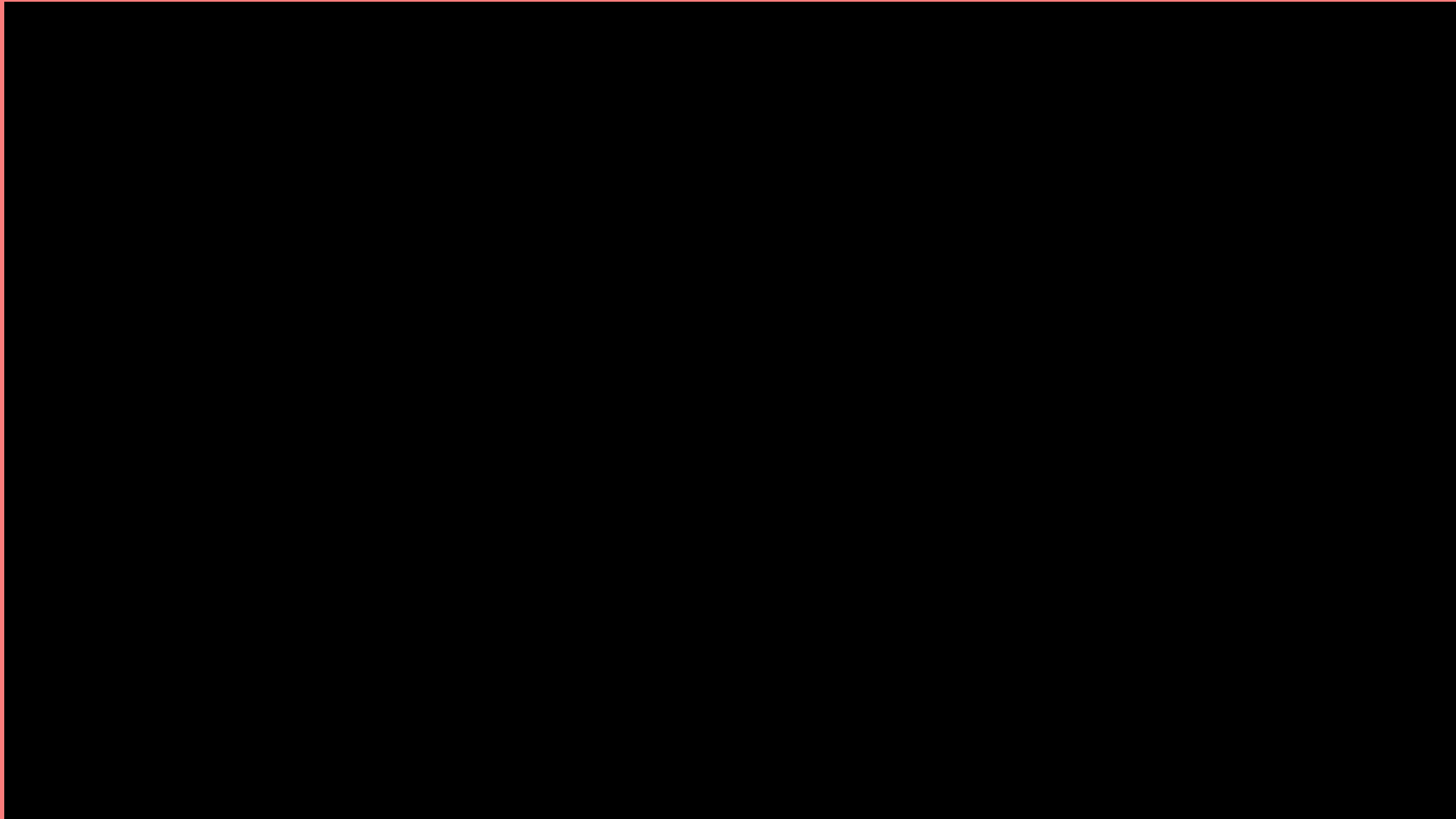
Students also wrote their own fairy tales and illustrations, using these hand-crafted works to create unique fairy tale movies.

Press play to start



Book Trailers in Fourth

LINCOLN ELEMENTARY



Press play to find out why and how
students made movie trailers!

Garfield Elementary

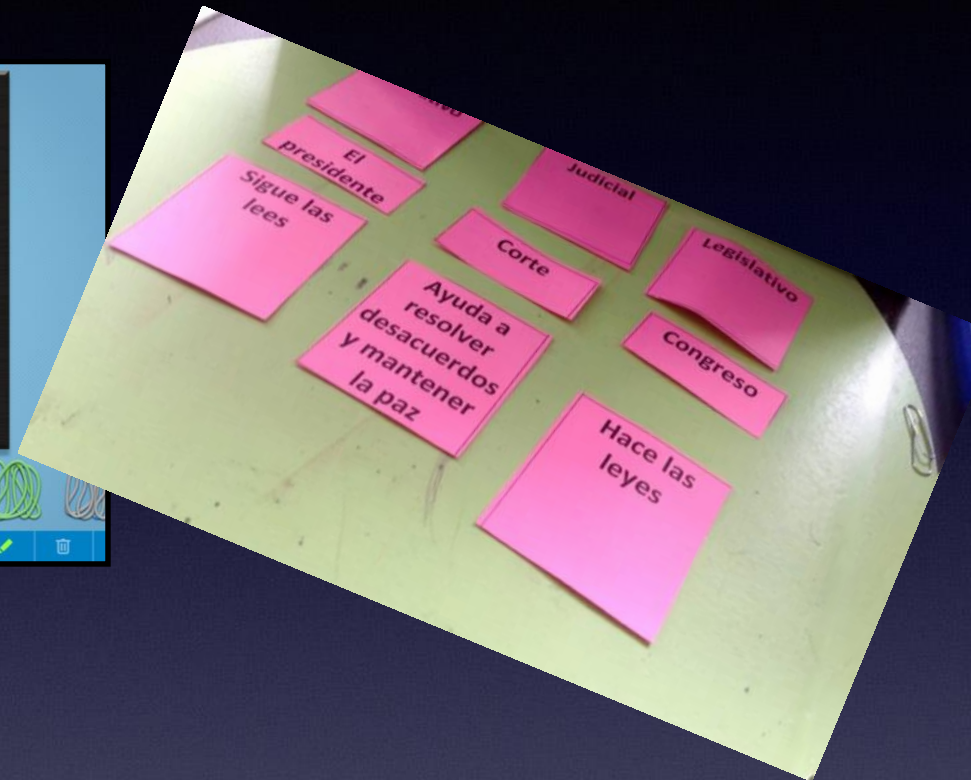


Summative
assessments
Final projects

 **Seesaw**
The Learning Journal



Formative
Informal
Check ins



Oral language accountability

Middle School

Numbers for Data and More

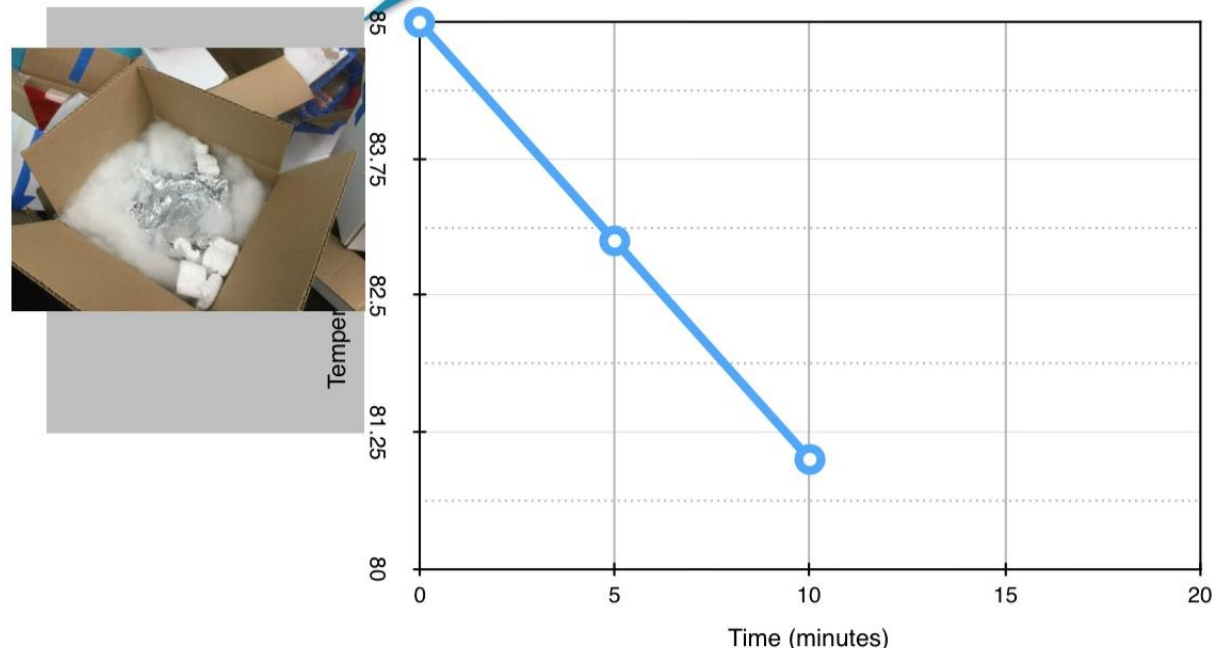
Jenny Davis Science

Google Suite Apps

Jared Callis Math

Insulator Chamber Project Data

Time (minutes)	Temperature (°C)
0	85
5	83
10	81
15	
20	
Total Temperature Change	



- Students collaborating with each other to accomplish a common goal
- This happens in all of the Google Apps.

How we learn!

7th Grade math

RECORDED WITH
SCREENCAST MATIC

APL Training Takeaways

Without this training my iPads would be sitting in a cart used only for Raz-Kids or Splash Math, essentially used as a computer substitute instead of a tool with endless options to further their learning.

- Katy Babcock, Hoover



Corvallis

SCHOOL DISTRICT

XI.B. Long Range Facilities Planning Update

XII. LOCAL CONTRACT REVIEW BOARD

XII.A. Convene Local Contract Review Board



Corvallis

SCHOOL DISTRICT

Prepared for: Corvallis School Board
Prepared by: Olivia Meyers Buch, Finance and Operations Director
Meeting Date: June 19, 2017

Consider Protest of Award for Custodial Supplies and Equipment

ACTION REQUESTED

Background

The district submitted a Request for Proposals (RFP) soliciting custodial supplies and equipment. Waxie Sanitary Supply was selected as the successful proposer and the district issued a Notice of Intent to Award a contract to Waxie Sanitary Supply. There is no obligation of the district as to the amount of purchases to be made under the contract.

A protest of the award was submitted from one proposer of the solicitation, Staples Business Advantage. The main grounds upon which the protest is based is the award of points per category. The district reviewed the protest and determined that all proposals received were evaluated in accordance with the criteria outlined in the RFP and that the points awarded by individual evaluators is not legitimate grounds to protest a contract award according to ORS 279B.410.

In response to the denial of their protest, Staples Business Advantage has requested that the board, acting as the district's local contract review board, consider an appeal of the decision to deny their protest.

Supplementary Materials

- Protest submitted by Staples Business Advantage
- Staff report

ACTION REQUESTED:

It is requested that the board, acting as the local contract review board, review both the protest submitted by Staples Business Advantage and the report issued by district staff, and make a determination on whether to uphold or rescind the award of the contract.

MOTION REQUESTED:

"I move that the award of the contract for custodial supplies and equipment be [*upheld or rescinded*]."

From: Evans, James [<mailto:James.Evans@Staples.com>]
Sent: Thursday, May 18, 2017 7:45 AM
To: Schroeder, Jennifer
Cc: Noss, Ryan; Meyer, John; Catala, Julie; Fortney, Mark; Stafford, Dave
Subject: RE: Protest email

Good Morning Ms. Schroeder,

The following is being sent in reply to your denial of Staples protest regarding the award of the Custodial Supplies 2017 RFP. As per your letter, Staples would like to appeal the denial of the protest to the district's board of directors.

Of broad concern is the lack of clarity regarding the award of points per Category. We understand that there is a certain extent of subjectivity in the acceptance of alternatives and the compilation of award points. However, we believe the specific protested items listed below are material:

1) Schedule A and A1 Cost Totals

- **Basis for Original Protest #1:**
 - o We believe the district inadvertently double counted Staples Schedule 1A items. In other words, Schedule 1A items were pulled out of Waxie's (and all other bidders) Schedule A totals but were included in Staples totals. The result is an overstatement of \$13,393 for Staples Schedule A. The Total amount for Staples should be \$296,221.42, 7.3% lower than Waxie's total versus the existing 4% difference.
- **Districts Response:**
 - o Lowering your cost totals used to evaluate the proposals would not change your eligibility to be awarded the contract as you received the highest score possible of 50.
- **Staples Response:**
 - o The reported savings on the Districts Contract Award for Custodial Supplies 2017-2022 document shows a savings of \$9883 for Staples. Adding back in the \$13,393 (Bid lines 72-77) that the selection committee failed to remove from the Staples total increases the savings to \$23,276. While Staples would still receive the highest point total possible of 50, we believe the competition should receive fewer points based on the increased delta of the bids.
 - Utilizing the same mathematical formula, where Waxie was awarded 5 fewer points than Staples for the \$9883 in savings, Waxie should have received 38.25 points on the total cost section of the bid since the Staples savings was increased by a factor of 2.35 ($\$23,276 / \$9883 = 2.355$)
 - The same formulas should be applied to all other bidders
- **Basis for Original Protest #2:**
 - o Staples bid the separate specified products for items #1 and #14. Waxie used the specifications for item #14 and also bid the same product for Corvallis item #1. We do not believe the items are equivalent but if the district is going to accept Waxie's #14 as an equal to item #1, we are asking they also accept our item #14 as an alternate for item #1. The price reduction would be another \$4,576.59. The total savings would build to \$27,853.03 or -8.8%.

- **Districts Response:**
 - o Lowering your cost totals used to evaluate the proposals would not change your eligibility to be awarded the contract as you received the highest score possible of 50%.
- **Staples Response:**
 - o Waxie bid the same part number for items number 1 and number 14. Based on Staples background and experience with Corvallis Unified and all the piggy backing agencies, Staples knows that the district was asking for white roll towels on line number one . Otherwise why would the bidder list the same item twice on the bid? Item number one should either be thrown out due to an error in preparing the bid (including a duplicate item) or Staples bid should be reduced by \$4576. This would increase the savings percentage even further, which would result in an even lower cost score for all other bidders

2) Background and Experience

- **Basis for Original Protest #3:**
 - o We protest the rating of 9.33%, the lowest of the four respondents. The Coastwide unit has been part of the Staples family for over 10 years and we have a history with many of the agencies on the RFP for 20 plus years. The entire Staples RFP response outlines our Facility Solutions/Janitorial capabilities. A few of the highlights that speak to our Background and Experience and should warrant a rating on par if not higher than the other respondents include:
 - o Staples experience and commitment to the K-12 market (page 4.)
 - o Staples status as the second largest janitorial supply company in the United States with over \$1B in revenue (page 5.)
 - o Top tier manufactures that are our partners (page 6.)
 - o Our training capabilities (pages 14,15.)
 - o The extensive tenure of our team (pages 16,17,18.)
 - o Our electronic commerce capabilities and controls (pages 19,20.)
 - o Our reporting capabilities (page 25.)
 - o Staples extended history in the Pacific Northwest including our community involvement (page 31.)
- **Districts Response:**
 - o In addition, the judgment used in the scoring by individual evaluators is not grounds for appeal. Your protest did not include any relevant facts that establish that any higher ranked proposers were ineligible for selection because their proposals were nonresponsive.
- **Staples Response:**
 - o Staples has reviewed the narrative response of our nearest competitors, and based on our response we cannot find any compelling evidence that demonstrates a score that is 35% (5 points) lower than the two highest point winners. Staples asks that the district share the criteria that was used to formulate the point total, specifically as it relates to our competitions superior background and experience.

3) Demonstrated Ability

- **Basis for Original Protest #4:**

- o We protest the award of 9.33%. “Staples went through a computer conversion in late 2016 that resulted in very real shortfalls in service levels for several month period in the Pacific Northwest.”
 - o We have acknowledged those issues and have made every effort to correct those issues during the transition. Scoring Staples the lowest out of the four respondents in this category again does not account for the 30+ years of outstanding service, the current state of our service model in Oregon, nor the feedback from the references provided.
- **Districts Response:**
 - o In addition, the judgment used in the scoring by individual evaluators is not grounds for appeal. Your protest did not include any relevant facts that establish that any higher ranked proposers were ineligible for selection because their proposals were nonresponsive.
- **Staples Response:**
 - o Staples has reviewed the narrative response of our nearest competitors, and based on our response we cannot find any compelling evidence that demonstrates a score that is 35% (5 points) lower than the two highest point winners. Staples asks that the district share the criteria that was used to formulate the point total, specifically as it relates to our competitions superior demonstrated ability.

Thank you for your time and let us know the next steps,

Jim Evans
Regional Sales Director
Staples Business Advantage

STAPLES
Business Advantage®

Fast, free delivery so you
can make more happen.

T: 503-218-4945

M: 503-313-8608

F: 503-218-4901

james.evans@staples.com

10000 SW Commerce Circle Drive
Customer Service: 888-203-5101

Free next day delivery

#itsprototime

[Summon your inner pro here](#)

www.StaplesAdvantage.com

This message (including any attachments) may contain confidential information intended for a specific individual and purpose, and is protected by law. If you are not the intended recipient, you should delete this message and are hereby notified that any disclosure, copying, or distribution of this message, or the taking of any action based on it, is strictly prohibited.



Corvallis

SCHOOL DISTRICT

Finance and Operations Staff Report

Date	May 12, 2017
Submitted By	Olivia Meyers Buch, Director of Finance and Operations
Issue/Topic	Protest of Notice of Intent to Award Contract – Request for Proposals (RFP) for Custodial Supplies and Equipment
Background	RFP Development This was the fourth consecutive joint solicitation for custodial supplies and equipment issued by Corvallis School District, Linn Benton Community College and Greater Albany Public Schools RFP Issued The RFP was issued on March 17, 2017. Notice of the solicitation was advertised on the district's website and in the <i>Daily Journal of Commerce</i>. A total of 17 packets were distributed to interested vendors. Proposals Due Proposals were due on April 19, 2017. A total of five proposals were received; however, one proposal was deemed nonresponsive as it arrived after the deadline. Responsive proposals were received from Staples Business Advantage, SupplyWorks, Walter E. Nelson Co., and Waxie Sanitary Supply. RFP Review and Selection The review panel that evaluated each of the four responsive proposals consisted of one representative from each of the three organizations (Corvallis School District, Linn Benton Community College, and Greater Albany Public Schools). Section 1.14 of the RFP document states, “the proposal selection will be the one judged as most responsive to the agencies’ needs. Factors to be considered will be price, availability, performance, reliability, overall quality of products and services, compatibility with existing equipment or supplies, range of services offered, operation supply costs, maintenance and other costs, and pertinent information as may be requested, offered, or obtained from appropriate third parties.” Each evaluator separately reviewed the proposals and scored them using the criteria outlined in Section I.16 of the RFP document which states, “the recommendation for award will be based upon the following ratings and criteria weighting”:

1.	Background and Experience	15%
2.	Demonstrated Ability	15%
3.	Value Added Services	10%
4.	Sustainability	10%
5.	Total Cost	50%
	Total:	100%

The total scores produced by each reviewer are listed below. All three reviewers rated the proposal from Waxie Sanitary Supply as the best.

	Staples Business Advantage	SupplyWorks	Walter E. Nelson	Waxie Sanitary Supply
Reviewer 1	85	75	90	95
Reviewer 2	90	72	90	95
Reviewer 3	90	89	88	91
Total	265	236	268	281
Average	88.33	78.67	89.33	93.67

Notice of Intent to Award

Per the review panel's recommendation to award the contract for custodial supplies and equipment to Waxie Sanitary Supply, a Notice of Intent to Award was issued on May 5, 2017. The seven-day protest period also began on May 5, 2017.

Staff Comment

My review found that all responsive proposals were evaluated in accordance with the criteria outlined in the RFP, and that the award of contract to Waxie Sanitary Supply was made in accordance with all application laws and regulations. ORS 279B.410(1)(b) identifies the reasons under which a contract award can be protested:

279B.410 Protests of contract award. (1) A bidder or proposer may protest the award of a public contract or a notice of intent to award a public contract, whichever occurs first, if:

(a) The bidder or proposer is adversely affected because the bidder or proposer would be eligible to be awarded the public contract in the event that the protest were successful; and

(b) The reason for the protest is that:

(A) All lower bids or higher ranked proposals are nonresponsive;

(B) The contracting agency has failed to conduct the evaluation of proposals in accordance with the criteria or processes described in the solicitation materials;

(C) The contracting agency has abused its discretion in rejecting the protestor's bid or proposal as nonresponsive; or

(D) The contracting agency's evaluation of bids or proposals or the contracting agency's subsequent determination of award is otherwise in violation of this chapter or ORS chapter 279A.

(2) The bidder or proposer shall submit the protest to the contracting agency in writing and shall specify the grounds for the protest to be considered by the contracting agency.

(3) The rules adopted under ORS 279A.065 shall establish a reasonable time and manner for protests to be submitted. The contracting agency may not consider late protests.

(4) The contracting agency shall consider and respond in writing to a protest in a timely manner. After the contracting agency issues the response, the bidder or proposer may seek judicial review in the manner provided in ORS 279B.415. [2003 c.794 §85]



Corvallis

SCHOOL DISTRICT

XII.B. Public Hearing on Protest of Award for Custodial Supplies and Equipment

XII.C. Action on Protest of Award for Custodial Supplies and Equipment

XII.D. Adjourn Local Contract Review Board

XIII. DECLARE VACANT POSITION ON THE BOARD

XIV. ELECTION OF OFFICERS FOR 2017-18

XIV.A.Chair

XIV.B. Vice Chair

XV. ADOPT PROCESS FOR INTERIM BOARD MEMBER SELECTION

Interim Board Member Selection Process and Timeline
Position #3
Term: July 10, 2017 – June 30, 2019*
Appointment: July 10, 2017

June 19, 2017	School Board declares vacancy and adopts selection process. To qualify, an applicant must: 1. Have been a resident of the District for one year as of July 10, 2017. 2. Be a qualified voter of the District. 3. Not be an employee of the District. 4. Attend the July 10, 2017 School District Board of Directors meeting and participate in the selection process. The board seeks greater diversity in its membership.
June 28, 2017 5:00 p.m.	Application Deadline In order to be considered, applications must include <u>all</u> of the requested information and be <u>received by</u> 5:00 p.m. on Wednesday, June 28, 2017. Applicants must submit a letter of interest with <u>all of the following information</u>: 1. Name as it appears on their voter registration record. 2. Home address. 3. Email address. 4. Date of birth (for voter registration verification). 5. Daytime, mobile, and message telephone numbers. 6. Reason for wanting to serve on the board. 7. Qualifications for the position. 8. Skills that would be brought to the board. 9. Names and telephone numbers for two personal references and one professional/business reference. 10. Answers to the following questions: A. Effective board members must engage in a variety of relationships; for example, with the superintendent, staff, other board members, parents, and the community. How do you perceive a board member's relationship with each of these? B. Looking ahead to the end of your appointment in June 2019, what do you think will be the two most difficult issues facing the school district, and what would you do? C. What is your definition of equity in the school district, and what would you do to improve equity in the district? D. Are you interested in the position only until the end of the interim term (June 30, 2019) or do you plan to run for a four year term?
Until July 5, 2017	Board members conduct reference checks.
July 10, 2017	Selection • Applicants must attend the July 10, 2017 board meeting. • Applicants must participate in the selection process. • Failure to attend and/or participate will eliminate an applicant from further consideration.

*Applicants who desire to remain in position #3 beyond June 30, 2019, must file for the May 2019 election by the statutory deadline through the Benton County Elections Department. There is no guarantee that the interim appointee will be elected.



Corvallis

SCHOOL DISTRICT

XVI. CONSOLIDATED ACTION

XVI.A.Minutes

XVI.A.1. May 8, 2017

MINUTES
Business Meeting of the
BOARD OF DIRECTORS
Corvallis School District 509J

I. CALL TO ORDER AND ROLL CALL

The meeting was called to order at 6:30 p.m. in the Board Room of the Central Administration Building, 1555 SW 35th Street, Corvallis, OR 97333. The secretary recorded those present as listed below.

<u>BOARD MEMBERS PRESENT</u> Vincent Adams, Vice Chair Sami Al-AbdRabbuh Judy Ball Bill Kemper Alexis McQuillan, Chair Scott Newsham Tom Sauret	<u>EXECUTIVE STAFF PRESENT</u> Ryan Noss, Superintendent Kevin Bogatin, Assistant Superintendent Jennifer Duvall, Human Resources Director Olivia Meyers Buch, Finance and Operations Director <u>STUDENT REPRESENTATIVES PRESENT</u> Logan Barnett, College Hill Colleen Corrigan, CHS Adriana Madrigal, CVHS Harrison Schreiber, CVHS
---	--

A quorum was present and due notice had been published.

II. EXECUTIVE SESSION

The board met in Executive Session under ORS 192.660(2)(i) Superintendent's Evaluation and under ORS 192.660(2)(d) to consult with persons designated for labor negotiations.

III. PLEDGE OF ALLEGIANCE

Chair McQuillan led the Pledge of Allegiance.

IV. REPORTS FROM BOARD LIAISONS TO DISTRICT WORK GROUPS/COMMITTEES

Board members provided brief updates regarding the committees to which they liaise.

V. BOARD-SCHOOL LIAISON REPORTS

Board members provided brief updates regarding their visits to schools and attendance at school events.

VI. STUDENT REPRESENTATIVE REPORTS

A. Student Representative Reports

Student representatives provided highlights about the events and activities involving their schools.

B. Certificates of Appreciation

Students were presented with certificates of appreciation, and words of thanks were expressed by board members and the superintendent.

VII. SUPERINTENDENT'S REPORT

Superintendent Noss offered highlights from the past month and provided information regarding current and future initiatives.

VIII. PUBLIC/STAFF COMMENT

Joshua Scire, 275 SE Richland Avenue, Corvallis, is a representative of the Pacific Northwest Regional Council of Carpenters. He provided information about a pre-apprenticeship program in which students can enter a four-year, paid apprenticeship program right after high school and learn practical math skills, leadership skills, carpentry skills, and soft skills. He said 41% more people are retiring than are entering the workforce; this program is a way to build a labor force and also to let kids know there's a way to make a living wage even without college.

Becky Wood, 3415 NE Canterbury Circle, Corvallis, is the parent of a Cheldelin student. She mentioned some of the benefits of school libraries and advocated for adequate funding. She said libraries are a way to provide a great bridge in the equity gap. She urged the board to increase in-school hours for library staff and to add summer hours for them to do necessary tasks. She also recommended updating the non-fiction collection.

IX. SUPERINTENDENT'S 2016-17 PERFORMANCE EVALUATION

Chair McQuillan read aloud the following summary of the major themes of Mr. Noss' 2016-17 performance evaluation:

"Mr. Noss began the year as interim superintendent, transitioning to a permanent role in November. He has had an excellent first year as superintendent of the Corvallis School District (CSD) by creating a culture of collaboration and respect, focusing on achievement for all students in the district, and handling challenges in an upfront and transparent manner. Mr. Noss has set an excellent foundation for his future work as superintendent.

"Mr. Noss brings to the district many strengths, including Communication and Community Relations. He has shown his commitment to communication since he was hired as interim superintendent and has continued this throughout the school year. He is proactive in asking

stakeholders what their needs are, and listens carefully before responding. He is an active and accomplished spokesperson for CSD, communicating clearly and in a highly professional manner. He values two-way communication and is committed to hearing all viewpoints. He has already dealt with difficult issues, including lead in the water before school started, handling of snow days, and concerns from school and community groups regarding the long range facilities planning process currently underway. He is upfront, proactive, and transparent when difficult issues arise, and he deals with them head on.

“Instructional and Ethical Leadership are further strengths in Mr. Noss’ toolkit. He is highly visible in schools, which allows him to see both successes and challenges within our district. Mr. Noss holds himself accountable for all actions of the district and does not shy away from criticism. He leads a strong and cohesive executive leadership team and fosters a collaborative and problem-solving approach among building leaders. Staff professional development and training remain very high priorities. He is working to improve vertical communication within the district and increase transparency between the district office and school buildings. Mr. Noss firmly believes that CSD should provide all students a pathway to success in school and life and he is focused on allocating resources to allow this vision to occur.

“The Board of Directors looks forward to working with Mr. Noss as he continues to implement and hone his vision for the district. The board is excited to participate in strategic planning and district and board goal setting in the fall, which will help guide the district vision. The board looks forward to seeing Mr. Noss’ future plans regarding curriculum planning and development including curriculum adoptions, working to personalize instruction and create alternate pathways that reach every CSD student, and working to make teaching and learning more culturally relevant for all students.

“Overall, Mr. Noss has set a strong foundation for his work as Superintendent in CSD. The board looks forward to seeing where he leads CSD in the future.”

Superintendent Noss thanked the board for their support and said he feels fortunate to work for the district.

X. ESSENTIAL SKILLS UPDATE

Presenters were Rynda Gregory, Student Services Coordinator, Steve Kunke, Crescent Valley High School Principal, and Eric Wright, Alternative Pathways Coordinator. They referred to a report provided to the board under separate cover, and provided additional details about the information it contained. (The report will be filed with the minutes of this meeting.) They responded to questions from board members.

Mr. Kunke noted that the high schools have spent a lot of time this year focusing on mental health for students. He said the work will continue, to help ensure that students are mentally healthy while they’re being encouraged and challenged to meet academic goals.

XI. LIBRARY MEDIA CENTERS

Presenters were Kevin Bogatin, Assistant Superintendent, Rynda Gregory, Student Services Coordinator, and Amy Lesan, Student Services Coordinator. They referred to a report submitted to the board under separate cover, and provided additional details about the information it contained. (The report will be filed with the minutes of this meeting.) They responded to questions from board members.

Superintendent Noss said the district has been focusing on increasing physical education and art instruction, which was prioritized by the board over a number of years. He added that if the board were to prioritize libraries, it would take about three years to implement a comprehensive plan, due to budget constraints.

Director Newsham expressed displeasure with the idea of a three-year implementation. He said he would prefer to reduce existing budget reserves to at least address the elementary library situation. Board discussion ensued, and it was noted that once a plan has been developed, the board can talk about how to fund it and how quickly it can be fully implemented.

XII. BOARD MEETING SCHEDULE 2017-18

Director Ball thanked the board secretary for reworking the previous draft of the schedule to avoid as many conflicts as possible with Corvallis City Council work sessions.

MOTION:

It was moved by Director Ball and seconded by Director Kemper to adopt the 2017-18 school board meeting schedule as submitted. The motion was voted on and unanimously approved.

XIII. CONSOLIDATED ACTION

MOTION:

It was moved by Director Al-AbdRabbuh and seconded by Vice Chair Adams to approve the Consolidated Action items. The motion was voted on and unanimously approved.

The following items were approved:

A. Minutes – April 10, 2017; April 24, 2017

B. Licensed Personnel Recommendations – (This document will be filed with the minutes of this meeting.)

XIV. CONSOLIDATED INFORMATION

The board received the following information:

- A. Non-Licensed Personnel Information** – (This document will be filed with the minutes of this meeting.)
- B. Unaudited Financial Statements – March 31, 2017** – (This document will be filed with the minutes of this meeting.)

Chair McQuillan opened the floor for board members to share topics they would like to see on a future agenda. No topics were requested.

XV. ADJOURNMENT

There being no further business before the Board, Chair McQuillan adjourned the meeting at 8:21 p.m.

Alexis McQuillan, Board Chair

Ryan Noss, Superintendent

Prepared By: Julie Catala

S:\DO\Super\Julie\BOARD\MINUTES\2017\05-08-17 minutes.docx



Corvallis

SCHOOL DISTRICT

XVI.A.2. May 22, 2017

MINUTES
Special Meeting of the
BOARD OF DIRECTORS
Corvallis School District 509J

I. CALL TO ORDER AND ROLL CALL

The meeting was called to order at 6:03 p.m. in the Board Room of the Central Administration Building, 1555 SW 35th Street, Corvallis, OR 97333. The secretary recorded those present as listed below.

<u>BOARD MEMBERS PRESENT</u>	<u>EXECUTIVE STAFF PRESENT</u>
Vincent Adams, Vice Chair Sami Al-AbdRabbuh Judy Ball Bill Kemper Alexis McQuillan, Chair Scott Newsham Tom Sauret	Ryan Noss, Superintendent Kevin Bogatin, Assistant Superintendent Olivia Meyers Buch, Finance and Operations Director Jennifer Duvall, Human Resources Director

A quorum was present and due notice had been published.

II. EXECUTIVE SESSION

The Board met in Executive Session under ORS 192.660(2)(d) to consult with persons designated for labor negotiations.

III. PLEDGE OF ALLEGIANCE

Chair McQuillan led the Pledge of Allegiance.

IV. LONG RANGE FACILITIES PLANNING UPDATE

Presenters were Kim Patten, Facilities and Transportation Director, Olivia Meyers Buch, Finance and Operations Director, and Karen Montovino, facilitator of the district's Facilities Planning Committee. Ms. Montovino gave a slide presentation regarding workshops three, four and five, conducted in March, April and May, 2017, respectively. (A hard copy of the presentation will be filed with the minutes of this meeting). The presenters responded to questions from board members.

V. UPDATES REGARDING CAREER AND TECHNICAL EDUCATION (CTE) AND MEASURE 98

Presenters were Rynda Gregory, Student Services Coordinator, and Nikki McFarland, Assistant Principal at Crescent Valley High School. They referred to the written report provided under separate cover. (A copy of the report will be filed with the minutes of this meeting.) Ms. Gregory and Ms. McFarland responded to questions from board members.

VI. EMPLOYMENT CONTRACTS/ADDENDUMS – ASSISTANT SUPERINTENDENT, HUMAN RESOURCES DIRECTOR, AND FINANCE AND OPERATIONS DIRECTOR

Superintendent Noss and Jennifer Duvall, Human Resources Director led review of the information provided to the board under separate cover, and responded to questions from board members.

MOTION:

It was moved by Director Newsham and seconded by Director Al-AbdRabbuh to approve the employment contracts and addendums for the Assistant Superintendent, Finance and Operations Director, and Human Resources Director as submitted. The motion was voted on and unanimously approved.

VII. NON-REPRESENTED EMPLOYEE BENEFITS AND COMPENSATION

Superintendent Noss and Jennifer Duvall, Human Resources Director led review of the information provided to the board under separate cover, and responded to questions from board members.

MOTION:

It was moved by Director Sauret and seconded by Director Kemper to approve the changes to the Non-Represented Employee Salary and Benefits Agreement effective July 1, 2017. The motion was voted on and unanimously approved.

VIII. BOARD SELF-EVALUATION

Kristen Miles, Board Development Specialist with the Oregon School Boards Association, facilitated the board's conversation regarding the results of the self-evaluation, including the areas of strength and the areas where growth is desired. Some of the feedback from board members included:

- Engage the community more in policy review, including notifying the community whenever a policy is up for review.
- Increase the engagement of the public over all. The board-school liaison program has been of tremendous benefit to me, and the schools I'm assigned to have learned a lot as well.

- Involve the community early on in the budget development process, including soliciting public input where it is not possible to collect it through typical means.
- Put out more information to the community regarding some of the problems the district is dealing with.
- Continue the board-school liaison program, making sure that board members are assigned to schools they aren't involved with otherwise.
- One of the most valuable pieces of being on the board is helping to dispel myths that people have; perhaps there's information we can make available during budget season to make sure everyone is on the same page.
- I think we can always communicate more with the public.
- Having board meetings out in schools didn't work well other than at the elementary level.
- A possible model to consider is that of the League of Women Voters. They hold a monthly town hall while the legislature is in session; local legislators attend and take questions from the audience.
- I'd like to structure a retreat that can be maximally productive versus the way they were done in the past, and include more time for strategic planning.

Ms. Miles encouraged the board to set goals around some of the pieces they'd want to continue as well as the things they feel need work.

IX. OREGON SCHOOL BOARDS ASSOCIATION (OSBA) TRAINING MODULES

Ms. Miles provided information about OSBA's Promise Scholarship Program. She noted the application deadline had already passed, but encouraged the board to submit an application anyway, on the off-chance that another district drops out.

X. ADJOURNMENT

There being no further business before the Board, Chair McQuillan adjourned the meeting at 9:08 p.m.

Alexis McQuillan, Board Chair

Ryan Noss, Superintendent

Prepared By: Julie Catala

S:\DO\Super\Julie\BOARD\MINUTES\2017\05-22-17 minutes.docx



Corvallis
SCHOOL DISTRICT

XVI.B.Licensed Personnel Recommendations



Corvallis

SCHOOL DISTRICT

Prepared for: Corvallis School Board
Prepared by: Jennifer Duvall, Human Resources Director
Meeting Date: June 19, 2017

Licensed Personnel Action

ACTION REQUESTED

1. Issue:

a. Recommendation to Hire

Lisa Haag: Art Teacher, 0.4 FTE, Mountain View Elementary School, effective August 29, 2017 (Temporary)

Adam Hastings: Physical Education Teacher, 0.5 FTE, Mountain View Elementary School, effective August 29, 2017 (Temporary)

Zoe Ball: Art Teacher, 0.4 FTE, Jefferson Elementary School, effective August 29, 2017 (Temporary)

Jerry Bryan: Art Teacher, 0.5 FTE, Garfield Elementary School, effective August 29, 2017 (Temporary)

Craig Ellingson: TOSA Teacher - Athletic Director, 0.5 FTE, Crescent Valley High School, effective August 29, 2017 (Temporary)

Erica Epperley: Music Teacher, 0.1 FTE, Franklin School, effective August 29, 2017 (Temporary)

Bonnie Arning: ELL Teacher, Additional 0.17 FTE for a total of 1.0 FTE, Corvallis High School, effective August 29, 2017 (Regular/Probationary)

Deidra Spencer: Science Teacher, Additional 0.17 FTE for a total of 1.0 FTE, Corvallis High School, effective August 29, 2017 (Regular/Probationary)

Kara Day Isaías: ELL Teacher, Additional 0.2 FTE for a total of 1.0 FTE, Wilson Elementary School, effective August 29, 2017 (Regular)

Cami Roberts: Health & Physical Education Teacher, Additional 0.25 FTE for a total of 0.92 FTE, Crescent Valley High School, effective August 29, 2017 (Regular)



Corvallis

SCHOOL DISTRICT

Julie Serna: Child Development Teacher, Additional 0.17 FTE for a total of 0.67 FTE, Crescent Valley High School, effective August 29, 2017 (Regular)

Kristina Stone: Leadership Teacher, Additional 0.17 FTE for a total of 1.0 FTE, Crescent Valley High School, effective August 29, 2017 (Regular)

Lia Thomas: Band Teacher, 0.67 FTE, Corvallis High School, effective August 29, 2017 (Regular/Probationary)

Nicole Anderson: Social Worker, Additional 0.3 FTE for a total of 0.8 FTE, Mountain View Elementary School, effective May 22, 2017 (Regular/Probationary)

Nichole Hoffman: Social Worker, Additional 0.3 FTE for a total of 0.8 FTE, Wilson Elementary School, effective May 22, 2017 (Regular/Probationary)

Isela Arevalo: Bilingual Roving Substitute Teacher to support DLI schools, 1.0 FTE, District Office, effective August 29, 2017 (Temporary)

Matthew Shumski: Humanities & Math Teacher, 1.0 FTE, Franklin School, effective August 29, 2017 (Regular/Probationary)

Rachael Van Fleet: Humanities Teacher, 0.5 FTE, Franklin School, effective August 29, 2017 (Regular/Probationary)

Carly Babbel: Third Grade Teacher, 1.0 FTE, Hoover Elementary School, effective August 29, 2017 (Regular/Probationary)

Jasmin Bethel: Spanish Teacher, 1.0 FTE, Cheldelin Middle School, effective August 29, 2017 (Regular/Probationary)

Tiffany Carter: Fifth Grade Teacher, 1.0 FTE, Hoover Elementary School, effective August 29, 2017 (Regular/Probationary)

Julie Carver: Humanities & Math Teacher, 1.0 FTE, Franklin School, effective August 29, 2017 (Regular/Probationary)

Erika Gabonay Grantz: Math Teacher, 0.67 FTE, Corvallis High School, effective August 29, 2017 (Regular/Probationary)

Kimbrey Hardy: Math Teacher, 1.0 FTE, Corvallis High School, effective August 29, 2017 (Regular/Probationary)



Corvallis

SCHOOL DISTRICT

Germaine Joseph-Hayes: Biology Teacher, 1.0 FTE, Corvallis High School, effective August 29, 2017 (Regular)

Riley McGuire: Third Grade Teacher, 1.0 FTE, Adams Elementary School, effective August 29, 2017 (Regular/Probationary)

Matt Stalter: Humanities Teacher, 1.0 FTE, Linus Pauling Middle School, effective August 29, 2017 (Regular)

Margaret Huang: RTI Specialist & Math Teacher, 0.25/0.17 FTE, Franklin School, effective August 29, 2017 (Temporary)

Jeremy Adams: Science Teacher, 1.0 FTE, Cheldelin Middle School, effective August 29, 2017 (Temporary)

Joel Inman: ELL Teacher, 0.5 FTE, Garfield Elementary School, effective August 29, 2017 (Regular/Probationary)

Kenneth Kurlak: Special Education Teacher, 0.17 FTE, Yes House, effective August 29, 2017 (Temporary)

Chelsea McKinnon: Music Teacher, 0.8 FTE, Wilson Elementary School, effective August 29, 2017 (Temporary)

Ian McMorrow: Math Teacher, 1.0 FTE, Corvallis High School, effective August 29, 2017 (Regular/Probationary)

Chad Morrow: Physical Education Teacher, 1.0 FTE, Corvallis High School, effective August 29, 2017 (Temporary)

Estela Meza: Second Grade Bilingual Teacher, 1.0 FTE, Garfield Elementary School, effective August 29, 2017 (Temporary)

Shane Grimm: Physical Education Teacher, 1.0 FTE, Linus Pauling Middle School, effective August 29, 2017 (Regular/Probationary)

Kira Mudd: Language Arts Teacher, 0.5 FTE, Linus Pauling Middle School, effective August 29, 2017 (Temporary)



Corvallis

SCHOOL DISTRICT

Cassie Owen: Humanities Teacher, 1.0 FTE, Linus Pauling Middle School, effective August 29, 2017 (Regular)

Jesse Papineau: Third/Fourth Grade Teacher, 1.0 FTE, Mountain View Elementary School, effective August 29, 2017 (Regular)

Catherine Quisling: Second Grade Teacher, 1.0 FTE, Hoover Elementary School, effective August 29, 2017 (Regular)

Dana Zachary: Language Arts Teacher, 0.83 FTE, Cheldelin Middle School, effective August 29, 2017 (Temporary)

Carie Roberts: Art Teacher, 0.8 FTE, Hoover & Wilson Elementary Schools, effective August 29, 2017 (Regular/Probationary)

Tyler Messenger: Fourth/Fifth Grade Teacher, 1.0 FTE, Jefferson Elementary School, effective August 29, 2017 (Regular/Probationary)

Kristen Drahn: Kindergarten Teacher, 1.0 FTE, Mountain View Elementary School, effective August 29, 2017 (Regular/Probationary)

Kyeli Eastland: Second Grade Teacher, 1.0 FTE, Hoover Elementary School, effective August 29, 2017 (Temporary)

Austin Crook: Language Arts/Math Teacher, 1.0 FTE, Cheldelin Middle School, effective August 29, 2017 (Regular/Probationary)

Carol Andresen: Language Arts Teacher, 0.5 FTE, Franklin School, effective September 1, 2017 (Temporary) Retired August 31, 2017 and rehired to finish 2017-18 school year.

Julie Williams: Physical Education, Heath, Intervention & Social Studies Teacher, 0.67 FTE, Corvallis High School, effective September 1, 2017 (Temporary) Retired August 31, 2017 and rehired to finish 2017-18 school year.

Dana Monroe: Art Teacher, Additional 0.4 FTE for a total of 0.9 FTE, Lincoln Elementary School, effective August 29, 2017 (Regular/Probationary)

Gregory Nicol: Visual Arts and Applied Tech/Metals Teacher, Additional 0.33 FTE (0.17 Temporary & 0.16 Regular) for a total of 1.0 FTE, Crescent Valley High School, effective August 29, 2017 (Regular/Probationary)



Corvallis

SCHOOL DISTRICT

Laura Rathja: Instructional Support Specialist, Additional 0.2 FTE for a total of 0.7 FTE, Adams Elementary School, effective August 29, 2017 (Temporary)

Harriet Muir: Enrichment Specialist, 0.2 FTE, Adams Elementary School, effective August 29, 2017 (Temporary)

Rachel Larson: First Grade-Bilingual Teacher, 1.0 FTE, Garfield Elementary School, effective August 29, 2017 (Regular/Probationary)

Sabrina Alexander: Principal, 0.5 FTE, Hoover Elementary School, effective August 29, 2017 (Temporary)

b. [Leave/Termination/Resignation/Layoff/Retirement](#)

Anna Marie Gosser: Principal, Partial Leave of 0.5 FTE and will work remaining 0.5 FTE, Hoover Elementary School, effective 2017-18 School Year

Rachel Beyer: Music Teacher, 0.6 FTE, Mountain View Elementary School, effective 2017-18 School Year (Leave)

Amy Ponder: Music Teacher, Partial Leave of 0.5 FTE and will work remaining 0.5 FTE, Hoover Elementary School, effective 2017-18 School Year

Kristie Ahola: RTI/Interventionist Specialist, 1.0 FTE, Mountain View Elementary School, effective June 30, 2017 (Resignation)

Millie Kimes: Math Teacher, 0.67 FTE, Corvallis High School, effective June 30, 2017 (Resignation)

Marin Langner: Alternative Education/Language Arts Teacher and Intervention Specialist, 1.0 FTE, Crescent Valley High School, effective June 30, 2017 (Resignation)

Aubrey Patterson: Leadership/Music Teacher, 1.0 FTE, Corvallis High School, effective June 30, 2017 (Resignation)

Chaundra Smith: Instructional Coach, 1.0 FTE, Garfield Elementary School, effective June 30, 2017 (Resignation)

Georgeann Harty: Special Education Teacher, 1.0 FTE, District Office, effective June 30, 2017 (Resignation)



Corvallis

SCHOOL DISTRICT

Bonnibel Villaman: Fourth Grade Bilingual Teacher, 1.0 FTE, Garfield Elementary School, effective June 9, 2017 (Resignation)

Carol Andresen: Language Arts Teacher, 0.5 FTE, Franklin School, effective August 31, 2017 (Retirement)

Julie Williams: Physical Education, Health, Intervention & Social Studies Teacher, 1.0 FTE, Corvallis High School, effective August 31, 2017 (Retirement)

Craig Ellingson: Athletic Director/Business Education/Elective Teacher, 1.0 FTE, Crescent Valley High School, effective June 30, 2017 (Retirement)

Thomas Heath: Physical Education/Adapted PE Teacher, 0.8 FTE, Jefferson Elementary School, effective June 30, 2017 (Retirement)

MOTION REQUESTED:

"I move to approve the Licensed Personnel action as submitted."



Corvallis

SCHOOL DISTRICT

Prepared for: Corvallis School Board
Prepared by: Jennifer Duvall, Human Resources Director
Meeting Date: June 19, 2017

Licensed Personnel Action

ACTION REQUESTED – ADDENDUM

1. Issue:
 - a. Recommendation to Hire
Nancy Morales Mendez: SLD/ELL Teacher, 0.5 FTE, Lincoln Elementary School, effective August 29, 2017 (Temporary)
 - b. Leave/Termination/Resignation/Layoff/Retirement
Myra Norris: RTI Specialist, 1.0 FTE, Garfield Elementary School, effective June 30, 2017 (Resignation)

MOTION REQUESTED:

"I move to approve the Licensed Personnel action as submitted."



Corvallis
SCHOOL DISTRICT

XVI.C. Insurance Renewals for 2017-18 (Property, Liability, Workers'
Compensation)



Corvallis

SCHOOL DISTRICT

Prepared for: Corvallis School Board
Prepared by: Olivia Meyers Buch, Finance and Operations Director
Meeting Date: June 19, 2017

Insurance Renewals - Property, Liability, and Workers' Compensation

ACTION REQUESTED

Background

Property and Liability Insurance Renewals

Each fiscal year, the district must bind insurance coverage for property and liability. In 2016-17, property insurance was purchased from Travelers Insurance, and liability and auto insurance was purchased from Property and Casualty Coverage for Education (PACE). The district's Agent of Record, Barker-Uerlings Insurance, solicited quotes from carriers in the appropriate markets for 2017-18.

Coverage quoted and/or requested includes the following: Property, Earthquake & Flood, Excess Earthquake, Equipment Breakdown (Boiler), Tort Liability, Automobile, Commercial Crime (including coverage for officials), Underground Tank Pollution Liability, and Cyber-security.

Quote data available as of June 12, 2017 from PACE, Travelers, and Special Districts of Oregon indicates a total insurance cost of **\$577,124**, a slight decrease of \$6,222 (-1.08%) over coverage comparable to that purchased in 2016-17. The savings is related to lower commissions and fees that were negotiated through a recent request for competitive proposals for agent of record services. Based on quotes received, district staff recommends continuing coverages with Travelers and PACE as in the previous year.

Workers' Compensation Insurance Renewal

In 2016-17 this coverage was purchased from SAIF. Through the district's Agent of Record, Barker-Uerlings Insurance, we requested quotes from carriers in the appropriate markets for the 2017-18 fiscal year. Quotes were reviewed by Olivia Meyers Buch and Karen Selander with Barker-Uerlings.

In past years the district had poor claims experience from injuries on the job; however, the district continues to implement safety changes and has worked with employees on the importance of safety. As a result of these efforts, our experience rating modification has decreased over the previous year. The annual premium offered by SAIF Corporation for

2017-18 is **\$201,618** including assessments, which is a decrease of \$28,805 (-12.50%) from the 2016-17 premium.

SAIF Corporation has substantial experience working with school districts in Oregon; and they have had long term stability in the marketplace along with their excellent claims and loss control services.

ACTION REQUESTED:

Authorize Director of Finance and Operations Olivia Meyers Buch to bind insurance coverage for property, liability, and workers' compensation at an expense to the district not to exceed a total of **\$778,742** for the 2017-18 fiscal year.

ATTACHED:

Insurance Renewal Proposal – June 12, 2017

MOTION REQUESTED:

"I move that Director Olivia Meyers Buch be authorized by the board to bind insurance coverage for property, liability, and workers' compensation at an expense to the district not to exceed a total of \$778,742 for the 2017-18 fiscal year."

Property, Liability and Workers' Compensation Insurance Renewal Proposal

July 2017



Corvallis
SCHOOL DISTRICT

**Steve Uerlings, CIC, ARM, CRM
President**

**Deidre Thede
Account Manager**

**BARKER UERLINGS
INSURANCE**



**340 NW Fifth Street
541-757-1321
800-284-1321**

June 12, 2017

**CORVALLIS SCHOOL DISTRICT 509J
PROPERTY RENEWAL ANALYSIS
FOR 7/1/2017 - 7/1/2018**

As of 6/12/2017

COVERAGE	2016- 2017 Travelers \$25 M EQ	2017- 2018 Travelers \$25 M EQ	
<u>Property Including Equipment Breakdown</u>	\$410,314	\$417,843	
Buildings	\$230,559,288	\$233,188,493	(1)
Business Personal Property	\$41,492,694	\$43,947,197	
Maximum Limit Per Loss	\$100,000,000	\$100,000,000	
Self-Insured Retention / Deductible	\$100,000	\$100,000	
Business Income	\$5,000,000	\$5,000,000	
Extra Expense (any one occurrence)	Included	Included	
Fine Arts (any one occurrence)	\$100,000	\$100,000	
<u>Earthquake</u>	Included	Included	
Limit	\$25,000,000	\$25,000,000	
Deductible	2% - \$250,000 Minimum	2% - \$250,000 Minimum	
<u>Flood- (limits and deductibles vary by flood zone)</u>	Included	Included	
Limit	\$1,000,000	\$1,000,000	
Deductible	See Policy	See Policy	
<u>Flood CV - NFIP (renews effective 7/24/2017)</u>	\$1,609	\$1,701	
Building Limit	\$500,000	\$500,000	
Contents Limit	\$500,000	\$500,000	
Deductible	\$2,000 each	\$2,000 each	
<u>Flood CHS - NFIP (renews effective 11/25/17)</u>	\$2,400	\$2,200	(2)
Limit Building	\$500,000	\$500,000	
Limit Contents	\$500,000	\$500,000	
Deductible	\$1,250 each	\$2,000	
Rate per \$100 of insured value	\$0.1481	\$0.1481	
TOTAL PROPERTY	\$414,323	\$421,744	
	Premium Change	\$7,421	
	Percentage Change	1.79%	

Footnotes:

- (1) Building values were trended 2% and content values were trended 1% this renewal.
 (2) Estimated annual premium for NFIP policy for CHS which renews 11/25/17.

**CORVALLIS SCHOOL DISTRICT 509J
LIABILITY RENEWAL ANALYSIS
FOR 7/1/2017 - 7/1/2018**

As of 6/12/2017

COVERAGE	2016 - 2017 PACE / Travelers	2017 - 2018 PACE / Travelers	
<u>Tort Liability - PACE</u>	\$136,363	\$117,638	
Occurrence Limit	\$10,000,000	\$10,000,000	
Aggregate Limit	\$20,000,000	\$20,000,000	
Premises Medical Expense	\$5,000	\$5,000	
General Liability Deductible	\$10,000	\$10,000	
Sexual Molestation Deductible	\$10,000	\$10,000	
Wrongful Acts Deductible	\$10,000	\$10,000	
Employee Benefit Liability Deductible	\$10,000	\$10,000	
Corporal Punishment Deductible	\$10,000	\$10,000	
Employment Practices Deductible	\$25,000	\$25,000	(1)
<u>Automobile - PACE</u>	\$15,679	\$14,285	
Liability Limit	Included	Included	
Uninsured Motorist Limit	\$1,000,000	\$1,000,000	
# of Vehicles	30	34	
# of Trailers	9	\$9	
Comprehensive Deductible	\$500	\$500	
Collision Deductible	\$500	\$500	
<u>Crime - Travelers</u>	\$16,200	\$16,656	
Employee Dishonesty Limit	\$1,000,000	\$1,000,000	
Forgery or Alteration Limit	\$1,000,000	\$1,000,000	
Money & Securities Inside	\$1,000,000	\$1,000,000	
Money & Securities Outside	\$1,000,000	\$1,000,000	
Computer Fraud	\$1,000,000	\$1,000,000	
Funds Transfer Fraud	\$1,000,000	\$1,000,000	
Faithful Performance of Duty	Included	Included	(2)
Deductible	\$10,000	\$10,000	
<u>Cyber Liability - Travelers</u>	Included	Included	(3)
Network & Information Security	\$2,000,000 Each Claim	\$2,000,000 Each Claim	(3)
Regulatory Defense Expenses	\$1,000,000 Each Claim	\$1,000,000 Each Claim	
Policy Aggregate	\$2,000,000	\$2,000,000	
Deductible	\$25,000	\$25,000	
Crisis Management Event Expenses	\$500,000	\$500,000	
Security Breach Remediation and Notification Expenses	\$500,000	\$500,000	
Computer Program and Electronic Data Restoration Expenses	\$500,000	\$500,000	
E-Commerce Extortion	\$1,000,000	\$1,000,000	
Business Interruption and Additional Expenses	\$500,000	\$500,000	
Social Engineering Fraud	\$100,000	\$100,000	
Deductible	\$15,000	\$15,000	
Total	\$168,242	\$148,579	(4)
Agent of Record Fee		\$6,000	
<u>Underground Tank Pollution Liability</u>	\$781	\$801	
Limit	\$1,000,000	\$1,000,000	
Deductible/SIR	\$5,000	\$5,000	
Total Premiums	\$169,023	\$155,380	

Premium Change **- \$13,643**
Percentage Change **-8.07%**

Footnotes:

- (1) Deductible is now \$25K for Employment Practices claims if member does not contact PACE in advance of termination.
 (2) Public Official bonds discontinued effective 7/1/14; coverage now included in Crime coverage.
 (3) Cyber liability coverage added effective 7/1/14.
 (4) Net of commissions savings was \$21,476

CORVALLIS SCHOOL DISTRICT 509J
RENEWAL PREMIUM SUMMARY
7/1/2017 - 7/1/2018

As of 6/12/2017

	2016 - 2017 Travelers \$25M EQ PACE Liability	2017 - 2018 Travelers \$25M EQ PACE Liability
Property	\$410,314	\$417,843
Excess Earthquake	Included	Included
Tort Liability	\$136,363	\$117,638
Automobile	\$15,679	\$14,285
Blanket Crime	\$16,200	\$16,656
Cyber Liability	Included	Included
Underground Storage Tank Liability	\$781	\$801
Flood Policy - CHS & CVHS	\$4,009	\$3,901
Agent of Record Fee		\$6,000
TOTAL	\$583,346	\$577,124

Premium Change
Percentage Change

(\$6,222)
-1.08%

**Corvallis School District #509J
Workers' Compensation Renewal
For 7/1/2017 - 7/1/2018**

As of 6/12/2017

Class Code	Classification	2016 - 2017 SAIF Corporation			2017 - 2018 SAIF Corporation		
		Payrolls	Rate	Premium	Payrolls	Rate	Premium
7380	School Bus Drivers	\$88,581	4.25	\$3,765	\$85,019	4.32	\$3,673
8868	Board Member Coverage	\$35,150	0.44	\$155	\$35,900	0.42	\$151
8868	School - Professional Employees	\$33,022,935	0.44	\$145,301	\$34,652,657	0.42	\$145,541
8868	Work Experience - No Manual Labor	\$2,000	0.44	\$9	\$3,500	0.42	\$15
9101	School - All Other Employees	\$1,665,829	3.35	\$55,805	\$1,748,229	3.34	\$58,391
9101	Work Experience - Manual Labor	\$20,000	3.35	\$670	\$23,000	3.34	\$768
9349	School - Cafeteria	\$403,147	3.28	\$13,223	\$635,526	3.04	\$19,320
	Total Payroll	\$35,237,642			\$37,183,831		
	Manual Premium			\$218,928			\$227,858
	ELCB Premium at 1.011%			1.004			1.004
	Experience Modification			1.17			0.99
	Standard Premium			\$257,170			\$226,482
	Annual Pre-Pay Discount			(\$9,001)			(\$7,927)
	Discounted Premium			\$248,169			\$218,555
	Premium Volume Discount			(\$38,198)			(\$37,165)
	Net Annual Premium			\$209,971			\$181,390
	Terrorism Exposure Contribution			\$7,048			\$7,436
	Total Annual Premiums			\$217,019			\$188,826
	State Assessment			\$13,403			\$12,791
	Total Annual Cost			\$230,423			\$201,618
Net Change					\$		(\$28,805)
					%		-12.50%



Corvallis
SCHOOL DISTRICT

XVI.D.Substitute Teacher Per Diem Rate



Corvallis

SCHOOL DISTRICT

Prepared for: Corvallis School Board

Prepared by: Jennifer Duvall, Human Resources Director

Meeting Date: June 19, 2017

Substitute Teacher Per Diem Rate

ACTION REQUESTED

Background

The Human Resources Department maintains a list of persons qualified to act as substitute teachers. All substitutes will be paid at the rate fixed by the School Board at the beginning of each school year. The Oregon Department of Education (ODE) sets the minimum substitute teacher pay rate.

ODE set the 2017-18 minimum substitute teacher pay rate for eight hours at \$178.35 per day; the minimum salary after the tenth day is \$203.69 per day (1/190th of our district's base salary schedule).

The district must adjust its substitute teacher pay rate in order to remain in compliance with the directive from ODE.

Involvement

Oregon Department of Education, and Jennifer Duvall, Human Resources Director.

Cost Impact

There was an increase in the rate over last year.

ACTION REQUESTED:

Approve the 2017-18 substitute teacher per diem rate as set by ODE.

MOTION REQUESTED:

"I move to approve the 2017-18 substitute teacher pay rate for eight hours at \$178.35 per day, and the minimum salary after the tenth day at \$203.69 per day."



Corvallis
SCHOOL DISTRICT

XVI.E. YES House Alternative Education Program Evaluation



Corvallis

SCHOOL DISTRICT

Prepared for: Corvallis School Board

Prepared by: Rynda Gregory, Teaching and Learning Coordinator, Secondary Schools

Meeting Date: June 19, 2017

YES House/Alternative Education Program Evaluation

ACTION REQUESTED

Requirements

ODE requires that the Board must review and approve the annual evaluation of the alternative education programs offered by the Corvallis School District, including YES House. Attached is the evaluation of this program.

YES House's primary focus is adolescent substance abuse services including treatment and detoxification. YES House provides short-term treatment (30 days or less), residential long-term treatment (more than 30 days), outpatient treatment, and partial hospitalization/day treatment to teens in our region. While students are in residential treatment, they also receive educational services. Most students return to their home schools when they finish treatment at YES House. However, YES House does help students with GED preparation, and some students earn their GED while at YES House. The Corvallis school District contributes to YES House through ADM and Title 1D funds and through .16 special education/alternative education staff. Typically, YES House annually serves 50-100 youth from our surrounding area.

Involvement

Rynda Gregory, Teaching and Learning Coordinator, conducts the annual evaluation and review for the YES House program.

Cost Impact

None to the district. This program utilizes Title 1D funds.

ACTION REQUESTED:

Approve the YES House/Alternative Education Program Evaluation

MOTION REQUESTED:

"I move to adopt the contract with YES House for the 2017-2018 school year."

EVALUATION OF ALTERNATIVE EDUCATION PROGRAMS— DISTRICT SUMMARY

The district's alternative education programs evaluator should complete the following and file with materials submitted by the alternative program coordinator.

Program Name: YES House Date: June 13, 2017

Program Coordinator: Rynda Gregory, Teaching and Learning Coordinator

1. ☒ X Meets criteria ☐ Does not meet criteria

Comments: The district contract with the YES House requires that all teachers be licensed. There are 2 teachers on site who hold a valid Oregon license. Combined those licenses are foundational math, multiple subject, and physics. There are 2 additional staff who aid in leading students in activities, much like an Educational Assistant. However, they do not create lessons for the students. That work is done by the licensed teachers.

Curriculum

2. ☒ X Meets criteria ☐ Does not meet criteria

Comments: All courses are aligned to the Common Core and Oregon State Standards.

Discrimination

3. ☒ X Meets criteria ☐ Does not meet criteria

Comments: Materials provided by YES House for students, parents, and staff contain non-discrimination language. Students are referred to the program on the basis of treatment needs, not on the basis of age, disability, national origin, citizenship, gender, race, marital status, linguistic background, culture, capability, geographic location, religion, or sexual orientation.

Registration

4. ☒ X Meets criteria ☐ Does not meet criteria

Comments: Documentation of registration has been provided.

EVALUATION OF ALTERNATIVE EDUCATION PROGRAMS—IGBHA-AR**
(continued)

Site Evaluation

5. X Meets criteria ☐ Does not meet criteria
 Comments: Yes House has provided evidence of safety inspections.

Tuition and Fees

6. X Meets criteria ☐ Does not meet criteria
 Comments: Not applicable, since YES House does not charge fees.

Contract

7. X Meets criteria ☐ Does not meet criteria
 Comments: All instruction is planned by licensed teachers. (See above for more details.)

Expenditures

8. X Meets criteria ☐ Does not meet criteria
 Comments: The contract requires that the YES House provide statements showing the budget, revenues, expenditures, and balance sheets for District Funds. Statements have been provided.

Rynda Gregory

District Evaluator Signature



Corvallis
SCHOOL DISTRICT

XVI.F. Resolution No. 17-0603 - Designation of District Officers, Clerks, Agents,
and Depositories of Funds (2017-18 Organizational Resolution)



Corvallis

SCHOOL DISTRICT

Prepared for: Corvallis School Board
Prepared by: Olivia Meyers Buch, Finance and Operations Director
Meeting Date: June 19, 2017

Resolution No. 17-0603 – Designation of District Officers, Clerks, Agents, and Depositories of Funds (2017-18 Organizational Resolution)

ACTION REQUESTED

Background

Oregon Revised Statutes requires schools board to annually hold an organizational meeting to designate appointees and authorize actions. The board is required to approve the designation of district officers, agents, and depositories of funds. Other designations and appointments are made as a matter of practice. This resolution is renewed annually to allow for the continued operation of district business.

Changed from 2016-17 are the following items:

- **District Clerk** – REVISED - naming Ryan Noss, Superintendent (no longer Interim) effective July 1, 2017, as Clerk.
- **Local Contract Review Board and Signing of Agreements** – REMOVED - statutory authority and designations are clearly stated in board policies DJ and DJC.
- **Investment of Funds** – REMOVED - statutory authority and designations are clearly stated in board policy DFA.
- **Attendance Services** – REMOVED – these services will not be purchased in the 2017-18 fiscal year.
- **Non-Resident Student Tuition** – REVISED - annual tuition increased to \$10,177 to reflect projected net operating expenditures per ADMr in 2017-18 fiscal year.

ACTION REQUESTED:

Adopt the attached resolution authorizing the designation of district officers, agents, depositories of funds, and other designations and appointments for the 2017-18 fiscal year.

ATTACHED:

Resolution No. 17-0603

MOTION REQUESTED:

"I move that Resolution No. 17-0603 be adopted to authorize the designation of district officers, agents, depositories of funds, and other designations and appointments for the 2017-18 fiscal year."

Corvallis School District 509J
Designation of District Officers, Clerks, Agents, and Depositories of Funds
(2017-18 Organizational Resolution)
Resolution No. 17-0603

Designate Clerk and Deputy Clerk *(ORS 332.515, Policy BC/BCA)*

Be It Resolved, that Ryan Noss, Superintendent of Corvallis School District 509J, is hereby designated as Clerk, and Olivia Meyers Buch, Director of Finance and Operations, is hereby designated as Deputy Clerk for the 2017-18 fiscal year.

Designate Budget Officer *(ORS 294.331)*

Be It Resolved, that Olivia Meyers Buch, Director of Finance and Operations, is hereby designated to serve as Budget Officer of the Corvallis School District 509J for the 2017-18 fiscal year.

Designate Custodian of Funds *(ORS 328.441)*

Be It Resolved, that Olivia Meyers Buch, Director of Finance and Operations, is hereby designated to serve as Custodian of Funds of the Corvallis School District 509J for the 2017-18 fiscal year.

Designate Depositories & Signature Authority *(ORS 328.441, 328.445, Policy DG, DGA/DGB)*

Be It Resolved, that the following depositories are hereby approved as official depositories of Corvallis School District 509J funds for the 2017-18 fiscal year: Oregon State Treasury Local Government Investment Pool and all "Qualified Depositories for Public Funds" as approved by the Office of the State Treasurer.

Be It Further Resolved, that the Deputy Clerk, as Custodian of Funds, is hereby authorized to establish accounts and to issue checks against such accounts bearing the facsimile signature of the Deputy Clerk.

Designate Student Body Fund Signature Authority

Be It Resolved, that the Deputy Clerk, as Custodian of Funds, is hereby authorized to establish student body funds with a district depository of record, identified above.

Be It Further Resolved, that checks issued against student body funds be honored for amounts up to \$500 that bear the original signature of two of the persons holding one of the following positions for each of the schools using these funds for the 2017-18 fiscal year: Principal(s), Assistant Principal(s), Athletic Director(s), and Operations Assistant/Administrative Assistant(s).

Be It Further Resolved, that checks issued in amounts of \$500 or more must bear the original or facsimile signature of the Deputy Clerk.

Designate Financial Auditors

Be It Resolved, that Pauly Rogers and Co, P.C., is hereby designated to serve as the independent financial audit firm for the Corvallis School District 509J for the 2017-18 fiscal year.

Designate Legal Counsel

Be It Resolved, that attorney Eric DeFreest and the firm of Luvaas Cobb is hereby designated as the attorney of record for the district.

Be It Further Resolved, that the executive staff of the Corvallis School District 509J is authorized to use the firms of Graham M Hicks, P.C., and the Hungerford Law Firm, based on their special expertise in the area of law being considered, at the discretion of the Superintendent for the 2017-18 fiscal year.

Designate Insurance Agent of Record

Be It Resolved, that Steve Uerlings of Barker-Uerlings Insurance is hereby designated to serve as agent of record for the Corvallis School District 509J for property, liability, and workers' compensation insurance for the 2017-18 fiscal year.

Be It Further Resolved, that Tim Hennessy of Gene Kiel & Associates is hereby designated to serve as agent of record for the Corvallis School District 509J for employee benefits for the 2017-18 fiscal year.

Designate Newspaper for Legal Notices

Be It Resolved, that the Corvallis Gazette-Times is hereby designated as the newspaper in which legal notices will be published.

Designate Authority to Negotiate and Execute Real Property Transactions

Be It Resolved, that the Board Chair and Clerk are hereby authorized to negotiate and execute real property transactions on behalf of the Corvallis School District 509J for the 2017-18 fiscal year, after obtaining official Board approval within legal regulations and district guidelines.

Designate Authority to Sign Documents and Agreements for Funded Programs

Be It Resolved, that Ryan Noss, Superintendent, and Kevin Bogatin, Assistant Superintendent, are hereby authorized to file applications and sign documents and agreements related to funded programs on behalf of the Corvallis School District 509J for the 2017-18 fiscal year.

Disposal of Surplus Property (Board Policy DN)

Be It Resolved, that the Clerk, Deputy Clerk, or designee of the Clerk or Deputy Clerk, are hereby authorized to dispose of surplus property in accordance with Board Policy DN.

Non-Resident Student Tuition (Board Policy IECF)

Be It Resolved, that the full year tuition rate for students who are not residents of the Corvallis School District 509J and where the district has not entered into an inter-district agreement is hereby established as \$10,177 for the 2017-18 academic year.

ADOPTED by the Board of Directors of Corvallis School District 509J in Benton and Linn Counties, Oregon, at its regular meeting this 19th day of June, 2017.

ATTEST:

Alexis McQuillan, Board Chair

Olivia Meyers Buch, Deputy Clerk



Corvallis
SCHOOL DISTRICT

XVI.G.Acceptance of Election Results – May 16, 2017



Corvallis

SCHOOL DISTRICT

Prepared for: Corvallis School Board
Prepared by: Julie Catala, Board Secretary
Meeting Date: June 19, 2017

Accept Results of the May 2017 School Board Election

ACTION REQUESTED

Background

A special election was held May 16, 2017, for five school board member positions. In accordance with state law, the board is charged with accepting the results of the election, as provided by the Benton County Elections Department.

Attached is the Confirmation of Election Results provided by the Benton County Clerk. The results cover the elections held in both Benton and Linn Counties.

ACTION REQUESTED:

Accept the results of the May 16, 2017 school board election.

MOTION REQUESTED:

"I move to accept the results of the May 16, 2017 school board election."



JUN 08 2017

**SUPERINTENDENT'S
OFFICE**

**BENTON COUNTY CLERK
ELECTIONS & PASSPORTS**

120 NW 4th Street, Room 13

Corvallis, OR 97330

TEL (541) 766-6756 FAX (541) 766-6757

EMAIL: elections@co.benton.or.us WEB: www.co.benton.or.us/elections

Julie Catala
Corvallis School District
PO Box 3509J
Corvallis OR 97339

CONFIRMATION OF MAY 16, 2017 ELECTION RESULTS

In accordance with ORS 254.545 / 255.295, please canvass the votes for this election and return this form no later than June 16, 2017.

- Determine if the results are correct, and that the candidates elected are qualified to hold the office.
- Then notify the County Clerk of your acceptance of the results for this election, and qualifications of the elected candidates by filling out and returning this form.
- Once we have received the signed form we can issue and send to you the Certificate of Election for the winning candidates.

OFFICIAL ACCEPTANCE OF ELECTION RESULTS

District: Corvallis School District

I have reviewed the attached election results; confirmed that the candidates elected to office are qualified to hold the office; and agree with and accept the results of this election:

Signature of Authorized person: _____

Printed Name of Authorized person: _____

Date: _____

OFFICIAL DOCUMENT

Return to:

**Benton County Elections
120 NW 4th Street, Room 13
Corvallis OR 97330**

EL52S.LST

CERTIFIED FINAL RETURNS

Benton County, Oregon
Special District Election

RUN DATE:05/31/17
09:16 AM

REPORT-EL52
PAGE 0001

	TOTAL				
		01	02	03	04
01 = REGISTERED VOTERS -	58,833				
02 = BALLOTS CAST - TOTAL	22,133				
03 = BALLOTS CAST - BLANK	10				
04 = VOTER TURNOUT- TOTAL	38.27 Percent				

0001 01 - Corvallis ONE	4010	1646	. . 3	41.05	
0002 02 - Corvallis TWO	3140	. 662	. . 0	21.08	
0003 03 - Corvallis THREE	3882	1308	. . 0	33.69	
0004 04 - Corvallis FOUR	3164	. 527	. . 0	16.66	
0005 05 - Corvallis FIVE	2961	. 721	. . 0	24.35	
0006 06 - Corvallis SIX	3776	1342	. . 0	35.54	
0007 07 - Corvallis SEVEN	4275	2000	. . 1	46.78	
0008 08 - Corvallis EIGHT	4467	2010	. . 0	45.00	
0009 09 - Corvallis NINE	3886	1277	. . 0	32.86	
0010 10 - Philomath	3090	1262	. . 1	40.84	
0012 12 - Adair Village	540	. 124	. . 0	22.96	
0013 13 - Monroe	336	. 109	. . 0	32.44	
0014 14 - Alsea School	655	. 236	. . 1	36.03	
0015 15 - Northwest	2732	1351	. . 1	49.45	
0016 16 - Corvallis Rural	3159	1427	. . 0	45.17	
0017 17 - North 509J	1515	. 692	. . 1	45.68	
0018 18 - Albany Rural	1635	. 760	. . 0	46.48	
0019 19 - South 509J	1210	. 513	. . 0	42.40	
0020 20 - Monroe Rural	1748	. 603	. . 0	34.50	
0021 21 - Philomath Rural	414	. 222	. . 0	53.62	
0022 22 - Adair Rural	529	. 202	. . 0	38.19	
0023 23 - Highway 20	778	. 220	. . 1	28.28	
0024 24 - N Albany N	3335	1657	. . 1	49.69	
0025 25 - N Albany S	2596	1262	. . 0	48.61	

=====



I HEREBY CERTIFY THE TALLY OF VOTES
RECORDED, ON THIS ABSTRACT, TO
CORRECTLY SUMMARIZE THE VOTES CAST
IN BENTON COUNTY FOR THIS ELECTION.

Page 1


Benton County Clerk

JURISDICTIONAL CANVASS

RUN DATE:05/31/17 09:23 AM

Corvallis School 509J
BENTON COUNTY, OREGON
MAY 16, 2017 SD ELECTION

CERTIFIED FINAL RETURNS

	VOTES	PERCENT		VOTES	PERCENT
01 = BALLOTS CAST	14,663		Director, Position 4 Corvallis School 509J		
Director, Position 1 Corvallis School 509J			(VOTE FOR) 1		
(VOTE FOR) 1			08 = Vincent Adams	7,561	70.53
02 = Sami Al-AbdRabbuh	8,120	66.52	09 = Michael De Salvo	3,107	28.98
03 = Brandy Barrett	787	6.45	10 = WRITE-IN	52	.49
04 = Al Hutchinson	3,278	26.85	11 = OVER VOTES	0	
05 = WRITE-IN	22	.18	12 = UNDER VOTES	3,943	
06 = OVER VOTES	4				
07 = UNDER VOTES	2,452				

	01	02	03	04	05	06	07	08	09	10	11	12
0001 01 - Corvallis ONE	1646	838	87	366	3	0	352	754	359	7	0	526
0002 02 - Corvallis TWO	662	407	46	87	0	0	122	340	120	3	0	199
0003 03 - Corvallis THREE	1308	814	62	235	2	0	195	783	233	4	0	288
0004 04 - Corvallis FOUR	527	316	19	94	0	0	98	263	99	0	0	165
0005 05 - Corvallis FIVE	721	493	32	84	2	0	110	384	135	6	0	196
0006 06 - Corvallis SIX	1342	805	76	277	3	0	181	740	277	3	0	322
0007 07 - Corvallis SEVEN	2000	1269	78	374	1	1	277	1117	399	6	0	478
0008 08 - Corvallis EIGHT	2010	1077	84	502	4	0	343	1016	439	7	0	548
0009 09 - Corvallis NINE	1277	628	101	316	3	2	227	624	310	5	0	338
0012 12 - Adair Village	124	39	10	49	1	0	25	50	36	1	0	37
0016 16 - Corvallis Rural	1427	725	91	396	1	0	214	696	352	6	0	373
0017 17 - North 509J	692	363	30	177	1	0	121	347	171	1	0	173
0018 18 - Albany Rural	3	0	0	1	0	0	2	1	0	0	0	2
0019 19 - South 509J	513	205	30	180	0	1	97	247	101	2	0	163
0022 22 - Adair Rural	191	70	20	57	0	0	44	90	41	1	0	59
0023 23 - Highway 20	220	71	21	83	1	0	44	109	35	0	0	76



JURISDICTIONAL CANVASS

RUN DATE:05/31/17 09:23 AM

Corvallis School 509J
BENTON COUNTY, OREGON
MAY 16, 2017 SD ELECTION

CERTIFIED FINAL RETURNS

Director, Position 5 Corvallis School 509J
(VOTE FOR) 101 = Terese Jones
02 = Jay Conroy
03 = WRITE-IN
04 = OVER VOTES
05 = UNDER VOTES

VOTES PERCENT

4,929 42.14
6,723 57.48
44 .38
4
2,963Director, Position 6 Corvallis School 509J
(VOTE FOR) 106 = Ed Junkins
07 = Carlos M Lopez
08 = Andy Roberts
09 = WRITE-IN
10 = OVER VOTES
11 = UNDER VOTES

VOTES PERCENT

5,637 50.62
1,210 10.87
4,252 38.19
36 .32
2
3,526

	01	02	03	04	05	06	07	08	09	10	11
0001 01 - Corvallis ONE	471	787	6	0	382	618	114	443	4	0	467
0002 02 - Corvallis TWO	291	212	1	0	158	238	82	157	2	1	182
0003 03 - Corvallis THREE	539	501	5	0	263	490	115	420	2	0	281
0004 04 - Corvallis FOUR	177	226	0	0	124	171	64	144	0	0	148
0005 05 - Corvallis FIVE	328	228	5	1	159	244	63	224	3	0	187
0006 06 - Corvallis SIX	534	574	2	1	231	553	116	374	2	0	297
0007 07 - Corvallis SEVEN	718	948	6	1	327	958	142	516	7	0	377
0008 08 - Corvallis EIGHT	589	1015	6	0	400	877	136	547	5	0	445
0009 09 - Corvallis NINE	432	553	5	1	286	366	135	447	4	0	325
0012 12 - Adair Village	35	57	2	0	30	25	14	43	1	0	41
0016 16 - Corvallis Rural	356	828	2	0	241	558	110	422	3	0	334
0017 17 - North 509J	213	349	1	0	129	244	48	243	1	1	155
0018 18 - Albany Rural	0	1	0	0	2	0	0	1	0	0	2
0019 19 - South 509J	133	261	2	0	117	168	41	140	2	0	162
0022 22 - Adair Rural	47	88	1	0	55	65	17	51	0	0	58
0023 23 - Highway 20	66	95	0	0	59	62	13	80	0	0	65



JURISDICTIONAL CANVASS

RUN DATE:05/31/17 09:23 AM

Corvallis School 509J
BENTON COUNTY, OREGON
MAY 16, 2017 SD ELECTION

CERTIFIED FINAL RETURNS

Director, Position 7 Corvallis School 509J
(VOTE FOR) 1

01 = Gerry Kosanovic
02 = Kenneth RunningCrane-Real
03 = Sarah Finger McDonald

VOTES PERCENT

4,046 34.69 04 = WRITE-IN
1,198 10.27 05 = OVER VOTES
6,382 54.72 06 = UNDER VOTES

VOTES PERCENT

37 .32
5
2,995

	01	02	03	04	05	06
0001 01 - Corvallis ONE	472	106	660	4	0	404
0002 02 - Corvallis TWO	158	77	264	2	1	160
0003 03 - Corvallis THREE	297	131	637	2	0	241
0004 04 - Corvallis FOUR	118	56	228	0	0	125
0005 05 - Corvallis FIVE	144	61	355	3	0	158
0006 06 - Corvallis SIX	307	103	699	0	0	233
0007 07 - Corvallis SEVEN	537	136	1007	6	1	313
0008 08 - Corvallis EIGHT	695	137	804	6	0	368
0009 09 - Corvallis NINE	363	115	511	4	1	283
0012 12 - Adair Village	24	30	38	2	0	30
0016 16 - Corvallis Rural	442	113	578	6	1	287
0017 17 - North 509J	225	45	278	1	0	143
0018 18 - Albany Rural	1	0	0	0	0	2
0019 19 - South 509J	153	50	177	1	1	131
0022 22 - Adair Rural	55	17	62	0	0	57
0023 23 - Highway 20	55	21	84	0	0	60



Office Report - Final and Official

May 16, 2017 Special Election

Linn County, Oregon

All Precincts, All Districts, All Contests

Page: 17 of 137

2017-05-31

16:48:39

Total Ballots Cast: 18939, Registered Voters: 79796, Overall Turnout: 23.73%

Corvallis School District 509J, Director, Position 1 (Vote for 1)

Precinct	Ballots Cast	Reg. Voters	Total Votes	Sami Al- AbdRabbuh	Brandy Barrett	Al Hutchinson	Walter In	Over Votes	Under Votes
Precinct 044	173	1002	162	58 35.80%	27 16.67%	77 47.53%	0 0.00%	0	11
Precinct 047	3	4	3	0 0.00%	0 0.00%	3 100.00%	0 0.00%	0	0
Total	176	1006	165	58 35.15%	27 16.36%	80 48.48%	0 0.00%	0	11

Office Report - Final and Official

May 16, 2017 Special Election

Linn County, Oregon

All Precincts, All Districts, All Contests

Page: 18 of 137

2017-05-31

16:48:39

Total Ballots Cast: 18939, Registered Voters: 79796, Overall Turnout: 23.73%

Corvallis School District 509J, Director, Position 4 (Vote for 1)

Precinct	Ballots Cast	Reg. Voters	Total Votes	Vincent Adams	Michael De Selvo	Write-in	Over Votes	Under Votes
Precinct 044	173	1002	126	94 74.60%	32 25.40%	0 0.00%	0	47
Precinct 047	3	4	1	1 100.00%	0 0.00%	0 0.00%	0	2
Total	176	1006	127	95 74.80%	32 25.20%	0 0.00%	0	49

Office Report - Final and Official
May 16, 2017 Special Election
Linn County, Oregon

Page: 19 of 137
2017-05-31
18:48:39

All Precincts, All Districts, All Contests

Total Ballots Cast: 18939, Registered Voters: 79796, Overall Turnout: 23.73%

Corvallis School District 509J, Director, Position 5 (Vote for 1)

Precinct	Ballots Cast	Reg. Voters	Total Votes	Terese Jones		Jay Conroy		Write-In		Over Votes	Under Votes
Precinct 044	173	1002	149	57	38.26%	92	61.74%	0	0.00%	0	24
Precinct 047	3	4	1	0	0.00%	1	100.00%	0	0.00%	0	2
Total	176	1006	150	57	38.00%	93	62.00%	0	0.00%	0	26

Office Report - Final and Official

May 16, 2017 Special Election

Linn County, Oregon

All Precincts, All Districts, All Contests

Page: 20 of 137

2017-05-31

16:48:39

Total Ballots Cast: 18939, Registered Voters: 79796, Overall Turnout: 23.73%

Corvallis School District 509J, Director, Position 6 (Vote for 1)

Precinct	Ballots Cast	Reg. Voters	Total Votes	Ed Jenkins	Carlos M Lopez	Andy Roberts	Write-In	Over Votes	Under Votes
Precinct 044	173	1002	132	56 42.42%	24 18.18%	52 39.39%	0 0.00%	0	41
Precinct 047	3	4	1	1 100.00%	0 0.00%	0 0.00%	0 0.00%	0	2
Total	176	1006	133	57 42.86%	24 18.05%	52 39.10%	0 0.00%	0	43

Office Report - Final and Official
May 16, 2017 Special Election

Page: 21 of 137
2017-05-31
16:48:39

Linn County, Oregon
All Precincts, All Districts, All Contests

Total Ballots Cast: 18939, Registered Voters: 79796, Overall Turnout: 23.73%

Corvallis School District 509J, Director, Position 7 (Vote for 1)

Precinct	Ballots Cast	Reg. Voters	Total Votes	Gerry Kusanovic	Kenneth Ransing-Grana Raei	Sarah Finger McDonald	Write-In	Over Votes	Under Votes
Precinct 044	173	1002	147	58 39.46%	11 7.48%	76 51.70%	2 1.36%	0	26
Precinct 047	3	4	1	0 0.00%	0 0.00%	1 100.00%	0 0.00%	0	2
Total	176	1006	148	58 39.19%	11 7.43%	77 52.03%	2 1.35%	0	28

I hereby certify this copy to be a true,
full and correct copy of the original now
on record in my office.

STEVE DRUCKENMILLER

County Clerk
JUNE 2, 2017
Deputy



Corvallis
SCHOOL DISTRICT

XVI.H.Lease Purchase Agreement With Apple for Elementary School iPads



Corvallis

SCHOOL DISTRICT

Prepared for: Corvallis School Board
Prepared by: Olivia Meyers Buch, Finance and Operations Director
Meeting Date: June 19, 2017

Approve Lease Purchase Agreement – Apple Inc. ACTION REQUESTED

Background

In order to complete the student device refresh cycle for the 2017-18 school year in alignment with our approved budget, all student devices that are at least four years old will be replaced. These obsolete devices are primarily located in our elementary schools.

The district solicited a quote from Apple Inc. for 1,640 devices (iPad Wi-Fi 32 GB). Apple responded with a proposal that included the desired equipment at discounted education pricing for a total purchase price of \$482,160 (\$294 per device). Apple also offered the district a lease purchase option, through Apple Financial Services, of four years at a rate of 0.00%. The annual payment schedule would be as follows:

Date	Payment	Interest	Principal	Purchase Price after payment(s)	Outstanding Balance
7/1/2017	\$120,540.00	\$0.00	\$120,540.00	\$369,756.45	\$361,160.00
7/1/2018	\$120,540.00	\$0.00	\$120,540.00	\$246,504.30	\$241,080.00
7/1/2019	\$120,540.00	\$0.00	\$120,540.00	\$123,252.15	\$120,540.00
7/1/2020	\$120,540.00	\$0.00	\$120,540.00	\$0.00	\$0.00
Totals	\$482,160.00	\$0.00	\$482,160.00		

Taking advantage of leasing options helps to create more predictable budgets that support our instructional technology needs, ensuring that we are effectively utilizing existing resources while also planning for the future.

ACTION REQUESTED:

Approve purchasing the desired equipment from Apple Inc. per the attached lease documents. Apple technologies are proprietary products and Apple Inc. is the sole source provider.

ATTACHED:

Lease Documents

MOTION REQUESTED:

"I move to approve the execution of a lease purchase agreement for computer hardware in the amount of \$482,160 through Apple Inc."



Lease Documentation Checklist

Documents Required Prior to Shipment

Scanned to Apple

NOTE: Please call Jimmy King at 800-669-9441 ex.1731 with any questions.

Schedule (Exhibit A)	Lessee Signature, Name/Title & Execution Date	_____
Incumbency Certificate (Exhibit C)	The Incumbency section is to be executed by a person other than the signer of the documents. This may be a Board Secretary/Clerk, any Board Member, OR the Superintendent.	_____
Bank Qualified Designation (Exhibit D)	This tells us if the issue is "Bank Qualified" or "Non-Bank Qualified"	_____
Lease Payment Instructions (Exhibit E)	Identify how Lease is to be invoiced.	_____
IRS Form 8038-G or 8038-GC	Complete per instructions and sign.	_____
Essential Use Audit	Complete in its entirety.	_____
Sales/Use Tax Exemption Certificate	Please provide a copy, if applicable. Please list Seller as Apple Inc. and its Assigns.	_____

NOTE: Please provide scanned copies of the above items to jking@leasedirect.com.

Documents Required Prior to Funding

Mailed to Apple

Originals of all the above	Please mail to: Apple Financial Services Attention: Jimmy King 1111 Old Eagle School Rd. Wayne PA 19087	_____
Acceptance Certificate (Exhibit B)	Lessee Signature, Name/Title & Execution Date. <i>Sign upon Acceptance</i>	_____
Advance Lease Payment	Invoice attached, if applicable.	_____
Board Resolution or Minutes approving the Lease Purchase	Please provide a copy.	_____

EXHIBIT A

SCHEDULE NO. PUB 16926 DATED June 13, 2017 TO MASTER LEASE PURCHASE AGREEMENT DATED June 14, 2016

This Schedule No. PUB 16926 ("Schedule") is entered into pursuant to that Master Lease Purchase Agreement dated June 14, 2016 ("Master Lease"), and is effective as of June 13, 2017. All of the terms and conditions of the Master Lease, including Lessee's representations and warranties, are incorporated herein by reference. Unless otherwise indicated, all capitalized terms used but not otherwise defined herein shall have the same meaning as set forth in the Master Lease.

To the extent that less than all of the Equipment subject to this Schedule has been installed and accepted by Lessee on or prior to the date hereof, Lessee hereby acknowledges that a portion of the Equipment has not been delivered, installed and accepted by Lessee for purposes of this Lease. In consideration of the foregoing, Lessee hereby acknowledges and agrees that its obligation to make Lease Payments as set forth in this Schedule is absolute and unconditional as of the date hereof and on each date and in the amounts as set forth in the Lease Payment Schedule, subject to the terms and conditions of the Lease.

Lessee expressly represents that at least ninety-five percent (95%) of the financing cost set forth in this Schedule is being used to acquire Equipment that will be capitalizable for federal income tax purposes

EQUIPMENT INFORMATION	
QTY	EQUIPMENT DESCRIPTION
	Computer Hardware--See attached Exhibit 1.

LEASE PAYMENT SCHEDULE						
Pmt #	Payment Date	Payment Amount	Interest	Principal	Purchase Price after scheduled payment(s)	Outstanding Balance
Loan	7/1/2017	\$0.00	\$0.00	\$0.00	-	\$482,160.00
1	7/1/2017	\$120,540.00	\$0.00	\$120,540.00	\$369,756.45	\$361,620.00
2	7/1/2018	\$120,540.00	\$0.00	\$120,540.00	\$246,504.30	\$241,080.00
3	7/1/2019	\$120,540.00	\$0.00	\$120,540.00	\$123,252.15	\$120,540.00
4	7/1/2020	\$120,540.00	\$0.00	\$120,540.00	\$0.00	\$0.00
Grand Totals		\$482,160.00	\$0.00	\$482,160.00		
Promotional Interest rate 0.0%						

LESSEE ACKNOWLEDGES THAT THE AMOUNT FINANCED BY LESSOR IS \$462,486.50 AND THAT SUCH AMOUNT, NET OF ANY ADVANCE PAYMENTS, IS THE ISSUE PRICE FOR FEDERAL INCOME TAX PURPOSES. THE YIELD FOR THIS SCHEDULE FOR FEDERAL INCOME TAX PURPOSES IS 2.85%. SUCH ISSUE PRICE AND YIELD WILL BE STATED IN THE APPLICABLE IRS FORM 8038-G OR 8038-GC, AS APPLICABLE.

IMPORTANT: Read before signing. The terms of the Master Lease should be read carefully because only those terms in writing are enforceable. Terms or oral promises which are not contained in this written agreement may not be legally enforced. The terms of the Master Lease or Lease may only be changed by another written agreement between Lessor and Lessee. Lessee agrees to comply with the terms and conditions of the Master Lease and this Lease.

Commencement Date: **July 1, 2017**

LESSOR: **APPLE INC.**

LESSEE: **CORVALLIS SCHOOL DISTRICT 509J**

SIGNATURE: **X** _____

SIGNATURE: **X** _____

NAME / TITLE: **X** _____

NAME / TITLE: **X** _____

DATE **X** _____

DATE: **X** _____

EXHIBIT 1 – EQUIPMENT INFORMATION to Schedule No. PUB 16926
under Master Lease Purchase Agreement dated June 14, 2016

Part Number	Details & Comments	Qty
1	BMGQ2LL/A iPad Wi-Fi 32GB - Space Gray (10-pack) iPad Wi-Fi 32GB - Space Gray (10-pack) Part Number: MP2R2LL/A Quantity: 1640	164

The above Equipment includes all attachments and accessories attached thereto and made a part thereof.

ACCEPTANCE OF LEASE PAYMENT OBLIGATION

Re: Master Lease Schedule of Equipment No. **PUB 16926** to that certain Master Lease Purchase Agreement dated as of **June 14, 2016** between Apple Inc., as Lessor, and **CORVALLIS SCHOOL DISTRICT 509J**, as Lessee.

In accordance with the Master Lease Purchase Agreement (the "Agreement"), the undersigned hereby acknowledges and represents that:

All or a portion of the Equipment (as such term is defined in the Agreement) listed in the above-referenced Master Lease Schedule of Equipment No. **PUB 16926** (the "Schedule") has not been delivered, installed, or available for use and has not been placed in service as of the date hereof;

Lessee acknowledges that Lessor has agreed to set aside funds in an amount sufficient to provide financing (to the extent requested by Lessee and agreed to by Lessor) for the Equipment listed in the Schedule (the "Financed Amount");

The Financed Amount is set forth as the "Principal Component" of Lease Payments in the Lease Payment Schedule attached to the Schedule as Exhibit A ("Exhibit A"); and

Lessee agrees to execute a Payment Request Form, attached to the Agreement as Exhibit B, authorizing payment of the Financed Amount, or a portion thereof, for each disbursement of funds.

NOTWITHSTANDING that all or a portion of the Equipment has not been delivered to, or accepted by, Lessee on the date hereof, Lessee warrants that:

(a) Lessee's obligation to commence Lease Payments as set forth in Exhibit A is absolute and unconditional as of the Commencement Date of the Schedule and on each date set forth in Exhibit A thereafter, subject to the terms and conditions of the Agreement;

(b) Immediately upon delivery and acceptance of all the Equipment, Lessee will notify Lessor of Lessee's final acceptance of the Equipment by delivering to Lessor a "Final Acceptance Certificate" in the form set forth as Exhibit B to the Agreement;

(c) In the event that any surplus amount remains from the funds set aside or an event of nonappropriation under the Agreement occurs, any amount then remaining shall be applied or distributed in accordance with Lessor's standard servicing procedures, which includes, but is not limited to, application of the remaining amount to the next Lease Payment and other amounts due; and

(d) Regardless of whether Lessee delivers a Final Acceptance Certificate, Lessee shall be obligated to pay all Lease Payments (including principal and interest) as they become due as set forth in Exhibit A.

AGREED TO on **X** _____

CORVALLIS SCHOOL DISTRICT 509J

By **X** _____

Name **X** _____

Title **X** _____

EXHIBIT C

INCUMBENCY CERTIFICATE

SCHEDULE NO. PUB 16926 TO MASTER LEASE PURCHASE AGREEMENT DATED June 14, 2016

Being a knowledgeable and authorized agent of the Lessee, I hereby certify to Lessor that the person(s) who executed the Master Lease and this Schedule are legally authorized to do so on behalf of the Lessee and that the signatures that appear on the Master Lease and Schedule are genuine.

LESSEE: **CORVALLIS SCHOOL DISTRICT 509J**

Signature: **X** _____

Printed Name/Title: **X** _____

Date: **X** _____

**(THE INCUMBENCY IS TO BE EXECUTED BY A PERSON OTHER THAN THE SIGNER
OF THIS SCHEDULE AND RELATED DOCUMENTS. THIS MAY BE A BOARD CLERK/SECRETARY, BOARD
MEMBER OR SUPERINTENDENT.)**

EXHIBIT D

BANK QUALIFIED DESIGNATION

SCHEDULE NO. **PUB 16926** TO MASTER LEASE PURCHASE AGREEMENT DATED **June 14, 2016**

Lessee hereby represents and certifies the following (please check one):

Bank Qualified

- ☐ Lessee has designated, and hereby designates, this Lease as a “qualified tax-exempt obligation” for the purposes and within the meaning of Section 265(b)(3) of the Internal Revenue Code of 1986, as amended (the “Code”). In making that designation, Lessee hereby certifies and represents that:
- As of the date hereof in the current calendar year, neither Lessee nor any other issuer on behalf of Lessee has designated more than \$10,000,000 of obligations (including this Lease) as “qualified tax-exempt obligations”;
 - Lessee reasonably anticipates that the total amount of tax-exempt obligations (including this Lease) to be issued by or on behalf of Lessee (or allocated to Lessee) during the current calendar year will not exceed \$10,000,000;
 - The Lease will not be at any time a “private activity bond” as defined in Section 141 of the Code;
 - The Lease is not subject to control by any entity and there are no entities subject to control by Lessee; and
 - Not more than \$10,000,000 of obligations of any kind (including the Lease) issued by, on behalf of or allocated to Lessee will be designated for purposes of Section 265(b)(3) of the Code during the current calendar year.

Non-Bank Qualified

- ☐ Lessee has not designated this Lease as a “qualified tax-exempt obligation” for the purposes and within the meaning of Section 265(b)(3) of the Code.

LESSEE: **CORVALLIS SCHOOL DISTRICT 509J**

Signature: **X** _____

Printed Name/Title: **X** _____

Date: **X** _____

EXHIBIT E

LEASE PAYMENT INSTRUCTIONS

Pursuant to the Master Lease Purchase Agreement dated June 14, 2016 (the "Master Lease"), Schedule No. PUB 16926, between Apple Inc. (the "Lessor") and CORVALLIS SCHOOL DISTRICT 509J (the "Lessee"), Lessee hereby acknowledges the obligations to make Lease Payments promptly when due in accordance with the Lease.

LESSEE NAME: _____

TAX ID#: _____

INVOICE MAILING ADDRESS: _____

Mail invoices to the attention of: _____

Phone (____) _____

Fax (____) _____

Email: _____

Approval of Invoices required by: _____

Phone (____) _____

Fax (____) _____

Email: _____

Accounts Payable Contact: _____

Phone (____) _____

Fax (____) _____

Email: _____

Processing time for Invoices: _____ Approval: _____ Checks: _____

Do you have a Purchase Order Number that you would like included on the invoice? No ___ Yes ___ PO# _____

Do your Purchase order numbers change annually? No ___ Yes ___ Processing time for new purchase orders: _____

LESSEE: CORVALLIS SCHOOL DISTRICT 509J

SIGNATURE: X _____

NAME / TITLE: X _____

DATE: X _____

IRS FORM 8038-G QUESTIONNAIRE

NAME OF LESSEE: CORVALLIS SCHOOL DISTRICT 509J

ADDRESS OF LESSEE: SAMPLE ADDRESS

SAMPLE CITY, STATE, ZIP

Written Tax Compliance Procedures

The IRS Form 8038-G asks specific questions about whether written procedures exist with regard to compliance with the federal tax code for tax-exempt obligations. Please answer the following questions to help us complete the form correctly prior to your signature. Please note that your answers to these questions will not impact the terms or conditions of the subject transaction:

1. Has the Lessee established written procedures to monitor compliance with federal tax restrictions for the term of the lease? The written procedures should identify a particular individual within Lessee's organization to monitor compliance with the federal tax requirements related to use of the financed assets and describe actions to be taken in the event failure to comply with federal tax restrictions is contemplated or discovered.

YES _____ NO _____ If Yes, please attach/provide a copy.

Answer the following question *only if* proceeds of the current financing will be funded to an ESCROW Account.

The IRS Form 8038-G asks specific questions about written procedures to monitor the yield on the investment of gross proceeds of tax-exempt obligations and, as necessary, make payments of arbitrage rebate earned to the United States.

2. Has the Lessee established written procedures to monitor the yield on the investment of proceeds of the Lease on deposit in an escrow account or similar fund prior to being spent and to ensure that any positive arbitrage rebate earned is paid to the United States?

YES _____ NO _____ If Yes, please attach/provide a copy.

If you have further questions, please consult your regular bond or legal counsel.

The following 8038 G or GC Form is a
SAMPLE only.

The actual 8038G or GC will be
completed and sent to you for your
signature after closing, with instructions
to return the original to us at your
earliest convenience.

This is being done in this manner to
comply with Internal Revenue Service
regulations.

Thank you.

Form **8038-G**

(Rev. September 2011)

Department of the Treasury
Internal Revenue Service**Information Return for Tax-Exempt Governmental Obligations**

► Under Internal Revenue Code section 149(e)

► See separate instructions.

Caution: If the issue price is under \$100,000, use Form 8038-GC.

OMB No. 1545-0720

Part I Reporting AuthorityIf Amended Return, check here ► ☐

1 Issuer's name		2 Issuer's employer identification number (EIN)	
3a Name of person (other than issuer) with whom the IRS may communicate about this return (see instructions)		3b Telephone number of other person shown on 3a	
4 Number and street (or P.O. box if mail is not delivered to street address)	Room/suite	5 Report number (For IRS Use Only) 3	
6 City, town, or post office, state, and ZIP code		7 Date of issue	
8 Name of issue		9 CUSIP number	
10a Name and title of officer or other employee of the issuer whom the IRS may call for more information (see instructions)		10b Telephone number of officer or other employee shown on 10a	

Part II Type of Issue (enter the issue price). See the instructions and attach schedule.

11 Education	11	XXXXXX
12 Health and hospital	12	XXXXXX
13 Transportation	13	XXXXXX
14 Public safety	14	XXXXXX
15 Environment (including sewage bonds)	15	XXXXXX
16 Housing	16	XXXXXX
17 Utilities	17	XXXXXX
18 Other. Describe ►	18	XXXXXX
19 If obligations are TANs or RANs, check only box 19a ► ☐		
If obligations are BANs, check only box 19b ► ☐		
20 If obligations are in the form of a lease or installment sale, check box ► ☐		

Part III Description of Obligations. Complete for the entire issue for which this form is being filed.

	(a) Final maturity date	(b) Issue price	(c) Stated redemption price at maturity	(d) Weighted average maturity	(e) Yield
21	XXXXXX	\$ XXXXXX	\$ XXXXXX	XXXXXX years	XXXXXX %

Part IV Uses of Proceeds of Bond Issue (including underwriters' discount)

22 Proceeds used for accrued interest	22	XXXXXX
23 Issue price of entire issue (enter amount from line 21, column (b))	23	XXXXXX
24 Proceeds used for bond issuance costs (including underwriters' discount)	24	XXXXXX
25 Proceeds used for credit enhancement	25	XXXXXX
26 Proceeds allocated to reasonably required reserve or replacement fund	26	XXXXXX
27 Proceeds used to currently refund prior issues	27	XXXXXX
28 Proceeds used to advance refund prior issues	28	XXXXXX
29 Total (add lines 24 through 28)	29	XXXXXX
30 Nonrefunding proceeds of the issue (subtract line 29 from line 23 and enter amount here)	30	XXXXXX

Part V Description of Refunded Bonds. Complete this part only for refunding bonds.

31 Enter the remaining weighted average maturity of the bonds to be currently refunded	XXXXXX years
32 Enter the remaining weighted average maturity of the bonds to be advance refunded	XXXXXX years
33 Enter the last date on which the refunded bonds will be called (MM/DD/YYYY)	XXXXXX
34 Enter the date(s) the refunded bonds were issued ► (MM/DD/YYYY)	XXXXXX

For Paperwork Reduction Act Notice, see separate instructions.

Cat. No. 63773S

Form **8038-G** (Rev. 9-2011)

35	Enter the amount of the state volume cap allocated to the issue under section 141(b)(5)	35	XXXXXX	
36a	Enter the amount of gross proceeds invested or to be invested in a guaranteed investment contract (GIC) (see instructions)	36a	XXXXXX	
b	Enter the final maturity date of the GIC ► _____			
c	Enter the name of the GIC provider ► _____			
37	Pooled financings: Enter the amount of the proceeds of this issue that are to be used to make loans to other governmental units	37	XXXXXX	
38a	If this issue is a loan made from the proceeds of another tax-exempt issue, check box ☐ and enter the following information:			
b	Enter the date of the master pool obligation ► _____			
c	Enter the EIN of the issuer of the master pool obligation ► _____			
d	Enter the name of the issuer of the master pool obligation ► _____			
39	If the issuer has designated the issue under section 265(b)(3)(B)(i)(III) (small issuer exception), check box			☐
40	If the issuer has elected to pay a penalty in lieu of arbitrage rebate, check box			☐
41a	If the issuer has identified a hedge, check here ☐ and enter the following information:			
b	Name of hedge provider ► _____			
c	Type of hedge ► _____			
d	Term of hedge ► _____			
42	If the issuer has superintegrated the hedge, check box			☐
43	If the issuer has established written procedures to ensure that all nonqualified bonds of this issue are remediated according to the requirements under the Code and Regulations (see instructions), check box			☐
44	If the issuer has established written procedures to monitor the requirements of section 148, check box			☐
45a	If some portion of the proceeds was used to reimburse expenditures, check here ☐ and enter the amount of reimbursement ► _____			
b	Enter the date the official intent was adopted ► _____			

Signature and Consent	Under penalties of perjury, I declare that I have examined this return and accompanying schedules and statements, and to the best of my knowledge and belief, they are true, correct, and complete. I further declare that I consent to the IRS's disclosure of the issuer's return information, as necessary to process this return, to the person that I have authorized above.					
	XXX Signature of issuer's authorized representative			Date	SAMPLE DOCUMENT Type or print name and title	
Paid Preparer Use Only	Print/Type preparer's name		Preparer's signature		Date	Check ☐ if self-employed PTIN
	Firm's name ▶				Firm's EIN ▶	
	Firm's address ▶				Phone no.	



ESSENTIAL USE CERTIFICATE

1. Has any of the equipment to be leased been delivered? ☐ YES ☐ NO
Is the equipment to be leased replacing any existing equipment? ☐ YES ☐ NO
If YES, how long has the existing equipment been in use?
☐ 1-3 years ☐ 4-5 years ☐ 6-7 years ☐ 7+ years

Why is the existing equipment being replaced? _____

What will be done with the replaced equipment? _____

2. What grade levels, locations and departments will utilize the equipment to be leased?

☐ K-4 ☐ University ☐ Social Sciences
☐ 5-6 ☐ Math ☐ Computer Lab
☐ 7-8 ☐ Science ☐ Classroom: _____
☐ 9-12 ☐ Language Arts ☐ Other: _____

Who will be the principal users of the equipment? *(Total of all users below equal 100%.)*

☐ Students: _____% ☐ Classified Faculty: _____% ☐ Other: _____%
☐ Certified Faculty: _____% ☐ Administrative: _____% ☐ Other: _____%

What applications will the equipment be used for and what benefits will the equipment provide? *(Please be detailed.)* _____

(Use additional pages if necessary.)

3. What is/are the sources of funding for repayment of the lease?

☐ General Fund ☐ Other
Fund: _____
☐ Grant Revenue (detail type of grant): _____ ☐
Other: _____

Are the funds for the payment(s) due in the first fiscal year of the lease appropriated and encumbered in the District's approved budget? ☐ YES ☐ NO
If NO, why are the funds not appropriated and encumbered in an approved budget?

4. Has the District's governing Board approved entering into the lease? ☐ YES ☐ NO

If YES, please provide a copy of Board Minutes or Resolution.

If NO, why is a Board approval not required, or when will the Board approve entering into the lease? _____

5. Has the School District ever non-appropriated funds? ☐ YES ☐ NO

If YES, please provide details regarding any non-appropriation: _____

Completed By: _____ Completed By: _____

Title: _____ Title: _____

Date: _____ Date: _____

EXHIBIT B

ACCEPTANCE CERTIFICATE

Re: Schedule No. PUB 16926, dated June 13, 2017, (the "Schedule") to Master Lease Purchase Agreement, dated as of June 14, 2016, between Apple Inc., as Lessor, and CORVALLIS SCHOOL DISTRICT 509J, as Lessee.

Apple Inc. is hereby requested to pay the person or entity designated below as Payee, the sum set forth below in payment of a portion or all of the cost of the acquisition described below. The amount shown below is due and payable under the invoice of the Payee attached hereto with respect to the cost of the acquisition of the equipment and has not formed the basis of any prior request for payment. The equipment described below is part or all of the "Equipment" listed in the Schedule to the Master Lease Purchase Agreement referenced above.

Payee Name: _____

Description or Invoice #

\$ Amount

Lessee hereby certifies and represents to and agrees with Lessor as follows:

- (1) The Equipment described above has been delivered, installed and accepted on the date hereof.
- (2) Lessee has conducted such inspection and/or testing of the Equipment listed in the Schedule as it deems necessary and appropriate and hereby acknowledges that it accepts the Equipment for all purposes.
- (3) Lessee is currently maintaining the insurance coverage required by Section 15 of the Master Lease.
- (4) No event or condition that constitutes, or with notice or lapse of time or both would constitute, an Event of Default or Event of Non-appropriation (each as defined in the Master Lease) under any Lease exists at the date hereof.

PARTIAL ACCEPTANCE CERTIFICATE (Only a portion of Equipment Has Been Accepted)

LESSEE: **CORVALLIS SCHOOL DISTRICT 509J**

Signature: **X** _____

Printed Name/Title: **X** _____

Date: **X** _____

FINAL ACCEPTANCE CERTIFICATE (All Equipment Has Been Accepted)

LESSEE: **CORVALLIS SCHOOL DISTRICT 509J**

Signature: **X** _____

Printed Name/Title: **X** _____

Date: **X** _____

PLEASE RETURN PAYMENT REQUEST TO:
APPLE INC. ~ 1111 Old Eagle School Road ~ Wayne, PA 19087



Financial Services

Education Finance

- ☐ Check here if your billing or Equipment Location has changed or is incorrect. Please note changes on the reverse side.
Payments sent without a copy of this invoice may be subject to a delay in processing.

- Please do not send correspondence to this address.
- Make check payable to :

Apple Inc. c/o Apple Financial Services
REF # PUB 16926
1111 OLD EAGLE SCHOOL RD.
WAYNE, PA 19087

INVOICE# ADV056132017
REFERENCE # PUB 16926
CUSTOMER #
DUE DATE: 7/1/2017
TOTAL DUE \$120,540.00

LEASE PAYMENT INVOICE

Remit Lease Payment to:

Apple Inc.
1111 Old Eagle School Rd.
Wayne, PA 19087
Attn: Jimmy King

Future Remittance:

Apple Inc. c/o Apple Financial Services
PO Box 41602
Philadelphia, PA 19182-2276

	INVOICE #	REFERENCE #	CUSTOMER
	ADV051713	PUB 16926	
P.O. NUMBER		EQUIPMENT DESCRIPTION	
		SEE BELOW	
EQUIPMENT LOCATION			
CORVALLIS SCHOOL DISTRICT 509J 836 NW 11th St Corvallis, OR, 97330			

EQUIPMENT DESCRIPTION	DUE DATE	PAYMENT AMOUNT
Apple Computer Equipment	7/1/2017	\$120,540.00
TOTAL DUE		\$120,540.00

FOR PROPER CREDIT, PLEASE SUBMIT A COPY OF THIS INVOICE WITH PAYMENT



Corvallis
SCHOOL DISTRICT

XVII. CONSOLIDATED INFORMATION

XVII.A. Non-Licensed Personnel Information



Corvallis

SCHOOL DISTRICT

Prepared for: Corvallis School Board
Prepared by: Jennifer Duvall, Human Resources Director
Meeting Date: June 19, 2017

Non-licensed Personnel Information

NO ACTION REQUIRED

Recommendation to Hire

Lisa Corrigan: Career Center Specialist, 4 hrs, Corvallis High School, effective May 8, 2017
(Regular/Probationary)

Jose Schofield: Student Behavior Support 2, 7.5 hrs, Corvallis High School, effective May 8, 2017
(Regular/Probationary)

Tammy Roles: Administrative Assistant 1, 8 hrs (4 hrs Food Service & 4 hrs Technology), District Office, effective May 22, 2017 (Regular/Probationary)

Aaryn Prettyman: Student Behavior Support 2, 6.5 hrs, Wilson Elementary, effective May 30, 2017
(Regular/Probationary)

Dewayne Edwards: Campus Steward 1, 8 hrs, Hoover Elementary, Effective May 30, 2017
(Regular/Probationary)

Elena Chavarria-Correa: Translator, 4 hrs, District Office, Effective August 29, 2017
(Regular/Probationary)-Note: resigned from 6.5 hr Bilingual Student/Family Advocate

John Michael Holden: Custodial & Operations Manager, 8 hrs, District Office, June 12, 2017
(Probationary/Non Rep)-Note: resigned from 8 hr Fiscal Clerk2/OA position

Michael Fischer: Student Behavior Support 2, 6.5 hrs, Mt. View Elementary, Effective August 29, 2017 (Regular/Probationary)

Magdalena Rhode: Educational Assistant2/Assessment Tech, 6.75 hrs, Linus Pauling, Effective August 29, 2017 (Regular/Probationary)

Cathleen Rose: Educational Assistant 2/LRC, 6.5 hrs, Linus Pauling, Effective August 29, 2017
(Regular/Probationary)

Susan Kelly: Educational Assistant 3, 7.5 hrs, Crescent Valley High School, Effective August 29, 2017
(Regular/Probationary)

Maria Dubose: Educational Assistant 2, 3 hrs, Hoover Elementary, Effective August 29, 2017
(Regular/Probationary)



Corvallis

SCHOOL DISTRICT

Termination/Resignation/Layoff/Retirement

Howard Brilman: Educational Assistant-Lifeskills, 7 hrs, Jefferson Elementary School, effective June 30, 2017 (Retirement)

Ethan Novak: Educational Assistant 2, 6.5 hrs, Linus Pauling Middle School, effective June 30, 2017 (Resignation)

Alex Grandstaff: Maintenance Lead, 8 hrs, Crescent Valley High School, Effective May 24, 2017 (Resignation)

Elyse Newport: Educational Assistant Life Skills, 7 hrs, Linus Pauling Middle School, effective June 30, 2017 (Resignation)

Jennifer Robins: Child Care Provider, 3 hrs, Corvallis High School, effective June 30, 2017 (Resignation)

Melissa Zendejas: Educational Assistant 2/LRC; 6.5 hrs, Franklin Elementary, effective June 9, 2017 (Resignation)

Shannon Fast: Educational Assistant 2, 6.75 hrs, Cheldelin Middle School, effective June 30, 2017 (Resignation)

Melinda Boland: Special Ed Behavior Asst, 8 hrs, District Office, Effective May 31, 2017 (Resignation)

Zachary McConahy: Educational Assistant 2, 6.5 hrs, Cheldelin Middle School, effective June 30, 2017 (Resignation)

Maxwell Bruch: Educational Assistant 2/LRC, 7 hrs, Lincoln Elementary, effective June 30, 2017 (Resignation)

Carol Doyle: School to Career Transition Specialist, 5.5 hours, Food Service Assistant, 2 hours, Crescent Valley High School, effective June 30, 2017 (Resignation)

Rosemarie Freebourn: Food Service Assistant, 4 hrs, Central Kitchen, effective June 30, 2017 (Resignation)

Michael Villavicencio: Food Service Assistant, 4 hrs, Central Kitchen, effective June 30, 2017 (Resignation)



Corvallis

SCHOOL DISTRICT

Prepared for: Corvallis School Board
Prepared by: Jennifer Duvall, Human Resources Director
Meeting Date: June 19, 2017

Non-licensed Personnel Information **NO ACTION REQUIRED – ADDENDUM**

Recommendation to Hire

Nathaniel Lattanzio: Educational Assistant Lifeskills, 7 hrs, Linus Pauling Middle School, effective August 29, 2017 (Probationary)

Termination/Resignation/Layoff/Retirement

Anthony Zambito: Educational Assistant 2, 8 hrs, Harding Center, effective June 30, 2017(Resignation)



Corvallis

SCHOOL DISTRICT

XVII.B. Unaudited Financial Statements - April 30, 2017 and May 31, 2017



Corvallis

SCHOOL DISTRICT

Prepared for: Corvallis School Board
Prepared by: Olivia Meyers Buch, Finance and Operations Director
Meeting Date: June 19, 2017

April Financial Statements (Unaudited)

NO ACTION REQUIRED

Background

The Statements of Resources and Requirements for the General Fund for the period ending April 30, 2016 and April 30, 2017 follow this report.

Year-to-date operating revenues through the end of April 2017 total \$60.5 million or 94.3% of total budgeted operating revenues as compared to \$56.9 million or 91.1% through the end of April 2016. General Fund expenditures through April 30, 2017 are up \$2.9 million as compared to the prior year. Salaries and benefits constitute 77.0% of the increase, or \$2.3 million, while supplies and materials constitute 23% of the increase, or \$0.68 million.

Projected resources and requirements through June 30, 2017 result in an ending fund balance of \$9.36 million, or 14.6% of projected operating revenues. The projected ending fund balance reflects a change in fund balance, or operating deficit, of \$0.9 million; however, all General Fund reserves are projected to be at or above the designations outlined in board policy on June 30, 2017.

Please contact me with questions or if you would like additional information.

Supplementary Materials

1. Statements of Resources and Requirements as of April 30, 2016 and 2017
2. Schedule of Investments as of April 30, 2017
3. Schedule of Cash Disbursements greater than or equal to \$1,000 for the period of April 1 – April 30, 2017

Corvallis School District 509J
Statement of Resources and Requirements
Fiscal Year to Date as of Apr 30, 2016 and 2017 Respectively (Unaudited)

General Fund

	FY 2015-16					FY 2016-17				
	Amended Budget	Actuals Thru 30-04-16	% of Budget	Actuals Thru 30-06-16	% of Budget	Amended Budget	Actuals Thru 30-04-17	% of Budget	Projected Thru 30-06-17	% of Budget
RESOURCES										
State School Fund Formula Revenue										
State School Fund - General Support	\$ 31,722,494	\$ 28,218,666	89.0%	\$ 31,100,248	98.0%	\$ 31,748,251	\$ 29,138,413	91.8%	\$ 30,709,077	96.7%
Property Taxes Levied by District	24,678,358	23,774,615	96.3%	24,620,354	99.8%	26,014,907	25,221,229	96.9%	26,022,907	100.0%
Common School Fund	903,506	451,753	50.0%	1,129,382	125.0%	834,692	592,306	71.0%	1,184,612	141.9%
County School Funds	100,000	126,397	126.4%	146,185	146.2%	140,000	274,551	196.1%	274,551	196.1%
Federal Forest Fees	18,000		0.0%	18,888	104.9%	-	-	-	-	-
Local Option Taxes Levied by District	4,064,897	3,923,145	96.5%	4,061,954	99.9%	4,545,040	4,417,274	97.2%	4,544,065	100.0%
Earnings on Investments	100,000	123,920	123.9%	181,581	181.6%	180,000	215,610	119.8%	180,000	100.0%
State School Fund Prior Year Adjustment	-	-	-	824,580	-	(54,226)	-	-	281,636	-
Other	884,539	323,805	36.6%	884,451	100.0%	795,003	665,417	83.7%	1,092,978	137.5%
Total Operating Revenues	\$ 62,471,794	\$ 56,942,301	91.1%	\$ 62,967,623	100.8%	\$ 64,203,667	\$ 60,524,800	94.3%	\$ 64,289,826	100.1%
Beginning Fund Balance	\$ 8,388,192	\$ 8,388,192	100.0%	\$ 8,388,192	100.0%	\$ 10,278,573	\$ 10,278,573	100.0%	\$ 10,278,573	100.0%
TOTAL RESOURCES	\$ 70,859,986	\$ 65,330,493	92.2%	\$ 71,355,815	100.7%	\$ 74,482,240	\$ 70,803,373	99.2%	\$ 74,568,399	100.1%
REQUIREMENTS										
Salaries	\$ 32,438,617	\$ 22,915,363	70.6%	\$ 32,433,363	100.0%	\$ 34,920,419	\$ 24,628,983	70.5%	\$ 34,571,215	99.0%
Associated Payroll Costs	18,397,586	12,475,724	67.8%	17,795,748	96.7%	19,366,811	\$ 13,027,658	67.3%	19,173,143	99.0%
Purchased Services	8,008,679	5,667,535	70.8%	8,006,543	100.0%	7,702,555	\$ 5,901,415	76.6%	7,625,529	99.0%
Supplies and Materials	2,077,428	1,558,422	75.0%	1,979,496	95.3%	2,929,169	\$ 1,949,908	66.6%	2,899,877	99.0%
Capital Outlay	83,000	80,328	96.8%	102,021	122.9%	86,000	\$ 64,450	74.9%	85,140	99.0%
Other Objects	761,175	753,915	99.0%	760,071	99.9%	861,009	829,127	96.3%	852,399	99.0%
Total Operating Expenditures	\$ 61,766,485	\$ 43,451,288	70.3%	\$ 61,077,242	98.9%	\$ 65,865,963	\$ 46,401,541	70.4%	\$ 65,207,303	99.0%
Transfers	\$ 2	-	-	-	-	\$ -	-	-	-	-
Contingency	1,554,136	-	-	-	-	1,530,092	-	-	-	-
Rainy Day Reserves	3,108,272	-	-	-	-	3,210,183	-	-	-	-
Unappropriated Reserves	3,108,272	-	-	-	-	2,553,183	-	-	-	-
Unappropriated Reserve (PERS)	1,322,819	-	-	-	-	1,322,819	-	-	-	-
TOTAL REQUIREMENTS	\$ 70,859,986	\$ 43,451,288		\$ 61,077,242		\$ 74,482,240	\$ 46,401,541		\$ 65,207,303	
ENDING FUND BALANCE		\$ 21,879,205		\$ 10,278,573			\$ 24,401,832		\$ 9,361,096	
Contingency				1,574,191	2.5% *				1,607,246	2.5% *
Rainy Day Reserves				3,148,381	5.0% *				3,214,491	5.0% *
Unappropriated Reserves				4,233,182	6.7% *				3,216,541	5.0% *
Unappropriated Reserve (PERS)				1,322,819	2.1%				1,322,819	2.1% *
* Percent of Operating Revenue				10,278,573	16.3%				9,361,096	14.6%

Corvallis School District 509J
Schedule of Investments
April 30, 2017

Type of Investment	Investment Date	Maturity/ Call Date	No. of Days	Bond Equivalent Yield	Purchase Price	Par (Maturity) Value
US Government-Sponsored Enterprises (Total):	03-29-16	09-29-17	549	0.850%	\$100.00	1,000,000
	05-17-16	11-17-17	549	0.875%	\$100.00	1,000,000
	11-17-16	02-08-18	448	0.825%	\$100.06	1,000,000
	11-17-16	03-08-18	476	0.850%	\$99.94	1,000,000
	11-17-16	04-09-18	508	0.869%	\$99.84	1,000,000
	11-17-16	05-14-18	543	0.891%	\$99.76	1,000,000
Total Investments outside of Local Government Investment Pool:						<u>\$ 6,000,000</u>
				Average Annualized Rate		
<u>Local Government Investment Pool:</u>						
General Account				1.21%	\$ 39,790,202	
<u>Debt Service Account</u>				1.21%	<u>241</u>	
<u>Subtotal LGIP ¹</u>					<u>\$ 39,790,442</u>	
<u>Amount in Custody with Bank of America:</u>						
Collateralized Money Market				0.00%	\$0.00	
<u>Local Government Investment Pool - Pension Bond Debt Service:</u>						
Pension Bond Debt Service Account: ^c				1.21%	<u>\$ 1,615,536</u>	
<u>Total Investments</u>						<u>\$ 47,405,978</u>

1. The maximum amount (in any combination of accounts) that the Local Government Investment Pool (LGIP) allows in an account is \$47,012,858
2. The PERS Bond Debt Service Account is outside of the LGIP limit, and collects the PERS intercept payments from the Basic School Fund for payment twice a year to the bond holders of the PERS bond debt.
3. This investment was purchased at a premium to (or in excess of) the par (maturity) value. The investment includes semi-annual coupon payments, that together with the par values exceed their purchase price and yield the Bond Equivalent Yield displayed.

Compliance with Investment Policy

Type of Investment	Maximum Percent of Portfolio per Policy	Current Percent
US Government-Sponsored Enterprises (Total):	90.0%	12.7%
US Treasury Obligations	100.0%	0.0%
Local Government Investment Pool	100.0%	87.3%
Bankers Acceptances	25.0%	0.0%
Repurchase Agreements	25.0%	0.0%
State and Local Government Securities	25.0%	0.0%
Time Certificates of Deposit & Collateralized Money Market	50.0%	0.0%
Commercial Paper (bonds and promissory notes issued by corporations)	10.0%	0.0%
TOTAL		100.00%

Benchmarks as of 3/31/17:

3-Month U. S. T-Bill bond equivalent yield:	0.75%
3-Mo. Jumbo CDs	1.06%

Corvallis School District 509J
Schedule of Cash Disbursements greater than or equal to \$1,000
For the period of April 1, 2017 - April 30, 2017

Vendor by Fund and Object	Check Total
100 - General Fund	
Charter School Payments	
INAVALE COMMUNITY PARTNERS, INC	73,863.76
Computer Software	
APPLE, INC	1,100.00
BRAINPOP LLC	1,795.00
FOLLETT SCHOOL SOLUTIONS, INC	2,499.00
READ NATURALLY	2,470.00
Consumable Supplies and Materials	
AMAZON.COM CREDIT SERVICES	4,987.43
COMPVIEW INC	1,160.00
CORVALLIS POWER EQUIPMENT	1,419.27
GEORGIE'S CERAMIC & CLAY CO - PORTLAND	1,087.00
HOME DEPOT CREDIT SERVICES	1,651.72
JW PEPPER & SON INC	1,162.23
MOUNTAIN HOME BIOLOGICAL	2,275.82
OETC	6,613.00
OFFICE MAX	4,750.98
SANS INC.	1,290.00
STAPLES ADVANTAGE - DEPT LA	4,105.59
VARSITY SCOREBOARDS	1,443.29
Copier Charges	
CTX - SAN FRANCISCO	6,035.06
Electricity	
CONSUMERS POWER INC	25,596.25
PACIFIC POWER AND LIGHT	48,618.06
Fuel	
BENTON COUNTY PUBLIC WORKS	2,009.64
NW NATURAL	42,707.08
Garbage	
REPUBLIC SERVICES	10,957.34
Instructional, Professional and Technical Service	
INAVALE COMMUNITY PARTNERS, INC	1,491.36
LINN BENTON COMMUNITY COLLEGE	26,312.01
OREGON STATE UNIVERSITY OFFICE FOR SPONC	10,753.14
Library Books	
AMAZON.COM CREDIT SERVICES	1,298.17
INGRAM LIBRARY SERVICES	5,695.56
Other Communication Services	
CENTURYLINK	4,342.62
Other Employee Benefits	
Navarra, Paul D	1,215.00

Corvallis School District 509J
Schedule of Cash Disbursements greater than or equal to \$1,000
For the period of April 1, 2017 - April 30, 2017

Vendor by Fund and Object	Check Total
Other Non-instructional Professional and Technical	
DLR GROUP	13,447.58
MAXIM HEALTHCARE SERVICES	11,479.50
PACIFIC EDUCATIONAL GROUP, INC.	6,000.00
SAMARITAN HEALTH SERVICES	5,076.25
SELECTEMP EMPLOYMENT SERVICES	5,772.21
Other Property Services	
US Bank Equipment Finance	4,090.41
Printing and Binding	
LINN BENTON COMMUNITY COLLEGE	1,449.15
LINN COUNTY PRINTING	5,985.72
Reimbursable Student Transportation	
DIAL-A-BUS OF BENTON COUNTY	34,947.13
DYE, MINDY	1,057.16
FIRST STUDENT INC	299,142.23
Repairs and Maintenance Services	
BENTON COUNTY PUBLIC WORKS	2,269.93
ECO HOME COMFORT, LLC	1,309.00
KONE INC	3,878.94
PROCTOR SALES INC.	1,420.55
PUROCLEAN CERTIFIED RESTORATION	2,447.00
REYNOLDS ELECTRIC, INC.	8,073.21
Telephone	
AT&T MOBILITY-ACCT#837370420 (TECH)	1,910.14
Travel, Out of District	
HOLIDAY INN EXPRESS & SUITES	1,354.50
OREGON STATE UNIVERSITY - COLLEGE OF BUS	5,595.50
TIGARD-TUALATIN SCHOOL DISTRICT	2,200.00
Water and Sewage	
CITY OF CORVALLIS	26,481.48
Taxes and Licenses	
CITY OF CORVALLIS_	3,515.95
Legal Services	
LUVAAS COBB	2,129.00
Technology Taggable Equip <\$5,000	
OETC	4,723.00
Tuition Payments to Other Districts Within State	
SALEM-KEIZER SCHOOL DISTRICT	30,166.50

Corvallis School District 509J
Schedule of Cash Disbursements greater than or equal to \$1,000
For the period of April 1, 2017 - April 30, 2017

Vendor by Fund and Object	Check Total
100 - General Fund Total	786,627.42
203 - Food Service Fund	
Food - Food Service Only	
DUCK DELIVERY PRODUCE INC	12,243.31
FRANZ FAMILY BAKERIES	4,075.01
LOCHMEAD DAIRY	12,938.15
Inventories	
MCDONALD WHOLESALE CO	38,925.33
NORTHWEST DISTRIBUTION SERVICES	2,116.29
SYSCO FOOD SERVICE	1,378.10
203 - Food Service Fund	Total
	71,676.19
204 - District Donation Fund	
Consumable Supplies and Materials	
LEGO EDUCATION	2,034.30
Meitle, Nancy	1,257.50
MUSIC THEATRE INTERNATIONAL	1,065.00
TRYSTING TREE GOLF CLUB	3,005.00
Travel, Student Out of District	
BOYS & GIRLS CLUB OF CORVALLIS	1,546.00
FIRST WASHINGTON	5,000.00
OCEAN ODYSSEY VACATION RENTALS	1,504.92
204 - District Donation Fund Total	15,412.72
296 - Grants Fund	
Travel, Out of District	
EDUCATION DESIGN LLC CREDIT CARD	5,100.00
296 - Grants Fund Total	5,100.00
297 - Student Body Funds	
Consumable Supplies and Materials	
EASTBAY	1,999.50
HARDWOOD INDUSTRIES INC	2,106.00
LIFETOUCH NATIONAL SCHOOL STUDIOS	5,590.08
M & R SALES	5,600.00
NO DINX INC	1,575.26
SEW ON	1,179.21
TARPS PLUS	3,934.71
Non-reimbursable Student Transportation	
EXPERIENCE OREGON CHARTER SERVICE	4,032.00
Other Non-instructional Professional and Technical	
HITCHCOCK, MAE	2,200.00
HOFFMAN, LAURA	1,400.00
Travel, Out of District	
HILTON HOUSTON-PLAZA MEDICAL CENTER	2,432.43

Corvallis School District 509J
Schedule of Cash Disbursements greater than or equal to \$1,000
For the period of April 1, 2017 - April 30, 2017

Vendor by Fund and Object	Check Total
Travel, Student Out of District	
CARDINALI, DENISE	7,320.00
FIRST WASHINGTON	5,000.00
HILTON HOUSTON-PLAZA MEDICAL CENTER	5,675.67
HOLIDAY INN EXPRESS - SPOKANE VALLEY	6,772.80
HYATT REGENCY HOUSTON	4,689.36
PATHFINDER TRAVEL	11,808.30
TRUENORTH TRAVEL SOLUTION LLC	10,480.00
297 - Student Body Funds Total	83,795.32
298 - Designated Revenue Fund	
Consumable Supplies and Materials	
AMAZON.COM CREDIT SERVICES	1,407.94
DICK BLICK	1,352.96
HEINEMANN	1,419.66
PLATT ELECTRIC SUPPLY CO	2,774.32
Instructional, Professional and Technical Service	
J STUART ABLON Ph D	20,000.00
Repairs and Maintenance Services	
CELL PHONE SICK BAY	1,206.20
Travel, Student Out of District	
ALASKA AIRLINES CREDIT CARD CHARGE	1,900.00
OREGON SHAKESPEARE FESTIVAL-GROUP SALES	3,270.00
298 - Designated Revenue Fund Total	33,331.08
601 - Insurance Fund	
Other Non-instructional Professional and Technical	
PacificSource Administrators	1,000.00
Group Insurance	
SAIF CORPORATION	3,463.44
601 - Insurance Fund Total	4,463.44
702 - Corvallis Public School Foundation Fund	
Cash Donations to Other Agencies	
CORVALLIS PUBLIC SCHOOLS FOUNDATION	70,000.00
702 - Corvallis Public School Foundation Fund Total	70,000.00
Grand Total	1,070,406.17



Corvallis

SCHOOL DISTRICT

Prepared for: Corvallis School Board
Prepared by: Olivia Meyers Buch, Finance and Operations Director
Meeting Date: June 19, 2017

May Financial Statements (Unaudited)

NO ACTION REQUIRED

Background

The Statements of Resources and Requirements for the General Fund for the period ending May 31, 2016 and May 31, 2017 follow this report.

Year-to-date operating revenues through the end of May 2017 total \$62.8 million or 97.8% of total budgeted operating revenues as compared to \$61.2 million or 97.9% through the end of May 2016. General Fund expenditures through May 31, 2017 are up \$3.2 million as compared to the prior year. Salaries and benefits constitute 77% of the increase, or \$2.47 million, while supplies and materials constitute 13% of the increase, or \$0.42 million.

Projected resources and requirements through June 30, 2017 result in an ending fund balance of \$9.36 million, or 14.6% of projected operating revenues. The projected ending fund balance reflects a change in fund balance, or operating deficit, of \$0.9 million; however, all General Fund reserves are projected to be at or above the designations outlined in board policy on June 30, 2017.

Please contact me with questions or if you would like additional information.

Supplementary Materials

1. Statements of Resources and Requirements as of May 31, 2016 and 2017
2. Schedule of Investments as of May 31, 2017
3. Schedule of Cash Disbursements greater than or equal to \$1,000 for the period of May 1 – May 31, 2017

Corvallis School District 509J
Statement of Resources and Requirements
Fiscal Year to Date as of May 31, 2016 and 2017 Respectively (Unaudited)

General Fund

	FY 2015-16					FY 2016-17				
	Amended	Actuals Thru	% of	Actuals Thru	% of	Amended	Actuals Thru	% of	Projected Thru	% of
	Budget	5/31/2016	Budget	6/30/2016	Budget	Budget	5/31/2017	Budget	6/30/2017	Budget
RESOURCES										
State School Fund Formula Revenue										
State School Fund - General Support	\$ 31,722,494	\$ 31,100,248	98.0%	\$ 31,100,248	98.0%	\$ 31,748,251	\$ 30,803,517	97.0%	\$ 30,803,517	97.0%
Property Taxes Levied by District	24,678,358	23,861,182	96.7%	24,620,354	99.8%	26,014,907	25,305,168	97.3%	26,022,907	100.0%
Common School Fund	903,506	451,753	50.0%	1,129,382	125.0%	834,692	592,306	71.0%	1,184,612	141.9%
County School Funds	100,000	132,909	132.9%	146,185	146.2%	140,000	277,488	198.2%	277,488	198.2%
Federal Forest Fees	18,000		0.0%	18,888	104.9%	-	-	-	-	-
Local Option Taxes Levied by District	4,064,897	3,937,431	96.9%	4,061,954	99.9%	4,545,040	4,431,790	97.5%	4,544,065	100.0%
Earnings on Investments	100,000	143,464	143.5%	181,581	181.6%	180,000	247,877	137.7%	276,000	153.3%
State School Fund Prior Year Adjustment	-	824,580	-	824,580	-	(54,226)	274,920	-507.0%	274,920	-507.0%
Other	884,539	702,967	79.5%	884,451	100.0%	795,003	838,911	105.5%	996,978	125.4%
Total Operating Revenues	\$ 62,471,794	\$ 61,154,535	97.9%	\$ 62,967,623	100.8%	\$ 64,203,667	\$ 62,771,977	97.8%	\$ 64,380,487	100.3%
Beginning Fund Balance	\$ 8,388,192	\$ 8,388,192	100.0%	\$ 8,388,192	100.0%	\$ 10,278,573	\$ 10,278,573	100.0%	\$ 10,278,573	100.0%
TOTAL RESOURCES	\$ 70,859,986	\$ 69,542,727	98.1%	\$ 71,355,815	100.7%	\$ 74,482,240	\$ 73,050,550	102.4%	\$ 74,659,060	100.2%
REQUIREMENTS										
Salaries	\$ 32,438,617	\$ 25,638,837	79.0%	\$ 32,433,363	100.0%	\$ 34,920,419	\$ 27,505,509	78.8%	\$ 34,571,215	99.0%
Associated Payroll Costs	18,397,586	13,964,536	75.9%	17,795,748	96.7%	19,366,811	\$ 14,568,158	75.2%	19,173,143	99.0%
Purchased Services	8,008,679	6,172,376	77.1%	8,006,543	100.0%	7,702,555	\$ 6,426,105	83.4%	7,625,529	99.0%
Supplies and Materials	2,077,428	1,648,374	79.3%	1,979,496	95.3%	2,929,169	\$ 2,070,298	70.7%	2,899,877	99.0%
Capital Outlay	83,000	80,328	96.8%	102,021	122.9%	86,000	\$ 63,306	73.6%	85,140	99.0%
Other Objects	761,175	757,121	99.5%	760,071	99.9%	861,009	833,506	96.8%	852,399	99.0%
Total Operating Expenditures	\$ 61,766,485	\$ 48,261,572	78.1%	\$ 61,077,242	98.9%	\$ 65,865,963	\$ 51,466,882	78.1%	\$ 65,207,303	99.0%
Transfers	\$ 2	-		-		\$ -	-		-	
Contingency	1,554,136	-		-		1,530,092	-		-	
Rainy Day Reserves	3,108,272	-		-		3,210,183	-		-	
Unappropriated Reserves	3,108,272	-		-		2,553,183	-		-	
Unappropriated Reserve (PERS)	1,322,819	-		-		1,322,819	-		-	
TOTAL REQUIREMENTS	\$ 70,859,986	\$ 48,261,572		\$ 61,077,242		\$ 74,482,240	\$ 51,466,882		\$ 65,207,303	
ENDING FUND BALANCE		\$ 21,281,155		\$ 10,278,573			\$ 21,583,668		\$ 9,451,757	
Contingency				1,574,191	2.5% *				1,609,512	2.5% *
Rainy Day Reserves				3,148,381	5.0% *				3,219,024	5.0% *
Unappropriated Reserves				4,233,182	6.7% *				3,300,401	5.1% *
Unappropriated Reserve (PERS)				1,322,819	2.1%				1,322,819	2.1% *
* Percent of Operating Revenue				10,278,573	16.3%				9,451,757	14.7%

Corvallis School District 509J

Schedule of Investments

May 31, 2017

Type of Investment	Investment Date	Maturity/ Call Date	No. of Days	Bond Equivalent Yield	Purchase Price	Par (Maturity) Value
US Government-Sponsored Enterprises (Total):	03/29/16	09/29/17	549	0.850%	\$100.00	1,000,000
	05/17/16	11/17/17	549	0.875%	\$100.00	1,000,000
	11/17/16	02/08/18	448	0.825%	\$100.06	1,000,000
	11/17/16	03/08/18	476	0.850%	\$99.94	1,000,000
	11/17/16	04/09/18	508	0.869%	\$99.84	1,000,000
	11/17/16	05/14/18	543	0.891%	\$99.76	1,000,000

Total Investments outside of Local Government Investment Pool: \$ 6,000,000

Local Government Investment Pool:	Average Annualized Rate	
General Account	1.30%	\$ 28,824,149
Debt Service Account	1.30%	8,831,045
Subtotal LGIP ¹		<u>\$ 37,655,194</u>

Local Government Investment Pool - Pension Bond Debt Service:		
Pension Bond Debt Service Account: ⁴	1.30%	<u>\$ 1,617,310</u>

Total Investments \$ 45,272,504

1. The maximum amount (in any combination of accounts) that the Local Government Investment Pool (LGIP) allows in an account is \$47,012,858
2. The PERS Bond Debt Service Account is outside of the LGIP limit, and collects the PERS intercept payments from the Basic School Fund for payment twice a year to the bond holders of the PERS bond debt.
3. This investment was purchased at a premium to (or in excess of) the par (maturity) value. The investment includes semi-annual coupon payments, that together with the par values exceed their purchase price and yield the Bond Equivalent Yield displayed.

Compliance with Investment Policy

Type of Investment	Maximum Percent of Portfolio per Policy	Current Percent
US Government-Sponsored Enterprises (Total):	90.0%	13.3%
US Treasury Obligations	100.0%	0.0%
Local Government Investment Pool	100.0%	86.7%
Bankers Acceptances	25.0%	0.0%
Repurchase Agreements	25.0%	0.0%
State and Local Government Securities	25.0%	0.0%
Time Certificates of Deposit & Collateralized Money Market	50.0%	0.0%
Commercial Paper (bonds and promissory notes issued by corporations)	10.0%	0.0%
TOTAL		100.00%

Benchmarks as of 4/30/17:

3-Month U. S. T-Bill bond equivalent yield:	0.80%
3-Mo. Jumbo CDs	0.92%

Corvallis School District 509J
Schedule of Cash Disbursements greater than or equal to \$1,000
For the period of May 1, 2017 - May 31, 2017

Vendor by Fund and Object	Check Total
100 - General Fund	
Charter School Payments	
INAALE COMMUNITY PARTNERS, INC	59,412.69
Computer Software	
BRIGHT BYTES	16,873.21
CLEVERBRIDGE, INC	1,710.00
ExploreLearning	2,965.50
PAYSCHOOLS	1,098.85
Consumable Supplies and Materials	
AIR REPS, LLC	3,467.00
AMAZON.COM CREDIT SERVICES	9,638.19
GOVCONNECTION INC	3,928.25
GRAINGER	1,331.23
HOME DEPOT CREDIT SERVICES	1,786.11
JOSTENS INC	1,810.71
OFFICE MAX	19,404.09
PLATT ELECTRIC SUPPLY CO	3,030.38
PREFERRED HEALTH CHOICE	1,149.00
REYNOLDS ELECTRIC, INC.	4,647.90
SCHOOL SPECIALTY	2,755.70
STAPLES ADVANTAGE - DEPT LA	5,951.92
TECHNOLOGY INTEGRATION GROUP	2,467.72
Copier Charges	
CTX - SAN FRANCISCO	6,008.01
Electricity	
PACIFIC POWER AND LIGHT	48,080.25
Fuel	
BENTON COUNTY PUBLIC WORKS	1,826.06
NW NATURAL	32,778.37
Garbage	
REPUBLIC SERVICES	11,074.16
Instructional, Professional and Technical Service	
INAALE COMMUNITY PARTNERS, INC	1,435.71
Library Books	
PERMA-BOUND	1,888.40
Other Communication Services	
CENTURYLINK	1,145.34
Other Employee Benefits	
Welch-Radabaugh, Trinity N	1,215.00
Other Non-instructional Professional and Technical	
DLR GROUP	24,705.94

Corvallis School District 509J
Schedule of Cash Disbursements greater than or equal to \$1,000
For the period of May 1, 2017 - May 31, 2017

Vendor by Fund and Object	Check Total
MAXIM HEALTHCARE SERVICES	6,450.00
OPTIMIZON	6,236.75
SAMARITAN HEALTH SERVICES	5,076.25
SELECTEMP EMPLOYMENT SERVICES	4,655.44
WRIGHT'S MEDIA	1,741.00
Other Property Services	
US Bank Equipment Finance	4,090.41
Postage	
GARTEN SERVICES, INC	2,774.42
Printing and Binding	
FRANKLIN PRESS	1,276.00
LINN COUNTY PRINTING	1,063.69
Reimbursable Student Transportation	
DIAL-A-BUS OF BENTON COUNTY	38,599.44
DYE, MINDY	1,057.16
FIRST STUDENT INC	203,709.20
Rentals	
OREGON STATE UNIVERSITY ATHLETIC DEPT.	1,900.00
Repairs and Maintenance Services	
PACIFIC OFFICE AUTOMATION	4,376.00
REYNOLDS ELECTRIC, INC.	2,192.25
STRYKER CONSTRUCTION, INC.	2,194.00
TIM BREWER TREE & STUMP SERVICE INC	2,620.00
Telephone	
AT&T MOBILITY-ACCT#837370420 (TECH)	1,714.15
Textbooks	
PERMA-BOUND	4,355.90
Travel, Out of District	
MCMENAMINS KENNEDY SCHOOL CREDIT CARD CH	1,337.52
Water and Sewage	
CITY OF CORVALLIS	25,694.57
Taxes and Licenses	
CITY OF CORVALLIS_	1,975.00
100 - General Fund Total	598,674.84
203 - Food Service Fund	
Food - Food Service Only	
DUCK DELIVERY PRODUCE INC	12,988.60
FRANZ FAMILY BAKERIES	2,748.56
LOCHMEAD DAIRY	15,730.19
Inventories	
MCDONALD WHOLESALE CO	38,809.84
NORTHWEST DISTRIBUTION SERVICES	1,941.49

Corvallis School District 509J
Schedule of Cash Disbursements greater than or equal to \$1,000
For the period of May 1, 2017 - May 31, 2017

Vendor by Fund and Object		Check Total
203 - Food Service Fund	Total	72,218.68
204 - District Donation Fund		
Consumable Supplies and Materials		
AMAZON.COM CREDIT SERVICES		4,492.70
FRED MEYER CUSTOMER CHARGES		1,335.18
GHC SALES & CONSULTING		3,514.80
SCHOOL SPECIALTY		1,320.97
TRYSTING TREE GOLF CLUB		2,601.00
Equipment-like items \$1,000 - \$4,999		
WOODCRAFT		10,145.99
Travel, Student Out of District		
ARCO CREDIT CARD		1,986.00
BOYS & GIRLS CLUB OF CORVALLIS		1,451.50
HOLIDAY INN EXPRESS - EUGENE		1,059.60
204 - District Donation Fund Total		27,907.74
296 - Grants Fund		
Consumable Supplies and Materials		
MATH LEARNING CENTER		2,259.84
Instructional, Professional and Technical Service		
HIGH LEVEL TRAININGS		1,150.00
Other Non-instructional Professional and Technical		
WILLAMETTE VALLEY PLANNING, LLC		2,000.00
Textbooks		
CAMBIUM LEARNING INC		1,043.85
SCHOLASTIC TEACHER STORE		1,033.71
TREASURE BAY INC		1,485.02
Travel, Out of District		
DOUGLAS ESD		1,240.00
RUDOLF STEINER COLLEGE		1,340.00
296 - Grants Fund Total		11,552.42
297 - Student Body Funds		
Consumable Supplies and Materials		
AMAZON.COM CREDIT SERVICES		1,796.10
COSTCO - ALBANY		1,594.64
GARLAND NURSERY		1,115.03
GHC SALES & CONSULTING		3,673.20
LES & BOBS SPORTS AND APPAREL		2,169.25
M & R SALES		6,300.00
NO DINX INC		1,672.90
ON TRACK		8,853.35
SHIRT CIRCUIT		2,188.80

Corvallis School District 509J
Schedule of Cash Disbursements greater than or equal to \$1,000
For the period of May 1, 2017 - May 31, 2017

Vendor by Fund and Object	Check Total
Non-reimbursable Student Transportation	
FIRST STUDENT INC	6,573.26
Printing and Binding	
ELEMENT GRAPHICS, INC	3,593.85
Travel, Student Out of District	
BENEDICT, CHRISTINE	11,997.73
CAMPUS-INN EUGENE	1,402.24
HOLIDAY INN - BOISE AIRPORT	1,993.32
Patterson, Aubrey A	1,113.73
THE RADISSON PORTLAND AIRPORT	2,889.42
Equipment \$5,000 and greater	
BSN SPORTS	8,339.99
297 - Student Body Funds Total	67,266.81
298 - Designated Revenue Fund	
Consumable Supplies and Materials	
AMAZON.COM CREDIT SERVICES	3,150.26
ELEMENT GRAPHICS, INC	2,069.00
R3 ENGRAVING & SIGNS	1,878.55
Equipment-like items \$1,000 - \$4,999	
CORVALLIS BATTERY	1,575.00
Library Books	
PERMA-BOUND	2,117.45
Travel, Out of District	
OREGON AGRICULTURE TEACHERS ASSOCIATION	1,000.00
Travel, Student Out of District	
ALASKA AIRLINES CREDIT CARD CHARGE	1,275.00
ASHLAND HILLS HOTEL & SUITES	2,143.95
PATHFINDER TRAVEL	7,000.00
Equipment \$5,000 and greater	
BOYS & GIRLS CLUB OF CORVALLIS	10,000.00
BSN SPORTS	5,000.00
298 - Designated Revenue Fund	Total
	37,209.21
601 - Insurance Fund	
Consumable Supplies and Materials	
DAY WIRELESS SYSTEMS	2,253.00
Group Insurance	
LIFEMAP ASSURANCE COMPANY	18,809.42
WILLAMETTE DENTAL GROUP (GROUP Z1329)	39,960.00
601 - Insurance Fund	Total
	61,022.42
Grand Total	875,852.12



Corvallis

SCHOOL DISTRICT

XVIII. FAREWELL TO DEPARTING BOARD MEMBERS

XIX. SWEAR IN ELECTED BOARD MEMBERS

XX. ADJOURNMENT

*All times are approximate.

Note: The Chair of the Board may alter the order of business as they deem proper and necessary.



Corvallis

SCHOOL DISTRICT

Agendas – Agendas and supporting materials are available online at <https://v3.boardbook.org/Public/PublicHome.aspx?ak=1000829> a few days before each School Board meeting. For more information, please contact Kim Nelson at kimberly.nelson@corvallis.k12.or.us.

Communication With The School Board – Communication with the Board can be made by telephone, letter, e-mail and public testimony. Letters may be addressed to individual Board members or the Board as a whole and sent to 1555 SW 35th Street, Corvallis, OR 97333. E-mail may be sent to schoolboard@corvallis.k12.or.us and will be sent to all board members simultaneously as well as to key District Office staff. For more information, please contact Kim Nelson at kimberly.nelson@corvallis.k12.or.us.

Consolidated Action Agenda – The purpose of the consolidated action agenda is to expedite action on routine agenda items. All agenda items that are not held for discussion at the request of a Board member or staff member will be approved/accepted as written as part of the consolidated motion. Items designated or held for discussion will be acted upon individually.

Public Comment –

Guidelines are at: <https://www.csd509j.net/about-us/school-board/provide-input-and-be-informed/>

Executive Session – Permissible purposes of Executive Sessions include: ORS 192.660(2)(a) – Employment of Public Officers, Employees and Agents; ORS 192.660(2)(b) – Discipline of Public Officers and Employees; ORS 192.660(2)(d) – Labor Negotiator Consultations; ORS 192.660(2)(e) – Real Property Transactions; ORS 192.660(2)(f) – Exempt Public Records; ORS 192.660(2)(h) – Legal Counsel; ORS 192.660(2)(i) – Performance Evaluations of Public Officers and Employees; ORS 192.660(2)(j) – Public Investments.

Grievance Process - ORS 192.705

Grievances alleging a violation by a governing body of provisions in Public Meetings Law may be submitted in writing to Kim Nelson at kim.nelson@corvallis.k12.or.us or submitted between 8:00 am – 5:00 pm Monday through Friday at 1555 SW 35th Street, Corvallis, OR 97333. Additional information is available on the district website.

SCHOOL BOARD MEMBERS			
Judah Largent	541-231-8415	Terese Jones, Co-Vice Chair	541-230-1673
Sami Al-Abdrabbuh	541-283-6611	Shauna Tominey, Co-Vice Chair	541-829-8411
Chris Hawkins	541-602-2045	Luhui Whitebear, Chair	541-714.3305
Bernie Wang	541-704-7298		

EXECUTIVE STAFF MEMBERS	
Ryan Noss, Superintendent	541-757-5841
Melissa Harder, Assistant Superintendent / Human Resources Director	541-766-4857
Lauren Wolfe, Finance Director	541-757-5874
Byron Bethards, Student Growth & Experience Director	541-757-5470
Kim Patten, Operations Director	541-757-3849
Kim Nelson, Executive Assistant to the Superintendent; Board Secretary	541-757-5841