



Corvallis
SCHOOL DISTRICT

NOTICE

NOTICE IS HEREBY GIVEN of a meeting of the Corvallis School District Board of Directors.

Date & Time	Meeting Type	Location	Agenda
Tuesday, April 26, 2016 6:30 PM	Special	District Office Board Room, 1555 SW 35th Street, Corvallis, OR 97333	See attached.

Accessibility: To request accommodations for board meetings, please contact Kim Nelson at 541-757-5841 or kim.nelson@corvallis.k12.or.us at least 48 hours before the meeting.

***If you would like to watch live-streaming of the School Board meeting, please navigate to the District's YouTube channel: <https://www.youtube.com/channel/UC9Jtpte5dmilZl9kySBjVQ?>
A recording of the meeting will also be posted to that channel.***

POSTED: Corvallis School District Administration Building
Hans Boyle, Education Editor, Gazette Times (Via Email)

For more information, please contact Kim Nelson at 541-757-5841 or at kimberly.nelson@corvallis.k12.or.us



Corvallis

SCHOOL DISTRICT

Tuesday, April 26, 2016
6:30 PM

AGENDA
Special Meeting of the
BOARD OF DIRECTORS
Corvallis School District 509J

Meeting Details: Tuesday, April 26, 2016, 6:30 PM in the District Office Board Room,
1555 SW 35th Street, Corvallis, OR 97333.

If you would like to watch live-streaming of the School Board meeting, please navigate to the District's YouTube channel: <https://www.youtube.com/channel/UC9Jtpte5dmilZI9kySBJbVQ?> A recording of the meeting will also be posted to that channel.

- I. CALL TO ORDER AND ROLL CALL
- II. PLEDGE OF ALLEGIANCE
- III. ADOPT 2016-17 SCHOOL CALENDARS

Corvallis School District 509J
Board of Directors

BOARD MEETING DATE: April 26, 2016

FOR ACTION

SUBJECT: 2016-17 School Calendar

Information:

The Board approved key dates for the 2016-17 school year on April 13, 2015. Since there was a change in the spring conference model for 2015-16 school year, the Board wanted to hear feedback about it before approving the full 2016-17 calendar. District staff gathered feedback from administrators and teachers about the best time for spring conferences and there were mixed results. The teaching staff has had two opportunities this spring to provide input into the calendar days. The last survey received 175 responses to provide input into the combination of days for conferences and professional development. The proposed calendar includes the combination of days based on majority vote.

Contractual obligations and required instructional time must be taken into account when determining dates for conferences, staff development and professional learning community (PLC) time.

Calendar highlights:

- Fall conferences are at the end of October.
- January 2, 2017 needs to be observed as the New Year holiday, so students cannot be in session, but we can use it as a professional development day.
- Spring conferences will be in April.
- Four Fridays have a 2-hour early release for staff development for elementary and middle schools.
- President's Day is non-contract for staff and could possibly be used as a make-up day for weather closure.
- The last day of school is June 16, 2017.

Involvement:

Assistant Superintendent Kevin Bogatin and Human Resources Director Jennifer Duvall have gathered feedback from principals and teachers.

ACTION REQUESTED:

Adopt the proposed 2016-17 school calendars.

CONTACT PERSON: Jennifer Duvall



2016-2017 School Calendar – High School

	Mon	Tue	Wed	Thu	Fri
Aug 2016	29	30	31	1	2
Sep 2016	H	6	7	8	9
	12	13	14	15	16
	19	20	21	22	23
	26	27	28	29	30
Oct 2016	3	4	5	6	7
	10	11	12	13	14
	17	18	19	20	21
	24	25	26	27	C
	31	1	2	3	4
Nov 2016	7	8	9	10	H
	14	15	16	17	18
	21	22	23	H	25
	28	29	30	1	2
Dec 2016	5	6	7	8	9
	12	13	14	15	16
	19	20	21	22	23
	26	27	28	29	30
Jan 2017	2	3	4	5	6
	9	10	11	12	13
	16	17	18	19	20
	23	24	25	26	27
	30	31	1	2	3
Feb 2017	6	7	8	9	10
	13	14	15	16	17
	20	21	22	23	24
	27	28	1	2	3
Mar 2017	6	7	8	9	10
	13	14	15	16	17
	20	21	22	23	24
	27	28	29	30	31
Apr 2017	3	4	5	6	7
	10	11	12	13	14
	17	18	19	20	21
	24	25	26	27	28
May 2017	1	2	3	4	5
	8	9	10	11	12
	15	16	17	18	19
	22	23	24	25	26
	H	30	31	1	2
Jun 2017	5	6	7	8	9
	12	13	14	15	16/ER
	19	20	21	22	23

Notes
<ul style="list-style-type: none"> • Sept. 7 - First day of school • Oct. 14 – No school • Oct. 27-28 – No school (conferences) • Nov. 11 – Veteran’s Day • Nov. 23-25 – Thanksgiving break • Dec. 19-Jan. 2 – Winter break • Jan. 16 – Martin Luther King Jr. Day • Feb. 3 – No school • Feb. 6 – No school • Feb. 7 – Second semester starts • Feb. 20 – No school (weather make up day if needed) • March 27-31 – Spring break • April 14 – No school • May 29 – Memorial Day • June 16 – Last day of school (2 hour early release) • June 19-23 – Will be used for weather make up, if needed

KEY	
	No School
H	Holiday
C	Conferences



2016-2017 School Calendar – Elementary & Middle School

	Mon	Tue	Wed	Thu	Fri
Aug 2016	29	30	31	1	2
Sep 2016	H	6	7	8	9
	12	13	14	15	16
	19	20	21	22	23
	26	27	28	29	30
Oct 2016	3	4	5	6	7/ER
	10	11	12	13	14
	17	18	19	20	21
	24	25	26	27	28
	C	C	2	3	4
Nov 2016	7	8	9	10	H
	14	15	16	17	18
	21	22	23	H	25
	28	29	30	1	2
Dec 2016	5	6	7	8	9/ER
	12	13	14	15	16
	19	20	21	22	23
	26	27	28	29	30
Jan 2017	2	3	4	5	6
	9	10	11	12	13
	16	17	18	19	20
	23	24	25	26	27
	30	31	1	2	3
Feb 2017	6	7	8	9	10
	13	14	15	16	17
	20	21	22	23	24
	27	28	1	2	3/ER
Mar 2017	6	7	8	9	10
	13	14	15	16	17
	20	21	22	23	24
	27	28	29	30	31
Apr 2017	3	4	5	6	7
	10	11	12*	13/C	C
	17	18	19	20	21
	24	25	26	27	28
May 2017	1	2	3	4	5/ER
	8	9	10	11	12
	15	16	17	18	19
	22	23	24	25	26
	H	30	31	1	2
Jun 2017	5	6	7	8	9
	12	13	14	15	16/ER
	19	20	21	22	23

Notes
<ul style="list-style-type: none"> Sept. 7 - First day of School Sept. 7-13 - Kindergarten "Gentle Start" Oct 7 – 2 hour early release for elem & MS only Oct. 14 – No school Oct. 28 – No school Oct. 31 – No school (conferences) Nov. 1 – No school (conferences) Nov. 11 – Veteran’s Day Nov. 23-25 – Thanksgiving break Dec. 9 - 2 hour early release for elem & MS only Dec. 19-Jan. 2 – Winter break Jan. 16 – Martin Luther King Jr. Day Feb. 3 – No School Feb. 20 – No School (weather make up day if needed) March 3 - 2 hour early release for elem & MS only March 27-31 – Spring break April 12 – No school elem only (MS in session) April 13-14 – No school (conferences) May 5 - 2 hour early release for elem & MS only May 29 – Memorial Day June 16 – Last day of school (2 hour early release) June 19-23 – Will be used for weather make up, if needed <p>All Fridays: 1 hour early release for elementary & middle school students, unless noted above</p>

KEY	
	No School
H	Holiday
ER	Two hour early release
C	Conferences
*	One level is in school, see notes above



Corvallis

SCHOOL DISTRICT

IV. PUBLIC COMMENT REGARDING THE DESIRED QUALITIES AND QUALIFICATIONS FOR INTERIM SUPERINTENDENT

NOTE: To indicate your desire to comment, please complete a request card at the meeting and turn it in to the Board Secretary before the meeting begins. See attached guidelines for providing input to the School Board.

Corvallis School District 509J

How to Provide Input to the School Board

As of 03-02-16

The Corvallis School Board values the opinions and input of community patrons. As such, the purpose of this document is to provide general guidelines about how to make the most of your time when communicating with the School Board. The public may offer comments during certain School Board meetings or correspond in writing via email or U.S. mail, as outlined below.

I. Public Comment

Members of the public have the opportunity to share their ideas and opinions with the Board during the agenda item labeled *Public Comment*. These opportunities are offered only at certain School Board meetings.

To request the opportunity to offer public comment

- A. Complete a *Request to Address the Board* card, which can be found on a table at or outside the entrance of the meeting room.
- B. Complete all requested information. The Board Secretary will notify you if any information has been omitted or is unclear.
- C. Be specific regarding the topic about which you wish to speak. The Board Secretary will contact you if the topic is unclear or too general.
- D. Give the completed Request to Address the Board card to the Board Secretary at the head table **before** the meeting begins.
- E. Failing to fully and clearly complete the card and/or to submit it to the Board Secretary before the meeting begins may affect your opportunity to testify at the meeting.

Rules for Providing Public Comment

1. If you're called to testify:
 - Proceed to the podium in front of the Board.
 - Only one person at a time will be allowed at the podium, with exceptions at the board chair's discretion.
 - State your name and the topic you will address before you begin.
 - This is a matter of public record and will not count against your time.
2. Direct your comments to the Board. The Board Chair will refer any questions or requests for action to the proper person for a response at a later date.
3. Keep your comments to the specified time allotted.
 - You will be signaled when you have 30 seconds remaining.
 - You will be signaled when your time is up.
4. If others have testified before you about the same issue, please state that fact and either decline to testify or limit your comments to points not already stated.

Corvallis School District

How to Provide Input to the School Board

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5. If a group wishes to speak:
 - Please designate one spokesperson for the group; that person will stand at the podium.
 - In order to maintain the meeting schedule, repetitious comments will not be permitted.

6. Speakers may offer objective criticism of district operations and programs but the Board will not hear complaints concerning individual district personnel.
 - Any such complaints must be handled following the steps outlined in policy KL and administrative regulation KL-AR, copies of which are available during meetings at which public comment is accepted, or online at <http://policy.osba.org/corvall/KL/index.asp>.
 - Complaints regarding budget, programs, or other district issues also should be handled by first following the steps outlined in policy KL.

7. Undue interruption or other interference with the orderly conduct of Board business cannot be allowed.
 - Defamatory or abusive remarks are always out of order.
 - The board chair may terminate the speaker's privilege of address if, after being called to order, the speaker persists in improper conduct or remarks.

Important information

- A. The board secretary will sort the *Request to Address the Board* cards, which are complete and were received before the meeting begins, into sets by topic, then will shuffle each set and place them face down at her place.

- B. When it is time for public comment, the board secretary will draw one card from each set, in turn, and announce the name of the person who will be called up to testify.

- C. If you are called upon to testify, you will be allowed only a small amount of time to do so; usually three minutes are granted, but it could be less at the discretion of the board chair.

- D. If more comment requests are submitted than can be accommodated during the allotted time on the board's agenda, you might not be called upon to provide your comments. In that case, please refer to section II – Written Correspondence, should you wish to provide your comments in written form.

- E. When you testify, your name, address and comments are matters of public record, except for student addresses.

- F. Although it is not required, you may wish to prepare a written outline for your comments or to write them out in their entirety.

Corvallis School District

How to Provide Input to the School Board

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- G. Although providing a written copy of your comments is not required, should you wish to provide it:
- Please include your name, address and telephone number on the document.
 - You may either provide the board secretary with one copy of your written comments to distribute at a later date, or you may bring 13 copies to the meeting for the board secretary to distribute to those at the head table.
 - One copy will be filed as part of the official board record.
 - The same holds true for any handouts you wish the board to receive.
- H. If you wish to submit a letter or any form of written comments:
- Copies will be provided to all board members and key staff members.
 - The document will be kept in the district office as part of the official board record.
 - Letters, emails and other written materials are considered public record.

II. Written Correspondence

Letters, emails and other written materials submitted to the Board are considered public record. In lieu of public comment, you may send a letter via U.S. mail to: Corvallis School Board, Attn: Julie Catala, P.O. Box 3509J, Corvallis, OR 97339. Also, you may send an email to: schoolboard@corvallis.k12.or.us. This will send your e-mail to all board members at one time. Others who will receive emails sent to this address: superintendent, assistant superintendent, student services director, human resources director, finance and operations director, and executive assistant to the superintendent and board of directors.

III. Telephone Communication

Citizens also may contact board members by telephone:

Vincent Adams	541-738-4324 or 541-240-4055
Judy Ball	541-758-1671 or 240-997-1222
Bill Kemper	541-754-0943 or 541-740-0728
Alexis McQuillan	541-230-1342
Scott Newsham	703-855-1637
Chris Rochester	541-224-1880
Tom Sauret	541-758-2244



Corvallis

SCHOOL DISTRICT

V. ADJOURNMENT

*All times are approximate.

Note: The Chair of the Board may alter the order of business as they deem proper and necessary.



Corvallis

SCHOOL DISTRICT

Agendas – Agendas and supporting materials are available online at <https://v3.boardbook.org/Public/PublicHome.aspx?ak=1000829> a few days before each School Board meeting. For more information, please contact Kim Nelson at kimberly.nelson@corvallis.k12.or.us.

Communication With The School Board – Communication with the Board can be made by telephone, letter, e-mail and public testimony. Letters may be addressed to individual Board members or the Board as a whole and sent to 1555 SW 35th Street, Corvallis, OR 97333. E-mail may be sent to schoolboard@corvallis.k12.or.us and will be sent to all board members simultaneously as well as to key District Office staff. For more information, please contact Kim Nelson at kimberly.nelson@corvallis.k12.or.us.

Consolidated Action Agenda – The purpose of the consolidated action agenda is to expedite action on routine agenda items. All agenda items that are not held for discussion at the request of a Board member or staff member will be approved/accepted as written as part of the consolidated motion. Items designated or held for discussion will be acted upon individually.

Public Comment –

Guidelines are at: <https://www.csd509j.net/about-us/school-board/provide-input-and-be-informed/>

Executive Session – Permissible purposes of Executive Sessions include: ORS 192.660(2)(a) – Employment of Public Officers, Employees and Agents; ORS 192.660(2)(b) – Discipline of Public Officers and Employees; ORS 192.660(2)(d) – Labor Negotiator Consultations; ORS 192.660(2)(e) – Real Property Transactions; ORS 192.660(2)(f) – Exempt Public Records; ORS 192.660(2)(h) – Legal Counsel; ORS 192.660(2)(i) – Performance Evaluations of Public Officers and Employees; ORS 192.660(2)(j) – Public Investments.

Grievance Process - ORS 192.705

Grievances alleging a violation by a governing body of provisions in Public Meetings Law may be submitted in writing to Kim Nelson at kim.nelson@corvallis.k12.or.us or submitted between 8:00 am – 5:00 pm Monday through Friday at 1555 SW 35th Street, Corvallis, OR 97333. Additional information is available on the district website.

SCHOOL BOARD MEMBERS			
Judah Largent	541-231-8415	Terese Jones, Co-Vice Chair	541-230-1673
Sami Al-Abdrabbuh	541-283-6611	Shauna Tominey, Co-Vice Chair	541-829-8411
Chris Hawkins	541-602-2045	Luhui Whitebear, Chair	541-714.3305
Bernie Wang	541-704-7298		

EXECUTIVE STAFF MEMBERS	
Ryan Noss, Superintendent	541-757-5841
Melissa Harder, Assistant Superintendent / Human Resources Director	541-766-4857
Lauren Wolfe, Finance Director	541-757-5874
Byron Bethards, Student Growth & Experience Director	541-757-5470
Kim Patten, Operations Director	541-757-3849
Kim Nelson, Executive Assistant to the Superintendent; Board Secretary	541-757-5841