Corvallis
SCHOOL DISTRICT

NOTICE

NOTICE IS HEREBY GIVEN of a meeting of the Corvallis School District Board of Directors.

Date & Time	Meeting Type	Location	Agenda
Monday, May 4, 2015 6:30 PM	Regular	District Office Board Room, 1555 SW 35th Street, Corvallis, OR 97333	See attached.

Accessibility: To request accommodations for board meetings, please contact Kim Nelson at 541-757-5841 or** kim.nelson@corvallis.k12.or.us **at least 48 hours before the meeting.

If you would like to watch live-streaming of the School Board meeting, please navigate to the District's YouTube channel: https://www.youtube.com/channel/UC9Jtpte5dmilZl9kySBJbVQ?
A recording of the meeting will also be posted to that channel.

POSTED: Corvallis School District Administration Building
Hans Boyle, Education Editor, Gazette Times (Via Email)

For more information, please contact Kim Nelson at 541-757-5841 or at kimberly.nelson@corvallis.k12.or.us

Corvallis
SCHOOL DISTRICT

Monday, May 4, 2015
6:30 PM

AGENDA
Regular Meeting of the
BOARD OF DIRECTORS
Corvallis School District 509J

Meeting Details: Monday, May 4, 2015, 6:30 PM in the District Office Board Room, 1555 SW 35th Street, Corvallis, OR 97333.

If you would like to watch live-streaming of the School Board meeting, please navigate to the District's YouTube channel: https://www.youtube.com/channel/UC9Jtpte5dmilZl9kySBJbVQ? A recording of the meeting will also be posted to that channel.

I. CALL TO ORDER AND ROLL CALL

II. PLEDGE OF ALLEGIANCE

III. COMMITTEE/BOARD MEMBER ITEMS

IV. STUDENT REPRESENTATIVE REPORTS

IV.A. Certificates of Appreciation

V. SUPERINTENDENT'S REPORT

VI. STAFF AND PUBLIC TESTIMONY - (20 minutes)
Please note: To indicate your desire to testify, complete a request card at the meeting and turn it in to the Board Secretary before the meeting begins. See attached guidelines for providing input to the School Board.

Corvallis School District 509J
How to Provide Input to the School Board

Effective 10-08-14

The Corvallis School Board values the opinions and input of community patrons. As such, the purpose of this document is to provide general guidelines about how to make the most of your time when communicating with the School Board. The public may offer public testimony during certain School Board meetings or correspond in writing via email or U.S. mail, as outlined below.

I. Public Testimony

Members of the public have the opportunity to share their ideas and opinions with the Board during the agenda item labeled *Public Testimony*. These opportunities are offered only at certain School Board meetings.

<u>To request the opportunity to offer public testimony</u>

A. Complete a *Request to Address the Board* card, which can be found on a table at or outside the entrance of the meeting room.
B. Complete all requested information. The Board Secretary will notify you if any information has been omitted or is unclear.
C. Be specific regarding the topic about which you wish to speak. The Board Secretary will contact you if the topic is unclear or too general.
D. Give the completed Request to Address the Board card to the Board Secretary at the head table **<u>before</u>** the meeting begins.
E. Failing to fully and clearly complete the card and/or to submit it to the Board Secretary before the meeting begins may affect your opportunity to testify at the meeting.

<u>Rules for Public Testimony</u>

1. If you're called to testify:
   - Proceed to the podium in front of the Board.
   - Only one person at a time will be allowed at the podium, with exceptions at the board chair's discretion.
   - State your name and address, and the topic you will address before you begin.
     - These are a matter of public record and will not count against your time.
     - Exception: Current students may omit their address but should state the school they attend.

2. Direct your comments to the Board. The Board Chair will refer any questions or requests for action to the proper person for a response at a later date.

3. Keep your comments to the specified time allotted.
   - You will be signaled when you have 30 seconds remaining.
   - You will be signaled when your time is up.

4. If others have testified before you about the same issue, please state that fact and either decline to testify or limit your comments to points not already stated.

5. If a group wishes to speak:
    - Please designate one spokesperson for the group; that person will stand at the podium.
    - In order to maintain the meeting schedule, repetitious comments will not be permitted.

6. Speakers may offer objective criticism of district operations and programs but the Board will not hear complaints concerning individual district personnel.
    - Any such complaints must be handled following the steps outlined in policy KL and administrative regulation KL-AR, copies of which are available during meetings at which public testimony is allowed, or online at http://policy.osba.org/corvall/KL/index.asp.
    - Complaints regarding budget, programs, or other district issues also should be handled by first following the steps outlined in policy KL.

7. Undue interruption or other interference with the orderly conduct of Board business cannot be allowed.
    - Defamatory or abusive remarks are always out of order.
    - The board chair may terminate the speaker's privilege of address if, after being called to order, the speaker persists in improper conduct or remarks.

Important information

A. The board secretary will sort the *Request to Address the Board* cards, which are complete and were received before the meeting begins, into sets by topic, then will shuffle each set and place them face down at her place.

B. When it is time for public testimony, the board secretary will draw one card from each set, in turn, and announce the name of the person who will be called up to testify.

C. If you are called upon to testify, you will be allowed only a small amount of time to do so; usually three minutes are granted, but it could be less at the discretion of the board chair.

D. If more testimony requests are submitted than can be accommodated during the allotted time on the board's agenda, you might not be called upon to provide your testimony. In that case, please refer to section II – Written Correspondence, should you wish to provide your comments in written form.

E. When you testify, your name, address and testimony are matters of public record, except for student addresses.

F. Although it is not required, you may wish to prepare a written outline for your comments or to write out your testimony in its entirety.

G. Although providing a written copy of your testimony is not required, should you wish to provide it:
   - Please include your name, address and telephone number on the document.
   - You may either provide the board secretary with one copy of your written testimony to distribute at a later date, or you may bring 13 copies to the meeting for the board secretary to distribute to those at the head table.
     - One copy will be filed as part of the official board record.
   - The same holds true for any handouts you wish the board to receive.

H. If you wish to submit a letter or any form of written comments:
   - Copies will be provided to all board members and key staff members.
   - The document will be kept in the district office as part of the official board record.
   - Letters, emails and other written materials are considered public record.

II. Written Correspondence

Letters, emails and other written materials submitted to the Board are considered public record. In lieu of public testimony, you may send a letter via U.S. mail to: Corvallis School Board, Attn: Julie Catala, P.O. Box 3509J, Corvallis, OR 97339. Also, you may send an email to: schoolboard@corvallis.k12.or.us. This will send your e-mail to all board members at one time. Others who will receive emails sent to this address: superintendent, assistant superintendent/student services director, human resources director, finance and operations director, and executive assistant to the superintendent and board of directors.

III. Telephone Communication

Citizens also may contact board members by telephone:

Vincent Adams	541-738-4324 or 541-240-4055
Judy Ball	541-758-1671 or 240-997-1222
Beth Heaney	541-738-0918
Bill Kemper	541-754-0943 or 541-740-0728
Felicia Reid-Metoyer	541-250-0352
Chris Rochester	541-224-1880
Tom Sauret	541-758-2244

Corvallis
SCHOOL DISTRICT

VII. SPECIAL REPORTS

VII.A. Corvallis Public Schools Foundation Annual Report

Nurturing our future thinkers, dreamers, designers, and leaders

Update of activities of the Corvallis Public Schools Foundation

PRESENTATION TO THE CORVALLIS SCHOOL BOARD

May 4, 2015

Authored by: Brenda Downum-VanDevelder, Executive Director

Nurturing our future thinkers, dreamers, designers, and leaders

Update of activities of the Corvallis Public Schools Foundation

Our mission

To unite private donors and educators in a common effort to provide the best possible education for all students.

Our vision

To be a trusted partner and to positively impact all students in Corvallis public schools.

Our values

Our organizational values are reflected in all of our activities. We are student focused, donor centered, collaborative, and transparent.

What we do- targeted, high impact support

The Corvallis Public Schools Foundation is focused on providing funds that leverage our already excellent school system. We have enabled our secondary schools to support students with afterschool tutoring, credit recovery in June for graduating seniors, summer skills academies for writing and math, and college visits and summer launch programs for our AVID students. Our Learning Enrichment Grants continue to support the great ideas of teaching staff and our support for economically disadvantaged students provides for basic health and hygiene and other essential support to give students what they need to succeed in school.

Improving graduation rates

- **$35,000** for Summer 2014 programs
  - ✓ **351 student participants**
  - ✓ **200.5 credits earned**
  - ✓ **11 high school summer options, 1 middle school option**
    - Essential skills boot camps for writing and math (CV and CHS)
    - Bridge math programs for incoming Freshmen (CV and CHS)
    - Expanded capacity in credit recovery
    - Counseling support for non-graduating seniors (all students)

- August Bridge program for incoming AVID students (CHS)

- **$50,000** for Summer 2015 programs
  - Essential skills boot camps for writing and math (CV and CHS)
  - Bridge math programs for incoming Freshmen (CV and CHS)
  - Expanded capacity in credit recovery and writing academy
  - August Bridge program for incoming AVID students (CHS and CV)
  - Kinder Launch at Lincoln at Garfield Elementary
  - Math support for 6th graders at Linus Pauling and Cheldelin
  - 2014/15 AVID funding for college campus visits and other materials
  - OSU Intern to examine the impact of the programs funded and to develop an evaluation framework to ease future data collection and analysis.

Connecting resources to schools 2014/15

Learning Enrichment Grants

This year, $10,757 in grant funding was distributed throughout the district to fourteen projects and programs.

Wilson Elementary 2015 Calendar Project (Barb Meyers) - $360
to support project based 5th grade learning. All students will make a calendar with thirteen original art pieces, most utilizing a watercolor medium. Curriculum includes learning about elements of art, reading, and understanding calendars.

WINGS Program Fused Glass Art Project (Julie Hardenburger) - $362
to supply materials and safety equipment for post-school transition students with developmental disabilities. Project will include all students in the design and creation of ornaments and jewelry helping students learn to follow simple directions, practice eye hand coordination, and create functional art.

Crescent Valley High Girls Only Arduino Project (Jan Boley) - $1,000
to create opportunities for girls to work on projects using open-source electronics platform. The projects are group generated and created in a cooperative group environment. STEAM outcomes include development of creativity, problem solving and critical thinking skills.

Explorations in eLearning (Marc Rosegold) - $1,000
to build capacity in Corvallis secondary schools to incorporate technology in the classroom. This grant will support attendance to the Florida Educational Technology Conference for the leader of a 509J teacher cohort.

All Students Perform! (Dow Yeh, on behalf of all elementary music teachers) - $1,000
to leverage other resources in the purchase of portable and durable risers for student choral performances. To be shared among all 509J elementary choir programs.

Corvallis High Spartan Tutoring (Jane Kiekel) - $1,000
to offer supervised after school support for students to achieve passing grades. Through the use of

attendance incentives and additional tutoring, this program will help students learn study skills and will recognize their work with a celebration at the end of each semester.

College Hill High Project Lead the Way (Jefferson Peak) - $1,000
to engage students in project based engineering coursework. This program includes robotics, computer programming and data managing skills and also provides field trips to local engineering firms and OSU.

Garfield Elementary Classroom Book Display (Lynn Nichols) - $135
to improve student engagement with non-fiction books in a 4/5 grade split classroom.

Adams Elementary TAMHO Sister School Project (Gerhard Behrens) - $1,000
to purchase a weather station to provide instructional opportunities for 2nd and 3rd grade students and a peer to peer learning opportunity with a sister school. Students will share weather and water data with a sister school in Kenya in real time. Instructional support provided by researchers at OSU, including TAMHO (***Trans-African Hydro-Meteorological Observatory)*** *co-director, Dr. John Selker.*

Mountain View Elementary Classroom Enhancement (Tiffany Sheppick) - $1,000
to provide students with an outlet for kinesthetic stimulation through modified seating options in the classroom. Enhancement includes the use of Hokki stools for student with disabilities including Autism, AD/HD, ADD, and sensory issues.

Hoover Elementary Math Buddy Time (Anna Marie Gosser) - $500
for the supplies and materials needed to build capacity of this math support program.

Garfield Elementary Discussions 4 Learning (Pamela Morrison) - $790
for a pilot program using fine art, speaking, listening, and writing designed to improve vocabulary, comprehension, and writing in a bilingual 1st grade classroom.

Garfield Elementary Technology Support for Literacy and Math (Alexia Kaye-Waggle) - $810
to leverage the use of instructional tablet technology in a 4th/5th grade split classroom. The purchase of wireless keyboards and headphones will allow students to advance at their own pace, both individually and collaboratively.

Lincoln Elementary Technology Support for Kindergarten Classroom (Irma Bañuelos) - $800
to improve student engagement and instructional time in bilingual kindergarten classroom. Grant will provide for the ceiling mounting of the classroom projector.

- **Student Opportunity for Success and support for low income students**

  $13,450 funding distributed to all schools for non-academic support (emergency health and hygiene, specialized supplies)

  $24,000 donated to Homeless Education program

  $8,800 for the new Weekend Powerpack program, at Lincoln, Garfield, Mt. View

- **School Directed fundraising**

  $290,000 in designated school donations accepted as of March 31 (a 21.5% increase from FY14).

$10,365 in SCRIP revenues as of March 31 (CPSF provides coordination for school volunteers).

Joining the School District as a partner

- **Fiscal support for school fundraising**

  $7,500 Accounting services for donations and Scrip program

- **Golden Apple Awards**

  $3,300 for annual staff recognition awards

- **Mario Pastega Professional Development funds**

  $500 Staff team building activities at Linus Pauling Middle School

- **College Scholarships**

  $2,500 for four college scholarships from endowed funds. One new endowed fund was established this year in memory of CV alumni Eric Gorski (class of 1998) to fund a college scholarship for a student pursuing an education in multimedia design.

- **Community presentations and events in collaboration with district staff**
  Back to School video production, *August*
  Crescent Valley High School Building dedication, *September*
  Corvallis Chamber Business Forum- Preparing our Future Workforce, *November*
  District-wide Student Art Exhibit and Reception at OSU- Learn. Imagine. Create, *March*
  Academy for Lifelong Learning- Enriching Education Beyond Tax Dollars, *March*
  Corvallis Rotary- Weekend PowerPack Program, *April*
  CPSF Business Roundtable- Preparing our Future Leaders, *April*

Current impacts – Future Focus

Through our partnerships with donors and other community stakeholders, the Corvallis Public Schools Foundation is helping to expand educational options, remove barriers to full participation in school, and offer targeted support of new instructional strategies. Current assets are $1.164 million as of March 31, with the majority of those funds designated for specific programs and schools.

The Board of Trustees continues to be actively engaged in managing the assets of the Foundation, reviewing and updating policies, and building fundraising relationships in the community.

We appreciate the continued support of the Corvallis School District and thank you for your work on behalf of Corvallis students.

The Corvallis Public Schools Foundation was established in 1997 as a 501(c)3 ***supporting foundation*** whose sole purpose is to benefit 509J schools and students.

Annual Review

Prepared for Corvallis School Board
May 4, 1015

Our mission

To unite private donors and public educators for the best possible education for all students.

High impact, targeted support

- Improved graduation rates- intervention programs including **summer school.**
- Support for students in need.
- Classroom **grants**, professional development and team building funds.

10 endowed funds

OSU
Oregon State
UNIVERSITY

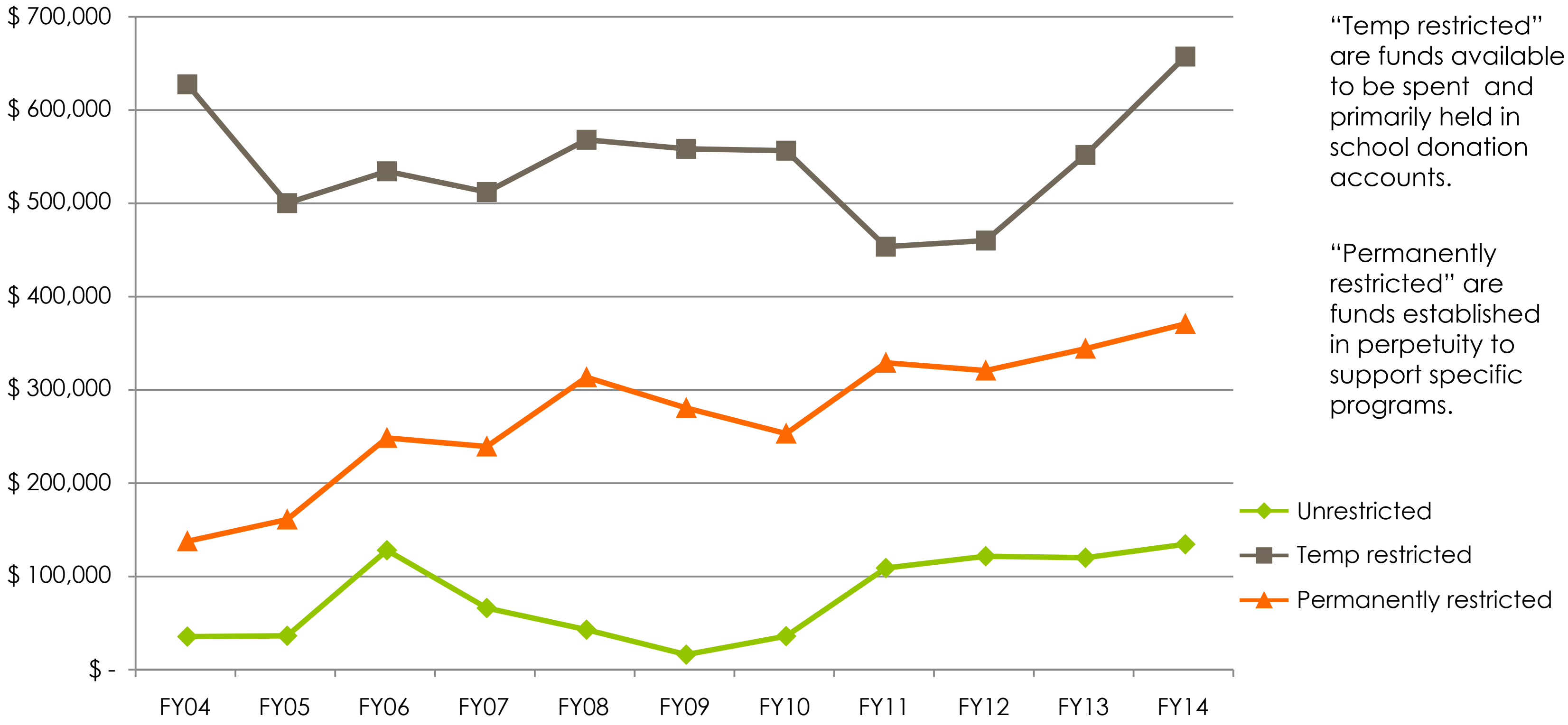
OREGON

Linn-Benton
COMMUNITY COLLEGE

Maximizing returns on endowed and temporarily held funds

- CPSF assets surpassed $1,000,000 last year and continue to grow.
- Temporarily restricted funds are also invested to maximize returns.

FY14 year end total assets at all time high: $1,162,747

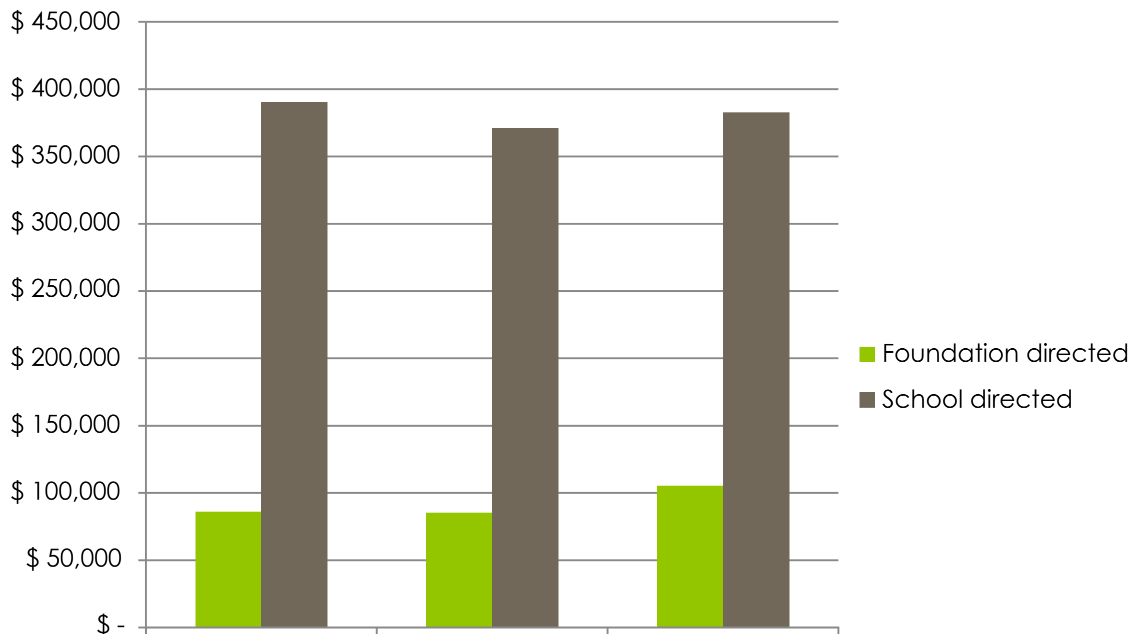


"Temp restricted" are funds available to be spent and primarily held in school donation accounts.

"Permanently restricted" are funds established in perpetuity to support specific programs.

CPSF ranks with Foundations in larger school districts

Donation designations



	FY12	FY13	FY14
Foundation directed	$ 86,088	$ 85,126	$ 105,452
School directed	$ 390,347	$ 371,180	$ 382,714

Learning Enrichment Grants

- Annual funding opportunity for all teachers
- $400,000 funded since inception
- New on-line application next fall
- Greater focus Title I schools
- Support for pilot projects

Students in Need

- Homeless students include living in shelter, living in car or tent, or doubled up.
- Greatest need is connecting families to stable housing and transportation to/from school

- SOS fund supports low SES students with basic health and hygiene supplies (weekend meal program), participation fees, yearbooks, and non-standard supplies.

Grad rate interventions

2014 Summer school supported a growing number of students.

- 351 students
- 11 high school summer options
- 1 middle school summer option
- 200.5 credits earned

Increased options in 2015

- Similar high school options and MORE support for writing samples
- Math support for LPMS incoming 6th grade
- Afterschool XLT (Extended Learning Time) at Cheldelin
- Kinder Launch at Lincoln and Garfield
- AVID funds for 2015 school year

Total funding: $50,000

A winning partnership

- We are committed to:
  - **Partnering** with district leadership to understand funding gaps and fund new options for students.
  - Providing accurate and ethical **stewardship** of donations received.
  - **Cultivating** new donor relationships.
  - **Strengthening** the connection between 509J and the Corvallis community.

We appreciate the support and partnership between the Corvallis Public Schools Foundation, 509J leadership and staff, and the Corvallis School Board.

Thank you!

Corvallis
Public Schools
FOUNDATION

Corvallis Public Schools FOUNDATION

Improving Graduation Rates in Corvallis Public Schools

2014 Summer Programs outcomes summary

CHS English Credit Recovery
upper classmen, 16 students
A total of 10 half credits earned. 13 students earned either .25 or .5 credit in this new credit recovery option.

CHS Writing Bootcamp
June, 25 upper classmen
August, 22 upper classmen
23 papers were submitted and 23 work samples met the benchmark. 8 students passed their writing essential skills requirement for graduation.

CHS Algebra Readiness
incoming freshmen, 23 students
Students were identified by middle school counselors and invited to attend. In a two week session, students worked on basic math skills, met key CHS staff, and were better prepared for Algebra 1A in the fall.

CHS Math Standard Bootcamp
upper classmen, 40 students
34 students earned a total of 22.5 half credits, helping these students stay on graduation track.

CV Math Institute
sophomores, 12 students
Students learned applied math in a four week session, earned a total of 12 half credits. Class helped 6 students get back on track to graduate.

CV Math Essential Skills
upper classmen, 17 students
25 work samples were submitted, 15 students passed their math essential skills requirement for graduation.

CV Writing Essentials Skills
seniors, 22 students
Participation doubled this year. 23 papers were submitted, 8 students passed their writing essential skills requirement for graduation.

AVID Summer Institute
5 incoming CV freshmen, 24 CHS students
Students are identified as high potential, low opportunity, and typically the first in family to college. Class provided school orientation, strategies for good study practices, and a college campus visit.

High School Credit Recovery
121 students
Rigorous passing requirements were implemented this year. Students rose to the challenge. In many cases, students had failed a required class during the school year and were only able to stay on track to graduate with the summer school option. 157 half credits were earned compared to 143 half credits earned in 2013.

Linus Pauling Math Launch
24 incoming 6th grade students
Students were identified by elementary teachers and invited to attend. This one week class in August provided a smooth transition to middle school math and provided refresher on math vocabulary and concepts in a fun setting.

351 students

12 high school summer opportunities

200.5 half credits earned (half credit is typically earned in one semester)

Get the right start in middle school

Linus Pauling Middle School Principal Eric Beasley reported that they were "hoping" for a dozen students and ended up with 23 students. Students worked on math vocabulary, facts, and fun 'word problems' such as estimating how many Starburst candies would fit in a locker. Mr. Beasley notes, "You would think these kids would be moaning and groaning about coming in to do math during the summer. I saw lots of smiles and pride in their math accomplishments." 20 students showed growth as measured by a pre-class and end of class quiz in this highly successful first year program!

Support for students in financial need

One successful student completed three half credit courses this summer. Her family has struggled with homelessness for most of her life. She has family responsibilities to watch over her younger siblings on most school days. She did not graduate with her class in 2014 because she was short two credits. The consistency of summer school along with free breakfast provided this student the help she needed. With the support of school staff, she is on track to complete her final credits by the end of September and earn her high school diploma.*

** 90 of the 121 Credit Recovery students (74.38%) are enrolled in the free and reduced meal program.*

Reconnecting students to learning

College Hill counselor Cathy Wright is always on the lookout for students that may have "slipped through the cracks" on the way to graduation. This summer a student that dropped out of school as a freshman in 2011 returned to College Hill with a personal goal to earn her diploma. After four weeks, she successfully passed the first half of Earth Science. As she received a small incentive award from her teacher, she broke down into tears and shared that she had never been so encouraged and supported by so many adults. She is enrolled at College Hill to continue on the path to graduation.

Corvallis
SCHOOL DISTRICT

VII.B. Board Policy IKFB - Graduation Exercises (Revision)

VII.B.1. Discussion

VII.B.2. Adopt Revisions to Board Policy IKFB - Graduation Exercises

Corvallis School District 509J
Board of Directors

BOARD MEETING DATE: May 4, 2015 **FOR ACTION**

SUBJECT: Board Policy—IKFB—Graduation Exercises—Revision—First Reading

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Issue: Currently, students working toward a standard high school diploma may participate in graduation ceremonies if they are within one credit of satisfying the requirements for the diploma.

Proposed revisions to this policy were presented to the Board on April 13. Students working toward a standard high school diploma may participate in graduation ceremonies based upon the criteria outlined below, if they have completed a plan* for completing the remaining credit and essential skills by September 1 of the following school year.

	2014-15	**2015-16**	**2016-17**	**2017-18**
Credit Requirement	23 of 24	23.5 of 24	23.5 of 24	All credits
Essential Skills Requirement	Students must make satisfactory progress toward passing all essential skills and participate (92% attendance) in all assigned interventions. *Plan required			All essential skills

In order to communicate with families at the earliest possible opportunity, this policy is being submitted for action on the first reading.

Options Considered: Not revising the policy.

Involvement: District office staff.

Consequences: Students who are within one credit and are permitted to walk at graduation. It appears this policy discourages completion of all high school graduation requirements.

Cost Impact: None.

ACTION REQUESTED: Adoption of the revised policy.

CONTACT PERSON(S): Kevin Bogatin, Kerry Richey

CORVALLIS SCHOOL DISTRICT 509J

Code: IKFB
Adopted: 8/30/99
Revised/Readopted: 2/7/00, 4/5/10

GRADUATION EXERCISES

Because the Board believes that completion of the requirements for a diploma, a modified diploma, extended diploma, or alternative certificate from the public schools is an achievement that improves the community as well as the individual, the Board wishes to recognize that achievement in a publicly celebrated graduation exercise.

Accordingly, appropriate graduation dates and programs may be planned by the high schools.

All students in good standing who have successfully completed the requirements for a high school diploma, a modified diploma, an extended diploma, or alternative certificate (as defined in policy IKF) may participate in graduation exercises. Students earning a high school diploma or modified diploma must meet career learning requirements and essential skills requirements to participate in the graduation ceremony. Students working toward a standard high school diploma may participate in graduation ceremonies based upon the criteria outlined below, if they ~~are within one credit of satisfying the requirements for the diploma, have met all other requirements, and~~ have completed a plan* for completing the remaining credit and essential skills by September 1 of the following school year. Principals may recommend exceptions for extenuating circumstances through an appeal made to the superintendent or designee. Decisions regarding exceptions made by the superintendent or designee will be final.

In good standing means the student has not been suspended, expelled, or otherwise excluded from school programs at the time of the ceremony.

	2014-15	**2015-16**	**2016-17**	**2017-18**
Credit Requirement	23 of 24	23.5 of 24	23.5 of 24	All credits
Essential Skills Requirement	Students must make satisfactory progress toward passing all essential skills and participate (92% attendance) in all assigned interventions. *Plan required			All essential skills

END OF POLICY

Legal References:

ORS 329.035
ORS 329.451
ORS 329.465
ORS 332.105

ORS 332.107
ORS 332.114
ORS 339.115
ORS 339.505

ORS 343.295
OAR 581-021-0071
OAR 581-022-1130
OAR 581-022-1350

31 OR. ATTY. GEN. OP. 428 (1964)
Title IX of the Education Amendments of 1972, 20 U.S.C. §§ 1681-1683 (2006);
Nondiscrimination on the Basis of Sex in Education Programs or Activities Receiving Federal Financial Assistance, 34 C.F.R. Part 106 (2006).
Kay v. David Douglas Sch. Dist. No. 40 (1987); *cert. den.,* 484 U.S. 1032 (1988).
Doe v. Madison Sch. Dist. No. 321, 177 F.3d 789 (9th Cir. 1999).
Lee v. Weisman, 505 U.S. 577 (1992).

~~Kay v. David Douglas School District No. 40, 79 Or. App. 384 (1985); rev'd, 303 Or. 574 (1987); cert. den., 108 S. Ct. 740 (1988).~~
~~Opinions of the Attorney General, Vol. 31, p. 428 (1964)~~

Corvallis
SCHOOL DISTRICT

VII.C. Alternative Pathways Update

ALTERNATIVE PATHWAYS

Current:

- College Hill
  - Afternoon Online
  - GED Program
- Running Start
- Corvallis Online
- Corvallis Transition Program
- WINGS

Proposed:

- Urban Farm
- CE2

COLLEGE HILL

150+ Behind

Age & too few credits

Afternoon Online

- Monday, Tuesday, Wednesday 2:30 – 4:30
- Odysseyware Coursework
- 22 Students Served
- 4.5 credits earned

GED

- Placement Test Entry
- Benton Center Campus
- 22 Students Served
- 1 GED Earned, 1 potential

RUNNING START

EOP
{Current High School}

- Students who have not yet met HS graduation requirements
- Managed by HS counselors

ALO
{Home School}

- Students recaptured by the district
- All credits must be toward HS diploma
- 9 in 2014-2015
- 10 in 2015-2016

ADVD
{Advanced Diploma}

- These students must have met HS diploma requirements and be working toward a degree or certificate

Corvallis
SCHOOL DISTRICT

VII.D. Health Navigator Program

Neighborhood/School Navigator Program

A Partnership between
The Benton County Health Department
&
The Corvallis 509J School District

Meet The Team

Araceli and Rocio – Our Navigators

Additional Benton County Team Members

- Tatiana Dierwechter and Kelly Volkmann

Corvallis School District

- District Office Support – Amy Lesan
- Principals – Aaron Hale and Leigh Santy

What is a School Navigator?

- "Traditional Health Worker" who is bilingual and bicultural that strengthens linkages between the SBHC (School Based Health Center), the two pilot elementary schools, IHN-CCO (Community Care Organization), the PTA, and the broader neighborhood to improve community health outcomes.

Benton County Health Department and Corvallis School District True Partners…

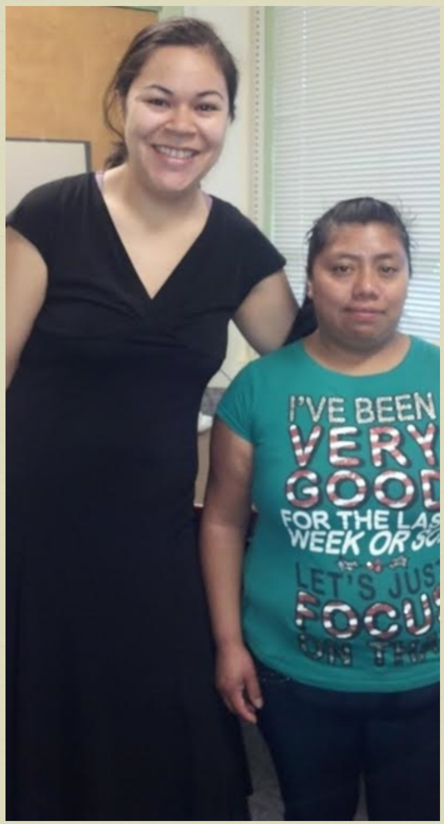
How did we get here?

- Community Health Assessment and Community Health Improvement Plan (CHIP)
- BCHD convened a group to talk about a Welcome Center concept for Corvallis
- Began with Kinder Intake/Testing Days a year ago!

Not Just Another Staff Member… A True Navigator

What having a navigator has meant to building leaders…

A day in the Life of...



Data: Sept. 2014 - April 2015

- We've made **<u>1,657 total</u>** referrals/provided services including:
  - Well Child Checks appointments and other primary care visits
  - Health insurance
  - Dental and Vision
  - Arranging interpretation and transportation
  - Counseling
  - Recreational activities
  - Assistance with forms and interpretation

What We’ve Done

- School Navigators build the parent’s capacity to learn the system on their own as well as work with the system to meet family’s needs.
- Work internally with teachers and other school district staff (Nurse’s Assistant, Special Education, Student/Kinder Wrap-around teams)
- Conduct outreach and engagement within school events.
  - GED classes
  - Computer classes

The Future

- Long Term Vision
- Evaluation
- Next Year
  - Funding identified for one more year and expansion to a third school

How can you feel like you belong in your community if you don't feel you belong in your own neighborhood school, which is the hub of the community?

Advocate for inclusion.

Dan Habib

¿Preguntas? Questions?

Corvallis
SCHOOL DISTRICT

VII.E. BrightBytes Update

BrightBytes

Clarity

Corvallis School District

Board Report May 4, 2015

Clarity for Schools is a research-based online platform that helps schools determine the impact of their technologies on student learning

Classroom

- TEACHERS' USE OF THE 4CS
  STUDENTS' USE OF THE 4CS
- TEACHERS' DIGITAL CITIZENSHIP
  STUDENTS' DIGITAL CITIZENSHIP
- ASSESSMENT
- ASSISTIVE TECHNOLOGY

Access

- TEACHERS AT SCHOOL
  STUDENTS AT SCHOOL
- TEACHERS AT HOME
  STUDENTS AT HOME

Skills

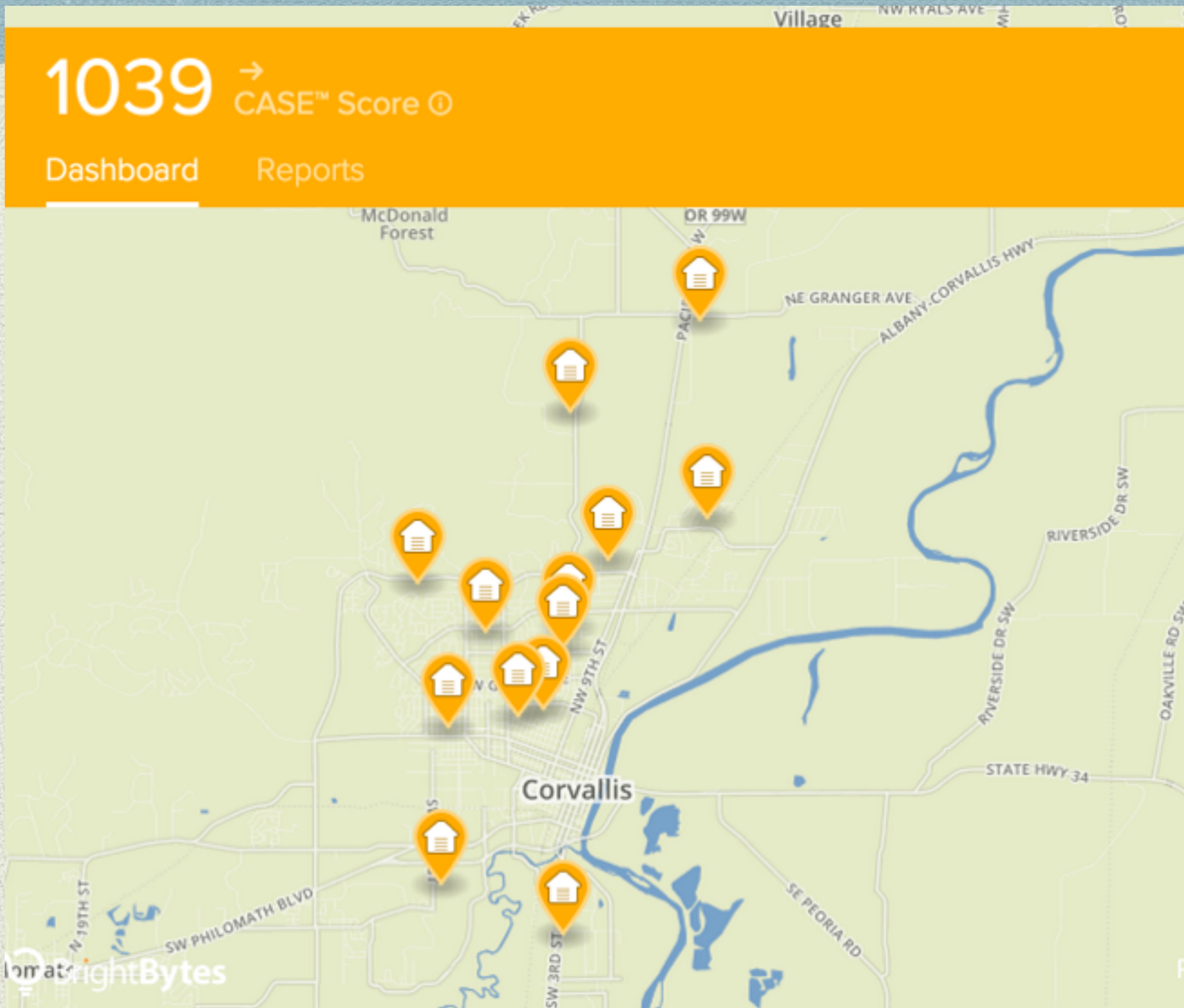
- TEACHERS' FOUNDATIONAL
  STUDENTS' FOUNDATIONAL
- TEACHERS' ONLINE
  STUDENTS' ONLINE
- TEACHERS' MULTIMEDIA
  STUDENTS' MULTIMEDIA
- TEACHERS' BELIEFS
  STUDENTS' BELIEFS

Environment

- THE 3PS
- SUPPORT
- PROFESSIONAL LEARNING

http://vimeopro.com/brightbytes/clarity/video/51729728

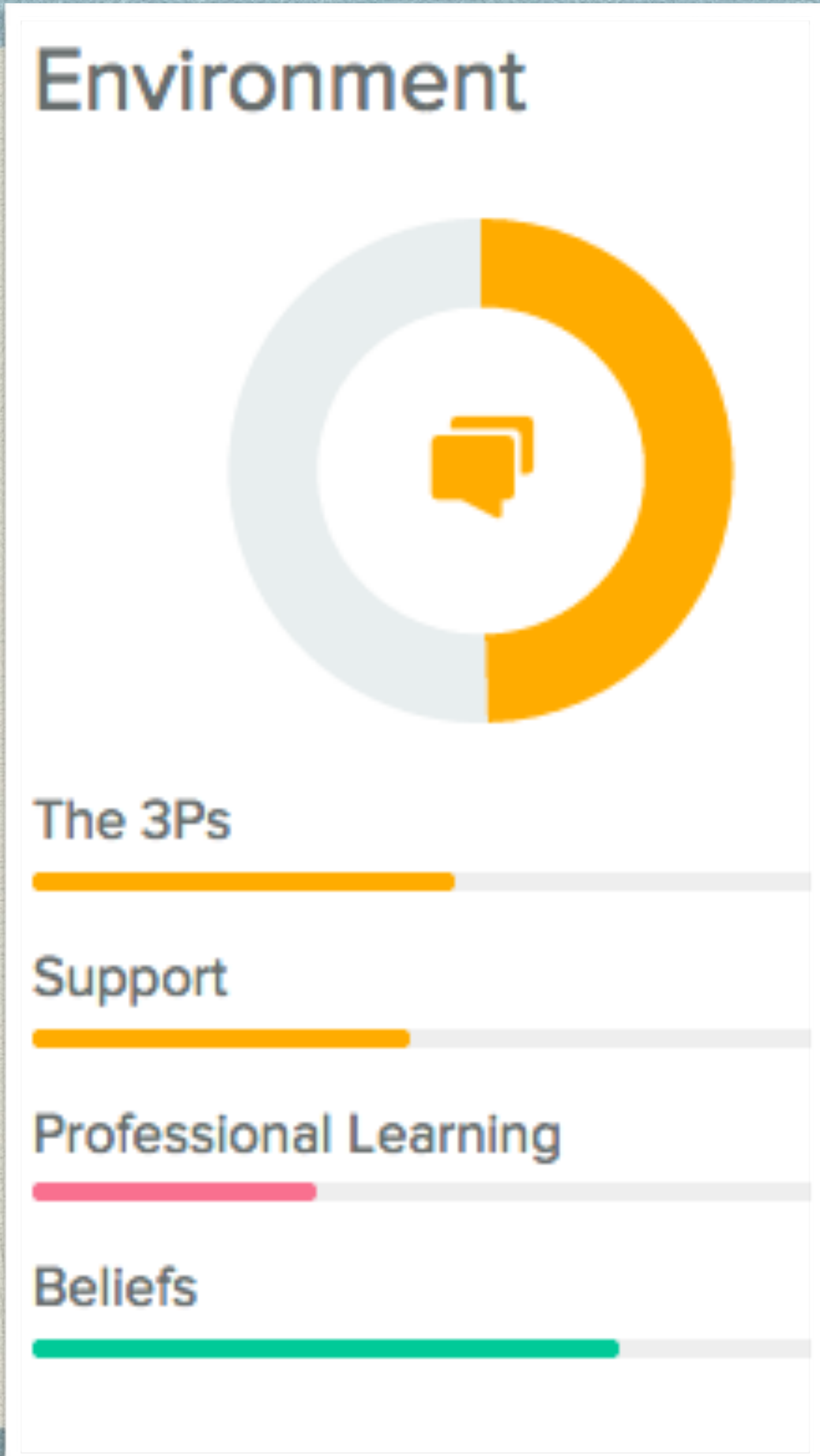
District Overview



CASE™ Score Legend

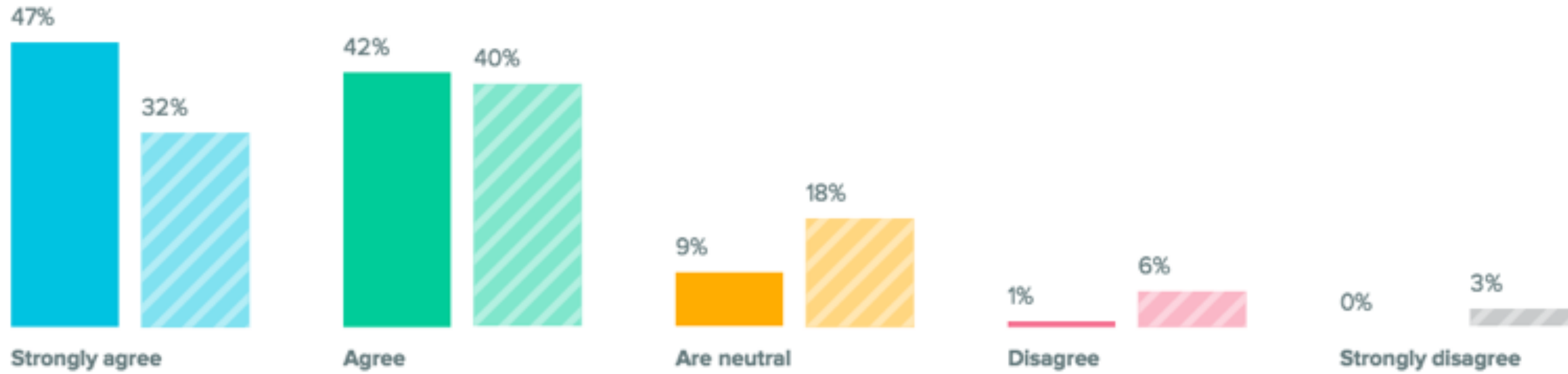
- **Exemplary** 1200-1300
- **Advanced** 1100-1199
- **Proficient** 1000-1099
- **Emerging** 900-999
- **Beginning** 800-899

SCHOOL	DATE RANGE	TREND	CASE™ SCORE
Adams Elementary School ↗ Corvallis Sd 509 J	Nov 25, 2014 - Present		1011
Cheldelin Middle School ↗ Corvallis Sd 509 J	Nov 25, 2014 - Present		1067
Corvallis High School ↗ Corvallis Sd 509 J	Nov 25, 2014 - Present		1020
Crescent Valley High School ↗ Corvallis Sd 509 J	Nov 25, 2014 - Present		1051
Franklin Elementary ↗ Corvallis Sd 509 J	Nov 25, 2014 - Present		1016
Garfield Elementary School ↘ Corvallis Sd 509 J	Nov 25, 2014 - Present		1004
Hoover Elementary School ↘ Corvallis Sd 509 J	Nov 25, 2014 - Present		1015
Jefferson Elementary School ↗ Corvallis Sd 509 J	Nov 25, 2014 - Present		1042
Lincoln Elementary School Corvallis Sd 509 J	Nov 25, 2014 - Present	N/A	1023
Linus Pauling Middle School ↗ Corvallis Sd 509 J	Nov 25, 2014 - Present		1070
Mt. View Elementary ↗ Corvallis Sd 509 J	Nov 25, 2014 - Present		1057
Wilson Elementary School ↗ Corvallis Sd 509 J	Nov 25, 2014 - Present		1018
College Hill Corvallis Sd 509 J	Nov 30, 2014 - Present	N/A	1040



https://s3.amazonaws.com/bb-clarity/videos/about_environment.mp4

"Technology use in class can enhance student learning."



COMPARE | **Teachers** Solids | **Parents** Stripes

DATA HIGHLIGHT

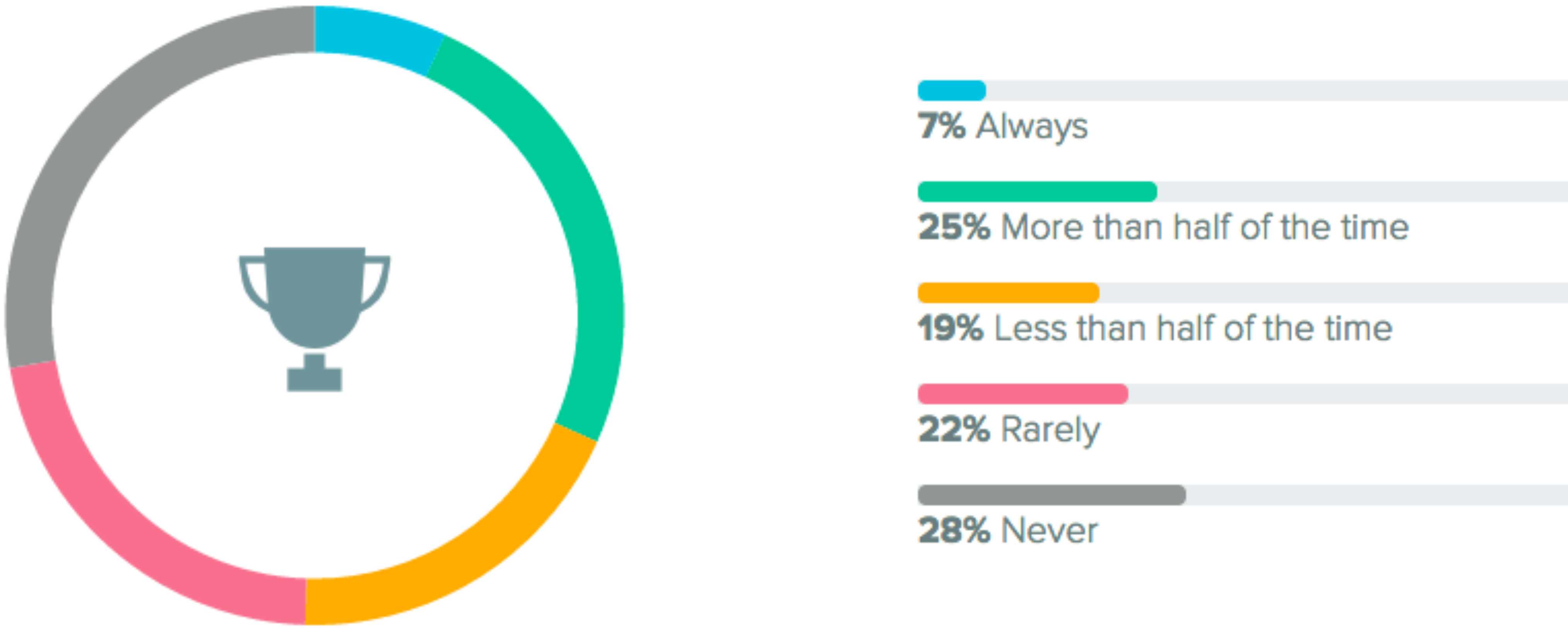
89%
of teachers believe this

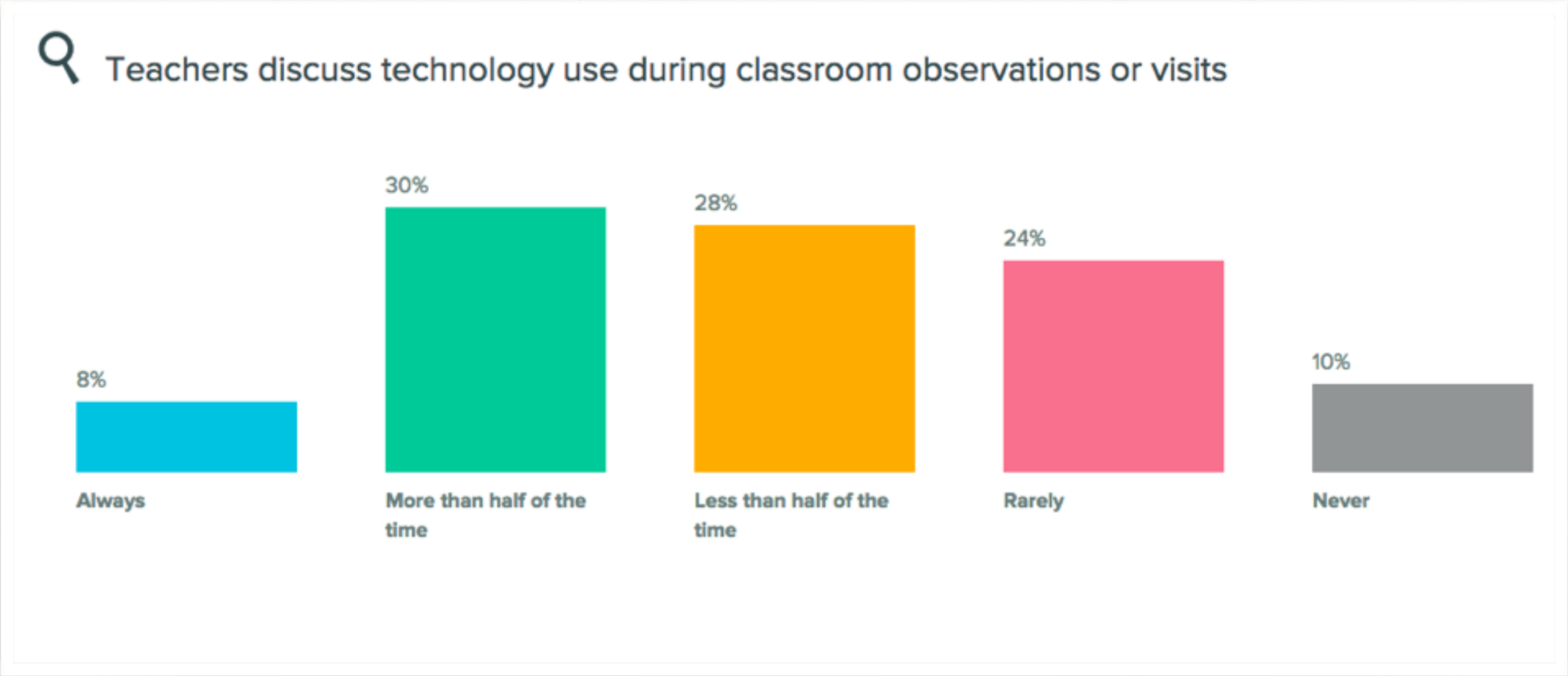
64%
of students believe this

Why This Matters

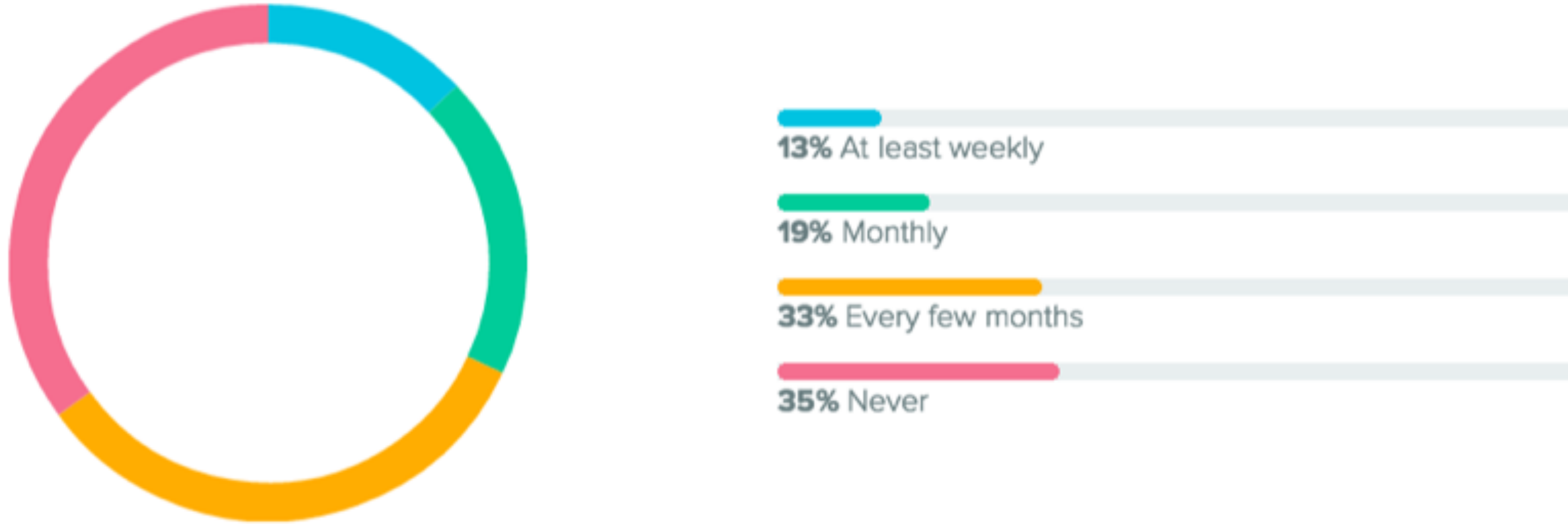
The more experience teachers have with technology, the more likely they are to have positive attitudes towards technology and its educational value (Buabeng-Andoh, 2012).

Teachers feel rewarded for integrating technology into teaching




Teachers discuss technology use during classroom observations or visits
8%
30%
28%
24%
10%
Always
More than half of the time
Less than half of the time
Rarely
Never

Students are taught how to act respectfully online



DATA HIGHLIGHT

32%

of students are taught this on a regular basis

Why This Matters

"Instead of restricting access, we should educate young people to participate [in the digital world] responsibly, ethically, and safely. Through proper use of social networking sites, students learn social media etiquette and cultivate their digital citizenship" (Wang et al., 2013).

Students are taught how to share information about themselves online

DATA HIGHLIGHT

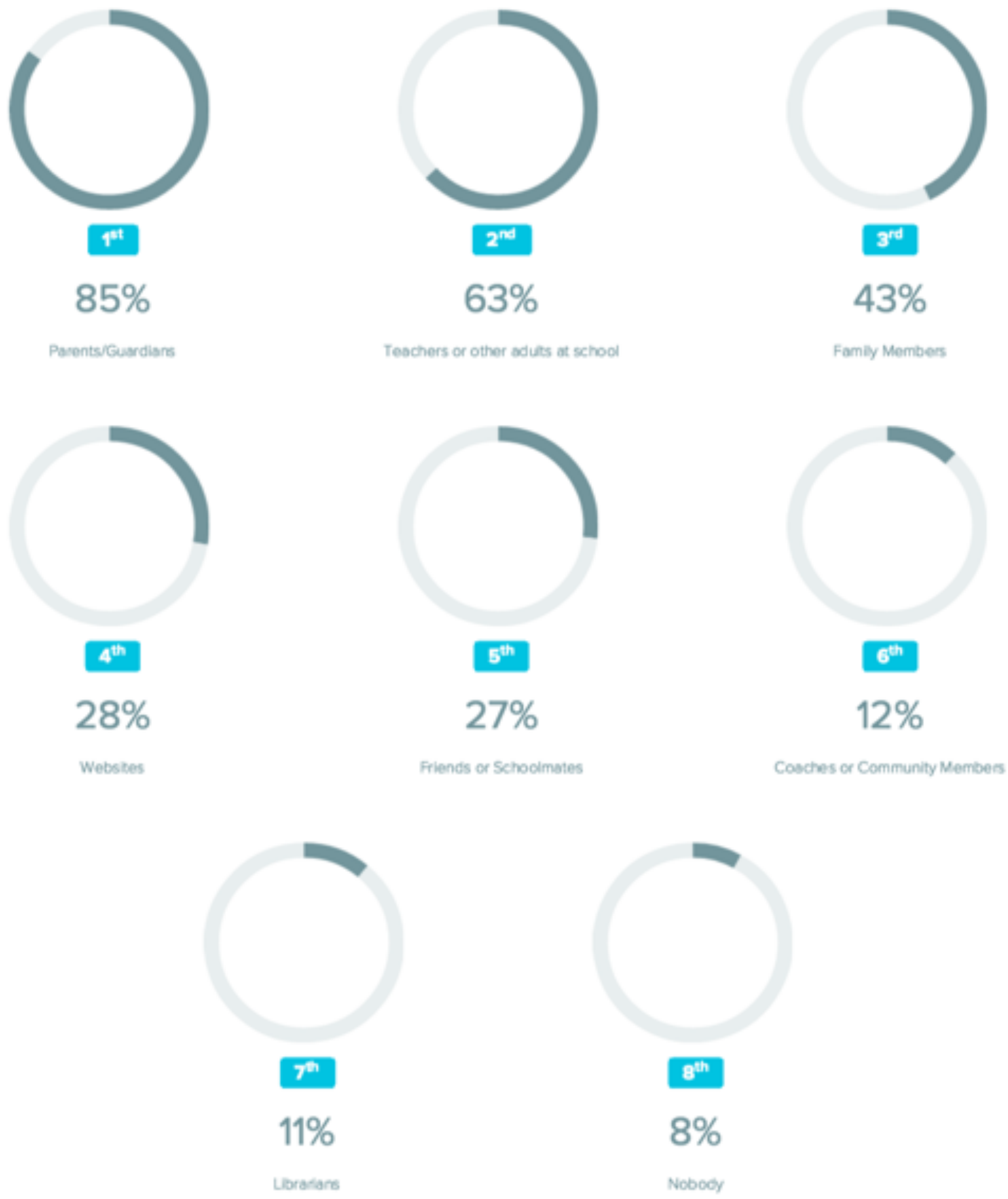
16%

of students are taught this on a regular basis

Why This Matters

In today's marketplace, content that our students create and share online is "becoming the new CV" (Richardson and Mancabelli, 2013).

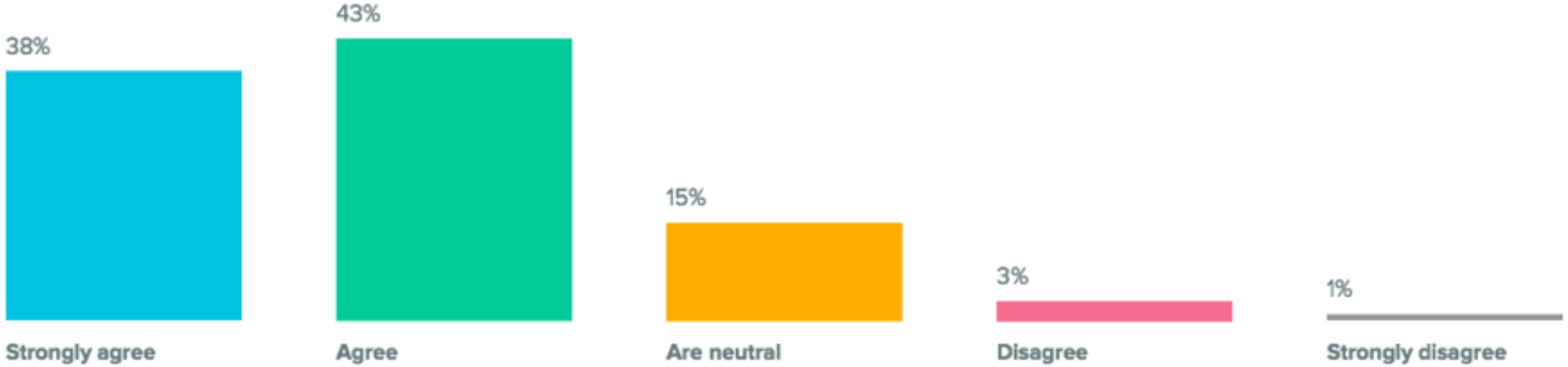
Student sources of advice about responsible Internet and cellular phone usage



Why This Matters

As schools increasingly adopt 1:1 initiatives, teachers and students "must understand digital citizenship and the issues it entails" (Kiker as quoted in Ribble, 2012).

"I want to learn more about effective technology use for teaching and learning."



DATA HIGHLIGHT

81%

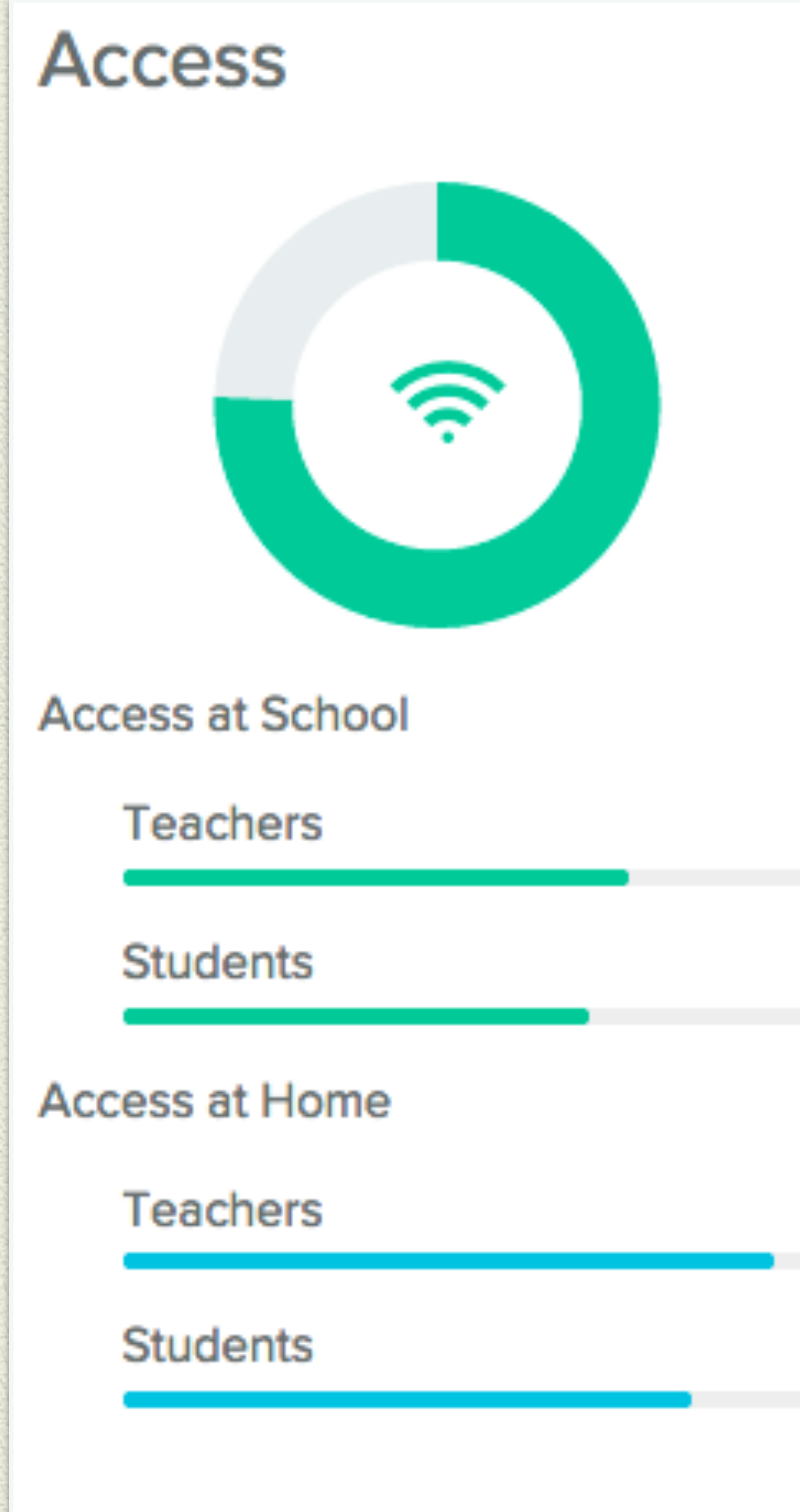
of teachers want to learn more

44%

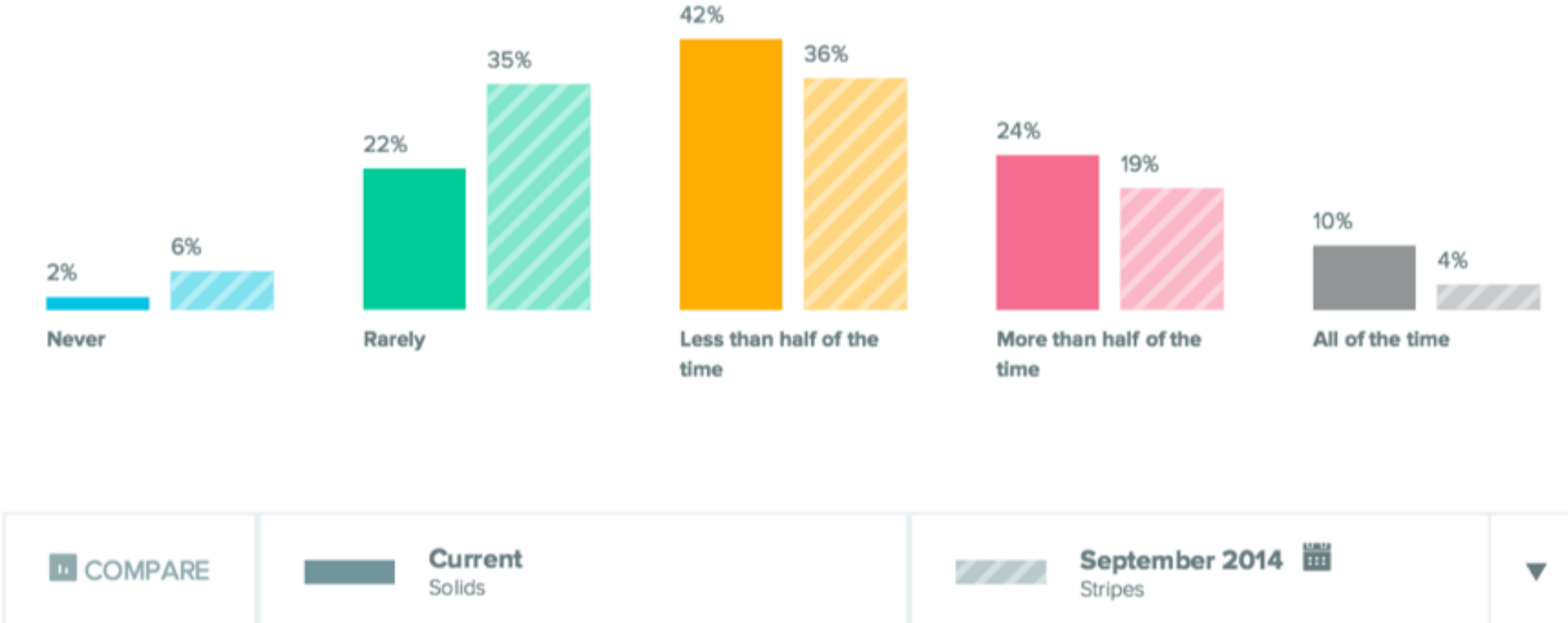
of students want to learn more

Why This Matters

Teachers' beliefs about technology are considered more influential than their actual knowledge about technology (Kim et al., 2013).


Access
Access at School
Teachers
Students
Access at Home
Teachers
Students

Teachers report that school filters prevent access to websites needed for classes



Why This Matters

Some schools enforce restrictive policies that stifle 4Cs implementation because they fear students will access inappropriate websites or engage in internet-based cheating (Edweek, 2013).

Student access to a desktop, laptop, or tablet computer at home

Reports
Insights
Learning

https://clarity.brightbytes.net/modules/case/dashboard

QUESTIONS?

Corvallis
SCHOOL DISTRICT

VIII. CONSOLIDATED ACTION

VIII.A. Minutes

VIII.A.1. March 2, 2015

MINUTES
Work Session of the
B O A R D O F D I R E C T O R S
Corvallis School District 509J

I. CALL TO ORDER AND ROLL CALL

The meeting was called to order at 6:37 p.m. in the Board Room of the Central Administration Building, 1555 SW 35th Street, Corvallis, OR 97333. The secretary recorded those present as listed below.

BOARD MEMBERS PRESENT	EXECUTIVE STAFF PRESENT
Vincent Adams	Dr. Erin Prince, Superintendent
Judy Ball	Kevin Bogatin, Assistant Superintendent
Beth Heaney	Jennifer Duvall, Human Resources Director
Bill Kemper	Steve Nielsen, Finance and Operations Director
Felicia Reid-Metoyer	
Chris Rochester, Chair	
Tom Sauret, Vice Chair	

A quorum was present and due notice had been published.

II. **PLEDGE OF ALLEGIANCE** – Chair Rochester led the group in the Pledge of Allegiance.

III. EQUITY

Dr. Prince set the stage for the evening's discussion. Assistant Superintendent Kevin Bogatin, Alternative Pathways Coordinator Eric Wright, Curriculum Coordinator Amy Lesan, Curriculum Coordinator Rynda Gregory, and Equity Coordinator Alicia Ward-Satey provided a PowerPoint presentation. (Filed with the minutes of this meeting.)

Following the presentation, Board members shared their reflections on three discussion topics regarding the focus priorities that were outlined by staff: Pathways, ELL/DLI, and AVID.

- Do these priorities align with our equity focus?
- What are your top three priorities in equity?
- Do you support the incorporation of priorities in to the budget document?

Director Adams' comments included:

- What we've heard tonight is reflection of what the Board has been saying for over a year.
- I'm hearing a lot of the same things I've heard from OSBA and others.
- The staff's focus priorities align with my priorities perfectly.
- English Language Learners need to be our top priority because those students are the ones who can advocate for themselves the least.
- I support the incorporation of these priorities into the budget.

Director Kemper's comments included:

- Leverage is critical and is the most important thing; take scarce resources and leverage them as much as possible.
- And explain how leveraging is taking place.
- I support the incorporation of staff's three focus priorities into the budget.

Director Reid-Metoyer's comments included:

- Staff's three focus priorities are in total alignment with what I see to be our equity focus.
- I want to continue to take a close look at discipline data but it think that we will meet the needs of those populations through these three focus areas.
- I support incorporating these into the budget.
- I am excited about AVID and I really want to highlight that need to find and recruit teachers that are highly skilled in English Language Development and thinking outside the box in that area.

Vice Chair Sauret's comments included:

- I still worry about some of the other areas.
- I worry about whether we're having a big enough impact on the whole range of students who aren't receiving a good enough education right now.
- I worry about other students in poverty; have we captured them as well?
- I worry about special education students who aren't performing at levels we would like to see.
- These are important pieces – groups of our students who may not be fully represented by this plan; I don't want to see them lost in this process.
- This plan targets critically needed areas but I want to avoid missing other groups.
- We have a responsibility to do more outreach to students through community groups and outreach; it creates connections that make the family and the student want to stay engaged with the District.
- I specifically liked Corvallis Experience for Community Education; it's something I've been thinking we've needed for a long time.
- The urban farm is pulling in another group of students.
- The more we can target significant groups of students and keep them engaged, the better off they will be.

- At some point in time we will need to discuss the tradeoffs; where are we going to take resources from to do this?
- We need to be very smart about how we apply our resources so we can maximize the educational experience for all of our students.

Director Heaney's comments included:

- I continue to worry about our most vulnerable kids, the ones who are dropping out, giving up and bored.
- Pathways such as AVID and DLI are essential.
- We almost ethically need to be doing these things for kids.
- We have to be very articulate to the public when the budget comes out and stand very certain in our truth.
- My top three priorities are: closing the achievement gap; 3rd grade benchmark; and, making sure the achievement of underrepresented groups is rising.

Director Ball's comments included:

- You've presented so much here, I'm having difficulty wrapping my mind around it all.
- When I think about equity I think about students of poverty, of color, and from families who speak other languages.
- I'm concerned about how those specific groups will be served by these programs.
- If AVID isn't serving Latino/a students, then I have real concerns about it in our high schools.
- We need to put resources where they'll serve students that are disadvantaged and disenfranchised for some reason; I'm not quite convinced those are in these programs.
- We may not be able to afford it all, which means setting priorities and making hard decisions.

Chair Rochester's comments included:

- There was a slight asymmetry in that we started by focusing on College Hill and then went much broader.
- What's missing for me here is consistent emphasis on diversity.
- We have unacceptable asymmetries among our schools when we think about diversity. We have radically different diversity profiles at our schools.
- Equity to me means that no matter what you do, you take a look at that and remedy that.
- We absolutely intend to build our priorities into the budget; this is where it gets operational, financially speaking.
- I don't know how much this will cost yet, so I don't want to respond to hypothetical costs.
- I didn't hear the word diversity as much as I would have wanted to; it's an encompassing and framing issue for me.
- I want us to keep it in mind as an encompassing principle.

Dr. Prince noted that College Hill isn't a school; it takes students from both of our high schools; we need to think of it as another pathway.

Mr. Bogatin said that there's a lot of other work the District is doing around equity, such as tracking attendance and discipline data. That work will continue regardless of funding because it's a moral issue for us.

Dr. Prince's comments included:

- I'm hearing that the Board agrees that these three focus areas [Pathways, ELL/DLI, and AVID] will help leverage our underserved populations.
- We can't be done with this conversation, so we need to determine how it fits into work sessions, into policy, and how the Board can reach out and start engaging that conversation with the community.
- The piece that Mr. Bogatin touched on is programs, systems, and facilities; this should be the lens through which we look for everything we do every day.
- The budget is another piece.

Chair Rochester said there is clear consensus that the priorities presented tonight should be built into the budget. Dr. Prince added that her budget message will clearly reflect the conversations we've been involved in.

Director Ball said that students with disabilities have been left out of tonight's discussion. Dr. Prince noted that she has spent her tenure with the District restructuring special education; special education is an area that we are championing every single day and having conversations about every single day. Mr. Bogatin added that this year's budget includes additional money to serve kids, starting with our Speech Language Pathologists. Ms. Lesan noted that we'll likely be doing some co-teaching with special education staff next year.

Chair Rochester opined that the most complex part of this work is ELL. He noted that even though counseling was not part of tonight's presentation, it doesn't mean that it's not a priority or that there won't be extra money in the budget for it.

Dr. Prince said it was difficult to include in tonight's presentation all of the work being done to address all of our subgroups; however, that will be highlighted during the budget process.

In response to a request from Chair Rochester, Dr. Prince committed to highlighting in her budget presentation everything that really is significant, purposeful and intentional relating to equity work.

Director Kemper said he's really interested in hearing about how the programs permeate into the entire system.

IV. ADJOURNMENT

There being no further business before the Board, Chair Rochester adjourned the meeting at 8:46 p.m.

____
Chris Rochester, Board Chair

____
Dr. Erin Prince, Superintendent

Prepared By: Julie Catala
S:\DO\Super\Julie\BOARD\MINUTES\2015\03-02-15 work session minutes.docx

Corvallis
SCHOOL DISTRICT

VIII.A.2. March 9, 2015

MINUTES
Regular Meeting of the
B O A R D O F D I R E C T O R S
Corvallis School District 509J

I. CALL TO ORDER AND ROLL CALL

The meeting was called to order at 6:33 p.m. in the Board Room of the Central Administration Building, 1555 SW 35th Street, Corvallis, OR 97333. The secretary recorded those present as listed below.

BOARD MEMBERS PRESENT	EXECUTIVE STAFF PRESENT
Vincent Adams	Dr. Erin Prince, Superintendent
Judy Ball	Kevin Bogatin, Assistant Superintendent
Beth Heaney	Jennifer Duvall, Human Resources Director
Bill Kemper	Steve Nielsen, Finance and Operations Director
Felicia Reid-Metoyer	
Chris Rochester, Chair	STUDENT REPRESENTATIVES PRESENT
Tom Sauret, Vice Chair	Rina Shirai, College Hill
	Katie Kearns, CVHS

A quorum was present and due notice had been published.

II. PLEDGE OF ALLEGIANCE – Chair Rochester led the group in the Pledge of Allegiance. He noted that the discussion regarding Guiding Principles would be removed from the agenda due to time constraints.

III. COMMITTEE/BOARD MEMBER ITEMS

A. Resolution No. 15-0301 – Support for OSBA's The Promise of Oregon Campaign

Board members discussed the proposed resolution. Their comments included:

- This is a fatally flawed resolution because it doesn't address 5^{th} year programs, which should be front and center in the Promise of Oregon.
- There should be positive advocacy in the resolution for 5^{th} year programs.
- "Promise of Oregon" is a nice sentiment but seems over simplified. It's ineffable and not substantive.
- The message to the legislature should be much more specific.
- Our 5^{th} year program draws from all social classes. A lot of the participants come from families whose parents didn't go to college. It's in its second year and we've already gotten dramatic results.

- This resolution is a nice template for policy work for making a case to increase funding for K-12.
- There's no push in this resolution to innovate and create new solutions to problems.
- There should be focused funding.

<u>MOTION</u>:
It was moved by Director Adams and seconded by Director Ball to reject Resolution No. 15-0301 – Support for The Promise of Oregon Campaign. The motion was voted on and passed unanimously.

IV. STUDENT REPRESENTATIVE REPORTS – Student representatives provided highlights about the activities involving their schools.

V. SUPERINTENDENT'S REPORT – Dr. Prince offered highlights from the past month and provided information regarding current and future initiatives.

VI. STAFF AND PUBLIC TESTIMONY

Chair Rochester read aloud the directions regarding public testimony.

<u>Chris Hawkins</u>, coordinator for Corvallis School District's homeless services, said there are about 200 homeless students right now in the Corvallis School District, which is just a fraction of the 2,000 students who are living in poverty. She said the majority of homeless students attend Garfield and Lincoln. She touched on services provided to families, and on the professional development for teachers at all levels as they learn about how to support students of poverty. She highlighted a program that arranged for backpacks filled with food to be sent home with 20 kids, so they would have food over the weekend; the hope is to expand the program to reach more students.

<u>Chris Nordyke</u>, 988 NW Sequoia Avenue, Corvallis, said he affirmed the District's decision to transfer Principal Aaron Hale from Franklin K-8 School to Lincoln Elementary School, although the circumstances surrounding the transfer were troubling to a lot of Franklin families. He said families remain so grateful for the opportunity to be in a school like Franklin; they're supportive and excited to see what change will come from the shift in leadership at both schools. He said that kids from Franklin are no more important than the kids at Lincoln. He thanked the Board and District for their leadership, adding that he recognizes that leaders sometime have two not-so-great choices, and that neither outcome is always perfect.

<u>Amy Ridling</u>, 29730 Harvest Drive SW, Albany, read from a prepared statement. (Filed with the minutes of this meeting.) Ms. Ridling said that the Lincoln Parent Teacher Organization is thankful for the recent change at Lincoln Elementary School as well as for the Board's focus on

equity. She said that she had testified to the Board last year about the lack of Spanish materials at Lincoln and throughout the District; she is thankful that her concerns were heard. She said that Lincoln parents are very encouraged; they are dedicated to their school, have high expectations for staff and students, and are committed to supporting students and staff in achieving excellence for all students. She said that full funding of dual language curriculum, supplies for the library and classroom books, and the hiring of bilingual teachers are necessary to put Lincoln on equal footing with other Corvallis schools; parents are willing to partner with the District to make sure that resources and opportunities are available.

Jason Young, 3196 NW Morning Glory Drive, Corvallis, read from a prepared statement. (Filed with the minutes of this meeting.) Mr. Young said that Franklin School parents were shocked, outraged, dismayed and disappointed, and students were traumatized when they learned that their principal would be transferred to another school. He criticized the timing, method and language used in Dr. Prince's communication, saying that the lack of explanation caused distrust among parents at the same time that Dr. Prince and the Board Chair were asking parents to trust in their decision-making abilities. Mr. Young asked the Board to enforce any existing policies or establish new policies to allow maximum transparency in future situations, while respecting necessary confidences.

Dana Monroe, staff member at Hoover and Cheldelin, and parent of a Lincoln Elementary School student, said she wants to treat all her students fairly, which is different than equally. She said the District cannot treat all schools as if they were the same; each school needs different resources to be successful. She said that all parents should fight for what's best for their kids; she chose to send her children to a dual language immersion (DLI) school. She said that teachers at Lincoln don't have the resources to teach Spanish curriculum and that the District must pay attention to the lack of resources in order to support DLI; we need leadership to advocate for our community and for resources that help our kids learn.

Denise Cardinali, 6017 SW Grand Oaks, Corvallis, said her daughter was required to obtain a Facebook account in order to access the assignments posted by her teacher. Ms. Cardinali said she wonders whether more explicit guidance is needed in policy for this type of situation, noting that a policy currently exists that prohibits students from checking Facebook at school. She said that she hopes for an opportunity to provide some structure regarding technology. She asked whether a teacher who Tweets also passes out little slips of paper for kids without access to technology. Regarding students in special education, she said we need to look broader, to get a comprehensive list of the ideas that people come up with; if people are aware of the issues, we could fix them.

Andrea Rogers, 222 NE Plymouth Circle, Corvallis, read from a prepared statement. (Filed with the minutes of this meeting.) Ms. Rogers said she has four kids at Franklin, three of which have special needs, including autism. She explained the trauma they experienced and continue to deal with after learning that their principal was being transferred to another school so abruptly and so close to the end of the school year. She asked the Board to implement a policy that would allow time for kids to be prepared before a change of this magnitude is made, so kids can absorb and process the change; if needed, provide a grief counselor for the students to talk to.

Curtis Lending, 3606 NW Jameson Drive, Corvallis, said he is a Franklin parent, and heard at a recent meeting that the number one concern of parents was communication. He said that few parents were satisfied with the level of communication regarding the transfer of their principal; they felt the language used by District administration was condescending and made parents feel like banging their heads against a wall. He urged the Board to listen to parents and to meet with them once or twice a year to hear their concerns. He said that all emails to the District and Board are considered private; however, that hampers communication when people have concerns because the responses they receive can't get out to a wider audience.

Katie Taylor, 1715 NW 17th Street, Corvallis, read from a prepared statement. (Filed with the minutes of this meeting.) She said she has had kids at Franklin for the past seven years, during which time only one teacher and one principal retired. She said a unique characteristic of the school is that students remain in a cohort as they move up the grades, and that creates a family dynamic. She said the way the recent change in principals was handled shows that the culture of Franklin isn't appreciated by the District. She said the way the communication was handled caused so much stress on her son that he began having clusters of epileptic seizures; the change in principals put her son in danger. She said she doesn't think students' needs, feelings or development were taking into consideration.

Charlotte Moats-Gallagher, 7205 NW Mountain View Drive, Corvallis, read from a prepared statement. (Filed with the minutes of this meeting.) She said Franklin parents want to work together with the District in a productive way so that situations like the transfer of Franklin's principal don't happen in the future. She said parents want the Board to develop guidelines and safeguards around the transfer of principals. She said that the District's duty of care is the most acute for kids with special needs – whether documented or not; having a principal vacate abruptly is unconscionable. She said parents were appreciative to hear that they will be involved in hiring the next principal.

Chair Rochester offered some reflections, including:

- The word abrupt was spoken frequently tonight. I'm sorry this had to be done in an abrupt way; I wish we could have engaged in a process that would have looked and felt normal but the circumstances didn't allow us for the good of the District to engage in that process.
- Above all, the frustration for all of us is that we simply cannot give an explanation which would be sufficiently detailed to allay most of your concerns.
- We're not being disingenuous or evasive or trying to hide; we're simply obeying the law when we say that there is certain information that we simply cannot share.
- I believe that despite the frustration and anger you will come to see that neither school has been weakened by these changes.
- There are just times when optimal timing of a situation isn't possible.
- Some Franklin parents are taking this as punitive; it was not this at all.

- Everything is based on trust; if we have it everything is possible, if we don't, nothing is possible and we begin a downward spiral of dysfunction and disaggregation of all of the work in all of our schools.

Chair Rochester expressed thanks on behalf of the Board to those who attended the meeting. He asked them to trust that the Board will continue to work in the best interests of the District.

Chair Rochester called a short break and then reconvened the meeting.

VII. SPECIAL REPORTS

A. Graduation Exercises

Assistant Superintendent Kevin Bogatin and Crescent Valley High School Principal Cherie Stroud presented information about moving toward a new graduation plan and revising Board Policy IKFG – Graduation Exercises. (Filed with the minutes of this meeting.)

Some of their comments included:
- There are two perspectives regarding the purpose of graduation exercises: 1) recognition of something earned, or 2) a celebration of the end of four years of high school.
- The current policy is somewhere in the middle.
- The high school administrative team worked collectively and has determined that it should be recognition of something earned.
- This plan makes a gradual change over four years; it was deliberately gradual so as not to impact any current high school students.
- By the end of the four year phase-in, students must have met all requirements set forth in the policy in order to participate in graduation exercises.
- The team was heading for middle ground and this was a very seamless process.
- The policy meets the best of both positions and will give fair warning to our students over the next 3-4 years regarding who will be eligible to participate in graduation exercises.

Mr. Bogatin and Ms. Stroud responded to questions from the Board and said they will make some adjustments to the policy and bring it back for Board approval at a later date.

B. Open Enrollment

Mr. Bogatin drew the Board's attention to the information which was provided to the Board under separate cover, and the action which staff recommended; he responded to Board questions.

1. Designate Number of Nonresident Students to Accept under HB 3681 (Open Enrollment) [ORS 339.133(5)(b)] for the 2015-16 school year.

MOTION:
It was moved by Vice Chair Sauret and seconded by Director Kemper that zero nonresident students shall receive consent for admission for the 2015-16 school year through the HB 3681 open enrollment process [ORS 339.133(5)(b)]. The motion was voted on and passed unanimously. (Additional background information is filed with the minutes of this meeting.)

2. Designate Number of Nonresident Students to Accept under HB 2747 for the 2015-16 school year [ORS 339.133(5)(a)].

MOTION:
It was moved by Vice Chair Sauret and seconded by Director Ball that we accept all nonresident students who apply to the school district during the March 1-31, 2015 online interdistrict transfer process under HB 2747 [ORS 339.133(5)(a)]; and that the district shall permit all students through a mutual agreement between districts to leave the district. The motion was voted on and passed unanimously. (Additional background information is filed with the minutes of this meeting.)

C. Smarter Balanced and Common Core State Standards Update

Student Services Coordinator Amy Lesan, Assistant Superintendent Kevin Bogatin, Cheldelin Middle School Principal Jeff Brew and Assessment Teacher on Special Assignment Mary Benson presented a PowerPoint. (Filed with the minutes of this meeting.)

Some of the information they provided included:

- K-12 teachers in English Language Arts and Math have reviewed the new Common Core State Standards (CCSS) and made changes to their scope and sequence plan of instruction.
- Elementary teachers have met by grade level to align this work.
- Middle school and high school teachers have met by content area to align this work.
- Corvallis's teachers have been reporting on CCSS for the last three years.
- We bring grade levels or content areas together regularly to review/revise this work.
- We look for alignment with the standards with every curriculum adoption.
- All Test Coordinators have received training on administration of the Smarter Balanced Assessment (SBA).
- Teachers received training on SBA.
- Special Education Teachers were trained on accommodations for SBA.
- Students were able to take practice and/or training tests.
- Assessment results are not expected until fall, after the school year starts.
- We will continue to focus on instruction – not the test – in common core standards with an emphasis on student engagement, higher level thinking, critical analysis of text, writing across the curriculum, application and solving multi-stepped problems.

D. 2015-16 and 2016-17 School Calendars

Human Resources Director Jennifer Duvall led review of the documents sent to the Board under separate cover. She will provide calendar options for Board action in April. She noted that staff is currently being surveyed around the calendar and specific questions around conference timing and work days. She responded to Board member questions.

E. Technology Recommendations

Technology Advisory Committee (TAC) members Kevin Bogatin, Rob Singleton, Jeanne Holmes, Steve Smith, Susan Diaz, and Andy Roberts presented the recommendations of the TAC. Superintendent Prince led review of her recommendations. All presenters responded to Board member questions. (Backup documents are filed with the minutes of this meeting.)

Board comments included:

- I want to make sure staff is on board with these things; if they are, I really want to find the money but if they're not, I want us to pull back and take the time to review their concerns.
- I want teachers to feel that they are really empowering their students with these devices.
- I was really impressed with the report from the committee.
- Some of the recommendations make some of the policies that are in tonight's packet moot; we need to pull them out and take another look at them.
- One of the recommendations I liked is the high school and elementary expansion.
- I'm disappointed that the Superintendent's recommendations don't highlight meeting the needs of students with specialized needs.
- We have students who really need assistive, 1:1 technology. They can't wait any longer.
- We keep hearing that there are students who need devices who can't get them. What we're doing right now is not sufficient; we're not meeting the needs of kids on IEPs who could benefit from technology.
- The Board wants to see that in the budget.
- The high school pilots are a good idea because high schools aren't ready to go full implementation.
- We received a request for an Innovation Grant from College Hill High School last year that wasn't granted; we need to consider that.
- For the expansion of implementation at Garfield and Lincoln, ensuring curriculum in digital form is absolutely essential.
- We need to make sure that we have the infrastructure to support this and that we do adequate planning before bringing another device on board; make sure we have trained staff adequately.
- We will have to be very intentional about how we roll this out to make sure it happens very smoothly.

- I am concerned about the consistency in how we use tablets K-5; we heard about carts and then that 5th graders will take them home; I'd like that reduced to some sort of policy.

Director Reid-Metoyer asked whether or not the Innovation Grants are included in Phase IV, to allow for applications by more teachers. Dr. Prince said those grants weren't in the budget. She gave an example of a 2nd grade teacher who received an Innovation Grant and said that one of the problems with the Innovation Grants are determining whether or not those iPads follow the students to 3rd grade.

Finance and Operations Director Steve Nielsen led review of the financials for the Superintendent's Phase IV recommendation. His comments included:

- Nothing from Phases I-III is sustainable and we've been forthright with that; that's one of the charges of the TAC moving forward.
- I believe that where there's a will there's a way; I believe there's a lot of repurposing and leveraging that's taking place and will continue but there are still choices to be made and answers to be sought.
- We are about to enter the cycle of teacher PC replacement; one of the questions as we move forward is whether or not all teachers need a PC or a laptop. That would go for any staff, student, computer lab, etc.
- We have already saved money on PC replacement and extended the life cycle.
- We've also done an extensive review on our printing and binding costs.
- The Superintendent's recommendation not only speaks to equity but also to repurposing. For example, there's no aligned curriculum at Lincoln and Garfield; an iPad will get them access to more curriculum without having to buy new textbooks.

Board member comments included:

- I'd like to see a revision of this budget based on the conversation tonight, such as Special Education. We need to know what it will cost. There will be tradeoffs and we need the numbers.
- We would want to see what it would cost to capture all the Special Education students.
- I really want to make sure we are aware of the computers we'll need for various assessments.
- Testing companies are changing requirements, such as no round tables, etc.; we're not configured for that.

VIII. CONSOLIDATED ACTION

<u>MOTION</u>:
It was moved by Director Adams and seconded by Vice Chair Sauret to approve the Consolidated Action items. The motion was voted on and passed unanimously.

The following items were approved.

A. Minutes – January 5, 2015; January 26, 2015.

B. Licensed Personnel Recommendations Including Annual Contract Renewals – (Filed with the minutes of this meeting.)

IX. CONSOLIDATED INFORMATION

Director Ball asked that agenda items IX.C, D, E, F, and G be returned to staff based on tonight's discussion. Vice Chair Sauret noted that he has raised specific concerns in Board meetings about the use of Facebook; there've been teachers that have required students to friend the class page, which causes privacy issues; I want to make sure we respect the privacy of students and protect the District.

A. Non-Licensed Personnel Information

Recommendation to Hire

- Darlayne Buys: Educational Assistant 2/ELL, 6.5 hrs, Corvallis High School, effective January 29, 2015 (Limited Term)
- Chelsea Gill: Educational Assistant 2, 2 hrs, Hoover Elementary School, effective February 9, 2015 (Limited Term)
- Deidra Lairson: Food Service Assistant, 2 hrs, Linus Pauling Middle School, effective February 10, 2015 (Probationary)
- Virginia Lanzarone: Educational Assistant 2, 6 hrs, Mt. View Elementary School, effective February 17, 2015 (Probationary)
- Mirvana Mahmoud: Educational Assistant 2/ELL, 6.5 hrs, District Office, effective February 3, 2015 (Limited Term)
- Donna Megy: Educational Assistant 2/LRC, 4 hrs, Hoover Elementary School, effective January 26, 2015 (Limited Term)
- Daniel Rinehart: Maintenance 1, 8 hrs, Garfield and Wilson Elementary Schools, effective February 18, 2015 (Probationary)
- Christy Toliver: Educational Assistant 2, 4.25 hrs, Garfield Elementary School, effective February 2, 2015 (Limited Term)
- Hong Xia: Educational Assistant 2/LRC, 4.25 hrs, Hoover Elementary School, effective January 28, 2015 (Limited Term)

Termination/Resignation/Layoff/Retirement

- Linda Alderman: Administrative Assistant 3/OA, 8 hrs, Crescent Valley High School, effective June 30, 2015 (Retirement)
- Christopher Tasner: Educational Assistant 2/LRC, 6.5 hrs, Corvallis High School, effective March 20, 2015 (Resignation)
- Vickie Taylor: Fiscal Clerk 2/OA, 8 hrs, District Office, effective June 30, 2015 (Retirement)
- Ian Vander Zwan: Educational Assistant 2/LRC, 7 hrs, Linus Pauling Middle School, effective February 20, 2015 (Resignation)

B. Unaudited Financial Statements – January 31, 2015 – (Filed with the minutes of this meeting.)

C. Board Policy GCAB—Personal Communication Devices and Social Media—Staff—Revised—First Reading

D. Board Policy II/IIA—Instructional Resources/Instructional Materials—Revised—First Reading

E. Administrative Regulation IIBGA-AR—Electronic Communications System—Revised—For Information

F. Administrative Regulation IIBGB-AR—Web-Page Guidelines—Revised—For Information

G. Board Policy JFCEB—Personal Electronic Devices and Social Media—Student—Revised—First Reading

H. Administrative Regulation JFCEB-AR—Personal Electronic Devices and Social Media—Revised—For Information

X. ADJOURNMENT

There being no further business before the Board, Chair Rochester adjourned the meeting at 9:46 p.m.

Chris Rochester, Board Chair	Dr. Erin Prince, Superintendent

Prepared By: Julie Catala
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Corvallis
SCHOOL DISTRICT

VIII.A.3. April 13, 2015

MINUTES
Regular Meeting of the
B O A R D O F D I R E C T O R S
Corvallis School District 509J

I. CALL TO ORDER AND ROLL CALL

The meeting was called to order at 6:30 p.m. in the Board Room of the Central Administration Building, 1555 SW 35th Street, Corvallis, OR 97333. The secretary recorded those present as listed below.

BOARD MEMBERS PRESENT	EXECUTIVE STAFF PRESENT
Vincent Adams	Dr. Erin Prince, Superintendent
Judy Ball	Kevin Bogatin, Assistant Superintendent
Beth Heaney	Jennifer Duvall, Human Resources Director
Bill Kemper	Steve Nielsen, Finance and Operations Director
Felicia Reid-Metoyer	
Chris Rochester, Chair	STUDENT REPRESENTATIVES PRESENT
Tom Sauret, Vice Chair	Selena Refugio, College Hill
	Avery Allen, CHS
	Galen Chan, CVHS

A quorum was present and due notice had been published.

II. PLEDGE OF ALLEGIANCE – Chair Rochester led the group in the Pledge of Allegiance.

III. COMMITTEE/BOARD MEMBER ITEMS – Board members shared highlights of their recent activities.

IV. STUDENT REPRESENTATIVE REPORTS – Student representatives provided highlights about the activities involving their schools.

V. SUPERINTENDENT'S REPORT – Dr. Prince offered highlights from the past month and provided information regarding current and future initiatives

VI. STAFF AND PUBLIC TESTIMONY

Chair Rochester read aloud the directions regarding public testimony.

Gerry Kosanovic, interim principal of Franklin School, spoke regarding the proposed changes to Board Policy IKFB – Graduation Exercises. He strongly suggested that the Board leave the policy as it currently exists, saying that it provides the high schools the flexibility they need. He provided examples of situations, including his daughter's, where students would have been harmed had the current policy not been in effect.

Janelle Lohr, 932 SE Bethel Place, Corvallis, a parent from Lincoln School, spoke regarding equity and budgeting. She gave an example of a curved table called a kidney table, which allows elementary teachers to work 1:1 with small groups of students. She noted that Lincoln lacked such a table in one classroom, so the parent teacher organization provided it; however, it should be standard in all K-2nd grade classrooms throughout the District. She urged the Board to make sure that all of the bases are covered for all students.

VII. SPECIAL REPORTS

A. Guiding Principles

The Board had received a draft of the Guiding Principles from Chair Rochester under separate cover. The Board discussed the draft; then reached consensus that no changes were needed. (Filed with the minutes of this meeting.)

B. Smarter Balanced Assessment

Student Services Coordinator Rynda Gregory provided a brief update on Smarter Balanced Assessment (SBA). She said that the assessment window recently opened for elementary and middle schools but is not yet open for high schools. She said the biggest challenge is space because it's a technology-based assessment, but so far reports are that kids are feeling good about SBA. Ms. Gregory and Superintendent Prince responded to Board member questions.

Some of the information they conveyed included:

- When people opt out of taking the SBA, our participation and reporting to the state are affected.
- Some of the questions the State is grappling with include the result on funding and the effect on our waiver if more than a certain amount of students opt out.
- But the bigger question is how to move forward when we're attempting to test to Common Core State Standards (CCSS); how do we know how our students perform against kids throughout the state?

- We believe in multiple assessments.
- We're in a healthy position and our teachers are very well prepared.
- We've been teaching to the CCSS for three years now.
- There are different challenges associated with SBA, such as the proficiency of students at keyboarding.
- The biggest learning is not in the preparation for the SBA but in the practice and what we have learned from actually testing.
- All 3^{rd}-11^{th} graders will take the SBA.
- So far all 3^{rd}-8^{th} grade students have taken the SBA and of those only 10 students have opted out.
- There is no specific date by which high school students may opt out; however, we are asking that families meet with the administration of the school to have a conversation before making a decision.

Director Ball noted that she and Director Adams have been attending OSBA's Leadership Oregon and have been learning how far ahead Corvallis is in implementing CCSS compared with other districts across the state.

Director Reid-Metoyer asked if there is an anticipated longevity in SBA. Student Services Coordinator Amy Lesan said that SBA has been adopted by several states. Dr. Prince pointed out that if we didn't use SBA we would have to replace it with something else.

C. 2015-17 School Calendars

Human Resources Director Jennifer Duvall and Assistant Superintendent Kevin Bogatin led review of the two calendar options before the Board. (Filed with the minutes of this meeting.) Ms. Duvall noted that staff recommends that the Board adopt calendar option D for both 2015-16 and 2016-17. She went through the salient points of option D; she and Mr. Bogatin responded to Board member questions.

Discussion ensued between Board members and staff regarding the timing, quantity and type of conferences, the two-hour release days, snow days, and whether the calendar options provide enough hours and days to meet all of the state requirements.

Director Reid-Metoyer offered her comments, including:

- A teacher shared with me that conferences are the only two times she sees parents, and that the way elementary conferences are currently structured allows her to see 99% of the parents.
- I'm a little bit nervous to take away the face-to-face conferences.
- When we have families telling us that teachers don't understand our culture, we need to be prudent to continuing to extend and invite them in as often as we can; I don't want to shut off those opportunities.

- When we look at the structures, I want to make sure that this change doesn't turn into a barrier.

Mr. Bogatin said the District's old style of conferences hasn't been very inviting; the 15-minute sessions are rushed. He said staff looked at a model in Salem which involves going to parents' homes and actually welcoming them into the school community; we're trying to build the kind of relationship that we all want and it's difficult in the old conference model.

MOTION:
It was moved by Director Adams and seconded by Director Heaney that the Board adopt Option D for the 2015-2017 calendars with key dates fixed across both school years and with the provision that the other elements of Option D can be revisited. Director Ball voted in opposition to the motion; all other Board members voted in favor of it. The motion carried.

Chair Rochester called a short break; he then reconvened the meeting.

D. Superintendent's Priorities for the 2015-16 Budget

Dr. Prince and Mr. Nielsen presented a PowerPoint regarding priorities for the next biennium. (Filed with the minutes of this meeting.)

Assumptions:

- Full School Year
- Stable Enrollment
- Stable to modestly rising State School Fund
- Slow recovery of local option
- Slow economic recovery
- Continued poverty rate requiring additional resources
- 50/50 biennium split (Propose 49.5/50.5)

Parameters/Priorities Reflected in $7.255 State Budget:

1. Not to exceed current resources/long term sustainability
2. 85%/15% Balance of Personnel/Operations
3. Contract agreements aligned with available resources (Steps)
4. Full Day Kindergarten continues
5. Equity a Priority in resource allocation
6. PERS set aside
7. Rainy Day Fund ($600K no more than 1/3)
8. Technology (focused on equity priority):
    - Board requests and changes:
        - ✓ Special Education: Additional fund to respond to need ($20K)

        - ✓ Roll-up Innovation Grant classrooms (Wilson 4th/Adams 3rd: $80K)
        - ✓ Removal of specific high school device
    - $7.255 Proposal:
        - ✓ 1:1 Lincoln
        - ✓ 1:1 Garfield
        - ✓ Special Education Fund
        - ✓ Technology Support FTE
        - ✓ Innovation Grant Expansion to Wilson/Adams
        - ✓ AVID High School Expansion
        - ✓ ½ of the High School Pilot Programs
        - ✓ Infrastructure district-wide
        - ✓ Professional Development
        - ✓ Enrollment Changes

9. Focus on K-3 literacy/math proficiency:
    - Reserve certified and classified positions (2.0 and 2.0)
    - Running Start additional funds for added students
    - Equity weight for discretionary funds (RTI/poverty)
    - Additional elementary counselors (1.0 FTE)
    - AVID expansion (1 grade at LPMS, CMS, CV, CHS)
    - RTI, ELL, SPED roll-over of 2014-15 added positions
    - Additional College Hill position (.5FTE)
    - ELL and RTI proposal 2.0 certified/1.0 classified

10. Carry Over Policy 25%

Additional Budgeted Areas:
- Add Back Of Communications Specialist
- Add Back of Maintenance FTE
- Alignment of Office Staff and Principal Days
- Regular Inflation Rates Built In

Still At Play
- Negotiations for all Employment Groups
- Legislature Still in Session
- State School Fund Adjustments Due in May
- PERS Litigation Findings

Priorities if Additional Resources Exceed $7.255
- Complete RTI/ELL Proposal (2.0 FTE)
- Secondary Technology TOSA (1.0 FTE)
- Additional Assessment/SPOC Support ($79K)
- Complete 1:World Recommendations:
    - ✓ Remaining ½ High School Pilot Programs
    - ✓ 5th Grades (Hoover, Wilson, Adams, Franklin)

- College Hill Additional .5 FTE
- Operational Support DLI Schools (1.0 FTE)
- Educational Assistant Professional Development High School/Middle School
- Other (Behavioral support, Special Education Compliance)

Discussion ensued between Board members, Dr. Prince and Mr. Nielsen.

Some Board member comments included:

- We need to be frugal and careful in selecting a device; we need to find a device that's the optimal for students to use but also practical.
- It's not just the immediate cost of the device, it's also the downstream costs of replacement and maintenance.
- I'd like to have more options for devices, not limited to just iPads or Chromebooks.

The Board expressed unanimous agreement that the Superintendent's budget represented a serious and bona fide attempt to address the priorities set by the Board and the Superintendent. Vice Chair Sauret said it's a solid approach to putting together a budget that takes equity and the needs of all students into consideration.

VIII. CONSOLIDATED ACTION

MOTION:
It was moved by Director Adams and seconded by Director Kemper to approve the Consolidated Action items. The motion was voted on and passed unanimously.

The following items were approved.

A. Minutes – February 2, 2015; February 17, 2015; April 28, 2014 Budget Committee; May 12, 2014 Budget Committee

B. Licensed Personnel Recommendations

Recommendation to Hire

- Susan Breckenridge: ELL Teacher, 0.375 FTE, Garfield Elementary School, effective March 31, 2015 (Temporary)

Termination/Resignation/Layoff/Retirement

- Caelen Bensen: Second Grade Bilingual Teacher, 1.0 FTE, Lincoln Elementary School, effective June 30, 2015 (Resignation)
- Carolyn Donne: Kindergarten Teacher, 1.0 FTE, Jefferson Elementary School, effective June 30, 2015 (Retirement)
- Jennifer England: Fourth Grade Teacher, 1.0 FTE, Franklin School, effective June 30, 2015 (Retirement)
- Erika Gabonay: Math Teacher, 0.67 FTE, Corvallis High School, effective June 30, 2015 (Resignation)
- Carol Griffith: Special Education and Alternative Education Teacher, 1.0 FTE, Harding Center, effective

June 30, 2015 (Retirement)
- Kathleen McNutt: First/Second Grade Teacher, 1.0 FTE, Hoover Elementary School, effective June 30, 2015 (Retirement)
- Emily Mercado: Music Teacher, 0.50 FTE, Crescent Valley High School, effective May 23, 2015 (Resignation)
- Allison Priewe: First Grade Teacher, 1.0 FTE, Mt. View Elementary School, effective June 30, 2015 (Resignation)
- Marc Rosegold: Counselor, 1.0 FTE, Crescent Valley High School, effective June 30, 2015 (Resignation)
- Patricia Templeton: Special Education/Lifeskills Teacher, 1.0 FTE, Harding Center, effective June 30, 2015 (Retirement)
- Tracy Velez: Language Arts Teacher, 0.50 FTE, Crescent Valley High School, effective June 30, 2015 (Resignation)
- Shannon Gabriel: Elementary Teacher, 1.0 FTE, Garfield Elementary School, effective June 30, 2015 (Resignation). Shannon is currently on a leave of absence.

<u>Voluntary Reduction</u>
- Charlyn Ellis: Language Arts Teacher, 1.0 FTE, Corvallis High School, voluntary reduction to 0.83 FTE
- Heather Perrigan: Physical Education/Health Teacher, 0.67 FTE, Corvallis High School, voluntary reduction to 0.50 FTE
- Sandra Reitmeier-Coolen: Music Teacher, 1.0 FTE, Wilson Elementary School, voluntary reduction to 0.70 FTE

<u>Request for Leave</u>
- Alexandra Fell: Kindergarten Teacher, 1.0 FTE, Hoover Elementary School, requesting 0.50 FTE leave for the 2015-16 school year
- Liisa Hasenstein: Social Studies Teacher, 1.0 FTE, Linus Pauling Middle School, requesting 0.33 FTE leave for the 2015-16 school year
- Millie Kimes: Math Teacher, 1.0 FTE, Corvallis High School, requesting 0.33 FTE leave for the 2015-16 school year
- Jennifer Kollath: Math Teacher, 1.0 FTE, Corvallis High School, requesting 0.17 FTE leave for the 2015-16 school year
- Marsha Lincoln: Math Teacher, 1.0 FTE, Cheldelin Middle School, requesting 0.50 FTE leave for the 2015-16 school year
- Janice Rosenberg: Science Teacher, 0.67 FTE, Cheldelin Middle School, requesting 0.67 FTE leave for the 2015-16 school year
- Sally Starker: Spanish Teacher, 0.67 FTE, Linus Pauling Middle School, requesting 0.67 FTE leave for the 2015-16 school year

IX. CONSOLIDATED INFORMATION

A. Non-Licensed Personnel Information

<u>Recommendation to Hire</u>
- Juleia Dooley: Food Service Assistant, 4 hrs, Central Kitchen, effective March 4, 2015 (Probationary)
- Kellie Greer: Educational Assistant 2/Lifeskills, 7 hrs, Linus Pauling Middle School, effective March 30, 2015 (Probationary)
- Alexandra Jones: Educational Assistant 2/LRC, 6.75 hrs, Lincoln Elementary School, effective February 23, 2015 (Probationary)
- Kelli Mergl Burton: Educational Assistant 2/LRC, 6.5 hrs, Franklin School, effective March 19, 2015 (Limited Term)

- Leslie Van Allen: Educational Assistant 2/LRC, 6.5 hrs, Corvallis High School, effective March 30, 2015 (Probationary)

<u>Termination/Resignation/Layoff/Retirement</u>

- Barbara Dandeneau: Educational Assistant 2/LRC, 6.5 hrs, Harding Center, effective June 30, 2015 (Retirement)
- Jennifer Eleveld: Educational Assistant 2/LRC, 6.5 hrs, Hoover Elementary School, effective June 30, 2015 (Retirement)
- Geoffrey Floyd: Food Service Assistant, 4 hrs, Central Kitchen, effective March 11, 2015 (Resignation)
- Ronda Kossow: Food Service Assistant, 6.75 hrs, Central Kitchen and Crescent Valley High School, effective June 12, 2015 (Resignation)
- Susan Locey: Administrative Assistant 3/OA, 8 hrs, Corvallis High School, effective June 30, 2015 (Resignation)
- Margaret Miranda: Library Media Assistant 2, 8 hrs, Linus Pauling Middle School, effective June 30, 2015 (Retirement)
- Binh Nguyen: Maintenance 1, 8 hrs, Lincoln and Hoover Elementary Schools, effective April 3, 2015 (Termination)
- Elaine Silverio: Educational Assistant 2/LRC, 7.5 hrs, Franklin School, effective June 30, 2015 (Retirement)
- Karen Walz: Library Media Assistant 2, 7.5 hrs, Cheldelin Middle School, effective June 30, 2015 (Retirement)
- Mary Yates: Educational Assistant 2/LRC, 5 hrs, Jefferson Elementary School, effective June 30, 2015 (Retirement)
- Maria Claudia Betancourt: Educational Assistant 2, 4 hrs, Garfield Elementary School, effective June 30, 2015 (Resignation). Maria is currently on a leave of absence.
- Jamie Habben: Food Service Assistant, 7 hrs, Central Kitchen and Cheldelin Middle School, effective April 24, 2015 (Resignation)

<u>Request for Leave</u>

- Christine Merrill: Educational Assistant 2/LRC, 7.25 hrs, Jefferson Elementary School, requesting 7.25 hrs leave for the 2015-16 school year
- Joan Wonsley: Administrative Assistant 2, 8 hrs, Crescent Valley High School, requesting 8 hrs leave for the 2015-16 school year

B. Unaudited Financial Statements – February 28, 2015 (Filed with the minutes of this meeting.)

Vice Chair Sauret noted that the District is attempting to bring in credit card capability; he asked about the resulting cost in terms of lost revenue. Mr. Nielsen said that rates are typically 2-3%. He reported that staff just started testing a credit card machine at the high school level, noting that a lot of parents want that option; there's a process efficiency that comes from it. He added that staff is also working on getting an online system for school lunch.

Vice Chair Sauret asked what the $4,500 payment for negotiation services was for; Ms. Duvall replied that it was for a job description study for contract negotiations. Vice Chair Sauret asked about a $2,400 payment to Quinn the Eskimo Vintage Horns; Mr. Nielsen replied that it was for the purchase of a contra-bass clarinet.

X. ADJOURNMENT

There being no further business before the Board, Chair Rochester adjourned the meeting at 9:09 p.m.

Chris Rochester, Board Chair

Dr. Erin Prince, Superintendent

Prepared By: Julie Catala
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Corvallis
SCHOOL DISTRICT

VIII.B. Licensed Personnel Recommendations

Corvallis School District 509J
Board of Directors

BOARD MEETING DATE: May 4, 2015 **FOR-ACTION**

SUBJECT: Licensed Personnel Action

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1. Issue: Information on licensed personnel recommendations

   a. Recommendation to Hire:
   Konstantine Birulin: Elementary School Counselor, 0.70 FTE, Hoover and Lincoln Elementary Schools, effective September 1, 2015 (Probationary)

   Brenda Flores: Special Education Teacher/Bilingual, 1.0 FTE, Corvallis High School, effective September 1, 2015 (Probationary)

   Gianna Zappettini: Elementary Teacher, 1.0 FTE, Location TBD, effective September 1, 2015 (Probationary)

   b. Termination/Resignation/Layoff/Retirement:
   Sylvie Peterson: Humanities Teacher/Bilingual, 1.0 FTE, Linus Pauling Middle School, effective June 30, 2015 (Resignation)

ACTION REQUESTED: Approve recommendations.

CONTACT PERSON: Jennifer Duvall

Corvallis SCHOOL DISTRICT

VIII.C. School Board Meeting Schedule 2015-16

Corvallis School District 509J
Board of Directors

BOARD MEETING DATE: **FOR ACTION**

SUBJECT: School Board Meeting Schedule 2015-16

The 2015-16 School Board meeting schedule resembles that of 2014-15 but includes the dates for the Budget Committee meetings. Some of the meeting dates are being held for possible use depending on the specific work before the Board at those times of year.

ACTION REQUESTED:
Adopt the 2015-16 School Board meeting schedule.

CONTACT PERSON: Julie Catala, Board Secretary

Corvallis School District 509J
Board of Directors
2015-16 Meeting Schedule

Draft as of 05-04-15

August 17, 2015 – Board Meeting

September 14, 2015 – Board Meeting

September 28, 2015 – Retreat

October 5, 2015 – Board Meeting

October 20, 2015 – Board Work Session – SIP (a Tuesday)

November 9, 2015 – Board Meeting

November 23, 2015 – Board Work Session – SIP

December 7, 2015 – Board Meeting

January 4, 2016 – Board Meeting

January 19, 2016 – Board Work Session (a Tuesday) (hold)

February 8, 2016 – Board Meeting

February 22, 2016 – Board Work Session (hold)

March 7, 2016 – Board Meeting

March 14, 2016 – Board Work Session (hold)

April 11, 2016 – Board Meeting

April 25, 2016 – Board Work Session

May 2, 2016 – Budget Committee Meeting

May 9, 2016 – Board Meeting

May 16, 2016 – Budget Committee Meeting

May 23, 2016 – Board Work Session (hold)

May 31, 2016 – Budget Committee Meeting (if needed)

June 20, 2016 – Board Meeting

Meetings generally begin at 6:30 p.m. and are held at the School District Administrative Offices, 1555 SW 35th Street, Corvallis; however, times and locations can vary, and dates are subject to change. Extra meetings are sometimes scheduled and types of meetings sometimes change. Public/staff testimony is generally accepted only at Board Meetings. Current meeting announcements and agendas are posted on the district's web site at http://www.csd509j.net/en-us/districtinformation/schoolboard.aspx. More information is also available by calling 541-757-5841 or emailing julie.catala@corvallis.k12.or.us. Official notice for each meeting is posted at the School District Administrative Offices; notice is also sent to the Benton County Courthouse and the Corvallis Gazette-Times newspaper. Board meetings, work sessions, retreats and special meetings are open to the public. Executive Sessions are closed to the public. For information on how to provide input to the Board, visit: http://www.csd509j.net/en-us/districtinformation/schoolboard/howtoprovideinputtotheschoolboard.aspx

Corvallis
SCHOOL DISTRICT

VIII.D. Transportation Services Contract

Corvallis School District 509J
Board of Directors

BOARD MEETING DATE: May 4, 2015 FOR ACTION

SUBJECT: Award of Student Transportation Services Contract - First Student, Inc.

Issue: Our student transportation services contract with First Student, Inc. expires June 30, 2015. Upon review of the contract and service level, we determined that it was time to request proposals for a new contract rather than to extend the existing one.

A Request for Proposal (RFP) was advertised in December in the Gazette Times, Oregonian, and the Daily Journal of Commerce; with proposals scheduled to be submitted no later than February 4, 2015. Some of the changes to the services required in the RFP included:

- Required Route optimization.
- Management dedicated solely to the District contract.
- Required Spanish speaker on duty during business hours and access to translation services for other languages as needed to meet customer needs.
- Requirement for drivers to be trained (and available to administer) Epinephrine and Glucagon if deemed necessary by the District, based on specific student needs.
- Implementation and participation in Positive Behavior Intervention and Support (PBIS).

Six service providers requested copies of the RFP and three providers attended the pre-bid conference on January 7, 2015.

Proposals were received from MV Transportation and First Student, Inc. Proposals were reviewed and evaluated by the evaluation committee. The committee scored the proposals and interviewed First Student, Inc. It was a unanimous recommendation from the committee to enter into contract with First Student, Inc. First Student's proposal effectively responded to the changes in service requirements outlined in the RFP document and through the interview process management worked collaboratively with the District on previous service concerns and plans for improved service.

Additionally, staff is recommending that we proceed with a more environmentally friendly approach by switching 29 route buses to propane fuel. Propane fuel is a cleaner burning fuel allowing emission of 17% fewer greenhouse gases into the atmosphere than gasoline and diesel-fueled vehicles. (See attached documentation.)

Involvement: District staff and Student Transportation RFP Evaluation Committee. The final contract will be reviewed and approved by district legal counsel.

Cost Impact: Total expense for 2014/15 school year is anticipated to be $2,034,783 for home to school transportation. Projected expenses for 2015/16 home to school transportation is anticipated to be $2,700,943 under the terms of the new contract. The estimated increased cost of $666,160 is mostly attributed to inflation, newly required dedicated management staff (previously shared with the City of Corvallis) and upgrading to propane-fueled buses. Increases for subsequent years of the contract will increase based on the annual change in the Consumer

Price Index – Urban Wage Earners and Clerical Workers US City Average, with a minimum of 2.5% . As a reminder, home to school transportation expenses are 70% reimbursed through the State School Fund.

Consequences: A delay in execution of a student transportation contract could compromise the District's ability to provide transportation services for the 2015/16 school year.

MOTION REQUESTED: I move that a five year student transportation services contract be awarded to First Student, Inc. The five-year contract will be effective July 1, 2015 through June 30, 2020.

I further move that Finance & Operations Director Steve Nielsen be authorized by the board to enter into contract with First Student, Inc. in alignment with this award.

CONTACT PERSON: Kim Patten, Facilities & Transportation Manager
Steve Nielsen, Director of Finance & Operations

C2 PROPANE

Propane is the world's most popular clean-burning alternative fuel. In North America we have an abundant domestic supply, and it's about 40% less expensive than a gallon of diesel on a btu basis. That's why Thomas Built Buses is pleased to offer a propane-fueled Saf-T-Liner® C2 bus as part of our robust alternative-powered product line-up. Setting up the propane infrastructure is an easy and relatively low-cost proposition. So you can help the environment while providing safe, reliable transportation. In fact, the C2 Propane provides outstanding maneuverability, state-of-the-art driver ergonomics and the most visibility among all Type C buses. So it just makes sense to consider the propane-fueled Saf-T-Liner C2 bus for your fleet.

BODY SPECIFICATIONS

Passenger capacity
Up to 81

Wheelbase
219", 238", 259", 279"

GVWR
Up to 33,000 lbs.

Engine
8.0L V-8 LPG by Powertrain Integration with fully-integrated liquid propane injection system
HP: 350hp @ 4000 rpm
Torque: 500 lb-ft @ 3100 rpm

Transmission
Allison 2300 PTS Series

Warranty
5 years/100,000 miles

Thomas
BUILT BUSES
Because every mile matters™

C2 PROPANE

SAFETY

- Saf-T-Net construction
  - Side skirt reinforcement
  - Extended roof bows
  - Welded header and rafter system
- Double bolted body mounting clips
- Fuel tank mounted between frame rails
- One-piece bonded windshield
- Saf-T-Bond adhesive joints
- Meets or exceeds FMVSS

DRIVABILITY/COMFORT

- Up to 55-degree wheel cut
- Additional leg room
- Large overhead driver's storage compartments
- Side storage for clipboards and personal objects
- Interchangeable driver smart switch placement
- LED backlit gauges
- Automotive-style heating and ventilation controls
- Automatic entrance door
- Full height 78" headroom

DRIVER VISIBILITY

- 25% improved visibility over typical Type C bus
- Saf-T-Vue passenger loading window
- Low profile aerodynamic hood
- Overlapping windshield wipers

SERVICEABILITY

- Numbered fault code system for diagnostics
- Easy "walk-in-access" to engine compartment
- Easy access to the windshield wiper motor and linkage

OPTIONS

- Wheelchair lift
- Tilt and telescoping steering wheel
- Adjustable pedals
- Air suspension driver's seat
- Air ride suspension
- AM/FM radio/CD/PA
- Remote control/heated mirrors
- Duct-vented dash A/C
- Various seat options available: bench seat without belts, with lap belts, with 3-point belts; latch; integrated child seat; or coach-style seating
- Child reminder system
- LED light packages
- Engine exhaust brake
- Acoustical ceiling
- Luggage compartments
- Overhead book racks

PROPANE BENEFITS

- CARB-certified
- Exceeds EPA 2010 emissions requirements
- Abundant domestic supply of propane
- Up to 60% less expensive than a gallon of diesel on a btu basis
- Green, clean-burning alternative fuel
- Exceptional power performance
- Quiet, smooth drive
- Easy, relatively low-cost fueling set-up at fleet location
- Fully-integrated fuel system
- Propane is the most widely used alternative fuel in the world
- Low working pressure of 150-250 psi

Our largest-in-class windshield increases loading zone visibility to keep your passengers safe.

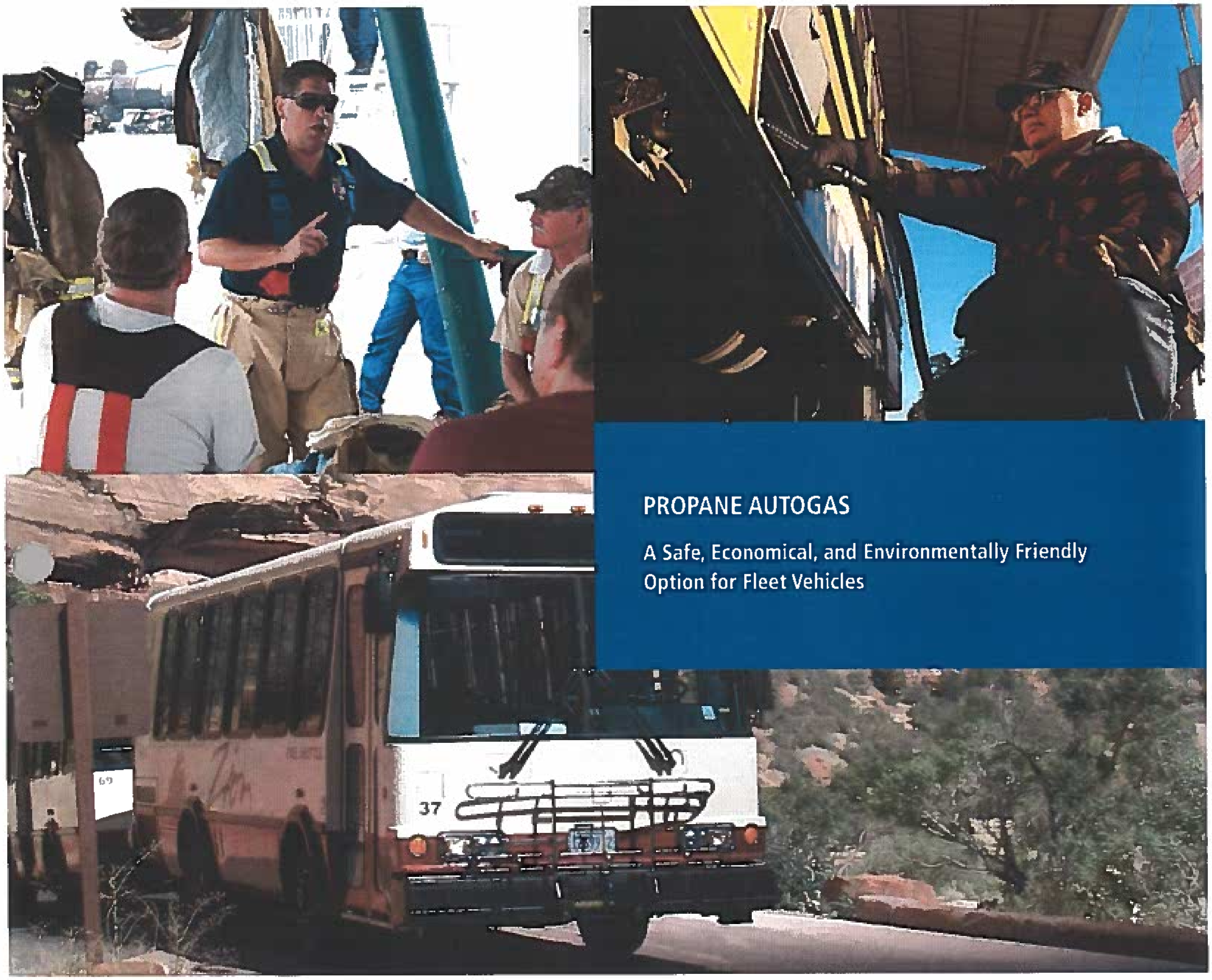
The cockpit features increased overhead storage space and improved interior rearview mirror placement

Optional tilt and telescoping steering wheel and optional adjustable pedals give drivers of all sizes the comfort they deserve

2-tank LPG system offers an estimated 300-mile range with a 66-gallon capacity.

Thomas BUILT BUSES
Because every mile matters.

Visit Thomasbus.com for more information.
1408 Courtesy Rd., High Point, NC 27260 Tel 336.889.4871 Fax 336.889.2589



PROPANE AUTOGAS

A Safe, Economical, and Environmentally Friendly Option for Fleet Vehicles

PROPANE education & research COUNCIL

"Propane-autogas-fueled vehicles, if handled and maintained properly, are very safe, and they offer a lot of benefits to fleet users."

James Mays Jr., Vice President and Interior Firefighter
Sheridan Fire Department, New York

Approximately 17 million propane-autogas-fueled vehicles are in operation today. Propane autogas is the most widely used alternative transportation fuel in the world.

PROPANE AUTOGAS: THE SMARTER ALTERNATIVE

Transportation. It's a cornerstone of our economy. Moving people to and from work, getting food from the farm to the table, taking finished products from the factory to the sales floor. Every day, we depend on a system of safe and economical transportation to enable our busy lives as workers, parents, and students.

Many organizations, including government agencies and private and public companies, are rethinking their transportation options and exploring alternative fuels for their vehicle fleets. For many of them, propane autogas is the answer. Propane autogas is plentiful, affordable, and produced right here in the U.S. Moreover, it is a safe, economical, and environmentally friendly alternative to gasoline and diesel fuel. That's why school districts, municipalities, police departments, taxi services, and many other fleets and organizations have made the switch.

Produced in the U.S.

Approximately 90 percent of propane consumed in the U.S. is produced domestically, while an additional 7 percent is from neighboring Canada. This abundant and reliable resource helps reduce our dependence on foreign petroleum and increase our nation's energy security.

Growing in Popularity

For more than 80 years, vehicles fueled by propane autogas have been a popular choice in countries around the globe. In fact, with approximately 17 million propane-autogas-fueled vehicles in operation today, propane autogas is the most widely used alternative transportation fuel in the world.

More and more, people in the U.S. are discovering the benefits of these vehicles. In terms of power, performance, maintenance, and safety, propane-autogas-fueled vehicles are equivalent to their gasoline- and diesel-fueled counterparts. But when you look at the environmental benefits, propane autogas is the superior choice. Propane autogas is a clean-burning fuel, which means far fewer carbon emissions in the atmosphere. In addition, propane autogas is non-toxic and presents no hazards to soil or groundwater.

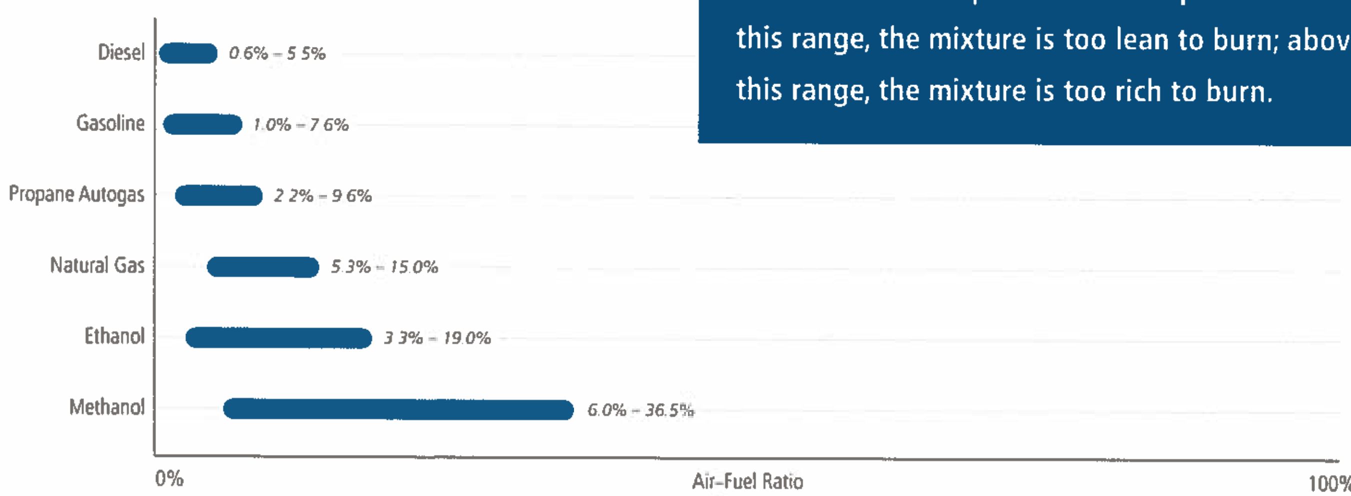
A PROVEN TRACK RECORD OF DURABILITY AND SAFETY

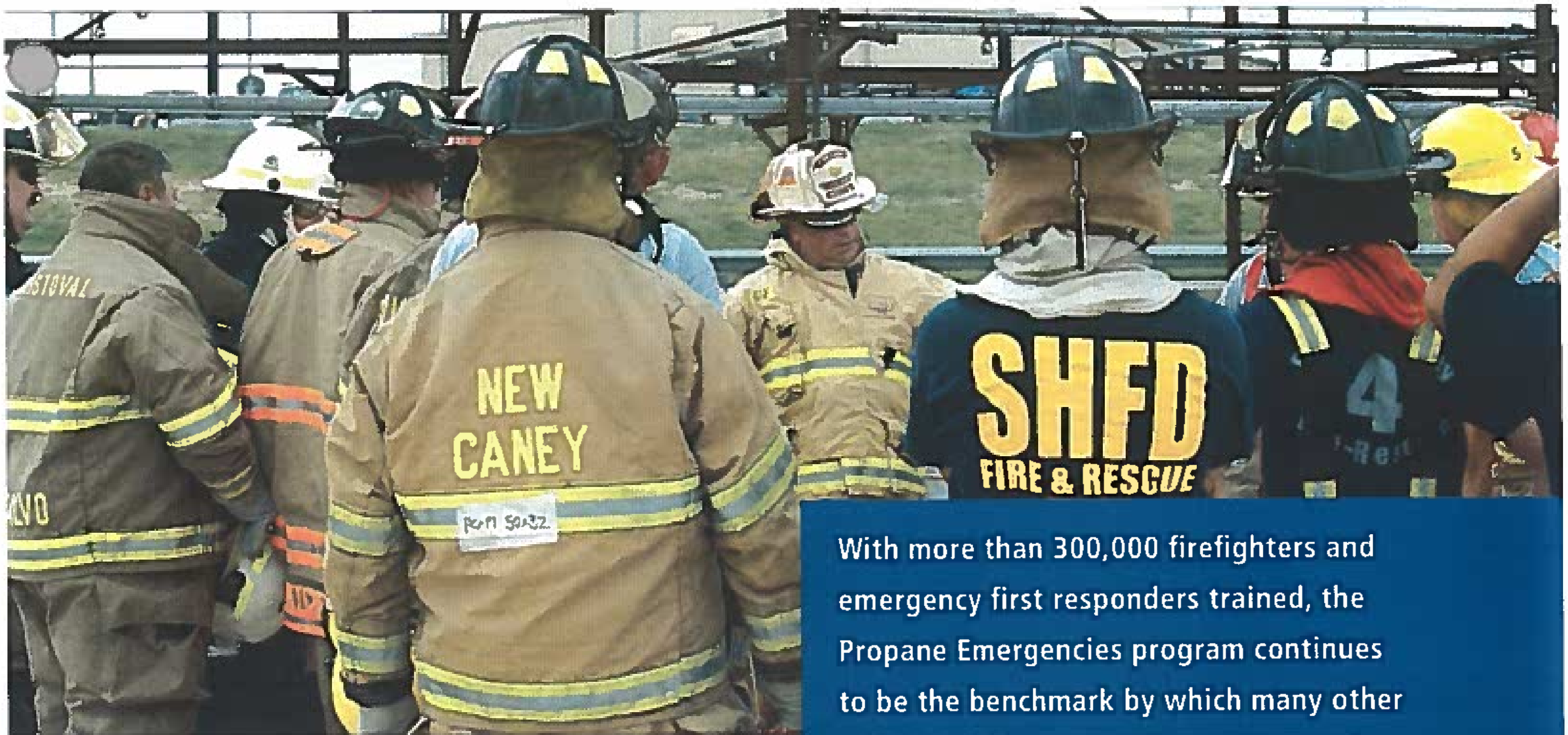
Propane autogas is considered to be a safe motor fuel by the federal government. While vehicles fueled by propane autogas have a long history of performing safely under all operating conditions, some people have the perception that these vehicles are more dangerous than traditional gasoline- and diesel-fueled vehicles. However, these perceptions are inaccurate. In fact, propane autogas offers the following safety advantages:

- Propane autogas requires a much higher temperature to ignite. For example, gasoline and diesel fuel will catch fire at temperatures as low as 495 degrees Fahrenheit, whereas propane autogas requires a temperature of at least 920 degrees Fahrenheit to ignite.
- Among alternative fuels, propane autogas has the narrowest flammability range. The flammability range of propane autogas is comparable to that of gasoline and diesel fuel (see chart).
- Unlike gasoline and diesel fuel, if propane autogas leaks it does not puddle, but instead vaporizes and dissipates into the air.
- Since propane autogas is released from the tank as a vapor, it cannot be ingested like gasoline, diesel, or alcohol fuels.
- Propane autogas tanks are 20 times more puncture-resistant than gasoline tanks, so they are more durable in an accident. They can also withstand up to four times the pressure when compared with a gasoline tank.
- Propane autogas engine fuel systems are fitted with safety devices and shut-off valves that function automatically if the fuel line ruptures.

Propane autogas will burn only with a fuel-to-air ratio between 2.2 percent and 9.6 percent. Below this range, the mixture is too lean to burn; above this range, the mixture is too rich to burn.

Flammability Range





With more than 300,000 firefighters and emergency first responders trained, the Propane Emergencies program continues to be the benchmark by which many other safety training programs are measured.

SAFETY IS THE HIGHEST PRIORITY

Propane autogas is a safe fuel when properly stored, transported, handled, and used. This is due to several factors: propane autogas' natural properties; stringent codes and regulations; and the industry's extensive education, training, and safety-awareness programs.

A Strict Set of Codes and Regulations

Many organizations develop and implement codes, standards, and regulations needed for the safe use of propane-autogas-fueled vehicles. These regulations are constantly reviewed, updated, and improved to ensure that all new vehicles and vehicle technologies are as safe as possible.

At the federal level, the Department of Transportation and the National Highway Traffic Safety Administration test crashworthiness of vehicles to make sure they meet safety standards. The Environmental Protection Agency regulates vehicle emissions to ensure that better and cleaner vehicles are on the roads.

Several organizations develop and implement codes specific to the safety of propane-autogas-fueled vehicles. The American Society of Mechanical Engineers (ASME) is responsible for rules governing vehicle tanks and piping. As an example, the tanks in all vehicles fueled by propane autogas are constructed from carbon steel in accordance with a code developed by ASME. The National Fire Protection Association also develops and implements codes and standards for propane autogas storage systems, dispensing stations, and vehicle systems.

Extensive Education and Training Programs

The propane industry works extensively with local fire departments and emergency responders to ensure they have the necessary training to properly respond to any potential emergencies.

The industry's Propane Emergencies program is a comprehensive training program for firefighters and emergency responders that is used by 35 state firefighter training academies. With more than 300,000 firefighters and emergency first responders trained, the Propane Emergencies program continues to be the benchmark by which many other safety training programs are measured.

This collaborative effort between the propane industry and the firefighter community means that more emergency responders are kept safe, knowledgeable, and better equipped to manage and respond to propane-related emergencies.

Propane-autogas-fueled vehicles emit 17 percent fewer greenhouse gases into the atmosphere than gasoline- and diesel-fueled vehicles.

BETTER FOR THE ENVIRONMENT

Propane autogas is a clean-burning fuel and — because of its lower carbon content — is more environmentally friendly than gasoline or diesel fuel. A switch from conventionally fueled vehicles to propane-autogas-fueled vehicles can result in substantial reductions of hydrocarbons, nitrogen oxide, carbon monoxide, and overall greenhouse gas emissions.

Unlike gasoline-fueled vehicles, propane-autogas-fueled vehicles emit no evaporative vapors while running or parked. This is because propane autogas fuel systems are tightly sealed. During refueling, very small amounts of propane autogas may escape into the atmosphere. However, propane autogas vapors are 50 percent less reactive than gasoline vapors, so they do not generate near the amount of smog-forming ozone as gasoline does.

In addition, all vehicles fueled with propane autogas meet stringent EPA emission standards. And several commercially available propane-autogas-fueled vehicles already meet the strict engine emissions requirements of the California Air Resources Board.

In the future, propane-autogas-fueled vehicles will play an important role in reducing carbon and other greenhouse gas emissions from the earth's atmosphere — emissions that have been cited as contributors to global climate change. This will help clean the air we breathe and benefit future generations.

Emission Comparisons

Compared to gasoline-fueled vehicles, propane-autogas-fueled vehicles emit approximately:

Gasoline-fueled vehicle emissions
Propane-autogas-fueled vehicle emissions

12% fewer carbon dioxide emissions | 20% fewer nitrogen oxide emissions | 60% fewer carbon monoxide emissions

SUCCESSFUL FLEET INITIATIVES

Propane autogas is fueling major fleet vehicle initiatives across the country. Take a look at a few examples:

Oregon School District Gives High Grade to Propane-Autogas-Fueled School Buses

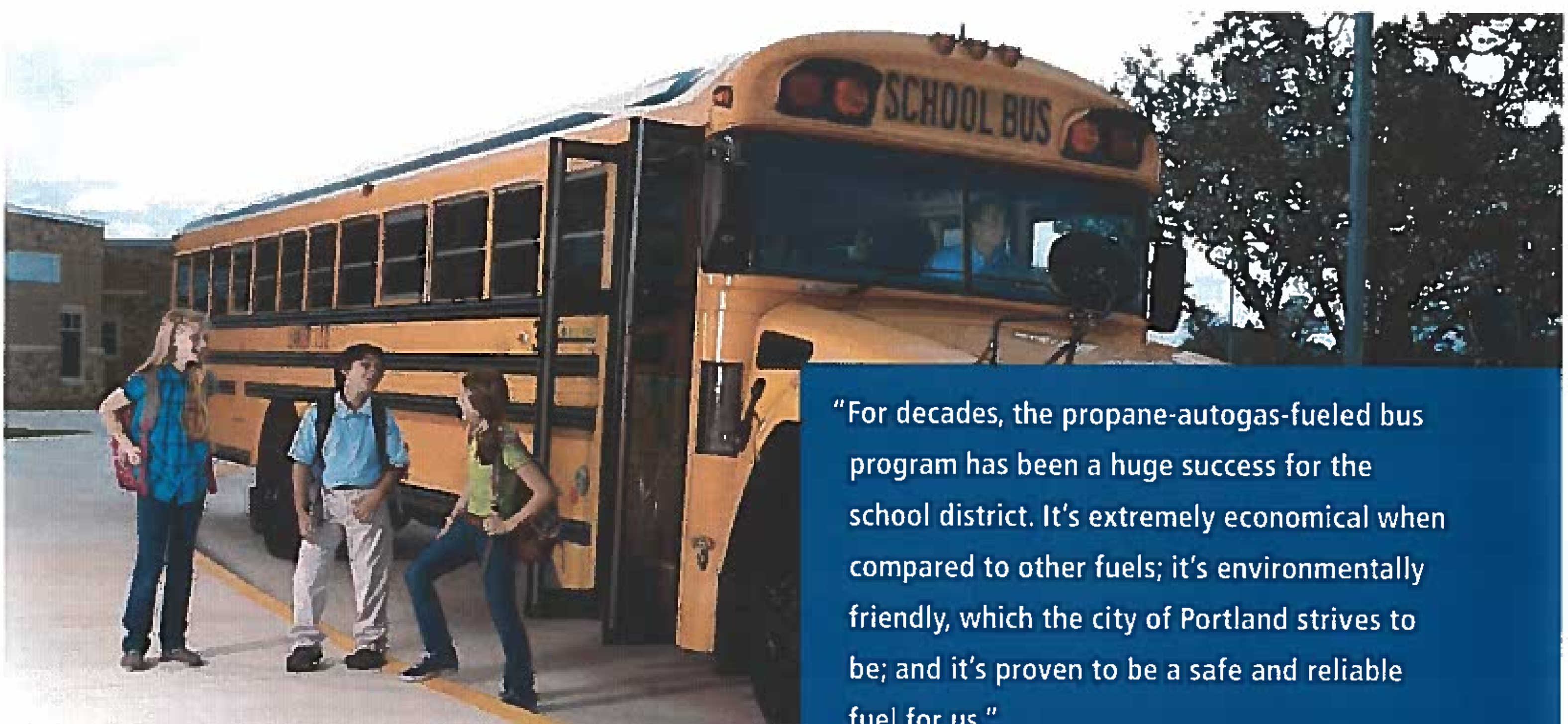
When parents send their kids to school on a bus, their top priority is safety. Talk to any parent, and he or she will tell you that they won't put their child in a vehicle that isn't safe. In Portland, Ore., the public school district feels the same way. That's why for almost 30 years, the school district has transported students to and from school in propane-autogas-fueled school buses.

Today, the school district owns and operates approximately 75 of these types of buses, mainly transporting special-needs students to and from schools throughout the district. In addition, an independent contractor, First Student, also owns and operates a large fleet of propane-autogas-fueled buses that are used for the school district's general transportation requirements. Recently, First Student added 89 Collins small school buses (Type A) and 86 Blue Bird conventional school buses (Type C) fueled by propane autogas to its fleet, making it one of the largest propane autogas fleet owners in the country.

According to Fleet Service Coordinator Eric Stewart of Portland Public Schools, "For decades, the propane-autogas-fueled bus program has been a huge success for the school district. It's extremely economical when compared to other fuels; it's environmentally friendly, which the city of Portland strives to be; and it's proven to be a safe and reliable fuel for us."

He continues, "As you can imagine, when you operate as many fleet buses as we do in a large city like Portland, occasionally accidents are going to happen. I've been here for six years, and I don't know of any propane autogas safety issues that we've ever encountered as the result of an accident. These buses and their fuel tanks are extremely durable."

"Just as it is with gasoline or diesel, safety comes from understanding how to properly handle the fuel. All of our drivers receive extensive, hands-on training on how to refuel their buses. We have 100 or so bus drivers, and they all refuel their buses at the school district's central fueling station," concludes Stewart.



"For decades, the propane-autogas-fueled bus program has been a huge success for the school district. It's extremely economical when compared to other fuels; it's environmentally friendly, which the city of Portland strives to be; and it's proven to be a safe and reliable fuel for us."

Eric Stewart, Fleet Service Coordinator
Portland Public Schools, Oregon

Raleigh Police Department Relies on the Safety and Durability of Propane-Autogas-Fueled Patrol Cars

Between 2011 and 2012, the Raleigh Police Department in North Carolina purchased 20 bi-fuel vehicles for its fleet. The department views propane autogas as a safe, cost-effective fuel that helps it serve and protect the citizens in its community in an environmentally friendly manner.

"These patrol cars have performed extremely well for us," says Raleigh Police Captain Doug Brugger. "As you know, police officers have to drive under all sorts of conditions and respond in a variety of situations. We spend a lot of time in our vehicles, and occasionally we're going to be in collisions. Over the past year or so, we've had a number of accidents involving propane-autogas-fueled patrol cars, and the damage from those wrecks didn't appear to be any different from what we'd expect of our gasoline-fueled vehicles."

Brugger continues, "When we started looking into replacing our patrol cars, we had certain criteria that needed to be met. First and foremost, they needed to be safe. So far, these patrol cars definitely seem to address that requirement."

Positive Propane Autogas Experience Leads Police Department to Consider Switching Entire Fleet

The Police Department in Exeter, Calif., has added two propane-autogas-fueled pickup trucks to its fleet. One truck is used as a crime scene investigation unit, while the other is used for performance-driven tasks including hauling a large trailer used at sobriety checkpoints. The police department received funding from a Clean Air Grant from the San Joaquin Valley Air Pollution Control Board for the purchase of the vehicles.

"We're extremely satisfied with these two vehicles," says Exeter Police Chief Cliff Bush. "Safety is a non-issue. Our experience shows that these trucks are as safe as traditionally fueled pickup trucks. I drive one of them, and I feel very safe in it. I'm currently investigating options to replace all of our vehicles to operate on propane autogas."

"When we started looking into replacing our patrol cars, we had certain criteria that needed to be met. First and foremost, they needed to be safe."

Doug Brugger, Police Captain
Raleigh Police Department, North Carolina

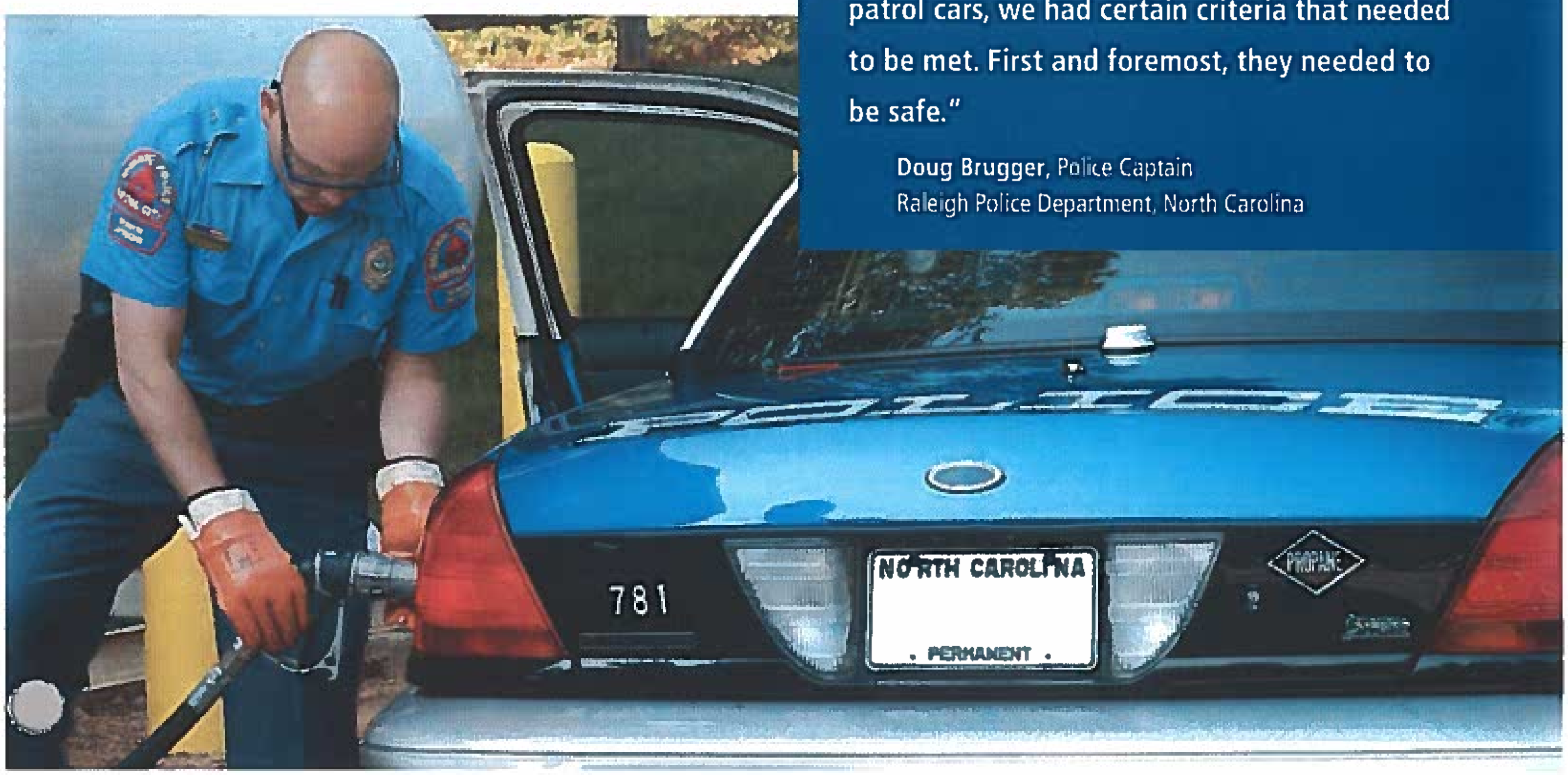
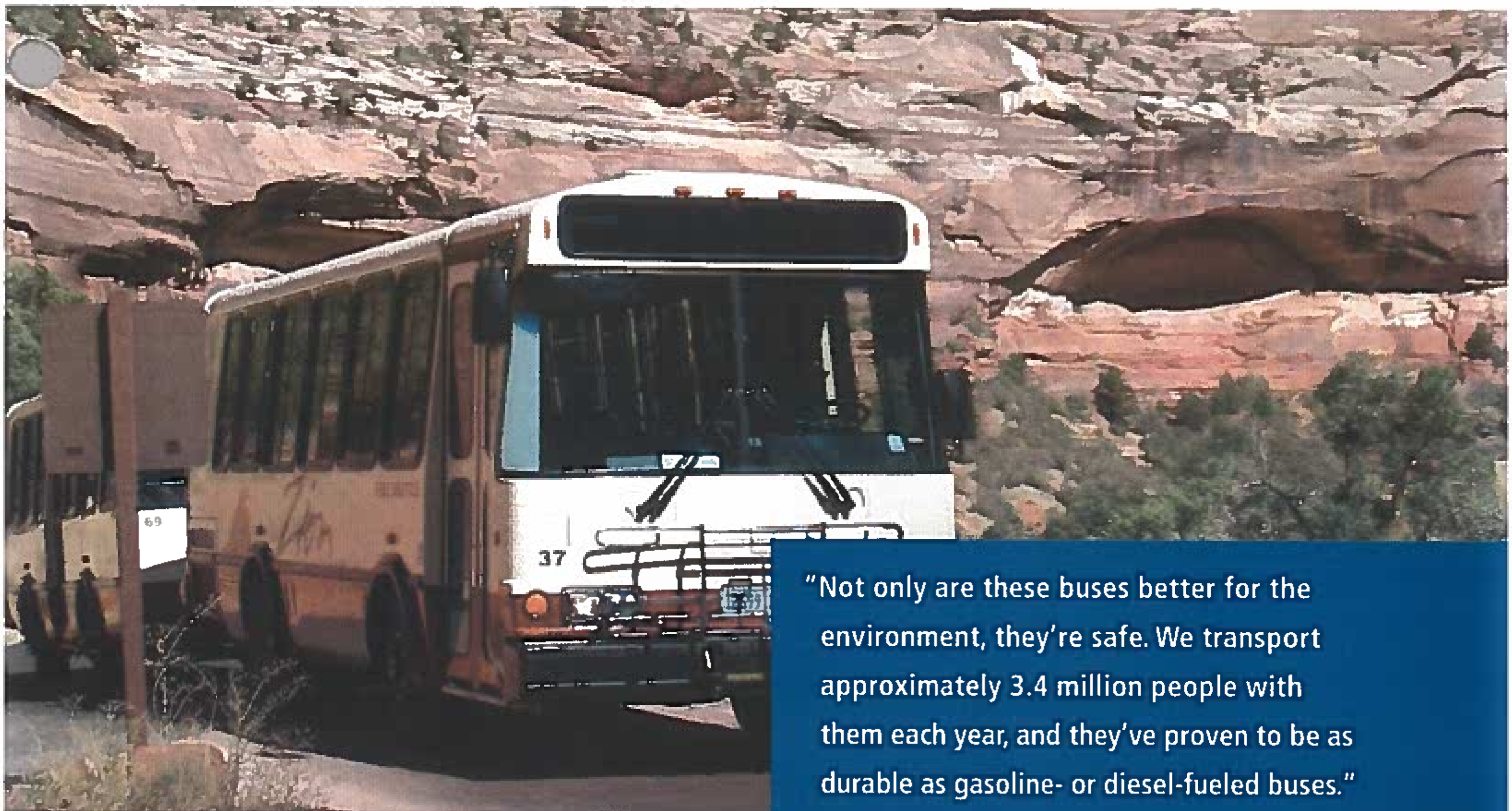


Image Courtesy of City of Raleigh



> "Not only are these buses better for the environment, they're safe. We transport approximately 3.4 million people with them each year, and they've proven to be as durable as gasoline- or diesel-fueled buses."
>
> **Jack Burns,** Concessions Management Chief
> Zion National Park, Utah

Reducing Pollution in National Parks

The National Park Service, responsible for overseeing, maintaining, and keeping safe the millions of acres of land and water in the nearly 400 parks within the U.S., is strongly committed to using alternative-fueled vehicles, such as those fueled by propane autogas. These vehicles are helping reduce air, land, and noise pollution within the parks.

In 2000, Zion National Park, located in the Zion Canyon in Utah, instituted a free propane-autogas-fueled shuttle bus service to transport visitors through the busiest portions of the park. Today, this fleet, consisting of 32 buses and 23 accompanying passenger trailers that shuttle visitors throughout the peak tourist season, eliminates the emissions associated with the displacement of approximately 5,000 motor vehicles daily.

"Not only are these buses better for the environment, they're safe," says Concessions Management Chief Jack Burns of Zion National Park. "We transport approximately 3.4 million people with them each year, and they've proven to be as durable as gasoline- or diesel-fueled buses."

Burns continues, "In the event of an emergency such as an accident, our drivers will turn the engine key switch to the off position. By doing so, the propane autogas fuel system automatically closes a valve between the fuel tanks and the engine compartment to prevent fuel from escaping. If for some reason a fire occurs at or near the propane autogas fuel tanks, a high-pressure-relief valve will release propane autogas vapor into the atmosphere from a line on the roof of the bus. This is just like the pressure-relief system found on large propane storage tank systems."

The National Park Service also safely operates vehicles fueled with propane autogas in other famous areas including Glacier National Park, Montana, and Mammoth Cave National Park, Kentucky.

> "It's difficult to change a perception without first understanding the facts. And the facts are, when you understand its properties and know how to properly handle it, propane autogas is safe."
>
> Mark Holloway, Volunteer Fire Chief
> West I-10 Fire Department, Texas

FIREFIGHTERS TALK PROPANE-AUTOGAS-FUELED VEHICLE SAFETY

In upstate New York, Vice President and Interior Firefighter James Mays Jr., of the Sheridan Fire Department, is a supporter of propane-autogas-fueled vehicles for fleet use. He is working to educate first responders, school district personnel, and others about the fuel.

"Propane-autogas-fueled vehicles, if handled and maintained properly, are very safe and offer a lot of benefits to fleet users," says Mays, who is also a licensed emergency first responder. "However, since the fuel has different characteristics than gasoline or diesel, it's important to understand those differences."

According to Mays, one of the misperceptions about vehicles fueled by propane autogas is that the fuel tanks aren't safe. "Propane autogas tanks are more durable than gasoline or diesel tanks," continues Mays. "If in the rare instance a tank were to get punctured, it doesn't mean that the vehicle would explode like you might see in a Hollywood movie."

He adds, "I've seen videos where members of the police department actually shoot them with their guns, and nothing happened but for a few dents in the tank. They're very safe."

Mays concludes, "I'm seeing more and more commercial fleets being fueled by propane autogas. When I instruct at training seminars, I tell police officers and firefighters to become familiar with these types of vehicles because they're going to see a lot more of them in the future."

In Harris County, Texas, West I-10 Volunteer Fire Chief Mark Holloway, a firefighter with 25 years of service, believes that propane autogas is a safe fuel and that public perception has been skewed based on how it has been portrayed by the media and the film industry.

"For some reason, a lot of people have the perception that it's a volatile fuel when, in fact, it has a very narrow window for flammability," says Holloway.

Holloway feels strongly that firefighters and emergency first responders should complete a propane safety training program so they can more easily identify and respond to a propane emergency. "It's extremely important for them to understand the basic principles of propane," he adds. "The physical properties of the fuel are different from what they're probably accustomed to, so they need to be aware of them in order to know how to react."

He concludes, "It's difficult to change a perception without first understanding the facts. And the facts are, when you understand its properties and know how to properly handle it, propane autogas is safe."

VALUABLE RESOURCES TO HELP UNDERSTAND PROPANE-AUTOGAS-FUELED VEHICLES

As propane autogas continues to gain momentum in the marketplace, it's increasingly important for emergency first responders, as well as fire and police departments, to understand the basic principles of propane autogas.

Several online resources are available that provide users with information such as the characteristics of propane autogas and case studies on how companies are converting their fleets to run efficiently on propane autogas.

A PowerPoint presentation geared towards the emergency response community is available from the Propane Education & Research Council (PERC). The presentation discusses the general properties of propane, propane autogas vehicle components, vehicle identification, and approaching and assessing an incident. Go to www.propanesafety.com to download the presentation.

Online Autogas Resources

PROPANE education & research COUNCIL

http://www.autogasusa.org

This PERC-sponsored website provides information on the several different types of propane-autogas-fueled vehicles (and other types of propane equipment), fueling with propane autogas, adoption incentives, and propane autogas webinars.

http://www.propanesafety.com

This PERC website provides information and training dates for the Propane Emergencies program.

www.propanecouncil.org
www.propanesafety.com

Corvallis
SCHOOL DISTRICT

VIII.E. Copier/MDF Hardware and Service and Printer/MFP Hardware and Service RFP Award

Corvallis School District 509J
Board of Directors

FOR ACTION

BOARD MEETING DATE: May 4, 2015

SUBJECT: Copier/MDF Hardware and Service and Printer/MFP Hardware and Service RFP Award

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The district currently contracts with Oregon State University to provide hardware and services related to copiers/multi-function devices (MFD) at each district location. Individual printer/multi-printing device (MPD) hardware and related service has traditionally been decentralized and the responsibility of each individual school and department. The current monthly cost for these services (supplies only in the case of printers) is nearly $18,000.

In an effort to reduce costs, increase efficiencies, and increase opportunities for digital-only material distribution in line with the district's move towards sustainability, the district issued a Request for Proposal (RFP) with the following components/objectives:

1. To replace copier/MFD devices coming off their contracts
2. To obtain pricing for break/fix service and supplies (ink/toner) for existing printer/MFP devices

A team consisting of district personnel as well as a specialty consulting firm, Optimizon, was formed to evaluate district needs, develop strategy, and issue the RFP.

A summary of this process has been attached as supplement to this cover.

Based on the team's evaluation of resulting proposals, the following recommendations to award are being made:

- Copier/MFD Hardware and Service RFP 2015: **CTX-Copytronix**
- Printer/MFP Hardware and Service RFP 2015: **Pacific Office Automation**

It is estimated that entering into these agreements will reduce the district's monthly expenditures for related services by approximately $8,000 as well as provide enhanced digital distribution capabilities. Actual costs will vary with quantity fluctuations. As staff become more familiar with digital distribution capabilities, costs may decrease even further.

Motion Requested: I move that a sixty (60) month copier/MDF hardware and service agreement be awarded to CTX-Copytronix and that a sixty (60) month printer/MFP hardware and service agreement be awarded to Pacific Office Automation, effective July 1, 2015.

I further move that Finance and Operations Director Steve Nielsen be authorized by the board to enter into agreements as necessary with CTX-Copytronix and Pacific Office Automation in alignment with these awards.

Presenter: Steve Nielsen, Director of Finance and Operations

Materials: Executive Summary of the RFP compiled by Optimizon

Corvallis School District 509J
Executive Summary of the RFP
April 16, 2015

Objectives:

The objectives of this RFP are:

1. To replace Copier/MFD devices that are coming off their contracts and are at end-of-life
2. To obtain pricing for a break/fix service and supplies (ink/toner) contract for the existing Printer/MFP fleet

The District issued the RFP with (2) components in order to obtain the best contracts at the best pricing.

Team:

A team consisting of John Meyer, Steve Nielsen, Debbie Bell, Vickie Taylor and Tony Ling of Corvallis School District 509J, and Ethan Davis, Hannah Recla, Lisa Kitamura, Mel Walker, and Rod Davis of Optimizon was formed to evaluate the current requirements, develop a sourcing strategy, and issue the RFP to interested vendors.

Vendors:

The RFP was advertised per District and State requirements. RFP packets were sent to the following vendors. Responses were as noted.

Vendor	Copier/MFD Hardware and Service RFP 2015	Printer/MFP Hardware and Service RFP 2015
Canon Business Solutions	non-responsive	non-responsive
Copiers Northwest	**Complete**	**Complete**
CTX-Copytronix	**Complete**	**Complete**
Education Intelligence Inc.	non-responsive	non-responsive
Hewlett-Packard	non-responsive	non-responsive
Imagine Solutions for Business	non-responsive	non-responsive
Kelley Imaging Systems	non-responsive	non-responsive
Konica Minolta Business Solutions	non-responsive	non-responsive
National Photocopy Corporation	**Complete**	**Complete**
Xerox / OfficeCraft	**Complete**	**Complete**
OSU Printing & Mailing Services	non-responsive	non-responsive
Pacific Office Automation	**Complete**	**Complete**
Ricoh	non-responsive	non-responsive
Solutions Yes	non-responsive	non-responsive
Ultrex	non-responsive	non-responsive
Witt Company	non-responsive	non-responsive

RFP Process:

Analysis was conducted based on each vendor's response to the terms and conditions, pricing for a period of (5) years, and equipment configurations.

The scoring criteria was shared with the vendors, and the proposals were scored as follows:
Each question in the RFP was assigned a rank according to importance, and each category was assigned an overall percentage of importance. Optimizon and Corvallis School District 509J carefully analyzed each proposal and assigned a score to each vendor's response in each area. Interviews and software demonstrations were conducted with the top vendors, and onsite acceptance testing is being completed for the Copier/MFD hardware. Reference-checking was completed by the District as well.

The total weighted scores and rankings for each RFP are as follows:

Copier/MFD Hardware and Service RFP 2015

	Total Score	**Rank**
CTX-Copytronix (Xerox)	**689**	**1**
Pacific Office Automation (Sharp)	682	2
Pacific Office Automation (Konica)	679	3
CTX-Copytronix (Kyocera)	677	4
National Photocopy Corporation	662	5
Pacific Office Automation (Ricoh)	645	6
Copiers Northwest	630	7
Xerox / OfficeCraft	606	8
Total Possible	**698**	

Printer/MFP Hardware and Service RFP 2015

	Total Score	**Rank**
Pacific Office Automation	**693**	**1**
CTX-Copytronix	618	2
Copiers Northwest	568	3
National Photocopy Corporation	559	4
Xerox / OfficeCraft	497	5
Total Possible	**704**	

Award Recommendation Summary:

Considering that (2) different vendors have the top rankings, the team reviewed the pros and cons of awarding both components to a single vendor. It was determined that there is not a significant operational benefit to awarding both components to the same vendor, and in looking at the top proposals, the cost of doing so would be 12% ($78K) more than awarding the components to the vendors with the strongest proposals.

The recommendation is to award the RFPs as follows:

- Copier/MFD Hardware and Service RFP 2015: **CTX-Copytronix**

  In addition to offering the lowest pricing (which accounted for 25% of the total score), CTX-Copytronix offered terms and equipment that meet the District's requirements. CTX also agreed to back up the guarantees they are making by providing a performance bond to the District equaling 25% of the total hardware and service costs for a period of 60 months.

- Printer/MFP Hardware and Service RFP 2015: **Pacific Office Automation**

  In addition to offering the lowest pricing (which accounted for 25% of the total score), Pacific Office Automation offered terms and equipment that meet the District's requirements. Pacific Office Automation also agreed to back up the guarantees they are making by providing a performance bond to the District equaling 25% of the total hardware and service costs for a period of 60 months.

Financial Summary:

	Current Monthly Cost with Existing Suppliers	**New Monthly Cost**	**Monthly Savings**
Copier/MFDs to be Replaced in 2015 [1]	$14,430	$8,259	$6,171
Printer/MFPs [2]	$3,421	$1,446	$1,975
Total	**$17,851**	**$9,705**	**$8,146**

[1] Includes hardware, service, supplies (excluding paper)

[2] Supplies only

Total savings over the next 60 months	**$488,760**

Corvallis
SCHOOL DISTRICT

IX. CONSOLIDATED INFORMATION

IX.A. Non-Licensed Personnel Information

Corvallis School District 509J
Board of Directors

BOARD MEETING DATE: May 4, 2015 **<u>FOR INFORMATION ONLY</u>**

SUBJECT: Non-licensed Personnel Information

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1. <u>Issue</u>: Information on non-licensed-personnel

   a. <u>Recommendation to Hire:</u>
   Karen Gustafson: Educational Assistant 2/LRC, 6.5 hrs, Linus Pauling Middle School, effective April 8, 2015 (Limited Term)

   Susie Routes: Educational Assistant 2, 6.5 hrs, Cheldelin Middle School, effective September 1, 2015 (Regular)

   Kendra Williams: Educational Assistant 2, 7.5 hrs, Jefferson Elementary School, effective September 1, 2015 (Regular)

   Hong Xia: Educational Assistant 2/LRC, 6.5 hrs, Hoover Elementary School, effective September 1, 2015 (Regular)

   Emilie Zook: Educational Assistant 2/LRC, 6.5 hrs, Adams Elementary School, effective September 1, 2015 (Regular)

   b. <u>Termination/Resignation/Layoff/Retirement:</u>
   Moses Buckner: Educational Assistant 2/Lifeskills, 7 hrs, Corvallis High School, effective June 30, 2015 (Retirement)

   Nicholas Jones: Educational Assistant 2/Lifeskills, 7 hrs, Corvallis High School, effective June 30, 2015 (Resignation)

   Niles Potts: Educational Assistant 2/LRC, 6.5 hrs, Crescent Valley High School, effective June 30, 2015 (Resignation)

CONTACT PERSON: Jennifer Duvall

Corvallis
SCHOOL DISTRICT

IX.B. Unaudited Financial Statements - March 31, 2015

Corvallis School District 509J
Board of Directors

FOR INFORMATION

BOARD MEETING DATE: **May 4, 2015**

SUBJECT: **March 31, 2015 Financial Statements (Unaudited)**

The General Fund is reported on a monthly basis and other funds on a quarterly or semi-annual basis. As March is the end of the third quarter of the fiscal year, you will find reports on the following funds in addition to the General Fund: Food Service, District Donation, Designated Facilities, Student Body, Designated Revenue, Early Retirement, Capital Improvement, Grants and Insurance. General Fund highlights are noted below while the remaining funds incorporate information on the individual statements.

General Fund - Current Highlights

Revenues:

The 2014-15 year-to-date revenues total $51.0 million or 90.3 percent of total budgeted revenue as compared to $46.9 million, or 88.6 percent, for 2013-14.

Expenditures:

The 2014-15 year-to-date expenditures total $40.8 million or 70.3 percent of total budgeted expenditures as compared to $37.8 million or 69.7 percent for 2013-14.

General Fund - Previously Reported Highlights

In reviewing the budget column you will note that there is a deficit of $1.6 million in the category labeled 'Excess of Revenues over Expenditures'. As a reminder, this is a result of utilizing the beginning fund balance rolled forward from 2013-14 to fund all-day kindergarten, salary increases for contract negotiations that were not settled at the time the budget was built, and department/sites carry over balances moved forward.

Embedded in the category of Local Sources - Other Revenue, are funds received for E-Rate reimbursement purposes. Under the direction of the Federal Communications Commission (FCC), the program purpose is to make telecommunication and information services more affordable for schools. It is funded through a service fee charged to companies that provide telecommunication services. As with many federal programs, participation requires complex and time sensitive application and annual reporting. Initially, the district managed this in-house but soon found staff resources were not available at the required level. Intermountain ESD has developed staff to specialize in this work and the district now contracts with them to ensure participation requirements are met.

Telecommunication vendors provide direct reimbursement to the district. The timing of the reimbursements and the amounts are not consistent which creates variances in comparing revenues between years. This is the case for variance in the Local Sources – Other Revenue category in this report.

As a note of interest, for the 2015-16 E-rate application year, the program purpose is shifting to focus support on broadband (data transmission services and internet access) and phases down support for voice services. In addition, $1 billion is being set for the federal program budget in 2015 and 2016 to work on closing the Wi-Fi gap and support improving building internal connections. The district is currently working on project plans with expected eventual funding of $150,000. District E-rate revenues for 2013-14 fiscal year were $196,290.

The General Fund revenue increase of $4.2 million compared to 2013-14 is primarily due to property and Local Option Levy taxes. We received $2.3 million more in property taxes this year compared to last year, and $341,364 more in Local Option Levy taxes. In large part, that difference is due to the required refund last year of $1.8 million in property taxes and $315,600 in Local Option Levy taxes to Hewlett-Packard as a result of their tax appeal. The remaining $1,535,000 revenue difference is due to increased direct State School Fund support, largely related to higher ADMw rate and count.

Expenditures for supplies and materials are down $112,892 over the prior year. A key factor is the reduction in iPad purchases for the 1:World program in 2014-15. Insurance premiums for the district increased by $78,000 over the prior year for policy updates to improve coverage for earthquake, crime and cyber security, and to fund risk management activities in 2014-15.

Overall, General Fund expenditures through March 2015 increased $3.0 million as compared to the prior year. Increased costs associated with our union contracts as well as increased FTE constitute the bulk of this increase.

The Schedule of Investments and Cash Disbursements for March 2015 are included as part of this report. If you have any questions or would like additional information please contact me.

Presenter: **Steve Nielsen, Director of Finance and Operations**

Supplementary Materials:

1. Statement of Revenue and Expenditures, Fiscal year to date as of March 31, 2014 and 2015

2. Schedule of Investments as of March 31, 2015

3. Schedule of Cash Disbursements greater than or equal to $1,000 for the period of March 1 - 31, 2015.

Corvallis School District 509J
Statement of Revenues and Expenditures
Fiscal Year to Date as of March 31, 2014 and 2015 Respectively (Unaudited)

General Fund

	FY 2013-14			FY 2014-15		
	Budget	Actual		Budget	Actual	
Revenues:						
Local Sources						
Property Taxes	$ 22,950,000	$ 20,515,471	89.4%	$ 23,137,983	$ 22,838,856	98.7%
Local Option Taxes	3,890,200	3,376,778	86.8%	3,756,650	3,718,142	99.0%
Earnings on Investments	100,000	88,222	88.2%	100,000	94,134	94.1%
Other	394,000	209,236	53.1%	445,000	201,958	45.4%
Intermediate Sources	260,000	160,304	61.7%	260,000	214,458	82.5%
State Sources						
General Support	24,719,368	22,063,530	89.3%	28,185,108	23,492,784	83.4%
Common School Fund	494,332	430,264	87.0%	561,055	459,594	81.9%
Other	83,000	-	0.0%	33,000	-	0.0%
Federal Sources	9,000	8,971	99.7%	9,000	2,236	24.8%
Total Revenue	$ 52,899,900	$ 46,852,776	88.6%	$ 56,487,796	$ 51,022,162	90.3%
Expenditures:						
Instruction	$ 32,546,155	$ 22,500,175	69.1%	$ 35,285,366	$ 24,559,822	69.6%
Supporting Services	21,588,032	15,255,438	70.7%	22,633,046	16,166,876	71.4%
Community Services	127,370	74,616	58.6%	127,184	71,417	56.2%
Facilities Improvements	1	-	0.0%	1	-	0.0%
Transfers to Other Funds	2	-	0.0%	2	-	0.0%
Total Expenditures	$ 54,261,560	$ 37,830,229	69.7%	$ 58,045,599	$ 40,798,115	70.3%
Excess of Revenues over Expenditures	$ (1,361,660)	$ 9,022,547		$ (1,557,803)	$ 10,224,047	
Beginning Fund Balance	6,324,100	6,629,956	104.8%	7,001,833	7,001,834	100.0%
Budgeted Contingencies	2,322,445	-		2,619,640	-	
Unappropriated Ending Fund Balance	2,639,995	-		2,824,390	-	
Fund Balance, March 31	$ -	$ 15,652,503		$ -	$ 17,225,881	

Corvallis School District 509J
Statement of Revenues and Expenditures
Fiscal Year to Date as of March 31, 2014 and 2015 Respectively (Unaudited)

Food Service Fund

	FY 2013-14			FY 2014-15		
	Budget	Actual		Budget	Actual	
Revenues:						
Local Sources	$ 1,075,200	$ 751,420	69.9%	$ 1,190,596	$ 766,455	64.4%
State Sources	18,000	20,398	113.3%	25,000	21,509	86.0%
Federal Sources (incl. commodities)	1,689,723	823,449	48.7%	1,579,187	748,953	47.4%
Interest on Investments	9,999	2,255	22.6%	4,999	1,220	24.4%
Interfund Transfer	1	-	0.0%	1	-	0.0%
Total Revenue	$ 2,792,923	$ 1,597,522	57.2%	$ 2,799,783	$ 1,538,137	54.9%
Expenditures:						
Salaries & Benefits	$ 1,740,942	$ 1,268,925	72.9%	$ 1,821,327	$ 1,291,300	70.9%
Food	940,680	660,815	70.2%	855,828	713,880	83.4%
Supplies & Services	256,301	135,993	53.1%	191,955	138,860	72.3%
Capital Outlay	55,000	-	0.0%	30,673	-	0.0%
Total Expenditures	$ 2,992,923	$ 2,065,733	69.0%	$ 2,899,783	$ 2,144,040	73.9%
Excess of Revenues over Expenditures	$ (200,000)	$ (468,211)		$ (100,000)	$ (605,903)	
Beginning Fund Balance	645,000	680,003	105.4%	445,000	487,082	109.5%
Budgeted Contingency	445,000	-		345,000	-	
Fund Balance, March 31	$ -	$ 211,792		-	$ (118,821) *	

Notes:

The Food Service Fund is a self-supporting fund.

Revenues to support the program are generated from student participation in food programs, federal and state programs, and a catering operation.

Operations are evaluated to see where costs can be reduced to align with revenues. Staff actively promote the federally subsidized free and reduced breakfast and lunch programs to increase participation and revenues received from the programs.

The District also provides food service programs to other agencies and districts such as Philomath School District, Alsea School District, and several day cares.

Federal revenue is down $74,496 as a result of timing differences in payment receipts. In FY 2013-14 we received the January payment in March. This year we received it on April 6. If the April payment was included in the report, federal revenue would be up $33,747. Food Service projects a $50,000 in increase in federal revenue for FY 2014-15.

* Additional pending revenue for claims in process though 3/31/2015 not yet recognized as revenue is $470,611.

Corvallis School District 509J
Statement of Revenues and Expenditures
Fiscal Year to Date as of March 31, 2014 and 2015 Respectively (Unaudited)

District Donation Fund

	FY 2013-14			FY 2014-15		
	Budget	Actual		Budget	Actual	
Revenues:						
Contributions from Foundation	$ 600,000	$ 385,000	64.2%	$ 600,000	$ 435,000	72.5%
Total Revenue	$ 600,000	$ 385,000	64.2%	$ 600,000	$ 435,000	72.5%
Expenditures:						
Instruction	$ 407,999	$ 242,253	59.4%	$ 411,313	$ 224,688	54.6%
Support Services	75,000	28,242	37.7%	49,890	77,630	155.6%
Community Services	117,000	78,680	67.2%	138,796	75,445	54.4%
Facility Playground Improvements	1	-	0.0%	1	-	0.0%
Total Expenditures	$ 600,000	$ 349,175	58.2%	$ 600,000	$ 377,763	63.0%
Excess of Revenues over Expenditures	$ -	$ 35,825		$ -	$ 57,237	
Beginning Fund Balance	-	-		-	-	
Fund Balance, March 31	$ -	$ 35,825		$ -	$ 57,237	

Notes:

This District fund is used to account for donations received from the Corvallis Public Schools Foundation, a separate public 501(c)3 organization.

A monthly transfer is made from the Corvallis Public Schools Foundation to the District Donation Fund to cover expenditures.

Corvallis School District 509J
Statement of Revenues and Expenditures
Fiscal Year to Date as of March 31, 2014 and 2015 Respectively (Unaudited)

Designated Facilities Fund

	FY 2013-14			FY 2014-15		
	Budget	Actual		Budget	Actual	
Revenues:						
Construction Excise Tax	$ 225,000	$ 152,088	67.6%	$ 175,000	$ 622,917	356.0%
SB 1149	108,000	75,489	69.9%	125,000	75,576	60.5%
Proceeds From Sale of Land	400,000	910,000	227.5%	-	-	-
Interest on Investments	13,000	3,375	26.0%	4,000	6,350	158.8%
Total Revenue	$ 746,000	$ 1,140,952	152.9%	$ 304,000	$ 704,843	231.9%
Expenditures:						
Support Services	$ 846,000	$ 233,792	27.6%	$ 642,000	$ 33,471	5.2%
Facility Acquisition & Construction:	623,500	-	1.0%	1,086,000	-	4.4%
Wilson Playground	-	6,182	-	-	47,843	-
Cheldelin Boiler	50,000	-	-	50,000	-	-
Total Expenditures	$ 1,519,500	$ 239,974	15.8%	$ 1,778,000	$ 81,314	4.6%
Excess of Revenues over Expenditures	$ (773,500)	$ 900,978		$ (1,474,000)	$ 623,529	
Beginning Fund Balance	773,500	559,107	72.3%	1,474,000	1,586,086	107.6%
Budgeted Contingency	-	-		-	-	
Fund Balance, March 31	$ -	$ 1,460,085		$ -	$ 2,209,615	

Notes:

This fund accounts for the revenues and expenditures related to the construction excise tax, land sales and purchases, and other facilities projects undertaken with funds that are restricted or committed for facilities related purposes.

The sale of Fairplay School was completed in August 2013 and the Pleasant View Fruit Farm property sale was finalized in March 2014.

The Construction Excise Tax revenue is up $470,829. The majority of the increase is the $407,000 received from the City of Corvallis for the "Retreat at Oak Creek" project being built on the old Sather property.

Corvallis School District 509J
Statement of Revenues and Expenditures
Fiscal Year to Date as of March 31, 2014 and 2015 Respectively (Unaudited)

Student Body Fund

	FY 2013-14			FY 2014-15		
	Budget	Actual		Budget	Actual	
Revenues:						
Local Revenues	$ 1,050,000	$ 720,507	68.6%	$ 1,050,000	$ 873,021	83.1%
Total Revenue	$ 1,050,000	$ 720,507	68.6%	$ 1,050,000	$ 873,021	83.1%
Expenditures:						
Instructional Services	$ 1,170,000	$ 586,962	50.2%	$ 1,220,000	$ 574,772	47.1%
Support Services	130,000	41,485	31.9%	80,000	41,517	51.9%
Total Expenditures	$ 1,300,000	$ 628,447	48.3%	$ 1,300,000	$ 616,289	47.4%
Excess of Revenues over Expenditures	$ (250,000)	$ 92,060		$ (250,000)	$ 256,732	
Beginning Fund Balance	250,000	575,666	230.3%	250,000	575,834	230.3%
Fund Balance, March 31	$ -	$ 667,726		$ -	$ 832,566	

Notes:

The District acts as an agent on behalf of student groups who have raised money for activities. These funds are for athletics and activities at Corvallis High School, Crescent Valley High School, Cheldelin Middle School, and Linus Pauling Middle School. For management purposes, these funds are in a central account where the District provides banking services and purchasing oversight.

Corvallis School District 509J
Statement of Revenues and Expenditures
Fiscal Year to Date as of March 31, 2014 and 2015 Respectively (Unaudited)

Designated Revenue Fund

	FY 2013-14			FY 2014-15		
	Budget	Actual		Budget	Actual	
Revenues:						
Local Sources	$ 1,000,000	$ 682,208	68.2%	$ 1,000,000	$ 659,520	66.0%
Total Revenue	$ 1,000,000	$ 682,208	68.2%	$ 1,000,000	$ 659,520	66.0%
Expenditures:						
Instruction	$ 1,001,633	$ 424,343	42.4%	$ 990,939	$ 472,889	47.7%
Support Services	381,650	238,561	62.5%	390,695	190,998	48.9%
Community Services	91,716	19,003	20.7%	93,365	25,825	27.7%
Facility Acquisition & Construction	1	-	0.0%	1	-	0.0%
Total Expenditures	$ 1,475,000	$ 681,907	46.2%	$ 1,475,000	$ 689,712	46.8%
Excess of Revenues over Expenditures	$ (475,000)	$ 301		$ (475,000)	$ (30,192)	
Beginning Fund Balance	$ 475,000	$ 777,496	163.7%	475,000	719,057	151.4%
Fund Balance, March 31	$ -	$ 777,797		$ -	$ 688,865	

Notes:

Revenue and expenditures in this fund are related to programs that are supported by special agreements, contracts, and reimbursements by outside groups or agencies.

FY 2014-15 beginning fund balance is comprised of numerous accounts designated for special purposes. Examples include DHS Medicaid Funds ($109,938): Facilities sales of surplus and misc items ($36,158): and the Franklin Washington DC trip ($27,943).

Corvallis School District 509J

Statement of Revenues and Expenditures

Fiscal Year to Date as of March 31, 2014 and 2015 Respectively (Unaudited)

Early Retirement Incentive Fund

	FY 2013-14			FY 2014-15		
	Budget	Actual		Budget	Actual	
Revenues:						
Interest on Investments	10,000	4,115	41.2%	-	3,084	-
Total Revenue	$ 10,000	$ 4,115	41.2%	$ -	$ 3,084	-
Expenditures:						
Retiree Stipends	1,007,850	449,465	44.6%	784,744	177,778	22.7%
Total Expenditures	$ 1,007,850	$ 449,465	44.6%	$ 784,744	$ 177,778	22.7%
Excess of Revenues over Expenditures	$ (997,850)	$ (445,350)		$ (784,744)	$ (174,694)	
Beginning Fund Balance	1,555,000	1,468,208	94.4%	960,320	957,216	99.7%
Budgeted Contingency	557,150	-	0.0%	175,576	-	0.0%
Unappropriated Ending Fund Balance	-	-		-	-	
Fund Balance, March 31	$ -	$ 1,022,858		$ -	$ 782,522	

Notes:

This fund pays for supplemental retirement benefits provided to retired teachers.

The last payment for non-represented and classified staff was made June 30, 2008.

In February 2005, certified employees agreed to end the early retirement program effective June 30, 2017. Only employees hired before Sept 1, 1988 will have ERI benefits. A lump sum payout was made on April 30, 2005 to end the ERI rights of employees hired between Sept 1, 1988 and June 30, 1998. An additional lump sum payment was made to those hired before Sept 1, 1988 in recognition of reduced ERI benefits available after their retirement.

Teacher retirees after April 1, 2005 will not receive any medical insurance coverage. Benefits decreased from 7 years to 5 years and effective July 1, 2008 any new retirees will receive only 4 years of stipends. No teachers hired after August 31, 1988 are eligible for any post retirement benefits if they retired after April 1, 2005. As of July 1, 2014 there were 25 eligible retired teachers receiving benefits.

Retiree expenditures account for monthly retirement stipends and lump sum retirement payouts as per the agreement. Comparison of expenditures between years will vary due to the variances in the time of retirement and eligibility for lump sum payouts.

The Early Retirement Incentive Program is now fully funded thereby ending annual contributions from the General Fund effective with the 2013-14 Adopted Budget.

Corvallis School District 509J
Statement of Revenues and Expenditures
Fiscal Year to Date as of March 31, 2014 and 2015 Respectively (Unaudited)

Grant Funds

	FY 2013-14			FY 2014-15		
	Budget	Actual		Budget	Actual	
Revenues:						
Local Revenues	$ 50,000	$ 8,277	16.55%	$ 50,000	$ 13	0.03%
Intermediate revenues	100,000	22,841	22.84%	100,000	13,115	13.12%
State Revenues	100,000	394,455	394.46%	400,000	749,006	187.25%
Federal Revenues	2,750,000	2,134,042	77.60%	4,010,000	1,860,422	46.39%
Total Revenue	$ 3,000,000	$ 2,559,615	85.32%	$ 4,560,000	$ 2,622,556	57.51%
Expenditures:						
Instruction	$ 2,607,800	$ 2,261,777	86.73%	$ 3,161,913	$ 1,671,414	52.86%
Support Services	2,048,300	843,465	41.18%	2,010,086	1,141,723	56.80%
Community Services	143,899	117,720	81.81%	248,000	127,329	51.34%
Facility Acquisition & Construction	1	-	0.00%	1	-	0.00%
Total Expenditures	$ 4,800,000	$ 3,222,962	67.15%	$ 5,420,000	$ 2,940,466	54.25%
Excess of Revenues over Expenditures	$ (1,800,000)	$ (663,347)		$ (860,000)	$ (317,910)	
Beginning Fund Balance	1,800,000	1,592,249	0.00%	860,000	951,301	0.00%
Budgeted Contingency	-	-		-	-	
Fund Balance, March 31	$ -	$ 928,902		$ -	$ 633,391	

Notes:

The District has approximately 34 grant awards from federal, state, and private sources estimated at $6.2 million. The larger awards typically span a several year time period.

Indirect costs are administrative costs such as audit, legal, business, human resources, and technology that are paid for by the General Fund but also utilized by the grant funds. Board policy calls for the District to recover indirect costs related to grants. This amount shows as a revenue in the General Fund and is used to offset General Fund operations. The District indirect cost rate is the maximum allowed by the State and varies from year to year. The State approves this rate each year. The rate for FY 2014-15 decreased to 4.10% from 4.52% in the prior year.

State grant revenue is up substantially as a result of the expansion of state sponsored grants for FY 2014-15. These grants include State Mentoring ($117,225); Farm to School ($20,912); and the School District Collaboration ($558,213).

Federal grant revenue is down as a result of the timing differences with regard to spending as revenues are recognized as expenditures are incurred. The total amount of Federal grants allocated to the District is roughly equivalent to FY 2013-14.

Corvallis School District 509J
Statement of Revenues and Expenditures
Fiscal Year to Date as of March 31, 2014 and 2015 Respectively (Unaudited)

Insurance Fund

	FY 2013-14			FY 2014-15		
	Budget	Actual		Budget	Actual	
Revenues:						
Charges to Other Funds	$ 12,327,850	$ 7,871,879	63.9%	$ 11,873,350	$ 8,429,084	71.0%
Interest on Investments	$ -	$ -		$ -	$ 691	-
Other Revenues	7,000	6,694	95.6%	7,000	1,295	18.5%
Total Revenue	$ 12,334,850	$ 7,878,573	63.9%	$ 11,880,350	$ 8,431,070	71.0%
Expenditures:						
Insurance Activities	$ 301,710	$ 464,030	153.8%	$ 355,769	$ 294,428	82.8%
Facilities	500,000	10,070	0.0%	-	-	-
Transfer to Capital Projects Fund	-	-		1,100,000	1,100,000	100.0%
Insurance Premiums	14,359,125	6,535,345	45.5%	14,409,581	6,930,402	48.1%
Total Expenditures	$ 15,160,835	$ 7,009,445	46.2%	$ 15,865,350	$ 8,324,830	52.5%
Excess of Revenues over Expenditures	$ (2,825,985)	$ 869,128		$ (3,985,000)	$ 106,240	
Beginning Fund Balance	2,825,985	4,414,413	156.2%	3,985,000	4,818,082	120.9%
Fund Balance, March 31	$ -	$ 5,283,541		$ -	$ 4,924,322	

Notes:

The Insurance Fund is used to account for health benefits, worker's compensation and property/liability activity.
The fund also includes reserves for the dental/vision and property liability self-insured programs.

Corvallis School District 509J
Statement of Revenues and Expenditures
Fiscal Year to Date as of March 31, 2014 and 2015 Respectively (Unaudited)

Capital Improvement Fund

	FY 2013-14			FY 2014-15		
	Budget	Actual		Budget	Actual	
Revenues:						
Interfund Transfer	$ -	$ -	-	$ 1,100,000	$ 1,100,000	100.0%
Miscellaneous	$ -	$ -		$ 44,000	$ -	0.0%
Interest on Investments	-	-	-	6,000	2,377	39.6%
Total Revenue	$ -	$ -	-	$ 1,150,000	$ 1,102,377	95.9%
Expenditures:						
Property Services	$ -	$ -	-	$ 300,000	$ -	0.0%
Support Services	-	-	-	65,000	13,742	21.1%
Building Acquisition	-	-	-	785,000	-	0.0%
Total Expenditures	$ -	$ -	-	$ 1,150,000	$ 13,742	1.2%
Excess of Revenues over Expenditures	$ -	$ -		$ -	$ 1,088,635	
Beginning Fund Balance	-	-	-	-	-	-
Budgeted Contingency	-	-		-	-	
Fund Balance, March 31	$ -	$ -		-	$ 1,088,635	

Notes:

This fund is being established in FY 2014-15 to account for capital improvements and repairs.
It is initially being funded by a transfer of $1.1 million from the Insurance Fund to support
facility risk reduction projects.

Corvallis School District 509J
Schedule of Investments
March 31, 2015

Type of Investment	Investment Date	Maturity/ Call Date	No. of Days	Bond Equivalent Yield	Purchase Price	Par (Maturity) Value
Total Investments outside of Local Government Investment Pool:					$ -	$ -

Local Government Investment Pool:	Average Annualized Rate	
General Account	0.50%	$ 39,775,053
Debt Service Account	0.50%	45
Subtotal LGIP [1]		$ 39,775,098
Local Government Investment Pool - Pension Bond Debt Service:		
Pension Bond Debt Service Account:[2]	0.50%	$ 1,365,614
Total Investments		$ 41,140,712

1. The maximum amount (in any combination of accounts) that the Local Government Investment Pool (LGIP) allows in an account is $46,801,588.
2. The PERS Bond Debt Service Account is outside of the LGIP limit, and collects the PERS intercept payments from the Basic School Fund for payment twice a year to the bond holders of the PERS bond debt.

Compliance with Investment Policy

Type of Investment	Maximum Percent of Portfolio per Policy	Current Percent
US Government-Sponsored Enterprises (Total):	90.0%	0.0%
US Treasury Obligations	100.0%	0.0%
Local Government Investment Pool	100.0%	100.0%
Bankers Acceptances	25.0%	0.0%
Repurchase Agreements	25.0%	0.0%
State and Local Government Securities	25.0%	0.0%
Time Certificates of Deposit & Collateralized Money Market	50.0%	0.0%
Commercial Paper (bonds and promissory notes issued by corporations)	10.0%	0.0%
TOTAL		100.00%

Benchmarks as of 3/31/15:

3-Month U. S. T-Bill bond equivalent yield:	0.01%
3-Mo. Jumbo CDs	0.03%

Corvallis School District 509J
Schedule of Cash Disbursements greater than or equal to $1,000
For the period of March 1, 2015 - March 31, 2015

Fund, Object, Vendor		Amount
100 - General Fund	**$**	**485,556.66**
Computer Software	**$**	**3,900.00**
NETCHEMIA	$	3,900.00
Consumable Supplies and Materials	**$**	**35,713.08**
COASTWIDE LABORATORIES	$	3,419.09
OETC	$	1,009.98
OFFICE MAX	$	12,124.81
AMAZON.COM CREDIT SERVICES	$	4,334.48
PLATT ELECTRIC SUPPLY CO	$	2,823.22
SCHOOL SPECIALTY	$	3,513.89
INDUSTRIAL PIPE & SUPPLY CO INC	$	1,154.41
CDW GOVERNMENT INC	$	1,557.00
MICRON CONSUMER PRODUCTS GROUP, IN	$	2,039.11
ACP DIRECT	$	1,069.76
HALLIDAY PRODUCTS INC	$	2,667.33
Other Non-instructional Professional and Te	**$**	**9,256.55**
MAXIM HEALTHCARE SERVICES	$	6,202.80
LARSON, KRISTINE	$	3,053.75
Printing and Binding	**$**	**5,624.30**
HENDERSONS OFFICE SYSTEMS	$	3,047.42
OREGON STATE UNIVERSITY PRINTING	$	2,576.88
Reimbursable Student Transportation	**$**	**20,849.34**
GO GET'EM TAXI AND TRANSPORT LLC	$	14,230.00
FIRST STUDENT INC	$	5,492.26
DIAL-A-BUS OF BENTON COUNTY	$	1,127.08
Repairs and Maintenance Services	**$**	**20,337.92**
COASTWIDE LABORATORIES	$	1,783.79
BENTON COUNTY PUBLIC WORKS	$	1,530.06
SNYDER ROOFING	$	4,154.00
SYNERGY SECURITY SOLUTIONS	$	2,771.00
HONEY DO SERVICES, LLC	$	1,800.00
JV MANUFACTURING/CRAM-A-LOT	$	3,360.56
KONE INC	$	1,038.51
LAZER STRIPE LLC	$	2,700.00
PACIFIC POWER PRODUCTS	$	1,200.00
Travel, Out of District	**$**	**1,181.84**
HEATHMAN LODGE CREDIT CARD CHARGE	$	1,181.84
Fuel	**$**	**44,590.53**
BENTON COUNTY PUBLIC WORKS	$	1,836.25
NW NATURAL	$	42,754.28
Electricity	**$**	**47,413.55**
PACIFIC POWER AND LIGHT	$	47,413.55
Telephone	**$**	**7,892.22**
AT&T MOBILITY-ACCT#837370420 (TECH)	$	1,789.76
CENTURYLINK.	$	6,102.46
Other Communication Services	**$**	**24,734.15**
CENTURYLINK.	$	1,345.80
COMCAST/INSTITUTIONAL NETWORKS	$	23,388.35
Water and Sewage	**$**	**22,326.24**
CITY OF CORVALLIS	$	22,326.24

Fund, Object, Vendor		Amount
100 - General Fund Continued		
Legal Services	**$**	**3,087.21**
LUVAAS COBB	$	3,087.21
Garbage	**$**	**10,901.49**
REPUBLIC SERVICES	$	10,901.49
Textbooks	**$**	**2,302.20**
GRASS ROOTS BOOKSTORE	$	2,302.20
Instructional, Professional and Technical Se	**$**	**135,724.53**
HELLO FOUNDATION	$	26,632.00
WASHINGTON STATE SCHOOL FOR THE BLI	$	7,942.00
KELLOGG, MELEA	$	1,506.88
LINN BENTON COMMUNITY COLLEGE	$	99,643.65
Non-reimbursable Student Transportation	**$**	**7,037.00**
CITY OF CORVALLIS_	$	7,037.00
Copier Charges	**$**	**14,197.17**
OREGON STATE UNIVERSITY PRINTING	$	14,197.17
Charter School Payments	**$**	**47,710.51**
INAVALE COMMUNITY PARTNERS, INC	$	47,710.51
Negotiation Services	**$**	**1,993.57**
ROCHHOLZ, TIM	$	1,993.57
Payroll Deductions & Withholdings	**$**	**12,693.69**
BENTON COUNTY SCHOOLS CREDIT UNION	$	12,693.69
Postage	**$**	**6,089.57**
GARTEN SERVICES, INC	$	6,089.57
296 - Grants Fund	**$**	**43,281.42**
Computer Software	**$**	**3,395.00**
LAZEL	$	3,395.00
Consumable Supplies and Materials	**$**	**21,167.14**
AMAZON.COM CREDIT SERVICES	$	4,242.54
FLINN SCIENTIFIC INC	$	1,154.82
CDW GOVERNMENT INC	$	7,500.00
PACIFIC NORTHWEST PUBLISHING	$	1,444.50
MATH LEARNING CENTER	$	1,198.50
CENGAGE LEARNING	$	4,438.78
WITT FITT LLC	$	1,188.00
Travel, Out of District	**$**	**13,039.28**
COSA	$	5,376.50
BUREAU OF EDUCATION AND RESEARCH	$	1,410.00
EXPEDIA CREDIT CARD CHARGE	$	1,911.60
STAYBRIDGE SUITES LUBBOCK CREDIT CARI	$	1,108.53
HILTON SAN DIEGO BAYFRONT	$	3,232.65
Instructional, Professional and Technical Se	**$**	**3,150.00**
SAFE AND CIVIL SCHOOLS	$	3,150.00
Equipment-like items $1,000 - $4,999	**$**	**1,030.00**
AGRICULTURAL RESEARCH FOUNDATION -	$	1,030.00
Food	**$**	**1,500.00**
HUMMINGBIRD WHOLESALE	$	1,500.00

Fund, Object, Vendor		Amount
297 - Student Body Funds	**$**	**61,708.08**
Consumable Supplies and Materials	**$**	**26,139.01**
SHIRT CIRCUIT	$	2,919.41
AMAZON.COM CREDIT SERVICES	$	1,609.70
LES & BOBS SPORTS AND APPAREL	$	5,640.50
ELEMENT GRAPHICS, INC	$	2,414.10
LAX.COM	$	5,150.00
MASTERPIECE COOKIES	$	2,049.40
SEW ON	$	2,333.00
VARSITY FASHIONS	$	4,022.90
Other Non-instructional Professional and Te	**$**	**9,154.00**
HITCHCOCK, MAE	$	1,000.00
MID-VALLEY BASEBALL UMPIRE ASSOCIATI(	$	8,154.00
Repairs and Maintenance Services	**$**	**1,150.00**
LAZER STRIPE LLC	$	1,150.00
Travel, Student Out of District	**$**	**20,450.03**
MTR WESTERN	$	1,300.00
Petersen, Carole	$	4,750.00
DUNKIN, TIM	$	2,397.79
HOLIDAY INN - WILSONVILLE	$	2,059.20
HOLIDAY INN EXPRESS - SPOKANE VALLEY	$	5,557.04
OHSLA	$	3,016.00
WALT DISNEY STUDIOS MOTION PICTURES	$	1,370.00
Non-reimbursable Student Transportation	**$**	**3,237.14**
FIRST STUDENT INC	$	3,237.14
Postage	**$**	**1,577.90**
GARTEN SERVICES, INC	$	1,577.90
204 - District Donation Fund	**$**	**7,000.00**
Computer Software	**$**	**6,000.00**
NEWSELA	$	6,000.00
Consumable Supplies and Materials	**$**	**1,000.00**
TACK BOX	$	1,000.00
203 - Food Service Fund	**$**	**106,117.85**
Food - Food Service Only	**$**	**37,374.19**
LOCHMEAD DAIRY	$	17,605.23
DUCK DELIVERY PRODUCE INC	$	12,911.68
FRANZ FAMILY BAKERIES	$	4,582.66
SYSCO FOOD SERVICE	$	2,274.62
Repairs and Maintenance Services	**$**	**1,538.00**
ADVANCED ENVIRONMENTAL SYSTEMS	$	1,538.00
Inventories	**$**	**67,205.66**
COASTWIDE LABORATORIES	$	1,332.71
DUCK DELIVERY PRODUCE INC	$	1,884.93
COSTCO - ALBANY	$	2,647.38
MCDONALD WHOLESALE CO	$	45,626.86
SYSCO FOOD SERVICE	$	13,179.39
FOOD SERVICE OF AMERICA	$	2,534.39

Fund, Object, Vendor		Amount
298 - Designated Revenue Fund	**$**	**78,111.36**
Consumable Supplies and Materials	**$**	**16,992.41**
FRED MEYER CUSTOMER CHARGES	$	1,155.65
SHIRT CIRCUIT	$	3,150.05
INDUSTRIAL WELDING SUPPLY INC	$	1,417.19
PINKHAM SPECIALTY CO	$	3,596.00
Andresen, Carol Ann S	$	5,060.00
HARDWOOD INDUSTRIES INC	$	1,564.98
Meitle, Nancy	$	1,048.54
Other Non-instructional Professional and Te	**$**	**1,500.00**
ARTS CENTER	$	1,500.00
Repairs and Maintenance Services	**$**	**1,602.00**
CELL PHONE SICK BAY	$	1,602.00
Travel, Out of District	**$**	**2,410.00**
CPI	$	2,410.00
Travel, Student Out of District	**$**	**41,856.95**
RESIDENCE INN - WASHINGTON DC/FOGGY	$	35,880.00
Andresen, Carol Ann S	$	3,358.00
CLOSE UP FOUNDATION	$	2,618.95
Instructional, Professional and Technical Se	**$**	**13,750.00**
OLD MILL CENTER	$	13,750.00
601 - Insurance Fund	**$**	**421,557.92**
Other Non-instructional Professional and Te	**$**	**6,062.40**
BARKER-UERLINGS INSURANCE, INC	$	6,062.40
Group Insurance	**$**	**415,495.52**
REGENCE BCBS OF OREGON	$	390,516.05
LIFEMAP ASSURANCE COMPANY	$	11,042.97
WILLAMETTE DENTAL GROUP (GROUP Z13:	$	13,936.50
Grand Total	**$**	**1,203,333.29**

Corvallis
SCHOOL DISTRICT

X. ADJOURNMENT

*All times are approximate.

Note: The Chair of the Board may alter the order of business as they deem proper and necessary.

Corvallis
SCHOOL DISTRICT

Agendas – Agendas and supporting materials are available online at https://v3.boardbook.org/Public/PublicHome.aspx?ak=1000829 a few days before each School Board meeting. For more information, please contact Kim Nelson at kimberly.nelson@corvallis.k12.or.us.

Communication With The School Board – Communication with the Board can be made by telephone, letter, e-mail and public testimony. Letters may be addressed to individual Board members or the Board as a whole and sent to 1555 SW 35th Street, Corvallis, OR 97333. E-mail may be sent to schoolboard@corvallis.k12.or.us and will be sent to all board members simultaneously as well as to key District Office staff. For more information, please contact Kim Nelson at kimberly.nelson@corvallis.k12.or.us.

Consolidated Action Agenda – The purpose of the consolidated action agenda is to expedite action on routine agenda items. All agenda items that are not held for discussion at the request of a Board member or staff member will be approved/accepted as written as part of the consolidated motion. Items designated or held for discussion will be acted upon individually.

Public Comment –
Guidelines are at: https://www.csd509j.net/about-us/school-board/provide-input-and-be-informed/

Executive Session – Permissible purposes of Executive Sessions include: ORS 192.660(2)(a) – Employment of Public Officers, Employees and Agents; ORS 192.660(2)(b) – Discipline of Public Officers and Employees; ORS 192.660(2)(d) – Labor Negotiator Consultations; ORS 192.660(2)(e) – Real Property Transactions; ORS 192.660(2)(f) – Exempt Public Records; ORS 192.660(2)(h) – Legal Counsel; ORS 192.660(2)(i) – Performance Evaluations of Public Officers and Employees; ORS 192.660(2)(j) – Public Investments.

Grievance Process - ORS 192.705
Grievances alleging a violation by a governing body of provisions in Public Meetings Law may be submitted in writing to Kim Nelson at kim.nelson@corvallis.k12.or.us or submitted between 8:00 am – 5:00 pm Monday through Friday at 1555 SW 35th Street, Corvallis, OR 97333. Additional information is available on the district website.

SCHOOL BOARD MEMBERS			
Judah Largent	541-231-8415	Terese Jones, Co-Vice Chair	541-230-1673
Sami Al-Abdrabbuh	541-283-6611	Shauna Tominey, Co-Vice Chair	541-829-8411
Chris Hawkins	541-602-2045	Luhui Whitebear, Chair	541-714.3305
Bernie Wang	541-704-7298		

EXECUTIVE STAFF MEMBERS	
Ryan Noss, Superintendent	541-757-5841
Melissa Harder, Assistant Superintendent / Human Resources Director	541-766-4857
Lauren Wolfe, Finance Director	541-757-5874
Byron Bethards, Student Growth & Experience Director	541-757-5470
Kim Patten, Operations Director	541-757-3849
Kim Nelson, Executive Assistant to the Superintendent; Board Secretary	541-757-5841